

# **Trustees' Annual Report and Financial Statements of the Parochial Church Council of**

# **St Matthew's Worthing**

**Registered Charity no. 1134774**

**For the year ended 31 December 2022**

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**St Matthew's Church, 103 Tarring Road, Worthing, BN11 4HB**

*Website:* [www.stmatthewsworthing.org](http://www.stmatthewsworthing.org)

*Incumbent:* Canon Paul Taylor, 53 Bath Road, Worthing, BN11 3PQ

*Independent Examiner:* Mr C J Wells, Andrews Cottage, Red Lane, Shipley,  
Horsham, W Sussex RH13 8PH

*Bankers:* Lloyds Bank Plc, South Street, Worthing



## PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING

Registered Charity no. 1134774

Trustees' Annual Report for 2022

### Objectives and Activities

The primary objective of St Matthew's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church pastoral, evangelistic, social and ecumenical.

### Achievements and Performance

#### Pursuing our Vision

In 2022 we have continued to develop St Matthew's Church in accordance with our agreed vision as follows:

#### Our Why? (Purpose)

##### Believing in Worthing

We believe in our town and local community, and we want to invest in it in every way we can, playing our part in making it a great place to be. Believing in God inspires our believing in Worthing.

#### Our What? (Vision)

Over the five years April 2019 - April 2024 we want to increasingly be...

**An inspiring church** - the church is the people not a building. We are called to serve God 24 hours a day, 7 days a week wherever we are. To be effective we must have white hot faith - on fire in our experience of God that we may be 'change makers' and 'hope bringers'. We gather in groups and on a Sunday for inspiring worship and effective equipping that renews our vision to serve and proclaim Jesus. We go out to love and serve creatively, Monday to Saturday, in our communities across Worthing and in our parish and surrounding area.

**A catalyst in the community** - we want to further develop our work as a community hub developing our groups where local people find community, support and encouragement in the ups and downs of life. We want to support this work by opening up our church building as a café and connection space that signposts local support services. We want to believe in every individual, especially those vulnerable and isolated, to release their potential and establish a joyful, inclusive community of hope for all. We want to reimagine the use of our rooms and halls to provide a vibrant 7 day a week centre for our work with young and old.

**A hub for the young** - connecting with youth, and those in their 20s and 30s, is a particular target for us as over a third of the population of our area are in this age bracket (with 85% being under 60 years old). We have a full-time Youth Leader and a growing work, and we partner with a number of local schools. We have repurposed space in our halls to become a large permanent youth lounge and opened up our facilities as a hub for local young people.

#### Our How? (Values)

**Depend on our Father** - Everything we do needs to be guided by prayer that we may learn to live wisely, seek justice and treat our planet with respect.

**Share Jesus' love** - We read God's inspired word that Jesus may be the centre of our life together. Jesus is the hope for our town, nation and world.

**Know the Spirit's presence** - As we worship together, we are transformed by the Holy Spirit and propelled out to humbly serve our needy world.

## PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING

Registered Charity no. 1134774

Trustees' Annual Report for 2022

### Words that are important to us...

**Family** - we are a mixed bunch: singles and married, young and old, babies, children and youth too. Some of us are local people whilst others have come from across the world. We are a real church family where everyone and anyone can belong.

**Forgiveness** - one of the things that we have in common is that we all get things wrong. Whether or not you think your life is sorted out, we know that we all need God's help and each other's acceptance and love.

**Fruitfulness** - we are all 'work in progress', but we are committed to grow and serve, discover our gifts and offer our lives as we grasp ever more deeply what it means to be chosen by God.

### Progress this year...

#### Inspiring Church

We have grown in numbers on Sundays at 9.30 with a usual attendance of around 90 adults. Our new 11.15 congregation averages around 55 adults and 20 children but numbers are more unpredictable. There has been an encouraging increase in both the numbers and frequency of attendance of those under 18. We still live stream both Sunday services every week and around 10-15 households watch from home mainly at 9.30am. Friendships are made and nurtured, the big questions of life are examined, faith is expressed in worship preaching and prayer. A team of lay and clergy preachers assist the Vicar. Our music band and technical team practise every Thursday evening and commit a further 5 hours on a Sunday ensuring that we can stream our services and that sound and vision in the building is of a high quality. Our Worship Pastor Joe Shurmer, appointed in 2021, has been supported in this task by committed volunteer leaders and team.

Congregational members lead and run many different groups during the week. Our Men's work has continued with regular breakfast meetings and the Women's group activities have relaunched during the year. Ten Life Groups met, mostly twice a month, in homes to study the Bible, pray and support each other. The Alpha course has been run for those new to faith and welcome teas for those new to St Matthew's community.

