



The Parish of St Matthew and St Nathanael, Bristol

**ANNUAL REPORT & FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2022**

Registered Charity Number 1134719

**THE PAROCHIAL CHURCH COUNCIL OF
THE ECCLESIASTICAL PARISH OF ST MATTHEW AND ST NATHANAEL, BRISTOL
(REFERRED TO IN THIS REPORT AS 'ST MATTHEW'S CHURCH' OR 'ST MATTHEW'S')**

THE VISION OF ST MATTHEW'S CHURCH

St Matthew's Bristol - Welcoming, vibrant and serving the community; God's love in action

STATEMENT OF PUBLIC BENEFIT

St Matthew's benefits the local and wider community by:

1. Providing Christian religious worship services through regular services each Sunday and special services during different seasons (Harvest, Remembrance, Bereavement services) and at times of celebration (e.g. Lent, Easter, Christmas etc) and providing regular online worship on Sundays and at other times.
2. Providing resources for moral, spiritual and intellectual development for its members and anyone who wishes to benefit from what the Church offers
3. Enabling Christians to be able to give to, and practically support their local community through a broad range of activities organised by the church. These include: Sunday Club, youth groups, refugee support, pre-school playgroups, home groups, prayer groups, community events, social outreach, arts events etc
4. Allowing third party organisations to use church buildings and facilities where and when possible, to run activities that help build a healthier community, including: toddlers, Brownies, Guides, choirs, local interest groups, work with ex-prisoners and environmental groups
5. Providing weddings, funerals and baptisms
6. Providing a place for prayer and support

The Trustees (Parochial Church Council referred to below as 'the PCC') are aware of the Charity Commission's guidance on public benefit in *The Advancement of Religion for the Public Benefit* and have had regard to it in their administration of the Ecclesiastical Parish of St Matthew's.

The Trustees believe that this report, taken as a whole, provides further evidence that St Matthew's work in 2022 furthered its charitable purposes for the public benefit.

THE TRUSTEES

The Trustees of St Matthew's Church are the PCC, which has the responsibility of co-operating with the incumbent, in promoting the whole work of the Church in the ecclesiastical parish. The PCC is governed by two pieces of Church of England legislation, called Measures. These are the Parochial Church Council (Powers) Measure 1956 and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969, as amended)

PCC Membership

Members of the PCC are either ex-officio or elected at the Annual Parochial Church Meeting in accordance with the Church Representation Rules. After the APCM, the following served as members (normal retirement is at the APCM in the year stated, unless otherwise shown):

Incumbent Rev Ian Tomkins (Chairman)

Wardens Mr David Aberdeen (from 28th September 2020)
 Ms Alison Edmonds (from 24th May 2021)

Representatives on the Diocesan Synod

Mr Andrew Lucas Chair of the Diocesan Board of Finance
Mr Simon Pugh-Jones Chair of the Diocesan DAC

Representatives on the Deanery Synod

Mr Fabian Breckels from September 2020
Ms Laura Protheroe from September 2020

Elected members David Aberdeen from April 2019
 Mrs Katheryn Caithness from April 2018 until May 2022
 Ms Elizabeth Cooke from May 2021
 Mr Rob Cromwell from 22nd May 2022 until May 2023
 Mr Nigel Currie from May 2021
 Mr Kyle Douglas from April 2019 until May 2022
 Mrs Waf Green from September 2020 until May 2023
 Mrs Margaret May from May 2021
 Mrs Mary Parsons from September 2020 until May 2023
 Mr Nick Stroud from September 2020 until May 2023
 Mr Andrew Wood (Treasurer) from April 2012 until May 2023

PCC Secretary Mrs Katheryn Caithness from January 2015 until May 2022

Associate Minister Revd Richard Pendlebury (Non stipendiary part-time)
Curate Revd Gaby Doherty (Stipendiary part-time)

Banks National Westminster Bank plc, Westbury-on-Trym, Bristol
 Co-operative Bank, P.O. Box 101, 1 Balloon Street,
 Manchester M60 4EP

Independent Joshua Kingston ACA, Burton Sweet Limited
Examiner: The Clock Tower, 5 Farleigh Court, Old Weston Road, Flax Bourton Bristol
 BS48 1UR

THE COMMITTEE STRUCTURE

The full PCC met 6 times during 2022, with an average attendance of 14.5.

The PCC operates through a number of sub-committees, which meet between full meetings of the PCC. All these teams report to, and are overseen by, the PCC.

Standing Committee: It has the authority to transact the business of the PCC between its meetings, subject to any directions given by the PCC. The Standing Committee consist of the vicar, the churchwardens, and three members of the PCC, and also met 4 times in 2022.

Missions Committee: It co-ordinates the church's support to its mission partners. As well as sending financial support, it aims to keep in touch with their news, writes to them, and prays for them on a regular basis. The group also promotes awareness of mission in the church by keeping the congregation up to date with news and encouraging members of the church who sense a calling to mission.

Playgroup Management Committee: It has responsibility for the management of the St Matthew's Playgroup on behalf of the PCC.

Building Team: It works with the vicar and churchwardens in the co-ordination and implementation of the care of the fabric of the church building and grounds including oversight of the audio-visual and computer equipment.

Staff Team: The staff team comprises:

- The Vicar, Rev Ian Tomkins
- Associate Minister, Revd Richard Pendlebury (honorary position)
- Curate, Revd Gaby Doherty
- Licensed Lay Minister, Helen Aberdeen
- Children's, Families and Youth Ministers, John Stilwell (until June 2023) and Carmen Cromwell (from September 2022 until May 2023)
- Church Administrator, Julia Wright

The staff team meets weekly on Monday mornings and the ministers meet every two weeks on Tuesdays.

The vicar also meets with the churchwardens, and the Standing Committee (see above) meets on alternate months during the year.

Growth: The PCC is seeking to encourage growth in faith and numbers, through encountering and entering a relationship with Jesus Christ, by bible teaching, discipleship and a foundation of prayer, and encouraging the church family in Christian service in the church, their communities and in their daily lives.

2022 /2023 was an encouraging year for St Matthew's as we recovered from the effects of the pandemic. In mid-2022, we welcomed a group of new members from the Hong King community, and ministries to support them have been established, including a Friday meeting to help with learning about national and local culture, organisations, government, education etc., and an English conversation group. We continue to be grateful to God for the encouragements of our church community remaining connected and active. Online worship has been maintained, St Matthews' introducing live streaming of the weekly Sunday 10.30am service, enabling those who are unable to get to church, or who are enquiring about church worship, to see and be involved in the community. Pastoral care for all those in special need continues, with the development of a newly organized pastoral care network, looking outwards to the community.

Services in church still felt the impact of the pandemic and the winter, in early 2022, but strong recovery in attendance followed throughout the year, with excellent attendance at Harvest and Christmas seasonal services too.

