

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S SLAUGHAM AND ST MARK'S STAPLEFIELD

England & Wales · Charity number 1134786

## Details

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Other names	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S, SLAUGHAM, SLAUGHAM PCC, West Weald Parish
Status	Registered
Legal form	Previously excepted
Registered	2010-03-10
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Website [www.westwealdparish.org.uk](http://www.westwealdparish.org.uk)

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** To promote the whole mission of the church (pastoral, evangelistic, social and ecumenical) within the ecclesiastical parish comprising the villages of Handcross, Pease Pottage, Slaugham and Warninglid.

## Classification

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- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- West Sussex

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£161,039	£178,466	-	-
2023-12-31	£465,996	£135,808	-	-
2022-12-31	£123,729	£118,659	-	-
2021-12-31	£113,487	£127,181	-	-
2020-12-31	£157,634	£142,955	-	-

## Trustees

Name	Role	Appointed
<b>Rev CARL ALEXANDER SMITH</b>	Chair	2017-01-05
ANNA SESEMANN		2013-09-17
BARBARA BUTFOY		2019-04-07
Carol Pickering		2025-05-08
Colin Howard Tomlinson		2021-04-18
Elizabeth Dawn Cox		2024-05-02
Elizabeth Venetia Reynolds		2023-01-01
FRANK MOSS		2022-04-03
Helen Arnold		2023-01-01
Jane Louise Moss		2024-09-16
Michael Robert Howard		2024-05-02
Monique Olivia Mendes da Costa		2025-07-05
Philip Hawksley		2023-10-01
RICK GROSE		2016-04-26
Rosemary Elizabeth Gregory		2023-02-02
Shana Clare Fleming		2023-01-01



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# Accounts

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**THE PARISH OF ST MARY'S SLAUGHAM AND**  
**ST MARK'S STAPLEFIELD COMMON**

**End of Year Financial Statements**

**Year ending 31<sup>st</sup> December 2024**

# **TRUSTEES' ANNUAL REPORT**

**The Parochial Church Council of the Ecclesiastical Parish of St Mary's  
Slaugham and St Mark's Staplefield Common**

registered charity number 1134786

**for the year ended 31<sup>st</sup> December 2024**

## **AIMS AND PURPOSES**

Slaugham & Staplefield Parochial Church Council has the responsibility of co-operating with the Rector to promote the whole mission of the church (pastoral, evangelistic, social and ecumenical) within the ecclesiastical parish, comprising the villages of Handcross, Pease Pottage, Slaugham, Staplefield and Warninglid.

The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve and include the different people who live within our parish.

Our services and worship put faith into practice through prayer, scripture, music and sacrament.

When planning our activities for the year, the incumbent considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. We tried to enable local people to live out their faith as part of our parish community through:

- worship and prayer, learning about the Gospel, and developing their knowledge of, and trust in, Jesus.
- provision of pastoral care for people living in the parish.
- outreach.
- missionary support.

To facilitate this work, it is important that we maintain the fabric of our three church buildings, St Mary's Slaugham, St Mark's Staplefield and All Saints Handcross.

As a united parish there are times when we jointly worship together and plan together so that maximum benefit can be derived for both the whole parish.

## **Objectives for 2025**

As we continue to develop the work of the wider parish and see encouraging signs of growth we are reflecting a great deal around the theme of welcome. What does it mean for each of

our churches and activities run by them, to be creating safe and welcoming places for worship, discipleship, fellowship and encounters with the risen Jesus. Our three main priorities of the year are

1. To understand what 'Welcome home' means for each of our individual contexts
2. To develop and strengthen the links with Warninglid residents and businesses
3. To grow in generosity

We also have the privilege of becoming a training parish and will be welcoming a curate in July 2025!

## **Attendance at worship**

Our average attendance is between 90 and 110 each week across the Parish, which comprises people of all ages. Whilst there has been a slight decrease at St Mary's, we have seen and are seeing signs of growth across the parish as a whole. With two new regular congregations that previously didn't exist it is great to be able to offer a variety of services through the month and to have more local expressions of church for many people.

## **Developing and supporting believers, both established and new**

There has been a specific focus on discipleship in the past year, especially of those who have been recently baptised. A number of small discipleship groups and one-to-ones have been happening across the parish and most notably in Pease Pottage.

Prayer remains a central part of all we do across the parish. We have continued our monthly prayer gatherings and have plans to develop these further and offer more opportunities for people to pray together for the needs of the parish, the schools and wider world issues.

We conducted eight weddings, twenty-three baptisms (15 children & 8 adults), and twenty-three funerals (including ashes interments) in 2024.

The joint choir of St. Mary's and St. Mark's Staplefield and musicians were able to participate at services held for Harvest, Remembrance and Christmas, including at our annual carol services and crib service on Christmas Eve. All of our Christmas events, held in all 5 villages, were very well attended and supported, and the engagement with schools was higher than previous years with more services and Handcross Primary having their carol service in St Mary's for the first time in over 10 years.

## **Evangelism and outreach**

The Handcross Community Pantry has been renamed to the 'West Weald Community Pantry' and remains our main and most thriving activity for mission, supporting local families with food supplies, and building community through the Saturday morning café. There has also been an increased focus on reducing food waste which has led to us seeing a different group of people.

The All Saints congregation has become more established with regular Sunday morning services now taking place. We have also developed the work in Pease Pottage and now have monthly worship gathering established in the Hub as well as having a weekly discipleship group for the children involved in those services.

The Rector continues to be heavily involved in all our schools and we have seen a number of children at St Mark's coming to faith.

## **Provision of the church buildings**

We are blessed with having three church buildings in the parish. St Mary's in Slaugham would normally be used regularly for most of our church services as well as other activities and groups. All Saints in Handcross is good and centrally placed, and has become much more utilised in the past year, it is especially encouraging to see regular Sunday services taking place there. St Mark's is used regularly for Tuesday and Sunday worship and has been used for other prayer events for school and church. We want our church buildings to be used by the wider community as well as for church services, and we welcome groups meeting there; we seek to see St Mary's used more for quiet days and retreats, and it has also been used more by local Slaugham residents for events.

The Creative Expressions art group continues to meet at St Mary's on Fridays.

We are pleased when people enjoy the church building, be they worshippers or visitors, and our visitor book regularly has entries which reflect our care of the church for the enjoyment of all.

## **Future developments for the church buildings and properties**

We continue with the plans to install a toilet at St Mark's, new designs have been created and a faculty application has been made with the plan to be starting work in Spring 2025, and we are re-opening discussions about the access at All Saints.

## **Care for others – pastoral care, tangible support, charitable giving – within the parish and beyond**

Pastoral care takes place through visiting, whether people are at home, in hospital or in a nursing home. The Rector visits when possible but there are a number of people involved in visiting. We also continue to be able to hold our regular visits to the Belle Vue nursing home in Warninglid.

There has also been support of the wider community. Our Parish Hardship Fund was used to help a number of people who had been struggling financially.

Helen Arnold has been regularly phoning the older members of our community through her role on the Rosemary Club, and has been informing the Rector of any needs or concerns and Sarah Grose has been making the Rector aware of others who need visits.

## **FINANCIAL REVIEW OF 2024**

This year was the second year of the new Parish, and we are still learning the complexities of that from a financial management point of view. We also had a change of treasurer within 2024 and so there are some things that are affected by the handover process. There are still separate bank accounts for the churches of St Mark's and St Mary's with All Saints, though the Parish Share is now paid for the entire parish as one whole. Sensitivity has to be applied when people make gifts expressly for the benefit of one or other churches and this has to be respected.

### **Income**

Total income from donations and legacies for 2024 was £153,481 which was slightly up on 2023. This was due to some new givers and some significant gift days towards the work of All Saints. The Parish Share now paid to the Diocese for the Parish of St Mark's and St Mary's and we paid 80% of our share with a view to increase that by 5% each year, following consultation between the Diocese and the Rector, which was paid in 12 monthly instalments as usual. This money pays for clergy salaries, pensions, housing costs, training and also a contribution towards the Church of England at a national level. It also helps churches less able to pay for themselves within the Diocese.

### **Staff Posts**

We currently have three part-time employees: Fae Widdowson as Parish Administrator, Paul Hollinshead as Digital Communications Outreach Worker and Phil Hawksley as Lay Apostolic Worker for All Saints. We remain incredibly grateful for the work of our amazing staff and will be reviewing their pay in 2025.

A number of members of the PCC also receive payments throughout the year for expenditure incurred in the running of the church, especially the wardens responsible for church supplies such as palm crosses and candles. Barbara Butfoy has continued, as in previous years, to be pivotal in obtaining supplies for the Pantry. We now have a separate Pantry bank account into which donations can be made. Barbara has a debit card to make purchases.

### **Churchyard Maintenance**

Matt Sugrue, continues to maintain the church yard really well as is a real asset to the church and those who visit the churchyard

### **Church Maintenance**

The usual expenditure was required on annual inspections of electrical and safety systems.

The new heating regime appears to be satisfactory, whereby the underfloor heating is switched on only for the main Sunday services, funerals, etc. Whilst the church is not as

warm as it used to be, the congregation has adapted well. There are fleece blankets available for those who need them, and the heating costs are manageable. The increased usage of All Saints has resulted in an increase in electricity bills in that church.

### **Mission Giving**

Ignoring income to restricted funds and wedding and funeral fees collected on behalf of the diocese, our Mission giving was about 11% of income. This includes donations to the Pantry, as well as giving to those we regularly support and organisations that we support on an annual basis.

### **Reserves Policy**

It is the policy of the PCC to maintain 2 months' worth of expenditure in unrestricted funds.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Parochial Church Council (PCC) has registered with the Charity Commission as required by the Charities Act 2011.

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods, and a maximum of twelve members of the churches, who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

The full PCC met regularly during the year, as did the St Mark's subcommittee. The PCC Standing Committees (comprising rector, curate, two churchwardens, treasurer and one assistant warden) are able to transact the business of the PCC between meetings, subject to any directions given by the council. There are two unelected assistant churchwardens at St Mary's who help greatly.

The Mission Partnership Committee advises the PCC on funding and support issues relating to people and organisations. The church understands the correlation between mission and evangelism, and gives away at least a tenth of its disposable voluntary income.

The Ministry Support Team (comprising Rector, churchwardens, All Saints Missional Community Leaders, Catering Outreach Manager, Digital Outreach Worker, Administrator, Mentoring Co-ordinator) meet on a weekly basis to pray and share ideas and vision, and they also communicate regularly on WhatsApp.

During the year the following people served as members of the Parochial Church Council.

Rev. Carl Smith (Chair)	Mr Frank Moss
Ms Jane Moss	Mr Colin Tomlinson
Ms Elizabeth Cox	Miss Barbara Butfoy
Mr Michael Howard	Mrs Jan Elliott
Mr Philip Hawksley	Mr. Rick Grose
Ms Rosemary Gregory	Miss Anna Sesemann
Mrs Lizzie Reynolds	Mr. Jon Rotheray
Mrs Shana Fleming	Mrs Alison Coley
Mrs Helen Arnold	

This report was approved by the Trustees on  
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and signed on their behalf by:

Colin Tomlinson  
Churchwarden

Helen Arnold  
Churchwarden

## Receipts and Payments Account

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Receipts</b>						
Donations and legacies	122,354	338	30,789	-	153,481	135,833
Investments	7,557	-	-	-	7,557	5,576
Other income	-	-	-	-	-	324,528
Income from charitable activities	-	-	-	-	-	-
Other trading activities	-	-	-	-	-	-
<b>Total Receipts</b>	<b>129,912</b>	<b>338</b>	<b>30,789</b>	<b>-</b>	<b>161,039</b>	<b>465,936</b>
<b>Payments</b>						
Expenditure on charitable activities	151,236	1,590	25,639	-	178,466	135,808
Raising funds	-	-	-	-	-	-
Other expenditure	-	-	-	-	-	-
<b>Total Payments</b>	<b>151,236</b>	<b>1,590</b>	<b>25,639</b>	<b>-</b>	<b>178,466</b>	<b>135,808</b>
<b>Excess of receipts over payments before transfer</b>	<b>(21,325)</b>	<b>(1,252)</b>	<b>5,150</b>	<b>-</b>	<b>(17,427)</b>	<b>330,128</b>
<b>Transfers:</b>						
Gross transfers between funds - in	-	-	-	-	-	-
Gross transfers between funds - out	-	-	-	-	-	-
Excess of receipts over payments before other gains	(21,325)	(1,252)	5,150	-	(17,427)	330,128
<b>Net movement in funds</b>	<b>(21,325)</b>	<b>(1,252)</b>	<b>5,150</b>	<b>3,321</b>	<b>(14,106)</b>	<b>338,478</b>
<b>Reconciliation of funds</b>						
<b>Excess of receipts over payments at beginning of the year</b>	<b>48,883</b>	<b>37,497</b>	<b>128,747</b>	<b>123,351</b>	<b>338,478</b>	<b>-</b>
<b>Excess of receipts over payments for the year</b>	<b>27,558</b>	<b>36,245</b>	<b>133,897</b>	<b>126,672</b>	<b>324,372</b>	<b>338,478</b>

