

**The PCC of the Ecclesiastical Parish of St Mary's  
Church Slaughtam**

**End of Year Financial Statements**

**Year ending 31<sup>st</sup> December 2022**

# **TRUSTEES' ANNUAL REPORT**

**The Parochial Church Council of the Ecclesiastical Parish of St Mary's Slaugham**  
registered charity number 1134786  
for the year ended 31<sup>st</sup> December 2022

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## **AIMS AND PURPOSES**

Slaugham Parochial Church Council has the responsibility of co-operating with the Rector to promote the whole mission of the church (pastoral, evangelistic, social and ecumenical) within the ecclesiastical parish comprising the villages of Handcross, Pease Pottage, Slaugham and Warninglid.

The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve and include the different people who live within our parish.

Our services and worship put faith into practice through prayer, scripture, music and sacrament.

When planning our activities for the year, the incumbent considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. We tried to enable local people to live out their faith as part of our parish community through:

- worship and prayer, learning about the Gospel, and developing their knowledge of, and trust in, Jesus.
- provision of pastoral care for people living in the parish.
- outreach.
- missionary support.

To facilitate this work, it is important that we maintain the fabric of our two church buildings, St Mary's Slaugham and All Saints Handcross.

We are part of a joint benefice with St Mark's Staplefield and, at appropriate times, join with that church to worship and plan so that maximum benefit can be derived for both parishes.

## **Objectives for 2023**

As a newly united parish with St Mark's, Staplefield we are developing the unity between the existing church congregations, as well as looking for opportunities to start new worshipping communities in Handcross and in Pease Pottage. We are committed to seeing the building development at St Mark's church completed and to developing our pastoral care within the communities we serve.

## **ACHIEVEMENTS**

### **Attendance at worship**

Our average attendance is between 50 and 60 each week, which comprises people of all ages. We have fewer children in the upper primary to lower secondary age bracket than in previous years, but there has been growth in our younger age groups.

### **Developing and supporting believers, both established and new**

We always have a strong desire for children and young people to develop their faith in Jesus, and we provided a range of groups to encourage and teach them. Whilst the Sunday morning groups have become smaller since lockdowns, they still remain a priority.

Prayer is a central part of all we do at St Mary's. As well as the weekly prayer meetings, we had specially-focussed days in at various points in the calendar year. We have monthly prayer gatherings in various venues in the parish.

We conducted four weddings plus one marriage blessing, ten child baptisms, and 12 funerals (including ashes interments) in 2022.

The joint choir of St. Mary's and St. Mark's Staplefield and musicians were able to participate at services held for Harvest, Remembrance and Christmas, including at our annual carol services and crib service on Christmas Eve, which was very well attended and a great joy to be part of.

### **Evangelism and outreach**

The Handcross Community Pantry remains our main and most thriving activity for mission, supporting local families with food supplies, and building community through the Saturday morning café. We also held a couple of Christmas events and services in All Saints which were well attended.

The Rector continues to be heavily involved in all our schools, with regular assemblies and visits.

### **Provision of the church buildings**

We are blessed with having two church buildings in the parish. St Mary's in Slaughtam would normally be used regularly for most of our church services as well as other activities and groups. All Saints in Handcross is good and centrally placed, and has become more utilised in the past year. We want our church buildings to be used by the wider community as well as for church services, and we welcome groups meeting there, and seek to see St Mary's used more for quiet days and retreats.

The Creative Expressions art group continues to meet at St Mary's on Fridays.

In order to provide facilities at our church buildings, we have to maintain their fabric. Both churches underwent ongoing maintenance in 2022.

We are pleased when people enjoy the church building, be they worshippers or visitors, and our visitor book regularly has entries which reflect our care of the church for the enjoyment of all.

### **Future developments for the church buildings and properties**

Plans for the introduction of a car park at St Mary's continue to move slowly due to some of the requests that have been put in place by the planning department. A new volunteer is working on this project.

Plans to develop All Saints are on hold but there are plans to refresh and decorate the inside of the building in early 2023.

