THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MATTHEW AND ST NATHANAEL, BRISTOL

England & Wales · Charity number 1134719

Details

Other names	ST MATTHEWS PCC, BRISTOL
Status	Registered
Legal form	Previously excepted
Registered	2010-03-08
Register	View on the Charity Commission register

Contact

Address	St. Matthews Church Clare Road Cotham Bristol BS6 5TB
Phone	01179441598
Email	office@stmatthews-bristol.org.uk
Website	www.stmatthews-bristol.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: St Matthew's benefits the local and wider community by providing Christian religious worship services, providing resources for moral and intellectual development, enabling Christians to give support to their local community, allowing third party organisations to use church buildings & facilities, by providing weddings, funerals & baptisms, and by providing a place for prayer and support.

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Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Bristol City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£367,862	£277,331	-	-
2023-12-31	£289,185	£263,286	-	-
2022-12-31	£262,836	£338,597	-	-
2021-12-31	£335,660	£251,729	-	-
2020-12-31	£242,662	£248,194	-	-

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Trustees

Name	Role	Appointed
Rev Ian James Tomkins	Chair	2018-09-20
Alison Claire Taylor		2026-05-10
Canon Simon Pugh-Jones		2016-04-18
Daniel Nicholas Green		2026-05-10
David Fraser		2023-05-14
David Leslie Aberdeen		2026-05-10
Dr Alison Jane Stuart Edmonds		2026-05-10
Gregory Michael Allen		2025-05-11
Kevin Froud		2018-04-15
Kit Ling Siu		2024-05-12
Kyle Woodrow Douglas		2025-05-11
Philip Nigel Scott May		2024-05-12
Rev Juliet Dellow		2024-06-30
Rev Richard Norman Pendlebury		2016-11-29
Ruth Rosalind Rimmer		2026-05-10
Timothy Mizen		2024-05-12

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MATTHEW AND ST NA

England & Wales - Charity number 1134719

Accounts

The Parish of St Matthew and St Nathanael, Bristol

ANNUAL REPORT & FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2024

Registered Charity Number 1134719

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MATTHEW AND ST NATHANAEL, BRISTOL (REFERRED TO IN THIS REPORT AS 'ST MATTHEW'S CHURCH' OR 'ST MATTHEW'S')

THE VISION OF ST MATTHEW'S CHURCH

St Matthew's Bristol - Welcoming, vibrant and serving the community; God's love in action.

STATEMENT OF PUBLIC BENEFIT

St Matthew's benefits the local and wider community by:

1. Providing Christian religious worship services through regular services each Sunday and special services during different seasons (Harvest, Remembrance, Bereavement services) and at times of celebration (e.g. Lent, Easter, Christmas etc) and providing regular live-streamed online worship on Sundays and at other times.
2. Providing resources for moral, spiritual and intellectual development for its members and anyone who wishes to benefit from what the Church offers
3. Enabling Christians to be able to give to, and practically support their local community through a broad range of activities organised by the church. These include: Sunday Club, youth group, refugee support, pre-school playgroups, home groups, prayer groups, community events, social outreach, arts events etc
4. Allowing third party organisations to use church buildings and facilities where and when possible, to run activities that help build a healthier community, including: toddlers, Brownies, Guides, choirs, local interest groups, work with ex-prisoners and environmental groups
5. Providing weddings, funerals and baptisms
6. Providing a place for prayer and support

The Trustees (Parochial Church Council referred to below as 'the PCC') are aware of the Charity Commission's guidance on public benefit in *The Advancement of Religion for the Public Benefit* and have had regard to it in their administration of the Ecclesiastical Parish of St Matthew's.

The Trustees believe that this report, taken as a whole, provides further evidence that St Matthew's work in 2024 furthered its charitable purposes for the public benefit.

THE TRUSTEES

The Trustees of St Matthew's Church are the PCC, which has the responsibility of co-operating with the incumbent, in promoting the whole work of the Church in the ecclesiastical parish. The PCC is governed by two pieces of Church of England legislation, called Measures. These are the Parochial Church Council (Powers) Measure 1956 and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969, as amended)

PCC Membership

Members of the PCC are either ex-officio or elected at the Annual Parochial Church Meeting in accordance with the Church Representation Rules. After the APCM, the following served as members (normal retirement is at the APCM in the year stated, unless otherwise shown):

Incumbent	Rev Ian Tomkins (Chairman)	
Other Clergy	Revd Richard Pendlebury (Associate Minister)	
	Revd Juliet Dellow (Curate)	
Churchwardens	Mr Timothy Mizen (from May 2024)	
	Ms Alison Edmonds (from May 2021)	
Representatives on the Diocesan Synod		
	Rev Ian Tomkins	City Deanery clergy member
	Mr Simon Pugh-Jones	Chair of the Diocesan DAC
Representatives on the Deanery Synod		
	Mr Fabian Breckels	from April 2019
	Ms Laura Protheroe	from April 2019
Elected members	Mr Gregory Allen	from May 2025
	Ms Melanie Bunce	from May 2023
	Mrs Gael Browne	from May 2024 until May 2025
	Mr Kyle Douglas	from May 2025
	Mr Kevin Froud	from May 2024
	Mr Richard Graham	from May 2023, resigned during 2024
	Mr Andrew Hogg	from May 2023
	Mrs Emily Lissaman	from May 2025
	Mr Philip May	from May 2024
	Mrs Mary Parsons	from September 2020 until May 2025
	Ms Elaine Siu	from May 2024
	Mr David Fraser (Treasurer)	from May 2023
PCC Secretary	Ms Julia Wright	from May 2023
Associate Minister	Revd Richard Pendlebury (Non stipendiary, part-time)	
Licensed Lay Minister	Helen Aberdeen – (Non-stipendiary, part-time)	
Banks	National Westminster Bank plc, Westbury-on-Trym, Bristol	
	Co-operative Bank, P.O. Box 101, 1 Balloon Street, Manchester M60 4EP	
Independent Examiner:	Joshua Kingston ACA, Burton Sweet Limited	
	The Clock Tower, 5 Farleigh Court, Old Weston Road, Flax Bourton Bristol BS48 1UR	

THE COMMITTEE STRUCTURE

The full PCC met 6 times during 2024, with an average attendance of 13.

The PCC operates through a number of sub-committees, which meet between full meetings of the PCC. All these teams report to, and are overseen by, the PCC.

Standing Committee: It has the authority to transact the business of the PCC between its meetings, subject to any directions given by the PCC. The Standing Committee consist of the vicar, the churchwardens, and three members of the PCC, and also met 4 times in 2024.

Missions Committee: It coordinates the church's support to its mission partners. As well as sending financial support, it aims to keep in touch with their news, writes to them, and prays for them on a regular basis. The group also promotes awareness of mission in the church by keeping the congregation up to date with news and encouraging members of the church who sense a calling to mission.

Playgroup Management Committee: It has responsibility for the management of the St Matthew's Playgroup on behalf of the PCC.

Buildings Committee: It works with the vicar and churchwardens in the co-ordination and implementation of the care of the fabric of the church building and grounds including oversight of the audio-visual and computer equipment.

The Eco—Group Committee was commissioned by the PCC with terms of reference. The Eco Group mission is to celebrate and care for God's creation, and to implement and promote sustainable practices within the St. Matthew's Church Community and in the wider neighbourhood in accordance with St Matthew's vision, to be Christ's church, that is welcoming, vibrant and serving the community: a witness to God's in action, all underpinned by the pillars of our discipleship, outreach, service, as a community of grace and gentleness.

Staff Team: The staff team comprises:

- The Vicar, Rev Ian Tomkins
- Associate Minister, Revd Richard Pendlebury (honorary position)
- Curate, Rev Juliet Dellow
- Licensed Lay Minister, Helen Aberdeen
- Church Administrator, Julia Wright

The staff team meets weekly on Monday mornings and the ministers meet every two weeks on Tuesdays.

The vicar also meets with the churchwardens, and the Standing Committee, with the treasurer, and meets on alternate months during the year.

Growth: The PCC is seeking to encourage growth in faith and numbers, through encountering and entering a relationship with Jesus Christ, by bible teaching, discipleship and a foundation of prayer, and encouraging the church family in Christian service in the church, their communities and in their daily lives.

2024 was another encouraging year. Steady growth in numbers and diversity continued, as did proactive engagement with our local parish community. The Friday Life Group Community continued to thrive, originally formed for those from Hong Kong, but now also welcoming others from the local community.

We continue to provide an English Conversation Group every Tuesday lunchtime, for those for whom English is not their first language.

Regular live-streamed services every Sunday morning, and also at other special services, has now become well-established, and is increasingly valued. It is viewed both by those enquiring about

church, as well as church members who are unable to come to church, whether through illness, or being away from home. It also has regular online visitors. Pastoral care for all those in special need continues, with the continued operation of our organized pastoral care network, looking outwards to the community. This is moving into a further phase of development and structuring.

Services in church have continued to grow encouragingly, at our weekly Sunday flagship 10.30am service, and attendances at Easter, Harvest and Christmas seasonal services.

Ministries to children, families and youth have continued, with church members taking on responsibilities, while we are currently without a children and families' minister. We still aspire to recruit and appoint an outreach minister for this vital area of ministry.

Our vision, to be '**Welcoming, Vibrant and Serving the community, with a focus on Discipleship, Outreach and Service**, is at the heart of what we seek to do, all with a **Foundation of Prayer**.

Our prayer and planning in 2024 continued to embed this vision. A '**Welcome**' of grace, gentleness and openness for all, and our endeavours to practice this, and is resulting in many more visitors and new church members. The '**Vibrancy**' of St Matthew's grows, with more diversity in age range, cultural and social background. We are seeing a steady increase in attendance by younger adults seeking faith.

We continue to **Serve our community** as we can, with open gardens the ministry of the pre-school, social and community events, and pastoral care.

Our Eco-Group continues to oversee the regular opening of our gardens for the local community, and the development of the Wildlife Garden. With this clear and visible renewal of our church attendance, engagement with the local community and community activities, we continue into the future with sustained confidence and hope

Worshipping and Deepening Discipleship Report

As a church we continue to focus on the vision:

'St Matthew's: *Welcoming, vibrant and serving the community* – God's love in *action*'.

Our vision recognizes continuing changes in society and church life over recent years, with the deepening relationships with our local parish community building bridges and opening new and imaginative ways to serve, alongside existing and established ministry pattern's. The key pillars of church life - Discipleship, Outreach and Service to the Community give us focus for all activities and ministry, reminding us that it is only by God's grace that we help build the Kingdom of God, and introduce Jesus to others, by the way we live and serve our neighbour.

In 2024, our Alpha Course continued, with a very encouraging Alpha in the Spring. This was the first time that we combined together English speaking and Cantonese speaking groups at Alpha, with everyone eating together and then splitting into the two groups for the film and discussion. This format also encouraged relationship and friendship building.

Easter and Holy Week were again very uplifting and encouraging, with the with beautiful services and steadily increasing attendance.

We continued to give pastoral support to those on their own, and those without access to online worship, with visits, home communion and other help where we can. We encourage our discipleship practices in all, with an outward looking focus of care and looking out for others.

Throughout the year, we engage with families through the Tuesday toddlers and parents / carers ministry, 'Kings Kids', using the outside gardens as much as possible. Kings Kids is becoming increasingly valued and appreciated across the community, with families beginning to come to special services and church events.

'Stay & Play', the shared ministry with E5 church in Stokes Croft, continues to serve in this part of the parish.

Outside summer community events continued in the church gardens, a Spring Fair and Harvest Fiesta being organised by the St Matthew's Eco team, and growing in appreciation and attendance by the parish community.

St Matthew's again hosted a November Community Fireworks, with hotdogs and hot chocolate. This event is hosted mainly by the church members who support children and youth ministry, and is becoming a hugely attended and appreciated local event.

St Matthew's Church again hosted the local Kingsdown community Fair in the building and gardens, and this again was an example of our church serving the community and being at the heart of community.

At Easter and Christmas, the services programme again included outside carols (which became 'inside carols' due to the weather!) at the beginning of Advent. This continues big growth in popularity, with many more students, young adults and families coming.

In the autumn and the approach to Christmas, as usual, St Matthew's prepared for and promoted through invitations delivered to all local households, with details of services and events, including the invitation to Alpha.

Worship

In 2024, our worship in church continued encouragingly, especially with more visitors and new members. We maintained online services through weekly live-streaming of the Sunday 10.30am service. We continued to offer special services, including a Bereavement service, Ash Wednesday, and a full festival programme. Music involves many of the church family of all ages, playing and singing, as well as continued use of our organ.

We introduced a new monthly morning service, on the 4th Sunday of the month, called '**All Together Amazed**'. At this service, all ages are in together, and we recognise that adults as well as children learn in different ways. Therefore, we offer more creative opportunities, e.g. kin a craft activity after an interactive talk, to focus the message, active prayer (e.g. prayer tree, anointing etc, and creative ways of sharing readings and bible talks.

We remain open and creative, encouraging new ideas and an outward looking vision.

Our preaching continued to be a source of challenge and encouragement, with series on Jonah, 'Questions Jesus asked', and a summer programme to coincide with the Olympic Games called 'Olympics Season: Being an athlete for God'. We also preached on Christian stewardship, the environment, Advent, Christmas and Easter themes.

We continued to host Trinity College placements students, who play an active and creative role in contributing to and supporting our worship and ministry.

Prayer

Prayer remains a vital and foundational element of church life. Our vision explicitly states that all our ministry is to be underpinned by a 'Foundation of Prayer'.

We maintain a cycle of prayer. We have prayer time before our main Sunday service, and prayer after Sunday services, with further development and training to come with this. We continue to offer opportunities for prayer, encouragements through prayer materials during e.g. Lent and Advent materials and different creative ways of engaging in prayer, especially in our monthly 'All-Together Amazed service.

Children's and Youth Work

The impact of the pandemic on this vital ministry continues, as we seek to sustain what we offer, and re-grow this ministry. We maintained the weekly Sunday morning Sunday Club for children, and keep in touch with St Matts Youth group.

'Kings Kids' pre-school group meets on Tuesday mornings, for toddlers and parents/carers, with in between 30 and 40 children every Tuesday morning in term time. It is increasingly appreciated and popular in the local community, and much valued.

The use of our gardens in the summer continues support for families, with many continuing to meet there in a self-organized capacity during the summer holidays, as they maintain the community grown by Kings Kids during term time. Summer was important for engaging further with local families, with the Spring Fair in May, and the Kingsdown Community Fair.

Our 2024 Harvest Fiesta in September was an event for families and local community, including apple pressing.

Christmas 2024 was very encouraging, with continued growth in attendance. We again participated in the local community Advent Calendar displays, with a large-scale display on Christmas Eve 24 December.

Midweek Discipleship

Our mid-week groups give an opportunity to share, worship, pray, and learn together. During 2024, there were 5 home groups meeting midweek with around half our regular adult attendees taking part in them. These groups continue, with the addition of development of a post Alpha group focusing on 'The Bible Course', and then encouraging participants into new groups after this.

The monthly group for women, called Gather, which aims to be an informal and relaxed time for women to explore God's heart through worship, creativity, discussion and friendship, continues to meet.

Attendance Figures

The Church of England assesses the size of the church community by counting the Electoral Roll and Average Sunday Attendance (ASA). ASA is our October average. Figures are set out below.

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Electoral Roll	155	141	149	145	110	86	84	91	87	94	95
All Age ASA**	147	129	128	114	93	133	56	89	101	79	89
Adult ASA**	129	108	103	93	80	113	46	75	80	73	81
Child ASA**	18	21	25	21	13	20	10	14	21	6	8

*Indicates complete renewal of the Electoral Roll
** in 2023, we also continued our live-streamed -services online, which is now a regular feature of main services.

A measure of attendance is usual Sunday attendance. This is calculated by looking at the attendance across the whole year and taking out 'unusual' figures (e.g. Festivals, Baptisms). In addition to the church services in the building, St Matthew's also has a regular viewing audience for its live stream Sunday service. The Electoral roll continued to increase in 2024 as new people joined and average Sunday attendance in church continued to pick up. Festivals also continued to show increases in attendance.

Festival Attendance

Service	**2020**		**2021**		**2022**		**2023**		**2024**	
Average attendance	Under 16	Adult	Under 16	Adult	Under 16	Adult	Under 16	Adult	Under 16	Adult
Easter Day	-	-	-	-	21	99	17	140	10	134
Carol Services	17	64	8	128	43	150	33	257	39	388

Service	2020		2021		2022		2023		2024	
Christingle	-	-	37	70	49	123	42	145	55	155
Christmas Day	0	66	7	69	17	100	10	95	11	96

For completeness our occasional office numbers are also set out below.

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Baptisms	7	10	2	3	2	0	5	1	3	3	1	2
Confirmations	0	0	0	0	0	3	1	0	0	0	0	0
Weddings	1	3	1	2	1	0	1	0	0	3	0	2
Funerals	3	1	1	2	0	2	2	2	4	4	3	3

Church Community Activities Report

Our vision and aspiration continued to be a church which is '**Welcoming, Vibrant and Serving our community - God's love in action'; focusing on Discipleship, Outreach and Service**'.

Welcome

We continue our priority of developing, living out and sharing a culture of invitation and welcome to our local parish community, and also within the whole congregation, to encourage invitation and welcome of others and encouragement in the life and faith of the Church.

Our Service Wardens and Welcomers in church are trained and equipped, as we seek to share the grace of God in all our welcome, and in 2024, we had an increasing number of visitors to the church, and new members of all ages joining the church.

How better to welcome into a church community. Our continuing Alpha Course provides the opportunity to constantly invite new contacts to explore Christian faith. This remains a key part of our vision process as we look to go deeper in understanding and giving a true and godly welcome to all.

Small Groups (between 5-12 members)

We continued groups in 2024. Growing new groups and developing the post Alpha group. Each group meets for fellowship, prayer and worship and pastoral support, both for each other, and for others in the church and community. The groups often follow the weekly sermon series in their studies. We are looking at a new group for younger adults, and a Hong Kongers group meets for Bible study.

Pastoral Care

Pastoral Care of the church community continues to be led by the vicar and staff team and the small group leaders. Our pastoral care network is organized, to ensure we respond appropriately to any needs here may be. This is aimed at ensuring no one is isolated, and also encourages pastoral care in the community. The first line of pastoral care is through the mid-week groups. The staff team and the pastoral care network also support a number of other individuals in the parish. Pre-wedding, Baptism and Confirmation conversations and visits and preparation continued to be undertaken by the ministry team.

St Matthew's Eco Group

St Matthew's has a passionate concern for and call to care for God's creation, and to our responsibility as Christians in encouraging this. We participate in the A Rocha Eco-Church scheme, sustaining the Silver award in the programme of working towards becoming carbon neutral, and in our promotion of and care for the environment.

This group is active in the church and also in engaging with our community, e.g. organizing the regular Spring Festival & Plant Sale and the autumn Harvest Fiesta on Harvest Festival weekend. They also develop our beautiful gardens including a wild garden, encouraging wildlife and biodiversity. This group actively seeks to help the church and wider community in our understanding of the critical issues facing our world and how we can all play a part in caring. The group is a sub-committee of the PCC, showing the importance St Matthew's attributes to Christian care for creation.

Church Community Social Events

Community events continued, with new initiatives, all of which were well received by our local community.

On Tuesday afternoons once a month, we now hold 'Open House', which encourages the elderly and anyone seeking 'tea and chat'. This provides different activities, e.g. games, crafts etc.

Open House also continues in the summer holidays every Tuesday afternoon, in the beautiful church gardens, welcome in anyone of all ages, locals and visitors, to pop in, have tea and enjoy relaxing together.

After church coffee times on Sundays are popular, with most service attendees staying for considerable time to meet with each other. They are an essential part of our church community relationships and welcome.

The St Matthew's Eco Group organized the **Spring Festival & Plant Sale** in May and the '**Harvest Fiesta'** in the church gardens in September, welcoming locals and visitors of all ages into the church and gardens. We also held the popular annual **Community Fireworks**

The gardens were open all summer for the community. Our church gardens are being very welcomed as a local community resource, especially for the many people who live in flats.

Serving our community and building our community contacts and relationships continues to be an important part of our vision and aims.

Outreach Activities Report

Being welcoming, vibrant and serving our community, and a visible presence of God's love in action, by going into the world to make disciples and love our neighbour as ourselves.

St Matthew's Open House - ministry to the elderly and others
On Tuesday afternoons, once a month, Open House happens in the church hall. This offers friendship, tea and cakes, activities and topical talks, and is establishing itself well in church and community life, all run by faithful St Matthew's volunteers. Open House continued to offer tea and cake in the garden during the summer holiday, every Tuesday afternoon.

Stay and Play
This ethnically diverse group continued, meeting weekly in The Elim Centre on King Square. It is led by volunteers from St Matthew's and run in partnership with the St Paul's Children's Centre who provide a play specialist to work specifically with the children. St Matthew's volunteers provide chat, tea and cakes for the parents, and this provides an important community resource.

King's Kids
St Matthew's provides a group for young children and their parents or carers on a weekly basis under the leadership of the vicar and curate, with a great church team. In 2024, this continued to thrive, connecting hugely with the local community families. It is a lively, fun-filled morning and is much appreciated by the locals and families who attend.

St Matthew's Playgroup
St Matthew's PCC runs an OFSTED regulated playgroup that remains popular in the local area. The playgroup is managed by a sub-committee of the PCC. This also provides a huge contribution to the local community. The hugely dedicated team continued to rebuild, providing a vital resource for many in the local communities. It is an Ofsted inspected, '*Outstanding in all areas*' playgroup. In 2024, following challenging times for all pre-school groups nationally, with financial and practical challenges, the PCC initiated a thorough review, which will continue into 2025, looking at the structuring of the groups, finances, and alignment with the vision of the church.

Support for Work outside the Parish
Overseas and home mission continues to be a priority for St Matthew's. The Missions Committee recommends to the PCC the allocation of the Missions budget, which remained at 10% of the giving to the General Fund. In 2024, seven missionaries or societies were supported. Through use of our building and resources we also actively supported a number of locally-based charities including Sisters of the Church (based in St Paul's and serving those in need in the local community) and Friends of Alalay (Santa Cruz) (Children's charity).

Other
Nick Stroud, a member of St Matthew's, continued to be involved with the Ashley House Probation Hostel community liaison and management group.

Child Protection and Vulnerable Adults

Our Parish Safeguarding Officer and Administrator for Disclosure and Barring Service (Julia Wright) was available to deal with any concerns and dealt with the applications from those wishing to be involved with vulnerable adults, youth and children's work.
St Matthew's, alongside the Diocese of Bristol, continues to ensure required safeguarding checking, training and practices are sustained, and that the culture and practice of safeguarding are constantly under review and renewal.

Julia Wright continues to be St Matthew's nominated person for Vulnerable Adults.

The Safeguarding policy, which covers Children and Vulnerable adults and children and addresses all areas of safeguarding in line with the Diocese of Bristol's policies, is reviewed by the PCC in October every year, and the policy is reviewed to include and update social media and online operations, as well as taking forward all safer recruitment guidance. The updated St Matthew's Safeguarding Policy can be obtained from our website (www.stmatthews-bristol.org.uk) or from the church office.

Communications

Our website *(www.stmatthews-bristol.org.uk)* continues to be well-used and well-managed.

We support an active Facebook page and Instagram account for St Matthew's church news and information.

Weekly e-bulletins are sent to those who have requested them and all our sermons are available as a podcast. We have also ensured that any not online, remain connected and in receipt of church news, community information, and items of practical and spiritual support.

The Building

Following the 2023 Quinquennial Survey, the Building Committee continues to work through what is required. The Architect's Report records that, in summary, the building is structurally sound and generally in good condition

The garden which surrounds the building is also generally in very good order and continues to be regularly used and enjoyed by both the children's playgroup which meets in the building and also by members of the public to whom it remains regularly open during the week and in which a number of successful community events have been held.

During the course of this year the following major works were undertaken:

- The temporary trial of the radiant heater system in the worship space was completed and the new set up was made permanent with the addition of two further 'Halo' heaters to replace the remaining chandeliers. Horizontal strip heaters are to be installed in the side galleries shortly.

- The audio-visual system in the worship space was upgraded, to include, amongst other things, a new laser projector and the switch over from an analogue to a digital based system. The screens are now much brighter, sharper and easier to read even when bright sunshine is streaming through the east window.

- A defibrillator was installed on the outside of the building and training in its use given to a fairly large number of Church members.

- The carpets in the worship space were professionally cleaned and a new industrial size floor cleaning machine was acquired for use on the hard floors downstairs.

- An energy audit was completed, identifying a number of further potential energy saving projects, with the possibility of some diocesan grant funding towards them; these possible projects remain under consideration.

- The front doors were repainted.

- The main roof was checked over by professional contractors and some repair works undertaken.

- Four new external electric sockets were installed at each corner of the building to enable machinery and equipment to be powered outside when required.

- A water leak from a tank in the roof void above the vestry was repaired and the tank was decommissioned to avoid the risk of any future recurrence.

- The pump to the hot water system was removed to reduce unnecessary energy use.

- Preparations were made for essential refurbishment of the church organ.

The Building Committee also began a process of review of the general accessibility of the building for all, including the possible installation of a new lift.

There was also regular ongoing work and maintenance on the building and the garden.

Lay and Licensed Ministry in the Parish

Rev Richard Pendlebury continues at St Matthew's as Associate Minister (self-supporting and part-time).

Rev Juliet Dellow joined St Matthew's as assistant curate in training, following her ordination as Deacon, in July 2024, with the Diocese of Bristol recognising St Matthew's as a good training environment

Helen Aberdeen continues as Licensed Lay Minister with St Matthew's Church, bringing considerable gifts of preaching and teaching to the church.

They all continued to offer their considerable gifts through preaching, teaching and leading of all ages, and supporting the ministry of the church in many areas.

In addition, the PCC employed one full-time member of staff during 2024. Julia Wright was our part-time Administrator throughout the year.

We are so very thankful to God for a congregation and church family of people who minister in a wide variety of ways both in the church and across the city.

Among them are musicians, intercessors, youth and children's group leaders, vergers, social event organisers, home-group leaders, sacristans, assistants at Communion, cleaners, flower arrangers, pastoral visitors, online and tech editors, buildings experts and others who contributed to the ongoing ministry of the church, by quietly offering acts of service and prayer, and supporting each other during the past challenging pandemic year. They are all very much appreciated.

We are very thankful for all the church community and for the contribution they make to worship and the life of the church, some in public and visible ways, some hidden and unseen.

Finance

2024 saw unrestricted planned giving (standing orders and regular CAF donations) of our donors almost exactly in line with that in 2023 (just 0.6% lower) giving stability of income.

In addition, legacy donations of £97,659 (£2,000 without restrictions and £95,659 with some restrictions) were also received, boosting reserves for future projects. Our designated missionary and charitable giving stayed at similar levels of support to 2023, and our support is based on a policy of 10% of regular giving, excluding one-off gifts and legacies. Our Diocesan Parish Share, given to the Diocese of Bristol, was at a slightly higher level compared to 2023, at £84,593.

Our St Matthew's Playgroup delivered a surplus of £13,600, but no charge was made against this surplus to reflect the use of premises, as in prior years. Trading conditions for all pre-school groups remain challenging where Local Authority fees have remained relatively flat, per child, but labour costs have increased substantially with increases in the National Minimum Wage. The finances of the St Matthew's Playgroup continue to remain under critical review during 2025. Please see the full accounts for more information.

Reserves Policy

The PCC endeavours to carry such Unrestricted General and Designated Reserves as it considers necessary to finance the work of the church over a period between 3 and 6 months. However, it also recognises that its largest outgoing, the Parish Share, is not a contractual obligation, and therefore could be reduced in the event of a material reduction in donated income from members, currently sufficient to maintain this intended commitment.

Because of this flexibility, if necessary, in paying the Parish Share each year, the Trustees believe the charity is a going concern.

Unrestricted General reserves at 31st December 2024 were £27,414, up from £19,546 at December 2023. The PCC's forecast expenditure for 2025 is around £12,700 per month, including a commitment of £5,868 per month for Parish Share, which is not a legally-binding liability.

Therefore, the Unrestricted General reserves represent around 2.2 month's normal expenditure, including Parish Share, before regular standing order income is received. However, Unrestricted Designated reserves totalled £52,604 at 31st December 2024, excluding the Fixed Asset reserve, and these can, at any time, be reallocated by the PCC to Unrestricted General reserves, increasing the cover to 6.3 months of normal expenditure, including Parish Share, which falls above its Reserves policy above, of 3 to 6 months of expected expenditure.

Grant making policy

As set out in note 10 to the accounts, the PCC adopts a policy of setting aside 10% of its regular income from donations for the support of mission partners, which further the ministry and charitable objectives of the charity, both in the UK and abroad, and details of these organisations are set out in Note 10. Commitment is given to each mission partner for a period of 4 years, with a review on termination or extension towards the end of the third year, so that at least a year's notice is given of support not continuing. The mission committee receives and considers, and recommends to the PCC, any application for new mission partner funding.

The Future

During 2024, the Vicar the Rev Ian Tomkins, together with the ministry team, churchwardens, treasurer and PCC, continued to lead the church family though encouraging times of gentle growth and positive change.

The church community continues to care for each other and serve our local community and our neighbours in creative and imaginative ways. We have seen the blessings of this during 2024, with encouraging growth and wider engagement - all bringing us closer to this community, and helping us reconnect together.
Our church vision continues be our foundation, to love the Lord our God, and to love our neighbours as ourselves.

2024 was another very encouraging year, with so much to be thankful for.

Opportunity and challenges of course remain, including the financial pressures on individuals and church organisations due to continued cost-of-living levels and uncertain economic and political times. But St Matthews is a community in good heart, growing in discipleship, outreach and service, continuing to bless many.