Ministries to children, families and youth have continued to pick up again during 2022, with new members, fresh events re-growth of past ministries. We are thankful for all those we are connecting with for the first time, both in coming to St Matthews and also online. The challenges and opportunities emerging from the pandemic played a central role in our prayer and planning in 2022, with a commitment to proactive re-engagement with our local community, and encouraging all ages. The development of our new vision, to be 'welcoming, vibrant and serving the community, with a focus on Discipleship, Outreach and service, is at the heart of prayer and planning for the future. With the clear and visible renewal of our church attendance, engagement with the local community and community activities, we look to the future with confidence and hope, and with a real and tangible sense of growth.

Worshipping and Deepening Discipleship Report

As a church we are focusing on our new vision of 'St Matthew's: Welcoming, vibrant and serving the community - God's love in action'. Our vision recognizes the changes both in society and church life due to the past years of pandemic, with a renewed focus on creativity, boldness and the opportunity to build something new, as well as re-new existing ministries. Continued focus on the three essential pillars of church life - Discipleship, Outreach and Service to the Community is key to our growth in other areas as it is only by God's grace that we will be able to build God's Kingdom.

In 2022, we began with continuing to offer our Alpha Course, which resumed in the church building, and we ran two very encouraging Alpha courses in the Spring and in the Autumn. Easter and Holy Week was very encouraging, with the first relatively normal Holy Week services for three years.

We continued to give support to those on their own, and those without access to online, with visits, home communion and other help. We have continued to encourage our discipleship practices, and an outward looking focus of care.

In the summer, we engaged with families through the re-established Kings Kids, using the outside as much as possible, Stay & Play and outside summer events in the gardens. At Easter and Christmas, our renewed programme of services included outside carols at the beginning of Advent, an event growing in popularity for the local community. In the autumn and the approach to Christmas, we again prepared for and promoted through invitations delivered to local households, the seasonal events and services programmes, always including the invitation to Alpha.

Worship

In 2022, our worship in church slowly recovered from the effects of the pandemic. We maintained online services through introducing live streaming of the Sunday 10.30am service. The regular 10.30am Sunday morning service, the principle service, continued to recover well. Having trialed the twice a month 8.45am service, we phased this out, as post pandemic demand for the early service did not happen. The 5pm informal worship service continued, focusing often on issues of interest, and a more informal programme of meeting and worship, with communion once a month.

We are committed to be bold and courageous in the post pandemic time, willing to try new things, to understand people's needs and concerns, and new rhythms of life, and be prepared to be adaptable where necessary.

Alongside the 5pm Service, we also trialed a 5pm Kings Club for children.

Our preaching continued to be a source of challenge and encouragement, with series on God's Ways (Family, gifts, etc, prayer, 'Why Jesus came', Ephesians and Isaiah), as well as preaching on Christian stewardship, the environment and Christmas and Easter themes. Our committed and talented musicians in our church community have continued to support our worship. Our Trinity

College placements students continued to play an active and creative role in contribution to and supporting our worship and ministry.

Prayer

Prayer remains a vital and foundational element of church life. We maintain a cycle of prayer. We re-introduced a monthly prayer and worship evening, 'St Matthew's Prayer', We have re-introduced prayer ministry after Sunday services and have continued our focus on going deeper in prayer, offering sermon series, opportunities for prayer, encouragements through prayer materials during e.g. Lent and Advent materials and different creative ways of engaging in prayer.

Children's and Youth Work

The impact of the pandemic on this vital ministry of the church, was huge, with changed family patterns, children and families moving on. In 2022, we resumed Sunday morning Sunday Club for children, St Matts youth groups resumed on Sunday evenings and we maintain a healthy number in our youth group.

Kings Kids on Tuesday mornings for toddlers and parents / carers continued to recover extremely well, with in between 30 and 40 children every Tuesday morning in term time. The use of our gardens in the summer has been really helpful and important for families, with many continuing to meet there in a self-organized capacity during the summer holidays, as they maintained the community grown by Kings Kids during term time. Summer was important for engaging further with local families, with a fun afternoon event at the end of the summer term and a BBQ encouragement for families at the end of the summer holidays.

Our 2022 Harvest Fiesta in September was an event for families. Christmas 2022 was the most encouraging Christmas for the church for many years, with good attendance at the Christmas Christingle on Christmas Eve, and at our church Nativity the previous week. We participated again in the local community Advent Calendar displays, with a large-scale display on 24 December.

Midweek Discipleship

Our mid-week groups give an opportunity to share, worship, pray, and learn together. During 2022, there were 5 home groups meeting midweek with around half our regular adult attendees taking part in them. These groups have continued and we are seeing the growth and development of new groups, including a post Alpha group focusing on 'The Bible Course', and then encouraging participants into new groups after this.

The monthly group for women, called Gather, which aims to be an informal and relaxed time for women to explore God's heart through worship, creativity, discussion and friendship, continues to meet.

Attendance Figures

The Church of England assesses the size of the church community by counting the Electoral Roll and Average Sunday Attendance (ASA). ASA is our October average. Figures are set out below.

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Electoral Roll	143	158*	155	141	149	145	110	86	84	91	87
All Age ASA**	167	172	147	129	128	114	93	177	56	89	101
Adult ASA**	140	145	129	108	103	93	80	112	46	75	80
Child ASA**	27	27	18	21	25	21	13	19	10	14	21

*indicates complete renewal of the Electoral Roll

** in 2022, in common with many other churches, we also continued our services online

A measure of attendance is usual Sunday attendance. This is calculated by looking at the attendance across the whole year and taking out 'unusual' figures (e.g. Festivals, Baptisms). This figure continued to be impacted by the effects of the pandemic, especially in the first half of 2022, with numerical attendance recovering encouragingly in the second half of the year. In addition to the church services in the building, St Matthew's also has a regular viewing audience for its live stream Sunday service. The Electoral roll has begun to increase into 2023 as new people joined and average Sunday attendance in church began to pick up. In 2022, Easter continued to be affected by the pandemic after-effects, but with a real sense of renewal, Christmas showed a substantial pick up from the previous full pandemic year.

Festival Attendance

Service	2018		2019		2020		2021		2022	
Average attendance	Under 16	Adult	Under 16	Adult	Under 16	Adult	Under 16	Adult	Under 16	Adult
Easter Day	10	104	19	114	-	-	-	-	21	99
Carol Services	20	175	27	198	17	64	8	128	43	150
Christingle	152	150	105	203	-	-	37	70	49	123
Christmas Day	22	133	12	96	0	66	7	69	17	100

For completeness our occasional office numbers are also set out below.

