

Charity registration number: 1134767

# St Luke's Parochial Church Council

Annual Report and Financial Statements  
for the Year Ended 31 December 2020

## **St Luke's Parochial Church Council**

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# St Luke's Church Parkstone

**'To be a Community of Whole-Life Disciples of Jesus Christ  
committed to Worship, Growth, Fellowship and Mission.'**

## Annual Report and Accounts of the Parochial Church Council 2020

### 1. Introduction

This Annual Report is produced by the Parochial Church Council (PCC) for the Annual Meeting of St Luke's Church Parkstone on 18<sup>th</sup> April 2021 as required by Church Legislation and in accordance with the requirements of the Charities Act 1993 and the Guide to the Statement of Recommended Practice 2005 revisions. It includes the PCC Secretary's Report and Vicars' Report as chair of the PCC and the Financial Statement of the Parochial Church Council for the year ending 31<sup>st</sup> December 2020, independently audited as required and approved by the PCC.

This Report is presented to the Annual Parochial Church Meeting, together with the following:

- a) A Report on changes in the Electoral Roll since the last Annual Meeting - *to be given by the Electoral Roll Officer.*
- b) A Report upon the Fabric, Goods and Ordinance of the Church – *Given by the Churchwardens at the APCM*
- c) A Report on the proceedings of the Deanery Synod
- d) Reports from other groups not included within this report – *distributed electronically and available in paper form.*

### 2. Membership, Election and Purposes of PCC, Standing Committee and Finance Team) and sub-committees (Teams):

The Membership of, Election to, and the Purposes and Functions of the PCC are in accordance with the Church Representation Rules and the PCC (Powers) Measure as amended and are as set out in St Luke's PCC and 'Explanation of the Parochial Church Council' Document, which is supplied to all new PCC members, Standing Committee and Sub-Committees, and is available to all members of the church.

The membership of the PCC for the year 12<sup>th</sup> October 2020 to 18<sup>th</sup> April 2021

<b>Incumbent</b>	Revd Canon Christopher Strain*
<b>Churchwardens</b>	Glenda Hammond* and Virginia Stacey*
<b>Hon Treasurer</b>	Steve Blight*
<b>Deanery Synod</b>	Brian Finch, <i>Glenda Hammond</i> and Richard Hudson
<b>Elected to 2021</b>	Claire Storey, Geoff Sherwood, Martin Holst, Andy Roberts*
<b>Elected to 2022</b>	Kate Giles, Susan Walkden, Carole Schouten, Claire Burgess
<b>Elected to 2023</b>	<i>Steve Blight*</i> , Roger Jones*, Anne Roberts, Janine Newman
<b>LLMs</b>	John Pattison, Justin Coldstream
<b>Attending:</b>	Christine Gilbert (Secretary) and Anna Counsell (Children's and Families Minister)

The names of those occupying more than one position are in italics on second and subsequent occasions.  
Members of the Standing Committee are marked with an asterisk.

St. Luke's Church PCC has the responsibility of co-operating with the incumbent, Revd Canon Christopher Strain in promoting in the Parish the whole mission of the Church, Pastoral, Evangelistic, Social and Ecumenical. The PCC is also specifically responsible for the maintenance of the Church premises and the Church Hall at 37 Birchwood Road.

The PCC is committed to its Statement of Purpose and to enable as many people as possible to become members of the Church Community at St. Luke's. The PCC together with its sub-committees seeks to develop and grow the life of the Church, its Ministry and Mission through its services and other activities as faith is applied to the whole of life.

**When planning our activities for the year, the incumbent and the PCC are aware of the guidance on public benefit issued by the Charity Commission and, in particular, the specific guidance on charities for the advancement of religion. This is expressed in our Statement of Purpose: 'To be a Community of Whole Life Disciples of Jesus Christ'. Within this we place a high priority on pastoral care and serving all living in the Parish and local community.**

In addition, the Vicar, who is responsible for overseeing the worship and ministry of the church meets with those involved in Worship, Teaching, Pastoral Care, Youth and Children's Ministry, Connect Groups, Overseas and Home Mission and others.

