

THE METHODIST CHURCH
TRUSTEES REPORT AND ACCOUNTS
(ACCRUALS BASIS)
for the year ended 31 August 2023

LONDON MISSION (NORTH WEST) Circuit

Registered Charity - Registration number

1134748

LONDON MISSION (NORTH WEST)

Circuit No

35 / 12

Ministers

REVEREND Paul Hill -SUPERINTENDENT
REVEREND Jonathan Mead
REVEREND Esther Akam

Circuit Stewards

Katherine Oduro
Yaw Botchway
Margaret Johnson
Adetokunbo Jolaoso

Circuit Treasurer

WILL QUANSAH

LONDON MISSION (NORTH WEST) CIRCUIT
TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2023

Introduction

As a Methodist circuit of four churches, we are an open fellowship of disciples who worship Christ and proclaim the gospel. We are committed to outreach into the community and seek to improve people's quality of life. We are also committed to working and engaging with other churches and other faiths, whenever possible.

Review of the year

All churches in the London (North West) Methodist Circuit have provided regular acts of worship led by our Ministers (presbyters), Local Preachers and Worship Leaders. Our church buildings are primarily used for worship, but are also used by numerous church and community groups for other purposes, particularly social and educational.

Income trends

Circuit income is significantly drawn from the assessment paid by the circuit churches. The rental income relates to the rental of a manse and former church which is used by Westminster City Council.

Expenditure trends

Stipend expenditure has increased each financial year in line with conference approved increases.

Just over 18% of expenditure is the Circuit contribution to the District and Connexion, of which a significant part is used to fund the work of the wider Methodist Church.

Fund balances

As at 31 August 2023 the net current assets of the Circuit were £286,975 giving over 12 months cover for expenditure.

Plans for 2023/24

Circuit financial plans for the coming year have been prepared on the basis that there remains 2.5 full time ordained staff with anticipated cost of living stipend increases combined with an increase in the assessment paid to the district such that a 0% assessment increase has been requested from the circuit churches. During 2023/24, the circuit hopes to appoint a new minister (0.5 part-time appointment) as one of the current ministers has decided to move to the USA. If this appointment cannot be made, then the circuit will require new strategies and planning in order to provide pastoral charge for our churches to ensure that we are able to see growth and opportunities for mission in the coming years.

LONDON MISSION (NORTH WEST) Circuit

Trustees Annual Report on Finance and Governance

Basis of preparation and legal framework

The Charity's annual report and accounts for the year ended 31 August 2023 have been prepared in accordance with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard (FRSSE) 2015

Full Name of Charity: London Mission (North West) Methodist Circuit

Registration Charity Number: 1134748

Date of registration 9th March 2010

Main communication address: 32 Kingswood Avenue, London NW6 6LR

The members of the London Mission North West Methodist Circuit meeting are the Charity Trustees, membership being made up of circuit office holders, ministers and representatives appointed by the local churches.

Circuit Ministers and officers

Active Circuit Ministers: Rev Dr Paul Hill (Superintendent Minister); Rev Jonathan Mead; Rev Esther Akam

Circuit Stewards: Ms Katherine Oduro; Yaw Botchway, Adetokunbo Jolaoso; Margaret Johnson

Treasurer: Mr Will Quansah acts as the principal officer overseeing the preparation of the Report and Accounts.

Independent examiner: Mr Andrew Sobitan FCCA, Suite 112, AJP Centre, 152-154 Coles Green Road, London NW2 7HD

Investment Bankers: Central Finance Board of the Methodist Church

Trustees for Methodist Church Purposes

LONDON MISSION (NORTH WEST) Circuit

Aims and organisation

Charity objective is to act as a Resource provider within the areas of North Paddington (around Fernhead Road), Kilburn (around Quex Road), Gospel Oak and Kensal Rise. The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church

The organisation and resourcing of regular public acts of worship open to members of the church and non members alike.

The teaching of Christianity through sermons, courses and small groups.

The resourcing of pastoral work including visiting the sick and bereaved.

Taking religious assemblies in local schools.

Promotion of Christianity through the staging of events and services.

Provision of chaplaincy services to the local university and other institutions.

Public Benefit

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Structure, Governance and Management

The governing document for the circuit is the Deed of Union (1932) and Methodist Church Act (1976) Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Day to day management of the circuit is undertaken by the officers of the Circuit Leadership Team and other committees convened for specific purposes, such as the Worship Leaders and Local Preachers' Meeting.

Trustee Training

A range of guidance produced by Methodist Church and Charity Commission for England and Wales to support the effective running of the circuit is made available, as appropriate, to all trustees. the publication *The essential trustee: what you need to know, what you need to do* is specifically made available to all new Circuit Meeting members as an induction to their role as trustees.