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Baptisms	6	7	7	10	2	3	2	0	5	1	3	3
Confirmations	1	1	0	0	0	0	0	3	1	0	0	0
Weddings	7	4	1	3	1	2	1	0	1	0	0	3
Funerals	4	4	3	1	1	2	0	2	2	2	4	4

Church Community Activities Report

Our aspiration continued to be a church which is 'Welcoming, Vibrant and Serving our community - God's love in action', focusing on Discipleship, Outreach and Service.

Welcome

We have continued to major on developing, living out and sharing a culture of invitation and welcome within the whole congregation to encourage the church community to invite and welcome others and encourage them into the life and faith of the Church at St Matthews. Our wardens and welcomers in church had a training and encouragement session, as we sought to learn how better to welcome into a church community. Our continuing Alpha Courses provide the opportunity to constantly invite new contacts to explore Christian faith. This remains a key part of our vision process as we look to go deeper in understanding and giving a true and godly welcome to all.

Small Groups (between 5-12 members)

We continued groups in 2022. Growing new groups and developing post Alpha groups. Each group meets for fellowship, prayer and worship and pastoral support, both for each other, and for others in the church and community. The groups often follow the weekly sermon series in their studies.

Pastoral Care

Pastoral Care of the church community continues to be led by the vicar and staff team and the small group leaders. A fresh pastoral care network has been organized, to ensure we respond appropriately to any needs here may be. This is aimed at ensuring no one is isolated, and also encourages pastoral care in the community. The first line of pastoral care is through the mid-week groups. The staff team and the pastoral care network also support a number of other individuals in the parish. Pre-wedding, Baptism and Confirmation conversations and visits and preparation continued to be undertaken by the ministry team.

St Matthew's Eco Group

St Matthew's has a huge concern for care for God's creation, and our responsibility as Christians in encouraging this. We participate in the A Rocha Eco-Church scheme, and have been given the Silver award in the programme of working towards becoming carbon neutral, and in our promotion of and care for the environment. This group is active in the church and also in engaging with our community, e.g. organizing the regular plant sale, developing our beautiful gardens including a wild garden encouraging wildlife and biodiversity. This group actively seeks to help the church and wider community in our understanding of the critical issues facing our world and how we can all play a part in caring.

Church Community Social Events

Following recovery from the pandemic, community events resumed, with new initiatives, all of which were well received by our local community.

After church coffee times on Sundays have grown and are an essential part of our church community. The St Matthew's Eco Group organized another Plant Sale and Teas in the beautiful St Matthew's gardens in May. The late Queen's Platinum Jubilee was celebrated with a special service, open gardens and helping with a tea party in the local Dove Street flats. A 'Harvest Fiesta' event in the church gardens again welcomed locals and visitors into the church and gardens, as did a substantial fireworks party for local families.

The gardens were open all summer for the community, and Tuesday afternoons in the school holidays, we hosted tea and cakes for any locals and visitors. Our church gardens are being very welcomed as a local community resource, especially for the many people who live in flats.

St Matthew's also responded to the sadness of the death of HM The Queen, with special services and the church open for reflection and with a Book of Condolence.

Serving our community and building our community contacts and relationships continues to be an important part of our vision and aims.

Outreach Activities Report

Being welcoming, vibrant and serving our community, and a visible presence of God's love in action, by going into the world to make disciples and love our neighbour as ourselves.

Knightstone House

Our links with Knightstone House, a supported living complex in the parish, have continued to strengthen. In-person, weekly visits resumed as things improved, by a small team, including the vicar, and we were involved with supporting and running coffee mornings and a seasonal carol service. Care for and contact with the members of the community continued where possible.

St Matthew's Open House - ministry to the elderly

Out of the regular open gardens' teas on Tuesday afternoons, in the summer of 2022, came a new ministry for the elderly on Tuesday afternoons, once a month, called Open House. This

offers friendship, tea and cakes, activities and topical talks, and is establishing itself well in church and community life, all run by faithful St Matthew's volunteers.

Stay and Play

This ethnically diverse group continued, meeting weekly in The Elim Centre on King Square. It is led by volunteers from St Matthew's and run in partnership with the St Paul's Children's Centre who provide a play specialist to work specifically with the children. St Matthew's volunteers provide chat, tea and cakes for the parents, and this provides an important community resource.

King's Kids

St Matthew's provides a group for young children and their parents or carers on a weekly basis under the leadership of our Children's, Young People's and Families' Minister. In 2022, this re-grew and re-established really well, connecting hugely with the local community families. It is a lively, fun-filled morning and is much appreciated by the locals and families who attend.

St Matthew's Playgroup

St Matthew's PCC runs an OFSTED regulated playgroup that remains popular in the local area. The excellent staff team is led by Linda Mallard. The playgroup is managed by a sub-committee of the PCC. This also provides a huge contribution to the local community. The hugely dedicated team continued to rebuild, providing a vital resource for many in the local communities. It is an Ofsted inspected, '*Outstanding in all areas*' playgroup.

Support for Work outside the Parish

Overseas and home mission continues to be a priority for St Matthew's. The Missions Committee recommended to the PCC the allocation of the Missions budget, which remained at 10% of the giving to the General Fund. In 2022, seven missionaries or societies were supported. Through use of our building and resources we also actively supported a number of locally-based charities including Sisters of the Church (based in St Paul's and serving those in need in the local community) and Friends of Alalay (Santa Cruz) (Children's charity).

Other

Nick Stroud, a member of St Matthews, continued to be involved with the Ashley House Probation Hostel community liaison and management group.

Child Protection and Vulnerable Adults

Our Parish Safeguarding Officer and Administrator for Disclosure and Barring Service (Julia Wright) was available to deal with any concerns and dealt with the applications from those wishing to be involved with vulnerable adults, youth and children's work.

Julia Wright continues to be St Matthew's nominated person for Vulnerable Adults.

The Safeguarding policy, which covers Children and Vulnerable adults and children and addresses all areas of safeguarding in line with the Diocese of Bristol's policies, is reviewed by the PCC in October every year, and the policy is reviewed to include and update social media and online operations, as well as taking forward all safer recruitment guidance. The updated St Matthew's Safeguarding Policy can be obtained from our website (www.stmatthews-bristol.org.uk) or from the church office.

Communications

Our website (www.stmatthews-bristol.org.uk) continued to be well-used and well-managed, and the newly re-launched site in March 2022 has been hugely appreciated and is a huge step forward in our communication.

We support an active Facebook page and Instagram account for St Matthews church news and information.

Weekly e-bulletins are sent to those who have requested them and all our sermons are available as a podcast. We have also ensured that any not online, have remained connected and in receipt of church news, community information, and items of practical and spiritual support.

The Building

The maintenance of the building was pursued with the usual care. Full details are to be found in the Fabric Report at Appendix 1, and 2022 resulted in some substantial work being done to repair and renew the church tower roof, thanks to the generous giving of the St Matthew's church community. The Buildings Committee is very well served by dedicated, experienced and missional members.

