

PAROCHIAL CHURCH COUNCIL (PCC)
Of
ST LUKE, THE EVANGELIST, GRIMETHORPE
With
ST PAUL, THE APOSTLE, BRIERLEY

REPORT AND ACCOUNTS
YEAR ENDED 31 DECEMBER 2022

TRUSTEES' REPORT AND ACCOUNTS

YEAR ENDED 31 DECEMBER 2022

CONTENTS

	Page
Legal and Administrative Information	3
Trustees' Report	4 - 10
Independent Examiner's Report	11
Receipts & Payments Account	12
Statement of Assets & Liabilities	13
Notes to the Accounts	14 – 19

LEGAL AND ADMINISTRATIVE INFORMATION

YEAR ENDED 31 DECEMBER 2022

St Luke's Church is situated in the village of Grimethorpe in Barnsley, South Yorkshire. St Paul's Church is situated in the village of Brierley, Barnsley, South Yorkshire. The Parish was historically part of the Diocese of Wakefield, within the Church of England. In 2014, Wakefield was one of three Dioceses, which merged to become the new Diocese of Leeds, in which the Parish is now situated. From the 1st of November 2021 the parish became part of the Priory Benefice within the Pontefract Deanery along with the parishes of St James the Great, Ryhill and All Saints, South Kirkby.

Registered Address: The Vicarage
7 St Luke's Road, Grimethorpe
Barnsley, South Yorkshire, S72 7FN

PCC Members:

For the period 01/01/2022 until the date of approval for this report, the following people served as PCC members:

Vicar:

The Revd Canon Paul Cartwright –*Chair*

Priest Missioner:

Fr Thomas Bates-Bourne

Wardens: Mr Bryan Danforth –*Warden until 23/06/2022*
Mrs Sharon Curphey

Representatives on the Deanery Synod:

Mrs Beryl Sargesson
Post Vacant

Elected members:

Mrs Sharon Curphey –*Electoral Roll Officer; Vice-Chair*
Ms Donna Carman
Mrs Diane Findlay
Mrs Betty Richardson
Mr John Wallis – *Deceased August 2022*
Mrs Beverley Kenworthy
Mrs Sandra Briggs
Mr Bryan Danforth – *Treasurer*

Other Parish Officers:

Mrs Claire Williamson –*Safeguarding Officer*

Bankers: HSBC
5 Market Hill, Barnsley, South Yorkshire, S70 2PY

Independent Examiner: Mrs Angela Hayes
BCVS Services Limited
23 Queens Road, Barnsley, S71 1AN

Inspecting Architect: Mr Jamie Holden
Studio Tamacoco Architects
The Danesmead Wing
33 Fulford Cross, York, YO10 4PB

Day to day management of the Church is exercised by the Vicar, the Associate Priest and Churchwardens, contactable via the Vicarage on 01226 107705.

TRUSTEES' REPORT

YEAR ENDED 31 DECEMBER 2022

Structure, Governance and Management

St Luke's Grimethorpe with St Paul's Brierley PCC is a body corporate and operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules.

In 2009, the PCC applied to the Charity Commission to register as a charity and this process was successfully completed in March 2010 (Charity registration number 1134782).

On the 3rd September 2019, the parishes of St Luke's Church, Grimethorpe with St Paul's Church, Brierley, All Saints' Church, South Kirkby and St James the Great, Ryhill with Havercroft, Winterset & Cold Hiendley began a new working partnership, with The Revd Canon Paul Cartwright appointed as Parish Priest. These parishes encompass the Deaneries of Barnsley, Pontefract and Wakefield. Each Parish has its own PCC and keeps its own accounts. As of 1st November 2021, the parishes were recognised as the Priory Benefice and became part of the Pontefract Deanery. The Revd. Canon Paul Cartwright was appointed the vicar of the benefice. He is supported by a clergy team of Fr Tom Bates-Bourne, Associate Priest, Fr Jonathan Fleury, Assistant Curate, Fr Mark Burns, Assistant Curate, Deacons Revd Michael Scholey and Hon. Deacon June Crossland.

The method of appointment of PCC members is set out in the Church Representation Rules. All church members are encouraged to register on the Electoral Roll and stand for election to the PCC. Induction training is available to PCC members, including trustee responsibilities.

The PCC met in person on 5 formal occasions 2022.

