

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MARY THE VIRGIN, PONTELAND

England & Wales - Charity number 1134771

## Details

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**Other names** ST. MARY'S PCC, PONTELAND

**Status** Registered

**Legal form** Previously excepted

**Registered** 2010-03-10

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** St. Marys Parish Centre  
Thornhill Road  
Ponteland  
Newcastle Upon Tyne  
NE20 9PZ

**Phone** 01661824470

**Email** [office@pontelandstmary.co.uk](mailto:office@pontelandstmary.co.uk)

**Website** [www.pontelandstmary.co.uk](http://www.pontelandstmary.co.uk)

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** Parish church proclaiming the good news of the risen Christ and supplying the spiritual, moral and social needs of all who seek assistance, particularly those living in the parish of Ponteland and beyond.

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Newcastle Upon Tyne City
- Northumberland

## Finances

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| Period end | Income   | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2024-12-31 | £194,454 | £194,001    | -      | -         |
| 2023-12-31 | £180,109 | £198,331    | -      | -         |
| 2022-12-31 | £335,188 | £194,126    | -      | -         |
| 2021-12-31 | £174,959 | £164,430    | -      | -         |
| 2020-12-31 | £156,852 | £149,610    | -      | -         |

## Trustees

| Name  | Role  | Appointed  |
|---|-------|------------|
| <b>REVEREND CAPTAIN PAUL TIMOTHY ALLINSON C A</b> | Chair | 2017-07-05 |
| ANGELA MARGARET JORDAN                            |       | 2018-04-15 |
| BRIAN HENDERSON                                   |       |            |
| CLIVE ANTHONY JORDAN                              |       | 2018-04-15 |
| CLIVE RINGROSE                                    |       | 2014-04-24 |
| Craig John Hurst                                  |       | 2025-05-11 |
| DAVID BUTLER                                      |       | 2015-04-26 |
| DAVID GRAHAM COMESKEY                             |       | 2017-04-23 |
| Donald Lloyd                                      |       | 2023-04-23 |
| Dr JANET LEILA WELSH MBBS MRCP                    |       |            |
| Georgina Hermione Matthew                         |       | 2021-05-18 |
| JOHN RICHARD CAMPBELL DOHERTY                     |       | 2013-05-02 |
| Julia Rudd  |       | 2024-05-22 |
| June Atkinson BA                                  |       | 2020-10-07 |
| Michelle Anne Louise Smith MA                     |       | 2020-10-07 |
| Paul Rudd   |       | 2024-05-25 |
| Sandra Aynsley                                    |       | 2025-05-11 |

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# Accounts

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**PAROCHIAL  
CHURCH COUNCIL  
OF  
ST. MARY THE VIRGIN,  
PONTELAND**

**(Incorporating Holy Saviour Church, Milbourne)**

**Year ended 31 December 2024  
Annual Report and Financial Statements**

**A Registered Charity: England and Wales No. 1134771**

# **PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND (Incorporating Holy Saviour Church, Milbourne)**

## **Annual report for the year ended 31 December 2024**

### **1.0 Introduction & objectives**

St Mary's Parochial Church Council has the responsibility together with the incumbent for the running of the parish church and serving the population of Ponteland (some 14,000 souls); developing the whole mission of the church on matters pastoral, evangelical, social, and ecumenical. It is also responsible for the fabric of the ancient church in Ponteland, Holy Saviour Milbourne, 2 Grange Road and the Parish Centre.

### **2.0 Mission Statement**

**“We are a parish proclaiming the good news of the risen Christ, and supplying the spiritual, moral and social needs of all who seek assistance, particularly those living in the parish of Ponteland.”**

### **3.0 The Parochial Church Council**

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

During the year, the following served as members of the PCC: -

The Incumbent: Revd Captain Paul T Allinson CA

Associate Priest: Revd Rosemary Harrison

Associate Priest: Revd Canon Christine Brown (retired June 2024)

Churchwardens: Ms Christine Caisley-Farrell (until April 2024)

Mr Graham Armstrong (from May 2024)

Representatives of Deanery Synod (ex officio): Dr Janet Welsh,; Mrs June Atkinson

#### **Elected Members:**

Elected 2022: Mr John Doherty, Mr Ted Henderson (until June 2024), Janet Robertson (until June)

Elected 2023: David Comeskey, June Atkinson, Donald Lloyd, David Butler

Elected 2024: Angie Jordan, Clive Jordan (Treasurer), Georgina Matthews, Paul Rudd, Michelle Smith

Co-opted as Accountant: Mr Clive Ringrose.

#### **Holy Saviour Milbourne**

Deputy Wardens: Mr Brian Henderson, Mrs Gwenneth Nicholson.

PCC Representative: Mr Brian Henderson.

The total membership of the PCC for 2024 was 23, which includes Deanery Synod reps, Holy Saviour reps, and Clergy. The PCC met six times during 2024 with an average attendance of 11.

The PCC is registered with the Charity Commission, (Registered No. 1134771), and the members of the PCC act as Trustees of the Charity.

# PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND (Incorporating Holy Saviour Church, Milbourne)

Annual report for the year ended 31 December 2024 (continued)

## 4.0 Committees and Working Groups.

The PCC operates through the Standing Committee and several subgroups that have specific roles as designated by the PCC.

Standing Committee – this is the only committee required by law. It has power to transact the business of the PCC between meetings subject to any directions given by the PCC. The committee comprises of the Incumbent, the Church Wardens, the PCC secretary, and the Treasurer. The standing committee did not meet in 2024.

### Sub groups:

Financial and Charitable Giving - coordinated by Mr Clive Ringrose

Property/Maintenance - coordinated by Mr David Butler

Safeguarding - coordinated by Mrs Rosemary Rhodes

Milbourne - coordinated by Mr Brian Henderson

## 5.0 Church Attendance

A total of 192 parishioners were registered at the end of April 2024.

Attendance figures during the year continued the rise seen in previous years. The average week in October attendance was 156 (2023; 127; 2022; 118). The average Sunday attendance in the year was 103 (2023; 90; 2022 80).

Attendance also increased at Easter, with 185 attending the churches on Easter Eve and Easter Day, (2023; 163; 2022; 142). At Christmas nearly 900 attended church on Christmas Eve and Christmas Day. In addition, nearly 1,000 attended the Christmas Services that were held for the Scouts, Pele Trust, schools and Light of a Life.

Occasional services: There were 28(25) baptisms and 7(6) marriages, 21(26) funerals, plus 13 crematorium services (figures in brackets refer to 2023).

## 6.0 Review of the year

After 20 years as priest and deacon, Rev Canon Christine Brown retired. Over many years she has been a wonderful resource, guide and pastor, both within this Parish, but also the Deanery, Diocese and beyond. Revd Paul and Revd Rosemary have taken on her responsibilities and have continued to develop pastoral contacts with Ponteland's Residential Centres. There has been an increasing demand for Home Communion and other pastoral visits had been made to homes and hospitals.

Revd Rosemary's knit and chat group thrives as she engages with the older generation. Rev Paul has focused on school visits, and welcoming groups into the church. Contact has been developed with the EWD school and Revd Paul has become a trustee and regular visitor to the school.

Improvements continued to be carried out at the Parish Centre, with repairs to the gutters and painting of the inside of the centre. Fundraising was started to replace the windows, and work is expected to be carried out in the spring of 2025. The first stage of improving the vestries in St Mary's began, with new cupboards being installed under the stairs in the choir vestry. The church's PC and laptops were replaced with new machines. They were integrated into one business computer system. The choir obtained their new choir robes. The blue colour representing the church's link with Mary, the mother of Jesus.

Thanks are also extended to our administrator Ruth for being ever helpful, and to Alison who continues to produce the interesting and informative Grapevine every month.

# PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND (Incorporating Holy Saviour Church, Milbourne)

## Annual report for the year ended 31 December 2024 (*continued*)

### 7.0 Financial Summary

#### Summary

The PCC's unrestricted income rose between 2023 and 2024 by £3,659 to £154,608. In the same period the unrestricted expenditure dropped by £18,656 to £148,982.

This meant that the PCC had a surplus of income over expenditure in 2024 of £5,626.

#### Unrestricted Income

The main item of income is Planned Giving. In 2024 the PCC received £65,642, this was a fall of £3,498, or 5% from 2023.

Open plate collections at £14,105 were up by £829, or 6%. This is the fourth consecutive year for which plate collections have risen. The Contactless machine raised £2,961, most of its use was at baptisms, but there were regular contributions throughout the week from visitors. Gifts via the contactless machine rose by £849 and provides a steady and increasing source of income.

The Gift Aid collected was down, in line with the drop in Planned Giving to £19,858 but remains a significant source of income for the PCC.

The income from hiring out the Parish Centre was £22,911; this was an increase of £4,629 on 2023.

The use of the Parish Centre is high, which reflects the good facilities that the centre provides.

~~The interest received from deposits increased significantly to over £7,000. This was due to the higher interest rates and the higher-level reserves because of the legacy received in 2022.~~

#### Unrestricted Expenditure

The largest item of expenditure is Parish Share. At the end of 2023 a figure of £65,000 was agreed with the Diocese for 2024. In 2024 the PCC's finances were better than had been projected and a figure of £66,000 was paid.

Expenditure on running and maintaining the churches was up by £5,080. This was mainly due to the increased fuel costs, in December alone the cost of gas to heat St Mary's was £1,332.

Historically the Musical Director's costs have been included in the Churches running and maintenance, and the administrator's salary was split between the Parish Centre costs and administration. In 2024 these costs has been reported separately.

In 2024 the churches running and maintenance, which includes £6,700 for insurance was £25,010. The utility costs increased by £4,200. This was an increase of 30% over 2023, and is largely attributable to the ending of the advantageous deal that the PCC had for its gas and electricity in 2023.

The running and maintenance of the Parish Centre cost £16,362. It is difficult to compare the expenditure in 2024 with 2023 because of the significant improvements that were made to the Parish Centre in 2023. Looking back to 2022 the expenditure shows a small increase, largely due to increased fuel costs.

#### Restricted Income

The PCC received £19,739 for specific projects. £6,000 was received in donations and £1,500 in grants towards the replacing of the windows in the Parish Centre and will be spent in 2025.

£4,189 was collected at special services including funerals and weddings. This money was paid to the nominated charities.

Over £4,000 was given by members of the churches to support Eric and Sandra Read in the Philippines. £14,208 was received at funerals and weddings to pay the Diocesan fees, and services provided such as the organists and bell ringers

#### Restricted Expenditure

£21,300 was spent on numerous small projects in the Parish. The largest items were; £4,200 to replace the parish's main computer and laptops. £4,000 to replace the cupboards in St Mary's vestries, and £6,000 was spent completing the repairs needed on the Parish Centre.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**Annual report for the year ended 31 December 2024 (continued)**

**7.0 Financial Summary.(continued)**

**Designated Reserves**

The PCC redesignated £20,000 of the reserves designated to the Mamre project to general reserves. This was to replace money spent in 2023 on the Parish Centre.

**8.0 Reserves**

Since 2013 the PCC has had a Reserves Policy based on Church of England guidance notes.

The policy of the PCC is to maintain its reserves equal to at least three months expenditure. In 2024 this was £40,000.

At the end of 2024 the General Reserves were £164,744. The designated reserves to the Mamre project were £119,347, the designated reserves for 2 Grand Road were £6,311. The free reserves were £39,086.

**9.0 Risk Management**

The PCC is under an obligation to consider major risks to which St Mary's may be exposed and systems are in place to minimize such risks. Our Safeguarding Policy is in line with the current procedures set out by the Diocese. The insurance policy for the churches provides cover for the buildings, contents, and third-party claims.

**10.0 Legal and Administration Information**

Parochial Name: Parish Church of St Mary the Virgin, North Road, Ponteland, NE20 9NU

Tel 01661 824470

Bankers: Santander and Lloyds Bank PLC

Independent examiner: Stephenson Coates Audit Limited

**11.0 Statement of members' responsibilities**

The members of the PCC are required by the Church Accounting Regulations 2006 to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the PCC as at the end of the financial year and of the surplus or deficit for the year. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed and whether the financial statements have been prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102);
- Use the going concern basis of accounting unless they intend to liquidate the PCC or to cease operations, or have no realistic alternative but to do so.

The members are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the PCC and which enable them to ascertain its financial position and to ensure that the financial statements comply with the Charities Act 2011 and the Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the PCC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the trustees

**Rev'd Captain Paul Allinson**  
**PCC Secretary**  
**18 March 2025**

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**Independent Examiners' Report to the P.C.C. of St. Mary the Virgin, Ponteland**

I report to the members on my examination of the accounts of the P.C.C. of St. Mary the Virgin, Ponteland for the year ended 31 December 2024, which are set out on pages 7 to 14.

**Responsibilities and basis of report**

As the members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act'). You consider that the audit requirements of section 144 of the 2011 Act do not apply and that an independent examination is required.

Having satisfied myself that the accounts are not required to be audited, I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in accordance with section 130 of the 2011 Act; or
- (2) the accounts do not accord with those records; or
- (3) ~~the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.~~

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**John Oswald BA FCA**  
**Stephenson Coates Audit Limited**  
Chartered Accountants

West 2, Asama Court  
Newcastle Business Park  
Newcastle upon Tyne  
NE4 7YD

**18 March 2025**

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**STATEMENT OF FINANCIAL ACTIVITIES  
(incorporating the income and expenditure account)  
For the year ended 31 December 2024**

| <b>INCOME</b>   | <b>Note</b> | <b>Unre-<br/>stricted</b> | <b>Re-<br/>stricted</b> | <b>TOTAL<br/>2024</b> | <b>2023</b>      |                |
|---|-------------|---------------------------|-------------------------|-----------------------|------------------|----------------|
|   |             |                           |                         |                       | <b>Unrestr'd</b> | <b>Restr'd</b> |
| <i>Voluntary Income</i>                                     |             | 106,974                   | 19,739                  | 126,714               | 107,790          | 15,630         |
| <i>Activities for generating funds</i>                      |             | -                         | 4,189                   | 4,189                 | -                | 3,880          |
| <i>Income from Investments</i>                              |             | 15,752                    | 1,710                   | 17,462                | 14,404           | 4,581          |
| <i>Income from church activities</i>                        |             | 31,882                    | 14,208                  | 46,090                | 28,755           | 13,111         |
| <b>TOTAL INCOME</b>   | <b>2</b>    | <b>154,608</b>            | <b>39,846</b>           | <b>194,454</b>        | <b>150,949</b>   | <b>37,202</b>  |
| <b>EXPENDITURE</b>  |             |                           |                         |                       |                  |                |
| <i>Church activities</i>                                    |             | 125,688                   | 45,019                  | 170,706               | 152,722          | 38,734         |
| <i>Church Administration</i>                                |             | 21,095                    | -                       | 21,095                | 9,722            | -              |
| <i>Property Costs</i>                                       |             | 2,199                     | -                       | 2,199                 | 5,194            | -              |
| <b>TOTAL EXPENDITURE</b>                                    | <b>3</b>    | <b>148,982</b>            | <b>45,019</b>           | <b>194,001</b>        | <b>167,638</b>   | <b>38,734</b>  |
| <b>NET INCOME BEFORE<br/>TRANSFERS</b>                      |             | <b>5,626</b>              | <b>(5,173)</b>          | <b>454</b>            | <b>(16,689)</b>  | <b>(1,533)</b> |
| <b>GROSS TRANSFERS BETWEEN<br/>FUNDS</b>                    |             | <b>-</b>                  | <b>-</b>                | <b>-</b>              | <b>-</b>         | <b>-</b>       |
| <b>NET MOVEMENT OF FUNDS</b>                                |             | <b>5,626</b>              | <b>(5,173)</b>          | <b>454</b>            | <b>(16,689)</b>  | <b>(1,533)</b> |
| <b>BALANCES BROUGHT<br/>FORWARD AT 1 JANUARY<br/>2024</b>   |             | <b>579,117</b>            | <b>61,880</b>           | <b>640,997</b>        | <b>595,806</b>   | <b>63,413</b>  |
| <b>BALANCES CARRIED<br/>FORWARD AT 31<br/>DECEMBER 2024</b> |             | <b>584,743</b>            | <b>56,707</b>           | <b>641,451</b>        | <b>579,117</b>   | <b>61,880</b>  |

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**BALANCE SHEET AT 31 DECEMBER 2024**

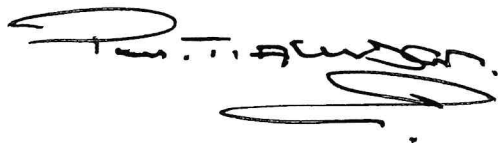
|   | Note | 2024    | 2023    |
|---|------|---------|---------|
| <b>FIXED ASSETS</b>   |      |         |         |
| Tangible fixed assets                                       | 4    | 419,999 | 419,999 |
| <b>CURRENT ASSETS</b>                                       |      |         |         |
| Income tax recoverable                                      |      | 9,821   | 10,543  |
| Other debtors   |      | 1,407   | 2,881   |
| Short Term deposits   |      | 193,428 | 193,498 |
| Cash at bank  |      | 18,854  | 16,591  |
|   |      | 223,510 | 223,513 |
| <b>LIABILITIES: AMOUNTS FALLING DUE<br/>WITHIN ONE YEAR</b> |      |         |         |
| Creditors for goods and services                            |      | (2,058) | (2,515) |
|   |      | (2,058) | (2,515) |
| <b>NET CURRENT ASSETS</b>                                   |      | 221,452 | 220,998 |
| <b>NET ASSETS</b>   |      | 641,451 | 640,997 |
| <b>PARISH FUNDS</b>   |      |         |         |
| Unrestricted funds  | 5    | 584,744 | 579,117 |
| Restricted funds  | 6    | 56,707  | 61,880  |
|   |      | 641,451 | 640,997 |

Registered charity number: 1134771.

The accounts were approved by the Parochial Church Council on 18 March 2025 and are signed on its behalf by:

REV'D CAPTAIN PAUL ALLINSON

Chairperson



CLIVE JORDAN

Treasurer



CLIVE RINGROSE

PCC Accountant



**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 December 2024**

**1 ACCOUNTING POLICIES**

**Accounting Conventions**

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS 102 as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS102)).

The financial statements have been prepared under the historical cost convention.

The financial statements are presented in Sterling and are rounded to the nearest £1.

**Going Concern**

The members of the PCC have prepared the financial statements on the basis that the PCC is a going concern. After making reasonable enquiries, the members of the PCC have a reasonable expectation that the PCC has adequate resources to continue in operational existence for at least 12 months from the date of approval of the financial statements.

**Funds**

Unrestricted funds represent the funds of the P.C.C. that are not subject to any restrictions regarding their use and are available for application on the general purposes of the P.C.C.

Restricted funds are subject to specific trusts as to how they may be used, which may be declared by the donor, but still within the objects of the Church.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

**Income**

Planned giving, collections and donations are recognised when received.

Tax refunds are recognised when the incoming resource to which they relate is received.

Grants and legacies are accounted for when the PCC is legally entitled to the amounts due.

All other income is recognised when it is receivable.

All incoming resources are accounted for gross.

**Expenditure**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the P.C.C.

The Diocesan parish share is accounted for when due.

Amounts received specifically for mission are dealt with as restricted funds.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

**Fixed assets**

**Consecrated property and church furnishings**

Consecrated and beneficed property is not included in the financial statements in accordance with the Charities Act 2011.

Movable Church furnishings held by the Vicar and Churchwardens on special trust for the P.C.C. and which require a faculty for disposal are inalienable property. They have been included in the financial statements based on cost, and have been fully depreciated.

All expenditure incurred in the year on consecrated or beneficed buildings and individual items under £3,000 is written off when the asset is acquired.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 December 2024**

**1 ACCOUNTING POLICIES (continued)**

Freehold land and buildings

Freehold land and buildings have been included in the financial statements based on valuations made in the year ended 31 December 2000. It is not anticipated that any diminution in value will occur in the foreseeable future, therefore no provision for depreciation has been made.

Church Hall fixtures and office equipment

Fixtures and office equipment have been included in the financial statements at cost, and have been fully depreciated.

All expenditure on individual items under £3,000 is written off when the asset is acquired.

**Current assets**

Amounts owing to the P.C.C. as at 31 December in respect of income tax are shown as debtors. Cash at bank and in hand represents bank balances at close of business on 31 December. Short term deposits include cash held on deposit with the CBF Church of England Funds.

**Current liabilities**

Liabilities are recognised as expenditure as soon as there is legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

**Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. There are no key sources of judgement or estimation to report.

**Voluntary assistance**

Time is expended on the charity's activities and governance which is donated free of charge. It is impractical to quantify the value of the time given, and accordingly it is neither recorded as donated income nor as an expense in the financial statements.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2024**

**2 INCOME**

|  | Un-<br>restricted | Re-<br>stricted | TOTAL<br>2024  | 2023           |               |
|--|-------------------|-----------------|----------------|----------------|---------------|
|  |                   |                 |                | Unrest'd       | Restr'd       |
| <i>Voluntary Income</i>                |                   |                 |                |                |               |
| <i>Planned Giving</i>                  |                   |                 |                |                |               |
| Gift Aid Donations                     | 65,642            | -               | 65,642         | 69,140         | -             |
| Tax Recoverable                        | 19,858            | -               | 19,858         | 20,816         | -             |
| Other                                  | 3,500             | -               | 3,500          | 3,500          | -             |
| Collections (open Plate)               | 14,105            | 4,696           | 18,801         | 13,276         | 5,415         |
| Grants                                 | -                 | 1,500           | 1,500          | 627            | -             |
| Donations, Appeals, etc.               | 876               | 13,543          | 14,419         | 431            | 10,215        |
| Legacies                               | 2,994             | -               | 2,994          | -              | -             |
| <b>Sub Total</b>                       | <b>106,974</b>    | <b>19,739</b>   | <b>126,714</b> | <b>107,790</b> | <b>15,630</b> |
| <i>Activities for generating funds</i> |                   |                 |                |                |               |
| Fundraising                            | -                 | 4,189           | 4,189          | -              | 3,880         |
| Appeals                                | -                 | -               | -              | -              | -             |
| <b>Sub Total</b>                       | <b>-</b>          | <b>4,189</b>    | <b>4,189</b>   | <b>-</b>       | <b>3,880</b>  |
| <i>Income from investments</i>         |                   |                 |                |                |               |
| Interest                               | 5,602             | 1,710           | 7,312          | 4,704          | 4,581         |
| Rent - Parish Centre Carpark           | 700               | -               | 700            | 700            | -             |
| 2 Grange Road                          | 9,450             | -               | 9,450          | 9,000          | -             |
| <b>Sub Total</b>                       | <b>15,752</b>     | <b>1,710</b>    | <b>17,462</b>  | <b>14,404</b>  | <b>4,581</b>  |
| <i>Income from church activities</i>   |                   |                 |                |                |               |
| Magazines                              | 2,540             | -               | 2,540          | 2,738          | -             |
| Parish Centre Lettings                 | 22,911            | -               | 22,911         | 18,282         | -             |
| Fees                                   | 6,371             | 14,208          | 20,579         | 7,272          | 12,667        |
| Other including sale of books          | 60                | -               | 60             | 463            | 444           |
| <b>Sub Total</b>                       | <b>31,882</b>     | <b>14,208</b>   | <b>46,090</b>  | <b>28,755</b>  | <b>13,111</b> |
| <b>TOTAL INCOME</b>                    | <b>154,608</b>    | <b>39,846</b>   | <b>194,454</b> | <b>150,949</b> | <b>37,202</b> |

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (*continued*)  
for the year ended 31 December 2024**

**3 EXPENDITURE**

|                                     | Un-<br>restricted | Re-<br>stricted | TOTAL<br>2024  | 2023<br>Unrest'd | 2023<br>Restr'd |
|-------------------------------------|-------------------|-----------------|----------------|------------------|-----------------|
| <i>Church Activities</i>            |                   |                 |                |                  |                 |
| Missionary & Charity Giving         |                   |                 |                |                  |                 |
| Overseas CMS                        | -                 | 4,189           | 4,189          | -                | 3,880           |
| Home Missions                       | 1,670             | 4,696           | 6,366          | 1,471            | 5,296           |
|                                     | 1,670             | 8,885           | 10,555         | 1,471            | 9,176           |
| Diocesan Parish Share               | 66,000            | -               | 66,000         | 65,132           | -               |
| Costs relating to clergy            | 3,646             | -               | 3,646          | 3,371            | -               |
| Other Ministry Costs                | 1,568             | -               | 1,568          | 2,281            | -               |
| Fees                                | -                 | 14,293          | 14,293         | -                | 12,977          |
| Church activities salaries          | 8,034             | -               | 8,034          | -                | -               |
| St Mary's projects                  | -                 | 20,983          | 20,983         | -                | -               |
| Holy Saviour projects               | -                 | 320             | 320            | -                | -               |
| Churches running & maintenance      | 25,010            | 207             | 25,216         | 27,621           | 11,973          |
| Parish Magazine                     | 3,368             | -               | 3,368          | 3,505            | -               |
| Parish Centre running & maintenance | 16,362            | -               | 16,362         | 49,341           | 4,000           |
| Restricted Donations                | -                 | 332             | 332            | -                | 175             |
| Other                               | 30                | -               | 30             | -                | 434             |
| <b>Sub Total</b>                    | <b>125,688</b>    | <b>45,019</b>   | <b>170,707</b> | <b>152,722</b>   | <b>38,735</b>   |
| <i>Church Administration</i>        |                   |                 |                |                  |                 |
| Salaries, wages and honoraria       | 17,206            | -               | 17,206         | 5,737            | -               |
| Office Expenses                     | 3,889             | -               | 3,889          | 3,985            | -               |
| <b>Sub Total</b>                    | <b>21,095</b>     | <b>-</b>        | <b>21,095</b>  | <b>9,722</b>     | <b>-</b>        |
| <i>Property Costs</i>               |                   |                 |                |                  |                 |
| 2 Grange Road                       | 2,199             | -               | 2,199          | 5,194            | -               |
| <b>TOTAL EXPENDITURE</b>            | <b>148,982</b>    | <b>45,019</b>   | <b>194,001</b> | <b>167,638</b>   | <b>38,735</b>   |

**Notes**

**a. Payments to PCC members**

No payments were paid to any PCC members, persons closely connected to them or related parties. None of the trustees have been paid any remuneration or received any other benefits from the charity. No trustee expenses have been incurred.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2024**

**3 EXPENDITURE (continued)**

**b. Staff Costs**

In 2024 and earlier years the Director of Music's salary and expenses were recorded under Churches Running & Maintenance, and part of the Administrator's salary and expenses were recorded under Parish Centre Running and Maintenance. In 2024 the salaries and expenses were recorded as separate items.