## Balance Sheet (Summary)

	As at 31/12/2024	As at 31/12/2023
<b>Fixed assets</b>		
Investments	126,672	123,351
	<b>126,672</b>	<b>123,351</b>
<b>Current assets</b>		
Cash At Bank And In Hand	197,700	215,127
	<b>197,700</b>	<b>215,127</b>
<b>Liabilities</b>		
	-	-
<b>Net current assets less current liabilities</b>		
	<b>197,700</b>	<b>215,127</b>
<b>Total assets less current liabilities</b>		
	<b>324,372</b>	<b>338,478</b>
<b>Liabilities</b>		
	-	-
<b>Total net assets less liabilities</b>		
	<b>324,372</b>	<b>338,478</b>
<b>Represented by</b>		
<b>Unrestricted</b>		
Unrestricted - General Funds	27,558	48,883
<b>Designated</b>		
Designated - All Building Projects Fund	700	700
Designated - Hardship Fund	38	450
Designated - May Ball 2019	28,391	28,391
Designated - St Marks Toilet Fundraising	7,116	7,956
<b>Restricted</b>		
Restricted - All Saints Re-Ordering	83,867	83,867
Restricted - Carpet Fund	1,736	1,320
Restricted - Church And Churchyard Repair	30,149	30,149
Restricted - Heating Costs	1,000	1,000
Restricted - Leaving Gift	285	285

Restricted - Parish Ministry By Avril Or Phil	5,440	1,236
Restricted - Parish Relief Fund	890	890
Restricted - StM Toilet	10,480	10,000
Restricted - Teacher Fund	50	-
<b>Endowment</b>		
Endowment - Gibson-Warren	29,450	28,587
Endowment - Mission Sale	40,803	39,607
Endowment - Sunday School	11,515	11,257
Endowment - Warren Endowment	44,904	43,899
<b>Fund Totals</b>	<b>324,372</b>	<b>338,478</b>

## Statement of Assets and Liabilities (by fund)

		Balance	Previous balance
<b>Investments</b>			
<b>0010: Warren Endowment</b>			
Warren Endowment	Endowment	44,904	43,899
		44,904	43,899
<b>0011: Sunday School Fund</b>			
Sunday School	Endowment	11,515	11,257
		11,515	11,257
<b>0012: Sale Mission Room</b>			
Mission Sale	Endowment	40,803	39,607
		40,803	39,607
<b>0013: Gibson-Warren</b>			
Gibson-Warren	Endowment	29,450	28,587
		29,450	28,587
		<b>Investments</b>	<b>126,672</b>
		126,672	123,351
<b>Cash At Bank And In Hand</b>			
<b>2000: HSBC Current account</b>			
General Fund	Unrestricted	4,248	15,594
Hardship Fund	Designated	(412)	-
Parish Relief Fund	Restricted	890	890
St Marks Toilet Fundraising	Designated	(840)	-
StM Toilet	Restricted	480	-
Teacher Fund	Restricted	50	-
Parish Ministry By Avril Or Phil	Restricted	5,440	1,236
Carpet Fund	Restricted	1,736	1,320
		11,592	19,039
<b>2001: Pantry Account</b>			
General Fund	Unrestricted	1,143	885
		1,143	885
<b>2002: HSBC Saving account</b>			
General Fund	Unrestricted	9,807	9,210

All Saints Re-Ordering	Restricted	21,291	21,291
		<hr/>	<hr/>
		31,098	30,501
<b>2003: CCLA CBF Deposit</b>			
All Saints Re-Ordering	Restricted	62,576	62,576
		<hr/>	<hr/>
		62,576	62,576
<b>2004: Barclays</b>			
All Building Projects Fund	Designated	700	700
Church And Churchyard Repair	Restricted	416	416
General Fund	Unrestricted	9,766	22,228
Hardship Fund	Designated	450	450
Heating Costs	Restricted	1,000	1,000
Leaving Gift	Restricted	285	285
May Ball 2019	Designated	28,391	28,391
St Marks Toilet Fundraising	Designated	7,956	7,956
StM Toilet	Restricted	10,000	10,000
		<hr/>	<hr/>
		58,964	71,426
<b>2005: CCLA CBF Deposit (St M)</b>			
Church And Churchyard Repair	Restricted	29,733	29,733
General Fund	Unrestricted	2,581	953
		<hr/>	<hr/>
		32,314	30,686
<b>2006: Petty cash</b>			
General Fund	Unrestricted	13	13
		<hr/>	<hr/>
		13	13
		<hr/>	<hr/>
	<b>Cash At Bank And In Hand</b>	197,700	215,127
	<b>Grand Total</b>	<b>324,372</b>	<b>338,478</b>
		<hr/> <hr/>	<hr/> <hr/>



**Relief**

Restricted	890	-	-	-	-	-	890
<b>Sub-totals</b>	<b>890</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>890</b>

**StM Toilet**

Designated	7,956	-	840	-	-	-	7,116
<b>Sub-totals</b>	<b>7,956</b>	<b>-</b>	<b>840</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,116</b>

**StM Toilet res**

Restricted	10,000	480	-	-	-	-	10,480
<b>Sub-totals</b>	<b>10,000</b>	<b>480</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,480</b>

**Teacher**

Restricted	-	50	-	-	-	-	50
<b>Sub-totals</b>	<b>-</b>	<b>50</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50</b>

**ParMin**

Restricted	1,236	28,963	24,759	-	-	-	5,440
<b>Sub-totals</b>	<b>1,236</b>	<b>28,963</b>	<b>24,759</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,440</b>

**AllSaint**

Restricted	83,867	-	-	-	-	-	83,867
<b>Sub-totals</b>	<b>83,867</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>83,867</b>

**Warren**

Endowment	43,899	-	-	-	-	1,005	44,904
<b>Sub-totals</b>	<b>43,899</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,005</b>	<b>44,904</b>

**Sunday**

Endowment	11,257	-	-	-	-	258	11,515
<b>Sub-totals</b>	<b>11,257</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>258</b>	<b>11,515</b>

**Mission**

Endowment	39,607	-	-	-	-	1,196	40,803
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<b>Sub-totals</b>	<b>39,607</b>	-	-	-	-	<b>1,196</b>	<b>40,803</b>
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**Gibson**

Endowment	28,587	-	-	-	-	863	29,450
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<b>Sub-totals</b>	<b>28,587</b>	-	-	-	-	<b>863</b>	<b>29,450</b>
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**Carpet**

Restricted	1,320	416	-	-	-	-	1,736
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<b>Sub-totals</b>	<b>1,320</b>	<b>416</b>	-	-	-	-	<b>1,736</b>
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<b>Totals</b>	<b>338,478</b>	<b>161,039</b>	<b>178,466</b>	-	-	<b>3,321</b>	<b>324,372</b>
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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE UNITED BENEFICE OF ST MARY'S SLAUGHAM AND ST MARK'S STAPLEFIELD COMMON (Registered charity no 1134786)**

I report to the charity trustees on my examination of the accounts of the United Benefice Of St Mary's Slaugham And St Mark's Staplefield Common, for the year ended 31 December 2024.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Sarah E Bestley BSC ACA**

Date

**CARTER NICHOLLS LIMITED**

Chartered Accountants

Victoria House

Stanbridge Park

Staplefield Lane

Staplefield

West Sussex

RH17 6AS

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# Accounts

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**The Parish of St Mary's Slaugham and  
St Mark's Staplefield Common**

**End of Year Financial Statements**

**Year ending 31<sup>st</sup> December 2023**

# **TRUSTEES' ANNUAL REPORT**

**The Parochial Church Council of the Ecclesiastical Parish of St Mary's  
Slaugham and St Mark's Staplefield Common**

registered charity number 1134786

**for the year ended 31<sup>st</sup> December 2023**

## **AIMS AND PURPOSES**

Slaugham & Staplefield Parochial Church Council has the responsibility of co-operating with the Rector to promote the whole mission of the church (pastoral, evangelistic, social and ecumenical) within the ecclesiastical parish, comprising the villages of Handcross, Pease Pottage, Slaugham, Staplefield and Warninglid.

The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve and include the different people who live within our parish.

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When planning our activities for the year, the incumbent considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. We tried to enable local people to live out their faith as part of our parish community through:

- worship and prayer, learning about the Gospel, and developing their knowledge of, and trust in, Jesus.
- provision of pastoral care for people living in the parish.
- outreach.
- missionary support.

To facilitate this work, it is important that we maintain the fabric of our three church buildings, St Mary's Slaugham, St Mark's Staplefield and All Saints Handcross.

As a united parish there are times when we jointly worship together and plan together so that maximum benefit can be derived for both the whole parish.

## **Objectives for 2024**

Having now formally united as one parish and rebranded as 'West Weald Parish', we are working to strengthen the unity we share whilst also seeking opportunities to serve the

communities in a more focused way. The appointment of Phil Hawksley as Licensed Lay Worker has enabled us to make significant developments in the life of All Saints, and we are working at developing our links in Pease Pottage and Warninglid. We are also focused on completing the toilet project at St Mark's.

## **Attendance at worship**

Our average attendance is between 80 and 100 each week across the Parish, which comprises people of all ages. Whilst there has been a slight decrease at St Mary's, we have seen and are seeing signs of growth across the parish as a whole.

## **Developing and supporting believers, both established and new**

We have run an Alpha course in All Saints and seen a number of people come to faith in 2023, leading to two adult baptisms.

Prayer is a central part of all we do across the parish. We have continued our monthly prayer gatherings and have plans to develop these further and offer more opportunities for people to pray together for the needs of the parish, the schools and wider world issues.

We conducted five weddings, six child baptisms, two adult baptisms, and 16 funerals (including ashes interments) in 2023.

The joint choir of St. Mary's and St. Mark's Staplefield and musicians were able to participate at services held for Harvest, Remembrance and Christmas, including at our annual carol services and crib service on Christmas Eve, which was very well attended and a great joy to be part of.

## **Evangelism and outreach**

The Handcross Community Pantry remains our main and most thriving activity for mission, supporting local families with food supplies, and building community through the Saturday morning café. We have planted a new worshipping congregation into All Saints and have held our first worship event in Pease Pottage, and have been developing links with St Catherine's Hospice.

The Rector continues to be heavily involved in all our schools and, with us now having four Christian head teachers, there are even more opportunities with regular assemblies and visits.

## **Provision of the church buildings**

We are blessed with having three church buildings in the parish. St Mary's in Slaughtam would normally be used regularly for most of our church services as well as other activities and groups. All Saints in Handcross is good and centrally placed, and has become much

more utilised in the past year. St Mark's is used regularly for Tuesday and Sunday worship and has been used for other prayer events for school and church. We want our church buildings to be used by the wider community as well as for church services, and we welcome groups meeting there; we seek to see St Mary's used more for quiet days and retreats, and it has also been used more by local Slaughtam residents for events.

The Creative Expressions art group continues to meet at St Mary's on Fridays.

We are pleased when people enjoy the church building, be they worshippers or visitors, and our visitor book regularly has entries which reflect our care of the church for the enjoyment of all.

### **Future developments for the church buildings and properties**

We continue with the plans to install a toilet at St Mark's, and we are re-opening discussions about the access at All Saints.

### **Care for others – pastoral care, tangible support, charitable giving – within the parish and beyond**

Pastoral care takes place through visiting, whether people are at home, in hospital or in a nursing home. The Rector visits when possible but there are a number of people involved in visiting. We also continue to be able to hold our regular visits to the Belle Vue nursing home in Warninglid.

There has also been support of the wider community. Our Parish Relief Fund was used to help a number of people who had been struggling financially. We also became aware of a number of people in our locality who have been made homeless due to circumstances beyond their control. We have referred some of them to other agencies which can provide the practical support that they need, but we aim to keep in touch with them as far as possible. We have become increasingly aware of the need to help and support people struggling with addiction and we are looking into partnering with some charities and agencies who may be able to help.

Helen Arnold has been regularly phoning the older members of our community through her role on the Rosemary Club, and has been informing the Rector of any needs or concerns.

## Financial Review of 2023

This year was the first year of the new Parish, which held various financial challenges. There are still separate bank accounts for the churches of St Mark's and St Mary's with All Saints, though the Parish Share is now paid for the entire parish as one whole. Sensitivity has to be applied when people make gifts expressly for the benefit of one or other churches and this has to be respected.

### Income

Total income from donations and legacies for 2023 was £135,833 which was less than in 2022. This was due to a reduction in the number of church members and a lack of large one-off donations seen in the previous year. The Parish Share now paid to the Diocese for the Parish of St Mark's and St Mary's was reduced by 20% to £59,096, following consultation between the Diocese and the Rector, which was paid in 12 monthly instalments as usual. This money pays for clergy salaries, pensions, housing costs, training and also a contribution towards the Church of England at a national level. It also helps churches less able to pay for themselves within the Diocese. The Gift Aid claim for 2020/2021 was made and £1,315 was received from HMRC in April 2023. The treasurer would like to thank Barbara Butfoy for her work on preparing the data.

### Staff Posts

We currently have two part-time employees: Fae Widdowson as Parish Administrator and Paul Hollinshead as Digital Communications Outreach Worker. From November 2023, we also have a full time Apostolic Lay Worker, Phil Hawksley, based at All Saints church. He is in a unique position as an outreach worker responsible for the mission work being carried out centred on Handcross village. His expenses are met by contributions from the church family. We are incredibly grateful for the amazing work carried out by all these people.

A number of members of the PCC also receive payments throughout the year for expenditure incurred in the running of the church, especially the wardens responsible for church supplies such as palm crosses and candles. Barbara Butfoy has continued, as in previous years, to be pivotal in obtaining supplies for the Pantry. We now have a separate Pantry bank account into which donations can be made. Barbara has a debit card to make purchases.

### Parish Magazine

The Parish Magazine is now produced online in a very much reduced format at no cost.

