



## **ANNUAL REPORT**

FINANCIAL YEAR 2023

THE PAROCHIAL CHURCH COUNCIL OF  
ST PAUL'S SCOTFORTH

CHARITY NUMBER 1134789

St Paul's Church  
24 Scotforth Road  
Lancaster  
LA1 4ST

The parish office is in St Paul's Parish Hall [facing the church across the A6]

## **Structure, Governance and Management**

The Parochial Church Council [PCC] is a “body corporate”.

The Trustees of this charity are the members of the PCC.

The Annual Parish Meeting [APM] held before 31 May each year elects two Churchwardens and members of the PCC.

Deanery Synod representatives are appointed for a 3-year term of office. Currently our parish has 3 representatives on the Deanery Synod.

Rule 14 of the Church Representation Rules states that the Clergy licensed to the parish, the Churchwardens, and the Deanery Synod representatives are ex-officio members of the PCC.

At St Paul's the Minister of the Parish is the Chair of the PCC and a lay member of the PCC is to be elected as Vice Chair. St Paul's PCC has decided that the Vice Chair of the PCC shall be the Churchwarden with the longer service.

The PCC has decided that the PCC should include the following as ex-officio members: one Reader representing all the Readers, the Treasurer, the Secretary, the Safeguarding Officer and the Vision Champion.

The APM in 2012 decided that from 2013 the elected members of the PCC should be elected to serve a term of three consecutive years and can serve two consecutive three year terms, after which they are expected to stand down for a minimum of one year before offering themselves for re-election. This policy is intended to create a balance between retaining experience while introducing fresh insight into the PCC.

The PCC aims to have a minimum of three members elected from those who regularly worship at St Paul's Hala Centre.

By law the PCC must meet at least 4 times per year. At St Paul's our practice is for the PCC to meet on the first Tuesday of most months. The PCC does not meet in January, April and August.

## PCC Membership during 2023

|                                 |                                                                     |                             |
|---------------------------------|---------------------------------------------------------------------|-----------------------------|
| <b>Vicar</b>                    |                                                                     | <b>Office ends</b>          |
|                                 | Associate Priest                                                    | On leaving the parish       |
|                                 | Rebecca Aechtner                                                    | On leaving the parish       |
|                                 | Catherine Haydon                                                    |                             |
| <b>Churchwardens</b>            | Jayne Weatherill                                                    | Note 1                      |
|                                 | Vacancy                                                             |                             |
| <b>Deanery Synod members</b>    | [elected in June 2020 for a 3-year period, re-elected in June 2023] |                             |
|                                 | Grace Illidge                                                       | 1 <sup>st</sup> June 2026   |
|                                 | Margaret Ives                                                       | 1 <sup>st</sup> June 2026   |
|                                 | Phillip Simpson                                                     | 1 <sup>st</sup> June 2026   |
| <b>Elected members of laity</b> |                                                                     |                             |
|                                 | Katherine Froggatt                                                  | APCM 2024                   |
|                                 | Rebecca Long                                                        | APCM 2024                   |
|                                 | Vacancy                                                             | APCM 2024                   |
|                                 | Vacancy                                                             | APCM 2024                   |
|                                 | Samuel Dawkins                                                      | APCM 2025                   |
|                                 | Vacancy                                                             | APCM 2025                   |
|                                 | Vacancy                                                             | APCM 2025                   |
|                                 | Vacancy                                                             | APCM 2025                   |
|                                 | Sue Croft                                                           | APCM 2026 – resigned Jan 24 |
|                                 | Jen Couchman                                                        | APCM 2026                   |
|                                 | Vacancy                                                             | APCM 2026                   |
|                                 | Vacancy                                                             | APCM 2026                   |
| <b>Members Ex-Officio</b>       |                                                                     |                             |
| <b>Safeguarding Officer</b>     | Jayne Weatherill                                                    | Note 2                      |
| <b>Secretary</b>                | John Gedge                                                          | Note 2                      |
| <b>Treasurer</b>                | Brian Threlfall                                                     | Note 2                      |
| <b>Vision Champion</b>          | Jim Currin                                                          | Indefinite                  |

Paul Ducklin and Tom Grimwood were co-opted to the PCC at the July meeting.

Note 1: The Church Wardens elected at the APCM in April/May are confirmed in office at the Visitation in June. In 2023 the elections and APCM took place in April with the Warden being confirmed in office at the Archdeacon's Visitation on 28<sup>th</sup> June at Morecambe Parish Church.

Note 2: These three appointments are made by the PCC at the first meeting after the APCM.

## **The duties of the PCC**

The Synodical Government Measure 1969 contains what might be described as the official “job description” of the PCC. It states:

1. It shall be the duty of the incumbent and the Parochial Church Council to consult together on matter of general concern and importance in the parish.
2. The functions of the Parochial Church Council shall include:
  - (a) co-operation with the incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical;
  - (b) the consideration and discussions of matters concerning the Church of England or any other matters of religious or public interest, but not the declaration of the doctrine of the church on any question;
  - (c) making known and putting into effect any provision made by the Diocesan Synod or the Deanery Synod, but without prejudice to the powers of the Council on any particular matter;
  - (d) giving advice to the Diocesan Synod and the Deanery Synod on any matter referred to the Council;
  - (e) raising such matters as the Council considers appropriate with the Diocesan Synod or Deanery Synod.
3. In the exercise of its functions the Parochial Church Council shall take into consideration any expression of opinion by any parochial church meeting.

When the PCC of St Paul's registered as a Charity we said we would provide “public benefit” by:

- Regular public worship
- Providing sacred space for prayer
- Pastoral work including visiting sick and housebound
- Taking regular assembly in schools
- Provision of Young 'Fun' Church
- Promotion of Christianity through sermons, events and meetings
- Promoting the mission of the church
- Supporting other charities in the UK and overseas

## How does the PCC seek to fulfil its duties?

Regular public services are held in the parish church and the Hala Centre.