FINALLY

This Annual Report is a composite document prepared collaboratively by the officers and members of the PCC, in line with the terms of the Charities Act 2011. We hope that it gives a clear picture of the life of the church and the way in which the PCC has administered the task placed on them as trustees of St Matthew's Church.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed/constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Parochial Church Council

Tim Mizen
Churchwarden

Alison Edmonds
Churchwarden

24th October 2025

St Matthew's Prayer

Heavenly Father, pour out your Holy Spirit upon St. Matthew's. Grant us a new vision of your Glory, a new experience of your power, a new faithfulness to your Word, a new consecration to your service so that, through our renewed witness your Holy Name may be glorified and your Kingdom advanced, through Jesus Christ our Lord. Amen

Independent examiner's report to the trustees of PCC of St Matthew and St Nathanael, Bristol

I report to the trustees on my examination of the accounts of the PCC of St Matthew and St Nathanael, Bristol ("the Charity") for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joshua Kingston

Joshua Kingston ACA
Burton Sweet Limited
The Clock Tower
5 Farleigh Court
Old Weston Road
Flax Bourton
Bristol BS48 1UR

Date: 24th October 2025

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719.

STATEMENT OF FINANCIAL ACTIVITIES
For the year ending 31 December 2024

	Note	Unresricted Funds General Fund £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2024 £	2023 £
INCOME FROM:						
Donations and Legacies	2(a) & 2(d)	152,575	3,956	102,400	258,931	185,888
Charitable Activities	2(b) & 2(e)	7,393	99,027	-	106,420	101,515
Investments	2(c) & 2(f)	2	988	1,521	2,511	1,782
TOTAL INCOME		159,970	103,971	103,921	367,862	289,185
EXPENDITURE ON:						
Charitable activities						
Grants	3(a) & 3(d)	-	14,000	-	14,000	14,000
Activities directly relating to the work of the church	3(b) & 3(e)	118,170	126,446	-	244,616	231,118
Church management & administration	3(c) & 3(f)	18,675	40	-	18,715	18,168
TOTAL EXPENDITURE		136,845	140,486	-	277,331	263,286
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS		23,125	(36,515)	103,921	90,531	25,899
TRANSFERS BETWEEN FUNDS	10	(15,257)	15,257	-	-	-
NET MOVEMENT IN FUNDS		7,868	(21,258)	103,921	90,531	25,899
BALANCES BROUGHT FORWARD AT 1 JANUARY	10	19,546	133,775	17,644	170,965	145,066
BALANCES CARRIED FORWARD AT 31 DECEMBER	10	27,414	112,517	121,565	261,496	170,965

The comparatives funds are shown in note 5
The Charity has no recognised gains or losses other than the results for the year as set out above.
All of the activities of the charity are classed as continuing

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719

BALANCE SHEET AT 31 DECEMBER 2024

	Note	2024 £	2023 £
FIXED ASSETS			
Tangible Assets	7	59,913	59,913
CURRENT ASSETS			
Debtors	8	40,987	15,608
Short term deposits			
CBF - PCC Deposit		19,610	18,622
CBF - Educational Foundation		3,122	2,940
CBF - Mission Fund		13,981	12,641
Cash in Hand		628	-
Co-operative Bank Current Account		80,547	47,955
Playgroup Current Account		46,774	16,269
		205,649	114,035
LIABILITIES			
Creditors: Amounts falling due within one year	9	(4,066)	(2,983)
NET CURRENT ASSETS		201,583	111,052
TOTAL		261,496	170,965
FUNDS			
Unrestricted:			
General	11	27,414	19,546
Designated	11	112,517	133,775
Restricted	11	121,565	17,644
		261,496	170,965

Approved by the Parochial Church Council on 24th October 2025 and signed on its behalf by:

Tim Mizen
Churchwarden

Alison Edmonds
Churchwarden

The notes on the following pages form part of these accounts

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719

NOTES TO THE FINANCIAL STATEMENTS
For the year ending 31 December 2024

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the historical cost convention (except where otherwise stated in the accounting policy note) and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and the Charities Act 2011.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The charity is a public benefit entity.

The trustees consider that there are no material uncertainties about the Church's ability to continue as a going concern because over 75% of its unrestricted income is made up of giving by standing order and associated Gift Aid recovered, which reflects an ongoing commitment to continue giving in future. Any future increases to giving may well be impacted by the general cost-of-living increases in the economy, and there are always uncertainties with church members leaving membership of the church.

Funds
General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those given by the donor and specified only to be used for specific purposes.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Income
Voluntary income and capital sources
Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Sales of books and magazines from the church bookstall are accounted for gross.

Other ordinary income
Rental income from the letting of church premises is accounted for when the rental is due.

Income from investments
Dividends and interest are accounted for when receivable.

Expenditure

Grants
Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly related to the work of the Church
The Diocesan Parish Share is accounted for when payable. Any Parish Share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Governance
Governance costs represent the expenditure related to statutory requirements such as audit or independent examination and legal advice. They have been included within support costs relating to charitable activities.

Assets
Consecrated land and buildings and movable church furnishings
Consecrated and beneficed property is excluded from the accounts by s.10(2)(c) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Expenditure on the church building
During 2017 and 2018 the PCC undertook significant improvements to the entrance porch and ground-level hall. The PCC considers that the improvements are of a lasting nature and do not require depreciating. Any repairs to the building are expensed, as incurred.

Other fixtures, fittings and office equipment
Equipment used within the church premises, costing less than £10,000, is expensed in the year in which it is incurred, for clarity. Any equipment above this limit is depreciated on a straight-line basis over 4 years.

Investments
Investments are valued at market value at 31 December.

Current assets
Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

Creditors
Creditors are measured at the settlement amount less any trade discounts.

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2024

	Unrestricted			TOTAL FUNDS	
	General Fund	Designated Funds	Restricted Funds	2024	2023
	£	£	£	£	£
2. INCOME					
2(a) *Donations and legacies*					
Standing Orders	95,384	-	3,769	99,153	102,061
Envelopes	300	-	-	300	670
CAF donations	7,280	-	-	7,280	7,439
Income tax recoverable on Standing Orders, Envelopes, and Sundry Donations	27,495	-	942	28,437	27,642
Cash Collections	5,632	-	2,030	7,662	7,791
Legacies	-	2,000	95,659	97,659	-
One-off Donations	16,484	1,956	-	18,440	40,285
	152,575	3,956	102,400	258,931	185,888
2(b) *Charitable activities*					
Church and Hall lettings	6,615	-	-	6,615	8,665
Fees	778	-	-	778	817
Playgroup	-	99,027	-	99,027	92,033
	7,393	99,027	-	106,420	101,515
2(c) *Investments*					
Dividends and interest	2	988	1,521	2,511	1,782
	2	988	1,521	2,511	1,782
TOTAL INCOME	159,970	103,971	103,921	367,862	289,185

		Unrestricted			TOTAL FUNDS	
		General Fund	Designated Funds	Restricted Funds	2023	2022
		£	£	£	£	£
2.	**INCOME (comparatives)**					
2(d)	*Donations and legacies*					
	Standing Orders	95,798	-	6,263	102,061	108,215
	Envelopes	670	-	-	670	368
	CAF donations	7,439	-	-	7,439	8,509
	Income tax recoverable on Standing Orders, Envelopes, and Sundry Donations	26,076	-	1,566	27,642	29,516
	Cash Collections	5,883	-	1,908	7,791	4,341
	One-off Donations	3,585	36,700	-	40,285	14,839
		139,451	36,700	9,737	185,888	165,788
2(e)	*Charitable activities*					
	Church and Hall lettings	8,665	-	-	8,665	5,045
	Fees	817	-	-	817	1,515
	Playgroup	-	92,033	-	92,033	89,324
		9,482	92,033	-	101,515	95,884
2(f)	*Investments*					
	Dividends and interest	58	578	1,146	1,782	1,164
		58	578	1,146	1,782	1,164
TOTAL INCOME		148,991	129,311	10,883	289,185	262,836

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2024

	Unrestricted			TOTAL FUNDS	
	General Fund £	Designated Funds £	Restricted Funds £	2024 £	2023 £
3. EXPENDITURE ON					
3(a) *Grants (see note 8)*					
Missionary and charitable giving:					
Church overseas					
- missionary societies	-	2,000	-	2,000	2,000
- relief and development agencies	-	6,000	-	6,000	6,000
Home mission & other Church societies	-	6,000	-	6,000	6,000
	-	14,000	-	14,000	14,000
3(b) *Activities directly relating to the work of the Church*					
Ministry:					
Diocesan Parish Share	84,593	-	-	84,593	83,646
Clergy expenses	102	-	-	102	1,195
Sundry Support	10	-	-	10	10
Assistant Staff (Children & Youth work) :					
Salary	-	-	-	-	19,126
Playgroup:					
Salaries	-	83,207	-	83,207	81,762
Other expenses	-	2,220	-	2,220	3,374
Church running expenses:					
Heating and lighting	10,551	-	-	10,551	14,169
Cleaning & domestic	6,311	-	-	6,311	5,305
Insurance	5,750	-	-	5,750	5,562
Church maintenance	5,408	40,296	-	45,704	7,721
Books & publications:					
Books & other materials	109	-	-	109	285
Upkeep of services:					
Music	1,469	-	-	1,469	1,311
Altar & other requisites	251	-	-	251	144
Support costs:					
Training	-	-	-	-	140
Children's & Young People's Work	85	463	-	548	914
Church Events	611	-	-	611	380
Church meals	415	-	-	415	532
PCC Gifts	-	-	-	-	-
Equipment	803	260	-	1,063	4,034
Governance costs:					
Independent Examiner's Fees	1,702	-	-	1,702	1,508
	118,170	126,446	-	244,616	231,118
3(c) *Church Management and administration*					
Bank Charges	67	-	-	67	86
Printing, stationery and office expenses	1,145	40	-	1,185	906
Telephone	755	-	-	755	947
Sundry Administrative Costs	1,784	-	-	1,784	1,740
Salaries	14,924	-	-	14,924	14,489
	18,675	40	-	18,715	18,168
TOTAL EXPENDITURE	136,845	140,486	-	277,331	263,286

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2024

	Unrestricted			TOTAL FUNDS	
	General Fund £	Designated Funds £	Restricted Funds £	2023 £	2022 £
3. EXPENDITURE ON (comparatives)					
3(d) *Grants*					
Missionary and charitable giving:					
Church overseas					
- missionary societies	-	2,000	-	2,000	2,000
- relief and development agencies	-	6,000	-	6,000	6,000
Home mission & other Church societies	-	6,000	-	6,000	6,088
	-	14,000	-	14,000	14,088
3(e) *Activities directly relating to the work of the Church*					
Ministry:					
Diocesan Parish Share	83,646	-	-	83,646	80,097
Incumbent's expenses	1,195	-	-	1,195	876
Sundry Support	10	-	-	10	50
Assistant Staff (Children & Youth work) :					
Salary	10,458	-	8,668	19,126	32,838
Playgroup:					
Salaries	-	81,762	-	81,762	77,097
Other expenses	-	3,374	-	3,374	4,000
Church running expenses:					
Heating and lighting	14,169	-	-	14,169	9,582
Cleaning & domestic	5,305	-	-	5,305	5,424
Insurance	5,562	-	-	5,562	5,194
Church maintenance	5,721	2,000	-	7,721	82,082
Books & publications:					
Books & other materials	285	-	-	285	450
Upkeep of services:					
Music	1,311	-	-	1,311	643
Altar & other requisites	144	-	-	144	240
Support costs:					
Training	140	-	-	140	35
Children's & Young People's Work	497	417	-	914	1,053
Church Events	380	-	-	380	1,023
Church meals	532	-	-	532	506
PCC Gifts	-	-	-	-	264
Equipment	448	3586	-	4,034	1,972
Governance costs:					
Independent Examiner's Fees	1,508	-	-	1,508	1,298
	131,311	91,139	8668	231,118	304,724
3(f) *Church Management and administration*					
Bank Charges	86	-	-	86	21
Printing, stationery and office expenses	906	-	-	906	2,323
Telephone	947	-	-	947	851
Sundry Administrative Costs	1,740	-	-	1,740	2,496
Salaries	14,489	-	-	14,489	14,094
	18,168	-	-	18,168	19,785
TOTAL EXPENDITURE	149,479	105,139	8,668	263,286	338,597

4. STAFF COSTS

	2024	2023
	£	£
Wages & Salaries	94,463	110,256
Employer's National Insurance contributions	841	1,970
Employer's Pension Contributions	2,827	3,151
	98,131	115,377

No employee was paid more than £60,000 per annum and no members of staff received any monetary benefit, other than statutory employer pension contributions at the minimum statutory rate, during the current or previous year. The Incumbent, who is a Trustee, was paid £nil in expenses (2023: £nil) and no other Trustees were paid any expenses, during the current or previous year.

The average number of staff, paid by the PCC and employed during the year, was as follows:

	2024	2023
Playgroup	5.00	5.00
Administration (Office Administrator)	1.00	1.00
Cleaner	0.33	-
Ministry (Youth and Children, Worship and Young Adults)	-	0.92
Total	6.33	6.92

The PCC delegates the day-to-day running of St Matthews to the staff team which consists of the above staff (excluding Playgroup), working under the line management of the Incumbent, and the Assistant Curates. In addition, the Churchwardens are closely involved in various day-to-day matters, where required. The total amount of salaries and benefits received by key management personnel was £40,337 (2023: £53,150).

5. COMPARATIVE FUNDS

	General Fund £	Designated Funds £	Restricted Funds £	Total Funds 2023 £
INCOME FROM				
Donations and Legacies	139,451	36,700	9,737	185,888
Charitable Activities	9,482	92,033	-	101,515
Investments	58	578	1,146	1,782
TOTAL INCOME	148,991	129,311	10,883	289,185
EXPENDITURE ON:				
Charitable activities				
Grants	-	14,000	-	14,000
Activities directly relating to the work of the church	131,311	91,139	8,668	231,118
Church management & administration	18,168	-	-	18,168
TOTAL EXPENDITURE	149,479	105,139	8,668	263,286
NET EXPENDITURE BEFORE TRANSFERS	(488)	24,172	2,215	25,899
TRANSFERS BETWEEN FUNDS	2,800	4,309	(7,109)	-
NET MOVEMENT IN FUNDS	2,312	28,481	(4,894)	25,899
BALANCES BROUGHT FORWARD AT 1 JANUARY	17,234	105,294	22,538	145,066
BALANCES CARRIED FORWARD AT 31 DECEMBER	19,546	133,775	17,644	170,965

6. RELATED PARTY TRANSACTIONS

The Vicar is remunerated by the Bristol Diocesan Board of Finance, to which Parish Share is paid. No member of the PCC received any payment during the year.

During 2024 donations received (excluding gift aid recovered) from PCC members and their close family members (spouses, parents, siblings, and children) was £32,110 (2023: £41,980). The decrease was a result of both changes in PCC membership and changes in individual giving by some PCC members.

7. FIXED ASSETS

	2024 £	2023 £
Cost		
At 1 January 2024	59,913	59,913
At 31 December 2024	59,913	59,913
Net book value		
At 31 December 2024	59,913	59,913
At 31 December 2023	59,913	59,913

8. DEBTORS

	2024 £	2023 £
Income tax recoverable	35,240	6,402
Accrued income	3,365	7,549
Other debtors	199	398
Prepayments	2,183	1,259
	40,987	15,608

There were no capital commitments at 31st December 2023 or 31st December 2024.

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Other creditors	4,066	2,983
	4,066	2,983

10. FUND DETAILS

The Restricted funds comprise:

a) The Special Collections Fund (Restricted) relates to funds raised at special collections to support the work of certain individuals, societies and agencies.

b) The Youth Worker Fund (Restricted) holds monies collected for application in the area of youth work and to fund a youth worker.

c) The Educational Foundation (Restricted) holds monies on deposit with the Central Board of Finance under certain historic trusts (trustees including City Council representation) relating to the parish of Kingsdown. Income is in the form of dividends and interest.

d) The St Matthews Mission Fund (Restricted) is monies held on deposit with the Central Board of Finance under a trust relating to mission within the parish of Kingsdown.

e) Legacies (Restricted) are monies received as legacy donations, for specified applications as to how the funds can be used.

f) The Playgroup Fund (Restricted) relates to revenues from the Local Education Authority.

Restricted Funds: Movement on these funds was as follows:

	Balance at 1.1.24 £	Income £	Transfers to General Fund £	Expenditure £	Balance at 31.12.24 £
Special collections	5,347	2,030	-	-	7,377
Youth Worker	2,198	4,711	-	-	6,909
Educational Foundation	2,940	182	-	-	3,122
St Matthews Mission	7,159	1,339	-	-	8,498
Legacies	-	95,659	-	-	95,659
	17,644	103,921	-	-	121,565

10. FUND DETAILS (continued)

The designated funds comprise those funds where the PCC has decided to put monies aside for administrative purposes only. Such monies may be redesignated at the discretion of the PCC.

The Designated funds comprise:

a) The Mission Fund holds funds specifically designated for external mission.

b) The Building Fund holds funds designated for upkeep of the church building.

c) The Fixed Asset NBV Fund represents past expenditure on changes and improvements to the church building, funded from the Legacy Fund and General reserves.

d) The Legacies Fund holds the balance of funds remaining on legacies received, where the donor has not restricted their use but the PCC wishes to ensure they are used for specific purposes and not general day-to-day expenditure, typically something of a lasting nature.

e) The Eco Fund holds the balance of funds raised from various events run by the Eco Group and funds can be used for purposes consistent with its purpose

f) The Toddler Funds holds funds raised from donations, designated to be spent on Toddler activities.

g) The Playgroup Fund holds the balance of income from parents and expenditure on childcare activity.

Designated Funds: Movement on these funds was as follows:

	Balance at 1.1.24 £	Income £	Transfers from/(to) General Fund £	Expenditure £	Balance at 31.12.24 £
Mission Fund	1,613	-	15,257	(14,000)	2,870
Building Fund	45,652	988	-	(40,296)	6,344
Fixed Asset NBV	59,913	-	-	-	59,913
Legacies	18,656	2,000	-	-	20,656
Eco Fund	960	546	-	(300)	1,206
Toddlers	4,230	1,410	-	(463)	5,177
Playgroup	2,751	99,027	-	(85,427)	16,351
	133,775	103,971	15,257	(140,486)	112,517

The Missions Group allocated £14,000 in grants this year, allocating to overseas mission societies and individuals: £2,000 to each of the Busoga Trust, Crosslink, Friends of Alalay, and FFRME, plus to home missions: £2,000 to each of Changing Tunes, CPAS, and the Sisters of the Church.

The balance of the Mission Fund is reviewed on an annual basis by the Mission Committee. The Transfer of £15,257 from the General Fund follows a policy, set by the PCC, of allocating 10% of General Giving to mission support.

10. FUND DETAILS (comparative year: 2023)

Restricted Funds: Movement on these funds was as follows:

	Balance at 1.1.23 £	Income £	Transfers to General Fund £	Expenditure £	Balance at 31.12.23 £
Special collections	3,439	1,908	-	-	5,347
Youth Worker	3,037	7,829	-	(8,668)	2,198
Educational Foundation	2,825	115	-	-	2,940
St Matthews Mission	6,128	1,031	-	-	7,159
Playgroup	7,109	-	(7,109)	-	-
	22,538	10,883	(7,109)	(8,668)	17,644

The designated funds comprise those funds where the PCC has decided to put monies aside for administrative purposes only. Such monies may be redesignated at the discretion of the PCC.

Designated Funds: Movement on these funds was as follows:

	Balance at 1.1.23 £	Income £	Transfers from/(to) General Fund £	Expenditure £	Balance at 31.12.23 £
Mission Fund	1,613	-	14,000	(14,000)	1,613
Building Fund	12,049	35,603	-	(2,000)	45,652
Fixed Asset NBV	59,913	-	-	-	59,913
Legacies	22,242	-	-	(3,586)	18,656
Eco Fund	-	960	-	-	960
Toddlers	3,932	715	-	(417)	4,230
Playgroup	5,545	92,033	(9,691)	(85,136)	2,751
	105,294	129,311	4,309	(105,139)	133,775

The Missions Group allocated £14,000 in grants this year, allocating to overseas mission societies and individuals: £2,000 to each of the Busoga Trust, Crosslink, Friends of Alalay, and FFRME, plus to home missions: £2,000 to each of Changing Tunes, CPAS, and the Sisters of the Church.

The transfer of £7,109 from the Playgroup Restricted fund, and £9,691 from the Playgroup Designated Fund (£16,800 in total), to the General Fund is a charge for use of the church hall during the week.

The balance of the Mission Fund is reviewed on an annual basis by the Mission Committee. The Transfer of £14,000 from the General Fund follows a policy, set by the PCC, of allocating 10% of General Giving to mission support.

11. ANALYSIS OF NET ASSETS

	Unrestricted Funds			
	General funds	Designated funds	Restricted funds	Total 2024
Fixed Assets	-	59,913	-	59,913
Net assets	27,414	52,604	121,565	201,583
	27,414	112,517	121,565	261,496

	Unrestricted Funds			
	General funds	Designated funds	Restricted funds	Total 2023
Fixed Assets	-	59,913	-	59,913
Net assets	19,546	73,862	17,644	111,052
	19,546	133,775	17,644	170,965

12. INVESTMENTS HELD AS CUSTODIAN TRUSTEES

The incumbent and wardens are administrative trustees of the following investments held with the Central Board of Finance:

	Market Value	
	2024	**2023**
	£	£
54 CBF Fixed Interest Fund Shares	81	78
40 CBF Investment Fund Shares	925	904

Income from these investments is applied to the church's General Fund.

The incumbent and wardens, together with City Council representatives, are trustees of an Educational Foundation associated with the parish of St.Matthews, Kingsdown. It holds 1,054 income shares in the CBF Church of England Investment Fund, with a market value of £24,371 at 31st December 2024 (2023: £23,826).

This Educational Foundation does not form part of the assets under the direct ownership and control of the PCC.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MATTHEW AND ST NA

England & Wales - Charity number 1134719

Accounts

The Parish of St Matthew and St Nathanael, Bristol

ANNUAL REPORT & FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2023

Registered Charity Number 1134719

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MATTHEW AND ST NATHANAEL, BRISTOL (REFERRED TO IN THIS REPORT AS 'ST MATTHEW'S CHURCH' OR 'ST MATTHEW'S')

THE VISION OF ST MATTHEW'S CHURCH

St Matthew's Bristol - Welcoming, vibrant and serving the community; God's love in action

STATEMENT OF PUBLIC BENEFIT

St Matthew's benefits the local and wider community by:

1. Providing Christian religious worship services through regular services each Sunday and special services during different seasons (Harvest, Remembrance, Bereavement services) and at times of celebration (e.g. Lent, Easter, Christmas etc) and providing regular online worship on Sundays and at other times.
2. Providing resources for moral, spiritual and intellectual development for its members and anyone who wishes to benefit from what the Church offers
3. Enabling Christians to be able to give to, and practically support their local community through a broad range of activities organised by the church. These include: Sunday Club, youth groups, refugee support, pre-school playgroups, home groups, prayer groups, community events, social outreach, arts events etc
4. Allowing third party organisations to use church buildings and facilities where and when possible, to run activities that help build a healthier community, including: toddlers, Brownies, Guides, choirs, local interest groups, work with ex-prisoners and environmental groups
5. Providing weddings, funerals and baptisms
6. Providing a place for prayer and support

The Trustees (Parochial Church Council referred to below as 'the PCC') are aware of the Charity Commission's guidance on public benefit in *The Advancement of Religion for the Public Benefit* and have had regard to it in their administration of the Ecclesiastical Parish of St Matthew's.

The Trustees believe that this report, taken as a whole, provides further evidence that St Matthew's work in 2023 furthered its charitable purposes for the public benefit.

THE TRUSTEES

The Trustees of St Matthew's Church are the PCC, which has the responsibility of co-operating with the incumbent, in promoting the whole work of the Church in the ecclesiastical parish. The PCC is governed by two pieces of Church of England legislation, called Measures. These are the Parochial Church Council (Powers) Measure 1956 and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969, as amended)

PCC Membership

Members of the PCC are either ex-officio or elected at the Annual Parochial Church Meeting in accordance with the Church Representation Rules. After the APCM, the following served as members (normal retirement is at the APCM in the year stated, unless otherwise shown):

Incumbent	Rev Ian Tomkins (Chairman)	
Wardens	Mr David Aberdeen (from 28th September 2020)	
	Ms Alison Edmonds (from 24th May 2021)	
Representatives on the Diocesan Synod		
	Mr Andrew Lucas	Chair of the Diocesan Board of Finance
	Mr Simon Pugh-Jones	Chair of the Diocesan DAC
Representatives on the Deanery Synod		
	Mr Fabian Breckels	from September 2020
	Ms Laura Protheroe	from September 2020
Elected members	Ms Melanie Bunce	from May 2023
	Ms Elizabeth Cooke	from May 2021
	Mr Rob Cromwell	from 22nd May 2022 until May 2023
	Mr Nigel Currie	from May 2021
	Ms Rachel Gardner	from May 2023
	Mr Richard Graham	from May 2023
	Mrs Waf Green	from September 2020 until May 2023
	Mr Andrew Hogg	from May 2023
	Mrs Margaret May	from May 2021
	Mrs Mary Parsons	from September 2020 until May 2024
	Mr Nick Stroud	from September 2020 until May 2023
	Mr Andrew Wood (Treasurer)	from April 2012 until May 2023
	Mr David Fraser (Treasurer)	from May 2023
PCC Secretary	Mrs Mary Parsons	from May 2022 until May 2023
	Ms Julia Wright	from May 2023
Associate Minister	Revd Richard Pendlebury (Non stipendiary part-time)	
Curate	Revd Gaby Doherty (Stipendiary part-time) until November 2023	
Banks	National Westminster Bank plc, Westbury-on-Trym, Bristol	
	Co-operative Bank, P.O. Box 101, 1 Balloon Street, Manchester M60 4EP	
Independent Examiner:	Joshua Kingston ACA, Burton Sweet Limited	
	The Clock Tower, 5 Farleigh Court, Old Weston Road, Flax Bourton Bristol BS48 1UR	

THE COMMITTEE STRUCTURE

The full PCC met 6 times during 2023, with an average attendance of 13.

The PCC operates through a number of sub-committees, which meet between full meetings of the PCC. All these teams report to, and are overseen by, the PCC.

Standing Committee: It has the authority to transact the business of the PCC between its meetings, subject to any directions given by the PCC. The Standing Committee consist of the vicar, the churchwardens, and three members of the PCC, and also met 4 times in 2023.

Missions Committee: It coordinates the church's support to its mission partners. As well as sending financial support, it aims to keep in touch with their news, writes to them, and prays for them on a regular basis. The group also promotes awareness of mission in the church by keeping the congregation up to date with news and encouraging members of the church who sense a calling to mission.

Playgroup Management Committee: It has responsibility for the management of the St Matthew's Playgroup on behalf of the PCC.

Building Team: It works with the vicar and churchwardens in the co-ordination and implementation of the care of the fabric of the church building and grounds including oversight of the audio-visual and computer equipment.

The Eco—Group sub-committee was commissioned by the PCC with terms of reference. The Eco Group mission is to celebrate and care for God's creation, and to implement and promote sustainable practices within the St. Matthew's Church Community and in the wider neighbourhood in accordance with St Matthew's vision, to be Christ's church, that is welcoming, vibrant and serving the community: a witness to God's in action, all underpinned by the pillars of our discipleship, outreach, service, as a community of graze and gentleness.

Staff Team: The staff team comprises:

- The Vicar, Rev Ian Tomkins
- Associate Minister, Revd Richard Pendlebury (honorary position)
- Curate, Revd Gaby Doherty (until November 2023)
- Licensed Lay Minister, Helen Aberdeen
- Children's, Families and Youth Ministers, John Stilwell (until June 2023) and Carmen Cromwell (from September 2022 until May 2023)
- Church Administrator, Julia Wright

The staff team meets weekly on Monday mornings and the ministers meet every two weeks on Tuesdays.

The vicar also meets with the churchwardens, and the Standing Committee (see above) meets on alternate months during the year.

Growth: The PCC is seeking to encourage growth in faith and numbers, through encountering and entering a relationship with Jesus Christ, by bible teaching, discipleship and a foundation of prayer, and encouraging the church family in Christian service in the church, their communities and in their daily lives.

2023 was an encouraging year for St Matthew's, with continued steady growth in numbers and diversity, and further engagement with our local community. Those from the Hong Kong BNO community have established a Friday meeting, the Friday Life Group, to grow community and help with learning about national and local culture, organisations, government, education etc., We are also continuing to provide an English Conversation group for those for whom English is not their first language.

We continue to be grateful to God for the encouragements of our church community remaining connected and active. Online worship has been maintained, with our weekly 10.30am Sunday service being live streamed. This is increasingly valuable, being viewed both by those enquiring about church, as well as church members who are unable to come to church, as well as regular online visitors. Pastoral care for all those in special need continues, with the continued operation of our organized pastoral care network, looking outwards to the community.

Services in church have continued their strong recovery, with growing weekly Sunday attendance at our flagship 10.30 service, and excellent attendance at Easter, Harvest and Christmas seasonal services too.

Ministries to children, families and youth have continued with fresh events re-growth of past ministries. Our children and families minister John Stilwell left in the middle of 2023, and we are reviewing our ministry to children, families and young people, and what next steps can be.

Our prayer and planning in 2023 continued with our vision statement very much in focus. Increasing our engagement with and service of our local parish community is a priority, with encouraging all ages. Our vision, to be 'welcoming, vibrant and serving the community, with a focus on Discipleship, Outreach and service, is at the heart of prayer and planning for the future.

Our Eco-group has continued to oversee the regular opening of our gardens to the local community, and the development of our wildlife garden. With the clear and visible renewal of our church attendance, engagement with the local community and community activities, we look to the future with confidence and hope, and with a real sense of growth.

Worshipping and Deepening Discipleship Report

As a church we are continuing to focus on new vision of 'St Matthew's: *Welcoming, vibrant and serving the community – God's love in action*'. Our vision recognizes the changes both in society and church life due to the past years, with a renewed focus on creativity, boldness and the opportunity to build something new, as well as re-new existing ministries. Continued focus on the three essential pillars of church life - Discipleship, Outreach and Service to the Community is key to our growth in other areas as it is only by God's grace that we will be able to build God's Kingdom.

In 2023, we continued to offer our Alpha Course, with a well attended Alpha in the Spring. Easter and Holy Week was very encouraging, with the with beautiful services and increasing attendance.

We continued to give support to those on their own, and those without access to online, with visits, home communion and other help. We have continued to encourage our discipleship practices, and an outward looking focus of care.