The PCC operates one sub-committee – the standing-committee: membership comprises The Vicar, Associate Priest, Churchwardens, Vice-Chair of the PCC, PCC Secretary and PCC Treasurer.

Risk Assessments

To identify their major risks, the PCC undertakes a programme of risk assessments. Procedures are then put in place to manage those risks and minimise their impact on the life of the church. Action in the main areas of risk has been taken as follows.

Financial Risk

An annual budget is prepared to ensure short term viability. Actual results compared with budget are reported to the PCC quarterly. All assets are insured and levels reviewed annually and approved by the PCC. The PCC has approved internal controls for annual accounts, cash and cheque handling.

Health and Safety

A full review was undertaken by the Vicar and Churchwardens in 2014, as a result of which a new Health and Safety Policy was written and adopted by the PCC. This policy, along with all Health and Safety procedures, was reviewed in 2022 and will next be reviewed in 2024. Risk Assessments using Diocesan guidelines, were put in place for safe working during the pandemic.

Child and Vulnerable Adult Protection

The Parish's Safeguarding Policies were reviewed during 2019. The PCC has ensured that volunteers have been formally checked under safeguarding rules where necessary.

All formal risk assessments are listed within the PCC's Risk Register and are reviewed annually.

Aims and Purposes

The general functions of the PCC are stated within section 2 of the Parochial Church Councils (Powers) Measure 1956.

The PCC has the responsibility of co-operating with the Vicar, the Associate Priest and Churchwardens in promoting, in the ecclesiastical parish, the whole mission of the Church; pastoral, evangelistic, social and ecumenical.

Objectives and Activities

At St Luke's and St Paul's our mission is to proclaim the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England, both through the word and our deeds to love the Lord our God, to love our neighbours and love each other in our fellowship.

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how the services and buildings can involve as many groups as possible and individuals who live in the parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

The PCC also seeks opportunities and encourages the use of all Church Buildings for Community events which do not involve worship, and which promote wellbeing and Community Cohesion. When planning our activities for the year, the PCC considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance to charities concerned with the advancement of religion.

Our objectives for 2022 were to provide the following public benefits:

To Love the Lord our God, by:

- Continuing regular public worship open to all.
- Reviewing our pattern of daily and weekly worship to ensure that it remains viable in the future, and attractive and welcoming to newcomers.
- Continuing the provision of time and space for personal prayer and contemplation.
- Maintaining and improving our buildings to the best of our ability, and in particular making the most of the opportunities presented by the works at St Paul's.
- Acknowledging our responsibilities to the wider Church by increasing our Parish Share payments.

To love our neighbour, by:

- Continuing pastoral work, including visiting the sick and bereaved.
- Continuing and developing our close links with Brierley Church of England School; and continuing regular visits and assemblies in the other two schools.
- Offering Confirmation classes to children at Brierley School.
- Continuing the promotion of Christianity through the staging of teaching courses.
- Continuing to promote the whole mission of the Church through provision of various events and activities throughout the year.
- Continuing to support the Foodbank at Cudworth.
- Continuing to support other charities in the UK and overseas through our mission giving.

TRUSTEES' REPORT continued

YEAR ENDED 31 DECEMBER 2022

- **To love each other, by:**

- Continuing the teaching of Christianity through sermons, courses and small groups.
- Praying for and working towards unity within our parish and between our churches.
- Continuing to implement a diary of social and fundraising activities.

In 2022 we:

- Continued regular public worship, with at least 5 services per week in normal circumstances.
- Provided time and space for personal prayer and contemplation, with both churches open for at least 30 minutes before each service, and after services when possible.
- Continued pastoral work, including visiting the sick and bereaved.
- Continued to provide frequent Collective Worship in Brierley Church of England School (fortnightly on average) and visits to and from the two other primary schools in the Parish.
- Continued to support charities in the UK and overseas through our mission giving.
- Continued to support the Foodbank at Cudworth.
- Held a number of social events in conjunction with the Grimethorpe residents group.
- Developed links with local community groups.
- Provided a community space for local project groups to meet, working in partnership with local Universities and local Councils.
- Held a number of fundraising events for church funds (fairs and other events) and held a Christmas Fair with Grimethorpe Residents Group and Options Gym.
- Contributed to a number of Ecumenical projects, including Women's World Day of Prayer.
- Recommenced providing refreshments after Sunday mass at St Paul's and St. Luke's Church.
- Created a weekly Place of Welcome at St Luke's.
- Provided a weekly free lunch for in excess of 40 people a week.
- Held Messy Church events six times in the year as part of our Mission to young people.
- Replaced the old pews with chairs to create a more flexible space.
- Provided the opportunity for people to come together to improve their mental health and begin an Eco-Church project.
- Partnered with Yorkshire Performance Preparation Academy to provide a safe space and holiday club.
- Provided a base for a local holiday club working in partnership with Barnsley Council to provide meals to children in receipt of Free School Meals to prevent food poverty.