### Parish Church

|           |         |                                                |
|-----------|---------|------------------------------------------------|
| Sunday    | 8.00 am | Holy Communion (BCP)                           |
|           | 9.45 am | Holy Communion                                 |
|           | 6.30 pm | BCP Evening Prayer (on second Sunday of month) |
| Wednesday | 9.00 am | Morning Prayer – by telephone conferencing     |
| Thursday  | 9.15 am | Holy Communion                                 |

### Hala Centre

|        |          |                                       |
|--------|----------|---------------------------------------|
| Sunday | 11.15 am | Service of the Word or Holy Communion |
|--------|----------|---------------------------------------|

The parish undertakes occasional services [baptisms, marriages, funerals], seasonal services and commemorations as required.

The parish is part of the Diocese of Blackburn within the Church of England.

The Diocese calculated our “Parish Share” which includes a contribution to the cost of running the Diocese and a contribution to subsidise the mission of the church in areas of the Diocese with financial difficulties.

The clergy and authorised lay people take communion to those unable to attend public services including people in local care or retirement homes.

The parish has a Lay Pastoral Team which visits members of the congregation, and others, in their own homes and in hospital as requested.

The parish has statutory links with Scotforth (St Paul's) Primary School including the appointment of 4 of the school's Foundation Governors. There are members of the PCC who are also Governors.

The parish organises a Young 'Fun' Church led by appropriately cleared leaders at the 9.45am service.

The parish sponsors several uniformed groups [Rainbows, Brownies, Guides, Beavers, Cubs and Scouts]. Parade services are held involving the members of the uniformed groups in the regular worship of the church.

The parish holds the Diocesan “Child Friendly Church” award.

Candidates are prepared for “Confirmation” [admission to membership of the church] through a course run bi-annually, a service was held in 2022 which was led by Bishop Julian.

House groups are available to help members of the congregation develop and explore their faith in an informal setting. Over 2023 this has taken the form of a mix of in-person house groups and one group remaining online.

The parish has several social groups including a Walking Group, a Women’s Fellowship and a Tea@2 group. The Walking Group held its last gathering at the end of 2023.

The parish has received the Bronze Eco Church award and our work in this area continues.

The parish is involved in ecumenical work locally as a member of Churches Together in Lancaster and also of South Lancaster Churches Together.

The parish has an annual prayer rota which covers all the streets in the parish and these appear in our weekly Parish News.

The Parish Hall and St Paul’s Hala Centre are used for a number of social events each year, and are available for hire.

The PCC has complied with the duty to have “due regard” to the House of Bishops guidance in relation to safeguarding. The parish has a Safeguarding Officer who monitors our activities to ensure we comply with the relevant legal obligations and Diocesan policies. Safeguarding is a standing item on the PCC agenda.

The parish has a Health and Safety Officer who monitors our activities to ensure we comply with the relevant legal obligations and Diocesan policies. Health and Safety is a standing item on the PCC agenda.

Photographs of the members of the PCC are displayed in the parish church, St Paul’s Hala Centre and on our website so that members of the congregation can identify them.

The parish has links with mission partners serving overseas.

The parish has a long-standing tradition of supporting other charities which is covered in more detail in the financial section of this report.

The parish maintains a Terrier / Inventory of moveable church property.

There were 154 on the Electoral Roll at the 2023 APCM.

## **The Parochial Church Council of the Ecclesiastical Parish of St.Paul's Scotforth Financial Review 2023**

**The Annual Accounts and Treasurer's Report for the year ended 31 December 2023 should be read as part of this review.**

All parishes within the Church of England pay the Parish Share which is calculated by, and paid to, the Diocese. It supports the mission of the wider church, including payment of the clergy stipends, housing and pensions in our own parish. We have paid our amended Parish Share, reduced to £65,000 for 2023, in full and have also agreed, with the Diocese, the amount to be paid in 2024, again showing a significant reduction on the Parish Request figure, derived from the standard formula used to calculate it. In 2023, expenditure has been rigorously controlled and the Parish accounts show a deficit of just £14.92 in our unrestricted funds which account for our day to day income and the running costs.

In 2023, we have paid over £19,000 to maintain the Church building and to run the services. Ignoring expenditure on anything else at all, coupled with the Parish Share payment, this means that the running costs of the Church are well over £7,000 a month and will be even more next year!

It is important to remember that we do not receive funds directly from the Government or from the Church of England. We, the parishioners, have to provide all the money to run the parish ourselves – all £7,000 plus of it every single month.

The adoption of a Reserves Policy continues to clarify the PCC's thinking about the use of Reserves, particularly with respect to any that may be used for the replacement of the roof in due course and are defined as being restricted for that purpose. The cost of the work on the roof will exceed a full year's normal income many times over and much of this will have to come from grants from lottery funding (which are invariably time limited) – but these cannot be applied for until the roof is "officially" at risk as defined by the experts and it is not there yet. So the parish has to maintain its reserves, and to undertake fundraising to increase them, until the work has been carried out.

We have used about £17,000 of our restricted funds (obtained through grants) and look to spending a similar sum on completely rewiring the Church building, for safety reasons.

On paper, our long term restricted/endowment Investment Fund increased in value by over £16,000 this year (5b) reversing much of the paper loss experienced last year. The restricted fund for a new roof (completely ring-fenced for this purpose) continues to grow slowly to £162,770 with investment interest being added together with further donations from parishioners.

To properly understand the accounts, it is vital to remember that the Diocesan reduction in our Parish Share is crucial and without it we would be £20,000 in the red – so we must find ways to increase our regular income for the future.

### **Funds Held as Custodian Trustees**

None.

## **Parish Safeguarding Report – 2023**

All the new safeguarding policies and procedures were ratified by the PCC in May 2023 and a Safeguarding Audit was carried out. All training and DBS clearances, where required, are up to date with the exception of those still going through the appointment process. Refresher training has taken place when required.

There were no reportable safeguarding incidents in the parish during 2023.

Last year I reported that there was a new Parish Safeguarding Dashboard online tool and we are fully compliant with Stage 1 of this hub, we have now moved onto Stage 2 which holds additional information, such as role descriptions and person specifications for each role the PCC have authorised. We have 64 cleared volunteers.

The Parish Safeguarding Dashboard is a wonderful platform and easy to use – which you can't say about every new initiative. It will also mean that there would be a clean handover for any new Parish Safeguarding Officer taking on the role in the future as all information is held centrally on the Dashboard and Hub.

Stage 3, which includes Safer Recruitment records, should become available to Blackburn Diocese users by the end of 2024. There is also going to be, hopefully, integration with the National Training website – so some really good news for 2024.