As a result of a generous donation of £100,000 from a couple in the congregation we renewed our church lighting, audio speakers and wiring, TV monitor screens, and chairs. We also re-modelled the stone pillars to remove a trip hazard and in 2023 will edge the sanctuary steps with oak to provide clearer demarcation for those who with impaired eyesight.

As a separate project we also sought planning permission to mount 20 solar panels on the south roof of the church. This was opposed by the conservation officer but called in to the planning committee where it was unanimously passed by the Town Councillors. Faculty permission was also granted by the Chancellor of the Diocese. We are seeking grant funding and hope to go ahead with this project in 2023. This is in accordance with the Church of England's stated aim to be carbon neutral by 2030.

#### Catalyst in the Community

We have invited the whole community to four major fun days including crafts, activities and food and drink completely free of charge. Many from the community have joined in with services at Christmas and Easter and we have regularly delivered invitations to events and services to most of the 1700 homes in the parish.

Holiday Lunches were cooked and served to local families during school holidays (This year 511 hot meals were served free of charge.) St Matt's Meals continued to provide three days' worth of free food for any local families or individuals who requested it. (This year 752 main meals were provided.) All this food was provided by gifts from congregational members.



## **PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING**

**Registered Charity no. 1134774**

### **Trustees' Annual Report for 2022**

Our Thursday parent toddler group, Sparklers, has been busy in term time all year providing a large well-equipped free play space, song time, fruit snack for the children, and coffee and cake for the Mums, Dads and Carers. This is staffed by a volunteer team. On average 25 children attend.

'Coffee on the Corner', a coffee and cake café ran every Tuesday and Wednesday morning in church throughout the year. Aimed at local people connecting with each other, this attracted both local retired people and young mums and dads with pre-school children. This is a non-profit venture aiming only to cover costs and some of the heating costs incurred. An average of 20-35 people have attended each time. It is run with a volunteer team (rota) of about 30 people with 4 volunteers involved in each session. During the winter we registered this café as a warm space on various public websites. We were grateful for a grant received from Southern Community Foundation for £4810 for sofas, chairs and other items to form comfortable seating areas to improve this work.

CAMEO, our monthly group for over 50s, has gone from strength to strength, with coffee meetings, a boat trip outing and local speakers including our MP. This has had good attendance with about 30-40 members.

We continued to partner with Heene Church of England Primary School to serve the local community with church members taking the lead as school governors. A new Headteacher was appointed during the year and plans made to join the Diocese of Chichester Academy Trust. The Vicar and Clive Latter, our full time Youth and Children's Worker, have led collective worship each week and 12 school services in church during the year. Collective Worship was also provided for St Andrew's Secondary School.

During 2022 six congregation members trained to become school coaches under the Transforming Lives for Good (TLG) Early Intervention Scheme. Each coach sees one child every week for the whole school year providing significant encouragement and support. The PCC is funding £900 a year to buy in TLG professional training and support for our volunteer coaches.

We support local groups providing a service to the community by making our hall available at a reduced community rate. We support two groups working with those facing addiction at a still further concessionary rate.

#### **Hub for the Young**

Youth and Children's activity and discussion groups have been provided weekly throughout the year during our 11.15 Sunday morning services. Like many churches these groups were adversely affected by the Covid pandemic. The children's groups are seeing a recovery but, despite our efforts the church youth group only faltering so.

During the year we started two after school youth drop sessions for school years 7 and 8 which has now developed into one much larger session. A discussion group has begun to develop from this, enabling young people to discuss their worries and concerns, life choices and opportunities. Clive Latter, our full time Youth and Children's worker, has run the Youthscape leaders training course twice during the year investing in new youth work volunteers. We have partnered with the Relational Hub youth charity to access support and training.

#### **Further afield**

We support in prayer and finance many Christian outreach activities in Worthing and further afield. We have personal contact with individuals and couples serving in a variety of nations and people groups. We also support local and national Charities mostly with a Christian foundation such as Acorn Pregnancy Counselling, Worthing4Refugees, Open Doors.

#### **Parochial Church Council (PCC)**

The full PCC met six times during the year with the PCC standing committee meeting in most of the months between. Other committees met between meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.



## PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING

Registered Charity no. 1134774

### Trustees' Annual Report for 2022

#### Safeguarding - Church

A PCC sub committee for Safeguarding consisting of the Vicar, Parish Safeguarding Officer (PSO), Safeguarding Church Warden, Lead Recruiter and Youth Leader, and Safeguarding Trainer, met a number of times, reviewing our practice and ensuring our policies are up to date. The PSO or Vicar reports to every PCC meeting.