Throughout the year, we engaged with families through the Tuesday toddlers and parents / carers ministry, Kings Kids, using the outside gardens as much as possible, Stay & Play, the shared ministry with E5 church in Stokes Croft, and outside summer events in the gardens, a Spring Fair, Harvest Fiesta, and November community fireworks. WE also hosted the local Kingsdown community Fair in the building and gardens.

At Easter and Christmas, our renewed programme of services included outside carols at the beginning of Advent, an event growing in popularity every year for the local community. In the autumn and the approach to Christmas, we again prepared for and promoted through invitations delivered to local households, the seasonal events and services programmes, always including the invitation to Alpha.

Worship

In 2023, our worship in church continued to recover well, with new members. We maintained online services through weekly live-streaming of the Sunday 10.30am service. The 5pm informal worship service continued, focusing often on issues of interest, and a more informal programme of meeting and worship, with communion once a month, but was phased out in the autumn, as

we looked to engage with more community outreached focused initiatives, and seasonal service opportunities.

We are committed to be bold and courageous, inspired by our outward looking vision, willing to try new things, to understand people's needs and concerns, and new rhythms of life, and be prepared to be adaptable where necessary.

Our preaching continued to be a source of challenge and encouragement, with series on John's Gospel, and our vision statement themes, as well as preaching on Christian stewardship, the environment, Advent, Christmas and Easter themes.

Our committed and talented musicians in our church community have continued to support our worship. Our Trinity College placements students continued to play an active and creative role in contribution to and supporting our worship and ministry.

Prayer

Prayer remains a vital and foundational element of church life. Our vision explicitly states that all our ministry is to be underpinned by a 'Foundation of Prayer'. We maintain a cycle of prayer. We re-introduced a monthly prayer and worship evening, 'St Matthew's Prayer'. We have prayer time before our main Sunday service, and prayer ministry after Sunday services and have continued our focus on going deeper in prayer, offering sermon series, opportunities for prayer, encouragements through prayer materials during e.g. Lent and Advent materials and different creative ways of engaging in prayer.

Children's and Youth Work

The impact of the pandemic on this vital ministry of the church, was huge, with changed family patterns, children and families moving on, and this impact continued to play out in 2023. We maintained the weekly Sunday morning Sunday Club for children, St Matts Youth groups on Sunday evenings and we maintain a healthy number in our youth group. With the departure of our CFY minister, we are re-engaging with this vital but challenging ministry in prayerful and creative ways, with a new group set up to look into the possibilities.

Kings Kids on Tuesday mornings for toddlers and parents/carers continued extremely well, with in between 30 and 40 children every Tuesday morning in term time. It is increasingly appreciated and popular in the local community, and much valued.

The use of our gardens in the summer has been really helpful and important for families, with many continuing to meet there in a self-organized capacity during the summer holidays, as they maintained the community grown by Kings Kids during term time. Summer was important for engaging further with local families, with the Spring Fair in May, and the Kingsdown Community Fair in June.

Our 2023 Harvest Fiesta in September was an event for families and local community, including apple pressing. Christmas 2023 was another hugely encouraging Christmas for the church for many years, with good attendance at the Christmas Christingle on Christmas Eve, and at our church Nativity the previous week. We participated again in the local community Advent Calendar displays, with a large-scale display on 24 December.

Midweek Discipleship

Our mid-week groups give an opportunity to share, worship, pray, and learn together. During 2023, there were 5 home groups meeting midweek with around half our regular adult attendees taking part in them. These groups have continued and we are seeing the growth and development of new groups, including a post Alpha group focusing on 'The Bible Course', and then encouraging participants into new groups after this.

The new groups for younger adults also began.

The monthly group for women, called Gather, which aims to be an informal and relaxed time for women to explore God's heart through worship, creativity, discussion and friendship, continues to meet.

Attendance Figures

The Church of England assesses the size of the church community by counting the Electoral Roll and Average Sunday Attendance (ASA). ASA is our October average. Figures are set out below.

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Electoral Roll	143	158*	155	141	149	145	110	86	84	91	87	94
All Age ASA**	167	172	147	129	128	114	93	177	56	89	101	86
Adult ASA**	140	145	129	108	103	93	80	112	46	75	80	73
Child ASA**	27	27	18	21	25	21	13	19	10	14	21	6

*indicates complete renewal of the Electoral Roll
** in 2022, in common with many other churches, we also continued our services online

A measure of attendance is usual Sunday attendance. This is calculated by looking at the attendance across the whole year and taking out 'unusual' figures (e.g. Festivals, Baptisms). In addition to the church services in the building, St Matthew's also has a regular viewing audience for its live stream Sunday service. The Electoral roll has begun to increase into 2023 as new people joined and average Sunday attendance in church began to pick up. Easter and Christmas showed a substantial pick up from the previous pandemic impacted years.

Festival Attendance

Service	**2019**		**2020**		**2021**		**2022**		**2023**	
Average attendance	Under 16	Adult	Under 16	Adult	Under 16	Adult	Under 16	Adult	Under 16	Adult
Easter Day	19	114	-	-	-	-	21	99	17	140
Carol Services	27	198	17	64	8	128	43	150	33	257
Christingle	105	203	-	-	37	70	49	123	42	145
Christmas Day	12	96	0	66	7	69	17	100	10	95

For completeness our occasional office numbers are also set out below.

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Baptisms	6	7	7	10	2	3	2	0	5	1	3	3	1
Confirmations	1	1	0	0	0	0	0	3	1	0	0	0	0
Weddings	7	4	1	3	1	2	1	0	1	0	0	3	0
Funerals	4	4	3	1	1	2	0	2	2	2	4	4	3

Church Community Activities Report

Our aspiration continued to be a church which is 'Welcoming, Vibrant and Serving our community – God's love in action', focusing on Discipleship, Outreach and Service.

Welcome

We have continued to major on developing, living out and sharing a culture of invitation and welcome within the whole congregation to encourage the church community to invite and welcome others and encourage them into the life and faith of the Church at St Matthews. Our service wardens and welcomers in church had a training and encouragement session, as we sought to learn how better to welcome into a church community. Our continuing Alpha Course provides the opportunity to constantly invite new contacts to explore Christian faith. This remains a key part of our vision process as we look to go deeper in understanding and giving a true and godly welcome to all.

Small Groups (between 5-12 members)

We continued groups in 2023. Growing new groups and developing post Alpha groups. Each group meets for fellowship, prayer and worship and pastoral support, both for each other, and for others in the church and community. The groups often follow the weekly sermon series in their studies. A new group for younger adults was started during the year, and a Hong Kongers group meets for Bible study.

Pastoral Care

Pastoral Care of the church community continues to be led by the vicar and staff team and the small group leaders. Our pastoral care network is organized, to ensure we respond appropriately to any needs here may be. This is aimed at ensuring no one is isolated, and also encourages pastoral care in the community. The first line of pastoral care is through the mid-week groups. The staff team and the pastoral care network also support a number of other individuals in the parish. Pre-wedding, Baptism and Confirmation conversations and visits and preparation continued to be undertaken by the ministry team.

St Matthew's Eco Group

St Matthew's has a huge concern for care for God's creation, and our responsibility as Christians in encouraging this. We participate in the A Rocha Eco-Church scheme, and have been given the Silver award in the programme of working towards becoming carbon neutral, and in our promotion of and care for the environment. This group is active in the church and also in engaging with our community, e.g. organizing the regular plant sale, developing our beautiful gardens including a wild garden encouraging wildlife and biodiversity. This group actively seeks to help the church and wider community in our understanding of the critical issues facing our world and how we can all play a part in caring. This groups is now represented formally by the church with a commissioned sub-group of the PCC, showing the importance St Matthew's attributes to Christian care for creation.

Church Community Social Events

Community events continued, with new initiatives, all of which were well received by our local community.

After church coffee times on Sundays have grown and are an essential part of our church community. The St Matthew's Eco Group organized another Plant Sale and Teas in the beautiful St Matthew's gardens in May. The Coronation was celebrated with a special service. A 'Harvest Fiesta' event in the church gardens again welcomed locals and visitors into the church and gardens, as did a substantial fireworks party for local families.

The gardens were open all summer for the community, and Tuesday afternoons in the school holidays, we hosted tea and cakes for any locals and visitors. Our church gardens are being very welcomed as a local community resource, especially for the many people who live in flats.

Serving our community and building our community contacts and relationships continues to be an important part of our vision and aims.

Outreach Activities Report

Being welcoming, vibrant and serving our community, and a visible presence of God's love in action, by going into the world to make disciples and love our neighbour as ourselves.

Knightstone House
Our links with Knightstone House remain, but on a more informal and occasional basis, mainly seasonal occasions. Care for and contact with the members of the community continued where possible.

St Matthew's Open House - ministry to the elderly
On Tuesday afternoons, once a month, Open House happens in the church hall. This offers friendship, tea and cakes, activities and topical talks, and is establishing itself well in church and community life, all run by faithful St Matthew's volunteers. Open House continued to offer tea and cake in the garden during the summer holiday, every Tuesday afternoon.

Stay and Play
This ethnically diverse group continued, meeting weekly in The Elim Centre on King Square. It is led by volunteers from St Matthew's and run in partnership with the St Paul's Children's Centre who provide a play specialist to work specifically with the children. St Matthew's volunteers provide chat, tea and cakes for the parents, and this provides an important community resource.

King's Kids
St Matthew's provides a group for young children and their parents or carers on a weekly basis under the leadership of our Children's, Young People's and Families' Minister, and then under the leadership of the vicar. In 2023, this continued to thrive, connecting hugely with the local community families. It is a lively, fun-filled morning and is much appreciated by the locals and families who attend.

St Matthew's Playgroup
St Matthew's PCC runs an OFSTED regulated playgroup that remains popular in the local area. The playgroup is managed by a sub-committee of the PCC. This also provides a huge contribution to the local community. The hugely dedicated team continued to rebuild, providing a vital resource for many in the local communities. It is an Ofsted inspected, '*Outstanding in all areas*' playgroup.

Support for Work outside the Parish
Overseas and home mission continues to be a priority for St Matthew's. The Missions Committee recommended to the PCC the allocation of the Missions budget, which remained at 10% of the giving to the General Fund. In 2023, seven missionaries or societies were supported. Through use of our building and resources we also actively supported a number of locally-based charities including Sisters of the Church (based in St Paul's and serving those in need in the local community) and Friends of Alalay (Santa Cruz) (Children's charity).

Other
Nick Stroud, a member of St Matthews, continued to be involved with the Ashley House Probation Hostel community liaison and management group.

Child Protection and Vulnerable Adults

Our Parish Safeguarding Officer and Administrator for Disclosure and Barring Service (Julia Wright) was available to deal with any concerns and dealt with the applications from those wishing to be involved with vulnerable adults, youth and children's work.

Julia Wright continues to be St Matthew's nominated person for Vulnerable Adults.

The Safeguarding policy, which covers Children and Vulnerable adults and children and addresses all areas of safeguarding in line with the Diocese of Bristol's policies, is reviewed by the PCC in October every year, and the policy is reviewed to include and update social media and online operations, as well as taking forward all safer recruitment guidance. The updated St Matthew's Safeguarding Policy can be obtained from our website (www.stmatthews-bristol.org.uk) or from the church office.

Communications

Our website *(www.stmatthews-bristol.org.uk)* continued to be well-used and well-managed, and the newly re-launched site in March 2022 has been hugely appreciated and is a huge step forward in our communication.

We support an active Facebook page and Instagram account for St Matthews church news and information.

Weekly e-bulletins are sent to those who have requested them and all our sermons are available as a podcast. We have also ensured that any not online, have remained connected and in receipt of church news, community information, and items of practical and spiritual support.

The Building

A Quinquennial Survey took place in August 2023. The Architect's Report records that, in summary, the building is structurally sound and generally in good condition. The Report noted certain issues and recommended the carrying out of certain works, all of which will be attended to over the Quinquennium.

The garden which surrounds the building is also generally in very good order and continues to be regularly used and enjoyed by both the children's playgroup which meets in the building and also by members of the public to whom it has been opened up for a number of successful community events.

During the course of this year the following major works were undertaken:

- Preparations for the extension of the temporary trial project providing radiant heating in the worship space – to add in a further double set of chandelier style heaters at the west end of the worship space and linear heaters in the side galleries and to make the whole installation permanent;
- Beginning a programme of essential refurbishment and maintenance to the church organ;
- Replacement of the children's sandpit in the garden;
- Redecoration of the kitchen and servery

There was also regular ongoing work and maintenance on the building and the garden.

Lay and Licensed Ministry in the Parish

Rev Richard Pendlebury continues at St Matthews as Associate Minister (self-supporting and part-time), and our curate is Rev Gaby Doherty (stipendiary part-time, until November 2023). They continued to offer their considerable gifts through preaching, teaching and leading of all ages, and supporting the ministry of the church during this challenging pandemic period.

Helen Aberdeen continues as a Licensed Lay Minister with St Matthew's Church, bringing considerable gifts of preaching and teaching to the church.

In addition, the PCC employed one full-time and one part-time member of staff during 2023. Julia Wright was our part-time Administrator throughout the year. John Stilwell was our Children's, Families and Youth Minister until the end of June 2023.

We are also very grateful to God to have a congregation and church family of people who minister in a wide variety of ways both in the church and across the City. Among them are musicians, intercessors, youth and children's group leaders, vergers, social event organisers, home-group leaders, sacristans, assistants at Communion, cleaners, flower arrangers, pastoral visitors, online and tech editors, buildings experts and others who contributed to the ongoing ministry of the church, by quietly offering acts of service and prayer, and supporting each other during the past challenging pandemic year. They are all very much appreciated.

We are very thankful for all the church community and for the contribution they make to worship and the life of the church, some in public and visible ways, some hidden and unseen.

Finance

2023 saw a 10.4% decrease in the unrestricted planned giving (standing orders and regular CAF donations) of our donors due to the loss of some donors. In addition, a grant of £35,000 was received, credited to the Building Fund, to allow further installation of energy-efficient radiant heaters in the worship space, following a successful trial. Our designated missionary and charitable giving stayed at similar levels of support to 2022, and our support is based on a policy of 10% of regular giving, excluding one-off gifts and legacies. Our Diocesan Parish Share, given to the Diocese of Bristol, was at a slightly higher level compared to 2022, at £83,646.

Our Playgroup had a deficit of £9,903, after making a rental and premises cost contribution of £16,800 during the year for use of the premises, and after challenging conditions for all pre-school groups where Local Authority fees have remained flat, per child, but labour costs have increased substantially with increases in the National Minimum Wage. The finances of the Playgroup are under critical review during 2024. Please see the full accounts for more information.

Reserves Policy

The PCC endeavours to carry such Unrestricted General and Designated Reserves as it considers necessary to finance the work of the church over a period between 3 and 6 months. However, it also recognises that its largest outgoing, the Parish Share, is not a contractual obligation, and therefore could be reduced in the event of a material reduction in donated income from members, currently sufficient to maintain this intended commitment.

Because of this flexibility, if necessary, in paying the Parish Share each year, the Trustees believe the charity is a going concern.

Unrestricted General reserves at 31st December 2023 were £19,546, up slightly from £17,234 at December 2022. The PCC's forecast expenditure for 2024 is around £13,000 per month, including a commitment of £7,049 per month for Parish Share, which is not a legally-binding liability.

Therefore, the Unrestricted General reserves represent around 1½ month's normal expenditure, including Parish Share, before regular standing order income is received. However, Unrestricted Designated reserves totalled £73,862 at 31st December 2023, excluding the Fixed Asset reserve, and these can, at any time, be reallocated by the PCC to Unrestricted General reserves, increasing the cover to around 7.2 months of normal expenditure, including Parish Share, which falls just above its Reserves policy above, of 3 to 6 months of expected expenditure.

Grant making policy

As set out in note 10 to the accounts, the PCC adopts a policy of setting aside 10% of its regular income from donations for the support of mission partners, which further the ministry and charitable objectives of the charity, both in the UK and abroad, and details of these

organisations are set out in Note 10. Commitment is given to each mission partner for a period of 4 years, with a review on termination or extension towards the end of the third year, so that at least a year's notice is given of support not continuing. The mission committee receives and considers, and recommends to the PCC, any application for new mission partner funding.

The Future

During 2023, the Rev Ian Tomkins continued to lead the church family through the continued recovery from pandemic, and back to a confident and community engaged church.

The church community continues to care for each other and serve our community and our neighbours in creative and imaginative ways. The creativity and imagination of the church community has continued to be stretched and valued, as we use our outside spaces more and more, including outside carols at Christmas, opening the gardens for the local community - all bringing us closer to this community, and helping us reconnect together. Our vision continues to develop and underpins our organic and developing ministries, encouraging in particular, as much local parish engagement and relation building as we can.

2023 was another encouraging year, consolidating much of the recovery of the previous year, and looking outwards, as we welcomed new members.

Many challenges remain, including the financial pressures on individuals and church organisations due to the cost-of-living costs and continuing uncertain economic times. But the resilience and commitment of the community at St Matthews continues to bless many. This is a community seeking to go deeper in relationship with God, committed and resilient, and with an outward focus on serving our communities.

FINALLY

This Annual Report is a composite document prepared collaboratively by the officers and members of the PCC, in line with the terms of the Charities Act 2011. We hope that it gives a clear picture of the life of the church and the way in which the PCC has administered the task placed on them as trustees of St Matthew's Church.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed/constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Parochial Church Council

Tim Mizen

Tim Mizen
Churchwarden

Alison Edmonds

Alison Edmonds
Churchwarden

16 October 2024

St Matthew's Prayer

Heavenly Father, pour out your Holy Spirit upon St. Matthew's. Grant us a new vision of your Glory, a new experience of your power, a new faithfulness to your Word, a new consecration to your service so that, through our renewed witness your Holy Name may be glorified and your Kingdom advanced, through Jesus Christ our Lord. Amen

Independent examiner's report to the trustees of PCC of St Matthew and St Nathanael, Bristol

I report to the trustees on my examination of the accounts of the PCC of St Matthew and St Nathanael, Bristol ("the Charity") for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joshua Kingston ACA
Burton Sweet Limited
The Clock Tower
5 Farleigh Court
Old Weston Road
Flax Bourton
Bristol BS48 1UR

Joshua Kingston

Date: 16 October 2024

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719.

STATEMENT OF FINANCIAL ACTIVITIES
For the year ending 31 December 2023

		Unresricted Funds			TOTAL FUNDS	
		General Fund	Designated Funds	Restricted Funds	2023	2022
	Note	£	£	£	£	£
INCOME FROM:						
Donations and Legacies	2(a) & 2(d)	139,451	36,700	9,737	185,888	165,788
Charitable Activities	2(b) & 2(e)	9,482	92,033	-	101,515	95,884
Investments	2(c) & 2(f)	58	578	1,146	1,782	1,164
TOTAL INCOME		148,991	129,311	10,883	289,185	262,836
EXPENDITURE ON:						
Charitable activities						
Grants	3(a) & 3(d)	-	14,000	-	14,000	14,088
Activities directly relating to the work of the church	3(b) & 3(e)	131,311	91,139	8,668	231,118	304,724
Church management & administration	3(c) & 3(f)	18,168	-	-	18,168	19,785
TOTAL EXPENDITURE		149,479	105,139	8,668	263,286	338,597
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS		(488)	24,172	2,215	25,899	(75,761)
TRANSFERS BETWEEN FUNDS	10	2,800	4,309	(7,109)	-	-
NET MOVEMENT IN FUNDS		2,312	28,481	(4,894)	25,899	(75,761)
BALANCES BROUGHT FORWARD AT 1 JANUARY	10	17,234	105,294	22,538	145,066	220,827
BALANCES CARRIED FORWARD AT 31 DECEMBER	10	19,546	133,775	17,644	170,965	145,066

The comparatives funds are shown in note 5
The Charity has no recognised gains or losses other than the results for the year as set out above.
All of the activities of the charity are classed as continuing

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719

BALANCE SHEET AT 31 DECEMBER 2023

	Note	2023 £	2022 £
FIXED ASSETS			
Tangible Assets	7	59,913	59,913
CURRENT ASSETS			
Debtors	8	15,608	15,156
Short term deposits			
CBF - PCC Deposit		18,622	18,043
CBF - Educational Foundation		2,940	2,825
CBF - Mission Fund		12,641	11,611
Co-operative Bank Current Account		47,955	31,358
Playgroup Current Account		16,269	27,525
		114,035	106,518
LIABILITIES			
Creditors: Amounts falling due within one year	9	(2,983)	(21,365)
NET CURRENT ASSETS		111,052	85,153
TOTAL		170,965	145,066
FUNDS			
Unrestricted:			
General	11	19,546	17,234
Designated	11	133,775	105,294
Restricted	11	17,644	22,538
		170,965	145,066

Approved by the Parochial Church Council on 16 October 2024 and signed on its behalf by:

Tim Mizen

Tim Mizen
Churchwarden

Alison Edmonds

Alison Edmonds
Churchwarden

The notes on the following pages form part of these accounts

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719

NOTES TO THE FINANCIAL STATEMENTS
For the year ending 31 December 2023

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the historical cost convention (except for investments which have been included at fair value and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The charity is a public benefit entity.

The trustees consider that there are no material uncertainties about the Church's ability to continue as a going concern because over 75% of its unrestricted income is made up of giving by standing order and associated Gift Aid recovered, which reflects an ongoing commitment to continue giving in future. Any future increases to giving may well be impacted by the general cost-of-living increases in the economy, and there are always uncertainties with church members leaving membership of the church.

Funds
General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those given by the donor and specified only to be used for specific purposes.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Income
Voluntary income and capital sources
Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Sales of books and magazines from the church bookstall are accounted for gross.

Other ordinary income
Rental income from the letting of church premises is accounted for when the rental is due.

Income from investments
Dividends and interest are accounted for when receivable.

Expenditure

Grants
Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly related to the work of the Church
The Diocesan Parish Share is accounted for when payable. Any Parish Share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Governance
Governance costs represent the expenditure related to statutory requirements such as audit or independent examination and legal advice. They have been included within support costs relating to charitable activities.

Assets
Consecrated land and buildings and movable church furnishings
Consecrated and beneficed property is excluded from the accounts by s.10(2)(c) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Expenditure on the church building
During 2017 and 2018 the PCC undertook significant improvements to the entrance porch and ground-level hall. The PCC considers that the improvements are of a lasting nature and do not require depreciating. Any repairs to the building are expensed, as incurred.

Other fixtures, fittings and office equipment
Equipment used within the church premises, costing less than £10,000, is expensed in the year in which it is incurred, for clarity. Any equipment above this limit is depreciated on a straight-line basis over 4 years.

Investments
Investments are valued at market value at 31 December.

Current assets
Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

Creditors
Creditors are measured at the settlement amount less any trade discounts.

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2023

	Unrestricted			TOTAL FUNDS	
	General Fund	Designated Funds	Restricted Funds	2023	2022
	£	£	£	£	£
2. INCOME					
2(a) *Donations and legacies*					
Standing Orders	95,798	-	6,263	102,061	108,215
Envelopes	670	-	-	670	368
CAF donations	7,439	-	-	7,439	8,509
Income tax recoverable on Standing Orders, Envelopes, and Sundry Donations	26,076	-	1,566	27,642	29,516
Cash Collections	5,883	-	1,908	7,791	4,341
One-off Donations	3,585	36,700	-	40,285	14,839
	139,451	36,700	9,737	185,888	165,788
2(b) *Charitable activities*					
Church and Hall lettings	8,665	-	-	8,665	5,045
Fees	817	-	-	817	1,515
Playgroup	-	92,033	-	92,033	89,324
	9,482	92,033	-	101,515	95,884
2(c) *Investments*					
Dividends and interest	58	578	1,146	1,782	1,164
	58	578	1,146	1,782	1,164
TOTAL INCOME	148,991	129,311	10,883	289,185	262,836

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2023

	Unrestricted			TOTAL FUNDS	
	General Fund	Designated Funds	Restricted Funds	2022	2021
	£	£	£	£	£
2. INCOME (comparatives)					
2(d) *Donations and legacies*					
Standing Orders	107,735	-	480	108,215	102,012
Envelopes	368	-	-	368	-
CAF donations	7,509	1,000	-	8,509	6,899
Income tax recoverable on Standing Orders, Envelopes, and Sundry Donations	26,986	2,410	120	29,516	35,294
Cash Collections	2,172	-	2,169	4,341	1,096
Grant received - youth work	-	-	-	-	10,000
One-off Donations	4,131	10,708	-	14,839	84,672
	148,901	14,118	2,769	165,788	239,973
2(e) *Charitable activities*					
Church and Hall lettings	5,045	-	-	5,045	2,383
Fees	1,515	-	-	1,515	885
Playgroup	-	89,324	-	89,324	91,741
	6,560	89,324	-	95,884	95,009
2(f) *Investments*					
Dividends and interest	73	234	857	1,164	678
	73	234	857	1,164	678
TOTAL INCOME	155,534	103,676	3,626	262,836	335,660

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2023

	Unrestricted			TOTAL FUNDS	
	General Fund	Designated Funds	Restricted Funds	2023	2022
	£	£	£	£	£
3. EXPENDITURE ON					
3(a) *Grants (see note 8)*					
Missionary and charitable giving:					
Church overseas					
- missionary societies	-	2,000	-	2,000	2,000
- relief and development agencies	-	6,000	-	6,000	6,000
Home mission & other Church societies	-	6,000	-	6,000	6,088
	-	14,000	-	14,000	14,088
3(b) *Activities directly relating to the work of the Church*					
Ministry:					
Diocesan Parish Share	83,646	-	-	83,646	80,097
Clergy expenses	1,195	-	-	1,195	876
Sundry Support	10	-	-	10	50
Assistant Staff (Children & Youth work) :					
Salary	10,458	-	8,668	19,126	32,838
Playgroup:					
Salaries	-	81,762	-	81,762	77,097
Other expenses	-	3,374	-	3,374	4,000
Church running expenses:					
Heating and lighting	14,169	-	-	14,169	9,582
Cleaning & domestic	5,305	-	-	5,305	5,424
Insurance	5,562	-	-	5,562	5,194
Church maintenance	5,721	2,000	-	7,721	82,082
Books & publications:					
Books & other materials	285	-	-	285	450
Upkeep of services:					
Music	1,311	-	-	1,311	643
Altar & other requisites	144	-	-	144	240
Support costs:					
Training	140	-	-	140	35
Children's & Young People's Work	497	417	-	914	1,053
Church Events	380	-	-	380	1,023
Church meals	532	-	-	532	506
PCC Gifts	-	-	-	-	264
Equipment	448	3,586	-	4,034	1,972
Governance costs:					
Independent Examiner's Fees	1,508	-	-	1,508	1,298
	131,311	91,139	8668	231,118	304,724
3(c) *Church Management and administration*					
Bank Charges	86	-	-	86	21
Printing, stationery and office expenses	906	-	-	906	2,323
Telephone	947	-	-	947	851
Sundry Administrative Costs	1,740	-	-	1,740	2,496
Salaries	14,489	-	-	14,489	14,094
	18,168	-	-	18,168	19,785
TOTAL EXPENDITURE	149,479	105,139	8,668	263,286	338,597

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2023

	Unrestricted			TOTAL FUNDS	
	General Fund	Designated Funds	Restricted Funds	2022	2021
	£	£	£	£	£
3. EXPENDITURE ON (comparatives)					
3(d) *Grants*					
Missionary and charitable giving:					
Church overseas					
- missionary societies	-	2,000	-	2,000	2,000
- relief and development agencies	-	6,000	-	6,000	6,000
Home mission & other Church societies	-	6,000	88	6,088	6,200
	-	14,000	88	14,088	14,200
3(e) *Activities directly relating to the work of the Church*					
Ministry:					
Diocesan Parish Share	80,097	-	-	80,097	79,230
Incumbent's expenses	876	-	-	876	1248
Sundry Support	50	-	-	50	10
Assistant Staff (Children & Youth work) :					
Salary	32,838	-	-	32,838	28,338
Playgroup:					
Salaries	-	77,097	-	77,097	75,452
Other expenses	-	4,000	-	4,000	5,440
Church running expenses:					
Heating and lighting	9,582	-	-	9,582	5,457
Cleaning & domestic	5,424	-	-	5,424	4,543
Insurance	5,194	-	-	5,194	5,014
Church maintenance	4,224	77,858	-	82,082	13,510
Books & publications:					
Books & other materials	450	-	-	450	75
Upkeep of services:					
Music	643	-	-	643	1,057
Altar & other requisites	240	-	-	240	187
Support costs:					
Training	35	-	-	35	250
Children's & Young People's Work	1,053	-	-	1,053	439
Church Events	1,023	-	-	1,023	(827)
Church meals	506	-	-	506	299
PCC Gifts	264	-	-	264	-
Equipment	1,972	-	-	1,972	138
Governance costs:					
Independent Examiner's Fees	1,298	-	-	1,298	1,200
	145,769	158,955	-	304,724	221,060
3(f) *Church Management and administration*					
Bank Charges	21	-	-	21	137
Printing, stationery and office expenses	2,323	-	-	2,323	1,675
Telephone	851	-	-	851	990
Sundry Administrative Costs	2,496	-	-	2,496	1,858
Salaries	14,094	-	-	14,094	11,819
	19,785	-	-	19,785	16,479
TOTAL EXPENDITURE	165,554	172,955	88	338,597	251,739

4. STAFF COSTS

	2023	2022
	£	£
Wages & Salaries	110,256	118,377
Employer's National Insurance contributions	1,970	2,583
Employer's Pension Contributions	3,151	3,069
	115,377	124,029

No employee was paid more than £60,000 per annum and no members of staff received any monetary benefit, other than statutory employer pension contributions at the minimum statutory rate, during the current or previous year. The Incumbent, who is a Trustee, was paid £nil in expenses (2022: £nil) and no other Trustees were paid any expenses, during the current or previous year.

