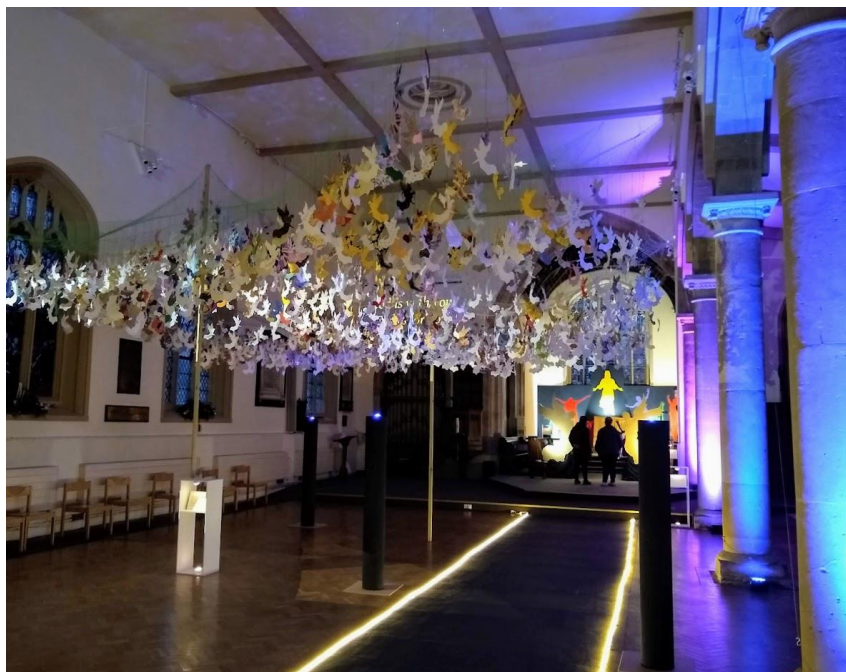


# St Mary's Church, Marlborough



**Charity Registration Number 1134792**  
**ANNUAL REPORT AND ACCOUNTS**  
**Year ended 31 December 2020**

# PCC St Mary's Church, Marlborough

## 2020 Annual Report

*The Annual Accounts are presented at the end of the Annual Report*

*Page numbers of the Annual Report are prefixed AR*

*Page numbers of the Annual Financial Accounts are prefixed AA*

### Marlborough Anglican Team Marlborough Churches Together Diocese of Salisbury

**St Mary's, Marlborough** is situated in the town centre at the east end of the High Street. It is part of the Diocese of Salisbury within the Church of England. The correspondence address is:  
The Team Office, Church Cottage, Silverless Street, Marlborough, Wiltshire SN8 1JQ.  
Telephone: 01672 512357. Website: [www.marlboroughanglicanteam.org.uk](http://www.marlboroughanglicanteam.org.uk)

### Aims and Objectives – Making Jesus Known

The Church is the family of Christians meeting together to worship God and to find fellowship together through prayer and learning.

Our work is to spread the Good News of our faith by 'Making Jesus Known'.

St Mary's is well placed to serve the town of Marlborough and most of our mission has a two-fold strategy; to deepen and enrich our own worshipping life and also to find creative ways of making connections with the local community to both introduce the Christian story and deepen engagement with it. There are many occasions when these two strands merge under a single umbrella, for example the Get There! Holiday Club, or the ARK Toddler Group.

The lists below provide an evolving summary of the range of activities and events in which St Mary's engages. The division between the two categories is, of course, far from watertight but it does offer a way of seeing the life of the church as a whole.

Worshipping Life/Making Disciples	Engaging with/Serving the Community
Regular Worship – Range of Services	Open Church building
Sunday School	Occasional Offices
Praying Together in Lent/Rule of Life	School Assemblies/Open the Book
Pastoral Work	School Governors
Lay Pastoral Assistants	Practical Projects in the Community – Helping Hands
Home Groups	Pastoral Work/Songs of Praise in Homes
Study Groups	Devotion Youth Project
Anytime Afternoon Youth Group	Prayer Visiting
Churches Together Lent Talks/Groups	Bell Ringing
Education Opportunities	Mustard Seed
Authors' Evenings	Tower & Town/Marlborough News Online
Prayer Ministry	Marlborough Churches Together
Grapevine	Lit Fest Events
Parish Weekend Away/Retreat	Art/Photo Exhibitions
Ladies' Suppers	Transition Marlborough
Men's Nights	Concerts
Fusion School Club	Marlborough Area Poverty Action Group (MAPAG)
Mission Giving	Widows' Fellowship Lunch
Sudan Link	Beer and Carols
Pub Theology	ARK Toddler Group

Home Communion	Get There Holiday Club Messy Church
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**St Mary's Parochial Church Council** has the responsibility of co-operating with the Team Rector in promoting, in the ecclesiastical Parish of Marlborough, the whole mission of the Church: pastoral, evangelistic, social and ecumenical. The life of St Mary's is within the Marlborough Anglican Team, Marlborough Churches Together and the Diocese of Salisbury in the Church of England.

## Membership

Members of the Parochial Church Council (PCC) are either elected at the Annual Parochial Church Meeting or co-opted by the PCC due to the functions they perform in the Church (provided the person is willing to be co-opted). The PCC is a charity and the PCC members are its Trustees, and are responsible for ensuring the Church is serving its community. This report shows how St Mary's engages with the local community.

<i>Incumbent:</i>	The Rev Chris Smith	(From October 2019)
<i>Churchwardens:</i>	Sue Pells	(Until APCM 2022)
	Simon Mills	(until APCM 2023)
<i>Representatives on the Deanery Synod:</i>		
	Louise Seddon	(Elected Member until APCM 2023)
	Derek Moss	(Elected Member until APCM 2023)
	Elizabeth Cooper	(Elected Member until APCM 2023)
<i>Other Elected Members:</i>		
	Rachel Maurice	(Elected Member until APCM 2021)
	Margaret Hoyland	(Elected Member until APCM 2022)
	David Du Croz	(Elected Member until APCM 2022)
	Pam Tulloch	(Elected Member until APCM 2023)
	Jenny Noble	(Elected Member until APCM 2023)
	Rupert Travis	(Elected Member until APCM 2023)
	Jill Moss	(Elected Member until APCM 2023)
<i>Co-opted Members:</i>		
	Mark Whitehead	(Treasurer)
	Janice Whitehead	(Secretary)

*Not members, but who are informed about meetings and Minutes with the following responsibilities:*

*Cadley Churchyard:* Rosemary Davies (for Savernake Christchurch Churchyard Fund)

The PCC met 5 times during the year.

The main item of business at each meeting has been a consideration of our core task of 'Making Jesus Known'. Against this background, we have reviewed our worship, considered matters of finance and fabric, explored how we might best 'grow St Mary's', the way we welcome people, and the social events that are offered.

At the Annual Meeting in 2020, there were 188 names on the Revised Electoral Roll of church membership.

Weddings 2020: St Mary's = 0; Team = 2

Baptisms 2020: St Mary's = 1

Funerals 2020: St Mary's Church = 11; Crematorium only = 26; Cemetery Committal = 11; Team = 11  
(more funerals at Graveside (Cemetery) and Crematorium due to lockdown/pandemic)

# 2020

Reflecting on last year is an odd experience. Many things we take for granted were suspended or upended, even the right to assemble for public worship. The last time services were stopped like this was in 1215 during the reign of King John.

We have missed singing, communion in both kinds, and socialising after church. The church has missed out on collections, weddings and large festival gatherings. Attendance at Christmas, Easter and on an average Sunday are all much lower than previous years.

However, it wasn't all bad. Zoom services kept us going; we only had to set off for church 30 seconds before it started. YouTube services recorded in St Mary's were watched by hundreds of people. It was a privilege to carry on the funeral ministry through the pandemic – some deaths COVID related, others not. And the reworking of Christmas in the '1,000 Angels' display was innovative mission at its best.

Perhaps at a deeper level the difficulties of the last year have shaken us all up. Commuting and work patterns have changed. We mostly tap now when we are out shopping. The genteel decline of the Church of England has accelerated bringing hidden problems out into the open. Although we long for our freedoms many have questioned whether their old lives were all that they might have been.

This presents opportunities for us as Christians. Jesus as a 'forever friend' seems even more attractive in a world of chaos and disease. The idea of belonging to a loving local community, that is there in good times and bad, seems newly attractive. New wine needs new wineskins and perhaps this is a change point for us as a church. Let us be praying as we consider how God might be calling us to serve him in new and fruitful ways in the post viral era.

May I take this opportunity to thank the PCC and others for their hard work and sterling support through a tough year. Sue and Simon have served wonderfully as churchwardens – I will miss Sue's dedicated service and shrewd observations. On a personal note, I wanted to thank Catherine for being so wonderful and for her help in the ministry.

*Rev Chris Smith, Team Rector of Marlborough*

## 2020 Activity Reports

### Bell Ringers

#### **Tower Captain's Report**

Before lockdown we rang regularly and spent the time teaching our recruits. However out of six we may only get one back, this is a loss because they had just reached the point where they could ring unaided and were making good progress. I think there will be a problem finding enough ringers to replace them; it is not an easy task. I would like to thank the ringers at Mildenhall and Preshute for their help.

We rang the bells for Sunday services and Tuesday practices until 16 March 2020, at the start of the first lockdown. Since this date there has been no ringing except for a period of six weeks between lockdowns. We were able to assess the risk that alternate ropes are spaced far enough apart, the ringing room is well ventilated, and only four people were allowed to attend and ring. We rang alternate bells each week, 1,3,5,7 then 2,4,6,8.

Before we can start to ring again, we will have to make a thorough check of the bells. Regular weekly ringing keeps them in good order and keeps the ropes dry, especially in winter. Hopefully once this is done there will be no problems. The ringers look after the bells but there are times when professional help is needed. Last year the tenor was repaired and we plan to have a maintenance check on bells 1 to 7 in the near future.

We will need to recruit ringers, the process of teaching the first part "bell handling" takes time and it is very important this is taught well. It's good to get recruits from the congregation but non-churchgoers can learn as long as they are prepared to eventually ring for church services. Anyone of any age can learn to ring; it is easier for younger people but they don't usually start until they are 11. There are many people who learn to ring and for

various reason stop; if we could get these ringers back it would be such a boost. Once you have learnt to ring you don't forget it, just a few supervised practices and it all comes back.

We remember Rev Michael Cripps whose sons once rang here. He was a great friend to the ringers and when we can we will ring a quarter peal in his memory.

*Dorothy Blythe  
Tower Captain*

## **Children's Work**

### **Creche and Children's church.**

Sadly from March 2020 onwards we have been unable to hold a creche or any children's programme due to COVID-19 and the restrictions we have had to follow.

### **St Mary's Youth Group**

Sadly we had to stop the youth group meeting from March 2020

We ran a weekly zoom group from Easter until the Summer holiday and showed some material from youth groups around the country.

We had a picnic on the common when we were allowed to meet in person.

### **The Youth Band**

During lockdown we have been pleased that Leonie and Alice have been able to sing in church occasionally accompanied by James.

*Caroline and Mark Philps*

### **The Ark - St Mary's Toddler Group**

The Ark, our church-based toddler club, sadly has not been able to operate during lockdown.

We have been able to meet occasionally in playgrounds and a small group have completed an online parenting course provided by Care for the Family.

We have also sent links to "The Mum show" - an online resource from Care for the Family.

*Caroline Philps, Sheila Mills and Louise Seddon  
The Ark Team*

### **5.30 Informal Service**

This service stopped when Lockdown started and now in January 2021 has been replaced by an new informal service led by Chris and Pete with a worship group.

### **Messy Church**



No Messy church sessions have been held during lockdown although we have tried to keep in touch with the occasional email keeping families in touch with any appropriate events.

*Caroline, Mark and the Messy Church team.*



The 1000 Angels - during December 2020 St Mary's ran a fantastic exhibition of 1000 angels. These card angels were produced by children and adults across Marlborough, including pupils at the local schools. It was visited by over 1000 people during the 4 weeks it was open.

*Caroline and Mark Philps and the team*

## **Fusion – Marlborough St Mary's Primary School**

Fusion is a Christian lunchtime club held at Marlborough St Mary's Primary School each Friday. The aim of the club is to introduce young people to Jesus through a range of activities, which includes crafts, bible stories with discussion and games/songs. Originally it was directed at Years 3-6, but following a drop in numbers because of many alternative lunchtime activities for the older age group, it was agreed to offer it to Years 2-4 instead. This change proved to be successful with approx. 20 children coming each week, although unfortunately this only ran for a short time from January 2020 until 20<sup>th</sup> March 2020, when Fusion was suspended due to lockdown.

Janneke Blokland and Margaret Hoyland have had responsibility for the planning and resourcing of Fusion and its volunteers. There is a team of 10 dedicated volunteers and a much appreciated emergency helper who is always ready to step in when needed. The young people clearly enjoy Fusion and it is a privilege and joy to be able to share the Christian message with them.