### Churchyard Maintenance

After Brian Funnell's retirement last year, we were fortunate to obtain the services of Matt Sugrue, recently retired, who has taken over churchyard maintenance and is doing a splendid job. Brian is a tough act to follow but Matt seems to be rising to the challenge for which we are very grateful.

### Church Maintenance

The usual expenditure was required on annual inspections of electrical and safety systems.

The new heating regime appears to be satisfactory, whereby the underfloor heating is switched on only for the main Sunday services, funerals, etc. Whilst the church is not as warm as it used to be, the congregation has adapted well. There are fleece blankets available for those who need them, and the heating costs are manageable. The increased usage of All Saints has resulted in an increase in electricity bills in that church.

### **Mission Giving**

Ignoring income to restricted funds and wedding and funeral fees collected on behalf of the diocese, our Mission giving was about 11.1% of income. This includes donations to the Pantry. Since we started the Pantry, we have never run out of food to redistribute, for which we are truly grateful.

### **Reserves Policy**

It is the policy of the PCC to maintain 2 months' worth of expenditure in unrestricted funds.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Parochial Church Council (PCC) has registered with the Charity Commission as required by the Charities Act 2011.

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods, and a maximum of twelve members of the churches, who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

The full PCC met regularly during the year, as did the St Mark's subcommittee.

The PCC Standing Committees (comprising rector, curate, two churchwardens, treasurer and one assistant warden) are able to transact the business of the PCC between meetings, subject to any directions given by the council. There are two unelected assistant churchwardens at St Mary's who help greatly.

The Mission Partnership Committee advises the PCC on funding and support issues relating to people and organisations. The church understands the correlation between mission and evangelism, and gives away at least a tenth of its disposable voluntary income.

The staff team (comprising Rector, four churchwardens, All Saints Missional Community Leaders, Catering Outreach Manager, Digital Outreach Worker, Administrator, Mentoring Co-ordinator) meet on a weekly basis to pray and share ideas and vision, and they also communicate regularly on WhatsApp.

This report was approved by the Trustees on

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and signed on their behalf by:

Colin Tomlinson

Churchwarden

Helen Arnold

Churchwarden

## Receipts and Payments Account

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Receipts</b>						
Donations and legacies	130,777.84	-	5,055.00	-	135,832.84	-
Investments	5,575.56	-	-	-	5,575.56	-
Other income	45,103.00	37,497.00	126,987.00	115,001.00	324,588.00	-
Income from charitable activities	-	-	-	-	-	-
Other trading activities	-	-	-	-	-	-
<b>Total Receipts</b>	<b>181,456.40</b>	<b>37,497.00</b>	<b>132,042.00</b>	<b>115,001.00</b>	<b>465,996.40</b>	<b>-</b>
<b>Payments</b>						
Expenditure on charitable activities	132,573.08	-	3,235.09	-	135,808.17	-
Raising funds	-	-	-	-	-	-
Other expenditure	-	-	-	-	-	-
<b>Total Payments</b>	<b>132,573.08</b>	<b>-</b>	<b>3,235.09</b>	<b>-</b>	<b>135,808.17</b>	<b>-</b>
<b>Excess of receipts over payments before transfer</b>	<b>48,883.32</b>	<b>37,497.00</b>	<b>128,806.91</b>	<b>115,001.00</b>	<b>330,188.23</b>	<b>-</b>
<b>Transfers:</b>						
Gross transfers between funds - in	-	-	-	-	-	-
Gross transfers between funds - out	-	-	-	-	-	-
Excess of receipts over payments before other gains	48,883.32	37,497.00	128,806.91	115,001.00	330,188.23	-
<b>Net movement in funds</b>	<b>48,883.32</b>	<b>37,497.00</b>	<b>128,806.91</b>	<b>123,350.70</b>	<b>338,537.93</b>	<b>-</b>
<b>Reconciliation of funds</b>						
Excess of receipts over payments at beginning of the year	-	-	-	-	-	-
<b>Excess of receipts over payments for the year</b>	<b>48,883.32</b>	<b>37,497.00</b>	<b>128,806.91</b>	<b>123,350.70</b>	<b>338,537.93</b>	<b>-</b>



## Balance Sheet (Summary)

	As at 31/12/2023	As at 31/12/2022
<b>Fixed assets</b>		
Investments	123,350.70	-
	<b>123,350.70</b>	-
<b>Current assets</b>		
Cash At Bank And In Hand	215,187.23	-
	<b>215,187.23</b>	-
<b>Liabilities</b>		
	-	-
<b>Net current assets less current liabilities</b>		
	<b>215,187.23</b>	-
<b>Total assets less current liabilities</b>		
	<b>338,537.93</b>	-
<b>Liabilities</b>		
	-	-
<b>Total net assets less liabilities</b>		
	<b>338,537.93</b>	-
<b>Represented by</b>		
<b>Unrestricted</b>		
Unrestricted - General Funds	48,883.32	-
<b>Designated</b>		
Designated - All Building Projects Fund	700.00	-
Designated - Hardship Fund	450.00	-
Designated - May Ball 2019	28,391.00	-
Designated - St Marks Toilet Fundraising	7,956.00	-
<b>Restricted</b>		
Restricted - All Saints Re-Ordering	83,867.00	-
Restricted - Carpet Fund	1,320.00	-
Restricted - Church And Churchyard Repair	30,149.00	-
Restricted - Heating Costs	1,000.00	-
Restricted - Leaving Gift	285.00	-

Restricted - Mission Fund	60.00	-
Restricted - Parish Ministry By Avril Or Phil	1,235.91	-
Restricted - Parish Relief Fund	890.00	-
Restricted - StM Toilet	10,000.00	-
<b>Endowment</b>		
Endowment - Gibson-Warren	28,586.68	-
Endowment - Mission Sale	39,607.09	-
Endowment - Sunday School	11,257.44	-
Endowment - Warren Endowment	43,899.49	-
<b>Fund Totals</b>	<b>338,537.93</b>	<b>-</b>

## Statement of Assets and Liabilities (by fund)

		Balance	Previous balance
<b>Investments</b>			
<b>0010: Warren Endowment</b>			
Warren Endowment	Endowment	43,899.49	-
		43,899.49	-
<b>0011: Sunday School Fund</b>			
Sunday School	Endowment	11,257.44	-
		11,257.44	-
<b>0012: Sale Mission Room</b>			
Mission Sale	Endowment	39,607.09	-
		39,607.09	-
<b>0013: Gibson-Warren</b>			
Gibson-Warren	Endowment	28,586.68	-
		28,586.68	-
		<b>Investments</b>	-
		123,350.70	-
<b>Cash At Bank And In Hand</b>			
<b>2000: HSBC Current account</b>			
General Fund	Unrestricted	15,593.50	-
Parish Relief Fund	Restricted	890.00	-
Parish Ministry By Avril Or Phil	Restricted	1,235.91	-
Mission Fund	Restricted	60.00	-
Carpet Fund	Restricted	1,320.00	-
		19,099.41	-
<b>2001: Pantry Account</b>			
General Fund	Unrestricted	885.37	-
		885.37	-
<b>2002: HSBC Saving account</b>			
General Fund	Unrestricted	9,210.44	-
All Saints Re-Ordering	Restricted	21,291.00	-
		30,501.44	-
<b>2003: CCLA CBF Deposit</b>			

All Saints Re-Ordering	Restricted	62,576.00	-
		<hr/>	
		62,576.00	-
<b>2004: Barclays</b>			
All Building Projects Fund	Designated	700.00	-
Church And Churchyard Repair	Restricted	416.00	-
General Fund	Unrestricted	22,228.44	-
Hardship Fund	Designated	450.00	-
Heating Costs	Restricted	1,000.00	-
Leaving Gift	Restricted	285.00	-
May Ball 2019	Designated	28,391.00	-
St Marks Toilet Fundraising	Designated	7,956.00	-
StM Toilet	Restricted	10,000.00	-
		<hr/>	
		71,426.44	-
<b>2005: CCLA CBF Deposit (St M)</b>			
Church And Churchyard Repair	Restricted	29,733.00	-
General Fund	Unrestricted	952.57	-
		<hr/>	
		30,685.57	-
<b>2006: Petty cash</b>			
General Fund	Unrestricted	13.00	-
		<hr/>	
		13.00	-
		<hr/>	
	<b>Cash At Bank And In Hand</b>	215,187.23	-
	<b>Grand Total</b>	<b>338,537.93</b>	-
		<hr/> <hr/>	

## Fund movement summary

	Fund	Opening	Incoming	Outgoing	Transfers	Gains/Losses	Journals	Closing
<b>Building</b>								
Designated		-	700.00	-	-	-	-	700.00
<b>Sub-totals</b>		-	<b>700.00</b>	-	-	-	-	<b>700.00</b>
<b>Churchrepair</b>								
Restricted		-	30,149.00	-	-	-	-	30,149.00
<b>Sub-totals</b>		-	<b>30,149.00</b>	-	-	-	-	<b>30,149.00</b>
<b>General</b>								
Unrestricted		-	181,456.40	132,573.08	-	-	-	48,883.32
<b>Sub-totals</b>		-	<b>181,456.40</b>	<b>132,573.08</b>	-	-	-	<b>48,883.32</b>
<b>Hard</b>								
Designated		-	450.00	-	-	-	-	450.00
<b>Sub-totals</b>		-	<b>450.00</b>	-	-	-	-	<b>450.00</b>
<b>Heating</b>								
Restricted		-	1,000.00	-	-	-	-	1,000.00
<b>Sub-totals</b>		-	<b>1,000.00</b>	-	-	-	-	<b>1,000.00</b>
<b>Leaving gift</b>								
Restricted		-	285.00	-	-	-	-	285.00
<b>Sub-totals</b>		-	<b>285.00</b>	-	-	-	-	<b>285.00</b>
<b>MayBall</b>								
Designated		-	28,391.00	-	-	-	-	28,391.00
<b>Sub-totals</b>		-	<b>28,391.00</b>	-	-	-	-	<b>28,391.00</b>
<b>Relief</b>								
Restricted		-	1,190.00	300.00	-	-	-	890.00
<b>Sub-totals</b>		-	<b>1,190.00</b>	<b>300.00</b>	-	-	-	<b>890.00</b>

**StM Toilet**

Designated	-	7,956.00	-	-	-	-	7,956.00
<b>Sub-totals</b>	-	<b>7,956.00</b>	-	-	-	-	<b>7,956.00</b>

**StM Toilet res**

Restricted	-	10,000.00	-	-	-	-	10,000.00
<b>Sub-totals</b>	-	<b>10,000.00</b>	-	-	-	-	<b>10,000.00</b>

**ParMin**

Restricted	-	4,171.00	2,935.09	-	-	-	1,235.91
<b>Sub-totals</b>	-	<b>4,171.00</b>	<b>2,935.09</b>	-	-	-	<b>1,235.91</b>

**AllSaint**

Restricted	-	83,867.00	-	-	-	-	83,867.00
<b>Sub-totals</b>	-	<b>83,867.00</b>	-	-	-	-	<b>83,867.00</b>

**Warren**

Endowment	-	40,124.00	-	-	-	3,775.49	43,899.49
<b>Sub-totals</b>	-	<b>40,124.00</b>	-	-	-	<b>3,775.49</b>	<b>43,899.49</b>

**Sunday**

Endowment	-	10,289.00	-	-	-	968.44	11,257.44
<b>Sub-totals</b>	-	<b>10,289.00</b>	-	-	-	<b>968.44</b>	<b>11,257.44</b>

**Mission**

Endowment	-	37,513.00	-	-	-	2,094.09	39,607.09
<b>Sub-totals</b>	-	<b>37,513.00</b>	-	-	-	<b>2,094.09</b>	<b>39,607.09</b>

**Gibson**

Endowment	-	27,075.00	-	-	-	1,511.68	28,586.68
<b>Sub-totals</b>	-	<b>27,075.00</b>	-	-	-	<b>1,511.68</b>	<b>28,586.68</b>

**Mission Fund**

Restricted	-	60.00	-	-	-	-	60.00
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<b>Sub-totals</b>	-	<b>60.00</b>	-	-	-	-	<b>60.00</b>
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**Carpet**

Restricted	-	1,320.00	-	-	-	-	1,320.00
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<b>Sub-totals</b>	-	<b>1,320.00</b>	-	-	-	-	<b>1,320.00</b>
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<b>Totals</b>	-	<b>465,996.40</b>	<b>135,808.17</b>	-	-	<b>8,349.70</b>	<b>338,537.93</b>
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## Analysis of income and expenditure

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
<b>INCOME AND ENDOWMENTS FROM:</b>						
<b>Donations and legacies</b>						
0101 - Planned Giving	107,207.89	-	1,200.00	-	108,407.89	-
0103 - Wedding and Funeral Fees	6,210.00	-	-	-	6,210.00	-
0104 - Sundry donations and appeals	16,489.95	-	3,855.00	-	20,344.95	-
0105 - Love Gift	870.00	-	-	-	870.00	-
<b>Donations and legacies Totals</b>	<b>130,777.84</b>	<b>-</b>	<b>5,055.00</b>	<b>-</b>	<b>135,832.84</b>	<b>-</b>
<b>Investments</b>						
0107 - Dividends and interest	5,575.56	-	-	-	5,575.56	-
<b>Investments Totals</b>	<b>5,575.56</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,575.56</b>	<b>-</b>
<b>Other income</b>						
0120 - Funds brought in	45,103.00	37,497.00	126,987.00	115,001.00	324,588.00	-
<b>Other income Totals</b>	<b>45,103.00</b>	<b>37,497.00</b>	<b>126,987.00</b>	<b>115,001.00</b>	<b>324,588.00</b>	<b>-</b>
<b>Income and endowments Grand totals</b>	<b>181,456.40</b>	<b>37,497.00</b>	<b>132,042.00</b>	<b>115,001.00</b>	<b>465,996.40</b>	<b>-</b>

### EXPENDITURE ON:

#### Expenditure on charitable activities

1101 - Church running costs	20,240.20	-	300.00	-	20,540.20	-
1102 - Utility bills	7,768.13	-	-	-	7,768.13	-
1103 - Rectory Expenses	3,624.38	-	-	-	3,624.38	-
1104 - Other clergy costs	1,000.00	-	-	-	1,000.00	-
1105 - Employees	6,756.96	-	2,935.09	-	9,692.05	-
1106 - Church maintenance	16,394.06	-	-	-	16,394.06	-
1107 - Churchyard maintenance	4,550.94	-	-	-	4,550.94	-
1108 - Youth and children	1,297.29	-	-	-	1,297.29	-
1109 - Mission Giving	10,430.00	-	-	-	10,430.00	-
1110 - Parish Share	59,096.00	-	-	-	59,096.00	-

1111 - Fees from Weddings and funerals	200.00	-	-	-	200.00	-
1112 - Accountancy costs	1,215.12	-	-	-	1,215.12	-
<b>Expenditure on charitable activities Totals</b>	<b>132,573.08</b>	<b>-</b>	<b>3,235.09</b>	<b>-</b>	<b>135,808.17</b>	<b>-</b>
<b>Expenditure Grand totals</b>	<b>132,573.08</b>	<b>-</b>	<b>3,235.09</b>	<b>-</b>	<b>135,808.17</b>	<b>-</b>

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PARISH OF ST MARY'S SLAUGHAM AND ST MARK'S STAPLEFIELD COMMON**

I report to the charity trustees on my examination of the accounts of the Parish Of St Mary's Slaugham And St Mark's Staplefield Common, for the year ended 31 December 2023.

### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Sarah E Bestley BSC ACA**

Date

### **CARTER NICHOLLS LIMITED**

Chartered Accountants

Victoria House

Stanbridge Park

Staplefield Lane

Staplefield

West Sussex

RH17 6AS

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# Accounts

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**The PCC of the Ecclesiastical Parish of St Mary's  
Church Slaugham**

**End of Year Financial Statements**

**Year ending 31<sup>st</sup> December 2022**

# TRUSTEES' ANNUAL REPORT

The Parochial Church Council of the Ecclesiastical Parish of St Mary's Slaugham  
registered charity number 1134786  
for the year ended 31<sup>st</sup> December 2022

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## AIMS AND PURPOSES

Slaugham Parochial Church Council has the responsibility of co-operating with the Rector to promote the whole mission of the church (pastoral, evangelistic, social and ecumenical) within the ecclesiastical parish comprising the villages of Handcross, Pease Pottage, Slaugham and Warninglid.

The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve and include the different people who live within our parish.

Our services and worship put faith into practice through prayer, scripture, music and sacrament.

When planning our activities for the year, the incumbent considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. We tried to enable local people to live out their faith as part of our parish community through:

- worship and prayer, learning about the Gospel, and developing their knowledge of, and trust in, Jesus.
- provision of pastoral care for people living in the parish.
- outreach.
- missionary support.

To facilitate this work, it is important that we maintain the fabric of our two church buildings, St Mary's Slaugham and All Saints Handcross.

We are part of a joint benefice with St Mark's Staplefield and, at appropriate times, join with that church to worship and plan so that maximum benefit can be derived for both parishes.

## **Objectives for 2023**

As a newly united parish with St Mark's, Staplefield we are developing the unity between the existing church congregations, as well as looking for opportunities to start new worshipping communities in Handcross and in Pease Pottage. We are committed to seeing the building development at St Mark's church completed and to developing our pastoral care within the communities we serve.

## **ACHIEVEMENTS**

### **Attendance at worship**

Our average attendance is between 50 and 60 each week, which comprises people of all ages. We have fewer children in the upper primary to lower secondary age bracket than in previous years, but there has been growth in our younger age groups.

### **Developing and supporting believers, both established and new**

We always have a strong desire for children and young people to develop their faith in Jesus, and we provided a range of groups to encourage and teach them. Whilst the Sunday morning groups have become smaller since lockdowns, they still remain a priority.

Prayer is a central part of all we do at St Mary's. As well as the weekly prayer meetings, we had specially-focussed days in at various points in the calendar year. We have monthly prayer gatherings in various venues in the parish.

We conducted four weddings plus one marriage blessing, ten child baptisms, and 12 funerals (including ashes interments) in 2022.

The joint choir of St. Mary's and St. Mark's Staplefield and musicians were able to participate at services held for Harvest, Remembrance and Christmas, including at our annual carol services and crib service on Christmas Eve, which was very well attended and a great joy to be part of.

### **Evangelism and outreach**

The Handcross Community Pantry remains our main and most thriving activity for mission, supporting local families with food supplies, and building community through the Saturday morning café. We also held a couple of Christmas events and services in All Saints which were well attended.

The Rector continues to be heavily involved in all our schools, with regular assemblies and visits.

### **Provision of the church buildings**

We are blessed with having two church buildings in the parish. St Mary's in Slaughtam would normally be used regularly for most of our church services as well as other activities and groups. All Saints in Handcross is good and centrally placed, and has become more utilised in the past year. We want our church buildings to be used by the wider community as well as for church services, and we welcome groups meeting there, and seek to see St Mary's used more for quiet days and retreats.

The Creative Expressions art group continues to meet at St Mary's on Fridays.

In order to provide facilities at our church buildings, we have to maintain their fabric. Both churches underwent ongoing maintenance in 2022.

We are pleased when people enjoy the church building, be they worshippers or visitors, and our visitor book regularly has entries which reflect our care of the church for the enjoyment of all.

### **Future developments for the church buildings and properties**

Plans for the introduction of a car park at St Mary's continue to move slowly due to some of the requests that have been put in place by the planning department. A new volunteer is working on this project.

Plans to develop All Saints are on hold but there are plans to refresh and decorate the inside of the building in early 2023.

### **Care for others – pastoral care, tangible support, charitable giving – within the parish and beyond**

Pastoral care takes place through visiting, whether people are at home, in hospital or in a nursing home. The Rector visits when possible but there are a number of people involved in visiting. Following the lockdowns, we have also been able to return to having our regular visits to Belle Vue nursing home in Warninglid

There has also been support of the wider community. Our Handcross Community Hardship Fund was used to help a number of people who had been struggling financially. We also became aware of a number of people in our locality who have been made homeless due to circumstances beyond their control. We have referred some of them on to other agencies which can provide the practical support that they need, but we aim to keep in touch with them as far as possible.

Helen Arnold has been regularly phoning the older members of our community through her role on the Rosemary Club, and has been informing the Rector of any needs or concerns.

## **FINANCIAL REVIEW OF 2022**

### **Income**

Total income for 2022 was £123,729 which was about £10,000 more than in 2021. This was due to a number of large donations made towards the Community Pantry and Hardship Fund.

The Parish Share now paid to the Diocese for the Combined Benefice of St Mark's and St Mary's was reduced by 25% to £53,700 following consultation between the Diocese and the Rector which was paid in 12 monthly instalments as usual. This money pays for clergy salaries, pensions, housing costs, training and also a contribution towards the Church of England at a national level. It also helps churches less able to pay for themselves within the Diocese.

Due to lock down, the Gift Aid claim had not been made for 2020/21 but we have two years to make that claim. Barbara Butfoy and the treasurer have met and are in the process of making the Gift Aid Claim. We

expect it to be in the region of £1,400, less than previous years due to a reduction in donations during Covid lockdown and church closure at that time. The treasurer would like to thank Barbara for her work on this.

### **Staff Costs**

We currently have two part-time employees: Fae Widdowson as Parish Administrator and Paul Hollinshead as Digital Communications Outreach Worker. They both do a marvellous job in their respective roles and are of great value to the Parish. We thank you both.

A number of members of PCC also receive payments throughout the year for expenditure incurred in the running of the church. This year the most significant of these was to Barbara Butfoy to reimburse her for the groceries bought for the Community Pantry. The cost of this was covered by the increase in donations specifically for that purpose.

### **Parish Magazine**

The Parish Magazine is now produced online in a very much reduced format at no cost.

### **Churchyard Maintenance**

Brian Funnell continued to care for the churchyard and has performed an excellent job. After many years of dedicated service he has announced his retirement at the end of 2022. So far we have no replacement, and the church will remain locked while there is no one to open and lock it daily. We are enormously grateful for his commitment and hard work.

The work identified last year to the boundary wall was carried out at a cost of £4,392.

### **Church Maintenance**

The usual expenditure was required on annual inspections of electrical and safety systems.

The heating has continued to be problematic in St Mary's. Through the winter of 2021/2022 it worked satisfactorily. Following the outbreak of war in Ukraine and the subsequent rise in heating costs, the decision was made to switch off the underfloor heating, which was on all the time, and rely on the radiators to boost the heating for services. Unfortunately, towards the end of the year, the heating failed again due to another faulty expansion vessel. This will be replaced and sent back to the suppliers as it is under warranty. However, the labour costs are chargeable. The generosity of people in the church has enabled us to continue to heat St Mary's through the increasing fuel costs but long-term plans of alternative heating sources are continuing to be discussed.

Thanks to the generosity of a resident of Slaughtam, the clock has been repaired.

## **Mission Giving**

Ignoring income to restricted funds and wedding and funeral fees collected on behalf of the diocese, our Mission giving was about 16.5% of income. This includes donations to the Pantry which are covered by the increased giving.

## **Reserves Policy**

It is the policy of the PCC to maintain 2 months' worth of expenditure in unrestricted funds.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Parochial Church Council (PCC) has registered with the Charity Commission as required by the Charities Act 2011.

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods, and a maximum of twelve members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

During the year the following people served as members of the Parochial Church Council.

### Ex-officio

Incumbent	Rev. Carl Smith (chairman)
Churchwardens	Miss Anna Sesemann Mr. Colin Tomlinson
Lay Reader	Mr. Jon Rotheray

### Elected members

Treasurer	Mrs. Jan Elliott Ms. Barbara Butfoy Mrs. Alison Coley Mr. Rick Grose Mr. James Hodgson (until April 2022) Mr Frank Moss (From April 2022)
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Deanery Synod representative	Mr Graham Reid
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The full PCC met six times during the year, mainly on Zoom and mostly with the St Mark's PCC members in attendance. The process of becoming a united PCC was completed and approved on 31<sup>st</sup> December 2022. Committees met between meetings, and details were given to the PCC and discussed where necessary.

## Committees

The PCC Standing Committee (comprising rector, curate, two churchwardens, treasurer and one assistant warden) is able to transact the business of the PCC between meetings, subject to any directions given by the council. There are two unelected assistant churchwardens who help greatly.

The Mission Partnership Committee advises the PCC on funding and support issues relating to people and organisations. The church understands the correlation between mission and evangelism, and gives away at least a tenth of its disposable voluntary income.

The staff team (comprising Rector, four churchwardens, All Saints Missional Community Leaders, Catering Outreach Manager, Digital Outreach Worker, Administrator, Mentoring Co-ordinator) meet on a weekly basis to pray and share ideas and vision, and they also communicate regularly on WhatsApp.

This report was approved by the Trustees on .....  
and signed on their behalf by:

Colin Tomlinson

Anna Sesemann

Churchwarden

Churchwarden

## Receipts and Payments Account

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Incoming resources</b>						
Incoming resources from generated funds	—	—	—	—	—	2,645
Voluntary income	121,026	—	(6,470)	—	114,555	102,198
Investment income	2,627	—	—	—	2,627	2,455
Other incoming resources	6,546	—	—	—	6,546	6,188
<b>Total incoming resources</b>	<b>130,200</b>	<b>—</b>	<b>(6,470)</b>	<b>—</b>	<b>123,729</b>	<b>113,487</b>
<b>Resources used</b>						
Cost of generating funds	3,647	—	—	—	3,647	2,335
Charitable activities	19,928	—	958	—	20,887	17,139
Governance costs	94,125	—	—	—	94,125	107,705
<b>Total resources used</b>	<b>117,701</b>	<b>—</b>	<b>958</b>	<b>—</b>	<b>118,659</b>	<b>127,181</b>
<b>Excess of receipts over payments before transfer</b>	<b>12,499</b>	<b>—</b>	<b>(7,428)</b>	<b>—</b>	<b>5,070</b>	<b>(13,693)</b>
<b>Transfers</b>						
<b>Excess of receipts over payments before other gains / losses</b>	<b>12,499</b>	<b>—</b>	<b>(7,428)</b>	<b>—</b>	<b>5,070</b>	<b>(13,693)</b>
<b>Net movement in funds</b>	<b>12,499</b>	<b>—</b>	<b>(7,428)</b>	<b>(16,737)</b>	<b>(11,667)</b>	<b>(11,851)</b>
<b>All assets at 01 January 2022</b>	<b>29,337</b>	<b>—</b>	<b>85,554</b>	<b>131,741</b>	<b>246,633</b>	<b>258,485</b>
<b>All assets at 31 December 2022</b>	<b>41,837</b>	<b>—</b>	<b>78,125</b>	<b>115,003</b>	<b>234,966</b>	<b>246,633</b>
<b>Represented by</b>						
<b>Unrestricted</b>						
General fund	41,837	—	—	—	41,837	29,337
<b>Restricted</b>						
Agency collection	—	—	(7,428)	—	(7,428)	—
All Saints Re-ordering	—	—	83,867	—	83,867	83,867
Mission Fund	—	—	60	—	60	60
Parish Ministry by Avril or Phil	—	—	576	—	576	576
Parish Relief Fund	—	—	1,050	—	1,050	1,050
<b>Endowment</b>						
Gibson-Warren	—	—	—	27,075	27,075	31,272
Mission Sale	—	—	—	37,513	37,513	43,328
Sunday School	—	—	—	10,289	10,289	11,662
Warren Endowment	—	—	—	40,124	40,124	45,477