During 2022 and until May 2023, the PCC employed Carmen Cromwell, wife of Rob Cromwell, a PCC member, as Children's Outreach Worker. For the period 1st September to 31st December 2022 Carmen was paid £3,213, including employer's pension and national insurance contributions, and £5,042 for the period 1st January to 31st May 2023

The average number of staff, paid by the PCC and employed during the year, was as follows:

	2023	2022
Playgroup	5.00	5.00
Administration (Office Administrator)	1.00	1.00
Cleaner	-	-
Ministry (Youth and Children, Worship and Young Adults)	0.92	1.33
Total	6.92	7.33

The PCC delegates the day-to-day running of St Matthews to the staff team which consists of the above staff (excluding Playgroup), working under the line management of the Incumbent, and the Assistant Curates. In addition, the Churchwardens are closely involved in various day-to-day matters, where required. The total amount of salaries and benefits received by key management personnel was £53,150 (2022: £66,197)

5. COMPARATIVE FUNDS

	General Fund £	Designated Funds £	Restricted Funds £	Total Funds 2022 £
INCOME FROM				
Donations and Legacies	148,901	14,118	2,769	165,788
Charitable Activities	6,560	89,324	-	95,884
Investments	73	234	857	1,164
TOTAL INCOME	155,534	103,676	3,626	262,836
EXPENDITURE ON:				
Charitable activities				
Grants	-	14,000	88	14,088
Activities directly relating to the work of the church	145,769	158,955	-	304,724
Church management & administration	19,785	-	-	19,785
TOTAL EXPENDITURE	165,554	172,955	88	338,597
NET EXPENDITURE BEFORE TRANSFERS	(10,020)	(69,279)	3,538	(75,761)
TRANSFERS BETWEEN FUNDS	7,488	(1,140)	(6,348)	-
NET MOVEMENT IN FUNDS	(2,532)	(70,419)	(2,810)	(75,761)
BALANCES BROUGHT FORWARD AT 1 JANUARY	19,766	175,713	25,348	220,827
BALANCES CARRIED FORWARD AT 31 DECEMBER	17,234	105,294	22,538	145,066

6. RELATED PARTY TRANSACTIONS

The Vicar is remunerated by the Bristol Diocesan Board of Finance, to which Parish Share is paid. No member of the PCC received any payment during the year.

During 2023 donations received (excluding gift aid recovered) from PCC members and their close family members (spouses, parents, siblings, and children) was £41,980 (2022: £73,122). The increase was a result of both changes in PCC membership and changes in individual giving by some PCC members.

7. FIXED ASSETS

	2023 £	2022 £
Cost		
At 1 January 2023	59,913	59,913
Additions	-	-
At 31 December 2023	59,913	59,913
Net book value		
At 31 December 2023	59,913	59,913
At 31 December 2022	59,913	59,913

8. DEBTORS

	2023 £	2022 £
Income tax recoverable	6,402	4,770
Accrued income	7,549	-
Other debtors	398	8,403
Prepayments	1,259	1,983
	15,608	15,156

There were no capital commitments at 31st December 2022 or 31st December 2023

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Other creditors	2,983	21,365
	2,983	21,365

10. FUND DETAILS

The Restricted funds comprise:

a) The Special Collections Fund (Restricted) relates to funds raised at special collections to support the work of certain individuals, societies and agencies.

b) The Youth Worker Fund (Restricted) holds monies collected for application in the area of youth work and to fund a youth worker.

c) The Educational Foundation (Restricted) holds monies on deposit with the Central Board of Finance under certain historic trusts (trustees including City Council representation) relating to the parish of Kingsdown. Income is in the form of dividends and interest.

d) The St Matthews Mission Fund (Restricted) is monies held on deposit with the Central Board of Finance under a trust relating to mission within the parish of Kingsdown.

e) The Bell-ringing Fund (Restricted) holds funds specifically donated for maintenance of the bells.

f) The Playgroup Fund (Restricted) relates to revenues from the Local Education Authority.

Restricted Funds: Movement on these funds was as follows:

	Balance at 1.1.23 £	Income £	Transfers to General Fund £	Expenditure £	Balance at 31.12.23 £
Special collections	3,439	1,908	-	-	5,347
Youth Worker	3,037	7,829	-	(8,668)	2,198
Educational Foundation	2,825	115	-	-	2,940
St Matthews Mission	6,128	1,031	-	-	7,159
Playgroup	7,109	-	(7,109)	-	-
	22,538	10,883	(7,109)	(8,668)	17,644

The transfer from the Playgroup fund to the General fund (£7,109) was used to cover a proportion of salaries for Playgroup operating costs, with the balance covered from Designated funds

10. FUND DETAILS (continued)

The designated funds comprise those funds where the PCC has decided to put monies aside for administrative purposes only. Such monies may be redesignated at the discretion of the PCC.

The Designated funds comprise:

a) The Mission Fund holds funds specifically designated for external mission.

b) The Building Fund holds funds designated for upkeep of the church building.

c) The Fixed Asset NBV Fund represents past expenditure on changes and improvements to the church building, funded from the Legacy Fund and General reserves.

d) The Legacies Fund holds the balance of funds remaining on legacies received, where the donor has not restricted their use but the PCC wishes to ensure they are used for specific purposes and not general day-to-day expenditure, typically something of a lasting nature.

e) The Toddler Funds holds funds raised from donations, designated to be spent on Toddler activities.

f) The Playgroup Fund holds the balance of income from parents and expenditure on childcare activity. The transfer of £16,000 from the Playgroup fund to the General Fund, below, is a charge of £16,000 per annum for use of the church hall during the week.

Designated Funds: Movement on these funds was as follows:

	Balance at 1.1.23 £	Income £	Transfers from/(to) General Fund £	Expenditure £	Balance at 31.12.23 £
Mission Fund	1,613	-	14,000	(14,000)	1,613
Building Fund	12,049	35,603	-	(2,000)	45,652
Fixed Asset NBV	59,913	-	-	-	59,913
Legacies	22,242	-	-	(3,586)	18,656
Eco Fund	-	960	-	-	960
Toddlers	3,932	715	-	(417)	4,230
Playgroup	5,545	92,033	(9,691)	(85,136)	2,751
	105,294	129,311	4,309	(105,139)	133,775

The Missions Group allocated £14,000 in grants this year, allocating to overseas mission societies and individuals: £2,000 to each of the Busoga Trust, Crosslink, Friends of Alalay, and FFRME, plus to home missions: £2,000 to each of Changing Tunes, CPAS, and the Sisters of the Church.

The balance of the Mission Fund is reviewed on an annual basis by the Mission Committee. The Transfer of £14,000 from the General Fund follows a policy, set by the PCC, of allocating 10% of General Giving to mission support.

10. FUND DETAILS (comparative year: 2022)

Restricted Funds: Movement on these funds was as follows:

	Balance at 1.1.22 £	Income £	Transfers to General Fund £	Expenditure £	Balance at 31.12.22 £
Special collections	3,759	2,169	(2,401)	(88)	3,439
Youth Worker	6250	600	(3,813)	-	3,037
Educational Foundation	2,763	62	-	-	2,825
St Matthews Mission	5,333	795	-	-	6,128
Bell-ringing Fund	134	-	(134)	-	-
Playgroup	7,109	-	-	-	7,109
	25,348	3,626	(6,348)	(88)	22,538

The designated funds comprise those funds where the PCC has decided to put monies aside for administrative purposes only. Such monies may be redesignated at the discretion of the PCC.

Designated Funds: Movement on these funds was as follows:

	Balance at 1.1.22 £	Income £	Transfers from/(to) General Fund £	Expenditure £	Balance at 31.12.22 £
Mission Fund	753	-	14,860	(14,000)	1613
Building Fund	74,795	13,284	-	(76,030)	12,049
Fixed Asset NBV	59,913	-	-	-	59,913
Legacies	22,242	-	-	-	22,242
Eco Fund	905	923	-	(1,828)	-
Toddlers	3,787	145	-	-	3,932
Playgroup	13,318	89,324	(16,000)	(81,097)	5,545
	175,713	103,676	(1,140)	(172,955)	105,294

The Missions Group allocated £14,000 in grants this year, allocating to overseas mission societies and individuals: £2,000 to each of the Busoga Trust, Crosslink, Friends of Alalay, and FFRME, plus to home missions: £2,000 to each of Changing Tunes, CPAS, and the Sisters of the Church.

The transfer of £16,000 from the Playgroup fund to the General Fund, below, is a charge of £16,000 per annum for use of the church hall during the week.

The balance of the Mission Fund is reviewed on an annual basis by the Mission Committee. The Transfer of £14,860 from the General Fund follows a policy, set by the PCC, of allocating 10% of General Giving to mission support.

11. Analysis of Net Assets

	Unrestricted Funds			
	General funds	**Designated funds**	**Restricted funds**	**Total 2023**
Fixed Assets	-	59,913	-	59,913
Net assets	19,546	73,862	17,644	111,052
	19,546	133,775	17,644	170,965

	Unrestricted Funds			
	General funds	**Designated funds**	**Restricted funds**	**Total 2022**
Fixed Assets	-	59,913	-	59,913
Net assets	17,234	45,381	22,538	85,153
	17,234	105,294	22,538	145,066

12. INVESTMENTS HELD AS CUSTODIAN TRUSTEES

The incumbent and wardens are administrative trustees of the following investments held with the Central Board of Finance:

	Market Value	
	2023	**2022**
	£	£
54 CBF Fixed Interest Fund Shares	78	74
40 CBF Investment Fund Shares	904	826

Income from these investments is applied to the church's General Fund.

The incumbent and wardens, together with City Council representatives, are trustees of an Educational Foundation associated with the parish of St.Matthews, Kingsdown. It holds 1,054 income shares in the CBF Church of England Investment Fund, with a market value of £23,826 at 31st December 2023 (2022: £21,761).

This Educational Foundation does not form part of the assets under the direct ownership and control of the PCC.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MATTHEW AND ST NA

England & Wales - Charity number 1134719

Accounts

The Parish of St Matthew and St Nathanael, Bristol

ANNUAL REPORT & FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2022

Registered Charity Number 1134719

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MATTHEW AND ST NATHANAEL, BRISTOL (REFERRED TO IN THIS REPORT AS 'ST MATTHEW'S CHURCH' OR 'ST MATTHEW'S')

THE VISION OF ST MATTHEW'S CHURCH

St Mathew's Bristol - Welcoming, vibrant and serving the community; God's love in action

STATEMENT OF PUBLIC BENEFIT

St Matthew's benefits the local and wider community by:

1. Providing Christian religious worship services through regular services each Sunday and special services during different seasons (Harvest, Remembrance, Bereavement services) and at times of celebration (e.g. Lent, Easter, Christmas etc) and providing regular online worship on Sundays and at other times.
2. Providing resources for moral, spiritual and intellectual development for its members and anyone who wishes to benefit from what the Church offers
3. Enabling Christians to be able to give to, and practically support their local community through a broad range of activities organised by the church. These include: Sunday Club, youth groups, refugee support, pre-school playgroups, home groups, prayer groups, community events, social outreach, arts events etc
4. Allowing third party organisations to use church buildings and facilities where and when possible, to run activities that help build a healthier community, including: toddlers, Brownies, Guides, choirs, local interest groups, work with ex-prisoners and environmental groups
5. Providing weddings, funerals and baptisms
6. Providing a place for prayer and support

The Trustees (Parochial Church Council referred to below as 'the PCC') are aware of the Charity Commission's guidance on public benefit in *The Advancement of Religion for the Public Benefit* and have had regard to it in their administration of the Ecclesiastical Parish of St Matthew's.

The Trustees believe that this report, taken as a whole, provides further evidence that St Matthew's work in 2022 furthered its charitable purposes for the public benefit.

THE TRUSTEES

The Trustees of St Matthew's Church are the PCC, which has the responsibility of co-operating with the incumbent, in promoting the whole work of the Church in the ecclesiastical parish. The PCC is governed by two pieces of Church of England legislation, called Measures. These are the Parochial Church Council (Powers) Measure 1956 and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969, as amended)

PCC Membership

Members of the PCC are either ex-officio or elected at the Annual Parochial Church Meeting in accordance with the Church Representation Rules. After the APCM, the following served as members (normal retirement is at the APCM in the year stated, unless otherwise shown):

Incumbent	Rev Ian Tomkins (Chairman)	
Wardens	Mr David Aberdeen (from 28th September 2020)	
	Ms Alison Edmonds (from 24th May 2021)	
Representatives on the Diocesan Synod		
	Mr Andrew Lucas	Chair of the Diocesan Board of Finance
	Mr Simon Pugh-Jones	Chair of the Diocesan DAC
Representatives on the Deanery Synod		
	Mr Fabian Breckels	from September 2020
	Ms Laura Protheroe	from September 2020
Elected members	David Aberdeen	from April 2019
	Mrs Katheryn Caithness	from April 2018 until May 2022
	Ms Elizabeth Cooke	from May 2021
	Mr Rob Cromwell	from 22nd May 2022 until May 2023
	Mr Nigel Currie	from May 2021
	Mr Kyle Douglas	from April 2019 until May 2022
	Mrs Waf Green	from September 2020 until May 2023
	Mrs Margaret May	from May 2021
	Mrs Mary Parsons	from September 2020 until May 2023
	Mr Nick Stroud	from September 2020 until May 2023
	Mr Andrew Wood (Treasurer)	from April 2012 until May 2023
PCC Secretary	Mrs Katheryn Caithness	from January 2015 until May 2022
Associate Minister	Revd Richard Pendlebury (Non stipendiary part-time)	
Curate	Revd Gaby Doherty (Stipendiary part-time)	
Banks	National Westminster Bank plc, Westbury-on-Trym, Bristol	
	Co-operative Bank, P.O. Box 101, 1 Balloon Street, Manchester M60 4EP	
Independent Examiner:	Joshua Kingston ACA, Burton Sweet Limited	
	The Clock Tower, 5 Farleigh Court, Old Weston Road, Flax Bourton Bristol BS48 1UR	

THE COMMITTEE STRUCTURE

The full PCC met 6 times during 2022, with an average attendance of 14.5.

The PCC operates through a number of sub-committees, which meet between full meetings of the PCC. All these teams report to, and are overseen by, the PCC.

Standing Committee: It has the authority to transact the business of the PCC between its meetings, subject to any directions given by the PCC. The Standing Committee consist of the vicar, the churchwardens, and three members of the PCC, and also met 4 times in 2022.

Missions Committee: It co-ordinates the church's support to its mission partners. As well as sending financial support, it aims to keep in touch with their news, writes to them, and prays for them on a regular basis. The group also promotes awareness of mission in the church by keeping the congregation up to date with news and encouraging members of the church who sense a calling to mission.

Playgroup Management Committee: It has responsibility for the management of the St Matthew's Playgroup on behalf of the PCC.

Building Team: It works with the vicar and churchwardens in the co-ordination and implementation of the care of the fabric of the church building and grounds including oversight of the audio-visual and computer equipment.

Staff Team: The staff team comprises:

- The Vicar, Rev Ian Tomkins
- Associate Minister, Revd Richard Pendlebury (honorary position)
- Curate, Revd Gaby Doherty
- Licensed Lay Minister, Helen Aberdeen
- Children's, Families and Youth Ministers, John Stilwell (until June 2023) and Carmen Cromwell (from September 2022 until May 2023)
- Church Administrator, Julia Wright

The staff team meets weekly on Monday mornings and the ministers meet every two weeks on Tuesdays.

The vicar also meets with the churchwardens, and the Standing Committee (see above) meets on alternate months during the year.

Growth: The PCC is seeking to encourage growth in faith and numbers, through encountering and entering a relationship with Jesus Christ, by bible teaching, discipleship and a foundation of prayer, and encouraging the church family in Christian service in the church, their communities and in their daily lives.

2022 /2023 was an encouraging year for St Matthew's as we recovered from the effects of the pandemic. In mid-2022, we welcomed a group of new members from the Hong King community, and ministries to support them have been established, including a Friday meeting to help with learning about national and local culture, organisations, government, education etc., and an English conversation group. We continue to be grateful to God for the encouragements of our church community remaining connected and active. Online worship has been maintained, St Matthews' introducing live streaming of the weekly Sunday 10.30am service, enabling those who are unable to get to church, or who are enquiring about church worship, to see and be involved in the community. Pastoral care for all those in special need continues, with the development of a newly organized pastoral care network, looking outwards to the community.

Services in church still felt the impact of the pandemic and the winter, in early 2022, but strong recovery in attendance followed throughout the year, with excellent attendance at Harvest and Christmas seasonal services too.

Ministries to children, families and youth have continued to pick up again during 2022, with new members, fresh events re-growth of past ministries. We are thankful for all those we are connecting with for the first time, both in coming to St Matthews and also online. The challenges and opportunities emerging from the pandemic played a central role in our prayer and planning in 2022, with a commitment to proactive re-engagement with our local community, and encouraging all ages. The development of our new vision, to be 'welcoming, vibrant and serving the community, with a focus on Discipleship, Outreach and service, is at the heart of prayer and planning for the future. With the clear and visible renewal of our church attendance, engagement with the local community and community activities, we look to the future with confidence and hope, and with a real and tangible sense of growth.

Worshipping and Deepening Discipleship Report

As a church we are focusing on our new vision of 'St Matthew's: Welcoming, vibrant and serving the community – God's love in action'. Our vision recognizes the changes both in society and church life due to the past years of pandemic, with a renewed focus on creativity, boldness and the opportunity to build something new, as well as re-new existing ministries. Continued focus on the three essential pillars of church life - Discipleship, Outreach and Service to the Community is key to our growth in other areas as it is only by God's grace that we will be able to build God's Kingdom.

In 2022, we began with continuing to offer our Alpha Course, which resumed in the church building, and we ran two very encouraging Alpha courses in the Spring and in the Autumn. Easter and Holy Week was very encouraging, with the first relatively normal Holy Week services for three years.

We continued to give support to those on their own, and those without access to online, with visits, home communion and other help. We have continued to encourage our discipleship practices, and an outward looking focus of care.

In the summer, we engaged with families through the re-established Kings Kids, using the outside as much as possible, Stay & Play and outside summer events in the gardens. At Easter and Christmas, our renewed programme of services included outside carols at the beginning of Advent, an event growing in popularity for the local community. In the autumn and the approach to Christmas, we again prepared for and promoted through invitations delivered to local households, the seasonal events and services programmes, always including the invitation to Alpha.

Worship

In 2022, our worship in church slowly recovered from the effects of the pandemic. We maintained online services through introducing live streaming of the Sunday 10.30am service. The regular 10.30am Sunday morning service, the principle service, continued to recover well. Having trialed the twice a month 8.45am service, we phased this out, as post pandemic demand for the early service did not happen. The 5pm informal worship service continued, focusing often on issues of interest, and a more informal programme of meeting and worship, with communion once a month.

We are committed to be bold and courageous in the post pandemic time, willing to try new things, to understand people's needs and concerns, and new rhythms of life, and be prepared to be adaptable where necessary.

Alongside the 5pm Service, we also trialled a 5pm Kings Club for children.

Our preaching continued to be a source of challenge and encouragement, with series on God's Ways (Family, gifts, etc, prayer, 'Why Jesus came', Ephesians and Isaiah), as well as preaching on Christian stewardship, the environment and Christmas and Easter themes. Our committed and talented musicians in our church community have continued to support our worship. Our Trinity

College placements students continued to play an active and creative role in contribution to and supporting our worship and ministry.

Prayer

Prayer remains a vital and foundational element of church life. We maintain a cycle of prayer. We re-introduced a monthly prayer and worship evening, 'St Matthew's Prayer', We have re-introduced prayer ministry after Sunday services and have continued our focus on going deeper in prayer, offering sermon series, opportunities for prayer, encouragements through prayer materials during e.g. Lent and Advent materials and different creative ways of engaging in prayer.

Children's and Youth Work

The impact of the pandemic on this vital ministry of the church, was huge, with changed family patterns, children and families moving on. In 2022, we resumed Sunday morning Sunday Club for children, St Matts youth groups resumed on Sunday evenings and we maintain a healthy number in our youth group.

Kings Kids on Tuesday mornings for toddlers and parents / carers continued to recover extremely well, with in between 30 and 40 children every Tuesday morning in term time. The use of our gardens in the summer has been really helpful and important for families, with many continuing to meet there in a self-organized capacity during the summer holidays, as they maintained the community grown by Kings Kids during term time. Summer was important for engaging further with local families, with a fun afternoon event at the end of the summer term and a BBQ encouragement for families at the end of the summer holidays.

Our 2022 Harvest Fiesta in September was an event for families. Christmas 2022 was the most encouraging Christmas for the church for many years, with good attendance at the Christmas Christingle on Christmas Eve, and at our church Nativity the previous week. We participated again in the local community Advent Calendar displays, with a large-scale display on 24 December.

Midweek Discipleship

Our mid-week groups give an opportunity to share, worship, pray, and learn together. During 2022, there were 5 home groups meeting midweek with around half our regular adult attendees taking part in them. These groups have continued and we are seeing the growth and development of new groups, including a post Alpha group focusing on 'The Bible Course', and then encouraging participants into new groups after this.

The monthly group for women, called Gather, which aims to be an informal and relaxed time for women to explore God's heart through worship, creativity, discussion and friendship, continues to meet.

Attendance Figures

The Church of England assesses the size of the church community by counting the Electoral Roll and Average Sunday Attendance (ASA). ASA is our October average. Figures are set out below.

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Electoral Roll	143	158*	155	141	149	145	110	86	84	91	87
All Age ASA**	167	172	147	129	128	114	93	177	56	89	101
Adult ASA**	140	145	129	108	103	93	80	112	46	75	80
Child ASA**	27	27	18	21	25	21	13	19	10	14	21

*indicates complete renewal of the Electoral Roll

** in 2022, in common with many other churches, we also continued our services online

A measure of attendance is usual Sunday attendance. This is calculated by looking at the attendance across the whole year and taking out 'unusual' figures (e.g. Festivals, Baptisms). This figure continued to be impacted by the effects of the pandemic, especially in the first half of 2022, with numerical attendance recovering encouragingly in the second half of the year. In addition to the church services in the building, St Matthew's also has a regular viewing audience for its live stream Sunday service. The Electoral roll has begun to increase into 2023 as new people joined and average Sunday attendance in church began to pick up. in 2022, Easter continued to be affected by the pandemic after-effects, but with a real sense of renewal, Christmas showed a substantial pick up from the previous full pandemic year.

Festival Attendance

Service	**2018**		**2019**		**2020**		**2021**		**2022**	
Average attendance	Under 16	Adult	Under 16	Adult	Under 16	Adult	Under 16	Adult	Under 16	Adult
Easter Day	10	104	19	114	-	-	-	-	21	99
Carol Services	20	175	27	198	17	64	8	128	43	150
Christingle	152	150	105	203	-	-	37	70	49	123
Christmas Day	22	133	12	96	0	66	7	69	17	100

For completeness our occasional office numbers are also set out below.

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Baptisms	6	7	7	10	2	3	2	0	5	1	3	3
Confirmations	1	1	0	0	0	0	0	3	1	0	0	0
Weddings	7	4	1	3	1	2	1	0	1	0	0	3
Funerals	4	4	3	1	1	2	0	2	2	2	4	4

Church Community Activities Report

Our aspiration continued to be a church which is 'Welcoming, Vibrant and Serving our community – God's love in action', focusing on Discipleship, Outreach and Service.

Welcome

We have continued to major on developing, living out and sharing a culture of invitation and welcome within the whole congregation to encourage the church community to invite and welcome others and encourage them into the life and faith of the Church at St Matthews. Our wardens and welcomers in church had a training and encouragement session, as we sought to learn how better to welcome into a church community. Our continuing Alpha Courses provide the opportunity to constantly invite new contacts to explore Christian faith . This remains a key part of our vision process as we look to go deeper in understanding and giving a true and godly welcome to all.

Small Groups (between 5-12 members)

We continued groups in 2022. Growing new groups and developing post Alpha groups. Each group meets for fellowship, prayer and worship and pastoral support, both for each other, and for others in the church and community. The groups often follow the weekly sermon series in their studies.

Pastoral Care

Pastoral Care of the church community continues to be led by the vicar and staff team and the small group leaders. A fresh pastoral care network has been organized, to ensure we respond appropriately to any needs here may be. This is aimed at ensuring no one is isolated, and also encourages pastoral care in the community. The first line of pastoral care is through the mid-week groups. The staff team and the pastoral care network also support a number of other individuals in the parish. Pre-wedding, Baptism and Confirmation conversations and visits and preparation continued to be undertaken by the ministry team.

St Matthew's Eco Group

St Matthew's has a huge concern for care for God's creation, and our responsibility as Christians in encouraging this. We participate in the A Rocha Eco-Church scheme, and have been given the Silver award in the programme of working towards becoming carbon neutral, and in our promotion of and care for the environment. This group is active in the church and also in engaging with our community, e.g. organizing the regular plant sale, developing our beautiful gardens including a wild garden encouraging wildlife and biodiversity. This group actively seeks to help the church and wider community in our understanding of the critical issues facing our world and how we can all play a part in caring.

Church Community Social Events

Following recovery from the pandemic, community events resumed, with new initiatives, all of which were well received by our local community.

After church coffee times on Sundays have grown and are an essential part of our church community. The St Matthew's Eco Group organized another Plant Sale and Teas in the beautiful St Matthew's gardens in May. The late Queen's Platinum Jubilee was celebrated with a special service, open gardens and helping with a tea party in the local Dove Street flats. A 'Harvest Fiesta' event in the church gardens again welcomed locals and visitors into the church and gardens, as did a substantial fireworks party for local families.

The gardens were open all summer for the community, and Tuesday afternoons in the school holidays, we hosted tea and cakes for any locals and visitors. Our church gardens are being very welcomed as a local community resource, especially for the many people who live in flats.

St Matthew's also responded to the sadness of the death of HM The Queen, with special services and the church open for reflection and with a Book of Condolence.

Serving our community and building our community contacts and relationships continues to be an important part of our vision and aims.

Outreach Activities Report

Being welcoming, vibrant and serving our community, and a visible presence of God's love in action, by going into the world to make disciples and love our neighbour as ourselves.

Knightstone House

Our links with Knightstone House, a supported living complex in the parish, have continued to strengthen. In-person, weekly visits resumed as things improved, by a small team, including the vicar, and we were involved with supporting and running coffee mornings and a seasonal carol service. Care for and contact with the members of the community continued where possible.

St Matthew's Open House - ministry to the elderly

Out of the regular open gardens' teas on Tuesday afternoons, in the summer of 2022, came a new ministry for the elderly on Tuesday afternoons, once a month, called Open House. This

offers friendship, tea and cakes, activities and topical talks, and is establishing itself well in church and community life, all run by faithful St Matthew's volunteers.

Stay and Play
This ethnically diverse group continued, meeting weekly in The Elim Centre on King Square. It is led by volunteers from St Matthew's and run in partnership with the St Paul's Children's Centre who provide a play specialist to work specifically with the children. St Matthew's volunteers provide chat, tea and cakes for the parents, and this provides an important community resource.

King's Kids
St Matthew's provides a group for young children and their parents or carers on a weekly basis under the leadership of our Children's, Young People's and Families' Minister. In 2022, this re-grew and re-established really well, connecting hugely with the local community families. It is a lively, fun-filled morning and is much appreciated by the locals and families who attend.

St Matthew's Playgroup
St Matthew's PCC runs an OFSTED regulated playgroup that remains popular in the local area. The excellent staff team is led by Linda Mallard. The playgroup is managed by a sub-committee of the PCC. This also provides a huge contribution to the local community. The hugely dedicated team continued to rebuild, providing a vital resource for many in the local communities. It is an Ofsted inspected, '*Outstanding in all areas'* playgroup.

Support for Work outside the Parish
Overseas and home mission continues to be a priority for St Matthew's. The Missions Committee recommended to the PCC the allocation of the Missions budget, which remained at 10% of the giving to the General Fund. In 2022, seven missionaries or societies were supported. Through use of our building and resources we also actively supported a number of locally-based charities including Sisters of the Church (based in St Paul's and serving those in need in the local community) and Friends of Alalay (Santa Cruz) (Children's charity).

Other
Nick Stroud, a member of St Matthews, continued to be involved with the Ashley House Probation Hostel community liaison and management group.

Child Protection and Vulnerable Adults

Our Parish Safeguarding Officer and Administrator for Disclosure and Barring Service (Julia Wright) was available to deal with any concerns and dealt with the applications from those wishing to be involved with vulnerable adults, youth and children's work.

Julia Wright continues to be St Matthew's nominated person for Vulnerable Adults.

The Safeguarding policy, which covers Children and Vulnerable adults and children and addresses all areas of safeguarding in line with the Diocese of Bristol's policies, is reviewed by the PCC in October every year, and the policy is reviewed to include and update social media and online operations, as well as taking forward all safer recruitment guidance. The updated St Matthew's Safeguarding Policy can be obtained from our website (www.stmatthews-bristol.org.uk) or from the church office.

Communications

Our website *(www.stmatthews-bristol.org.uk)* continued to be well-used and well-managed, and the newly re-launched site in March 2022 has been hugely appreciated and is a huge step forward in our communication.

We support an active Facebook page and Instagram account for St Matthews church news and information.

Weekly e-bulletins are sent to those who have requested them and all our sermons are available as a podcast. We have also ensured that any not online, have remained connected and in receipt of church news, community information, and items of practical and spiritual support.

The Building

The maintenance of the building was pursued with the usual care. Full details are to be found in the Fabric Report at Appendix 1, and 2022 resulted in some substantial work being done to repair and renew the church tower roof, thanks to the generous giving of the St Matthew's church community. The Buildings Committee is very well served by dedicated, experienced and missional members.

The church building is again now well used, emerging from the first half of 2022, into a more confident second half, both for Sunday worship and weekly events. It continues to be used regularly by our Playgroup, Toddlers Groups, and Music Group and for Worship Band practices, prayer and other church group meetings. Our regular outside users have resumed in full, Brownies, Guides, and the City of Bristol Choir. We have maintained our links with these community groups, and look forward to continuing to grow this. We also hire our halls out to outside users, for private events where space and time allows. These regular bookings mean not only that we have a regular income (which was heavily impacted during the period of the pandemic), but that we maintain our links with different sectors of the community.

Lay and Licensed Ministry in the Parish

Rev Richard Pendlebury continues at St Matthews as Associate Minister (self-supporting and part-time), and our curate is Rev Gaby Doherty (stipendiary part-time). They continued to offer their considerable gifts through preaching, teaching and leading of all ages, and supporting the ministry of the church during this challenging pandemic period.

During 2022 Helen Aberdeen was licensed in Bristol Cathedral as a Licensed Lay Minister with St Matthew's Church.