Related Parties

The Circuit is part of the London District of the Methodist Church and is also accountable to the Methodist Conference. The following Methodist Churches are linked to the circuit: Fernhead Road; Kilburn; Kensal Rise and Gospel Oak

LONDON MISSION (NORTH WEST) Circuit

Risk Management

The Circuit Leadership Team reviews the regulatory framework in which the Circuit operates – with professional advice sought as required. Additionally, as part of risk management, income and expenditure is monitored monthly to ensure that it is in line with expected forecasts, to prevent fraud, and to ensure any unforeseen calls on reserves.

Safeguarding

Every person has a value and dignity, which comes directly from the creation of humans in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

Principles: We are committed to:

- the care and nurture of, and respectful pastoral ministry with, all children, young people and adults
- safeguarding and protecting all children, young people and adults when they are vulnerable
- establishing safe, caring communities, which provide a loving environment where there is informed vigilance as to the dangers of abuse.

We will carefully select and train all those with any responsibility within the Church, in line with safer recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes. We will respond without delay to every safeguarding concern, which suggests that a child, young person or adult may have been harmed, working in partnership with the police and local authority in any investigation. We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care. We will seek to challenge any abuse of power, especially by anyone in a position of trust.

Working with the District Safeguarding Officer, we will support risk assessment of those who present a safeguarding risk within a church environment. We will ensure appropriate pastoral care is offered and measures are taken to address identified risks including referral to statutory agencies, suspension and the use of safeguarding contracts. We will recognise and apply the restrictions to appointment laid down in Standing Order 010 of the Constitutional Practice and Discipline of the Methodist Church. In all these principles, we will follow legislation, guidance and recognised good practice.

The London (North West) Mission Circuit commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the circuit and in the churches.

Reserves Policy

The Reserves Policy for the Circuit is to hold at least a minimum sum equivalent to 6 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on the manses and/or to be able to continue, in the short term, to fund planned activities in the event of not being able to raise the full Circuit contribution (Assessment) from the churches.

Statement of Financial Activities (SOFA) for the year ended 31 August 2023

	Notes to the accounts	General Fund (Unrestricted)	Circuit Model Trust (Unrestricted)	Designated Funds (unrestricted)	Restricted Funds	Endowment Funds	Total 2022-23
		£	£	£	£	£	£
Income							
1 Donations and legacies							0
2 Income from monetary investments	2	2,180	1,270				3,450
3 Income from investment properties	2	149,230					149,230
4 Assessments on Churches	3	67,255					67,255
5 Capital Receipts							0
6 Grants received							0
7 Other charitable income							
8 Total income		218,665	1,270	-	-	-	219,935
Expenditure							
9 Grants and donations	4						0
10 Salaries and associated costs	5	102,919					102,919
11 Property maintenance	6	32,515					32,515
12 Connexional assessment & model trust	7		222				222
13 District Assessment & Levy	8	30,936					30,936
14 Depreciation							0
15 Office expenses	7	475					475
16 Other outgoings	9	2,484					2,484
17 Total charitable expenditure		169,329	222	-	-	-	169,550
18 Gains/(losses) on monetary investments	10		92				92
19 Gains/(losses) on investment properties							
20 Net income/(expenditure)		49,337	1,140	-	-	-	50,476
21 Transfers between funds							0
22 Other gains/(losses)	10	-11,985					-11,985
23 Net movement in funds		37,352	1,140	-	-	-	38,491
24 Total funds brought forward							0
25 Total funds carried forward		37,352	1,140	-	-	-	38,491

Statement of Financial Activities (SOFA) for the year ended 31 August 2022

	Notes to the accounts	General Fund (Unrestricted)	Circuit Model Trust (Unrestricted)	Designated Funds (unrestricted)	Restricted Funds	Endowment Funds	Total 2021-22
		£	£	£	£	£	£
Income							
1 Donations and legacies							-
2 Income from monetary investments	2	170	683				853
3 Income from investment properties	2	151,755					151,755
4 Assessments on Churches	3	67,255					67,255
5 Capital Receipts							-
6 Grants received							-
7 Other charitable income							-
8 Total income		219,180	683	-	-	-	219,863
Expenditure							
9 Grants and donations	4	30,000					30,000
10 Salaries and associated costs	5	97,443					97,443
11 Property maintenance	6	28,035					28,035
12 Connexional assessment & model trus	7		352				352
13 District Assessment & Levy	8	30,844					30,844
14 Depreciation							-
15 Office expenses	7	312					312
16 Other outgoings	9	2,081					2,081
17 Total charitable expenditure		188,716	352	-	-	-	189,068
18 Gains/(losses) on monetary investmen	10		-268				-268
19 Gains/(losses) on investment properties							
20 Net income/(expenditure)		30,464	63	-	-	-	30,527
21 Transfers between funds							-
22 Other gains/(losses)							
23 Net movement in funds		30,464	63	-	-	-	30,527
24 Total funds brought forward							-
25 Total funds carried forward		30,464	63	-	-	-	30,527