Achievements and Performance

Including review of charitable achievements against objectives

The PCC is satisfied with the achievements against objectives set out in the previous section.

The following section highlights the main areas of activity and performance:

Worship and Prayer

All are welcome to attend the regular services. At present there are 58 parishioners on the Church Electoral Roll. The average weekly attendance at Sunday Mass (across both churches under normal circumstances) was 30.

As well as our regular services, we enable the community to celebrate and thank God at various milestones of the journey through life. Through baptism we thank God for the gift of life and make candidates members of the Church of God. In marriage, public vows are exchanged with God's blessing. At funeral services, family and friends express their grief and give thanks for the life which is now complete in this world and commend the departed into God's keeping.

In 2022 there were 30 baptisms, 3 weddings and 33 funerals.

Deanery Synod

A member of the PCC and the Parish Priest sit on the Pontefract Deanery Synod. This provides the PCC with an important link between the parish and the wider structures of the church. As of the 9th of May 2021, there was one vacancy for representative on the Deanery Synod.

Pastoral care and service to our community

The Vicar and members of the clergy team have made regular visits to or contacted the sick and bereaved members of the community, to others who are unable to attend church, and to others for a variety of reasons as requested (within the government guidelines and advice from the Diocese). One member of the congregation is licensed and trained to visit people as Eucharistic minister taking the Sacrament to individual homes when needed and assisting the Priest when required. The Priest has visited residential and nursing homes in the parish on request.

The use of the church for social activities has grown. A St George's Fair was held at the church and a table top sale and a Christmas Fair, in partnership with the resident's group, in aid of church funds. The Remembrance Day service and the Miners' Memorial Reunion took place. The use of social media and live streaming has continued to reach out to the congregation and the wider community, although this has happened less since restrictions were eased. The Wednesday at St Luke's event is part of our 'Places of Welcome initiative and is well attended.

Christmas trees with lights outside St Luke's and St Paul's Brierley were erected by Barnsley MBC, and community carol singing took place at each church organised by the church and respective resident's groups and supported by the North-East Ward Alliance. There have been four Messy Church events at St Luke's and Christingle Services at both churches which were well attended.

The Clergy team can refer people from our parish to the Foodbank to receive food parcels at times of exceptional need, and in turn the Foodbank receives donations from us. Throughout 2022, parishioners have continued to donate generously to the Foodbank. This remains an important part of our charitable giving and community service and is the focus of our harvest offering. We also give a money donation towards the work of Barnsley Churches Drop-in Project.

Youth and Children's Work

A play area at St Luke's has been created with new resources. There is play area at St Paul's and this is awaiting new resources. All are welcome to make use of them under parental supervision.

Our links with Brierley School, remain strong, to our mutual benefit. Children from the Church school and the schools in Grimethorpe have been able to visit church and have their own services. The Vicar and, the Priest Missioner, serve on the Governing body. One other person

TRUSTEES' REPORT continued

YEAR ENDED 31 DECEMBER 2022

from the church congregation serves as a Foundation Governor. The Vicar has continued to provide support in his role as Chair of Governors. Mrs Benson is keen to continue the strong ties the school has with the Church, and these links have been strengthened by the Vicar and the Priest Missioner.

We welcomed a number of schools and nursery groups to both churches to explore the building and talk about Christianity and the Vicar, the Priest Missioner and other members of the clergy team have visited schools and nurseries in the parish. The Christingle continued to attract a good number of families, and children from Milefield Schools visited church for their Christingle Service. A local nursery also came into Church for their Christmas Celebration.

Church Buildings

The pews at St Luke's have been replaced by chairs, which we were able to acquire from the Methodist Church in Cudworth which has had to close. The carpets which were a health and safety hazard have been removed and the stonework on the aisle has been cleaned and sealed. Speaker wires which crossed the floor have been removed and we are in the process of installing a new sound system at both churches and a sound reinforcement loop at St Paul's, Brierley.