There are **three formal Sub-Committees** (Teams) of the PCC, which meet regularly during the course of the year and report back to the PCC. The Three Teams and their Chairs for the past year have been:

<b>Standing &amp; Finance Committee</b>	<b>Chris Strain</b>
<b>Fabric Maintenance &amp; Development</b>	<b>Kate Wyatt</b>
<b>Church Hall</b>	<b>Anne Roberts</b>

As a church we do take the issue of Safeguarding seriously. We have had a safeguarding policy in place since 2000. Our Parish Safeguarding Officer is Julie Murphy. Electrics and Fire Extinguishing Equipment are regularly serviced. A formal Fire Risk Assessment has been undertaken. We ask all groups to undertake Risk Assessments when using the church facilities and we have a Health and Safety Policy in place.

### 3. Reports on the Work of the PCC, Leadership/Standing Committee and Sub-Committees

Minutes of the bi-monthly Parochial Church Council meetings are pinned on the board in the North Aisle of the Church, giving details of the various Council decisions and discussions during the year. Copies of minutes are available on request for Church Members. In addition, the PCC spends time in prayer and worship. The following are the major items discussed in 2020 with meetings taking place on zoom:

- a) The welcoming of new members and the approval of Teams for 2020 – 21
- b) Approval for Steve Blight to be our Honorary Treasurer and Christine Gilbert to continue as PCC Secretary.
- c) Approval of our Mission tithe for the year.
- d) Church Finances; approval of the budget for 2021.
- e) Approval for appointments to the Standing and Finance and other Committees.
- f) **Covid 19**
  - The Annual Meeting was postponed and the Standing Committee met regularly on zoom in order to oversee matters. The PCC met regularly from July and the Annual meeting took place on 12<sup>th</sup> October, both meetings were on zoom.
  - Church Services: The Church building closed in March and services moved successfully onto zoom. The suspension of Canon Law regarding services and the delegation of worship decisions to the Vicar and Standing Committee were all approved. Church of England/Diocesan guidelines were followed, risk assessments and cleaning carried out to enable the church building to reopen when restrictions allowed.
- g) **Safeguarding:** this is a standing item on the agenda with our safeguarding officer, Julie Murphy attending and advising as necessary. Chris also reported on any safeguarding matters from the Diocese.
- h) **Finance:** is also a standing item on the agenda with Steve Blight updating the PCC. The PCC discussed the furloughing of some staff during the pandemic, our income being below budget and ways to encourage giving.
- i) Events taking place: The Pandemic and subsequent lockdowns have resulted in all events being cancelled. Coffee time and quizzes have moved successfully onto zoom with coffee/tea in the Vicarage garden when the weather and restrictions allowed.
- j) **Pastoral Care:** The team continued to meet regularly usually via zoom. The contact list was revised and the team have worked hard to support the elderly, vulnerable and those in isolation during the Pandemic.
- L) **Church Hall:** The Pandemic closed the Hall from March. Closure enabled some jobs to be completed and the team worked hard with risk assessments, guidelines and extra cleaning to enable the building to reopen in the Autumn before closing again due to a 2<sup>nd</sup> and 3<sup>rd</sup> lockdown.
- M) **Church Fabric:** The Lightning Conductor was mended on the church roof and work parties were suspended due to Covid restrictions. A new water heater was installed in the church room kitchen and some plumbing carried out in the toilets. The Church heating was fixed but is temperamental. The garden has been maintained and the toilets cleaned regularly.
- N) Updates from all teams
- O) **Children's and Youth Ministry:** The PCC were delighted to appoint Anna Stainer (now Anna Counsell) to the post of Children's and Families Minister in March 2020. Many thanks to Anna for all her work with children and families despite difficult circumstances.

At each PCC meeting reports are received from the three subcommittees as noted on part 2

*Christine Gilbert – PCC Secretary*

#### 4. Vicar's Report on 2020 to be presented to the Annual Meeting 18<sup>th</sup> April 2021

##### The Year in Review

2020 was a year like none other as the Covid19 pandemic took hold and changed the life of all nations. 12 months ago Coronavirus was beginning to be referred to, but it was happening abroad and limited. Come March it was apparent that this was no minor passing virus. Events unfolded rapidly and will be retold in years to come. Churches had their last Sunday services on 15<sup>th</sup>; we had a physically present PCC meeting the next day. On 22<sup>nd</sup>, Mothering Sunday, a handful of us sat in an empty church whilst Jean Holt played the organ; everyone else remained at home. The **first Lockdown** was announced on Monday 23<sup>rd</sup>.

