

THE METHODIST CHURCH
TRUSTEES REPORT AND ACCOUNTS
(ACCRUALS BASIS)
for the year ended 31 August 2022

LONDON MISSION (NORTH WEST) Circuit

Registered Charity - Registration number

1134748

LONDON MISSION (NORTH WEST)

Circuit No

35 / 12

Ministers

REVEREND Paul Hill -SUPERINTENDENT

REVEREND Jonathan Mead

REVEREND Esther Akam

Circuit Stewards

Katherine Oduro

Yaw Botchway

Margaret Johnson

Adetokunbo Jolaoso

Circuit Treasurer

WILL QUANSAH

LONDON MISSION (NORTH WEST) CIRCUIT
TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2022

Introduction

As a Methodist circuit of four churches, we are an open fellowship of disciples who worship Christ and proclaim the gospel. We are committed to outreach into the community and seek to improve people's quality of life. We are also committed to working and engaging with other churches and other faiths, whenever possible.

Review of the year

All churches in the London (North West) Methodist Circuit have provided regular acts of worship led by our Ministers (presbyters), Local Preachers and Worship Leaders. Our church buildings are primarily used for worship, but are also used by numerous church and community groups for other purposes, particularly social and educational. However, the coronavirus pandemic, which began in 2020, continued to make life challenging during 2021/2022. Church worship and other activities have now mainly resumed, but the pandemic continues to influence ways of working; notably, the use of Zoom for certain services, Bible study and meetings.

Income trends

Circuit income is significantly drawn from the assessment paid by the circuit churches. The rental income relates to the rental of a manse and former church which is used by Westminster City Council.

Expenditure trends

Stipend expenditure has increased each financial year in line with conference approved increases.

Just over 16% of expenditure is the Circuit contribution to the District and Connexion, of which a significant part is used to fund the work of the wider Methodist Church.

Fund balances

As at 31 August 2022 the net current assets of the Circuit were £248,484 giving over 12 months cover for expenditure.

Plans for 2022/23

Circuit financial plans for the coming year have been prepared on the basis that there remains 2.5 full time ordained staff with anticipated cost of living stipend increases combined with an increase in the assessment paid to the district such that a 0% assessment increase has been requested from the circuit churches. The pandemic has had a serious effect upon the use of our buildings in terms of worship, church activities and community engagement. It will take some time for this to recover and it will require new strategies and planning if we are to see growth and opportunities for mission in the coming years.

LONDON MISSION (NORTH WEST) Circuit

Trustees Annual Report on Finance and Governance

Basis of preparation and legal framework

The Charity's annual report and accounts for the year ended 31 August 2022 have been prepared in accordance with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard (FRSSE) 2015
Full Name of Charity: London Mission (North West) Methodist Circuit

Registration Charity Number: 1134748

Date of registration 9th March 2010

Main communication address: 32 Kingswood Avenue, London NW6 6LR

The members of the London Mission North West Methodist Circuit meeting are the Charity Trustees, membership being made up of circuit office holders, ministers and representatives appointed by the local churches.

Circuit Ministers and officers

Active Circuit Ministers: Rev Dr Paul Hill (Superintendent Minister); Rev Jonathan Mead; Rev Esther Akam

Circuit Stewards: Ms Katherine Oduro; Yaw Botchway, Adetokunbo Jolaoso; Margaret Johnson

Treasurer: Mr Will Quansah acts as the principal officer overseeing the preparation of the Report and Accounts.

Independent examiner: Mr Andrew Sobitan FCCA, Suite 112, AJP Centre, 152-154 Coles Green Road, London NW2 7HD

Investment Bankers: Central Finance Board of the Methodist Church

Trustees for Methodist Church Purposes

LONDON MISSION (NORTH WEST) Circuit

Aims and organisation

Charity objective is to act as a Resource provider within the areas of North Paddington (around Fernhead Road), Kilburn (around Quex Road), Gospel Oak and Kensal Rise. The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church

The organisation and resourcing of regular public acts of worship open to members of the church and non members alike.

The teaching of Christianity through sermons, courses and small groups.

The resourcing of pastoral work including visiting the sick and bereaved.

Taking religious assemblies in local schools.

Promotion of Christianity through the staging of events and services.

Provision of chaplaincy services to the local university and other institutions.

Public Benefit

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Structure, Governance and Management

The governing document for the circuit is the Deed of Union (1932) and Methodist Church Act (1976) Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Day to day management of the circuit is undertaken by the officers of the Circuit Leadership Team and other committees convened for specific purposes, such as the Worship Leaders and Local Preachers' Meeting.