*Margaret Hoyland*

## **Church Buildings and Fabric Report**

### **Fabric Report**

The fabric of the church has not altered much over the last year, except for sacristan replacements due to wear and tear of a minor nature. Thanks, as ever, to Ian and Kathy Perryman, for their conscientious efforts.. All other items are in good order and consumables are purchased economically as required...clearly less have been consumed this year.

**Health & Safety Hazard Assessment** - every 6 months the Churchwardens, and Martin Selby carry out safety checks of the church building, and its equipment, such as smoke alarms, electrical and fire extinguishers.

### **Heating System**

Radiator enhanced cleaning was carried out, next scheduled for 2030

A preliminary assessment of a trial of background heating suggests that this is affordable and beneficial. This will be better optimised once the programmable NEST thermostat, via WIFI, is up and running. This will allow adjustments to be made from the operator's home, and hence be more sensitive e.g., to weather changes.

Tests show that the new 100 kW Worcester boiler (July 2019) is not working to its full potential (only loaded to 70kW)...options to increase radiator capacity are under consideration.

**Organ Refurbishment:** a major project has begun and fundraising continues...we expect the work to be carried out in 2021.

**Sound System/P.A.:** A project is ongoing to look at a new, modern sound system for the church, as well as improvement in the control of the projector and screen with digital technology. Some filming and streaming of services was carried out in 2020, and facilities for this will be included

**The 2018 Quinquennial Inspection** was carried out in Nov/Dec 2018. Most of the urgent work arising from this has been done, and there is a plan of action for the rest. Various stonework repairs were carried out on the north wall, and this is a rolling piece of maintenance for such a building.

**Church windows** Two church windows were cleaned by the Rector and sons....very carefully! But to good effect, with a noticeably cleaner and brighter result. It takes about 3 hrs per panel inside and out and most windows have three panels of leaded glass with hundreds of panes in each panel. Twelve windows still to be done = 100 hrs work left to do!

**The Terrier** (land belonging to the church), and **Inventory** (list of all the items belonging to the church) records have been checked by the Churchwardens, and all silverware and assets are as noted thereon with no notable change over the year. The Churchwardens visit Cadley Churchyard annually to confirm that all is in good repair.

**The Church Log Book** – which can be found on the church website, shows all the work done, including in 2020.

#### **Buildings Committee**

The Committee now comprises Simon Mills, Jill Moss, Martin Selby, and Pam Tulloch. Additional volunteers would be most welcome. (The Rector attended one of our meetings). Ann Owen has been unable to attend, but her contributions over many years are greatly appreciated.

*Martin Selby and Pam Tulloch*  
*Church Building Committee*

### **St Mary's Church Hall**

Income from hirers in 2020 was only about 40% of that of previous years mainly because of Covid restrictions. There were no childrens' parties. The Avenue Day Nursery closed at the end of February (nothing to do with Covid). After that, considerable time and money was spent refurbishing the Church Cottage rooms which were very "tired" from 6 years of heavy use.

**The Team Office** continues to operate within the church hall complex.

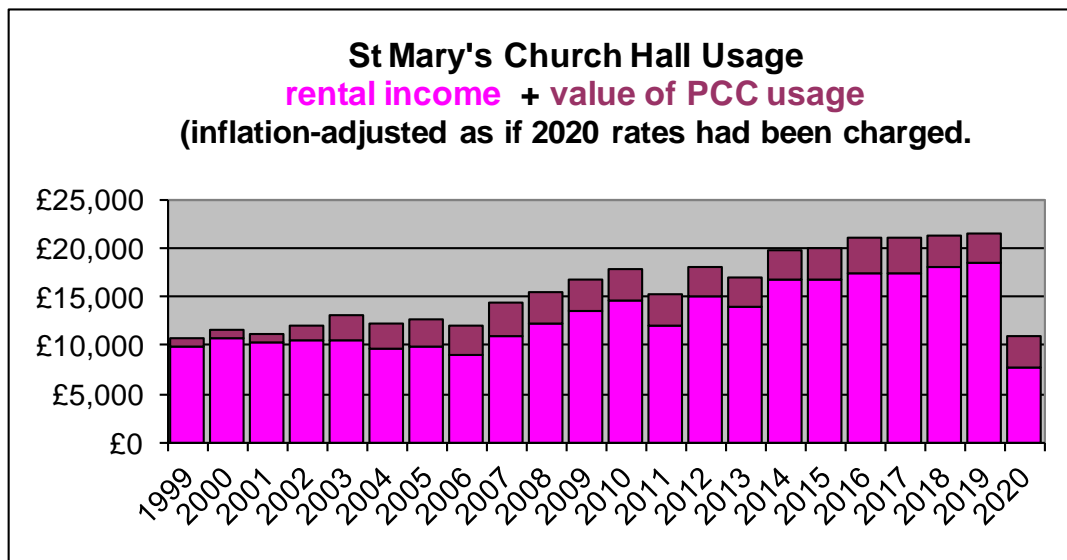
**The Avenue Day Nursery** vacated Church Cottage rooms at the end of March.

**Frucifit Gym** have signed a six month notice contract **for exclusive use of** The Cottage Rooms.

**The Main Hall** and kitchen were used by the following groups:

The Ark church toddler group	Community Choir	Scalextric Club
Karate Club	Marlbr Mondays (AA/NA)	Marlborough Academy of Dance :
Dancing & Ballet classes	Marlbr Fridays (AA/NA)	Brownies
Ladies Kick Boxing	Frucifit (fitness club)	Bridge Club
Yoga	Perform Drama classes	Love Marlborough Kids' Meals

Shortage of equipment storage space remains a limiting factor preventing us from accommodating more clubs and societies who would need to leave equipment at the hall.



We aim to cover our costs from the community hirers. However we were unable to do that in 2020, although cost cutting and furloughing contained the loss to a low level. Because of the economic climate at present we do not intend to increase hire rates in 2021. The church hall accounts and banking will be transferred to the Church Treasury Team on 1 Jan 2021. A new person will take over hall management from that date. It is expected that the church hall will still be able to cover its short and medium term costs in future years, so no contribution from the PCC should be required.

A huge thank-you is due to our “essential workers”: Michelle who does the caretaking, and Peter who arranges the bookings.

*Martin Selby*  
*St Mary's Church Hall*

## Churchwarden Report

Well, what a year it's been! In the report last year, we concluded by saying how our “new” Rector Chris was now well settled in post and we were on the threshold of moving forward and planning for an exciting new adventure into growth and transformation of our church. We were all set to go. We also welcomed a new churchwarden, when Simon Mills enthusiastically joined the team.

However, then the dreadful Coronavirus struck and so much had to come to an abrupt halt, and since then we have experienced so much disruption, not only in our personal lives but to our church life as well. We were into our first national lockdown. However, we tackled that challenge head on, led by our determined and organized Rector, who quickly arranged continued communication, as well as a Covid-safe church in which to come and worship safely, once our doors re-opened. This included socially distanced seating, use of sanitizing hand gel and mandatory mask wearing. Sunday morning services were adapted, both Communion and Morning service, without any singing. These were well, and enthusiastically, supported by a large section of our congregation once we came back.

Those of us who weren't able, or chose not to, join us in person were not forgotten. During those early days with the churches closed, we discovered and embraced, all the new technological wizardry which suddenly became available to us. We were immediately invited into Zoom services – instigated by our lovely Janneke – so that we could join together virtually in Communion services on Sunday mornings, while Chris recorded audio services for our website. This was quickly followed by streamed live services, and then, impressively, we entered the world of pre-recorded YouTube services. All of these taking an enormous amount of work and time. Also, through all these new ways of ‘doing church’, we have discovered, and embraced, a whole new language: “Zoom” “streaming” “screen sharing”. We've all become part of “break-out rooms”, and have got used to, and enjoy, the frequent cries of “Unmute yourself!” and “We can't see you!” So, St Mary's has really come of age and we are old hands at this now.



A “Love Marlborough” project was set up, led by Simon Mills, with an army of volunteers. A “good neighbour” venture during this pandemic, to give help wherever it’s needed – shopping, prescription collection, or simply a friendly telephone call, and is ongoing.

Our Christmas services were somewhat more of a challenge. How to give people their much loved and anticipated Christmas experience under these new restrictions? We overcame these challenges as best we could, and planned for a different Christmas. Sadly, most of our regular services had to be abandoned. However, we held our Carol Service, split into two separate services, with limited numbers; we held a Shielders’ service, again with ticketed seating, for those who had been isolating at home; our usual 11.15pm Communion service on Christmas Eve, and of course our Christmas morning service, with Bishop Andrew, followed by the added enjoyment of singing a carol outside in the churchyard. An illuminated star was erected on the Tower for the first time, and received many favourable comments from the people of Marlborough. Many thanks to Martin Selby and his team for that. Then for something completely different! We hosted a terrific exhibition in the form of “1000 Christmas Angels” initiated by Helen and Vincent Stokes, where actually 1700 Angels were suspended from the ceiling, accompanied by clever lighting and beautiful, recorded carols. This exceeded all expectations. We had over 1500 people through the door, many for the first time. Great outreach! Many thanks to the Stokes and the army of volunteers needed to install and man this.

St Mary’s has been part of another new initiative during the year, “Love Marlborough Kids’ Meals”, managed by Kymee Cleasby. This provides local families in need with a meal twice a week. At the moment 36 families are on the books and the need is growing. LMKM is a project under the auspices of St Mary’s church, with many church and non-church volunteers helping to run it.

Despite disruption to our church life we have been busy. As well as the day to day business, plans are well underway for a new sound system, new noticeboards and, after a major fundraising initiative, we are all set to have our organ completely refurbished.

As I write, we are well into our third lockdown, with another month still to go. This time, unlike March last year, our churches are allowed to continue with services if we wish. However, St Mary’s has made the decision to suspend Sunday morning services in church in order to keep people safe with the increase in the virus, continuing with the Zoom service, while offering a live informal service at 5.30pm on two Sundays of the month for the time being for those ‘young at heart’, in response to requests. There continues to be a simple live Wednesday morning Prayers meeting, as well as on-line prayers in the evening. With vaccinations racing ahead in the way they are locally, and a large proportion of our congregation already vaccinated, we hope to soon be meeting for worship together normally once more.

Finally, with many thanks to everyone for all your help, support and prayers over this difficult year. We couldn’t do it without you.

*Sue Pells*  
*Churchwarden*

## **Diocesan Synod**

This has been a challenging year for all of us and this was certainly reflected in Diocesan and Deanery Synod discussions. In February, Synod members voted to refresh our commitment to ‘Renewing Hope’ and discussed ‘Developing Discipleship and Evangelism’, ‘Encouraging Dynamic and Collaborative Leadership’ and how we might ‘Transform Lives and Communities’.

We also considered a ‘5 Year Financial Framework’ as a way to eliminate the diocesan financial deficit. Some Synod members thought that the proposed increases in share were unachievable, while others felt that church members could increase their giving levels if they saw that it resulted in visible local resources. There was concern over the proposed reduction of 10 clergy posts, both from the point of view of the effect on parishes and the additional strain placed on remaining clergy.

In September, the meeting was moved on to Zoom, and Revd Jonathan Triffitt was licensed as the new Diocesan Director of Mission and Ministry. We revisited the Diocesan Budget, and found that the deficit had grown dramatically over the previous 6 months, as a result of the Covid-19 virus. The options we discussed included a far greater reduction in priests and a significant increase in Parish Share. The details of this meeting were presented to the Deanery Synod in a meeting in October'20 (see below).

We met again in October, to continue the discussion. The Chairman of the Diocesan Board of Finance (DBF) introduced the budget which he described as a transitional, holding-steady budget and which included proposals to start by reducing clergy posts by 4 and central staff costs by 10%. We also considered the need to develop new ways of raising income from congregations, in the new, online Church situation; the need for more work on a Diocesan vision that people would want to support, including a strategy for mission and ministry and a corresponding pastoral plan; and the importance of maintaining morale.

If you would like to be a voice on the Diocesan Synod, do contact me and please put yourself forward before 20th May 2021. New members on the Diocesan Synod will be elected from Deanery Synod members, in June 2021.

## **Deanery Synod**

In February, pre-Covid-19, we revisited the Deanery Strategic Plan and had two presentations. Kay Short, of Ecclesiastical Insurance, spoke about the training that she offers, alongside numerous grants that are available to our parishes. These include heritage grants, roof protection grants, foundation grants for maintenance and cornerstone grants for urgent and essential structural repairs. She shared a wealth of knowledge and can be contacted at <https://www.ecclesiastical.com/church>. Stephen Inglis, the Diocesan Resource Officer for Mission and Ministry inspired us to see and recognise the wonder of God in our everyday lives. He encouraged us to work in collaboration, pooling resources and giving each other mutual support. He can be contacted at [steve.inglis@salisbury.anglican.org](mailto:steve.inglis@salisbury.anglican.org).