Most of us believed that the Lockdown would be for a short period of three weeks or so and we could be back in church for Easter. It was extended, but we felt hopeful for Pentecost at the end of May. That was not to be and the Lockdown continued for over 3 months. It was hard for all of us to believe what was happening throughout the world and the speed of the spread of the virus and the devastation it was causing.

Church life changed for all worshippers as we learnt to live without a building – “a church without walls”. We took to online digital Worship Services and began to learn how to use the internet effectively averaging about 75-80 people at 10.30am. Children's groups were organised midweek and after the Service, but we discovered that a short time at 9.30am seemed to work best. It was really hard for Anna Counsell, joining us as our children's and families minister on 1<sup>st</sup> March. However, she did and has done an amazing job in the circumstances and provided for the children in a way we certainly could not have done without her. Thank you Anna.

During the first Lockdown there was the sadness of illness, hospitalisations and very many deaths along with school closures and economic distress. It was a time of much suffering. Alongside this was some positivism. Most people seemed fairly buoyant, believing all this would be short-term and we would be back to near normal before long. There was plenty of energy and activity, and the Spring and early summer weather were exceptionally good. In some ways it was a relief not to have so many meetings, and there was something of a Sabbath-rest feel. As throughout the year, much care and practical help was offered and received, but it seemed easier in those early days. The daily figures moved in the right direction and the situation in the South West was much better than in most other parts of the UK. We all clapped and rung the bell for the NHS and felt we were coming through the worst.

**The gradual opening** up brought with it more decisions and challenges to churches as we sought to make sense of legislation and regulations, and manage expectations and different opinions. In July we re-arranged the church building and began to open for short times of private prayer manned by a few willing volunteers. We wrote and

agreed Risk Assessments (Thanks especially to our churchwardens). Socially distanced Sunday evening services at 5.00pm started in early July, but we remained on Zoom for the 10.30am Service until late September. Personally I found the period from March to July challenging operating in such a different context and taking on more in terms of consultation, management and communications including the weekly newsheet and a midweek email. Others of course had much more to deal with, particularly health and social-care workers, children and students, those in business, people working from home, those with underlying health issues - no one was then or has been since unaffected by the pandemic.

After six months without a morning service in church we moved back into the building on 27<sup>th</sup> September, also Zooming the service into people's homes. This was a great effort - many thanks to John Pattison, Richard Hudson and Frank Westfield for all their help with the technology at this time and throughout. Over the next six weeks we had about 50 people in the building and a similar number at home on Zoom. Sadly the number of infections, hospital admissions and deaths began to increase through the autumn and by 8<sup>th</sup> November, Remembrance Sunday, we were in the **Second Lockdown**. This time services were not prohibited by the Church of England but by legislation, although those involved in leading and setting up services could meet in the building. A few of us gathered on Remembrance Sunday, but between 15<sup>th</sup> and 29<sup>th</sup> November we were back to Zoom only. The situation **opened up again** on 5<sup>th</sup> December and we managed to lead services in church which also went out to people at home. Thus we were able to have services both ways on the Sunday before Christmas and Christmas Day with two open-air carol singing evenings. In the circumstances we did very well, and thanks to all who made it possible.

However BCP was moved from Tier 2 into 4 very quickly and by early January we were in **the third Lockdown**. This time we were free to make decisions as to whether to hold physical services or not, but after a mixed provision on 10<sup>th</sup> January it was agreed that we would revert to Zoom only from 17<sup>th</sup> until the situation improved, an approach taken by nearly all churches with the consent of the Bishops. As to the future, we wait and pray. We will know more by the time you read this, but the rest of story is still to be told.

##### Some Reflections on the life of St Luke's

2020 began normally, but our life became very different as we moved online. There have been disappointments and struggles, and yet there have been some very good aspects of our life together, and signs of hope.

Here is a brief overview of St Luke's under the headings of **our Mission Statement** and then add a few further thoughts.

**Worship:** Worship has continued throughout the year with two services each Sunday in the church, by Zoom or both ways. Wednesday Morning worship has drawn around 30 people each week (more than twice as many as the average in 2019). Worship has been imaginative with live leading of songs, youtube clips from around the world, recorded singing, great use of liturgy on shared Powerpoint, more people sharing and engaged. The inclusiveness and democratisation that Zoom brings is to be welcomed.