In addition, the PCC employed one full-time and one part-time member of staff during 2022. Julia Wright was our part-time Administrator throughout the year. John Stilwell was our Children's, Families and Youth Minister.

We are also very grateful to God to have a congregation of people who minister in a wide variety of ways both in the church and across the City. Among them are musicians, intercessors, youth and children's group leaders, vergers, social event organisers, home-group leaders, sacristans, assistants at Communion, cleaners, flower arrangers, pastoral visitors, online and tech editors, buildings experts and others who contributed to the ongoing ministry of the church, by quietly offering acts of service and prayer, and supporting each other during the past challenging pandemic year. They are all very much appreciated.

We are very thankful for all the church community and for the contribution they make to worship and the life of the church, some in public and visible ways, some hidden and unseen.

Finance

2022 saw a 6.1% increase in the planned giving of our donors mainly due to the full-year impact of another Stewardship campaign in the summer of 2021 and some further increases in 2022. In addition, very generous donations were made, totalling £13,050, including Gift Aid, to the Building Fund, following replacement of the old boiler over the winter of 2021/22 and then replacement of the lead tower roof in the winter months of 2022/23. Our designated missionary and charitable giving stayed at similar levels of support to 2021, and our support is based on a policy of 10% of regular giving, excluding one-off gifts and legacies. Our Diocesan Parish Share,

given to the Diocese of Bristol, was at a similar level to 2021, at £80,097, with regular income levels being maintained.

Our Playgroup delivered a surplus of £8,227 before maintaining its annual rental contribution of £16,000 with the difference being funded from designated reserves. Please see the full accounts for more information.

Reserves Policy

The PCC endeavours to carry such Unrestricted General and Designated Reserves as it considers necessary to finance the work of the church over a period between 3 and 6 months. However, it also recognises that its largest outgoing, the Parish Share, is not a contractual obligation, and therefore could be reduced in the event of a material reduction in donated income from members, currently sufficient to maintain this intended commitment.

Because of this flexibility, if necessary, in paying the Parish Share each year, the Trustees believe the charity is a going concern.

Unrestricted General reserves at 31st December 2022 were £17,234, down slightly from £19,766 at December 2021. The PCC's forecast expenditure for 2023 is around £14,400 per month, including a commitment of £6,971 per month for Parish Share, which is not a legally-binding liability.

Therefore, the Unrestricted General reserves represent just under 1.2 month's normal expenditure, including Parish Share, before regular standing order income is received. However, Unrestricted Designated reserves totalled £45,381 at 31st December 2022, excluding the Fixed Asset reserve, and these can, at any time, be reallocated by the PCC to Unrestricted General reserves, increasing the cover to around 4.3 months of normal expenditure, including Parish Share, which falls within its Reserves policy above, of 3 to 6 months' of expected expenditure.

Grant making policy

As set out in note 10 to the accounts, the PCC adopts a policy of setting aside 10% of its regular income from donations for the support of mission partners, which further the ministry and charitable objectives of the charity, both in the UK and abroad, and details of these organisations are set out in Note 10. Commitment is given to each mission partner for a period of 4 years, with a review on termination or extension towards the end of the third year, so that at least a year's notice is given of support not continuing. The mission committee receives and considers, and recommends to the PCC, any application for new mission partner funding.

The Future

During 2022, the Rev Ian Tomkins continued to lead the church family through the changeable and challenging conditions of emerging from the Covid pandemic.

Now back into more recovered rhythms and ministry, the church community has continued to care for each other and our neighbours in creative and imaginative ways. The creativity and imagination of the church community has continued to be stretched and valued, as we use our outside spaces more and more, including outside carols at Christmas, opening the gardens for the local community - all bringing us closer to this community, and helping us reconnect together. The new vision process continues to develop and will be taken to the next stage in 2023, reflecting the changes in both church and society due to these past two years, as well as new opportunities for community engagement. 2022 was an encouraging year, and while many challenges remain, including the financial pressures on individuals and church organisations due

to the cost-of-living increases and uncertain economic times, the resilience and commitment of the community at St Matthews has been a blessing to many. This is a community seeking to go deeper in relationship with God, committed and resilient, and with an outward focus on serving our communities.

COVID-19 impact

The first part of 2022 saw continuing impacts of Covid, and a gradual emergence from this and a re-building of confidence. It therefore still impacted attendance, finances, and ministries. The St Matthews Playgroup continued its activities with appropriate measures in place, and with its grant income from Bristol City Council protected during this period. The church continued to provide online worship and moved to live streaming.

Financially, most donor support comes in through monthly standing orders, which have continued to be impacted by some cost of living pressures, and income from church building lettings continued to be impacted during 2022, as confidence gradually returned, and use of the halls and buildings began to grow again.

FINALLY

This Annual Report is a composite document prepared collaboratively by the officers and members of the PCC, in line with the terms of the Charities Act 2011. We hope that it gives a clear picture of the life of the church and the way in which the PCC has administered the task placed on them as trustees of St Matthew's Church.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed/constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Parochial Church Council

David Aberdeen Alison Edmonds

David Aberdeen
Churchwarden

Alison Edmonds
Churchwarden

27 September 2023

St Matthew's Prayer

Heavenly Father, pour out your Holy Spirit upon St. Matthew's. Grant us a new vision of your Glory, a new experience of your power, a new faithfulness to your Word, a new consecration to your service so that, through our renewed witness your Holy Name may be glorified and your Kingdom advanced, through Jesus Christ our Lord. Amen

Appendix 1: Fabric Report

The last Quinquennial Survey took place in August 2018. The Architect's Report records that, in summary, the building is structurally sound and generally in good condition and that remains the current position. The Report noted certain issues and recommended the carrying out of certain works, some of which are referred to below.

The garden which surrounds the building is also generally in very good order and continues to be regularly used and enjoyed by both the children's playgroup which meets in the building and also by members of the public to whom it has been opened up for a number of successful community events.

During the course of this year the PCC's Building Committee was reconstituted with a view to it assisting in formulating a plan for addressing all the recommendations in the Architect's Report and for the ongoing maintenance of the building and then overseeing the relevant works. One of the tasks which the Building Committee was asked to take on was to formulate recommendations for a new heating system for the building, given that it was known that the gas-fired boiler which had been in place for over 35 years was nearing the end of its life. The Committee's work in this regard was to some extent thwarted by the sudden failure of the old boiler towards the end of the year, just as the cold weather set in. With limited options then available and in the face of a need to install a new system urgently, a new energy-efficient 'cascade' system of three in-line gas boilers was put in, fully funded by generous donations from church members.

Other major works carried out during the year included the following:-

- Repairs and stone redressing to the north-east turret – in accordance with Architect's report recommendations;
- Stripping, repairing and repainting of two rear doors and repairs to stone surrounds;
- Installation of a new bench in the garden;
- Planting of 40 new hedgerow shrubs in the garden.

There was also regular ongoing work and maintenance on the building and the garden, including gutter clearance (as recommended in the Architect's Report) and general gardening.

One of the major item's noted in the Architect's Report is a need to plan for the replacement of the tower roof which the Report advises is at the end of its life. This is a project to be addressed by the Building Committee and the PCC as soon as possible.

Independent examiner's report to the trustees of PCC of St Matthew and St Nathanael, Bristol

I report to the trustees on my examination of the accounts of PCC of St Matthew and St Nathanael, Bristol (the Charity) for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joshua Kingston

Joshua N Kingston, BSc, ACA
Burton Sweet Limited
The Clock Tower
5 Farleigh Court
Old Weston Road
Flax Bourton
Bristol BS48 1UR

Date: 27 September 2023

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719.

STATEMENT OF FINANCIAL ACTIVITIES
For the year ending 31 December 2022

		Unresricted Funds			TOTAL FUNDS	
		General Fund	Designated Funds	Restricted Funds	2022	2021
	Note	£	£	£	£	£
INCOME FROM:						
Donations and Legacies	2(a) & 2(d)	148,901	14,118	2,769	165,788	239,973
Charitable Activities	2(b) & 2(e)	6,560	89,324	-	95,884	95,009
Investments	2(c) & 2(f)	73	234	857	1,164	678
TOTAL INCOME		155,534	103,676	3,626	262,836	335,660
EXPENDITURE ON:						
Charitable activities						
Grants	3(a) & 3(d)	-	14,000	88	14,088	14,200
Activities directly relating to the work of the church	3(b) & 3(e)	145,769	158,955	-	304,724	221,060
Church management & administration	3(c) & 3(f)	19,785	-	-	19,785	16,479
TOTAL EXPENDITURE		165,554	172,955	88	338,597	251,739
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS		(10,020)	(69,279)	3,538	(75,761)	83,921
TRANSFERS BETWEEN FUNDS	10	7,488	(1,140)	(6,348)	-	-
NET MOVEMENT IN FUNDS		(2,532)	(70,419)	(2,810)	(75,761)	83,921
BALANCES BROUGHT FORWARD AT 1 JANUARY	10	19,766	175,713	25,348	220,827	136,906
BALANCES CARRIED FORWARD AT 31 DECEMBER	10	17,234	105,294	22,538	145,066	220,827

The comparatives funds are shown in note 5
The Charity has no recognised gains or losses other than the results for the year as set out above.
All of the activities of the charity are classed as continuing

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719

BALANCE SHEET AT 31 DECEMBER 2022

	Note	2022 £	2021 £
FIXED ASSETS			
Tangible Assets	7	59,913	59,913
CURRENT ASSETS			
Debtors	8	15,156	24,464
Short term deposits			
CBF - PCC Deposit		18,043	17,809
CBF - Educational Foundation		2,825	2,763
CBF - Mission Fund		11,611	10,815
Co-operative Bank Current Account		31,358	69,945
Playgroup Current Account		27,525	40,248
		106,518	166,044
LIABILITIES			
Creditors: Amounts falling due within one year	9	(21,365)	(5,130)
NET CURRENT ASSETS		85,153	160,914
TOTAL		145,066	220,827
FUNDS			
Unrestricted:			
General	10 & 11	17,234	19,766
Designated	10 & 11	105,294	175,713
Restricted	10 & 11	22,538	25,348
		145,066	220,827

Approved by the Parochial Church Council on 27 September 2023 and signed on its behalf by:

David Aberdeen

David Aberdeen
Churchwarden

Alison Edmonds

Alison Edmonds
Churchwarden

The notes on the following pages form part of these accounts

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719

NOTES TO THE FINANCIAL STATEMENTS
For the year ending 31 December 2022

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the historical cost convention (except for investments which have been included at fair value and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The charity is a public benefit entity.

The trustees consider that there are no material uncertainties about the Church's ability to continue as a going concern because over 75% of its unrestricted income is made up of giving by standing order and associated Gift Aid recovered, which reflects an ongoing commitment to continue giving in future. Any future increases to giving may well be impacted by the general cost-of-living increases in the economy, and there are always uncertainties with church members leaving membership of the church.

Funds
General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those given by the donor and specified only to be used for specific purposes.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Income
Voluntary income and capital sources
Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Sales of books and magazines from the church bookstall are accounted for gross.

Other ordinary income
Rental income from the letting of church premises is accounted for when the rental is due.

Income from investments
Dividends and interest are accounted for when receivable.

Expenditure

Grants
Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly related to the work of the Church
The Diocesan Parish Share is accounted for when payable. Any Parish Share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Governance
Governance costs represent the expenditure related to statutory requirements such as audit or independent examination and legal advice. They have been included within support costs relating to charitable activities.

Assets
Consecrated land and buildings and movable church furnishings
Consecrated and beneficed property is excluded from the accounts by s.10(2)(c) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Expenditure on the church building
During 2017 and 2018 the PCC undertook significant improvements to the entrance porch and ground-level hall. The PCC considers that the improvements are of a lasting nature and do not require depreciating. Any repairs to the building are expensed, as incurred.

Other fixtures, fittings and office equipment
Equipment used within the church premises, costing less than £10,000, is expensed in the year in which it is incurred, for clarity. Any equipment above this limit is depreciated on a straight-line basis over 4 years.

Investments
Investments are valued at market value at 31 December.

Current assets
Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

Creditors
Creditors are measured at the settlement amount less any trade discounts.

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2022

	Unrestricted			TOTAL FUNDS	
	General Fund	Designated Funds	Restricted Funds	2022	2021
	£	£	£	£	£
2. INCOME					
2(a) *Donations and legacies*					
Standing Orders	107,735	-	480	108,215	102,012
Envelopes	368	-	-	368	-
CAF donations	7,509	1,000	-	8,509	6,899
Income tax recoverable on Standing Orders, Envelopes, and Sundry Donations	26,986	2,410	120	29,516	35,294
Cash Collections	2,172	-	2,169	4,341	1,096
Grant received - youth work	-	-	-	-	10,000
One-off Donations	4,131	10,708	-	14,839	84,672
	148,901	14,118	2,769	165,788	239,973
2(b) *Charitable activities*					
Church and Hall lettings	5,045	-	-	5,045	2,383
Fees	1,515	-	-	1,515	885
Playgroup	-	89,324	-	89,324	91,741
	6,560	89,324	-	95,884	95,009
2(c) *Investments*					
Dividends and interest	73	234	857	1,164	678
	73	234	857	1,164	678
TOTAL INCOME	155,534	103,676	3,626	262,836	335,660

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2022

	Unrestricted			TOTAL FUNDS	
	General Fund	Designated Funds	Restricted Funds	2021	2020
	£	£	£	£	£
2. INCOME (comparatives)					
2(d) *Donations and legacies*					
Standing Orders	101,532	-	480	102,012	96,823
Envelopes	-	-	-	-	112
CAF donations	6,899	-	-	6,899	6,271
Income tax recoverable on Standing Orders, Envelopes, and Sundry Donations	26,961	6,963	1,370	35,294	24,192
Cash Collections	793	-	303	1,096	2,410
Grant received - youth work	-	-	10,000	10,000	-
One-off Donations	13,354	66,318	5,000	84,672	4,324
	149,539	73,281	17,153	239,973	134,132
2(e) *Charitable activities*					
Church and Hall lettings	2,383	-	-	2,383	2,373
Fees	885	-	-	885	333
Playgroup	-	91,741	-	91,741	105,023
	3,268	91,741	-	95,009	107,729
2(f) *Investments*					
Dividends and interest	12	9	657	678	801
	12	9	657	678	801
TOTAL INCOME	152,819	165,031	17,810	335,660	242,662

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2022

	Unrestricted			TOTAL FUNDS	
	General Fund £	Designated Funds £	Restricted Funds £	2022 £	2021 £
3. EXPENDITURE ON					
3(a) *Grants (see note 8)*					
Missionary and charitable giving:					
Church overseas					
- missionary societies	-	2,000	-	2,000	2,000
- relief and development agencies	-	6,000	-	6,000	6,000
Home mission & other Church societies	-	6,000	88	6,088	6,200
	-	14,000	88	14,088	14,200
3(b) *Activities directly relating to the work of the Church*					
Ministry:					
Diocesan Parish Share	80,097	-	-	80,097	79,230
Clergy expenses	876	-	-	876	1,248
Sundry Support	50	-	-	50	10
Assistant Staff (Children & Youth work) :					
Salary	32,838	-	-	32,838	28,338
Playgroup:					
Salaries	-	77,097	-	77,097	75,452
Other expenses	-	4,000	-	4,000	5,440
Church running expenses:					
Heating and lighting	9,582	-	-	9,582	5,457
Cleaning & domestic	5,424	-	-	5,424	4,543
Insurance	5,194	-	-	5,194	5,014
Church maintenance	4,224	77,858	-	82,082	13,510
Books & publications:					
Books & other materials	450	-	-	450	75
Upkeep of services:					
Music	643	-	-	643	1,057
Altar & other requisites	240	-	-	240	187
Support costs:					
Training	35	-	-	35	250
Children's & Young People's Work	1,053	-	-	1,053	439
Church Events	1,023	-	-	1,023	(827)
Church meals	506	-	-	506	299
PCC Gifts	264	-	-	264	-
Equipment	1,972	-	-	1,972	138
Governance costs:					
Independent Examiner's Fees	1,298	-	-	1,298	1,200
	145,769	158,955	-	304,724	221,060
3(c) *Church Management and administration*					
Bank Charges	21	-	-	21	137
Printing, stationery and office expenses	2,323	-	-	2,323	1,675
Telephone	851	-	-	851	990
Sundry Administrative Costs	2,496	-	-	2,496	1,858
Salaries	14,094	-	-	14,094	11,819
	19,785	-	-	19,785	16,479
TOTAL EXPENDITURE	165,554	172,955	88	338,597	251,739

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2022

	Unrestricted			TOTAL FUNDS	
	General Fund	Designated Funds	Restricted Funds	2021	2020
	£	£	£	£	£
3. EXPENDITURE ON (comparatives)					
3(d) *Grants*					
Missionary and charitable giving:					
Church overseas					
- missionary societies	-	2,000	-	2,000	2,125
- relief and development agencies	-	6,000	-	6,000	6,000
Home mission & other Church societies	-	6,200	-	6,200	6,000
	-	14,200	-	14,200	14,125
3(e) *Activities directly relating to the work of the Church*					
Ministry:					
Diocesan Parish Share	79,230	-	-	79,230	79,240
Incumbent's expenses	1,248	-	-	1,248	-
Sundry Support	10	-	-	10	384
Assistant Staff (Children & Youth work) :					
Salary	17,738	-	10,600	28,338	27,725
Playgroup:					
Salaries	-	75,452	-	75,452	78,437
Other expenses	-	5,440	-	5,440	3,667
Church running expenses:					
Heating and lighting	5,457	-	-	5,457	4,932
Cleaning & domestic	4,543	-	-	4,543	4,129
Insurance	5,014	-	-	5,014	4,834
Church maintenance	4,935	8,575	-	13,510	9,439
Books & publications:					
Books & other materials	75	-	-	75	-
Upkeep of services:					
Music	1,057	-	-	1,057	919
Altar & other requisites	187	-	-	187	138
Support costs:					
Training	250	-	-	250	-
Children's & Young People's Work	439	-	-	439	30
Church Events	(827)	-	-	(827)	1,665
Church meals	299	-	-	299	-
Equipment	-	138	-	138	1,559
Governance costs:					
Independent Examiner's Fees	1,200	-	-	1,200	1,216
	120,855	89,605	10,600	221,060	218,314
3(f) *Church Management and administration*					
Bank Charges	137	-	-	137	390
Printing, stationery and office expenses	1,675	-	-	1,675	1,875
Telephone	990	-	-	990	631
Sundry Administrative Costs	1,858	-	-	1,858	2,008
Salaries	11,819	-	-	11,819	10,851
	16,479	-	-	16,479	15,755
TOTAL EXPENDITURE	137,334	103,805	10,600	251,739	248,194

4. STAFF COSTS

	2022	2021
	£	£
Wages & Salaries	118,377	110,060
Employer's National Insurance contributions	2,583	2,801
Employer's Pension Contributions	3,069	2,748
	124,029	115,609

No employee was paid more than £60,000 per annum and no members of staff received any monetary benefit, other than statutory employer pension contributions at the minimum statutory rate, during the current or previous year. The Incumbent, who is a Trustee, was paid £nil in expenses (2021: £nil), but no other Trustees were paid any expenses, during the current or previous year.

During the year, the PCC employed Carmen Cromwell, wife of Rob Cromwell, a PCC member, as Children's Outreach Worker. For the period 1st September to 31st December 2022 Carmen was paid £3,213, including employer's pension and national insurance contributions.

The average number of staff, paid by the PCC and employed during the year, was as follows:

	2022	2021
Playgroup	5.00	5.00
Administration (Office Administrator)	1.00	1.00
Cleaner	-	0.17
Ministry (Youth and Children, Worship and Young Adults)	1.33	1.00
Total	7.33	7.17

The PCC delegates the day-to-day running of St Matthews to the staff team which consists of the above staff (excluding Playgroup), working under the line management of the Incumbent, and the Assistant Curates. In addition, the Churchwardens are closely involved in various day-to-day matters, where required. The total amount of salaries and benefits received by key management personnel was £66,197 (2021: £62,267)

5. COMPARATIVE FUNDS

	General Fund £	Designated Funds £	Restricted Funds £	Total Funds 2021 £
INCOME FROM				
Donations and Legacies	149,539	73,281	17,153	239,973
Charitable Activities	3,268	91,741	-	95,009
Investments	12	9	657	678
TOTAL INCOME	152,819	165,031	17,810	335,660
EXPENDITURE ON:				
Charitable activities				
Grants	-	14,200	-	14,200
Activities directly relating to the work of the church	120,855	89,605	10,600	221,060
Church management & administration	16,479	-	-	16,479
TOTAL EXPENDITURE	137,334	103,805	10,600	251,739
NET EXPENDITURE BEFORE TRANSFERS	15,485	61,226	7,210	83,921
TRANSFERS BETWEEN FUNDS	(8,953)	8,953	-	-
NET MOVEMENT IN FUNDS	6,532	70,179	7,210	83,921
BALANCES BROUGHT FORWARD AT 1 JANUARY	13,234	105,534	18,138	136,906
BALANCES CARRIED FORWARD AT 31 DECEMBER	19,766	175,713	25,348	220,827

6. RELATED PARTY TRANSACTIONS

The Vicar is remunerated by the Bristol Diocesan Board of Finance, to which Parish Share is paid. No member of the PCC received any payment during the year.

During 2022 donations received (excluding gift aid recovered) from PCC members and their close family members (spouses, parents, siblings, and children) was £73,122 (2021: £58,399). The increase was a result of both changes in PCC membership and changes in individual giving by some PCC members.

7. FIXED ASSETS

	2022 £	2021 £
Cost		
At 1 January 2022	59,913	59,913
Additions	-	-
At 31 December 2022	59,913	59,913
Net book value		
At 31 December 2022	59,913	59,913
At 31 December 2021	59,913	59,913

8. DEBTORS

	2022 £	2021 £
Income tax recoverable	4,770	11,328
Deposit on new boiler (settled February 2022) - see note below	-	10,962
Other debtors	8,403	402
Prepayments	1,983	1,772
	15,156	24,464

The deposit of £10,962, in the prior year, related to a capital commitment of £37,237 for the new boiler, installed in 2022. There were no capital commitments at 31st December 2022

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Diocesan Parish Share	-	1,113
Other creditors	21,365	4,017
	21,365	5,130

10. FUND DETAILS

The Restricted funds comprise:

a) The Special Collections Fund (Restricted) relates to funds raised at special collections to support the work of certain individuals, societies and agencies.

b) The Youth Worker Fund (Restricted) holds monies collected for application in the area of youth work and to fund a youth worker.

c) The Educational Foundation (Restricted) holds monies on deposit with the Central Board of Finance under certain historic trusts (trustees including City Council representation) relating to the parish of Kingsdown. Income is in the form of dividends and interest.

d) The St Matthews Mission Fund (Restricted) is monies held on deposit with the Central Board of Finance under a trust relating to mission within the parish of Kingsdown.

e) The Bell-ringing Fund (Restricted) holds funds specifically donated for maintenance of the bells.

f) The Playgroup Fund (Restricted) relates to revenues from the Local Education Authority.

Restricted Funds: Movement on these funds was as follows:

	Balance at 1.1.22 £	Income £	Transfers to General Fund £	Expenditure £	Balance at 31.12.22 £
Special collections	3,759	2,169	(2,401)	(88)	3,439
Youth Worker	6,250	600	(3,813)	-	3,037
Educational Foundation	2,763	62	-	-	2,825
St Matthews Mission	5,333	795	-	-	6,128
Bell-ringing Fund	134	-	(134)	-	-
Playgroup	7,109	-	-	-	7,109
	25,348	3,626	(6,348)	(88)	22,538

The transfer from the Special collections Fund to the General Fund represents a reduction to bring this fund down to known distributable funds to the Sisters of the Church and the North West Bristol Food Bank. The transfer from the Youth Worker Fund to the General Fund was used to exactly cover the cost of Carmen Cromwell from September to December, a purpose for which these funds were given. The transfer from the Bell-ringing Fund to the General Fund was applied due to extensive repairs to the tower roof.

10. FUND DETAILS (continued)

The designated funds comprise those funds where the PCC has decided to put monies aside for administrative purposes only. Such monies may be redesignated at the discretion of the PCC.

The Designated funds comprise:

a) The Mission Fund holds funds specifically designated for external mission.

b) The Building Fund holds funds designated for upkeep of the church building.

c) The Fixed Asset NBV Fund represents past expenditure on changes and improvements to the church building, funded from the Legacy Fund and General reserves.

d) The Legacies Fund holds the balance of funds remaining on legacies received, where the donor has not restricted their use but the PCC wishes to ensure they are used for specific purposes and not general day-to-day expenditure, typically something of a lasting nature.

e) The Toddler Funds holds funds raised from donations, designated to be spent on Toddler activities.

f) The Playgroup Fund holds the balance of income from parents and expenditure on childcare activity. The transfer of £16,000 from the Playgroup fund to the General Fund, below, is a charge of £16,000 per annum for use of the church hall during the week.

Designated Funds: Movement on these funds was as follows:

	Balance at 1.1.22 £	Income £	Transfers from/(to) General Fund £	Expenditure £	Balance at 31.12.22 £
Mission Fund	753	-	14,860	(14,000)	1,613
Building Fund	74,795	13,284	-	(76,030)	12,049
Fixed Asset NBV	59,913	-	-	-	59,913
Legacies	22,242	-	-	-	22,242
Eco Fund	905	923	-	(1,828)	-
Toddlers	3,787	145	-	-	3,932
Playgroup	13,318	89,324	(16,000)	(81,097)	5,545
	175,713	103,676	(1,140)	(172,955)	105,294

The Missions Group allocated £14,000 in grants this year, allocating to overseas mission societies and individuals: £2,000 to each of the Busoga Trust, Crosslink, Friends of Alalay, and FFRME, plus to home missions: £2,000 to each of Changing Tunes, CPAS, and the Sisters of the Church.

The balance of the Mission Fund is reviewed on an annual basis by the Mission Committee. The Transfer of £14,860 from the General Fund follows a policy, set by the PCC, of allocating 10% of General Giving to mission support.

10. FUND DETAILS (comparative year: 2021)

Restricted Funds: Movement on these funds was as follows:

	Balance at 1.1.21 £	Income £	Transfers to General Fund £	Expenditure £	Balance at 31.12.21 £
Special collections	3,456	303	-	-	3,759
Youth Worker	-	16,850	-	(10,600)	6,250
Educational Foundation	2,738	25	-	-	2,763
St Matthews Mission	4,701	632	-	-	5,333
Bell-ringing Fund	134	-	-	-	134
Playgroup	7,109	-	-	-	7,109
	18,138	17,810	-	(10,600)	25,348

The designated funds comprise those funds where the PCC has decided to put monies aside for administrative purposes only. Such monies may be redesignated at the discretion of the PCC.

Designated Funds: Movement on these funds was as follows:

	Balance at 1.1.21 £	Income £	Transfers from/(to) General Fund £	Expenditure £	Balance at 31.12.21 £
Mission Fund	-	-	14,953	(14,200)	753
Building Fund	1,123	72,247	10,000	(8,575)	74,795
Fixed Asset NBV	59,913	-	-	-	59,913
Legacies	22,242	-	-	-	22,242
Eco Fund	-	1,043	-	(138)	905
Toddlers	3,787	-	-	-	3,787
Playgroup	18,469	91,741	(16,000)	(80,892)	13,318
	105,534	165,031	8,953	(103,805)	175,713

The Missions Group allocated £14,200 in grants this year, allocating to overseas mission societies and individuals: £2,000 to each of the Busoga Trust, Crosslink, Friends of Alalay, and FFRME, plus to home missions: £2,000 to each of Changing Tunes, CPAS, and the Sisters of the Church and £200 to The Children's Society.

The transfer of £16,000 from the Playgroup fund to the General Fund, below, is a charge of £16,000 per annum for use of the church hall during the week.

The balance of the Mission Fund is reviewed on an annual basis by the Mission Committee. The Transfer of £14,953 from the General Fund follows a policy, set by the PCC, of allocating 10% of General Giving to mission support.

11. Analysis of Net Assets

	Unrestricted Funds			
	General funds	Designated funds	Restricted funds	Total 2022
Fixed Assets	-	59,913	-	59,913
Net assets	17,234	45,381	22,538	85,153
	17,234	105,294	22,538	145,066

	Unrestricted Funds			
	General funds	Designated funds	Restricted funds	Total 2021
Fixed Assets	-	59,913	-	59,913
Net assets	19,766	115,800	25,348	160,914
	19,766	175,713	25,348	220,827

12. INVESTMENTS HELD AS CUSTODIAN TRUSTEES

The incumbent and wardens are administrative trustees of the following investments held with the Central Board of Finance:

	Market Value	
	2022	**2021**
	£	£
54 CBF Fixed Interest Fund Shares	74	86
40 CBF Investment Fund Shares	826	937

Income from these investments is applied to the church's General Fund.

The incumbent and wardens, together with City Council representatives, are trustees of an Educational Foundation associated with the parish of St.Matthews, Kingsdown. It holds 1,054 income shares in the CBF Church of England Investment Fund, with a market value of £21,761 at 31st December 2021 (2021: £24,683).

This Educational Foundation does not form part of the assets under the direct ownership and control of the PCC.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MATTHEW AND ST NA

England & Wales - Charity number 1134719

Accounts

The Parish of St Matthew and St Nathanael, Bristol

ANNUAL REPORT & FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2021

Registered Charity Number 1134719

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MATTHEW AND ST NATHANAEL, BRISTOL (REFERRED TO IN THIS REPORT AS 'ST MATTHEW'S CHURCH' OR 'ST MATTHEW'S')

THE VISION OF ST MATTHEW'S CHURCH

'Living for Jesus'

STATEMENT OF PUBLIC BENEFIT

St Matthew's benefits the local and wider community by:

1. Providing Christian religious worship services through regular services each Sunday and special services during different seasons (Harvest, Remembrance, Bereavement services) and at times of celebration (e.g. Lent, Easter, Christmas etc) and during this pandemic year, providing regular online worship on Sundays and at other times.
2. Providing resources for moral, spiritual and intellectual development for its members and anyone who wishes to benefit from what the Church offers
3. Enabling Christians to be able to give to, and practically support their local community through a broad range of activities organised by the church. These include: Sunday Club, youth groups, pre-school playgroups, home groups, prayer groups, community events, social outreach, arts events etc
4. Allowing third party organisations to use church buildings and facilities where and when possible, to run activities that help build a healthier community, including: toddlers, Brownies, Guides, choirs, local interest groups, work with ex-prisoners and environmental groups
5. Providing weddings, funerals and baptisms
6. Providing a place for prayer and support

The Trustees (Parochial Church Council referred to below as 'the PCC') are aware of the Charity Commission's guidance on public benefit in *The Advancement of Religion for the Public Benefit* and have had regard to it in their administration of the Ecclesiastical Parish of St Matthew's.