## Balance sheet

	Total funds	Prior year funds
<b>Fixed assets</b>		
Investments	115,003	131,741
	<b>115,003</b>	<b>131,741</b>
<b>Current assets</b>		
Cash at bank and in hand	119,962	108,463
	<b>119,962</b>	<b>108,463</b>
<b>Liabilities</b>		
Creditors: Amounts falling due in one year	—	(6,428)
	<b>—</b>	<b>(6,428)</b>
<b>Net current assets less current liabilities</b>	<b>119,962</b>	<b>114,892</b>
<b>Total assets less current liabilities</b>	<b>234,966</b>	<b>246,633</b>
<b>Total net assets less liabilities</b>	<b>234,966</b>	<b>246,633</b>
<b>Represented by</b>		
<b>Unrestricted</b>		
General fund	41,837	29,337
<b>Restricted</b>		
All Saints Re-ordering	83,867	83,867
Mission Fund	60	60
Parish Ministry by Avril or Phil	576	576
Parish Relief Fund	1,050	1,050
Agency collection	(7,428)	—
<b>Endowment</b>		
Gibson-Warren	27,075	31,272
Mission Sale	37,513	43,328
Sunday School	10,289	11,662
Warren Endowment	40,124	45,477
<b>Funds of the church</b>	<b>234,966</b>	<b>246,633</b>

## Statement of assets and liabilities

	This year	Last year
<b>Investments</b>		
<b>Warren Endowment</b>		
Warren Endowment (Endowment) -	40,124	45,477
	<b>40,124</b>	<b>45,477</b>
<b>Sunday School Fund</b>		
Sunday School (Endowment) -	10,289	11,662
	<b>10,289</b>	<b>11,662</b>
<b>Sale Mission Room</b>		
Mission Sale (Endowment) -	37,513	43,328
	<b>37,513</b>	<b>43,328</b>
<b>Gibson/Warren Endowment</b>		
Gibson-Warren (Endowment) -	27,075	31,272
	<b>27,075</b>	<b>31,272</b>
<b>Total for Investments</b>	<b>115,003</b>	<b>131,741</b>
<b>Cash at bank and in hand</b>		
<b>HSBC Current Account</b>		
All Saints Re-ordering (Restricted) -	73,867	73,867
CCLA CBF fund (Designated) -	(10,000)	(10,000)
Mission Fund (Restricted) -	60	60
Parish Ministry by Avril or Phil (Restricted) -	576	576
Parish Relief Fund (Restricted) -	1,025	1,025
General fund (Unrestricted) -	(30,960)	(43,536)
Agency collection (Restricted) -	(7,403)	(6,403)
	<b>27,165</b>	<b>15,589</b>
<b>CCLA CBF Deposit</b>		
All Saints Re-ordering (Restricted) -	10,000	10,000
CCLA CBF fund (Designated) -	10,000	10,000
General fund (Unrestricted) -	42,576	42,576
	<b>62,576</b>	<b>62,576</b>
<b>Petty Cash</b>		
General fund (Unrestricted) -	13	13
	<b>13</b>	<b>13</b>
<b>Pantry Account</b>		
General fund (Unrestricted) -	158	283
	<b>158</b>	<b>283</b>
<b>HSBC Savings Account</b>		
General fund (Unrestricted) -	30,049	30,001
	<b>30,049</b>	<b>30,001</b>
<b>Total for Cash at bank and in hand</b>	<b>119,962</b>	<b>108,463</b>
<b>Agency accounts</b>		
<b>Agency collections</b>		
Agency collection (Restricted) -	—	6,428
<b>Total for Agency accounts</b>	<b>—</b>	<b>6,428</b>
<b>Grand total</b>	<b>234,966</b>	<b>246,633</b>

## Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
<b>All-Saints - All Saints Re-orderi</b>							
Restricted	83,867	—	—	—	—	—	83,867
<b>Sub-total for All-Saints</b>	<b>83,867</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>83,867</b>
<b>Gibson - Gibson-Warren</b>							
Endowment	31,272	—	—	—	(4,196)	—	27,075
<b>Sub-total for Gibson</b>	<b>31,272</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>(4,196)</b>	<b>—</b>	<b>27,075</b>
<b>Mission - Mission Sale</b>							
Endowment	43,328	—	—	—	(5,814)	—	37,513
<b>Sub-total for Mission</b>	<b>43,328</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>(5,814)</b>	<b>—</b>	<b>37,513</b>
<b>Missionfun - Mission Fund</b>							
Restricted	60	—	—	—	—	—	60
<b>Sub-total for Missionfun</b>	<b>60</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>60</b>
<b>ParMin - Parish Ministry by A</b>							
Restricted	576	—	—	—	—	—	576
<b>Sub-total for ParMin</b>	<b>576</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>576</b>
<b>Relief - Parish Relief Fund</b>							
Restricted	1,050	—	—	—	—	—	1,050
<b>Sub-total for Relief</b>	<b>1,050</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,050</b>
<b>School - Sunday School</b>							
Endowment	11,662	—	—	—	(1,372)	—	10,289
<b>Sub-total for School</b>	<b>11,662</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>(1,372)</b>	<b>—</b>	<b>10,289</b>
<b>Warren - Warren Endowment</b>							
Endowment	45,477	—	—	—	(5,353)	—	40,124
<b>Sub-total for Warren</b>	<b>45,477</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>(5,353)</b>	<b>—</b>	<b>40,124</b>
<b>General - General fund</b>							
Unrestricted	29,337	130,200	117,701	—	—	—	41,837
<b>Sub-total for General</b>	<b>29,337</b>	<b>130,200</b>	<b>117,701</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>41,837</b>
<b>None - Agency collection</b>							
Restricted	—	(6,470)	958	—	—	—	—
<b>Sub-total for None</b>	<b>—</b>	<b>(6,470)</b>	<b>958</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Grand total</b>	<b>246,633</b>	<b>123,729</b>	<b>118,659</b>	<b>—</b>	<b>(16,737)</b>	<b>—</b>	<b>242,395</b>

## Analysis of receipts and payments

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u>	
					<u>This year</u>	<u>Last year</u>
<b>INCOME AND ENDOWMENTS</b>						
<b>Incoming resources from generated funds</b>						
Gift Aid HMRC Refund	—	—	—	—	—	2,645
Total	—	—	—	—	—	2,645
<b>Incoming resources from generated funds - Voluntary income</b>						
Planned Giving	82,903	—	—	—	82,903	75,917
Collections at all services	2,191	—	—	—	2,191	1,842
Wedding and Funeral Fees	8,298	—	—	—	8,298	6,175
Sundry donations and appeals	21,222	—	10	—	21,232	11,410
Parish Appeal	—	—	—	—	—	2,100
Family Support Work	5,000	—	—	—	5,000	—
Love Gift	1,400	—	(6,480)	—	(5,080)	4,753
Gift Aid Cash	10	—	—	—	10	—
Total	121,026	—	(6,470)	—	114,555	102,198
<b>Incoming resources from generated funds - Investment income</b>						
Dividends and Interest	2,627	—	—	—	2,627	2,455
Total	2,627	—	—	—	2,627	2,455
<b>Other incoming resources</b>						
Bookstall	10	—	—	—	10	—
Holiday Club	525	—	—	—	525	—
Reimbursements for expenses	6,011	—	—	—	6,011	6,188
Total	6,546	—	—	—	6,546	6,188
<b>INCOME TOTAL</b>	<b>130,200</b>	<b>—</b>	<b>(6,470)</b>	<b>—</b>	<b>123,729</b>	<b>113,487</b>

## EXPENDITURE

### Cost of generating funds

Fees from Weddings and Funerals	3,647	—	—	—	3,647	2,335
Total	3,647	—	—	—	3,647	2,335

### Charitable activities

Mission Giving	11,840	—	958	—	12,798	10,620
Home Giving	8,088	—	—	—	8,088	6,519
Total	19,928	—	958	—	20,887	17,139

### Governance costs

Church running expenses	9,519	—	—	—	9,519	9,141
Utility Bills	5,086	—	—	—	5,086	4,349
Rectory Expenses	4,779	—	—	—	4,779	4,394
Other Clergy costs	—	—	—	—	—	246
Employees	5,936	—	—	—	5,936	5,756
Church maintenance	3,426	—	—	—	3,426	2,303
Churchyard maintenance	9,537	—	—	—	9,537	5,459
Youth and Children	1,491	—	—	—	1,491	292
Service costs	80	—	—	—	80	424
Parish Share	53,700	—	—	—	53,700	74,300
Accountancy costs	568	—	—	—	568	1,038
Total	94,125	—	—	—	94,125	107,705

<b>EXPENDITURE TOTAL</b>	<b>117,701</b>	<b>—</b>	<b>958</b>	<b>—</b>	<b>118,659</b>	<b>127,181</b>
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<b>GRAND TOTAL</b>	<b>12,499</b>	<b>—</b>	<b>(7,428)</b>	<b>—</b>	<b>5,070</b>	<b>(13,693)</b>
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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S SLAUGHAM (Registered charity no 1134786)**

I report to the charity trustees on my examination of the accounts of the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Mary's Slaughtam, for the year ended 31 December 2022.

• **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

• **INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Sarah E Bestley BSC ACA**

Date

**CARTER NICHOLLS LIMITED**

Chartered Accountants  
Victoria House  
Stanbridge Park  
Staplefield Lane  
Staplefield  
West Sussex  
RH17 6AS

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# Accounts

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**The PCC of the Ecclesiastical Parish of St Mary's  
Church Slaughtam**

**End of Year Financial Statements**

**Year ending 31<sup>st</sup> December 2021**

# TRUSTEES' ANNUAL REPORT

The Parochial Church Council of the Ecclesiastical Parish of St Mary's Slaugham  
registered charity number 1134786  
for the year ended 31<sup>st</sup> December 2021

*Verse for the Year: Romans 15:4*

For everything that was written in the past was written to teach us, so that through the endurance taught in the Scriptures and the encouragement they provide we might have hope.

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## AIMS AND PURPOSES

Slaugham Parochial Church Council has the responsibility of co-operating with the Rector to promote the whole mission of the church (pastoral, evangelistic, social and ecumenical) within the ecclesiastical parish comprising the villages of Handcross, Pease Pottage, Slaugham and Warninglid.

The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve and include the different people who live within our parish.

Our services and worship put faith into practice through prayer, scripture, music and sacrament.

When planning our activities for the year, the incumbent considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. We tried to enable local people to live out their faith as part of our parish community through:

- worship and prayer, learning about the Gospel, and developing their knowledge of, and trust in, Jesus.
- provision of pastoral care for people living in the parish.
- outreach.
- missionary support.

To facilitate this work, it is important that we maintain the fabric of our two church buildings, St Mary's Slaugham and All Saints Handcross.

We are part of a joint benefice with St Mark's Staplefield and, at appropriate times, join with that church to worship and plan so that maximum benefit can be derived for both parishes.

## **Objectives for 2022**

2022 is a year in which we are going to seek to pick up where we left off in 2020. This means that throughout the year, we will be taking the time to seek God as to what His longer-term vision is for St Mary's and for the wider benefice. One of the most significant discussions will be around the idea of formally joining our two parishes together as an ecclesiastical parish. This would involve us agreeing as a PCC (in March) that we would like to ask the diocese to begin this process, much of which is completed by the DAC behind the scenes, but will involve various consultations throughout the year. We believe this is a really exciting opportunity to formalise a partnership that is already very strong, and will create for us greater opportunities to share in God's mission in this area.

## **ACHIEVEMENTS**

### **Attendance at worship**

It is hard to quantify numbers of regular attenders as 2021 was a mixture of online worship and in-person services as we slowly introduced worship back into the building of St Mary's. Towards the end of the year we were seeing an average Sunday attendance of around 40-60, with others viewing the recorded services online.

### **Developing and supporting believers, both established and new**

We always have a strong desire for children and young people to develop their faith in Jesus, and we provided a range of groups to encourage and teach them. Whilst the Sunday morning groups have not been meeting during the national lockdowns we have sought to provide resources for our children and young people through our YouTube channel, and Yoyos has continued to meet on Zoom.

Prayer is a central part of all we do at St Mary's. As well as the weekly prayer meetings, we had specially-focussed days in at various points in the calendar year. Many of these prayer meetings have continued to happen virtually, and towards the end of the year more of these took place in person (often at St Mary's).

We also celebrated 11 youth/adult baptisms in October and November.

We conducted three weddings plus one marriage blessing, seven child baptisms, and 25 funerals (including ashes interments) in 2021.

The joint choir of St. Mary's and St. Mark's Staplefield and musicians were able to participate at services held for Harvest, Remembrance and Christmas, including at our annual carol services and an outdoor crib service on Christmas Eve, which was very well attended, and a great joy to be part of.

### **Evangelism and outreach**

Many of our outreach activities have been hard to continue during lockdowns, and with some restrictions still in place. The Handcross Community Pantry has continued to thrive and serve those in need. We continue to receive generous donations from individuals and from our schools. We plan to re-open the Saturday morning café in Feb 2022.