The church building is again now well used, emerging from the first half of 2022, into a more confident second half, both for Sunday worship and weekly events. It continues to be used regularly by our Playgroup, Toddlers Groups, and Music Group and for Worship Band practices, prayer and other church group meetings. Our regular outside users have resumed in full, Brownies, Guides, and the City of Bristol Choir. We have maintained our links with these community groups, and look forward to continuing to grow this. We also hire our halls out to outside users, for private events where space and time allows. These regular bookings mean not only that we have a regular income (which was heavily impacted during the period of the pandemic), but that we maintain our links with different sectors of the community.

Lay and Licensed Ministry in the Parish

Rev Richard Pendlebury continues at St Matthews as Associate Minister (self-supporting and part-time), and our curate is Rev Gaby Doherty (stipendiary part-time). They continued to offer their considerable gifts through preaching, teaching and leading of all ages, and supporting the ministry of the church during this challenging pandemic period.

During 2022 Helen Aberdeen was licensed in Bristol Cathedral as a Licensed Lay Minister with St Matthew's Church.

In addition, the PCC employed one full-time and one part-time member of staff during 2022. Julia Wright was our part-time Administrator throughout the year. John Stilwell was our Children's, Families and Youth Minister.

We are also very grateful to God to have a congregation of people who minister in a wide variety of ways both in the church and across the City. Among them are musicians, intercessors, youth and children's group leaders, vergers, social event organisers, home-group leaders, sacristans, assistants at Communion, cleaners, flower arrangers, pastoral visitors, online and tech editors, buildings experts and others who contributed to the ongoing ministry of the church, by quietly offering acts of service and prayer, and supporting each other during the past challenging pandemic year. They are all very much appreciated.

We are very thankful for all the church community and for the contribution they make to worship and the life of the church, some in public and visible ways, some hidden and unseen.

Finance

2022 saw a 6.1% increase in the planned giving of our donors mainly due to the full-year impact of another Stewardship campaign in the summer of 2021 and some further increases in 2022. In addition, very generous donations were made, totalling £13,050, including Gift Aid, to the Building Fund, following replacement of the old boiler over the winter of 2021/22 and then replacement of the lead tower roof in the winter months of 2022/23. Our designated missionary and charitable giving stayed at similar levels of support to 2021, and our support is based on a policy of 10% of regular giving, excluding one-off gifts and legacies. Our Diocesan Parish Share,

given to the Diocese of Bristol, was at a similar level to 2021, at £80,097, with regular income levels being maintained.

Our Playgroup delivered a surplus of £8,227 before maintaining its annual rental contribution of £16,000 with the difference being funded from designated reserves. Please see the full accounts for more information.

Reserves Policy

The PCC endeavours to carry such Unrestricted General and Designated Reserves as it considers necessary to finance the work of the church over a period between 3 and 6 months. However, it also recognises that its largest outgoing, the Parish Share, is not a contractual obligation, and therefore could be reduced in the event of a material reduction in donated income from members, currently sufficient to maintain this intended commitment.

Because of this flexibility, if necessary, in paying the Parish Share each year, the Trustees believe the charity is a going concern.

Unrestricted General reserves at 31st December 2022 were £17,234, down slightly from £19,766 at December 2021. The PCC's forecast expenditure for 2023 is around £14,400 per month, including a commitment of £6,971 per month for Parish Share, which is not a legally-binding liability.

Therefore, the Unrestricted General reserves represent just under 1.2 month's normal expenditure, including Parish Share, before regular standing order income is received. However, Unrestricted Designated reserves totalled £45,381 at 31st December 2022, excluding the Fixed Asset reserve, and these can, at any time, be reallocated by the PCC to Unrestricted General reserves, increasing the cover to around 4.3 months of normal expenditure, including Parish Share, which falls within its Reserves policy above, of 3 to 6 months' of expected expenditure.

Grant making policy

As set out in note 10 to the accounts, the PCC adopts a policy of setting aside 10% of its regular income from donations for the support of mission partners, which further the ministry and charitable objectives of the charity, both in the UK and abroad, and details of these organisations are set out in Note 10. Commitment is given to each mission partner for a period of 4 years, with a review on termination or extension towards the end of the third year, so that at least a year's notice is given of support not continuing. The mission committee receives and considers, and recommends to the PCC, any application for new mission partner funding.

The Future

During 2022, the Rev Ian Tomkins continued to lead the church family through the changeable and challenging conditions of emerging from the Covid pandemic.

Now back into more recovered rhythms and ministry, the church community has continued to care for each other and our neighbours in creative and imaginative ways. The creativity and imagination of the church community has continued to be stretched and valued, as we use our outside spaces more and more, including outside carols at Christmas, opening the gardens for the local community - all bringing us closer to this community, and helping us reconnect together. The new vision process continues to develop and will be taken to the next stage in 2023, reflecting the changes in both church and society due to these past two years, as well as new opportunities for community engagement. 2022 was an encouraging year, and while many challenges remain, including the financial pressures on individuals and church organisations due

to the cost-of-living increases and uncertain economic times, the resilience and commitment of the community at St Matthews has been a blessing to many. This is a community seeking to go deeper in relationship with God, committed and resilient, and with an outward focus on serving our communities.

COVID-19 impact

The first part of 2022 saw continuing impacts of Covid, and a gradual emergence from this and a re-building of confidence. It therefore still impacted attendance, finances, and ministries. The St Matthews Playgroup continued its activities with appropriate measures in place, and with its grant income from Bristol City Council protected during this period. The church continued to provide online worship and moved to live streaming.

Financially, most donor support comes in through monthly standing orders, which have continued to be impacted by some cost of living pressures, and income from church building lettings continued to be impacted during 2022, as confidence gradually returned, and use of the halls and buildings began to grow again.

FINALLY

This Annual Report is a composite document prepared collaboratively by the officers and members of the PCC, in line with the terms of the Charities Act 2011. We hope that it gives a clear picture of the life of the church and the way in which the PCC has administered the task placed on them as trustees of St Matthew's Church.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed/constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Parochial Church Council

David Aberdeen

David Aberdeen
Churchwarden

Alison Edmonds

Alison Edmonds
Churchwarden

27 September 2023

St Matthew's Prayer

Heavenly Father, pour out your Holy Spirit upon St. Matthew's. Grant us a new vision of your Glory, a new experience of your power, a new faithfulness to your Word, a new consecration to your service so that, through our renewed witness your Holy Name may be glorified and your Kingdom advanced, through Jesus Christ our Lord. Amen

Appendix 1: Fabric Report

The last Quinquennial Survey took place in August 2018. The Architect's Report records that, in summary, the building is structurally sound and generally in good condition and that remains the current position. The Report noted certain issues and recommended the carrying out of certain works, some of which are referred to below.

