

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WORKSOP PRIORY ST MARY & ST CUTHBERT

England & Wales · Charity number 1134796

## Details

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Other names	WORKSOP PRIORY PCC
Status	Registered
Legal form	Previously excepted
Registered	2010-03-10
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Priory Vicarage Cheapside Worksop Nottinghamshire S80 2HX
Phone	01909 472180
Website	<a href="http://www.worksoppriory.co.uk">www.worksoppriory.co.uk</a>

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** Support and maintain Grade 1 listed church building. Raise funds for various church activities and mission overseas.

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Nottinghamshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£124,504	£110,001	-	-
2023-12-31	£88,933	£112,851	-	-
2022-12-31	£80,991	£72,088	-	-
2021-12-31	£96,360	£82,837	-	-
2020-12-31	£93,858	£107,952	-	-

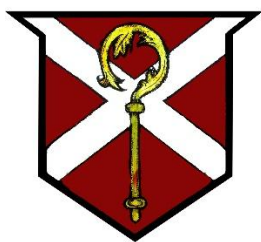
## Trustees

Name	Role	Appointed
<b>Fr Nicolas Spicer SSC</b>	Chair	2007-10-08
James Albert Rubie		2020-03-03
John Keith Wake		2024-09-19
PETER JOSEPH KLONOWSKI		
ROBIN BRIAN CARRINGTON-WILDE		

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# Accounts

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# Worksop Priory

of Our Lady & St Cuthbert

With Clumber and Carburton

A detailed architectural line drawing of the priory church tower, showing its two prominent square towers with crenellated tops and a central section with a large window. The drawing is rendered in a light, sketchy style.

## **Annual Report of the PCC for the Year 2024**



## Church Attendance

On 31 December 2024 there were 157 members on the Church Electoral Roll.

## Child Protection

Government legislation requires that all statutory and voluntary organisations working with children address the issues of Child Protection. Although the Church of England and the Diocese of Southwell & Nottingham have their own Child Protection systems each parish is required to adopt and implement their own policy and procedure. The PCC adopted their policy in 2008 and reviewed it in February.

Susan Bekisz is the PCC's nominated Safeguarding Person.

Everyone who is involved with children's work in the parish is required to provide references and 12 people in the Parish have satisfactorily completed this process. Everyone with a DBS for the parish updated their training.

## E-Safety

The PCC reviewed and updated its E-safety policy in February.

## Health and Safety

James Rubie is Health and Safety Officer.

The PCC reviewed and updated its Health and Safety Policy in February.

## Insurance



Priory Church, 18 Cheapside and the Gatehouse are all insured on separate policies with Ecclesiastical Insurance.

## Vicar's Report

Once again it is my privilege to recommend this report of the PCC's stewardship for the past year to you. Thank you to all who have contributed to it, and to those who have served on the PCC. On a personal note, thank you to James who bears the weight of not having a companion warden, but faithfully encourages and supports me.

The highlight of any church year is when Bishop Stephen is with us to Baptise, Confirm and Preside at Mass. In 2024 this happened at Petertide and it was a joy to welcome fully into the Church, Joe, Luca, Maria, Sasha-Antonia and Sophia. Please continue to hold them in your prayers; we all know how tough being a Christian can be, so they especially need your encouragement and assurance of prayer.

A low moment in the life of a congregation is when a brother or sister dies, though as Christians with the hope that it is of blessing for them. So, John Palmer's sudden death was of particular sadness and shock. John was a very faithful member of our congregation and served equally faithfully on the PCC and Gatehouse Trust; Jesu have mercy on his soul; Mary pray for him, and all who grieve his passing.

If we were to have a parish "strap line" (we always hold the Diocesan one of Making Disciples, wider, younger, deeper, before us) it would be to seek to be a centre of Excellence in our worship and service. So many of you work hard to towards this whether it be as a cleaner, or flower arranger, a singer or server, on the PCC or a welcomer, a bell ringer or provider of refreshments; thank you. A special thanks is needed to Rosemary, our Director of Music, for all she brings and does in Church and School.

In May we held a "Living Generously " Campaign writing to over 150 (which is our Worshipping Community i.e. if everyone turned up we'd be 150 on a Sunday morning) people asking them to make a financial commitment to our church life. Of the 150, 39 of you replied positively for which we are most grateful. At the end of this report Keith introduces the accounts which give more details. Please, whilst I know that some of you do give cash or use the card machine, it's clear that many of you don't. The Church of England encourages all her members to tithe, suggesting we give 5% of our income to our local church. At the Children's Crib service, I made a financial appeal to the 120 adults present, giving out donation forms; one person responded. That person, who doesn't attend Church but thinks we are important to the community, wrote to say as a pensioner she couldn't give much, but here was a standing order form for £5 a month. Praise God, truly the Widow's mite. Standing Order forms enable the PCC to budget and plan; please prayerfully consider what you give financially to church and respond generously.

In July Maria Mason retired from the role of Administrator. We were sorry that she did but very grateful for her past work - and all the extra hours she put in. Her work with our finances, policies and systems has left us in a very strong position for which we are to be



thankful. In light of Maria's workload, and the lack of volunteer hours, the PCC decided to invest in a Business Manager (this title helps with external funding) for 30 hours. We were blessed to be able to appoint Mrs Susan Bekisz who has brought a definite professionalism to the role and built on Maria's and Ivy's past work.

In our School in August we bade farewell to Mr Phil Abbot after 13 years as Head Teacher. Over the years Phil developed and managed the school well and built up the ties with the Church. It has been a joy to welcome, and get to know, his replacement Mr Kevin Houghton, who we poached from S John's Academy. His care for the welfare of the staff, pupils and their families has already been noted and appreciated. The Staff and Governors work incredibly hard to ensure that the school is a place where children and their families can grow, physically, mentally and spiritually. We have Church vacancies on the board of Governors; if you think this is something you would like to consider, please speak with me. Pilgrimages were made to the Shrine at Walsingham for the May Bank Holiday, a midweek break and the Youth Pilgrimage, providing much needed refreshment and blessing for all who took part.

In the autumn I was blessed that the Diocese, supported by the PCC, gave me some Sabbatical time for which I am most grateful. This would be the time to express my thanks to the retired Frs Jarret, Mason and Willett, without who I would not have been able to take the time away. All three of our "retireds" bring so much pastorally and spiritually to our life here, for which I am most grateful. The day to day life, ministry and witness of Priory, would be very different if I was seeking to do it on my own.

Sadly for us, but a blessing for S Augustine's Grimbsy, Fr Mason and so Maria too, moved in December for him to take on the role of House for Duty priest. A number of us were privileged to be able to be at his licensing and express there our gratitude.

Once more then a year of blessings here at Priory and Clumber for which I am most thankful. No doubt 2025 will be of blessings, along with some considerable challenges. One of the biggest challenges is how you respond to this Report and seek to deepen your relationship with God and your brothers and sisters. A sign that is happening is in Sunday

attendance. All of you will have noticed how attendance at Sunday Mass has dropped considerably. I often hear “its not what it used to be”- often from folk who themselves don’t worship every week and often not on Easter Day or at Christmass, let alone at weekday or Feast Day Masses.

Confident in God’s Spirit each of us is called to show how much Church attendance means to us, and how it improves our daily lives. So we want to share that with others and so ask them to join us. That’s not going to happen if others see that we don’t take seriously the call to Sunday Worship, don’t see that we read our Bibles, say our prayers, and respond generously to our local church and community with time and money.

If Sunday worship doesn’t make a difference in your daily life, if being a Christian isn’t something that you are proud of, then ask God why not? Ask one of the priests here to talk it through with you. It’s not something to be ashamed of- unless you are simply avoiding what God is asking of you, but even then, talking it out will help. Conversion is not something that happens once in a lifetime, it needs to happen at the beginning of every week, to all of us, myself included.

My prayer for 2025 is that more of you, maybe through reading this Report, be “converted “once more to live according to God’s will. May He bless us all in that.

*Fr Spicer*

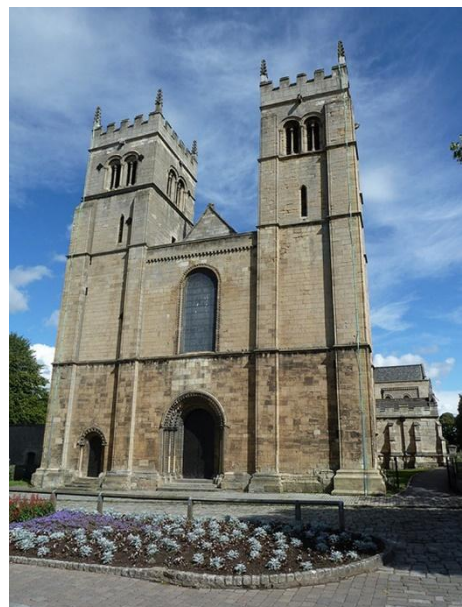
## Church Warden’s Report

### Introduction

This report summarises the activities and state of our church during the year 2024. It highlights our successes, acknowledges our challenges, and looks forward to the future with hope. Please note some sections contain personal reflections which will be expanded upon by others.

### Liturgical Worship and Ministry

- **Worship Services:** We maintained a full schedule of services throughout the year, including Holy Mass, Matins, Evensong, and special services for festivals and holy days. Attendance at services remains steady, with notable increases during Christmas and Easter. The streaming facility to Facebook remains popular and a valued asset for parishioners unable to attend in person. We were also blessed this year to host a weekend dedicated to celebrate our patron St Cuthbert



including public talks, family activities and concluding with a Medieval Night Liturgy celebrating the Feast of St Cuthbert

- Music: Our choir led admirably by Rosemary continued to enhance our worship with their beautiful singing. We are grateful for their dedication and talent
- Pastoral Care: We provided pastoral care to those in need, including the sick, the bereaved, and the lonely. We continue our outreach care to the local community, providing support assistance to the homeless and the vulnerable with services such as food bank collections
- Education: We continue to offer Sunday school activities and study programmes at key periods during the year such as Lenten studies
- Social Events: The Christmas Tree festival and fair were well attended and remain popular with the local community. We were also fortunate to host a sold out concert performed by the renowned Black Dyke band and guests the Whitwell Brass band
- Giving: I would like to thank all those who have contributed to the Church's finances during this year especially during such challenging times. This includes those who give regularly, as one-off donations and those who have supported the fundraising and giving events

#### **Care of Church Buildings and Grounds**

- Maintenance: The fabric of the church building remains in good condition, thanks to the ongoing efforts of our maintenance agencies. This includes the clock, guttering and roofing. Maintaining the church grounds presents ongoing challenges due to its size and public access. Alongside the local council support we endeavour to keep the area as welcoming and safe as possible
- Improvements: Ongoing improvement to the fabric and grounds form part of the regular PCC discussions and are assessed based on merit and financial viability

#### **Personnel**

We are grateful for the dedicated service of Kate Walters, Andrew, Ian, John, and Pat who have provided invaluable support and guidance, particularly in the absence of a second Churchwarden.

Susan Bekisz has seamlessly settled into the role of church administration (taking over from Maria) and is already providing great value to the PCC and church in general in areas such as church finance, banking and numerous process improvements.

I would also like to acknowledge the efforts of those who have helped with church maintenance this year including regular cleaning, gardening (especially in the memorial garden area) and floral arrangements. We express our sincere gratitude to Val and Andrew Higgins for their many years of devoted service in maintaining the cleanliness and order of our church. As they conclude their ministry in this area, we thank them for their outstanding contributions.

Also we are grateful for the many others who regularly help with refreshments, sidesperson duties before, during and after mass. Please do not hesitate to contact me or Susan if you would like to volunteer or help in any way.

## Looking Ahead

- **Challenges:** We face several challenges in the coming year, including the need to increase our income and attract new members. We recognise the importance of supporting the well-being of our clergy and lay staff, who provide dedicated service to our parish. We also need to continually address the needs of our local community ensuring that our church and its grounds remain a welcoming and inclusive place for all
- **Opportunities:** Despite these challenges, we are confident that the future of our church is bright. We have a strong and dedicated team of clergy, staff and volunteers. We are blessed with beautiful buildings and grounds and with the vision of groups such as the Gatehouse Trust led by Fran Walker, the future looks really encouraging

## Conclusion

I am grateful for the opportunity to serve as your Churchwarden. It has been a privilege to work with such a dedicated and talented team of people over this past year. I am also grateful for the support of our parishioners, who make our church such a special place.

***James Rubie***

## Report from Clumber



We continue to witness in our small way in Clumber Chapel. Though few in number we turn up in rain or shine to offer our worship in a beautiful building and often in view of the inquisitive public. It is only when the National Trust close the park that we are actually put off!

It was a shame that the Carol service was cancelled due to high winds (nothing to do with the brass band!), though the attendance on Christmas day was up on recent year's and due in part to a vigorous social media campaign. We were able to contribute over £1000 to Priory funds and are grateful for the ministry of our retired clergy who preside at most of the services. The National Trust continues to be supportive.

God bless.

***Robin Carrington-Wilde***

## Workshop Priory and Gatehouse Community Trust Report

I am pleased to report that there has been a great deal of progress in our efforts to restore our important historic building which is Grade 1 listed and one of the most significant buildings in Nottinghamshire, the only one to survive in the County and one of only a handful nationally.

Following the Quinquennial Inspection of March 2023, during 2024 all urgent recommendations were completed. The roof was repaired, broken windows were replaced and metal grilles were attached. Gates were installed, together with new doors in two of the rooms, and we now have temporary repairs to our electricity system. To date there



has been no evidence of the previous vandalism. All these works were made possible through funding from Historic England (HE), Nottinghamshire County Council (NCC), Bassetlaw District Council (BDC). Our sincere thanks to Jane Holt (HE), Jason Mordan (NCC) and Mike Tagg (BDC). Thankyou too, to Barrie Smith for establishing a new Facebook page. My personal thanks to Chris Scott, one of our Trustees, who has been invaluable in all construction matters and for organising the repairs to our electricity system. However, there is still a great deal of work required to make the Gatehouse useable, and an application to the Heritage Lottery Fund is in preparation.