### **Care for others – pastoral care, tangible support, charitable giving – within the parish and beyond**

Pastoral care takes place through visiting, whether people are at home, in hospital or in a nursing home. The Rector visits when possible but there are a number of people involved in visiting. Following the lockdowns, we have also been able to return to having our regular visits to Belle Vue nursing home in Warninglid

There has also been support of the wider community. Our Handcross Community Hardship Fund was used to help a number of people who had been struggling financially. We also became aware of a number of people in our locality who have been made homeless due to circumstances beyond their control. We have referred some of them on to other agencies which can provide the practical support that they need, but we aim to keep in touch with them as far as possible.

Helen Arnold has been regularly phoning the older members of our community through her role on the Rosemary Club, and has been informing the Rector of any needs or concerns.

## **FINANCIAL REVIEW OF 2022**

### **Income**

Total income for 2022 was £123,729 which was about £10,000 more than in 2021. This was due to a number of large donations made towards the Community Pantry and Hardship Fund.

The Parish Share now paid to the Diocese for the Combined Benefice of St Mark's and St Mary's was reduced by 25% to £53,700 following consultation between the Diocese and the Rector which was paid in 12 monthly instalments as usual. This money pays for clergy salaries, pensions, housing costs, training and also a contribution towards the Church of England at a national level. It also helps churches less able to pay for themselves within the Diocese.

Due to lock down, the Gift Aid claim had not been made for 2020/21 but we have two years to make that claim. Barbara Butfoy and the treasurer have met and are in the process of making the Gift Aid Claim. We

expect it to be in the region of £1,400, less than previous years due to a reduction in donations during Covid lockdown and church closure at that time. The treasurer would like to thank Barbara for her work on this.

### **Staff Costs**

We currently have two part-time employees: Fae Widdowson as Parish Administrator and Paul Hollinshead as Digital Communications Outreach Worker. They both do a marvellous job in their respective roles and are of great value to the Parish. We thank you both.

A number of members of PCC also receive payments throughout the year for expenditure incurred in the running of the church. This year the most significant of these was to Barbara Butfoy to reimburse her for the groceries bought for the Community Pantry. The cost of this was covered by the increase in donations specifically for that purpose.

### **Parish Magazine**

The Parish Magazine is now produced online in a very much reduced format at no cost.

### **Churchyard Maintenance**

Brian Funnell continued to care for the churchyard and has performed an excellent job. After many years of dedicated service he has announced his retirement at the end of 2022. So far we have no replacement, and the church will remain locked while there is no one to open and lock it daily. We are enormously grateful for his commitment and hard work.

The work identified last year to the boundary wall was carried out at a cost of £4,392.

### **Church Maintenance**

The usual expenditure was required on annual inspections of electrical and safety systems.

The heating has continued to be problematic in St Mary's. Through the winter of 2021/2022 it worked satisfactorily. Following the outbreak of war in Ukraine and the subsequent rise in heating costs, the decision was made to switch off the underfloor heating, which was on all the time, and rely on the radiators to boost the heating for services. Unfortunately, towards the end of the year, the heating failed again due to another faulty expansion vessel. This will be replaced and sent back to the suppliers as it is under warranty. However, the labour costs are chargeable. The generosity of people in the church has enabled us to continue to heat St Mary's through the increasing fuel costs but long-term plans of alternative heating sources are continuing to be discussed.

Thanks to the generosity of a resident of Slaughtam, the clock has been repaired.

## **Mission Giving**

Ignoring income to restricted funds and wedding and funeral fees collected on behalf of the diocese, our Mission giving was about 16.5% of income. This includes donations to the Pantry which are covered by the increased giving.

## **Reserves Policy**

It is the policy of the PCC to maintain 2 months' worth of expenditure in unrestricted funds.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Parochial Church Council (PCC) has registered with the Charity Commission as required by the Charities Act 2011.

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods, and a maximum of twelve members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

During the year the following people served as members of the Parochial Church Council.

### **Ex-officio**

Incumbent	Rev. Carl Smith (chairman)
Churchwardens	Miss Anna Sesemann Mr. Colin Tomlinson
Lay Reader	Mr. Jon Rotheray

### **Elected members**

Treasurer	Mrs. Jan Elliott Ms. Barbara Butfoy Mrs. Alison Coley Mr. Rick Grose Mr. James Hodgson (until April 2022) Mr Frank Moss (From April 2022)
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Deanery Synod representative	Mr Graham Reid
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The full PCC met six times during the year, mainly on Zoom and mostly with the St Mark’s PCC members in attendance. The process of becoming a united PCC was completed and approved on 31<sup>st</sup> December 2022. Committees met between meetings, and details were given to the PCC and discussed where necessary.