**Growth:** Jesus said, "If a grain of wheat dies, it produces many seeds," and "Every branch that bears fruit God prunes." Growth is painful and surprising. It may seem just now that everything is diminished, that God is not on his throne, that the church is floundering and there could be cuts and closures. And yes, maybe there will be some death and pruning, but what might emerge? We don't yet know! Certainly there are more questions and there is weakness. Numbers engaging with us are lower especially amongst the under 60s (this is disappointing though understandable), we have a financial deficit and there are fewer people managing the increasing demands of being a charitable trust with property to care for and compliance to deal with. But there is growth in the struggle, and God does things with us "out of the harbour" of safe faith. We have had some excellent teaching, Connect Groups are meeting, we are able to access resources from around the world, we can use Lectio365 and other apps, go to Spring Harvest or HTB online and much more. Discipleship and Faith are growing, and God is still on his throne!

**Fellowship / Partnership:** We look forward to many, we hope, returning in due course, but I sense the fellowship, partnership and feeling of belonging has deepened over the last year. Many are more committed than ever and love their Zoom groups, Wednesday virtual coffee-time, *Breakout groups* after services etc. And then there is all the amazing caring and practical kindness that has been shown – visiting, tea-parties when permitted, home deliveries, making cakes etc, phoning regularly, emailing, praying and much more. Thank you not only to the Pastoral Team but to the whole church for the great sharing of this year. Our traditions and narrow parochialism have been challenged, and there is more partnering with other churches and a willingness to break down barriers. Well done and be encouraged!

**Mission:** Not only have people cared for one another but reached out to neighbours, the community and beyond. In the town you have supported the Borough initiatives, Routes to Roots, the Foodbank and got involved in global issue like Climate Change. We have continued to give 10% of our income to mission even at this difficult time and about £8,000 was additionally given at our Missions Gift Day; we support the Pains and Bennetts and several other groups (see Missions Report and Accounts). Through the witness of our lives we commend God and the Gospel to

others wherever we are, we meet people in need, and share the love of Christ. We have sent out e-news and delivered leaflets from the church and invited people to share our life and come to Alpha as one example.

For now we are doing well in very difficult circumstances and we should hold praise & thanksgiving with lament & longing. We must look up and out and pray for God's Kingdom to come as our nation is balancing risk and seeking to deal with the competing concerns of Covid19, other physical illness, personal freedom, mental health and wellbeing, poverty, education, the economy and global issues. We must be patient and kind and live as God's people in what will be a different future.

### Questions going forwards and Thanks!

This Annual Report is not the place for me to comment on the wide horizon, but here and in all churches we must ask ourselves **"What does it mean for us to be church, Christ's called out community, to serve all whom our lives touch?"** Some questions we may need to ponder include -

- **What from Pre-Covid will we return to and why?**
- **What will we feel is not appropriate for the future?**
- **What have we been/done recently which will last?**
- **What of this last year will we soon lay aside?**

My hope is that we will not simply revert completely our former way of being church. We shall need to think and act differently whilst maintaining the best from the past and taking confidence in God and the Gospel. In practical terms there are going to be challenges regarding maintaining and growing our life, resourcing ministry and mission, operating as an organisation, raising finances, caring for our buildings, dealing with the increasing demands of compliance and regulation. We need to look to younger members to stand with us and take on more responsibility and leadership roles. And in all this we are called to share the Gospel with our post-Christian world. Please engage with us!

We believe God loves us, has saved us and will grow his Kingdom, but the life of St Luke's and every other church may well need to change enormously in the next few years.

This year I have not gone through each group in detail. It has been a broader sweep. But can I thank the PCC, Steve our treasurer, Glenda and Virginia churchwardens, Anne Roberts (hall), team members, Justin and John our LLMs, LWLS and LPAs, Christine, Anna, Maggie, Jean, Claire, Richard and everyone for all you have done this past year. God is with us and together He and we can meet the challenges ahead. He is loving and He is faithful. We trust in Him.

*"May the God of hope fill you with all joy and peace as you trust in Him, so that you may overflow with hope by the power of the Holy Spirit" Romans 15:13*

**Rev'd Canon Chris Strain February 2021**

## St Luke's Parochial Church Council

### Independent Examiner's Report to the trustees of St Luke's Parochial Church Council

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020 which are set out on pages 7 to 17.

