

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST.PAUL'S, SCOTFORTH

England & Wales · Charity number 1134789

Details

Other names	ST.PAUL'S CHURCH PCC, SCOTFORTH
Status	Registered
Legal form	Previously excepted
Registered	2010-03-10
Register	View on the Charity Commission register

Contact

Address	1 Pinewood Close Lancaster LA2 0AD
Phone	0152467065
Email	office@stpauls-scotforth.org
Website	https://stpauls-scotforth.org

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Regular public worship : Providing sacred space for prayer : Pastoral work, including visiting sick and housebound : Taking religious assembly in schools : Provision of a youth group : Promotion of Christianity through sermons, events and meetings : Promoting the mission of the Church : Supporting other charities in the UK and overseas.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Lancashire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£178,008	£172,189	-	-
2024-12-31	£261,860	£214,224	-	-
2023-12-31	£165,325	£152,758	-	-
2022-12-31	£126,208	£128,494	-	-
2021-12-31	£175,496	£196,594	-	-

Trustees

Name	Role	Appointed
Rev Catherine Louise Haydon	Chair	2025-09-14
BRIAN PETER THRELFALL		
Dr Alison Louise Alderson		2026-04-26
Dr Katherine Alison Froggatt		2021-05-16
Elizabeth Field		2024-04-21
JOHN DENNY GEDGE		2013-06-11
James Edward Currin		2019-11-04
Jon Humfrey		2024-04-21
Keith William Weatherill		2024-04-21
Maureen Leach		2025-04-27
PAUL DAVID DUCKLIN		2023-04-23
Rachel Clare Brown		2026-04-26
SHIRLEY JAYNE WEATHERILL		
SUSAN CROFT		2026-04-26
Samuel Dawkins		2022-04-24
TOM GRIMWOOD		2023-07-03

Accounts



ANNUAL REPORT

FINANCIAL YEAR 2025

**THE PAROCHIAL CHURCH COUNCIL OF
ST PAUL'S SCOTFORTH**

CHARITY NUMBER 1134789

**St Paul's Church
24 Scotforth Road
Lancaster
LA1 4ST**

The parish office is in St Paul's Parish Hall [facing the church across the A6]

Structure, Governance and Management

The Parochial Church Council [PCC] is a “body corporate”.

The Trustees of this charity are the members of the PCC.

The Annual Parish Meeting [APM] held before 31 May each year elects two Churchwardens and members of the PCC.

Deanery Synod representatives are appointed for a 3-year term of office. Currently our parish has 3 representatives on the Deanery Synod.

Rule 14 of the Church Representation Rules states that the Clergy licensed to the parish, the Churchwardens, and the Deanery Synod representatives are ex-officio members of the PCC.

At St Paul's the Minister of the Parish is the Chair of the PCC and a lay member of the PCC is to be elected as Vice Chair. St Paul's PCC has decided that the Vice Chair of the PCC shall be the Churchwarden with the longer service.

The PCC has decided that the PCC should include the following as ex-officio members: the Treasurer, the Secretary, the Safeguarding Officer and the Vision Champion.

The APM in 2012 decided that from 2013 the elected members of the PCC should be elected to serve a term of three consecutive years and can serve two consecutive three-year terms, after which they are expected to stand down for a minimum of one year before offering themselves for re-election. This policy is intended to create a balance between retaining experience while introducing fresh insight into the PCC.

The PCC aims to have a minimum of three members elected from those who regularly worship at St Paul's Hala Centre.

By law the PCC must meet at least 4 times per year. At St Paul's our practice is for the PCC to meet on the first Monday of most months. The PCC does not usually meet in January and August.

PCC Membership during 2025

Vicar	Catherine Haydon	Office ends Leaving the parish
Associate Priest	Catherine Haydon	Note 1
Churchwardens	Jayne Weatherill Keith Weatherill	Note 2 Note 2
Deanery Synod members	[elected in 2020 for a 3-year period, re-elected in 2023]	
	Grace Illidge	APCM 2026
	Phillip Simpson	APCM 2026
Elected members of laity		
	Vacancy	APCM 2026
	Vacancy	APCM 2026
	Vacancy	APCM 2026
	Vacancy	APCM 2026
	Paul Ducklin	APCM 2027
	Elizabeth Field	APCM 2027
	Katherine Froggatt	APCM 2027
	Tom Grimwood	APCM 2027
	Samuel Dawkins	APCM 2028
	Maureen Leach	APCM 2028
	Vacancy	APCM 2028
	Vacancy	APCM 2028
Members Ex-Officio:		
Safeguarding Officer	Jayne Weatherill	Note 3
Secretary	John Gedge	Note 3
Treasurer	Brian Threlfall	Note 3
Vision Champion	Jim Currin	Indefinite

Note 1: Rev Catherine was our Associate Priest until 14 September 2025 when she was inducted as our Vicar.

Note 2: Churchwardens are elected at the APCM and confirmed in office at the Archdeacon's Visitation later in the year.

Note 3: These three appointments are made by the PCC at the first meeting after the APCM.

The duties of the PCC

The Synodical Government Measure 1969 contains what might be described as the official “job description” of the PCC. It states:

1. It shall be the duty of the incumbent and the Parochial Church Council to consult together on matter of general concern and importance in the parish.
2. The functions of the Parochial Church Council shall include:
 - (a) co-operation with the incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical;
 - (b) the consideration and discussions of matters concerning the Church of England or any other matters of religious or public interest, but not the declaration of the doctrine of the church on any question;
 - (c) making known and putting into effect any provision made by the Diocesan Synod or the Deanery Synod, but without prejudice to the powers of the Council on any particular matter;
 - (d) giving advice to the Diocesan Synod and the Deanery Synod on any matter referred to the Council;
 - (e) raising such matters as the Council considers appropriate with the Diocesan Synod or Deanery Synod.
3. In the exercise of its functions the Parochial Church Council shall take into consideration any expression of opinion by any parochial church meeting.

When the PCC of St Paul’s registered as a Charity we said we would provide “public benefit” by:

- Regular public worship
- Providing sacred space for prayer
- Pastoral work including visiting sick and housebound
- Taking regular assembly in schools
- Provision of Young ‘Fun’ Church
- Promotion of Christianity through sermons, events and meetings
- Promoting the mission of the church
- Supporting other charities in the UK and overseas

How does the PCC seek to fulfil its duties?

Regular public services are held in the parish church and the Hala Centre.

Parish Church

Sunday	8.00 am	Holy Communion (BCP)
	9.45 am	Holy Communion
	6.30 pm	BCP Evening Prayer (on second Sunday of month)
Wednesday	9.00 am	Morning Prayer – by telephone conferencing
Thursday	9.15 am	Holy Communion

Hala Centre

Sunday	11.15 am	Service of the Word or Holy Communion
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The parish undertakes occasional services [baptisms, marriages, funerals], seasonal services and commemorations as required.

The parish is part of the Diocese of Blackburn within the Church of England.

The Diocese calculated our “Parish Share” which includes a contribution to the cost of running the Diocese and a contribution to subsidise the mission of the church in areas of the Diocese with financial difficulties.

The clergy and authorised lay people take communion to those unable to attend public services including people in local care or retirement homes.

The parish has a Lay Pastoral Care Team which visits members of the congregation, and others, in their own homes and in hospital as requested.

The parish has statutory links with Scotforth (St Paul’s) Primary School including the appointment of 4 of the school’s Foundation Governors. There are members of the PCC who are also Governors.

The parish organises a Young ‘Fun’ Church led by appropriately cleared leaders at the 9.45am service.

The parish sponsors several uniformed groups [Rainbows, Brownies, Guides, Beavers, Cubs and Scouts]. Parade services are held involving the members of the uniformed groups in the regular worship of the church.

The parish holds the Diocesan “Child Friendly Church” award.

Candidates are prepared for “Confirmation” [admission to membership of the church] through a course run bi-annually, a service was held in 2022 which was led by Bishop Julian.

House groups are available to help members of the congregation develop and explore their faith in an informal setting. There are currently three groups, two on a Monday evening and one on a Tuesday morning.

The parish has several social groups including a Women’s Fellowship and a Tea@2 group.

The parish has received the Bronze Eco Church award and we hope that our work in this area will continue moving forward.

The parish is involved in ecumenical work locally as a member of Churches Together in Lancaster and also of South Lancaster Churches Together.

The parish has an annual prayer rota which covers all the streets in the parish and these appear in our weekly Parish News.

The Parish Hall and St Paul’s Hala Centre are used for a number of social events each year, and are available for hire.

The PCC has complied with the duty to have “due regard” to the House of Bishops guidance in relation to safeguarding. The parish has a Safeguarding Officer who monitors our activities to ensure we comply with the relevant legal obligations and Diocesan policies. Safeguarding is a standing item on the PCC agenda.

The parish has a Health and Safety Officer who monitors our activities to ensure we comply with the relevant legal obligations and Diocesan policies. Health and Safety is a standing item on the PCC agenda.

Photographs of the members of the PCC are displayed in the parish church, St Paul’s Hala Centre and on our website so that members of the congregation can identify them.

The parish has links with mission partners serving overseas.

The parish has a long-standing tradition of supporting other charities which is covered in more detail in the financial section of this report.

The parish maintains a Terrier / Inventory of moveable church property.

There were 85 on the Electoral Roll at the 2025 APCM.

Vicar's Report

What a year 2025 was for us here at St Paul's! We started the year off in vacancy, and after a slightly complicated appointments process, it was my utter joy and privilege to be licensed as your next vicar in September. Thank you once again for all of your support and encouragement during what was a really challenging time, both for me personally and also as a parish. If it wasn't for your love and unwavering support I wouldn't have re-applied, so thank you, I am beyond grateful.

Despite officially being in vacancy for two thirds of the year, there was still plenty going on at St Paul's. Sunday mornings continued to be a busy but joyful time of worshipping together, with a usual Sunday attendance of around 140 people across our 3 main services (8am BCP, 9:45 Family Service, 11:15 Hala worship). Our Thursday morning service remained popular, and our monthly Sunday evening service of Evening Prayer is faithfully attended and appreciated. Alongside our regular acts of worship, it has been an absolute joy to baptise many people this year, and conduct a few weddings, as well as being a real privilege to come alongside people in their time of grief and conduct funerals for their loved ones. This has certainly been one of the things which has kept me busiest this last year, but also one which continues to give me life. It is a brilliant opportunity to share the love of Jesus with people and ensure they know the church is there for them in both good times and bad.

The key Christian festivals were observed appropriately with special services such as Harvest, Remembrance Sunday, All Souls, Advent and Christmas. These have helped to forge and cement relationships with those who don't regularly attend church, and provided opportunities to share the good news of God's love with our parish and wider community. Thanks to the Scouts for their attendance at church parades, and for keeping us well fed with the BBQ! It was especially wonderful to see so many people in church over of Christmas services, particularly at the Christingle where we had a packed church hearing about the birth of the baby Jesus, and luckily no incidents with candles!

Further highlights of the year include the continued ministry of our work with children and young people, with Fun Church being an integral part of our 9:45 service. Thank you to all those who have given their time this year to support and encourage our young people, we couldn't do this without you. More volunteers are always welcome! We continue to work with our local schools, with Ripley St Thomas coming into church at the end of each term for a Eucharist, as well as more regular work with Scotforth St Paul's. The school also have their end of term services in church, and I lead worship in school on a weekly basis. Classes made visits to church, and I visited school for a whole host of reasons, both as priest and governor, including multi-cultural week, music concerts, RE lessons, staff visits, and many more. It's a real joy to have such a wonderful church school on our doorstep, and a relationship I hope to continue to grow.

Outreach in the parish continued with our monthly Tea@2 meetings, and I am grateful to the volunteers from the Lay Pastoral Team who provide this ministry as well as visiting our 'at home' church community. We have also continued to visit Chirnside House on a monthly basis to take communion for residents there, and have built a new relationship with Ashton Manor, which is flourishing. Parishioners showed concern for those who are vulnerable and in need through supporting the Olive Branch with food donations and contributing to the Hala Pantry Christmas gift appeal. We also continued to support Hala Pantry, with members attending both for financial reasons and also to help combat food waste.

During the year, our architects from Harrison Pitt Associates continued to monitor the building, especially the roof, and we began the process of applying for National Lottery Heritage funding to be able to carry out the necessary repairs. We were moved onto the Historic England At Risk register, as a sign of the continuing deterioration of our roof, and are in the process of applying to move our Listed Buildings status from 2 to 2*. This repair and reordering work will continue to be

a large part of our work over the next few years, with fundraising and community outreach projects taking place in order to secure the future of our unique building. Plans were also made to celebrate our 150th anniversary, looking to the future as well as celebrating the past. Our new Audio-Visual system was fitted in January, and the use of the screens has enhanced our worship of God.

Looking Forward

In 2026 we are celebrating our 150th anniversary, following Jesus in the footsteps of St Paul. As well as celebrating and giving thanks to God for all that has taken place, it's a perfect opportunity to look ahead to the next 150 years, and to think about the kind of church that we want to be. This will be a team effort, as we seek to grow in love for God and one another, reaching out into our community to share that love with others. This isn't something that I can do alone; if we want to be a church which is still here in another 150 years we need to step up and step out in faith, sharing the load, and using the gifts and skills God has given us. As a church family which proudly proclaims "All are welcome", how can we work together as the Body of Christ to include more people in our family, so that the communities of Scotforth and Hala know how loved they are by God? This isn't an easy task, but one I know we're more than ready to rise to, with the help of God. So, here's to 2026, and another 150 years of worship at St Paul's Scotforth.

Rev Catherine

The Parochial Church Council of the Ecclesiastical Parish of St. Paul's Scotforth
Treasurer's Report and Financial Review 2025

The Annual Accounts for the year ended 31 December 2025 should be read as part of this review.

All parishes within the Church of England pay the Parish Share which is calculated by, and paid to, the Diocese. It supports the mission of the wider church, including payment of the clergy stipends, housing and pensions in our own parish. We have paid our amended Parish Share, reduced to £60,000 for 2025, in full and have also agreed, with the Diocese, the amount to be paid in 2026 again showing a significant reduction on the Parish Request figure, derived from the standard formula used to calculate it.

In 2025, we have paid over £16,000 to maintain the Church building and to run the services. Ignoring expenditure on anything else at all, coupled with the Parish Share payment, this means that the running costs of the Church are nearly £1,500 a week and will be even more next year!

It is important to remember that we do not receive funds directly from the Government or from the Church of England. We, the parishioners, have to provide all the money to run the parish ourselves – all £1,500 of it every single week.

The adoption of a Reserves Policy continues to clarify the PCC's thinking about the use of Reserves, particularly with respect to any that may be used for the replacement of the roof in due course and are defined as being restricted for that purpose. The cost of the work on the roof will exceed a full year's normal income many times over and much of this will have to come from grants from lottery funding (which are invariably time limited) – but these could not be applied for until the roof was "officially" at risk as defined by the experts but it is now finally there. So, the parish has to maintain its reserves, and to undertake fundraising to increase them, until the work has been carried out.

On paper, our long term restricted/endowment Investment Fund decreased in value by over £6,000.00 this year (5b). The restricted fund for a new roof (completely ring-fenced for this purpose) continues to grow slowly to £201,567.00 with investment interest being added, together with further donations from parishioners. In 2025, we had to spend about £1,000.00 from this fund to repair slates which had slipped. £6,000.00 has been paid to a professional fundraiser to guide us through the long process of applying for very large grants (well over £1.3 million) to replace the church roof. To properly understand the accounts, it is vital to remember that the Diocesan reduction in our Parish Share is crucial and without it and a £10,000.00 legacy received this year, we would be over £52,000.00 in the red – so we must find ways to increase our regular income for the future. As it is, the accounts show that we have an overall shortfall of £6,099.24 in unrestricted funds.

Funds Held as Custodian Trustees

None.

Brian Threlfall - Treasurer

Parish Safeguarding Report – 2025

All the new safeguarding policies and procedures were ratified by the PCC in April 2025 and a Safeguarding Audit was carried out. All training and DBS clearances, where required, are up to date with the exception of those still going through the appointment process. Refresher training has taken place when required. Advance notice of training is always sent to volunteers and the aim is to ensure this takes place before their previous training has expired.

There were no reportable safeguarding incidents in the parish during 2025.

We are at Stage 3 of the Safeguarding Dashboard which has information on all our policies and procedures and is ratified at PCC meetings and Stage 3 of the Safeguarding Hub which looks at roles and recruitment within the parish. We have 68 cleared volunteers.

The Parish Safeguarding Dashboard is a wonderful platform and easy to use – which you can't say about every new initiative. It will also mean that there would be a clean handover for any new Parish Safeguarding Officer taking on the role in the future as all information is held centrally on the Dashboard and Hub. We are still awaiting news about integration with the National Training website.

The role of Parish Safeguarding Officer is definitely not for the faint-hearted and you have to develop a thick skin on occasions. However, it wouldn't be the demanding role it is without the numbers of volunteers we usually have at work in the parish – without your help and co-operation there are activities and groups that wouldn't take place – so thank you.

I have undertaken this role for almost 20 years; if anyone feels 'called' or has experience in this field and would like to contribute to church life in this way I am very happy to talk to you – I will be standing down from this role at the first PCC meeting after the Annual Meeting this year. The Dashboard and Hub have made the task of keeping track of training/DBS much easier and it is hoped that future developments, after the initial input of data that has taken place, will similarly be the same for all the Safer Recruitment tasks.

It has, in the main, felt that I have contributed to parish life during my time as your safeguarding officer, although it hasn't been without its challenges – both locally and nationally. It would be remiss of me not to mention all the continuing safeguarding media coverage nationally, which I have no doubt will continue for some time yet.

However, we can know that, as a parish, we are doing all we can to safeguard all children, young people and vulnerable adults regardless of what is happening around us. It is about us acknowledging that WE have a responsibility to all children, young people and vulnerable adults in our parish community to provide a safe and caring environment for them to attend church and take part in activities. That means ensuring we follow all the guidance and practices to ensure that we do our utmost to protect those who are vulnerable. We provide as safe and secure an environment that we can and that those individuals know we are doing our part to take care and nurture everyone.

Jayne Weatherill (tel: 843135)
Parish Safeguarding Officer

Churchwarden's Building Report for 2025

The annual audit of the Terrier took place during February and March and these documents are available to view on request if anyone wishes to see them. It includes not only the Church but the Parish Hall and Hala Centre. Thank you to Sarah and Kate for their assistance in the Hall and to Jim for his assistance at Hala. The Warden's Log is also up to date.

With regards to our buildings during the year – a log is kept for most incidences that occur either in church, the parish hall or the Hala Centre.

Parish Hall:

No major works were carried out in 2025. The major visible update to the Hall was the purchase of 50 new chairs (blue) at the beginning of the year to replace ones that have been, and continue, to be broken (green). The major hidden update was the removal of cupboards to the righthand side of the stage, behind the fire door. The flooring these were stood on was found to be unsafe and the plaster on the walls behind them was rotten. The flooring was stabilised, the plaster replaced and a safety hand rail installed. The annual fire system service and PAT testing for the Hall, Church and Hala was completed in April. Minor electrical faults occurred during the year with the washroom water heater and a water heater in the caretaker's store requiring replacing. There was also a theme of door problems, with a number of door locks, fire door openers and soft closures having to be replaced. These minor problems are an indicator of wear and tear in an aging building.

Hala Centre:

This building is unique as we are not responsible for all areas of the building fabric. Here too, as we hire out the building, all maintenance schedules that are our responsibility and risk assessments are in place. The leak still awaiting fixing from last year has, apparently, been assessed and reported as fixed/no action required. Besides removing some broken tables and regular cleaning (including an annual high level clean) no work has been needed in the Hala Centre. Externally, the Cross does need some attention – this is scheduled for 2026.

Church:

2025 saw a major change to the interior look of the Church and the way services could be delivered (especially visible at the Sunday 9.45am service) with the installation of the Audio-Visual system. This was completed by mid-February and the first service using it was on the 16th February. Mainly used at the Sunday 9.45am services, this has been well received – the quality of singing has been noted as being improved! Its use has required an extra volunteer to be needed to operate the PC for the PowerPoints. February also saw progress on starting our Lottery bid with initial contact being made with a professional bid writer to support our application. The PCC formally appointed Architects, Project Management, Quantity Surveyors, Sustainability Experts, Structural Engineers and Bid Writer at the March meeting. Mid-August saw our inclusion on the Historic England At-Risk register, but our application to have our Listing raised from Grade 2 to 2* is still outstanding. Known leaks still give us problems, but new problems have been comparatively few – a slipped tile requiring scaffolding in July. Like in the Parish Hall, a number of minor electrical issues have had to be dealt with, tripping plug sockets, failed/faulty lights. The intermittent and random floodlighting of Church remains a problem and will carry over to 2026.

A busy year for fabric matters. However, it should be noted that a lot of the minor tasks, and in some cases, larger projects are all undertaken by volunteers. We are extremely grateful to everyone who donates their time to help with all the work undertaken – you know who you are.

Keith Weatherill - Churchwarden

Deanery Synod Report for 2025

The deanery synod meets about three times a year. We have representatives from churches in the Lancaster and Morecambe who make up the deanery. At these meetings we start with a simple worship service followed by information share regarding any issues that Churches are experiencing and any upcoming clergy vacancies or appointments that have taken place. Most meetings will have a theme and a guest speaker in a specialised subject.

This year in October we heard from Professor John Witton who was working on Net Zero Project. He spoke about how we could protect God's creation. Always look at ways we could reuse, recycle and reclaim items to save money and better utilise our resources. Simple changes like using LED lighting was a cost saving to Churches and Church buildings.

In January a special service was held at Christ Church Lancaster for the installation of the Reverent Carol Backhouse as the new area dean.

This year is a special year as we celebrate 100 years of the diocese of Blackburn. There are numerous events planned with a special called All for Jesus. On the 16th May there will be a Big Day out held in Blackpool. You will find family friendly events at St John's church opposite the Winter Gardens Theatre so a great day out if you are available that weekend.

Phillip Simpson

South Lancaster Churches Together

The group was originally started in 1998 as part of an ecumenical movement to facilitate co-operation between Christian churches in Scotforth, Bowerham and Hala. These churches were St. Paul's Scotforth with Hala, Greaves Methodist Church, Trinity United Reformed Church at Bowerham and St. Bernadette's Roman Catholic church. In September 2023 a special "Songs of Praise" service was held at St. Bernadette's to celebrate 25 years of our working together. However, over the years several changes have taken place. Greaves Methodist Church has become Lancaster Methodist Church and also runs the Cornerstone in the city centre while the URC and Roman Catholic clergy now also have responsibility for churches at Forton and Thurnham. At a meeting on the 25th March 2025, it was therefore decided that the time had come for SLTC to merge with Lancaster Churches Together to contribute to ecumenical work in the wider area and since then we have no longer met as a separate group.