There were three employees during the financial year. The total staff costs were £25,254. No employee received employee benefits of more than £60,000

**4 FIXED ASSETS FOR USE BY THE PCC**

|   | <b>Freehold land<br/>and buildings</b> | <b>Church<br/>Furnishings</b> | <b>Fixtures &amp;<br/>Office<br/>Equipment</b> | <b>Total</b> |
|---|--|-------------------------------|--|--------------|
| Tangible (all unrestricted)<br>GROSS BOOK VALUE at<br>31 December 2023 and 2024 | 419,999                                | 97,600                        | 18,136   | 535,735      |
| DEPRECIATION at<br>31 December 2023 and 2024                                    | -                                      | (97,600)                      | (18,136)                                       | (115,736)    |
| NET BOOK VALUE at<br>31 December 2023 and 2024                                  | 419,999                                | -                             | -  | 419,999      |

The freehold land and buildings comprise the Church Hall and 2 Grange Road, Ponteland:

|               |           |
|---------------|-----------|
| Church Hall   | £ 326,999 |
| 2 Grange Road | £ 93,000  |

The gross book values are based on valuations made in the year ended 31 December 2000.

**5 UNRESTRICTED FUNDS**

During the financial year 2024, £20,000 was taken from the designated fund for the Mamre project to top up the general reserves. These had been depleted in 2023 to pay for work on the Parish Centre. At the 31 December 2024 this designated fund was £119,348.

Only interest was added to the designated fund for 2 Grange Road. At the 31 December 2024 this designated fund was £6,311.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (*continued*)  
for the year ended 31 December 2024**

**6 RESTRICTED FUNDS**

The restricted funds comprise of St Mary's Refurbishment, The Bell Tower, Choir & Music, St Mary's Guide Books, Youth Work, Holy Saviour General, Holy Saviour Churchyard and Fees.

| <b>Fund Movements</b> | <b>St Mary's<br/>Refurbish<br/>ment</b> | <b>Bell Tower</b> | <b>Choir &amp; Music</b> | <b>St Mary's Guide<br/>Books</b> |
|-----------------------|---|-------------------|--------------------------|----------------------------------|
| Balance at 01/01/2024 | 47,059                                  | 3,686             | 896                      | 1,190                            |
| Income                | 14,600                                  | -                 | 215                      | -                                |
| Expenditure           | (20,908)                                | (75)              | (207)                    | -                                |
| Balance at 31/12/2024 | <b>40,751</b>                           | <b>3,611</b>      | <b>904</b>               | <b>1,190</b>                     |

|                       | <b>Youth Work</b> | <b>Holy Saviour<br/>General</b> | <b>Holy Saviour<br/>Churchyard</b> |
|-----------------------|-------------------|---------------------------------|------------------------------------|
| Balance at 01/01/2024 | 5,041             | 2,406                           | 1,602                              |
| Income                | -                 | 1,156                           | 450                                |
| Expenditure           | (85)              | -                               | (320)                              |
| Balance at 31/12/2024 | <b>4,956</b>      | <b>3,562</b>                    | <b>1,732</b>                       |

|                       | <b>Other</b> | <b>Charitable<br/>Giving</b> | <b>Fees</b> | <b>TOTAL 2024</b> |
|-----------------------|--------------|------------------------------|-------------|-------------------|
| Balance at 01/01/2024 | -            | -                            | -           | 61,880            |
| Income                | 332          | 8,885                        | 14,207      | 39,846            |
| Expenditure           | (332)        | (8,885)                      | (14,207)    | (45,019)          |
| Balance at 31/12/2024 | -            | -                            | -           | <b>56,707</b>     |

Note:

*Charitable Giving* includes Collections from Weddings, Funerals, Special Services and donations to CMS.

*Fees* consists of money from weddings and funerals for organist, bells and Statutory fees to the Diocese.

**7 ANALYSIS OF NET ASSETS BY FUNDS**

|                    | <b>Unrestricted Funds</b> | <b>Restricted Funds</b> | <b>Total</b>   |
|--------------------|---------------------------|-------------------------|----------------|
| Fixed Assets       | 419,999                   | -                       | 419,999        |
| Net Current Assets | 164,745                   | 56,707                  | 221,452        |
|                    | <b>584,744</b>            | <b>56,707</b>           | <b>641,451</b> |

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# Accounts

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**PAROCHIAL  
CHURCH COUNCIL  
OF  
ST. MARY THE VIRGIN,  
PONTELAND**

**(Incorporating Holy Saviour Church, Milbourne)**

**Year ended 31 December 2023  
Annual Report & Financial Statements**

**A Registered Charity: England and Wales No. 1134771**

# **PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND (Incorporating Holy Saviour Church, Milbourne)**

## **Annual report for the year ended 31 December 2023**

### **1.0 Introduction & objectives**

St Mary's Parochial Church Council has the responsibility together with the incumbent for the running of the parish church and serving the population of Ponteland (some 14,000 souls); developing the whole mission of the church on matters pastoral, evangelical, social, and ecumenical. It is also responsible for the fabric of the ancient church in Ponteland, Holy Saviour Milbourne, 2 Grange Road and the Parish Centre.

### **2.0 Mission Statement**

**“We are a parish proclaiming the good news of the risen Christ, and supplying the spiritual, moral and social needs of all who seek assistance, particularly those living in the parish of Ponteland.”**

### **3.0 The Parochial Church Council**

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

During the year, the following served as members of the PCC: -

The Incumbent: Revd Captain Paul Allinson

Curate: Revd Rosemary Harrison (Associate priest from September 2023)

Associate Priest: Revd Canon Christine Brown

Churchwardens: Ms Christine Caisley-Farrell and Mr David Dunscombe (resigned).

Representatives of Deanery Synod (ex officio): Dr Janet Welsh; Mrs Michelle Smith; Mrs June Atkinson

#### **Elected Members:**

Re-elected 2021: Mrs Carole Butler (PCC Secretary), Mr Clive Jordan (Treasurer), Mrs Angie Jordan, Mrs Georgina Matthews.

Elected 2022: Mr John Doherty, Mr Ted Henderson, Janet Robertson (until June).

Elected 2023: David Comeskey, June Atkinson, David Butler, Donald Lloyd

Co-opted as Accountant: Mr Clive Ringrose.

#### **Holy Saviour Milbourne**

Deputy Wardens: Mr Brian Henderson, Mrs Gwenneth Nicholson.

PCC Representative: Mr Duncan Wheeler.

The total membership of the PCC for 2023 was 23, which includes Deanery Synod reps, Holy Saviour reps, and Clergy. The PCC met 6 times during 2023 with an average attendance of 13.

The PCC is registered with the Charity Commission, (Registered No. 1134771), and the members of the PCC act as Trustees to the Charity.

# PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND (Incorporating Holy Saviour Church, Milbourne)

## Annual report for the year ended 31 December 2023 (*continued*)

### 4.0 Committees and Working Groups.

The PCC operates through the Standing Committee and several subgroups that have specific roles as designated by the PCC.

Standing Committee – this is the only committee required by law. It has power to transact the business of the PCC between meetings subject to any directions given by the PCC. The committee comprises of the Incumbent, the Church Wardens, the PCC secretary, and the Treasurer. The standing committee did not meet in 2023.

#### Sub groups:

Financial and Charitable Giving - coordinated by Mr Clive Ringrose

Property/Maintenance - coordinated by Mr David Butler

Safeguarding - coordinated by Mrs Rosemary Rhodes

Milbourne - coordinated by Mr Duncan Wheeler

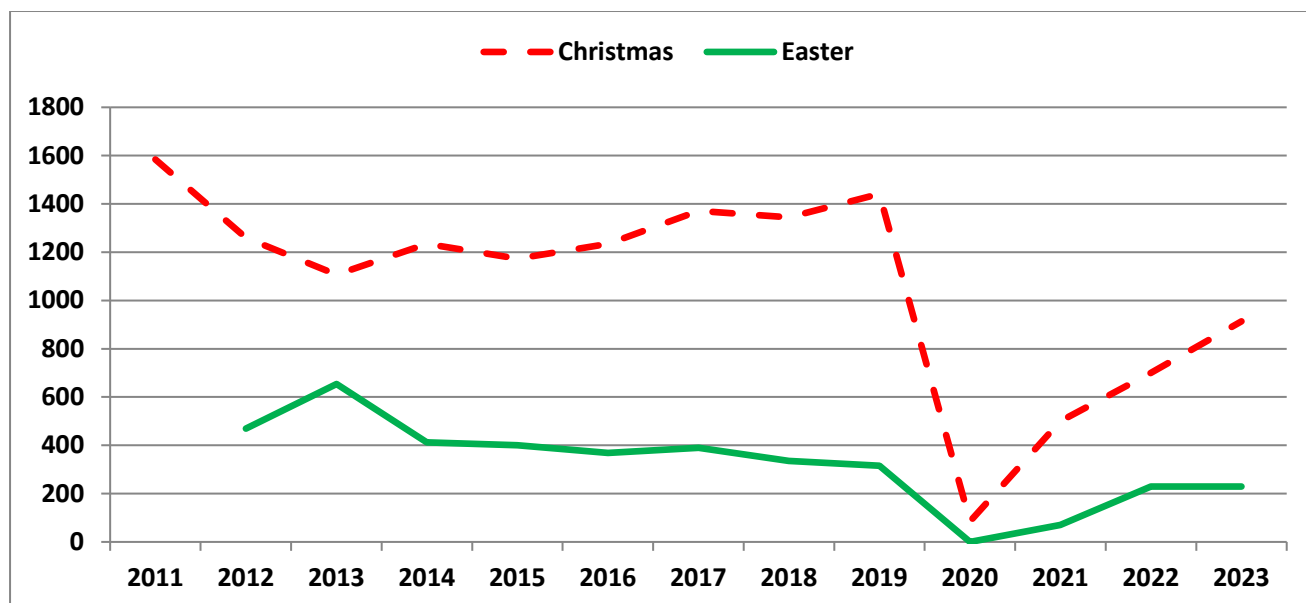
### 5.0 Church Attendance

A total of 194 parishioners were registered at the end of March 2023, (189 on 25<sup>th</sup> March 2024).

Attendance figures during the year continued to rise after the low numbers triggered by the pandemic, with 229(129) attendees over the Easter period (Maundy Thursday, Good Friday, and Easter Sunday) and 913(595+) at Christmas. The rises can be seen clearly on the graph below.

Occasional services: There were 22(32) baptisms and 4(6) marriages, 26(39) funerals, 22 of which were joint crematorium and church services, plus 16 crematorium services only and 9 interments of ashes at St Mary's and Holy Saviour, (Figures in brackets refer to 2022)

**Attendance trends at St Mary's – Christmas and Easter**



# **PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND (Incorporating Holy Saviour Church, Milbourne)**

## **Annual report for the year ended 31 December 2023 (*continued*)**

### **6.0 Review of the year**

Services throughout the year resumed their normal format following the disruption caused by the pandemic over several years. Easter services, including the ecumenical Raising of the Cross on the green were well attended.

At the beginning of the year the PCC established a Church refurbishment group. The aim of group is to look at the interior of St Mary's, with particular reference to future seating and heating arrangements. This is a medium-term project.

During the year electric doors were fitted to the Parish Centre as well as new fire doors and an upgrade to the storage area. The Centre was also redecorated at the end of the year; thanks go to Ted Henderson and the Parish Centre Fabric group for these essential improvements. A trolley was also purchased for storage of the GoPak tables, this makes moving and storing the tables much safer and easier.

In June, the Party in the Park was attended by over 2000 people, and the Churches Together group were pleased with the increased number of volunteers. The group also organised a very well attended Songs of Praise service which was held in St Mary's in September.

In August we enjoyed a faith lunch to celebrate Revd Paul's 60th birthday, and in November the Friends of St Mary's organised a social evening to which Bishop Helen-Ann was invited. The evening included a musical interlude of local folk songs with a group from the Felling Male Voice choir.

The Friends of St Mary's also funded the illumination of the stained-glass window, which is hidden behind the organ but is now clearly visible from outside the church during the evening.

The Friends of St Mary's arranged a working party to clear leaves from the churchyard in November and three Christmas concerts, which were held in church at the end of the year.

The year ended with the resumption of the normal pattern of Christmas services, including carol concerts by several of the local schools and the Scouts and guides. Thanks go yet again to Tom and Joe (Wylam Nurseries) for donating the Christmas tree.

The parish website continues to be well utilised and weekly reflections by the clergy were continued until September, after which they were continued on a monthly basis. Thanks to David Butler and John Brown for enabling the filming.

Thanks are also extended to our administrator Ruth for being ever helpful, and to Alison who continues to produce the interesting and informative Grapevine every month.

### **7.0 Financial Summary**

#### **Summary**

If the legacy received in 2022 is ignored, then the PCC's income between 2022 and 2023 rose by nearly £7,000 to £150,949.

Expenditure rose by £20,687 to £167,638. This was mainly due to repairs and investment in the Parish Centre's facilities.

The PCC agreed a Parish Share with the diocese of £60,000, however PCC was able to pay £65,132. The difference between expenditure and income of £16,689 was taken from the PCC's unrestricted reserves. At the end of 2023 these were £159,118.

# **PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND (Incorporating Holy Saviour Church, Milbourne)**

## **Annual report for the year ended 31 December 2023 (*continued*)**

### Unrestricted Income

The main item of income is Planned Giving. In 2023 the PCC received £69,140, this was a fall of £2,195, or 3% from 2022.

Open plate collections at £13,276 were up by £725, or 6%. This is the third consecutive year for which plate collections have risen. The Contactless machine raised £2,112, most of its use was at baptisms, but there were regular contributions throughout the week from visitors.

The Gift Aid collected was largely unchanged at £20,816 and remains a significant source of income for the PCC.

The income from hiring out the Parish Centre was £18,282, this was an increase of £1,372 on 2022.

The use of the Parish Centre is high, which reflects the good facilities that the centre provides.

The interest received from deposits increased significantly to £4,704. This was due to the higher interest rates and the higher-level reserves because of the legacy received in 2022.

### Unrestricted Expenditure

The largest item of expenditure is Parish Share. At the end of 2022 a figure of £60,000 was agreed with the Diocese for 2023. In 2023 the PCC's finances were better than had been projected and a figure of £65,132 was paid.

Expenditure on running and maintaining the churches was up by £5,080. This was mainly due to the increased fuel costs, in December alone the cost of gas to heat St Mary's was £1,332.

The condition of the Parish Centre is starting to reflect its age. The heating system required major repairs costing over £5,000. The doors at the front, back and side were also in need of replacement, costing £11,000. The storage area and side entrance were improved, and the centre was repainted.

The total expenditure on the centre was up by £30,000.

The gas boiler at 2 Grange Road needed replacing at a cost of £2,300.

### Restricted Income

The PCC received £29,160 for specific causes.

£5,415 was collected at special services including funerals and weddings. This money was paid to the nominated charities.

£10,215 was given to the PCC for particular projects. This included over £2,000 for new choir robes, and nearly £2,000 for St Mary's churchyard.

£3,880 was given by members of the churches to support Eric and Sandra Read in the Philippines.

£4,625 was received at funerals and weddings to pay the fees of services provided such as the organists and bell ringers.

### Restricted Expenditure

£11,973 was spent on numerous small projects at St Mary's and Holy Saviour. The largest expenditure of nearly £3,000 was on the sound system at St Mary's.

### Designated Reserves.

In 2022 the PCC received a legacy of £132,500. This was designated for the Mamre project, which was set up to refurbish the interior of St Mary's.

## **8.0 Reserves**

Since 2013 the PCC has had a Reserves Policy based on Church of England guidance notes.

The policy of the PCC is to maintain its reserves equal to at least 3 months expenditure. In 2023 this was £42,000.

At the end of 2023 the General Reserves were £159,118 (being unrestricted funds less fixed assets held).

Stephenson Coates Audit Limited have independently examined the accounts.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**Annual report for the year ended 31 December 2023 (*continued*)**

**9.0 Risk Management**

The PCC is under an obligation to consider major risks to which St Mary's may be exposed and systems are in place to minimize such risks. Our Safeguarding Policy is in line with the current procedures set out by the Diocese. The insurance policy for the churches provides cover for the buildings, contents, and third-party claims.

**10.0 Legal and Administration Information**

Parochial Name: Parish Church of St Mary the Virgin, North Road, Ponteland, NE20 9NU

Tel 01661 824470

Bankers: Santander and Lloyds Bank PLC

Independent examiner: Stephenson Coates Audit Limited

**11.0 Statement of members' responsibilities**

The members of the PCC are required by the Church Accounting Regulations 2006 to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the PCC as at the end of the financial year and of the surplus or deficit for the year. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed and whether the financial statements have been prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102);
- Use the going concern basis of accounting unless they intend to liquidate the PCC or to cease operations, or have no realistic alternative but to do so.

The members are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the PCC and which enable them to ascertain its financial position and to ensure that the financial statements comply with the Charities Act 2011 and the Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the PCC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the trustees

Carole Butler  
PCC Secretary  
14 March 2024

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**Independent Examiners' Report to the P.C.C. of St. Mary the Virgin, Ponteland**

I report to the members on my examination of the accounts of the P.C.C. of St. Mary the Virgin, Ponteland for the year ended 31 December 2023, which are set out on pages 8 to 15.

**Responsibilities and basis of report**

As the members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act'). You consider that the audit requirements of section 144 of the 2011 Act do not apply and that an independent examination is required.

Having satisfied myself that the accounts are not required to be audited, I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in accordance with section 130 of the 2011 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Rachael Oswald ACA**  
**Stephenson Coates Audit Limited**  
Chartered Accountants

West 2, Asama Court  
Newcastle Business Park  
Newcastle upon Tyne  
NE4 7YD

14 March 2024

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**STATEMENT OF FINANCIAL ACTIVITIES  
(incorporating the income and expenditure account)  
For the year ended 31 December 2023**

| INCOME  | Note | Unre-<br>stricted | Re-<br>stricted | TOTAL<br>2023   | 2022           |               |
|---|------|-------------------|-----------------|-----------------|----------------|---------------|
|   |      |                   |                 |                 | Unrestr'd      | Restr'd       |
| <i>Voluntary Income</i>                             | 2(a) | 107,790           | 15,630          | 123,420         | 239,754        | 41,421        |
| <i>Activities for generating funds</i>              | 2(b) | -                 | 3,880           | 3,880           | -              | 3,822         |
| <i>Income from Investments</i>                      | 2(c) | 14,404            | 4,581           | 18,985          | 9,594          | 1,782         |
| <i>Income from church activities</i>                | 2(d) | 28,755            | 5,069           | 33,824          | 27,114         | 11,701        |
| <b>TOTAL INCOME</b>                                 |      | <b>150,949</b>    | <b>29,160</b>   | <b>180,109</b>  | <b>276,462</b> | <b>58,726</b> |
| <b>EXPENDITURE</b>                                  |      |                   |                 |                 |                |               |
| <i>Church activities</i>                            | 3(a) | 152,722           | 30,693          | 183,415         | 136,541        | 47,176        |
| <i>Generation of Voluntary Income</i>               | 3(b) | -                 | -               | -               | -              | -             |
| <i>Church Administration</i>                        | 3(c) | 9,722             | -               | 9,722           | 8,549          | -             |
| <i>Property Costs</i>                               | 3(d) | 5,194             | -               | 5,194           | 1,860          | -             |
| <b>TOTAL EXPENDITURE</b>                            |      | <b>167,638</b>    | <b>30,693</b>   | <b>198,331</b>  | <b>146,950</b> | <b>47,176</b> |
| <b>NET INCOME BEFORE TRANSFERS</b>                  |      | <b>(16,689)</b>   | <b>(1,533)</b>  | <b>(18,222)</b> | <b>129,512</b> | <b>11,550</b> |
| <b>GROSS TRANSFERS BETWEEN FUNDS</b>                |      | -                 | -               | -               | -              | -             |
| <b>NET MOVEMENT OF FUNDS</b>                        |      | <b>(16,689)</b>   | <b>(1,533)</b>  | <b>(18,222)</b> | <b>129,512</b> | <b>11,550</b> |
| <b>BALANCES BROUGHT FORWARD AT 1 JANUARY 2023</b>   |      | <b>595,806</b>    | <b>63,413</b>   | <b>659,219</b>  | <b>466,294</b> | <b>51,863</b> |
| <b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2023</b> |      | <b>579,117</b>    | <b>61,880</b>   | <b>640,997</b>  | <b>595,806</b> | <b>63,413</b> |

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**BALANCE SHEET AT 31 DECEMBER 2023**

|   | Note | 2023    | 2022    |
|---|------|---------|---------|
| <b>FIXED ASSETS</b>   |      |         |         |
| Tangible fixed assets                                       | 4    | 419,999 | 419,999 |
| <b>CURRENT ASSETS</b>                                       |      |         |         |
| Income tax recoverable                                      |      | 10,543  | 11,000  |
| Other debtors   |      | 2,881   | -       |
| Short Term deposits   |      | 193,498 | 205,284 |
| Cash at bank  |      | 16,591  | 23,717  |
|   |      | 223,513 | 240,001 |
| <b>LIABILITIES: AMOUNTS FALLING DUE<br/>WITHIN ONE YEAR</b> |      |         |         |
| Creditors for goods and services                            |      | (2,515) | (781)   |
|   |      | (2,515) | (781)   |
| <b>NET CURRENT ASSETS</b>                                   | 7    | 220,998 | 239,220 |
| <b>NET ASSETS</b>   | 7    | 640,997 | 659,219 |
| <b>PARISH FUNDS</b>   |      |         |         |
| Unrestricted funds  | 5    | 579,117 | 595,806 |
| Restricted funds  | 6    | 61,880  | 63,413  |
|   |      | 640,997 | 659,219 |

Registered charity number: 1134771

The accounts were approved by the Parochial Church Council on 14 March 2024, and signed on its behalf by:



REV'D CAPTAIN PAUL ALLINSON (Chairperson)



CLIVE JORDAN (Treasurer)



CLIVE RINGROSE (Accountant)

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 December 2023**

**1 ACCOUNTING POLICIES**

**Accounting Conventions**

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS102)).

The financial statements have been prepared under the historical cost convention.

The financial statements are presented in Sterling and are rounded to the nearest £1.

**Going Concern**

The members of the PCC have prepared the financial statements on the basis that the PCC is a going concern. After making reasonable enquiries, the members of the PCC have a reasonable expectation that the PCC has adequate resources to continue in operational existence for at least 12 months from the date of approval of the financial statements.

**Funds**

Unrestricted funds represent the funds of the P.C.C. that are not subject to any restrictions regarding their use and are available for application on the general purposes of the P.C.C.

Restricted funds are subject to specific trusts as to how they may be used, which may be declared by the donor, but still within the objects of the Church.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

**Income**

Planned giving, collections and donations are recognised when received.

Tax refunds are recognised when the incoming resource to which they relate is received.

Grants and legacies are accounted for when the PCC is legally entitled to the amounts due.

All other income is recognised when it is receivable.

All incoming resources are accounted for gross.

**Expenditure**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the P.C.C.

The Diocesan parish share is accounted for when due.