The role of Parish Safeguarding Officer is definitely not for the faint-hearted and you have to develop a thick skin on occasions. However, it wouldn't be the demanding role it is without the numbers of volunteers we usually have at work in the parish – without your help and co-operation there are activities and groups that wouldn't take place – so thank you.

I have undertaken this role since 2008; if anyone feels 'called' or has experience in this field and would like to contribute to church life in this way I am very happy to talk to you. Perhaps in a role of Deputy Parish Safeguarding Officer – learning the ropes – in the hope that one day you would be happy to take on the role. The Dashboard and Hub have made the task of keeping track of training/DBS much easier and it is hoped that future developments, after the initial input of data, will similarly be the same for all the Safer Recruitment tasks.

Jayne Weatherill (tel: 843135)  
Parish Safeguarding Officer

## **Buildings/Churchwarden's Report for 2023**

The annual audit of the Terrier took place during February and March and these documents are available to view on request if anyone wishes to see them. It includes not only the Church but the Parish Hall and Hala Centre. Thank you to Sarah and Kate for their assistance in the Hall and to Jim for his assistance at Hala. The Warden's Log is also up to date.

With regards to our buildings during the year – a log is kept for most incidences that occur either in church, the parish hall or the Hala Centre.

### **Parish Hall:**

2023 saw the main hall ceiling being replaced and redecoration afterwards – wow, what a difference. There are a number of people to thank for their help with this project, in many different ways. However, one big thank you to Bill and Jean Harrison – the decorating work has made such a massive difference to the hall.

We have a number of plans for 2024 but these are all grant funding dependent.

### **Hala Centre:**

This building is unique as we are not responsible for all areas of the building fabric. Here too, as we hire out the building, all maintenance schedules that are our responsibility and risk assessments are in place.

### **Church:**

A relatively quiet year in church – however, the roof remains the main item of concern. Meetings are still held with the Architect, a report on the environment took place which at least reassured us that the discolouration on the ceiling wouldn't harm anyone even though it looks unsightly. We continue to monitor the roof on opening the church for services all the time. The roof replacement is still a priority and all funds raised already are 'ringfenced' for this project. However, as yet, our roof does not meet the criteria for putting the church on the heritage 'at risk' register which would make us eligible for Heritage funding.

The one big inspection was on the electrical systems. This takes place every 5 years. Unfortunately, our systems were deemed unsatisfactory and about 6 months of quote chasing took place. The failures were not a surprise as there is a mis-match of circuit boards and switches all over and some of the older light fittings can regularly fuse the circuit boards, plugs can be temperamental too. I am pleased to say that the work will commence on 11<sup>th</sup> March 2024, lasting 10 weeks, to rectify all the faults highlighted on this inspection.

Jayne Weatherill  
Churchwarden

## **Deanery Synod report for 2023**

The first meeting of the new Triennium of the Lancaster and Morecambe Deanery Synod was held on 27<sup>th</sup> June 2023. The Deanery currently comprises 18 parishes. As there were several newly-appointed members at this meeting, both in the House of Clergy and the House of Laity, the current Lay Chair, Jaqueline Stamper, explained that the word “Synod”, which is used for an assembly of the church, is derived from Greek words meaning “walking together “. At a Synod meeting members from different parishes across the Deanery come together to discuss how we can best “walk together “in the way of Christ. Any important policy decisions taken by the General Synod or the Diocesan Synod are passed down to Deanery level to be forwarded to parishes for discussion and/or implementation and the Deanery Synod itself can initiate policy discussions by making proposals to the Diocese.

There is a Standing Committee which usually meets three times a year to determine the agenda for each meeting. It can also act on behalf of the Synod between meetings. It has five clergy and five lay members: Revd. Craig Abbott (Area Dean), Revd. Lorraine Moffat (Chapter Clerk), Fr. Damian Porter, Revd. Carol Backhouse, Jaqueline Stamper (Lay Chair), Barbara Gardner (Treasurer), Richard Carter (Secretary, Awena Carter, with one clergy and one lay vacancy. The Standing Committee also acts as the Mission and Pastoral Committee of the Deanery to discuss and comment on proposals for changes affecting parishes in the Deanery.

Clergy who are currently in post in churches and parishes in the Deanery are ex officio members of the Deanery Synod. Lay members are elected by their parishes to serve for a three-year period and as such are also members of their PCC. The current lay members representing St. Paul’s Scotforth are Grace Illidge, Margaret Ives and Phillip Simpson.

During the past year 2023-2024 Grace, Phillip and I have regularly attended the Synod meetings and reported back to the PCC on the issues raised. In June 2023 Susan Shearsby, a member of St. Thomas’ Church, Lancaster, spoke about the work of Christians against Poverty, an organisation which has 300 Debt Centres in the UK and also operates internationally. A Debt Centre offers free advice to people in debt in a manner similar to the Citizens Advice Bureau. It works in partnership with local churches and has a Christian emphasis. The Lancaster and Morecambe Debt Centre was created six years ago and has two accredited advisers who each meet about four clients each month. At each meeting the Adviser is accompanied by a Befriender who will aim to offer continuing support to the client, once the debt issues have been resolved. Susan spoke very movingly about the privilege of standing alongside people in their hour of need and of seeing God at work in peoples’ lives. All the work is underpinned by prayer and the power of prayer is found to be huge. There are opportunities for volunteers to assist the work of the Debt Centre through prayer support, befriending, help with occasional events, donations and fundraising. In October, Bishop Philip addressed the Synod about the diocesan M-Power course, which forms leaders from urban backgrounds to work towards establishing a Christian community “on every significant social housing estate “ in our towns and cities, and more recently we have heard about Lancaster as a City of Sanctuary for refugees and asylum seekers. The Synod agreed to use the Deanery networks to build up a list of people in our churches who would be willing to provide short-term accommodation for those being evicted from Home Office accommodation at very short notice after being granted refugee status and leave to remain in the UK. In all these ways the Deanery Synod reminds us of our ongoing responsibility as Christians to engage with issues of the day in whatever ways we can to help those in need.