Margaret Ives

The Church Gardening Team

It now seems to be becoming harder to keep on top of the garden. We are all getting older and climate change is making things difficult with lots of rain one month and then drought conditions the next month. You just never know what is going to happen next.

However, we have a stalwart team who get on with the job regardless of the weather. We meet every Wednesday at 2pm and garden for a couple of hours with a nice long tea break in the middle. This year we have been very fortunate to have had three new volunteers to join our existing team of seven. One who comes weekly and two who come fortnightly. Over the summer holidays we also had the willing help of a young family. It's never too early to start gardening and there's always something to do.

From December to March we take a break from gardening but as we are such a friendly lot we still meet up a couple of times for a chat and something to eat.

If you feel that you would like to join us, please feel free to join us once the garden season restarts at Easter.

Maureen Leach and the Gardening Team

Women's Fellowship

Women's Fellowship meet on the 2nd Monday of each month in the parish hall at 2pm. The meetings last approximately 1-1¼ hours.

Most months we have a speaker, followed by a drink and biscuits. We do not meet in August and in January we have a festive lunch and in July we have an afternoon tea.

Each month we have a raffle and the proceeds from that are for our donation to the chosen charity for that year. We often donate to a local charity and this year we are supporting St Paul's Church Roof Appeal.

We have approximately 30 members but would be happy to have more and if anyone would like to visit us, we would be very pleased to see you or, if you would like more information, you can ring me on 01524 62020.

Jean Mount

St. Paul's Hala Pantry

St. Paul's Hala Pantry food club has now completed its fourth year of operation. The food club offers members a shop from excess food and/or food waste gathered from supermarkets and other food providers. It is a longer-term solution to food poverty as well as having an environmental element, rescuing good quality food waste from landfill.

The cost to members of a weekly shop was raised to £4 in February 2025 reflecting raised costs of food purchase, van hire and fuel. At the end of 2025 St. Paul's Hala Pantry had a membership of 78 households. Our weekly attendance varied between 24 (post-Christmas) and 51 households. Members mainly come from the south Lancaster area, but some do travel from further away. We continue to support a few refugee/asylum-seeker families.

We could not run Hala Pantry without our volunteers and we estimate it takes approximately 28 volunteer hours to set up and run the Pantry each week. Twenty-three individuals have supported us through volunteering in 2024 and we are very grateful for their time and commitment to this club. We are currently short of drivers for the run to Preston to collect supplies from Fare Share and also the local collection from EggCup and Sainsburys. In the short term we are able to pay for a delivery via EggCup.

We currently have funding to employ a manager for 4 hours a week. The Administrator manages the volunteer recruitment and retention process, weekly rotas, finance spreadsheets, ordering of supplies, liaises with our suppliers and other community food groups and undertakes risk assessments. Kate Webster stepped down as Administrator in the autumn of 2025. We are very grateful for all that Kate did whilst working with us.

We have again been fortunate to be supported at Christmas by the generosity of members of St. Paul's church and Hala who have provided gifts for the children of member families.

Katherine Froggatt

ST. PAUL'S CHURCH PCC, SCOTFORTH, LANCASTER

**Statement of Financial Activities
for the year ended
31st December 2025**

Treasurer : Brian Threlfall

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2025

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
		£	£	£	2025	2024
INCOMING RESOURCES						
Incoming resources from donors	2(a)	75,742.26	300.00	0.00	76,042.26	80,366.28
Other voluntary incoming resources	2(b)	11,993.40	21,092.74	0.00	33,086.14	111,467.01
Income from charitable trading	2(c)	55,987.03	0.00	0.00	55,987.03	52,692.92
Other ordinary incoming resources	2(d)	0.00	0.00	0.00	0.00	476.80
Income from investments	2(e)	267.36	12,625.30	0.00	12,892.66	16,856.57
TOTAL INCOMING RESOURCES		143,990.05	34,018.04	0.00	178,008.09	261,859.58
RESOURCES USED						
Grants	3(a)	0.00	0.00	0.00	0.00	0.00
Directly related to the church's work	3(b)	135,033.35	22,099.71	0.00	157,133.06	206,686.90
Fund raising and publicity	3(c)	6,000.00	0.00	0.00	6,000.00	0.00
Management and Administration	3(d)	9,055.94	0.00	0.00	9,055.94	7,537.45
TOTAL RESOURCES USED		150,089.29	22,099.71	0.00	172,189.00	214,224.35
NET INCOMING / (OUTGOING)		-6,099.24	11,918.33	0.00	5,819.09	47,635.23
GAINS / LOSSES ON INVESTMENTS	2(e)	0.00	-3,086.83	-3,395.52	-6,482.35	0.00
NET MOVEMENT IN FUNDS		-6,099.24	8,831.50	-3,395.52	-663.26	47,635.23
Balances brought forward 1st January 2025		102,877.72	204,704.31	89,415.91	396,997.94	349,362.71
BALANCES CARRIED FORWARD		96,778.48	213,535.81	86,020.39	396,334.68	396,997.94
AT 31 DECEMBER 2025						

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER
BALANCE SHEET AT 31 DECEMBER 2025

	Note	2025	2024
FIXED ASSETS		£	£
Tangible fixed assets	5(a)	0.00	0.00
CBF Fund Shares - valuation 31.12.2025.	5(b)	187,098.12	193,580.47
TOTAL FIXED ASSETS		187,098.12	193,580.47
CURRENT ASSETS			
Stock		0.00	0.00
Debtors		2,378.72	3,620.85
Short term deposits		0.00	0.00
Cash at bank and in hand		210,015.11	202,128.49
CURRENT LIABILITIES	7	-3,157.27	-2,331.87
NET CURRENT ASSETS		209,236.56	203,417.47
NET ASSETS		396,334.68	396,997.94
FUNDS	6		
Unrestricted		96,778.48	102,877.72
Restricted		213,535.81	204,704.31
Endowment		86,020.39	89,415.91
TOTAL FUNDS		396,334.68	396,997.94

Approved by the Parochial Church Council on February 2nd, 2026 and signed on its behalf by:

Chairman

C. Houghton

Member

J. Weatherall

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2025

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and section 145 of the Charities Act 2011 together with applicable accounting standards and SORP 2015 (FRS 102). The financial statements include all transactions, assets and liabilities and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund and interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when they are due. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when receivable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for their disposal are inalienable property, listed in the church's inventory. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £5000, so all such expenditure has been written off when incurred.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

2. INCOMING RESOURCES

2(a) Incoming resources from donors

Planned giving
Income tax recoverable (Gift Aid)
Collections (open plate)
Sundry donations

Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
£	£	£	2025	2024
51,864.62	0.00	0.00	51,864.62	53,482.97
12,629.62	300.00	0.00	12,929.62	13,105.04
8,642.22	0.00	0.00	8,642.22	9,467.45
2,605.80	0.00	0.00	2,605.80	4,310.82
75,742.26	300.00	0.00	76,042.26	80,366.28

2(b) Other voluntary resources

Other grants
Donations, appeals, etc.
Legacies
Other

0.00	0.00	0.00	0.00	21,350.94
0.00	21,092.74	0.00	21,092.74	10,407.21
10,000.00	0.00	0.00	10,000.00	76,021.94
1,993.40	0.00	0.00	1,993.40	3,686.92
11,993.40	21,092.74	0.00	33,086.14	111,467.01

2(c) Income from charitable trading

Parish News Adverts
Parish Hall, Hala Centre, lettings etc
PCC Fees

910.00	0.00	0.00	910.00	870.00
48,062.75	0.00	0.00	48,062.75	46,093.83
7,014.28	0.00	0.00	7,014.28	5,729.09
55,987.03	0.00	0.00	55,987.03	52,692.92

2(d) Other ordinary incoming resources

Fund-raising events

0.00	0.00	0.00	0.00	476.80
0.00	0.00	0.00	0.00	476.80

2(e) Income from investments

Interest
Increase (decrease) in value of CBF Investment Fund
Dividends

267.36	7,228.38	0.00	7,495.74	8,034.30
0.00	-3,086.83	-3,395.52	-6,482.35	3,551.35
0.00	5,396.92	0.00	5,396.92	5,270.92
267.36	9,538.47	-3,395.52	6,410.31	16,856.57

TOTAL INCOMING RESOURCES

143,990.05	30,931.21	-3,395.52	171,525.74	261,859.58
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3. RESOURCES USED

3(a) Grants Charitable giving

Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
£	£	£	2025	2024
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00

3(b) Directly related to the church's work

Parish Share
Clergy costs and expenses
Curate's house
Vicarage costs
Church running expenses
Church maintenance
Parish Hall costs
Hala Pantry
Hala Centre costs
Organists' pay
Other expenses Inc vergers

60,000.00	0.00	0.00	0.00	60,000.00	70,000.00
0.00	0.00	0.00	0.00	0.00	135.45
0.00	0.00	0.00	0.00	0.00	0.00
571.90	0.00	0.00	0.00	571.90	3,222.21
9,386.53	0.00	0.00	0.00	9,386.53	9,195.61
4,855.37	1,320.00	0.00	0.00	6,175.37	37,547.25
33,159.42	503.51	0.00	0.00	33,662.93	40,923.13
0.00	0.00	0.00	0.00	0.00	0.00
5,759.17	0.00	0.00	0.00	5,759.17	7,976.33
1,490.00	0.00	0.00	0.00	1,490.00	1,850.00
19,810.96	20,276.20	0.00	0.00	40,087.16	35,836.92
135,033.35	22,099.71	0.00	0.00	157,133.06	206,686.90

3(c) Fund-raising and publicity

Fund raising

6,000.00	0.00	0.00	0.00	6,000.00	0.00
6,000.00	0.00	0.00	0.00	6,000.00	0.00

3(d) Management and administration

Secretary
Office Costs

0.00	0.00	0.00	0.00	0.00	0.00
9,055.94	0.00	0.00	0.00	9,055.94	7,537.45
9,055.94	0.00	0.00	0.00	9,055.94	7,537.45

TOTAL RESOURCES USED

150,089.29	22,099.71	0.00	0.00	172,189.00	214,224.35
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4. STAFF COSTS

Wages and Salaries

£	£
31,087.43	28,951.68

During the year the PCC employed a business manager, a clerical assistant, organists, vergers, and keyholders and cleaners for the Church Halls.
No member of the PCC received any remuneration or expenses for his / her role on the PCC.

5. FIXED ASSETS

5(a) Tangible fixed assets
There were none.

5(b) Investments - 8371.88 Shares in CBF Investment Fund Shares - value as at 31.12.2025.

6. ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total
Current Assets	96,778.48	213,535.81	86,020.39	396,334.68
Fund Balance	96,778.48	213,535.81	86,020.39	396,334.68

7. FUND DETAILS

The Restricted Funds include a number of donations which have been made to the Church for the purchase of specific items and includes the Roof Fund and the Parish Hall Kitchen Fund.

The Endowment Funds comprise of four elements:

- The Cook Legacy for which the capital sum of £80,479.42 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the Church fabric. The balance on the fund relates to investment income received that has not been spent.
- A legacy of £500 (capital to be maintained) to be invested to provide income for the maintenance of the Church fabric. The balance relates to unspent investment income.
- The Whitaker Legacy for which the capital sum of £2,500.00 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the fabric of the Church. The balance relates to unspent investment income.
- The Midgeley Legacy for which the capital sum of £5,000.00 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the fabric of the Church. The balance relates to unspent investment income.

Investments are held in the CBF Church of England Deposit Fund and the Investment Fund. The main Church account is held by Barclays. Planned giving by banker's order is paid into a Santander account.

ST PAUL'S CHURCH SCOTFORTH
CHARITABLE GIVING 2025

APPENDIX A

	2025 £	2024 £	Category
Children's Society	202.99	134.07	nw
TOTAL	<u>202.99</u>	<u>134.07</u>	

ww = world welfare
wc = world church
nw = national welfare
lw = local welfare
nc = national church

Respective responsibilities of trustees and examiner

As the members of the PCC you are responsible for the preparation of financial statements and the accounts. You consider that the audit requirements of Regulation 3(3) of the Regulations and section 144(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church Guidance 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements

- a) to keep accounting records in accordance with section 130 of the Act; and
 - b) to prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed [Signature] Date 29 January 2020

Independent Examiner

Name M. I. R. V. N. B. V. N. E. T.

Address 43 Newlands Road

$$L \wedge \neg A_3 \neg A_1 \neg A_2$$

LA 4271

ST. PAUL'S CHURCH PCC, SCOTFORTH, LANCASTER

**Statement of Financial Activities
for the year ended
31st December 2025**

Treasurer : Brian Threlfall

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2025

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
		£	£	£	2025	2024
INCOMING RESOURCES						
Incoming resources from donors	2(a)	75,742.26	300.00	0.00	76,042.26	80,366.28
Other voluntary incoming resources	2(b)	11,993.40	21,092.74	0.00	33,086.14	111,467.01
Income from charitable trading	2(c)	55,987.03	0.00	0.00	55,987.03	52,692.92
Other ordinary incoming resources	2(d)	0.00	0.00	0.00	0.00	476.80
Income from investments	2(e)	267.36	12,625.30	0.00	12,892.66	16,856.57
TOTAL INCOMING RESOURCES		143,990.05	34,018.04	0.00	178,008.09	261,859.58
RESOURCES USED						
Grants	3(a)	0.00	0.00	0.00	0.00	0.00
Directly related to the church's work	3(b)	135,033.35	22,099.71	0.00	157,133.06	206,686.90
Fund raising and publicity	3(c)	6,000.00	0.00	0.00	6,000.00	0.00
Management and Administration	3(d)	9,055.94	0.00	0.00	9,055.94	7,537.45
TOTAL RESOURCES USED		150,089.29	22,099.71	0.00	172,189.00	214,224.35
NET INCOMING / (OUTGOING)		-6,099.24	11,918.33	0.00	5,819.09	47,635.23
GAINS / LOSSES ON INVESTMENTS	2(e)	0.00	-3,086.83	-3,395.52	-6,482.35	0.00
NET MOVEMENT IN FUNDS		-6,099.24	8,831.50	-3,395.52	-663.26	47,635.23
Balances brought forward 1st January 2025		102,877.72	204,704.31	89,415.91	396,997.94	349,362.71
BALANCES CARRIED FORWARD		96,778.48	213,535.81	86,020.39	396,334.68	396,997.94
AT 31 DECEMBER 2025						

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER
BALANCE SHEET AT 31 DECEMBER 2025

	Note	2025	2024
FIXED ASSETS		£	£
Tangible fixed assets	5(a)	0.00	0.00
CBF Fund Shares - valuation 31.12.2025.	5(b)	187,098.12	193,580.47
TOTAL FIXED ASSETS		187,098.12	193,580.47
CURRENT ASSETS			
Stock		0.00	0.00
Debtors		2,378.72	3,620.85
Short term deposits		0.00	0.00
Cash at bank and in hand		210,015.11	202,128.49
CURRENT LIABILITIES	7	-3,157.27	-2,331.87
NET CURRENT ASSETS		209,236.56	203,417.47
NET ASSETS		396,334.68	396,997.94
FUNDS	6		
Unrestricted		96,778.48	102,877.72
Restricted		213,535.81	204,704.31
Endowment		86,020.39	89,415.91
TOTAL FUNDS		396,334.68	396,997.94

Approved by the Parochial Church Council on February 2nd, 2026 and signed on its behalf by:

Chairman

C. Hodgson

Member

J. Weatherall

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2025

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and section 145 of the Charities Act 2011 together with applicable accounting standards and SORP 2015 (FRS 102). The financial statements include all transactions, assets and liabilities and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund and interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when they are due. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when receivable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for their disposal are inalienable property, listed in the church's inventory. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £5000, so all such expenditure has been written off when incurred.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

2. INCOMING RESOURCES

2(a) Incoming resources from donors

Planned giving
Income tax recoverable (Gift Aid)
Collections (open plate)
Sundry donations

Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
£	£	£	2025	2024
51,864.62	0.00	0.00	51,864.62	53,482.97
12,629.62	300.00	0.00	12,929.62	13,105.04
8,642.22	0.00	0.00	8,642.22	9,467.45
2,605.80	0.00	0.00	2,605.80	4,310.82
75,742.26	300.00	0.00	76,042.26	80,366.28

2(b) Other voluntary resources

Other grants
Donations, appeals, etc.
Legacies
Other

0.00	0.00	0.00	0.00	21,350.94
0.00	21,092.74	0.00	21,092.74	10,407.21
10,000.00	0.00	0.00	10,000.00	76,021.94
1,993.40	0.00	0.00	1,993.40	3,686.92
11,993.40	21,092.74	0.00	33,086.14	111,467.01

2(c) Income from charitable trading

Parish News Adverts
Parish Hall, Hala Centre, lettings etc
PCC Fees

910.00	0.00	0.00	910.00	870.00
48,062.75	0.00	0.00	48,062.75	46,093.83
7,014.28	0.00	0.00	7,014.28	5,729.09
55,987.03	0.00	0.00	55,987.03	52,692.92

2(d) Other ordinary incoming resources

Fund-raising events

0.00	0.00	0.00	0.00	476.80
0.00	0.00	0.00	0.00	476.80

2(e) Income from investments

Interest
Increase (decrease) in value of CBF Investment Fund
Dividends

267.36	7,228.38	0.00	7,495.74	8,034.30
0.00	-3,086.83	-3,395.52	-6,482.35	3,551.35
0.00	5,396.92	0.00	5,396.92	5,270.92
267.36	9,538.47	-3,395.52	6,410.31	16,856.57

TOTAL INCOMING RESOURCES

143,990.05	30,931.21	-3,395.52	171,525.74	261,859.58
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3. RESOURCES USED

3(a) Grants Charitable giving

Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
£	£	£	2025	2024
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00

3(b) Directly related to the church's work

Parish Share
Clergy costs and expenses
Curate's house
Vicarage costs
Church running expenses
Church maintenance
Parish Hall costs
Hala Pantry
Hala Centre costs
Organists' pay
Other expenses Inc vergers

60,000.00	0.00	0.00	0.00	60,000.00	70,000.00
0.00	0.00	0.00	0.00	0.00	135.45
0.00	0.00	0.00	0.00	0.00	0.00
571.90	0.00	0.00	0.00	571.90	3,222.21
9,386.53	0.00	0.00	0.00	9,386.53	9,195.61
4,855.37	1,320.00	0.00	0.00	6,175.37	37,547.25
33,159.42	503.51	0.00	0.00	33,662.93	40,923.13
0.00	0.00	0.00	0.00	0.00	0.00
5,759.17	0.00	0.00	0.00	5,759.17	7,976.33
1,490.00	0.00	0.00	0.00	1,490.00	1,850.00
19,810.96	20,276.20	0.00	0.00	40,087.16	35,836.92
135,033.35	22,099.71	0.00	0.00	157,133.06	206,686.90

3(c) Fund-raising and publicity

Fund raising

6,000.00	0.00	0.00	0.00	6,000.00	0.00
6,000.00	0.00	0.00	0.00	6,000.00	0.00

3(d) Management and administration

Secretary
Office Costs

0.00	0.00	0.00	0.00	0.00	0.00
9,055.94	0.00	0.00	0.00	9,055.94	7,537.45
9,055.94	0.00	0.00	0.00	9,055.94	7,537.45

TOTAL RESOURCES USED

150,089.29	22,099.71	0.00	0.00	172,189.00	214,224.35
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4. STAFF COSTS

Wages and Salaries

£	£
31,087.43	28,951.68

During the year the PCC employed a business manager, a clerical assistant, organists, vergers, and keyholders and cleaners for the Church Halls.
No member of the PCC received any remuneration or expenses for his / her role on the PCC.

5. FIXED ASSETS

5(a) Tangible fixed assets
There were none.

5(b) Investments - 8371.88 Shares in CBF Investment Fund Shares - value as at 31.12.2025.

6. ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total
Current Assets	96,778.48	213,535.81	86,020.39	396,334.68
Fund Balance	96,778.48	213,535.81	86,020.39	396,334.68

7. FUND DETAILS

The Restricted Funds include a number of donations which have been made to the Church for the purchase of specific items and includes the Roof Fund and the Parish Hall Kitchen Fund.

The Endowment Funds comprise of four elements:

- The Cook Legacy for which the capital sum of £80,479.42 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the Church fabric. The balance on the fund relates to investment income received that has not been spent.
- A legacy of £500 (capital to be maintained) to be invested to provide income for the maintenance of the Church fabric. The balance relates to unspent investment income.
- The Whitaker Legacy for which the capital sum of £2,500.00 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the fabric of the Church. The balance relates to unspent investment income.
- The Midgeley Legacy for which the capital sum of £5,000.00 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the fabric of the Church. The balance relates to unspent investment income.

Investments are held in the CBF Church of England Deposit Fund and the Investment Fund. The main Church account is held by Barclays. Planned giving by banker's order is paid into a Santander account.

ST PAUL'S CHURCH SCOTFORTH
CHARITABLE GIVING 2025

APPENDIX A

	2025 £	2024 £	Category	
Children's Society	202.99	134.07	nw	ww = world welfare wc = world church nw = national welfare lw = local welfare nc = national church
TOTAL	<u>202.99</u>	<u>134.07</u>		

This report on the accounts of the PCC for the year ended 31 December 2025, which are set out on pages 1 to 7 inclusive, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 (the Regulations) and s.145(5)(b) of the Charities Act 2011 (the Act).

Respective responsibilities of trustees and examiner

As the members of the PCC you are responsible for the preparation of financial statements and the accounts. You consider that the audit requirements of Regulation 3(3) of the Regulations and section 144(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church Guidance 2006 edition, issued by the Finance Division of the Archbishop's Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
- a) to keep accounting records in accordance with section 130 of the Act; and
- b) to prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed *[Signature]* Date 29 January 2026

Independent Examiner

Name Mr. E. J. N. B. B. B. B.

Address 43, Newlands Road

LANCASHIRE

LA1 4JF

Accounts



ANNUAL REPORT

FINANCIAL YEAR 2024

THE PAROCHIAL CHURCH COUNCIL OF
ST PAUL'S SCOTFORTH

CHARITY NUMBER 1134789

St Paul's Church
24 Scotforth Road
Lancaster
LA1 4ST

The parish office is in St Paul's Parish Hall [facing the church across the A6]

Structure, Governance and Management

The Parochial Church Council [PCC] is a “body corporate”.