#### Risk Assessment

The PCC members actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems will ensure sufficient resources in the event of adverse conditions. The PCC members have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

#### Public Benefit

The charity acknowledges the requirement to demonstrate clearly that it fulfils charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the booklet of reports prepared for the Annual Parochial Church Meeting. The PCC members confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

#### Financial Review

##### Results

In 2022 we saw a combined surplus across all funds of £6K. This, however, includes a general fund deficit of £4k; lower than our budgeted deficit of £11k. The main reasons for reducing our projected deficit were not employing an administrator for the latter part of the year and holding off on some non-critical repointing work to the church. This compared with a deficit across all funds in 2021 of £26k.

As mentioned above, we were able to update many aspects of the church building thanks to a generous gift.

##### Reserves

These results leave us with a General Fund balance of £38K, almost all of which is in free, cash, reserves. This is in line with our reserves policy which seeks to take a risk based approach to the amount that we need to hold. Our policy states that we require between £23k and £38k to cover potential reductions in income or increases in expenditure.

##### Responses

Regular giving through the Parish Giving Scheme and bank standing orders, supported by Gift Aid, increased by a substantial 16% in 2022. Hall rentals continued to increase as we are able to accept an increased number of lettings to outside groups (up £6K). Grants of £10K, supplemented our income and enabled us to cover some of the fixed costs.

##### We are thankful for:

- God's continuing provision to meet our needs and enable us to grow our outreach to the local community
- God's provision, through one off giving and grants, of the means to improve our building and, as a result, our ability to provide a welcoming environment to those who enter our church and seek to meet our vision.
- God's continued generosity in enabling us to give to others through our regular tithe as well as the extraordinary amount raised from gifts, in thanksgiving for our re-equipped building, which will go to help young people in Kenya

##### Future

Although we went a significant way towards meeting our ambitious target to increase regular planned giving by 23% in 2022, things do not stand still and we are all aware of the increase in many expenses at the current time. We are thankful that we were able to obtain fixed rate contracts for our utilities and that changing our insurer enabled us to reduce this cost for 2023. However, we still need to see an increase of 10% in 2023. We recognise that this will be a challenge which only God can enable us to meet in the face of many households struggling to cover daily living expenses. So far in 2023, we have seen a 4% increase in regular giving compared with the same period last year.

## PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING

Registered Charity no. 1134774

### Trustees' Annual Report for 2022

#### Trustees Responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus of the charity for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Structure, governance and management

The Parochial Church Council (PCC) has registered with the Charity Commission as required by the Charities Act 2011.

During the year the following served as members of the Parochial Church Council:

##### *Ex Officio members*

Incumbent	The Revd Canon Paul Taylor (Chair)
Churchwardens	Mrs Judith Slaney
	Mr Peter Parish (until April 2022)
	Mr Philip Rugg (from April 2022)

##### *Elected Members*

Miss Nicole Beard (until July 2022)  
Mr Matthew Bramley  
Mrs Julie Mason (Secretary)  
Mr Paul Mason  
Mrs Pam Normansell  
Mrs Karyn Picker (from April 2022)  
Mr Clive Purser (Vice-Chair)  
Mrs Maureen Rackham  
Mrs Angela Standen (Finance Officer)  
Mr Philip Taylor (Treasurer until April 2022)

##### *Deanery Synod*

Mr Alastair Pitcher  
Mr Philip Rugg

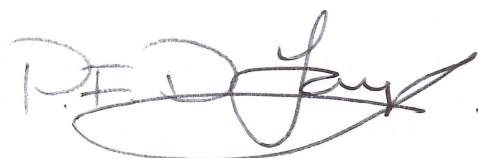
##### *Co-opted Members*

Mrs Ginny Santer (Treasurer from April 2022)

The Governing document of the charity is the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules.

Signed on behalf of the Trustees by the Revd Canon Paul Taylor (Chairman)

Date



11/4/2023



INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF THE PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING

I report on the accounts of the Church for the year ended 31 December 2022, which are set out on pages 8 to 19. This report is made solely to the charity's trustees, as a body, in accordance with the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

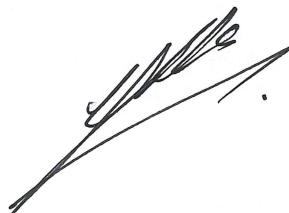
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements: to keep accounting records in accordance with section 130 of the Charities Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr CJ Wells FCA  
CJ Wells & Co  
Andrews Cottage  
Red Lane  
Shipley, Horsham  
West Sussex, RH13 8PH