Finance, Giving and Fundraising

The financial situation remains challenging. We are substantially behind with our Parish Share payments to the Diocese of Leeds. These are voluntary payments (at a level set by the Diocese) which contribute towards the overall cost of ministry, both in our own and other parishes. Morally, the Parish Share is the material way in which each Parish recognises that it is a part of a greater whole – i.e., the Universal Church – with reciprocal responsibilities to brothers and sisters in Christ across the Diocese and beyond. We have a commitment to, when possible, increasing our payments each year, we achieved this in 2022.

The income has increased in 2022 over 2021 due mainly to services being able to resume in church and being able to hold fundraising events. Our income from other events and funerals has increased. The number of people giving by weekly envelope and monthly direct payment through the bank has stayed the same; there were 26 regular givers in 2021. Plans are being put in place to increase unrestricted income in 2022. We are grateful to those who give generously and sacrificially; however, it must be noted that although a number of regular givers have died during 2022, they were replaced by others. At the moment we are able to meet all our outgoings and pay for essential repairs, however we are not able to meet our Parish Share quota. We have maintained our level of reserves.

The PCC authorised the allocation of at least 5% of the income of the church (direct giving and unrestricted donations) for distribution to other charitable organisations. The main donations made by the PCC in 2022 were to Compassion UK, who support children in Africa and Asia, to the Additional Curates' Society – who assist in enabling curates to work in poor parishes in the UK. In addition, donations were made to The Royal British Legion, The Children's Society, and Barnsley Churches Drop-in Centre, as well as donations to local charities.

TRUSTEES' REPORT continued

YEAR ENDED 31 DECEMBER 2022

Financial Review

The financial statements are set out in pages 12 to 19. Total income for the year was £44,318 (2021: £30,925). Total funds at the year-end stand at £26,392 (2021: £21,089).

Main sources of income were from planned giving, by our members of £7,719, Collections of £6,593, PCC Fees of £4,663 Donations of £6,179, Fund-raising of £3,004 and Gift Aid reclaim of £3,398 and grants for specific purposes of £11,300.

We contributed £4,300 towards the Parish Share Payment to the Diocese of Leeds which was an increase of 20% on 2021.

In 2022 we introduced contactless giving, through the Give a Little Scheme. Sum-up donations have been £602.

Reserves Policy

At the end of 2022, the level of the Reserve Fund stands at £5,053 which is in line with the agreed policy on reserves.

Factors relevant to the achievement of our stated objectives

The formation of the Priory Benefice encompassing 3 parishes and 4 churches has created a larger area and a clergy team made up of the Parish Priest (Vicar from 1/11/2021), Associate Priest (Priest Missioner from November 2022), a stipendiary Deacon and three SSM Deacons. The commitment and energy shown by the Vicar, the Priest Missioner, and the Deacons as well as the Churchwardens, the PCC and the small but loyal team of volunteers, has been key to the achievement of the objectives in 2022. In September, Fr Jonathon Fleury, was ordained priest and continues to be a valued member of the clergy team and he lives in the vicarage at All Saints, South Kirkby.

We do not have a resident organist, but Jon Findlay and Helen Findlay have begun to play the organ on various occasions.

Plans for the future

In 2023 we intend:

To Love the Lord our God, by:

- Continuing regular public worship open to all.
- Reviewing our pattern of daily and weekly worship to ensure that it remains viable in the future, and attractive and welcoming to newcomers.
- Continuing the provision of time and space for personal prayer and contemplation.
- Maintaining and improving our buildings to the best of our ability, and in particular making the most of the opportunities offered by the space at St Paul's, whilst also considering how to make the most of the building at St Luke's for congregation and community. This includes undertaking a Place of Welcome at St Paul's in partnership with AgeUK.
- Acknowledging our responsibilities to the wider Church by increasing our Parish Share.
- It is hoped that work will begin to explore the renewal of the current kitchen and toilet facilities at St Luke's as well as work to achieve Eco-Church status. Part of this work will include improving the access to the Church building for those with disabilities.

TRUSTEES' REPORT continued

YEAR ENDED 31 DECEMBER 2022

-
- The installation and upgrade of both Sound reinforcement systems at both St Luke's and St Paul's Church.
 - Supporting the work of others within the benefice.
 - Continuing to provide opportunities for all age groups to grow in faith and understanding, including the introduction of a Children's Church group.