### **An Opportunity**

In December I had the privilege of meeting Dr. Charlotte Carrington-Farmer, originally from Ripley in Derbyshire, now living in Rhode Island USA. She is extremely knowledgeable about Mary Barnard the daughter of Richard Barnard one of the Vicars of the Priory in the early 17th Century. Mary went on to marry Roger Williams and together they went on to found Providence Rhode Island. Charlotte is a Professor of History at the Roger Williams University on Rhode Island and we have exchanged emails regarding partnership, and possible funding. There are a number of opportunities with her involvement to raise the profile of the Gatehouse both locally, regional, national and international.

***Fran Walker***  
***Chair Workshop Priory and Gatehouse Community Trust***

## Children and Families Report for Priory and St Paul's

Our children's work is valued at Priory church every Sunday, thanks to Helen, Tina & Lesley. Varying numbers attend weekly mass, a decline in numbers this year at S Paul's.

On Wednesday morning Helen & her team facilitate "Songs & Stories" at Priory church. A group for babies & pre-school children, themed songs & activities such as the story of 'Noah' recently. At Easter holiday time, older children too are invited to join with special activities.

Three teenagers joined the Walsingham youth pilgrimage in August, and we had a very enjoyable week joining Fr Parker, his team and young people from Royal Leamington Spa. The joint Lights party was well attended with activities & fireworks in St Paul's hall and grounds.



We held our usual Christingle service on Christmas eve and were blessed with a church full of families. The children's Christmas tree at the festival was full of Christingle pictures.

Thank you to everyone who has encouraged our younger members.

**Mary Howe**

## Alter Servers Report



The team consists of four regular and experienced adults, occasionally joined by others when they are able. It is sometimes necessary to 'combine duties' if we are low on personnel, but the purpose is always to be as reverent as possible while maintaining the essential parts.

We are grateful to Fr. Spicer and other clergy, the choir and the congregation for their help and support in our tasks.

Speaking of being low on personnel, we are always in need of more people as servers, so if there is an urge to try serving, let me or one of the other servers know and we will give you more information.

**Peter Klonowski**

## Music Report

### Choir recruitment

2 girl choristers were surprised in 2024 autumn, following a period of probation which began with tuition in the Primary school the previous term. An adult soprano expressed interest in September and has now become a member of the choir. The wider choir, which is only available for evening services, has benefited from the attendance of three capable singers (Alto, Tenor, Baritone) greatly expanding our range. We were sad to lose Fr Adrian Mason from his versatile role as tenor or bass, or organist, but needs must in Grimsby. Chorister Ola sang the Mezzo solo, Pie Jesu, in the Duruflé Requiem at a concert performance in Leicester in October, and again in the Priory at the All Souls' service, for which we were joined by cellist Ruth Provost, from Southwell. This was Ola's last year as a treble, so just in time! The choristers were taken to Lux Muralis's presentation "Space" (light show) at Leicester Cathedral in November as their annual treat, with Churchwarden James, and Rosemary. Now that an afternoon rehearsal for the younger ones has been established, we have additional adults DBS-cleared to help with the supervision, also facilitating more flexibility in the system when deputies are engaged who cannot be burdened with that responsibility. Susan has helped considerably with the necessary setting-up of all this, and with record-keeping about training/personnel etc. The last month of 2024 saw the introduction of a new translation of Scripture texts of the Mass – impacting the music at the Psalm. RF attended a preview evening in Hull to consider available options, sharing findings with others in the music team, and settled on settings by Daniel Justin. These are not yet published in book form (due to the lengthy process of official approval from the RC church). We have a generous offer to fund the purchase of a set, once bookbound. The seasonal Procession services (Advent, Epiphany, Candlemas) continue to be offered within the series of monthly Evensongs, and the choir enjoys putting them together. Processions offer the chance to delve deeply into aspects of a season, and to utilise more, and wider-ranging music than would fit suitably into the Communion anthem-slot.



### Concerts

Midday Music on Thursdays in the warmer months has expanded its audience somewhat this year to a range of 13 – 35, averaging around 25. The programme is varied and we have enjoyed the visits of many capable and engaging performers. Financially, introducing a collection (since people asked to contribute for the refreshments) has funded a piano-technician visit at the start of the series, a light lunch for visiting performers, reimbursement for some supplies, and a £50 per person expenses provision for



those travelling the furthest. Wendy and Peter Klonowski, and Robin Towle, have been stalwarts of the stewarding and catering, and the series would not run smoothly without their support. The music has ranged from folk pipes and home-made instruments to art-songs, via solo recitals and ensemble performances, including two of our local schools and the Priory choir. The Worksop Guardian/Life have been publicising the series.

**The organ** was 50 this year. Diocesan Organ Adviser Paul Hale spent time inspecting it (and heard it played at a MM, when it malfunctioned right on cue) and has recommended a thorough inspection and report from Cleveland Organs. This was carried out in the autumn but the report, delayed by a family bereavement for the writer, is expected by the end of January 2025. The content of this should form the basis of a separate item for the PCC to consider.

**Outreach teaching of the organ**, from single-line beginner child to fluent player polishing skills, had its first anniversary in November. There are 10 people learning, some already playing for services; 3 are aged under 16. The adults progress erratically, due to pastoral matters and ill-health. Tuition is free, but £4 per adult (£2 per child) is charged for the host church's costs (including heating) per class. It's offered ecumenically and hosted here, at St Mary's, & St Anne's.

*Rosemary Field, Director of Music*

## Deanery Synod Report

### 17 April - St Anne's Church

Items discussed were

- Statistics for Mission, Diocesan Synod elections, appreciation for the work of Joan Beck who died around this time.  
There was information on the work of Christian Aid and Challenge in Justice.
- Vision 2030 speaker shared the Vision for 2024 and the 'Living Hope' video.
- The Good News slot and Deanery items of prayer.
- An update on General Synod (Feb 2024), Deanery Vacancies, and allocation of 2025 Parish Share.
- Safeguarding.
- Eco Church.



### 7 November - St Anne's Church.

- Praying for the Israel/Palestine Conflict. Various headings: Peace, Safety, Strength, Hope, Healing.
- The Good News slot and Deanery Prayer Requests.

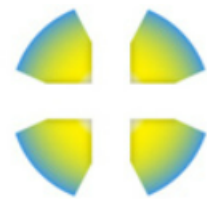
- Area Dean's Report: An advert for Mission Associates in Church times. Thanks to the leaders and churchwardens of churches in vacancy, many for a number of years.
- Safeguarding.
- Eco Church.

This is only a brief outline from meetings during the year.

***Peter Klonowski, Deanery Synod Representative***

## **Report from Forward in Faith National Assembly**

May 2024. Train from Retford to London Kings Cross, then walk along Grays Inn Road to St.Alban the Martyr, Holborn.



Solemn Mass with Bishops, Priests, Deacons and altar servers. Congregation was a good number, but past assemblies have seen more people there. After Mass, a cold buffet, followed by the Annual Meeting of Forward in Faith.

The Agenda Items (copied from the booklet):

1. The Rt. Rev. Paul Thomas, Chairman of Forward in Faith, focussing on the campaigning work of Forward in Faith, including how we should respond to calls from some Quarters for an end to the 2014 settlement.
2. Living in Love and Faith. An update will be provided on the Church of England's Living in Love and Faith process.
3. The Seal of the Sacrament of Confession. The Rt. Rev. Jonathan Baker, Chairman of The Society's Council of Bishops, will provide an update on the Seal of the Sacrament of Confession in the context of the proposals for the mandatory reporting of child sexual abuse.
4. Address from Tom Middleton, Chairman of Forward in Faith, focussing on financial matters.
5. The Society's Year of Faith. The Rt Revd Jonathan Baker will outline plans for The Society's Year of Faith in 2025 to mark the 1700th anniversary of the Council of Nicea. The Event concluded with Exposition of the Blessed Sacrament and Benediction. Then a train ride home!

***Peter Klonowski, Forward in Faith representative***

## Flower Arranger's Report



A very big thank you to everyone who has donated to our funds this year.....it's been a massive help.

To the Ladies who helped in the arranging....bless you!

You may like to join others in remembering lost loved ones by sponsoring a floral tribute to them on their anniversaries. Do contact us in advance.....thanks!

Please contact us if you'd like to be on the Flower Rota.

Thank you.

***Wendy Caseldine***

## Bell Ringers' Report

Sadly, due to her health, Bev had to retire as Tower Captain and we have not been able to replace her. With Bev finishing, so did her project with S Anne's training new ringers, a number of teenagers amongst them. It is a shame that the bells no longer ring so if you would be interested - even if it's simply learning how to "chime" then please speak with me.



We are still offering to ring for weddings with the hope of getting "outsiders" to come for us. The bells are in good working order but as with everything they will need checking for any wear and tear in structure and will need new bolts, oiling and other regular maintenance procedures.

***James Rubie***

## 100 Club Report

2024 has seen a larger decrease in the 100 Club membership, leading to even more spare numbers than last year, which has resulted in very little profit this year.



Hopefully if we can increase the membership we will once again be in a position to purchase items needed in Church. The commitment to being a member is to buy a number at the cost of £1 per week and this can be paid in any way you choose, annually, monthly, or even weekly. If you

feel able to take part in this fundraiser please see Ivy Underwood who will be happy to help you.

The prizes are as follows:

- £500 annually
- £100 twice annually
- £20 weekly
- £10 weekly
- £5 x 2 weekly

Unfortunately, if the membership doesn't increase significantly this long running fund raiser will have to end.

Thank you to all those members who have supported the 100 Club during 2024

***Ivy Underwood***

## **Administrator's Report**

Having only joined the Priory six months ago (and those months have literally flown by!) this is my first annual report. Firstly, I must thank my predecessor Maria for leaving everything so well organised to handover and for the support that she continues to offer from afar.



In the absence of Fr Spicer through September, October and November, both Maria and Fr Mason helped me navigate my way through all the activities, services and events that feature in Priory's busy calendar. They also assisted with introducing me to the wonderful group of parishioners who dedicate so much time to ensuring the Priory runs like clockwork, it is an honour and a pleasure to be part of this established and faithful team.

As well as being the Parish Administrator, I have also undertaken the role of Parish Safeguarding Officer and have completed all the training required by the Church of England. Much of the training has been face to face and this has given me the opportunity to meet members of other parishes which has been both insightful and helpful.

As I continue to find my feet during this first year, I still have a lot to learn and my regular meetings with Fr Spicer are full of questions, as are most of my encounters with many of you! The recent appointment of Keith as Treasurer to the PCC has been very welcome news and I look forward to working with him in trying to keep the Priory operating as efficiently as possible.

If our paths have not crossed yet, I am available during the public hour each Friday morning between 10.30am and 11.30am if you'd like to speak to me in person, otherwise I am contactable by telephone or email.

Thank you to everyone for making me feel so welcome.

*Susan Bekisz*

## Treasurer Report

In the tables of Financial Activities and Categorised Income & Expenditure (below) I have attempted to use the same categorisations as were used in last year's (2023) report so that comparisons can be made.

The Statement of Financial Activities give a simple summary for the year and the Categorised Income & Expenditure gives a more detailed breakdown. The tables show that our total income for 2024 was £124,505 (up £35,571 on 2023) and that our Total Expenditure was £110,001 (down £2,850 on 2023) giving an overall profit of £14,503 for 2024 (compared with an overall loss of £23,918 in 2023). Whilst these figures initially look encouraging there are a couple of points that should be emphasised to put our finances into perspective: -

1. During 2024 we received two very generous legacies totalling £26,500 which their donors requested be used solely for the upkeep or improvement of Worksop Priory and/or Clumber Chapel. These were one-off payments and will not be repeated in subsequent years. Without these legacies we would have seen a loss of almost £12,000 in 2024
2. During 2024 we paid only £16,000 towards the "Parish Share" which was £13,000 less than in 2023 and was less than 25% of what had been set by the Diocese. Even at this much reduced level of contribution the Priory is struggling to break even.

The Priory receives donations by cash, standing order and bank card. Whilst income from cash and standing orders saw increases over the 2023 level the amount received from bank card donations actually decreased. During April 2024 we were given a new card-donation terminal which was more eye-catching than the previous device. However, after eight months of use it was found that the rental cost of the new device equated to more than 20% of the donations received through it. The PCC has decided to revert back to the older-style device to reduce the overhead cost of receiving bank card donations.

During 2024 we ran a giving campaign with the aim of increasing our income from standing order donations. This campaign resulted in an additional £1,020 of income and (by the end of the year) an additional five regular standing order donors.

During the summer of 2024 we engaged a new Priory Administrator (Susan Bekisz) who took over when Maria Mason stepped down. Susan's role includes managing the day-to-day finances and banking for the Priory and she provides the financial data for the PCC (for which I am eternally grateful).