Date: 4 April 2023

**PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2022 £	TOTAL 2021 £
<b>Income and endowments from:</b>						
Donations and legacies	<b>4a</b>	175,908	350	130,185	306,444	176,007
Charitable Activities	<b>4b</b>	3,148	1,104	0	4,252	2,604
Other trading income	<b>4c</b>	16,042	0	0	16,042	10,956
Investments	<b>4d</b>	192	0	0	192	211
Other	<b>4e</b>	1,625	0	0	1,625	3,076
<b>Total</b>		<b>196,915</b>	<b>1,454</b>	<b>130,185</b>	<b>328,554</b>	<b>192,854</b>
<b>Expenditure on:</b>						
Raising funds	<b>5a</b>	0	0	0	0	0
Charitable Activities	<b>5b</b>	196,771	18,631	106,612	322,013	219,417
Other	<b>5c</b>	0	0	0	0	0
<b>Total</b>		<b>196,771</b>	<b>18,631</b>	<b>106,612</b>	<b>322,013</b>	<b>219,417</b>
Net gain/(loss) on investments	<b>10</b>	(840)			(840)	914
<b>Net income/(expenditure)</b>		<b>(696)</b>	<b>(17,176)</b>	<b>23,574</b>	<b>5,701</b>	<b>(25,649)</b>
Transfers between funds	<b>15</b>	(3,737)	14,815	(11,077)	-	-
<b>Other recognised gains/(losses):</b>						
Gains/(losses) on revaluation of fixed assets					-	-
Other gains/(losses)					-	-
<b>Net movement in funds</b>		<b>(4,434)</b>	<b>(2,362)</b>	<b>12,496</b>	<b>5,701</b>	<b>(25,649)</b>
<b>Reconciliation of funds:</b>						
Total funds brought forward		42,757	1,310,071	5,813	1,358,641	1,384,290
<b>Total funds carried forward</b>		<b>38,322</b>	<b>1,307,710</b>	<b>18,309</b>	<b>1,364,342</b>	<b>1,358,641</b>

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

Prior year comparatives are stated in note 3

The notes on pages 10 to 19 form part of these financial statements.



**PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING**  
**BALANCE SHEET**  
**AS AT 31 DECEMBER 2022**

		Unrestricted Funds	Designated Funds	Restricted Funds	31-Dec-22 Total	31-Dec-21 Total
	Notes	£	£	£	£	£
<b>Fixed Assets</b>						
Tangible assets	8	1,931	1,302,358	0	1,304,289	1,307,764
<b>Current Assets</b>						
Cash at bank and in hand	9	29,864	8,347	16,383	54,594	50,039
Investment	10	6,466	0	0	6,466	7,306
Debtors	11	4,148	0	2,171	6,319	5,481
<b>Total Current Assets</b>		<b>40,478</b>	<b>8,347</b>	<b>18,554</b>	<b>67,379</b>	<b>81,863</b>
<b>Creditors:</b> amounts falling due within one year	12	4,086	2,995	245	7,326	11,949
<b>NET CURRENT ASSETS</b>		36,392	5,352	18,309	60,053	50,877
<b>TOTAL ASSETS</b> less current liabilities		<b>38,323</b>	<b>1,307,710</b>	<b>18,309</b>	<b>1,364,342</b>	<b>1,358,641</b>
<b>NET ASSETS</b>		<b>38,323</b>	<b>1,307,710</b>	<b>18,309</b>	<b>1,364,342</b>	<b>1,358,641</b>
<b>Funds of the Charity</b>						
General Fund		38,323	0	0	38,323	42,757
Designated Funds	13	0	1,307,710	0	1,307,710	1,310,071
Restricted Funds	14	0	0	18,309	18,309	5,813
<b>Total Funds</b>		<b>38,323</b>	<b>1,307,710</b>	<b>18,309</b>	<b>1,364,342</b>	<b>1,358,641</b>

The notes on pages 10 to 19 form part of these financial statements.

Approved by the Trustees on <sup>11 April 2023</sup> ~~xxx~~ and signed on their behalf by:

Revd Canon Paul Taylor, Chair

Virginia Santer, Treasurer

**PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**1. CHARITY INFORMATION**

The charity (registered number 1134774) is an unincorporated body. The address is St Matthew's Church, 103 Tarring Road, Worthing, BN11 4HB.

**2. ACCOUNTING POLICIES**

**Basis of Preparation**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current (2016) Statement Of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

**Critical accounting judgements and key sources of estimation uncertainty**

In the application of the charity's accounting policies, Trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects the current and future periods.