## **Provision of the church buildings**

We are blessed with having two church buildings in the parish. St Mary's in Slaugham would normally be used regularly for most of our church services as well as other activities and groups. All Saints in Handcross is a good and centrally-placed, and has become more utilised in the past year. We want our church buildings to be used by the wider community as well as for church services, and we welcome groups meeting there and seek to see St Mary's used more for quiet days and retreats.

The Creative Expressions art group returned to St Mary's in the autumn of 2021.

In order to provide facilities at our church buildings, we have to maintain their fabric. Both churches underwent ongoing maintenance in 2021.

We are pleased when people enjoy the church building, be they worshippers or visitors, and our visitor book regularly has entries which reflect our care of the church for the enjoyment of all.

## **Future developments for the church buildings and properties**

Plans for the introduction of a car park at St Mary's continue to move slowly due to some of the requests that have been put in place by the planning department. Eric Prescott requested to hand the project over and we are awaiting a volunteer to take the project on.

The same is true of our plans for developing All Saints Church.

## **Care for others – pastoral care, tangible support, charitable giving – within the parish and beyond**

The majority of our pastoral care through 2021 has been by telephone, but a number of visits were also able to be carried out towards the end of the year. We continue to be unable to attend Belle Vue nursing home due to the restrictions they have in place but we hope to be back leading services there in 2022.

There has also been support of the wider community. Our Handcross Community Hardship Fund was used to help a number of people who had been struggling financially. We also became aware of a number of people in our locality who have been made homeless due to circumstances beyond their control. We have referred some of them on to other agencies which can provide the practical support that they need, but we aim to keep in touch with them as far as possible.

Helen Arnold has been regularly phoning the older members of our community through her role on the Rosemary Club, and has been informing the Rector of any needs or concerns.

## **Financial Review of 2021**

### **Income**

Total income for the year was £113,487. This was about £44,000 less than in 2020. This was largely due to St Mark's inability to pay their contribution towards the Parish Share to the Diocese of Chichester and that there had been some large one-off donations in 2020 which did not occur in 2021. In addition, the lack of a collection plate at services due to COVID restrictions resulted in a slight drop. Regular planned giving, facilitated by the Parish Giving Scheme (PGS) has increased in line with inflation. We were able to make a

claim for Gift Aid on one-off donations which resulted in £2,645. The treasurer would like to thank Barbara Butfoy for her help in collating the information which made this claim possible.

### **Staff Costs**

We currently have two part-time employees, Fae Widdowson as Parish Administrator and Paul Hollinshead as Digital Communications Outreach Worker. Their work is invaluable to the Parish and they carry out their respective duties with efficiency and a smile. We salute you and thank you both. Payroll is currently outsourced to Willow Accounting which handles the production of pay slips and all dealings with HMRC.

### **Parish Magazine**

Through the pandemic, the Parish Magazine switched to being digital. At the end of 2021, Brenda Dakin resigned from her role as editor. We are grateful for all that Brenda has done over many years. James Larkins also retired as advertising coordinator and our thanks also go to James for many years of service. We are now in a season of review and are on the lookout for new volunteers to edit and produce the magazine. As a consequence, income from advertising has reduced to nil, as have the costs of publishing.

### **Churchyard Maintenance**

Brian Funnell continues to care for the churchyard and does an excellent job. There has been no large expenditure, but further work to the boundary wall is required. A quotation from Wesley Fermor has been accepted by the PCC and work will proceed during the winter months as the weather conditions allow.

### **Church Maintenance**

Unfortunately, the clock at St Mary's has stopped working due to a power surge causing a motor to burn out. A quotation for repair has been obtained but has not been approved by the PCC. There have been a couple of breakdowns in the heating system, installed 17 years ago, requiring visits both from TSS, our usual servicing engineers and the original design engineers, who met with Richard Elliott on site to explain the workings of the system. It is a high quality installation with fairly complicated electronic controls. Spare parts are quite expensive and these visits therefore increased maintenance costs beyond the normal annual charges. More sustainable ways of heating the church are currently being investigated. The usual electrical safety testing and fire equipment checks were also carried out.

### **Mission Giving**

Our total mission giving was £10,620. This equates to approximately 10% of income. We gave away a further £6,519 locally to support those facing hardship and those using the Community Pantry. These costs were covered by money given specifically for these purposes.

### **Parish Share**

The Parish Share was paid in full during 2021.

### **Reserves Policy**

It is the policy of the PCC to maintain 2 months' worth of expenditure in unrestricted funds.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council (PCC) has registered with the Charity Commission as required by the Charities Act 2011.

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods, and a maximum of twelve members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

During the year the following people served as members of the Parochial Church Council.

### Ex-officio

Incumbent	Rev. Carl Smith (chairman)
Churchwardens	Miss Anna Sesemann Mr. Rick Grose (until April 2021) Mr. Colin Tomlinson (from April 2021)
Lay Reader	Mr. Jon Rotheray

### Elected members

Treasurer	Mrs. Jan Elliott Mr. Eric Prescott (until September 2021) Dr. Mike Howard (until April 2021) Ms. Barbara Butfoy Mrs. Alison Coley Mr. James Hodgson Mr. Rick Grose (from April 2021)
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Deanery Synod representative	Mr Graham Reid
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The full PCC met six times during the year, mainly on Zoom and mostly with the St Mark's PCC members in attendance. It was agreed at the APCM that we would form a united PCC going forward, subject to the Bishop's approval. Committees met between meetings, and details were given to the PCC and discussed where necessary.

## Committees

The PCC Standing Committee (comprising rector, curate, two churchwardens, treasurer and one assistant warden) is able to transact the business of the PCC between meetings, subject to any directions given by the council. There are two unelected assistant churchwardens who help greatly.

The Mission Partnership Committee advises the PCC on funding and support issues relating to people and organisations. The church understands the correlation between mission and evangelism, and gives away at least a tenth of its disposable voluntary income.

The staff team (comprising Rector, four churchwardens, All Saints Missional Community Leaders, Catering Outreach Manager, Digital Outreach Worker, Administrator, Mentoring Co-ordinator) meet on a weekly basis to pray and share ideas and vision and also communicate regularly on WhatsApp.

This report was approved by the Trustees on .....  
and signed on their behalf by:

Colin Tomlinson

Anna Sesemann

Churchwarden

Churchwarden

## Receipts and Payments Account

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Incoming resources</b>						
Incoming resources from generated funds	2,645	—	—	—	2,645	—
Voluntary income	101,898	—	300	—	102,198	126,755
Investment income	2,455	—	—	—	2,455	3,248
Other incoming resources	6,188	—	—	—	6,188	27,630
<b>Total incoming resources</b>	<b>113,187</b>	<b>—</b>	<b>300</b>	<b>—</b>	<b>113,487</b>	<b>157,634</b>
<b>Resources used</b>						
Cost of generating funds	2,335	—	—	—	2,335	—
Fundraising trading cost of goods sold and other costs	—	—	—	—	—	1,112
Charitable activities	17,139	—	—	—	17,139	18,181
Governance costs	107,705	—	—	—	107,705	123,661
<b>Total resources used</b>	<b>127,181</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>127,181</b>	<b>142,955</b>
<b>Excess of receipts over payments before transfer</b>	<b>(13,993)</b>	<b>—</b>	<b>300</b>	<b>—</b>	<b>(13,693)</b>	<b>14,678</b>
<b>Transfers</b>						
<b>Excess of receipts over payments before other gains / losses</b>	<b>(13,993)</b>	<b>—</b>	<b>300</b>	<b>—</b>	<b>(13,693)</b>	<b>14,678</b>
<b>Net movement in funds</b>	<b>(13,993)</b>	<b>—</b>	<b>300</b>	<b>1,841</b>	<b>(11,851)</b>	<b>20,618</b>
<b>All assets at 01 January 2021</b>	<b>43,331</b>	<b>—</b>	<b>85,254</b>	<b>129,899</b>	<b>258,485</b>	<b>237,867</b>
<b>All assets at 31 December 2021</b>	<b>29,337</b>	<b>—</b>	<b>85,554</b>	<b>131,741</b>	<b>246,633</b>	<b>258,485</b>
<b>Represented by</b>						
<b>Unrestricted</b>						
General fund	29,337	—	—	—	29,337	43,331
<b>Restricted</b>						
All Saints Re-ordering	—	—	83,867	—	83,867	83,567
Mission Fund	—	—	60	—	60	60
Parish Ministry by Avril or Phil	—	—	576	—	576	576
Parish Relief Fund	—	—	1,050	—	1,050	1,050
<b>Endowment</b>						
Gibson-Warren	—	—	—	31,272	31,272	33,498
Mission Sale	—	—	—	43,328	43,328	46,412
Sunday School	—	—	—	11,662	11,662	10,202
Warren Endowment	—	—	—	45,477	45,477	39,786

## Balance sheet

	Total funds	Prior year funds
<b>Fixed assets</b>		
Investments	131,741	129,899
	<b>131,741</b>	<b>129,899</b>
<b>Current assets</b>		
Cash at bank and in hand	108,463	126,358
	<b>108,463</b>	<b>126,358</b>
<b>Liabilities</b>		
Creditors: Amounts falling due in one year	(6,428)	(2,227)
	<b>(6,428)</b>	<b>(2,227)</b>
<b>Net current assets less current liabilities</b>	<b>114,892</b>	<b>128,586</b>
<b>Total assets less current liabilities</b>	<b>246,633</b>	<b>258,485</b>
<b>Total net assets less liabilities</b>	<b>246,633</b>	<b>258,485</b>
<b>Represented by</b>		
<b>Unrestricted</b>		
General fund	29,337	43,331
<b>Restricted</b>		
All Saints Re-ordering	83,867	83,567
Mission Fund	60	60
Parish Ministry by Avril or Phil	576	576
Parish Relief Fund	1,050	1,050
<b>Endowment</b>		
Gibson-Warren	31,272	33,498
Mission Sale	43,328	46,412
Sunday School	11,662	10,202
Warren Endowment	45,477	39,786
<b>Funds of the church</b>	<b>246,633</b>	<b>258,485</b>

## Statement of assets and liabilities

	This year	Last year
<b>Investments</b>		
<b>Warren Endowment</b>		
Warren Endowment (Endowment) -	45,477	39,786
	<b>45,477</b>	<b>39,786</b>
<b>Sunday School Fund</b>		
Sunday School (Endowment) -	11,662	10,202
	<b>11,662</b>	<b>10,202</b>
<b>Sale Mission Room</b>		
Mission Sale (Endowment) -	43,328	46,412
	<b>43,328</b>	<b>46,412</b>
<b>Gibson/Warren Endowment</b>		
Gibson-Warren (Endowment) -	31,272	33,498
	<b>31,272</b>	<b>33,498</b>
<b>Total for Investments</b>	<b>131,741</b>	<b>129,899</b>
<b>Cash at bank and in hand</b>		
<b>HSBC Current Account</b>		
All Saints Re-ordering (Restricted) -	73,867	73,567
CCLA CBF fund (Designated) -	(10,000)	(10,000)
Mission Fund (Restricted) -	60	60
Parish Ministry by Avril or Phil (Restricted) -	576	576
Parish Relief Fund (Restricted) -	1,025	1,025
General fund (Unrestricted) -	(43,536)	609
Agency collection (Restricted) -	(6,403)	(2,202)
	<b>15,589</b>	<b>63,637</b>
<b>CCLA CBF Deposit</b>		
All Saints Re-ordering (Restricted) -	10,000	10,000
CCLA CBF fund (Designated) -	10,000	10,000
General fund (Unrestricted) -	42,576	42,576
	<b>62,576</b>	<b>62,576</b>
<b>Petty Cash</b>		
General fund (Unrestricted) -	13	13
	<b>13</b>	<b>13</b>
<b>Pantry Account</b>		
General fund (Unrestricted) -	283	132
	<b>283</b>	<b>132</b>
<b>HSBC Savings Account</b>		
General fund (Unrestricted) -	30,001	—
	<b>30,001</b>	<b>—</b>
<b>Total for Cash at bank and in hand</b>	<b>108,463</b>	<b>126,358</b>
<b>Agency accounts</b>		
<b>Agency collections</b>		
Agency collection (Restricted) -	6,428	2,227
<b>Total for Agency accounts</b>	<b>6,428</b>	<b>2,227</b>
<b>Grand total</b>	<b>246,633</b>	<b>258,485</b>

## Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
<b>All-Saints - All Saints Re-orderi</b>						
Restricted	83,567	300	—	—	—	83,867
<b>Sub-total for All-Saints</b>	<b>83,567</b>	<b>300</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>83,867</b>
<b>Gibson - Gibson-Warren</b>						
Endowment	33,498	—	—	—	(2,225)	31,272
<b>Sub-total for Gibson</b>	<b>33,498</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>(2,225)</b>	<b>31,272</b>
<b>Mission - Mission Sale</b>						
Endowment	46,412	—	—	—	(3,083)	43,328
<b>Sub-total for Mission</b>	<b>46,412</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>(3,083)</b>	<b>43,328</b>
<b>Missionfun - Mission Fund</b>						
Restricted	60	—	—	—	—	60
<b>Sub-total for Missionfun</b>	<b>60</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>60</b>
<b>ParMin - Parish Ministry by A</b>						
Restricted	576	—	—	—	—	576
<b>Sub-total for ParMin</b>	<b>576</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>576</b>
<b>Relief - Parish Relief Fund</b>						
Restricted	1,050	—	—	—	—	1,050
<b>Sub-total for Relief</b>	<b>1,050</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,050</b>
<b>School - Sunday School</b>						
Endowment	10,202	—	—	—	1,459	11,662
<b>Sub-total for School</b>	<b>10,202</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,459</b>	<b>11,662</b>
<b>Warren - Warren Endowment</b>						
Endowment	39,786	—	—	—	5,691	45,477
<b>Sub-total for Warren</b>	<b>39,786</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>5,691</b>	<b>45,477</b>
<b>General - General fund</b>						
Unrestricted	43,331	113,187	127,181	—	—	29,337
<b>Sub-total for General</b>	<b>43,331</b>	<b>113,187</b>	<b>127,181</b>	<b>—</b>	<b>—</b>	<b>29,337</b>
<b>Grand total</b>	<b>258,485</b>	<b>113,487</b>	<b>127,181</b>	<b>—</b>	<b>1,841</b>	<b>246,633</b>