Margaret Ives

## **South Lancaster Churches Together report for 2023**

Clergy and 2 lay members from each of the four churches (St. Paul's, St. Bernadette's, Lancaster Methodist Church and Trinity URC at Bowerham) have continued to meet regularly to discuss ways of working together and to plan events. In July 2023 people from all four churches took part in a Prayer Walk with prayer stations at St. Paul's, Scotforth School, the Barton Road Community Centre, St. Bernadette's, the Cranwell Avenue recreation area, the Cork Road allotments and the Trinity United Reform Church and Methodist churches. There was also a good attendance at a special "Songs of Praise" service, held at St. Bernadette's on 17<sup>th</sup> September, to mark 25 years of the churches working together. Our local MP Cat Smith attended this service and spoke about an Early Day Motion which she had recently presented in Parliament in recognition of the work of SLCT among the South Lancaster communities.

During the Week of Prayer for Christian Unity in January 2024 there were prayers in each of the churches for God's continuing blessing on our outreach and community projects in the service of Christ.

Margaret Ives

# **ST. PAUL'S CHURCH PCC, SCOTFORTH, LANCASTER**

**Statement of Financial Activities  
for the year ended  
31<sup>st</sup> December 2023**

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER  
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2023

|                                           |      | Unrestricted Funds | Restricted Funds  | Endowment Funds  | TOTAL FUNDS 2023  | 2022              |
|-------------------------------------------|------|--------------------|-------------------|------------------|-------------------|-------------------|
|                                           | Note | £                  | £                 | £                | £                 |                   |
| <b>INCOMING RESOURCES</b>                 |      |                    |                   |                  |                   |                   |
| Incoming resources from donors            | 2(a) | 80,318.24          | 300.00            | 0.00             | 80,618.24         | 69,022.23         |
| Other voluntary incoming resources        | 2(b) | 2,343.00           | 4,184.82          | 0.00             | 6,527.82          | 30,357.71         |
| Income from charitable trading            | 2(c) | 48,919.99          | 0.00              | 0.00             | 48,919.99         | 41,934.33         |
| Other ordinary incoming resources         | 2(d) | 3,089.34           | 100.00            | 0.00             | 3,189.34          | 1,508.31          |
| Income from investments                   | 2(e) | 965.45             | 16,441.93         | 8,662.66         | 26,070.04         | -16,614.89        |
| <b>TOTAL INCOMING RESOURCES</b>           |      | <b>135,636.02</b>  | <b>21,026.75</b>  | <b>8,662.66</b>  | <b>165,325.43</b> | <b>126,207.69</b> |
| <b>RESOURCES USED</b>                     |      |                    |                   |                  |                   |                   |
| Grants                                    | 3(a) | 205.00             | 0.00              | 0.00             | 205.00            | 0.00              |
| Directly related to the church's work     | 3(b) | 129,645.34         | 17,006.91         | 0.00             | 146,652.25        | 122,373.38        |
| Fund raising and publicity                | 3(c) | 938.79             | 100.00            | 0.00             | 1,038.79          | 0.00              |
| Management and Administration             | 3(d) | 4,861.81           | 0.00              | 0.00             | 4,861.81          | 6,120.65          |
| <b>TOTAL RESOURCES USED</b>               |      | <b>135,650.94</b>  | <b>17,106.91</b>  | <b>0.00</b>      | <b>152,757.85</b> | <b>128,494.03</b> |
| <b>NET INCOMING / (OUTGOING)</b>          |      | <b>-14.92</b>      | <b>3,919.84</b>   | <b>8,662.66</b>  | <b>12,567.58</b>  | <b>-2,286.34</b>  |
| <b>GAINS / LOSSES ON INVESTMENTS</b>      |      | <b>0.00</b>        | <b>0.00</b>       | <b>0.00</b>      | <b>0.00</b>       | <b>0.00</b>       |
| <b>NET MOVEMENT IN FUNDS</b>              |      | <b>-14.92</b>      | <b>3,919.84</b>   | <b>8,662.66</b>  | <b>12,567.58</b>  | <b>-2,286.34</b>  |
| Balances brought forward 1st January 2022 |      | 70,551.85          | 187,350.26        | 78,893.02        | 336,795.13        | 339,081.47        |
| <b>BALANCES CARRIED FORWARD</b>           |      | <b>70,536.93</b>   | <b>191,270.10</b> | <b>87,555.68</b> | <b>349,362.71</b> | <b>336,795.13</b> |

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER  
BALANCE SHEET AT 31 DECEMBER 2023

|                                         | Note | 2023              | 2022              |
|-----------------------------------------|------|-------------------|-------------------|
| <b>FIXED ASSETS</b>                     |      | £                 | £                 |
| Tangible fixed assets                   | 5(a) | 0.00              | 0.00              |
| CBF Fund Shares - valuation 31.12.2023. | 5(b) | 190,029.12        | 173,491.31        |
| <b>TOTAL FIXED ASSETS</b>               |      | <u>190,029.12</u> | <u>0.00</u>       |
| <b>CURRENT ASSETS</b>                   |      |                   |                   |
| Stock                                   |      | 0.00              | 0.00              |
| Debtors                                 |      | 1,592.15          | 3,408.95          |
| Short term deposits                     |      | 0.00              | 0.00              |
| Cash at bank and in hand                |      | 160,032.67        | 163,648.48        |
| <b>CURRENT LIABILITIES</b>              | 7    | -2,291.23         | -3,753.61         |
| <b>NET CURRENT ASSETS</b>               |      | <u>159,333.59</u> | <u>163,303.82</u> |
| <b>NET ASSETS</b>                       |      | <u>349,362.71</u> | <u>336,795.13</u> |
| <b>FUNDS</b>                            | 6    |                   |                   |
| Unrestricted                            |      | 70,536.93         | 70,551.85         |
| Restricted                              |      | 191,270.10        | 187,350.26        |
| Endowment                               |      | 87,555.68         | 78,893.02         |
| <b>TOTAL FUNDS</b>                      |      | <u>349,362.71</u> | <u>336,795.13</u> |

Approved by the Parochial Church Council on March 4th, 2024 and signed on its behalf by:

Chairman



Member



**ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the year ended 31 December 2023**

**1. ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and section 145 of the Charities Act 2011 together with applicable accounting standards and SORP 2015 (FRS 102). The financial statements include all transactions, assets and liabilities and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

**Funds**

Endowment funds are funds, the capital of which must be maintained, only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund and interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

**Incoming resources**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when they are due. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when receivable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

**Fixed assets**

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for their disposal are inalienable property, listed in the church's inventory. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £5000, so all such expenditure has been written off when incurred.