Amounts received specifically for mission are dealt with as restricted funds.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

**Fixed assets**

Consecrated property and church furnishings

Consecrated and beneficed property is not included in the financial statements in accordance with the Charities Act 2011.

Movable Church furnishings held by the Vicar and Churchwardens on special trust for the P.C.C. and which require a faculty for disposal are inalienable property. They have been included in the financial statements based on cost, and have been fully depreciated.

All expenditure incurred in the year on consecrated or beneficed buildings and individual items under £3,000 is written off when the asset is acquired.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 December 2023**

**1 ACCOUNTING POLICIES (continued)**

Freehold land and buildings

Freehold land and buildings have been included in the financial statements based on valuations made in the year ended 31 December 2000. It is not anticipated that any diminution in value will occur in the foreseeable future, therefore no provision for depreciation has been made.

Church Hall fixtures and office equipment

Fixtures and office equipment have been included in the financial statements at cost, and have been fully depreciated.

All expenditure on individual items under £3,000 is written off when the asset is acquired.

**Current assets**

Amounts owing to the P.C.C. as at 31 December in respect of income tax are shown as debtors.

Cash at bank and in hand represents bank balances at close of business on 31 December.

Short term deposits include cash held on deposit with the CBF Church of England Funds.

**Current liabilities**

Liabilities are recognised as expenditure as soon as there is legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

**Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. There are no key sources of judgement or estimation to report.

**Voluntary assistance**

Time is expended on the charity's activities and governance which is donated free of charge. It is impractical to quantify the value of the time given, and accordingly it is neither recorded as donated income nor as an expense in the financial statements.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (*continued*)  
for the year ended 31 December 2023**

**2 INCOME**

|   | Un-<br>restricted | Re-<br>stricted | TOTAL<br>2023  | 2022           |               |
|---|-------------------|-----------------|----------------|----------------|---------------|
|   |                   |                 |                | Unrest'd       | Restr'd       |
| <i>a) Voluntary Income</i>                |                   |                 |                |                |               |
| Planned Giving                            |                   |                 |                |                |               |
| Gift Aid Donations                        | 69,140            | -               | 69,140         | 71,335         | -             |
| Tax Recoverable                           | 20,816            | -               | 20,816         | 20,934         | -             |
| Other                                     | 3,500             | -               | 3,500          | 1,625          | -             |
| Collections (open Plate)                  | 13,276            | 5,415           | 18,691         | 12,551         | 4,424         |
| Grants                                    | 627               | -               | 627            | -              | 1,000         |
| Donations, Appeals , etc.                 | 431               | 10,215          | 10,646         | 809            | 35,997        |
| Legacies                                  | -                 | -               | -              | 132,500        | -             |
| <b>Sub Total</b>                          | <b>107,790</b>    | <b>15,630</b>   | <b>123,420</b> | <b>239,754</b> | <b>41,421</b> |
| <i>b) Activities for generating funds</i> |                   |                 |                |                |               |
| Fundraising                               | -                 | 3,880           | 3,880          | -              | 3,822         |
| Appeals                                   | -                 | -               | -              | -              | -             |
| <b>Sub Total</b>                          | <b>-</b>          | <b>3,880</b>    | <b>3,880</b>   | <b>-</b>       | <b>3,822</b>  |
| <i>c) Income from investments</i>         |                   |                 |                |                |               |
| Interest                                  | 4,704             | 4,581           | 9,285          | 351            | 1,782         |
| Rent - Parish Centre Carpark              | 700               | -               | 700            | 700            | -             |
| 2 Grange Road                             | 9,000             | -               | 9,000          | 8,543          | -             |
| <b>Sub Total</b>                          | <b>14,404</b>     | <b>4,581</b>    | <b>18,985</b>  | <b>9,594</b>   | <b>1,782</b>  |
| <i>d) Income from church activities</i>   |                   |                 |                |                |               |
| Magazines                                 | 2,738             | -               | 2,738          | 3,109          | -             |
| Parish Centre Lettings                    | 18,282            | -               | 18,282         | 16,910         | -             |
| Fees                                      | 7,272             | 4,625           | 11,827         | 6,425          | 11,651        |
| Gov't Furlough Scheme                     | -                 | -               | -              | -              | -             |
| Other including sale of books             | 463               | 444             | 907            | 670            | 50            |
| <b>Sub Total</b>                          | <b>28,755</b>     | <b>5,069</b>    | <b>33,824</b>  | <b>27,114</b>  | <b>11,701</b> |
| <b>TOTAL INCOME</b>                       | <b>150,949</b>    | <b>29,160</b>   | <b>180,109</b> | <b>276,462</b> | <b>58,726</b> |

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (*continued*)  
for the year ended 31 December 2023**

**3 EXPENDITURE**

|  | Un-<br>restricted | Re-<br>stricted | TOTAL<br>2023  | 2022           |               |
|--|-------------------|-----------------|----------------|----------------|---------------|
|  |                   |                 |                | Unrest'd       | Restr'd       |
| <i>a) Church Activities</i>              |                   |                 |                |                |               |
| Missionary & Charity Giving              |                   |                 |                |                |               |
| Overseas CMS                             | -                 | 3,880           | 3,880          | -              | 3,621         |
| Home Missions                            | 1,471             | 5,296           | 6,767          | 1,080          | 4,194         |
|  | 1,471             | 9,176           | 10,647         | 1,080          | 7,815         |
| Diocesan Parish Share                    | 65,132            | -               | 65,132         | 80,000         | -             |
| Costs relating to clergy                 | 3,371             | -               | 3,371          | 3,326          | -             |
| Other Ministry Costs                     | 2,281             | 4,935           | 7,216          | 2,015          | 838           |
| Fees                                     | -                 | -               | -              | -              | 11,117        |
| St Mary's projects                       | -                 | -               | -              | -              | 5,941         |
| Holy Saviour projects                    | -                 | -               | -              | -              | 19,611        |
| Churches running & maintenance           | 27,621            | 11,973          | 39,594         | 22,513         | 28            |
| Parish Magazine                          | 3,505             | -               | 3,505          | 3,710          | -             |
| Parish Centre running & maintenance      | 49,341            | 4,000           | 53,341         | 23,808         | -             |
| Restricted Donations                     | -                 | 175             | 175            | -              | 1,225         |
| Other                                    | -                 | 434             | 434            | 89             | 601           |
| <b>Sub Total</b>                         | <b>152,722</b>    | <b>30,693</b>   | <b>183,415</b> | <b>136,541</b> | <b>47,176</b> |
| <i>b) Generation of Voluntary Income</i> |                   |                 |                |                |               |
|  | -                 | -               | -              | -              | -             |
| <i>c) Church Administration</i>          |                   |                 |                |                |               |
| Salaries, wages and honoraria            | 5,737             | -               | 5,737          | 5,225          | -             |
| Office Expenses                          | 3,985             | -               | 3,985          | 3,234          | -             |
| <b>Sub Total</b>                         | <b>9,722</b>      | <b>-</b>        | <b>9,722</b>   | <b>8,549</b>   | <b>-</b>      |
| <i>d) Property Costs</i>                 |                   |                 |                |                |               |
| 2 Grange Road                            | 5,194             | -               | 5,194          | 1,860          | -             |
| <b>TOTAL EXPENDITURE</b>                 | <b>167,638</b>    | <b>30,693</b>   | <b>198,331</b> | <b>146,950</b> | <b>47,176</b> |

Notes

(1) Payments to PCC members

No payments were paid to any PCC members, persons closely connected to them or related parties. None of the trustees have been paid any remuneration or received any other benefits from the charity. No trustee expenses have been incurred.

(2) Staff costs

There was one employee during the financial year (2022: 1).

Total staff costs during the financial period was £15,242.

No employees received employee benefits of more than £60,000 (2022: None).

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (*continued*)**

**for the year ended 31 December 2023**

**4 FIXED ASSETS FOR USE BY THE P.C.C.**

|   | <b>Freehold land<br/>and buildings</b> | <b>Church<br/>Furnishings</b> | <b>Fixtures &amp;<br/>Office<br/>Equipment</b> | <b>Total</b> |
|---|--|-------------------------------|--|--------------|
| Tangible (all unrestricted)<br>GROSS BOOK VALUE at<br>31 December 2022 and 2023 | 419,999                                | 97,600                        | 18,136   | 535,735      |
| DEPRECIATION at<br>31 December 2022 and 2023                                    | -                                      | (97,600)                      | (18,136)                                       | (115,736)    |
| NET BOOK VALUE at<br>31 December 2022 and 2023                                  | 419,999                                | -                             | -  | 419,999      |

The freehold land and buildings comprise the Church Hall and 2 Grange Road, Ponteland:

|               |           |
|---------------|-----------|
| Church Hall   | £ 326,999 |
| 2 Grange Road | £ 93,000  |

The gross book values are based on valuations made in the year ended 31 December 2000.

**5 UNRESTRICTED FUNDS**

During the financial year 2023, the designated funds for the repairs to St Mary's heating pipes were fully utilised from the prior year. At 31 December 2023, the designated funds for repairs to St Mary's heating pipes totalled Nil (2022: £9,000).

At 31 December 2023, the designated fund for work on 2 Grange Road totals £6,000 (2022: £6,000).

During the financial year 2023, £132,500 was added to the PCC's designated funds for the Mamre project, which was set up to refurbish the interior of St Mary's.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2023**

**6 RESTRICTED FUNDS**

The restricted funds comprise of St Mary's Refurbishment, The Bell Tower, Choir & Music, St Mary's Guide Books, Youth Work, Holy Saviour General, Holy Saviour Churchyard and Fees.

| <b>Fund Movements</b> | <b>St Mary's<br/>Refurbish<br/>ment</b> | <b>Bell Tower</b> | <b>Choir &amp; Music</b> | <b>St Mary's Guide<br/>Books</b> |
|-----------------------|---|-------------------|--------------------------|----------------------------------|
| Balance at 01/01/2023 | 46,928                                  | 5,300             | 953                      | 1,190                            |
| Income                | 13,455                                  | -                 | -                        | -                                |
| Expenditure           | (13,324)                                | (1,614)           | (57)                     | -                                |
| Balance at 31/12/2023 | <b>47,059</b>                           | <b>3,686</b>      | <b>896</b>               | <b>1,190</b>                     |

|                       | <b>Youth Work</b> | <b>Holy Saviour<br/>General</b> | <b>Holy Saviour<br/>Churchyard</b> |
|-----------------------|-------------------|---------------------------------|------------------------------------|
| Balance at 01/01/2023 | 5,271             | 1,539                           | 2,152                              |
| Income                | -                 | 1,156                           | -                                  |
| Expenditure           | (230)             | (289)                           | (550)                              |
| Balance at 31/12/2023 | <b>5,041</b>      | <b>2,406</b>                    | <b>1,602</b>                       |

|                       | <b>Other</b> | <b>Charitable<br/>Giving</b> | <b>Fees</b> | <b>TOTAL 2023</b> |
|-----------------------|--------------|------------------------------|-------------|-------------------|
| Balance at 01/01/2023 | -            | -                            | 80          | 63,413            |
| Income                | 629          | 9,295                        | 4,625       | 29,160            |
| Expenditure           | (629)        | (9,295)                      | (4,705)     | (30,692)          |
| Balance at 31/12/2023 | -            | -                            | -           | <b>61,880</b>     |

Note:

*Charitable Giving* includes Collections from Weddings, Funerals, Special Services and donations to CMS.

*Fees* consists of money from weddings and funerals for organist, bells etc, and Statuary fees to the Diocese.

**7 ANALYSIS OF NET ASSETS BY FUNDS**

|                    | <b>Unrestricted Funds</b> | <b>Restricted Funds</b> | <b>Total</b>   |
|--------------------|---------------------------|-------------------------|----------------|
| Fixed Assets       | 419,999                   | -                       | 419,999        |
| Net Current Assets | 159,118                   | 61,880                  | 220,998        |
|                    | <b>579,117</b>            | <b>61,880</b>           | <b>640,997</b> |

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# Accounts

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# **The Parish of Ponteland St. Mary the Virgin and Holy Saviour**

## **2022 Annual Report**

### **1.0 Introduction**

St Mary's Parochial Church Council has the responsibility together with the incumbent for the running of the parish church and serving the population of Ponteland (some 14000 souls); developing the whole mission of the church on matters pastoral, evangelical, social and ecumenical. It is also responsible for the fabric of the ancient church in Ponteland, Holy Saviour Milbourne, 2 Grange Road and the Parish Centre.

### **2.0 Mission Statement**

**"We are a parish proclaiming the good news of the risen Christ, and supplying the spiritual, moral and social needs of all who seek assistance, particularly those living in the parish of Ponteland."**

### **3.0 The Parochial Church Council**

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

During the year, the following served as members of the PCC: -

The Incumbent: Revd Captain Paul Allinson

Curate: Revd Rosemary Harrison

Associate Priest: Revd Canon Christine Brown

Churchwarden: Mr David Butler until May 2022, Ms Christine Caisley-Farrell and Mr David Dunscombe from July.

Representatives of Deanery Synod (ex officio): Dr Janet Welsh; Mrs Michelle Smith; Mrs June Atkinson

#### **Elected Members:**

Elected 2020 : Mrs Jaqui Buffham, Mr David Comeskey, Mrs June Atkinson, Mr Peter Hopley.

Re-elected 2021: Mrs Carole Butler (PCC Secretary), Mr Clive Jordan (Treasurer), Mrs Angie Jordan, Mrs Georgina Matthews.

Elected 2022: Mr John Doherty, Mr Ted Henderson, Janet Robertson (until June).

Co-opted as Accountant: Mr Clive Ringrose.

Co-opted: Mr Donald Lloyd (Planned Giving Officer), David Butler (co-opted May 2022).

#### **Holy Saviour Milbourne**

Deputy Wardens: Mr Brian Henderson, Mrs Gwenneth Nicholson.

PCC Representative: Mr Duncan Wheeler.

The total membership of the PCC for 2022 was 24, which includes Deanery Synod reps, Holy Saviour reps, and Clergy. The PCC met 6 times during 2022 with an average attendance of 16.

The PCC is registered with the Charity Commission, (Registered No. 1134771), and the members of the PCC act as Trustees to the Charity.

#### 4.0 Committees and Working Groups.

The PCC operates through the Standing Committee and several subgroups that have specific roles as designated by the PCC.

Standing Committee – this is the only committee required by law. It has power to transact the business of the PCC between meetings subject to any directions given by the PCC. The committee comprises of the Incumbent, the Church Wardens, the PCC secretary, and the Treasurer. The standing committee did not meet in 2022.

##### Sub groups:

Financial and Charitable Giving - coordinated by Mr Clive Ringrose

Property/Maintenance - coordinated by Mr David Butler

Safeguarding - coordinated by Mrs Rosemary Rhodes

Milbourne - coordinated by Mr Duncan Wheeler

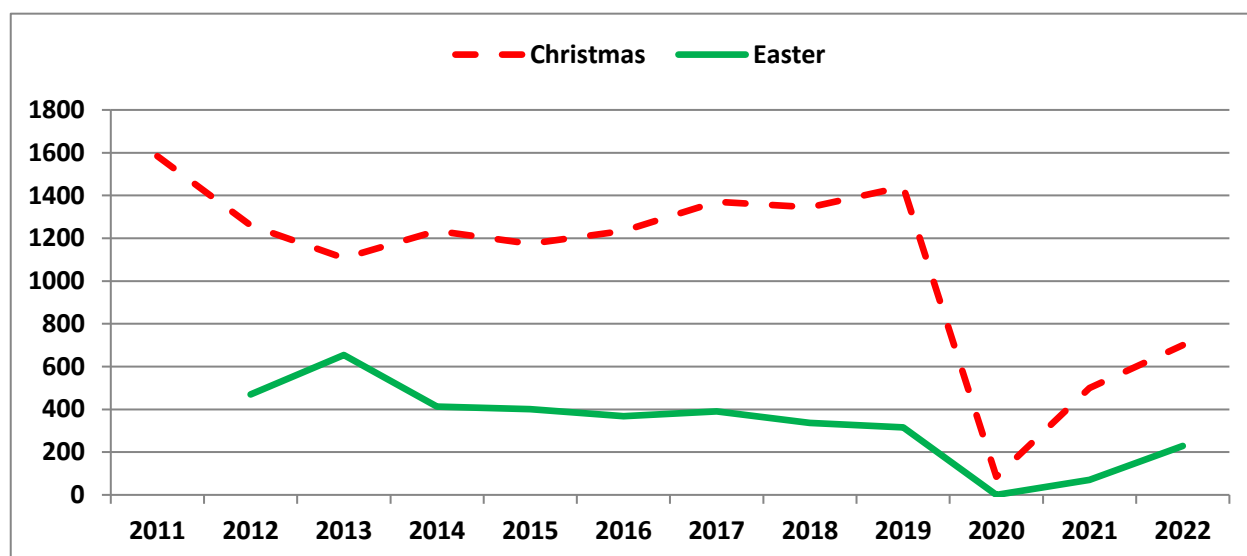
#### 5.0 Church Attendance

A total of 194 parishioners were registered at March 2022, (currently 194 March 2023).

Attendance figures during the year continued to rise after the low numbers triggered by the pandemic, with 129 attendees over the Easter period and 595+ at Christmas . The rises can be seen clearly on the graph below.

Occasional services: There were 32 (21) baptisms and 6(8) marriages, 39 (20) funerals and 9 interment of ashes at St Mary's, one at Holy Saviour during the year. (Figures in brackets refer to 2021)

**Attendance trends at St Mary's – Christmas and Easter**



## **6.0 Review of the year**

Services continued to be affected by the Covid pandemic until Easter, when the first services were conducted where communicants were offered the chalice. The opportunity to fully participate in the Eucharist was welcomed by all.

Our new parish website was up and running by the New Year; many thanks to David Butler for actioning this. Weekly reflections by the clergy continued to be filmed throughout the year and placed on the website and YouTube, these present a link for those unable to get to church, as well as for regular attenders who like a 'thought for the week'.

Easter services resumed their normal pattern, with a well-attended ecumenical Raising of the Cross service held on Good Friday on the Green.

A Deanery evensong was held in St Mary's in March which was well attended by church members from across the Deanery. The parish achieved Level 3 safeguarding status.

In May it was noted that the weather vane on the spire at Holy Saviour was damaged, this was fixed together with essential repairs to the spire later in the year.

On the 4<sup>th</sup> June the beacon was lit on the church tower to celebrate the Queen's Platinum Jubilee, sadly however, she died on the 8<sup>th</sup> September and the union flag was flown at half-mast to commemorate her passing.

In June a very successful Party in the Park was held with over 3000 people attending, however the number of volunteers from the churches is dwindling, which may put this popular event in jeopardy in the future.

In July we welcomed Christine Caisley-Farrell and David Dunscombe as our new churchwardens.

September saw a Generous Giving initiative by the Diocese and a representative from the Diocese addressed the PCC at their September meeting to explain the scheme in detail.

The Friends of St Mary's arranged a working party to clear leaves from the churchyard in November and also two Christmas concerts, which were held in church at the end of the year.

The year ended with the resumption of the normal pattern of Christmas services. Thanks go yet again to Tom and Joe (Wylam Nurseries) for donating the Christmas tree.

Thanks are also extended to our administrator Ruth for being ever helpful, and to Alison who continues to produce the interesting and informative Grapevine every month.

## **7.0 Financial Summary**

While the short term effects of the Covid pandemic are now past, there are longer term impacts on attendance and use of Parish Centre. It is likely that 2022 is the first "normal" year after the pandemic. The PCC agreed a Parish Share with the diocese of £80,000, up from £65,000 in 2021. To pay this amount the PCC used £3,000 from its reserves.

Unrestricted Income: The main item of income is Planned Giving. In 2022 the PCC received £71,335. This was a fall of only £591 from the amount received in 2021. It is 16% down on the last pre-Covid year. Open plate collections at £12,551 were up significantly up for the second year running. They were 10% up on pre-Covid years. Gift Aid collected was up by £1,000 to £20,934. This was due to the increase in open plate collections. It remains a significant source of income for the PCC. Use of the Contactless machine increased. £2,502 was received via this machine. This was an increase of £1,100 on the previous year. Most of its use was at baptisms, but there were regular contributions throughout the week from visitors. The income from hiring out the Parish Centre was £16,910. This was an increase of £6,266 on 2021. Income from hiring the Centre is comparable to pre-Covid levels. The PCC received a legacy of £132,500.

Unrestricted Expenditure: The largest item of expenditure is Parish Share. For 2022 the diocese set a figure of £97,884, which had been used for the previous 2 years. After discussions with the diocese a figure of £80,000 was agreed. The PCC paid this amount by using £3,000 from its reserves. Expenditure on running and maintaining the churches was unchanged at £22,500. The largest items were: St Mary's gas £3,532 up by £100 from 2021 and St Mary's electricity up to £1,526 from £973.

**Restricted Income:** The restricted income in 2022 was £40,499. The largest items were a donation of £10,000 and an insurance claim of £15,000. This insurance claim was to cover repairs to the weather vane and spire at Holy Saviour. They had been damaged by storm Arwen.

**Restricted Expenditure:** The largest item of expenditure was for work on the spire at Holy Saviour. Whilst the scaffolding was up to repair the storm damage, the windows and gutters were repaired costing £2,600. Other items of expenditure included: repair to Holy Saviour boiler £990; the laying of paving in Holy Saviour churchyard £780; mixing deck for St Mary's sound system £864; repairs to St Mary's sound system £550; Peel boards in the tower £2,300; repairs to St Mary's kitchen roof £850.

## **8.0 Reserves**

Since 2013 the PCC has had a Reserves Policy based on Church of England guidance notes. The policy of the PCC is to maintain its reserves equal to at least 3 months expenditure. In 2022 this was £36,737. At the end of 2022 the General Reserves were £175,806. If the exceptional items of the legacy of £132,500, the designated funds for 2 Grange Road (£6,000) and St Mary's heating pipes (£9,000) are deducted then the general unallocated reserves stand at £28,306.

Stephenson & Coates have agreed the accounts.

## **9.0 Risk Management**

The PCC is under an obligation to consider major risks to which St Mary's may be exposed and systems are in place to minimize such risks. Our Safeguarding Policy is in line with the current procedures set out by the Diocese. The insurance policy for the churches provides cover for the buildings, contents, and third-party claims.

## **10.0 Legal and Administration Information**

Parochial Name Parish Church of St Mary the Virgin

North Road

Ponteland

NE20 9NU

Tel 01661 824470

Bankers: Santander and Lloyds Bank PLC

Auditor: Stephenson Coates

Carole Butler

PCC Secretary     March 2023

**PAROCHIAL  
CHURCH COUNCIL  
OF  
ST. MARY THE VIRGIN,  
PONTELAND**

**(Incorporating Holy Saviour Church, Milbourne)**

**A Registered Charity: England and Wales No. 1134771**

**2022  
FINANCIAL STATEMENTS**

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**Independent Examiners' Report to the P.C.C. of St. Mary the Virgin, Ponteland**

I report to the members on my examination of the accounts of the P.C.C. of St. Mary the Virgin, Ponteland for the year ended 31 December 2022, which are set out on pages 3 to 10.

**Responsibilities and basis of report**

As the members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the 2011 Act'). You consider that the audit requirements of section 144 of the 2011 Act do not apply and that an independent examination is required.