In October '20, our meeting had moved onto Zoom and we discussed the Diocesan budget and the financial concerns, aggravated by Covid-19. The budget deficit had been projected at around £900k but due to Covid and the associated loss of Share (down 6.5% on 2019) and Parochial Fees (weddings, funerals) the repercussions were far more significant, while the operating deficit was around £1.8m. Action had already been taken, including the sale of bonds early in the year, borrowing to ensure liquidity, cutting all non-essential expenditure, the reorganisation of Church House, use of the furlough scheme, investment and property review, scenario planning, increased IT expenditure to adapt to new ways of working and finally, reviewing property sizes of vicarages, their gardens and paddocks.

There was a follow-up meeting with Bishop Andrew, in November, when we considered 'Beyond the Present', listening and looking together at how we can move beyond the present and approach an uncertain future with confidence. This is the link.

<https://www.youtube.com/watch?v=nJyk9L05FEc&feature=youtu.be>

*Sarah Musgrave LLM*

## **Foodbank Marlborough**

Since lockdown in March 2020, we had to close our Christchurch Friday morning drop-in centre and change to a delivery service only. All volunteers over 70 had to stand down but we were fortunate to have sufficient younger volunteers to manage collection of boxes from Devizes and delivery to clients.

Most of our referrals have come from the Foodbank at Devizes with a noticeable increase in referrals from the villages, going as far afield as Baydon and Ham. Reasons for referral were varied but mostly low income (many clients on minimum wages and furloughed going into debt), break up of families and delayed benefits.

Since the start of “Kids Meals” in September we have been able to refer families to them for extra help which has been much appreciated. The Foodbank has also donated some basic food stuffs to the project.

It is anticipated that working as a delivery service will continue for some months and it may be the Autumn before we can return to being a drop- in centre. We have missed the more personal contact with our clients but continue to offer advice and referral onto other agencies such as Citizens Advice who have been particularly helpful.

*Ann Yates*

*Co-ordinator for the Marlborough Foodbank*

## **Home Groups**

Home Groups play a significant part in the life of our church providing an important forum for teaching, fellowship and pastoral care. Over the past year eight Home Groups of approximately 80 people have met regularly. The groups draw members from any of the churches in Marlborough. They are all different and each group determines what it studies and how it functions. The past year has been particularly difficult with the restrictions placed on group meetings due to the Coronavirus pandemic. Most of the groups rose to the occasion and were able to continue meeting on-line with Zoom. Some have stopped zoom meetings but still keep in touch regularly by phone or email.

*David Maurice*

## **Love Marlborough Kids Meals**

### **Overview of 2020**

Our objective for LMKM is to reach out and bring the love of our Lord Jesus Christ to the wider Marlborough community and a conduit into St Mary’s church family. By providing hot meals and support to families in need, we are involving the local community in extending the Love Marlborough mission of St Mary’s Church.

Marlborough people are amazing and very community-minded, and people have come forward to volunteer in numbers I really was not expecting. Everyone understands the need, in spite of Marlborough’s prosperous image, we have communities struggling with the same deprivation as other towns, just not as visible until you begin to look for it. It is important that we make no judgement of those who come for help. We don’t use any criteria to decide who gets fed because we don’t want anyone to feel they can’t come forward. We won’t tell anyone else about their situation and we won’t ask them to prove they need help. We want to reach all the families in this area who need help. A hot family meal is delivered twice a week on Tuesdays and Fridays to 40 families.

No Fuss – No Forms – No Referrals ... just meals, for families who need them

### **Cook Teams**

The preparation of meals for families began in August 2020 with just three volunteers.

The project began in a commercial kitchen but then relocated to a kitchen within the Church Hall. This meant learning how to use different equipment and creating a workplace which was Covid compliant. As numbers of families requiring help increased so too did the demand for more volunteers. We purchased new equipment, such as knives and chopping boards, and were loaned two commercial catering ovens. A second kitchen also became available at Christchurch, the Wesley Hall kitchen. This offer was enthusiastically given and gratefully received. We have had to adapt how we prepare, cook and serve the meals in adherence with Covid guidelines, as directed by government policies, latterly ensuring only two chefs in the kitchen with one volunteer to act as a conduit between the kitchen and the delivery teams. We have recently been able to use just one larger catering kitchen whilst in lockdown.

Our volunteers have been amazing and adapted quickly to the training and guidance of our team leaders, giving up their valuable time. Some have gained qualifications in food safety and hygiene whilst others have built new friendships. Feedback received from the teams delivering the Friday roast chicken dinners has been fantastic!

*Lisa Eyre – Friday Cook Team Lead*

## **Delivery Teams**

Since the project started formally in August 2020, the delivery team has seen 17 volunteers deliver up to 40 meals, twice a week. We deliver on two routes in Marlborough town and three routes out of town, as far as Bedwyn, Baydon and Avebury.

As Team Coordinator, I organise delivery rotas and ensure the cooking team have the correct numbers and dietary requirements each week.

Deliveries are made using large insulated hot boxes for hot meals, with additional items such as bread and eggs to supplement other family meals. Each meal (often several items balanced on a tray) is delivered to the door, and we have developed practical COVID secure processes to ensure volunteers and families do not have unnecessary physical contact.

When new team members join, we operate an initial buddy system, to introduce them to families and also to locate some addresses- the dark winter evenings were a challenge at times!

Delivery team members also provide a friendly face (behind a mask!) and our regular team of 10 have established relationships with families, without being intrusive or encouraging dependence.

Many members of the delivery team would not have otherwise met each other or worked together; the project has brought together people from different backgrounds and a team with a common sense of purpose and service to their neighbours in need.

*Catherine Williams – Delivery Team Co-ordinator*

## **Family Liaison**

When I first joined the team, our aim was to help families struggling with food poverty, particularly highlighted by the pandemic. Whilst this is still a focus, we are now engaging with and talking to our families about how we can help them to become more self-sufficient -by helping them to learn to cook, store cupboard ingredients etc. Our main aim is to stand alongside the families in these unprecedented times. Whilst these times are hugely challenging, it has been a privilege to see how communities have grown and come together.

## **Workshops**

The plan to deliver workshops and support families into independence took a backseat as lockdown after lockdown put paid to meeting however distantly. The space allowed us to further refine the transition phase and bring on board a nutritionist and a dietician to assist with the programme. The Rotary Club of Marlborough have helped fund the store-cupboard boxes vital to this phase; they included pantry basics like herbs, spices, flour, rice, tins etc, as well as a stockpot, scales, measuring jugs and more.

Family liaison will also be involved in supporting the families through a 6 to 8 week programme designed to offer the tools and skills they need to feel confident about the future.

## **Volunteers**

It has been very encouraging to see the amazing response from church and community to offer to volunteer for the project.

Many different people with a variety of different skills and talents have volunteered during the time the project has been running; for 7 months since the very beginning of August 2020.

At the start we needed leaflet and publicity people and then cooks and drivers.

A total of 66 people so far have volunteered to help - some held in reserve to support where needed.

There are three main cook teams- Tuesday team, Friday team, pudding club team (new since January) and the delivery team.

Many people have worked tirelessly often in difficult situations when we had to move kitchens, or deal with power cuts, inadequate space, or oven power, and sometimes have to find houses in the dark.

Behind the scenes there have also been fundraisers and admin co-ordinators.

The volunteers remain cheerful and faithful in all their work. We are so incredibly grateful for all the work that has been done. Thank you all.

*Caroline Philps – Volunteer Co-ordinator*

## **Fundraising**

1.Currently applying for £1000 grant from Wiltshire Area Board towards the purchase of a commercial grade Combi Oven

2. Raising awareness through our website, local social media, local radio interviews and publicity to generate donations from local individuals and businesses, including Christmas poster distribution.
3. Generous support of food donations from many local businesses and schools.
4. Next round of public funding applications will start in April.

On start-up we successfully received initial funding from Wiltshire Community Foundation and Marlborough Town Council. We will apply for second round funding in April.

*Martin & Christine Barnett – Fundraising Team*

## **The Future**

2021 will be all about the transition phase. Our families do not want to exist on handouts, and we want to see them thrive even in these times. All of the families spoken to are positive about the workshops and supporting videos and phone support. The workshops will be offered to specific geographical neighbourhoods in order to foster communities who help and support one another. As always, our amazing volunteers are committed to their futures.

*Kymee Cleasby*

## **Mission Giving Committee**

### **Review of charities**

Here is a short resume of how their Charity had performed in the previous year.

Ann; **Alabare**. Hard to fundraise this year. There had been many extra requests for help from clients. Focus has been on homeless and getting people off the streets and finding accommodation for people coming out of care.

Margaret; **Open Doors**. operating in 66 countries worldwide to help persecuted Christians. During last year the number of persecuted Christians has risen, often used as scapegoats, eg last in line for medical attention and vaccines. Money spent on practical things this year.

Jenny; **St Michaels, Uganda**. This year money has been diverted to provide food for vulnerable girls who have been kept in school during the pandemic. Also to provide hand washing stations and medical supplies to help prevent spread of COVID. Some monies have been used to carry out emergency building repairs.

Debbie; **Gloucester House**. Funding has gone towards the 'buy a bed' scheme. The rigorous assessment programme has been harder during the pandemic, clients can't go out, volunteers can't go in. Funding from St Mary's much appreciated.

**Willows**. A difficult year. Much fundraising normally takes place through events, which have been cancelled this year. Also clients less able to afford to contribute due to lack of work etc. Training for counsellors has been severely restricted due to COVID. During a funding crisis last summer, there was an emergency prayer appeal for funding and three weeks later a donation was made which has helped keep the charity afloat.

Mike; **Sudan Medical Link**. Flooding and COVID have done much damage in Sudan. In spite of the civil war, the medical link continues. Fundraising exercise about to start. Mike is stepping down from the medical link but it is being taken on by others in the Diocese.

Sheila; **Church Mission Society (CMS)**. Currently supporting Andrew and Lisa Peart in Bolivia. They have had to adapt how they serve their community during the pandemic and with the very strict lockdown rules imposed in Santa Cruz. Some ways they have been able to reach out into their community is by running online Anglican services, including a daily biblical bedtime story. Making and sharing bread with local neighbours, Andrew is helping with micro finance advice and Lisa is offering healthy meal planning for the orphanage next door to their home.

Simon; **The Shonda Project**. Continued financial support of teachers, paying ~25% of salaries during school closure due to pandemic. Unusual in that most private schools have not paid teachers at all and many private schools have closed. Children returned to school 3-4 weeks ago and things are running smoothly. Money donated by St Marys is a significant part of annual income.

**Helping Hands.** No local projects undertaken this year due to COVID restrictions but £250 given to Love Marlborough Kids Meals.

**Christian Aid.** Brian has not stepped down as the leading rep for this but he is elderly and looking for someone else to take over. Chris pointed out that door to door collections are no longer in vogue but that St Mary's would continue to support by having a special collection on the Sunday of Christian Aid week.

#### **Raising the profile of the Mission Committee within St Mary's.**

Grapevine articles, prayers and display boards for each charity of the month continuing but not very effective because of COVID restrictions. There hasn't been the integration within the services either as Chris would like, made difficult with restrictions on church services. Debbie talked last year about inviting representatives from the charities to come and speak in a church service and this idea was discussed again. Chris was keen to raise awareness about mission either at the beginning of the service, during the notices or after the service during coffee time.

Other ideas included more specific prayers as and when they arise rather than always keeping to prayers for the charity of the month, a Mission 'bring and share' lunch for the wider congregation, and including prayers for the charity of the month in the weekly newsletter.

#### **Tithe**

**Tithe for 2020** (from church income in 2019) is £1,085 which is lower than it has been in previous years. The Mission Committee recommended, and the PCC endorsed, the following distribution:

Balance 31 December 2019	<b>845</b>
Main Fund "Tithe"	11,142
Ascension day collection transferred in	104
Helping Hands expenses	0
LMKM	250
Alabare	1,085
Church Mission Society	1,085
Gloucester House	1,085
Salisbury-Sudan Medical Link	1,085
SOMA UK	1,085
St Michael's School, Busembatia, Uganda	1,085
The Shonda Project Charity	1,085
Open doors	1,085
Willows Counselling Service	1,085
The Friends of Salisbury Cathedral	120
Wiltshire Historic Churches Trust	115
Balance 31 December 2020	<b>1,841</b>

#### **Charity Rota**

The rota for 2021 is as follows:

- Feb: CMS (Sheila)
- March: SOMA (David)
- April: Willows (Debbie)
- May: Christian Aid (Bryan?)
- June: Shonda Project (Simon)
- July: Salvation Army Gloucester Road Refuge (Debbie)
- Aug: Break
- Sept: Alabare (Ann Yates)
- Oct: St Michaels. (Jenny)



- Nov: Open Doors (Margaret)
- Dec: Christmas – no display etc
- Jan 22: South Sudan Link (Mike)

*Simon Mills*

*Mission Committee Chair*

## **Music at St Mary's**

Musical activity in 2020 was, unfortunately, greatly curtailed because of the pandemic.

Our normal musical activities - adult choir at Parish Communion services, music group at All Age services, and individual musicians and small groups for 5.30 services - continued up to 15th March, after which everything changed.