To love our neighbour, by:

- Continuing pastoral work, including visiting the sick and bereaved.
- The introduction of a new worshipping community within the Dearnvale Complex Needs Care home.
- Seeking opportunities to develop the use of both St Paul's and St Luke's by community groups for non-worship activities.
- Continuing and developing our close links with Brierley Church of England School; and continuing regular visits and Collective Worship in the other two schools.
- Offering Confirmation classes to children at Brierley School as well as to others who live in the Parish.
- Continuing the promotion of Christianity through the staging of teaching courses.
- Continuing to promote the whole mission of the Church through provision of various events and activities throughout the year.
- Continuing to support the Foodbank at Cudworth.
- Continuing to support other charities locally, within the UK and overseas through our mission giving.
- Continuing to seek ways in which our buildings can be used by our communities to improve wellbeing and Community Cohesion.

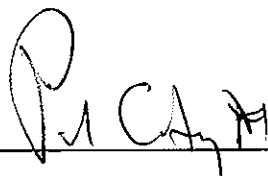
To love each other, by:

- Continuing the teaching of Christianity through sermons, courses and small groups.
- Praying for and working towards unity within our parish and between our churches.
- Continuing to implement a diary of social and fundraising activities.
- Introducing nurture courses for those who want to learn more about the Christian faith.

Members of the PCC declare that they have approved the trustees' report above.

Signed on behalf of the PCC:

Signed



Date: 17 April 2023

Fr Paul Cartwright, Chair of the PCC

INDEPENDENT EXAMINER'S REPORT

YEAR ENDED 31 DECEMBER 2022

I report on the accounts for the year ended 31 December 2022, which are set out on pages 12 to 19.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act, or
- the accounts do not accord with the accounting records

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed At Hayes Dated: 17 April 2023

Angela Hayes
Community Accountant
BCVS Services Limited
Priory Campus
23 Queens Road
Barnsley
S71 1AN

RECEIPTS & PAYMENTS ACCOUNT

YEAR ENDED 31 DECEMBER 2022

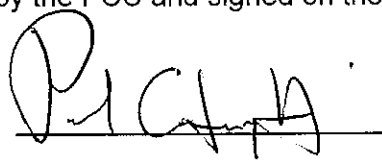
	Note	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 £
Receipts					
Voluntary Receipts:					
Regular Giving	2a	17,301	409	17,710	16,274
Grants	2b	-	11,300	11,300	-
Donations/appeals	2c	3,267	2,912	6,179	7,167
Other Voluntary Receipts	2d	-	-	-	-
Receipts from activities for generating funds	2e	2,994	10	3,004	2,167
Receipts from Church activities	2f	4,663	-	4,663	5,267
Receipts from investments	2g	18	-	18	-
Other receipts	2h	1,444	-	1,444	50
Total Receipts		29,687	14,631	44,318	30,925
Payments					
Fundraising costs	3a	817	-	817	374
Church activities	3b	26,056	9,362	35,418	24,500
Governance costs	3c	500	-	500	500
Major works	3d	-	-	-	-
Other payments	3e	1,130	1,150	2,280	-
Total Payments		28,503	10,512	39,015	25,374
Excess of receipts over payments		1,184	4,119	5,303	5,551
Transfers between funds	11	36	(36)	-	-
Net movement in funds		1,220	4,083	5,303	5,551
Total funds brought forward	10	14,916	6,173	21,089	15,538
Total funds carried forward	10	16,136	10,256	26,392	21,089

STATEMENT OF ASSETS AND LIABILITIES

YEAR ENDED 31 DECEMBER 2022

	Note	2022 £	2021 £
Monetary Assets			
Bank Current Account		11,141	7,336
Bank Project Account		10,198	8,709
Bank Deposit Account		5,053	5,044
Petty Cash		-	-
Total	8	<u>26,392</u>	<u>21,089</u>
Liabilities			
Accountancy fee		525	500
Total	7	<u>525</u>	<u>500</u>

Approved by the PCC and signed on their behalf by:

Signed:  Date: 17 April 2023
Fr Paul Cartwright, Chair of the PCC

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

1. Accounting policies

Basis of the preparation of the accounts

The financial statements have been prepared in accordance with the Church Accounting Regulations, using the Receipts & Payments basis, and in accordance with applicable accounting standards and the requirements of the Charity Commission.