The garden which surrounds the building is also generally in very good order and continues to be regularly used and enjoyed by both the children's playgroup which meets in the building and also by members of the public to whom it has been opened up for a number of successful community events.

During the course of this year the PCC's Building Committee was reconstituted with a view to it assisting in formulating a plan for addressing all the recommendations in the Architect's Report and for the ongoing maintenance of the building and then overseeing the relevant works. One of the tasks which the Building Committee was asked to take on was to formulate recommendations for a new heating system for the building, given that it was known that the gas-fired boiler which had been in place for over 35 years was nearing the end of its life. The Committee's work in this regard was to some extent thwarted by the sudden failure of the old boiler towards the end of the year, just as the cold weather set in. With limited options then available and in the face of a need to install a new system urgently, a new energy-efficient 'cascade' system of three in-line gas boilers was put in, fully funded by generous donations from church members.

Other major works carried out during the year included the following:-

- Repairs and stone redressing to the north-east turret - in accordance with Architect's report recommendations;
- Stripping, repairing and repainting of two rear doors and repairs to stone surrounds;
- Installation of a new bench in the garden;
- Planting of 40 new hedgerow shrubs in the garden.

There was also regular ongoing work and maintenance on the building and the garden, including gutter clearance (as recommended in the Architect's Report) and general gardening.

One of the major item's noted in the Architect's Report is a need to plan for the replacement of the tower roof which the Report advises is at the end of its life. This is a project to be addressed by the Building Committee and the PCC as soon as possible.

Independent examiner's report to the trustees of PCC of St Matthew and St Nathanael, Bristol

I report to the trustees on my examination of the accounts of PCC of St Matthew and St Nathanael, Bristol (the Charity) for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joshua Kingston

Joshua N Kingston, BSc, ACA
Burton Sweet Limited
The Clock Tower
5 Farleigh Court
Old Weston Road
Flax Bourton
Bristol BS48 1UR

Date: 27 September 2023
.....

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEAL, BRISTOL
Charity Commission Registration Number 1134719.

STATEMENT OF FINANCIAL ACTIVITIES
For the year ending 31 December 2022

		Unrestricted Funds General Fund £	Designated Funds Funds £	Restricted Funds Funds £	TOTAL FUNDS	
	Note				2022 £	2021 £
INCOME FROM:						
Donations and Legacies	2(a) & 2(d)	148,901	14,118	2,769	165,788	239,973
Charitable Activities	2(b) & 2(e)	6,560	89,324	-	95,884	95,009
Investments	2(c) & 2(f)	73	234	857	1,164	678
TOTAL INCOME		155,534	103,676	3,626	262,836	335,660
EXPENDITURE ON:						
Charitable activities						
Grants	3(a) & 3(d)	-	14,000	88	14,088	14,200
Activities directly relating to the work of the church	3(b) & 3(e)	145,769	158,955	-	304,724	221,060
Church management & administration	3(c) & 3(f)	19,785	-	-	19,785	16,479
TOTAL EXPENDITURE		165,554	172,955	88	338,597	251,739
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS		(10,020)	(69,279)	3,538	(75,761)	83,921
TRANSFERS BETWEEN FUNDS	10	7,488	(1,140)	(6,348)	-	-
NET MOVEMENT IN FUNDS		(2,532)	(70,419)	(2,810)	(75,761)	83,921
BALANCES BROUGHT FORWARD AT 1 JANUARY	10	19,766	175,713	25,348	220,827	136,906
BALANCES CARRIED FORWARD AT 31 DECEMBER	10	17,234	105,294	22,538	145,066	220,827

The comparatives funds are shown in note 5

The Charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719

BALANCE SHEET AT 31 DECEMBER 2022

	Note	2022 £	2021 £
FIXED ASSETS			
Tangible Assets	7	59,913	59,913
CURRENT ASSETS			
Debtors	8	15,156	24,464
Short term deposits			
CBF - PCC Deposit		18,043	17,809
CBF - Educational Foundation		2,825	2,763
CBF - Mission Fund		11,611	10,815
Co-operative Bank Current Account		31,358	69,945
Playgroup Current Account		27,525	40,248
		<u>106,518</u>	<u>166,044</u>
LIABILITIES			
Creditors: Amounts falling due within one year	9	(21,365)	(5,130)
NET CURRENT ASSETS		85,153	160,914
TOTAL		<u><u>145,066</u></u>	<u><u>220,827</u></u>
FUNDS			
Unrestricted:			
General	10 & 11	17,234	19,766
Designated	10 & 11	105,294	175,713
Restricted	10 & 11	22,538	25,348
		<u><u>145,066</u></u>	<u><u>220,827</u></u>

Approved by the Parochial Church Council on 27 September 2023 and signed on its behalf by:

David Aberdeen

David Aberdeen
Churchwarden

Alison Edmonds

Alison Edmonds
Churchwarden

The notes on the following pages form part of these accounts

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719

NOTES TO THE FINANCIAL STATEMENTS
For the year ending 31 December 2022

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the historical cost convention (except for investments which have been included at fair value and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The charity is a public benefit entity.

The trustees consider that there are no material uncertainties about the Church's ability to continue as a going concern because over 75% of its unrestricted income is made up of giving by standing order and associated Gift Aid recovered, which reflects an ongoing commitment to continue giving in future. Any future increases to giving may well be impacted by the general cost-of-living increases in the economy, and there are always uncertainties with church members leaving membership of the church.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those given by the donor and specified only to be used for specific purposes.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Income

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Sales of books and magazines from the church bookstall are accounted for gross.

Other ordinary income

Rental income from the letting of church premises is accounted for when the rental is due.

Income from investments

Dividends and interest are accounted for when receivable.

Expenditure

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly related to the work of the Church

The Diocesan Parish Share is accounted for when payable. Any Parish Share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Governance

Governance costs represent the expenditure related to statutory requirements such as audit or independent examination and legal advice. They have been included within support costs relating to charitable activities.

Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.10(2)(c) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Expenditure on the church building

During 2017 and 2018 the PCC undertook significant improvements to the entrance porch and ground-level hall. The PCC considers that the improvements are of a lasting nature and do not require depreciating. Any repairs to the building are expensed, as incurred.

Other fixtures, fittings and office equipment

Equipment used within the church premises, costing less than £10,000, is expensed in the year in which it is incurred, for clarity. Any equipment above this limit is depreciated on a straight-line basis over 4 years.

Investments

Investments are valued at market value at 31 December.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

Creditors

Creditors are measured at the settlement amount less any trade discounts.