At different times during the year thereafter it was possible for there to be live services at St Mary's. However, congregational singing was not allowed. So the general practice was for there to be a solo hymn or song sung during the service. Singers would be accompanied by guitar or organ. In the second half of the year there were occasions when a quartet of singers (permissible within the Covid regulations) would provide the sung music, sometimes including an anthem. Small singing groups also sang at the All Soul's service, at the three Carol services and on Christmas Day.

Our grateful thanks go to the following:

Organists: Keith Galpin, David Ripley and Jane Rose

Keyboard/Piano: Graham Davis, Keith Galpin

Soloists: Rod Cleasby, Martyn Johnson, Dorothy MacLachlan, Jill Moss, Leonie Seddon

Guitarists: Rod Cleasby, James Seddon, Martin Selby

*Michael Reynolds,*

*Volunteer Organist and Choir Master*

## **Mustard Seed**

Obviously 2020 has been an unusual one! We have had to be closed for virtually 6 months. With all the Easter stock displayed and ready to go we closed up on March 17<sup>th</sup>. Having done a lot of safety planning we opened mid-July with outside seating and take away for 4 hours a day Monday-Friday; during September and October we were able to offer reduced seating inside plus outside and opened 6 hours a day Monday-Friday. This was made possible by a wonderful team of volunteers which has meant we have only had one paid member of staff on at a time. November was again in lockdown but in December we opened 6 hours a day and 4 hours on each Saturday with a focus on bookshop buyers. One of the main reflections from our volunteers who were welcomers was how significant a place Mustard Seed is to so many; people come to share their story with someone; that it was the only place they'd been out to; they felt safe. The Trustees and all involved are praying about God's way forward; what might we do differently?

Re bookshop side: during the first lock-down we contacted all the primary schools for whom we normally provide Bibles as gifts for school leavers and so were able to still deliver these orders. In November we offered an email order and collect service which was used by a number of customers and that is what is on offer in this post-Christmas lock-down.

*Rachel Maurice*

*Mustard Seed*

## Open the Book

Open the Book is all about 'story telling' using drama as a means of engaging the attention of children of primary school age in Bible stories from both the Old and New Testaments. The stories are taken from a Bible Society publication "The Lion Storyteller Bible". Judging by the comments we have from teachers that the children are excited when they know we are going to be 'performing', and indeed from the evidence of our own eyes, we can see that they are engaged in our presentations. Both Infant and Junior children enjoy taking part in the dramas and we involve them whenever possible. Typically, we might have around six children being 'extras'

Marlborough St Mary's Primary school now has both Infants and Juniors on one site, and so for the last two years we have provided one story to the whole school assembly - six stories a year, one each term. Even though we rehearse and plan well, contingencies can arise! Flexibility and quick thinking are essential qualities in the team. The presentation has a top and tail of introduction and conclusion, when the children are invited to reflect on the implications of the story for today's world, and if they want to make the closing prayer their own, to join the 'Amen'.

What we never know, of course, is what the children make of the message of the story. We are obliged to stick strictly to the script, so that the story can stand alone as just that, a story. This protects the Bible Society from any accusation of proselytising. This probably wouldn't be a problem in our locality, where the primary schools are mainly Church of England foundations, but might elsewhere. We are always pleased if the member of staff in charge of the assembly picks up on the message in their closing remarks and maybe relates it to other aspects of the current curriculum.

In the school year 2019/20 we told "Stories Jesus told" to loosely link up with the school values for each term and went into the assemblies until March 2020. Then Covid shut us down.

We explored options on ways of talking the message electronically and were very grateful for Mark Philips help in producing a video of the Annunciation story for November 2020 but it was not felt to be of suitable quality to be used. We also looked at what other teams in the Diocese are producing but felt that the technology was beyond us so we are waiting for the opportunity to go back into school physically. We feel that involving the children in the performances is an important part of the presentation.

We are pleased that the team is Ecumenical, with Janet Buck and Carol Rensch from Christchurch and Anna Harrison, Dorothy Maclachlan, Jenny Noble, Pauline Berryman, Sue Tulloh and Alison Selby from St Mary's. We value your prayers for the team as we prepare our stories and then go into the school. There is always space for more volunteers and we would appreciate some ideas from the younger and tech-savvy - it is fun - and you don't have to audition!

*Alison Selby*

*On behalf of the Open the Book Team*

## Organ Restoration Appeal

In 2020 the PCC decided to proceed with the restoration of the organ by Stephen Cooke in line with the estimate he had provided the previous year. Generous gift-aided donations by individuals, as well as grants from the PCC reserves, the Church Buildings Council, and Marlborough Town Council, meant that we were halfway towards our target total of £41,500 before the start of the appeal.

The committee established to manage the appeal met early in the year, little knowing that a pandemic was going to scupper half of their fund-raising plans via a series of public events to engage with the local community. The onus of generating monies therefore fell on the Pledge-A-Pipe campaign which was launched with a magnificent organ recital at the end of October. Since then money has been coming in on a regular basis, and at the time of writing over half of the 1098 pipes had been pledged to the tune of £10 per pipe. With gift aid and a number of promises of money from local organisations this puts us within touching distance of our total.

As those who were able to attend the launch concert in October will know, very sadly Stephen Cooke was tragically killed in a motorbike accident in September. His son, Ed, who had worked alongside his father is carrying on the work of the firm, but inevitably this, along with the impact of many lockdowns, has led to a delay in the start of this work. It will also mean that the work will take the best part of six instead of four months. In order to be sure to have a functioning (albeit unrepaired) organ for Christmas 2021, the PCC has decided to postpone the restoration work until January 2022, by which time our appeal will have achieved its target.

*David Du Croz*

## **Pastoral Care**

Like so many of us, since March 2020, our work as LPAs has had to adapt to telephone support only. It has been so appreciated however, especially by the housebound, in these challenging times.

The LPAs have met twice in 2020, once in July to share a communion service and bid farewell to Janneke Blokland. We were in Anne Norman's garden and were blessed by a beautiful afternoon and able to have a delicious afternoon tea to complete our time together.

The second meeting was with Chris Smith in church for a Christmas communion service. It was good to be able to share this time together and it gave us an opportunity to thank Sue Jackson as she retired after 20 years as a LPA. Sue has given so much in this role, we will miss her greatly. (There is a fuller tribute to Sue in the February 2021 Grapevine) Geoff Jones has also had to step down as an LPA due to ill-health. We will especially miss him as our only male LPA and for the assistance he gave me when giving Communion in care homes.

Since October 2020 Chris has held a monthly Zoom pastoral meeting with Pete Sainsbury, Sarah Musgrave and myself. This gives an opportunity to share particular pastoral concerns and give each other support.

We trust that sometime in 2021 we'll be able to return to having face-to-face contact and a fuller role as LPAs.

If any of you should feel that God may be calling you to be involved in pastoral work do talk it over with Chris or perhaps have an initial discussion with an LPA. There is also a lot of information on the Salisbury Diocese website about training for this role.

Lastly heartfelt thanks to all on the LPA team who have given such support to so many, especially in these difficult times.

*Ann Yates*  
*Pastoral Co-ordinator*

## **Safeguarding**

I took over as Parish Safeguarding Officer in February 2019. As Safeguarding Officer I, together with the Rector and Church Wardens, am here to ensure that there is good safeguarding practice within the parish and to listen to any concerns relating to children or vulnerable adults. During the year Heather Bland, the Diocesan Safeguarding Adviser, resigned and there are now two Advisers who work together on a job-share basis to provide safeguarding cover throughout the week. These are Suzy Fitcher and Jeremy (Jem) Carter. Due to the Covid-19 outbreak the Salisbury Diocesan staff have transitioned to remote working but they remain available to offer advice and support. There have been no face-to-face training courses this year but on-line training continues.

Since the last APCM, the emergence of the Covid-19 virus and the resulting changes to the life of St Mary's have meant that much of the children's work has had to cease and may not start again for some time. Thus the need for DBS checks has been reduced and only the Marlborough Kids' Meals project has required any DBS checking of new volunteers. The renewal of existing certificates has also continued as necessary.

Applications are done online through the Diocesan micro-site. This has streamlined the DBS process and means that all relevant information is now stored on this database. When an application is made I contact the applicant

and arrange for them to bring me the documents which need to be verified (passport, driving licence, national insurance number and utility bill containing name and address of applicant) or to send me scanned copies of the documents. The use of scanned documents is a new development, necessitated by the lockdown regulations. The verified application is submitted and, if successful, the certificate is posted to the applicant.

All those in voluntary or paid positions which involve them having contact with children and/or vulnerable adults are expected to go through the Disclosure and Barring Service (DBS) procedure. It is the responsibility of leaders to ensure that this is carried out by contacting me. The Church is no different in this respect from other organisations that are trying to create a safe, caring environment for everyone. It is not a legal requirement to check volunteers, but it is good practice. For example, from April 2021, all PCC members will need to be DBS vetted to enhanced level. It is of course important to remember that this check only highlights recorded convictions and is not a guarantee of safety.

Everyone with a DBS certificate is now required to do a C0 course (on computer) and attend a C1 course as soon as possible after receiving their certificate. People who have attended C1 and C2 courses should also go on a refresher course every 3 years. It is up to the leaders of each group to make sure that this happens. Local courses can be found and booked through the Diocesan website.

A comprehensive leaflet on Safeguarding policy for protecting children and vulnerable adults, is displayed in the Vestry, including a flow chart showing what to do/who to go to. Copies of key publications are kept in the vestry and can also be found on the internet.

*Tricia Hayllar*  
*Safeguarding Officer*

# St Mary's Marlborough

*APCM Draft Minutes:*

**Draft Minutes of the Annual Vestry Meeting held on Tuesday 28th July 2020 at 7.30pm**

## **Annual Vestry Meeting**

### **1. Opening Prayers**

Rev. Chris Smith opened with prayers.

### **2. Apologies**

David, Rachel and Edward Maurice, Laura Willis, Ian and Kathy Perryman, Louise and James Seddon, Margaret and Peter Hoyland, Sarah Garrett, Paul Cooper, Michael Reynolds

### **3. Approval of the Minutes of the meeting held 29th April 2019**

The minutes were approved by the meeting. Proposed by Pam Tulloch, seconded by Mark Whitehead. Approved unanimously by those present.

### **4. Election of Churchwardens**

Mike Maclachlan stepped down as Churchwarden. He summarised his term of office: In Sept 2018 Andrew Studdert-Kennedy preached his final sermon. In October 2019 Chris Smith was licensed. Lockdown then hit us mid March 2020, alleviated by Zoom. This resulted in a delayed APCM. Pete Sainsbury is now appointed to St Georges. Mike thanked all those who supported the Churchwardens through the interregnum. Thanks to Sue Pells for her support. Now we look to the future.

Chris Smith expressed thanks to Mike Maclachlan for all his work, especially during interregnum. Sue Pells then expressed thanks to Mike for all his support during the past 2 years and for his strength, good sense and advice. All will miss Mike.

Gifts were presented to Mike and Dorothy Maclachlan.

- Simon Mills was elected as churchwarden. Proposed by Caroline Philps, seconded by Margaret Hoyland
- Sue Pells was elected as churchwarden. Proposed by Jan Whitehead, seconded by Mark Whitehead.

Carried unanimously by those present.

# St Mary's Marlborough

## **Draft Minutes of the Annual Parochial Church Meeting held on Tuesday 28th July 2020 immediately following the Annual Vestry Meeting**

### **1. Approval of the Minutes of the meeting held 29th April 2019**

These were approved as an accurate record of the meeting. Proposed by Hugh de Saram and seconded by Anna Harrison.

Carried unanimously by those present.

### **2. The Electoral Roll - Hugh de Saram**

We lost 3 members from the Electoral Roll in the past year- Sylvia Lawrence, Dorothy Osborne and Margaret Smith; 181 remain on the roll.

Hugh offered to stand again. Proposed by Ann Yates, seconded by Jill Moss.

Hugh was duly elected.

### **3. Treasurer's report**

- Chris Smith read a report from Michael Reynolds. Michael apologised for not being at the meeting in person. The accounts are almost identical in format to the last few years. The commentary provides a comprehensive overview of the finances in 2019. Any queries to Michael Reynolds.
- Normal expenditure exceeded normal income by £2993 - see AR26. Current giving does not cover normal expenditure.
- Total resources available increased to £14885 - AR27. Increase included £11750 for organ restoration and increased value of investments. Slightly higher in July 2020 than at end of 2019. We still have substantial reserves.
- £16500 was spent on refurbishment of Rectory - all covered by the Diocese and additional donations.
- Level of giving in interregnum was good but we may have to draw on reserves to cover maintenance of church. Further substantial expenditure is expected in the longer term.
- New Team Vicar and Worship Director to be jointly funded by PCCs of St George's and St Mary's - £10000 pa each. Individual donations will be sought to cover this appointment, but costs may have to be covered by the PCC.