#### Respective responsibilities of trustees and examiner

As the charity's trustees of St Luke's Parochial Church Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the St Luke's Parochial Church Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of St Luke's Parochial Church Council as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
Sue Wintle  
Association of Accounting Technicians

27 Bascott Road  
Wallisdown  
Bournemouth  
Dorset  
BH11 8RJ

Date:.....

# St Luke's Parochial Church Council

## Statement of Financial Activities for the Year Ended 31 December 2020

	Note	Unrestricted £	Restricted £	Total 2020 £	Total 2019 £
<b>Income and Endowments from:</b>					
Donations and legacies		148,075	15,155	163,230	157,892
Charitable activities		2,622	505	3,127	23,559
Other trading activities		7,318	-	7,318	18,748
Investment income	4	<u>151</u>	<u>-</u>	<u>151</u>	<u>267</u>
Total Income		<u>158,166</u>	<u>15,660</u>	<u>173,826</u>	<u>200,466</u>
<b>Expenditure on:</b>					
Raising funds		(14,619)	-	(14,619)	(16,172)
Charitable activities		<u>(155,399)</u>	<u>(19,167)</u>	<u>(174,566)</u>	<u>(169,481)</u>
Total Expenditure		<u>(170,018)</u>	<u>(19,167)</u>	<u>(189,185)</u>	<u>(185,653)</u>
Net movement in funds		(11,852)	(3,507)	(15,359)	14,813
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>178,223</u>	<u>8,312</u>	<u>186,535</u>	<u>171,722</u>
Total funds carried forward	17	<u>166,371</u>	<u>4,805</u>	<u>171,176</u>	<u>186,535</u>

All of the charity's activities derive from continuing operations during the above two periods.



**St Luke's Parochial Church Council**  
**(Registration number: 1134767)**  
**Balance Sheet as at 31 December 2020**

	Note	2020 £	2019 £
<b>Fixed assets</b>			
Tangible assets	11	87,948	89,499
<b>Current assets</b>			
Stocks	12	722	729
Debtors	13	3,215	3,344
Cash at bank and in hand	14	79,892	94,076
		83,829	98,149
<b>Creditors: Amounts falling due within one year</b>	15	(601)	(1,113)
<b>Net current assets</b>		83,228	97,036
<b>Net assets</b>		171,176	186,535
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	17	4,805	8,307
<b>Unrestricted income funds</b>			
Unrestricted funds		166,371	178,228
<b>Total funds</b>	17	171,176	186,535

The financial statements on pages 7 to 17 were approved by the trustees, and authorised for issue on ..... and signed on their behalf by:

.....  
Rev Canon Christopher Strain  
Trustee

## **St Luke's Parochial Church Council**

### **Notes to the Financial Statements for the Year Ended 31 December 2020**

#### **1 Accounting policies**

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### **Basis of preparation**

St Luke's Parochial Church Council meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Exemption from preparing a cash flow statement**

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

##### **Going concern**

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### ***Donations and legacies***

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

##### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

##### ***Other trading activities***

Other trading activities include events, such as rummage sales, property let income and magazine sales.

##### ***Investment income***

Bank interest

##### ***Charitable activities***

Provision of church services and activities for the community.

## **St Luke's Parochial Church Council**

### **Notes to the Financial Statements for the Year Ended 31 December 2020**

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### ***Raising funds***

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

#### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### ***Grant provisions***

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

#### **Government grants**

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £100.00 or more are initially recorded at cost.

Consecrated and beneficial property is excluded from the accounts by the Charities Act 2011.

Expenditure on tangible fixed assets not owned by the PCC is charged to the Income and Expenditure Accounts when incurred.

Other tangible fixed assets are stated at estimated market value at 1st January 1997 with subsequent additions capitalised and valued at historic cost.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

## St Luke's Parochial Church Council

### Notes to the Financial Statements for the Year Ended 31 December 2020

Asset class	Depreciation method and rate
Church hall	1% pa on straight line basis
Furniture and equipment	15% pa on the reducing balance

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

### 2 Income from donations and legacies

	Unrestricted funds Designated £	General £	Restricted funds £	Total funds £
Donations and legacies;				
Donations from individuals	80	109,863	12,759	122,702
Legacies	500	-	-	500
Gift aid reclaimed	7	22,357	2,396	24,760
Grants, including capital grants;				
Government grants	8,307	2,847	-	11,154
Grants from other charities	-	4,114	-	4,114
<b>Total for 2020</b>	<b>8,894</b>	<b>139,181</b>	<b>15,155</b>	<b>163,230</b>
<b>Total for 2019</b>	<b>97</b>	<b>142,285</b>	<b>15,510</b>	<b>157,892</b>