**Committees**

The PCC Standing Committee (comprising rector, curate, two churchwardens, treasurer and one assistant warden) is able to transact the business of the PCC between meetings, subject to any directions given by the council. There are two unelected assistant churchwardens who help greatly.

The Mission Partnership Committee advises the PCC on funding and support issues relating to people and organisations. The church understands the correlation between mission and evangelism, and gives away at least a tenth of its disposable voluntary income.

The staff team (comprising Rector, four churchwardens, All Saints Missional Community Leaders, Catering Outreach Manager, Digital Outreach Worker, Administrator, Mentoring Co-ordinator) meet on a weekly basis to pray and share ideas and vision, and they also communicate regularly on WhatsApp.

This report was approved by the Trustees on .....  
and signed on their behalf by:

Colin Tomlinson

Anna Sesemann

Churchwarden

Churchwarden

## Receipts and Payments Account

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Incoming resources</b>						
Incoming resources from generated funds	—	—	—	—	—	2,645
Voluntary income	121,026	—	(6,470)	—	114,555	102,198
Investment income	2,627	—	—	—	2,627	2,455
Other incoming resources	6,546	—	—	—	6,546	6,188
<b>Total incoming resources</b>	<b>130,200</b>	<b>—</b>	<b>(6,470)</b>	<b>—</b>	<b>123,729</b>	<b>113,487</b>
<b>Resources used</b>						
Cost of generating funds	3,647	—	—	—	3,647	2,335
Charitable activities	19,928	—	958	—	20,887	17,139
Governance costs	94,125	—	—	—	94,125	107,705
<b>Total resources used</b>	<b>117,701</b>	<b>—</b>	<b>958</b>	<b>—</b>	<b>118,659</b>	<b>127,181</b>
<b>Excess of receipts over payments before transfer</b>	<b>12,499</b>	<b>—</b>	<b>(7,428)</b>	<b>—</b>	<b>5,070</b>	<b>(13,693)</b>
<b>Transfers</b>						
Excess of receipts over payments before other gains / losses	12,499	—	(7,428)	—	5,070	(13,693)
<b>Net movement in funds</b>	<b>12,499</b>	<b>—</b>	<b>(7,428)</b>	<b>(16,737)</b>	<b>(11,667)</b>	<b>(11,851)</b>
<b>All assets at 01 January 2022</b>	<b>29,337</b>	<b>—</b>	<b>85,554</b>	<b>131,741</b>	<b>246,633</b>	<b>258,485</b>
<b>All assets at 31 December 2022</b>	<b>41,837</b>	<b>—</b>	<b>78,125</b>	<b>115,003</b>	<b>234,966</b>	<b>246,633</b>
<b>Represented by</b>						
<b>Unrestricted</b>						
General fund	41,837	—	—	—	41,837	29,337
<b>Restricted</b>						
Agency collection	—	—	(7,428)	—	(7,428)	—
All Saints Re-ordering	—	—	83,867	—	83,867	83,867
Mission Fund	—	—	60	—	60	60
Parish Ministry by Avril or Phil	—	—	576	—	576	576
Parish Relief Fund	—	—	1,050	—	1,050	1,050
<b>Endowment</b>						
Gibson-Warren	—	—	—	27,075	27,075	31,272
Mission Sale	—	—	—	37,513	37,513	43,328
Sunday School	—	—	—	10,289	10,289	11,662
Warren Endowment	—	—	—	40,124	40,124	45,477



## Balance sheet

	Total funds	Prior year funds
<b>Fixed assets</b>		
Investments	115,003	131,741
	<b>115,003</b>	<b>131,741</b>
<b>Current assets</b>		
Cash at bank and in hand	119,962	108,463
	<b>119,962</b>	<b>108,463</b>
<b>Liabilities</b>		
Creditors: Amounts falling due in one year	—	(6,428)
	<b>—</b>	<b>(6,428)</b>
<b>Net current assets less current liabilities</b>	<b>119,962</b>	<b>114,892</b>
<b>Total assets less current liabilities</b>	<b>234,966</b>	<b>246,633</b>
<b>Total net assets less liabilities</b>	<b>234,966</b>	<b>246,633</b>
<b>Represented by</b>		
<b>Unrestricted</b>		
General fund	41,837	29,337
<b>Restricted</b>		
All Saints Re-ordering	83,867	83,867
Mission Fund	60	60
Parish Ministry by Avril or Phil	576	576
Parish Relief Fund	1,050	1,050
Agency collection	(7,428)	—
<b>Endowment</b>		
Gibson-Warren	27,075	31,272
Mission Sale	37,513	43,328
Sunday School	10,289	11,662
Warren Endowment	40,124	45,477
<b>Funds of the church</b>	<b>234,966</b>	<b>246,633</b>