- Lack of donations in church during lockdown - Parish Giving Scheme or Standing Orders are being encouraged. Online giving is now available via website for one-off donations. Cash collections and envelope schemes are to be reviewed.
- Standing order income has held up well.
- The church still has substantial reserves adequate for needs in the short term, but will need to consider longer term
- Last APCM as Treasurer after 5 years and involvement back to 2012. MR has enjoyed this work. MR thanked Roger Wheeler for his advice and assistance and Lyn Blundon and Rupert Travis for their assistance and advice. Also all members of St Mary's who have been supportive and encouraging.
- A gift has been purchased for Michael which will be passed on to him. Chris Smith thanked Michael for his clear work as Treasurer.
- There were no questions on the report.
- The accounts had already been approved by the PCC and signed off by independent examiners Messrs David Owen & Co. Following a proposal from Keith Galpin, seconded by Derek Moss, the accounts were also approved unanimously by the meeting.
- The independent examiners David Owen & Co were recommended to be reappointed as independent examiners. Proposed by Debbie Ryman and seconded by Sue Pells. Carried unanimously by those present.

#### **4. Elections to the PCC**

Thanks were expressed to Bryan Castle (6 terms), Jill Moss and Annie Bodenham as they stepped down from Deanery Synod.

- Three new representatives have been put forward: Elizabeth Cooper - proposed by Mike Maclachlan, seconded by John David Ripley; Derek Moss - proposed by Peter Hoyland, seconded by Margaret Hoyland; Louise Seddon - proposed by Caroline Philps, seconded by Jill Moss. All were duly elected unanimously.

The term of four PCC members has ended. Thanks were expressed to Sarah Garrett and Kathy Perryman who have stepped down from the PCC.

- Four new representatives have been put forward: Rupert Travis - proposed by Anna Harrison, seconded by Angela de Saram; Jenny Noble - proposed by Rachel Maurice, seconded by Ann Yates; Pam Tulloch - proposed by Sue Pells, seconded by Rachel Maurice; Jill Moss - proposed by Peter Hoyland, seconded by Margaret Hoyland. All were duly elected unanimously.
- Treasurer: Michael Reynolds has stepped down. Mark Whitehead was nominated as Treasurer. Proposed by Sheila Mills, seconded by Keith Galpin. Duly elected unanimously. Debbie Ryman has offered to be assistant Treasurer.

## **5. Report on the life of the Church**

Chris Smith expressed his thanks to all those who have contributed to the life of the church in Marlborough.

Thanks were expressed to Laura Willis for all her work in pulling the report together.

It was proposed that the Annual Report be adopted as an accurate account of the life of the church. Proposed by Caroline Philps, seconded by Hugh de Saram. The Annual Report was unanimously approved by the meeting.

## **6. Rectors Report - Revd Chris Smith**

Chris Smith started by paying tribute to Andrew Studdert-Kennedy who led the team here for 16 years and provided support as Chris arrived.

Chris had witnessed many wonderful acts of support for Marlborough and the church since arrival - great to inherit something so alive. Also grateful for all the work on the Rectory prior to arrival. Interregnums are difficult - again thanked Mike Maclachlan and Sue Pells for all their hard work, and thanked Laura Willis for her welcome and support. Thanks were expressed to all clergy colleagues for all their support. CS looked back with thanks and gratitude to God.

Looking to the future - there were 18 Sundays prior to lockdown. All thoughts are therefore provisional. Jesus has given us a mission - the great commission to make disciples. The mission continues at St Mary's - Making Jesus Known. To help us:

1. Freshened Faith. Love Jesus more and more day by day, love each other as a community - from this we will reach to others in our community. Pray for miracles and healings and new members. We need to encourage each other - healthy churches grow.
2. Stronger Team. Harvest is plentiful, but the workers are few. The work of the church will be greatly helped by a larger team. We have 3 churches to manage. Pete Sainsbury is coming, but we need to continue to pray for a stronger team of lay and ordained people. We also need leaders of various activities in the church.
3. Improved Governance. This needs a review and improvements to ensure a healthy future.
4. Quicker Pace. We are all getting older. We have a window of opportunity to encourage and welcome new families and children into our church and we need to think about the things which will help this aim. We need to tilt our church towards what will welcome and bring in new people.

Chris thanked everyone for their welcome and support to him and his family.

## **7. Churchwardens' remarks and question time**

- It has been a strange 15 months since last APCM. Chris Smith duly appointed as Rector and work began on the Rectory. Volunteers stepped forward to help - physically and with prayers and cake. Thanks for all care and commitment shown at this time.
- Interregnum went smoothly and well - thanks to all retired and other clergy. No services were cancelled. Laura Willis also helped to guide through this time - grateful thanks to her.

- Thanks were also expressed to the following - Choir, Organist and Music Group, volunteers on all rotas, Martin Selby for all his hard work on maintenance and getting work done and providing a new boiler and running the Church Hall.
- 4 months ago lockdown hit us. It also enabled us to look afresh at how we do church - online audio services, Zoom Eucharist - and a refreshed website. Something for everyone. New Love Marlborough initiative - huge thanks to Simon Mills. Ann Yates who looked after congregation during lockdown and arranged help. We are now open again for worship.
- Catherine Smith's weekly quiz was also enjoyed.
- Time, effort and commitment has been shown - Chris Smith worked tirelessly during lockdown and in making sure we keep up with new guidelines. Many new tasks are now being undertaken to keep the church open and safe.
- Delighted that Pete Sainsbury has been appointed. Licensing will be on 23rd September.
- Simon Mills introduced himself as new Churchwarden. Glad to take up position - loves the church community and senses the spirit is moving in St Mary's. It is an exciting journey - looking forward to building a loving community and working with Chris Smith and Sue Pells. Sue welcomed Simon to the role.

## Questions

Bryan Castle. Christian Aid committee was thriving here when he arrived. Christian Aid committee is getting older. Bryan is Chairman and Ian Perryman is Treasurer. However, they need new Christian Aid committee to take the work forward. Appealed for new committee members. Chris Smith has this on his agenda.

Pam Tulloch. Mid morning worship services are back. Is there a date for resumption of 8am services? Chris Smith is aware there are a number of services which have not resumed yet. We are constrained by cleaning and Covid regulations. Current rota runs to end of September in the hope that things may change after this. We need to restart the services safely. There is no intention to stop the 8am service.

**7. Closing Prayers** – Revd Chris Smith closed with a prayer and the Grace.

## Legal, Administrative and Financial Matters

### Charity registration

The charity became registered on: 10 March 2010.  
Charity registration number: 1134792  
Working name of the charity: PCC St Mary's Church, Marlborough  
The full name of the charity: The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, with St Peter & St Paul, Marlborough.

### Contact addresses

#### Main Address:

The Team Office, Church Cottage, Silverless Street, Marlborough, Wiltshire SN8 1JQ.  
Tel: 01672 512357 E: [marlb.anglicanteam@tiscali.co.uk](mailto:marlb.anglicanteam@tiscali.co.uk)  
Website: [www.marlboroughanglicanteam.org.uk](http://www.marlboroughanglicanteam.org.uk)

#### Legal and Financial:

Rector: Reverend Christopher Smith  
  
Churchwardens: Simon Mills  
Sue Pells  
  
PCC Secretary: Janice Whitehead  
  
PCC Treasurer: Mark Whitehead, Southview, Ogbourne St Andrew, SN8 1SB.  
Tel: 01672 841300

### Governing document

Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules.

### Charitable objects

The promotion and advancement in the ecclesiastical parish of the whole mission of the Christian Church.  
Please see page AR1: Aims and Objectives – Making Jesus Known.

### Trustees

The following were trustees on 1 January 2020 and continued to 22 April 2021 the date the Annual Report and Accounts are due to be adopted at the Annual Parochial Church Meeting:

Chris Smith	Sue Pells	Janice Whitehead
Margaret Hoyland	Louise Seddon	Rachel Maurice
Jill Moss	David du Croz	Derek Moss

The following were trustees appointed during the year on the dates shown:

Simon Mills	28 July 2020	Rupert Travis	28 July 2020
Jenny Noble	28 July 2020	Elizabeth Cooper	28 July 2020
Pam Tulloch	28 July 2020	Mark Whitehead	28 July 2020

The following were trustees on 1 January 2020, but ceased to be on the dates shown:

Annie Bodenham	28 July 2020	Mike Maclachlan	28 July 2020
Bryan Castle	28 July 2020	David Maurice	28 July 2020
Sarah Garrett	28 July 2020	Kathy Perryman	28 July 2020
Michael Reynolds	28 July 2020		

## Trustees' responsibilities

The trustees have a duty to always act in the interest of the charity, to attend and participate in trustee meetings, and to bring their individual expertise and skills to the Trustee Board for the benefit of the charity and in the performance of its aims and objectives.

The trustees have a duty

- to safeguard the assets of the charity and take reasonable steps for the prevention of fraud and other irregularities
- to keep proper accounting records
- to prepare financial statements which show a true and fair view.
- and in preparing financial statements:
  - to select suitable accounting policies and apply them on a consistent basis,
  - to make judgements and estimates that are prudent and reasonable.
  - to apply the going concern basis unless it is not appropriate to do so.

## Risk management

The trustees place a high priority on risk management for the protection of individuals and for the protection of the assets and the operations and activities of St Mary's Church.

For individuals this includes procedures for child protection and care for the vulnerable with training for all those involved in this work. Please refer to the section on Safeguarding above. We also have training and support systems for those involved with lay pastoral work and prayer ministry. Our health and safety procedures for volunteers and for employed staff are periodically reviewed and checked. We hold employers' insurance, and our volunteers are under our insurance umbrella.

We do keep the Church open, unmanned, in daylight hours, as we wish to remain open for prayer as long as we can as this is part of our calling. However, we do lock the Church at dusk unless there is a planned event. The moveable physical assets of the Church are locked away when they are not in use. However, some artefacts are, by their nature, fixtures on display. All items are covered by insurance, but with a £1,000 excess any antiques would be replaced by new replicas.

The church building is the subject of a Quinquennial Report, building status review and a fire risk assessment; recommendations are followed up.

Monetary assets are held in well-established national institutions and all payments of funds require two authorisations for a transfer of funds to take place. There is proportionately less cash handling than in previous generations; cash is stored in a safe and banked in due course.

The trustees periodically review the risks to which the PCC is exposed and are satisfied that procedures are in place to mitigate these risks.

## Public benefit

In seeking to fulfil the objectives of the charity we offer public benefits in social, cultural, educational, and spiritual respects. Most obviously, we are engaged in the “advancement of religion” through our regular worship and the teaching on Christian faith and practice given therein, as well as in the so-called “occasional offices” – baptisms, weddings, and funerals – conducted at the request of the public.

Beyond this, our ordained staff provide emotional and spiritual support and comfort to members of the wider community (of any faith or none) in distress or facing crisis situations. They are supported by a team of Lay Pastoral Assistants and other members of the congregation who regularly visit the housebound and people in residential care homes. As well as this, many members of the congregation, motivated and encouraged through the life of the church community and the teaching given within it, are active in the wider community in various areas of social need and in assisting our local schools by acting as governors, by taking assemblies and in other less formal ways.

Our principal material assets are our buildings. As well as being used for public worship, the church itself is open daily from 08.00 to 16.00, offering a quiet space for private prayer and reflection. There is a welcome seating area together with a library of Christian books, copies of the Bible, hymn books and prayer material. The building is also made available from time to time for concerts, exhibitions, and other events. The adjacent hall is also used by other community groups, such as Alcoholics Anonymous.

We offer further public benefit through our policy of donating 10% of regular donations, 10% of monies passed to the PCC from the Church Hall, and 10% of Anglican Fee income to other charities, locally, nationally, and internationally, as recorded elsewhere in this Report.

Other specific examples of activities offering a public benefit may be found in the earlier pages of this Report. The Trustees are aware of and have taken note of the Charity Commission’s Guidance on Public Benefit and confirm they try to always ensure that the Charity’s aims and activities are carried out for the public benefit.

## Policy on reserves

The amounts of reserves held in the separate funds used to manage the affairs of St Mary’s church are shown in the Annual Financial Accounts on page AA13.

The policy is to maintain reserves as follows:

General Reserves: balance at year end to be at least 25% of annual normal expenditure (i.e., main fund expenditure)

Fabric Fund: balance at year end to be at £35,000.

The reserves do not include Cadley Churchyard funds, funds already allocated (e.g., to the Mission Fund or for the Youth and Family Worker Fund) or committed future expenditure.

\*

This Annual Report, The Treasurer’s Report, and the Annual Financial Accounts on pages AA1 to AA13 were approved by the PCC on 25 April 2021 and signed on its behalf by

Rev Christopher Smith

Rector

Mark Whitehead

Treasurer



**PARISH OF ST MARY THE VIRGIN WITH ST PETER & ST PAUL, MARLBOROUGH**  
**Charity Registration Number 1134792**  
**Accounts for year ended 31 December 2020**

**TREASURER'S REPORT**

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**Introduction to the annual financial accounts**

This report should be read in conjunction with the Annual Financial Accounts (Pages AA1 to AA13) which have been prepared in accordance with the requirements of the Charities Act 2011. In the remainder of this document the Annual Financial Accounts will be referred to as "the Accounts".

