

**The PCC of the Ecclesiastical Parish of St Mary's
Church Slaughtam**

End of Year Financial Statements

Year ending 31st December 2021

TRUSTEES' ANNUAL REPORT

**The Parochial Church Council of the Ecclesiastical Parish of St Mary's Slaugham
registered charity number 1134786
for the year ended 31st December 2021**

Verse for the Year: Romans 15:4

For everything that was written in the past was written to teach us, so that through the endurance taught in the Scriptures and the encouragement they provide we might have hope.

AIMS AND PURPOSES

Slaugham Parochial Church Council has the responsibility of co-operating with the Rector to promote the whole mission of the church (pastoral, evangelistic, social and ecumenical) within the ecclesiastical parish comprising the villages of Handcross, Pease Pottage, Slaugham and Warninglid.

The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve and include the different people who live within our parish.

Our services and worship put faith into practice through prayer, scripture, music and sacrament.

When planning our activities for the year, the incumbent considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. We tried to enable local people to live out their faith as part of our parish community through:

- worship and prayer, learning about the Gospel, and developing their knowledge of, and trust in, Jesus.
- provision of pastoral care for people living in the parish.
- outreach.
- missionary support.

To facilitate this work, it is important that we maintain the fabric of our two church buildings, St Mary's Slaugham and All Saints Handcross.

We are part of a joint benefice with St Mark's Staplefield and, at appropriate times, join with that church to worship and plan so that maximum benefit can be derived for both parishes.

Objectives for 2022

2022 is a year in which we are going to seek to pick up where we left off in 2020. This means that throughout the year, we will be taking the time to seek God as to what His longer-term vision is for St Mary's and for the wider benefice. One of the most significant discussions will be around the idea of formally joining our two parishes together as an ecclesiastical parish. This would involve us agreeing as a PCC (in March) that we would like to ask the diocese to begin this process, much of which is completed by the DAC behind the scenes, but will involve various consultations throughout the year. We believe this is a really exciting opportunity to formalise a partnership that is already very strong, and will create for us greater opportunities to share in God's mission in this area.

ACHIEVEMENTS

Attendance at worship

It is hard to quantify numbers of regular attenders as 2021 was a mixture of online worship and in-person services as we slowly introduced worship back into the building of St Mary's. Towards the end of the year we were seeing an average Sunday attendance of around 40–60, with others viewing the recorded services online.

Developing and supporting believers, both established and new

We always have a strong desire for children and young people to develop their faith in Jesus, and we provided a range of groups to encourage and teach them. Whilst the Sunday morning groups have not been meeting during the national lockdowns we have sought to provide resources for our children and young people through our YouTube channel, and Yoyos has continued to meet on Zoom.

Prayer is a central part of all we do at St Mary's. As well as the weekly prayer meetings, we had specially-focussed days in at various points in the calendar year. Many of these prayer meetings have continued to happen virtually, and towards the end of the year more of these took place in person (often at St Mary's).

We also celebrated 11 youth/adult baptisms in October and November.

We conducted three weddings plus one marriage blessing, seven child baptisms, and 25 funerals (including ashes interments) in 2021.

The joint choir of St. Mary's and St. Mark's Staplefield and musicians were able to participate at services held for Harvest, Remembrance and Christmas, including at our annual carol services and an outdoor crib service on Christmas Eve, which was very well attended, and a great joy to be part of.

Evangelism and outreach

Many of our outreach activities have been hard to continue during lockdowns, and with some restrictions still in place. The Handcross Community Pantry has continued to thrive and serve those in need. We continue to receive generous donations from individuals and from our schools. We plan to re-open the Saturday morning café in Feb 2022.

Provision of the church buildings

We are blessed with having two church buildings in the parish. St Mary's in Slaugham would normally be used regularly for most of our church services as well as other activities and groups. All Saints in Handcross is a good and centrally-placed, and has become more utilised in the past year. We want our church buildings to be used by the wider community as well as for church services, and we welcome groups meeting there and seek to see St Mary's used more for quiet days and retreats.

The Creative Expressions art group returned to St Mary's in the autumn of 2021.

In order to provide facilities at our church buildings, we have to maintain their fabric. Both churches underwent ongoing maintenance in 2021.

We are pleased when people enjoy the church building, be they worshippers or visitors, and our visitor book regularly has entries which reflect our care of the church for the enjoyment of all.

Future developments for the church buildings and properties

Plans for the introduction of a car park at St Mary's continue to move slowly due to some of the requests that have been put in place by the planning department. Eric Prescott requested to hand the project over and we are awaiting a volunteer to take the project on.

The same is true of our plans for developing All Saints Church.