Receipts & Payments Accounts

Receipts & Payments Accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context 'cash' includes cash equivalents, for example bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Funds Structure

Unrestricted funds

Represents funds which are expendable at the discretion of the members in furtherance of the objects of the charity.

Restricted funds

Those funds that have been provided to the charity for particular purposes and which may only be spent for the purposes for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on the fund, unless permission is given by the funder to remove the restriction on the balance outstanding.

Designated funds

Designated funds are unrestricted funds that have been set aside by the trustees for particular purposes. The PCC have established a designated project fund for planned future project spend.

Endowment funds

The PCC has no endowment funds at the present time.

Incoming Resources

All incoming resources are recognised when they are receivable and are accounted for gross.

NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDING 31 DECEMBER 2022

2. Analysis of Receipts

Note	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 £
2a Regular Giving				
Planned Giving	7,719	-	7,719	8,560
Collections	6,184	409	6,593	4,898
Tax Recovered (Gift Aid)	3,398	-	3,398	2,816
Total	17,301	409	17,710	16,274
Other Voluntary Receipts				
2b Grants	-	11,300	11,300	-
2c Donations/appeals	3,267	2,912	6,179	7,167
2d Other voluntary receipts	-	-	-	-
Total	3,267	14,212	17,479	7,167
2e Receipts from Activities for Generating Funds				
Fundraising	2,994	10	3,004	2,167
Total	2,994	10	3,004	2,167
2f Receipts from Church Activities				
PCC fees	4,663	-	4,663	5,267
Magazine sales	-	-	-	-
Total	4,663	-	4,663	5,267
2g Receipts from investments				
Bank interest	18	-	18	-
2h Other receipts				
Refunds & miscellaneous	1,444	-	1,444	50
Total	1,444	-	1,444	50
Total Receipts	29,687	14,631	44,318	30,925

NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDING 31 DECEMBER 2022

3. Analysis of Payments

Note	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 £
3a Fundraising Costs				
Stewardship envelopes	-	-	-	86
Other fundraising costs	817	-	817	288
Total	817	-	817	374
3b Cost of Church Activities				
Missionary & charitable giving	707	1,008	1,715	1,629
Diocesan parish share	2,300	2,000	4,300	3,600
Working expenses of clergy	3,098	-	3,098	1,304
Heating, Lighting & cleaning	4,480	-	4,480	3,967
Insurance	5,481	-	5,481	5,327
Other running costs	578	55	633	950
Church maintenance & fire protection	2,560	-	2,560	648
Waste collection	654	-	654	-
Church equipment	402	557	959	-
Upkeep of services	3,019	1,000	4,019	1,708
Parish Magazine	20	-	20	28
Repairs, refurbishment & decoration	59	4,192	4,251	2,868
Support costs	914	-	914	912
Education, training & mission	567	-	567	240
Website	57	550	607	200
Other payments	1,160	-	1,160	1,119
Total	26,056	9,362	35,418	24,500
3c Governance Costs				
Accountancy fee	500	-	500	500
	500	-	500	500
3d Major Works				
	-	-	-	-
Total	-	-	-	-
3e Other Payments				
Pilgrimage/trips	1,130	1,150	2,280	-
Total	1,130	1,150	2,280	-
Total Payments	28,503	10,512	39,015	25,374

NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 DECEMBER 2022

4. Trustees' remuneration, benefits and expenses

During the year clergy working and travel expenses of £1,152 were reimbursed to Fr Paul Cartwright (2021: £334) and £1,241 to Fr Thomas Bates-Bourne (2021: £694).

The above payments are permitted within the Church Representation Rules. Other than reimbursement of items purchased on behalf of the PCC there were no further payments, remuneration or benefits made to members during the year.

5. Related party transactions

No payments were made to any persons closely connected to the members of the PCC or to any related parties.

6. Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s.10 (2) of the Charities Act 2011.

All equipment is on rental and therefore is not included in the Statement of Assets & Liabilities.