The Accounts cover all areas which are the responsibility of the Parochial Church Council (PCC) of St Mary's Church, namely:

- the day to day running of the Church
- the day to day running of the Church Hall
- the maintenance of the Church buildings and the Church Hall
- Charitable Giving
- the maintenance of Cadley Churchyard

## **SUMMARY OF 2020**

**Normal expenditure (£118,683) exceeded normal income (£96,706) by £21,977 (2019: deficit of £2,993). The main items of expenditure are:**

- **Parish Share - £73,163**
- **Other church ministry and services - £7,707**
- **Insurance - £3,192**
- **Church management including Utilities, Staff pay and office costs - £23,478**
- **Tithe - £11,142**

**Income was sharply down as a result of members of the congregation dying or moving away. As a result of Coronavirus, there was also a reduction in regular giving, loose collections, and envelopes, together with a corresponding reduction in the amount of Gift aid claimed. The main sources of income were:**

- **Planned giving including gift aid reclaimed - £85,955**
- **Other ad hoc giving - £3,195**
- **Other income including fees and contributions from St John and St George - £6,882**

**Total net funds of the PCC increased by £18,596 to £236,605. The totals of these funds are:**

- **General fund amounts to £29,967**
- **General reserves amount to £61,589**
- **Restricted funds amount to £61,975**
- **Cadley Churchyard Endowment funds and restricted funds amount to £33,891**
- **The Fabric fund amounts to £35,000**
- **The mission fund amounts to £1,842**
- **The church hall amounts to £11,156**
- **The Bellringers fund amounts to £1,183**

**An amount of £45,000 was transferred from general reserves to general fund, to bring the general fund back into balance.**

**The PCC has discretion over £91,556. With a projected main fund shortfall for 2021 amounting to £19,569, this could reduce to £71,987 by the end of 2021. Our current reserves policy requires us to maintain an amount equivalent to three months of estimated expenditure, which is approx. £10,000 per month, so £30,000 in total.**

**There was little expense to the church fabric, and investments increased in value by £11,328.**

**Donations to the restricted funds were:**

- **Organ Restoration Fund - £8,923(including gift aid). A further £5,000 was transferred from the PCC's General Reserves**
- **Worship Director fund - £13,497 (including gift aid) with expenses totalling £5,121.**
- **Love Marlborough Kids Meals - £16,326(including gift aid) with expenses of £7,503.**
- **Youth and Family worker fund - £742 with no expenditure**

**The Church Hall showed a deficit for the year of £725, a result again of the Coronavirus, which severely curtailed lettings.**

## Question 1 – Does normal income cover the cost of running the church?

All normal income is shown in brown figures on Page AA8 of the Accounts, and all normal expenditure is shown, also in brown figures, on Page AA9.

	2020	2019	2018
Normal income	£96,706	141,900	124,942
Normal expenditure	£118,683*	144,893	124,818
Surplus / (Deficit)	(21,977)	(2,993)	123

\*Normal expenditure also includes the figure of £11,142 being the tithe transferred from the main fund to the mission fund.

Thus, regular giving, collections, and other regular sources of income (e.g., fees) in 2020 amounted to **£21,977** less than the costs in 2020 of running the church.

2020 saw a significant reduction in both regular and ad hoc giving, together with a corresponding reduction in the amount of Gift aid claimed. Whilst there was a small reduction in expenditure, this did not match the reduction in income, mainly due to many of the expenditure items being relatively fixed, e.g., Parish Share, Insurance, running the parish office etc.

Whilst we do have reserves that can be used to offset this deficit, it cannot be sustained in the long term, and we either need an increase in the donations that we receive, or we will have to start looking at ways to reduce our expenditure, albeit that this is difficult for the reasons mentioned above.

## Question 2 – What are the financial resources of St Mary's

The resources held by St Mary's as at 31 December 2020 were **£236,605**; these were held in the following funds and are set out on Page AA13 of the Accounts).

	31-Dec-19	Incoming	Outgoing	Transfers	31-Dec-20
<b>Main Fund</b>  <b>Accounts for all normal income and expenditure.</b>	<b>6,944</b>	<b>96,706</b>	<b>107,541</b>	<b>33,858</b>	<b>29,967</b>
<b>General Reserves</b>	<b>100,078</b>	<b>12,362</b>	<b>245</b>	<b>(50,606)</b>	<b>61,589</b>
<b>Fabric Fund</b> (incorporating Chairs Fund)  <b>Accounts for all expenditure on the Church Building; holds reserves for future work.</b>	<b>35,000</b>	<b>345</b>	<b>951</b>	<b>606</b>	<b>35,000</b>
<b>Mission Fund</b>  <b>Allocated for distribution by mission committee.</b>	<b>845</b>	<b>104</b>	<b>10,250</b>	<b>11,142</b>	<b>1,841</b>
<b>Church Hall bank accounts</b>	<b>11,881</b>	<b>8,404</b>	<b>9,129</b>	<b>0</b>	<b>11,156</b>
<b>Bellringers' Fund</b>	<b>1,129</b>	<b>101</b>	<b>48</b>	<b>0</b>	<b>1,182</b>
<b>Youth and Family Worker Fund</b>	<b>18,361</b>	<b>742</b>	<b>0</b>	<b>0</b>	<b>19,104</b>
<b>Organ Restoration Fund</b>	<b>11,750</b>	<b>8,923</b>	<b>0</b>	<b>5,000</b>	<b>25,673</b>
<b>Worship Director</b>	<b>0</b>	<b>13,497</b>	<b>5,121</b>	<b>0</b>	<b>8,375</b>
<b>Love Marlborough Kids Meals</b>	<b>0</b>	<b>16,326</b>	<b>7,503</b>	<b>0</b>	<b>8,822</b>
<b>Cadley Churchyard Endowment</b>	<b>25,877</b>	<b>1,786</b>	<b>0</b>	<b>0</b>	<b>27,664</b>
<b>Cadley Churchyard Deposit account</b>	<b>6,142</b>	<b>806</b>	<b>722</b>	<b>0</b>	<b>6,227</b>
<b>Total funds restricted for the maintenance of Cadley Churchyard</b>	<b>32,019</b>	<b>2,592</b>	<b>722</b>	<b>0</b>	<b>33,891</b>
<b>Totals</b>	<b>218,010</b>				<b>236,605</b>

### Question 3 – How are the financial resources of St Mary’s held?

The financial resources of the church comprise the following net assets; these are set out on Page AA13 of the Accounts):

	2020	2019
Fixed Assets	401	646
Investments	103,411	92,083
Debtors	6121	9,206
Short term deposits	12,798	11,970
Cash at bank and in hand	128,339	119,378
Creditors	(14,463)	(15,273)
Totals	<b>236,605</b>	<b>218,010</b>

All **investments** are managed in accordance with guidance from the Church of England’s Ethical Investment Advisory Group.

The Finance Committee is responsible for advising the PCC on the distribution of St Mary’s resources between cash, short term deposits and investments.

### Question 4 – What are our expectations for 2021 and the future?

The PCC’s financial situation, at present, is satisfactory and reserves are adequate for anticipated expenditure in 2021.

However, it is expected that the main fund (covering normal income and expenditure) will again be in deficit next year, although the position is very much dependent on the level of personal giving that is achieved, and the ongoing restrictions that the COVID-19 Virus creates.

The table on the next page summarises main fund income and expenditure in 2019 and 2020 and provides estimates for 2021 – which gives rise to a projected deficit on normal income and expenditure of about £19,569.

It is also anticipated that a proposal to improve the sound system within the church will be put to the PCC for approval. This could incur costs of around £40,000.

Other items of expenditure include signs for the outside of the Church.

Normal income and expenditure – projection for 2021

<b>Normal income</b>	<b>2021 estimate</b>	<b>2020</b>	<b>2019</b>
Envelope giving	2,500	1,828	4,554
Other planned giving	70,000	67,965	77,221
Gift Aid and Small Donation Scheme	17,500	16,939	21,245
Collections	1,500	1,008	5,566
Other donations	1,000	1,406	672
Donations for Local Outreach	1,000	0	984
Specified income	2,050	0	19,320
Contributions to interregnum expenses	0	0	2,200
PCC Fees	2,200	2,142	2,173
Donations for use of church	1,000	213	1,957
Copying income	1,000	673	1,365
St George and St John the Baptist churches' contributions to Team Office expenses	4,000	3,984	3,793
Social Events income	1,000	543	852
<b>Total – income</b>	<b>104,750</b>	<b>96,701</b>	<b>141,900</b>
<b>Normal expenditure</b>	<b>2021 estimate</b>	<b>2020</b>	<b>2019</b>
Diocesan Parish Share and Marlborough Deanery	74,282	73,163	76,712
Clergy Expenses (including recruitment)	2,500	2,326	5,027
Upkeep of services	1,500	2,477	1,649
Junior Church (staff cost and expenses)	500	279	878
Local outreach and Lay Pastoral Assistants	500	148	1,524
Team Office staff and office expenses	20,000	18,202	19,090
Social Events expenses	1,000	463	1,067
Volunteer expenses and gifts	250	231	187
Distribution of specified income	2,050	0	19,320
Tithe to Mission Fund	9,129	11,142	11,266
Insurance	3,100	3,192	3,110
Gas and Electricity (2)	4,000	2,647	2,500
Routine maintenance	1,000	267	659
Caretaker	3,000	2,629	1,903
Sundry Expenses	1,508	1,508	
<b>Total – expenses</b>	<b>124,319</b>	<b>118,683</b>	<b>144,893</b>
<b>Surplus / (Deficit)</b>	<b>(19,569)</b>	<b>(21,977)</b>	<b>(2,993)</b>

Notes:

- (1) Due to a decision by the PCC to increase the ambient temperature within the church, gas consumption in December 2020 and Jan 2021, is significantly higher than previously. We anticipate this will continue during the year.



## Legacies and Gifts

### Legacies and Gifts in Memory

Gift in memory of Margaret Hurd	500
Donation in memory	300
Legacy	1,000
	<b>1,800</b>

We acknowledge gratefully legacies left in earlier years by other former members of St Mary's, providing funds which continue to support the church's work in Marlborough.

## Mission fund in 2020

By decision of the PCC in 2020, the church this year has allocated a sum of £11,142, being 10% of the following incomes in 2019:

- all regular donations, including collections and associated Gift Aid
- all fees received by the PCC for Weddings and Funerals
- all Church Hall surplus monies transferred to the PCC

The sum of £11,142 was added to the £846 remaining unspent at the end of 2019.

The table below shows all Mission Fund income and expenditure in 2020.

Balance 31 December 2019	<b>846</b>
Helping hands expenses	0
Ascension Day collection transferred	104
Main fund tithe	11,142
Love Marlborough kids' meals	(250)
Alabare	(1,085)
Church Mission Society	(1,085)
Gloucester House	(1,085)
Salisbury-Sudan Medical Link	(1,085)
SOMA UK	(1,085)
St Michael's School, Busembatia, Uganda	(1,085)
The Shonda Project Charity	(1,085)
Open Doors	(1,085)
Willows Counselling Service	(1,085)
The Friends of Salisbury Cathedral	(120)
Wiltshire Historic Churches Trust	(115)
Balance 31 December 2020	<b>1,841</b>

## Collections and donations for specific purposes

Due to the lockdowns and restrictions on large gatherings there were no Collections and donations for specific purposes

We estimate the following for 2021 - this depends on the church being able to open normally for these services and activities.

### Estimate for 2021

Half of all collections at Baptisms for GWH Baby Care Unit	50
Palm Sunday Music & Readings, for Devizes Foodbank	250
Ascension Day collection, to be donated in 2020	100
Civic Service collection, 28-Jul-19, for Mayor's Fund	250
Harvest Festival collection (part), for Jubilee Centre	50
Remembrance Sunday collection, for British Legion	500
Donations at "Beer and Carols", for Devizes Foodbank	400
Carol Service collection, for Prospect Hospice	350
Crib Service collection, for Save the Children Fund	100

**2,050**

## Youth and family worker fund in 2020

There was no expenditure in 2020 as no-one was employed by the PCC in the Youth and Family Worker role.

The net increase in 2020 (£743) arises because a small number of donors have continued to donate to the fund.

## Worship director fund in 2020

The PCC's of St Mary's and St George's Preshute agreed to offer Rev Pete Sainsbury the role of part time Worship Director, alongside his part time stipendiary role at St Georges. An appeal was made to cover the cost of this role. Details are shown below.

## Love Marlborough kids' meals fund in 2020

A new initiative was established in 2020 to support family's struggling to feed their children.

## Church chairs

There were no donations in 2020 for church chairs.

Since the chairs were purchased donations have covered the cost of all but 20 of them. Therefore, individuals may still donate (suggested amount £100) to cover the cost of the remaining 20 chairs.

## Diocesan parish share

This is the amount we give to Salisbury Diocese. It is calculated by reference to the numbers of committed church members who can be expected to contribute financially to the church. The Share pays for the employment costs of the Rector (stipend, housing, and pension), for Diocesan Ministry including Curates and training, and provides a contribution to help less well-off parishes.