Balance Sheet as at 31 August 2023

Notes to the Accounts		General Fund (Unrestricted) £	Circuit Model Trusts (Unrestricted) £	Designated Funds (Unrestricted) £	Restricted Funds £	Endowment Funds £	Totals 2022/23 £	Totals 2021/22 £
Fixed Assets								
Circuit Manses & Equipment	11	3,870,345					3,870,345	3,870,345
Investment properties							0	
Investments							0	
Total fixed assets		3,870,345	0	0	0	0	3,870,345	3,870,345
Current Assets								
Debtors	12	11,382					11,382	10,915
Loans by the Circuit	10	0					0	11,985
Investments with TMCP		183	42,089				42,272	41,250
Central Finance Board Deposits		84,603			106,199		190,802	29,107
Cash at Bank and in hand		42,869					42,869	155,578
Total current assets		139,037	42,089	0	106,199	0	287,325	248,834
Current liabilities								
Creditors (due in under 1 year)	13	350					350	350
Grants payable within 2022-23							0	
Total current liabilities		350	0	0	0	0	350	350
Net current assets/liabilities		138,687	42,089	0	106,199	0	286,975	248,484
Total assets less current liabilities		4,009,032	42,089	0	106,199	0	4,157,320	4,118,829
Long term liabilities (due after more than one year)								
Grants payable after 2022-23	13	19,000					19,000	19,000
Loans to the Circuit							0	
Net assets		3,990,032	42,089	0	106,199	0	4,138,320	4,099,829
Funds of the Circuit								
General Fund (Unrestricted)		3,990,032					3,990,032	3,952,564
Circuit Model Trust Fund (Unrestricted)			42,089				42,089	41,066
Designated Funds (Unrestricted)				0			0	
Total Unrestricted Funds							4,032,121	3,993,630
Restricted Funds					106,199		106,199	106,199
Endowment Funds						0	0	
Total Funds		3,990,032	42,089	0	106,199	0	4,138,320	4,099,829

Signed



Circuit Treasurer

1. Accounting policies

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102)) and Financial Reporting Standard 102 (FRS 102)). The financial statements are drawn up on the accounting historical cost basis of accounting.

The financial statements include all transactions, assets and liabilities for which the circuit is responsible in law. They do not include the accounts of church groups that owe an affiliation to another body or those that are informal gatherings of church members.

The circuit meets the definition of a public benefit entity under FRS 102.

Fund

The funds held constitute: General Funds held for any purpose of the Circuit which are Unrestricted. The Circuit Model Trust Fund has wider purposes defined in Standing Orders and is categorised as unrestricted. Restricted funds which are held for a narrower purpose. There are no Endowment fund.

Incoming Resources

Income is included in the Statement of Financial Activities (SOFA) when the Circuit becomes entitled to the resources, and the trustees are reasonably certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

Resources Expended

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing Circuit to pay out resources.

Grants

Grants made by the Circuit from its own funds are recognised in full at the time of agreement or when the Circuit accepts that there is a legal operational obligation to make the payment.

VAT

Since the Circuit is not VAT registered, all input VAT is charged with the expenses to which it refers.

Tangible fixed assets

In accordance with the requirements of the Methodist Church guidance for 2005/06 standard form of accounts, the Freehold Land and Buildings were brought into the accounts for the first time in 2006/07. The properties have been revalued at 31 August 2012 to reflect the 2011/12 insurance valuation.

Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year-end are shown in the SOFA

Debtors

Debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of opening of the deposit.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

2. Investment income and interest

	2023		2022	
	Unrestricted funds	Restricted funds		
	£	£	£	£
Interest	3,450	-	3,450	853
Income from investment Properties	149,230	-	149,230	151,755
	<u>152,680</u>	<u>-</u>	<u>152,680</u>	<u>152,608</u>

3. Circuit assessment

	2023		2022	
	Unrestricted funds	Restricted funds		
	£	£	£	£
Kensal Rise Meth Church	16,814	-	16,814	16,814
Fernhead Road Meth Church	16,814	-	16,814	16,814
Quex Road Methodist Church	16,814	-	16,814	16,814
Gospel Oak Methodist Church	16,814	-	16,814	16,814
	<u>67,255</u>	<u>-</u>	<u>67,255</u>	<u>67,255</u>