Trustee Training

A range of guidance produced by Methodist Church and Charity Commission for England and Wales to support the effective running of the circuit is made available, as appropriate, to all trustees. the publication *The essential trustee: what you need to know, what you need to do* is specifically made available to all new Circuit Meeting members as an induction to their role as trustees.

Related Parties

The Circuit is part of the London District of the Methodist Church and is also accountable to the Methodist Conference. The following Methodist Churches are linked to the circuit: Fernhead Road; Kilburn; Kensal Rise and Gospel Oak

LONDON MISSION (NORTH WEST) Circuit

Risk Management

The Circuit Leadership Team reviews the regulatory framework in which the Circuit operates – with professional advice sought as required. Additionally, as part of risk management, income and expenditure is monitored monthly to ensure that it is in line with expected forecasts, to prevent fraud, and to ensure any unforeseen calls on reserves.

Safeguarding

Every person has a value and dignity, which comes directly from the creation of humans in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

Principles: We are committed to:

- the care and nurture of, and respectful pastoral ministry with, all children, young people and adults
- safeguarding and protecting all children, young people and adults when they are vulnerable
- establishing safe, caring communities, which provide a loving environment where there is informed vigilance as to the dangers of abuse.

We will carefully select and train all those with any responsibility within the Church, in line with safer recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes. We will respond without delay to every safeguarding concern, which suggests that a child, young person or adult may have been harmed, working in partnership with the police and local authority in any investigation. We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care. We will seek to challenge any abuse of power, especially by anyone in a position of trust.

Working with the District Safeguarding Officer, we will support risk assessment of those who present a safeguarding risk within a church environment. We will ensure appropriate pastoral care is offered and measures are taken to address identified risks including referral to statutory agencies, suspension and the use of safeguarding contracts. We will recognise and apply the restrictions to appointment laid down in Standing Order 010 of the Constitutional Practice and Discipline of the Methodist Church. In all these principles, we will follow legislation, guidance and recognised good practice.

The London (North West) Mission Circuit commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the circuit and in the churches.

Reserves Policy

The Reserves Policy for the Circuit is to hold at least a minimum sum equivalent to 6 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on the manses and/or to be able to continue, in the short term, to fund planned activities in the event of not being able to raise the full Circuit contribution (Assessment) from the churches.

Statement of Financial Activities (SOFA) for the year ended 31 August 2022

	Notes to the accounts	General Fund (Unrestricted)	Circuit Model Trust (Unrestricted)	Designated Funds (unrestricted)	Restricted Funds	Endowment Funds	Total 2021-22
		£	£	£	£	£	£
Income							
1 Donations and legacies	2						-
2 Income from monetary investments	3	170	683				853
3 Income from investment properties	3	151,755					151,755
4 Assessments on Churches	4	67,255					67,255
5 Capital Receipts							-
6 Grants received							-
7 Other charitable income							-
8 Total Income		219,180	683	-	-	-	219,863
Expenditure							
9 Grants and donations	5	30,000					30,000
10 Salaries and associated costs	6	97,443					97,443
11 Property maintenance	7	28,035					28,035
12 Connexional assessment & model trust levy	8		352				352
13 District Assessment & Levy	9	30,844					30,844
14 Depreciation							-
15 Office expenses	8	312					312
16 Other outgoings	10	2,081					2,081
17 Total charitable expenditure		188,716	352	-	-	-	189,068
18 Gains/(losses) on monetary investments			-268				-268
19 Gains/(losses) on investment properties							
20 Net income/(expenditure)		30,464	64	-	-	-	30,528
21 Transfers between funds							-
22 Other gains/(losses)							
23 Net movement in funds		30,464	64	-	-	-	30,528
24 Total funds brought forward							-
25 Total funds carried forward		30,464	64	-	-	-	30,528