Having satisfied myself that the accounts are not required to be audited, I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in accordance with section 130 of the 2011 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Principal: Rachael Oswald ACA**  
**Stephenson Coates Audit Limited**  
Chartered Accountants  
West 2, Asama Court  
Newcastle Business Park  
Newcastle upon Tyne  
NE4 7YD

23<sup>rd</sup> March 2023

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**STATEMENT OF FINANCIAL ACTIVITIES**

**For the year ended 31 December 2022**

| INCOME  | Note | Unre-<br>stricted | Re-<br>stricted | TOTAL<br>2022  | 2021           |               |
|---|------|-------------------|-----------------|----------------|----------------|---------------|
|   |      |                   |                 |                | Unrestr'd      | Restr'd       |
| <i>Voluntary Income</i>                             | 2(a) | 239,754           | 41,421          | 281,175        | 103,884        | 22,012        |
| <i>Activities for generating funds</i>              | 2(b) | -                 | 3,822           | 3,822          | -              | 3,568         |
| <i>Income from Investments</i>                      | 2(c) | 9,594             | 1,782           | 11,376         | 8,990          | 23            |
| <i>Income from church activities</i>                | 2(d) | 27,114            | 11,701          | 38,815         | 21,584         | 14,898        |
| <b>TOTAL INCOME</b>                                 |      | <b>276,462</b>    | <b>58,726</b>   | <b>335,188</b> | <b>134,458</b> | <b>40,501</b> |
| <b>EXPENDITURE</b>                                  |      |                   |                 |                |                |               |
| <i>Church activities</i>                            | 3(a) | 136,541           | 47,176          | 183,717        | 119,367        | 35,098        |
| <i>Generation of Voluntary Income</i>               | 3(b) | -                 | -               | -              | -              | -             |
| <i>Church Administration</i>                        | 3(c) | 8,549             | -               | 8,549          | 7,853          | 208           |
| <i>Property Costs</i>                               | 3(d) | 1,860             | -               | 1,860          | 1,904          | -             |
| <b>TOTAL EXPENDITURE</b>                            |      | <b>146,950</b>    | <b>47,176</b>   | <b>194,126</b> | <b>129,124</b> | <b>35,306</b> |
| <b>NET INCOME BEFORE TRANSFERS</b>                  |      | <b>129,512</b>    | <b>11,550</b>   | <b>141,062</b> | <b>5,334</b>   | <b>5,195</b>  |
| <b>GROSS TRANSFERS BETWEEN FUNDS</b>                |      | -                 | -               | -              | -              | -             |
| <b>NET MOVEMENT OF FUNDS</b>                        |      | 129,512           | 11,550          | 141,062        | 5,334          | 5,195         |
| <b>BALANCES BROUGHT FORWARD AT 1 JANUARY 2022</b>   |      | 466,294           | 51,863          | 518,157        | 460,960        | 46,668        |
| <b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2022</b> |      | <b>595,806</b>    | <b>63,413</b>   | <b>659,219</b> | <b>466,294</b> | <b>51,863</b> |

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**BALANCE SHEET AT 31 DECEMBER 2022**

|   | Note | 2022    | 2021    |
|---|------|---------|---------|
| <b>FIXED ASSETS</b>   |      |         |         |
| Tangible fixed assets                                       | 4    | 419,999 | 419,999 |
| <b>CURRENT ASSETS</b>                                       |      |         |         |
| Income tax recoverable                                      |      | 11,000  | 11,332  |
| Short Term deposits   |      | 205,284 | 80,096  |
| Cash at bank  |      | 23,717  | 8,342   |
|   |      | 240,001 | 99,770  |
| <b>LIABILITIES: AMOUNTS FALLING DUE<br/>WITHIN ONE YEAR</b> |      |         |         |
| Creditors for goods and services                            |      | (781)   | (1,612) |
|   |      | (781)   | (1,612) |
| <b>NET CURRENT ASSETS</b>                                   | 7    | 239,220 | 98,158  |
| <b>NET ASSETS</b>   | 7    | 659,219 | 518,157 |
| <b>PARISH FUNDS</b>   |      |         |         |
| Unrestricted funds  | 5    | 595,806 | 466,294 |
| Restricted funds  | 6    | 63,413  | 51,863  |
|   |      | 659,219 | 518,157 |

The accounts were approved by the Parochial Church Council on the 23<sup>rd</sup> March 2023, and signed on its behalf by:

REV'D CAPTAIN PAUL ALLINSON (Chairman)

CLIVE JORDAN (Treasurer)

CLIVE RINGROSE (Accountant)

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 December 2022**

**1 ACCOUNTING POLICIES**

**Accounting Conventions**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention.

**Going Concern**

The members of the PCC have prepared the financial statements on the basis that the PCC is a going concern. After making reasonable enquiries, the members of the PCC have a reasonable expectation that the PCC has adequate resources to continue in operational existence for at least 12 months from the date of approval of the financial statements.

**Funds**

Unrestricted funds represent the funds of the P.C.C. that are not subject to any restrictions regarding their use and are available for application on the general purposes of the P.C.C.

Restricted funds are subject to specific trusts as to how they may be used, which may be declared by the donor, but still within the objects of the Church.

**Income**

Planned giving, collections and donations are recognised when received.

Tax refunds are recognised when the incoming resource to which they relate is received.

Grants and legacies are accounted for when the PCC is legally entitled to the amounts due.

All other income is recognised when it is receivable.

All incoming resources are accounted for gross.

**Volunteer help**

The value of any volunteer help received is not included in the financial statements.

**Expenditure**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the P.C.C.

The Diocesan parish share is accounted for when due.

Amounts received specifically for mission are dealt with as restricted funds.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

**Fixed assets**

**Consecrated property and church furnishings**

Consecrated and beneficed property is not included in the financial statements in accordance with the Charities Act 2011.

Movable Church furnishings held by the Vicar and Churchwardens on special trust for the P.C.C. and which require a faculty for disposal are inalienable property. They have been included in the financial statements based on cost, and have been fully depreciated.

All expenditure incurred in the year on consecrated or beneficed buildings and individual items under £3,000 is written off when the asset is acquired.

**Freehold land and buildings**

Freehold land and buildings have been included in the financial statements based on valuations made in the year ended 31 December 2000. It is not anticipated that any diminution in value will occur in the foreseeable future, therefore no provision for depreciation has been made.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 December 2022**

**1 ACCOUNTING POLICIES (continued)**

Church Hall fixtures and office equipment

Fixtures and office equipment have been included in the financial statements at cost, and have been fully depreciated.

All expenditure on individual items under £3,000 is written off when the asset is acquired.

**Current assets**

Amounts owing to the P.C.C. as at 31 December in respect of income tax are shown as debtors.

Short term deposits include cash held on deposit with the CBF Church of England Funds.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (*continued*)  
for the year ended 31 December 2022**

**2 INCOME**

|   | Un-<br>restricted | Re-<br>stricted | TOTAL<br>2022  | 2021           |               |
|---|-------------------|-----------------|----------------|----------------|---------------|
|   |                   |                 |                | Unrest'd       | Restr'd       |
| <i>a) Voluntary Income</i>                |                   |                 |                |                |               |
| Planned Giving                            |                   |                 |                |                |               |
| Gift Aid Donations                        | 71,335            | -               | 71,335         | 71,926         | -             |
| Tax Recoverable                           | 20,934            | -               | 20,934         | 19,906         | -             |
| Other                                     | 1,625             | -               | 1,625          | 2,878          | -             |
| Collections (open Plate)                  | 12,551            | 4,424           | 16,975         | 8,632          | 2,189         |
| Grants                                    | -                 | 1,000           | 1,000          | -              | 850           |
| Donations, Appeals, etc.                  | 809               | 35,997          | 36,806         | 542            | 10,973        |
| Legacies                                  | 132,500           | -               | 132,500        | -              | 8,000         |
| <b>Sub Total</b>                          | <b>239,754</b>    | <b>41,421</b>   | <b>281,175</b> | <b>103,884</b> | <b>22,012</b> |
| <i>b) Activities for generating funds</i> |                   |                 |                |                |               |
| Fundraising                               | -                 | 3,822           | 3,822          | -              | 3,568         |
| Appeals                                   | -                 | -               | -              | -              | -             |
| <b>Sub Total</b>                          | <b>-</b>          | <b>3,822</b>    | <b>3,822</b>   | <b>-</b>       | <b>3,568</b>  |
| <i>c) Income from investments</i>         |                   |                 |                |                |               |
| Interest                                  | 351               | 1,782           | 2,133          | 10             | 23            |
| Rent - Parish Centre Carpark              | 700               | -               | 700            | 700            | -             |
| 2 Grange Road                             | 8,543             | -               | 8,543          | 8,280          | -             |
| <b>Sub Total</b>                          | <b>9,594</b>      | <b>1,782</b>    | <b>11,376</b>  | <b>8,990</b>   | <b>23</b>     |
| <i>d) Income from church activities</i>   |                   |                 |                |                |               |
| Magazines                                 | 3,109             | -               | 3,109          | 2,190          | -             |
| Parish Centre Lettings                    | 16,910            | -               | 16,910         | 10,644         | -             |
| Fees                                      | 6,425             | 11,651          | 18,076         | 7,594          | 14,375        |
| Gov't Furlough Scheme                     | -                 | -               | -              | -              | 208           |
| Other including sale of books             | 670               | 50              | 720            | 1,156          | 315           |
| <b>Sub Total</b>                          | <b>27,114</b>     | <b>11,701</b>   | <b>38,815</b>  | <b>21,584</b>  | <b>14,898</b> |
| <b>TOTAL INCOME</b>                       | <b>276,462</b>    | <b>58,726</b>   | <b>335,188</b> | <b>134,458</b> | <b>40,501</b> |

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (*continued*)  
for the year ended 31 December 2022**

**3 EXPENDITURE**

|  | Un-<br>restricted | Re-<br>stricted | TOTAL<br>2022  | 2021           |               |
|--|-------------------|-----------------|----------------|----------------|---------------|
|  |                   |                 |                | Unrest'd       | Restr'd       |
| <i>a) Church Activities</i>              |                   |                 |                |                |               |
| Missionary & Charity Giving              |                   |                 |                |                |               |
| Overseas CMS                             | -                 | 3,621           | 3,621          | -              | 3,568         |
| Home Missions                            | 1,080             | 4,194           | 5,274          | 1,418          | 2,529         |
|  | 1,080             | 7,815           | 8,895          | 1,418          | 6,097         |
| Diocesan Parish Share                    | 80,000            | -               | 80,000         | 66,000         | -             |
| Costs relating to clergy                 | 3,326             | -               | 3,326          | 3,237          | -             |
| Other Ministry Costs                     | 2,015             | 838             | 2,853          | 1,759          | 88            |
| Fees                                     | -                 | 11,117          | 11,117         | -              | 14,754        |
| St Mary's projects                       | -                 | 5,941           | 5,941          | -              | 4,489         |
| Holy Saviour projects                    | -                 | 19,611          | 19,611         | -              | 8,645         |
| Churches running & maintenance           | 22,513            | 28              | 22,541         | 22,503         | 256           |
| Parish Magazine                          | 3,710             | -               | 3,710          | 3,799          | -             |
| Parish Centre running & maintenance      | 23,808            | -               | 23,808         | 19,711         | -             |
| Restricted Donations                     | -                 | 1,225           | 1,225          | -              | 20            |
| Other                                    | 89                | 601             | 139            | 940            | 749           |
| <b>Sub Total</b>                         | <b>136,541</b>    | <b>47,176</b>   | <b>183,717</b> | <b>119,367</b> | <b>35,098</b> |
| <i>b) Generation of Voluntary Income</i> |                   |                 |                |                |               |
|  | -                 | -               | -              | -              | -             |
| <i>c) Church Administration</i>          |                   |                 |                |                |               |
| Salaries, wages and honoraria            | 5,225             | -               | 5,225          | 4,828          | 208           |
| Office Expenses                          | 3,324             | -               | 3,324          | 3,025          | -             |
| <b>Sub Total</b>                         | <b>8,549</b>      | <b>-</b>        | <b>8,549</b>   | <b>7,853</b>   | <b>208</b>    |
| <i>d) Property Costs</i>                 |                   |                 |                |                |               |
| 2 Grange Road                            | 1,860             | -               | 1,860          | 1,904          | -             |
| <b>TOTAL EXPENDITURE</b>                 | <b>146,950</b>    | <b>47,176</b>   | <b>194,126</b> | <b>129,124</b> | <b>35,306</b> |

Note

(1) Payments to PCC members

No payments were paid to any PCC members, persons closely connected to them or related parties.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (*continued*)  
for the year ended 31 December 2022**

**4 FIXED ASSETS FOR USE BY THE P.C.C.**

|   | <b>Freehold land<br/>and buildings</b> | <b>Church<br/>Furnishings</b> | <b>Fixtures &amp;<br/>Office<br/>Equipment</b> | <b>Total</b> |
|---|--|-------------------------------|--|--------------|
| Tangible (all unrestricted)<br>GROSS BOOK VALUE at<br>31 December 2021 and 2022 | 419,999                                | 97,600                        | 18,136   | 535,735      |
| DEPRECIATION at<br>31 December 2021 and 2022                                    | -                                      | (97,600)                      | (18,136)                                       | (115,736)    |
| NET BOOK VALUE at<br>31 December 2021 and 2022                                  | 419,999                                | -                             | -  | 419,999      |

The freehold land and buildings comprise the Church Hall and 2 Grange Road, Ponteland:

|               |           |
|---------------|-----------|
| Church Hall   | £ 326,999 |
| 2 Grange Road | £ 93,000  |

The gross book values are based on valuations made in the year ended 31 December 2000.

**5 UNRESTRICTED FUNDS**

In 2022, Nil amounts were added to the PCC's two designated funds.

At 31 December 2022, the designated fund for possible repairs to St Mary's heating pipes totals £9,000 (2021: £15,000).

At 31 December 2022, the designated fund for work on 2 Grange Road totals £6,000 (2021: £6,000).

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2022**

**6 RESTRICTED FUNDS**

The restricted funds comprise of St Mary's Refurbishment, The Bell Tower, Choir & Music, St Mary's Guide Books, Youth Work, Holy Saviour General, Holy Saviour Churchyard and Fees.

| <b>Fund Movements</b> | <b>St Mary's<br/>Refurbish<br/>ment</b> | <b>Bell Tower</b> | <b>Choir &amp;<br/>Music</b> | <b>St Mary's<br/>Guide Books</b> |
|-----------------------|---|-------------------|------------------------------|----------------------------------|
| Balance at 1/1/2022   | 28,565                                  | 7,682             | 881                          | 1,190                            |
| Income                | 21,784                                  | 138               | 100                          | -                                |
| Expenditure           | (3,421)                                 | (2,520)           | (28)                         | -                                |
| Balance at 31/12/2022 | <b>46,928</b>                           | <b>5,300</b>      | <b>953</b>                   | <b>1,190</b>                     |

|                       | <b>Youth Work</b> | <b>Holy Saviour<br/>General</b> | <b>Holy Saviour<br/>Churchyard</b> |
|-----------------------|-------------------|---------------------------------|------------------------------------|
| Balance at 1/1/2022   | 5,655             | 4,613                           | 3,277                              |
| Income                | -                 | 15,552                          | -                                  |
| Expenditure           | (384)             | (18,626)                        | (1,125)                            |
| Balance at 31/12/2022 | <b>5,271</b>      | <b>1,539</b>                    | <b>2,152</b>                       |

|                       | <b>Other</b> | <b>Charitable<br/>Giving</b> | <b>Fees</b> | <b>TOTAL 2022</b> |
|-----------------------|--------------|------------------------------|-------------|-------------------|
| Balance at 1/1/2022   | -            | -                            | -           | 51,863            |
| Income                | 1,806        | 7,695                        | 11,651      | 58,726            |
| Expenditure           | (1,806)      | (7,695)                      | (11,571)    | (47,176)          |
| Balance at 31/12/2022 | -            | -                            | <b>80</b>   | <b>63,413</b>     |

Note:

*Charitable Giving* includes Collections from Weddings, Funerals, Special Services and donations to CMS.

*Fees* consists of money from weddings and funerals for organist, bells etc, and Statuary fees to the Diocese.

**7 ANALYSIS OF NET ASSETS BY FUNDS**

|                    | <b>Unrestricted Funds</b> | <b>Restricted Funds</b> | <b>Total</b>   |
|--------------------|---------------------------|-------------------------|----------------|
| Fixed Assets       | 419,999                   | -                       | 419,999        |
| Net Current Assets | 175,807                   | 63,413                  | 239,220        |
|                    | <b>595,806</b>            | <b>63,413</b>           | <b>659,219</b> |

**PAROCHIAL  
CHURCH COUNCIL  
OF  
ST. MARY THE VIRGIN,  
PONTELAND**

**(Incorporating Holy Saviour Church, Milbourne)**

**A Registered Charity: England and Wales No. 1134771**

**2022  
FINANCIAL STATEMENTS**

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**Independent Examiners' Report to the P.C.C. of St. Mary the Virgin, Ponteland**

I report to the members on my examination of the accounts of the P.C.C. of St. Mary the Virgin, Ponteland for the year ended 31 December 2022, which are set out on pages 3 to 10.

**Responsibilities and basis of report**

As the members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the 2011 Act'). You consider that the audit requirements of section 144 of the 2011 Act do not apply and that an independent examination is required.

Having satisfied myself that the accounts are not required to be audited, I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in accordance with section 130 of the 2011 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Principal: Rachael Oswald ACA**  
**Stephenson Coates Audit Limited**  
Chartered Accountants  
West 2, Asama Court  
Newcastle Business Park  
Newcastle upon Tyne  
NE4 7YD

23<sup>rd</sup> March 2023

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**STATEMENT OF FINANCIAL ACTIVITIES**

**For the year ended 31 December 2022**

| INCOME  | Note | Unre-<br>stricted | Re-<br>stricted | TOTAL<br>2022  | 2021           |               |
|---|------|-------------------|-----------------|----------------|----------------|---------------|
|   |      |                   |                 |                | Unrestr'd      | Restr'd       |
| <i>Voluntary Income</i>                             | 2(a) | 239,754           | 41,421          | 281,175        | 103,884        | 22,012        |
| <i>Activities for generating funds</i>              | 2(b) | -                 | 3,822           | 3,822          | -              | 3,568         |
| <i>Income from Investments</i>                      | 2(c) | 9,594             | 1,782           | 11,376         | 8,990          | 23            |
| <i>Income from church activities</i>                | 2(d) | 27,114            | 11,701          | 38,815         | 21,584         | 14,898        |
| <b>TOTAL INCOME</b>                                 |      | <b>276,462</b>    | <b>58,726</b>   | <b>335,188</b> | <b>134,458</b> | <b>40,501</b> |
| <b>EXPENDITURE</b>                                  |      |                   |                 |                |                |               |
| <i>Church activities</i>                            | 3(a) | 136,541           | 47,176          | 183,717        | 119,367        | 35,098        |
| <i>Generation of Voluntary Income</i>               | 3(b) | -                 | -               | -              | -              | -             |
| <i>Church Administration</i>                        | 3(c) | 8,549             | -               | 8,549          | 7,853          | 208           |
| <i>Property Costs</i>                               | 3(d) | 1,860             | -               | 1,860          | 1,904          | -             |
| <b>TOTAL EXPENDITURE</b>                            |      | <b>146,950</b>    | <b>47,176</b>   | <b>194,126</b> | <b>129,124</b> | <b>35,306</b> |
| <b>NET INCOME BEFORE TRANSFERS</b>                  |      | <b>129,512</b>    | <b>11,550</b>   | <b>141,062</b> | <b>5,334</b>   | <b>5,195</b>  |
| <b>GROSS TRANSFERS BETWEEN FUNDS</b>                |      | -                 | -               | -              | -              | -             |
| <b>NET MOVEMENT OF FUNDS</b>                        |      | 129,512           | 11,550          | 141,062        | 5,334          | 5,195         |
| <b>BALANCES BROUGHT FORWARD AT 1 JANUARY 2022</b>   |      | 466,294           | 51,863          | 518,157        | 460,960        | 46,668        |
| <b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2022</b> |      | 595,806           | 63,413          | 659,219        | 466,294        | 51,863        |

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**BALANCE SHEET AT 31 DECEMBER 2022**

|   | Note | 2022    | 2021    |
|---|------|---------|---------|
| <b>FIXED ASSETS</b>   |      |         |         |
| Tangible fixed assets                                       | 4    | 419,999 | 419,999 |
| <b>CURRENT ASSETS</b>                                       |      |         |         |
| Income tax recoverable                                      |      | 11,000  | 11,332  |
| Short Term deposits   |      | 205,284 | 80,096  |
| Cash at bank  |      | 23,717  | 8,342   |
|   |      | 240,001 | 99,770  |
| <b>LIABILITIES: AMOUNTS FALLING DUE<br/>WITHIN ONE YEAR</b> |      |         |         |
| Creditors for goods and services                            |      | (781)   | (1,612) |
|   |      | (781)   | (1,612) |
| <b>NET CURRENT ASSETS</b>                                   | 7    | 239,220 | 98,158  |
| <b>NET ASSETS</b>   | 7    | 659,219 | 518,157 |
| <b>PARISH FUNDS</b>   |      |         |         |
| Unrestricted funds  | 5    | 595,806 | 466,294 |
| Restricted funds  | 6    | 63,413  | 51,863  |
|   |      | 659,219 | 518,157 |

The accounts were approved by the Parochial Church Council on the 23<sup>rd</sup> March 2023, and signed on its behalf by:

REV'D CAPTAIN PAUL ALLINSON (Chairman)

CLIVE JORDAN (Treasurer)

CLIVE RINGROSE (Accountant)

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 December 2022**

**1 ACCOUNTING POLICIES**

**Accounting Conventions**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention.

**Going Concern**

The members of the PCC have prepared the financial statements on the basis that the PCC is a going concern. After making reasonable enquiries, the members of the PCC have a reasonable expectation that the PCC has adequate resources to continue in operational existence for at least 12 months from the date of approval of the financial statements.

**Funds**

Unrestricted funds represent the funds of the P.C.C. that are not subject to any restrictions regarding their use and are available for application on the general purposes of the P.C.C.

Restricted funds are subject to specific trusts as to how they may be used, which may be declared by the donor, but still within the objects of the Church.

**Income**

Planned giving, collections and donations are recognised when received.

Tax refunds are recognised when the incoming resource to which they relate is received.

Grants and legacies are accounted for when the PCC is legally entitled to the amounts due.

All other income is recognised when it is receivable.

All incoming resources are accounted for gross.

**Volunteer help**

The value of any volunteer help received is not included in the financial statements.

**Expenditure**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the P.C.C.

The Diocesan parish share is accounted for when due.

Amounts received specifically for mission are dealt with as restricted funds.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

**Fixed assets**

**Consecrated property and church furnishings**

Consecrated and beneficed property is not included in the financial statements in accordance with the Charities Act 2011.

Movable Church furnishings held by the Vicar and Churchwardens on special trust for the P.C.C. and which require a faculty for disposal are inalienable property. They have been included in the financial statements based on cost, and have been fully depreciated.

All expenditure incurred in the year on consecrated or beneficed buildings and individual items under £3,000 is written off when the asset is acquired.

**Freehold land and buildings**

Freehold land and buildings have been included in the financial statements based on valuations made in the year ended 31 December 2000. It is not anticipated that any diminution in value will occur in the foreseeable future, therefore no provision for depreciation has been made.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 December 2022**

**1 ACCOUNTING POLICIES (continued)**

Church Hall fixtures and office equipment

Fixtures and office equipment have been included in the financial statements at cost, and have been fully depreciated.

All expenditure on individual items under £3,000 is written off when the asset is acquired.

**Current assets**

Amounts owing to the P.C.C. as at 31 December in respect of income tax are shown as debtors.