In the view of the Trustees, no assumptions concerning the future or estimation uncertainty affecting assets and liabilities at the balance sheet date are likely to result in a material adjustment to their carrying amounts in the next financial year.

**FUNDS**

Unrestricted Funds are general funds which can be used for PCC ordinary purposes.

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted Funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or the bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowments were established.

**Income**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate are received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

**Expenditure**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC. The diocesan quota or parish share is accounted for when due. Amounts received specifically for Mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

The selected pension scheme is a defined contribution scheme and is therefore represented in the accounts as the value of the contributions.



**PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**Financial Instruments**

The charity has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transactional value and subsequently measured at amortised cost using the effective interest method. Financial assets held at amortised cost comprise cash at bank and in hand, together with trade and other debtors. Financial liabilities held at amortised cost comprise trade and other creditors.

Investments, including bonds held as part of an investment portfolio, are held at fair value at the Balance Sheet date, with gains and losses being recognised within income and expenditure.

**Functional / Presentation currency**

The functional currency of the parish is considered to be in pounds sterling because that is the currency of the primary economic environment in which the charity operates.

**Provisions**

Provisions are recognised when the charity has a present legal or constructive obligation arising as a result of a past event and it is probable that an outflow of economic benefit will be required to settle the obligation and a reliable estimate can be made. Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to the passage of time is recognised as an interest expense.

**Fixed Assets**

Consecrated and Beneficed property is excluded from the accounts by s.96(2)(A) of the Charities Act 2011

No value is placed on movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Land and buildings are valued at cost, amended by the church hall being revalued in 2011 when the extension was completed. In 2014 the PCC purchased 28 Cobden Road, Worthing at a cost of £225,000. Including the costs of purchasing the property, it has been valued in the accounts at £227,358.

Depreciation: where the residual value of a property is greater than the carrying value of the property, no depreciation of the building is required. Land is not depreciated, so the value of properties has not been split between land and buildings.

Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Equipment is depreciated at 25% per annum on the straight line method.

Investments are valued at market value at 31st December.

**Grants payable without performance conditions**

These are recognised when it is more likely than not that the economic benefits associated with the grant will flow to the charity.

**Going Concern**

There are no material uncertainties that call into doubt the ability of the parish to continue as a going concern.

**PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**3. PRIOR YEAR STATEMENT OF FINANCIAL ACTIVITIES**

	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL 2021
		£	£	£	£
<b>Income and endowments from:</b>					
Donations and legacies	<b>4a</b>	143,662	0	32,345	176,007
Charitable Activities	<b>4b</b>	1,619	985	0	2,604
Other trading income	<b>4c</b>	10,956	0	0	10,956
Investments	<b>4d</b>	211	0	0	211
Other	<b>4e</b>	3,076	0	0	3,076
<b>Total</b>		<b>159,524</b>	<b>985</b>	<b>32,345</b>	<b>192,854</b>
<b>Expenditure on:</b>					
Raising funds	<b>5a</b>	0	0	0	0
Charitable Activities	<b>5b</b>	179,297	16,089	24,031	219,417
Other		0	0	0	0
<b>Total</b>		<b>179,297</b>	<b>16,089</b>	<b>24,031</b>	<b>219,417</b>
Net gains/(losses) on investments		914			914
<b>Net income/(expenditure)</b>		<b>(18,859)</b>	<b>(15,104)</b>	<b>8,314</b>	<b>(25,649)</b>
Transfers between funds		13,295	-7,547	(5,748)	-
<b>Other recognised gains/(losses):</b>					
Gains/(losses) on revaluation of fixed assets					-
Other gains/(losses)					-
<b>Net movement in funds</b>		<b>(5,564)</b>	<b>(22,651)</b>	<b>2,566</b>	<b>(25,649)</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		48,321	1,332,722	3,247	1,384,290
<b>Total funds carried forward</b>		<b>42,757</b>	<b>1,310,071</b>	<b>5,813</b>	<b>1,358,641</b>



**PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>4. INCOME</b>	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2022 £	TOTAL 2021 £
<b>a) Donations and legacies</b>					
Planned giving	135,572		14,748	150,320	134,138
Collections at all services	3,498			3,498	88
Sundry donations and appeals	3,004	350	109,627	112,981	3,052
Income tax recoverable	28,605			28,605	23,252
Fund-raising events	757			757	604
Grants	4,472		5,810	10,282	14,873
Legacies	0			0	0
	<b>175,908</b>	<b>350</b>	<b>130,185</b>	<b>306,444</b>	<b>176,007</b>
<b>b) Charitable Activities</b>					
PreSchool fees and vouchers	0			0	0
Church hall lettings to church groups				0	0
Youth and other events	3,148	1,104		4,252	2,604
Smalls receipts		0		0	0
	<b>3,148</b>	<b>1,104</b>	<b>0</b>	<b>4,252</b>	<b>2,604</b>
<b>c) Other trading income</b>					
Lettings to outside parties	15,842			15,842	9,939
Parish magazine sales				0	20
Photocopying income				0	4
Fees from weddings etc	200			200	993
	<b>16,042</b>	<b>0</b>	<b>0</b>	<b>16,042</b>	<b>10,956</b>
<b>d) Investments</b>					
Dividends and interest	192	0		192	211
	<b>192</b>	<b>0</b>	<b>0</b>	<b>192</b>	<b>211</b>
<b>e) Other</b>					
Other Income	1,625			1,625	3,076
	<b>1,625</b>	<b>0</b>	<b>0</b>	<b>1,625</b>	<b>3,076</b>

**PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**5. EXPENDITURE**

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2022 £	TOTAL 2021 £
<b>a) Costs of Generating Voluntary Income</b>					
Stewardship costs	0	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>b) Charitable Activities</b>					
<b>Church Activities</b>					
Mission giving and donations	600	16,360	145	17,105	16,786
Diocesan parish share contribution	76,967	0	0	76,967	74,300
Salaries - Church	69,026	0	0	69,026	54,744
Salaries - Preschool	0	0	0	0	0
Redundancy payments - Preschool	0	0	0	0	0
Clergy and staff expenses	1,729	0	0	1,729	2,990
Clergy and staff housing	3,750	0	0	3,750	495
Training	1,370	0	0	1,370	834
<b>Church expenses</b>					
Mission and evangelism costs	1,082	412	0	1,494	0
Church services, hall & grounds, insurance	7,604	1,859	6,785	16,248	14,159
Office, communications, finance, legal	19,443	0	1,112	20,555	16,597
Depreciation	3,475	0	0	3,475	3,944
Sunday School & Youth Group	929	0	0	929	826
Wildfires and Youth Events	0	0	0	0	0
Preschool activities	0	0	0	0	0
Church and hall utility bills	10,798	0	0	10,798	8,286
<b>Major capital expenditure</b>					
Major repairs to the church building	0	0	0	0	0
Major repairs to church hall/other property	0	0	98,568	98,568	25,456
New building work to church, hall, housing	0	0	0	0	0
	<b>196,772</b>	<b>18,631</b>	<b>106,612</b>	<b>322,014</b>	<b>219,417</b>
<b>c) Other Resources Expended</b>	0		0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**6. STAFF COSTS AND NUMBERS**

	2022	2021
	£	£
Gross Wages and Salaries	60,228	48,181
Employer's National Insurance Costs	4,472	2,875
Pension Contributions	3,802	3,688
	<b>68,503</b>	<b>54,744</b>

Average number of employees who were engaged in each of the following activities:

	2022	2021
	TOTAL	TOTAL
Activities in furtherance of organisation's objects	3	3
Management and administration	1	1

There was one Youth Missioner, one Worship Pastor and one caretaker employed throughout the year. In addition, an administrator was employed until July 2022.

No employees received emoluments in excess of £60,000 (2021: None). Staff are paid through the PAYE system.

**7. COMMITMENTS**

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st December 2022: None

31st December 2021: None

**8. FIXED ASSETS**

**Tangible Fixed Assets**

		Church Hall	Freehold Land & Buildings	Equipment	Total
		£	£	£	£
Cost/valuation	01-Jan-22	1,075,000	227,358	24,269	1,326,627
Addition		0	0	0	0
Disposal		0	0	0	0
Cost at	31-Dec-22	<b>1,075,000</b>	<b>227,358</b>	<b>24,269</b>	<b>1,326,627</b>
Depreciation	01-Jan-22	0	0	18,863	18,863
Charge		0	0	3,475	3,475
Depreciation at	31-Dec-22	<b>0</b>	<b>0</b>	<b>22,338</b>	<b>22,338</b>
Net Book Value	31-Dec-22	<b>1,075,000</b>	<b>227,358</b>	<b>1,931</b>	<b>1,304,289</b>
Net Book Value	31-Dec-21	1,075,000	227,358	5,406	1,307,764



**PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**9. CASH AT BANK AND IN HAND**

	Unrestricted Fund £	Designated Funds £	Restricted Funds £	<b>Total 31-Dec-22 £</b>	<b>Total 31-Dec-21 £</b>
Current and Deposit accounts	29,761	8,347	16,383	54,491	50,005
Petty cash	103			103	34
	<b>29,864</b>	<b>8,347</b>	<b>16,383</b>	<b>54,594</b>	<b>50,039</b>

**10. INVESTMENTS**

	£
Market value 1 January 2022	7,306
Net gains/(losses) on revaluation	(840)
Market value at 31 December 2022	<b>6,466</b>

Investments comprise 312 units in the Central Board of Finance Investment Fund (Income). The value of this investment decreased by £840 from £7,306 to £6,466. Interest received on the deposit account is received into the general (unrestricted) fund.