The Trustees believe that this report, taken as a whole, provides further evidence that St Matthew's work in 2021 furthered its charitable purposes for the public benefit.

THE TRUSTEES

The Trustees of St Matthew's Church are the PCC, which has the responsibility of co-operating with the incumbent, in promoting the whole work of the Church in the ecclesiastical parish. The PCC is governed by two pieces of Church of England legislation, called Measures. These are the Parochial Church Council (Powers) Measure 1956 and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969, as amended)

PCC Membership

Members of the PCC are either ex-officio or elected at the Annual Parochial Church Meeting in accordance with the Church Representation Rules. After the APCM, the following served as members:

Incumbent	Rev Ian Tomkins (Chairman)	
Wardens	Mr David Aberdeen (from 28th September 2020)	
	Mr Chris Smith (until 24th May 2021)	
	Ms Alison Edmonds (from 24th May 2021)	
Representatives on the Diocesan Synod		
	Mr Andrew Lucas	Chair of the Diocesan Board of Finance
Representatives on the Deanery Synod		
	Mr Fabian Breckels	from September 2020 until 2023
	Ms Laura Protheroe	from September 2020 until 2023
Elected members	David Aberdeen	from April 2019 until 2022
	Mrs Katheryn Caithness	from April 2018 until 2022
	Ms Elizabeth Cooke	from 24th May 2021 until 2024
	Mr Nigel Currie	from 24th May 2021 until 2024
	Mr Kyle Douglas	from April 2019 until 2022
	Miss Alison Edmonds	from April 2018 until 24th May 2021
	Mr Kevin Froud	from April 2018 until 24th May 2021
	Mrs Waf Green	from September 2020 until 2023
	Mrs Margaret May	from 24th May 2021 until 2024
	Mrs Mary Parsons	from September 2020 until 2023
	Mr Simon Pugh-Jones	from April 2019 until 2022
	Mrs Ruth Rimmer	from April 2018 until 24th May 2021
	Mr Nick Stroud	from September 2020 until 2023
	Mr Andrew Wood (Treasurer)	from April 2012 until 2023
PCC Secretary	Mrs Katheryn Caithness	from January 2015 until 2022

Associate Minister	Rev Richard Pendlebury (Non stipendiary part-time)
Curate	Rev Gaby Doherty (part-time)
Curate	Rev James Cannan (Part-time)

Banks National Westminster Bank plc, Westbury-on-Trym, Bristol

Independent Examiner:	Joshua Kingston ACA, Burton Sweet Limited The Clock Tower, 5 Farleigh Court, Old Weston Road, Flax Bourton Bristol BS48 1UR

THE COMMITTEE STRUCTURE

The full PCC met 6 times during 2021, with an average attendance of 15.67.

The PCC operates through a number of sub-committees, which meet between full meetings of the PCC. All these teams report to, and are overseen by, the PCC.

Standing Committee: It has the authority to transact the business of the PCC between its meetings, subject to any directions given by the PCC. The Standing Committee consist of the vicar, the churchwardens, and three members of the PCC, and also met 6 times in 2021.

Missions Committee: It co-ordinates the church's support to its mission partners. As well as sending financial support, it aims to keep in touch with their news, writes to them, and prays for them on a regular basis. The group also promotes awareness of mission in the church by keeping the congregation up to date with news and encouraging members of the church who sense a calling to mission.

Playgroup Management Committee: It has responsibility for the management of the Playgroup on behalf of the PCC.

Building Team: It works with the wardens in the co-ordination and implementation of the care of the fabric of the church building and grounds including oversight of the audio-visual and computer equipment.

Staff Team: The staff team comprises:

- The Vicar, Rev Ian Tomkins
- Associate Minister, Richard Pendlebury (honorary position)
- Curate, Revd Gaby Doherty
- Curate (part-time), Rev James Cannan
- Children's, Families and Youth Minister, John Stilwell
- Church Administrator, Julia Wright

The staff team meets weekly on Monday mornings and the ministers meet every two weeks on Tuesdays.

The vicar also meets with the churchwardens, and the Standing Committee (see above) meets on alternate months during the year.

Growth: The PCC is seeking to encourage growth in faith and numbers, through encountering and entering a relationship with Jesus Christ, by bible teaching, discipleship and a foundation of prayer, and encouraging the church family in Christian service in the church, their communities and in their daily lives.

2021 continued to be a challenging year with Covid lockdowns, restrictions on worship, and emergence from these events. We continue to be grateful to God for the encouragements of our church community remaining connected and active. Online worship was maintained when church was unable to meet, and has been sustained to the present day, enabling those who are still vulnerable, or who can now access church worship in a different way from different locations. We are developing live stream worship, which is hoped will stay I perpetuity, given more access to worship and services. Pastoral care for all those in special need has been sustained through this period, in new and imaginative ways of keeping in touch and looking outwards to the community. Services back in church resumed after Easter with social distancing and all that this involved, and a gradual and steady return to the church building for worship, and for other ministries to children, families and youth, have returned and are re-growing. We are thankful for all those we are connecting with for the first time, both in coming to St Matthews and also online. The challenges and opportunities due to the pandemic, and its ongoing impact, as we emerge from the most restricted times, continues to focus our prayers, planning, and creativity, as we look to build new ways of ministry. This thinking is focussed into a new vision process which started in the autumn of

2021, and is continuing. With the clear and visible renewal of our ministries and community activities following two years of pandemic, we look to the future with confidence and hope.

Worshipping and Deepening Discipleship Report

As a church we have continued to seek to respond to our vision of 'Living for Jesus through knowing God the Father in Jesus through the power of the Holy Spirit'. With the pandemic having continued into another year, this has clearly shaped the less predictable rhythms of church life. having impacted us all. During the latter part of 2021, we finally felt it the right time to begin the process of seeking new vision, as we looked to the future, and hopeful emergence from pandemic. This vision will recognise the changes both in society and church life due to the past couple of years, with creativity, boldness and a call to build something new. Continued focus on the three essential pillars of church life - Discipleship, Outreach and Service to the Community is key to our growth in other areas as it is only by God's grace that we will be able to build God's Kingdom.

In 2021, in spite of restrictions, we began with continuing to offer our new Alpha Course, which we did online. From Easter the focus changed again as we emerged from lockdown, and went back into church, with restrictions, as well as worshipping online, and the need to rapidly re-imagine church for our engagement with each other and also our communities. Constant adaptability was required, especially with a reduced number of volunteers to help. Freshly creative ways of offering church and discipleship to all ages, both pastoral care, and children, families and youth work, was needed. We had 'Bubble Church 'for families, offering amidst the restrictions, a safe bubble space in the church hall for learning, worship and discipleship. We continued to give support to those on their own, and those without access to online, with visits, and other materials and help. We have continued to encourage our discipleship practices, and an outward looking focus of care.

In the summer, we re-engaged with families though re-opening Kings Kids, using the outside as much as possible, as well as re-starting Stay & Play. At Christmas, as new pandemic fears arose, we offered more access to services in church, so there could be safe space, as well as outside seasonal singing. In the autumn and the approach to Christmas, we again prepared for and promoted through invitation and the seasonal events and services, and we again offered Alpha, this time back in the church hall, operating with restrictions and risk assessments.

Worship

In 2021, our worship in church continued to be impacted by the effects of the pandemic, lockdowns and restrictions. We maintained online services and resourcing during lockdown periods, and when we were able to resume services in church again, we operated under the Covid conditions, with social distancing, masks etc. We resumed a regular 10.30 am service firm Easter 2021, and later in the year, we added in an 8.45am said Holy Communion twice a month. In September, we started the trial of a new informal worship service at 5pm, aimed at younger people in our communities. Our preaching continued to be a source of challenge and encouragement, with series Galatians, the Holy Spirit and Nehemiah, as well as preaching on Christian stewardship and the environment. Our committed and talented musicians in our church community have continued to support our worship, both online and in church. Our Trinity College placements students continued to play an active and creative role in contribution to and supporting our worship and ministry.

Prayer

Prayer remains an important element of church life. During this pandemic period, the regular weekly online church prayer meeting developed and continued, and the prayer cycle is widely used. During 2021, we have continued our focus on going deeper in prayer, offering sermon series, opportunities for prayer, encouragements through prayer materials during e.g. Lent materials and Thy Kingdom Come.

Children's and Youth Work

This has again been impacted by the pandemic, and we maintained Bubble Church as long as we could, reverting to online resourcing at times of lockdown early in the year. When we resumed services in church, Bubble Church resumed, youth groups resumed, and we maintain a healthy number in our youth group. During 2021, it has been particularly challenging for parents and families with young children, with Covid issues in schools and home working etc. Re-starting Kings

Kids in the summer was important, and a real encouragement for families with very young children, especially as we were able to offer outside space during this time. At times of lockdown and restrictions, we resumed support online with our Children, Families and Youth minister producing creative materials to access digitally, both for our all age Sunday attendance and also for our weekly Kings Kids parent and toddler group.

Our 2021 Christmas Christingle Christmas Eve was able to go ahead, as was our church Nativity, all operated safety with risk assessed restrictions and guidance, as well as offering online resources and services. We had a large scale display building up of the nativity in the church porch throughout Advent and up to Christmas, of an increasing 'Heavenly Host' of angels of all shapes and sizes, all made throughout the season by lots of children and adults. It was a huge delight and encouragement to passers-by as well as those in church.

Midweek Discipleship

Our mid-week groups give an opportunity to share, worship, pray, and learn together. During 2021, there were 5 home groups meeting midweek with around half our regular adult attendees taking part in them. These groups continued to adapt to pandemic conditions where necessary, and we see the development of these groups as very important to the discipleship of the community.

The monthly group for women, called Gather, which aims to be an informal and relaxed time for women to explore God's heart through worship, creativity, discussion and friendship, re-started when it was able to later in the year.

Attendance Figures

The Church of England assesses the size of the church community by counting the Electoral Roll and Average Sunday Attendance (ASA). ASA is our October average. Figures are set out below.

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Electoral Roll	133	143	158*	155	141	149	145	110	86	84	91
All Age ASA**	178	167	172	147	129	128	114	93	177	56	89
Adult ASA**	149	140	145	129	108	103	93	80	112	46	75
Child ASA**	29	27	27	18	21	25	21	13	19	10	14

*indicates complete renewal of the Electoral Roll
** in 2021, in common with many other churches, we continued our services online

A different measure of attendance is usual Sunday attendance. This is calculated by looking at the attendance across the whole year and taking out '*unusual*' figures (e.g. Festivals, Baptisms). This figure has of course, been hugely impacted by the pandemic, with many people still continuing to view church online. The Electoral roll increased in 2021 as new people joined and average Sunday attendance in church began to pick up again as we were able to resume services in church as well as online. Easter continued to be affected by the pandemic, but Christmas showed a pick up from the previous year, due to more in church services on offer, thought his continued to be affected by the increasing Covid alert in December 2021.

Festival Attendance

Service	**2017**		**2018**		**2019**		**2020**		**2021**	
Average attendance	Under 16	Adult	Under 16	Adult	Under 16	Adult	Under 16	Adult	Under 16	Adult
Easter Day	32	154	10	104	19	114	-	-	-	-

Service	2017		2018		2019		2020		2021	
Carol Services	14	171	20	175	27	198	17	64	8	128
Christingle	88	188	152	150	105	203	-	-	37	70
Christmas Day	13	86	22	133	12	96	0	66	7	69

For completeness our occasional office numbers are also set out below.

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Baptisms	15	6	7	7	10	2	3	2	0	5	1	3
Confirmations	5	1	1	0	0	0	0	0	3	1	0	0
Weddings	8	7	4	1	3	1	2	1	0	1	0	0
Funerals	5	4	4	3	1	1	2	0	2	2	2	4

Church Community Activities Report

Our aspiration continued to be 'Live for Jesus' by growing in faith and relationship with Jesus Christ, and serving our communities.

Welcome

We have continued working to work on creating a culture of invitation and welcome within the whole congregation to encourage the church community to invite and welcome others and encourage them into the life and faith of the Church at St Matthews. Our wardens and welcomers in church, had a training and encouragement session, as we sought to learn how better to welcome into a church community. Out continuing Alphas Course, provide the opportunity to constantly invite. This remains a key part of our vision process as we look to go deeper in understanding and giving a true and godly welcome to all.

Small Groups (between 5-12 members) and Pastorate (between 12-30 Members)

We continued groups in 2021, remaining online where necessary. The small groups went though some reorganizing, with the pastorate finishing and new groups starting. We also looked to organize a group for those who complete Alpha and look for further encouragement. Each group meets for fellowship, prayer and worship and pastoral support, both for each other, and for others in the church and community. The groups often follow the weekly sermon series in their studies.

Pastoral Care

Pastoral Care of the church community continues to be led by the vicar and staff team and the small group leaders. During pandemic lockdown times, the complete coverage of all the church family continued through the system of contact previously organized. This is aimed at ensuring no one is isolated, and also encourages pastoral care in the community. The first line of pastoral care is through the mid-week groups. The staff team also support a number of other individuals in the parish. Pre-wedding and baptism conversations and visits and preparation continued to be undertaken by the ministry team.

Church Community Social Events

During another pandemic year, we have been unable to offer the physical community support events that we do usually. So we adapted as we were able, offering Zoom encounters and encouragements, with our networks of church members keeping pastoral and social contact with many people, both from the church family and also out onto the community. When back in church, and when contact has been possible, we have encouraged community social times, e.g. coffee times in the gardens. We hosted a St Matthews Plant Sale and Teas in May in the church gardens. This was hugely appreciated by many who came, and the local community, as it was the first community event following the Spring lockdowns, and enabled people to meet outside, relax, have conversations, and re-connect. Building our community contacts and relationships continues to be an important part of our aims.

Outreach Activities Report

Living for Jesus by going into the world to make disciples and serve those in need.

Knightstone House
Our links with Knightstone House, a supported living complex in the parish, have continued to strengthen. In persona visits were curtailed due to lockdowns and Covid conditions, but weekly visits resumed later in the year as things improved, by small team, including the vicar, involved with supporting and running coffee mornings. Care and contact continued contact for the members of the community where possible.

Tea and Chat & ministry to the elderly
Following lockdowns and ongoing pandemic conditions and due to the vulnerability and age of the attendees, it has not been possible to resume Tea and Chat, as those who ran it have also been affected. So this wonderful ministry has completed, but individual contact and care for those involved has continued, within the good pastoral network of the church, while we not think and pray about developing new ministries, as conditions improve.

Stay and Play
This ethnically diverse group had to be suspended during lockdown periods and pandemic restrictions. But it restarted, meeting weekly in The Elim Centre on King Square. It is led by volunteers from St Matthew's and run in partnership with the St Paul's Children's Centre who provide a play specialist to work specifically with the children. St Matthew's volunteers provide chat, tea and cakes for the parents, and this provides an important community resource.

King's Kids
St Matthew's provides a Toddler's group for young children and their parents or carers on a weekly basis under the leadership of our Children's, Young People's and Families' Minister. Again this group had to be suspended during the pandemic restrictions phases, but re-started in summer 2021 and is now building back well, connecting hugely with the local community families. It is a lively, fun-filled morning and is much appreciated by the locals and families who attend.

St Matthew's Playgroup
St Matthew's PCC runs an OFSTED regulated playgroup that remains popular in the local area. The excellent staff team is led by Linda Mallard. The playgroup is managed by a sub-committee of the PCC. This also provides a huge contribution to the local community. After the initial lockdown period in March 2020, the Playgroup re-started in July 2020, and remained operating throughout 2021, operating well under the pandemic conditions, and providing a vital resource for many in the local communities. During 2021, it had a regular Ofsted inspection, which resulted in an '*Outstanding in all areas'* report.

Support for Work outside the Parish
Overseas and home mission continues to be a priority for us. The Missions Committee recommended to the PCC the allocation of the Missions budget, which remained at 10% of the giving to the General Fund. In 2021, seven missionaries or societies were supported. Through use of our building and resources we also actively supported a number of locally-based charities including Sisters of the Church (based in St Paul's and serving those in need in the local community) and Friends of Alalay (Santa Cruz) (Children's charity).

Other
Nick Stroud, a member of St Matthews, continued to be involved with the Ashley House Probation Hostel community liaison and management group respectively.

Child Protection and Vulnerable Adults

Our Parish Safeguarding Officer and Administrator for Disclosure and Barring Service (Julia Wright) was available to deal with any concerns and dealt with the applications from those wishing to be involved with vulnerable adults, youth and children's work.

Julia Wright continues to be St Matthew's nominated person for Vulnerable Adults.

The Safeguarding policy, which covers Children and Vulnerable adults and children and addresses all areas of safeguarding in line with the Diocese of Bristol's policies, is reviewed by the PCC in October every year, and the policy is reviewed to include and update social media and online operations, as well as taking forward all sager recruitment guidance. The updated St Matthew's Safeguarding Policy can be obtained from our website (www.stmatthews-bristol.org.uk) or from the church office.

Communications

Our website *(www.stmatthews-bristol.org.uk)* continued to be well-used and well-managed, and a process started in 2021 to renew and revamp the church website, with a re-launch of a new site in March 2022.

We support an active Facebook page and Instagram account for St Matthews church news and information.

Weekly e-bulletins are sent to those who have requested them and all our sermons are available as a podcast. We have also ensured that any not online, have remained connected and in receipt of church news, community information, and items of practical and spiritual support.

The Building

The maintenance of the building was pursued with the usual care. Full details are to be found in the fabric report at the end of this document.

It was difficult for groups to meet in church during much of 2021, due to pandemic restrictions. On weekdays, as we emerge from the pandemic restrictions, use of the building gradually resumed, but the outbreaks of winter 2021 delayed this further. It continues to be used regularly by our Playgroup, Toddlers Groups, and Music Group and for Worship Band practices, prayer and other church group meeting, where appropriate, and during the year, where possible and safe to do so. Many of these groups also met online during much of 2021. Our regular outside users, Brownies, Guides, the City of Bristol Choir, have had to operate in very restricted ways during 2021. The City of Bristol Choir met outside in the church garden for many rehearsals during the summer of 2021, when meeting inside was not yet permitted. In spite of the pandemic, we have maintained our links with these community groups, and look forward to a fuller resumption in 2022. These regular bookings meetings mean not only that we have a regular income (which has been, like all churches, heavily impacted during the period of the pandemic), but that we maintain our links with different sectors of the community.

Lay and Licensed Ministry in the Parish

Rev Richard Pendlebury continues at St Matthews as Associate minister (self-supporting and part time), and curates Rev Gaby Doherty stipended part-time). They continued to offer their considerable gifts through preaching, teaching and leading of all ages, and supporting the ministry of the church during this challenging pandemic period.

During 2021, with the enthusiastic support of the PCC, a member of St Matthews Helen Aberdeen started Licensed Lay Ministry training with the Diocese of Bristol.

In addition, the PCC employed one full-time and one part-time member of staff during 2021. Julia Wright was our part-time Administrator throughout the year. John Stilwell was our Children's, Families and Youth Minister.

We are also very grateful to God to have a congregation of people who minister in a wide variety of ways both in the church and across the City. Among them are musicians, intercessors, youth and children's group leaders, vergers, social event organisers, home-group leaders, sacristans, assistants at Communion, cleaners, flower arrangers, pastoral visitors, online editors and others who contributed to the ongoing ministry of the church, by quietly offering acts of service and prayer, and supporting each other during the past challenging pandemic year. They are all very much appreciated.

We are very thankful for all the church community and for the contribution they make to worship and the life of the church, some in public and visible ways, some hidden and unseen.

Finance

2021 saw a 5.4% increase in the planned giving of our donors mainly due to the full-year impact of a Stewardship campaign in early 2020. In addition, very generous donations were made, totalling £72,247 towards the Building Fund, in anticipation of replacing the boiler over the winter of 2021/22, and other fabric projects which require attention. Our designated missionary and charitable giving increased by 5.9%, and our support is based on a policy of 10% of regular giving, excluding one-off gifts and legacies. Our Diocesan Parish Share, given to the Diocese of Bristol, was the same as 2020, at £79,230, with regular income levels being maintained.

Our Playgroup delivered a surplus of just under £11,000, but maintained its annual rental contribution of £16,000 with the difference being funded form designated reserves. Please see the full accounts for more information.

Reserves Policy

The PCC endeavours to carry such reserves as it considers necessary to finance the work of the church, and also recognises that its largest outgoing, the Parish Share, is not a contractual obligation, and therefore could be reduced in the event of a material reduction in donated income from members, currently sufficient to maintain this intended commitment.

Because of this flexibility, if necessary, in paying the Parish Share each year, the Trustees believe the charity is a going concern.

Unrestricted General reserves at 31st December 2021 were £19,776, up from £13,234 at December 2020, mainly due to increased donor contributions in our annual Stewardship review and a £10,000 grant received to fund part of the Children's, Youth and Families minister post. The PCC's forecast expenditure for 2022 is around £14,300 per month, including a commitment of £6,768 per month for Parish Share, which is not a legally-binding liability.

Therefore, the Unrestricted General reserves represent just under 1½ month's normal expenditure, including Parish Share, before regular standing order income is received. However, Unrestricted Designated reserves totalled £115,800 at 31st December 2021, and these can, at any time, be reallocated by the PCC to Unrestricted General reserves, increasing the cover to around 9½ months of normal expenditure, including Parish Share.

Grant making policy

As set out in note 10 to the accounts, the PCC adopts a policy of setting aside 10% of its regular income from donations for the support of mission partners, which further the ministry and charitable objectives of the charity, both in the UK and abroad, and details of these organisations are set out in Note 10. Commitment is given to each mission partner for a period of 4 years, with

a review on termination or extension towards the end of the third year, so that at least a year's notice is given of support not continuing. The mission committee receives and considers, and recommends to the PCC, any application for new mission partner funding.

The Future

During 2021, the Rev Ian Tomkins continued to lead the church family through the constantly challenging and variable conditions of Covid and the pandemic. When able to be back in the church building, we adapted to Covid restrictions as best we could, ensuring safety. The church community has continued to care for each other and our neighbour in creative and imaginative ways, and we continued to offer online church and contact wherever we ca, as well as trying out the new 4pm / 5pm Service of informal worship, which started in September 2021. The creativity and imagination of the church community has continued to be stretched and valued, as we used our outside spaces more and more, including outside carols at Christmas, all bringing us closer to our community, and helping us reconnect together. The new vision process started in November 2021, will continue into 2022, and will reflect the changes in both church and society, due to these past two years. 2021 saw the re-start of ministries such as Kings Kids, and also in person Alpha course, and also the trialling of new service patterns as we re-build confidence and look upwards and outwards. This period has tested all our resilience, and the community at St Matthews has been faithful and optimistic, something reflected in their remarkable response to our financial stewardship needs during 2021, both in supporting the day to day ministry of the church, and also in funding vital repairs to our heating systems. It demonstrates a community committed, resilient, and outward looking to serve our communities.

COVID-19 impact

The coronavirus continued to impact normal church activities by preventing any use of the church building during times of lockdown, and when under various Covid restrictions. The St Matthews Playgroup continued its activities with appropriate measures in place, and with its grant income from Bristol City Council protected during this period. The church continued to provide online worship and other resourcing providing Sunday worship services via the St Matthews YouTube. When services resumed, social distancing and other protective measures were all in place and adhered to.

Financially, most donor support comes in through monthly standing orders, which have remained largely unchanged, but income from church building lettings continued to be hugely impacted during 2021, slightly offset by some savings in cleaning and utility costs.

FINALLY

This Annual Report is a composite document prepared collaboratively by the officers and members of the PCC, in line with the terms of the Charities Act 2011. We hope that it gives a clear picture of the life of the church and the way in which the PCC has administered the task placed on them as trustees of St Matthew's Church.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed/constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Parochial Church Council

David Aberdeen
Churchwarden

Alison Edmonds
Churchwarden

29 May 2022

St Matthew's Prayer

Heavenly Father, pour out your Holy Spirit upon St. Matthew's. Grant us a new vision of your Glory, a new experience of your power, a new faithfulness to your Word, a new consecration to your service so that, through our renewed witness your Holy Name may be glorified and your Kingdom advanced, through Jesus Christ our Lord. Amen

Appendix 1: Fabric Report

The last Quinquennial Survey took place in August 2018. The Architect's Report records that, in summary, the building is structurally sound and generally in good condition and that remains the current position. The Report noted certain issues and recommended the carrying out of certain works, some of which are referred to below.

The garden which surrounds the building is also generally in very good order and continues to be regularly used and enjoyed by both the children's playgroup which meets in the building and also by members of the public to whom it has been opened up for a number of successful community events.

During the course of this year the PCC's Building Committee was reconstituted with a view to it assisting in formulating a plan for addressing all the recommendations in the Architect's Report and for the ongoing maintenance of the building and then overseeing the relevant works. One of the tasks which the Building Committee was asked to take on was to formulate recommendations for a new heating system for the building, given that it was known that the gas-fired boiler which had been in place for over 35 years was nearing the end of its life. The Committee's work in this regard was to some extent thwarted by the sudden failure of the old boiler towards the end of the year, just as the cold weather set in. With limited options then available and in the face of a need to install a new system urgently, a new energy-efficient 'cascade' system of three in-line gas boilers was put in, fully funded by generous donations from church members.

Other major works carried out during the year included the following:-

- Repairs and stone redressing to the north-east turret – in accordance with Architect's report recommendations;
- Stripping, repairing and repainting of two rear doors and repairs to stone surrounds;
- Installation of a new bench in the garden;
- Planting of 40 new hedgerow shrubs in the garden.

There was also regular ongoing work and maintenance on the building and the garden, including gutter clearance (as recommended in the Architect's Report) and general gardening.

One of the major item's noted in the Architect's Report is a need to plan for the replacement of the tower roof which the Report advises is at the end of its life. This is a project to be addressed by the Building Committee and the PCC as soon as possible.

Independent examiner's report to the trustees of PCC of St Matthew and St Nathanael, Bristol

I report to the trustees on my examination of the accounts of the PCC of St Matthew and St Nathanael, Bristol ("the Charity") for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joshua Kingston ACA
Burton Sweet Limited
The Clock Tower
5 Farleigh Court
Old Weston Road
Flax Bourton
Bristol BS48 1UR

Date: 29 May 2022

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719.

STATEMENT OF FINANCIAL ACTIVITIES
For the year ending 31 December 2021

	Note	General Fund £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	TOTAL FUNDS 2020 £
INCOME FROM:						
Donations and Legacies	2(a) & 2(d)	149,539	73,281	17,153	239,973	134,132
Charitable Activities	2(b) & 2(e)	3,268	91,741	-	95,009	107,729
Investments	2(c) & 2(f)	12	9	657	678	801
TOTAL INCOME		152,819	165,031	17,810	335,660	242,662
EXPENDITURE ON:						
Charitable activities						
Grants	3(a) & 3(d)	-	14,200	-	14,200	14,125
Activities directly relating to the work of the church	3(b) & 3(e)	120,855	89,605	10,600	221,060	218,314
Church management & administration	3(c) & 3(f)	16,469	-	-	16,469	15,755
TOTAL EXPENDITURE		137,324	103,805	10,600	251,729	248,194
NET INCOME/(EXPENDITURE BEFORE TRANSFERS		15,495	61,226	7,210	83,931	(5,532)
TRANSFERS BETWEEN FUNDS	10	(8,953)	8,953	-	-	-
NET MOVEMENT IN FUNDS		6,542	70,179	7,210	83,931	(5,532)
BALANCES BROUGHT FORWARD AT 1 JANUARY		13,234	105,534	18,138	136,906	142,438
BALANCES CARRIED FORWARD AT 31 DECEMBER		19,776	175,713	25,348	220,837	136,906

The comparatives funds are shown in note 5
The Charity has no recognised gains or losses other than the results for the year as set out above.
All of the activities of the charity are classed as continuing

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719

BALANCE SHEET AT 31 DECEMBER 2021

	Note	2021 £	2020 £
FIXED ASSETS			
Tangible Assets	7	59,913	59,913
CURRENT ASSETS			
Debtors	8	24,464	3,033
Short term deposits			
CBF - PCC Deposit		17,809	17,800
CBF - Educational Foundation		2,763	2,738
CBF - Mission Fund		10,815	10,183
Co-operative Bank Current Account		69,945	31,026
Playgroup Current Account		40,248	17,073
		166,044	81,853
LIABILITIES			
Creditors: Amounts falling due within one year	9	(5,130)	(4,860)
NET CURRENT ASSETS		160,914	76,993
TOTAL		220,827	136,906
FUNDS			
Unrestricted:			
General		19,766	13,234
Designated	10	175,713	105,534
Restricted	10	25,348	18,138
		220,827	136,906

Approved by the Parochial Church Council on 29 May 2022 and signed on its behalf by:

David Aberdeen
Churchwarden

Alison Edmonds
Churchwarden

The notes on the following pages form part of these accounts

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the historical cost convention (except for investments which have been included at fair value and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The charity is a public benefit entity.

The trustees consider that there are no material uncertainties about the Church's ability to continue as a going concern because over 75% of its unrestricted income is made up of giving by standing order and associated Gift Aid recovered, which reflects an ongoing commitment to continue giving in future.

Funds
General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Income
Voluntary income and capital sources
Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Sales of books and magazines from the church bookstall are accounted for gross.

Other ordinary income
Rental income from the letting of church premises is accounted for when the rental is due.

Income from investments
Dividends and interest are accounted for when receivable.

Expenditure
Grants
Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly related to the work of the Church
The Diocesan Parish Share is accounted for when payable. Any Parish Share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Governance
Governance costs represent the expenditure related to statutory requirements such as audit or independent examination and legal advice. They have been included within support costs relating to charitable activities.