Short term deposits include cash held on deposit with the CBF Church of England Funds.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2022**

**2 INCOME**

|   | Un-<br>restricted | Re-<br>stricted | TOTAL<br>2022  | 2021           |               |
|---|-------------------|-----------------|----------------|----------------|---------------|
|   |                   |                 |                | Unrest'd       | Restr'd       |
| <i>a) Voluntary Income</i>                |                   |                 |                |                |               |
| Planned Giving                            |                   |                 |                |                |               |
| Gift Aid Donations                        | 71,335            | -               | 71,335         | 71,926         | -             |
| Tax Recoverable                           | 20,934            | -               | 20,934         | 19,906         | -             |
| Other                                     | 1,625             | -               | 1,625          | 2,878          | -             |
| Collections (open Plate)                  | 12,551            | 4,424           | 16,975         | 8,632          | 2,189         |
| Grants                                    | -                 | 1,000           | 1,000          | -              | 850           |
| Donations, Appeals , etc.                 | 809               | 35,997          | 36,806         | 542            | 10,973        |
| Legacies                                  | 132,500           | -               | 132,500        | -              | 8,000         |
| <b>Sub Total</b>                          | <b>239,754</b>    | <b>41,421</b>   | <b>281,175</b> | <b>103,884</b> | <b>22,012</b> |
| <i>b) Activities for generating funds</i> |                   |                 |                |                |               |
| Fundraising                               | -                 | 3,822           | 3,822          | -              | 3,568         |
| Appeals                                   | -                 | -               | -              | -              | -             |
| <b>Sub Total</b>                          | <b>-</b>          | <b>3,822</b>    | <b>3,822</b>   | <b>-</b>       | <b>3,568</b>  |
| <i>c) Income from investments</i>         |                   |                 |                |                |               |
| Interest                                  | 351               | 1,782           | 2,133          | 10             | 23            |
| Rent - Parish Centre Carpark              | 700               | -               | 700            | 700            | -             |
| 2 Grange Road                             | 8,543             | -               | 8,543          | 8,280          | -             |
| <b>Sub Total</b>                          | <b>9,594</b>      | <b>1,782</b>    | <b>11,376</b>  | <b>8,990</b>   | <b>23</b>     |
| <i>d) Income from church activities</i>   |                   |                 |                |                |               |
| Magazines                                 | 3,109             | -               | 3,109          | 2,190          | -             |
| Parish Centre Lettings                    | 16,910            | -               | 16,910         | 10,644         | -             |
| Fees                                      | 6,425             | 11,651          | 18,076         | 7,594          | 14,375        |
| Gov't Furlough Scheme                     | -                 | -               | -              | -              | 208           |
| Other including sale of books             | 670               | 50              | 720            | 1,156          | 315           |
| <b>Sub Total</b>                          | <b>27,114</b>     | <b>11,701</b>   | <b>38,815</b>  | <b>21,584</b>  | <b>14,898</b> |
| <b>TOTAL INCOME</b>                       | <b>276,462</b>    | <b>58,726</b>   | <b>335,188</b> | <b>134,458</b> | <b>40,501</b> |

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (*continued*)  
for the year ended 31 December 2022**

**3 EXPENDITURE**

|  | Un-<br>restricted | Re-<br>stricted | TOTAL<br>2022  | 2021           |               |
|--|-------------------|-----------------|----------------|----------------|---------------|
|  |                   |                 |                | Unrest'd       | Restr'd       |
| <i>a) Church Activities</i>              |                   |                 |                |                |               |
| Missionary & Charity Giving              |                   |                 |                |                |               |
| Overseas CMS                             | -                 | 3,621           | 3,621          | -              | 3,568         |
| Home Missions                            | 1,080             | 4,194           | 5,274          | 1,418          | 2,529         |
|  | 1,080             | 7,815           | 8,895          | 1,418          | 6,097         |
| Diocesan Parish Share                    | 80,000            | -               | 80,000         | 66,000         | -             |
| Costs relating to clergy                 | 3,326             | -               | 3,326          | 3,237          | -             |
| Other Ministry Costs                     | 2,015             | 838             | 2,853          | 1,759          | 88            |
| Fees                                     | -                 | 11,117          | 11,117         | -              | 14,754        |
| St Mary's projects                       | -                 | 5,941           | 5,941          | -              | 4,489         |
| Holy Saviour projects                    | -                 | 19,611          | 19,611         | -              | 8,645         |
| Churches running & maintenance           | 22,513            | 28              | 22,541         | 22,503         | 256           |
| Parish Magazine                          | 3,710             | -               | 3,710          | 3,799          | -             |
| Parish Centre running & maintenance      | 23,808            | -               | 23,808         | 19,711         | -             |
| Restricted Donations                     | -                 | 1,225           | 1,225          | -              | 20            |
| Other                                    | 89                | 601             | 139            | 940            | 749           |
| <b>Sub Total</b>                         | <b>136,541</b>    | <b>47,176</b>   | <b>183,717</b> | <b>119,367</b> | <b>35,098</b> |
| <i>b) Generation of Voluntary Income</i> |                   |                 |                |                |               |
|  | -                 | -               | -              | -              | -             |
| <i>c) Church Administration</i>          |                   |                 |                |                |               |
| Salaries, wages and honoraria            | 5,225             | -               | 5,225          | 4,828          | 208           |
| Office Expenses                          | 3,324             | -               | 3,324          | 3,025          | -             |
| <b>Sub Total</b>                         | <b>8,549</b>      | <b>-</b>        | <b>8,549</b>   | <b>7,853</b>   | <b>208</b>    |
| <i>d) Property Costs</i>                 |                   |                 |                |                |               |
| 2 Grange Road                            | 1,860             | -               | 1,860          | 1,904          | -             |
| <b>TOTAL EXPENDITURE</b>                 | <b>146,950</b>    | <b>47,176</b>   | <b>194,126</b> | <b>129,124</b> | <b>35,306</b> |

Note

(1) Payments to PCC members

No payments were paid to any PCC members, persons closely connected to them or related parties.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (*continued*)  
for the year ended 31 December 2022**

**4 FIXED ASSETS FOR USE BY THE P.C.C.**

|   | <b>Freehold land<br/>and buildings</b> | <b>Church<br/>Furnishings</b> | <b>Fixtures &amp;<br/>Office<br/>Equipment</b> | <b>Total</b> |
|---|--|-------------------------------|--|--------------|
| Tangible (all unrestricted)<br>GROSS BOOK VALUE at<br>31 December 2021 and 2022 | 419,999                                | 97,600                        | 18,136   | 535,735      |
| DEPRECIATION at<br>31 December 2021 and 2022                                    | -                                      | (97,600)                      | (18,136)                                       | (115,736)    |
| NET BOOK VALUE at<br>31 December 2021 and 2022                                  | 419,999                                | -                             | -  | 419,999      |

The freehold land and buildings comprise the Church Hall and 2 Grange Road, Ponteland:

|               |           |
|---------------|-----------|
| Church Hall   | £ 326,999 |
| 2 Grange Road | £ 93,000  |

The gross book values are based on valuations made in the year ended 31 December 2000.

**5 UNRESTRICTED FUNDS**

In 2022, Nil amounts were added to the PCC's two designated funds.

At 31 December 2022, the designated fund for possible repairs to St Mary's heating pipes totals £9,000 (2021: £15,000).

At 31 December 2022, the designated fund for work on 2 Grange Road totals £6,000 (2021: £6,000).

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2022**

**6 RESTRICTED FUNDS**

The restricted funds comprise of St Mary's Refurbishment, The Bell Tower, Choir & Music, St Mary's Guide Books, Youth Work, Holy Saviour General, Holy Saviour Churchyard and Fees.

| <b>Fund Movements</b> | <b>St Mary's<br/>Refurbish<br/>ment</b> | <b>Bell Tower</b> | <b>Choir &amp;<br/>Music</b> | <b>St Mary's<br/>Guide Books</b> |
|-----------------------|---|-------------------|------------------------------|----------------------------------|
| Balance at 1/1/2022   | 28,565                                  | 7,682             | 881                          | 1,190                            |
| Income                | 21,784                                  | 138               | 100                          | -                                |
| Expenditure           | (3,421)                                 | (2,520)           | (28)                         | -                                |
| Balance at 31/12/2022 | <b>46,928</b>                           | <b>5,300</b>      | <b>953</b>                   | <b>1,190</b>                     |

|                       | <b>Youth Work</b> | <b>Holy Saviour<br/>General</b> | <b>Holy Saviour<br/>Churchyard</b> |
|-----------------------|-------------------|---------------------------------|------------------------------------|
| Balance at 1/1/2022   | 5,655             | 4,613                           | 3,277                              |
| Income                | -                 | 15,552                          | -                                  |
| Expenditure           | (384)             | (18,626)                        | (1,125)                            |
| Balance at 31/12/2022 | <b>5,271</b>      | <b>1,539</b>                    | <b>2,152</b>                       |

|                       | <b>Other</b> | <b>Charitable<br/>Giving</b> | <b>Fees</b> | <b>TOTAL 2022</b> |
|-----------------------|--------------|------------------------------|-------------|-------------------|
| Balance at 1/1/2022   | -            | -                            | -           | 51,863            |
| Income                | 1,806        | 7,695                        | 11,651      | 58,726            |
| Expenditure           | (1,806)      | (7,695)                      | (11,571)    | (47,176)          |
| Balance at 31/12/2022 | -            | -                            | <b>80</b>   | <b>63,413</b>     |

Note:

*Charitable Giving* includes Collections from Weddings, Funerals, Special Services and donations to CMS.

*Fees* consists of money from weddings and funerals for organist, bells etc, and Statuary fees to the Diocese.

**7 ANALYSIS OF NET ASSETS BY FUNDS**

|                    | <b>Unrestricted Funds</b> | <b>Restricted Funds</b> | <b>Total</b>   |
|--------------------|---------------------------|-------------------------|----------------|
| Fixed Assets       | 419,999                   | -                       | 419,999        |
| Net Current Assets | 175,807                   | 63,413                  | 239,220        |
|                    | <b>595,806</b>            | <b>63,413</b>           | <b>659,219</b> |

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# Accounts

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**The Parish of Ponteland  
St. Mary the Virgin and Holy Saviour**

**2021 Annual Report**

**1.0 Introduction**

St Mary's Parochial Church Council has the responsibility together with the incumbent for the running of the parish church and serving the population of Ponteland (some 14000 souls); developing the whole mission of the church on matters pastoral, evangelical, social and ecumenical. It is also responsible for the fabric of the ancient church in Ponteland, Holy Saviour Milbourne, 2 Grange Road and the Parish Centre.

**2.0 Mission Statement**

**“We are a parish proclaiming the good news of the risen Christ, and supplying the spiritual, moral and social needs of all who seek assistance, particularly those living in the parish of Ponteland.”**

**3.0 The Parochial Church Council**

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

During the year, the following served as members of the PCC: -

The Incumbent: Revd Captain Paul Allinson

Curate: Revd Rosemary Harrison from July 8th

Associate Priest: Revd Canon Christine Brown

Churchwarden: Mr David Butler

Representatives of Deanery Synod (ex officio): Dr Janet Welsh; Mrs Michelle Smith; Mrs June Atkinson

**Elected Members:**

Elected 2019: Mrs Rosy Doherty, Mr John Doherty, Mrs Julie Bell,

Elected 2020 Mrs Jaqui Buffham, Mr David Comeskey, Mrs June Atkinson, Mr Peter Hopley

Re-elected 2021: Mrs Carole Butler (PCC Secretary), Mr Clive Jordan (Treasurer), Mrs Angie Jordan, Mrs Georgina Matthews

Co-opted as Accountant: Mr Clive Ringrose

Co-opted as Parish Centre Manager: Mr Ted Henderson

Invited to attend all meetings as Electoral Roll Officer: Mr Alan Barron

**Holy Saviour Milbourne**

Deputy Wardens: Mr Brian Henderson, Mrs Gwenneth Nicholson

PCC Representative: Mr Duncan Wheeler

The total membership of the PCC for 2021 was 24, which includes Deanery Synod reps, Holy Saviour reps, and Clergy. The PCC met 6 times during 2021 with an average attendance of 17.

The PCC is registered with the Charity Commission, (Registered No. 1134771), and the members of the PCC act as Trustees to the Charity.

#### **4.0 Committees and Working Groups.**

The PCC operates through the Standing Committee and several subgroups that have specific roles as designated by the PCC.

**Standing Committee - this is the only committee required by law.** It has power to transact the business of the PCC between meetings subject to any directions given by the PCC. The committee comprises of the Incumbent, the Church Warden, the PCC secretary, and the Treasurer. The standing committee did not meet in 2021.

#### **Sub groups:**

Financial and Charitable Giving - coordinated by Mr Clive Ringrose

Property/Maintenance - coordinated by Mr David Butler

Safeguarding - coordinated by Mrs Rosemary Rhodes

Milbourne - coordinated by Mr Duncan Wheeler

Music - coordinated by Mrs Jean Fellowes-Pryne

Hall Management - coordinated by Mr Ted Henderson

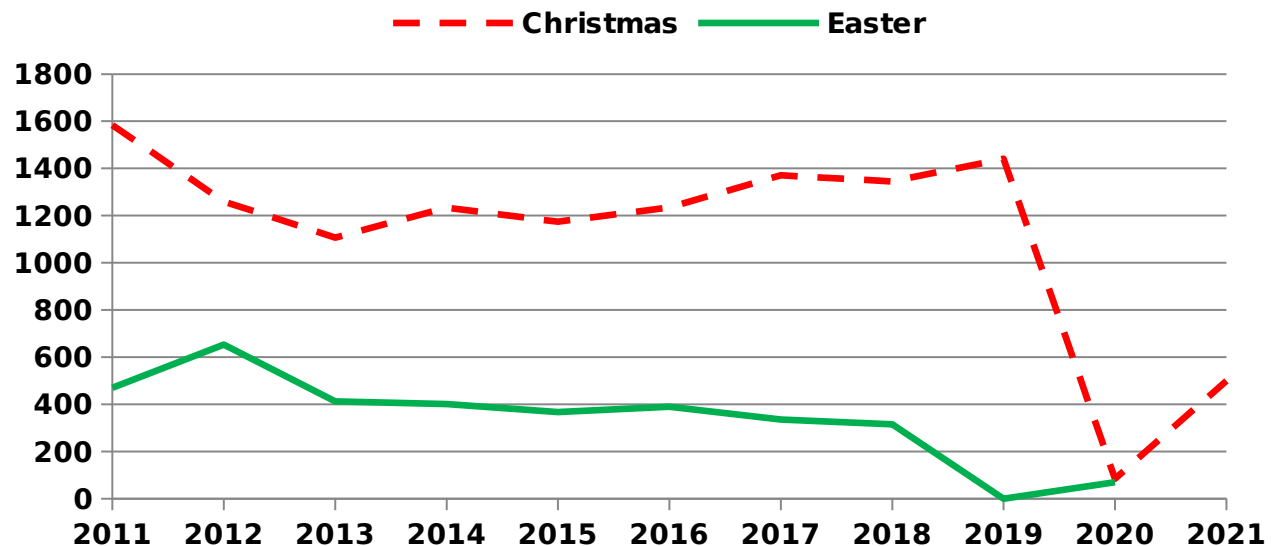
#### **5.0 Church Attendance**

A total of 191 parishioners were registered at March 2021 (currently 194 - March 2022).

When services were allowed to resume later in the year, government restrictions meant that numbers allowed in church were again limited. There were for example, much lower numbers in church over Easter, and only 500 people in church during Christmas. The October figures (the month used by the Church of England to assess numbers annually), were obviously up from 2020, but still lower than in the years before the pandemic.

The restrictions also had an effect on the occasional services, though with constraints easing, numbers rose - there were 21 baptisms and 8 marriages, plus 3 blessings. Funeral numbers were down - 20 during the year, possibly due to the precautions that people were taking.

#### **Attendance trends at St Mary's - Christmas and Easter**





## **Review of the year**

### **6.0 The Year itself:**

2021 proved to be another challenging year due to the Covid-19 pandemic, not just for the parish of Ponteland but for all places of worship throughout the country, as the country went into the third lockdown on January 4<sup>th</sup>.

Thanks are extended to all those who continued to make phone calls and collect shopping for the vulnerable during the time of the lockdown, to our administrator Ruth for being ever helpful, and to Alison who has made sure that there has been a copy of Grapevine for every month.

Starting in January, a weekly reflection by a member of the clergy was filmed and placed on YouTube and the church Facebook page each week, these have proved valuable to those who are unable or unwilling to come to church in person.

The year was again severely affected by the Covid 19 pandemic, in so much that the normal routine of services was curtailed until the end of March and the first two meetings of the PCC had to be held by virtual means. However, Holy Communion was able to be celebrated on the first three Sundays in March and the lockdown ended on 29<sup>th</sup>.

A Good Friday service took place in Church, however the ecumenical service to raise the cross on the green was cancelled, the cross was raised later in the day on the green by two members of the congregation. The Eucharist was celebrated in both churches on Easter Day.

A slightly different pattern of services commenced again at St Mary's, with a non communion service on the third Sunday of the month and Baptism services being held as private ceremonies. This is to be reviewed after 12months.

The Parish Centre opened again for children's groups in April followed by other groups in May.

In May Rev Paul introduced the concept of the Mamre project, a long-term plan, to look at the parish church building with a view to renewal and repair. The Parish Centre and Holy Saviour would also be the focus of future consideration as part of the Mission Strategy.

The 'Know Your Church, Know Your Neighbourhood' initiative which was spearheaded by Canon Christine, identified several needs and themes in the local community, including loneliness, and fostering wellbeing.

Mandatory restrictions for Covid ended on 24<sup>th</sup> July and there was a gradual move to a normal service atmosphere from August, but with everyone mindful of the need of others to feel secure.

The church path between North Road and the church was refurbished with money donated by the congregation and a donation of £3000 from the Town Council. The porch roof was repointed and is now watertight. A contactless card reader had been installed in St Mary's and this has proved useful for those wishing to donate to the church but who do not carry cash. This has proved particularly beneficial for families attending the occasional services.

The year ended with Christmas services taking a different format than usual to take into consideration the continuing pandemic and the need to socially distance wherever possible. Thanks go again to Tom and Joe of Wylam Nurseries for donating the Christmas tree.

## **7.0 Financial Summary**

The effects of Covid-19 have continued to have a significant impact on the PCC's finances. There were signs of recovery with some areas of income up on their 2020 levels, but most remain below their pre-pandemic levels.

The PCC had agreed a reduced Parish Share with the diocese of £65,000. Despite the loss of income, the PCC managed to pay £66,000.

### **Unrestricted Income:**

The main item of income is Planned Giving. In 2021 this dropped by 7% to £71,926. This drop is larger than in recent years. The drop in planned giving resulted in less gift aid being claimed. This is 14% down on pre-Covid levels.

Open plate collections at £8,632, were up significantly on the previous year, (£4,347), but down on 2019 (£10,999).

A new source of income was from the Contact-less giving machine. This generated £1,384 during the year. Most of its use was at baptisms, but there were regular contributions throughout the week from visitors.

The income from hiring out the Parish Centre was £10,644. This was an increase from £7,281 in 2020 but were still below 2019 when £19,178 was received.

### **Unrestricted Expenditure:**

The largest item of expenditure is Parish Share. For 2021 the diocese set a figure of £97,884. After discussions with the diocese a figure of £65,000 was agreed. The PCC exceeded this by a small amount and paid £66,000.

Expenditure on running and maintaining the churches was up from the previous year by £2,839, or 14%. The largest items were: St Mary's gas up £436, Church Internet £600, Boiler repairs £500, Contact-less giving machine £360, Electrical and sound repairs £450.

### **Restricted Income:**

The restricted income in 2021 was £40,499. The largest items were £8,000 from 2 legacies and a donation of £4,000 that will be used to repair the windows. Collections from weddings and funerals towards refurbishment projects were a significant source of income.

A change to the accounting procedure has included fees paid to the diocese. In 2021 £8,632 was collected in fees and paid to the Diocese.

### **Restricted Expenditure:**

Excluding fee money that the PCC forwarded to the diocese and others, £21,000 was spent on numerous projects. The largest being the installation of the toilet at Holy Saviour, which cost £7,870. Other large items were £3,200 on repointing the floor at St Mary's and £900 repairing the flagpole.

## **8.0 Reserves**

Since 2013 the PCC has had a Reserves Policy based on Church of England guidance notes.

The policy of the PCC is to maintain its reserves equal to 3 months expenditure. At the end of 2021 the unrestricted reserves were £46,295. This was an increase in the year of £5,334.

£6,000 was added to the designated fund for the repair or replacement of the heating of St Mary's and £2,000 was added to the fund for the improvement of 2 Grange Road.



## **9.0 Risk Management**

The PCC is under an obligation to consider major risks to which St Mary's may be exposed and systems are in place to minimize such risks. Our Safeguarding Policy is in line with the current procedures set out by the Diocese. The insurance policy for the churches provides cover for the buildings, contents, and third-party claims.

## **10.0 Legal and Administration Information**

Parochial Name      Parish Church of St Mary the Virgin  
                                 North Road  
                                 Ponteland  
                                 NE20 9NU                      Tel 01661 824470

Bankers: Santander and Lloyds Bank PLC, Ponteland Branch

Auditor: Stephenson Coates

Carole Butler

PCC Secretary      March 2022

**PAROCHIAL  
CHURCH COUNCIL  
OF  
ST. MARY THE VIRGIN,  
PONTELAND**

**(Incorporating Holy Saviour Church, Milbourne)**

**A Registered Charity: England and Wales No. 1134771**

**2021  
FINANCIAL STATEMENTS**

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**Independent Examiners' Report to the P.C.C. of St. Mary the Virgin, Ponteland**

I report to the members on my examination of the accounts of the P.C.C. of St. Mary the Virgin, Ponteland for the year ended 31 December 2021, which are set out on pages 3 to 10.

**Responsibilities and basis of report**

As the members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the 2011 Act'). You consider that the audit requirements of section 144 of the 2011 Act do not apply and that an independent examination is required.

Having satisfied myself that the accounts are not required to be audited, I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in accordance with section 130 of the 2011 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Principal: Rachael Oswald ACA**  
**Stephenson Coates Audit Limited**  
Chartered Accountants  
West 2, Asama Court  
Newcastle Business Park  
Newcastle upon Tyne  
NE4 7YD

28<sup>th</sup> March 2022

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**STATEMENT OF FINANCIAL ACTIVITIES**

**For the year ended 31 December 2021**

| <b>INCOME</b>                                       | <b>Note</b> | <b>Unre-<br/>stricted</b> | <b>Re-<br/>stricted</b> | <b>TOTAL<br/>2021</b> | <b>2020</b>      |                |
|---|-------------|---------------------------|-------------------------|-----------------------|------------------|----------------|
|   |             |                           |                         |                       | <b>Unrestr'd</b> | <b>Restr'd</b> |
| <i>Voluntary Income</i>                             | 2(a)        | 103,884                   | 22,012                  | 125,896               | 115,432          | 13,978         |
| <i>Activities for generating funds</i>              | 2(b)        | -                         | 3,568                   | 3,568                 | -                | 3,512          |
| <i>Income from Investments</i>                      | 2(c)        | 8,990                     | 23                      | 9,013                 | 9,710            | 165            |
| <i>Income from church activities</i>                | 2(d)        | 21,584                    | 14,898                  | 36,482                | 12,321           | 1,734          |
| <b>TOTAL INCOME</b>                                 |             | <b>134,458</b>            | <b>40,501</b>           | <b>174,959</b>        | <b>137,463</b>   | <b>19,389</b>  |
| <b>EXPENDITURE</b>                                  |             |                           |                         |                       |                  |                |
| <i>Church activities</i>                            | 3(a)        | 119,367                   | 35,098                  | 154,465               | 121,974          | 17,477         |
| <i>Generation of Voluntary Income</i>               | 3(b)        | -                         | -                       | -                     | -                | -              |
| <i>Church Administration</i>                        | 3(c)        | 7,853                     | 208                     | 8,061                 | 8,111            | 400            |
| <i>Property Costs</i>                               | 3(d)        | 1,904                     | -                       | 1,904                 | 1,648            | -              |
| <b>TOTAL EXPENDITURE</b>                            |             | <b>129,124</b>            | <b>35,306</b>           | <b>164,430</b>        | <b>131,733</b>   | <b>17,877</b>  |
| <b>NET INCOME BEFORE TRANSFERS</b>                  |             | <b>5,334</b>              | <b>5,195</b>            | <b>10,529</b>         | <b>5,730</b>     | <b>1,512</b>   |
| <b>GROSS TRANSFERS BETWEEN FUNDS</b>                |             | -                         | -                       | -                     | -                | -              |
| <b>NET MOVEMENT OF FUNDS</b>                        |             | <b>5,334</b>              | <b>5,195</b>            | <b>10,529</b>         | <b>5,730</b>     | <b>1,512</b>   |
| <b>BALANCES BROUGHT FORWARD AT 1 JANUARY 2021</b>   |             | <b>460,960</b>            | <b>46,668</b>           | <b>507,628</b>        | <b>455,230</b>   | <b>45,157</b>  |
| <b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2021</b> |             | <b>466,294</b>            | <b>51,863</b>           | <b>518,157</b>        | <b>460,960</b>   | <b>46,668</b>  |

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**BALANCE SHEET AT 31 DECEMBER 2021**

|   | Note | 2021           | 2020           |
|---|------|----------------|----------------|
| <b>FIXED ASSETS</b>   |      |                |                |
| Tangible fixed assets                                       | 4    | 419,999        | 419,999        |
| <b>CURRENT ASSETS</b>                                       |      |                |                |
| Income tax recoverable                                      |      | 11,332         | 11,086         |
| Other debtors   |      | -              | 3,532          |
| Short Term deposits   |      | 80,096         | 60,459         |
| Cash at bank  |      | 8,342          | 12,999         |
|   |      | <u>99,770</u>  | <u>88,076</u>  |
| <b>LIABILITIES: AMOUNTS FALLING DUE<br/>WITHIN ONE YEAR</b> |      |                |                |
| Creditors for goods and services                            |      | (1,612)        | (400)          |
| Other creditors   |      | -              | (46)           |
|   |      | <u>(1,612)</u> | <u>(446)</u>   |
| <b>NET CURRENT ASSETS</b>                                   | 7    | <u>98,158</u>  | <u>87,630</u>  |
| <b>NET ASSETS</b>   | 7    | <u>518,157</u> | <u>507,629</u> |
| <b>PARISH FUNDS</b>   |      |                |                |
| Unrestricted funds  | 5    | 466,294        | 460,960        |
| Restricted funds  | 6    | 51,863         | 46,669         |
|   |      | <u>518,157</u> | <u>507,629</u> |

The accounts were approved by the Parochial Church Council on the 28<sup>th</sup> March 2022, and signed on its behalf by:

  
REV'D CAPTAIN PAUL ALLINSON (Chairman)

  
CLIVE JORDAN (Treasurer)

  
CLIVE RINGROSE (Accountant)

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 December 2021**

**1 ACCOUNTING POLICIES**

**Accounting Conventions**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention.

**Going Concern**

The members of the PCC have prepared the financial statements on the basis that the PCC is a going concern. After making reasonable enquiries, the members of the PCC have a reasonable expectation that the PCC has adequate resources to continue in operational existence for at least 12 months from the date of approval of the financial statements.

**Funds**

Unrestricted funds represent the funds of the P.C.C. that are not subject to any restrictions regarding their use and are available for application on the general purposes of the P.C.C.

Restricted funds are subject to specific trusts as to how they may be used, which may be declared by the donor, but still within the objects of the Church.

**Income**

Planned giving, collections and donations are recognised when received.

Tax refunds are recognised when the incoming resource to which they relate is received.