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2022

	Unrestricted			TOTAL FUNDS	
	General	Designated	Restricted	2022	2021
	Fund	Funds	Funds	£	£
	£	£	£		
2. INCOME					
2(a) <i>Donations and legacies</i>					
Standing Orders	107,735	-	480	108,215	102,012
Envelopes	368	-	-	368	-
CAF donations	7,509	1,000	-	8,509	6,899
Income tax recoverable on					
Standing Orders, Envelopes,	26,986	2,410	120	29,516	35,294
and Sundry Donations					
Cash Collections	2,172	-	2,169	4,341	1,096
Grant received - youth work	-	-	-	-	10,000
One-off Donations	4,131	10,708	-	14,839	84,672
	<u>148,901</u>	<u>14,118</u>	<u>2,769</u>	<u>165,788</u>	<u>239,973</u>
2(b) <i>Charitable activities</i>					
Church and Hall lettings	5,045	-	-	5,045	2,383
Fees	1,515	-	-	1,515	885
Playgroup	-	89,324	-	89,324	91,741
	<u>6,560</u>	<u>89,324</u>	<u>-</u>	<u>95,884</u>	<u>95,009</u>
2(c) <i>Investments</i>					
Dividends and interest	73	234	857	1,164	678
	<u>73</u>	<u>234</u>	<u>857</u>	<u>1,164</u>	<u>678</u>
TOTAL INCOME	<u>155,534</u>	<u>103,676</u>	<u>3,626</u>	<u>262,836</u>	<u>335,660</u>

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2022

	Unrestricted General Fund £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	2020 £
2. INCOME (comparatives)					
2(d) <i>Donations and legacies</i>					
Standing Orders	101,532	-	480	102,012	96,823
Envelopes	-	-	-	-	112
CAF donations	6,899	-	-	6,899	6,271
Income tax recoverable on Standing Orders, Envelopes, and Sundry Donations	26,961	6,963	1,370	35,294	24,192
Cash Collections	793	-	303	1,096	2,410
Grant received - youth work	-	-	10,000	10,000	-
One-off Donations	13,354	66,318	5,000	84,672	4,324
	<u>149,539</u>	<u>73,281</u>	<u>17,153</u>	<u>239,973</u>	<u>134,132</u>
2(e) <i>Charitable activities</i>					
Church and Hall lettings	2,383	-	-	2,383	2,373
Fees	885	-	-	885	333
Playgroup	-	91,741	-	91,741	105,023
	<u>3,268</u>	<u>91,741</u>	<u>-</u>	<u>95,009</u>	<u>107,729</u>
2(f) <i>Investments</i>					
Dividends and interest	12	9	657	678	801
	<u>12</u>	<u>9</u>	<u>657</u>	<u>678</u>	<u>801</u>
TOTAL INCOME	<u><u>152,819</u></u>	<u><u>165,031</u></u>	<u><u>17,810</u></u>	<u><u>335,660</u></u>	<u><u>242,662</u></u>

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEAL, BRISTOL
Charity Commission Registration Number 1134719.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2022

	Unrestricted General Fund £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2022 £	2021 £
3. EXPENDITURE ON					
3(a) <i>Grants (see note 8)</i>					
Missionary and charitable giving:					
Church overseas					
- missionary societies	-	2,000	-	2,000	2,000
- relief and development agencies	-	6,000	-	6,000	6,000
Home mission & other Church societies	-	6,000	88	6,088	6,200
	<u>-</u>	<u>14,000</u>	<u>88</u>	<u>14,088</u>	<u>14,200</u>
3(b) <i>Activities directly relating to the work of the Church</i>					
<i>Ministry:</i>					
Diocesan Parish Share	80,097	-	-	80,097	79,230
Clergy expenses	876	-	-	876	1,248
Sundry Support	50	-	-	50	10
Assistant Staff (Children & Youth work) :					
Salary	32,838	-	-	32,838	28,338
Playgroup:					
Salaries	-	77,097	-	77,097	75,452
Other expenses	-	4,000	-	4,000	5,440
<i>Church running expenses:</i>					
Heating and lighting	9,582	-	-	9,582	5,457
Cleaning & domestic	5,424	-	-	5,424	4,543
Insurance	5,194	-	-	5,194	5,014
Church maintenance	4,224	77,858	-	82,082	13,510
<i>Books & publications:</i>					
Books & other materials	450	-	-	450	75
<i>Upkeep of services:</i>					
Music	643	-	-	643	1,057
Altar & other requisites	240	-	-	240	187
<i>Support costs:</i>					
Training	35	-	-	35	250
Children's & Young People's Work	1,053	-	-	1,053	439
Church Events	1,023	-	-	1,023	(827)
Church meals	506	-	-	506	299
PCC Gifts	264	-	-	264	-
Equipment	1,972	-	-	1,972	138
<i>Governance costs:</i>					
Independent Examiner's Fees	1,298	-	-	1,298	1,200
	<u>145,769</u>	<u>158,955</u>	<u>-</u>	<u>304,724</u>	<u>221,060</u>
3(c) <i>Church Management and administration</i>					
Bank Charges	21	-	-	21	137
Printing, stationery and office expenses	2,323	-	-	2,323	1,675
Telephone	851	-	-	851	990
Sundry Administrative Costs	2,496	-	-	2,496	1,858
Salaries	14,094	-	-	14,094	11,819
	<u>19,785</u>	<u>-</u>	<u>-</u>	<u>19,785</u>	<u>16,479</u>
TOTAL EXPENDITURE	<u>165,554</u>	<u>172,955</u>	<u>88</u>	<u>338,597</u>	<u>251,739</u>

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANIEL, BRISTOL
Charity Commission Registration Number 1134719.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2022