**Resources expended**

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

## 2. INCOMING RESOURCES

### 2(a) Incoming resources from donors

Planned giving  
Income tax recoverable (Gift Aid)  
Collections (open plate)  
Sundry donations

| Unrestricted Funds | Restricted Funds | Endowment Funds | TOTAL FUNDS |           |
|--------------------|------------------|-----------------|-------------|-----------|
| £                  | £                | £               | 2023        | 2022      |
| 55,177.86          | 0.00             | 0.00            | 55,177.86   | 47,996.47 |
| 14,309.26          | 300.00           | 0.00            | 14,609.26   | 12,003.40 |
| 8,109.09           | 0.00             | 0.00            | 8,109.09    | 5,928.94  |
| 2,722.03           | 0.00             | 0.00            | 2,722.03    | 3,093.42  |
| 80,318.24          | 300.00           | 0.00            | 80,618.24   | 69,022.23 |

### 2(b) Other voluntary resources

Other grants  
Donations, appeals, etc.  
Legacies  
Other

|          |          |      |          |           |
|----------|----------|------|----------|-----------|
| 0.00     | 500.00   | 0.00 | 500.00   | 17,249.16 |
| 0.00     | 3,684.82 | 0.00 | 3,684.82 | 6,604.95  |
| 0.00     | 0.00     | 0.00 | 0.00     | 1,000.00  |
| 2,343.00 | 0.00     | 0.00 | 2,343.00 | 5,503.60  |
| 2,343.00 | 4,184.82 | 0.00 | 6,527.82 | 30,357.71 |

### 2(c) Income from charitable trading

Parish News Adverts  
Parish Hall, Hala Centre, lettings etc  
PCC Fees

|           |      |      |           |           |
|-----------|------|------|-----------|-----------|
| 650.00    | 0.00 | 0.00 | 650.00    | 683.00    |
| 40,983.53 | 0.00 | 0.00 | 40,983.53 | 33,208.54 |
| 7,286.46  | 0.00 | 0.00 | 7,286.46  | 8,042.79  |
| 48,919.99 | 0.00 | 0.00 | 48,919.99 | 41,934.33 |

### 2(d) Other ordinary incoming resources

Fund-raising events

|          |        |      |          |          |
|----------|--------|------|----------|----------|
| 3,089.34 | 100.00 | 0.00 | 3,189.34 | 1,508.31 |
| 3,089.34 | 100.00 | 0.00 | 3,189.34 | 1,508.31 |

### 2(e) Income from investments

Interest  
Increase (decrease) in value of CBF Investment Fund  
Dividends

|        |           |          |           |            |
|--------|-----------|----------|-----------|------------|
| 965.45 | 3,376.50  | 0.00     | 4,341.95  | 1,686.42   |
| 0.00   | 7,875.15  | 8,662.66 | 16,537.81 | -23,463.03 |
| 0.00   | 5,190.28  | 0.00     | 5,190.28  | 5,161.72   |
| 965.45 | 16,441.93 | 8,662.66 | 26,070.04 | -16,614.89 |

### TOTAL INCOMING RESOURCES

|            |           |          |            |            |
|------------|-----------|----------|------------|------------|
| 135,636.02 | 21,026.75 | 8,662.66 | 165,325.43 | 126,207.69 |
|------------|-----------|----------|------------|------------|

### 3. RESOURCES USED

3(a) Grants  
Charitable giving

| Unrestricted Funds | Restricted Funds | Endowment Funds | TOTAL FUNDS |      |
|--------------------|------------------|-----------------|-------------|------|
| £                  | £                | £               | 2023        | 2022 |
| 205.00             | 0.00             | 0.00            | 205.00      | 0.00 |
| 205.00             | 0.00             | 0.00            | 205.00      | 0.00 |

3(b) Directly related to the church's work

Parish Share  
Clergy costs and expenses  
Curate's house  
Vicarage costs  
Church Sound System  
Church running expenses  
Church maintenance  
Parish Hall costs  
Hala Pantry  
Hala Centre costs  
Organists' pay  
Other expenses inc vergers

|            |           |      |            |            |
|------------|-----------|------|------------|------------|
| 65,000.00  | 0.00      | 0.00 | 65,000.00  | 59,000.00  |
| 0.00       | 0.00      | 0.00 | 0.00       | 0.00       |
| 0.00       | 0.00      | 0.00 | 0.00       | 0.00       |
| 4,165.43   | 0.00      | 0.00 | 4,165.43   | 3,984.00   |
| 0.00       | 0.00      | 0.00 | 0.00       | 0.00       |
| 10,131.95  | 0.00      | 0.00 | 10,131.95  | 7,432.41   |
| 7,597.18   | 2,037.66  | 0.00 | 9,634.84   | 12,468.54  |
| 31,473.85  | 0.00      | 0.00 | 31,473.85  | 26,507.37  |
| 0.00       | 0.00      | 0.00 | 0.00       | 0.00       |
| 4,735.22   | 0.00      | 0.00 | 4,735.22   | 4,726.57   |
| 1,680.00   | 0.00      | 0.00 | 1,680.00   | 1,070.00   |
| 4,861.71   | 14,969.25 | 0.00 | 19,830.96  | 7,184.49   |
| 129,645.34 | 17,006.91 | 0.00 | 146,652.25 | 122,373.38 |

3(c) Fund-raising and publicity

Fund raising events

|        |        |      |          |      |
|--------|--------|------|----------|------|
| 938.79 | 100.00 | 0.00 | 1,038.79 | 0.00 |
| 938.79 | 100.00 | 0.00 | 1,038.79 | 0.00 |

3(d) Management and administration

Secretary  
Printing and Stationery

|          |      |      |          |          |
|----------|------|------|----------|----------|
| 0.00     | 0.00 | 0.00 | 0.00     | 0.00     |
| 4,861.81 | 0.00 | 0.00 | 4,861.81 | 6,120.65 |
| 4,861.81 | 0.00 | 0.00 | 4,861.81 | 6,120.65 |

TOTAL RESOURCES USED

|            |           |      |            |            |
|------------|-----------|------|------------|------------|
| 135,650.94 | 17,106.91 | 0.00 | 152,757.85 | 128,494.03 |
|------------|-----------|------|------------|------------|

### 4. STAFF COSTS

Wages and Salaries

|   |           |   |           |
|---|-----------|---|-----------|
| £ | 26,922.78 | £ | 21,412.97 |
|---|-----------|---|-----------|

During the year the PCC employed a business manager, a clerical assistant, organists, vergers, and keyholders and cleaners for the Church Halls.  
No member of the PCC received any remuneration or expenses for his / her role on the PCC.