Grants and legacies are accounted for when the PCC is legally entitled to the amounts due.

All other income is recognised when it is receivable.

All incoming resources are accounted for gross.

**Volunteer help**

The value of any volunteer help received is not included in the financial statements.

**Expenditure**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the P.C.C.

The Diocesan parish share is accounted for when due.

Amounts received specifically for mission are dealt with as restricted funds.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

**Fixed assets**

**Consecrated property and church furnishings**

Consecrated and beneficed property is not included in the financial statements in accordance with the Charities Act 2011.

Movable Church furnishings held by the Vicar and Churchwardens on special trust for the P.C.C. and which require a faculty for disposal are inalienable property. They have been included in the financial statements based on cost, and have been fully depreciated.

All expenditure incurred in the year on consecrated or beneficed buildings and individual items under £3,000 is written off when the asset is acquired.

**Freehold land and buildings**

Freehold land and buildings have been included in the financial statements based on valuations made in the year ended 31 December 2000. It is not anticipated that any diminution in value will occur in the foreseeable future, therefore no provision for depreciation has been made.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 December 2021**

**1 ACCOUNTING POLICIES (continued)**

Church Hall fixtures and office equipment

Fixtures and office equipment have been included in the financial statements at cost, and have been fully depreciated.

All expenditure on individual items under £3,000 is written off when the asset is acquired.

**Current assets**

Amounts owing to the P.C.C. as at 31 December in respect of rent and other income are shown as debtors.  
Short term deposits include cash held on deposit with the CBF Church of England Funds.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2021**

**2 INCOME**

|   | Un-<br>restricted | Re-<br>stricted | TOTAL<br>2021  | 2020           |               |
|---|-------------------|-----------------|----------------|----------------|---------------|
|   |                   |                 |                | Unrest'd       | Restr'd       |
| <i>a) Voluntary Income</i>                |                   |                 |                |                |               |
| Planned Giving                            |                   |                 |                |                |               |
| Gift Aid Donations                        | 71,926            | -               | 71,926         | 77,416         | -             |
| Tax Recoverable                           | 19,906            | -               | 19,906         | 20,741         | -             |
| Other                                     | 2,878             | -               | 2,878          | 2,878          | -             |
| Collections (open Plate)                  | 8,632             | 2,189           | 10,821         | 4,347          | 464           |
| Grants                                    | -                 | 850             | 850            | 10,000         | 3,500         |
| Donations, Appeals, etc.                  | 542               | 10,973          | 11,515         | 50             | 10,014        |
| Legacies                                  | -                 | 8,000           | 8,000          | -              | -             |
| <b>Sub Total</b>                          | <b>103,884</b>    | <b>22,012</b>   | <b>125,896</b> | <b>115,432</b> | <b>13,978</b> |
| <i>b) Activities for generating funds</i> |                   |                 |                |                |               |
| Fundraising                               | -                 | 3,568           | 3,568          | -              | 3,512         |
| Appeals                                   | -                 | -               | -              | -              | -             |
| <b>Sub Total</b>                          | <b>-</b>          | <b>3,568</b>    | <b>3,568</b>   | <b>-</b>       | <b>3,512</b>  |
| <i>c) Income from investments</i>         |                   |                 |                |                |               |
| Interest                                  | 10                | 23              | 33             | 80             | 165           |
| Rent - Parish Centre Carpark              | 700               | -               | 700            | 700            | -             |
| 2 Grange Road                             | 8,280             | -               | 8,280          | 8,930          | -             |
| <b>Sub Total</b>                          | <b>8,990</b>      | <b>23</b>       | <b>9,013</b>   | <b>9,710</b>   | <b>165</b>    |
| <i>d) Income from church activities</i>   |                   |                 |                |                |               |
| Magazines                                 | 2,190             | -               | 2,190          | 1,852          | -             |
| Parish Centre Lettings                    | 10,644            | -               | 10,644         | 7,281          | -             |
| Fees                                      | 7,594             | 14,375          | 21,969         | 3,087          | 836           |
| Gov't Furlough Scheme                     | -                 | 208             | 208            | -              | 400           |
| Other including sale of books             | 1,156             | 315             | 1,471          | 101            | 498           |
| <b>Sub Total</b>                          | <b>21,584</b>     | <b>14,898</b>   | <b>36,482</b>  | <b>12,321</b>  | <b>1,734</b>  |
| <b>TOTAL INCOME</b>                       | <b>134,458</b>    | <b>40,501</b>   | <b>174,959</b> | <b>137,463</b> | <b>19,389</b> |

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2021**

**3 EXPENDITURE**

|  | Un-<br>restricted | Re-<br>stricted | TOTAL<br>2021  | 2020           |               |
|--|-------------------|-----------------|----------------|----------------|---------------|
|  |                   |                 |                | Unrest'd       | Restr'd       |
| <i>a) Church Activities</i>              |                   |                 |                |                |               |
| Missionary & Charity Giving              |                   |                 |                |                |               |
| Overseas CMS                             | -                 | 3,568           | 3,568          | -              | 3,000         |
| Home Missions                            | 1,418             | 2,529           | 3,947          | 1,080          | 519           |
|  | 1,418             | 6,097           | 7,515          | 1,080          | 3,519         |
| Diocesan Parish Share                    | 66,000            | -               | 66,000         | 72,000         | -             |
| Costs relating to clergy                 | 3,237             | -               | 3,237          | 2,932          | -             |
| Other Ministry Costs                     | 1,759             | 88              | 1,847          | 985            | 637           |
| Fees                                     | -                 | 14,754          | 14,754         | -              | -             |
| St Mary's projects                       | -                 | 4,489           | 4,489          | -              | 8,476         |
| Holy Saviour projects                    | -                 | 8,645           | 8,645          | -              | 4,433         |
| Churches running & maintenance           | 22,503            | 256             | 22,759         | 19,664         | -             |
| Parish Magazine                          | 3,799             | -               | 3,799          | 4,219          | -             |
| Parish Centre running & maintenance      | 19,711            | -               | 19,711         | 19,719         | -             |
| Restricted Donations                     | -                 | 20              | 20             | -              | -             |
| Other                                    | 940               | 749             | 1,689          | 1,375          | 412           |
| <b>Sub Total</b>                         | <b>119,367</b>    | <b>35,098</b>   | <b>154,465</b> | <b>121,974</b> | <b>17,477</b> |
| <i>b) Generation of Voluntary Income</i> |                   |                 |                |                |               |
|  | -                 | -               | -              | -              | -             |
| <i>c) Church Administration</i>          |                   |                 |                |                |               |
| Salaries, wages and honoraria            | 4,828             | 208             | 5,036          | 4,703          | 400           |
| Office Expenses                          | 3,025             | -               | 3,025          | 3,408          | -             |
| <b>Sub Total</b>                         | <b>7,853</b>      | <b>208</b>      | <b>8,061</b>   | <b>8,111</b>   | <b>400</b>    |
| <i>d) Property Costs</i>                 |                   |                 |                |                |               |
| 2 Grange Road                            | 1,904             | -               | 1,904          | 1,648          | -             |
| <b>TOTAL EXPENDITURE</b>                 | <b>129,124</b>    | <b>35,306</b>   | <b>164,430</b> | <b>131,733</b> | <b>17,877</b> |

Note

(1) Payments to PCC members

No payments were paid to any PCC members, persons closely connected to them or related parties.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2021**

**4 FIXED ASSETS FOR USE BY THE P.C.C.**

|   | <b>Freehold land<br/>and buildings</b> | <b>Church<br/>Furnishings</b> | <b>Fixtures &amp;<br/>Office<br/>Equipment</b> | <b>Total</b> |
|---|--|-------------------------------|--|--------------|
| Tangible (all unrestricted)<br>GROSS BOOK VALUE at<br>31 December 2020 and 2021 | 419,999                                | 97,600                        | 18,136   | 535,735      |
| DEPRECIATION at<br>31 December 2020 and 2021                                    | -                                      | (97,600)                      | (18,136)                                       | (115,736)    |
| NET BOOK VALUE at<br>31 December 2020 and 2021                                  | 419,999                                | -                             | -  | 419,999      |

The freehold land and buildings comprise the Church Hall and 2 Grange Road, Ponteland:

|               |           |
|---------------|-----------|
| Church Hall   | £ 326,999 |
| 2 Grange Road | £ 93,000  |

The gross book values are based on valuations made in the year ended 31 December 2021.

**5 UNRESTRICTED FUNDS**

In 2021, £6,000 was added to the designated fund for possible repairs to St Mary's heating pipes. As at 31 December 2021, the fund totals £15,000.

In 2021, £2,000 was added to the designated fund for work on 2 Grange Road. As at 31 December 2021, the fund totals £6,000.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2021**

**6 RESTRICTED FUNDS**

The restricted funds comprise of St Mary's Refurbishment, The Bell Tower, Choir & Music, St Mary's Guide Books, St Mary's Churchyard, Youth Work, Holy Saviour General, Holy Saviour Toilet, Holy Saviour Churchyard.

| <b>Fund Movements</b> | <b>St Mary's Refurbishment</b> | <b>Bell Tower</b> | <b>Choir &amp; Music</b> | <b>St Mary's Guide Books</b> | <b>St Mary's Churchyard</b> |
|-----------------------|--------------------------------|-------------------|--------------------------|------------------------------|-----------------------------|
| Balance at 1/1/2021   | 17,027                         | 8,292             | 995                      | 1,188                        | 249                         |
| Income                | 15,168                         | -                 | 142                      | 2                            | -                           |
| Expenditure           | (3,630)                        | (610)             | (256)                    | -                            | (249)                       |
| Balance at 31/12/2021 | <b>28,565</b>                  | <b>7,682</b>      | <b>881</b>               | <b>1,190</b>                 | <b>-</b>                    |

|                       | <b>Youth Work</b> | <b>Holy Saviour General</b> | <b>Holy Saviour Toilet</b> | <b>Holy Saviour Churchyard</b> |
|-----------------------|-------------------|-----------------------------|----------------------------|--------------------------------|
| Balance at 1/1/2021   | 5,743             | 954                         | 7,865                      | 3,202                          |
| Income                | -                 | 3,659                       | 5                          | 850                            |
| Expenditure           | (88)              | -                           | (7,870)                    | (775)                          |
| Balance at 31/12/2021 | <b>5,655</b>      | <b>4,613</b>                | <b>-</b>                   | <b>3,277</b>                   |

|                       | <b>Other</b> | <b>Charitable Giving</b> | <b>Fees</b> | <b>TOTAL 2021</b> |
|-----------------------|--------------|--------------------------|-------------|-------------------|
| Balance at 1/1/2021   | 434          | 340                      | 379         | 46,668            |
| Income                | 543          | 5,757                    | 14,375      | 40,501            |
| Expenditure           | (977)        | (6,097)                  | (14,754)    | (35,306)          |
| Balance at 31/12/2021 | <b>-</b>     | <b>-</b>                 | <b>-</b>    | <b>51,863</b>     |

Note:

*Charitable Giving* includes Collections from Weddings, Funerals, Special Services and donations to CMS.

*Fees* consists of money from weddings and funerals for organist, bells etc, and Statuary fees to the Diocese.

**7 ANALYSIS OF NET ASSETS BY FUNDS**

|                    | <b>Unrestricted Funds</b> | <b>Restricted Funds</b> | <b>Total</b>   |
|--------------------|---------------------------|-------------------------|----------------|
| Fixed Assets       | 419,999                   | -                       | 419,999        |
| Net Current Assets | 46,295                    | 51,863                  | 98,158         |
|                    | <b>466,294</b>            | <b>51,863</b>           | <b>518,157</b> |

**PAROCHIAL  
CHURCH COUNCIL  
OF  
ST. MARY THE VIRGIN,  
PONTELAND**

**(Incorporating Holy Saviour Church, Milbourne)**

**A Registered Charity: England and Wales No. 1134771**

**2021  
FINANCIAL STATEMENTS**

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**Independent Examiners' Report to the P.C.C. of St. Mary the Virgin, Ponteland**

I report to the members on my examination of the accounts of the P.C.C. of St. Mary the Virgin, Ponteland for the year ended 31 December 2021, which are set out on pages 3 to 10.

**Responsibilities and basis of report**

As the members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the 2011 Act'). You consider that the audit requirements of section 144 of the 2011 Act do not apply and that an independent examination is required.

Having satisfied myself that the accounts are not required to be audited, I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in accordance with section 130 of the 2011 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Principal: Rachael Oswald ACA**  
**Stephenson Coates Audit Limited**  
Chartered Accountants  
West 2, Asama Court  
Newcastle Business Park  
Newcastle upon Tyne  
NE4 7YD

28<sup>th</sup> March 2022

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**STATEMENT OF FINANCIAL ACTIVITIES**

**For the year ended 31 December 2021**

| <b>INCOME</b>                                       | <b>Note</b> | <b>Unre-<br/>stricted</b> | <b>Re-<br/>stricted</b> | <b>TOTAL<br/>2021</b> | <b>2020</b>      |                |
|---|-------------|---------------------------|-------------------------|-----------------------|------------------|----------------|
|   |             |                           |                         |                       | <b>Unrestr'd</b> | <b>Restr'd</b> |
| <i>Voluntary Income</i>                             | 2(a)        | 103,884                   | 22,012                  | 125,896               | 115,432          | 13,978         |
| <i>Activities for generating funds</i>              | 2(b)        | -                         | 3,568                   | 3,568                 | -                | 3,512          |
| <i>Income from Investments</i>                      | 2(c)        | 8,990                     | 23                      | 9,013                 | 9,710            | 165            |
| <i>Income from church activities</i>                | 2(d)        | 21,584                    | 14,898                  | 36,482                | 12,321           | 1,734          |
| <b>TOTAL INCOME</b>                                 |             | <b>134,458</b>            | <b>40,501</b>           | <b>174,959</b>        | <b>137,463</b>   | <b>19,389</b>  |
| <b>EXPENDITURE</b>                                  |             |                           |                         |                       |                  |                |
| <i>Church activities</i>                            | 3(a)        | 119,367                   | 35,098                  | 154,465               | 121,974          | 17,477         |
| <i>Generation of Voluntary Income</i>               | 3(b)        | -                         | -                       | -                     | -                | -              |
| <i>Church Administration</i>                        | 3(c)        | 7,853                     | 208                     | 8,061                 | 8,111            | 400            |
| <i>Property Costs</i>                               | 3(d)        | 1,904                     | -                       | 1,904                 | 1,648            | -              |
| <b>TOTAL EXPENDITURE</b>                            |             | <b>129,124</b>            | <b>35,306</b>           | <b>164,430</b>        | <b>131,733</b>   | <b>17,877</b>  |
| <b>NET INCOME BEFORE TRANSFERS</b>                  |             | <b>5,334</b>              | <b>5,195</b>            | <b>10,529</b>         | <b>5,730</b>     | <b>1,512</b>   |
| <b>GROSS TRANSFERS BETWEEN FUNDS</b>                |             | -                         | -                       | -                     | -                | -              |
| <b>NET MOVEMENT OF FUNDS</b>                        |             | <b>5,334</b>              | <b>5,195</b>            | <b>10,529</b>         | <b>5,730</b>     | <b>1,512</b>   |
| <b>BALANCES BROUGHT FORWARD AT 1 JANUARY 2021</b>   |             | <b>460,960</b>            | <b>46,668</b>           | <b>507,628</b>        | <b>455,230</b>   | <b>45,157</b>  |
| <b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2021</b> |             | <b>466,294</b>            | <b>51,863</b>           | <b>518,157</b>        | <b>460,960</b>   | <b>46,668</b>  |

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**BALANCE SHEET AT 31 DECEMBER 2021**

|   | Note | 2021           | 2020           |
|---|------|----------------|----------------|
| <b>FIXED ASSETS</b>   |      |                |                |
| Tangible fixed assets                                       | 4    | 419,999        | 419,999        |
| <b>CURRENT ASSETS</b>                                       |      |                |                |
| Income tax recoverable                                      |      | 11,332         | 11,086         |
| Other debtors   |      | -              | 3,532          |
| Short Term deposits   |      | 80,096         | 60,459         |
| Cash at bank  |      | 8,342          | 12,999         |
|   |      | <u>99,770</u>  | <u>88,076</u>  |
| <b>LIABILITIES: AMOUNTS FALLING DUE<br/>WITHIN ONE YEAR</b> |      |                |                |
| Creditors for goods and services                            |      | (1,612)        | (400)          |
| Other creditors   |      | -              | (46)           |
|   |      | <u>(1,612)</u> | <u>(446)</u>   |
| <b>NET CURRENT ASSETS</b>                                   | 7    | <u>98,158</u>  | <u>87,630</u>  |
| <b>NET ASSETS</b>   | 7    | <u>518,157</u> | <u>507,629</u> |
| <b>PARISH FUNDS</b>   |      |                |                |
| Unrestricted funds  | 5    | 466,294        | 460,960        |
| Restricted funds  | 6    | 51,863         | 46,669         |
|   |      | <u>518,157</u> | <u>507,629</u> |

The accounts were approved by the Parochial Church Council on the 28<sup>th</sup> March 2022, and signed on its behalf by:

  
REV'D CAPTAIN PAUL ALLINSON (Chairman)

  
CLIVE JORDAN (Treasurer)

  
CLIVE RINGROSE (Accountant)

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 December 2021**

**1 ACCOUNTING POLICIES**

**Accounting Conventions**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention.

**Going Concern**

The members of the PCC have prepared the financial statements on the basis that the PCC is a going concern. After making reasonable enquiries, the members of the PCC have a reasonable expectation that the PCC has adequate resources to continue in operational existence for at least 12 months from the date of approval of the financial statements.

**Funds**

Unrestricted funds represent the funds of the P.C.C. that are not subject to any restrictions regarding their use and are available for application on the general purposes of the P.C.C.

Restricted funds are subject to specific trusts as to how they may be used, which may be declared by the donor, but still within the objects of the Church.

**Income**

Planned giving, collections and donations are recognised when received.

Tax refunds are recognised when the incoming resource to which they relate is received.

Grants and legacies are accounted for when the PCC is legally entitled to the amounts due.

All other income is recognised when it is receivable.

All incoming resources are accounted for gross.

**Volunteer help**

The value of any volunteer help received is not included in the financial statements.

**Expenditure**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the P.C.C.

The Diocesan parish share is accounted for when due.

Amounts received specifically for mission are dealt with as restricted funds.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

**Fixed assets**

**Consecrated property and church furnishings**

Consecrated and beneficed property is not included in the financial statements in accordance with the Charities Act 2011.

Movable Church furnishings held by the Vicar and Churchwardens on special trust for the P.C.C. and which require a faculty for disposal are inalienable property. They have been included in the financial statements based on cost, and have been fully depreciated.

All expenditure incurred in the year on consecrated or beneficed buildings and individual items under £3,000 is written off when the asset is acquired.

**Freehold land and buildings**

Freehold land and buildings have been included in the financial statements based on valuations made in the year ended 31 December 2000. It is not anticipated that any diminution in value will occur in the foreseeable future, therefore no provision for depreciation has been made.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 December 2021**

**1 ACCOUNTING POLICIES (continued)**

Church Hall fixtures and office equipment

Fixtures and office equipment have been included in the financial statements at cost, and have been fully depreciated.

All expenditure on individual items under £3,000 is written off when the asset is acquired.

**Current assets**

Amounts owing to the P.C.C. as at 31 December in respect of rent and other income are shown as debtors. Short term deposits include cash held on deposit with the CBF Church of England Funds.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2021**

**2 INCOME**

|   | Un-<br>restricted | Re-<br>stricted | TOTAL<br>2021  | 2020           |               |
|---|-------------------|-----------------|----------------|----------------|---------------|
|   |                   |                 |                | Unrest'd       | Restr'd       |
| <i>a) Voluntary Income</i>                |                   |                 |                |                |               |
| Planned Giving                            |                   |                 |                |                |               |
| Gift Aid Donations                        | 71,926            | -               | 71,926         | 77,416         | -             |
| Tax Recoverable                           | 19,906            | -               | 19,906         | 20,741         | -             |
| Other                                     | 2,878             | -               | 2,878          | 2,878          | -             |
| Collections (open Plate)                  | 8,632             | 2,189           | 10,821         | 4,347          | 464           |
| Grants                                    | -                 | 850             | 850            | 10,000         | 3,500         |
| Donations, Appeals, etc.                  | 542               | 10,973          | 11,515         | 50             | 10,014        |
| Legacies                                  | -                 | 8,000           | 8,000          | -              | -             |
| <b>Sub Total</b>                          | <b>103,884</b>    | <b>22,012</b>   | <b>125,896</b> | <b>115,432</b> | <b>13,978</b> |
| <i>b) Activities for generating funds</i> |                   |                 |                |                |               |
| Fundraising                               | -                 | 3,568           | 3,568          | -              | 3,512         |
| Appeals                                   | -                 | -               | -              | -              | -             |
| <b>Sub Total</b>                          | <b>-</b>          | <b>3,568</b>    | <b>3,568</b>   | <b>-</b>       | <b>3,512</b>  |
| <i>c) Income from investments</i>         |                   |                 |                |                |               |
| Interest                                  | 10                | 23              | 33             | 80             | 165           |
| Rent - Parish Centre Carpark              | 700               | -               | 700            | 700            | -             |
| 2 Grange Road                             | 8,280             | -               | 8,280          | 8,930          | -             |
| <b>Sub Total</b>                          | <b>8,990</b>      | <b>23</b>       | <b>9,013</b>   | <b>9,710</b>   | <b>165</b>    |
| <i>d) Income from church activities</i>   |                   |                 |                |                |               |
| Magazines                                 | 2,190             | -               | 2,190          | 1,852          | -             |
| Parish Centre Lettings                    | 10,644            | -               | 10,644         | 7,281          | -             |
| Fees                                      | 7,594             | 14,375          | 21,969         | 3,087          | 836           |
| Gov't Furlough Scheme                     | -                 | 208             | 208            | -              | 400           |
| Other including sale of books             | 1,156             | 315             | 1,471          | 101            | 498           |
| <b>Sub Total</b>                          | <b>21,584</b>     | <b>14,898</b>   | <b>36,482</b>  | <b>12,321</b>  | <b>1,734</b>  |
| <b>TOTAL INCOME</b>                       | <b>134,458</b>    | <b>40,501</b>   | <b>174,959</b> | <b>137,463</b> | <b>19,389</b> |

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2021**

**3 EXPENDITURE**

|  | Un-<br>restricted | Re-<br>stricted | TOTAL<br>2021  | 2020           |               |
|--|-------------------|-----------------|----------------|----------------|---------------|
|  |                   |                 |                | Unrest'd       | Restr'd       |
| <i>a) Church Activities</i>              |                   |                 |                |                |               |
| Missionary & Charity Giving              |                   |                 |                |                |               |
| Overseas CMS                             | -                 | 3,568           | 3,568          | -              | 3,000         |
| Home Missions                            | 1,418             | 2,529           | 3,947          | 1,080          | 519           |
|  | 1,418             | 6,097           | 7,515          | 1,080          | 3,519         |
| Diocesan Parish Share                    | 66,000            | -               | 66,000         | 72,000         | -             |
| Costs relating to clergy                 | 3,237             | -               | 3,237          | 2,932          | -             |
| Other Ministry Costs                     | 1,759             | 88              | 1,847          | 985            | 637           |
| Fees                                     | -                 | 14,754          | 14,754         | -              | -             |
| St Mary's projects                       | -                 | 4,489           | 4,489          | -              | 8,476         |
| Holy Saviour projects                    | -                 | 8,645           | 8,645          | -              | 4,433         |
| Churches running & maintenance           | 22,503            | 256             | 22,759         | 19,664         | -             |
| Parish Magazine                          | 3,799             | -               | 3,799          | 4,219          | -             |
| Parish Centre running & maintenance      | 19,711            | -               | 19,711         | 19,719         | -             |
| Restricted Donations                     | -                 | 20              | 20             | -              | -             |
| Other                                    | 940               | 749             | 1,689          | 1,375          | 412           |
| <b>Sub Total</b>                         | <b>119,367</b>    | <b>35,098</b>   | <b>154,465</b> | <b>121,974</b> | <b>17,477</b> |
| <i>b) Generation of Voluntary Income</i> |                   |                 |                |                |               |
|  | -                 | -               | -              | -              | -             |
| <i>c) Church Administration</i>          |                   |                 |                |                |               |
| Salaries, wages and honoraria            | 4,828             | 208             | 5,036          | 4,703          | 400           |
| Office Expenses                          | 3,025             | -               | 3,025          | 3,408          | -             |
| <b>Sub Total</b>                         | <b>7,853</b>      | <b>208</b>      | <b>8,061</b>   | <b>8,111</b>   | <b>400</b>    |
| <i>d) Property Costs</i>                 |                   |                 |                |                |               |
| 2 Grange Road                            | 1,904             | -               | 1,904          | 1,648          | -             |
| <b>TOTAL EXPENDITURE</b>                 | <b>129,124</b>    | <b>35,306</b>   | <b>164,430</b> | <b>131,733</b> | <b>17,877</b> |

Note

(1) Payments to PCC members

No payments were paid to any PCC members, persons closely connected to them or related parties.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2021**

**4 FIXED ASSETS FOR USE BY THE P.C.C.**

|   | <b>Freehold land<br/>and buildings</b> | <b>Church<br/>Furnishings</b> | <b>Fixtures &amp;<br/>Office<br/>Equipment</b> | <b>Total</b> |
|---|--|-------------------------------|--|--------------|
| Tangible (all unrestricted)<br>GROSS BOOK VALUE at<br>31 December 2020 and 2021 | 419,999                                | 97,600                        | 18,136   | 535,735      |
| DEPRECIATION at<br>31 December 2020 and 2021                                    | -                                      | (97,600)                      | (18,136)                                       | (115,736)    |
| NET BOOK VALUE at<br>31 December 2020 and 2021                                  | 419,999                                | -                             | -  | 419,999      |

The freehold land and buildings comprise the Church Hall and 2 Grange Road, Ponteland:

|               |           |
|---------------|-----------|
| Church Hall   | £ 326,999 |
| 2 Grange Road | £ 93,000  |

The gross book values are based on valuations made in the year ended 31 December 2021.