**Keith Wake**

## Worksop Priory

### CATEGORISED INCOME & EXPENDITURE (2024)

Categorised Income	<u>2024</u>	<u>2023</u>	Categorised Expenditure	<u>2024</u>	<u>2023</u>
Charity Collections	534.72		Bank	555.65	541.32
Donations *	31,977.93	1,500.00	Charity	310.00	110.00
Fundraising	6,181.62	5,445.28	Church Supplies	3,063.73	1,243.89
Gift Aid	7,075.18	12,569.71	Copyright	686.00	658.00
Giving	49,249.52	52,628.21	Diocesan Fees	2,807.00	2,249.00
Grant	688.00	3,860.00	Expenses	697.15	812.29
Investment	220.87	217.51	Fundraising Expenses	125.68	1,162.67
Other Income	13,252.39	2,052.16	Insurance	11,285.28	10,658.27
Pilgrimages	2,028.00	60.00	Maintenance	19,906.47	8,234.86
St Cuthbert Festival	1,042.90		Miscellaneous	920.81	172.00
Statutory Fees	11,363.00	10,500.00	Music	166.00	71.90
Travel	890.00	100.00	Office	3,463.87	3,537.10
			Organ and Piano Maintenance	120.00	330.00
<b>Total Income</b>	<b><u>124,504.13</u></b>	<b><u>88,932.87</u></b>	Other Expenditure	4,341.60	15,667.54
			Parish Share	16,000.00	29,000.00
			Rental Expenses	2,468.21	1,365.93
			Salaries	27,443.38	19,341.16
			St Cuthberts Festival	382.50	
			Utilities	11,786.19	15,897.07
			Walsingham	2,476.85	1,798.34
			Walsingham 2024	530.00	
			York 2024	465.00	
			<b>Total Expenses</b>	<b><u>110,001.37</u></b>	<b><u>112,851.34</u></b>
			<b>Total Income - Total Expenses</b>	<b><u>14,502.76</u></b>	<b><u>(23,918.47)</u></b>

\*Includes Legacy income of £26,500 which is restricted to upkeep/improvements to Priory & Clumber

Worksop Priory

Statement of Financial Activities

For the year ended 31/12/2024

	2024	2023
<b><u>Income and Endowments</u></b>		
Voluntary Income	88,302.63	66,697.92
Activities for generating funds	6,716.34	9,305.28
Income from investments	220.87	217.51
Church activities	29,264.29	12,712.16
<b>Total Income</b>	<b>124,504.13</b>	<b>88,932.87</b>
<b><u>Expenditure</u></b>		
Church Activities	109,875.69	111,688.67
Raising Funds	125.68	1,162.67
<b>Total Expenditure</b>	<b>110,001.37</b>	<b>112,851.34</b>
<b>Net Income / Expenditure</b>	<b>14,502.76</b>	<b>-23,918.47</b>

Workshop Priory

Balance Sheet

For the year ended 31/12/2024

	2024	2023
<b><u>Fixed Assets</u></b>		
Tangible	84,000.00	84,000.00
Investments	27,096.13	23,080.52
	<u>111,096.13</u>	<u>107,080.52</u>
<b><u>Current Assets</u></b>		
Cash at bank and in hand	27,033.08	12,726.20
	<u>27,033.08</u>	<u>12,726.20</u>
<b><u>Liabilities</u></b>		
Current Liabilities	0.00	0.00
Long term Liabilities	0.00	0.00
	<u>0.00</u>	<u>0.00</u>
Net Assets	<u><b>138,129.21</b></u>	<u><b>119,806.72</b></u>
<b><u>Parish Funds</u></b>		
Unrestricted	27,033.08	12,726.20
Restricted	111,096.13	107,080.52
	<u><b>138,129.21</b></u>	<u><b>119,806.72</b></u>

I report on the accounts of the Worksop Priory church for the year ended 31 December 2024 which are set out on below.

#### Respective Responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

#### Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

Since the gross income for the year exceeds the amount provided in section 145(3) of the Act, I confirm that I am qualified to act as Independent Examiner under the provisions of that section of the Act and that my qualification is as shown below.

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date of Independent Examination – 14/02/2025

Alistair Livesey  
Director  
L&P Accountancy Services Ltd

# Worksop Priory

## Email

[vicar@worksoppriory.co.uk](mailto:vicar@worksoppriory.co.uk)

[warden@worksoppriory.co.uk](mailto:warden@worksoppriory.co.uk)

[admin@worksoppriory.co.uk](mailto:admin@worksoppriory.co.uk)

[treasurer@worksoppriory.co.uk](mailto:treasurer@worksoppriory.co.uk)

## Web

[www.worksoppriory.co.uk](http://www.worksoppriory.co.uk)

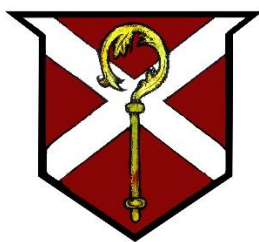
[achurchnearyou.com/st-mary-st-cuthbert-worksop-priory](http://achurchnearyou.com/st-mary-st-cuthbert-worksop-priory)



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# Accounts

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# Worksop Priory

of Our Lady & St Cuthbert

With Clumber and Carburton

A detailed architectural line drawing of the Worksop Priory tower. It shows two tall, square towers with crenellated tops. Each tower has a small arched window near the top. Between the towers is a larger, more ornate window. At the base, there is a central arched entrance and a smaller one to the left.

**Annual Report of the PCC  
for the Year 2023**



## Church Attendance

On 31 December 2023 there were 161 (2022 157) members on the Church Electoral Roll.

## Child Protection

Government legislation requires that all statutory and voluntary organisations working with children address the issues of Child Protection. Although the Church of England and the Diocese of Southwell & Nottingham have their own Child Protection systems each parish is required to adopt and implement their own policy and procedure. The PCC adopted their policy in 2008 and reviewed it in May.

Helen Duffy is the PCC's nominated Safeguarding Person.

Everyone who is involved with children's work in the parish is required to provide references and 30 people in the Parish have satisfactorily completed this process. Everyone with a DBS for the parish updated their training.

## E-Safety

The PCC reviewed and updated its E-safety policy in May.

## Health and Safety

John Palmer is Health and Safety Officer.

The PCC reviewed and updated its Health and Safety Policy in May

## Insurance



St Giles Church, Priory Church, and the Gatehouse are all insured on separate policies with Ecclesiastical Insurance.

## Vicar's Report

Once again it is my privilege to recommend this report of the Parochial Church Council to you. It makes me proud of all the faithful prayer and worship, all the time and work that goes into our life here at Priory and Clumber for which I am most grateful.



Our faithful keeping of the Churches year, led by Rosemary and the choir and our servers, has ensured that once again we can say we are a place of excellence, offering the very best of praise and worship, which is after all our primary role here. Often people comment that they have heard the bells ringing for prayer and been grateful. Those of you who have spoken to and been helpful and welcoming to visitors whether Mass, Baptism or Funeral, have all played a part in this, thank you.

A highlight of the year was Bishop Stephen's first visit to the parish when he baptised and confirmed. Welcome to Ola, Mia, Shergun, Michelle and Tony. Let us be thankful that the Lord is adding to our number.

Sadly for us, but we pray of mercy and blessing for them, we said our farewells to Paddy Dobbs, John Humphries, John Gent, John Ledger and Frank Underwood. Their families trusted all of us to give them the funeral and farewell rights fitting for a faithful child and servant of God.

A special thanks to the members of the Church Council who have worked hard, few that they are, this year. James has taken on a great deal more than would be expected of a warden and we all owe a debt of gratitude to him and his family.

To Maria as well for her work and support to me and our church life, not least the Mass booklets, Magazine and weekly booklets—themselves more hours than we pay her for. On top of that Maria's dealing with the bank and getting the finances into a state that they can be presented to the Independent Examiner, has been exemplary and well beyond her paid job. Along with Fr Mason, Maria has put in many voluntary hours, which the PCC are well aware of. This cannot continue in 2024, its simply not fair on them, as willing as there are. Hopefully an appointment of a Treasurer will help with this.

The Rev'd Peter Stanley has given many hours helping with the 2022 and 2023 finances, for which I'm most grateful. The Diocesan Finance team have been supportive too which has helped relieve stress levels considerably.

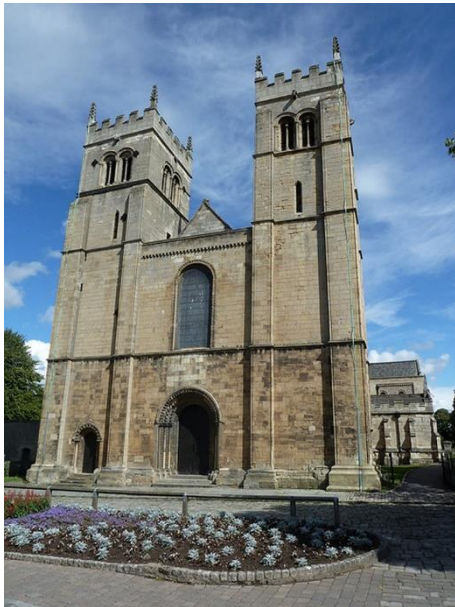
Priory is not alone in struggling to find committed volunteers and the income to support the life here, but I earnestly request that you prayerfully consider how you can practically and financially help our situation and speak with myself.

Thank you.

God bless.

***Fr Spicer***

## **Church Warden's Report**



It has been another busy year for the Priory and its faithful members and properties. As always with buildings of this age there have been some practical works done; boiler repairs (again), roof slate replacements, various leaks, a new Internet Broadband system and the usual checks on things like the fire extinguishers.

Maria Mason has been invaluable this year in providing general church administration but also in many other areas such as church finance, banking and numerous process improvements. On a finance note the efforts of Keith Wake, the Hutchinsons and others who help with counting Sunday collections has been really appreciated.

I would like to thank all those who have contributed to the Church's finances during this year especially during such challenging times. This includes those who give regularly, as one-off donations and those who have supported the fundraising events. I look forward to sharing details in the coming months of initiatives to make giving easier and more beneficial for all of us including a new Digital Giving device.

The live streaming mass remains an important service and the numbers using it regularly is increasing; it is good to see how much it is appreciated by those, sometimes significant numbers who share with us from home. Thank you to those who have responded positively to requests for help in and out of services for things such as Parish lunches, Intercessions, offertory and refreshments after Mass, it really does help with the smooth running of the church.

In the continued absence of a second Churchwarden Kate Walters, Andrew Higgins, Robin Carrington-Wilde and others such as Gill Nelson have provided much valued support and guidance. Please do not hesitate to be in touch if you would like to volunteer to help in any way.

I would also like to acknowledge the efforts of those who have helped with church maintenance this year including regular cleaning, gardening (especially in the memorial garden area) and floral arrangements.

There has been significant progress with the development of the Priory Gatehouse this past year and the Trust chaired by Fran Walker have managed to secure funding to start essential repairs as you will have noticed recently. Please contact Fran or any other Gatehouse Trustee if you'd like more information or would like to help in any way.



Finally, I would like to take this opportunity to thank all church members for their kind words, advice and on occasion the most amazing baking, it really helps. Thanks.

***James Rubie***

## **Report from Clumber**



Though we are a small congregation at Clumber we have had some wonderfully positive things happen over the past year. We saw two couples marry in the chapel both of whom have been attending for a number of years and continue to do so even though one couple now live in Durham! We have another couple who hope to marry in 2025 with long standing connections to the park who are also now part of our congregation.

The carol service saw numbers return to pre pandemic levels and we raised nearly £300 for the local charity Joel.

Our relationship with the National Trust remains strong and we said goodbye to Becky one of the chapel stewards who has left for pastures new down south.

We managed to contribute over £1000 to priory funds and remain blessed that we have a Priest to say mass most Sundays.

God bless.

***Robin Carrington-Wilde***

## Children and Families Report for Priory and St Paul's

Priory and St Paul's children's work continues at Sunday morning mass where we follow the lectionary of the day. Thanks go to Helen and Tina for teaching our children at Priory. An enthusiastic number of between 2-12 take advantage of this ministry at our churches in both Priory and St Paul's. We often hear what the children have learnt after mass.

On Wednesday mornings at Priory Helen Duffy and her team provide The Songs and Stories group for babies and children that are of preschool age. Thank you for your continued support with this group. The link between school and church, with nursery children walking up to church to join in with these sessions on a monthly basis is valuable.

In the summer we held a 'Pop up Church' at the park off Shrewsbury Road. It was an enjoyable time with games and activities in the community. Many local families attended.



We had a wonderful week at the Walsingham Youth Pilgrimage in August with 3 teenagers from our churches.

The annual Lights Party was a great celebration of All Saints tide with activities, food and fireworks in St Paul's grounds.

We have kept the vegetable garden growing until the harvest in autumn which was much enjoyed by all who picked it.

The Epiphany Party was a great success with 15 children attending with their parents.

The Boy's Brigade has been a very successful during 2023, however it is at threat if more help doesn't come forward.

We are very grateful for everyone who has been involved in supporting our young people during 2023.

**Mary Howe**

## Alter Servers Report



We are very fortunate in having an enthusiastic team of Altar Servers, ranging from Primary School age, Secondary School age to Mature Years. During the year we have welcomed one adult server and one youngster to the team. Given the broad range of services at Worksoop Priory, there is a broad range of knowledge and lengths of experience within the serving team.

Among these services are occasions such as the Advent Procession, Epiphany Procession, all the Holy Week liturgies, and once a month, Choral Evensong with Benediction. There are other liturgies and services as well as the 'normal' Sunday and weekday Masses. While we have usually avoided the thinking of 'We've always done it that way', the coming of Covid forced significant changes on the way we could do certain things. Having said that, we still have to maintain what is required or stipulated in the various services, and some of the changes are still in place, if only for safety.

Fr. Spicer and the other clergy are invaluable in guiding us through 'what is required' in the various liturgies. There is also support from Rosemary Field and the choir.

*Peter Klonowski*

## Music Report to APCM for the year Easter to Christmas 2023



### Liturgical music

Mostly we have stuck to the known items this year for the congregation, with a couple of new hymn-tunes introduced both by recording on the Facebook page and by 5-minute introductions on the organ before the Service in question. Choral music is still being expanded and I am very grateful to the PCC for the funding allowed in July for music purchase. There was an intention to obtain versatile, ready-made antiphons for Communion for the 3 Liturgical Years, until we learnt that at Advent 2024 the texts are due to be revised. Meanwhile we have updated some worn-out copies of regular items and purchased a couple of anthems by living composers, whose work is not available copyright-free.

Organ voluntaries continue to be explained, and this guidance for the listener is something people mention as valued. The silence-before-Mass introduced in Lent '23 took down the pre-Mass organ voluntary to avoid sending confused messaging, in the first stages.

Evensong – continues on the First Sundays with little change to numbers in choir, church, or online.

Special “Procession” liturgies for Advent [and Epiphany, but that’s in 2024] have been refreshed with new reading-choices and musical illustrations, to keep it focussed and avoid going stale. This year we were able to muster a little ensemble with violin and piano and soloist for a Messiah Aria, sung by Fr Willett at the Procession, and by teenage Alto chorister Ola at Mass the previous week.

## Choir

The two choristers we surpliced in October 22 have, so far, stuck with us faithfully and sing most weeks. An after-school rehearsal for them on Thursdays is where they do their learning. Safeguarding is operated without their realising it, but includes checking by phone if someone expected does not arrive, handovers to parents after choir, and general watchfulness for wellbeing. Ola visited Grantham church at Eastertide to participate in Leighton’s



Easter Sequence with the 40 children in that choir; Mia visited Goetze & Gwynn’s organ workshop at Welbeck later, where choir-soprano Abigail Balfour-Rowley demonstrated tools and methods. Mini picnics after both trips completed the “fun” though it was also educational for both children, according to their travelling tolerance and availability.