Assets
Consecrated land and buildings and movable church furnishings
Consecrated and beneficed property is excluded from the accounts by s.10(2)(c) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Expenditure on the church building
During 2017 and 2018 the PCC undertook significant improvements to the entrance porch and ground-level hall. The PCC considers that the improvements are of a lasting nature and do not require depreciating. Any repairs to the building are expensed, as incurred.

Other fixtures, fittings and office equipment
Equipment used within the church premises, costing less than £10,000, is expensed in the year in which it is incurred, for clarity. Any equipment above this limit is depreciated on a straight-line basis over 4 years.

Investments
Investments are valued at market value at 31 December.

Current assets
Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2021

	Unrestricted			TOTAL FUNDS	
	General Fund	Designated Funds	Restricted Funds	2021	2020
	£	£	£	£	£
2. INCOME					
2(a) *Donations and legacies*					
Standing Orders	101,532	-	480	102,012	96,823
Envelopes	-	-	-	-	112
CAF donations	6,899	-	-	6,899	6,271
Income tax recoverable on Standing Orders, Envelopes, and Sundry Donations	26,961	6,963	1,370	35,294	24,192
Cash Collections	793	-	303	1,096	2,410
Grant received - youth work	-	-	10,000	10,000	-
One-off Donations	13,354	66,318	5,000	84,672	4,324
	149,539	73,281	17,153	239,973	134,132
2(b) *Charitable activities*					
Church and Hall lettings	2,383	-	-	2,383	2,373
Fees	885	-	-	885	333
Playgroup	-	91,741	-	91,741	105,023
	3,268	91,741	-	95,009	107,729
2(c) *Investments*					
Dividends and interest	12	9	657	678	801
	12	9	657	678	801
TOTAL INCOME	152,819	165,031	17,810	335,660	242,662

Workings:

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2021

	Unrestricted			TOTAL FUNDS	
	General Fund	Designated Funds	Restricted Funds	2020	2019
	£	£	£	£	£
2. INCOME (comparatives)					
2(d) *Donations and legacies*					
Standing Orders	96,343	-	480	96,823	92,143
Envelopes	112	-	-	112	182
CAF donations	6,271	-	-	6,271	7,085
Income tax recoverable on Standing Orders, Envelopes, and Sundry Donations	24,072	-	120	24,192	24,832
Cash Collections	1,199	-	1,211	2,410	4,316
Grant received - youth work	-	-	-	-	8,000
One-off Donations	3,990	334	-	4,324	10,019
	131,987	334	1,811	134,132	146,577
2(e) *Charitable activities*					
Church and Hall lettings	2,373	-	-	2,373	8,938
Fees	333	-	-	333	389
Playgroup	-	105,023	-	105,023	82,354
	2,706	105,023	-	107,729	91,681
2(f) *Investments*					
Dividends and interest	45	75	681	801	880
	45	75	681	801	880
TOTAL INCOME	134,738	105,432	2,492	242,662	239,138

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2021

	Unrestricted			TOTAL FUNDS	
	General Fund	Designated Funds	Restricted Funds	2021	2020
	£	£	£	£	£
3. EXPENDITURE ON					
3(a) *Grants (see note 8)*					
Missionary and charitable giving:					
Church overseas					
- missionary societies	-	2,000	-	2,000	2,125
- relief and development agencies	-	6,000	-	6,000	6,000
Home mission & other Church societies	-	6,200	-	6,200	6,000
	-	14,200		14,200	14,125
3(b) *Activities directly relating to the work of the Church*					
Ministry:					
Diocesan Parish Share	79,230	-	-	79,230	79,240
Clergy expenses	1,248	-	-	1,248	-
Sundry Support	10	-	-	10	384
Assistant Staff (Children & Youth work) :					
Salary	17,738	-	10,600	28,338	27,725
Playgroup:					
Salaries	-	75,452	-	75,452	78,437
Other expenses	-	5,440	-	5,440	3,667
Church running expenses:					
Heating and lighting	5,457	-	-	5,457	4,932
Cleaning & domestic	4,543	-	-	4,543	4,129
Insurance	5,014	-	-	5,014	4,834
Church maintenance	4,935	8,575	-	13,510	9,439
Books & publications:					
Books & other materials	75	-	-	75	-
Upkeep of services:					
Music	1,057	-	-	1,057	919
Altar & other requisites	187	-	-	187	138
Support costs:					
Training	250	-	-	250	-
Children's & Young People's Work	439	-	-	439	30
Church Events	-827	-	-	(827)	1665
Church meals	299	-	-	299	-
Equipment	-	138	-	138	1,559
Governance costs:					
Independent Examiner's Fees	1,200	-	-	1,200	1,216
	120,855	89,605	10,600	221,060	218,314
3(c) *Church Management and administration*					
Bank Charges	137	-	-	137	390
Printing, stationery and office expenses	1,675	-	-	1,675	1,875
Telephone	990	-	-	990	631
Sundry Administrative Costs	1,848	-	-	1,848	2,008
Salaries	11,819	-	-	11,819	10,851
	16,469	-	-	16,469	15,755
TOTAL EXPENDITURE	137,324	103,805	10,600	251,729	248,194

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2021

	Unrestricted			TOTAL FUNDS	
	General Fund	Designated Funds	Restricted Funds	2020	2019
	£	£	£	£	£
3. EXPENDITURE ON (comparatives)					
3(d) *Grants*					
Missionary and charitable giving:					
Church overseas					
- missionary societies	-	2,125	-	2,125	1,750
- relief and development agencies	-	6,000	-	6,000	5,375
Home mission & other Church societies	-	6,000	-	6,000	5,250
	-	14,125	-	14,125	12,375
3(e) *Activities directly relating to the work of the Church*					
Ministry:					
Diocesan Parish Share	79,240	-	-	79,240	72,500
Incumbent's expenses	-	-	-	-	47
Sundry Support	384	-	-	384	82
Assistant Staff (Children & Youth work) :					
Salary	27,125	-	600	27,725	27,705
Expenses	-	-	-	-	-
Playgroup:					
Salaries	-	78,437	-	78,437	85,041
Other expenses	-	3,667	-	3,667	3,648
Church running expenses:					
Heating and lighting	4,932	-	-	4,932	6,527
Cleaning & domestic	4,129	-	-	4,129	5,434
Insurance	4,834	-	-	4,834	4,878
Church maintenance	9,439	-	-	9,439	9,334
Books & publications:					
Books & other materials	-	-	-	-	59
Upkeep of services:					
Music	919	-	-	919	1,426
Altar & other requisites	138	-	-	138	405
Support costs:					
Training	-	-	-	-	22
Children's & Young People's Work	30	-	-	30	798
Church Events	1,665	-	-	1665	410
Church meals	-	-	-	-	266
Equipment	1,559	-	-	1,559	1,501
Governance costs:					
Independent Examiner's Fees	1,216	-	-	1,216	1,098
	135,610	82,104	600	218,314	221,181
3(f) *Church Management and administration*					
Bank Charges	390	-	-	390	393
Printing, stationery and office expenses	1,875	-	-	1,875	2,126
Telephone	631	-	-	631	555
Sundry Administrative Costs	2,008	-	-	2,008	998
Salaries	10,851	-	-	10,851	10,730
	15,755	-	-	15,755	14,802
TOTAL EXPENDITURE	151,365	96,229	600	248,194	248,358

4. STAFF COSTS

	2021	2020
	£	£
Wages & Salaries	112,808	114,469
Employer's National Insurance contributions	2,801	2,544
	115,609	117,013

No employee was paid more than £60,000 per annum and no members of staff received any monetary benefit, other than statutory employer pension contributions at the minimum statutory rate, during the current or previous year. The Incumbent, who is a Trustee, was paid £0 in expenses (2020: £0), but no other Trustees were paid any expenses, during the current or previous year.

The average number of staff, paid by the PCC and employed during the year, was as follows:

	2021	2020
Playgroup	5.00	5.58
Administration (Office Administrator)	1.00	1.00
Cleaner	0.17	-
Ministry (Youth and Children, Worship and Young Adults)	1.00	1.00
Total	7.17	7.58

The PCC delegates the day-to-day running of St Matthews to the staff team which consists of the above staff (excluding Playgroup), working under the line management of the Incumbent, and the Assistant Curates. In addition, the Churchwardens are closely involved in various day-to-day matters, where required. The total amount of salaries and benefits received by key management personnel was £62,267 (2020: £59,180)

5. COMPARATIVE FUNDS

	General Fund £	Designated Funds £	Restricted Funds £	Total Funds 2020 £
INCOME FROM				
Donations and Legacies	131,987	334	1,811	134,132
Charitable Activities	2,706	105,023	-	107,729
Investments	45	75	681	801
TOTAL INCOME	134,738	105,432	2,492	242,662
EXPENDITURE ON:				
Charitable activities				
Grants	-	14,125	-	14,125
Activities directly relating to the work of the church	135,610	82,104	600	218,314
Church management & administration	15,755	-	-	15,755
TOTAL EXPENDITURE	151,365	96,229	600	248,194
NET EXPENDITURE BEFORE TRANSFERS	(16,627)	9,203	1,892	(5,532)
TRANSFERS BETWEEN FUNDS	1,875	(1,875)	-	-
NET MOVEMENT IN FUNDS	(14,752)	7,328	1,892	(5,532)
BALANCES BROUGHT FORWARD AT 1 JANUARY	27,986	98,206	16,246	142,438
BALANCES CARRIED FORWARD AT 31 DECEMBER	13,234	105,534	18,138	136,906

6. RELATED PARTY TRANSACTIONS

The Vicar is remunerated by the Bristol Diocesan Board of Finance, to which Parish Share is paid. No member of the PCC received any payment during the year.

During 2021 donations received (excluding gift aid recovered) from PCC members and their close family members (spouses, parents, siblings, and children) was £58,399 (2020: £26,216). The increase was a result of both changes in PCC membership and changes in individual giving by some PCC members.

7. FIXED ASSETS

	2021 £	2020 £
Cost		
At 1 January 2021	59,913	59,913
Additions	-	-
At 31 December 2021	59,913	59,913
Net book value		
At 31 December 2021	59,913	59,913
At 31 December 2020	59,913	59,913

8. DEBTORS

	2021 £	2020 £
Income tax recoverable	11,328	2,056
Deposit on new boiler (settled February 2022) - see note below	10,962	-
Other debtors	402	-
Prepayments	1,772	977
	24,464	3,033

The deposit of £10,962 relates to a capital commitment of £37,237 for the new boiler, installed in 2022

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Diocesan Parish Share	1,113	1,123
Other creditors	4,017	3,737
	5,130	4,860

10. FUND DETAILS

The restricted and designated funds comprise:

a) The Special Collections Fund (Restricted) relates to funds raised at special collections to support the work of certain individuals, societies and agencies.

b) The Youth Worker Fund (Restricted) holds monies collected for application in the area of youth work and to fund a youth worker.

c) The Educational Foundation (Restricted) holds monies on deposit with the Central Board of Finance under certain historic trusts (trustees including City Council representation) relating to the parish of Kingsdown. Income is in the form of dividends and interest.

d) The St Matthews Mission Fund (Restricted) is monies held on deposit with the Central Board of Finance under a trust relating to mission within the parish of Kingsdown.

e) The Bell-ringing Fund (Restricted) holds funds specifically donated for maintenance of the bells.

f) The Playgroup Fund (Restricted) relates to revenues from the Local Education Authority.

g) The Mission Fund (Designated) holds funds specifically designated for external mission.

h) The Building Fund (Designated) holds funds designated for upkeep of the church building.

i) The Fixed Asset NBV Fund represents expenditure on changes and improvements to the church building, funded from the Legacy Fund and General reserves

j) The Legacies Fund (Designated) holds the balance of funds remaining on legacies received, where the donor has not restricted their use but the PCC wishes to ensure they are used for specific purposes and not general day-to-day expenditure, typically something of a lasting nature

k) The Toddler Funds (Designated) holds funds raised from donations, designated to be spent on Toddler activities.

l) The Playgroup Fund (Designated) holds the balance of income from parents and expenditure on childcare activity.

10. FUND DETAILS (continued)

Restricted Funds: Movement on these funds was as follows:

	Balance at 1.1.21 £	Income £	Transfers to General Fund £	Expenditure £	Balance at 31.12.21 £
Special collections	3,456	303	-	-	3,759
Youth Worker	-	16,850	-	(10,600)	6,250
Educational Foundation	2,738	25	-	-	2,763
St Matthews Mission	4,701	632	-	-	5,333
Bell-ringing Fund	134	-	-	-	134
Playgroup	7,109	-	-	-	7,109
	18,138	17,810	-	(10,600)	25,348

The designated funds comprise those funds where the PCC has decided to put monies aside for administrative purposes only. Such monies may be redesignated at the discretion of the PCC.

The transfer of £16,000 from the Playgroup fund to the General Fund, below, is a charge of £16,000 per annum for use of the church hall during the week.

Designated Funds: Movement on these funds was as follows:

	Balance at 1.1.21 £	Income £	Transfers from/(to) General Fund £	Expenditure £	Balance at 31.12.21 £
Mission Fund	-	-	14,953	(14,200)	753
Building Fund	1,123	72,247	10,000	(8,575)	74,795
Fixed Asset NBV	59,913	-	-	-	59,913
Legacies	22,242	-	-	-	22,242
Eco Fund	-	1,043	-	(138)	905
Toddlers	3,787	-	-	-	3,787
Playgroup	18,469	91,741	(16,000)	(80,892)	13,318
	105,534	165,031	8,953	(103,805)	175,713

The Missions Group allocated £14,200 in grants this year, allocating to overseas mission societies and individuals: £2,000 to each of the Busoga Trust, Crosslink, Friends of Alalay, and FFRME, plus to home missions: £2,000 to each of Changing Tunes, CPAS, and the Sisters of the Church and £200 to The Children's Society

The balance of the Mission Fund is reviewed on an annual basis by the Mission Committee. The Transfer of £14,953 from the General Fund follows a policy, set by the PCC, of allocating 10% of General Giving to mission support.

10. FUND DETAILS (comparative year: 2020)

Restricted Funds: Movement on these funds was as follows:

	Balance at 1.1.20 £	Income £	Transfers to General Fund £	Expenditure £	Balance at 31.12.20 £
Special collections	2,245	1,211	-	-	3,456
Youth Worker	-	600	-	(600)	-
Educational Foundation	2,704	34	-	-	2,738
St Matthews Mission	4,054	647	-	-	4,701
Bell-ringing Fund	134	-	-	-	134
Playgroup	7,109	-	-	-	7,109
	16,246	2,492	0	(600)	18,138

The designated funds comprise those funds where the PCC has decided to put monies aside for administrative purposes only. Such monies may be redesignated at the discretion of the PCC.

The transfer of £16,000 from the Playgroup fund to the General Fund is a charge of £16,000 per annum for use of the church hall.

Designated Funds: Movement on these funds was as follows:

	Balance at 1.1.20 £	Income £	Transfers from/(to) General Fund £	Expenditure £	Balance at 31.12.20 £
Mission Fund	-	-	14,125	(14,125)	-
Building Fund	1,048	75	-	-	1,123
Fixed Asset NBV	59,913	-	-	-	59,913
Legacies	22,242	-	-	-	22,242
Toddlers	3,453	334	-	-	3,787
Playgroup	11,550	105,023	(16000)	(82,104)	18,469
	98,206	105,432	(1,875)	(96,229)	105,534

The Missions Group allocated £14,125 in grants this year, allocating to overseas mission societies and individuals: £2,000 to each of the Busoga Trust, Crosslink, Friends of Alalay, FFRME, and £125 to A Rocha, plus to home missions: £2,000 to each of Changing Tunes, CPAS, and the Sisters of the Church.

The balance of the Mission Fund is reviewed on an annual basis by the Mission Committee. The Transfer of £14,125 from the General Fund follows a policy, set by the PCC, of allocating 10% of General Giving to mission support (slightly higher in 2020 to cover committed payments).

11. INVESTMENTS HELD AS CUSTODIAN TRUSTEES

The incumbent and wardens are administrative trustees of the following investments held with the Central Board of Finance:

	Market Value	
	2021	**2020**
	£	£
54 CBF Fixed Interest Fund Shares	86	88
40 CBF Investment Fund Shares	937	766

Income from these investments is applied to the church's General Fund.

The incumbent and wardens, together with City Council representatives, are trustees of an Educational Foundation associated with the parish of St.Matthews, Kingsdown. It holds 1,054 income shares in the CBF Church of England Investment Fund, with a market value of £24,683 at 31st December 2021 (2020: £21,594).

This Educational Foundation does not form part of the assets under the direct ownership and control of the PCC.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MATTHEW AND ST NA

England & Wales - Charity number 1134719

Accounts

St Matthews BRISTOL

The Parish of St Matthew and St Nathanael, Bristol

ANNUAL REPORT & FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2020

Registered Charity Number 1134719

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MATTHEW AND ST NATHANAEL, BRISTOL (REFERRED TO IN THIS REPORT AS 'ST MATTHEW'S CHURCH' OR 'ST MATTHEW'S')

THE VISION OF ST MATTHEW'S CHURCH

'Living for Jesus'

STATEMENT OF PUBLIC BENEFIT

St Matthew's benefits the local and wider community by:

1. Providing Christian religious worship services through regular services each Sunday and special services during different seasons (Harvest, Remembrance, Bereavement services) and at times of celebration (e.g. Lent, Easter, Christmas etc) and during this pandemic year, providing regular online worship on Sundays and at other times.
2. Providing resources for moral, spiritual and intellectual development for its members and anyone who wishes to benefit from what the Church offers
3. Enabling Christians to be able to give to, and practically support their local community through a broad range of activities organised by the church. These include: Sunday Club, youth groups, pre-school playgroups, home groups, prayer groups, community events, social outreach, arts events etc
4. Allowing third party organisations to use church buildings and facilities where and when possible, to run activities that help build a healthier community, including: toddlers, Brownies, Guides, choirs, local interest groups, work with ex-prisoners and environmental groups
5. Providing weddings, funerals and baptisms
6. Providing a place for prayer and support

The Trustees (Parochial Church Council referred to below as 'the PCC') are aware of the Charity Commission's guidance on public benefit in *The Advancement of Religion for the Public Benefit* and have had regard to it in their administration of the Ecclesiastical Parish of St Matthew's.

The Trustees believe that this report, taken as a whole, provides further evidence that St Matthew's work in 2020 furthered its charitable purposes for the public benefit.

THE TRUSTEES

The Trustees of St Matthew's Church are the PCC, which has the responsibility of co-operating with the incumbent, in promoting the whole work of the Church in the ecclesiastical parish. The PCC is governed by two pieces of Church of England legislation, called Measures. These are the Parochial Church Council (Powers) Measure 1956 and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969, as amended)

PCC Membership

Members of the PCC are either ex-officio or elected at the Annual Parochial Church Meeting in accordance with the Church Representation Rules. After the APCM, the following served as members:

Incumbent	Rev Ian Tomkins (Chairman)	
Wardens	Mrs Laura Pendlebury (until 28th September 2020)	
	Mr David Aberdeen (from 28th September 2020)	
	Mr Chris Smith	
Representatives on the Diocesan Synod		
	Mr Andrew Lucas	Chair of the Diocesan Board of Finance
Representatives on the Deanery Synod		
	Mr Fabian Breckels	from September 2020 until 2023
	Ms Laura Protheroe	from September 2020 until 2023
Elected members	David Aberdeen	from April 2019 until 2022
	Mrs Ann Baker	from April 2017 until 2020
	Mrs Katheryn Caithness	from April 2018 until 2021
	Mr Kyle Douglas	from April 2019 until 2022
	Miss Alison Edmonds	from April 2018 until 2021
	Mr Kevin Froud	from April 2018 until 2021
	Mrs Waf Green	from September 2020 until 2023
	Mrs Mary Parsons	from September 2020 until 2023
	Mr Simon Pugh-Jones	from April 2019 until 2022
	Mrs Ruth Rimmer	from April 2018 until 2021
	Mr Nick Stroud	from September 2020 until 2023
	Mr Andrew Wood (Treasurer)	from April 2012 until 2021
PCC Secretary	Mrs Katheryn Caithness	from January 2015 until 2021
Associate Minister		Rev Dr Minty Hull until March 2020
		Rev Richard Pendlebury
Curate		Rev Gaby Doherty (part-time)
		Rev James Cannan (part-time)

Banks National Westminster Bank plc, Westbury-on-Trym, Bristol

Independent Examiner: Neil Kingston FCA, Burton Sweet Chartered Accountants, The Clock Tower, 5 Farleigh Court, Old Weston Road, Flax Bourton Bristol BS48 1UR

THE COMMITTEE STRUCTURE

The full PCC met 5 times during 2020 with an average attendance of 14.

The PCC operates through a number of sub-committees, which meet between full meetings of the PCC. All these teams report to, and are overseen by, the PCC.

Standing Committee: It has the authority to transact the business of the PCC between its meetings, subject to any directions given by the PCC. The Standing Committee consist of the vicar, the churchwardens, and three members of the PCC.

Missions Committee: It co-ordinates the church's support to its mission partners. As well as sending financial support, it aims to keep in touch with their news, writes to them, and prays for them on a regular basis. The group also promotes awareness of mission in the church by keeping the congregation up to date with news and encouraging members of the church who sense a calling to mission.

Playgroup Management Committee: It has responsibility for the management of the Playgroup on behalf of the PCC.

Building Team: It works with the wardens in the co-ordination and implementation of the care of the fabric of the church building and grounds including oversight of the audio-visual and computer equipment.

Staff Team: The staff team comprises:

- The Vicar, Rev Ian Tomkins
- Associate Minister, Rev Minty Hull (honorary position) - until March 2020
- Associate Minister, Richard Pendlebury (honorary position)
- Curate, Revd Gaby Doherty
- Curate (part-time), Rev John Cannan
- Children's, Families and Youth Minister, John Stilwell
- Church Administrator, Julia Wright

The staff team meets weekly on Monday mornings and the ministers meet every two weeks on Tuesdays.

The vicar also meets with the churchwardens, and the Standing Committee (see above) meets on alternate months during the year.

Growth: The PCC is seeking to encourage growth in faith and numbers, through encountering and entering a relationship with Jesus Christ, by bible teaching, discipleship and a foundation of prayer, and encouraging the church family in Christian service in the church, their communities and in their daily lives.

During this extremely challenging past year of the COVID pandemic, we are thankful to God for the encouragements of our church community remaining connected and active, through online worship, through giving and pastoral care for each other, and through their outward focused care for their families and others in the community. We are thankful for all those we have connected with for the first time through our new online presence. With fresh challenges and opportunities due to the pandemic, we continue to pray and prioritise areas of ministry to ensure efficient and proper use of resources to enable build on the strong foundations which have been laid, as we emerge from lockdowns and pandemic, and look to the future with confidence and hope.

Worshipping and Deepening Discipleship Report

As a church we seek to respond to our vision of 'Living for Jesus by seeking to know God the Father in Jesus through the power of the Holy Spirit'. With the pandemic year having impacted us all, we are looking to re-focus new vision for the future, enabling our community and church to rest, restore and revive. Focus on discipleship, outreach and community is key to our growth in other areas as it is only by God's grace that we will be able to build God's Kingdom.

Our focus in 2020 began with our new Alpha Course, which was hugely encouraging and connected with lots of people. From March the focus changed due to pandemic lockdowns, and the need to rapidly re-imagine church for our engagement with each other and also our communities. Rapid new learning and use of gifts in new and creative ways online was called for, and the church family and volunteers responded in extraordinary ways; their proactive care for those in the community who were struggling or needing particular help; adapting and learning to do online recorded church, whether music, all age, preaching and teaching, editing and tech support, reaching out to new people, producing online families and children's; supporting those on their own, and those without access to online. materials and help. We have continued Alpha with our first Alpha online, and have continued to encourage our discipleship practices, and looking outwards.

In the summer, we imaginatively re-engaged back in church under pandemic conditions, with Bubble Church for families. At Christmas, with new booking systems and more opportunities provided, we produced some beautiful and encouraging services and seasonal encounters both in church, in the church gardens and online. In the autumn and the approach to Christmas, we again prepared for and promoted through invitation and the seasonal events and services, our first Alpha Online, started in January 2020.

Worship

In 2020, our 9am and 10.30am Sunday worship services continued to grow in attendance while they still happened prior to the March lockdown. During lockdowns and the pandemic conditions, we rapidly learnt and adapted to online worship, putting together a service each week, with participation form lots of members of the church. Our preaching continued to be a source of challenge and encouragement, with new series including on Psalms, the 'I am' sayings of Jesus. We are very blessed by the large number of creative and talented musicians in our church community, supported by a programme organised by a voluntary Music Coordinator. Our Trinity College placements students continued to play an active and creative role in contribution to and supporting our worship and ministry.

Prayer

Prayer remains an important element of church life. During this pandemic year, a church prayer meeting developed weekly, and the prayer cycle is widely used. During 2020, we have continued to focus on going deeper in prayer, offering sermon series, opportunities for prayer, encouragements through prayer materials during e.g. Lent materials and Thy Kingdom Come.

Children's and Youth Work

On Sunday morning we have excellent children's and youth groups, with growing regular numbers of teenagers. During 2020, we continued to increase engagement with more families with young children, through our Kings Kids weekly toddler group, reflected in the continuing increase in local families who have come to seasonal services and church events. As lockdowns were introduced, our Children, Families and Youth minister produced very creative materials every week, to access digitally, both for our all age Sunday attendance and also for our weekly Kings Kids parent and toddler group.

Our 2020 Christmas Christingle Christmas Eve was an outside event, with large scale displays of the nativity in the church porch and church garden, with many local families calling by in a Covid safe way. services continue to be very well attended.

Midweek Discipleship

Our mid-week groups give an opportunity to share, worship, pray, and learn together. During 2020, there were 4 home groups meeting midweek with around half our regular adult attendees

taking part in them. Most of these groups adapted and continued to meet via Zoom during this pandemic year, and we have added two new groups.

The monthly group for women, called Gather, which aims to be an informal and relaxed time for women to explore God's heart through worship, creativity, discussion and friendship, has not been able to meet during the opandmic, but has kept pastorally in touch with each other.

Attendance Figures

The Church of England assesses the size of the church community by counting the Electoral Roll and Average Sunday Attendance (ASA). ASA is our October average. Figures are set out below.

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Electoral Roll	134	133	143	158*	155	141	149	145	110	86	84
All Age ASA**	174	178	167	172	147	129	128	114	93	177	56
Adult ASA**	136	149	140	145	129	108	103	93	80	112	46
Child ASA**	38	29	27	27	18	21	25	21	13	19	10

*indicates complete renewal of the Electoral Roll
** in 2020, in common with many other churches, we rapidly moved our services online

A different measure of attendance is usual Sunday attendance. This is calculated by looking at the attendance across the whole year and taking out '*unusual*' figures (e.g. Festivals, Baptisms). This figure increased for adults from 76 in 2018 to 89 in 2019, and child attendance increased, from 11 in 2018 to 13 in 2019. A number of regular attendees have left during 2019 (3 adults and no children) and 5 new adults and 6 new children have joined.

Festival and Messy Church Attendance

Service	**2016**		**2017**		**2018**		**2019**		**2020**	
Average attendance	Under 16	Adult	Under 16	Adult	Under 16	Adult	Under 16	Adult	Under 16	Adult
Messy Church	-	-	-	-	-	-	-	-	-	-
Eggsplore	27	20	-	-	-	-	-	-	-	-
Easter Day	33	140	32	154	10	104	19	114	-	-
Carol Service	25	182	14	171	20	175	27	198	17	64
Christingle	113	173	88	188	152	150	105	203	-	-
Christmas Day	44	166	13	86	22	133	12	96	0	66

For completeness our occasional office numbers are also set out below.

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Baptisms	7	15	6	7	7	10	2	3	2	0	5	1
Confirmations	0	5	1	1	0	0	0	0	0	3	1	0
Weddings	7	8	7	4	1	3	1	2	1	0	1	0
Funerals	3	5	4	4	3	1	1	2	0	2	2	2

Church Community Activities Report

Our aspiration is to 'Live for Jesus by growing in faith and relationship with Jesus Christ, and serving our communities.

Welcome

We continue working to create a culture of invitation and welcome within the whole congregation to encourage the church community to invite and welcome others and encourage them into the life and faith of the Church at St Matthews. Our encouragement of a Culture of Invitation has been built on with our embarking on our Alpha course in the Spring. During 2020, we encouraged and invited many friends, families and neighbour to enjoy our online services.

Small Groups (between 5-12 members) and Pastorate (between 12-30 Members)

We continued groups in 2020, moving online in March. The small groups met in member's homes and the pastorate met in the Church. The pastorate had to be suspended during the lockdowns, with new groups being formed during the year as the groups were re-structured and adapted to the times. Each group meets for fellowship, prayer and worship and pastoral support, both for each other, and for others in the church and community. The groups often follow the weekly sermon series in their studies.

Pastoral Care

Pastoral Care of the church community continues to be led by the vicar and staff team and the small group leaders. During pandemic times, the staff team organized complete coverage of all the church family, so no one would be isolated, and also encouraged pastoral care in the community. The first line of pastoral care is through the mid-week groups. The staff team also support a number of other individuals in the parish. Pre-wedding and baptism conversations and visits and preparation continued to be undertaken by the ministry team.

Church Community Lunches

During this pandemic year, we have been unable to offer the physical community support events that we do usually. So we have adapted as we can, offering Zoom encounters and encouragements, with our networks of church members keeping pastoral and social contact with many people, both form the church family and also out onto the community. Building our community contacts and relationships continues to be an important part of our aims.

Outreach Activities Report

Living for Jesus by going into the world to make disciples and serve those in need.

Knightstone House

Our links with Knightstone House, a supported living complex in the parish, have continued to strengthen, with weekly visits up to March and the lockdown, by small team, including the vicar, involved with supporting and running coffee mornings. Care and contact continued contact for the members of the community where possible.

Tea and Chat

This is an older adults group that in normal times meets on two Thursday afternoons a month. The group undertakes various activities, some led by workers from Alive, and occasional outings. Some of the residents of Knightstone House also attend this group, and this continues to be a hugely appreciated ministry, for those who might not otherwise be able to get out much. Following lockdowns, these meetings had to stop, but contact and care for those involved has continued.