The Trustees of this charity are the members of the PCC.

The Annual Parish Meeting [APM] held before 31 May each year elects two Churchwardens and members of the PCC.

Deanery Synod representatives are appointed for a 3-year term of office. Currently our parish has 3 representatives on the Deanery Synod.

Rule 14 of the Church Representation Rules states that the Clergy licensed to the parish, the Churchwardens, and the Deanery Synod representatives are ex-officio members of the PCC.

At St Paul's the Minister of the Parish is the Chair of the PCC and a lay member of the PCC is to be elected as Vice Chair. St Paul's PCC has decided that the Vice Chair of the PCC shall be the Churchwarden with the longer service.

The PCC has decided that the PCC should include the following as ex-officio members: one Reader representing all the Readers, the Treasurer, the Secretary, the Safeguarding Officer and the Vision Champion.

The APM in 2012 decided that from 2013 the elected members of the PCC should be elected to serve a term of three consecutive years and can serve two consecutive three year terms, after which they are expected to stand down for a minimum of one year before offering themselves for re-election. This policy is intended to create a balance between retaining experience while introducing fresh insight into the PCC.

The PCC aims to have a minimum of three members elected from those who regularly worship at St Paul's Hala Centre.

By law the PCC must meet at least 4 times per year. At St Paul's our practice is for the PCC to meet on the first Monday of most months. The PCC does not usually meet in January and August.

PCC Membership during 2024

Vicar		Office ends
	Rebecca Aechtner	Leaving the parish – 21/7/24
Associate Priest	Catherine Haydon	Leaving the parish
Churchwardens	Jayne Weatherill	Note 1
	Keith Weatherill	Note 1
Deanery Synod members	[elected in June 2020 for a 3-year period, re-elected in June 2023]	
	Grace Illidge	1 st June 2026
	Margaret Ives	1 st June 2026
	Phillip Simpson	1 st June 2026
Elected members of laity		
	Samuel Dawkins	APCM 2025
	Vacancy	APCM 2025
	Vacancy	APCM 2025
	Vacancy	APCM 2025
	Jennifer Couchman	APCM 2026
	Vacancy	APCM 2026
	Vacancy	APCM 2026
	Vacancy	APCM 2026
	Paul Ducklin	APCM 2027
	Elizabeth Field	APCM 2027
	Katherine Froggatt	APCM 2027
	Tom Grimwood	APCM 2027
Members Ex-Officio		
Safeguarding Officer	Jayne Weatherill	Note 2
Secretary	John Gedge	Note 2
Treasurer	Brian Threlfall	Note 2
Vision Champion	Jim Currin	Indefinite

Note 1: Churchwardens are elected at the APCM and confirmed in office at the Archdeacon's Visitation later in the year.

Note 2: These three appointments are made by the PCC at the first meeting after the APCM.

The duties of the PCC

The Synodical Government Measure 1969 contains what might be described as the official “job description” of the PCC. It states:

1. It shall be the duty of the incumbent and the Parochial Church Council to consult together on matter of general concern and importance in the parish.
2. The functions of the Parochial Church Council shall include:
 - (a) co-operation with the incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical;
 - (b) the consideration and discussions of matters concerning the Church of England or any other matters of religious or public interest, but not the declaration of the doctrine of the church on any question;
 - (c) making known and putting into effect any provision made by the Diocesan Synod or the Deanery Synod, but without prejudice to the powers of the Council on any particular matter;
 - (d) giving advice to the Diocesan Synod and the Deanery Synod on any matter referred to the Council;
 - (e) raising such matters as the Council considers appropriate with the Diocesan Synod or Deanery Synod.
3. In the exercise of its functions the Parochial Church Council shall take into consideration any expression of opinion by any parochial church meeting.

When the PCC of St Paul's registered as a Charity we said we would provide “public benefit” by:

- Regular public worship
- Providing sacred space for prayer
- Pastoral work including visiting sick and housebound
- Taking regular assembly in schools
- Provision of Young 'Fun' Church
- Promotion of Christianity through sermons, events and meetings
- Promoting the mission of the church
- Supporting other charities in the UK and overseas

How does the PCC seek to fulfil its duties?

Regular public services are held in the parish church and the Hala Centre.

Parish Church

Sunday	8.00 am	Holy Communion (BCP)
	9.45 am	Holy Communion
	6.30 pm	BCP Evening Prayer (on second Sunday of month)
Wednesday	9.00 am	Morning Prayer – by telephone conferencing
Thursday	9.15 am	Holy Communion

Hala Centre

Sunday	11.15 am	Service of the Word or Holy Communion
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The parish undertakes occasional services [baptisms, marriages, funerals], seasonal services and commemorations as required.

The parish is part of the Diocese of Blackburn within the Church of England.

The Diocese calculated our “Parish Share” which includes a contribution to the cost of running the Diocese and a contribution to subsidise the mission of the church in areas of the Diocese with financial difficulties.

The clergy and authorised lay people take communion to those unable to attend public services including people in local care or retirement homes.

The parish has a Lay Pastoral Care Team which visits members of the congregation, and others, in their own homes and in hospital as requested.

The parish has statutory links with Scotforth (St Paul's) Primary School including the appointment of 4 of the school's Foundation Governors. There are members of the PCC who are also Governors.

The parish organises a Young 'Fun' Church led by appropriately cleared leaders at the 9.45am service.

The parish sponsors several uniformed groups [Rainbows, Brownies, Guides, Beavers, Cubs and Scouts]. Parade services are held involving the members of the uniformed groups in the regular worship of the church.

The parish holds the Diocesan “Child Friendly Church” award.

Candidates are prepared for “Confirmation” [admission to membership of the church] through a course run bi-annually, a service was held in 2022 which was led by Bishop Julian.

House groups are available to help members of the congregation develop and explore their faith in an informal setting. There are currently three groups, two on a Monday evening and one on a Tuesday morning.

The parish has several social groups including a Women’s Fellowship and a Tea@2 group.

The parish has received the Bronze Eco Church award and we hope that our work in this area will continue moving forward.

The parish is involved in ecumenical work locally as a member of Churches Together in Lancaster and also of South Lancaster Churches Together.

The parish has an annual prayer rota which covers all the streets in the parish and these appear in our weekly Parish News.

The Parish Hall and St Paul’s Hala Centre are used for a number of social events each year, and are available for hire.

The PCC has complied with the duty to have “due regard” to the House of Bishops guidance in relation to safeguarding. The parish has a Safeguarding Officer who monitors our activities to ensure we comply with the relevant legal obligations and Diocesan policies. Safeguarding is a standing item on the PCC agenda.

The parish has a Health and Safety Officer who monitors our activities to ensure we comply with the relevant legal obligations and Diocesan policies. Health and Safety is a standing item on the PCC agenda.

Photographs of the members of the PCC are displayed in the parish church, St Paul’s Hala Centre and on our website so that members of the congregation can identify them.

The parish has links with mission partners serving overseas.

The parish has a long-standing tradition of supporting other charities which is covered in more detail in the financial section of this report.

The parish maintains a Terrier / Inventory of moveable church property.

There were 150 on the Electoral Roll at the 2024 APCM.

Highlights for the year

As a Christian community we do not consider it appropriate to refer to “achievements” when discussing our “performance” during 2024.

We began the year with the news that Rev Rebecca would be leaving us later in the year.

2024 was, in spite of the news that Rebecca was leaving, a full and exciting year at St Paul's Church Scotforth. Alongside our weekly acts of worship, with a usual Sunday attendance of 140 across all ages and all services, we ministered to people and families through hosting and leading services at which 22 individuals were baptised. We conducted 3 Wedding services. We also conducted 14 Funerals in church with a further 3 Funerals at local Crematoria and Cemeteries.

The Christian Festivals were observed appropriately with special services such as Harvest, Remembrance Sunday, All Souls, Advent, and Christmas helping to forge and cement relationships with non-regular church goers and provided opportunities to share the message of God's love in our parish and our city.

Further highlights of the year including the continued ministry of our work with children and young people with 'Fun' Church being an integral part of our 9.45am worship. The inclusion of the children's work into the services is very popular and gives the congregations a more family-friendly atmosphere. We continued to work with our local schools, including Scotforth St Paul's and Ripley St Thomas' CE Academy. Clergy maintained regular weekly worship in Scotforth St Paul's.

Outreach in the Parish continued with our monthly Tea@2 meetings and we are grateful to the dedicated volunteers from the Lay Pastoral Team who provide this ministry as well as visiting our 'at home' community. Parishioners also showed our concern for the poor and vulnerable by supporting the Olive Branch Foodbank and contributing to the Christmas gift giving for Hala Pantry members' children. We also continue to support Hala Pantry which whilst supporting those less financially able to provide food on a weekly basis, also contribute to reusing food that would otherwise go to landfill. The attendance at our House groups during 2024 was maintained.

During the year, our Architects from Harrison Pitt Associates continued to monitor the building which is continuing to show significant signs of wear and tear. We also suffered a minor roof fall and had to move over the road for a few weeks whilst repair work took place. We also had to have internal netting put into the nave, north aisle and work around the chancel arch. Early investigative work began on installing an Audio-Visual System in church; tenders were sought, faculty applied for and grant funding sourced.

A celebration event took place in the Parish Hall after Rebecca's last service on 21st July with a BBQ, which we are very grateful to the Scout Leaders for organizing. The parish wished the family all the best for their new life in London. Jayne and Keith (our churchwardens) and Rev Catherine were delighted to be able to attend Anderson's Consecration service as Bishop of Edmonton, London at Canterbury Cathedral in April. Rev Catherine will continue as our Associate Priest throughout the period of vacancy.

The PCC began work with the Patrons; producing a Parish Profile, electing Parish Representatives and approving the advertisement for a new Vicar. This process is on-going.

Looking Forward

In 2025 we will continue to work with our architects to monitor the church building. Church however is about people not buildings and so we will continue seeking to maintain the mission and ministry of St Paul's in the future whilst our 'search' for a new Vicar continues. We also look forward to the installation of our new AV system in January.

Jayne Weatherill
Churchwarden

Keith Weatherill
Churchwarden

Rev Catherine
Associate Priest

The Parochial Church Council of the Ecclesiastical Parish of St Paul's Scotforth Treasurer's Report and Financial Review 2024

The Annual Accounts for the year ended 31 December 2024 should be read as part of this review.

All parishes within the Church of England pay the Parish Share which is calculated by, and paid to, the Diocese. It supports the mission of the wider church, including payment of the clergy stipends, housing and pensions in our own parish. We have paid our amended Parish Share, reduced to £70,000 for 2024, in full and have also agreed, with the Diocese, the amount to be paid in 2025, again showing a significant reduction on the Parish Request figure, derived from the standard formula used to calculate it.

In 2024, we have paid over £19,000 to maintain the Church building and to run the services. Ignoring expenditure on anything else at all, coupled with the Parish Share payment, this means that the running costs of the Church are well over £7,000 a month and will be even more next year!

It is important to remember that we do not receive funds directly from the Government or from the Church of England. We, the parishioners, have to provide all the money to run the parish ourselves – all £7,000 plus of it every single month.

The adoption of a Reserves Policy continues to clarify the PCC's thinking about the use of Reserves, particularly with respect to any that may be used for the replacement of the roof in due course and are defined as being restricted for that purpose. The cost of the work on the roof will exceed a full year's normal income many times over and much of this will have to come from grants from lottery funding (which are invariably time limited) – but these cannot be applied for until the roof is "officially" at risk as defined by the experts and it is not there yet. So the parish has to maintain its reserves, and to undertake fundraising to increase them, until the work has been carried out.

We have used about £17,000 of our restricted funds on completely rewiring the Church building, which was required for safety reasons.

On paper, our long term restricted/endowment Investment Fund increased in value by over £1,860.00 this year (5b). The restricted fund for a new roof (completely ring-fenced for this purpose) continues to grow slowly to £196,000.00 with investment interest being added, together with further donations from parishioners. In 2024, we had to spend about £1,000.00 from this fund to repair slates which had slipped.

To properly understand the accounts, it is vital to remember that the Diocesan reduction in our Parish Share is crucial and without it we would be £35,000 in the red – so we must find ways to increase our regular income for the future. As it is, the accounts show that we have a surplus of £32,340.00 in unrestricted funds solely because we have received two relatively generous legacies during the course of the year.

During the past few years, including 2024, we have spent sizeable sums on the Parish Hall and Hala – new roof and replacing the skylight in the Parish Hall, new heating systems, new lighting etc. This expenditure is not a waste of money. There are two main reasons for this. Firstly we need to improve the facilities in the halls, to encourage more hirers to make use of them, thus increasing revenue, and secondly, we need those facilities to be in place when we finally manage to obtain grant money, potentially up to £1 million pounds of it, enabling us to replace the Church roof, at which time the Church will, obviously, be closed for some considerable time and we will have to use the Parish Hall for all our services. All of this work has been paid for using grant money restricted

to specific items and, therefore, **at no cost whatsoever** to the parishioners. None of that money could be used for any purposes other than that for which it was granted to us.

Funds Held as Custodian Trustees

None.

Brian Threlfall - Treasurer

Parish Safeguarding Report – 2024

All the new safeguarding policies and procedures were ratified by the PCC in May 2024 and a Safeguarding Audit was carried out. All training and DBS clearances, where required, are up to date with the exception of those still going through the appointment process. Refresher training has taken place when required.

There were no reportable safeguarding incidents in the parish during 2024.

Last year I reported that we were at Stage 2 of the Parish Safeguarding Dashboard online tool and we are fully compliant. We are now at Stage 3 of the Safeguarding Dashboard which has information on all our policies and procedures and is ratified at PCC meetings and Stage 3 of the Safeguarding Hub which looks at roles and recruitment within the parish. We have 63 cleared volunteers.

The Parish Safeguarding Dashboard is a wonderful platform and easy to use – which you can't say about every new initiative. It will also mean that there would be a clean handover for any new Parish Safeguarding Officer taking on the role in the future as all information is held centrally on the Dashboard and Hub. We are still awaiting news about integration with the National Training website.

The role of Parish Safeguarding Officer is definitely not for the faint-hearted and you have to develop a thick skin on occasions. However, it wouldn't be the demanding role it is without the numbers of volunteers we usually have at work in the parish – without your help and co-operation there are activities and groups that wouldn't take place – so thank you.

I have undertaken this role since 2008; if anyone feels 'called' or has experience in this field and would like to contribute to church life in this way I am very happy to talk to you. Perhaps in a role of Deputy Parish Safeguarding Officer – learning the ropes – in the hope that one day you would be happy to take on the role. The Dashboard and Hub have made the task of keeping track of training/DBS much easier and it is hoped that future developments, after the initial input of data, will similarly be the same for all the Safer Recruitment tasks. This will be my last year as PSO.

It would be remiss of me not to mention all the safeguarding media coverage in 2024, continuing into 2025. While I have received comments about "why do we do everything here and be so stringent, putting off volunteers, when people are not following guidelines?" on more than one occasion I would like to respond. In my opinion, and hopefully you agree, WE have a responsibility to all children, young people and vulnerable adults in our parish community to provide a safe and caring environment for them to attend church and take part in activities. That means ensuring we follow all the guidance and practices to ensure that we do our utmost to protect those who are vulnerable. We provide as safe and secure an environment that we can and that those individuals know we are doing our part to take care and nurture everyone.

Jayne Weatherill (tel: 843135)
Parish Safeguarding Officer

Buildings/Churchwarden's Report for 2024

The annual audit of the Terrier took place during February and March and these documents are available to view on request if anyone wishes to see them. It includes not only the Church but the Parish Hall and Hala Centre. Thank you to Sarah and Kate for their assistance in the Hall and to Jim for his assistance at Hala. The Warden's Log is also up to date.

With regards to our buildings during the year – a log is kept for most incidences that occur either in church, the parish hall or the Hala Centre.

Parish Hall:

2024 saw considerable electrical work carried out both upstairs and downstairs in the hall and had to replace the fire panel which covers the whole building. A new external uPVC access door to upstairs was installed in the early part of the year.

During the summer the very old leaky skylights were removed from the upstairs room and roofing and internal ceiling installed. Extra LED lights were put in to balance the natural light which had been lost. The old skylights had been failing and leaking into the room for a couple of year. This work was all completed using grant funding.

Hala Centre:

This building is unique as we are not responsible for all areas of the building fabric. Here too, as we hire out the building, all maintenance schedules that are our responsibility and risk assessments are in place. There has been a leak around a couple of skylights, one has been fixed one is still a work in progress. We also installed internet for use during services and at Hala Pantry.

Church:

2024 was an eventful year, a slight roof fall, closure of the church whilst the central nave was 'netted' to ensure that any future small falls would be caught in the netting. It was then identified that the north aisle, children's corner and an area of the chancel arch needed work. The aisle and corner, above the porch and front door area were netted and removal of loose plaster and investigation took place in November – church was closed for 5 days and didn't affect the weekends. The roof has now, following the plaster falls, moved up the priority list for our architect. Initial discussions began about putting the church on the Heritage At Risk register and this continues into 2025 and moving forward.

All the electrical circuitry and boards were replaced this year; in addition, new and additional plug sockets were installed and remedial work on all the LED lighting was made (the lighting work was undertaken by the company who originally installed it). All the electrical work took longer than the anticipated 10 weeks but it was worth it in the end. All lighting and plug sockets are clearly identifiable now and there isn't the risk of getting a 'curly perm' when you turn a light on!

Work began on seeking funding and faculty applications to install an audio-visual system in church.

A busy year for fabric matters. However, it should be noted that a lot of the minor tasks, and in some cases, larger projects are all undertaken by volunteers. We are extremely grateful to everyone who donates their time to help with all the work undertaken – you know who you are.

Jayne Weatherill - Churchwarden

Deanery Synod report for 2024

The Lancaster and Morecambe Deanery Synod has continued to meet regularly throughout the year. The Deanery currently comprises 18 parishes, Clergy who are currently in post are ex-officio members of the Synod. Lay members are elected by their parishes to serve for a three-year period and as such are also members of their PCC. The current lay members representing St. Paul's Scotforth are Grace Illidge, Margaret Ives and Phillip Simpson

During the past year 2024-25 Grace, Phillip and I have regularly attended the Synod meetings and reported back to the PCC on the issues raised. Jaqueline Stamper as Lay Chair and member of the General Synod has kept us informed about decisions of the General Synod particularly as regards safeguarding and Living in Love and Faith. In October we had a special presentation on Church Planting and Pioneer Ministry in the form of a dialogue between Revd. Rachel Sheeham (Freedom Church, Mereside) and Revd. Dr Louis Johnson (Lancaster Priory) and in October Mrs. Carolyn Barton, Director of Vision Delivery and Deputy Diocesan Secretary led a discussion about the role of Deanery Synods in working out a future vision for Blackburn Diocese. We were asked to consider the following questions: what are the current challenges facing our deanery? what are the missional opportunities for our deanery? and how do we, as a deanery, see the future vision for Blackburn Diocese beyond 2026? These questions are likely to form the topics for discussions at meetings in 2025.

Margaret Ives

South Lancaster Churches Together report for 2024

The South Lancaster Churches Together group (St. Paul's, St. Bernadette's, Lancaster Methodist Church and Trinity URC at Bowerham) has now been joined by Christ Church, Wyresdale Rd and we have met regularly to discuss ways of working together and to plan events. In July 2024 people from all our churches and Lancaster Churches Together took part in a Prayer Walk, followed by a "Bring and Share" supper at St. Paul's Hala Centre. In October there was a good attendance at a "Songs of Praise" service, held at Lancaster Methodist Church, followed by a "Bring and Share" tea. Members from each of the churches spoke about their favourite hymns or hymns which marked significant moments in their lives. During the Week of Prayer for Christian Unity in January 2025 there were prayers in each of the churches for God's continuing blessing on our outreach and community projects in the service of Christ, including the Hala Pantry and Christ Church's work as an eco-church. We also continue to support and pray for the work of the Cornerstone in Lancaster city centre.

Margaret Ives

The Church Gardening Team

It now seems to be becoming harder to keep on top of the garden. We are all getting older and climate change is making things difficult with lots of rain one month and then drought conditions the next month. You just never know what is going to happen next.

However, we have a stalwart team who get on with the job regardless of the weather. We meet every Wednesday at 2pm and garden for a couple of hours with a nice long tea break in the middle. This year we have been very fortunate to have had three new volunteers to join our existing team of seven. One who comes weekly and two who come fortnightly. Over the summer holidays we also had the willing help of a young family. It's never too early to start gardening and there's always something to do.

From December to March we take a break from gardening but as we are such a friendly lot we still meet up a couple of times for a chat and something to eat.

If you feel that you would like to join us please feel free to join us once the garden season restarts at Easter.

Maureen Leach and the Gardening Team

Women's Fellowship

Women's Fellowship meet on the 2nd Monday of each month in the parish hall at 2pm. The meetings last approximately one to one and a quarter hours.

Most months we have a speaker, followed by a drink and biscuits. We do not meet in August and in January we have a festive lunch and in July we have an afternoon tea.

Each month we have a raffle and the proceeds from that are for our donation to the chosen charity for that year. We often donate to a local charity and this year we are supporting Slynedales.

We have approximately 30 members but would be happy to have more and if anyone would like to visit us we would be very pleased to see you or if you would like more information you can ring me on 01524 62020.

Jean Mount

St Paul's Hala Pantry

St Paul's Hala Pantry food club has now completed its third year of operation.

As a food club members paid a membership fee of £3 and were then able to do a shop from excess food and/or food waste gathered from supermarkets and other food providers. It is a longer-term solution to food poverty as well as having an environmental element, rescuing good quality food waste from landfill.

St Paul's Hala Pantry had a membership of 61 households, and a waiting list. Our weekly attendance varied between 45 and 50 households. Members mainly come from the south Lancaster area, but some do travel from further away. We continue to support a few refugee/asylum-seeker families.

We could not run Hala Pantry without our volunteers and we estimate it takes approximately 28 volunteer hours to set up and run the Pantry each week. Twenty-four individuals have supported us through volunteering in 2024 and we are very grateful for their time and commitment to this club. We currently have funding to employ a manager for 4 hours a week (Kate Webster). Kate manages the volunteer recruitment and retention process, weekly rotas, finance spreadsheets, ordering of supplies, liaises with our suppliers and other community food groups and undertakes risk assessments.