Adult membership is static, though we have a long-term sick contralto. Rota-demands on our clergy singers remove them from choir now and again, which is just a symptom of shortages all round. Recruiting seems nearly impossible; adults sometime fancy singing in the choir but really that has been a “fancy” more than a serious attempt. I am concentrating on polishing the singing with those we have, for whose devotion and effort we should all be appreciative. Rehearsals are at 8.45 on Sundays, and again after Mass; for demanding evening music we meet at 4 for 6; for simpler things, at 5.40 for 6.30. The servers join for a chat over tea and cakes, or soup in cold weather, at choir break-time before the Evensongs and the Procession services. Additional singers come from far and wide.

## Concerts (home-grown)

Midday Music continued on Thursdays from Easter to All Saints minus August. We had visiting performers from Lichfield, Birmingham, Grantham, Newark and Coningsby as well as those from our choir and congregation; these people were hosted to a light lunch as there is no fee. Sometimes a collection plate was put out, sometimes people requested to give. The audience has grown slightly and serves a social purpose for those best able to be out and about in the daytime. The plans for the next season are advancing well, and the Priory has agreed to reimburse modest expenses with a collection being made every week, though without pressure to the “regulars” to feel that it is now expected.



The choir piano is responding well to a bowl of water and frost-free convector! At £85 per tuning, this is the cheaper option for the winter.

**Rosemary Field**



## Deanery synod Report

### Items discussed at Deanery Synod March 2023:

- The church at Everton had taken over a toddler group in the village.
- Harworth is establishing a weekly Saturday morning group in church.
- St. Anne's youth group café take-up has been disappointing.
- Rivers, Retford have great Messy Church events at Christmas and Easter, but struggle to get anyone to commit to regular Messy church.
- General Synod update.
- Deanery Vacancies including Deanery Treasurer, Lay Chair. This was the last meeting of Deanery Synod for this Triennium. Members thanked for serving their Parishes over the last three years.
- Churches in vacancy: Idle and Sands - Blyth, Scrooby and Ranskill – Oswaldbeck – Rivers, Retford. No changes to report.
- Safeguarding.

### Items discussed at Deanery Synod July 2023:

- The guest speaker gave us a very interesting overview of her work in foster caring in Nottingham City and Nottinghamshire.
- Elections for the posts of Lay Chair, Deanery Treasurer, and election of Deanery Standing Committee.
- In the Good News slot and Deanery items of prayer, various matters were placed before the meeting.
- We were given an update on Diocesan Synod.
- There was the Admission of Churchwardens from various parishes.
- We had an update on various vacancies within the Diocese, including personnel and parishes without clergy.
- Within Safeguarding we were urged to have this on the PCC agenda as normal practice.
- There was an update on Eco Church.

### Items discussed at Deanery Synod November 2023:

- Two people were elected to Deanery Standing Committee.
- Update of Deanery Vision Refresh.
- Curate Update & Deanery items of prayer.
- Update on Diocesan Synod (7 Oct) & General Synod (13-15 Nov).
- Deanery Share Update 2024 for allocation of Parish share for 2024.
- Sound of Musings – Bryony Wood.
- Deanery Vacancies Update.
- Safeguarding – Domestic Violence Training & Dashboards.

***Peter Klonowski***

## Flower Arranger's Report



A very big thank you to everyone who has donated to our funds this year. As always it is a great help and enables us to always have fresh flowers in church during the appropriate seasons. It is a joy to decorate our church for the major festivals of Christmas and Easter especially after having had no flowers in church during Lent.

I would like to extend my thanks to the ladies who help with arranging flowers. We are all getting on in years and it becomes that little bit harder each year. As with all areas of church life, attracting new helpers is difficult. However, if you feel you could help and be part of a rota of flower arrangers it would.

You may like to join others in remembering lost loved ones by sponsoring a floral tribute for them on the anniversary of their death. We are pleased to be able to offer this but please, give us plenty of notice.

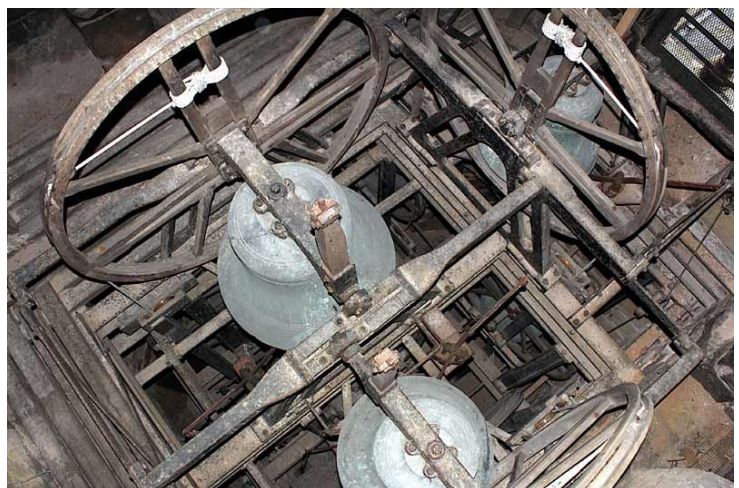
Thank you.

*Wendy Caseldine*

## Bell Ringers' Report

Our bells have not rung for some time due to my ill-health and the lack of other ringers. However, I am pleased to report that our bells did ring out in 2023 when a visiting group of ringers visited Priory as part of a bell-ringing 'crawl'.

The bells are in good working order but as with everything they will need checking for any wear and tear in structure and will need new bolts, oiling and other regular maintenance procedures.





## Report

2023 has seen a great deal of upheaval in the 100 Club membership, leading to a larger number of spare numbers, which has resulted in a much-reduced profit this year. That being said, we can hopefully rebuild the membership to full capacity. The commitment to being a member is to buy a number at the cost of £1 per week and this can be paid in any way you choose, annually, monthly, or even weekly. The prizes are as follows:

- ❖ £500 annually
- ❖ £100 twice annually
- ❖ £20 weekly
- ❖ £10 weekly
- ❖ £5 x 2 weekly

All profit is used to purchase items needed by Church which otherwise would not be obtainable. Over the past few years these have included carpets for the lower sacristy, meeting room, Lady Chapel, and choir stalls, as well as doors in the lower sacristy and café room, furniture for Cloister Room and equipment for our administrator to enable her to work safely from home.

If you feel able to take part in this fundraiser, please see Ivy Underwood who will be happy to help you.

Thank you to all those members who have supported the 100 Club during 2023.

***Ivy Underwood***

## Administrator's Report

Who can believe another year has gone by? Having now experienced the ebb and flow of a complete liturgical and calendar year as administrator at Priory, I am feeling part of the team that keeps the show on the road.

During 2023 my hours were increased as I took control of the finance administration. As this isn't really my forte it has taken me much longer than a financially knowledgeable person. I am pleased to say that we can present a financial statement for 2023 as part of this report. Thank you to Rev'd Peter Stanley for setting me up with an appropriate system and to Alistair Livesey who acted as Independent Examiner.



I have settled into a weekly and monthly routine with weekly preparation and printing of Sunday service books and notices for Priory and Clumber, e-Newsletter for emailing, documents to be uploaded to our 'church near you' website, counting and preparing monies for banking, paying bills, financial recording etc. On a monthly basis there is the Parish Magazine, printing of material for Junior Church, printing readings for readers to prepare and for the lectionary, paying staff, banking and finance reconciliation. Added to this is the quarterly and annual reporting required by the diocese.

I am not telling you this to blow my own trumpet but to inform you of the work that goes on behind the scenes that we come to expect. In an ideal world much of the work I have done in 2023 would be done by a PCC Secretary or Treasurer, so I would echo Fr Spicer's plea for you to consider whether you could help with either of these roles.

I continue to be available during the public hour each Friday morning between 10.30am and 11.30am. I have had the privilege of meeting many young families who have come along to book Baptisms. I have also been privileged to have conversations with people who come to visit Priory and share their stories with me. I look forward to this time each week, though not so much in the winter months when it is particularly cold in our church.



A highlight for me in 2023 was the Workshop Community Christmas Tree Festival. Priory Church is the ideal choice of venue due to its size, position in the town and history. We were pleased to welcome 51 organisations with their trees. Priory church was visited by over 1000 people, young and old, during the five days it was open. The visits from five separate school groups and the participation of young people from North Notts College made for a real inclusive event. The Christmas Fair on

the Saturday was positively buzzing. As always there were far too few helpers which meant those involved spent hours in the church over the seven days, including set up and clear up. If we are to continue to co-ordinate and host this community event, we will need to do things differently with more help to reduce the pressure on the few.

***Maria Mason***

Workshop Priory

Statement of Financial Activities

For the year ended 31/12/2023

	2023	2022
<b><u>Income and Endowments</u></b>		
Voluntary Income	66,697.92	68,785.02
Activities for generating funds	9,305.28	5,070.40
Income from investments	217.51	216.32
Church activities	12,712.16	6,918.90
<b>Total Income</b>	<b>88,932.87</b>	<b>80,990.64</b>
<b><u>Expenditure</u></b>		
Church Activities	111,688.67	72,088.11
Raising Funds	1,162.67	0.00
<b>Total Expenditure</b>	<b>112,851.34</b>	<b>72,088.11</b>
<b>Net Income / Expenditure</b>	<b>-23,918.47</b>	<b>8,902.53</b>

Workshop Priority

Balance Sheet

For the year ended 31/12/2023

	2023	2022
<b><u>Fixed Assets</u></b>		
Tangible	84,000.00	84,000.00
Investments	23,080.52	22,367.70
	<u>107,080.52</u>	<u>106,367.70</u>
<b><u>Current Assets</u></b>		
Cash at bank and in hand	12,726.20	37,357.49
	<u>12,726.20</u>	<u>37,357.49</u>
<b><u>Liabilities</u></b>		
Current Liabilities	0.00	0.00
Long term Liabilities	0.00	0.00
	<u>0.00</u>	<u>0.00</u>
Net Assets	<u>119,806.72</u>	<u>143,725.19</u>
<b><u>Parish Funds</u></b>		
Unrestricted	12,726.20	37,357.49
Restricted	107,080.52	106,367.70
	<u>119,806.72</u>	<u>143,725.19</u>

## Priory Income and Expenditure 2023 by Category

Income		Expenses	
Cash	£16,138.48	Bank	£541.32
Donation	£1,500.00	Charity	£110.00
Fundraising	£5,445.28	Church Supplies	£1,243.89
Gift Aid	£12,569.71	Copyright	£658.00
Giving	£36,489.73	Course Fee	£175.00
Grant	£3,860.00	Diocesan Fees	£2,249.00
Investment	£217.51	Expenses	£599.69
Other Income	£2,052.16	Fundraising Expenses	£1,162.67
Pilgrimages	£60.00	Hospitality	£37.60
Statutory Fees	£10,500.00	Insurance	£10,658.27
Travel	£100.00	Maintenance	£8,234.86
Total Income	£88,932.87	Miscellaneous	£172.00
		Music	£71.90
		Office	£3,537.10
		Organ and Piano Maintenance	£330.00
		Other Expenditure	£15,667.54
		Parish Share	£29,000.00
<b>Income less Expenses</b>	<b>-£23,918.47</b>	Rental Expenses	£1,365.93
		Salaries	£19,341.16
		Utilities	£15,897.07
		Walsingham	£1,798.34
		Total Expenses	£112,851.34

I report on the accounts of the Worksop Priory church for the year ended 31 December 2023 which are set out on below.

#### Respective Responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

#### Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

Since the gross income for the year exceeds the amount provided in section 145(3) of the Act, I confirm that I am qualified to act as Independent Examiner under the provisions of that section of the Act and that my qualification is as shown below.

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date of Independent Examination – 16/02/2024

Alistair Livesey  
Director  
L&P Accountancy Services Ltd

# Worksop Priory

## Email

vicar@worksoppriory.co.uk

warden@worksoppriory.co.uk

admin@worksoppriory.co.uk

## Web

[www.worksoprpiory.co.uk](http://www.worksoprpiory.co.uk)

[achurchnearyou.com/st-mary-st-cuthbert-worksop-priory](http://achurchnearyou.com/st-mary-st-cuthbert-worksop-priory)



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# Accounts

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## Monthly Income and Expenses

Between 01/01/2022 and 31/12/2022

Subcategory	01/01/2022 - 31/03/2022	01/04/2022 - 30/06/2022	01/07/2022 - 30/09/2022	01/10/2022 - 31/12/2022	Total
<b>Income</b>					
Cash					
Banked	2,310.00	7,139.00	11,151.00	8,485.00	29,085.00
<b>Total Cash</b>	<b>2,310.00</b>	<b>7,139.00</b>	<b>11,151.00</b>	<b>8,485.00</b>	<b>29,085.00</b>
Collection					
Card	158.34	196.16	373.18	336.90	1,064.58
Gift Aid	7,154.00	7,094.00	7,856.00	7,419.00	29,523.00
Standing Order		750.00			750.00
<b>Total Collection</b>	<b>7,312.34</b>	<b>8,040.16</b>	<b>8,229.18</b>	<b>7,755.90</b>	<b>31,337.58</b>
Fees					
Memorial				8.00	8.00
Wedding	892.00	326.00			1,218.00
Wedding Blessing		100.00			100.00
<b>Total Fees</b>	<b>892.00</b>	<b>426.00</b>		<b>8.00</b>	<b>1,326.00</b>
Fundraising					
100 Club	52.00	129.00		45.00	226.00
Christmas Tree				260.00	260.00
Magazine	8.00		14.00	64.00	86.00
<b>Total Fundraising</b>	<b>60.00</b>	<b>129.00</b>	<b>14.00</b>	<b>369.00</b>	<b>572.00</b>
Grant					
Additional Curates	750.00				750.00
Growing Disciples		1,200.00			1,200.00
Society of The Holy Cross	404.81		350.00		754.81
The Forge Trust				10.00	10.00
WCTA Holy House Shrine		200.00	400.00		600.00
<b>Total Grant</b>	<b>1,154.81</b>	<b>1,400.00</b>	<b>750.00</b>	<b>10.00</b>	<b>3,314.81</b>
Income Tax					
Gift Aid	2,838.72	3,177.04	2,346.68		8,362.44
<b>Total Income Tax</b>	<b>2,838.72</b>	<b>3,177.04</b>	<b>2,346.68</b>		<b>8,362.44</b>
Investment					
Interest	53.79	53.79	53.79	54.95	216.32
<b>Total Investment</b>	<b>53.79</b>	<b>53.79</b>	<b>53.79</b>	<b>54.95</b>	<b>216.32</b>
Other Income					
Filming	500.00				500.00
Un-Classified	1,302.00	1,144.10	1,241.32	33.48	3,720.90
<b>Total Other Income</b>	<b>1,802.00</b>	<b>1,144.10</b>	<b>1,241.32</b>	<b>33.48</b>	<b>4,220.90</b>
Rental					