## Analysis of receipts and payments

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u>	
					<u>This year</u>	<u>Last year</u>
<b>INCOME AND ENDOWMENTS</b>						
<b>Incoming resources from generated funds</b>						
Gift Aid HMRC Refund	2,645	—	—	—	2,645	—
Total	2,645	—	—	—	2,645	—
<b>Incoming resources from generated funds - Voluntary income</b>						
Planned Giving	75,617	—	300	—	75,917	73,823
Collections at all services	1,842	—	—	—	1,842	2,206
Wedding and Funeral Fees	6,175	—	—	—	6,175	5,693
Sundry donations and appeals	11,410	—	—	—	11,410	37,267
Parish Appeal	2,100	—	—	—	2,100	5,875
Love Gift	4,753	—	—	—	4,753	1,865
Gift Aid Cash	—	—	—	—	—	25
Total	101,898	—	300	—	102,198	126,755
<b>Incoming resources from generated funds - Investment income</b>						
Dividends and Interest	2,455	—	—	—	2,455	3,248
Total	2,455	—	—	—	2,455	3,248
<b>Other incoming resources</b>						
Parish Magazine Advertising	—	—	—	—	—	1,560
Reimbursements for expenses	6,188	—	—	—	6,188	26,070
Total	6,188	—	—	—	6,188	27,630
<b>INCOME TOTAL</b>	<b>113,187</b>	<b>—</b>	<b>300</b>	<b>—</b>	<b>113,487</b>	<b>157,634</b>

## EXPENDITURE

### Cost of generating funds

Fees from Weddings and Funerals	2,335	—	—	—	2,335	—
Total	2,335	—	—	—	2,335	—

### Cost of generating funds - Fundraising trading cost of goods sold and other costs

Parish Magazine	—	—	—	—	—	1,112
Total	—	—	—	—	—	1,112

### Charitable activities

Mission Giving	10,620	—	—	—	10,620	13,350
Home Giving	6,519	—	—	—	6,519	4,831
Total	17,139	—	—	—	17,139	18,181

### Governance costs

Church running expenses	9,141	—	—	—	9,141	11,394
Utility Bills	4,349	—	—	—	4,349	8,402
Rectory Expenses	4,394	—	—	—	4,394	5,328
Other Clergy costs	246	—	—	—	246	36
Employees	5,756	—	—	—	5,756	5,204
Church maintenance	2,303	—	—	—	2,303	3,778
Churchyard maintenance	5,459	—	—	—	5,459	4,992
Youth and Children	292	—	—	—	292	346
Service costs	424	—	—	—	424	—
Parish Share	74,300	—	—	—	74,300	74,035
Accountancy costs	1,038	—	—	—	1,038	—
Re-ordering of All Saints Church	—	—	—	—	—	10,142
Total	107,705	—	—	—	107,705	123,661
<b>EXPENDITURE TOTAL</b>	<b>127,181</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>127,181</b>	<b>142,955</b>

<b>GRAND TOTAL</b>	<b>(13,993)</b>	<b>—</b>	<b>300</b>	<b>—</b>	<b>(13,693)</b>	<b>14,678</b>
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**INDEPENDENT EXAMINER’S REPORT TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY’S SLAUGHAM (Registered charity no 1134786)**

I report to the charity trustees on my examination of the accounts of the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Mary’s Slaugham, for the year ended 31 December 2021.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

As the charity’s trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (‘the Act’).

I report in respect of my examination of the charity’s accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**INDEPENDENT EXAMINER’S STATEMENT**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records ; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a ‘true and fair view’ which is not a matter considered as part of an independent examination.
- 4.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Sarah E Bestley ACA**

Date

**CARTER NICHOLLS LIMITED**

Chartered Accountants  
Victoria House  
Stanbridge Park  
Staplefield Lane  
Staplefield  
West Sussex  
RH17 6AS

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# Accounts

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**The PCC of the Ecclesiastical Parish of  
St Mary's Church Slaughtam**

**End of Year Financial Statements**

**Year ending 31<sup>st</sup> December 2020**

# TRUSTEES' ANNUAL REPORT

The Parochial Church Council of the Ecclesiastical Parish of St Mary's Slaugham  
registered charity number 1134786

**for the year ended 31<sup>st</sup> December 2020**

*Verse for the Year: 1 Corinthians 12:27*

***Now each of you...***

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## AIMS AND PURPOSES

Slaugham Parochial Church Council has the responsibility of co-operating with the Rector to promote the whole mission of the church (pastoral, evangelistic, social and ecumenical) within the ecclesiastical parish comprising the villages of Handcross, Pease Pottage, Slaugham and Warninglid.

The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve and include the different people who live within our parish.

Our services and worship put faith into practice through prayer, scripture, music and sacrament.

When planning our activities for the year, the incumbent considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. We tried to enable local people to live out their faith as part of our parish community through:

- worship and prayer, learning about the Gospel, and developing their knowledge of, and trust in, Jesus.
- provision of pastoral care for people living in the parish.
- outreach.
- missionary support.

To facilitate this work, it is important that we maintain the fabric of our two church buildings, St Mary's Slaugham and All Saints Handcross.

We are part of a joint benefice with St Mark's Staplefield and, at appropriate times, join with that church to worship and plan so that maximum benefit can be derived for both parishes.

## **Objectives for 2021**

2021 will be about rebuilding following the global coronavirus pandemic. We will be focusing on making our Church building safe for people to gather for worship and will be reviewing which of our ministries will be able to continue and which will need to wait until such a time as things have returned to normal. We will also be looking to pick up where we left off with our building projects and will begin further discussions about our mission to, and worship life within, Pease Pottage.

## **ACHIEVEMENTS**

### **Attendance at worship**

There were 106 parishioners on the church electoral roll at April 2019, 39 of whom were not resident within the parish. The average weekly attendance on YouTube was 50–60 households.

From March 2020, we entered a national lockdown and so much of our worship became digital, using YouTube to broadcast live services. Although this was out of necessity, it has also been a great opportunity for mission and outreach and has made Church worship accessible to far more people than normal. Numbers have varied throughout the pandemic but are now averaging 40–60 households each Sunday.

Since October, we have also been holding small, socially-distanced services at St Mark's in Staplefield, open to the whole benefice. This service averages between 15–20 people each week.

### **Developing and supporting believers, both established and new**

We always have a strong desire for children and young people to develop their faith in Jesus, and we provided a range of groups to encourage and teach them. Whilst the Sunday morning groups have not been meeting during the national lockdowns we have sought to provide resources for our children and young people through our YouTube channel, and Yoyos has continued to meet on Zoom.

Prayer is a central part of all we do at St Mary's. As well as the weekly prayer meetings, we had specially-focussed days in at various points in the calendar year. Many of these prayer meetings have continued to happen virtually

We conducted 1 wedding, 1 baptism and 6 funerals (including ashes internments) in 2020.

The joint choir of St. Mary's and St. Mark's Staplefield and musicians were able to participate at outdoor services held for Harvest, Remembrance and Christmas, including an outdoor carol service and an outdoor Crib service on Christmas Eve, which was very well attended, and a great joy to be part of – this event also included involvement from some of our local primary schools.

### **Evangelism and outreach**

We began an Alpha course in March 2020 which was cut short by the pandemic. It will resume online in Feb 2021. We also ran the first 4 of 6 sessions of the Parenting Teenagers Course which was very well received and appreciated by those who attended – we will seek to run this course again in the near future. We also ran a Marriage Course on Zoom which was a huge success.

The Handcross Community Pantry became our primary ministry through lockdown, serving over 20 families by providing deliveries of food hampers. This has been possible due to the incredible generosity of the wider community.

### **Provision of the church buildings**

We are blessed with having two church buildings in the parish. St Mary's in Slaugham would normally be used regularly for most of our church services as well as other activities and groups. All Saints in Handcross is a good and centrally-placed and has become more utilised in the past year. We want our church buildings to be used by the wider community as well as for church services, and we welcome groups meeting there as soon as they are permitted to do so.

Our parent and toddler group met weekly during the first three months of the year but has not been able to continue during lockdown.

The same is true of the Creative Expressions art group.

In order to provide facilities at our church buildings, we have to maintain their fabric. Both churches underwent ongoing maintenance in 2020.

We are pleased when people enjoy the church building, be they worshippers or visitors, and our visitor book regularly has entries which reflect our care of the church for the enjoyment of all.

### **Future developments for the church buildings and properties**

Plans for the introduction of a car park at St Mary's were slowed by the need to slightly change the design and location of the entrance, requiring us to apply for a planning amendment. All plans were then halted by the pandemic.

The same is true of our plans for developing All Saints Church.

### **Care for others - pastoral care, tangible support, charitable giving - within the parish and beyond**

The majority of our pastoral care through 2020 has been by telephone. The rector and others members of the PCC have made regular phone calls to people to see how they are. We also formed pastoral bubbles which encouraged small groups of people to look out for each other and keep in touch with each other throughout the pandemic.

There has also been support of the wider community. Our Handcross Community Hardship Fund was used to help a number of people who had been struggling financially. We also became aware of a number of people in our locality who have been made homeless due to circumstances beyond their control. We have referred some of them on to other agencies which can provide the practical support that they need, but we aim to keep in touch with them as far as possible.

Helen Arnold has been regularly phoning the older members of our community through her role on the Rosemary Club, and has been informing the Rector of any needs or concerns.

## **Financial Review of 2020**

### **Income**

Total income for 2020 was £157,634 which included £20,670 specifically given towards the building projects in the Benefice approved by the PCC. These are provision of a carpark at St Mary's, which would also be available for use by the villagers, a toilet at St Mark's and reordering at All Saints, to enable that building to be used more by the Handcross community. The Parish Share now paid to the Diocese for the Combined Benefice of St Mark's and St Mary's was £74,035 which we were able to pay in full this year. St Mark's were able to contribute fully towards that total. This money pays for clergy salaries, pensions, housing costs, training and also a contribution towards the Church of England at a national level. It also helps churches less able to pay for themselves within the Diocese. Due to lock down the Gift Aid claim has not been made for 2020 but we have 2 years to make that claim. Barbara Butfoy has volunteered to take over and once lockdown has eased we will be able to meet together to do this.

### **Staff Costs**

The PCC is fortunate to have the services of David Ransome as verger, Graham Reid as organist, both of whom officiate at weddings and funerals, and Brian Funnell who maintains the churchyard. All receive payment for these duties. The PCC also support the rector's family with costs associated with the Rectory. Viv de Pemberton resigned as a part time administrator, working from the Rectory, but continued on a voluntary basis throughout the first lock down. Fae Widdowson took over in the Autumn and has settled quickly into the role. Lindsay Smith gave up her job as family outreach worker at the end of August. The PCC is not looking to fill the post at the moment. Paul Hollinshead has been taken on as IT technical support, also on a part time basis, to assist with delivering services on-line at this time. A number of members of PCC also receive payments throughout the year for expenditure incurred in the running of the church. This year, this was minimal.

### **Parish Magazine**

The Parish Magazine was produced in printed form for only the first quarter of the year. The revenue from advertising covered the cost of producing the magazine with some to spare. The treasurer would like to thank James Larkins for his work in invoicing advertisers and his excellent credit control and Brenda Dakin for liaising with Newman Thomson.

Through the pandemic, the Parish Magazine switched to being digital. After a review of the first few months, it was decided that this would remain the case, but that the parish office would print a few copies to be available for those with no access to a computer. This will significantly reduce our costs going forward.

### **Churchyard Maintenance**

Brian Funnell continues to care for the churchyard and does an excellent job. There has been no large expenditure, but further work to the boundary wall is required. Some work to make trees safe was necessary.

### **Church Maintenance**

In line with advice received from builders, the gutters to the church were cleared after leaf fall to help prevent water ingress. The usual expenditure was required on annual inspections of electrical and safety systems. The annual inspection of St Mary's heating system showed a faulty expansion vessel which needed to be replaced. There is also a problem with the underfloor heating in that the heat sensors appear to be malfunctioning. This caused the heating to be on permanently. The engineer who was called out could not

find the nature of the problem so the heating is currently switched off. This will require further investigation.

**Mission Giving**

Ignoring income to restricted funds and wedding and funeral fees collected on behalf of the diocese, our Mission giving was about 13% of income. Our total mission giving was £13,350.

**Reserves Policy**

It is the policy of the PCC to maintain 2 months' worth of expenditure in unrestricted funds.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Parochial Church Council (PCC) has registered with the Charity Commission as required by the Charities Act 2011.

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods, and a maximum of twelve members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

During the year the following people served as members of the Parochial Church Council.