We have again been fortunate to be supported at Christmas by the generosity of members of St. Paul's church and Hala who have provided gifts for the children of member families.

Katherine Froggatt and Kate Webster

ST. PAUL'S CHURCH PCC, SCOTFORTH, LANCASTER

**Statement of Financial Activities
for the year ended
31st December 2024**

Treasurer : Brian Threlfall

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2024

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
		£	£	£	2024	2023
INCOMING RESOURCES						
Incoming resources from donors	2(a)	80,066.28	300.00	0.00	80,366.28	80,618.24
Other voluntary incoming resources	2(b)	64,076.30	47,390.71	0.00	111,467.01	6,527.82
Income from charitable trading	2(c)	52,692.92	0.00	0.00	52,692.92	48,919.99
Other ordinary incoming resources	2(d)	476.80	0.00	0.00	476.80	3,189.34
Income from investments	2(e)	1,333.91	13,662.43	1,860.23	16,856.57	26,070.04
TOTAL INCOMING RESOURCES		198,646.21	61,353.14	1,860.23	261,859.58	165,325.43
RESOURCES USED						
Grants	3(a)	0.00	0.00	0.00	0.00	205.00
Directly related to the church's work	3(b)	158,767.97	47,918.93	0.00	206,686.90	146,752.25
Fund raising and publicity	3(c)	0.00	0.00	0.00	0.00	1,038.79
Management and Administration	3(d)	7,537.45	0.00	0.00	7,537.45	4,861.81
TOTAL RESOURCES USED		166,305.42	47,918.93	0.00	214,224.35	152,857.85
NET INCOMING / (OUTGOING)		32,340.79	13,434.21	1,860.23	47,635.23	12,467.58
GAINS / LOSSES ON INVESTMENTS		0.00	0.00	0.00	0.00	0.00
NET MOVEMENT IN FUNDS		32,340.79	13,434.21	1,860.23	47,635.23	12,567.58
Balances brought forward 1st January 2024		70,536.93	191,270.10	87,555.68	349,362.71	336,795.13
BALANCES CARRIED FORWARD		102,877.72	204,704.31	89,415.91	396,997.94	349,362.71
AT 31 DECEMBER 2024						

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER
BALANCE SHEET AT 31 DECEMBER 2024

	Note	2024	2023
FIXED ASSETS		£	£
Tangible fixed assets	5(a)	0.00	0.00
CBF Fund Shares - valuation 31.12.2024.	5(b)	193,580.47	190,029.12
TOTAL FIXED ASSETS		193,580.47	190,029.12
CURRENT ASSETS			
Stock		0.00	0.00
Debtors		3,620.85	1,592.15
Short term deposits		0.00	0.00
Cash at bank and in hand		202,128.49	160,032.67
CURRENT LIABILITIES	7	-2,331.87	-2,291.23
NET CURRENT ASSETS		203,417.47	159,333.59
NET ASSETS		396,997.94	349,362.71
FUNDS	6		
Unrestricted		102,877.72	70,536.93
Restricted		204,704.31	191,270.10
Endowment		89,415.91	87,555.68
TOTAL FUNDS		396,997.94	349,362.71

Approved by the Parochial Church Council on February 3rd, 2025 and signed on its behalf by:

Chairman *J. Leathen*
Member *Leslie Leathen*

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2024

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and section 145 of the Charities Act 2011 together with applicable accounting standards and SORP 2015 (FRS 102). The financial statements include all transactions, assets and liabilities and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund and interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when they are due. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when receivable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for their disposal are inalienable property, listed in the church's inventory. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £5000, so all such expenditure has been written off when incurred.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

2. INCOMING RESOURCES

2(a) Incoming resources from donors

Planned giving
Income tax recoverable (Gift Aid)
Collections (open plate)
Sundry donations

Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
£	£	£	2024	2023
53,482.97	0.00	0.00	53,482.97	55,177.86
12,805.04	300.00	0.00	13,105.04	14,609.26
9,467.45	0.00	0.00	9,467.45	8,109.09
4,310.82	0.00	0.00	4,310.82	2,722.03
80,066.28	300.00	0.00	80,366.28	80,618.24

2(b) Other voluntary resources

Other grants
Donations, appeals, etc.
Legacies
Other

4,367.44	16,983.50	0.00	21,350.94	500.00
0.00	10,407.21	0.00	10,407.21	3,684.82
56,021.94	20,000.00	0.00	76,021.94	0.00
3,686.92	0.00	0.00	3,686.92	2,343.00
64,076.30	47,390.71	0.00	111,467.01	6,527.82

2(c) Income from charitable trading

Parish News Adverts
Parish Hall, Hala Centre, lettings etc
PCC Fees

870.00	0.00	0.00	870.00	650.00
46,093.83	0.00	0.00	46,093.83	40,983.53
5,729.09	0.00	0.00	5,729.09	7,286.46
52,692.92	0.00	0.00	52,692.92	48,919.99

2(d) Other ordinary incoming resources

Fund-raising events

476.80	0.00	0.00	476.80	3,189.34
476.80	0.00	0.00	476.80	3,189.34

2(e) Income from investments

Interest
Increase (decrease) in value of CBF Investment Fund
Dividends

1,333.91	6,700.39	0.00	8,034.30	4,341.95
0.00	1,691.12	1,860.23	3,551.35	16,537.81
0.00	5,270.92	0.00	5,270.92	5,190.28
1,333.91	13,662.43	1,860.23	16,856.57	26,070.04

TOTAL INCOMING RESOURCES

198,646.21	61,353.14	1,860.23	261,859.58	165,325.43
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3. RESOURCES USED

3(a) Grants Charitable giving

Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
£	£	£	2024	2023
0.00	0.00	0.00	0.00	205.00
0.00	0.00	0.00	0.00	205.00

3(b) Directly related to the church's work

Parish Share
Clergy costs and expenses
Curate's house
Vicarage costs
Church running expenses
Church maintenance
Parish Hall costs
Hala Pantry
Hala Centre costs
Organists' pay
Other expenses inc verger

70,000.00	0.00	0.00	70,000.00	65,000.00
135.45	0.00	0.00	135.45	0.00
0.00	0.00	0.00	0.00	0.00
3,222.21	0.00	0.00	3,222.21	4,165.43
9,195.61	0.00	0.00	9,195.61	10,131.95
20,747.25	16,800.00	0.00	37,547.25	9,634.84
40,419.62	503.51	0.00	40,923.13	31,473.85
0.00	0.00	0.00	0.00	0.00
7,976.33	0.00	0.00	7,976.33	4,735.22
1,850.00	0.00	0.00	1,850.00	1,680.00
5,221.50	30,615.42	0.00	35,836.92	19,830.96
158,767.97	47,918.93	0.00	206,686.90	146,652.25

3(c) Fund-raising and publicity

Fund raising events

0.00	0.00	0.00	0.00	1,038.79
0.00	0.00	0.00	0.00	1,038.79

3(d) Management and administration

Secretary
Printing and Stationery

0.00	0.00	0.00	0.00	0.00
7,537.45	0.00	0.00	7,537.45	4,861.81
7,537.45	0.00	0.00	7,537.45	4,861.81

TOTAL RESOURCES USED

166,305.42	47,918.93	0.00	214,224.35	152,757.85
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4. STAFF COSTS

Wages and Salaries

£	£
28,951.68	26,922.78

During the year the PCC employed a business manager, a clerical assistant, organists, vergers, and keyholders and cleaners for the Church Halls.
No member of the PCC received any remuneration or expenses for his / her role on the PCC.

5. FIXED ASSETS

5(a) Tangible fixed assets
There were none.

5(b) Investments - 8371.88 Shares in CBF Investment Fund Shares - value as at 31.12.2024.

6. ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total
Current Assets	102,877.72	204,704.31	89,415.91	396,997.94
Fund Balance	102,877.72	204,704.31	89,415.91	396,997.94

7. FUND DETAILS

The Restricted Funds include a number of donations which have been made to the Church for the purchase of specific items and includes the Roof Fund and the Parish Hall Kitchen Fund.

The Endowment Funds comprise of four elements:

- The Cook Legacy for which the capital sum of £80,479.42 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the Church fabric. The balance on the fund relates to investment income received that has not been spent.
- A legacy of £500 (capital to be maintained) to be invested to provide income for the maintenance of the Church fabric. The balance relates to unspent investment income.
- The Whitaker Legacy for which the capital sum of £2,500.00 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the fabric of the Church. The balance relates to unspent investment income.
- The Midgeley Legacy for which the capital sum of £5,000.00 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the fabric of the Church. The balance relates to unspent investment income.

Investments are held in the CBF Church of England Deposit Fund and the Investment Fund. The main Church account is held by Barclays. Planned giving by banker's order is paid into a Santander account.

This report on the accounts of the PCC for the year ended 31 December 2024, which are set out on pages 1 to 7 inclusive, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 (the Regulations) and s.145(5)(b) of the Charities Act 2011 (the Act).

Respective responsibilities of trustees and examiner

As the members of the PCC you are responsible for the preparation of financial statements and the accounts. You consider that the audit requirements of Regulation 3(3) of the Regulations and section 144(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church Guidance 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements

- a) to keep accounting records in accordance with section 130 of the Act; and
 - b) to prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 

Date 24 January 2025

Independent Examiner

Name M. E. A. V. V. N. S. C. O. N. N. E. T. S.

Address 43, N. I. S. C. O. N. N. E. T. S. R. O. A. D.

L. A. S. T. I. T. I. O. N.

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Signed

Date

24 January 2025

Independent Examiner

Name

Mrs. A. V. J. N. S. CUNNINGHAM

Address

43, MILDENHALL ROAD, KENNEL

LEWIS CASTLE

Accounts



ANNUAL REPORT

FINANCIAL YEAR 2023

THE PAROCHIAL CHURCH COUNCIL OF
ST PAUL'S SCOTFORTH

CHARITY NUMBER 1134789

St Paul's Church
24 Scotforth Road
Lancaster
LA1 4ST

The parish office is in St Paul's Parish Hall [facing the church across the A6]

Structure, Governance and Management

The Parochial Church Council [PCC] is a “body corporate”.

The Trustees of this charity are the members of the PCC.

The Annual Parish Meeting [APM] held before 31 May each year elects two Churchwardens and members of the PCC.

Deanery Synod representatives are appointed for a 3-year term of office. Currently our parish has 3 representatives on the Deanery Synod.

Rule 14 of the Church Representation Rules states that the Clergy licensed to the parish, the Churchwardens, and the Deanery Synod representatives are ex-officio members of the PCC.

At St Paul's the Minister of the Parish is the Chair of the PCC and a lay member of the PCC is to be elected as Vice Chair. St Paul's PCC has decided that the Vice Chair of the PCC shall be the Churchwarden with the longer service.

The PCC has decided that the PCC should include the following as ex-officio members: one Reader representing all the Readers, the Treasurer, the Secretary, the Safeguarding Officer and the Vision Champion.

The APM in 2012 decided that from 2013 the elected members of the PCC should be elected to serve a term of three consecutive years and can serve two consecutive three year terms, after which they are expected to stand down for a minimum of one year before offering themselves for re-election. This policy is intended to create a balance between retaining experience while introducing fresh insight into the PCC.

The PCC aims to have a minimum of three members elected from those who regularly worship at St Paul's Hala Centre.

By law the PCC must meet at least 4 times per year. At St Paul's our practice is for the PCC to meet on the first Tuesday of most months. The PCC does not meet in January, April and August.

PCC Membership during 2023

Vicar		Office ends
	Associate Priest	On leaving the parish
	Rebecca Aechtner	On leaving the parish
	Catherine Haydon	
Churchwardens	Jayne Weatherill	Note 1
	Vacancy	
Deanery Synod members	[elected in June 2020 for a 3-year period, re-elected in June 2023]	
	Grace Illidge	1 st June 2026
	Margaret Ives	1 st June 2026
	Phillip Simpson	1 st June 2026
Elected members of laity		
	Katherine Froggatt	APCM 2024
	Rebecca Long	APCM 2024
	Vacancy	APCM 2024
	Vacancy	APCM 2024
	Samuel Dawkins	APCM 2025
	Vacancy	APCM 2025
	Vacancy	APCM 2025
	Vacancy	APCM 2025
	Sue Croft	APCM 2026 – resigned Jan 24
	Jen Couchman	APCM 2026
	Vacancy	APCM 2026
	Vacancy	APCM 2026
Members Ex-Officio		
Safeguarding Officer	Jayne Weatherill	Note 2
Secretary	John Gedge	Note 2
Treasurer	Brian Threlfall	Note 2
Vision Champion	Jim Currin	Indefinite

Paul Ducklin and Tom Grimwood were co-opted to the PCC at the July meeting.

Note 1: The Church Wardens elected at the APCM in April/May are confirmed in office at the Visitation in June. In 2023 the elections and APCM took place in April with the Warden being confirmed in office at the Archdeacon's Visitation on 28th June at Morecambe Parish Church.

Note 2: These three appointments are made by the PCC at the first meeting after the APCM.

The duties of the PCC

The Synodical Government Measure 1969 contains what might be described as the official “job description” of the PCC. It states:

1. It shall be the duty of the incumbent and the Parochial Church Council to consult together on matter of general concern and importance in the parish.
2. The functions of the Parochial Church Council shall include:
 - (a) co-operation with the incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical;
 - (b) the consideration and discussions of matters concerning the Church of England or any other matters of religious or public interest, but not the declaration of the doctrine of the church on any question;
 - (c) making known and putting into effect any provision made by the Diocesan Synod or the Deanery Synod, but without prejudice to the powers of the Council on any particular matter;
 - (d) giving advice to the Diocesan Synod and the Deanery Synod on any matter referred to the Council;
 - (e) raising such matters as the Council considers appropriate with the Diocesan Synod or Deanery Synod.
3. In the exercise of its functions the Parochial Church Council shall take into consideration any expression of opinion by any parochial church meeting.

When the PCC of St Paul's registered as a Charity we said we would provide “public benefit” by:

- Regular public worship
- Providing sacred space for prayer
- Pastoral work including visiting sick and housebound
- Taking regular assembly in schools
- Provision of Young 'Fun' Church
- Promotion of Christianity through sermons, events and meetings
- Promoting the mission of the church
- Supporting other charities in the UK and overseas

How does the PCC seek to fulfil its duties?

Regular public services are held in the parish church and the Hala Centre.

Parish Church

Sunday	8.00 am	Holy Communion (BCP)
	9.45 am	Holy Communion
	6.30 pm	BCP Evening Prayer (on second Sunday of month)
Wednesday	9.00 am	Morning Prayer – by telephone conferencing
Thursday	9.15 am	Holy Communion

Hala Centre

Sunday	11.15 am	Service of the Word or Holy Communion
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The parish undertakes occasional services [baptisms, marriages, funerals], seasonal services and commemorations as required.

The parish is part of the Diocese of Blackburn within the Church of England.

The Diocese calculated our “Parish Share” which includes a contribution to the cost of running the Diocese and a contribution to subsidise the mission of the church in areas of the Diocese with financial difficulties.

The clergy and authorised lay people take communion to those unable to attend public services including people in local care or retirement homes.

The parish has a Lay Pastoral Team which visits members of the congregation, and others, in their own homes and in hospital as requested.

The parish has statutory links with Scotforth (St Paul's) Primary School including the appointment of 4 of the school's Foundation Governors. There are members of the PCC who are also Governors.

The parish organises a Young 'Fun' Church led by appropriately cleared leaders at the 9.45am service.

The parish sponsors several uniformed groups [Rainbows, Brownies, Guides, Beavers, Cubs and Scouts]. Parade services are held involving the members of the uniformed groups in the regular worship of the church.

The parish holds the Diocesan “Child Friendly Church” award.

Candidates are prepared for “Confirmation” [admission to membership of the church] through a course run bi-annually, a service was held in 2022 which was led by Bishop Julian.

House groups are available to help members of the congregation develop and explore their faith in an informal setting. Over 2023 this has taken the form of a mix of in-person house groups and one group remaining online.

The parish has several social groups including a Walking Group, a Women’s Fellowship and a Tea@2 group. The Walking Group held its last gathering at the end of 2023.

The parish has received the Bronze Eco Church award and our work in this area continues.

The parish is involved in ecumenical work locally as a member of Churches Together in Lancaster and also of South Lancaster Churches Together.

The parish has an annual prayer rota which covers all the streets in the parish and these appear in our weekly Parish News.

The Parish Hall and St Paul’s Hala Centre are used for a number of social events each year, and are available for hire.

The PCC has complied with the duty to have “due regard” to the House of Bishops guidance in relation to safeguarding. The parish has a Safeguarding Officer who monitors our activities to ensure we comply with the relevant legal obligations and Diocesan policies. Safeguarding is a standing item on the PCC agenda.

The parish has a Health and Safety Officer who monitors our activities to ensure we comply with the relevant legal obligations and Diocesan policies. Health and Safety is a standing item on the PCC agenda.

Photographs of the members of the PCC are displayed in the parish church, St Paul’s Hala Centre and on our website so that members of the congregation can identify them.

The parish has links with mission partners serving overseas.

The parish has a long-standing tradition of supporting other charities which is covered in more detail in the financial section of this report.

The parish maintains a Terrier / Inventory of moveable church property.

There were 154 on the Electoral Roll at the 2023 APCM.

The Parochial Church Council of the Ecclesiastical Parish of St.Paul's Scotforth Financial Review 2023

The Annual Accounts and Treasurer's Report for the year ended 31 December 2023 should be read as part of this review.

All parishes within the Church of England pay the Parish Share which is calculated by, and paid to, the Diocese. It supports the mission of the wider church, including payment of the clergy stipends, housing and pensions in our own parish. We have paid our amended Parish Share, reduced to £65,000 for 2023, in full and have also agreed, with the Diocese, the amount to be paid in 2024, again showing a significant reduction on the Parish Request figure, derived from the standard formula used to calculate it. In 2023, expenditure has been rigorously controlled and the Parish accounts show a deficit of just £14.92 in our unrestricted funds which account for our day to day income and the running costs.

In 2023, we have paid over £19,000 to maintain the Church building and to run the services. Ignoring expenditure on anything else at all, coupled with the Parish Share payment, this means that the running costs of the Church are well over £7,000 a month and will be even more next year!

It is important to remember that we do not receive funds directly from the Government or from the Church of England. We, the parishioners, have to provide all the money to run the parish ourselves – all £7,000 plus of it every single month.

The adoption of a Reserves Policy continues to clarify the PCC's thinking about the use of Reserves, particularly with respect to any that may be used for the replacement of the roof in due course and are defined as being restricted for that purpose. The cost of the work on the roof will exceed a full year's normal income many times over and much of this will have to come from grants from lottery funding (which are invariably time limited) – but these cannot be applied for until the roof is "officially" at risk as defined by the experts and it is not there yet. So the parish has to maintain its reserves, and to undertake fundraising to increase them, until the work has been carried out.

We have used about £17,000 of our restricted funds (obtained through grants) and look to spending a similar sum on completely rewiring the Church building, for safety reasons.

On paper, our long term restricted/endowment Investment Fund increased in value by over £16,000 this year (5b) reversing much of the paper loss experienced last year. The restricted fund for a new roof (completely ring-fenced for this purpose) continues to grow slowly to £162,770 with investment interest being added together with further donations from parishioners.

To properly understand the accounts, it is vital to remember that the Diocesan reduction in our Parish Share is crucial and without it we would be £20,000 in the red – so we must find ways to increase our regular income for the future.

Funds Held as Custodian Trustees

None.

Parish Safeguarding Report – 2023

All the new safeguarding policies and procedures were ratified by the PCC in May 2023 and a Safeguarding Audit was carried out. All training and DBS clearances, where required, are up to date with the exception of those still going through the appointment process. Refresher training has taken place when required.

There were no reportable safeguarding incidents in the parish during 2023.

Last year I reported that there was a new Parish Safeguarding Dashboard online tool and we are fully compliant with Stage 1 of this hub, we have now moved onto Stage 2 which holds additional information, such as role descriptions and person specifications for each role the PCC have authorised. We have 64 cleared volunteers.

The Parish Safeguarding Dashboard is a wonderful platform and easy to use – which you can't say about every new initiative. It will also mean that there would be a clean handover for any new Parish Safeguarding Officer taking on the role in the future as all information is held centrally on the Dashboard and Hub.

Stage 3, which includes Safer Recruitment records, should become available to Blackburn Diocese users by the end of 2024. There is also going to be, hopefully, integration with the National Training website – so some really good news for 2024.

The role of Parish Safeguarding Officer is definitely not for the faint-hearted and you have to develop a thick skin on occasions. However, it wouldn't be the demanding role it is without the numbers of volunteers we usually have at work in the parish – without your help and co-operation there are activities and groups that wouldn't take place – so thank you.

I have undertaken this role since 2008; if anyone feels 'called' or has experience in this field and would like to contribute to church life in this way I am very happy to talk to you. Perhaps in a role of Deputy Parish Safeguarding Officer – learning the ropes – in the hope that one day you would be happy to take on the role. The Dashboard and Hub have made the task of keeping track of training/DBS much easier and it is hoped that future developments, after the initial input of data, will similarly be the same for all the Safer Recruitment tasks.

Jayne Weatherill (tel: 843135)
Parish Safeguarding Officer

Buildings/Churchwarden's Report for 2023

The annual audit of the Terrier took place during February and March and these documents are available to view on request if anyone wishes to see them. It includes not only the Church but the Parish Hall and Hala Centre. Thank you to Sarah and Kate for their assistance in the Hall and to Jim for his assistance at Hala. The Warden's Log is also up to date.

With regards to our buildings during the year – a log is kept for most incidences that occur either in church, the parish hall or the Hala Centre.

Parish Hall:

2023 saw the main hall ceiling being replaced and redecoration afterwards – wow, what a difference. There are a number of people to thank for their help with this project, in many different ways. However, one big thank you to Bill and Jean Harrison – the decorating work has made such a massive difference to the hall.

We have a number of plans for 2024 but these are all grant funding dependent.

Hala Centre:

This building is unique as we are not responsible for all areas of the building fabric. Here too, as we hire out the building, all maintenance schedules that are our responsibility and risk assessments are in place.

Church:

A relatively quiet year in church – however, the roof remains the main item of concern. Meetings are still held with the Architect, a report on the environment took place which at least reassured us that the discolouration on the ceiling wouldn't harm anyone even though it looks unsightly. We continue to monitor the roof on opening the church for services all the time. The roof replacement is still a priority and all funds raised already are 'ringfenced' for this project. However, as yet, our roof does not meet the criteria for putting the church on the heritage 'at risk' register which would make us eligible for Heritage funding.