## Monthly Income and Expenses

Between 01/01/2022 and 31/12/2022

Subcategory	01/01/2022 - 31/03/2022	01/04/2022 - 30/06/2022	01/07/2022 - 30/09/2022	01/10/2022 - 31/12/2022	Total
18 Cheapside		1,183.59			1,183.59
Total Rental		1,183.59			1,183.59
Travel					
Durham			105.00		105.00
Food			30.00		30.00
Walsingham		116.00	438.00	633.00	1,187.00
York				50.00	50.00
Total Travel		116.00	573.00	683.00	1,372.00
Total Income	16,423.66	22,808.68	24,358.97	17,399.33	80,990.64
<b>Expenses</b>					
Bank					
Charges	157.83	124.85	120.43	140.92	544.03
Total Bank	157.83	124.85	120.43	140.92	544.03
Charity					
Forward in Faith			60.00		60.00
The Church Union	50.00				50.00
Total Charity	50.00		60.00		110.00
Copyright Expenses		615.00			615.00
Vicar	11.70	66.80	369.79	738.12	1,186.41
Total Expenses	11.70	66.80	369.79	738.12	1,186.41
Grant Share					
St. Pauls Church		600.00			600.00
Total Grant Share		600.00			600.00
Insurance					
Building	2,216.63	2,216.55	2,216.55	2,216.55	8,866.28
Post Office			60.41		60.41
Total Insurance	2,216.63	2,216.55	2,276.96	2,216.55	8,926.69
Maintenance					
Alarm				769.20	769.20
Building	1,008.00				1,008.00
Clock				156.00	156.00
Fire Extinguishers		326.52	336.60	213.00	876.12
Heating	616.80				616.80
Locks		180.00		-90.00	90.00
Roof Alarms			617.05	568.80	1,185.85

## Monthly Income and Expenses

Between 01/01/2022 and 31/12/2022

Subcategory	01/01/2022 - 31/03/2022	01/04/2022 - 30/06/2022	01/07/2022 - 30/09/2022	01/10/2022 - 31/12/2022	Total
Total Maintenance	1,624.80	506.52	953.65	1,617.00	4,701.97
Miscellaneous					
Accountants		1,032.00		438.00	1,470.00
Branding		350.00			350.00
Candles	621.86	381.80	179.45	23.89	1,207.00
Total Miscellaneous	621.86	1,763.80	179.45	461.89	3,027.00
Office					
Photocopier		704.55		368.58	1,073.13
Total Office		704.55		368.58	1,073.13
Other Expenditure					
Un-Classified	54.39	1,263.52	740.63	225.69	2,284.23
Total Other Expenditure	54.39	1,263.52	740.63	225.69	2,284.23
Parish Share	11,000.00	12,072.00	3,000.00	3,000.00	29,072.00
Printing					
Service Sheets	98.56	17.23	19.89	19.89	155.57
Total Printing	98.56	17.23	19.89	19.89	155.57
Rental Expenses					
18 Cheapside			384.89		384.89
Total Rental Expenses			384.89		384.89
Salary					
Admin			1,151.80	1,767.94	2,919.74
Funeral	888.00				888.00
Organist	1,369.99	1,169.99	1,189.99	1,283.24	5,013.21
Tax and NI		54.60		311.80	366.40
Vicar		1,686.00			1,686.00
Total Salary	2,257.99	2,910.59	2,341.79	3,362.98	10,873.35
Utilities					
Broadband	79.20	86.94	179.28	179.28	524.70
Electricity	110.27	93.28	85.05	98.00	386.60
Gas & Electric	1,809.20	1,216.25	319.37	2,758.74	6,103.56
Internet		23.98			23.98
Mobile Phone		6.00	12.00	18.00	36.00
Water		129.70	157.59	126.71	414.00
Total Utilities	1,998.67	1,556.15	753.29	3,180.73	7,488.84
Walsingham					
Travel		1,045.00			1,045.00
Total Walsingham		1,045.00			1,045.00

## Monthly Income and Expenses

Between 01/01/2022 and 31/12/2022

Subcategory	01/01/2022 - 31/03/2022	01/04/2022 - 30/06/2022	01/07/2022 - 30/09/2022	01/10/2022 - 31/12/2022	Total
Total Expenses	20,092.43	25,462.56	11,200.77	15,332.35	72,088.11
Income less Expenses	-3,668.77	-2,653.88	13,158.20	2,066.98	8,902.53

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# Accounts

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**The Parochial Church Council of the Ecclesiastical Parish of Worksop  
Priory St Mary & St Cuthbert**  
(Registered charity, number 1134796)  
**Financial statements**  
**for the year ended 31 December 2021**

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15	Independent examiner's report
16	Receipts & payments account
17	Statement of assets & liabilities
18 - 20	Notes to the accounts

**The Parochial Church Council of the Ecclesiastical Parish of Worksop  
Priory St Mary & St Cuthbert  
Trustees' annual report  
for the year ended 31 December 2021**

**Full name** The Parochial Church Council of the Ecclesiastical Parish of Worksop  
Priory St Mary & St Cuthbert

**Other names by which the charity is known** Worksop Priory

**Registered charity number** 1134796

**Principal address**

The Vicarage  
Cheapside  
Worksop  
S80 2HX

**Trustees**

J Rubie	K Walters
P Klonowski	Fr J Cooper (from 14/02/2021)
R Carrington-Wilde	W Spittlehouse (from 14/02/2021)
M Richardson	E Ryan (from 14/02/2021 – 30/09/2021)
Fr J Vyse	W Rogers (from 14/02/2021 – 30/09/2021)
T Thistlewaite	M Howe (until 24/04/2022)
P Lakeland	D Caseldine (until 31/08/2021)
Fr N Spicer	C Rushby (until 30/08/2021)
I Pinder-Packard	A Wass (until 14/02/2021)
J Palmer	

**Independent examiner**

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41  
Talbot Street, Nottingham, NG1 5GL

**Governance and management**

We are governed in our operation and formulation by the Canons of the Church of  
England and Pastoral measures.

Trustees are elected at the Annual Parochial Church meeting.

**Objectives and activities**

The objective of the charity is to promote in the ecclesiastical parish, the whole  
mission of the church.

**Summary of the main activities undertaken for the public benefit**

We focus on the advancement of the mission of the church through provision of a  
place of worship as well as hosting activities and events in the community.

# **The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert**

## **Public benefit statement**

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

## **Summary of the main achievements during the period**

### **Vicar's Report**

It is a privilege to be able to recommend this report of the PCCs stewardship for 2021 to you this year. The beginning of the year saw us in Covid-19 restrictions the Daily Office, and Mass were offered each week and livestreamed on Facebook. Slowly members of the congregation were able to return at the end of the year, everyone had been seen at least once. Noticeably, though for whatever reason - and I do not think there is just one, or that people actually know why - attendance has dropped considerably. This is most noticeable at the weekday Mass which perversely during lockdown actually went up. During 2022 the PCC is going to have to consult with the congregation and make some tough decisions about our life of worship unless attendance improves.

Towards the end of the Lay Worker, Mr Matthew Burnell's time, Bishop Paul set up an external review to see what should happen next. Many of you spent time with the reviewer setting out your hopes for the Church. As a result of that Bishop Paul decided that a whole time Traditional Catholic Priest should be appointed to S Paul's as soon as possible. For a number of reasons this didn't happen until June when we were able to welcome Bishop Glyn and Archdeacon Tors to come and license Fr Joseph Cooper. Along with his wife and four boys it is very good to have a priest living in S Paul's Vicarage again - that itself a sign to the community that the C of E is committed to being here. I stayed on as Priest in Charge whilst legally Fr Cooper is an Assistant Curate to S Paul's and Priory Parishes.

Fr Cooper's other title is Transformational Change Priest which is a new role in the Church. Specifically, time limited to three years it comes with a number of outcomes, set by the diocese, agreed by the PCC and shared with you all. Our prayer is that the decision will be made at some point that the outcomes have significantly been achieved and Fr Cooper's post extended. Whilst Fr Cooper obviously takes the lead on these, they are outcomes for all of us who worship here at Priory; for that reason, you will find the ones relating most to our life here after this. Please do read them. Then having read them, prayerfully consider if there is something you can practically do and if so talk with Fr Cooper or myself. Nothing practical then? Then let one of us know that you are making one of the outcomes a daily prayer concern and look for the progress reports in the Evangelist in the coming year. This is a significant opportunity for Priory, probably one not to be repeated in a whole-time post again if the outcomes aren't significantly achieved. All of us need to be prepared to adapt and change, be transformed, under Fr Cooper's leadership in the power of the Holy Spirit in 2022.

Lent, Holy Week and Eastertide are always the most important time of year for our discipleship of the Lord. We were able to celebrate in a limited way but as always to the best that we can offer God and each other. I am very grateful to Fathers Vyse, Cooper, James, Jarrett, Mason and Willett for their priestly support and service. Also,

## **The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert**

to Gill our Reader and all who take on voluntary roles, not least Robin and James. In September Ivy Underwood retired as Parish Administrator after many - at least 18 years of service. Much of what goes on is unseen but important and Ivy has played a major role in this for which I am grateful.

In September Tristan Meares, an ordinand from St Stephen's House Oxford spent the month with us bringing a fresh and prayerful approach to his training and the ministries here. Along with Michael Dixon, a Mansfield lad, also at St Stephen's House who has been with us some weekends and holidays, Tristan will be ordained deacon in June 2022. It is very good to be able to support ordinand training and for me to be kept up to date!

In November we were able to make the Parish Pilgrimage to the Shrine of Our lady of Walsingham for the first time in several years. In 2022 the Shrine celebrates its centenary. Since its restoration Priory has had a connection through support and prayer with its life and seeing the stones from the ancient priory embedded into the walls of the Holy House is an outward sign of this.

It was with great sadness for us, but we pray God a joy for her, that we held a Requiem Mass for our sister Valda Edwards in December, truly Priory's matriarch. Jesus have mercy; Mary pray.

Conversion is a word we often simply use when someone becomes a Christian, but it has a deeper meaning too. Conversion of heart means when something clicks in the heart and mind and our discipleship becomes more than just habit, or a social thing, or attached to a building, it becomes everything and the blessings we experience enhance our understanding of God, ourselves, and others. Covid- 19 converted some people, others have still to find their place again as a disciple. May we be blessed, and so the people of this community be blessed, in this.

Fr Spicer

### **Transformational Change Priest's Report**

Whilst I spend most of my time at St. Paul's, I am also licensed as a 'Transformational Change Priest' at Worksop Priory too. My time is roughly split 70-30 between St. Paul's and Priory.

Here is a list of my duties based entirely at the Priory:

I preach and concelebrate at the Sunday Parish Mass once a month.

I preside at any of the mid-week Masses requiring cover.

I often preach and always concelebrate at the key Solemn Masses.

I am a member of the PCC and other leadership committees.

I take assemblies and lead worship at Priory school.

Recently, contact has been made with Sparken Hill and Worksop College (schools based within Priory parish), I am due to visit both schools on a regular basis to take assemblies and offer chaplaincy. I try to attend community events and celebrations [summer fayre, Christmas Tree Festival etc.] wherever possible and participated in the parish pilgrimage to Walsingham.

Some of my duties naturally overlap with St. Paul's as we do not duplicate our provision for children and young people across our parishes. These shared duties

## **The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert**

include: Captaincy of the 1st Worksop Boys' Brigade Company. We have at present 15 regular members in attendance.

Leadership of the 4pm Children's Services. Numbers have dipped slightly throughout autumn and winter, we have approximately 10 children who attend regularly throughout the month.

Leadership of the twice-monthly Youth Group. Again, numbers have dipped, but we have approximately 6 young people who attend with regularity. Our numbers will grow, I'm sure once we are visible again in the grounds at S. Paul's. These groups and services are based at S. Paul's for purely practical and logistical reasons, but children from Priory do attend them too.

In the coming months, I will be involved with the following new initiatives at Priory:

- Co-leadership of our Lent course;
- Leadership of a new 20-40's (we may be flexible with the upper age limit!) study/social group;
- A 'Youth Mass' to bridge the gap between 'Messy Mass' and the Parish Mass. To be based at Priory. I suspect I may be called upon to adopt additional duties at Priory once Fr Vyse departs (God-willing) for his new parish.

On my arrival in post, mid-June last year, I must confess I found the size, scale and grandeur of the Priory slightly intimidating; for I have never worshipped or served in such a place. These anxieties however were soon set aside, for I have been warmly welcomed by the people of the Priory and made to feel very much at home. It is a joy to be part of the community and to play my small part in the life of our church. I spend significant parts of the week rattling around S. Paul's alone; nothing fills me with greater joy to head over to Priory in an evening on a Solemnity, to concelebrate and share a glass of fizz after the Mass and be surrounded by people!

I'm very much looking forward to the months ahead.

Fr Cooper

S Giles Carburton

Processes to close churchyards and churches are separate so although the church itself is closed the churchyard remains open and is the responsibility of the PCC. The proposed sale of the church, to Welbeck, offers the potential to sell all, or part, of the churchyard and reduce the PCC's ongoing maintenance obligations. In such circumstances it is usual for covenants to be included to ensure further internments in existing graves and potentially new internments can take place. The PCC's preference is for the churchyard to be sold entirely with such covenants in place. Anyone wanting to reserve a space for burial now needs a Faculty- please speak with myself for more details.

Fr Spicer

## **The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert**

### Clumber Chapel

A big thank you is due to our clergy (mainly retired) and the National Trust without whom services at the chapel would have been impossible. Our congregation though small has been very faithful during the pandemic and the support through text messaging and phone calls during lockdown(s) has shown our small community at its best. We have seen everyone return though some only once or twice and I pray we can encourage and support them back into regular worship with us.