Statement of Financial Activities (SOFA) for the year ended 31 August 2021

	Notes to the accounts	General Fund (Unrestricted)	Circuit Model Trust (Unrestricted)	Designated Funds (unrestricted)	Restricted Funds	Endowment Funds	Total 2020-21
		£	£	£	£	£	£
Income							
1 Donations and legacies	2	9,000					9,000
2 Income from monetary investments	3	631					631
3 Income from investment properties	3	139,647					139,647
4 Assessments on Churches	4	67,255					67,255
5 Capital Receipts							-
6 Grants received							-
7 Other charitable income							-
8 Total income		216,533	-	-	-	-	216,533
Expenditure							
9 Grants and donations	5	88,616					88,616
10 Salaries and associated costs	6	95,144					95,144
11 Property maintenance	7	34,699					34,699
12 Connexional assessment & model trust levy	8		305				305
13 District Assessment & Levy	9	30,844					30,844
14 Depreciation							-
15 Office expenses	8	270					270
16 Other outgoings	10	1,957					1,957
17 Total charitable expenditure		251,531	305	-	-	-	251,835
18 Gains/(losses) on monetary investments		3,536					3,536
19 Gains/(losses) on investment properties							-
20 Net income/(expenditure)		-31,462	-305	-	-	-	-31,767
21 Transfers between funds							-
22 Other gains/(losses)							-
23 Net movement in funds		-31,462	-305	-	-	-	-31,767
24 Total funds brought forward							-
25 Total funds carried forward		-31,462	-305	-	-	-	-31,767

Balance Sheet as at 31 August 2022

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Notes to the Accounts	General Fund (Unrestricted)	Circuit Model Trusts (Unrestricted)	Designated Funds (Unrestricted)	Restricted Funds	Endowment Funds	Totals 2021/22	Totals 2020/21
	£	£	£	£	£	£	£

Fixed Assets

Circuit Manses & Equipment	11	3,870,345				3,870,345	3,870,345	R
Investment properties						0		R
Investments						0		
Total fixed assets		3,870,345	0	0	0	3,870,345	3,870,345	

Current Assets

Debtors	12	10,915				10,915	10,606	S
Loans by the Circuit	12	11,985				11,985	11,985	
Investments with TMCP		184	41,066			41,250	41,186	
Central Finance Board Deposits		29,107				29,107	96,008	T
Cash at Bank and in hand		49,379			106,199	155,578	58,521	
Total current assets		101,569	41,066	0	106,199	248,834	218,306	

Current liabilities

Creditors (due in under 1 year)	13	350				350	350	U
Grants payable within 2021-22						0		V
Total current liabilities		350	0	0	0	350	350	
Net current assets/liabilities		101,219	41,066	0	106,199	0	248,484	

Total assets less current liabilities		3,971,564	41,066	0	106,199	0	4,118,829	4,088,301
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Long term liabilities (due after more than one year)								
Grants payable after 2021-22	13	19,000					19,000	19,000
Loans to the Circuit							0	
							0	
Net assets		3,952,564	41,066	0	106,199	0	4,099,829	4,069,301

Funds of the Circuit

General Fund (Unrestricted)		3,952,564				3,952,564	3,922,100	
Circuit Model Trust Fund (Unrestricted)			41,066			41,066	41,002	
Designated Funds (Unrestricted)				0		0	0	
Total Unrestricted Funds						3,993,630	3,963,102	W
Restricted Funds					106,199	106,199	106,199	
Endowment Funds						0		
Total Funds		3,952,564	41,066	0	106,199	0	4,099,829	4,069,301

1. Accounting policies

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102)) and Financial Reporting Standard 102 (FRS 102)). The financial statements are drawn up on the historical cost basis of accounting.

The financial statements include all transactions, assets and liabilities for which the circuit is responsible in law. They do not include the accounts of church groups that owe an affiliation to another body or those that are informal gatherings of church members.

The circuit meets the definition of a public benefit entity under FRS 102.

Fund

The funds held constitute: General Funds held for any purpose of the Circuit which are Unrestricted. The Circuit Model Trust Fund has a wider purposes defined in Standing Orders and is categorised as unrestricted. Restricted funds which are held. There are for a narrow purpose. There are no Endowment fund.

Incoming Resources

Income is included in the Statement of Financial Activities (SOFA) when the Circuit becomes entitled to the resources, and the trustees are reasonably certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

Resources Expended

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing Circuit to pay out resources.

Grants

Grants made by the Circuit from its own funds are recognised in full at the time of agreement or when the Circuit accepts that there is a legal operational obligation to make the payment.

VAT

Since the Circuit is not VAT registered, all input VAT is charged with the expenses to which it refers.

Tangible fixed assets

In accordance with the requirements of the Methodist Church guidance for 2005/06 standard form of accounts, the Freehold Land and Buildings were brought into the accounts for the first time in 2006/07. The properties have been revalued at 31 August 2012 to reflect the 2011/12 insurance valuation.

Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year-end are shown in the SOFA

Debtors

Debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of opening of the deposit.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

2. Donations and legacies

	2022		2021
	Unrestricted funds	Restricted funds	
	£	£	£
Covid Support Grant	-	-	9,000
	-	-	9,000

3. Investment income and interest

	2022		2021
	Unrestricted funds	Restricted funds	
	£	£	£
Interest	853	-	631
Income from investment Properties	151,755	-	139,647
	152,608	-	140,278

4. Circuit assessment

	2022		2021
	Unrestricted funds	Restricted funds	
	£	£	£
Kensal Rise Meth Church	16,814	-	16,814
Fernhead Road Meth Church	16,814	-	16,814
Quex Road Methodist Church	16,814	-	16,814
Gospel Oak Methodist Church	16,814	-	16,814
	67,255	-	67,255

5. Grants and donations

	2022		2021
	Unrestricted funds	Restricted funds	
	£	£	£
Gospel Oak Meth Church	5,000	-	16,500
Kilburn Meth Church	5,000	-	16,500
Kensal Rise Meth Church	5,000	-	17,500
Fernhead Road Meth Church	5,000	-	18,500
Assessment support -Fernhead MC	-	-	9,808
Assessment support -Kilburn MC	-	-	9,808
Connexion Pension Fund	10,000	-	-
	30,000	-	88,616

6. Stipends and staff cost

	2022		2021
	Unrestricted funds	Restricted funds	
	£	£	£
Stipends	68,928	-	68,094
Employer's National Insurance	6,262	-	6,089
Pension costs	17,708	-	17,481
Associated costs	4,545	-	2,846
	97,443	-	94,510

7. Maintenance of Manses

	2022		2021	
	Unrestricted funds	Restricted funds		
	£	£	£	£
Building repairs and maintenance	18,155	-	18,155	28,763
Insurance	7,153	-	7,153	5,936
Management Fee	2,727			
	<u>28,034</u>	<u>-</u>	<u>28,034</u>	<u>34,699</u>

8. Office expenses

	2022		2021	
	Unrestricted funds	Restricted funds		
	£	£	£	£
Model trust levy	352	-	352	305
Adm Charges Payroll	274	-	274	270
Bank Charges	38	-	38	-
	<u>664</u>	<u>-</u>	<u>664</u>	<u>575</u>

9. District Assessment & Levy

	2022		2021	
	Unrestricted funds	Restricted funds		
	£	£	£	£
District Assessment	30,844	-	30,844	30,844
	<u>30,844</u>	<u>-</u>	<u>30,844</u>	<u>30,844</u>

10. Other expenditure

	2022		2021	
	Unrestricted funds	Restricted funds		
	£	£	£	£
Ministry, resources & training	845	-	845	407
Other outgoings	100	-	100	441
Administration & other expenses	786	-	786	759
Profesional fee	350	-	350	350
	<u>2,081</u>	<u>-</u>	<u>2,081</u>	<u>1,957</u>

11. Tangible fixed assets

	2022	2021
	£	£
Freehold Properties	3,870,345	3,870,345
	<u>3,870,345</u>	<u>3,870,345</u>

12. Debtors

	2022	2021
	£	£
Prepayment	10,915	10,606
Other debtors	11,985	11,985
	<u>22,900</u>	<u>22,591</u>

13. Creditors

	2022	2021
	£	£
Accruals	350	350
Grant commitments payable	19,000	19,000
	<u>19,350</u>	<u>19,350</u>

Declarations and Scrutiny

I confirm that these accruals-based accounts for the year to 31 August 2022 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer



Date: 7 March 2023

Name and address of treasurer: Will Quansah

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2022 were presented to the Circuit meeting held on 7 March 2023

Signature of the Chair of the meeting:



Name of the Chair of the meeting: Revd Dr Paul Hill

Date: 7 March 2023

Independent Examiner's Report to the Trustees of the

London Mission North West Circuit

Charity Number: 35/12

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the London Mission North West Circuit for the year ended 31 August 2022 set out on pages 5 to 10. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Name of Circuit LONDON MISSION NORTH WEST No 35/12

Independent Examiner's Statement

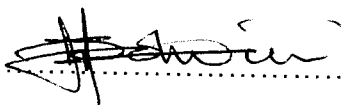
[The Circuit's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of (*insert name of applicable listed body*)]. Delete [] if not applicable.
ACCA

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination *Delete if not applicable ie all R&P accounts*
- the trustees' annual report is not consistent with the accounts *Delete if not applicable ie all R&P accounts*.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/~~have not~~* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner ANDREW SOBRIAN

Relevant professional qualification of independent examiner

Name of firm (where appropriate) Andrew & Co
Chartered Certified Accountants

Address Suite 112, AJP Business Centre
152-154 Coles Green Road
London NW2 7HD
Tel: 020 3538 2189

..... Post Code

Date 7 MARCH 2023