The one big inspection was on the electrical systems. This takes place every 5 years. Unfortunately, our systems were deemed unsatisfactory and about 6 months of quote chasing took place. The failures were not a surprise as there is a mis-match of circuit boards and switches all over and some of the older light fittings can regularly fuse the circuit boards, plugs can be temperamental too. I am pleased to say that the work will commence on 11th March 2024, lasting 10 weeks, to rectify all the faults highlighted on this inspection.

Jayne Weatherill
Churchwarden

Deanery Synod report for 2023

The first meeting of the new Triennium of the Lancaster and Morecambe Deanery Synod was held on 27th June 2023. The Deanery currently comprises 18 parishes. As there were several newly-appointed members at this meeting, both in the House of Clergy and the House of Laity, the current Lay Chair, Jaqueline Stamper, explained that the word “Synod”, which is used for an assembly of the church, is derived from Greek words meaning “walking together “. At a Synod meeting members from different parishes across the Deanery come together to discuss how we can best “walk together “in the way of Christ. Any important policy decisions taken by the General Synod or the Diocesan Synod are passed down to Deanery level to be forwarded to parishes for discussion and/or implementation and the Deanery Synod itself can initiate policy discussions by making proposals to the Diocese.

There is a Standing Committee which usually meets three times a year to determine the agenda for each meeting. It can also act on behalf of the Synod between meetings. It has five clergy and five lay members: Revd. Craig Abbott (Area Dean), Revd. Lorraine Moffat (Chapter Clerk), Fr. Damian Porter, Revd. Carol Backhouse, Jaqueline Stamper (Lay Chair), Barbara Gardner (Treasurer), Richard Carter (Secretary, Awena Carter, with one clergy and one lay vacancy. The Standing Committee also acts as the Mission and Pastoral Committee of the Deanery to discuss and comment on proposals for changes affecting parishes in the Deanery.

Clergy who are currently in post in churches and parishes in the Deanery are ex officio members of the Deanery Synod. Lay members are elected by their parishes to serve for a three-year period and as such are also members of their PCC. The current lay members representing St. Paul’s Scotforth are Grace Illidge, Margaret Ives and Phillip Simpson.

During the past year 2023-2024 Grace, Phillip and I have regularly attended the Synod meetings and reported back to the PCC on the issues raised. In June 2023 Susan Shearsby, a member of St. Thomas’ Church, Lancaster, spoke about the work of Christians against Poverty, an organisation which has 300 Debt Centres in the UK and also operates internationally. A Debt Centre offers free advice to people in debt in a manner similar to the Citizens Advice Bureau. It works in partnership with local churches and has a Christian emphasis. The Lancaster and Morecambe Debt Centre was created six years ago and has two accredited advisers who each meet about four clients each month. At each meeting the Adviser is accompanied by a Befriender who will aim to offer continuing support to the client, once the debt issues have been resolved. Susan spoke very movingly about the privilege of standing alongside people in their hour of need and of seeing God at work in peoples’ lives. All the work is underpinned by prayer and the power of prayer is found to be huge. There are opportunities for volunteers to assist the work of the Debt Centre through prayer support, befriending, help with occasional events, donations and fundraising. In October, Bishop Philip addressed the Synod about the diocesan M-Power course, which forms leaders from urban backgrounds to work towards establishing a Christian community “on every significant social housing estate “ in our towns and cities, and more recently we have heard about Lancaster as a City of Sanctuary for refugees and asylum seekers. The Synod agreed to use the Deanery networks to build up a list of people in our churches who would be willing to provide short-term accommodation for those being evicted from Home Office accommodation at very short notice after being granted refugee status and leave to remain in the UK. In all these ways the Deanery Synod reminds us of our ongoing responsibility as Christians to engage with issues of the day in whatever ways we can to help those in need.

Margaret Ives

South Lancaster Churches Together report for 2023

Clergy and 2 lay members from each of the four churches (St. Paul's, St. Bernadette's, Lancaster Methodist Church and Trinity URC at Bowerham) have continued to meet regularly to discuss ways of working together and to plan events. In July 2023 people from all four churches took part in a Prayer Walk with prayer stations at St. Paul's, Scotforth School, the Barton Road Community Centre, St. Bernadette's, the Cranwell Avenue recreation area, the Cork Road allotments and the Trinity United Reform Church and Methodist churches. There was also a good attendance at a special "Songs of Praise" service, held at St. Bernadette's on 17th September, to mark 25 years of the churches working together. Our local MP Cat Smith attended this service and spoke about an Early Day Motion which she had recently presented in Parliament in recognition of the work of SLCT among the South Lancaster communities.

During the Week of Prayer for Christian Unity in January 2024 there were prayers in each of the churches for God's continuing blessing on our outreach and community projects in the service of Christ.

Margaret Ives

ST. PAUL'S CHURCH PCC, SCOTFORTH, LANCASTER

**Statement of Financial Activities
for the year ended
31st December 2023**

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2023

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2023 £	2022
INCOMING RESOURCES						
Incoming resources from donors	2(a)	80,318.24	300.00	0.00	80,618.24	69,022.23
Other voluntary incoming resources	2(b)	2,343.00	4,184.82	0.00	6,527.82	30,357.71
Income from charitable trading	2(c)	48,919.99	0.00	0.00	48,919.99	41,934.33
Other ordinary incoming resources	2(d)	3,089.34	100.00	0.00	3,189.34	1,508.31
Income from investments	2(e)	965.45	16,441.93	8,662.66	26,070.04	-16,614.89
TOTAL INCOMING RESOURCES		135,636.02	21,026.75	8,662.66	165,325.43	126,207.69
RESOURCES USED						
Grants	3(a)	205.00	0.00	0.00	205.00	0.00
Directly related to the church's work	3(b)	129,645.34	17,006.91	0.00	146,652.25	122,373.38
Fund raising and publicity	3(c)	938.79	100.00	0.00	1,038.79	0.00
Management and Administration	3(d)	4,861.81	0.00	0.00	4,861.81	6,120.65
TOTAL RESOURCES USED		135,650.94	17,106.91	0.00	152,757.85	128,494.03
NET INCOMING / (OUTGOING)		-14.92	3,919.84	8,662.66	12,567.58	-2,286.34
GAINS / LOSSES ON INVESTMENTS						
		0.00	0.00	0.00	0.00	0.00
NET MOVEMENT IN FUNDS						
		-14.92	3,919.84	8,662.66	12,567.58	-2,286.34
Balances brought forward 1st January 2022		70,551.85	187,350.26	78,893.02	336,795.13	339,081.47
BALANCES CARRIED FORWARD AT 31 DECEMBER 2023		70,536.93	191,270.10	87,555.68	349,362.71	336,795.13

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER
BALANCE SHEET AT 31 DECEMBER 2023

	Note	2023	2022
FIXED ASSETS		£	£
Tangible fixed assets	5(a)	0.00	0.00
CBF Fund Shares - valuation 31.12.2023.	5(b)	190,029.12	173,491.31
TOTAL FIXED ASSETS		<u>190,029.12</u>	<u>0.00</u>
CURRENT ASSETS			
Stock		0.00	0.00
Debtors		1,592.15	3,408.95
Short term deposits		0.00	0.00
Cash at bank and in hand		160,032.67	163,648.48
CURRENT LIABILITIES	7	-2,291.23	-3,753.61
NET CURRENT ASSETS		<u>159,333.59</u>	<u>163,303.82</u>
NET ASSETS		<u>349,362.71</u>	<u>336,795.13</u>
FUNDS	6		
Unrestricted		70,536.93	70,551.85
Restricted		191,270.10	187,350.26
Endowment		87,555.68	78,893.02
TOTAL FUNDS		<u>349,362.71</u>	<u>336,795.13</u>

Approved by the Parochial Church Council on March 4th, 2024 and signed on its behalf by:

Chairman



Member



ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2023

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and section 145 of the Charities Act 2011 together with applicable accounting standards and SORP 2015 (FRS 102). The financial statements include all transactions, assets and liabilities and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained, only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund and interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when they are due. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when receivable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for their disposal are inalienable property, listed in the church's inventory. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £5000, so all such expenditure has been written off when incurred.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

2. INCOMING RESOURCES

2(a) Incoming resources from donors

Planned giving
Income tax recoverable (Gift Aid)
Collections (open plate)
Sundry donations

Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
£	£	£	2023	2022
55,177.86	0.00	0.00	55,177.86	47,996.47
14,309.26	300.00	0.00	14,609.26	12,003.40
8,109.09	0.00	0.00	8,109.09	5,928.94
2,722.03	0.00	0.00	2,722.03	3,093.42
80,318.24	300.00	0.00	80,618.24	69,022.23

2(b) Other voluntary resources

Other grants
Donations, appeals, etc.
Legacies
Other

0.00	500.00	0.00	500.00	17,249.16
0.00	3,684.82	0.00	3,684.82	6,604.95
0.00	0.00	0.00	0.00	1,000.00
2,343.00	0.00	0.00	2,343.00	5,503.60
2,343.00	4,184.82	0.00	6,527.82	30,357.71

2(c) Income from charitable trading

Parish News Adverts
Parish Hall, Hala Centre, lettings etc
PCC Fees

650.00	0.00	0.00	650.00	683.00
40,983.53	0.00	0.00	40,983.53	33,208.54
7,286.46	0.00	0.00	7,286.46	8,042.79
48,919.99	0.00	0.00	48,919.99	41,934.33

2(d) Other ordinary incoming resources

Fund-raising events

3,089.34	100.00	0.00	3,189.34	1,508.31
3,089.34	100.00	0.00	3,189.34	1,508.31

2(e) Income from investments

Interest
Increase (decrease) in value of CBF Investment Fund
Dividends

965.45	3,376.50	0.00	4,341.95	1,686.42
0.00	7,875.15	8,662.66	16,537.81	-23,463.03
0.00	5,190.28	0.00	5,190.28	5,161.72
965.45	16,441.93	8,662.66	26,070.04	-16,614.89

TOTAL INCOMING RESOURCES

135,636.02	21,026.75	8,662.66	165,325.43	126,207.69
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3. RESOURCES USED

3(a) Grants
Charitable giving

Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
£	£	£	2023	2022
205.00	0.00	0.00	205.00	0.00
205.00	0.00	0.00	205.00	0.00

3(b) Directly related to the church's work

Parish Share
Clergy costs and expenses
Curate's house
Vicarage costs
Church Sound System
Church running expenses
Church maintenance
Parish Hall costs
Hala Pantry
Hala Centre costs
Organists' pay
Other expenses inc vergers

65,000.00	0.00	0.00	65,000.00	59,000.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
4,165.43	0.00	0.00	4,165.43	3,984.00
0.00	0.00	0.00	0.00	0.00
10,131.95	0.00	0.00	10,131.95	7,432.41
7,597.18	2,037.66	0.00	9,634.84	12,468.54
31,473.85	0.00	0.00	31,473.85	26,507.37
0.00	0.00	0.00	0.00	0.00
4,735.22	0.00	0.00	4,735.22	4,726.57
1,680.00	0.00	0.00	1,680.00	1,070.00
4,861.71	14,969.25	0.00	19,830.96	7,184.49
129,645.34	17,006.91	0.00	146,652.25	122,373.38

3(c) Fund-raising and publicity

Fund raising events

938.79	100.00	0.00	1,038.79	0.00
938.79	100.00	0.00	1,038.79	0.00

3(d) Management and administration

Secretary
Printing and Stationery

0.00	0.00	0.00	0.00	0.00
4,861.81	0.00	0.00	4,861.81	6,120.65
4,861.81	0.00	0.00	4,861.81	6,120.65

TOTAL RESOURCES USED

135,650.94	17,106.91	0.00	152,757.85	128,494.03
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4. STAFF COSTS

Wages and Salaries

£	26,922.78	£	21,412.97
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During the year the PCC employed a business manager, a clerical assistant, organists, vergers, and keyholders and cleaners for the Church Halls.
No member of the PCC received any remuneration or expenses for his / her role on the PCC.

5. FIXED ASSETS

5(a) Tangible fixed assets
There were none.

5(b) Investments - 8371.88 Shares in CBF Investment Fund Shares - value as at 31.12.2023.

6. ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total
Current Assets	70,536.93	191,270.10	87,555.68	349,362.71
Fund Balance	70,536.93	191,270.10	87,555.68	349,362.71

7. FUND DETAILS

The Restricted Funds include a number of donations which have been made to the Church for the purchase of specific items and includes the Roof Fund and the Parish Hall Kitchen Fund.

The Endowment Funds comprise of four elements:

- The Cook Legacy for which the capital sum of £80,479.42 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the Church fabric. The balance on the fund relates to investment income received that has not been spent.
- A legacy of £500 (capital to be maintained) to be invested to provide income for the maintenance of the Church fabric. The balance relates to unspent investment income.
- The Whitaker Legacy for which the capital sum of £2,500.00 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the fabric of the Church. The balance relates to unspent investment income.
- The Midgeley Legacy for which the capital sum of £5,000.00 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the fabric of the Church. The balance relates to unspent investment income.

Investments are held in the CBF Church of England Deposit Fund and the Investment Fund. The main Church account is held by Barclays. Planned giving by banker's order is paid into a Santander account.

ST PAUL'S CHURCH SCOTFORTH
CHARITABLE GIVING 2023

APPENDIX A

	2023 £	2022 £	Category	
Children's Society	205.00	0.00	nw	ww = world welfare wc = world church nw = national welfare lw = local welfare nc = national church
Indian Appeal	0.00	1,000.00	ww	
TOTAL	205.00	1,000.00		

This report on the accounts of the PCC for the year ended 31 December 2023, which are set out on pages 1 to 7 inclusive, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 (the Regulations) and s. 145(5)(b) of the Charities Act 2011 (the Act).

Respective responsibilities of trustees and examiner

As the members of the PCC you are responsible for the preparation of financial statements and the accounts. You consider that the audit requirements of Regulation 3(3) of the Regulations and section 144(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church Guidance 2006 edition, issued by the Finance Division of the Archbishop's Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
- a) to keep accounting records in accordance with section 130 of the Act; and
- b) to prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed Date 15 February 2024.

Independent Examiner

Name M BONNET

Address 43, NISLANDS ROAD

LANCASTER, LA1 4TE.

ST. PAUL'S CHURCH PCC, SCOTFORTH, LANCASTER

**Statement of Financial Activities
for the year ended
31st December 2023**

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2023

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS 2023	2022
INCOMING RESOURCES						
Incoming resources from donors	2(a)	80,318.24	300.00	0.00	80,618.24	69,022.23
Other voluntary incoming resources	2(b)	2,343.00	4,184.82	0.00	6,527.82	30,357.71
Income from charitable trading	2(c)	48,919.99	0.00	0.00	48,919.99	41,934.33
Other ordinary incoming resources	2(d)	3,089.34	100.00	0.00	3,189.34	1,508.31
Income from investments	2(e)	965.45	16,441.93	8,662.66	26,070.04	-16,614.89
TOTAL INCOMING RESOURCES		135,636.02	21,026.75	8,662.66	165,325.43	126,207.69
RESOURCES USED						
Grants	3(a)	205.00	0.00	0.00	205.00	0.00
Directly related to the church's work	3(b)	129,645.34	17,006.91	0.00	146,652.25	122,373.38
Fund raising and publicity	3(c)	938.79	100.00	0.00	1,038.79	0.00
Management and Administration	3(d)	4,861.81	0.00	0.00	4,861.81	6,120.65
TOTAL RESOURCES USED		135,650.94	17,106.91	0.00	152,757.85	128,494.03
NET INCOMING / (OUTGOING)		-14.92	3,919.84	8,662.66	12,567.58	-2,286.34
GAINS / LOSSES ON INVESTMENTS						
		0.00	0.00	0.00	0.00	0.00
NET MOVEMENT IN FUNDS						
		-14.92	3,919.84	8,662.66	12,567.58	-2,286.34
Balances brought forward 1st January 2022		70,551.85	187,350.26	78,893.02	336,795.13	339,081.47
BALANCES CARRIED FORWARD AT 31 DECEMBER 2023		70,536.93	191,270.10	87,555.68	349,362.71	336,795.13

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER
BALANCE SHEET AT 31 DECEMBER 2023

	Note	2023	2022
FIXED ASSETS		£	£
Tangible fixed assets	5(a)	0.00	0.00
CBF Fund Shares - valuation 31.12.2023.	5(b)	190,029.12	173,491.31
TOTAL FIXED ASSETS		<u>190,029.12</u>	<u>0.00</u>
CURRENT ASSETS			
Stock		0.00	0.00
Debtors		1,592.15	3,408.95
Short term deposits		0.00	0.00
Cash at bank and in hand		160,032.67	163,648.48
CURRENT LIABILITIES	7	-2,291.23	-3,753.61
NET CURRENT ASSETS		<u>159,333.59</u>	<u>163,303.82</u>
NET ASSETS		<u>349,362.71</u>	<u>336,795.13</u>
FUNDS	6		
Unrestricted		70,536.93	70,551.85
Restricted		191,270.10	187,350.26
Endowment		87,555.68	78,893.02
TOTAL FUNDS		<u>349,362.71</u>	<u>336,795.13</u>

Approved by the Parochial Church Council on March 4th, 2024 and signed on its behalf by:

Chairman



Member



ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2023

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and section 145 of the Charities Act 2011 together with applicable accounting standards and SORP 2015 (FRS 102). The financial statements include all transactions, assets and liabilities and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained, only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund and interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when they are due. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when receivable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for their disposal are inalienable property, listed in the church's inventory. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £5000, so all such expenditure has been written off when incurred.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

2. INCOMING RESOURCES

2(a) Incoming resources from donors

Planned giving
Income tax recoverable (Gift Aid)
Collections (open plate)
Sundry donations

Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
£	£	£	2023	2022
55,177.86	0.00	0.00	55,177.86	47,996.47
14,309.26	300.00	0.00	14,609.26	12,003.40
8,109.09	0.00	0.00	8,109.09	5,928.94
2,722.03	0.00	0.00	2,722.03	3,093.42
80,318.24	300.00	0.00	80,618.24	69,022.23

2(b) Other voluntary resources

Other grants
Donations, appeals, etc.
Legacies
Other

0.00	500.00	0.00	500.00	17,249.16
0.00	3,684.82	0.00	3,684.82	6,604.95
0.00	0.00	0.00	0.00	1,000.00
2,343.00	0.00	0.00	2,343.00	5,503.60
2,343.00	4,184.82	0.00	6,527.82	30,357.71

2(c) Income from charitable trading

Parish News Adverts
Parish Hall, Hala Centre, lettings etc
PCC Fees

650.00	0.00	0.00	650.00	683.00
40,983.53	0.00	0.00	40,983.53	33,208.54
7,286.46	0.00	0.00	7,286.46	8,042.79
48,919.99	0.00	0.00	48,919.99	41,934.33

2(d) Other ordinary incoming resources

Fund-raising events

3,089.34	100.00	0.00	3,189.34	1,508.31
3,089.34	100.00	0.00	3,189.34	1,508.31

2(e) Income from investments

Interest
Increase (decrease) in value of CBF Investment Fund
Dividends

965.45	3,376.50	0.00	4,341.95	1,686.42
0.00	7,875.15	8,662.66	16,537.81	-23,463.03
0.00	5,190.28	0.00	5,190.28	5,161.72
965.45	16,441.93	8,662.66	26,070.04	-16,614.89

TOTAL INCOMING RESOURCES

135,636.02	21,026.75	8,662.66	165,325.43	126,207.69
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3. RESOURCES USED

3(a) Grants
Charitable giving

Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
£	£	£	2023	2022
205.00	0.00	0.00	205.00	0.00
205.00	0.00	0.00	205.00	0.00

3(b) Directly related to the church's work

Parish Share
Clergy costs and expenses
Curate's house
Vicarage costs
Church Sound System
Church running expenses
Church maintenance
Parish Hall costs
Hala Pantry
Hala Centre costs
Organists' pay
Other expenses inc vergers

65,000.00	0.00	0.00	65,000.00	59,000.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
4,165.43	0.00	0.00	4,165.43	3,984.00
0.00	0.00	0.00	0.00	0.00
10,131.95	0.00	0.00	10,131.95	7,432.41
7,597.18	2,037.66	0.00	9,634.84	12,468.54
31,473.85	0.00	0.00	31,473.85	26,507.37
0.00	0.00	0.00	0.00	0.00
4,735.22	0.00	0.00	4,735.22	4,726.57
1,680.00	0.00	0.00	1,680.00	1,070.00
4,861.71	14,969.25	0.00	19,830.96	7,184.49
129,645.34	17,006.91	0.00	146,652.25	122,373.38

3(c) Fund-raising and publicity

Fund raising events

938.79	100.00	0.00	1,038.79	0.00
938.79	100.00	0.00	1,038.79	0.00

3(d) Management and administration

Secretary
Printing and Stationery

0.00	0.00	0.00	0.00	0.00
4,861.81	0.00	0.00	4,861.81	6,120.65
4,861.81	0.00	0.00	4,861.81	6,120.65

TOTAL RESOURCES USED

135,650.94	17,106.91	0.00	152,757.85	128,494.03
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4. STAFF COSTS

Wages and Salaries

£	26,922.78	£	21,412.97
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During the year the PCC employed a business manager, a clerical assistant, organists, vergers, and keyholders and cleaners for the Church Halls.
No member of the PCC received any remuneration or expenses for his / her role on the PCC.

5. FIXED ASSETS

5(a) Tangible fixed assets
There were none.

5(b) Investments - 8371.88 Shares in CBF Investment Fund Shares - value as at 31.12.2023.

6. ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total
Current Assets	70,536.93	191,270.10	87,555.68	349,362.71
Fund Balance	70,536.93	191,270.10	87,555.68	349,362.71

7. FUND DETAILS

The Restricted Funds include a number of donations which have been made to the Church for the purchase of specific items and includes the Roof Fund and the Parish Hall Kitchen Fund.

The Endowment Funds comprise of four elements:

- The Cook Legacy for which the capital sum of £80,479.42 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the Church fabric. The balance on the fund relates to investment income received that has not been spent.
- A legacy of £500 (capital to be maintained) to be invested to provide income for the maintenance of the Church fabric. The balance relates to unspent investment income.
- The Whitaker Legacy for which the capital sum of £2,500.00 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the fabric of the Church. The balance relates to unspent investment income.
- The Midgeley Legacy for which the capital sum of £5,000.00 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the fabric of the Church. The balance relates to unspent investment income.