### 5. FIXED ASSETS

5(a) Tangible fixed assets  
There were none.

5(b) Investments - 8371.88 Shares in CBF Investment Fund Shares - value as at 31.12.2023.

## 6. ANALYSIS OF NET ASSETS BY FUND

|                | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | Total      |
|----------------|----------------------------|--------------------------|-------------------------|------------|
| Current Assets | 70,536.93                  | 191,270.10               | 87,555.68               | 349,362.71 |
| Fund Balance   | 70,536.93                  | 191,270.10               | 87,555.68               | 349,362.71 |

## 7. FUND DETAILS

The Restricted Funds include a number of donations which have been made to the Church for the purchase of specific items and includes the Roof Fund and the Parish Hall Kitchen Fund.

The Endowment Funds comprise of four elements:

- The Cook Legacy for which the capital sum of £80,479.42 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the Church fabric. The balance on the fund relates to investment income received that has not been spent.
- A legacy of £500 (capital to be maintained) to be invested to provide income for the maintenance of the Church fabric. The balance relates to unspent investment income.
- The Whitaker Legacy for which the capital sum of £2,500.00 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the fabric of the Church. The balance relates to unspent investment income.
- The Midgeley Legacy for which the capital sum of £5,000.00 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the fabric of the Church. The balance relates to unspent investment income.

Investments are held in the CBF Church of England Deposit Fund and the Investment Fund. The main Church account is held by Barclays. Planned giving by banker's order is paid into a Santander account.

ST PAUL'S CHURCH SCOTFORTH  
CHARITABLE GIVING 2023

APPENDIX A

|                    | 2023<br>£ | 2022<br>£ | Category |                                                                                                                |
|--------------------|-----------|-----------|----------|----------------------------------------------------------------------------------------------------------------|
| Children's Society | 205.00    | 0.00      | nw       | ww = world welfare<br>wc = world church<br>nw = national welfare<br>lw = local welfare<br>nc = national church |
| Indian Appeal      | 0.00      | 1,000.00  | ww       |                                                                                                                |
| TOTAL              | 205.00    | 1,000.00  |          |                                                                                                                |

This report on the accounts of the PCC for the year ended 31 December 2023, which are set out on pages 1 to 7 inclusive, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 (the Regulations) and s. 145(5)(b) of the Charities Act 2011 (the Act).

#### Respective responsibilities of trustees and examiner

As the members of the PCC you are responsible for the preparation of financial statements and the accounts. You consider that the audit requirements of Regulation 3(3) of the Regulations and section 144(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

#### Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church Guidance 2006 edition, issued by the Finance Division of the Archbishop's Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
- a) to keep accounting records in accordance with section 130 of the Act; and
- b) to prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed ..... Date 15 February 2024.

Independent Examiner

Name M BONNET

Address 43, NISLANDS ROAD

LANCASTER LA1 4TE

# **ST. PAUL'S CHURCH PCC, SCOTFORTH, LANCASTER**

**Statement of Financial Activities  
for the year ended  
31<sup>st</sup> December 2023**

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER  
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2023

|                                           |      | Unrestricted Funds | Restricted Funds  | Endowment Funds  | TOTAL FUNDS 2023  | 2022              |
|-------------------------------------------|------|--------------------|-------------------|------------------|-------------------|-------------------|
|                                           | Note | £                  | £                 | £                | £                 |                   |
| <b>INCOMING RESOURCES</b>                 |      |                    |                   |                  |                   |                   |
| Incoming resources from donors            | 2(a) | 80,318.24          | 300.00            | 0.00             | 80,618.24         | 69,022.23         |
| Other voluntary incoming resources        | 2(b) | 2,343.00           | 4,184.82          | 0.00             | 6,527.82          | 30,357.71         |
| Income from charitable trading            | 2(c) | 48,919.99          | 0.00              | 0.00             | 48,919.99         | 41,934.33         |
| Other ordinary incoming resources         | 2(d) | 3,089.34           | 100.00            | 0.00             | 3,189.34          | 1,508.31          |
| Income from investments                   | 2(e) | 965.45             | 16,441.93         | 8,662.66         | 26,070.04         | -16,614.89        |
| <b>TOTAL INCOMING RESOURCES</b>           |      | <b>135,636.02</b>  | <b>21,026.75</b>  | <b>8,662.66</b>  | <b>165,325.43</b> | <b>126,207.69</b> |
| <b>RESOURCES USED</b>                     |      |                    |                   |                  |                   |                   |
| Grants                                    | 3(a) | 205.00             | 0.00              | 0.00             | 205.00            | 0.00              |
| Directly related to the church's work     | 3(b) | 129,645.34         | 17,006.91         | 0.00             | 146,652.25        | 122,373.38        |
| Fund raising and publicity                | 3(c) | 938.79             | 100.00            | 0.00             | 1,038.79          | 0.00              |
| Management and Administration             | 3(d) | 4,861.81           | 0.00              | 0.00             | 4,861.81          | 6,120.65          |
| <b>TOTAL RESOURCES USED</b>               |      | <b>135,650.94</b>  | <b>17,106.91</b>  | <b>0.00</b>      | <b>152,757.85</b> | <b>128,494.03</b> |
| <b>NET INCOMING / (OUTGOING)</b>          |      | <b>-14.92</b>      | <b>3,919.84</b>   | <b>8,662.66</b>  | <b>12,567.58</b>  | <b>-2,286.34</b>  |
| <b>GAINS / LOSSES ON INVESTMENTS</b>      |      | <b>0.00</b>        | <b>0.00</b>       | <b>0.00</b>      | <b>0.00</b>       | <b>0.00</b>       |
| <b>NET MOVEMENT IN FUNDS</b>              |      | <b>-14.92</b>      | <b>3,919.84</b>   | <b>8,662.66</b>  | <b>12,567.58</b>  | <b>-2,286.34</b>  |
| Balances brought forward 1st January 2022 |      | 70,551.85          | 187,350.26        | 78,893.02        | 336,795.13        | 339,081.47        |
| <b>BALANCES CARRIED FORWARD</b>           |      | <b>70,536.93</b>   | <b>191,270.10</b> | <b>87,555.68</b> | <b>349,362.71</b> | <b>336,795.13</b> |