## Statement of assets and liabilities

	This year	Last year
<b>Investments</b>		
<b>Warren Endowment</b>		
Warren Endowment (Endowment) -	40,124	45,477
	<b>40,124</b>	<b>45,477</b>
<b>Sunday School Fund</b>		
Sunday School (Endowment) -	10,289	11,662
	<b>10,289</b>	<b>11,662</b>
<b>Sale Mission Room</b>		
Mission Sale (Endowment) -	37,513	43,328
	<b>37,513</b>	<b>43,328</b>
<b>Gibson/Warren Endowment</b>		
Gibson-Warren (Endowment) -	27,075	31,272
	<b>27,075</b>	<b>31,272</b>
<b>Total for Investments</b>	<b>115,003</b>	<b>131,741</b>
<b>Cash at bank and in hand</b>		
<b>HSBC Current Account</b>		
All Saints Re-ordering (Restricted) -	73,867	73,867
CCLA CBF fund (Designated) -	(10,000)	(10,000)
Mission Fund (Restricted) -	60	60
Parish Ministry by Avril or Phil (Restricted) -	576	576
Parish Relief Fund (Restricted) -	1,025	1,025
General fund (Unrestricted) -	(30,960)	(43,536)
Agency collection (Restricted) -	(7,403)	(6,403)
	<b>27,165</b>	<b>15,589</b>
<b>CCLA CBF Deposit</b>		
All Saints Re-ordering (Restricted) -	10,000	10,000
CCLA CBF fund (Designated) -	10,000	10,000
General fund (Unrestricted) -	42,576	42,576
	<b>62,576</b>	<b>62,576</b>
<b>Petty Cash</b>		
General fund (Unrestricted) -	13	13
	<b>13</b>	<b>13</b>
<b>Pantry Account</b>		
General fund (Unrestricted) -	158	283
	<b>158</b>	<b>283</b>
<b>HSBC Savings Account</b>		
General fund (Unrestricted) -	30,049	30,001
	<b>30,049</b>	<b>30,001</b>
<b>Total for Cash at bank and in hand</b>	<b>119,962</b>	<b>108,463</b>
<b>Agency accounts</b>		
<b>Agency collections</b>		
Agency collection (Restricted) -	—	6,428
<b>Total for Agency accounts</b>	<b>—</b>	<b>6,428</b>
<b>Grand total</b>	<b>234,966</b>	<b>246,633</b>

## Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
<b>All-Saints - All Saints Re-orderi</b>							
Restricted	83,867	—	—	—	—	—	83,867
<b>Sub-total for All-Saints</b>	<b>83,867</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>83,867</b>
<b>Gibson - Gibson-Warren</b>							
Endowment	31,272	—	—	—	(4,196)	—	27,075
<b>Sub-total for Gibson</b>	<b>31,272</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>(4,196)</b>	<b>—</b>	<b>27,075</b>
<b>Mission - Mission Sale</b>							
Endowment	43,328	—	—	—	(5,814)	—	37,513
<b>Sub-total for Mission</b>	<b>43,328</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>(5,814)</b>	<b>—</b>	<b>37,513</b>
<b>Missionfun - Mission Fund</b>							
Restricted	60	—	—	—	—	—	60
<b>Sub-total for Missionfun</b>	<b>60</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>60</b>
<b>ParMin - Parish Ministry by A</b>							
Restricted	576	—	—	—	—	—	576
<b>Sub-total for ParMin</b>	<b>576</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>576</b>
<b>Relief - Parish Relief Fund</b>							
Restricted	1,050	—	—	—	—	—	1,050
<b>Sub-total for Relief</b>	<b>1,050</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,050</b>
<b>School - Sunday School</b>							
Endowment	11,662	—	—	—	(1,372)	—	10,289
<b>Sub-total for School</b>	<b>11,662</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>(1,372)</b>	<b>—</b>	<b>10,289</b>
<b>Warren - Warren Endowment</b>							
Endowment	45,477	—	—	—	(5,353)	—	40,124
<b>Sub-total for Warren</b>	<b>45,477</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>(5,353)</b>	<b>—</b>	<b>40,124</b>
<b>General - General fund</b>							
Unrestricted	29,337	130,200	117,701	—	—	—	41,837
<b>Sub-total for General</b>	<b>29,337</b>	<b>130,200</b>	<b>117,701</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>41,837</b>
<b>None - Agency collection</b>							
Restricted	—	(6,470)	958	—	—	—	—
<b>Sub-total for None</b>	<b>—</b>	<b>(6,470)</b>	<b>958</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Grand total</b>	<b>246,633</b>	<b>123,729</b>	<b>118,659</b>	<b>—</b>	<b>(16,737)</b>	<b>—</b>	<b>242,395</b>