### 3 Income from other trading activities

	Unrestricted funds Designated £	General £	Total funds £
Events income;			
Other events income	-	40	40
Property rental income	6,918	360	7,278
<b>Total for 2020</b>	<b>6,918</b>	<b>400</b>	<b>7,318</b>
<b>Total for 2019</b>	<b>15,750</b>	<b>2,998</b>	<b>18,748</b>

# St Luke's Parochial Church Council

## Notes to the Financial Statements for the Year Ended 31 December 2020

### 4 Investment income

	Unrestricted funds Designated £	General £	Total funds £
Interest receivable and similar income; Interest receivable on bank deposits	17	134	151
<b>Total for 2020</b>	<b>17</b>	<b>134</b>	<b>151</b>
<b>Total for 2019</b>	<b>35</b>	<b>232</b>	<b>267</b>

### 5 Expenditure on raising funds

#### a) Costs of trading activities

	Note	Unrestricted funds Designated £	Total funds £
Property rental income costs		14,619	14,619
<b>Total for 2020</b>		<b>14,619</b>	<b>14,619</b>
<b>Total for 2019</b>		<b>16,172</b>	<b>16,172</b>

# St Luke's Parochial Church Council

## Notes to the Financial Statements for the Year Ended 31 December 2020

Total  
costs  
£

### 6 Grant-making

#### Analysis of grants

	Grants to institutions	
	2020 £	2019 £
<b>Analysis</b>		
OMF Pains	8,657	9,182
CMS	4,475	4,247
Bible Society	2,598	2,403
CPAS	3,318	2,893
Poole WAU Sudan	2,690	2,754
Christian Aid	1,595	1,535
Tear Fund	2,127	2,707
Open Doors	2,483	2,882
Routes to Roots	750	250
Evangelical Alliance	250	250
Poole Foodbank	1,595	493
PACE	500	562
Poole Refugees	-	250
Friends International	250	250
International Care Network	-	63
Poole Street Pastors	100	-
	<u>31,388</u>	<u>30,721</u>

### 7 Net incoming/outgoing resources

Net (outgoing)/incoming resources for the year include:

	2020 £	2019 £
Depreciation of fixed assets	<u>1,552</u>	<u>1,621</u>

## St Luke's Parochial Church Council

### Notes to the Financial Statements for the Year Ended 31 December 2020

#### 8 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

##### **Rev Canon Christopher Strain**

£1,016 (2019: £1,529) of expenses were reimbursed to Rev Canon Christopher Strain during the year.

Reasonable expenses on behalf of the work of the PCC

##### **Claire Storey**

Claire Storey received remuneration of £5,117 (2019: £4,954) during the year.

Claire is paid as the hall caretaker

##### **Richard Hudson**

£120 (2019: £Nil) of expenses were reimbursed to Richard Hudson during the year.

Funds received for vergers duties

No trustees have received any other benefits from the charity during the year.

#### 9 Staff costs

The aggregate payroll costs were as follows:

	2020 £	2019 £
<b>Staff costs during the year were:</b>		
Wages and salaries	<u>33,733</u>	<u>21,815</u>

No employee received emoluments of more than £60,000 during the year

#### 10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

# St Luke's Parochial Church Council

## Notes to the Financial Statements for the Year Ended 31 December 2020

### 11 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
<b>Cost</b>			
At 1 January 2020	114,000	34,875	148,875
At 31 December 2020	114,000	34,875	148,875
<b>Depreciation</b>			
At 1 January 2020	27,246	32,130	59,376
Charge for the year	1,311	240	1,551
At 31 December 2020	28,557	32,370	60,927
<b>Net book value</b>			
At 31 December 2020	85,443	2,505	87,948
At 31 December 2019	86,754	2,745	89,499

### 12 Stock

	2020 £	2019 £
Stocks	722	729

### 13 Debtors

	2020 £	2019 £
Trade debtors	-	129
Prepayments	409	410
Other debtors	2,806	2,805
	3,215	3,344