Investments are held in the CBF Church of England Deposit Fund and the Investment Fund. The main Church account is held by Barclays. Planned giving by banker's order is paid into a Santander account.

ST PAUL'S CHURCH SCOTFORTH
CHARITABLE GIVING 2023

APPENDIX A

	2023 £	2022 £	Category	
Children's Society	205.00	0.00	nw	ww = world welfare wc = world church nw = national welfare lw = local welfare nc = national church
Indian Appeal	0.00	1,000.00	ww	
TOTAL	205.00	1,000.00		

This report on the accounts of the PCC for the year ended 31 December 2023, which are set out on pages 1 to 7 inclusive, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 (the Regulations) and s. 145(5)(b) of the Charities Act 2011 (the Act).

Respective responsibilities of trustees and examiner

As the members of the PCC you are responsible for the preparation of financial statements and the accounts. You consider that the audit requirements of Regulation 3(3) of the Regulations and section 144(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church Guidance 2006 edition, issued by the Finance Division of the Archbishop's Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
- a) to keep accounting records in accordance with section 130 of the Act; and
- b) to prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed Date 15 February 2024.

Independent Examiner

Name M BONNET

Address 43, NISLANDS ROAD

LANCASTER LA1 4TE

Accounts



ANNUAL REPORT

FINANCIAL YEAR 2022

THE PAROCHIAL CHURCH COUNCIL OF
ST PAUL'S SCOTFORTH

CHARITY NUMBER 1134789

St Paul's Church
24 Scotforth Road
Lancaster
LA1 4ST

The parish office is in St Paul's Parish Hall [facing the church across the A6]

Structure, Governance and Management

The Parochial Church Council [PCC] is a “body corporate”.

The Trustees of this charity are the members of the PCC.

The Annual Parish Meeting [APM] held before 31 May each year elects two Churchwardens and members of the PCC.

Deanery Synod representatives are appointed for a 3 year term of office. Currently our parish has 3 representatives on the Deanery Synod.

Rule 14 of the Church Representation Rules states that the Clergy licensed to the parish, the Churchwardens, and the Deanery Synod representatives are ex-officio members of the PCC.

At St Paul's the Minister of the Parish is the Chair of the PCC and a lay member of the PCC is to be elected as Vice Chair. St Paul's PCC has decided that the Vice Chair of the PCC shall be the Churchwarden with the longer service.

The PCC has decided that the PCC should include the following as ex-officio members: one Reader representing all the Readers, the Treasurer, the Secretary, the Safeguarding Officer and the Vision Champion.

The APM in 2012 decided that from 2013 the elected members of the PCC should be elected to serve a term of three consecutive years and can serve two consecutive three year terms, after which they are expected to stand down for a minimum of one year before offering themselves for re-election. This policy is intended to create a balance between retaining experience while introducing fresh insight into the PCC.

The PCC aims to have a minimum of three members elected from those who regularly worship at St Paul's Hala Centre.

By law the PCC must meet at least 4 times per year. At St Paul's our practice is for the PCC to meet on the first Tuesday of most months. The PCC does not meet in January, April and August.

PCC Membership during 2022

Vicar	Rebecca Aechtner	Office ends
Pioneer Minister	Claire Cooke	On leaving the parish
		Left during 2022
Churchwardens	Jayne Weatherill	Note 1
	Vacancy	
Deanery Synod members	Grace Illidge	1 st June 2023
	Margaret Ives	1 st June 2023
	Phillip Simpson	1 st June 2023
Elected members of laity		
	Arton Medd	APCM 2023
	Keith Weatherill	APCM 2023
	Vacancy	APCM 2023
	Vacancy	APCM 2023
	Katherine Froggatt	APCM 2024
	Jon Humfrey	APCM 2024 (resigned during year)
	Rebecca Long	APCM 2024
	Christine Medd	APCM 2024
	Samuel Dawkins	APCM 2025
	Jennifer Couchman	APCM 2025
	Vacancy	APCM 2025
	Vacancy	APCM 2025
Members Ex-Officio		
Safeguarding Officer	Jayne Weatherill	Note 2
Secretary	John Gedge	Note 2
Treasurer	Brian Threlfall	Note 2
Vision Champion	Jim Currin	Indefinite

Note 1: The Church Wardens elected at the APCM in April/May are confirmed in office at the Visitation in June. In 2022 the elections and APCM took place in April with the Warden being confirmed in office at the Archdeacon's Visitation on 8th June at Lancaster Priory.

Note 2: These three appointments are made by the PCC at the first meeting after the APCM.

The duties of the PCC

The Synodical Government Measure 1969 contains what might be described as the official “job description” of the PCC. It states:

1. It shall be the duty of the incumbent and the Parochial Church Council to consult together on matter of general concern and importance in the parish.
2. The functions of the Parochial Church Council shall include:
 - (a) co-operation with the incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical;
 - (b) the consideration and discussions of matters concerning the Church of England or any other matters of religious or public interest, but not the declaration of the doctrine of the church on any question;
 - (c) making known and putting into effect any provision made by the Diocesan Synod or the Deanery Synod, but without prejudice to the powers of the Council on any particular matter;
 - (d) giving advice to the Diocesan Synod and the Deanery Synod on any matter referred to the Council;
 - (e) raising such matters as the Council considers appropriate with the Diocesan Synod or Deanery Synod.
3. In the exercise of its functions the Parochial Church Council shall take into consideration any expression of opinion by any parochial church meeting.

When the PCC of St Paul's registered as a Charity we said we would provide “public benefit” by:

- Regular public worship
- Providing sacred space for prayer
- Pastoral work including visiting sick and housebound
- Taking regular assembly in schools
- Provision of Young Church
- Promotion of Christianity through sermons, events and meetings
- Promoting the mission of the church
- Supporting other charities in the UK and overseas

How does the PCC seek to fulfil its duties?

Regular public services are held in the parish church and the Hala Centre.

Parish Church

Sunday	8.00 am	Holy Communion (BCP)
	9.45 am	Holy Communion
	4.00 pm	Worship@4: Holy Communion, Taize, Evening Prayer, Celtic Styles of Worship. (service suspended October 2022)
Wednesday	9.00 am	Morning Prayer – by telephone conferencing
Thursday	9.15 am	Holy Communion

Hala Centre

Sunday	11.15 am	Morning Worship or Holy Communion
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The parish undertakes occasional services [baptisms, marriages, funerals], seasonal services and commemorations as required.

The parish is part of the Diocese of Blackburn within the Church of England.

The Diocese calculated our “Parish Share” which includes a contribution to the cost of running the Diocese and a contribution to subsidise the mission of the church in areas of the Diocese with financial difficulties.

The clergy and authorised lay people take communion to those unable to attend public services including people in local care or retirement homes.

The parish has a Lay Pastoral Team which visits members of the congregation, and others, in their own homes and in hospital as requested.

The parish has statutory links with Scotforth (St Paul's) Primary School including the appointment of 4 of the school's Foundation Governors. The Chair of Governors is a member of the PCC.

The parish organises a Young Church led by appropriately cleared leaders at the 9.45am service during term time.

The parish sponsors several uniformed groups [Rainbows, Brownies, Guides, Beavers, Cubs and Scouts]. Parade services are held involving the members of the uniformed groups in the regular worship of the church.

The parish holds the Diocesan "Child Friendly Church" award.

Candidates are prepared for "Confirmation" [admission to membership of the church] through a course run bi-annually, a service was held in 2022 which was led by Bishop Julian.

House groups are available to help members of the congregation develop and explore their faith in an informal setting. Over 2022 this has taken the form of a mix of in-person house groups and one group remaining online.

The parish has several social groups including a Walking Group, a Women's Fellowship and a newly formed Tea@2 group.

The parish has received the Bronze Eco Church award and our work in this area continues.

The parish is involved in ecumenical work locally as a member of Churches Together in Lancaster and also of South Lancaster Churches Together.

The parish has an annual prayer rota which covers all the streets in the parish and these appear in our weekly Parish News.

The Parish Hall and St Paul's Hala Centre are used for a number of social events each year, and are available for hire. Hiring fully re-opened during 2022 for hires, despite the economic climate bookings remain buoyant.

The PCC has complied with the duty to have "due regard" to the House of Bishops guidance in relation to safeguarding. The parish has a Safeguarding Officer who monitors our activities to ensure we comply with the relevant legal obligations and Diocesan policies. Safeguarding is a standing item on the PCC agenda.

The parish has a Health and Safety Officer who monitors our activities to ensure we comply with the relevant legal obligations and Diocesan policies. Health and Safety is a standing item on the PCC agenda.

Photographs of the members of the PCC are displayed in the parish church, St Paul's Hala Centre and on our website so that members of the congregation can identify them.

The parish has links with mission partners serving overseas.

The parish has a long-standing tradition of supporting other charities which is covered in more detail in the financial section of this report.

The parish maintains a Terrier / Inventory of moveable church property.

There were 155 on the Electoral Roll at the 2022 APCM.

St Paul's Hala Pantry Food Club - Report for APCM on activities during 2022

St Paul's Hala Pantry, our food club serving the parish and beyond, continues to thrive and serve our local community. We regularly serve 55-60 club members each and every Friday evening at the Hala Worship Centre.

After opening in December 2021, this year has been one of finding our feet during a tough year for many households. We have welcomed new volunteers, said goodbye to some, including Rev Claire who left in Spring, and enjoyed getting to know our regular members.

A part-time manager was appointed in July of 2022 to relieve 'volunteer burnout' by managing the Hala Pantry email, organising the volunteer rotas, and liaising with Parish Office in matters of safeguarding and training, amongst other duties.

We were fortunate to be awarded a grant from Arnold Clark at the start of 2022 and the Lancashire Community Food Grant Scheme at the end of September. These enable us to purchase new fridge/freezer equipment, cover staffing costs, and give two free shops to each of our members in December. These free shops ran in conjunction with Christmas gift help which was organised by Vikki Pattinson, where children and grandchildren of members were matched with parishioners, who donated gifts to support members to make a tough Christmas special for the younger members of their families. The response by parishioners was joyous and our members expressed overwhelming thanks to everyone who took part.

One note of caution is that our weekly FareShare allocation was unfortunately reduced to less than half of our usual allocation due to unprecedented reductions in donations of surplus food from warehouses. This is positive in that food waste is hopefully being reduced but does impact our model of redistribution at a time when households are struggling. We have managed thus far to still provide value to our club members with our access to the Household Support Fund through Eggcup, alongside donations from Sainsburys and St. Paul's Scotforth Primary and Nursery School. We are grateful for this local support.

Finally, we could not survive without the commitment and support of our core team of volunteer drivers, sorters and servers who work tirelessly to bring St Paul's Hala Pantry together each week – thank you very much for your time and dedication.

Our challenges into 2023 remain our continued funding, sufficient volunteer support, and Fareshare food allocation. Please keep our work in your prayers and encourage anyone you know who may be able to volunteer, or who may like to join as a member to get in touch with halapantry@stpauls-scotforth.org.

Financial Review 2022

The Annual Accounts and Treasurer's Report for the year ended 31 December 2022 should be read as part of this review.

All parishes within the Church of England pay the Parish Share which is calculated by, and paid to, the Diocese. It supports the mission of the wider church, including payment of the clergy stipends, housing and pensions in our own parish. We have paid our amended Parish Share, cut to £59,000 for 2022, in full and have agreed, with the Diocese, the amounts to be paid for the next two years, again showing a significant reduction on the Parish Request figure, derived from the standard formula used to calculate it. Even so, the Parish accounts are in deficit with several thousand pounds having to be taken from our ever-decreasing cash reserves.

A stewardship scheme has operated within the parish for many years with the help of a dedicated team of visitors. This scheme brings much valued assets – not just financial (which is absolutely vital if the Church is to remain viable), but also time and talents - into our work. As its name suggests, the revamped Regular Giving Scheme encourages regular, planned giving, together with the use of 'Gift Aid' which adds a further 25% to sums donated. Increasing the number of subscribers to, and the income from, the planned giving scheme must be a major priority in 2023 and subsequent years.

In 2022, we have paid over £14,000 to maintain the Church building and to run the services. Ignoring expenditure on anything else at all, coupled with the Parish Share payment, this means that the running costs of the Church are well over £6,000 a month and will be even more next year!

It is important to remember that we do not receive funds directly from the Government or from the Church of England. We, the parishioners, have to provide the money to run the parish ourselves – all £6,000 plus of it every single month.

The adoption of a Reserves Policy continues to clarify the PCC's thinking about the use of Reserves, particularly with respect to any that may be used for the replacement of the roof in due course and are defined as being restricted for that purpose. Following the architect's report, the parish is still anticipating significant expenditure on the ceiling and roof of the Parish Church within the time frame of 5 to 10 years. The cost of the work on the roof will exceed a full year's normal income many times over and much of this will have to come from grants from lottery funding (which are invariably time limited) – but these cannot be applied for until the roof is "officially" at risk as defined by the experts and it is not there yet. So, the parish aims to maintain its reserves, and to undertake fundraising to increase them, until the work has been carried out.

Funds Held as Custodian Trustees

None.

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER					
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022					

[illegible]

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER						
BALANCE SHEET AT 31 DECEMBER 2022						
	Note			2022		2021
FIXED ASSETS				£		£
Tangible fixed assets	5(a)			0.00		0.00
CBF Fund Shares - valuation 31.12.2022.	5(b)			173,491.31		196,954.34
TOTAL FIXED ASSETS				173,491.31		0.00
CURRENT ASSETS						
Stock				0.00		0.00
Debtors				3,408.95		17,358.74
Short term deposits				0.00		0.00
Cash at bank and in hand				163,648.48		127,405.07
CURRENT LIABILITIES	7			-3,753.61		-2,636.68
NET CURRENT ASSETS				163,303.82		142,127.13
NET ASSETS				336,795.13		339,081.47
FUNDS	6					
Unrestricted				70,551.85		74,864.59
Restricted				187,350.26		175,737.46
Endowment				78,893.02		88,479.42
TOTAL FUNDS				336,795.13		339,081.47
Approved by the Parochial Church Council on March 7th, 2023 and signed on its behalf by:						
Chairman						
<i>R.B.Aechtner</i>						
Member						
<i>S.J.Weatherill</i>						

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER					
NOTES TO THE FINANCIAL STATEMENTS					
For the year ended 31 December 2022					
1. ACCOUNTING POLICIES					
The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and section 145 of the Charities Act 2011 together with applicable accounting standards and SORP 2015 (FRS 102). The financial statements include all transactions, assets and liabilities and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.					
Funds					
Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.					
Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund and interest is apportioned to individual funds on an average balance basis.					
Unrestricted funds are general funds which can be used for PCC ordinary purposes.					
Incoming resources					
Planned giving, collections and donations are recognised when received. Tax refunds are recognised when they are due. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when receivable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.					
Fixed assets					
Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for their disposal are inalienable property, listed in the church's inventory. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £5000, so all such expenditure has been written off when incurred.					
Resources expended					
Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.					

2. INCOMING RESOURCES					TOTAL FUNDS	
		Unrestricted	Restricted	Endowment		
		Funds	Funds	Funds	2022	2021
		£	£	£	£	£
2(a) Incoming resources from donors						
Planned giving		47,996.47	0.00	0.00	47,996.47	48,294.52
Income tax recoverable (Gift Aid)		11,463.40	540.00	0.00	12,003.40	11,712.61
Collections (open plate)		5,928.94	0.00	0.00	5,928.94	3,631.09
Sundry donations		3,093.42	0.00	0.00	3,093.42	4,969.27
		68,482.23	540.00	0.00	69,022.23	68,607.49
2(b) Other voluntary resources						
Other grants		3,249.16	14,000.00	0.00	17,249.16	33,205.82
Donations, appeals, etc.		0.00	6,604.95	0.00	6,604.95	5,220.46
Legacies		1,000.00	0.00	0.00	1,000.00	8,273.98
Other		5,503.60	0.00	0.00	5,503.60	1,620.49
		9,752.76	20,604.95	0.00	30,357.71	48,320.75
2(c) Income from charitable trading						
Parish News Adverts		683.00	0.00	0.00	683.00	550.00
Parish Hall, Hala Centre, lettings etc		33,208.54	0.00	0.00	33,208.54	19,964.77
PCC Fees		8,042.79	0.00	0.00	8,042.79	5,630.43
		41,934.33	0.00	0.00	41,934.33	26,145.20
2(d) Other ordinary incoming resources						
Fund-raising events		1,508.31	0.00	0.00	1,508.31	0.00
		1,508.31	0.00	0.00	1,508.31	0.00
2(e) Income from investments						
Interest		807.10	879.32	0.00	1,686.42	99.04
Increase (decrease) in value of CBF Investment Fund		0.00	-11,172.87	-12,290.16	-23,463.03	28,454.34
Dividends		0.00	2,457.96	2,703.76	5,161.72	3,869.09
		807.10	-7,835.59	-9,586.40	-16,614.89	32,422.47
TOTAL INCOMING RESOURCES		122,484.73	13,309.36	-9,586.40	126,207.69	175,495.91

3. RESOURCES USED		Unrestricted	Restricted	Endowment	TOTAL FUNDS	
		Funds	Funds	Funds	2022	2021
		£	£	£	£	£
3(a) Grants						
Charitable giving		0.00	0.00	0.00	0.00	1,000.00
		0.00	0.00	0.00	0.00	1,000.00
3(b) Directly related to the church's work						
Parish Share		59,000.00	0.00	0.00	59,000.00	39,252.00
Clergy costs and expenses		0.00	0.00	0.00	0.00	426.60
Curate's house		0.00	0.00	0.00	0.00	0.00
Vicarage costs		3,984.00	0.00	0.00	3,984.00	3,848.95
Church Sound System		0.00	0.00	0.00	0.00	13,480.72
Church running expenses		7,432.41	0.00	0.00	7,432.41	5,555.22
Church maintenance		12,468.54	0.00	0.00	12,468.54	85,522.79
Magazine costs - other than printing		0.00	0.00	0.00	0.00	0.00
Parish Hall costs		26,507.37	0.00	0.00	26,507.37	32,744.14
Hala Pantry		0.00	0.00	0.00	0.00	666.65
Hala Centre costs		4,726.57	0.00	0.00	4,726.57	3,342.62
Organists' pay		1,070.00	0.00	0.00	1,070.00	350.00
Other expenses inc verger		5,487.93	1,696.56	0.00	7,184.49	4,542.06
		120,676.82	1,696.56	0.00	122,373.38	189,731.75
3(c) Fund-raising and publicity						
Fund raising events		0.00	0.00	0.00	0.00	76.11
		0.00	0.00	0.00	0.00	76.11
3(d) Management and administration						
Secretary		0.00	0.00	0.00	0.00	0.00
Printing and Stationery		6,120.65	0.00	0.00	6,120.65	5,786.46
		6,120.65	0.00	0.00	6,120.65	5,786.46
TOTAL RESOURCES USED		126,797.47	1,696.56	0.00	128,494.03	196,594.32
4. STAFF COSTS						
					£	£
Wages and Salaries					21,412.97	18,326.16
During the year the PCC employed a business manager, a clerical assistant, organists, vergers, and keyholders and cleaners for the Church Halls.						
No member of the PCC received any remuneration or expenses for his / her role on the PCC.						

5. FIXED ASSETS						
5(a) Tangible fixed assets						
There were none.						
5(b) Investments - 8371.88 Shares in CBF Investment Fund Shares - value as at 31.12.2022.						
6. ANALYSIS OF NET ASSETS BY FUND						
			Unrestricted	Restricted	Endowment	Total
			Funds	Funds	Funds	
			£	£	£	£
Current Assets			70,551.85	187,350.26	78,893.02	336,795.13
Fund Balance			70,551.85	187,350.26	78,893.02	336,795.13
7. FUND DETAILS						
The Restricted Funds include a number of donations which have been made to the Church for the purchase of specific items and includes the Roof Fund and the Parish Hall Kitchen Fund.						
The Endowment Funds comprise of four elements:						
a) The Cook Legacy for which the capital sum of £80,479.42 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the Church fabric. The balance on the fund relates to investment income received that has not been spent.						
b) A legacy of £500 (capital to be maintained) to be invested to provide income for the maintenance of the Church fabric. The balance relates to unspent investment income.						
c) The Whitaker Legacy for which the capital sum of £2,500.00 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the fabric of the Church. The balance relates to unspent investment income.						
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Investments are held in the CBF Church of England Deposit Fund and the Investment Fund. The main Church account is held by Barclays. Planned giving by banker's order is paid into a Santander account.						

ST PAUL'S CHURCH SCOTFORTH						
CHARITABLE GIVING 2022						
APPENDIX A						
	2022	2021		Category		ww = world welfare
	£	£				wc = world church
						nw = national welfare
Wycliffe Bible Translators	0.00	0.00		wc		lw = local welfare
Global Link in Lancaster	0.00	0.00		lw		nc = national church
MIND	0.00	0.00		nw		
Indian Appeal	0.00	1,000.00		ww		
TOTAL	0.00	1,000.00				

This report on the accounts of the PCC for the year ended 31 December 2022, which are set out on pages 1 to 7 inclusive, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 (the Regulations) and s.145(5)(b) of the Charities Act 2011 (the Act).						
Respective responsibilities of trustees and examiner						
As the members of the PCC you are responsible for the preparation of financial statements and the accounts. You consider that the audit requirements of Regulation 3(3) of the Regulations and section 144(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.						
Basis of independent examiners report						
My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church Guidance 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.						
Independent Examiner's Statement						
In connection with my examination, no matter has come to my attention:						
1. which gives me reasonable cause to believe that in any material respect the requirements						
a) to keep accounting records in accordance with section 130 of the Act; and						
b) to prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or						
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.						
Signed <i>M. Bonnett</i> Date <i>21 February 2023</i>						
Independent Examiner						
Name <i>M. Bonnett</i>						
Address <i>43, Newlands Road</i>						
..... <i>Lancaster</i> <i>LA1 4JE</i>						

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER					
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022					

[illegible]

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER						
BALANCE SHEET AT 31 DECEMBER 2022						
	Note			2022		2021
FIXED ASSETS				£		£
Tangible fixed assets	5(a)			0.00		0.00
CBF Fund Shares - valuation 31.12.2022.	5(b)			173,491.31		196,954.34
TOTAL FIXED ASSETS				173,491.31		0.00
CURRENT ASSETS						
Stock				0.00		0.00
Debtors				3,408.95		17,358.74
Short term deposits				0.00		0.00
Cash at bank and in hand				163,648.48		127,405.07
CURRENT LIABILITIES	7			-3,753.61		-2,636.68
NET CURRENT ASSETS				163,303.82		142,127.13
NET ASSETS				336,795.13		339,081.47
FUNDS	6					
Unrestricted				70,551.85		74,864.59
Restricted				187,350.26		175,737.46
Endowment				78,893.02		88,479.42
TOTAL FUNDS				336,795.13		339,081.47
Approved by the Parochial Church Council on March 7th, 2023 and signed on its behalf by:						
Chairman						
<i>R.B.Aechtner</i>						
Member						
<i>S.J.Weatherill</i>						

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER					
NOTES TO THE FINANCIAL STATEMENTS					
For the year ended 31 December 2022					
1. ACCOUNTING POLICIES					
The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and section 145 of the Charities Act 2011 together with applicable accounting standards and SORP 2015 (FRS 102). The financial statements include all transactions, assets and liabilities and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.					
Funds					
Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.					
Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund and interest is apportioned to individual funds on an average balance basis.					
Unrestricted funds are general funds which can be used for PCC ordinary purposes.					
Incoming resources					
Planned giving, collections and donations are recognised when received. Tax refunds are recognised when they are due. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when receivable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.					
Fixed assets					
Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for their disposal are inalienable property, listed in the church's inventory. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £5000, so all such expenditure has been written off when incurred.					
Resources expended					
Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.					