Care for others – pastoral care, tangible support, charitable giving – within the parish and beyond

The majority of our pastoral care through 2021 has been by telephone, but a number of visits were also able to be carried out towards the end of the year. We continue to be unable to attend Belle Vue nursing home due to the restrictions they have in place but we hope to be back leading services there in 2022.

There has also been support of the wider community. Our Handcross Community Hardship Fund was used to help a number of people who had been struggling financially. We also became aware of a number of people in our locality who have been made homeless due to circumstances beyond their control. We have referred some of them on to other agencies which can provide the practical support that they need, but we aim to keep in touch with them as far as possible.

Helen Arnold has been regularly phoning the older members of our community through her role on the Rosemary Club, and has been informing the Rector of any needs or concerns.

Financial Review of 2021

Income

Total income for the year was £113,487. This was about £44,000 less than in 2020. This was largely due to St Mark's inability to pay their contribution towards the Parish Share to the Diocese of Chichester and that there had been some large one-off donations in 2020 which did not occur in 2021. In addition, the lack of a collection plate at services due to COVID restrictions resulted in a slight drop. Regular planned giving, facilitated by the Parish Giving Scheme (PGS) has increased in line with inflation. We were able to make a

claim for Gift Aid on one-off donations which resulted in £2,645. The treasurer would like to thank Barbara Butfoy for her help in collating the information which made this claim possible.

Staff Costs

We currently have two part-time employees, Fae Widdowson as Parish Administrator and Paul Hollinshead as Digital Communications Outreach Worker. Their work is invaluable to the Parish and they carry out their respective duties with efficiency and a smile. We salute you and thank you both. Payroll is currently outsourced to Willow Accounting which handles the production of pay slips and all dealings with HMRC.

Parish Magazine

Through the pandemic, the Parish Magazine switched to being digital. At the end of 2021, Brenda Dakin resigned from her role as editor. We are grateful for all that Brenda has done over many years. James Larkins also retired as advertising coordinator and our thanks also go to James for many years of service. We are now in a season of review and are on the lookout for new volunteers to edit and produce the magazine. As a consequence, income from advertising has reduced to nil, as have the costs of publishing.

Churchyard Maintenance

Brian Funnell continues to care for the churchyard and does an excellent job. There has been no large expenditure, but further work to the boundary wall is required. A quotation from Wesley Fermor has been accepted by the PCC and work will proceed during the winter months as the weather conditions allow.

Church Maintenance

Unfortunately, the clock at St Mary's has stopped working due to a power surge causing a motor to burn out. A quotation for repair has been obtained but has not been approved by the PCC. There have been a couple of breakdowns in the heating system, installed 17 years ago, requiring visits both from TSS, our usual servicing engineers and the original design engineers, who met with Richard Elliott on site to explain the workings of the system. It is a high quality installation with fairly complicated electronic controls. Spare parts are quite expensive and these visits therefore increased maintenance costs beyond the normal annual charges. More sustainable ways of heating the church are currently being investigated. The usual electrical safety testing and fire equipment checks were also carried out.

Mission Giving

Our total mission giving was £10,620. This equates to approximately 10% of income. We gave away a further £6,519 locally to support those facing hardship and those using the Community Pantry. These costs were covered by money given specifically for these purposes.

Parish Share

The Parish Share was paid in full during 2021.

Reserves Policy

It is the policy of the PCC to maintain 2 months' worth of expenditure in unrestricted funds.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council (PCC) has registered with the Charity Commission as required by the Charities Act 2011.

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods, and a maximum of twelve members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

During the year the following people served as members of the Parochial Church Council.

Ex-officio

Incumbent	Rev. Carl Smith (chairman)
Churchwardens	Miss Anna Sesemann Mr. Rick Grose (until April 2021) Mr. Colin Tomlinson (from April 2021)
Lay Reader	Mr. Jon Rotheray

Elected members

Treasurer	Mrs. Jan Elliott Mr. Eric Prescott (until September 2021) Dr. Mike Howard (until April 2021) Ms. Barbara Butfoy Mrs. Alison Coley Mr. James Hodgson Mr. Rick Grose (from April 2021)
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Deanery Synod representative	Mr Graham Reid
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The full PCC met six times during the year, mainly on Zoom and mostly with the St Mark's PCC members in attendance. It was agreed at the APCM that we would form a united PCC going forward, subject to the Bishop's approval. Committees met between meetings, and details were given to the PCC and discussed where necessary.

Committees

The PCC Standing Committee (comprising rector, curate, two churchwardens, treasurer and one assistant warden) is able to transact the business of the PCC between meetings, subject to any directions given by the council. There are two unelected assistant churchwardens who help greatly.

The Mission Partnership Committee advises the PCC on funding and support issues relating to people and organisations. The church understands the correlation between mission and evangelism, and gives away at least a tenth of its disposable voluntary income.