### 14 Cash and cash equivalents

	2020 £	2019 £
Cash on hand	40	40
Cash at bank	79,852	94,036
	79,892	94,076



# St Luke's Parochial Church Council

## Notes to the Financial Statements for the Year Ended 31 December 2020

### 15 Creditors: amounts falling due within one year

	2020 £	2019 £
Other taxation and social security	-	69
Other creditors	1	444
Accruals	600	600
	<u>601</u>	<u>1,113</u>

### 16 Analysis of net assets between funds

	Unrestricted funds		Restricted funds	Total funds at 31 December 2020
	General £	Designated £	£	£
Tangible fixed assets	87,948	-	-	87,948
Current assets	78,524	500	4,805	83,829
Current liabilities	<u>(601)</u>	<u>-</u>	<u>-</u>	<u>(601)</u>
Total net assets	<u>165,871</u>	<u>500</u>	<u>4,805</u>	<u>171,176</u>

# St Luke's Parochial Church Council

## Notes to the Financial Statements for the Year Ended 31 December 2020

### 17 Funds

	Balance at 1 January 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2020 £
<b>Unrestricted funds</b>					
<i><b>General</b></i>					
General	171,631	157,579	(163,368)	29	165,871
<i><b>Designated</b></i>					
Legacy	-	500	-	-	500
Youth Work Reserve	6,597	87	(6,655)	(29)	-
	<u>6,597</u>	<u>587</u>	<u>(6,655)</u>	<u>(29)</u>	<u>500</u>
<b>Total unrestricted funds</b>	<u>178,228</u>	<u>158,166</u>	<u>(170,023)</u>	<u>-</u>	<u>166,371</u>
<b>Restricted funds</b>					
Missions	245	15,158	(15,353)	-	50
Development Project	2,833	-	-	-	2,833
Flowers	73	-	-	-	73
St Lukes Community Theatre	4,916	-	(3,067)	-	1,849
Weddings and Funerals	240	505	(745)	-	-
	<u>8,307</u>	<u>15,663</u>	<u>(19,165)</u>	<u>-</u>	<u>4,805</u>
<b>Total restricted funds</b>	<u>8,307</u>	<u>15,663</u>	<u>(19,165)</u>	<u>-</u>	<u>4,805</u>
<b>Total funds</b>	<u>186,535</u>	<u>173,829</u>	<u>(189,188)</u>	<u>-</u>	<u>171,176</u>

The specific purposes for which the funds are to be applied are as follows:

Development project - chairs are held as fixed assets and are being depreciated yearly, the remainder of the fund is held in the bank for development in line with the purposes of the donations.

Missions - represents donations given for specific mission projects, only to be spent on those projects.

Flowers - funds received to be spent flowers in church.

Youth Work Reserve - designated for the employment of a youth minister.

ACTS Community theatre - reserved for the St Luke's Community Theatre group.

The wedding & funeral fund - money received which is payable to an organist, a vergar, and the presiding minister.

**ST LUKE'S CHURCH, PARKSTONE**

**Church Hall Account**

**For the Year Ended 31st December 2020**

<b><u>Income</u></b>	<b><u>2020</u></b>		<b><u>2019</u></b>
	<b>£</b>		<b>£</b>
<b><u>Use of Hall -</u></b>			
Regular users	7,400		16,126
Parties & others	209		4,313
Booking deposits	60		-49
	7,669		20,390
Fund Raising	83		700
Grants	8,026		-
Bank Interest received	18		35
	15,795		21,125
<b><u>Expenditure</u></b>			
Lighting & Heating	3,213	A	3,268
Telephone	338		564
Water	98		91
Insurance	1,320		1,212
Maintenance, Cleaning & Repairs	7,197		10,018
New equipment	532		2,262
Fabric and Buildings	3,629		2,775
Bank charges	60		60
Miscellaneous	5		5
	16,391		20,256
Surplus of Income over Expenditure	-595.44		869.75
Transfer to Church Funds	B 2000.00	A	2000.00
	-2595.44		-1130.25

Notes: A - from 2018 surplus

B - from 2019 surplus

**ST LUKE'S CHURCH, PARKSTONE**

**Bookstall Account**

**For the Year Ended 31st December 2020**

	<b><u>2020</u></b> <b>£</b>	<b><u>2019</u></b> <b>£</b>
<b><u>Income</u></b>		
Receipts	489	771
<b><u>Expenditure</u></b>		
Purchases	640	649
	<hr/>	<hr/>
	640	649
Surplus/-deficit of Income over Expenditure	<hr/> -151	<hr/> 122