The amount paid in 2020 (**£73,164**) may be seen recorded on Page AA10 of the Accounts. We received a 2% discount for paying in full.

## Cadley churchyard maintenance fund

The former Parish Church at Cadley in Savernake Forest, Christchurch, was de-consecrated in 1975, and became a private residence. The churchyard (Cadley Churchyard) remains open, and it must be maintained by the Church of England until it can be closed (when responsibility for maintenance can be transferred to a Local Authority). Some funds were set aside for the maintenance of the churchyard, which was initially managed by the Diocese. However, responsibility for the maintenance was passed to St Mary's PCC in the 1990s, and the funds were put under the management of St Mary's PCC (Cadley now lies within the Parish of St Mary's Church).

A churchyard can normally be closed only when it is full, so the expectation is that St Mary's PCC will have the responsibility for the maintenance of this churchyard for many years to come.

The total funds available increased by £1,872 in 2020 – mainly due to the value of the investment fund and deposit account increasing. If in the future significant maintenance or repairs were to be needed (for example to the churchyard walls), then there is a risk of depletion of the funds. This is a potential liability for the PCC and St Mary's Church.

## Funds held on behalf of others

A few organisations generously made donations to support the Get There Club in Summer 2017. Some of these funds were carried over and used for Get There 2018 and 2019. The amount remaining for use of a future Get There event is £115.

## Endowment and restricted funds

A separate endowment is held by the Diocese of Salisbury on behalf of the PCC to fund maintenance work at Cadley Churchyard. The value of the fund on 31 December 2020 was £27,664. Dividends from this fund are allocated to a separate fund restricted for Cadley Churchyard maintenance.

There are also several Restricted funds, details are shown in the table below.

	Dec-20	Change	Dec-19
Cadley churchyard investment fund	27,664	1,787	25,877
Cadley churchyard deposit fund	6,227	85	6,142
Youth and family worker fund	19,104	742	18,361
Organ restoration fund	25,673	13,923	11,750
Worship director	8,376	8,376	0
Love Marlborough kids' meals	8,822	8,822	0
<b>Total</b>	<b>95,866</b>	<b>33,736</b>	<b>62,130</b>

## Church hall accounts

The Church Hall Accounts are shown below. The Church Hall Treasurer's report appears in the main Annual Report.

<b>INCOME</b>	2021 est	2020	2019
The Avenue Nursery (Church Cottage)	£0	£2,380	£7,140
Other regular Hirers	£10,000	£6,003	£9,623
One Off bookings	£1,500	£17	£1,768
Bank Interest	£0	£4	£4
<b>TOTAL</b>	<b>£11,500</b>	<b>£8,404</b>	<b>£18,535</b>
<b>EXPENDITURE (Normal)</b>			
Gas, Electricity, Water, Refuse	£2,200	£2,123	£2,948
Maintenance, Cleaning, Repairs	£2,500	£2,291	£6,178
Management, bookings, and admin	£900	£878	£1,217
Donation to PCC for hall management	£0	£0	£0
Insurance	£700	£724	£702
Caretaking staff costs	£3,700	£2,770	£5,303
<b>TOTAL</b>	<b>£10,000</b>	<b>£8,786</b>	<b>£11,045</b>
<b>EXPENDITURE (Improvements)</b>			
Main Hall	£1,000	£40	£50
Church Cottage	£0	£303	£142
<b>TOTAL</b>	<b>£1,000</b>	<b>£343</b>	<b>£192</b>
<b>INCOME less EXPENDITURE</b>	<b>£500</b>	<b>(£725)</b>	<b>£7,298</b>
Balance brought forward from previous year		<b>£11,881</b>	<b>£4,583</b>
Funds transferred from/to PCC			£0
<b>TOTAL ASSETS 31 DECEMBER</b>		<b>£11,156</b>	<b>£11,881</b>
<b>COMPRISING</b>		31-Dec-20	31-Dec-19
Deposit a/c		£10,000	£11,000
Current a/c		£1,156	£881
<b>TOTAL ASSETS</b>		<b>£11,156</b>	<b>£11,881</b>
<b>Estimate of Value of Hall to PCC from PCC-sponsored usage</b>		<b>2020</b>	<b>2019</b>
Team Office - Local office rental value £16/sq. ft	£2,400	£2,400	£2,400
Church water (25% of site total billing)	£150	£100	£200
Sunday School 20 weeks		£300	£0
The Ark Monday mornings	£200	£100	£400
Love Marlborough Kids Meals	£750	£500	
<b>TOTAL</b>	<b>£3,500</b>	<b>£3,400</b>	<b>£3,000</b>

## **Final comments and acknowledgements**

Members of the St Mary's congregation are most welcome to ask for further explanation or information regarding any aspect of this year's Accounts – please contact Mark Whitehead at [treasurermarlborough@hotmail.com](mailto:treasurermarlborough@hotmail.com) or tel: 01672 841300.

My thanks to various members of the congregation who have advised on the preparation of the Accounts and this Treasurer's Report and provided general advice and assistance. My special thanks to Roger Wheeler who continues in the role of Gift Aid and Stewardship Secretary and has been an amazing sounding board and provided invaluable insights and background knowledge.

Special thanks to Martin Selby who managed the Church Hall Accounts to the end of 2020 and has now stepped down from that role. The church hall accounts have now been fully integrated into the main church accounts.

And thanks to Colin Carter who manages the Bellringers' Accounts.

Finally, my thanks to my co treasurer, Debbie Ryman, who has kept the day-to-day operations going.

Mark Whitehead  
Treasurer, March 2021

# **Parish of St Mary the Virgin with St Peter and St Paul Marlborough**

**Charity registration number 1134792**

## **End of Year Financial Statements**

**Year ending 31 December 2020**

**PARISH OF ST MARY THE VIRGIN WITH ST PETER AND ST PAUL MARLBOROUGH**

Charity Registration Number 1134792

**INDEPENDENT EXAMINERS REPORT TO THE PAROCHIAL CHURCH COUNCIL (PCC)**

I report on the financial statements of the PCC for the year ended 31 December 2020, which are set out on pages AA3 to AA13.

**Respective responsibilities of trustees and examiner**

The charity's trustees (PCC Members) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met,
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  
Mr Andrew Coombes FCCA  
David Owen & Co  
Chartered Accountants  
126 High Street  
Marlborough  
Wiltshire  
SN8 1LZ

Date: 2021

# Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	2020	Total 2019
<b>Income and endowments from:</b>						
Income from Donors - Planned Giving	85,955	—	—	—	85,955	101,558
Income from Donors - Other Donations	3,195	—	1,872	—	5,067	7,697
Income for Specified Projects	—	1,901	37,617	—	39,519	35,536
Other ordinary incoming resources	6,882	449	—	—	7,331	10,031
Income from ancillary trading	673	8,400	—	—	9,074	19,899
Income from investments	—	1,027	806	—	1,833	1,890
<b>Total income</b>	<b>96,706</b>	<b>11,775</b>	<b>40,296</b>	<b>—</b>	<b>148,781</b>	<b>176,615</b>
<b>Expenditure on:</b>						
Church ministry and services	84,036	—	—	—	84,063	90,814
Expenditure on specified projects	—	—	12,625	—	12,625	—
Church management and administration	23,478	—	—	—	23,478	22,342
Church Hall Expenditure	—	9,129	—	—	9,129	11,236
Grants & specified receipts and collections	—	10,250	—	—	10,250	19,392
Mission Giving	—	—	—	—	—	11,266
Non-recurring expenditure	—	1,244	722	—	1,966	23,092
<b>Total expenditure</b>	<b>107,541</b>	<b>20,624</b>	<b>13,347</b>	<b>—</b>	<b>141,513</b>	<b>178,143</b>
Unrealised gains / losses on investment assets	—	9,540	—	1,786	11,327	16,384
<b>Net income / (expenditure) resources before transfer</b>	<b>(10,834)</b>	<b>694</b>	<b>26,949</b>	<b>1,786</b>	<b>18,595</b>	<b>14,855</b>
<b>Transfers</b>						
Gross transfers between funds - in	45,000	11,748	5,000	—	61,748	918
Gross transfers between funds - out	(11,142)	(50,606)	—	—	(61,748)	(918)
<b>Net movement in funds</b>	<b>23,023</b>	<b>(38,164)</b>	<b>31,949</b>	<b>1,786</b>	<b>18,595</b>	<b>14,855</b>
<b>Total funds brought forward</b>	<b>6,944</b>	<b>148,933</b>	<b>36,254</b>	<b>25,877</b>	<b>218,009</b>	<b>203,155</b>
<b>Total funds carried forward</b>	<b>29,967</b>	<b>110,770</b>	<b>68,203</b>	<b>27,664</b>	<b>236,605</b>	<b>218,009</b>



## Balance sheet

	Total funds	Prior year funds
<b>Fixed assets</b>		
Tangible assets	401	646
Investments	103,411	92,083
	<b>103,812</b>	<b>92,730</b>
<b>Current assets</b>		
Debtors	6,121	9,206
Cash at bank and in hand	141,136	131,347
	<b>147,257</b>	<b>140,553</b>
<b>Liabilities</b>		
Creditors: Amounts falling due in one year	14,463	15,273
	<b>14,463</b>	<b>15,273</b>
<b>Net current assets less current liabilities</b>	<b>132,793</b>	<b>125,279</b>
<b>Total assets less current liabilities</b>	<b>236,605</b>	<b>218,009</b>
<b>Total net assets less liabilities</b>	<b>236,605</b>	<b>218,009</b>
<b>Represented by</b>		
<b>Unrestricted</b>		
General fund	29,967	6,944
General Reserves	61,589	100,077
<b>Designated</b>		
Fabric fund	35,000	35,000
Mission fund	1,841	845
Church Hall	11,156	11,881
Bellringers	1,182	1,129
<b>Restricted</b>		
Love Marlborough Kids Meals	8,822	—
Worship Director	8,375	—
Youth and Family Worker fund	19,104	18,361
Organ restoration	25,673	11,750
Cadley cash	6,227	6,142
<b>Endowment</b>		
Cadley endowment	27,664	25,877
<b>Funds of the church</b>	<b>236,605</b>	<b>218,009</b>

The Annual Financial Accounts on pages AA1 to AA13 were approved by the PCC on 22 April 2021 and signed on its behalf by

Rev Christopher Smith

Rector

Mark Whitehead

Treasurer

**PARISH OF ST MARY THE VIRGIN WITH ST PETER & ST PAUL, MARLBOROUGH**

**Charity Registration Number 1134792**

***notes to the accounts***

**Year ended 31 December 2020**

**1 ACCOUNTING POLICIES**

*The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, with St Peter & St Paul, Marlborough, is a charity registered with the Charity Commission for England and Wales.*

**a) Basis of preparation**

The accounts have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK & Republic of Ireland (FRS102) issued on 16<sup>th</sup> July 2014.

The accounts have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. The accounts do not include the accounts of Church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members or small cash balances held by individuals.

Rounding – the Accounts are prepared to the exact penny but for presentation purposes, and for ease of reading and understanding, are shown in rounded pounds. This can mean that some of the totals and/or sub totals do not appear as if they add correctly.

**b) Funds**

Funds have been classified as Unrestricted, Designated, Restricted or Endowment.

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated by the PCC for a particular purpose are also classified as unrestricted since the PCC can redesignate these funds if they choose to do so.

Restricted funds are funds received, collected by or given to the PCC for a particular purpose which was specified at or before the time of receipt. These funds have been restricted by the donor for a particular purpose and they cannot, and must not, be used by the PCC for any other purpose except by agreement with the donor or as determined by the courts or the Charity Commission.

Endowment funds are funds given to the PCC with the specific instruction that only the income gained from the funds can be spent. Endowment funds also include an asset donated to be retained by the PCC for continuing use by the Church. The original endowment funds cannot normally be spent and must remain in the form of equivalent assets or investments. Endowment funds can either be permanent, i.e., the PCC have no power to convert it into income, or expendable, where the PCC may, in certain circumstances, spend the funds endowed.

c) **Incoming resources**

*Voluntary income*

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Tax recoverable on Gift Aid donations is recognised when the income is received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Funds raised by any fete or social event are accounted for gross, where practicable.

*Income from ancillary trading*

Rental income from the letting of church premises is recognised when the rental is due.

*Income from investment*

Dividends and interest are accounted for when receivable.

*Gains and losses on investments*

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

d) **Resources used**

*Church ministry and services*

The diocesan share/quota is accounted for when payable. Any diocesan share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

*Grants made*

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

e) **Fixed assets**

*Consecrated land and buildings and moveable church furnishings*

Consecrated and beneficed property is excluded from the accounts by S10(2) of the Charities Act 2011.

Movable church furnishings held by the rectors and churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property and not valued in the accounts.