## Analysis of receipts and payments

		<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total</b>	
						<b>This year</b>	<b>Last year</b>
<b>INCOME AND ENDOWMENTS</b>							
<b>Incoming resources from generated funds</b>							
Gift Aid HMRC Refund		—	—	—	—	—	2,645
Total		—	—	—	—	—	2,645
<b>Incoming resources from generated funds - Voluntary income</b>							
Planned Giving		82,903	—	—	—	82,903	75,917
Collections at all services		2,191	—	—	—	2,191	1,842
Wedding and Funeral Fees		8,298	—	—	—	8,298	6,175
Sundry donations and appeals		21,222	—	10	—	21,232	11,410
Parish Appeal		—	—	—	—	—	2,100
Family Support Work		5,000	—	—	—	5,000	—
Love Gift		1,400	—	(6,480)	—	(5,080)	4,753
Gift Aid Cash		10	—	—	—	10	—
Total		121,026	—	(6,470)	—	114,555	102,198
<b>Incoming resources from generated funds - Investment income</b>							
Dividends and Interest		2,627	—	—	—	2,627	2,455
Total		2,627	—	—	—	2,627	2,455
<b>Other incoming resources</b>							
Bookstall		10	—	—	—	10	—
Holiday Club		525	—	—	—	525	—
Reimbursements for expenses		6,011	—	—	—	6,011	6,188
Total		6,546	—	—	—	6,546	6,188
<b>INCOME TOTAL</b>		<b>130,200</b>	<b>—</b>	<b>(6,470)</b>	<b>—</b>	<b>123,729</b>	<b>113,487</b>

## EXPENDITURE

### Cost of generating funds

Fees from Weddings and Funerals	3,647	—	—	—	3,647	2,335
Total	3,647	—	—	—	3,647	2,335

### Charitable activities

Mission Giving	11,840	—	958	—	12,798	10,620
Home Giving	8,088	—	—	—	8,088	6,519
Total	19,928	—	958	—	20,887	17,139

### Governance costs

Church running expenses	9,519	—	—	—	9,519	9,141
Utility Bills	5,086	—	—	—	5,086	4,349
Rectory Expenses	4,779	—	—	—	4,779	4,394
Other Clergy costs	—	—	—	—	—	246
Employees	5,936	—	—	—	5,936	5,756
Church maintenance	3,426	—	—	—	3,426	2,303
Churchyard maintenance	9,537	—	—	—	9,537	5,459
Youth and Children	1,491	—	—	—	1,491	292
Service costs	80	—	—	—	80	424
Parish Share	53,700	—	—	—	53,700	74,300
Accountancy costs	568	—	—	—	568	1,038
Total	94,125	—	—	—	94,125	107,705
<b>EXPENDITURE TOTAL</b>	<b>117,701</b>	<b>—</b>	<b>958</b>	<b>—</b>	<b>118,659</b>	<b>127,181</b>
<b>GRAND TOTAL</b>	<b>12,499</b>	<b>—</b>	<b>(7,428)</b>	<b>—</b>	<b>5,070</b>	<b>(13,693)</b>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S SLAUGHAM (Registered charity no 1134786)**

I report to the charity trustees on my examination of the accounts of the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Mary's Slaughtam, for the year ended 31 December 2022.

• **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

• **INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Sarah E Bestley BSC ACA**

Date

**CARTER NICHOLLS LIMITED**

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