**5 UNRESTRICTED FUNDS**

In 2021, £6,000 was added to the designated fund for possible repairs to St Mary's heating pipes. As at 31 December 2021, the fund totals £15,000.

In 2021, £2,000 was added to the designated fund for work on 2 Grange Road. As at 31 December 2021, the fund totals £6,000.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2021**

**6 RESTRICTED FUNDS**

The restricted funds comprise of St Mary's Refurbishment, The Bell Tower, Choir & Music, St Mary's Guide Books, St Mary's Churchyard, Youth Work, Holy Saviour General, Holy Saviour Toilet, Holy Saviour Churchyard.

| <b>Fund Movements</b> | <b>St Mary's<br/>Refurbish<br/>ment</b> | <b>Bell<br/>Tower</b> | <b>Choir<br/>&amp;<br/>Music</b> | <b>St Mary's<br/>Guide<br/>Books</b> | <b>St Mary's<br/>Churchyard</b> |
|-----------------------|---|-----------------------|----------------------------------|--------------------------------------|---------------------------------|
| Balance at 1/1/2021   | 17,027                                  | 8,292                 | 995                              | 1,188                                | 249                             |
| Income                | 15,168                                  | -                     | 142                              | 2                                    | -                               |
| Expenditure           | (3,630)                                 | (610)                 | (256)                            | -                                    | (249)                           |
| Balance at 31/12/2021 | <b>28,565</b>                           | <b>7,682</b>          | <b>881</b>                       | <b>1,190</b>                         | -                               |

|                       | <b>Youth Work</b> | <b>Holy Saviour<br/>General</b> | <b>Holy Saviour<br/>Toilet</b> | <b>Holy Saviour<br/>Churchyard</b> |
|-----------------------|-------------------|---------------------------------|--------------------------------|------------------------------------|
| Balance at 1/1/2021   | 5,743             | 954                             | 7,865                          | 3,202                              |
| Income                | -                 | 3,659                           | 5                              | 850                                |
| Expenditure           | (88)              | -                               | (7,870)                        | (775)                              |
| Balance at 31/12/2021 | <b>5,655</b>      | <b>4,613</b>                    | -                              | <b>3,277</b>                       |

|                       | <b>Other</b> | <b>Charitable<br/>Giving</b> | <b>Fees</b> | <b>TOTAL 2021</b> |
|-----------------------|--------------|------------------------------|-------------|-------------------|
| Balance at 1/1/2021   | 434          | 340                          | 379         | 46,668            |
| Income                | 543          | 5,757                        | 14,375      | 40,501            |
| Expenditure           | (977)        | (6,097)                      | (14,754)    | (35,306)          |
| Balance at 31/12/2021 | -            | -                            | -           | <b>51,863</b>     |

Note:

*Charitable Giving* includes Collections from Weddings, Funerals, Special Services and donations to CMS.

*Fees* consists of money from weddings and funerals for organist, bells etc, and Statuary fees to the Diocese.

**7 ANALYSIS OF NET ASSETS BY FUNDS**

|                    | <b>Unrestricted Funds</b> | <b>Restricted Funds</b> | <b>Total</b>   |
|--------------------|---------------------------|-------------------------|----------------|
| Fixed Assets       | 419,999                   | -                       | 419,999        |
| Net Current Assets | 46,295                    | 51,863                  | 98,158         |
|                    | <b>466,294</b>            | <b>51,863</b>           | <b>518,157</b> |

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# Accounts

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**PAROCHIAL  
CHURCH COUNCIL  
OF  
ST. MARY THE VIRGIN,  
PONTELAND**

**(Incorporating Holy Saviour Church, Milbourne)**

**A Registered Charity: England and Wales No. 1134771**

**2020  
FINANCIAL STATEMENTS**

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**Independent Examiners' Report to the P.C.C. of St. Mary the Virgin, Ponteland**

I report to the members on my examination of the accounts of the P.C.C. of St. Mary the Virgin, Ponteland for the year ended 31 December 2019, which are set out on pages 3 to 10.

**Responsibilities and basis of report**

As the members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the 2011 Act'). You consider that the audit requirements of section 144 of the 2011 Act do not apply and that an independent examination is required.

Having satisfied myself that the accounts are not required to be audited, I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in accordance with section 130 of the 2011 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Principal: Mark Richardson**  
**Stephenson Coates Audit Limited**  
Chartered Accountants  
West 2, Asama Court  
Newcastle Business Park  
Newcastle upon Tyne  
NE4 7YD

12 February 2021

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 December 2020**

|   | Note | Un -<br>restricted<br>£ | Re-<br>stricted<br>£ | TOTAL<br>2020  | 2,019           |                 |
|---|------|-------------------------|----------------------|----------------|-----------------|-----------------|
| INCOME  |      |                         |                      |                | Unrestr'd<br>£  | Restr'd<br>£    |
| <i>Voluntary Income</i>                             | 2(a) | 115,432                 | 13,978               | 129,410        | 115,775         | 22,515          |
| <i>Activities for generating funds</i>              | 2(b) | -                       | 3,512                | 3,512          | -               | 3,259           |
| <i>Income from Investments</i>                      | 2(c) | 9,710                   | 165                  | 9,875          | 8,084           | 361             |
| <i>Income from church activities</i>                | 2(d) | 12,322                  | 1,734                | 14,056         | 28,308          | 9,297           |
| <b>TOTAL INCOME</b>                                 |      | <b>137,463</b>          | <b>19,389</b>        | <b>156,852</b> | <b>152,166</b>  | <b>35,431</b>   |
| <b>EXPENDITURE</b>                                  |      |                         |                      |                |                 |                 |
| <i>Church activities</i>                            | 3(a) | 121,974                 | 17,477               | 139,450        | 154,758         | 51,319          |
| <i>Generation of Voluntary Income</i>               | 3(b) | -                       | -                    | -              | -               | -               |
| <i>Church Administration</i>                        | 3(c) | 8,111                   | 400                  | 8,511          | 8,517           | -               |
| <i>Property Costs</i>                               | 3(d) | 1,648                   | -                    | 1,648          | 1,877           | -               |
| <b>TOTAL EXPENDITURE</b>                            |      | <b>131,733</b>          | <b>17,877</b>        | <b>149,610</b> | <b>165,151</b>  | <b>51,319</b>   |
| <b>NET INCOME BEFORE TRANSFERS</b>                  |      | <b>5,730</b>            | <b>1,512</b>         | <b>7,242</b>   | <b>(12,985)</b> | <b>(15,887)</b> |
| <b>GROSS TRANSFERS BETWEEN FUNDS</b>                |      | -                       | -                    | -              | (877)           | 877             |
| <b>NET MOVEMENT OF FUNDS</b>                        |      | <b>5,730</b>            | <b>1,512</b>         | <b>7,242</b>   | <b>(13,862)</b> | <b>(15,010)</b> |
| <b>BALANCES BROUGHT FORWARD AT 1 JANUARY 2020</b>   |      | <b>455,230</b>          | <b>45,157</b>        | <b>500,387</b> | <b>469,092</b>  | <b>60,167</b>   |
| <b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2020</b> |      | <b>460,960</b>          | <b>46,669</b>        | <b>507,629</b> | <b>455,230</b>  | <b>45,157</b>   |

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

| <b>BALANCE SHEET AT 31 DECEMBER 2020</b>                    | <b>2020</b> | <b>2019</b> |
|---|-------------|-------------|
|   | <b>Note</b> |             |
| <b>FIXED ASSETS</b>   |             |             |
| Tangible Fixed assets                                       | 4           | 419,999     |
| <b>CURRENT ASSETS</b>                                       |             |             |
| income tax recoverable                                      |             | 11,086      |
| Other debts   |             | 3,532       |
| Short Term deposits   |             | 60,459      |
| Cash at bank  |             | 12,999      |
|   |             | 88,075      |
| <b>LIABILITIES: AMOUNTS FALLING<br/>DUE WITHIN ONE YEAR</b> |             |             |
| Creditors for goods and services                            |             | (400)       |
| Other Creditors   |             | (46)        |
|   |             | (446)       |
| <b>NET CURRENT ASSETS</b>                                   |             | (1,290)     |
| <b>NET CURRENT ASSETS</b>                                   |             | 87,629      |
| <b>NET ASSETS</b>   |             | 507,628     |
| <b>PARISH FUNDS</b>   |             |             |
| Unrestricted  | 5           | 460,960     |
| Restricted  | 6           | 46,669      |
|   |             | 507,629     |
|   |             | 455,230     |
|   |             | 45,157      |
|   |             | 500,387     |

The accounts were approved by the Parochial Church Council on the 9<sup>th</sup> March 2021, and signed on its behalf by:



REV'D CAPTAIN PAUL ALLINSON (Chairman)



CLIVE JORDAN (Treasurer)



CLIVE RINGROSE (Accountant)

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 December 2020**

**1. ACCOUNTING POLICIES**

**ACCOUNTING CONVENTIONS**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention.

**GOING CONCERN**

The members of the PCC have prepared the financial statements on the basis that the PCC is a going concern.

After making reasonable enquiries, the members of the PCC have a reasonable expectation that the PCC has adequate resources to continue in operational existence for at least 12 months from the date of approval of the financial statements.

**FUNDS**

Unrestricted funds represent the funds of the P.C.C. that are not subject to any restrictions regarding their use and are available for application on the general purposes of the P.C.C. Restricted funds are subject to specific trusts as to how they may be used, which may be declared by the donor, but still within the objects of the Church.

**INCOME**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

**Volunteer help**

The value of any volunteer help received is not included in the financial statements.

**EXPENDITURE**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the P.C.C. The Diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

**FIXED ASSETS**

**Consecrated property and church furnishings**

Consecrated and beneficed property is not included in the financial statements in accordance with the Charities Act 2011.

Movable Church furnishings held by the Vicar and Churchwardens on special trust for the P.C.C. and which require a faculty for disposal are inalienable property. They have been included in the financial statements based on valuations made in the year ended 31 December 2000. As no significant items have been acquired over the past four years, the valuation has been fully depreciated.

All expenditure incurred in the year on consecrated or beneficed buildings and individual items under £3,000 is written off when the asset is acquired.

**Freehold land and buildings**

Freehold land and buildings have been included in the financial statements based on valuations made in the year ended 31 December 2000. It is not anticipated that any diminution in value will occur in the foreseeable future, therefore no provision for depreciation has been made.

**Church Hall fixtures and office equipment**

Fixtures and equipment have been included in the financial statements based on valuations made in the year ended 31 December 2000. Depreciation is charged on a straight line basis over four years. As no significant items have been acquired over the past four years, the valuation has been fully depreciated. Expenditure on individual items with a purchase price of £3,000 or less is written off when the asset is acquired.

**CURRENT ASSETS**

Amounts owing to the P.C.C. as at 31 December in respect of rent and other income are shown as debtors. Short term deposits include cash held on deposit with the CBF Church of England Funds.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2020**

**2 INCOME**

|   | Un-<br>restricted | Re-<br>stricted | TOTAL<br>2020  | 2019           |               |
|---|-------------------|-----------------|----------------|----------------|---------------|
|   |                   |                 |                | Unrest'd       | Restr'd       |
| <i>a) Voluntary Income</i>                |                   |                 |                |                |               |
| Planned Giving                            |                   |                 |                |                |               |
| Gift Aid Donations                        | 77,416            | -               | 77,416         | 78,378         | -             |
| Tax Recoverable                           | 20,741            | -               | 20,741         | 23,381         | -             |
| Other                                     | 2,878             | -               | 2,878          | 2,878          | -             |
| Collections (open Plate)                  | 4,347             | 464             | 4,810          | 10,999         | 4,468         |
| Grants                                    | 10,000            | 3,500           | 13,500         | -              | 7,210         |
| Donations, Appeals, etc.                  | 50                | 10,014          | 10,064         | 140            | 10,837        |
| Legacies                                  | -                 | -               | -              | -              | -             |
| <b>Sub Total</b>                          | <b>115,432</b>    | <b>13,978</b>   | <b>129,410</b> | <b>115,775</b> | <b>22,515</b> |
| <i>b) Activities for generating funds</i> |                   |                 |                |                |               |
| Fundraising                               | -                 | 3,512           | 3,512          | -              | 3,259         |
| Appeals                                   | -                 | -               | -              | -              | -             |
| <b>Sub Total</b>                          | <b>-</b>          | <b>3,512</b>    | <b>3,512</b>   | <b>-</b>       | <b>3,259</b>  |
| <i>c) Income from investments</i>         |                   |                 |                |                |               |
| Interest                                  | 80                | 165             | 245            | 149            | 361           |
| Rent - Parish Centre                      |                   |                 |                |                |               |
| Carpark                                   | 700               | -               | 700            | 700            | -             |
| 2 Grange Road                             | 8,930             | -               | 8,930          | 7,235          | -             |
| <b>Sub Total</b>                          | <b>9,710</b>      | <b>165</b>      | <b>9,875</b>   | <b>8,084</b>   | <b>361</b>    |
| <i>d) Income from church activities</i>   |                   |                 |                |                |               |
| Magazines                                 | 1,854             | -               | 1,854          | 2,018          | -             |
| Parish Centre Lettings                    | 7,281             | -               | 7,281          | 19,178         | -             |
| Fees                                      | 3,087             | 836             | 3,923          | 6,960          | 9,297         |
| Gov't Furlough Scheme                     | -                 | 400             | 400            | -              | -             |
| Other including sale of books             | 101               | 498             | 599            | 151            | -             |
| <b>Sub Total</b>                          | <b>12,322</b>     | <b>1,734</b>    | <b>14,056</b>  | <b>28,308</b>  | <b>9,297</b>  |
| <b>TOTAL INCOME</b>                       | <b>137,463</b>    | <b>19,389</b>   | <b>156,852</b> | <b>152,166</b> | <b>35,431</b> |

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2020**

**3 EXPENDITURE**

|  | Un-<br>restricted | Re-<br>stricted | TOTAL<br>2020  | 2019<br>Unrest'd | restricted    |
|--|-------------------|-----------------|----------------|------------------|---------------|
| <i>a) Church Activities</i>              |                   |                 |                |                  |               |
| Missionary & Charity Giving              |                   |                 |                |                  |               |
| Overseas: CMS                            | -                 | 3,000           | 3,000          | -                | 3,000         |
| Home Missions                            | 1,080             | 519             | 1,599          | 1,560            | 4,563         |
|  | 1,080             | 3,519           | 4,599          | 1,560            | 7,563         |
| Diocesan Parish Share                    | 72,000            | -               | 72,000         | 105,000          | -             |
| Costs relating to clergy                 | 2,932             | -               | 2,932          | 3,202            | -             |
| Other Ministry Costs                     | 984               | 636             | 1,620          | 3,739            | 9,118         |
| St Mary's projects                       | -                 | 8,476           | 8,476          | -                | 32,347        |
| Holy Saviour projects                    | -                 | 4,433           | 4,433          | -                | 1,720         |
| Churches running & maintenance           | 19,664            | -               | 19,664         | 16,346           | -             |
| Parish Magazine                          | 4,219             | -               | 4,219          | 4,197            | -             |
| Parish Centre running & maintenance      | 19,719            | -               | 19,719         | 20,695           | -             |
| Restricted Donations                     | -                 | -               | -              | -                | 571           |
| Other                                    | 1,375             | 412             | 1,787          | 20               | -             |
| <b>Sub Total</b>                         | <b>121,974</b>    | <b>17,477</b>   | <b>139,450</b> | <b>154,758</b>   | <b>51,319</b> |
| <i>b) Generation of Voluntary Income</i> |                   |                 |                |                  |               |
| <i>c) Church Administration</i>          |                   |                 |                |                  |               |
| Salaries, wages and honoraria            | 4,703             | 400             | 5,103          | 4,594            | -             |
| Office Expenses                          | 3,408             | -               | 3,408          | 3,923            | -             |
| <b>Sub Total</b>                         | <b>8,111</b>      | <b>400</b>      | <b>8,511</b>   | <b>8,517</b>     | <b>-</b>      |
| <i>d) Property Costs</i>                 |                   |                 |                |                  |               |
| 2 Grange Road                            | 1,648             | -               | 1,648          | 1,877            | -             |
| <b>TOTAL EXPENDITURE</b>                 | <b>131,733</b>    | <b>17,877</b>   | <b>149,610</b> | <b>165,151</b>   | <b>51,319</b> |

Note

(1) Payments to PCC members

No payments were paid to any PCC members, persons closely connected to them or related parties.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2020**

**4 FIXED ASSETS FOR USE BY THE P.C.C.**

|   | Freehold land<br>and buildings | Church<br>Furnishings | Fixtures<br>and Office<br>Equipment | Total          |
|---|--------------------------------|-----------------------|-------------------------------------|----------------|
|   | £                              | £                     | £                                   | £              |
| Tangible (all unrestricted)<br>GROSS BOOK VALUE at<br>31 December 2019 and 2020 | 419,999                        | 97,600                | 18,136                              | 535,735        |
| DEPRECIATION at<br>31 December 2019 and 2020                                    | <u>-</u>                       | <u>97,600</u>         | <u>18,136</u>                       | <u>115,736</u> |
| NET BOOK VALUE at<br>31 December 2019 and 2020                                  | <u>419,999</u>                 | <u>-</u>              | <u>-</u>                            | <u>419,999</u> |

The freehold land and buildings comprise the Church Hall and 2 Grange Road, Ponteland:

|               |          |
|---------------|----------|
| Church Hall   | £326,999 |
| 2 Grange Road | £ 93,000 |

The gross book values are based on valuations made in the year ended 31 December 2000

**5 UNRESTRICTED FUNDS**

In 2020 no money was added to the PCC's two designated funds.

The designated fund for possible repairs to St Mary's heating pipes totals £9,000.

The designated fund for work on 2 Grange Road totals £6,000.

**6 RESTRICTED FUNDS**

The restricted funds comprise of St Mary's Refurbishment, The Bell Tower, Choir & Music, St Mary's Guide Books, St Mary's Churchyard, Youth Work, Holy Saviour General, Holy Saviour Toilet, Holy Saviour Churchyard

| Fund Movements        | St Mary's<br>Refurbish<br>ment | Bell<br>Tower | Choir<br>&<br>Music | St Mary's<br>Guide Books | St Mary's<br>Churchyard | Youth<br>Work |
|-----------------------|--------------------------------|---------------|---------------------|--------------------------|-------------------------|---------------|
| Balance at 1/1/2020   | 14,355                         | 8,376         | 965                 | 1,179                    | 234                     | 5,743         |
| Income                | 11,044                         | -             | 50                  | 9                        | 15                      | -             |
| Expenditure           | 8,372                          | 84            | 20                  | -                        | -                       | -             |
| Balance at 31/12/2020 | <u>17,027</u>                  | <u>8,292</u>  | <u>995</u>          | <u>1,188</u>             | <u>249</u>              | <u>5,743</u>  |

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2020**

|                       | Holy Saviour<br>General | Holy Saviour<br>Toilet | Holy Saviour<br>Churchyard |
|-----------------------|-------------------------|------------------------|----------------------------|
| Balance at 1/1/2020   | 844                     | 9,414                  | 3,702                      |
| Income                | 110                     | 370                    | 2,013                      |
| Expenditure           | -                       | 1,920                  | 2,513                      |
| Balance at 31/12/2020 | <b>954</b>              | <b>7,865</b>           | <b>3,202</b>               |

|                       | Other      | Charitable<br>Giving | Fees       | TOTAL 2020    |
|-----------------------|------------|----------------------|------------|---------------|
| Balance at 1/1/2020   | -          | 164                  | 179        | 45,156        |
| Income                | 1,246      | 3,695                | 836        | 19,389        |
| Expenditure           | 812        | 3,519                | 636        | 17,877        |
| Balance at 31/12/2020 | <b>434</b> | <b>340</b>           | <b>379</b> | <b>46,668</b> |

Note:

*Charitable Giving* includes Collections from Weddings, Funerals, Special Services and donations to CMS

*Fees* consists of money from weddings and funerals for organist, bells etc..

**7 ANALYSIS OF NET ASSETS BY FUNDS**

|                     | Unrestricted Funds | Restricted<br>Funds | Total          |
|---------------------|--------------------|---------------------|----------------|
| Fixed Assets        | 419,999            | -                   | 419,999        |
| Current Assets      | 40,961             | 46,668              | 87,629         |
| Current Liabilities | -                  | -                   | -              |
|                     | <b>460,960</b>     | <b>46,668</b>       | <b>507,628</b> |

**The Parish of Ponteland  
St. Mary the Virgin and Holy Saviour**

**2020 Annual Report**

**1.0 Introduction**

St Mary's Parochial Church Council has the responsibility together with the incumbent for the running of the parish church and serving the population of Ponteland (some 14000 souls); developing the whole mission of the church on matters pastoral, evangelical, social and ecumenical. It is also responsible for the fabric of the ancient church in Ponteland, Holy Saviour Milbourne, 2 Grange Road and the Parish Centre.

**2.0 Mission Statement**

**“We are a parish proclaiming the good news of the risen Christ, and supplying the spiritual, moral and social needs of all who seek assistance, particularly those living in the parish of Ponteland.”**

**3.0 The Parochial Church Council**

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

During the year, the following served as members of the PCC:-

The Incumbent: Revd Captain Paul Allinson

Curate: Revd Rosemary Harrison from July 8th

Associate Priest: Revd Canon Christine Brown

Churchwardens: Mr David Butler and Mr Peter Hopley (until October 2020)

Representatives of Deanery Synod (ex officio): elected 2017 Dr Janet Welsh and Mr Peter Watson (until October 2020); Mr Mac Squires (elected 2019); Mrs Michelle Smith (from October 2020).

**Elected Members:**

Elected 2018: Mrs Carole Butler (PCC secretary), Mr Clive Jordan (Treasurer), Mrs Angie Jordan

Elected 2019: Mrs Rosy Doherty, Mr John Doherty, Mrs Julie Bell, Mr Mac Squires

Elected 2020 Mrs Jaqui Buffham, Mr David Comeskey, Mrs June Atkinson, Mr Peter Hopley

Co-opted as Accountant: Mr Clive Ringrose

Co-opted as Parish Centre Manager: Mr Ted Henderson

Invited to attend all meetings as Electoral Roll Officer: Mr Alan Barron

**Holy Saviour Milbourne**

Deputy Wardens: Mr Brian Henderson, Mrs Gwenneth Nicholson

PCC Representative: Mr Duncan Wheeler

The total membership of the PCC for 2019 was 24, which includes Deanery Synod reps, Holy Saviour reps, and Clergy. The PCC met 6 times during 2020 with an average attendance of 17.

The PCC is registered with the Charity Commission, (Registered No. 1134771), and the members of the PCC act as Trustees to the Charity.

#### **4.0 Committees and Working Groups.**

The PCC operates through the Standing Committee and a number of subgroups that have specific roles as designated by the PCC.

**Standing Committee - this is the only committee required by law.** It has power to transact the business of the PCC between meetings subject to any directions given by the PCC. The committee comprises of the Incumbent, the Church Warden, the PCC secretary, and the Treasurer. The standing committee did not meet in 2020.

#### **Sub groups:**

Financial and Charitable Giving - coordinated by Mr Clive Ringrose

Property/Maintenance - coordinated by Mr David Butler

Safeguarding - coordinated by Mrs Rosemary Rhodes

Milbourne - coordinated by Mr Duncan Wheeler

Music - coordinated by Mrs Jean Fellowes-Pryne

Hall Management - coordinated by Mr Ted Henderson

#### **5.0 Church Attendance**

A total of 152 parishioners were registered at April 2019 (currently 191 - March 2020).