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER  
BALANCE SHEET AT 31 DECEMBER 2023

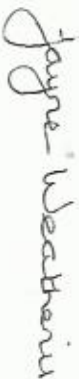
|                                         | Note | 2023              | 2022              |
|-----------------------------------------|------|-------------------|-------------------|
| <b>FIXED ASSETS</b>                     |      | £                 | £                 |
| Tangible fixed assets                   | 5(a) | 0.00              | 0.00              |
| CBF Fund Shares - valuation 31.12.2023. | 5(b) | 190,029.12        | 173,491.31        |
| <b>TOTAL FIXED ASSETS</b>               |      | <u>190,029.12</u> | <u>0.00</u>       |
| <b>CURRENT ASSETS</b>                   |      |                   |                   |
| Stock                                   |      | 0.00              | 0.00              |
| Debtors                                 |      | 1,592.15          | 3,408.95          |
| Short term deposits                     |      | 0.00              | 0.00              |
| Cash at bank and in hand                |      | 160,032.67        | 163,648.48        |
| <b>CURRENT LIABILITIES</b>              | 7    | -2,291.23         | -3,753.61         |
| <b>NET CURRENT ASSETS</b>               |      | <u>159,333.59</u> | <u>163,303.82</u> |
| <b>NET ASSETS</b>                       |      | <u>349,362.71</u> | <u>336,795.13</u> |
| <b>FUNDS</b>                            | 6    |                   |                   |
| Unrestricted                            |      | 70,536.93         | 70,551.85         |
| Restricted                              |      | 191,270.10        | 187,350.26        |
| Endowment                               |      | 87,555.68         | 78,893.02         |
| <b>TOTAL FUNDS</b>                      |      | <u>349,362.71</u> | <u>336,795.13</u> |

Approved by the Parochial Church Council on March 4th, 2024 and signed on its behalf by:

Chairman



Member



**ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the year ended 31 December 2023**

**1. ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and section 145 of the Charities Act 2011 together with applicable accounting standards and SORP 2015 (FRS 102). The financial statements include all transactions, assets and liabilities and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

**Funds**

Endowment funds are funds, the capital of which must be maintained, only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund and interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

**Incoming resources**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when they are due. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when receivable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

**Fixed assets**

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for their disposal are inalienable property, listed in the church's inventory. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £5000, so all such expenditure has been written off when incurred.

**Resources expended**

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

## 2. INCOMING RESOURCES

### 2(a) Incoming resources from donors

Planned giving  
Income tax recoverable (Gift Aid)  
Collections (open plate)  
Sundry donations

| Unrestricted Funds | Restricted Funds | Endowment Funds | TOTAL FUNDS |           |
|--------------------|------------------|-----------------|-------------|-----------|
| £                  | £                | £               | 2023        | 2022      |
| 55,177.86          | 0.00             | 0.00            | 55,177.86   | 47,996.47 |
| 14,309.26          | 300.00           | 0.00            | 14,609.26   | 12,003.40 |
| 8,109.09           | 0.00             | 0.00            | 8,109.09    | 5,928.94  |
| 2,722.03           | 0.00             | 0.00            | 2,722.03    | 3,093.42  |
| 80,318.24          | 300.00           | 0.00            | 80,618.24   | 69,022.23 |

### 2(b) Other voluntary resources

Other grants  
Donations, appeals, etc.  
Legacies  
Other

|          |          |      |          |           |
|----------|----------|------|----------|-----------|
| 0.00     | 500.00   | 0.00 | 500.00   | 17,249.16 |
| 0.00     | 3,684.82 | 0.00 | 3,684.82 | 6,604.95  |
| 0.00     | 0.00     | 0.00 | 0.00     | 1,000.00  |
| 2,343.00 | 0.00     | 0.00 | 2,343.00 | 5,503.60  |
| 2,343.00 | 4,184.82 | 0.00 | 6,527.82 | 30,357.71 |

### 2(c) Income from charitable trading

Parish News Adverts  
Parish Hall, Hala Centre, lettings etc  
PCC Fees

|           |      |      |           |           |
|-----------|------|------|-----------|-----------|
| 650.00    | 0.00 | 0.00 | 650.00    | 683.00    |
| 40,983.53 | 0.00 | 0.00 | 40,983.53 | 33,208.54 |
| 7,286.46  | 0.00 | 0.00 | 7,286.46  | 8,042.79  |
| 48,919.99 | 0.00 | 0.00 | 48,919.99 | 41,934.33 |

### 2(d) Other ordinary incoming resources

Fund-raising events

|          |        |      |          |          |
|----------|--------|------|----------|----------|
| 3,089.34 | 100.00 | 0.00 | 3,189.34 | 1,508.31 |
| 3,089.34 | 100.00 | 0.00 | 3,189.34 | 1,508.31 |

### 2(e) Income from investments

Interest  
Increase (decrease) in value of CBF Investment Fund  
Dividends

|        |           |          |           |            |
|--------|-----------|----------|-----------|------------|
| 965.45 | 3,376.50  | 0.00     | 4,341.95  | 1,686.42   |
| 0.00   | 7,875.15  | 8,662.66 | 16,537.81 | -23,463.03 |
| 0.00   | 5,190.28  | 0.00     | 5,190.28  | 5,161.72   |
| 965.45 | 16,441.93 | 8,662.66 | 26,070.04 | -16,614.89 |

### TOTAL INCOMING RESOURCES

|            |           |          |            |            |
|------------|-----------|----------|------------|------------|
| 135,636.02 | 21,026.75 | 8,662.66 | 165,325.43 | 126,207.69 |
|------------|-----------|----------|------------|------------|