Stay and Play

This ethnically diverse group continued to meet weekly in The Elim Centre on King Square. It is led by volunteers from St Matthew's and run in partnership with the St Paul's Children's Centre who provide a play specialist to work specifically with the children. St Matthew's volunteers provide chat, tea and cakes for the parents, and this provides an important community resource. This also

had to be suspended when the pandemic started, and we will be working with St Paul's Centre to re-start as soon as it is possible and safe to do so.

King's Kids
St Matthew's provides a Toddler's group for young children and their parents or carers on a weekly basis under the leadership of our Children's, Young People's and Families' Minister. This is a thriving group, which connects hugely with the local community. It is a lively, fun-filled morning and is much appreciated by the locals and families who attend. It is running at capacity.

St Matthew's Playgroup
St Matthew's PCC runs an OFSTED-regulated playgroup that remains popular in the local area. The excellent staff team is led by Linda Mallard. The playgroup is managed by a sub-committee of the PCC. This also provides a huge contribution to the local community. After the initial lockdown period in March, the Playgroup re-started in July, under Covid conditions, and has continued since then, offering vital support for many in our local community

Support for Work outside the Parish
Overseas and home mission continues to be a priority for us. The Missions Committee recommended to the PCC the allocation of the Missions budget, which remained at 10% of the giving to the General Fund. In 2020, seven missionaries or societies were supported. Through use of our building and resources we also actively supported a number of locally-based charities including Sisters of the Church (based in St Paul's and serving those in need in the local community) and Friends of Alalay (Santa Cruz) (Children's charity).

Other
Nick Stroud continued to be involved with the Ashley House Probation Hostel community liaison and management group respectively.

Child Protection and Vulnerable Adults

Our Parish Safeguarding Officer and Administrator for Disclosure and Barring Service (Julia Wright) was available to deal with any concerns and dealt with the applications from those wishing to be involved with vulnerable adults, youth and children's work.

Julia Wright continues to be St Matthew's nominated person for Vulnerable Adults.

The Safeguarding policy, which covers Children and Vulnerable adults and children and addresses all areas of safeguarding in line with the Diocese of Bristol's policies, was last reviewed in October 2019. The policy was reviewed to update social media and online operations. The updated St Matthew's Safeguarding Policy can be obtained from our website (www.stmatthews-bristol.org.uk) or from the church office.

Communications

Our website *(www.stmatthews-bristol.org.uk)* continued to be well-used and well-managed.

We support an active Facebook page and Instagram account for St Matthews church news and information.

Weekly e-bulletins are sent to those who have requested them and all our sermons are available as a podcast.

The Building

The maintenance of the building was pursued with the usual care. Full details are to be found in the fabric report at the end of this document.

On weekdays prior to pandemic, the building was used regularly by our Playgroup, Toddlers Groups, and Music Group and for Worship Band practices, prayer and other church group meetings.

Our regular outside users were Brownies, Rainbows, Guides, the City of Bristol Choir and Phoenix Choir. These weekly/fortnightly meetings meant not only that we had a regular income but that we maintained our links with a different sectors of the community. On many Saturdays, the hall was booked for children's parties.

Lay and Licensed Ministry in the Parish

In 2020 we enjoyed the ministry of Ordained Local Minister Rev Dr Minty Hull, Associate Minister up to March, when she moved to Bristol cathedral. Rev Richard Pendlebury continues at St Matthews as Associate minister (self-supporting and part time), and curates Rev Gaby Doherty stipended part-time) and Rev James Cannan (self-supporting part-time), both began ministries St Matthews during 2020. All continued to offer their considerable gifts through preaching, teaching and leading of all ages.

In addition the PCC employed one full-time and one part-time member of staff during 2020. Julia Wright was our part-time Administrator throughout the year. John Stilwell was our Children's, Families and Youth Minister.

We are also very grateful to God to have a congregation of people who minister in a wide variety of ways both in the church and across the City. Among them are musicians, intercessors, youth and children's group leaders, vergers, social event organisers, home-group leaders, sacristans, assistants at Communion, cleaners, flower arrangers, pastoral visitors, online editors and others who contributed to the ongoing ministry of the church, by quietly offering acts of service and prayer. They are all very much appreciated.

We are very thankful for all the church community and for the contribution they make to worship and the life of the church, some in public and visible ways, some hidden and unseen.

Finance

2020 saw a 5.1% increase in the planned giving of our donors mainly due to the full-year impact of a Stewardship campaign in early 2019. Our designated missionary and charitable giving increased by 14.1%, as we resumed temporarily-lowered levels of support in 2019, and our support is based on a policy of 10% of regular giving, excluding one-off gifts and legacies. Our Diocesan Parish Share, given to the Diocese of Bristol, was increased by 9.3%, to £79,240, following the sizeable increase in regular income from donors in 2020.

Our Playgroup delivered a surplus of £22,918, in 2020, allowing it to comfortably contribute a £16,000 rent payment to general finances. Please see the full accounts for more information.

Reserves Policy

The PCC endeavours to carry such reserves as it considers necessary to finance the work of the church, and also recognises that its largest outgoing, the Parish Share, is not a contractual obligation, and therefore could be reduced in the event of a material reduction in donated income from members, currently sufficient to maintain this intended commitment.

Because of this flexibility, if necessary, in paying the Parish Share each year, the Trustees believe the charity is a going concern.

Unrestricted General reserves at 31st December 2020 were £13,234, down from £27,986 at December 2019, mainly due to the impact of the Covid pandemic on a planned Stewardship review, not receiving a budgeted grant, and church lettings to external organisations, giving a sizeable deficit on the General fund in 2020. The PCC's forecast expenditure for 2021 is around £14,500 per month, including a commitment of £6,603 per month for Parish Share, which is not a legally-binding liability.

Therefore, the Unrestricted General reserves represent just under one month's normal expenditure, including Parish Share, before regular standing order income is received. However, Unrestricted Designated reserves totalled £45,621 at 31st December 2020, and these can, at any time, be reallocated by the PCC to Unrestricted General reserves, increasing the cover to around 4 months of normal expenditure, including Parish Share.

Grant making policy

As set out in note 10 to the accounts, the PCC adopts a policy of setting aside 10% of its regular income from donations for the support of mission partners, which further the ministry and charitable objectives of the charity, both in the UK and abroad, and details of these organisations are set out in Note 10. Commitment is given to each mission partner for a period of 4 years, with a review on termination or extension towards the end of the third year, so that at least a year's notice is given of support not continuing. The mission committee receives and considers, and recommends to the PCC, any application for new mission partner funding.

The Future

During 2020, the Rev Ian Tomkins led the church family through adapting and changing to ministering in a global pandemic, and the church has responded in extraordinary, gracious and creative ways, to learn new skills, maintain worship, contact and care, and to change and adapt. New relationships have been built through e.g. Zoom coffee times together and through Zoom group meetings. The above report reflects the love, resilience and creativity progress made in looking upwards and outwards, and we look forward with faithfulness, optimism and hope, as we re-focus our prayer and discussion on new vision for our post-pandemic times. We are hopeful and full of a sense of opportunity to serve our communities in new ways.

COVID-19 impact

The coronavirus has impacted normal church activities by preventing any use of the church building since 23rd March 2020, when the government-imposed lockdown started. The Playgroup resumed its activities, with appropriate measures in place, from 8th July, and its grant income from Bristol City Council was protected until the end of the summer term. The church moved to providing Sunday worship services via a new St Matthews YouTube Channel and resumed services in church in August, prior to the subsequent lockdowns of the autumn.

Financially, most donor support comes in through monthly standing orders, which have remained largely unchanged, but income from church building letters has stopped, slightly offset by savings in cleaning and utility costs.

FINALLY

This Annual Report is a composite document prepared collaboratively by the officers and members of the PCC, in line with the terms of the Charities Act 2011. We hope that it gives a clear picture of the life of the church and the way in which the PCC has administered the task placed on them as trustees of St Matthew's Church.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed/constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Parochial Church Council

D. Aberdeen — Alison Edmonds

David Aberdeen
Churchwarden

Alison Edmonds
Churchwarden

8th November 2021

St Matthew's Prayer

Heavenly Father, pour out your Holy Spirit upon St. Matthew's. Grant us a new vision of your Glory, a new experience of your power, a new faithfulness to your Word, a new consecration to your service so that, through our renewed witness your Holy Name may be glorified and your Kingdom advanced, through Jesus Christ our Lord. Amen

Appendix 1: Fabric Report

During 2020 we had relatively few challenges in caring for our building and gardens.

In March our Tower Captain Becca Meyer stood down and was replaced by Matt Jerome. Both have ensured a high level of maintenance of the bells and during the year helped us attend to an insect infestation and problems relating to stiffening of the bell ropes - and have facilitated the regular use of the bells throughout the year.

In July the Kitchen saw an upgrade in cooking facilities because changes in the rules for gas appliances meant the old cooker no longer complied. A new electric cooker overcame the issue and has proven to be more user friendly and efficient.

The garden also saw change with a new wildflower garden on the north side. A new bench was added, the compost heaps were rebuilt and with the help of a couple of working parties much cutting back and clearing out was done. The Garden continues to improve year on year and is much appreciated by the church family, by our neighbours and by the playgroup who use the space whenever the weather permits.

The tower roof continues to function but longer-term still requires re-leading. A further repair patch was added in November and for the time being the roof remains watertight.

During the course of the year the electrical systems, alarms and lift have needed attention, but all safety tests were passed and the necessary components repaired and replaced, added to or improved.

Just before Christmas a repair was required for the heating system due to the failure of the main shunt pump which left the system working but not sufficiently to maintain comfortable temperatures during the very cold weather. The pump was replaced on 20th December and immediately returned the system to its normal efficiency.

Perhaps the biggest issue of the year was our response to the church's growing desire to be more sustainable and take action in relation to climate change. Bristol Diocese adopted a radical new sustainability policy and St Matthew's signed up to Eco Church, the A Rocha scheme to promote carbon reduction and improved ecological stewardship. Actions resulting from this included measures to reduce water use and adopting the use of more sustainable products for cleaning etc.

Independent examiner's report to the trustees of PCC of St Matthew and St Nathanael, Bristol

I report to the trustees on my examination of the accounts of the PCC of St Matthew and St Nathanael, Bristol ("the Charity") for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil Kingston FCA
Burton Sweet Chartered Accountants
The Clock Tower
5 Farleigh Court
Old Weston Road
Flax Bourton
Bristol BS48 1UR

Date: 8 November 2021

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719.

STATEMENT OF FINANCIAL ACTIVITIES
For the year ending 31 December 2020

	Note	General Fund £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £
INCOME FROM:						
Donations and Legacies	2(a) & 2(d)	131,987	334	1,811	134,132	146,577
Charitable Activities	2(b) & 2(e)	2,706	105,023	-	107,729	91,681
Investments	2(c) & 2(f)	45	75	681	801	880
TOTAL INCOME		134,738	105,432	2,492	242,662	239,138
EXPENDITURE ON:						
Charitable activities						
Grants	3(a) & 3(d)	-	14,125	-	14,125	12,375
Activities directly relating to the work of the church	3(b) & 3(e)	135,610	82,104	600	218,314	221,181
Church management & administration	3(c) & 3(f)	15,755	-	-	15,755	14,802
TOTAL EXPENDITURE		151,365	96,229	600	248,194	248,358
NET INCOME/(EXPENDITURE BEFORE TRANSFERS		(16,627)	9,203	1,892	(5,532)	(9,220)
TRANSFERS BETWEEN FUNDS	10	1,875	(1,875)	-	-	-
NET MOVEMENT IN FUNDS		(14,752)	7,328	1,892	(5,532)	(9,220)
BALANCES BROUGHT FORWARD AT 1 JANUARY		27,986	98,206	16,246	142,438	151,658
BALANCES CARRIED FORWARD AT 31 DECEMBER		13,234	105,534	18,138	136,906	142,438

The comparatives funds are shown in note 5
The Charity has no recognised gains or losses other than the results for the year as set out above.
All of the activities of the charity are classed as continuing

PAROCHIAL CHURCH COUNCIL OF ST MATTHEW & ST NATHANAEL, BRISTOL
Charity Commission Registration Number 1134719

BALANCE SHEET AT 31 DECEMBER 2020

	Note	2020 £	2019 £
FIXED ASSETS			
Tangible Assets	7	59,913	59,913
CURRENT ASSETS			
Debtors	8	3,033	28,060
Short term deposits			
CBF - PCC Deposit		17,800	17,725
CBF - Educational Foundation		2,738	2,704
CBF - Mission Fund		10,183	9,537
Nat West Current Account		31,026	16,242
Playgroup Current Account		17,073	12,780
		81,853	87,048
LIABILITIES			
Creditors: Amounts falling due within one year	9	(4,860)	(4,523)
NET CURRENT ASSETS		76,993	82,525
TOTAL		136,906	142,438
FUNDS			
Unrestricted:			
General		13,234	27,986
Designated	10	105,534	98,206
Restricted	10	18,138	16,246
		136,906	142,438

Approved by the Parochial Church Council on 8th November 2021 and signed on its behalf by:

D. Aberdeen

David Aberdeen
Churchwarden

Alison Edmonds

Alison Edmonds
Churchwarden

The notes on the following pages form part of these accounts

1 ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared in accordance with applicable United Kingdom Accounting Standards, the Charities Act 2011 and the Charities Statement of Recommended Practice (FRS 102) and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs.

The accounts have also been prepared under the historical cost convention except for investment assets, which are shown at market value.

The trustees consider that there are no material uncertainties about the Church's ability to continue as a going concern because over 75% of its unrestricted income is made up of giving by standing order and associated Gift Aid recovered, which reflects an ongoing commitment to continue giving in future.

Funds
General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Income
Voluntary income and capital sources
Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Sales of books and magazines from the church bookstall are accounted for gross.

Other ordinary income
Rental income from the letting of church premises is accounted for when the rental is due.

Income from investments
Dividends and interest are accounted for when receivable.

Expenditure
Grants
Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly related to the work of the Church
The Diocesan Parish Share is accounted for when payable. Any Parish Share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Governance
Governance costs represent the expenditure related to statutory requirements such as audit or independent examination and legal advice. They have been included within support costs relating to charitable activities.

Assets
Consecrated land and buildings and movable church furnishings
Consecrated and beneficed property is excluded from the accounts by s.10(2)(c) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All

expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Expenditure on the church building
During 2017 and 2018 the PCC undertook significant improvements to the entrance porch and ground-level hall. The PCC considers that the improvements are of a lasting nature and do not require depreciating. Any repairs to the building are expensed, as incurred.

Other fixtures, fittings and office equipment
Equipment used within the church premises, costing less than £10,000, is expensed in the year in which it is incurred, for clarity. Any equipment above this limit is depreciated on a straight-line basis over 4 years.

Investments
Investments are valued at market value at 31 December.

Current assets
Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2020

	Unrestricted			TOTAL FUNDS	
	General Fund	Designated Funds	Restricted Funds	2020	2019
	£	£	£	£	£
2. INCOME					
2(a) *Donations and legacies*					
Standing Orders	96,343	-	480	96,823	92,143
Envelopes	112	-	-	112	182
CAF donations	6,271	-	-	6,271	7,085
Income tax recoverable on Standing Orders, Envelopes, and Sundry Donations	24,072	-	120	24,192	24,832
Cash Collections	1,199	-	1,211	2,410	4,316
Grant received - youth work	-	-	-	-	8,000
One-off Donations	3,990	334	-	4,324	10,019
	131,987	334	1,811	134,132	146,577
2(b) *Charitable activities*					
Church and Hall lettings	2,373	-	-	2,373	8,938
Fees	333	-	-	333	389
Playgroup	-	105,023	-	105,023	82,354
	2,706	105,023	-	107,729	91,681
2(c) *Investments*					
Dividends and interest	45	75	681	801	880
	45	75	681	801	880
TOTAL INCOME	134,738	105,432	2,492	242,662	239,138

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2020

	Unrestricted			TOTAL FUNDS	
	General Fund	Designated Funds	Restricted Funds	2019	2018
	£	£	£	£	£
2. INCOME (comparatives)					
2(d) *Donations and legacies*					
Standing Orders	91,663	-	480	92,143	80,961
Envelopes	182	-	-	182	208
CAF donations	7,085	-	-	7,085	3,348
Income tax recoverable on Standing Orders, Envelopes, and Sundry Donations	24,712	-	120	24,832	21,628
Cash Collections	3,766	-	550	4,316	2,573
Grant received - youth work	-	-	8,000	8,000	-
One-off Donations	9,343	676	-	10,019	2,873
	136,751	676	9,150	146,577	111,591
2(e) *Charitable activities*					
Church and Hall lettings	8,938	-	-	8,938	9,832
Fees	389	-	-	389	717
Playgroup	-	4,295	78,059	82,354	105,581
	9,327	4,295	78,059	91,681	116,130
2(f) *Investments*					
Dividends and interest	50	132	698	880	780
	50	132	698	880	780
TOTAL INCOME	146,128	5,103	87,907	239,138	228,501

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2020

	Unrestricted			TOTAL FUNDS	
	General Fund	Designated Funds	Restricted Funds	2020	2019
	£	£	£	£	£
3. EXPENDITURE ON					
3(a) *Grants (see note 8)*					
Missionary and charitable giving:					
Church overseas					
- missionary societies	-	2,125	-	2,125	1,750
- relief and development agencies	-	6,000	-	6,000	5,375
Home mission & other Church societies	-	6,000	-	6,000	5,250
	-	14,125		14,125	12,375
3(b) *Activities directly relating to the work of the Church*					
Ministry:					
Diocesan Parish Share	79,240	-	-	79,240	72,500
Incumbent's expenses	-	-	-	-	47
Sundry Support	384	-	-	384	82
Assistant Staff (Children & Youth work) :					
Salary	27,125	-	600	27,725	27,705
Playgroup:					
Salaries	-	78,437	-	78,437	85,041
Other expenses	-	3,667	-	3,667	3,648
Church running expenses:					
Heating and lighting	4,932	-	-	4,932	6,527
Cleaning & domestic	4,129	-	-	4,129	5,434
Insurance	4,834	-	-	4,834	4,878
Church maintenance	9,439	-	-	9,439	9,334
Books & publications:					
Books & other materials	-	-	-	-	59
Upkeep of services:					
Music	919	-	-	919	1,426
Altar & other requisites	138	-	-	138	405
Support costs:					
Training	-	-	-	-	22
Children's & Young People's Work	30	-	-	30	798
Church Events	1,665	-	-	1665	410
Church meals	-	-	-	-	266
Equipment	1,559	-	-	1,559	1,501
Governance costs:					
Independent Examiner's Fees	1,216	-	-	1,216	1,098
	135,610	82,104	600	218,314	221,181
3(c) *Church Management and administration*					
Bank Charges	390	-	-	390	393
Printing, stationery and office expenses	1,875	-	-	1,875	2,126
Telephone	631	-	-	631	555
Sundry Administrative Costs	2,008	-	-	2,008	998
Salaries	10,851	-	-	10,851	10,730
	15,755	-	-	15,755	14,802
TOTAL EXPENDITURE	151,365	96,229	600	248,194	248,358

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ending 31 December 2020

3. EXPENDITURE ON (comparatives)	Unrestricted General Fund £	Unrestricted Designated Funds £	Restricted Funds £	TOTAL FUNDS 2019 £	TOTAL FUNDS 2018 £
3(d) *Grants*					
Missionary and charitable giving:					
Church overseas					
- missionary societies	-	1,750	-	1,750	2,000
- relief and development agencies	-	5,375	-	5,375	6,000
Home mission & other Church societies	-	5,250	-	5,250	6,247
	-	12,375	-	12,375	14,247
3(e) *Activities directly relating to the work of the Church*					
Ministry:					
Diocesan Parish Share	72,500	-	-	72,500	74,240
Incumbent's expenses	47	-	-	47	669
Sundry Support	82	-	-	82	260
Assistant Staff (Children & Youth work) :					
Salary	19,105	-	8,600	27,705	26,569
Expenses	-	-	-	-	-
Playgroup:					
Salaries	-	6,982	78,059	85,041	79,446
Other expenses	-	-	3,648	3,648	3,675
Church running expenses:					
Heating and lighting	6,527	-	-	6,527	6,068
Cleaning & domestic	5,434	-	-	5,434	5,125
Insurance	4,878	-	-	4,878	5,315
Church maintenance	9,334	-	-	9,334	6,181
Books & publications:					
Books & other materials	59	-	-	59	-
Upkeep of services:					
Music	1,426	-	-	1,426	1,654
Altar & other requisites	405	-	-	405	601
Support costs:					
Training	22	-	-	22	465
Children's & Young People's Work	798	-	-	798	571
Church Events	410	-	-	410	(101)
Church meals	266	-	-	266	301
Equipment	1,501	-	-	1,501	440
Governance costs:					
Independent Examiner's Fees	1,098	-	-	1,098	1,140
	123,892	6,982	90,307	221,181	212,619
3(f) *Church Management and administration*					
Bank Charges	393	-	-	393	439
Printing, stationery and office expenses	2,126	-	-	2,126	1,828
Telephone	555	-	-	555	1,687
Sundry Administrative Costs	998	-	-	998	2,797
Salaries	10,730	-	-	10,730	10,661
	14,802	-	-	14,802	17,412
TOTAL EXPENDITURE	138,694	19,357	90,307	248,358	244,278

4. STAFF COSTS

	2020	2019
	£	£
Wages & Salaries	114,469	119,718
Employer's National Insurance contributions	2,544	3,758
	117,013	123,476

No employee was paid more than £60,000 per annum and no members of staff received any monetary benefit, other than statutory employer pension contributions at the minimum statutory rate, during the current or previous year. The Incumbent, who is a Trustee, was paid £0 in expenses (2019: £47), but no other Trustees were paid any expenses, during the current or previous year.

The average number of staff, paid by the PCC and employed during the year, was as follows:

	2020	2019
Playgroup	5.58	6.42
Administration (Office Administrator)	1.00	1.00
Ministry (Youth and Children, Worship and Young Adults)	1.00	1.00
Total	7.58	8.42

The PCC delegates the day-to-day running of St Matthews to the staff team which consists of the above staff (excluding Playgroup), working under the line management of the Incumbent, and the Assistant Curates. In addition, the Churchwardens are closely involved in various day-to-day matters, where required. The total amount of salaries and benefits received by key management personnel was £59,180 (2019: £57,911)

5. COMPARATIVE FUNDS

	General Fund £	Designated Funds £	Restricted Funds £	Total Funds 2019 £
INCOME FROM				
Donations and Legacies	136,751	676	9,150	146,577
Charitable Activities	9,327	4,295	78,059	91,681
Investments	50	132	698	880
TOTAL INCOME	146,128	5,103	87,907	239,138
EXPENDITURE ON:				
Charitable activities				
Grants	-	12,375	-	12,375
Activities directly relating to the work of the church	123,892	6,982	90,307	221,181
Church management & administration	14,802	-	-	14,802
TOTAL EXPENDITURE	138,694	19,357	90,307	248,358
NET EXPENDITURE BEFORE TRANSFERS	7,434	(14,254)	(2,400)	(9,220)
TRANSFERS BETWEEN FUNDS	3,625	12,375	(16,000)	-
NET MOVEMENT IN FUNDS	11,059	(1,879)	(18,400)	(9,220)
BALANCES BROUGHT FORWARD AT 1 JANUARY	16,927	100,085	34,646	151,658
BALANCES CARRIED FORWARD AT 31 DECEMBER	27,986	98,206	16,246	142,438

6. RELATED PARTY TRANSACTIONS

The Vicar is remunerated by the Bristol Diocesan Board of Finance, to which Parish Share is paid. No member of the PCC received any payment during the year.

During 2020 donations received (excluding gift aid recovered) from PCC members and their close family members (spouses, parents, siblings, and children) was £26,216 (2019: £29,396). The decrease was a result of both changes in PCC membership and changes in individual giving by some PCC members.

7. FIXED ASSETS

	2020 £	2019 £
Cost		
At 1 January 2020	59,913	59,913
Additions	-	-
At 31 December 2020	59,913	59,913
Net book value		
At 31 December 2020	59,913	59,913
At 31 December 2019	59,913	59,913

8. DEBTORS

	2020 £	2019 £
Income tax recoverable	2,056	24,832
Other debtors	-	2,113
Prepayments	977	1,115
	3,033	28,060

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Diocesan Parish Share	1,123	-
Other creditors	3,737	4,523
	4,860	4,523

10. FUND DETAILS

The restricted and designated funds comprise:

a) The Special Collections Fund (Restricted) relates to funds raised at special collections to support the work of certain individuals, societies and agencies.

b) The Youth Worker Fund (Restricted) holds monies collected for application in the area of youth work and to fund a youth worker.

c) The Educational Foundation (Restricted) holds monies on deposit with the Central Board of Finance under certain historic trusts (trustees including City Council representation) relating to the parish of Kingsdown. Income is in the form of dividends and interest.

d) The St Matthews Mission Fund (Restricted) is monies held on deposit with the Central Board of Finance under a trust relating to mission within the parish of Kingsdown.

e) The Bell-ringing Fund (Restricted) holds funds specifically donated for maintenance of the bells.

f) The Playgroup Fund (Restricted) relates to revenues from the Local Education Authority.

g) The Mission Fund (Designated) holds funds specifically designated for external mission.

h) The Building Fund (Designated) holds funds designated for upkeep of the church building.

i) The Fixed Asset NBV Fund represents expenditure on changes and improvements to the church building, funded from the Legacy Fund and General reserves

j) The Legacies Fund (Designated) holds the balance of funds remaining on legacies received, where the donor has not restricted their use but the PCC wishes to ensure they are used for specific purposes and not general day-to-day expenditure, typically something of a lasting nature

k) The Toddler Funds (Designated) holds funds raised from donations, designated to be spent on Toddler activities.

l) The Playgroup Fund (Designated) holds the balance of income from parents and expenditure on childcare activity.

10. FUND DETAILS (continued)

Restricted Funds: Movement on these funds was as follows:

	Balance at 1.1.20 £	Income £	Transfers to General Fund £	Expenditure £	Balance at 31.12.20 £
Special collections	2,245	1,211	-	-	3,456
Youth Worker	-	600	-	(600)	-
Educational Foundation	2,704	34	-	-	2,738
St Matthews Mission	4,054	647	-	-	4,701
Bell-ringing Fund	134	-	-	-	134
Playgroup	7,109	-	-	-	7,109
	16,246	2,492	-	(600)	18,138

The designated funds comprise those funds where the PCC has decided to put monies aside for administrative purposes only. Such monies may be redesignated at the discretion of the PCC.

The transfer of £16,000 from the Playgroup fund to the General Fund is a charge of £16,000 per annum for use of the church hall.

Designated Funds: Movement on these funds was as follows:

	Balance at 1.1.20 £	Income £	Transfers from/(to) General Fund £	Expenditure £	Balance at 31.12.20 £
Mission Fund	-	-	14,125	(14,125)	-
Building Fund	1,048	75	-	-	1,123
Fixed Asset NBV	59,913	-	-	-	59,913
Legacies	22,242	-	-	-	22,242
Toddlers	3,453	334	-	-	3,787
Playgroup	11,550	105,023	(16,000)	(82,104)	18,469
	98,206	105,432	(1,875)	(96,229)	105,534

The Missions Group allocated £14,125 in grants this year, allocating to overseas mission societies and individuals: £2,000 to each of the Busoga Trust, Crosslink, Friends of Alalay, FFRME, and £125 to A Rocha, plus to home missions: £2,000 to each of Changing Tunes, CPAS, and the Sisters of the Church.

The balance of the Mission Fund is reviewed on an annual basis by the Mission Committee. The Transfer of £14,125 from the General Fund follows a policy, set by the PCC, of allocating 10% of General Giving to mission support (slightly higher in 2020 to cover committed payments).

10. FUND DETAILS (comparative year: 2019)

Restricted Funds: Movement on these funds was as follows:

	Balance at 1.1.19 £	Income £	Transfers to General Fund £	Expenditure £	Balance at 31.12.19 £
Special collections	1,695	550	-	-	2,245
Youth Worker	-	8,600	-	(8,600)	-
Educational Foundation	2,662	42	-	-	2,704
St Matthews Mission	3,398	656	-	-	4,054
Bell-ringing Fund	134	-	-	-	134
Playgroup	26,757	78,059	(16,000)	(81,707)	7,109
	34,646	87,907	(16,000)	(90,307)	16,246

The designated funds comprise those funds where the PCC has decided to put monies aside for administrative purposes only. Such monies may be redesignated at the discretion of the PCC.

The transfer of £16,000 from the Playgroup fund to the General Fund is a charge of £16,000 per annum for use of the church hall.

Designated Funds: Movement on these funds was as follows:

	Balance at 1.1.19 £	Income £	Transfers from/(to) General Fund £	Expenditure £	Balance at 31.12.19 £
Mission Fund	-	-	12,375	(12,375)	-
Building Fund	916	132	-	-	1,048
Fixed Asset NBV	59,913	-	-	-	59,913
Legacies	22,242	-	-	-	22,242
Toddlers	2,777	676	-	-	3,453
Playgroup	14,237	4,295	-	(6,982)	11,550
	100,085	5,103	12,375	(19,357)	98,206

The Missions Group allocated £12,375 in grants this year, allocating to overseas mission societies and individuals: £1,750 to each of the Busoga Trust, Crosslink, and Friends of Alalay, and £1,875 to FFRME, plus to home missions: £1,750 to each of Changing Tunes, CPAS, and the Sisters of the Church.

The balance of the Mission Fund is reviewed on an annual basis by the Mission Committee. The Transfer of £12,375 from the General Fund follows a policy, set by the PCC, of allocating 10% of General Giving to mission support (slightly higher in 2019 to cover committed payments).

11. INVESTMENTS HELD AS CUSTODIAN TRUSTEES

The incumbent and wardens are administrative trustees of the following investments held with the Central Board of Finance:

	Market Value	
	2020	**2019**
	£	£
54 CBF Fixed Interest Fund Shares	88	88
40 CBF Investment Fund Shares	766	766

Income from these investments is applied to the church's General Fund.

The incumbent and wardens, together with City Council representatives, are trustees of an Educational Foundation associated with the parish of St.Matthews, Kingsdown. It holds 1,054 income shares in the CBF Church of England Investment Fund, with a market value of £21,594 at 31st December 2020 (2019: £20,204).

This Educational Foundation does not form part of the assets under the direct ownership and control of the PCC.