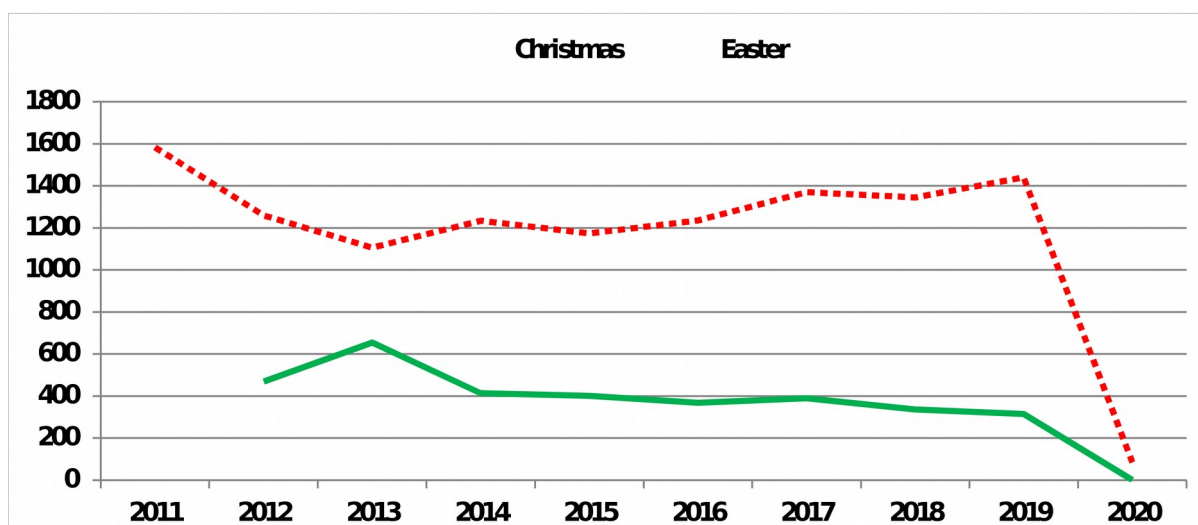
The year was severely affected by the Covid 19 pandemic, in so much that the normal routine of services was curtailed from mid -March, when everything was put on hold. The figures given below therefore are but a shadow of previous years.

When services were allowed to resume later in the year, government restrictions meant that numbers allowed in church were strictly limited. There were for example, no-one in church over Easter, and only 85 people in church during Christmas. Whereas, in the past, over 200 people would normally attend services during October (the month used by the Church of England to assess numbers annually), this year the figure was 85.

The restrictions also had an effect on the occasional services - there were only 6 baptisms and 2 marriages.

Funerals were about the same - 39.

#### **Attendance trends at St Mary's - Christmas and Easter**





## **Review of the year**

### **6.0 The Year itself:**

2020 proved to be a challenging year due to the Covid-19 pandemic. Not just for the parish of Ponteland but for all places of worship throughout the country.

Thanks are extended to all those who have volunteered during the year, making phone calls, collecting shopping and supervising the church during the lockdown. To our administrator Ruth for being ever helpful, to Alison who has made sure that there has been a copy of Grapevine for every month, and to Warren and the choir for embracing technology by putting recordings onto the website and Facebook throughout the year.

In January, David Nylander presented information to the PCC about an ongoing project to develop endoscopy services for the people of Sierra Leone Rosemary Rhodes also gave an update on the safeguarding training being offered by the Diocese.

On March 16<sup>th</sup> the first lockdown occurred, all church service were suspended, and the Parish Centre closed due to the Covid-19 pandemic. Easter services were cancelled. However, St Mary's was made Covid secure, and the church was kept open for private prayer on Sundays, Tuesdays, and Thursdays with a group of volunteers offering to supervise during opening times. It was estimated that an average of ten people per session were attending.

There was overwhelming support from volunteers who offered fellowship by telephone to all on the electoral roll who had completed a General Data Protection Regulation form. The Annual Parish Church meeting had to be postponed until October.

By July 26<sup>th</sup> the church was able to open again for gathered worship, with an estimated safe capacity of 30 people, the same number as was legally allowed for weddings and funerals at that time. Places at services had to be booked in advance via Ruth in the church office.

We also welcomed the Rev Rosemary Harrison into the ministry team as assistant curate.

The celebration of Holy Communion was suspended until the end of August. Sunday services were resumed with strict safety measures in place, and from September the 10am service was filmed and put on the church website and Facebook page. The much-delayed Annual parish church meeting took place virtually on October 7th via the Zoom platform. A second lockdown had been announced on October 31st, but services continued in a Covid secure way. The Remembrance Day service at the war memorial was cancelled, but two All Soul's services were able to be held on November 1st.

Christmas celebrations were severely curtailed, but a Christmas tree was placed in church, again, generously donated by Tom and Joe of Wylam Nursery, and the church was beautifully decorated by our gifted flower arrangers for Christmas Day. Two Eucharistic services were held at St Mary's on Christmas day plus a service of the word at Holy Saviour. At the end of the year just before the third lockdown, Warren, our organist, and Michelle, his fiancée were finally able to celebrate their wedding on December 30th, a happy conclusion to what had proved to be an incredibly challenging year.

### **Financial Summary**

The restrictions implemented because of the Covid-19 pandemic had a significant impact on the PCC's finances. The areas most affected were loss of income from collections and from hiring out the Parish Centre. Some help was received from Northumberland County Council, but the net effect was that the PCC was not able to pay its Parish Share in full. The PCC had agreed to a Parish Share of £97,255 but was only able to pay £72,000.

Unrestricted Income: Planned Giving was down £1,000. This drop was smaller than in recent years. The impact on this income due to Covid-19 was small. Planned giving made by standing orders was unaffected, and those that use the envelope system retained their envelopes and presented them when the church reopened.

Gift Aid claimed was down £2,600, but at £20,741 remains a significant source of income for the PCC. The impact of the Covid-19 restrictions was significant in the PCC's income from collections, which were down £6,000; from Parish Centre lettings, which were down

£12,000, and from fees for special services, which were down £4,000. The PCC received a grant from NCC of £10,000. This was made under the government's Discretionary fund to cover losses due to Covid-19.

Unrestricted Expenditure: The largest item of expenditure was Parish Share. The amount of Parish Share paid was set so that the PCC's reserves would remain unchanged in 2020. Excluding Parish Share the expenditure is predominantly on fixed costs. These costs were largely unchanged, but there was a reduction in non-fixed costs. Overall expenditure was down £1,000.

Restricted Income: Restricted income in 2020 was £19,389. This included two grants, totalling £2,500 for refurbishing the Parish Centre. The remaining £17,000 came mainly from donations large and small and the associated gift aid.

The fund with the largest receipts was the Refurbishment Fund this includes specific projects. This fund received £11,044.

Restricted Expenditure: In 2020 the main expenses were on the installing ceiling panels in the Parish Centre, installing new protective panels over the windows of St Mary's and further improvements to the lighting in St Mary's.

### **7.0 Reserves**

Since 2013 the PCC has had a Reserves Policy based on Church of England guidance notes.

The policy of the PCC is to maintain its reserves. At the end of 2020 the unrestricted reserves were £40,961. No money was added to the designated funds for the heating of St Mary's or the improvement of 2 Grange Road.

### **8.0 Risk Management**

The PCC is under an obligation to consider major risks to which St Mary's may be exposed and systems are in place to minimize such risks. Our Safeguarding Policy is in line with the current procedures set out by the Diocese. The insurance policy for the churches provides cover for the buildings, contents, and third-party claims.

Health and Safety Officer: Alan Mundy

### **9.0 Legal and Administration Information**

Parochial Name      Parish Church of St Mary the Virgin  
                                 North Road  
                                 Ponteland  
                                 NE20 9NU                      Tel 01661 824470

Bankers: Santander and Lloyds Bank PLC, Ponteland Branch  
Auditor: Stephenson Coates

Carole Butler

PCC Secretary      April 2021

**PAROCHIAL  
CHURCH COUNCIL  
OF  
ST. MARY THE VIRGIN,  
PONTELAND**

**(Incorporating Holy Saviour Church, Milbourne)**

**A Registered Charity: England and Wales No. 1134771**

**2020  
FINANCIAL STATEMENTS**

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**Independent Examiners' Report to the P.C.C. of St. Mary the Virgin, Ponteland**

I report to the members on my examination of the accounts of the P.C.C. of St. Mary the Virgin, Ponteland for the year ended 31 December 2019, which are set out on pages 3 to 10.

**Responsibilities and basis of report**

As the members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the 2011 Act'). You consider that the audit requirements of section 144 of the 2011 Act do not apply and that an independent examination is required.

Having satisfied myself that the accounts are not required to be audited, I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in accordance with section 130 of the 2011 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Principal: Mark Richardson**  
**Stephenson Coates Audit Limited**  
Chartered Accountants  
West 2, Asama Court  
Newcastle Business Park  
Newcastle upon Tyne  
NE4 7YD

12 February 2021

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 December 2020**

|   | Note | Un -<br>restricted<br>£ | Re-<br>stricted<br>£ | TOTAL<br>2020  | 2,019           |                 |
|---|------|-------------------------|----------------------|----------------|-----------------|-----------------|
| INCOME  |      |                         |                      |                | Unrestr'd<br>£  | Restr'd<br>£    |
| <i>Voluntary Income</i>                             | 2(a) | 115,432                 | 13,978               | 129,410        | 115,775         | 22,515          |
| <i>Activities for generating funds</i>              | 2(b) | -                       | 3,512                | 3,512          | -               | 3,259           |
| <i>Income from Investments</i>                      | 2(c) | 9,710                   | 165                  | 9,875          | 8,084           | 361             |
| <i>Income from church activities</i>                | 2(d) | 12,322                  | 1,734                | 14,056         | 28,308          | 9,297           |
| <b>TOTAL INCOME</b>                                 |      | <b>137,463</b>          | <b>19,389</b>        | <b>156,852</b> | <b>152,166</b>  | <b>35,431</b>   |
| <b>EXPENDITURE</b>                                  |      |                         |                      |                |                 |                 |
| <i>Church activities</i>                            | 3(a) | 121,974                 | 17,477               | 139,450        | 154,758         | 51,319          |
| <i>Generation of Voluntary Income</i>               | 3(b) | -                       | -                    | -              | -               | -               |
| <i>Church Administration</i>                        | 3(c) | 8,111                   | 400                  | 8,511          | 8,517           | -               |
| <i>Property Costs</i>                               | 3(d) | 1,648                   | -                    | 1,648          | 1,877           | -               |
| <b>TOTAL EXPENDITURE</b>                            |      | <b>131,733</b>          | <b>17,877</b>        | <b>149,610</b> | <b>165,151</b>  | <b>51,319</b>   |
| <b>NET INCOME BEFORE TRANSFERS</b>                  |      | <b>5,730</b>            | <b>1,512</b>         | <b>7,242</b>   | <b>(12,985)</b> | <b>(15,887)</b> |
| <b>GROSS TRANSFERS BETWEEN FUNDS</b>                |      | -                       | -                    | -              | (877)           | 877             |
| <b>NET MOVEMENT OF FUNDS</b>                        |      | <b>5,730</b>            | <b>1,512</b>         | <b>7,242</b>   | <b>(13,862)</b> | <b>(15,010)</b> |
| <b>BALANCES BROUGHT FORWARD AT 1 JANUARY 2020</b>   |      | <b>455,230</b>          | <b>45,157</b>        | <b>500,387</b> | <b>469,092</b>  | <b>60,167</b>   |
| <b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2020</b> |      | <b>460,960</b>          | <b>46,669</b>        | <b>507,629</b> | <b>455,230</b>  | <b>45,157</b>   |

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

| BALANCE SHEET AT 31 DECEMBER 2020                           | 2020 | 2019    |
|---|------|---------|
|   | Note |         |
| <b>FIXED ASSETS</b>   |      |         |
| Tangible Fixed assets                                       | 4    | 419,999 |
| <b>CURRENT ASSETS</b>                                       |      |         |
| income tax recoverable                                      |      | 11,086  |
| Other debts   |      | 3,532   |
| Short Term deposits   |      | 60,459  |
| Cash at bank  |      | 12,999  |
|   |      | 88,075  |
| <b>LIABILITIES: AMOUNTS FALLING<br/>DUE WITHIN ONE YEAR</b> |      |         |
| Creditors for goods and services                            |      | (400)   |
| Other Creditors   |      | (46)    |
|   |      | (446)   |
| <b>NET CURRENT ASSETS</b>                                   |      | (1,290) |
| <b>NET CURRENT ASSETS</b>                                   |      | 87,629  |
| <b>NET ASSETS</b>   |      | 507,628 |
| <b>PARISH FUNDS</b>   |      |         |
| Unrestricted  | 5    | 460,960 |
| Restricted  | 6    | 46,669  |
|   |      | 507,629 |
|   |      | 455,230 |
|   |      | 45,157  |
|   |      | 500,387 |

The accounts were approved by the Parochial Church Council on the 9<sup>th</sup> March 2021, and signed on its behalf by:



REV'D CAPTAIN PAUL ALLINSON (Chairman)



CLIVE JORDAN (Treasurer)



CLIVE RINGROSE (Accountant)

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 December 2020**

**1. ACCOUNTING POLICIES**

**ACCOUNTING CONVENTIONS**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention.

**GOING CONCERN**

The members of the PCC have prepared the financial statements on the basis that the PCC is a going concern.

After making reasonable enquiries, the members of the PCC have a reasonable expectation that the PCC has adequate resources to continue in operational existence for at least 12 months from the date of approval of the financial statements.

**FUNDS**

Unrestricted funds represent the funds of the P.C.C. that are not subject to any restrictions regarding their use and are available for application on the general purposes of the P.C.C. Restricted funds are subject to specific trusts as to how they may be used, which may be declared by the donor, but still within the objects of the Church.

**INCOME**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

**Volunteer help**

The value of any volunteer help received is not included in the financial statements.

**EXPENDITURE**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the P.C.C. The Diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

**FIXED ASSETS**

**Consecrated property and church furnishings**

Consecrated and beneficed property is not included in the financial statements in accordance with the Charities Act 2011.

Movable Church furnishings held by the Vicar and Churchwardens on special trust for the P.C.C. and which require a faculty for disposal are inalienable property. They have been included in the financial statements based on valuations made in the year ended 31 December 2000. As no significant items have been acquired over the past four years, the valuation has been fully depreciated.

All expenditure incurred in the year on consecrated or beneficed buildings and individual items under £3,000 is written off when the asset is acquired.

**Freehold land and buildings**

Freehold land and buildings have been included in the financial statements based on valuations made in the year ended 31 December 2000. It is not anticipated that any diminution in value will occur in the foreseeable future, therefore no provision for depreciation has been made.

**Church Hall fixtures and office equipment**

Fixtures and equipment have been included in the financial statements based on valuations made in the year ended 31 December 2000. Depreciation is charged on a straight line basis over four years. As no significant items have been acquired over the past four years, the valuation has been fully depreciated. Expenditure on individual items with a purchase price of £3,000 or less is written off when the asset is acquired.

**CURRENT ASSETS**

Amounts owing to the P.C.C. as at 31 December in respect of rent and other income are shown as debtors. Short term deposits include cash held on deposit with the CBF Church of England Funds.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2020**

**2 INCOME**

|   | Un-<br>restricted | Re-<br>stricted | TOTAL<br>2020  | 2019<br>Unrest'd    Restr'd |               |
|---|-------------------|-----------------|----------------|-----------------------------|---------------|
| <i>a) Voluntary Income</i>                |                   |                 |                |                             |               |
| Planned Giving                            |                   |                 |                |                             |               |
| Gift Aid Donations                        | 77,416            | -               | 77,416         | 78,378                      | -             |
| Tax Recoverable                           | 20,741            | -               | 20,741         | 23,381                      | -             |
| Other                                     | 2,878             | -               | 2,878          | 2,878                       | -             |
| Collections (open Plate)                  | 4,347             | 464             | 4,810          | 10,999                      | 4,468         |
| Grants                                    | 10,000            | 3,500           | 13,500         | -                           | 7,210         |
| Donations, Appeals, etc.                  | 50                | 10,014          | 10,064         | 140                         | 10,837        |
| Legacies                                  | -                 | -               | -              | -                           | -             |
| <b>Sub Total</b>                          | <b>115,432</b>    | <b>13,978</b>   | <b>129,410</b> | <b>115,775</b>              | <b>22,515</b> |
| <i>b) Activities for generating funds</i> |                   |                 |                |                             |               |
| Fundraising                               | -                 | 3,512           | 3,512          | -                           | 3,259         |
| Appeals                                   | -                 | -               | -              | -                           | -             |
| <b>Sub Total</b>                          | <b>-</b>          | <b>3,512</b>    | <b>3,512</b>   | <b>-</b>                    | <b>3,259</b>  |
| <i>c) Income from investments</i>         |                   |                 |                |                             |               |
| Interest                                  | 80                | 165             | 245            | 149                         | 361           |
| Rent - Parish Centre                      |                   |                 |                |                             |               |
| Carpark                                   | 700               | -               | 700            | 700                         | -             |
| 2 Grange Road                             | 8,930             | -               | 8,930          | 7,235                       | -             |
| <b>Sub Total</b>                          | <b>9,710</b>      | <b>165</b>      | <b>9,875</b>   | <b>8,084</b>                | <b>361</b>    |
| <i>d) Income from church activities</i>   |                   |                 |                |                             |               |
| Magazines                                 | 1,854             | -               | 1,854          | 2,018                       | -             |
| Parish Centre Lettings                    | 7,281             | -               | 7,281          | 19,178                      | -             |
| Fees                                      | 3,087             | 836             | 3,923          | 6,960                       | 9,297         |
| Gov't Furlough Scheme                     | -                 | 400             | 400            | -                           | -             |
| Other including sale of books             | 101               | 498             | 599            | 151                         | -             |
| <b>Sub Total</b>                          | <b>12,322</b>     | <b>1,734</b>    | <b>14,056</b>  | <b>28,308</b>               | <b>9,297</b>  |
| <b>TOTAL INCOME</b>                       | <b>137,463</b>    | <b>19,389</b>   | <b>156,852</b> | <b>152,166</b>              | <b>35,431</b> |

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2020**

**3 EXPENDITURE**

|  | Un-<br>restricted | Re-<br>stricted | TOTAL<br>2020  | 2019<br>Unrest'd | restricted    |
|--|-------------------|-----------------|----------------|------------------|---------------|
| <i>a) Church Activities</i>              |                   |                 |                |                  |               |
| Missionary & Charity Giving              |                   |                 |                |                  |               |
| Overseas: CMS                            | -                 | 3,000           | 3,000          | -                | 3,000         |
| Home Missions                            | 1,080             | 519             | 1,599          | 1,560            | 4,563         |
|  | 1,080             | 3,519           | 4,599          | 1,560            | 7,563         |
| Diocesan Parish Share                    | 72,000            | -               | 72,000         | 105,000          | -             |
| Costs relating to clergy                 | 2,932             | -               | 2,932          | 3,202            | -             |
| Other Ministry Costs                     | 984               | 636             | 1,620          | 3,739            | 9,118         |
| St Mary's projects                       | -                 | 8,476           | 8,476          | -                | 32,347        |
| Holy Saviour projects                    | -                 | 4,433           | 4,433          | -                | 1,720         |
| Churches running & maintenance           | 19,664            | -               | 19,664         | 16,346           | -             |
| Parish Magazine                          | 4,219             | -               | 4,219          | 4,197            | -             |
| Parish Centre running & maintenance      | 19,719            | -               | 19,719         | 20,695           | -             |
| Restricted Donations                     | -                 | -               | -              | -                | 571           |
| Other                                    | 1,375             | 412             | 1,787          | 20               | -             |
| <b>Sub Total</b>                         | <b>121,974</b>    | <b>17,477</b>   | <b>139,450</b> | <b>154,758</b>   | <b>51,319</b> |
| <i>b) Generation of Voluntary Income</i> |                   |                 |                |                  |               |
| <i>c) Church Administration</i>          |                   |                 |                |                  |               |
| Salaries, wages and honoraria            | 4,703             | 400             | 5,103          | 4,594            | -             |
| Office Expenses                          | 3,408             | -               | 3,408          | 3,923            | -             |
| <b>Sub Total</b>                         | <b>8,111</b>      | <b>400</b>      | <b>8,511</b>   | <b>8,517</b>     | <b>-</b>      |
| <i>d) Property Costs</i>                 |                   |                 |                |                  |               |
| 2 Grange Road                            | 1,648             | -               | 1,648          | 1,877            | -             |
| <b>TOTAL EXPENDITURE</b>                 | <b>131,733</b>    | <b>17,877</b>   | <b>149,610</b> | <b>165,151</b>   | <b>51,319</b> |

Note

(1) Payments to PCC members

No payments were paid to any PCC members, persons closely connected to them or related parties.

**PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN, PONTELAND  
(Incorporating Holy Saviour Church, Milbourne)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2020**

**4 FIXED ASSETS FOR USE BY THE P.C.C.**

|   | Freehold land<br>and buildings | Church<br>Furnishings | Fixtures<br>and Office<br>Equipment | Total          |
|---|--------------------------------|-----------------------|-------------------------------------|----------------|
|   | £                              | £                     | £                                   | £              |
| Tangible (all unrestricted)<br>GROSS BOOK VALUE at<br>31 December 2019 and 2020 | 419,999                        | 97,600                | 18,136                              | 535,735        |
| DEPRECIATION at<br>31 December 2019 and 2020                                    | <u>-</u>                       | <u>97,600</u>         | <u>18,136</u>                       | <u>115,736</u> |
| NET BOOK VALUE at<br>31 December 2019 and 2020                                  | <u>419,999</u>                 | <u>-</u>              | <u>-</u>                            | <u>419,999</u> |

The freehold land and buildings comprise the Church Hall and 2 Grange Road, Ponteland:

|               |          |
|---------------|----------|
| Church Hall   | £326,999 |
| 2 Grange Road | £ 93,000 |

The gross book values are based on valuations made in the year ended 31 December 2000

**5 UNRESTRICTED FUNDS**

In 2020 no money was added to the PCC's two designated funds.

The designated fund for possible repairs to St Mary's heating pipes totals £9,000.

The designated fund for work on 2 Grange Road totals £6,000.

**6 RESTRICTED FUNDS**

The restricted funds comprise of St Mary's Refurbishment, The Bell Tower, Choir & Music, St Mary's Guide Books, St Mary's Churchyard, Youth Work, Holy Saviour General, Holy Saviour Toilet, Holy Saviour Churchyard

| Fund Movements        | St Mary's<br>Refurbish<br>ment | Bell<br>Tower | Choir<br>&<br>Music | St Mary's<br>Guide Books | St Mary's<br>Churchyard | Youth<br>Work |
|-----------------------|--------------------------------|---------------|---------------------|--------------------------|-------------------------|---------------|
| Balance at 1/1/2020   | 14,355                         | 8,376         | 965                 | 1,179                    | 234                     | 5,743         |
| Income                | 11,044                         | -             | 50                  | 9                        | 15                      | -             |
| Expenditure           | 8,372                          | 84            | 20                  | -                        | -                       | -             |
| Balance at 31/12/2020 | <u>17,027</u>                  | <u>8,292</u>  | <u>995</u>          | <u>1,188</u>             | <u>249</u>              | <u>5,743</u>  |

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**NOTES TO THE FINANCIAL STATEMENTS (continued)  
for the year ended 31 December 2020**

|                       | Holy Saviour<br>General | Holy Saviour<br>Toilet | Holy Saviour<br>Churchyard |
|-----------------------|-------------------------|------------------------|----------------------------|
| Balance at 1/1/2020   | 844                     | 9,414                  | 3,702                      |
| Income                | 110                     | 370                    | 2,013                      |
| Expenditure           | -                       | 1,920                  | 2,513                      |
| Balance at 31/12/2020 | <b>954</b>              | <b>7,865</b>           | <b>3,202</b>               |

|                       | Other      | Charitable<br>Giving | Fees       | TOTAL 2020    |
|-----------------------|------------|----------------------|------------|---------------|
| Balance at 1/1/2020   | -          | 164                  | 179        | 45,156        |
| Income                | 1,246      | 3,695                | 836        | 19,389        |
| Expenditure           | 812        | 3,519                | 636        | 17,877        |
| Balance at 31/12/2020 | <b>434</b> | <b>340</b>           | <b>379</b> | <b>46,668</b> |

Note:

*Charitable Giving* includes Collections from Weddings, Funerals, Special Services and donations to CMS

*Fees* consists of money from weddings and funerals for organist, bells etc..

**7 ANALYSIS OF NET ASSETS BY FUNDS**

|                     | Unrestricted Funds | Restricted<br>Funds | Total          |
|---------------------|--------------------|---------------------|----------------|
| Fixed Assets        | 419,999            | -                   | 419,999        |
| Current Assets      | 40,961             | 46,668              | 87,629         |
| Current Liabilities | -                  | -                   | -              |
|                     | <b>460,960</b>     | <b>46,668</b>       | <b>507,628</b> |