### 3. RESOURCES USED

#### 3(a) Grants Charitable giving

| Unrestricted Funds | Restricted Funds | Endowment Funds | TOTAL FUNDS |      |
|--------------------|------------------|-----------------|-------------|------|
| £                  | £                | £               | 2023        | 2022 |
| 205.00             | 0.00             | 0.00            | 205.00      | 0.00 |
| 205.00             | 0.00             | 0.00            | 205.00      | 0.00 |

#### 3(b) Directly related to the church's work

|                            |            |           |      |            |            |
|----------------------------|------------|-----------|------|------------|------------|
| Parish Share               | 65,000.00  | 0.00      | 0.00 | 65,000.00  | 59,000.00  |
| Clergy costs and expenses  | 0.00       | 0.00      | 0.00 | 0.00       | 0.00       |
| Curate's house             | 0.00       | 0.00      | 0.00 | 0.00       | 0.00       |
| Vicarage costs             | 4,165.43   | 0.00      | 0.00 | 4,165.43   | 3,984.00   |
| Church Sound System        | 0.00       | 0.00      | 0.00 | 0.00       | 0.00       |
| Church running expenses    | 10,131.95  | 0.00      | 0.00 | 10,131.95  | 7,432.41   |
| Church maintenance         | 7,597.18   | 2,037.66  | 0.00 | 9,634.84   | 12,468.54  |
| Parish Hall costs          | 31,473.85  | 0.00      | 0.00 | 31,473.85  | 26,507.37  |
| Hala Pantry                | 0.00       | 0.00      | 0.00 | 0.00       | 0.00       |
| Hala Centre costs          | 4,735.22   | 0.00      | 0.00 | 4,735.22   | 4,726.57   |
| Organists' pay             | 1,680.00   | 0.00      | 0.00 | 1,680.00   | 1,070.00   |
| Other expenses inc vergers | 4,861.71   | 14,969.25 | 0.00 | 19,830.96  | 7,184.49   |
|                            | 129,645.34 | 17,006.91 | 0.00 | 146,652.25 | 122,373.38 |

#### 3(c) Fund-raising and publicity

|                     |        |        |      |          |      |
|---------------------|--------|--------|------|----------|------|
| Fund raising events | 938.79 | 100.00 | 0.00 | 1,038.79 | 0.00 |
|                     | 938.79 | 100.00 | 0.00 | 1,038.79 | 0.00 |

#### 3(d) Management and administration

|                         |          |      |      |          |          |
|-------------------------|----------|------|------|----------|----------|
| Secretary               | 0.00     | 0.00 | 0.00 | 0.00     | 0.00     |
| Printing and Stationery | 4,861.81 | 0.00 | 0.00 | 4,861.81 | 6,120.65 |
|                         | 4,861.81 | 0.00 | 0.00 | 4,861.81 | 6,120.65 |

### TOTAL RESOURCES USED

|  |            |           |      |            |            |
|--|------------|-----------|------|------------|------------|
|  | 135,650.94 | 17,106.91 | 0.00 | 152,757.85 | 128,494.03 |
|--|------------|-----------|------|------------|------------|

### 4. STAFF COSTS

#### Wages and Salaries

|   |           |   |           |
|---|-----------|---|-----------|
| £ | 26,922.78 | £ | 21,412.97 |
|---|-----------|---|-----------|

During the year the PCC employed a business manager, a clerical assistant, organists, vergers, and keyholders and cleaners for the Church Halls. No member of the PCC received any remuneration or expenses for his / her role on the PCC.

### 5. FIXED ASSETS

5(a) Tangible fixed assets  
There were none.

5(b) Investments - 8371.88 Shares in CBF Investment Fund Shares - value as at 31.12.2023.

## 6. ANALYSIS OF NET ASSETS BY FUND

|                | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | Total      |
|----------------|----------------------------|--------------------------|-------------------------|------------|
| Current Assets | 70,536.93                  | 191,270.10               | 87,555.68               | 349,362.71 |
| Fund Balance   | 70,536.93                  | 191,270.10               | 87,555.68               | 349,362.71 |

## 7. FUND DETAILS

The Restricted Funds include a number of donations which have been made to the Church for the purchase of specific items and includes the Roof Fund and the Parish Hall Kitchen Fund.

The Endowment Funds comprise of four elements:

- The Cook Legacy for which the capital sum of £80,479.42 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the Church fabric. The balance on the fund relates to investment income received that has not been spent.
- A legacy of £500 (capital to be maintained) to be invested to provide income for the maintenance of the Church fabric. The balance relates to unspent investment income.
- The Whitaker Legacy for which the capital sum of £2,500.00 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the fabric of the Church. The balance relates to unspent investment income.
- The Midgeley Legacy for which the capital sum of £5,000.00 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the fabric of the Church. The balance relates to unspent investment income.

Investments are held in the CBF Church of England Deposit Fund and the Investment Fund. The main Church account is held by Barclays. Planned giving by banker's order is paid into a Santander account.

ST PAUL'S CHURCH SCOTFORTH  
CHARITABLE GIVING 2023

APPENDIX A

|                    | 2023<br>£ | 2022<br>£ | Category |                                                                                                                |
|--------------------|-----------|-----------|----------|----------------------------------------------------------------------------------------------------------------|
| Children's Society | 205.00    | 0.00      | nw       | ww = world welfare<br>wc = world church<br>nw = national welfare<br>lw = local welfare<br>nc = national church |
| Indian Appeal      | 0.00      | 1,000.00  | ww       |                                                                                                                |
| TOTAL              | 205.00    | 1,000.00  |          |                                                                                                                |

This report on the accounts of the PCC for the year ended 31 December 2023, which are set out on pages 1 to 7 inclusive, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 (the Regulations) and s. 145(5)(b) of the Charities Act 2011 (the Act).

### Respective responsibilities of trustees and examiner

As the members of the PCC you are responsible for the preparation of financial statements and the accounts. You consider that the audit requirements of Regulation 3(3) of the Regulations and section 144(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

### Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church Guidance 2006 edition, issued by the Finance Division of the Archbishop's Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
- a) to keep accounting records in accordance with section 130 of the Act; and
- b) to prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed ..... Date *15 February 2024*

Independent Examiner

Name *M BONNET*

Address *43 NISLANDS ROAD*

*MANCHESTER, M21 4TE*