	Unrestricted General Fund £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	2020 £
3. EXPENDITURE ON (comparatives)					
3(d) <i>Grants</i>					
Missionary and charitable giving:					
Church overseas					
- missionary societies	-	2,000	-	2,000	2,125
- relief and development agencies	-	6,000	-	6,000	6,000
Home mission & other Church societies	-	6,200	-	6,200	6,000
	<u>-</u>	<u>14,200</u>	<u>-</u>	<u>14,200</u>	<u>14,125</u>
3(e) <i>Activities directly relating to the work of the Church</i>					
<i>Ministry:</i>					
Diocesan Parish Share	79,230	-	-	79,230	79,240
Incumbent's expenses	1,248	-	-	1,248	-
Sundry Support	10	-	-	10	384
Assistant Staff (Children & Youth work) :					
Salary	17,738	-	10,600	28,338	27,725
<i>Playgroup:</i>					
Salaries	-	75,452	-	75,452	78,437
Other expenses	-	5,440	-	5,440	3,667
<i>Church running expenses:</i>					
Heating and lighting	5,457	-	-	5,457	4,932
Cleaning & domestic	4,543	-	-	4,543	4,129
Insurance	5,014	-	-	5,014	4,834
Church maintenance	4,935	8,575	-	13,510	9,439
<i>Books & publications:</i>					
Books & other materials	75	-	-	75	-
<i>Upkeep of services:</i>					
Music	1,057	-	-	1,057	919
Altar & other requisites	187	-	-	187	138
<i>Support costs:</i>					
Training	250	-	-	250	-
Children's & Young People's Work	439	-	-	439	30
Church Events	(827)	-	-	(827)	1,665
Church meals	299	-	-	299	-
Equipment	-	138	-	138	1,559
<i>Governance costs:</i>					
Independent Examiner's Fees	1,200	-	-	1,200	1,216
	<u>120,855</u>	<u>89,605</u>	<u>10,600</u>	<u>221,060</u>	<u>218,314</u>
3(f) <i>Church Management and administration</i>					
Bank Charges	137	-	-	137	390
Printing, stationery and office expenses	1,675	-	-	1,675	1,875
Telephone	990	-	-	990	631
Sundry Administrative Costs	1,858	-	-	1,858	2,008
Salaries	11,819	-	-	11,819	10,851
	<u>16,479</u>	<u>-</u>	<u>-</u>	<u>16,479</u>	<u>15,755</u>
TOTAL EXPENDITURE	<u>137,334</u>	<u>103,805</u>	<u>10,600</u>	<u>251,739</u>	<u>248,194</u>

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2022

4. STAFF COSTS

	2022	2021
	£	£
Wages & Salaries	118,377	110,060
Employer's National Insurance contributions	2,583	2,801
Employer's Pension Contributions	<u>3,069</u>	<u>2,748</u>
	<u>124,029</u>	<u>115,609</u>

No employee was paid more than £60,000 per annum and no members of staff received any monetary benefit, other than statutory employer pension contributions at the minimum statutory rate, during the current or previous year. The Incumbent, who is a Trustee, was paid £nil in expenses (2021: £nil), but no other Trustees were paid any expenses, during the current or previous year.

During the year, the PCC employed Carmen Cromwell, wife of Rob Cromwell, a PCC member, as Children's Outreach Worker. For the period 1st September to 31st December 2022 Carmen was paid £3,213, including employer's pension and national insurance contributions.

The average number of staff, paid by the PCC and employed during the year, was as follows:

	2022	2021
Playgroup	5.00	5.00
Administration (Office Administrator)	1.00	1.00
Cleaner	-	0.17
Ministry (Youth and Children, Worship and Young Adults)	<u>1.33</u>	<u>1.00</u>
Total	<u><u>7.33</u></u>	<u><u>7.17</u></u>

The PCC delegates the day-to-day running of St Matthews to the staff team which consists of the above staff (excluding Playgroup), working under the line management of the Incumbent, and the Assistant Curates. In addition, the Churchwardens are closely involved in various day-to-day matters, where required. The total amount of salaries and benefits received by key management personnel was £66,197 (2021: £62,267)

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2022

5. COMPARATIVE FUNDS

	General Fund £	Designated Funds £	Restricted Funds £	Total Funds 2021 £
INCOME FROM				
Donations and Legacies	149,539	73,281	17,153	239,973
Charitable Activities	3,268	91,741	-	95,009
Investments	12	9	657	678
TOTAL INCOME	<u>152,819</u>	<u>165,031</u>	<u>17,810</u>	<u>335,660</u>
EXPENDITURE ON:				
Charitable activities				
Grants	-	14,200	-	14,200
Activities directly relating to the work of the church	120,855	89,605	10,600	221,060
Church management & administration	16,479	-	-	16,479
TOTAL EXPENDITURE	<u>137,334</u>	<u>103,805</u>	<u>10,600</u>	<u>251,739</u>
 NET EXPENDITURE BEFORE TRANSFERS	 15,485	 61,226	 7,210	 83,921
TRANSFERS BETWEEN FUNDS	(8,953)	8,953	-	-
NET MOVEMENT IN FUNDS	<u>6,532</u>	<u>70,179</u>	<u>7,210</u>	<u>83,921</u>
 BALANCES BROUGHT FORWARD AT 1 JANUARY	 13,234	 105,534	 18,138	 136,906
BALANCES CARRIED FORWARD AT 31 DECEMBER	<u><u>19,766</u></u>	<u><u>175,713</u></u>	<u><u>25,348</u></u>	<u><u>220,827</u></u>

6. RELATED PARTY TRANSACTIONS

The Vicar is remunerated by the Bristol Diocesan Board of Finance, to which Parish Share is paid. No member of the PCC received any payment during the year.

During 2022 donations received (excluding gift aid recovered) from PCC members and their close family members (spouses, parents, siblings, and children) was £73,122 (2021: £58,399). The increase was a result of both changes in PCC membership and changes in individual giving by some PCC members.

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2022

7. FIXED ASSETS

	2022	2021
	£	£
Cost		
At 1 January 2022	59,913	59,913
Additions	-	-
At 31 December 2022	<u>59,913</u>	<u>59,913</u>
Net book value		
At 31 December 2022	<u>59,913</u>	<u>59,913</u>
At 31 December 2021	<u>59,913</u>	<u>59,913</u>

8. DEBTORS

	2022	2021
	£	£
Income tax recoverable	4,770	11,328
Deposit on new boiler (settled February 2022) - see note below	-	10,962
Other debtors	8,403	402
Prepayments	1,983	1,772
	<u>15,156</u>	<u>24,464</u>

The deposit of £10,962, in the prior year, related to a capital commitment of £37,237 for the new boiler, installed in 2022. There were no capital commitments at 31st December 2022

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Diocesan Parish Share	-	1,113
Other creditors	21,365	4,017
	<u>21,365</u>	<u>5,130</u>

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2022

10. FUND DETAILS

The Restricted funds comprise:

- a) The Special Collections Fund (Restricted) relates to funds raised at special collections to support the work of certain individuals, societies and agencies.
- b) The Youth Worker Fund (Restricted) holds monies collected for application in the area of youth work and to fund a youth worker.
- c) The Educational Foundation (Restricted) holds monies on deposit with the Central Board of Finance under certain historic trusts (trustees including City Council representation) relating to the parish of Kingsdown. Income is in the form of dividends and interest.
- d) The St Matthews Mission Fund (Restricted) is monies held on deposit with the Central Board of Finance under a trust relating to mission within the parish of Kingsdown.
- e) The Bell-ringing Fund (Restricted) holds funds specifically donated for maintenance of the bells.
- f) The Playgroup Fund (Restricted) relates to revenues from the Local Education Authority.