2. INCOMING RESOURCES						
		Unrestricted	Restricted	Endowment	TOTAL FUNDS	
		Funds	Funds	Funds	2022	2021
		£	£	£	£	£
2(a) Incoming resources from donors						
Planned giving		47,996.47	0.00	0.00	47,996.47	48,294.52
Income tax recoverable (Gift Aid)		11,463.40	540.00	0.00	12,003.40	11,712.61
Collections (open plate)		5,928.94	0.00	0.00	5,928.94	3,631.09
Sundry donations		3,093.42	0.00	0.00	3,093.42	4,969.27
		68,482.23	540.00	0.00	69,022.23	68,607.49
2(b) Other voluntary resources						
Other grants		3,249.16	14,000.00	0.00	17,249.16	33,205.82
Donations, appeals, etc.		0.00	6,604.95	0.00	6,604.95	5,220.46
Legacies		1,000.00	0.00	0.00	1,000.00	8,273.98
Other		5,503.60	0.00	0.00	5,503.60	1,620.49
		9,752.76	20,604.95	0.00	30,357.71	48,320.75
2(c) Income from charitable trading						
Parish News Adverts		683.00	0.00	0.00	683.00	550.00
Parish Hall, Hala Centre, lettings etc		33,208.54	0.00	0.00	33,208.54	19,964.77
PCC Fees		8,042.79	0.00	0.00	8,042.79	5,630.43
		41,934.33	0.00	0.00	41,934.33	26,145.20
2(d) Other ordinary incoming resources						
Fund-raising events		1,508.31	0.00	0.00	1,508.31	0.00
		1,508.31	0.00	0.00	1,508.31	0.00
2(e) Income from investments						
Interest		807.10	879.32	0.00	1,686.42	99.04
Increase (decrease) in value of CBF Investment Fund		0.00	-11,172.87	-12,290.16	-23,463.03	28,454.34
Dividends		0.00	2,457.96	2,703.76	5,161.72	3,869.09
		807.10	-7,835.59	-9,586.40	-16,614.89	32,422.47
TOTAL INCOMING RESOURCES		122,484.73	13,309.36	-9,586.40	126,207.69	175,495.91

3. RESOURCES USED		Unrestricted	Restricted	Endowment	TOTAL FUNDS	
		Funds	Funds	Funds	2022	2021
		£	£	£	£	£
3(a) Grants						
Charitable giving		0.00	0.00	0.00	0.00	1,000.00
		0.00	0.00	0.00	0.00	1,000.00
3(b) Directly related to the church's work						
Parish Share		59,000.00	0.00	0.00	59,000.00	39,252.00
Clergy costs and expenses		0.00	0.00	0.00	0.00	426.60
Curate's house		0.00	0.00	0.00	0.00	0.00
Vicarage costs		3,984.00	0.00	0.00	3,984.00	3,848.95
Church Sound System		0.00	0.00	0.00	0.00	13,480.72
Church running expenses		7,432.41	0.00	0.00	7,432.41	5,555.22
Church maintenance		12,468.54	0.00	0.00	12,468.54	85,522.79
Magazine costs - other than printing		0.00	0.00	0.00	0.00	0.00
Parish Hall costs		26,507.37	0.00	0.00	26,507.37	32,744.14
Hala Pantry		0.00	0.00	0.00	0.00	666.65
Hala Centre costs		4,726.57	0.00	0.00	4,726.57	3,342.62
Organists' pay		1,070.00	0.00	0.00	1,070.00	350.00
Other expenses inc verger		5,487.93	1,696.56	0.00	7,184.49	4,542.06
		120,676.82	1,696.56	0.00	122,373.38	189,731.75
3(c) Fund-raising and publicity						
Fund raising events		0.00	0.00	0.00	0.00	76.11
		0.00	0.00	0.00	0.00	76.11
3(d) Management and administration						
Secretary		0.00	0.00	0.00	0.00	0.00
Printing and Stationery		6,120.65	0.00	0.00	6,120.65	5,786.46
		6,120.65	0.00	0.00	6,120.65	5,786.46
TOTAL RESOURCES USED		126,797.47	1,696.56	0.00	128,494.03	196,594.32
4. STAFF COSTS						
					£	£
Wages and Salaries					21,412.97	18,326.16
During the year the PCC employed a business manager, a clerical assistant, organists, vergers, and keyholders and cleaners for the Church Halls.						
No member of the PCC received any remuneration or expenses for his / her role on the PCC.						

5. FIXED ASSETS						
5(a) Tangible fixed assets						
There were none.						
5(b) Investments - 8371.88 Shares in CBF Investment Fund Shares - value as at 31.12.2022.						
6. ANALYSIS OF NET ASSETS BY FUND						
			Unrestricted	Restricted	Endowment	Total
			Funds	Funds	Funds	
			£	£	£	£
Current Assets			70,551.85	187,350.26	78,893.02	336,795.13
Fund Balance			70,551.85	187,350.26	78,893.02	336,795.13
7. FUND DETAILS						
The Restricted Funds include a number of donations which have been made to the Church for the purchase of specific items and includes the Roof Fund and the Parish Hall Kitchen Fund.						
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a) The Cook Legacy for which the capital sum of £80,479.42 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the Church fabric. The balance on the fund relates to investment income received that has not been spent.						
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TOTAL	0.00	1,000.00				

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b) to prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or						
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.						
Signed <i>M. Bonnett</i> Date <i>21 February 2023</i>						
Independent Examiner						
Name <i>M. Bonnett</i>						
Address <i>43, Newlands Road</i>						
..... <i>Lancaster</i> <i>LA1 4JE</i>						

Accounts

ANNUAL REPORT

FINANCIAL YEAR 2021

**THE PAROCHIAL CHURCH COUNCIL OF
ST PAUL'S SCOTFORTH**

CHARITY NUMBER 1134789

**St Paul's Church
24 Scotforth Road
Lancaster
LA1 4ST**

The parish office is in St Paul's Parish Hall [facing the church across the A6]

Structure, Governance and Management

The Parochial Church Council [PCC] is a "body corporate".

The Trustees of this charity are the members of the PCC.

The Annual Parish Meeting [APM] held before 31 May each year elects two Churchwardens and members of the PCC.

Deanery Synod representatives are appointed for a 3 year term of office. Currently our parish has 4 representatives on the Deanery Synod.

Rule 14 of the Church Representation Rules states that the Clergy licensed to the parish, the Churchwardens, and the Deanery Synod representatives are ex-officio members of the PCC.

At St Paul's the Minister of the Parish is the Chair of the PCC and a lay member of the PCC is to be elected as Vice Chair. St Paul's PCC has decided that the Vice Chair of the PCC shall be the Churchwarden with the longer service.

The PCC has decided that the PCC should include the following as ex-officio members: one Reader representing all the Readers, the Treasurer, the Secretary, the Safeguarding Officer and the Vision Champion.

The APM in 2012 decided that from 2013 the elected members of the PCC should be elected to serve a term of three consecutive years and can serve two consecutive three year terms, after which they are expected to stand down for a minimum of one year before offering themselves for re-election. This policy is intended to create a balance between retaining experience while introducing fresh insight into the PCC.

The PCC aims to have a minimum of three members elected from those who regularly worship at St Paul's Hala Centre.

By law the PCC must meet at least 4 times per year. At St Paul's our practice is for the PCC to meet on the first Monday of most months. The PCC does not meet in January, April and August. In May the PCC meets on the second Monday of the month because the first Monday is a Bank Holiday.

PCC Membership during 2021

Vicar		Office ends
Pioneer Minister	Rebecca Aechtner Claire Cooke	On leaving the parish On leaving the parish
Churchwardens	Jayne Weatherill Tony Walker	Note 1 Note 1
Deanery Synod members	Grace Illidge Margaret Ives Phillip Simpson	1 st June 2023 1 st June 2023 1 st June 2023
Elected members of laity		
	Sue Croft	APCM 2022
	Vacancy	APCM 2022
	Vacancy	APCM 2022
	Vacancy	APCM 2022
	Arton Medd	APCM 2023
	Keith Weatherill	APCM 2023
	Vacancy	APCM 2023
	Vacancy	APCM 2023
	Katherine Froggatt	APCM 2024
	Jon Humfrey	APCM 2024
	Rebecca Long	APCM 2024
	Christine Medd	APCM 2024
Members Ex-Officio		
Safeguarding Officer	Jayne Weatherill	Note 2
Secretary	John Gedge	Note 2
Treasurer	Brian Threlfall	Note 2
Vision Champion	Jim Currin	Indefinite

Note 1: The Church Wardens elected at the APCM in April/May are confirmed in office at the Visitation in June. In 2021 the elections and APCM took place in May with the Wardens being confirmed in office at the Archdeacon's Visitation on 8th June at Morecambe Parish Church.

Note 2: These three appointments are made by the PCC at the first meeting after the APCM.

The duties of the PCC

The Synodical Government Measure 1969 contains what might be described as the official “job description” of the PCC. It states:

1. It shall be the duty of the incumbent and the Parochial Church Council to consult together on matter of general concern and importance in the parish.
2. The functions of the Parochial Church Council shall include:
 - (a) co-operation with the incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical;
 - (b) the consideration and discussions of matters concerning the Church of England or any other matters of religious or public interest, but not the declaration of the doctrine of the church on any question;
 - (c) making known and putting into effect any provision made by the Diocesan Synod or the Deanery Synod, but without prejudice to the powers of the Council on any particular matter;
 - (d) giving advice to the Diocesan Synod and the Deanery Synod on any matter referred to the Council;
 - (e) raising such matters as the Council considers appropriate with the Diocesan Synod or Deanery Synod.
3. In the exercise of its functions the Parochial Church Council shall take into consideration any expression of opinion by any parochial church meeting.

When the PCC of St Paul's registered as a Charity we said we would provide “public benefit” by:

- Regular public worship
- Providing sacred space for prayer
- Pastoral work including visiting sick and housebound
- Taking regular assembly in schools
- Provision of a youth group
- Promotion of Christianity through sermons, events and meetings
- Promoting the mission of the church
- Supporting other charities in the UK and overseas

How does the PCC seek to fulfil its duties?

Regular public services are held in the parish church and the Hala Centre.

Parish Church

Sunday	8.00 am	Holy Communion (BCP)
	9.45 am	Holy Communion
	4.00 pm	Worship@4: Holy Communion, Taize, Evening Prayer, Celtic Styles of Worship.
Monday - Wednesday	9.00 am	Morning Prayer
Thursday	9.15 am	Holy Communion
Friday	9.00 am	Morning Prayer

Hala Centre

Sunday	11.15 am	Morning Worship or Holy Communion
--------	----------	-----------------------------------

The parish undertakes occasional services [baptisms, marriages, funerals], seasonal services and commemorations as required.

The parish is part of the Diocese of Blackburn within the Church of England.

The Diocese calculated our "Parish Share" which includes a contribution to the cost of running the Diocese and a contribution to subsidise the mission of the church in areas of the Diocese with financial difficulties.

The clergy and authorised lay people take communion to those unable to attend public services including people in local care or retirement homes, however this was severely restricted and, in some cases, not possible due to Covid-19.

The parish has a Visiting Team which visits members of the congregation, and others, in their own homes and in hospital as requested. Again, this was severely restricted and, in some cases, not possible due to Covid-19.

The parish has statutory links with Scotforth (St Paul's) Primary School including the appointment of 4 of the school's Foundation Governors.

The parish organises the following Children's church activities, a Youth Group for older children (9-13 years) and themed activities led by appropriately cleared leaders at the 9.45am and 11.15am services for all children. Again, this was severely restricted and, in some cases, not possible due to Covid-19.

The parish sponsors several uniformed groups [Rainbows, Brownies, Guides, Beavers, Cubs and Scouts]. Parade services are held regularly involving the members of the uniformed groups in the regular worship of the church.

The parish holds the Diocesan "Child Friendly Church" award.

Candidates are prepared for "Confirmation" [admission to membership of the church] through a course run annually, it should be noted that there wasn't run in 2021 due to the pandemic.

House groups are available to help members of the congregation develop and explore their faith in an informal setting. Over 2021 this has taken the form of a mix of in-person house groups and one group remaining online. The in-person groups met when allowed and always followed government guidelines.

The parish had several social groups including a Walking Group, a Women's Fellowship, a Care and Share group as well as an Over 60's group prior to the pandemic in 2020 – this provision is currently being evaluated as we move out of the pandemic and associated restrictions.

The parish's Social Responsibility Group [SRG] advises the PCC on a range of social and environmental matters. The SRG makes recommendations about the distribution of the sum set aside for charitable giving.

The parish has received the Bronze Eco Church award and our work in this area continues.

The parish is involved in ecumenical work locally as a member of Churches Together in Lancaster and also of South Lancaster Churches Together.

The parish has an annual prayer rota which covers all the streets in the parish. Volunteers deliver a card to each house in each street as it appears on the rota – this wasn't undertaken during 2021 due to the pandemic and Covid restrictions. However, the street names still appeared on our weekly Parish News.

The parish holds an open-air service each year which makes our worship visible to the local community and promotes Christianity within our parish. Due to the pandemic and associated restrictions this wasn't held in 2021.

The Parish Hall and St Paul's Hala Centre are used for a number of social events each year, and are available for hire. Hiring during 2021 was restricted but our buildings did slowly re-open for hires.

The PCC has complied with the duty to have "due regard" to the House of Bishops guidance in relation to safeguarding. The parish has a Safeguarding Officer who monitors our activities to ensure we comply with the relevant legal obligations and Diocesan policies. Safeguarding is a standing item on the PCC agenda.

The parish has a Health and Safety Officer who monitors our activities to ensure we comply with the relevant legal obligations and Diocesan policies. Health and Safety is a standing item on the PCC agenda.

Photographs of the members of the PCC are displayed in the parish church, St Paul's Hala Centre and on our website so that members of the congregation can identify them.

The parish has links with mission partners serving overseas.

The parish has a long-standing tradition of supporting other charities which is covered in more detail in the financial section of this report.

The parish maintains a Terrier / Inventory of moveable church property.

There were 156 on the Electoral Roll at the 2021 APCM.

Vicar's Report

As I look back over 2021 in the middle of coping with the ongoing pandemic and all the impacts and effects it had on us, my overwhelming thought is one of thankfulness. I am thankful for God's goodness and kindness to us during such a turbulent year as our St Paul's family was able to adapt and grow.

No report would be able to cover all of our blessings, so I want to highlight a few areas.

In January we were joined by Rev Claire Cooke and her family; Rev Claire was licensed as our interim Pioneer Minister with a particular ministry to St Paul's Hala. St Paul's Hala re-opened for worship on Easter Sunday 2021 and in December 2021 the Hala Pantry Food Club was launched by Rev Claire and Rebecca Long. For £4 per week people can top up their weekly food shop with surplus food that is rescued from waste. We pray that this initiative grows and flourishes in the months to come as we reach out to our local community in practical ways.

As a parish we found strength and perseverance in our faith as we developed our ministry and presence in our community. Despite having to stop public worship for several weeks early in the year, we managed to ensure that everyone continued to have access to worship in some form or another, whether online, by post, or over the phone. Worshipping together in person on Easter Sunday was a real highlight as we celebrated the risen Christ and our new life in his. We phased in a slow return to our pre-Covid patterns of worship by re-introducing our 8am Book of Common Prayer Service as well as our Thursday morning 9.15am Eucharist. One notable change has been to the introduction of our Worship@4 services in the place of our 6:30pm Evensong. These new services offer a wide variety of worship styles in a reflective and quiet atmosphere.

In September 2021 Kaarina Leong joined the St Paul's family as a part-time Ordinand studying with Emmanuel College. She is with us in parish on Thursdays and Sundays and has made a significant impact on our church community and work with the school. Our Young Church has grown to such an extent that it is now meeting across the A6 in our Parish Hall with the aid of our 'holy lollypop.' Our Young Church has breathed new life into our worship and is a regular source of inspiration and encouragement for all of us. We have reached out to the community through our Easter and Advent trails in our church grounds. It has been wonderful to see people unknown to us engaging with the life-giving message of Jesus in this way.

I am grateful for all the ways in which people serve across our parish in a variety of roles and am always incredibly grateful for people's generosity in their time and skills for the benefit of our church family. Our ministry team, PCC, its sub-committees, and sidespeople have shared the responsibility of maintaining our buildings and worshipping life. A particular note of thanks must go to Jayne and Tony, our Church Wardens, who have led with grace and faith during a time of pandemic and challenge. They have both gone above the call of duty to prayerfully join in the ministry of our parish.

I would also like to thank all those people who work so tirelessly in often unseen and under-appreciated ways: the gardeners, organists, home group leaders, those who faithfully cleaned and sanitised the church in-between Sunday services and funerals, and everyone who offered words of encouragement and prayer.

In 2022 I would like to see the mission and ministry of St Paul's continue to grow. I pray that we find ways of welcoming new people to experience God's love while also renewing our existing church community that has sometimes felt diminished during the pandemic. We are finding creative ways to use our church building, parish hall, and St Paul's Hala for worship and fellowship. Our aim is to make more room for our children and a safer way to bring back refreshments after church using tables and stackable chairs by removing some pews on the organ

side of church. I would love to see our worship reflect our values and views of God, including special services emphasising the environment, justice, and finding ways to nourish all of us in discipleship and faith. I believe that God is calling the St Paul's family to honour our traditions and heritage while also addressing our changing needs and reaching out to our community with love and service. We can entrust our past, present, and future into the life-giving hands of God who calls us to be the body of Christ in Scotforth and Hala. The pandemic has focused who we are as a church and what our priorities are – forcing us to take a hard look at our pastoral care, styles of worship, and our finances including the need for prayerful and practical ways to approach stewardship, committed giving, and fundraising. I am praying that more people take up leadership roles and use their gifts to bless our church and wider community. Each and every person who comes through our doors, or even walks by our buildings, is loved and valued by God.

May we continue to find new expressions of faith as we commit ourselves to worship, prayer and serving our community. I give thanks for the St Paul's family and look forward to seeing how God will bless our parish in the year to come. 2021 was a challenging and encouraging time for St Paul Scotforth and Hala. Every act of worship, baptism, funeral, and wedding reminded us of our primary calling to 'go in peace to love and serve the Lord,' May we always reply as the St Paul's family with the exclamation: 'In the name of Christ. Amen.'

Online Services by Tony Walker:

Following our Epiphany service worship in church was suspended as a result of the COVID 19 pandemic. Pre-recorded services were continued. Morning prayer every Wednesday by telephone conference continued. Compline at 21.30 on Thursday by telephone conference was also offered.

A series of Sunday sermons in Lent within our online services, given by all the members of the ordained ministry team, used R words and household objects as their theme. A Wednesday service was also provided online during Lent for 6 weeks with differing styles and liturgies each week.

Reverend Rebecca and Reverend Anderson led the national online Palm Sunday service. Holy week was significantly impacted by the pandemic– all we could provide was a Good Friday online service.

Alleluia on Easter Day we were able to re-open church for worship at 9.45am. This was our last pre-recorded online service (number 78) to be loaded to YouTube. From 11th April the service held in church was recorded live and then edited and uploaded to YouTube by 13.00. Compline by telephone conference was discontinued.

The final service for our YouTube channel was recorded on 5th September.

Stewardship by Tony Walker:

We lost about 25 faithful planned givers during 2021 – it was a difficult year with a limited choice of services to attend in church, and for the first 3 months no services. There was no opportunity to seek to encourage new planned givers. This is an important area for prayer and action in 2022 so that we can rebuild our planned giving to the level required to sustain our church life.

To those who continued to give through the scheme, very grateful thanks. Your commitment and generosity makes worship and service in our Parish possible.

Hala Pantry by Rebecca Long:

God called us to open Hala Pantry, a food community group whose primary goal is to prevent food waste by offering food otherwise destined for landfill, although safe to consume, to our members at a greatly reduced cost. Our secondary aim is to provide a service to those just about managing with their household finances - a supplement to their food shopping to give them some breathing space. We are NOT a food bank, we aim to serve those above food bank status who potentially, if a large bill came along, would be pushed into food bank status. In order to ensure that coming to the Pantry is seen as a positive experience, we do not require any proof of eligibility for membership. In fact, we actively encourage a range of members to ensure that the perception of attending is not a barrier to attendance. Food is the primary reason our members attend the Pantry but we also provide a listening ear, Christian hospitality and serve the whole person - their physical, relational and spiritual needs.

Hala Pantry opened in the St. Paul's Hala Centre on 10th December 2021 and will continue to open 17:00-18:30 each Friday evening. We are grateful to Lancashire County Council for a grant of £1000 to help get the Pantry up and running. We setup a relationship with Fareshare, Preston which is our main source of food and the Lancaster branch of the hygiene bank for toiletries and cleaning products. In addition, we receive food funded by the Household Support Fund through Eggcup, based in Lancaster City Centre and collect surplus bakery items from Sainsburys, Cable St. We were open for four weeks in December 2021 and served 140 households with an average of 35 households each week. The reaction of our members to the service and food on offer was one of joy, overwhelming amazement about the food that would be wasted and gratitude for setting up the club. One member said to us "If it wasn't for the Pantry I wouldn't be able to feed myself this week. Thank you." Alongside the food, we provided crackers and chocolates in the week before Christmas to spread the joy of the Christmas season.