We have two couples wanting to be married in the chapel and they have joined us in preparation for the Sacrament.

We managed the carol service in December and even though it coincided with the Omicron wave, the attendance was good and £120 was raised for the Bluebell wood charity.

God bless.

Robin

### Children and Families Report

2021 has been a very eventful year for children and families at Priory and St Pauls. Following all safeguarding rules, we resumed Junior Church teaching every Sunday, with a few families happy to resume. Messy Church continued at St Pauls church hall and Youth group. We held a Wednesday holiday group for juniors and the Walsingham youth pilgrimage was virtual. St Pauls church hall has become an important building for the joint church childrens' events too. A new group was formed on Wednesday mornings: 'Songs & Stories' with babies and toddlers meeting in the Lady chapel. This has now become a well-established group.

We have been blessed to welcome Fr Cooper and family to the 'Transformational post' for 3 years at St Pauls church. Children & family work and teaching is available every Sunday at Mass and every afternoon at 4pm- We have great fun and games, and the children learn valuable life skills as young Christians under Fr Cooper's and Fr Vyse's skilled direction.

Messy Church, Muddy Church, Active Church and Messy Mass is the monthly rota. The lights party with crafts and food was well attended by locals.

Big Sing BBQ and families were well received. You'll catch all the pictures on St Pauls and Priory Facebook page. We've planted a herb garden and bulbs for Mothering Sunday in Muddy Church afternoons. We had an interactive celebration of 'Nativity On The Go' travelling Manton streets in costumes, carol singing and then made an outside Nativity stable and decorated the tree.

We hope to engage more children from Manton as the better weather arrives. We're always looking for visual opportunities at the church.

The youth group has met twice monthly where we have activities, games, meaningful chat, teaching and hot dogs! We belong to the deanery group IGNITE who meet at different churches every month. St Pauls hosted the youth deanery in January which was well received by the youth and their church leaders.

Mary Howe

# **The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert**

## Churchwardens Report

Worksop Priory continues to face challenges as does the Church in general, but this is no different to any of the generations that have gone before us, we are the custodians of the faith in this place and of the building(s) we worship in.

It has been a great source of pride that services were maintained throughout 2021 and a big thank you has to go to our clergy, servers and those who have cleaned and prepared the church in between services. I was particularly moved to see our clergy serve themselves when help was not permitted, to watch them move around offering with their body the sacrifice of the altar was a glimpse into the life of a Priest and deeply spiritually moving. I am glad, and I am sure they are, that we do now have servers giving their gift of time and support to our clergy. While life has, is and continues to be difficult there have been so many who have in a small or large way blessed us and I would just like to say a big thank you to you all.

The open day in the summer promoting our heritage lottery bid was a great success and those who attended were impressed, and while the Christmas Fayre was smaller than usual it should be noted that while some churches have only just re opened and some may never re-open, we put many events for the church and wider community. The Christmas Tree festival is a particular favourite and a big thank you to Charlotte and her helpers in putting this on. Our donations to the food bank continue to be substantial and I am sure we all pray that one day soon food banks will be consigned to history!

Regarding fabric maintenance earlier in the year the soakaway was unblocked, guttering was cleared alongside some tiles being refitted on the North roof. During Spring and early Summer, the sound system was updated which was most beneficial for the live streaming that we continue to do, and annual Pat testing was carried out. In the East lower meeting room, the carpet was replaced, walls decorated, and a new gas meter installed. The Processional cross was also repaired and restored. In the summer the piano was tuned and repaired much to the relief and delight of Rosemary. We are very grateful to the dedicated volunteers who help us each time in terms of housekeeping and to the regular grass cutters who visit throughout the year to supplement the work of the local authority.

We were blessed as always with the wonderful uplifting flower displays provided throughout the year for regular and special services.

Robin is standing down as warden and would like to say it has been such a privilege to be your warden, the role has changed much over the years, and has stated 'that if I can do it anyone can'! Please speak to Father Spicer or James if anyone would like to discuss this further.

On a final note from Robin, he would like to set you all a challenge; while there is little we shall miss about the restrictions over the past few years (the upside of wearing a mask is that it did allow a yawn to be stifled during an over long sermon, though obviously this only happened when visiting another parish!) I do miss other people at the weekday evening masses, at evensong and on a Sunday morning. For the sake of our souls and the souls of our fellow pilgrims we need to see more people in church whether they have not returned after the pandemic and need a help back or through our whiteness new people raised to faith. This is and always has been the greatest challenge to any generation and it is one we should embrace. I

## **The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert**

can say from experience that there are few people left who I first met when I came to faith in the parish in 1988 and it just shows how many have followed on behind and this is a great strength to us all. So I would urge us all to pray for the renewal and revival of the faith and be prepared to welcome whoever comes through the door.

Robin Carrington-Wilde and James Rubie  
Churchwardens

### Flower Report

Thank you to everyone who donated in 2021 to the flowers. Thank you too to the arrangers. Covid has had 2 repercussions: firstly, we now have fewer arrangers - please speak with me if you would like to help out - novices welcome. Secondly the price of flowers has greatly increased with fewer places selling flowers. Accordingly, we have reduced the number of arrangements in Ordinary Time. Hopefully this is a temporary thing and we can soon get back to normal.

Wendy Caseldine

### Report from the Organist

#### Liturgy and music overview

Evensong has been recalibrated to increase the proportion of congregational singing; an additional Mass setting has been introduced for Advent/Lent, following the return of congregational singing. The cantor role is deployed to help lead any new music. Notes in the magazine offer insights into listening to organ voluntaries. At most services, an ingoing voluntary has been added.

#### Choir: people, library, activities

The steady 9.30 nucleus (between 6 and 9 people) is extended by a further 8 – 10 who are free to attend Evensong and some Holy Days. Losing a soprano and an alto (temporarily) in April, we have gained a versatile sop/alto, and a soprano-in-training, since. The invitation is reiterated periodically – come and be trained. The morning choir now rehearses after Mass as well as before, to get ahead and improve. Covid precautions have made most things a challenge to bring off, but people have risen to that. Homework happens through recordings and targeted preparation, circulated by email. Occasional, longer rehearsals happen, sometimes with tea! Advent Carols highlight the start of the Incarnation season.

Children: a choral project at the Primary school started in September, funded separately and with a brief wider than and distinct from liturgical singing. There will be church some spin-off from this. Library: Grateful to Robin Towle and Fr Willett for help maintaining this. They spent many hours threshing in the summer of 2021. Worn-out copies are replaced thriftily from second-hand sources, if in good condition. Much is downloaded from CPDL, the cost being in legal photocopying, not purchase. New items are often necessitated by gaps in the voice-parts, for good reasons (e.g. family care/saying Mass elsewhere). There were some in-kind donations to the library from choir members, and some loans made by other choir-trainers.

## **The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert**

### Instruments and fund-raising

A fund-raising organ concert took place at the end of June, dubbed the “welcome back” concert and yielded around £1500 towards the restoration of the grand piano in church, the rehearsal piano in the choir room, and some quick-fix work on the organ action. This was supported by a wide circle of well-wishers. Tea and Evensong followed. At the September PCC it was raised that the perennial acoustical and maintenance problems experienced with this organ, sited where it is, need to be either addressed or shelved in our generation. The specific problems were outlined for future thinking and decision-making. Robert Balfour-Rowley of Geotze & Gwynne (Welbeck) advised, gratis. G+G tune the organ at present. Geoff Tinniswood (also Welbeck) restored and tunes the pianos.

The Nottingham and District Organists’ Association visited the organ in November: Fr Vyse kindly did “meet and greet”. Coffee was served and very generous donations were made, as we didn’t charge. The NDOA has expressed a general interest in helping to support a student here if we had one.

### Concerts and outreach generally

The autumn Midday Music series on Thursdays directly after the Angelus, for 30 mins was intended to be “open church” for the town. It ended up being an intimate gathering of between 4 and a dozen regulars (and 2 newbies) who were not ‘visitors’ but did discuss the music! They were free of charge.

Publicity was generated by me but apart from FB, mailing people, and making flyers for church and the few places in town which still take them, I have entirely failed to get it ‘out there’. The final Midday Music concert was given by Martha Hayward (soprano) and Matthew Lazenby (piano) who were relaunching post-pandemic, and generously performed for us as a gift. This was a wonderful end to the series, with a larger audience deliberately invited by the smaller audience. Thank you!

On some Sunday afternoons there was an informal time of organ music at 4pm, followed by tea and Evensong; the organ music was not confined to the sacred repertoire for these 4 o’clock slots – just music for interest/fun.

On Thursday December 16th there was a semi-devotional time of Advent organ music - which we don’t use liturgically – to explore those insights. This was requested by the Midday Music regulars. With that exception, all this is in hibernation from November to Easter.

And finally....

My sincere thanks go to everyone for such a kind welcome, to the music team for working so hard and to the clergy for their solid support.

Rosemary Field

### Assistant Curate’s Report

2021 has been another unique year; a second year in which I have still not attended, as a Priest, either a Christmas Mass or the Walsingham National Pilgrimage. Nevertheless, it has been a year in which many young people have become new Christians, especially as we spent the second half of 2021 working through a backlog

## **The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert**

of Baptisms for those who were planned to be baptised in 2020. This backlog ran through to end of 2021 and into early 2022; and we have changed our baptism slots from having just one [at 11:30] for 3 or 4 families, to having two or even three slots, each for just one family, in order to keep overall numbers down. And we have continued Confirmations, with Bishop Glyn coming in the early months of 2021 to confirm two Year 6 children.

The middle of 2021 saw the arrival of Fr Cooper at S. Paul's, and it has been a pleasure to work with him; we have both been keen to learn from each other and to support each others' ministries. His leadership of the new Boys' Brigade, and of worship expressions such as Muddy Church and Active Church, have been a true inspiration to me, as I myself take on the role of leading the monthly Messy Church. This is seeing familiar faces return to Church activities; finding volunteers is, however, a challenge faced across society at the moment, and we are no exception. Other highlights have been witnessing a new community garden in Manton; seeing the huge achievement of the Bassetlaw Foodbank, for whom I volunteer each week, in both the warehouse and delivering food parcels to those who need them; a very busy and rich Holy Week; assemblies in both Priory and St. Augustine's schools; being with our youngest and their parents, grandparents and guardians at our revitalised 'Songs & Stories'; seeing Priory achieve an EcoChurch Bronze award; and, above all, seeing the resilience of Priory people during these difficult times. One consequence of decreasing mobility amongst a few faithful worshippers is that some become Home Communicants: this is a very rewarding part of ministry which is overlooked; the frequency of such visits, do need, however, to be determined by how many demands can truthfully be made on a Priest's time. At the same time, the end of Lockdown meant that the nursing homes and care homes opened up to visitors; and a regular Mass at Victoria Care Home resumed, even becoming fortnightly rather than monthly; regular worshippers at Priory continue to take part in this. 2022 is the final year of my licence at Priory, and one in which I must therefore look for pastures new to minister in. I thank Fr Spicer and all of you for all the support, encouragement, prayers, kindnesses and invaluable pastoral insights you have given me since I have been here.

Fr Vyse

The Society of Mary and the Society of Our Lady of Walsingham

We continue to meet on the last Thursday of each month, at 6pm, to pray the Rosary; at the 6.30pm Mass which follows prayers are offered for the departed members of the Society of Mary. Anyone can come along to the Rosary; help will always be offered if you ask. Whilst the Society of Mary is a more contemplative charism, the Society of Our Lady of Walsingham prays, in particular, for the life, work and witness of the Shrine. Members pray either part of the rosary, or the Angelus, each day.

For the second year running, teenagers attended an online version of the Walsingham Youth Pilgrimage; but after the restrictions of Covid, we were able to resume the Priory's annual pilgrimage to Walsingham in November 2021. Some of

## **The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert**

us also attended various other pilgrimages and study weekends individually. We hope, in 2022, to be able to attend the National Pilgrimage in person.

Past editions of the Walsingham Review and 'Ave' [the magazine of the Society of Mary] can be found on the table in the south transept, and new members of these two societies are always welcome.

### **100 Club Report**

This fundraiser has been running now for several years at the Priory: each year we have two £10 winners and one £500 winner. And money remaining is used to buy much-needed items which Church funds would not be able to pay for; so, by being a member of the 100 Club [which costs £1 a week and has lots of numbers available now], you will be helping to buy items for the Church. Over the past few years these have included carpets for the lower sacristy, meeting room, Lady Chapel, and choir stalls, as well as doors in the lower sacristy and café room, and furniture in the Cloister Room. If you feel able to take part in our fundraiser, please see Ivy Underwood who will be happy to help you.

### **Bell Ringers' Report**

Sadly to say we do not have hardly any ringers to make up a team, due to deaths, university and the Pro 16 working at night and weekends; we have a few learners who were sent to Anston to learn with Trevor, but are only just starting up again as they now feel safe to go back as someone had Covid and had to stop ringing, which put some of them off.

Dave Baron, who sadly died, left us some stays for the bells which if, we would have bought, would have become expensive; even though we have not broken any for a long time they are very handy to have – even with wear and tear – as the wood is very expensive. Lots of towers have lost a lot of bell ringers and are very short of ringers: some due to deaths, and others because a lot feel that due to Covid they stop ringing as some of the towers are too small and ropes are too close together. A lot of the ringers we find are elderly and vulnerable. You never know, people might take an interest in bell ringing, and it begins to be popular with young people; we did have a few but they grew up and have moved on, which is understandable.

The bells appear to be in good working order; we will wait for Edward to get back so we can check and oil them. This cannot be done by one person as it's too dangerous, and two people have to be in the tower at all times to make sure that nothing happens, and to get help if needed. Let's hope we can get people who are interested in ringing again.

### **Bev Challoner**

### **Eco Church Report**

In July 2021 we achieved an EcoChurch Bronze Award for Worksop Priory, demonstrating our commitment to living and working in harmony with God's Creation.

## **The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert**

Just about every aspect of our Church life is considered when assessing our application: how we look after our churchyards; the energy efficiency of our appliances and buildings; our teaching and our prayer intentions. The next stage is a Silver Award: this will require an in-depth assessment of many more aspects of what we do: from rain collection water butts to cleaning products to the ingredients of our parish lunches and offsetting our carbon footprint.