7. Creditors & Accruals

	2022	2021
Accountancy fee	<u>£525</u>	<u>£500</u>

8. Bank Reconciliation

	HSBC Current A/C £	HSBC Project A/C £	HSBC Reserve A/C	Petty Cash £	Total £
Balance as @ 31.12.2022	6,410.81	10,198.56	5,052.54	-	21,661.91
Less unpresented cheques	(150.00)	-	-	-	(150.00)
Add uncleared income	4,900.00	-	-	-	4,900.00
Less funds held as agent (note 13)	(20.00)	-	-	-	(20.00)
	<u>11,140.81</u>	<u>10,198.56</u>	<u>5,052.54</u>	<u>-</u>	<u>26,391.91</u>

9. Common Fund liability (Parish Share)

In 2016 the PCC made the decision not to include the Common Fund liability in the Statement of Assets and Liabilities. The Parish Share is not a legally enforceable liability and it is no longer considered probable that outstanding amounts will be cleared.

NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 DECEMBER 2022

10. Movements in funds

	Opening balance £	Incoming resources £	Resources expended £	Transfers £	Closing balance £
Unrestricted funds					
General Fund	9,872	29,678	(28,503)	36	11,083
General Reserve	5,044	9	-	-	5,053
	<u>14,916</u>	<u>29,687</u>	<u>(28,503)</u>	<u>36</u>	<u>16,136</u>
Restricted funds					
Sound System Fund	1,431	-	-	-	1,431
Vestry Refurbishment Grant	2,100	-	-	-	2,100
Emergency Mission Grant	800	-	(550)	-	250
Emergency Fuel Grant	-	5,250	-	-	5,250
Diocesan Family & Social Welfare Council	-	4,900	(3,800)	-	1,100
St Paul's Afternoon Club Fund	71	-	-	-	71
Society of the Holy Cross	108	-	(108)	-	-
Restricted Donation (N Clews)	-	2,000	(2,000)	-	-
Coach Trips York & Durham	-	1,150	(1,150)	-	-
Additional Curates Society	-	230	(230)	-	-
Children's Society	-	153	(150)	-	3
Christingle Gifts	163	-	(112)	-	51
Donation in Memory of George Tilley	1,000	-	(1,000)	-	-
Donations in Memory of Eric Roscoe	55	-	(55)	-	-
Restricted Donation (Chairs)	180	240	(392)	(28)	-
Restricted Donation (A Bailey)	265	-	(265)	-	-
Restricted Donation (Mowbrays)	-	300	(292)	(8)	-
Restricted Collections	-	408	(408)	-	-
	<u>6,173</u>	<u>14,631</u>	<u>(10,512)</u>	<u>(36)</u>	<u>10,256</u>
Total Funds	<u>21,089</u>	<u>44,318</u>	<u>(39,015)</u>	<u>-</u>	<u>26,392</u>

11. Funds Transfers

Small balances on restricted donations were transferred to the General Fund at the year end.

12. Restricted Funds

- Sound System Fund – a grant received in 2019 from the North East Area Ward Alliance to contribute towards a Loop and Sound system at St Paul's.
- Vestry Refurbishment – a grant awarded from the Leeds Diocesan Family Fund to contribute to the cost of refurbishing the vestry at St Luke's Church.
- Emergency Mission Grant – a grant from the Leeds Diocesan Covid-19 Emergency Fund to support the development and running of the parish website.
- Emergency Fuel Grant – a grant from the Leeds Diocese to help with the impact of increased gas and electricity bills.
- Diocesan Family & Social Welfare Council (FSWC) – a grant towards the purchase of chairs and providing sound reinforcement at the churches.
- St Paul's Afternoon Club – balance of funding received from the North East Area Ward Alliance to contribute towards setting up the Afternoon Club.
- The Society for the Holy Cross was a donation given for mission work at Brierley.
- Restricted Donation, N Clews – a donation for the purpose of paying the Parish Share to the Leeds Diocesan Board of Finance.
- Coach Trips – A grant of £500 from The Church Union and a grant of £650 from The Society of the Holy Cross for coach trips to York and Durham.
- Other restricted funds have arisen from collections and donations for nominated charities or causes.

13. Funds held as agent

During the year, the PCC received fees for the services of the vergers and the organist at funerals and also clergy travel expenses for attendance at funerals. The fees are not the legal property of the church and are accounted for separately, with the PCC acting as agent for the receipt and payment of the funds.

Where the PCC is acting as agent, the transactions are not recognised in the Receipts and Payments Account. Funds due to third parties at the year end are itemised below.

	2022	2021
	£	£
Clergy expenses	20	11
Total	<u>20</u>	<u>11</u>