The setting up of Hala Pantry would not have been possible without our small set of volunteers whose help we are very grateful for. Our priority over 2022 is to grow our volunteer numbers to ensure sustainability going forwards. If anyone would like to volunteer to help at the Pantry, whether driving to collect food, helping us sort food, or giving out food at our shop, please get in touch with Rebecca Long (07840404814).

Financial Review

The Annual Accounts and Treasurer's Report for the year ended 31 December 2021 should be read as part of this review.

The Parish Share is calculated by, and paid to, the Diocese. It supports the mission of the wider church, including payment of the clergy stipends, housing and pensions in our own parish. The formula includes a social multiplier which subsidises parishes with financial difficulties but currently increases our own assessment. We have paid our amended Parish Share, of £39,252 for 2021, in full and have agreed, with the Diocese, the amounts to be paid for the next three years.

A stewardship scheme has operated within the parish for many years with the help of a dedicated team of visitors. This scheme brings much valued assets – not just financial (which is absolutely vital if the Church is to remain viable), but also time and talents - into our work. The stewardship scheme encourages regular, planned giving together with the use of 'Gift Aid'. Increasing the number of subscribers to, and the income from, the planned giving scheme must be a major priority in 2022 and subsequent years.

The parish has a long-standing tradition of charitable giving. This year, because of financial circumstances as a result of us all complying with Covid regulations and restrictions, this was limited to £1,000 in total.

In 2021, we have paid over £85,522 to maintain the Church building most of which has been spent on major repairs to the Church tower. £16,918 of this money has come from our restricted reserves together with £30,059 from other unrestricted reserves, leaving us with an operating loss of £21,098 even after receiving the many generous one-off gifts from parishioners and the considerable financial assistance from the Diocese.

The adoption of a Reserves Policy continues to clarify the PCC's thinking about the use of Reserves, particularly with respect to any that may be used for the replacement of the roof in due course. Following the architect's report, the parish is anticipating significant expenditure on the ceiling and roof of the Parish Church within the next 5 to 10 years. The cost of the work on the roof will exceed a full year's normal income many times over so the parish aims to maintain its reserves, and to undertake fundraising to increase them, until the work has been carried out.

Funds Held as Custodian Trustees

None.

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

		Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS 2021	2020
	Note	£	£	£	£	
INCOMING RESOURCES						
Incoming resources from donors	2(a)	67,807.49	800.00	0.00	68,607.49	74,916.41
Other voluntary incoming resources	2(b)	29,780.29	18,540.46	0.00	48,320.75	33,980.44
Income from charitable trading	2(c)	26,145.20	0.00	0.00	26,145.20	22,863.45
Other ordinary incoming resources	2(d)	0.00	0.00	0.00	0.00	0.00
Income from investments	2(e)	61.00	32,361.47	0.00	32,422.47	1,655.08
TOTAL INCOMING RESOURCES		123,793.98	51,701.93	0.00	175,495.91	133,415.38
RESOURCES USED						
Grants	3(a)	1,000.00	0.00	0.00	1,000.00	1,000.00
Directly related to the church's work	3(b)	146,991.39	42,740.36	0.00	189,731.75	122,786.77
Fund raising and publicity	3(c)	76.11	0.00	0.00	76.11	63.55
Management and Administration	3(d)	5,786.46	0.00	0.00	5,786.46	4,406.88
TOTAL RESOURCES USED		153,853.96	42,740.36	0.00	196,594.32	128,257.20
NET INCOMING / (OUTGOING)		-30,059.98	8,961.57	0.00	-21,098.41	5,158.18
REALISED GAINS (LOSSES) ON INVESTMENTS		0.00	0.00	0.00	0.00	0.00
NET MOVEMENT IN FUNDS		-30,059.98	8,961.57	0.00	-21,098.41	5,158.18
Balances brought forward 1st January 2021		104,924.57	166,775.89	88,479.42	360,179.88	355,021.70
BALANCES CARRIED FORWARD AT 31 DECEMBER 2021		74,864.59	175,737.46	88,479.42	339,081.47	360,179.88

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER
BALANCE SHEET AT 31 DECEMBER 2021

	Note	2021	2020
FIXED ASSETS		£	£
Tangible fixed assets	5(a)	0.00	0.00
CBF Fund Shares - valuation 31.12.2021.	5(b)	196,954.34	0.00
TOTAL FIXED ASSETS		196,954.34	0.00
CURRENT ASSETS			
Stock		0.00	0.00
Debtors		17,358.74	4,805.14
Short term deposits		0.00	0.00
Cash at bank and in hand		127,405.07	356,550.51
CURRENT LIABILITIES	7	-2,636.68	-1,175.77
NET CURRENT ASSETS		142,127.13	360,179.88
NET ASSETS		339,081.47	360,179.88
FUNDS	6		
Unrestricted		74,864.59	104,924.57
Restricted		175,737.46	166,775.89
Endowment		88,479.42	88,479.42
TOTAL FUNDS		339,081.47	360,179.88

Approved by the Parochial Church Council on February 7th, 2022 and signed on its behalf by:

R.B.Aechtner
Chairman

S.J.Weatherill
Member

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2021

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and section 145 of the Charities Act 2011 together with applicable accounting standards and SORP 2015 (FRS 102). The financial statements include all transactions, assets and liabilities and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund and interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when they are due. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when receivable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for their disposal are inalienable property, listed in the church's inventory. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £5000, so all such expenditure has been written off when incurred.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

2. INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2021 £	2020
2(a) Incoming resources from donors					
Planned giving	48,294.52	0.00	0.00	48,294.52	51,751.32
Income tax recoverable (Gift Aid)	10,912.61	800.00	0.00	11,712.61	15,302.89
Collections (open plate)	3,631.09	0.00	0.00	3,631.09	2,009.91
Sundry donations	4,969.27	0.00	0.00	4,969.27	5,852.29
	<u>67,807.49</u>	<u>800.00</u>	<u>0.00</u>	<u>68,607.49</u>	<u>74,916.41</u>
2(b) Other voluntary resources					
Other grants	19,885.82	13,320.00	0.00	33,205.82	9,846.33
Donations, appeals, etc.	0.00	5,220.46	0.00	5,220.46	10,585.94
Legacies	8,273.98	0.00	0.00	8,273.98	11,993.74
Other	1,620.49	0.00	0.00	1,620.49	1,554.43
	<u>29,780.29</u>	<u>18,540.46</u>	<u>0.00</u>	<u>48,320.75</u>	<u>33,980.44</u>
2(c) Income from charitable trading					
Parish News Adverts	550.00	0.00	0.00	550.00	1,563.09
Parish Hall, Hala Centre, lettings etc	19,964.77	0.00	0.00	19,964.77	17,145.19
PCC Fees	5,630.43	0.00	0.00	5,630.43	4,155.17
	<u>26,145.20</u>	<u>0.00</u>	<u>0.00</u>	<u>26,145.20</u>	<u>22,863.45</u>
2(d) Other ordinary incoming resources					
Fund-raising events	0.00	0.00	0.00	0.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
2(e) Income from investments					
Interest	61.00	38.04	0.00	99.04	1,655.08
Increase (decrease) in value of CBF Investment Fund	0.00	28,454.34	0.00	28,454.34	
Dividends	0.00	3,869.09	0.00	3,869.09	0.00
	<u>61.00</u>	<u>32,361.47</u>	<u>0.00</u>	<u>32,422.47</u>	<u>1,655.08</u>
TOTAL INCOMING RESOURCES	<u>123,793.98</u>	<u>51,701.93</u>	<u>0.00</u>	<u>175,495.91</u>	<u>133,415.38</u>

3. RESOURCES USED

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2021 £	2020
3(a) Grants					
Charitable giving	1,000.00	0.00	0.00	1,000.00	1,000.00
	1,000.00	0.00	0.00	1,000.00	1,000.00
3(b) Directly related to the church's work					
Parish Share	39,252.00	0.00	0.00	39,252.00	56,247.60
Clergy costs and expenses	426.60	0.00	0.00	426.60	448.10
Curate's house	0.00	0.00	0.00	0.00	0.00
Vicarage costs	3,848.95	0.00	0.00	3,848.95	4,597.09
Church Sound System	0.00	13,480.72	0.00	13,480.72	0.00
Church running expenses	5,555.22	0.00	0.00	5,555.22	5,046.62
Church maintenance	68,604.78	16,918.01	0.00	85,522.79	1,165.05
Magazine costs - other than printing	0.00	0.00	0.00	0.00	1,022.48
Parish Hall costs	21,069.16	11,674.98	0.00	32,744.14	23,646.99
Hala Centre costs	3,342.62	0.00	0.00	3,342.62	3,853.55
Hala Pantry	0.00	666.65	0.00	666.65	0.00
Organists' pay	350.00	0.00	0.00	350.00	1,041.00
Other expenses inc verger	4,542.06	0.00	0.00	4,542.06	25,718.29
	146,991.39	42,740.36	0.00	189,731.75	122,786.77
3(c) Fund-raising and publicity					
Fund raising events	76.11	0.00	0.00	76.11	63.55
	76.11	0.00	0.00	76.11	63.55
3(d) Management and administration					
Secretary	0.00	0.00	0.00	0.00	0.00
Printing and Stationery	5,786.46	0.00	0.00	5,786.46	4,406.88
	5,786.46	0.00	0.00	5,786.46	4,406.88
TOTAL RESOURCES USED	153,853.96	42,740.36	0.00	196,594.32	128,257.20

4. STAFF COSTS

	£	£
Wages and Salaries	18,326.16	18,345.61

During the year the PCC employed a business manager, a clerical assistant, organists, vergers, and keyholders and cleaners for the Church Halls.
No member of the PCC received any remuneration or expenses for his / her role on the PCC.

5. FIXED ASSETS

5(a) Tangible fixed assets

There were none.

5(b) Investments - 8371.88 Shares in CBF Investment Fund Shares - value as at 31.12.2021.

6. ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total
Fixed Assets	0.00	80,500.00	88,000.00	0.00
Current Assets	74,864.59	95,237.46	479.42	339,081.47
Fund Balance	<u>74,864.59</u>	<u>175,737.46</u>	<u>88,479.42</u>	<u>339,081.47</u>

7. FUND DETAILS

The Restricted Funds include a number of donations which have been made to the Church for the purchase of specific items and includes the Roof Fund together with several smaller funds.

The Endowment Funds comprise of four elements:

a) The Cook Legacy for which the capital sum of £80,479.42 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the Church fabric. The balance on the fund relates to investment income received that has not been spent.

b) A legacy of £500 (capital to be maintained) to be invested to provide income for the maintenance of the Church fabric. The balance relates to unspent investment income.

c) The Whitaker Legacy for which the capital sum of £2,500.00 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the fabric of the Church. The balance relates to unspent investment income.

d) The Midgeley Legacy for which the capital sum of £5,000.00 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the fabric of the Church. The balance relates to unspent investment income.

e) Investments are held in the CBF Church of England Deposit Fund and the Investment Fund. The main Church account is held by Barclays. Planned giving by banker's order is paid into a Santander account.

ST PAUL'S CHURCH SCOTFORTH
CHARITABLE GIVING 2021

APPENDIX A

	2020	2021	Category	ww = world welfare wc = world church nw = national welfare lw = local welfare nc = national church
	£	£		
Wycliffe Bible Translators	350.00	0.00	wc	
Global Link in Lancaster	350.00	0.00	lw	
MIND	300.00	0.00	nw	
Indian Appeal Collection	0.00	1,000.00	wc	
TOTAL	1,000.00	1,000.00		

This report on the accounts of the PCC for the year ended 31 December 2021, which are set out on pages 1 to 9 inclusive, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 (the Regulations) and s.145(5)(b) of the Charities Act 2011 (the Act).

Respective responsibilities of trustees and examiner

As the members of the PCC you are responsible for the preparation of financial statements and the accounts. You consider that the audit requirements of Regulation 3(3) of the Regulations and section 144(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church Guidance 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements

a) to keep accounting records in accordance with section 130 of the Act; and

b) to prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed *M. Bonnett* Date *05/02/2022*

Independent Examiner

Name MERVYN BONNETT

Address 43, NEWLANDS ROAD,

LANCASTER,

LA1 4JE

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

		Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS 2021	2020
	Note	£	£	£	£	
INCOMING RESOURCES						
Incoming resources from donors	2(a)	67,807.49	800.00	0.00	68,607.49	74,916.41
Other voluntary incoming resources	2(b)	29,780.29	18,540.46	0.00	48,320.75	33,980.44
Income from charitable trading	2(c)	26,145.20	0.00	0.00	26,145.20	22,863.45
Other ordinary incoming resources	2(d)	0.00	0.00	0.00	0.00	0.00
Income from investments	2(e)	61.00	32,361.47	0.00	32,422.47	1,655.08
TOTAL INCOMING RESOURCES		123,793.98	51,701.93	0.00	175,495.91	133,415.38
RESOURCES USED						
Grants	3(a)	1,000.00	0.00	0.00	1,000.00	1,000.00
Directly related to the church's work	3(b)	146,991.39	42,740.36	0.00	189,731.75	122,786.77
Fund raising and publicity	3(c)	76.11	0.00	0.00	76.11	63.55
Management and Administration	3(d)	5,786.46	0.00	0.00	5,786.46	4,406.88
TOTAL RESOURCES USED		153,853.96	42,740.36	0.00	196,594.32	128,257.20
NET INCOMING / (OUTGOING)		-30,059.98	8,961.57	0.00	-21,098.41	5,158.18
REALISED GAINS (LOSSES) ON INVESTMENTS		0.00	0.00	0.00	0.00	0.00
NET MOVEMENT IN FUNDS		-30,059.98	8,961.57	0.00	-21,098.41	5,158.18
Balances brought forward 1st January 2021		104,924.57	166,775.89	88,479.42	360,179.88	355,021.70
BALANCES CARRIED FORWARD AT 31 DECEMBER 2021		74,864.59	175,737.46	88,479.42	339,081.47	360,179.88

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER
BALANCE SHEET AT 31 DECEMBER 2021

	Note	2021	2020
FIXED ASSETS			
Tangible fixed assets	5(a)	0.00	0.00
CBF Fund Shares - valuation 31.12.2021.	5(b)	196,954.34	0.00
TOTAL FIXED ASSETS		196,954.34	0.00
CURRENT ASSETS			
Stock		0.00	0.00
Debtors		17,358.74	4,805.14
Short term deposits		0.00	0.00
Cash at bank and in hand		127,405.07	356,550.51
CURRENT LIABILITIES	7	-2,636.68	-1,175.77
NET CURRENT ASSETS		142,127.13	360,179.88
NET ASSETS		339,081.47	360,179.88
FUNDS	6		
Unrestricted		74,864.59	104,924.57
Restricted		175,737.46	166,775.89
Endowment		88,479.42	88,479.42
TOTAL FUNDS		339,081.47	360,179.88

Approved by the Parochial Church Council on February 7th, 2022 and signed on its behalf by:

R.B.Aechtner
Chairman

S.J.Weatherill
Member

ST PAULS CHURCH PCC, SCOTFORTH, LANCASTER
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2021

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and section 145 of the Charities Act 2011 together with applicable accounting standards and SORP 2015 (FRS 102). The financial statements include all transactions, assets and liabilities and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund and interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when they are due. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when receivable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for their disposal are inalienable property, listed in the church's inventory. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £5000, so all such expenditure has been written off when incurred.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

2. INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2021 £	2020
2(a) Incoming resources from donors					
Planned giving	48,294.52	0.00	0.00	48,294.52	51,751.32
Income tax recoverable (Gift Aid)	10,912.61	800.00	0.00	11,712.61	15,302.89
Collections (open plate)	3,631.09	0.00	0.00	3,631.09	2,009.91
Sundry donations	4,969.27	0.00	0.00	4,969.27	5,852.29
	<u>67,807.49</u>	<u>800.00</u>	<u>0.00</u>	<u>68,607.49</u>	<u>74,916.41</u>
2(b) Other voluntary resources					
Other grants	19,885.82	13,320.00	0.00	33,205.82	9,846.33
Donations, appeals, etc.	0.00	5,220.46	0.00	5,220.46	10,585.94
Legacies	8,273.98	0.00	0.00	8,273.98	11,993.74
Other	1,620.49	0.00	0.00	1,620.49	1,554.43
	<u>29,780.29</u>	<u>18,540.46</u>	<u>0.00</u>	<u>48,320.75</u>	<u>33,980.44</u>
2(c) Income from charitable trading					
Parish News Adverts	550.00	0.00	0.00	550.00	1,563.09
Parish Hall, Hala Centre, lettings etc	19,964.77	0.00	0.00	19,964.77	17,145.19
PCC Fees	5,630.43	0.00	0.00	5,630.43	4,155.17
	<u>26,145.20</u>	<u>0.00</u>	<u>0.00</u>	<u>26,145.20</u>	<u>22,863.45</u>
2(d) Other ordinary incoming resources					
Fund-raising events	0.00	0.00	0.00	0.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
2(e) Income from investments					
Interest	61.00	38.04	0.00	99.04	1,655.08
Increase (decrease) in value of CBF Investment Fund	0.00	28,454.34	0.00	28,454.34	
Dividends	0.00	3,869.09	0.00	3,869.09	0.00
	<u>61.00</u>	<u>32,361.47</u>	<u>0.00</u>	<u>32,422.47</u>	<u>1,655.08</u>
TOTAL INCOMING RESOURCES	<u>123,793.98</u>	<u>51,701.93</u>	<u>0.00</u>	<u>175,495.91</u>	<u>133,415.38</u>

3. RESOURCES USED

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2021 £	2020
3(a) Grants					
Charitable giving	1,000.00	0.00	0.00	1,000.00	1,000.00
	1,000.00	0.00	0.00	1,000.00	1,000.00
3(b) Directly related to the church's work					
Parish Share	39,252.00	0.00	0.00	39,252.00	56,247.60
Clergy costs and expenses	426.60	0.00	0.00	426.60	448.10
Curate's house	0.00	0.00	0.00	0.00	0.00
Vicarage costs	3,848.95	0.00	0.00	3,848.95	4,597.09
Church Sound System	0.00	13,480.72	0.00	13,480.72	0.00
Church running expenses	5,555.22	0.00	0.00	5,555.22	5,046.62
Church maintenance	68,604.78	16,918.01	0.00	85,522.79	1,165.05
Magazine costs - other than printing	0.00	0.00	0.00	0.00	1,022.48
Parish Hall costs	21,069.16	11,674.98	0.00	32,744.14	23,646.99
Hala Centre costs	3,342.62	0.00	0.00	3,342.62	3,853.55
Hala Pantry	0.00	666.65	0.00	666.65	0.00
Organists' pay	350.00	0.00	0.00	350.00	1,041.00
Other expenses inc verger	4,542.06	0.00	0.00	4,542.06	25,718.29
	146,991.39	42,740.36	0.00	189,731.75	122,786.77
3(c) Fund-raising and publicity					
Fund raising events	76.11	0.00	0.00	76.11	63.55
	76.11	0.00	0.00	76.11	63.55
3(d) Management and administration					
Secretary	0.00	0.00	0.00	0.00	0.00
Printing and Stationery	5,786.46	0.00	0.00	5,786.46	4,406.88
	5,786.46	0.00	0.00	5,786.46	4,406.88
TOTAL RESOURCES USED	153,853.96	42,740.36	0.00	196,594.32	128,257.20

4. STAFF COSTS

	£	£
Wages and Salaries	18,326.16	18,345.61

During the year the PCC employed a business manager, a clerical assistant, organists, vergers, and keyholders and cleaners for the Church Halls.
No member of the PCC received any remuneration or expenses for his / her role on the PCC.

5. FIXED ASSETS

5(a) Tangible fixed assets

There were none.

5(b) Investments - 8371.88 Shares in CBF Investment Fund Shares - value as at 31.12.2021.

6. ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total
Fixed Assets	0.00	80,500.00	88,000.00	0.00
Current Assets	74,864.59	95,237.46	479.42	339,081.47
Fund Balance	<u>74,864.59</u>	<u>175,737.46</u>	<u>88,479.42</u>	<u>339,081.47</u>

7. FUND DETAILS

The Restricted Funds include a number of donations which have been made to the Church for the purchase of specific items and includes the Roof Fund together with several smaller funds.

The Endowment Funds comprise of four elements:

a) The Cook Legacy for which the capital sum of £80,479.42 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the Church fabric. The balance on the fund relates to investment income received that has not been spent.

b) A legacy of £500 (capital to be maintained) to be invested to provide income for the maintenance of the Church fabric. The balance relates to unspent investment income.

c) The Whitaker Legacy for which the capital sum of £2,500.00 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the fabric of the Church. The balance relates to unspent investment income.

d) The Midgeley Legacy for which the capital sum of £5,000.00 has to be maintained and invested. The income received from investing the capital is required to be spent on the maintenance of the fabric of the Church. The balance relates to unspent investment income.

e) Investments are held in the CBF Church of England Deposit Fund and the Investment Fund. The main Church account is held by Barclays. Planned giving by banker's order is paid into a Santander account.

ST PAUL'S CHURCH SCOTFORTH
CHARITABLE GIVING 2021

APPENDIX A

	2020	2021	Category	ww = world welfare wc = world church nw = national welfare lw = local welfare nc = national church
	£	£		
Wycliffe Bible Translators	350.00	0.00	wc	
Global Link in Lancaster	350.00	0.00	lw	
MIND	300.00	0.00	nw	
Indian Appeal Collection	0.00	1,000.00	wc	
TOTAL	1,000.00	1,000.00		

This report on the accounts of the PCC for the year ended 31 December 2021, which are set out on pages 1 to 9 inclusive, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 (the Regulations) and s.145(5)(b) of the Charities Act 2011 (the Act).

Respective responsibilities of trustees and examiner

As the members of the PCC you are responsible for the preparation of financial statements and the accounts. You consider that the audit requirements of Regulation 3(3) of the Regulations and section 144(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church Guidance 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements

a) to keep accounting records in accordance with section 130 of the Act; and

b) to prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed *M. Bonnett* Date *05/02/2022*

Independent Examiner

Name MERVYN BONNETT

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LANCASTER,

LA1 4JE