Restricted Funds: Movement on these funds was as follows:

	Balance at 1.1.22 £	Income £	Transfers to General Fund £	Expenditure £	Balance at 31.12.22 £
Special collections	3,759	2,169	(2,401)	(88)	3,439
Youth Worker	6,250	600	(3,813)	-	3,037
Educational Foundation	2,763	62	-	-	2,825
St Matthews Mission	5,333	795	-	-	6,128
Bell-ringing Fund	134	-	(134)	-	-
Playgroup	7,109	-	-	-	7,109
	<u>25,348</u>	<u>3,626</u>	<u>(6,348)</u>	<u>(88)</u>	<u>22,538</u>

The transfer from the Special collections Fund to the General Fund represents a reduction to bring this fund down to known distributable funds to the Sisters of the Church and the North West Bristol Food Bank. The transfer from the Youth Worker Fund to the General Fund was used to exactly cover the cost of Carmen Cromwell from September to December, a purpose for which these funds were given. The transfer from the Bell-ringing Fund to the General Fund was applied due to extensive repairs to the tower roof.

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NOTES TO THE FINANCIAL STATEMENTS (continued)
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10. FUND DETAILS (continued)

The designated funds comprise those funds where the PCC has decided to put monies aside for administrative purposes only. Such monies may be redesignated at the discretion of the PCC.

The Designated funds comprise:

- a) The Mission Fund holds funds specifically designated for external mission.
- b) The Building Fund holds funds designated for upkeep of the church building.
- c) The Fixed Asset NBV Fund represents past expenditure on changes and improvements to the church building, funded from the Legacy Fund and General reserves.
- d) The Legacies Fund holds the balance of funds remaining on legacies received, where the donor has not restricted their use but the PCC wishes to ensure they are used for specific purposes and not general day-to-day expenditure, typically something of a lasting nature.
- e) The Toddler Funds holds funds raised from donations, designated to be spent on Toddler activities.
- f) The Playgroup Fund holds the balance of income from parents and expenditure on childcare activity. The transfer of £16,000 from the Playgroup fund to the General Fund, below, is a charge of £16,000 per annum for use of the church hall during the week.

Designated Funds: Movement on these funds was as follows:

	Balance at 1.1.22 £	Income £	Transfers from/(to) General Fund £	Expenditure £	Balance at 31.12.22 £
Mission Fund	753	-	14,860	(14,000)	1,613
Building Fund	74,795	13,284	-	(76,030)	12,049
Fixed Asset NBV	59,913	-	-	-	59,913
Legacies	22,242	-	-	-	22,242
Eco Fund	905	923	-	(1,828)	-
Toddlers	3,787	145	-	-	3,932
Playgroup	13,318	89,324	(16,000)	(81,097)	5,545
	<u>175,713</u>	<u>103,676</u>	<u>(1,140)</u>	<u>(172,955)</u>	<u>105,294</u>

The Missions Group allocated £14,000 in grants this year, allocating to overseas mission societies and individuals: £2,000 to each of the Busoga Trust, Crosslink, Friends of Alalay, and FFRME, plus to home missions: £2,000 to each of Changing Tunes, CPAS, and the Sisters of the Church.

The balance of the Mission Fund is reviewed on an annual basis by the Mission Committee. The Transfer of £14,860 from the General Fund follows a policy, set by the PCC, of allocating 10% of General Giving to mission support.

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NOTES TO THE FINANCIAL STATEMENTS (continued)
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10. FUND DETAILS (comparative year: 2021)

Restricted Funds: Movement on these funds was as follows:

	Balance at 1.1.21 £	Income £	Transfers to General Fund £	Expenditure £	Balance at 31.12.21 £
Special collections	3,456	303	-	-	3,759
Youth Worker	-	16,850	-	(10,600)	6,250
Educational Foundation	2,738	25	-	-	2,763
St Matthews Mission	4,701	632	-	-	5,333
Bell-ringing Fund	134	-	-	-	134
Playgroup	7,109	-	-	-	7,109
	<u>18,138</u>	<u>17,810</u>	<u>-</u>	<u>(10,600)</u>	<u>25,348</u>

The designated funds comprise those funds where the PCC has decided to put monies aside for administrative purposes only. Such monies may be redesignated at the discretion of the PCC.

Designated Funds: Movement on these funds was as follows:

	Balance at 1.1.21 £	Income £	Transfers from/(to) General Fund £	Expenditure £	Balance at 31.12.21 £
Mission Fund	-	-	14,953	(14,200)	753
Building Fund	1,123	72,247	10,000	(8,575)	74,795
Fixed Asset NBV	59,913	-	-	-	59,913
Legacies	22,242	-	-	-	22,242
Eco Fund	-	1,043	-	(138)	905
Toddlers	3,787	-	-	-	3,787
Playgroup	18,469	91,741	(16,000)	(80,892)	13,318
	<u>105,534</u>	<u>165,031</u>	<u>8,953</u>	<u>(103,805)</u>	<u>175,713</u>

The Missions Group allocated £14,200 in grants this year, allocating to overseas mission societies and individuals: £2,000 to each of the Busoga Trust, Crosslink, Friends of Alalay, and FFRME, plus to home missions: £2,000 to each of Changing Tunes, CPAS, and the Sisters of the Church and £200 to The Children's Society.

The transfer of £16,000 from the Playgroup fund to the General Fund, below, is a charge of £16,000 per annum for use of the church hall during the week.

The balance of the Mission Fund is reviewed on an annual basis by the Mission Committee. The Transfer of £14,953 from the General Fund follows a policy, set by the PCC, of allocating 10% of General Giving to mission support.

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NOTES TO THE FINANCIAL STATEMENTS (continued)
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11. Analysis of Net Assets

	Unrestricted Funds		Restricted funds	Total 2022
	General funds	Designated funds		
Fixed Assets	-	59,913	-	59,913
Net assets	17,234	45,381	22,538	85,153
	<u>17,234</u>	<u>105,294</u>	<u>22,538</u>	<u>145,066</u>

	Unrestricted Funds		Restricted funds	Total 2021
	General funds	Designated funds		
Fixed Assets	-	59,913	-	59,913
Net assets	19,766	115,800	25,348	160,914
	<u>19,766</u>	<u>175,713</u>	<u>25,348</u>	<u>220,827</u>

12. INVESTMENTS HELD AS CUSTODIAN TRUSTEES

The incumbent and wardens are administrative trustees of the following investments held with the Central Board of Finance:

	Market Value	
	2022	2021
	£	£
54 CBF Fixed Interest Fund Shares	74	86
40 CBF Investment Fund Shares	826	937

Income from these investments is applied to the church's General Fund.

The incumbent and wardens, together with City Council representatives, are trustees of an Educational Foundation associated with the parish of St. Matthews, Kingsdown. It holds 1,054 income shares in the CBF Church of England Investment Fund, with a market value of £21,761 at 31st December 2021 (2021: £24,683).

This Educational Foundation does not form part of the assets under the direct ownership and control of the PCC.