Ex-officio

Incumbent	Rev. Carl Smith (chairman)
Churchwardens	Miss Anna Sesemann Mr. Rick Grose
Lay Reader	Mr. Jon Rotheray

Elected members

Treasurer	Mrs. Jan Elliott Mr. Eric Prescott Dr. Mike Howard Ms. Barbara Butfoy Mrs. Alison Coley Ms. Nicola Amofa Mr. James Hodgson
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Deanery Synod representative

Mr Graham Reid

The full PCC met 6 times during the year, mainly on Zoom and mostly with the St Mark’s PCC members inattendance. It was agreed at the APCM that we would form a united PCC going forward, subject to the Bishop’s approval. Committees met between meetings, and details were given to the PCC and discussed where necessary.

**Committees**

The PCC Standing Committee (comprising rector, curate, two churchwardens, treasurer and one assistant warden) is able to transact the business of the PCC between meetings, subject to any directions given by thecouncil. There are two unelected assistant churchwardens who help greatly.

The Mission Partnership Committee advises the PCC on funding and support issues relating to people and organisations. The church understands the correlation between mission and evangelism, and gives away at least a tenth of its disposable voluntary income.

The staff team (comprising Rector, four churchwardens, All Saints Missional Community Leaders, Catering Outreach Manager, Digital Outreach Worker, Administrator, Mentoring Co-ordinator) meet on a weekly basisto pray and share ideas and vision and also communicate regularly on WhatsApp.

This report was approved by the Trustees on .....  
and signed on their behalf by:

Rick Grose

Anna Sesemann

Churchwarden

Churchwarden

## Receipts and Payments Account

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Incoming resources</b>						
Incoming resources from generated funds	—	—	—	—	—	2,345
Voluntary income	106,084	—	20,670	—	126,755	108,160
Activities for generating funds	—	—	—	—	—	20
Investment income	3,248	—	—	—	3,248	3,843
Other incoming resources	27,630	—	—	—	27,630	16,168
<b>Total incoming resources</b>	<b>136,964</b>	<b>—</b>	<b>20,670</b>	<b>—</b>	<b>157,634</b>	<b>130,537</b>
<b>Resources used</b>						
Cost of generating funds	—	—	—	—	—	2,930
Fundraising trading cost of goods sold and other costs	1,112	—	—	—	1,112	3,209
Charitable activities	18,181	—	—	—	18,181	16,820
Governance costs	113,519	—	10,142	—	123,661	129,189
<b>Total resources used</b>	<b>132,813</b>	<b>—</b>	<b>10,142</b>	<b>—</b>	<b>142,955</b>	<b>152,149</b>
<b>Excess of receipts over payments before transfer</b>	<b>4,150</b>	<b>—</b>	<b>10,528</b>	<b>—</b>	<b>14,678</b>	<b>(21,611)</b>
<b>Transfers</b>						
<b>Excess of receipts over payments before other gains / losses</b>	<b>4,150</b>	<b>—</b>	<b>10,528</b>	<b>—</b>	<b>14,678</b>	<b>(21,611)</b>
<b>Net movement in funds</b>	<b>4,150</b>	<b>—</b>	<b>10,528</b>	<b>5,939</b>	<b>20,618</b>	<b>(12,550)</b>
<b>All assets at 01 January 2020</b>	<b>39,181</b>	<b>—</b>	<b>74,726</b>	<b>123,959</b>	<b>237,867</b>	<b>250,417</b>
<b>All assets at 31 December 2020</b>	<b>43,331</b>	<b>—</b>	<b>85,254</b>	<b>129,899</b>	<b>258,485</b>	<b>237,867</b>
<b>Represented by</b>						
<b>Unrestricted</b>						
General fund	43,331	—	—	—	43,331	39,181
<b>Restricted</b>						
All Saints Re-ordering	—	—	83,567	—	83,567	73,038
Mission Fund	—	—	60	—	60	60
Parish Ministry by Avril or Phil	—	—	576	—	576	576
Parish Relief Fund	—	—	1,050	—	1,050	1,050
<b>Endowment</b>						
Gibson-Warren	—	—	—	33,498	33,498	32,356
Mission Sale	—	—	—	46,412	46,412	44,830
Sunday School	—	—	—	10,202	10,202	9,546
Warren Endowment	—	—	—	39,786	39,786	37,226

## Balance sheet

	Total funds	Prior year funds
<b>Fixed assets</b>		
Investments	129,899	123,959
	<b>129,899</b>	<b>123,959</b>
<b>Current assets</b>		
Cash at bank and in hand	126,358	111,976
	<b>126,358</b>	<b>111,976</b>
<b>Liabilities</b>		
Creditors: Amounts falling due in one year	(2,227)	(1,931)
	<b>(2,227)</b>	<b>(1,931)</b>
<b>Net current assets less current liabilities</b>	<b>128,586</b>	<b>113,907</b>
<b>Total assets less current liabilities</b>	<b>258,485</b>	<b>237,867</b>
<b>Total net assets less liabilities</b>	<b>258,485</b>	<b>237,867</b>
<b>Represented by</b>		
<b>Unrestricted</b>		
General fund	43,331	39,181
<b>Restricted</b>		
All Saints Re-ordering	83,567	73,038
Mission Fund	60	60
Parish Ministry by Avril or Phil	576	576
Parish Relief Fund	1,050	1,050
<b>Endowment</b>		
Gibson-Warren	33,498	32,356
Mission Sale	46,412	44,830
Sunday School	10,202	9,546
Warren Endowment	39,786	37,226
<b>Funds of the church</b>	<b>258,485</b>	<b>237,867</b>

## Statement of assets and liabilities

	This year	Last year
<b>Investments</b>		
<b>Warren Endowment</b>		
Warren Endowment (Endowment)	39,786	37,226
	<b>39,786</b>	<b>37,226</b>
<b>Sunday School Fund</b>		
Sunday School (Endowment)	10,202	9,546
	<b>10,202</b>	<b>9,546</b>
<b>Sale Mission Room</b>		
Mission Sale (Endowment)	46,412	44,830
	<b>46,412</b>	<b>44,830</b>
<b>Gibson/Warren Endowment</b>		
Gibson-Warren (Endowment)	33,498	32,356
Mission Sale (Endowment)	—	—
	<b>33,498</b>	<b>32,356</b>
<b>Total for Investments</b>	<b>129,899</b>	<b>123,959</b>
<b>Cash at bank and in hand</b>		
<b>RBS Current Account</b>		
Parish Ministry by Avril or Phil (Restricted)	—	—
Parish Relief Fund (Restricted)	—	—
General fund (Unrestricted)	—	—
	<b>—</b>	<b>—</b>
<b>HSBC Current Account</b>		
All Saints Re-ordering (Restricted)	73,567	63,038
CCLA CBF fund (Designated)	(10,000)	(10,000)
Mission Fund (Restricted)	60	60
Parish Ministry by Avril or Phil (Restricted)	576	576
Parish Relief Fund (Restricted)	1,025	1,025
General fund (Unrestricted)	609	(3,408)
Agency collection (Restricted)	(2,202)	(1,906)
	<b>63,637</b>	<b>49,386</b>
<b>CCLA CBF Deposit</b>		
All Saints Re-ordering (Restricted)	10,000	10,000
CCLA CBF fund (Designated)	10,000	10,000
General fund (Unrestricted)	42,576	42,576
	<b>62,576</b>	<b>62,576</b>
<b>Petty Cash</b>		
General fund (Unrestricted)	13	13
	<b>13</b>	<b>13</b>
<b>Pantry Account</b>		
General fund (Unrestricted)	132	—
	<b>132</b>	<b>—</b>
<b>Total for Cash at bank and in hand</b>	<b>126,358</b>	<b>111,976</b>
<b>Agency accounts</b>		
<b>Agency collections</b>		
Agency collection (Restricted)	2,227	1,931
<b>Total for Agency accounts</b>	<b>2,227</b>	<b>1,931</b>
<b>Grand total</b>	<b>258,485</b>	<b>237,867</b>

## Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
<b>All Saints Re-ordering</b>						
Restricted	73,038	20,670	10,142	—	—	83,567
<b>Sub-total for All-Saints Re-ordering</b>	<b>73,038</b>	<b>20,670</b>	<b>10,142</b>	<b>—</b>	<b>—</b>	<b>83,567</b>
<b>Gibson-Warren</b>						
Endowment	32,356	—	—	—	1,141	33,498
<b>Sub-total for Gibson-Warren</b>	<b>32,356</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,141</b>	<b>33,498</b>
<b>Mission Sale</b>						
Endowment	44,830	—	—	—	1,581	46,412
<b>Sub-total for Mission Sale</b>	<b>44,830</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,581</b>	<b>46,412</b>
<b>Mission Fund</b>						
Restricted	60	—	—	—	—	60
<b>Sub-total for Mission Fund</b>	<b>60</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>60</b>
<b>Parish Ministry</b>						
Restricted	576	—	—	—	—	576
<b>Sub-total for Parish Ministry</b>	<b>576</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>576</b>
<b>Parish Relief Fund</b>						
Restricted	1,050	—	—	—	—	1,050
<b>Sub-total for Relief Fund</b>	<b>1,050</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,050</b>
<b>Sunday School</b>						
Endowment	9,546	—	—	—	656	10,202
<b>Sub-total for Sunday School</b>	<b>9,546</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>656</b>	<b>10,202</b>
<b>Warren Endowment</b>						
Endowment	37,226	—	—	—	2,559	39,786
<b>Sub-total for Warren Endowment</b>	<b>37,226</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>2,559</b>	<b>39,786</b>
<b>General Fund</b>						
Unrestricted	39,181	136,964	132,813	—	—	43,331
<b>Sub-total for General Fund</b>	<b>39,181</b>	<b>136,964</b>	<b>132,813</b>	<b>—</b>	<b>—</b>	<b>43,331</b>
<b>Grand total</b>	<b>237,867</b>	<b>157,634</b>	<b>142,955</b>	<b>—</b>	<b>5,939</b>	<b>258,485</b>

## Analysis of receipts and payments

### Incoming resources from generated funds

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u>	
					<u>This year</u>	<u>Last year</u>
Gift Aid HMRC Refund	—	—	—	—	—	2,345
Total	—	—	—	—	—	2,345

### Incoming resources from generated funds - Voluntary income

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u>	
					<u>This year</u>	<u>Last year</u>
Planned Giving	73,548	—	275	—	73,823	73,627
Collections at all services	2,206	—	—	—	2,206	6,083
Wedding and Funeral Fees	5,693	—	—	—	5,693	4,556
Sundry donations and appeals	16,872	—	20,395	—	37,267	17,057
Parish Appeal	5,875	—	—	—	5,875	865
Love Gift	1,865	—	—	—	1,865	5,125
Gift Aid Cash	25	—	—	—	25	46
Gift Aid Cheques	—	—	—	—	—	800
Total	106,084	—	20,670	—	126,755	108,160

### Incoming resources from generated funds - Activities for generating funds

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u>	
					<u>This year</u>	<u>Last year</u>
Hire of Church Premises	—	—	—	—	—	20
Total	—	—	—	—	—	20

### Incoming resources from generated funds - Investment income

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u>	
					<u>This year</u>	<u>Last year</u>
Dividends and Interest	3,248	—	—	—	3,248	3,843
Total	3,248	—	—	—	3,248	3,843

### Other incoming resources

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u>	
					<u>This year</u>	<u>Last year</u>
Parish Magazine Advertising	1,560	—	—	—	1,560	5,000
Bookstall	—	—	—	—	—	105
Holiday Club	—	—	—	—	—	164
Reimbursements for expenses	26,070	—	—	—	26,070	10,899
Total	27,630	—	—	—	27,630	16,168

**Cost of generating funds**

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>This year</u>	<u>Total Last year</u>
Fees from Weddings and Funerals	—	—	—	—	—	2,930
Total	—	—	—	—	—	2,930

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**Cost of generating funds - Fundraising trading cost of goods sold and other costs**

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>This year</u>	<u>Total Last year</u>
Parish Magazine	1,112	—	—	—	1,112	3,209
Total	1,112	—	—	—	1,112	3,209

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**Charitable activities**

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>This year</u>	<u>Total Last year</u>
Mission Giving	13,350	—	—	—	13,350	14,555
Home Giving	4,831	—	—	—	4,831	2,265
Total	18,181	—	—	—	18,181	16,820

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**Governance costs**

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>This year</u>	<u>Total Last year</u>
Church running expenses	11,394	—	—	—	11,394	17,638
Utility Bills	8,402	—	—	—	8,402	9,712
Rectory Expenses	5,328	—	—	—	5,328	3,908
Other Clergy costs	36	—	—	—	36	238
Employees	5,204	—	—	—	5,204	8,815
Church maintenance	3,778	—	—	—	3,778	2,503
Churchyard maintenance	4,992	—	—	—	4,992	4,545
Youth and Children	346	—	—	—	346	380
Parish Share	74,035	—	—	—	74,035	70,850
Accountancy costs	—	—	—	—	—	396
Re-ordering of All Saints Church	—	—	10,142	—	10,142	10,200
Total	113,519	—	10,142	—	123,661	129,189

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# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY'S SLAUGHAM (Registered charity no 1134786)**

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Mary's Slaugham, on the annual report for the year ended 31 December 2020.

## **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

## **BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

## **INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no material matters has come to my attention which give me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts do not accord with the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

**Sarah E Bestley ACA**

Date

**CARTER NICHOLLS LIMITED**

Chartered Accountants  
Victoria House  
Stanbridge Park  
Staplefield Lane  
Staplefield  
West Sussex  
RH17 6AS