4. Grants and donations

	2023		2022	
	Unrestricted funds	Restricted funds		
	£	£	£	£
Gospel Oak Meth Church	-	-	-	5,000
Kilburn Meth Church	-	-	-	5,000
Kensal Rise Meth Church	-	-	-	5,000
Fernhead Road Meth Church	-	-	-	5,000
Assessment support -Fernhead MC	-	-	-	-
Assessment support -Kilburn MC	-	-	-	-
Connexion Pension Fund	-	-	-	10,000
	<u>0</u>	<u>-</u>	<u>0</u>	<u>30,000</u>

5. Stipends and staff cost

	2023		2022	
	Unrestricted funds	Restricted funds		
	£	£	£	£
Stipends	71,278	-	71,278	68,928
Employer's National Insurance	6,470	-	6,470	6,262
Pension costs	18,302	-	18,302	17,708
Associated costs	6,868	-	6,868	4,545
	<u>102,919</u>	<u>-</u>	<u>102,919</u>	<u>97,443</u>

6. Maintenance of Manses

	2023		2022	
	Unrestricted funds	Restricted funds		
	£	£	£	£
Building repairs and maintenance	22,367	-	22,367	18,155
Insurance and Utilities	8,038	-	8,038	7,153
Management Fee	2,110	-	2,110	2,727
	<u>32,515</u>	<u>-</u>	<u>32,515</u>	<u>28,034</u>

7. Office expenses

	2023		2022	
	Unrestricted funds	Restricted funds		
	£	£	£	£
Model trust levy	222	-	222	352
Adm Charges Payroll	286	-	222	274
Bank Charges	188	-	286	38
	<u>696</u>	<u>-</u>	<u>696</u>	<u>664</u>

8. District Assessment & Levy

	2023		2022	
	Unrestricted funds	Restricted funds		
	£	£	£	£
District Assessment	30,844	-	30,844	30,844
	<u>30,844</u>	<u>-</u>	<u>30,844</u>	<u>30,844</u>

9. Other expenditure

	2023		2022	
	Unrestricted funds	Restricted funds		
	£	£	£	£
Ministry, resources & training	878	-	878	845
Other outgoings	-	-	-	100
Benevolent gift	300	-	300	-
Administration & other expenses	956	-	956	786
Professional fee	350	-	350	350
	<u>2,484</u>	<u>-</u>	<u>2,484</u>	<u>2,081</u>

10. Gains & Losses

	2023		2022	
	Unrestricted funds	Restricted funds		
	£	£	£	£
Gains/(losses) on monetary investments	92	-	92	(268)
Loan by Circuit written off	(11,985)	-	(11,985)	-
	<u>(11,893)</u>	<u>-</u>	<u>(11,893)</u>	<u>(268)</u>

11. Tangible fixed assets

	2023		2022	
	£	£	£	£
Freehold Properties	3,870,345	3,870,345	3,870,345	3,870,345
	<u>3,870,345</u>	<u>3,870,345</u>	<u>3,870,345</u>	<u>3,870,345</u>

12. Debtors

	2023		2022	
	£	£	£	£
Prepayment	11,382	10,915	11,382	10,915
Other debtors	-	11,985	-	11,985
	<u>11,382</u>	<u>22,900</u>	<u>11,382</u>	<u>22,900</u>

13. Creditors

	2023		2022	
	£	£	£	£
Accruals	350	350	350	350
Grant commitments payable	19,000	19,000	19,000	19,000
	<u>19,350</u>	<u>19,350</u>	<u>19,350</u>	<u>19,350</u>

Declarations and Scrutiny

I confirm that these accruals-based accounts for the year to 31 August 2023 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer



Date 21 March 2024

Name of treasurer: Will Quansah

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2023 were presented to the Circuit meeting held on 21st March 2023.

Signature of the Chair of the meeting:



Name of the Chair of the meeting: Revd Dr Paul Hill

Date: 21 March 2024

Independent Examiner's Report to the Trustees of the

London Mission North West Circuit

Charity Number 1134748

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the London Mission North West Circuit for the year ended 31 August 2023 set out on pages 5 to 10. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

[The Circuit's gross income does not exceed £250,000 and I am qualified to undertake the examination by being a qualified member of (The Association of Certified Chartered Accountants).

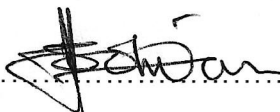
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination *Delete if not applicable i.e. all R&P accounts*
- the trustees' annual report is not consistent with the accounts.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner



Name of independent examiner: ANDREW SOBITAN FCCA

Relevant professional qualification of independent examiner: FCCA

Name of firm (where appropriate): ANDREW & CO

Address: SUITE 112 AJP BUSINESS CENTRE

152-154 COLES GREEN ROAD

LONDON..... Post Code: NW2 7HD

Date: 21 March 2024