**11. DEBTORS AND PREPAYMENTS**

	Unrestricted Fund £	Designated Funds £	Restricted Funds £	<b>Total 31-Dec-22 £</b>	<b>Total 31-Dec-21 £</b>
Trade Debtors					
Gift Aid Recoverable	3,666		749	4,415	2,467
Prepayments			1,422	1,422	3,014
Other Debtors	482			482	0
	<b>4,148</b>	<b>0</b>	<b>2,171</b>	<b>6,319</b>	<b>5,481</b>

**12. CREDITORS ACCRUALS AND DEFERRED INCOME: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	<b>Total 31-Dec-22 £</b>	<b>Total 31-Dec-21 £</b>
Trade Creditors				0	0
Accruals	4,086	2,995	245	7,326	11,949
Deferred Income			0	0	0
Other Creditors				0	0
	<b>4,086</b>	<b>2,995</b>	<b>245</b>	<b>7,326</b>	<b>11,949</b>

**PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**13. DESIGNATED FUNDS**

	Balance 01-Jan-22 £	Income £	Expenditure £	Transfers £	Balance 31-Dec-22 £
Catering Fund	943		0	(943)	0
Hall Buildings	1,075,000				1,075,000
Tithe Fund	-286		16,360	16,855	209
Vicar's Discretionary	1,827	350	492		1,685
28 Cobden Road	227,358				227,358
Matt's Comedy Club	4,132	1,104	1,779		3,458
Men's Group	1,097	0	0	(1,097)	0
	<u>1,310,071</u>	<u>1,454</u>	<u>18,631</u>	<u>14,815</u>	<u>1,307,710</u>

Comparative amounts for 2021:	Balance 01-Jan-21 £	Income £	Expenditure £	Transfers £	Balance 31-Dec-21 £
Catering Fund	1,375	0	432	0	943
Hall Buildings	1,075,000	0	0	0	1,075,000
Tithe Fund	493	0	14,650	13,871	-286
Vicar's Discretionary	1,827	0	0	-	1,827
28 Cobden Road	227,358	0	0	0	227,358
Joy Hammond Project	21,418	0	0	-21,418	0
Matt's Comedy Club	4,057	885	810	0	4,132
Men's Group	1,194	100	197	0	1,097
	<u>1,332,722</u>	<u>985</u>	<u>16,089</u>	<u>-7,547</u>	<u>1,310,071</u>

The catering fund is raised from meals which, from time to time, are served in the halls for members of the church and is used to reimburse expenses and to pay for kitchen equipment as it wears out. The PCC decided to release the designation as future equipment would be purchased from general funds as it wears out.

The Hall Buildings and 28 Cobden Road funds hold the value of these respective properties. The 28 Cobden Road fund balance represents all the costs of purchasing the property, including solicitors fees, agents' fees, etc.

The Tithe fund receives ten percent of the donations to the General Fund. This tithe is distributed amongst missionary causes as determined by the PCC.

The Vicar's Discretionary fund is held for one-off needs within the parish which come to the attention of the staff during the course of their pastoral care. The fund is not actively promoted for gifts but any gifts given are held in a designated fund instead of being taken into the unrestricted funds of the parish.

The Joy Hammond Project Fund represented the proceeds of the sale of the late Joy Hammond's home, 37 King Edward Avenue, Worthing. The PCC designated these proceeds in 2010 as a fund for the upkeep of St Matthew's church building, in accordance with Joy Hammond's wishes, but under no legal requirement to do so. The PCC decided, in 2021, to release this designation and transfer funds back to the General Fund, which requires strengthening in order to comply with the PCC's reserves policy.

Matt's Comedy Club is a club run by the church in local entertainment venues seeking to reach out to the community through family-friendly comedy.

Men's Group. The PCC decided to release the designation as future expenses would be covered by the general fund.

**PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**14. RESTRICTED FUNDS**

	Balance 01-Jan-22	Income	Expenditure	Transfers	Balance 31-Dec-22
	£	£	£	£	£
Church Youth Work	-	3,050	1,539	(1,511)	-
Staff Support	-	9,467		(9,467)	-
Re-equipping	-	102,000	98,029	-	3,971
Spiritual Trail and other building needs	4,553	4,810	6,897	-	2,466
Wildfires	100	-	-	(100)	-
Missionary Fund	868	10,858	145		11,581
Youth Charity	292				292
	<u>5,813</u>	<u>130,185</u>	<u>106,611</u>	<u>(11,077)</u>	<u>18,309</u>

Comparative amounts for 2021:	Balance 01-Jan-21	Income	Expenditure	Transfers	Balance 31-Dec-21
	£	£	£	£	£
Church Youth Work	-	18,350	22,496	4,146	-
Staff Support (previously youth worker)	-	9,893	-	(9,893)	-
Spiritual Trail and other building needs	1,277	3,276	-	-	4,553
Pastoral (Wildfires)	100	-	-	-	100
Missionary Fund	1,578	826	1,536	-	868
Youth Charity	292	-	-	-	292
	<u>3,247</u>	<u>32,345</u>	<u>24,032</u>	<u>(5,747)</u>	<u>5,813</u>

The Church Youth Work fund receives any grants or donations specifically for the youth work undertaken by the church. The general youth work, however, is funded from the general fund. One grant was underspent. The grant makers agreed that it could be used for general youth work so the balance was transferred to the general fund to cover expenses already incurred.

The Staff Support Fund receives restricted donations for the support of any of our church staff, and is used to fund their costs of employment. All staff salary costs are budgeted and accounted for solely in the General Fund, so the Staff Support Fund transfers its balance to the General Fund at year end.

The Re-equipping fund received specific donations to enable the church to undertake major work to lighting, seating, sound, the electrics and the stonework of the church as well as other associated works.

The Spiritual Trail Fund receives donations to spend on installing benches and art in the garden on the south side of the church. In late 2021 it also received a restricted donation to cover the cost of asbestos removal work undertaken in January 2022.

The Wildfires fund was for income and costs related to parish members attending Wildfires. As this expenditure will be covered from general funds in future years, the small opening balance was transferred and the fund closed.

The Missionary fund is for donations received for specific missions supported by the Parish and is separate to the tithe fund which is a proportion of total giving. The Mission Committee are working to distribute the small balance carried forward as soon as possible in 2023. The 2022 balance includes gifts of £10,648 collected for Morning Star in recognition of the £102,000 donations towards the Re-equip project. These are being held until such time as planning permission is granted for the Morning Star project.

The Youth Charity Fund is for major youth events (e.g. foreign trips). The balance has been carried forward for several years and the PCC will work to determine how to utilise the remaining balance.



**PAROCHIAL CHURCH OF ST MATTHEW'S WORTHING**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**15. TRANSFERS BETWEEN FUNDS**

	Unrestricted £	Designated £	Restricted £
<b>Operational transfers between funds:</b>			
From General Fund to Tithe Fund - 10% of general giving	(16,855)	16,855	
From Staff Support to General Fund to part-fund salaries	9,467		(9,467)
From Wildfires of opening balance to cover general fund expenses	100		(100)
Derestrict catering fund	943	(943)	
Derestrict men's group fund	1,097	(1,097)	
From Church youthwork fund to general to cover expenses	1,511		(1,511)
	<u>(3,737)</u>	<u>14,815</u>	<u>(11,077)</u>

	Unrestricted £	Designated £	Restricted £
Comparative amounts for 2021:			
Tithe from General Fund	(13,871)	13,871	
Release the designation of the Joy Hammond Project Fund	21,418	(21,418)	
Transfer from Staff Support to General Fund to part fund salaries	9,893		(9,893)
General Fund transfer to Church Youthwork fund, to cover balance of cost of Youth Centre	(4,146)		4,146
	<u>13,294</u>	<u>(7,547)</u>	<u>(5,747)</u>

**16. PAYMENTS TO PCC MEMBERS AND CONNECTED PARTIES**

	2022	2021
Number of elected members who were paid a wage	1	0
Total amount paid	<u>£ 545</u>	<u>0</u>

Matt Bramley was paid for occasional cleaning and caretaking cover as above.

The PCC has continued to support the work of Phil Rugg with AWM-Pioneers financially during 2022. This is part of a longstanding commitment of the PCC to support the work of AWM-Pioneers, predating Phil joining the PCC in October 2020. Phil took no part in the PCC decision to maintain this commitment in 2022.

The PCC engaged Monetaire 2017 Payroll Limited, a company wholly owned and managed by Ginny Santer to provide payroll services. This engagement predates Ginny joining the PCC.

Apart from the normal reimbursement of ministry expenses to staff members and PCC members, no other amounts were paid to PCC members, or related parties, in 2022 (nil in 2021).