Fr Vyse

### **Altar Servers Report**

We are privileged at Worksop Priory to have a Serving Team to assist the clergy at the various liturgies through the year. The team comprises four adults, together with four youngsters from the same family. Generally, we were able to carry out our duties in accordance with our experience, and that goes for the youngsters as well as the adults. All our servers are enthusiastic and committed.

That was at the early part of 2020. Then Covid struck and services stopped. When services restarted, servers were not required at the altar, for example, altar bells were rung by a server from the congregation seats, and then there were the necessary masks and gloves!

There was a full rethink led by Fr. Spicer plus external rules/guidance, for what we could actually still do. A range of changes were put in place, for example, Holy Week liturgies were very different from what we had done in previous years, although the main elements were obviously still present. As with all the liturgies, the main elements were still recognisable.

As we have progressed through 'gradual easing' and 'new changes' all the serving team have embraced the way forward. The youngsters usually serve just for Sunday Mass. They are also very helpful in preparations for any following service, e.g. Evensong & Benediction.

Peter Klonowski

### **Deanery Synod Report**

The first meeting, in March, online, we had a talk by Rt. Revd. Andy Emerton – Bishop of Sherwood, on the early stages of his role, and for the way ahead.

Good News Slot: At North Wheatley, a monthly takeaway meal contributing to finances and community, and tackles loneliness. At All Hallows Ordsall, 'thinking outside the box'. At Bothamsall during lockdown, there have been open-air services from a front garden, with the majority of people not being church members; and litter-picking as well.

Share Update. Message from Diocesan Chief Executive: Thanks for the sacrificial giving during pandemic. Receipts are down as expected. We are working towards financial sustainability. First, look to the Lord as we enact the diocesan vision that we believe he has given us. The Deanery raised 78% of 2020 share (Deanery average in diocese 85%). There was prayer for Deanery Vacancies.

## **The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert**

The meeting in June was held online, and began with worship, led by Fr. Spicer. The initial item was Living in Love and Faith. A video was introduced, with the intention of having a broader and wider discussion than in the past, connecting with a range of experts, considering what the Bible and science say and engaging with real life stories. We are being asked to look at this individually, in parishes and as a diocese, and to involve lay and ordained, those who are new to church and longstanding members of our congregations, and also different denominations. It was emphasised that there was no pre-agreed agenda.

Good news slot:

- The visit to the Deanery by Bishops Paul and Andy for a day of prayer.
- At All Saints, Harworth, starting a new children's club.
- Fr. Spicer shared that Archdeacon Phil and Bishop Glyn licensed Fr. Joseph Cooper to St. Paul's, Manton. This is a transitional change appointment which will focus on engaging with people in their 20s and 30s.
- Revd Peter Stanley would be ordained as priest in July.
- It was agreed that the best news was that people are out and about again and that churches are still there for them.

Deanery vacancies. Other than at St. Paul's, and despite interviews taking place, the other vacancies had not been filled. We were asked to pray for parishes in vacancy. Prayer is needed for continued Christian input for schools in the vacant parishes. Parishes were reminded of the safeguarding requirements for PCCs and churchwardens.

Share Update. It was confirmed that the Deanery is falling behind with its share payment. Parishes were thanked for their payments in these difficult times.

The meeting in November was held at St. Anne's Church Hall.

The main item was a talk referring to the findings of a Church of England survey of clergy and ordinands, and not only them, but also all those who lead in our parishes, PCCs as an example.

Safeguarding. PCCs need to keep up to date, and new regulations were to be introduced in January 2022.

Parish share update. Lengthy discussion with the last sentence 'We are all in this together'.

Updates were given from Diocesan Synod and General Synod.

On a personal note, the last few meetings have been 'different' to say the least, with some held online, and some in person, both having advantages. It may be noted from the above notes that the scope of Deanery Synod meetings is different to that of PCCs.

Peter Klonowski, Deanery Synod Representative

### Treasurer's Report

The church has to meet many expenses and financial obligations throughout the year. Payment of these is challenging in an average year, but during the pandemic it

## **The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert**

has been even more so. In 2021, even though we were allowed back into church, we were still experiencing a reduction in opportunities to raise funds.

Income was a little higher, which was mainly as a result of some large donations. However, planned giving was lower which gives cause for concern - planned giving is also the main source of gift aid returns so a reduction in it affects us twice.

We were able to start fundraising again to some extent, and thanks go to everyone who organised and contributed to fundraising events.

Compared to 2020 expenditure was substantially reduced. As reported last year, the PCC had to make some difficult decisions in terms of reducing payments, and these have borne fruit by reducing expenditure by over £25,000. We also changed energy supplier in a scheme organised by the Church of England. This has secured our energy price for most of 2022, but when it is reviewed in September 2022 we are likely going to be in for a shock like the rest of the community.

The main knock-on effect of this was that we were able to pay £46,500 of Parish Share against the requested amount of £56,124. This was more than £10,000 more than in 2020 (but still £8,000 less than in 2019). It is important that we are able to pay as much Parish Share as possible as this covers a lot of our clergy costs and enables us to apply for grants from the diocese.

Thanks go to Kate Walters, James and Heather Rubie and David Caseldine for their support of the finance processes throughout 2021.

Ian Pinder-Packard

### **The charity's policy on reserves**

The plan is to maintain a level of austerity and thus grow reserves. At the minimum we aim to keep £4,500 in the general fund at all times for operational reasons. But the reserves for building work and other emergencies has been emptied, so that needs to be built back up.

Signed on behalf of the charity's trustees:

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Rev Canon Nicolas Spicer, Trustee

**Independent examiner's report to the trustees of  
The Parochial Church Council of the Ecclesiastical Parish of Worksop  
Priory St Mary & St Cuthbert  
for the year ended 31 December 2021**

I report to the trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert (the charity) for the year ended 31 December 2021.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed \_\_\_\_\_ Date \_\_\_\_\_

John O'Brien MSc, FCCA, FCIE  
Employee of Community Accounting Plus

**The Parochial Church Council of the Ecclesiastical Parish of Worksop  
 Priory St Mary & St Cuthbert  
 Receipts & payments account  
 for the year ended 31 December 2021**

2020 Total Funds £		Note	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £
	<b>Receipts</b>				
71601	Grants & donations	2	67448	7889	75337
13971	Fees		9062	-	9062
638	Insurance claim		2879	-	2879
2760	Fundraising		5543	-	5543
3789	Cheapside Rent		2879	-	2879
1044	Other		447	-	447
208	Investment income		213	-	213
94011	<b>Total receipts</b>		<b>88471</b>	<b>7889</b>	<b>96360</b>
	<b>Payments</b>				
5696	Utilities		3614	-	3614
9153	Insurance		9035	-	9035
10427	Wages & NI		4363	-	4363
1085	Sundry expenditure		-	-	-
626	Expenses		1091	-	1091
45131	Diocese		40998	-	40998
3047	Office and general administration		1425	-	1425
2539	Supplies		1162	298	1460
481	Cleaning		45	-	45
700	Attendants		460	-	460
1040	Organist – Occasional		660	-	660
14328	Church – Maintenance		-	-	-
1695	P/T Priests Fees		666	-	666
1440	Professional fees		-	-	-
108	Licences		625	-	625
636	Donations made		60	901	961
11979	Equipment		-	-	-
339	Charges		514	-	514
-	Fundraising costs		965	-	965
-	Telephone & internet		1153	-	1153
-	Repairs & maintenance		13446	-	13446
-	Travel		-	1356	1356
110450	<b>Total payments</b>		<b>80282</b>	<b>2555</b>	<b>82837</b>
(16439)	<b>Net receipts/(payments)</b>		8189	5334	13523
30783	Cash funds at start of this period		13884	460	14344
-	Transfers between funds		(421)	421	-
14344	<b>Cash funds at end of this period</b>		<b>21652</b>	<b>6215</b>	<b>27867</b>

**The Parochial Church Council of the Ecclesiastical Parish of Worksop  
 Priory St Mary & St Cuthbert  
 Statement of assets and liabilities  
 at 31 December 2021**

2020		2021
£	<b>Cash assets</b>	£
14344	Bank accounts	27851
-	Cash in hand	16
<u>14344</u>		<u>27867</u>
	<b>Other monetary assets</b>	
253	Prepayments - Insurance	303
45807	Investments	46543
<u>46060</u>		<u>46846</u>
	<b>Assets retained for the charity's own use</b>	
	General equipment.	
	Sound System - Jan 2020 - £11,911.28	
	Signage - Dec 2020 - £1,200	
	<b>Liabilities</b>	
<u>(720)</u>	Creditors - Independent examination fee	<u>(438)</u>
<u>(720)</u>		<u>(438)</u>

These financial statements are accepted on behalf of the charity by:

Signed \_\_\_\_\_ Dated \_\_\_\_\_  
 Ian Pinder-Packard, Trustee

**The Parochial Church Council of the Ecclesiastical Parish of Worksop  
 Priory St Mary & St Cuthbert  
 Notes to the accounts  
 for the year ended 31 December 2021**

**1. Receipts & payments accounts**

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

**2. Grants & donations**

	Unrestricted	Restricted	Total
	£	£	£
Holy House Shrine	-	50	50
Additional Curates Society	1500	-	1500
Society of the Holy Cross	1320	-	1320
DCMS Scheme	786	-	786
Nottinghamshire Historic Churches Trust	706	-	706
Gift Aid	8726	-	8726
Planned giving	35415	-	35415
Sundry grants & donations	18995	7839	26834
	<u>67448</u>	<u>7889</u>	<u>75337</u>

## The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert

### 3. Funds analysis

	Opening balance £	Receipts (Payments) £		Transfers £	Closing balance £
<b>Restricted funds</b>					
ACS	5	704	-	-	709
Childrens' Society	8	137	(55)	-	90
Flowers	326	88	(298)	-	116
Christian Aid	101	527	(744)	116	-
Church Urban Fund	20	82	(102)	-	-
Emergency Maintenance	-	5300	-	-	5300
Travel	-	1051	(1356)	305	-
	<b>460</b>	<b>7889</b>	<b>(2555)</b>	<b>421</b>	<b>6215</b>
<b>Unrestricted funds</b>					
General	7306	85585	(77535)	(436)	14920
Kitchen	235	-	-	-	235
Servers	418	-	(53)	-	365
Youth	39	-	(54)	15	-
100 Club	2927	2086	(1400)	-	3613
Clock	132	100	-	-	232
Organ	2075	700	(1240)	-	1535
Bell Fund	477	-	-	-	477
Choir	275	-	-	-	275
	<b>13884</b>	<b>88471</b>	<b>(80282)</b>	<b>(421)</b>	<b>21652</b>

The transfer from the General fund to the Christian Aid, Travel and Youth funds are to cover the deficits on these activities.

ACS – A fund to pay for donations specifically given for the ACS.

Childrens' Society – A fund to pay for donations specifically given for the Childrens' Society.

Flowers – A fund to pay for flowers.

Christian Aid – A fund to pay for donations specifically given for Christian Aid.

Church Urban Fund – A fund to pay for donations specifically given for the Church Urban Fund.

Emergency Maintenance – funds specifically held for emergency maintenance to the church building.

Travel – funds held to pay for parish pilgrimages, coaches and other outings.

Kitchen – Monies received from a Sunday coffee morning run by a certain person.

Servers – A fund to pay for server equipment, usually cassocks, cottas etc.

Youth – A fund to pay for youth group equipment.

100 Club – A fund to hold monies from a fundraising initiative.

Clock – A fund to pay for clock repairs.

## **The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert**

Organ – A fund to pay for organ repairs.

Bell Fund – A fund to pay for repairs to the bells.

Choir – A fund to pay for choir materials, such as music and books.

#### **4. Trustees' remuneration**

Trustees received no expenses, remuneration or benefits in this period.

#### **5. Glossary of terms**

**Creditors:** These are amounts owed by the charity, but not paid during the accounting period.

**Prepayments:** These are services that the charity has paid for in advance, but not used during the accounting period.

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

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# Accounts

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**The Parochial Church Council of the Ecclesiastical Parish of Worksop  
Priory St Mary & St Cuthbert**  
(Registered charity, number 1134796)  
**Financial statements**  
**for the year ended 31 December 2020**

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**The Parochial Church Council of the Ecclesiastical Parish of Worksop  
Priory St Mary & St Cuthbert  
Trustees' annual report  
for the year ended 31 December 2020**

**Full name** The Parochial Church Council of the Ecclesiastical Parish of Worksop  
Priory St Mary & St Cuthbert

**Other names by which the charity is known** Worksop Priory

**Registered charity number** 1134796

**Principal address**

The Vicarage  
Cheapside  
Worksop  
S80 2HX

**Trustees**

C Rushby	J Palmer (from 23/02/2020)
P Klonowski	J Rubie (from 23/02/2020)
R Carrington-Wilde	A Wass (from 23/02/2020)
D Caseldine	K Walters (from 23/02/2020)
M Richardson	K Proudlove (until 23/02/2020)
M Howe	D Brett (until 23/02/2020)
T Thistlewaite	M Foster (until 23/02/2020)
P Lakeland	C Palin (until 31/03/2020)
Fr N Spicer	J Hassett (until 20/11/2020)
I Pinder-Packard (from 23/02/2020)	M Burnell (until 23/02/2020)

**Independent examiner**

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41  
Talbot Street, Nottingham, NG1 5GL

**Governance and management**

We are governed in our operation and formulation by the Canons of the Church of  
England and Pastoral measures.

Trustees are elected at the Annual Parochial Church meeting.

**Objectives and activities**

The objective of the charity is to promote in the ecclesiastical parish, the whole  
mission of the church.

**Summary of the main activities undertaken for the public benefit**

We focus on the advancement of the mission of the church through provision of a  
place of worship as well as hosting activities and events in the community.

## **The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert**

### **Public benefit statement**

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

### **Summary of the main achievements during the period**

#### Secretary's Report

It was in sad circumstances that I was elected to PCC secretary during the October meeting. Jean has left big shoes to fill and I hope that I can do the role justice. As with most aspects of life, the pandemic and subsequent lockdowns meant that the PCC met only four times in person in 2019, the last after mass on the 17th March, socially distanced in the Lady Chapel. As was the growing trend with meetings during 2020, we moved to online meetings in September and met online via Google Meet 3 times. You may have seen a screen shot on the Priory Facebook page of our happy smiling faces from one of those meetings.