The staff team (comprising Rector, four churchwardens, All Saints Missional Community Leaders, Catering Outreach Manager, Digital Outreach Worker, Administrator, Mentoring Co-ordinator) meet on a weekly basis to pray and share ideas and vision and also communicate regularly on WhatsApp.

This report was approved by the Trustees on
and signed on their behalf by:

Colin Tomlinson

Anna Sesemann

Churchwarden

Churchwarden

Receipts and Payments Account

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Incoming resources						
Incoming resources from generated funds	2,645	—	—	—	2,645	—
Voluntary income	101,898	—	300	—	102,198	126,755
Investment income	2,455	—	—	—	2,455	3,248
Other incoming resources	6,188	—	—	—	6,188	27,630
Total incoming resources	113,187	—	300	—	113,487	157,634
Resources used						
Cost of generating funds	2,335	—	—	—	2,335	—
Fundraising trading cost of goods sold and other costs	—	—	—	—	—	1,112
Charitable activities	17,139	—	—	—	17,139	18,181
Governance costs	107,705	—	—	—	107,705	123,661
Total resources used	127,181	—	—	—	127,181	142,955
Excess of receipts over payments before transfer	(13,993)	—	300	—	(13,693)	14,678
Transfers						
Excess of receipts over payments before other gains / losses	(13,993)	—	300	—	(13,693)	14,678
Net movement in funds	(13,993)	—	300	1,841	(11,851)	20,618
All assets at 01 January 2021	43,331	—	85,254	129,899	258,485	237,867
All assets at 31 December 2021	29,337	—	85,554	131,741	246,633	258,485
Represented by						
Unrestricted						
General fund	29,337	—	—	—	29,337	43,331
Restricted						
All Saints Re-ordering	—	—	83,867	—	83,867	83,567
Mission Fund	—	—	60	—	60	60
Parish Ministry by Avril or Phil	—	—	576	—	576	576
Parish Relief Fund	—	—	1,050	—	1,050	1,050
Endowment						
Gibson-Warren	—	—	—	31,272	31,272	33,498
Mission Sale	—	—	—	43,328	43,328	46,412
Sunday School	—	—	—	11,662	11,662	10,202
Warren Endowment	—	—	—	45,477	45,477	39,786

Balance sheet

	Total funds	Prior year funds
Fixed assets		
Investments	131,741	129,899
	131,741	129,899
Current assets		
Cash at bank and in hand	108,463	126,358
	108,463	126,358
Liabilities		
Creditors: Amounts falling due in one year	(6,428)	(2,227)
	(6,428)	(2,227)
Net current assets less current liabilities	114,892	128,586
Total assets less current liabilities	246,633	258,485
Total net assets less liabilities	246,633	258,485
Represented by		
Unrestricted		
General fund	29,337	43,331
Restricted		
All Saints Re-ordering	83,867	83,567
Mission Fund	60	60
Parish Ministry by Avril or Phil	576	576
Parish Relief Fund	1,050	1,050
Endowment		
Gibson-Warren	31,272	33,498
Mission Sale	43,328	46,412
Sunday School	11,662	10,202
Warren Endowment	45,477	39,786
Funds of the church	246,633	258,485

Statement of assets and liabilities

	This year	Last year
Investments		
Warren Endowment		
Warren Endowment (Endowment) -	45,477	39,786
	45,477	39,786
Sunday School Fund		
Sunday School (Endowment) -	11,662	10,202
	11,662	10,202
Sale Mission Room		
Mission Sale (Endowment) -	43,328	46,412
	43,328	46,412
Gibson/Warren Endowment		
Gibson-Warren (Endowment) -	31,272	33,498
	31,272	33,498
Total for Investments	131,741	129,899
Cash at bank and in hand		
HSBC Current Account		
All Saints Re-ordering (Restricted) -	73,867	73,567
CCLA CBF fund (Designated) -	(10,000)	(10,000)
Mission Fund (Restricted) -	60	60
Parish Ministry by Avril or Phil (Restricted) -	576	576
Parish Relief Fund (Restricted) -	1,025	1,025
General fund (Unrestricted) -	(43,536)	609
Agency collection (Restricted) -	(6,403)	(2,202)
	15,589	63,637
CCLA CBF Deposit		
All Saints Re-ordering (Restricted) -	10,000	10,000
CCLA CBF fund (Designated) -	10,000	10,000
General fund (Unrestricted) -	42,576	42,576
	62,576	62,576
Petty Cash		
General fund (Unrestricted) -	13	13
	13	13
Pantry Account		
General fund (Unrestricted) -	283	132
	283	132
HSBC Savings Account		
General fund (Unrestricted) -	30,001	—
	30,001	—
Total for Cash at bank and in hand	108,463	126,358
Agency accounts		
Agency collections		
Agency collection (Restricted) -	6,428	2,227
Total for Agency accounts	6,428	2,227
Grand total	246,633	258,485

Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
All-Saints - All Saints Re-orderi						
Restricted	83,567	300	—	—	—	83,867
Sub-total for All-Saints	83,567	300	—	—	—	83,867
Gibson - Gibson-Warren						
Endowment	33,498	—	—	—	(2,225)	31,272
Sub-total for Gibson	33,498	—	—	—	(2,225)	31,272
Mission - Mission Sale						
Endowment	46,412	—	—	—	(3,083)	43,328
Sub-total for Mission	46,412	—	—	—	(3,083)	43,328
Missionfun - Mission Fund						
Restricted	60	—	—	—	—	60
Sub-total for Missionfun	60	—	—	—	—	60
ParMin - Parish Ministry by A						
Restricted	576	—	—	—	—	576
Sub-total for ParMin	576	—	—	—	—	576
Relief - Parish Relief Fund						
Restricted	1,050	—	—	—	—	1,050
Sub-total for Relief	1,050	—	—	—	—	1,050
School - Sunday School						
Endowment	10,202	—	—	—	1,459	11,662
Sub-total for School	10,202	—	—	—	1,459	11,662
Warren - Warren Endowment						
Endowment	39,786	—	—	—	5,691	45,477
Sub-total for Warren	39,786	—	—	—	5,691	45,477
General - General fund						
Unrestricted	43,331	113,187	127,181	—	—	29,337
Sub-total for General	43,331	113,187	127,181	—	—	29,337
Grand total	258,485	113,487	127,181	—	1,841	246,633

Analysis of receipts and payments

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
INCOME AND ENDOWMENTS						
Incoming resources from generated funds						
Gift Aid HMRC Refund	2,645	—	—	—	2,645	—
Total	2,645	—	—	—	2,645	—
Incoming resources from generated funds - Voluntary income						
Planned Giving	75,617	—	300	—	75,917	73,823
Collections at all services	1,842	—	—	—	1,842	2,206
Wedding and Funeral Fees	6,175	—	—	—	6,175	5,693
Sundry donations and appeals	11,410	—	—	—	11,410	37,267
Parish Appeal	2,100	—	—	—	2,100	5,875
Love Gift	4,753	—	—	—	4,753	1,865
Gift Aid Cash	—	—	—	—	—	25
Total	101,898	—	300	—	102,198	126,755
Incoming resources from generated funds - Investment income						
Dividends and Interest	2,455	—	—	—	2,455	3,248
Total	2,455	—	—	—	2,455	3,248
Other incoming resources						
Parish Magazine Advertising	—	—	—	—	—	1,560
Reimbursements for expenses	6,188	—	—	—	6,188	26,070
Total	6,188	—	—	—	6,188	27,630
INCOME TOTAL	113,187	—	300	—	113,487	157,634

EXPENDITURE

Cost of generating funds

Fees from Weddings and Funerals	2,335	—	—	—	2,335	—
Total	2,335	—	—	—	2,335	—

Cost of generating funds - Fundraising trading cost of goods sold and other costs

Parish Magazine	—	—	—	—	—	1,112
Total	—	—	—	—	—	1,112

Charitable activities

Mission Giving	10,620	—	—	—	10,620	13,350
Home Giving	6,519	—	—	—	6,519	4,831
Total	17,139	—	—	—	17,139	18,181

Governance costs

Church running expenses	9,141	—	—	—	9,141	11,394
Utility Bills	4,349	—	—	—	4,349	8,402
Rectory Expenses	4,394	—	—	—	4,394	5,328
Other Clergy costs	246	—	—	—	246	36
Employees	5,756	—	—	—	5,756	5,204
Church maintenance	2,303	—	—	—	2,303	3,778
Churchyard maintenance	5,459	—	—	—	5,459	4,992
Youth and Children	292	—	—	—	292	346
Service costs	424	—	—	—	424	—
Parish Share	74,300	—	—	—	74,300	74,035
Accountancy costs	1,038	—	—	—	1,038	—
Re-ordering of All Saints Church	—	—	—	—	—	10,142
Total	107,705	—	—	—	107,705	123,661
EXPENDITURE TOTAL	127,181	—	—	—	127,181	142,955
GRAND TOTAL	(13,993)	—	300	—	(13,693)	14,678

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S SLAUGHAM (Registered charity no 1134786)

I report to the charity trustees on my examination of the accounts of the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Mary's Slaughtam, for the year ended 31 December 2021.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records ; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.
- 4.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sarah E Bestley ACA

Date

CARTER NICHOLLS LIMITED

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