All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is treated as an expense and written off. Maintenance charges of £100 or less are expensed through the General Fund and above £100 are expensed through the Fabric Fund.

f) **Fixed assets - Office equipment**

Office equipment is capitalised and depreciated on a straight-line basis as follows:

Computer equipment	25% of cost per annum
Photocopier & other equipment	20% of cost per annum

Individual items of equipment with a purchase price of £100 or less are written off when the asset is acquired.

g) **Investments**

Investments are valued at bid price at 31 December.

h) **Current Assets**

Cash held in a savings account with a bank is classified as cash at bank. Cash held on deposit with the CBF Church of England Deposit Fund or held in a term deposit account with a bank is classified as a short-term deposit.

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

## Analysis of income and expenditure

	Unrestricted	Designated	Restricted	Endowment	Total	
					2020	2019
<b>INCOME AND ENDOWMENTS</b>						
<b>Income from Donors - Planned Giving</b>						
Weekly envelopes	1,049	—	—	—	1,049	3,093
Planned Giving - one-off	3,741	—	—	—	3,741	6,797
Standing Orders & PGS	63,284	—	—	—	63,284	69,483
CAF vouchers etc.	940	—	—	—	940	940
Gift Aid	16,447	—	—	—	16,447	19,686
Gift Aid Small Donation Scheme	492	—	—	—	492	1,558
Total	85,955	—	—	—	85,955	101,558
<b>Income from Donors - Other Donations</b>						
Gift Aid envelopes	779	—	—	—	779	1,460
Loose Collection	1,008	—	—	—	1,008	5,523
Online giving via sumup	50	—	1,872	—	1,922	—
Other donations	1,356	—	—	—	1,356	671
Collections at Baptisms (net of donations))	—	—	—	—	—	43
Total	3,195	—	1,872	—	5,067	7,697
<b>Income for Specified Projects</b>						
Donation for Family Worker fund	—	—	600	—	600	—
Gift Aid Family Worker	—	—	142	—	142	—
Gift Aid Organ restoration fund	—	—	1,302	—	1,302	—
GA for Worship Director	—	—	2,047	—	2,047	—
GA for Free Meals	—	—	896	—	896	—
Donations for Interregnum/Induction	—	—	—	—	—	2,199
Bellringer fund income	—	101	—	—	101	24
Donations for Worship Director	—	—	11,450	—	11,450	—
Donations for Free Meals	—	—	13,557	—	13,557	—
Contributions to Rectory refurbishment	—	—	—	—	—	16,500
Specified income	—	—	—	—	—	2,819
Bequests, Legacies, Gifts in memory	—	1,800	—	—	1,800	79
Donations for church chairs	—	—	—	—	—	420
Donations to Organ restoration fund	—	—	7,621	—	7,621	11,750
Donations to Family Worker fund	—	—	—	—	—	1,743
Total	—	1,901	37,617	—	39,519	35,536
<b>Other ordinary incoming resources</b>						
Fees PCC	2,142	—	—	—	2,142	2,172
Other PCC fees,	213	—	—	—	213	1,957
Team Administration contributions	3,984	—	—	—	3,984	3,792
Contributions to cost of Social Events	543	—	—	—	543	851
Other income	—	104	—	—	104	1
Wiltshire Hist Churches Ride & Stride	—	345	—	—	345	272
Donations for local outreach	—	—	—	—	—	983
Total	6,882	449	—	—	7,331	10,031
<b>Income from ancillary trading</b>						
Photocopying income	673	—	—	—	673	1,364
Church Hall lettings	—	8,400	—	—	8,400	18,534
Total	673	8,400	—	—	9,074	19,899
<b>Income from investments</b>						
Interest income, net of bank charges	—	11	30	—	41	132
Dividend income	—	1,015	776	—	1,792	1,758
Total	—	1,027	806	—	1,833	1,890
<b>INCOME TOTAL</b>	<b>96,706</b>	<b>11,778</b>	<b>40,296</b>	<b>—</b>	<b>148,781</b>	<b>176,615</b>

## EXPENDITURE

### Church ministry and services

Parish Share	73,163	—	—	—	73,163	76,712
Clergy expenses	2,257	—	—	—	2,257	841
Clergy recruitment & interregnum	—	—	—	—	—	3,804
Clergy service fees	69	—	—	—	69	379
Music	388	—	—	—	388	471
Junior Church	279	—	—	—	279	878
Local outreach	148	—	—	—	148	1,454
Churchwarden and volunteer travel	—	—	—	—	—	67
Expenses and fees of visitors	—	—	—	—	—	28
Gifts to volunteers	231	—	—	—	231	91
Upkeep of services	2,089	—	—	—	2,089	792
Flowers for church	—	—	—	—	—	384
Church insurance	3,192	—	—	—	3,192	3,110
Church routine maintenance	267	—	—	—	267	659
Refreshments and Social Events	463	—	—	—	463	1,067
Other sundry expenses	1,509	—	—	—	1,509	—
Giving - Rector's discretion	—	—	—	—	—	70
Total	84,063	—	—	—	84,063	90,814

### Expenditure on specified projects

Worship Director expenses	—	—	5,121	—	5,121	—
Free Meals outgoings	—	—	7,503	—	7,503	—
Total	—	—	12,624	—	12,624	—

### Church management and administration

Church caretaker	2,563	—	—	—	2,563	1,902
Church gas and electricity	2,647	—	—	—	2,647	2,499
Team Office staff pay	13,961	—	—	—	13,961	14,259
Paper and Team Office supplies	1,091	—	—	—	1,091	859
Independent Examination fee	882	—	—	—	882	900
Office telephone and broadband	992	—	—	—	992	1,068
Printer/Copier charges (excl paper)	1,339	—	—	—	1,339	853
Total	23,478	—	—	—	23,478	22,342

### Church Hall Expenditure

Church Hall-Salaries	—	3,648	—	—	3,648	—
Church Hall-heat, light,ins,tel,water	—	2,846	—	—	2,846	3,650
Church Hall-mgt, bookings & admin	—	—	—	—	—	1,216
Church Hall-maint, cleaning & reps	—	2,291	—	—	2,291	6,178
Church Hall-building work	—	343	—	—	343	191
Total	—	9,129	—	—	9,129	11,236

### Grants & specified receipts and collections

Rectory refurbishment	—	—	—	—	—	16,500
Pay specified receipts	—	—	—	—	—	2,819
Mission Fund gifts & local outreach	—	10,250	—	—	10,250	72
Tithe from General Fund	—	—	—	—	—	11,266
Total	—	10,250	—	—	10,250	30,658.8

### Non-recurring expenditure

Printer copier purchase/depreciation	—	—	—	—	—	1,150
Depreciation of fixed assets	—	245	—	—	245	2,690
Church maintenance (Fabric Fund)	—	951	—	—	951	18,030
Bellringer fund expenditure	—	48	—	—	48	520
Cadley Churchyard maintenance	—	—	722	—	722	700
Total	—	1,244	722	—	1,966	23,092
<b>EXPENDITURE TOTAL</b>	<b>107,541</b>	<b>20,624</b>	<b>13,347</b>	<b>—</b>	<b>141,513</b>	<b>178,143</b>
<b>GRAND TOTAL</b>	<b>(10,834)</b>	<b>(8,846)</b>	<b>26,949</b>	<b>—</b>	<b>7,267</b>	<b>(1,528)</b>

**Staff Costs**

	<b>Year to</b>	<b>Year to</b>
	<b>31 Dec 2020</b>	<b>31 Dec 2019</b>
	<b>£</b>	<b>£</b>

Salaries (including employers NI), pension contributions & honorarium	26,197	21,360
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The number of persons employed by the charity during the year was 5

Employed staff roles in 2020 were: Team administrator, Church/church hall caretaker (2 individuals each working in both Church and church hall), Church hall booking secretary, and Worship director.

We received contributions from St Georges, Preshute and St John the Baptist Mildenhall, totaling £3,984.56, towards the cost of Team administration.

We also received contributions from St Georges, Preshute totaling £2,400, towards the cost of the Worship Director.

No trustees received remuneration except for the Rector Christopher Smith who received a priest stipend from the Diocese of Salisbury, the cost of which is financed out of the Diocesan share, as a cost of Church ministry.

The costs of short term employee benefits are recognised as a liability and an expense. The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received. Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

Trustees are reimbursed for expenses incurred on behalf of the PC	2020	2019
The number of trustees who were reimbursed was	1	7
The total amount reimbursed was:	2,239	1,913

The expenses reimbursed were: mileage, travel, hospitality and catering, telephone, broadband, study courses, prayer materials, stationery, office expenses, and small gifts (not exceeding £50 each).

## TANGIBLE FIXED ASSETS

	Office Equipment	Computer Equipment	Total
	£	£	£
<b>COST</b>			
At 1 January 2020	17,762	982	18,744
Additions	-	-	-
Disposals (None)	-	-	-
At 31 December 2020	<b>17,762</b>	<b>982</b>	<b>18,744</b>
<b>DEPRECIATION</b>			
At 1 January 2020	17,762	336	18,098
Charge for the year	-	245	245
Disposals (None)	-	-	-
At 31 December 2020	<b>17,762</b>	<b>581</b>	<b>18,343</b>
<b>NET BOOK VALUE</b>			
At 31 December 2020	0	401	<b>401</b>
At 1 January 2020	0	646	646

## INVESTMENTS

	<b>Market Value</b>	No of <b>Shares</b>	<b>Cost</b>	<b>Bid price</b>
	£		£	
<b>At 1 January 2020</b>				
CBF Investment Fund (Acc)	34,726	771.44	21,294	£45.0145
CBF Global Equity Fund (Inc)	31,480	14,223.07	22,974	£2.2133
CBF Investment Fund (Inc) at Diocese (Cadley Churchyard)	25,877	1,353.00	3,094	£19.1260
	<b>92,083</b>		<b>47,362</b>	
Changes to 31 December 2020				
CBF Investment Fund (Acc) - revalue 31-Dec (unrealised gain)	3,553			£49.6199
CBF Global Equity Fund (Inc) - revalue 31-Dec (unrealised gain)	5,988			£2.6343
CBF Investment Fund (Inc) (Savernake) - revalue 31-Dec (unrealised gain)	1,787			£20.4467
At 31 December 2020	<b>103,411</b>		<b>47,362</b>	
Comprising:				
CBF Investment Fund (Acc)	38,278	771	21,294	£49.6199
CBF Global Equity Fund (Inc)	37,467	14,223	22,974	£2.6343
CBF Investment Fund (Inc) at Diocese (Cadley Churchyard)	27,664	1,353	3,094	£20.4467
At 31 December 2019	<b>103,411</b>		<b>47,362</b>	



<b>Income Accruals and Debtors</b>	<b><u>31 Dec 20</u></b>	<b><u>31 Dec 19</u></b>
Amounts falling due within one year:	£	£
Gift aid recoverable - Main Fund	2,912	5,608
Gift aid recoverable – Specified funds	2,174	2,350
Photocopying charges outstanding (St George's and St John the Baptist)	196	375
Anglican fees October to December	380	328
Other debtors incl prepayment	459	546
	<hr/>	<hr/>
	<b>6,121</b>	9,206
	<hr/>	<hr/>

<b>Expense Accruals and Creditors</b>	<b><u>31 Dec 20</u></b>	<b><u>31 Dec 19</u></b>
Amounts due within one year:	£	£
Accounts Independent Examination	900	900
Employment costs outstanding	2,618	422
Specific income to be paid out		925
Mission Giving - donations outstanding	10,000	11,164
Funds held on Trust (Get There Club unused donations)	115	115
Others (incl electricity, printer charges, Cadley Churchyard maintenance)	829	1,747
	<hr/>	<hr/>
	<b>14,462</b>	15,273
	<hr/>	<hr/>

## ANALYSIS OF NET ASSETS BY FUND

STATUTORY FORMAT	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2020 £	Total 2019 £
The Main Fund	29,967			29,967	6,944
Fabric Fund	35,000			35,000	35,000
Youth and Family Worker		19,104		19,104	18,362
Mission Fund	1,842			1,842	846
Worship Director		8,375		8,375	-
Love Marlborough Kids Meals		8,822		8,822	-
Organ restoration fund		25,674		25,674	11,750
General Reserves	61,589			61,589	100,078
Church Hall funds held at Church Hall	11,156			11,156	11,881
Bellringers' Fund (Bank + Cash in Hand)	1,183			1,183	1,129
Cadley Churchyard Investment Fund			27,664	27,664	25,877
Cadley Churchyard Deposit Fund		6,227		6,227	6,143
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	140,737	68,202	27,664	236,605	218,010
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Comprising:</b>					
Fixed Assets	401			401	647
Investments	75,747		27,664	103,411	92,083
Current Assets - Debtors	4,151	1,969		6,121	9,206
Current Assets - Short term deposits	5,148	6,227		11,375	11,970
Current Assets - Cash at bank and in hand	67,639	62,120		129,759	119,377
Current Liabilities - Creditors & Accruals	(12,349)	(2,113)		(14,464)	(15,273)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	140,737	68,202	27,664	236,605	218,010
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

## Transfers

£45,000 was transferred from general reserves to general fund  
£5,000 was transferred from unrestricted general reserves to the restricted  
Organ restoration fund  
£250 was transferred from unrestricted general reserves to the restricted  
Love Marlborough Kids Meals fund