We continue to discuss finance, fabric, and the pastoral aspects of our church life. Last year, of course we discussed the risk assessments required during each period of lockdown and easing of restrictions and how best to continue our worship. The topics of fabric and pastoral care were also key aspects of our discussions as you may imagine.

At the moment we are unable to display the minutes in the folder in the South Transept due to the pandemic but the minutes continue to be added as a record. You will also find an informal report of meetings in the Church magazine for you to read. Please do remember you can contact any member of the PCC if you have a matter you wish to have discussed. The PCC represents our congregation and so that includes any and all topics that you feel of importance, or concern that we may not have even thought about.

Thank you to Pat Lakeland and Tina Thistlewaite for your contribution and commitment during your time on the PCC as your turn of office finishes at the next APCM.

Charlotte Rushby

## **The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert**

### Bell ringers Report

Sadly, there has been no bell ringing for a year and probably there will be none this year either. It affects all the towers not just the Priory and very strict rules for the chimes as well which people will probably think this does not apply. We also cannot do any maintenance on the bells as we have to go in twos up in the tower and work as a team. Sadly, Dave Baron who used to do our maintenance on the bells and help us with teaching our learners passed away just before Christmas with cancer. Ray who used to help us, who we all loved very much also passed away in September. No one knows when we will be able to ring again which everyone misses as we practised three times a week and we all enjoyed each other's company and became great friends and were like one big family. When we do start again, the bells will need looking at and need oiling as well as to see if anything structural needs seeing to. So, for the meantime the noisy people in the church will be the quietest.

Beverley Challoner

### Children and Young People

It's sad to think that we haven't been able to work with our usual zeal for Junior Church, Youth Group, Wiggly worship & Messy church over the last eleven months. We have however managed to offer Junior Church at as many Sunday masses that have been possible with the Covid restrictions strictly in place. Wiggly worship has had a few virtual sessions to nursery at school and from The Lady Chapel too. Thanks to everyone who has supported this by teaching or cleaning & volunteering to keep the church open. Parents have felt very supported too. We've managed to act pastorally to families via phone calls or distanced doorstep chats. We distributed Advent activity calendars to all our range of young people from tots to teenagers. They replied by donating to the Christingle collection which would normally take place on Christmas Eve. Church families were invited to attend a Covid safe service instead. Having a Church school has been very supporting for families too, under very unusual circumstances. I hear all the time from parents how supporting the staff are. Thank you to them. We look forward to being "released" from the restraints of the pandemic, but Praise God that we can safely worship by a safe visit or virtually. We look forward to church picnics, tug of war & lots of games on the Church green in the not too distant future.

Mary Howe

## **The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert**

### Priory Action Group Report

But what can we do?

And it was essentially with that question that Priory Action Group emerged. We hope to follow roughly the pattern of justice and peace groups but we do not want to be limited by one cause or movement. We wish to help and take action wherever it is needed on a local, national, and even global level.

We plan to do this in 3 ways:

- firstly, by raising awareness (look out for articles, groups, information sessions);
- secondly, by engaging with local charities and groups in the Bassetlaw area;
- thirdly, by engaging with groups and charities on a wider national and global level.

Due to the pandemic we have only so far managed to operate via the magazine and the Priory Action Group Facebook which launched in September and our first action month was in October with Christian Aid's Harvest Appeal. In November the focus was Refugees and in December it was Homelessness.

We hope that you will get involved with at least one of our upcoming causes in 2021 and please do not hesitate to contact either Charlotte Rushby or Fr David James to find out more, ask questions, or propose a cause.

### Reader's Report

Well what a year this has been. I missed Easter 2019 as I had just come out of hospital and was so looking forward to 2020. When Fr Spicer asked me to preach for Holy Week and Easter I was over the moon. I worked on this only to find that because of Covid I was to miss another Easter and all my hard work came to nothing. I have preached, led intercessions and administered the chalice during 2020 when Covid has allowed it. Leading up to Easter, Fr David and I led a Lent group online, but again it wasn't like actually being physically together. Due to travelling restrictions I have been unable to attend mass on a regular basis. However, being married to a priest has made it possible for me to celebrate mass and keep festivals and I feel very privileged and grateful for this. During mass in the past I have worked with a ladies group and although this hasn't been able to continue I have kept in touch with them and they have continued to keep the sacrament of reconciliation during the year. I hope and pray that we will soon be back to normal, whatever normal may be and have more positive news to report.

Gill James

## **The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert**

### Treasurer's Report

The church has to meet many expenses and financial obligations throughout the year. Payment of these is challenging in an average year, but during the pandemic it has been even more so.

Income is down £29,000 from 2019, which is mainly due to not being able to have any fundraising activities such as fayres, coffee mornings and lunches (down £8,700), a reduction in baptisms, weddings and funerals and their congregations (fee income and collections were down by £11,400), and donations from visitors and other sources (down £5,700). This is a double-whammy as not only do we not receive the amount from these collections, but neither do we get the gift aid from them.

However, it is pleasing that planned giving has increased slightly, even from those who have not been able to attend in person during the pandemic. We are incredibly grateful for your support.

We have introduced a number of new ways of giving, from a contactless machine at the back of church which is focussed on increasing collections for occasional services, to online giving through the website and enrolling in the EasyFundraising and AmazonSmile schemes.

On paper expenditure is down £24,000, but in reality this is because we had to make the decision to pay less Parish Share than in previous years. The diocese asked us to pay £53,652, but we were only able to pay £36,000 (£18,000 less than 2019). However, this was actually quite an achievement considering the reduction in income.

Even though the church building has been used much less than normal, most expenses still remain. We still have to pay for the church insurance (which, behind Parish Share, is our second highest outgoing), utilities, repairs, electrical checks and boiler servicing. The PCC has had to make difficult decisions on reducing costs by eliminating the Musical Director post, and some cost savings will continue, such as producing fewer paper versions of materials to provide for those who cannot receive them online.

We have invested in installing WiFi in church and audio/visual equipment to support the live streaming of services.

As the free-banking period finished with Yorkshire Bank we agreed to move to HSBC who provide free banking for churches. However, as most banks have closed for new business accounts we have not been able to make the transition.

Managing the church finances is not a one-person job, and I am grateful to everyone who has supported me in the Treasurer role since starting in April. Especially David Caseldine for counting the money each week, Kate Walters for organising the envelope and gift aid claims, and Ivy Underwood for helping me to keep on top of fees and incoming invoices, and to Keith Proudlove for keeping well organised accounts over the previous 9 years which made the transition as smooth as it could have been.

Ian Pinder-Packard

**The Parochial Church Council of the Ecclesiastical Parish of  
Worksop Priory St Mary & St Cuthbert**

**The charity's policy on reserves**

The charity has no specific policy with regard to the level of reserves.

Signed on behalf of the charity's trustees:

Signed Nicolas Spicer  
Rev Canon Nicolas Spicer, Trustee

Date 22/5/22

**Independent examiner's report to the trustees of  
The Parochial Church Council of the Ecclesiastical Parish of Worksop  
Priory St Mary & St Cuthbert  
for the year ended 31 December 2020**

I report to the trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert (the charity) for the year ended 31 December 2020.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

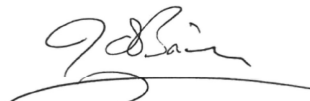
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  Date 24/05/2022  
John O'Brien MSc, FCCA, FCIE  
Employee of Community Accounting Plus

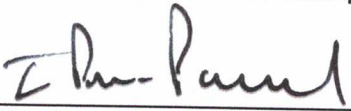
**The Parochial Church Council of the Ecclesiastical Parish of Worksop  
 Priory St Mary & St Cuthbert  
 Receipts & payments account  
 for the year ended 31 December 2020**

		Unrestricted Funds £	Restricted Funds £	2020 Total Funds £
<b>Receipts</b>				
Grants & donations	2	71448	153	71601
Fees		13971	-	13971
Events		879	-	879
Insurance claim		638	-	638
Fundraising		1881	-	1881
Cheapside Rent		3789	-	3789
Other		1044	-	1044
Bank interest		6	-	6
Investment income		202	-	202
<b>Total receipts</b>		<b>93858</b>	<b>153</b>	<b>94011</b>
<b>Payments</b>				
Utilities		5696	-	5696
Insurance		9153	-	9153
Wages & NI		10427	-	10427
Sundry expenditure		1085	-	1085
Expenses		626	-	626
Diocese		45131	-	45131
Office and general administration		3047	-	3047
Supplies		2425	81	2506
Cleaning		481	-	481
Attendants		700	-	700
Organist – Occasional		1040	-	1040
Church – Maintenance		11911	2417	14328
Food & Drink		33	-	33
P/T Priests Fees		1695	-	1695
Professional fees		1440	-	1440
Licences		108	-	108
Donations made		636	-	636
Equipment		11979	-	11979
Charges		339	-	339
<b>Total payments</b>		<b>107952</b>	<b>2498</b>	<b>110450</b>
<b>Net receipts/(payments)</b>		<b>(14094)</b>	<b>(2345)</b>	<b>(16439)</b>
Cash funds at start of this period		29477	1306	30783
Transfers between funds		(1499)	1499	-
<b>Cash funds at end of this period</b>		<b>13884</b>	<b>460</b>	<b>14344</b>

**The Parochial Church Council of the Ecclesiastical Parish of Worksop  
 Priory St Mary & St Cuthbert  
 Statement of assets and liabilities  
 at 31 December 2020**

	2020
<b>Cash assets</b>	<b>£</b>
Bank accounts	14344
	<u>14344</u>
 <b>Other monetary assets</b>	
Prepayments - Insurance	253
Investments	45807
	<u>46060</u>
 <b>Assets retained for the charity's own use</b>	
General equipment.	
Sound System - Jan 2020 - £11,911.28	
Signage - Dec 2020 - £1,200	
 <b>Liabilities</b>	
Creditors - Independent examination fee	(720)
	<u>(720)</u>

These financial statements are accepted on behalf of the charity by:

Signed  Dated 17 May 2022  
 Ian Pinder-Packard, Trustee

**The Parochial Church Council of the Ecclesiastical Parish of Worksop  
 Priory St Mary & St Cuthbert  
 Notes to the accounts  
 for the year ended 31 December 2020**

**1. Receipts & payments accounts**

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

**2. Grants & donations**

	Unrestricted	Restricted	Total
	£	£	£
Additional Curates Society	1500	-	1500
Nottinghamshire County Council	850	-	850
Nottinghamshire Historic Churches Trust	784	-	784
Gift Aid	12681	-	12681
Planned giving	40783	-	40783
Sundry donations	14850	153	15003
	<u>71448</u>	<u>153</u>	<u>71601</u>

**The Parochial Church Council of the Ecclesiastical Parish of Worksop  
Priory St Mary & St Cuthbert**

**3. Funds analysis**

	Opening balance	Receipts	(Payments)	Transfers	Closing balance
	£	£	£	£	£
<b>Restricted funds</b>					
ACS	5	-	-	-	5
Walsingham	(99)	-	-	99	-
Childrens' Society	8	-	-	-	8
Flowers	254	153	(81)	-	326
Gatehouse	1130	-	(1130)	-	-
Icons	(200)	-	(1200)	1400	-
Christian Aid	101	-	-	-	101
Durham	-	-	-	-	-
Wall	87	-	(87)	-	-
Church Urban Fund	20	-	-	-	20
	<b>1306</b>	<b>153</b>	<b>(2498)</b>	<b>1499</b>	<b>460</b>
<b>Unrestricted funds</b>					
General	12306	92228	(95661)	(1567)	7306
(IM) Kitchen	224	-	-	-	224
Servers	475	-	(57)	-	418
Youth	147	-	(108)	-	39
(EP) Kitchen	11	-	-	-	11
100 Club	1842	1300	(215)	-	2927
Clock	132	-	-	-	132
Coach	(68)	-	-	68	-
Organ	1745	330	-	-	2075
Bell Fund	477	-	-	-	477
Choir	12186	-	(11911)	-	275
	<b>29477</b>	<b>93858</b>	<b>(107952)</b>	<b>(1499)</b>	<b>13884</b>

The transfer from the General fund to the Coach, Walsingham and Icons funds are to cover the deficits on these activities.

ACS – A fund to pay for donations specifically given for the ACS.

Walsingham – A fund to keep money received for Walsingham pilgrimages which is then paid to Walsingham.

Childrens' Society – A fund to pay for donations specifically given for the Childrens' Society.

## **The Parochial Church Council of the Ecclesiastical Parish of Worksop Priory St Mary & St Cuthbert**

Flowers – A fund to pay for flowers.

Gatehouse – A fund to pay for repairs to the Gatehouse.

Icons – A fund to pay for some icons.

Christian Aid – A fund to pay for donations specifically given for Christian Aid.

Durham – A fund to keep money received for an annual trip to Durham.

Wall – A fund to pay for repairs for a wall in the Gatehouse which needed repairing.

Church Urban Fund – A fund to pay for donations specifically given for the Church Urban Fund.

(IM) Kitchen – Monies received from a Sunday coffee morning run by a certain person.

Servers – A fund to pay for server equipment, usually cassocks, cottas etc.

Youth – A fund to pay for youth group equipment.

(EP) Kitchen – Monies received from a Sunday coffee morning run by a certain person.

100 Club – A fund to hold monies from a fundraising initiative.

Clock – A fund to pay for clock repairs.

Coach – A fund to keep money for ad-hoc trips.

Organ – A fund to pay for organ repairs.

Bell Fund – A fund to pay for repairs to the bells.

Choir – A fund to pay for choir materials, such as music and books.

#### **4. Trustees' remuneration**

Trustees received no expenses, remuneration or benefits in this period.

#### **5. Previous period comparison**

The previous period's figures have not been included for comparison because the layout used in the previous period was substantially different and does not lend itself to clear comparison.

#### **6. Glossary of terms**

**Creditors:** These are amounts owed by the charity, but not paid during the accounting period.

**Prepayments:** These are services that the charity has paid for in advance, but not used during the accounting period.

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.