

# **Bury Circuit**

## ***Trustees Annual report***

**For the Year ended 31 August 2020**

### **Introduction**

This is the annual report from the Bury Circuit which covers mostly the Metropolitan Borough of Bury. The Circuit currently consists of 15 Churches. We are a Circuit which intends to be Biblically based and keen to share God's love throughout the area. We seek to discern God's mission in our Circuit and be part of that.

### **Principle Aims**

We are evangelically minded to spread God's love to all and to be a discipleship movement focused on God's mission in Jesus Christ. We also acknowledge all are God's children and seek to help where we can. We seek to serve our local communities in the name of Christ.

### **Review of the Year**

This has been a most unusual year with the last 6 months or more being in restricted circumstances. This has dominated our thinking over the year!

- 1) For the last few months most churches have been having on-line services on Sundays and some even mid week. This has involved the use of Zoom, Face book and other social media sites. The number of people who receive the service is greater than the normal congregations. It is, of course, impossible to determine where these people are situated but there is some evidence that at least a proportion of them are relatively local. Prayer groups and pastoral groups have been maintained mainly by phone.
- 2) It is appreciated that many of our older members do not have access to digital media and for them several of the churches have been sending out newsletters and even complete services so they do not feel excluded. Many members have opined that they now feel more closely allied to the church than previously.
- 3) We appointed a part-time pastor to look after Christ Church and Edenfield. We had been unsuccessful finding a full time pastor who would also take an overview of the increased number of houses planned to be developed in the Edenfield area. It has to be said that this development has not commenced yet. The appointment was well received by the two churches. The extra hours which were envisaged for the developments in Edenfield will be taken on by the Circuit ministers together rather than designating a single individual to be responsible.

- 4) While visitations in the local areas continued in the first half of the year they have now ceased.
- 5) Again the Covid-19 virus has disrupted the housing of Asylum seekers and although they were accommodated until after Christmas they then had to finish. It is not known when (or if) this will start again. There is some hope that Boaz will find long term accommodation for all those needing it. We await developments.
- 6) The Oasis project continued to attract large numbers of children and families prior to lock-down, but again had to close in February. Recently there has been on-line activity covering some of the mission aspects of the work with the children and some of the families to try and keep the group together.
- 7) Other churches have been using social media to present Bible stories (in modern form) to youngsters or to run young people's groups. Again it has been noticed that more people have been attending than before lock-down.
- 8) The schools attached to the Circuit have now all become academies.
- 9) One church has provided meals for disadvantaged families throughout the lock down period. These have been much appreciated and the help has been in addition to that provided by the government. A further church has been able to help with providing space for a charity which provides meals for needy individuals in Prestwich; their kitchen was used and still is, with appropriate Covid-19 secure measures.
- 10) One thing that has been noticeable is the help that has been provided by all churches to those who have been isolating (and also to others who seemed to need help). This goodwill must not be lost when normality returns. In this respect it is noteworthy that church members have been volunteering with the Voluntary Community and faith associations, and that Christ Church have put in place a prayer support line for Ramsbottom.
- 11) It is pleasing that Bridge had increased the size of its worshipping congregation before lock-down. It is not known whether this relates solely to the Lay Pastor but he has had a major influence. Bridge was also the first of our churches to re-introduce services. We look forward to their further ideas for outreach, which they have started, and the outcome of their collaboration with other churches to form a new worshipping congregation at Close Methodist Church.

## **Income Trends**

Circuit Income is drawn mainly from assessments paid by the Circuit Churches. In spite of the very unusual circumstances this year no church has defaulted on its payments. This source contributed 89.9%. Circuit lettings of manse not currently used for housing ministers, contributed a further 7.6%. There were other small payments including a repayment of previous loans made by the Circuit (2.1%). This year the only increase in the Circuit Model Trust Fund was of interest on the amount.



## **Expenditure trends**

Stipends were reduced this year because we took the decision not to employ two presbyters and to use lay leaders instead. The savings are considerable because we have very much lower pension costs and do not have to provide accommodation for them. It still accounted for 59.5% of a reduced budget this year. The assessment on the Circuit by the District was 17.9% and a further 2.0 was donated to Methodist funds. Property maintenance took a further 12.4%. Office expenses were higher than usual this year (2.2%) as more was spent by ministers to keep in touch with their congregations during lockdown but this is still less than last year. The tax imposed on TMCP funds was 3.2 % which is still a burden on Circuit finances.

## **Fund Balances**

It is of interest that we have broken even after several years when we have been in deficit. It is to be hoped that this can be continued in the future. At 31/08/20 there was £115,327 in general funds and a further £280,124 in the Circuit Model Trust Fund (CMTF) (It should be noted however that £72,593 is currently held in that fund on behalf of one of the churches so the true value is £207,531) Of the money in CMTF £50,000 has been set aside for a project in one of the churches (assuming the church can raise the remainder of the money required).

The monies in the general fund is only just over 3 months supply and we feel that this should be maintained and if possible increased to 6 months supply. In this event the amount remaining in the Circuit Model Trust Fund serves as a useful buffer, especially as little is known of what the future will bring in the next difficult year.

The endowment funds are very small as is the amount that is in the restricted fund and these do not materially affect the finances as the money raised has to be devoted to the purposes set out in the original deeds.

## **Plans for 2020/1**

The plans for 2020-1 cannot be formulated in great detail. We appointed (eventually) a lay leader for Christ Church and Edenfield on a part time basis. The two lay leaders will continue through until September 2021 as the plans are at present. What is still not certain is whether all our churches can continue to function if Covid-19 continues to blight our country.

We have produced a budget for 2020-21 but it is not certain whether all the churches will be able to contribute their full amount. The budget was reduced as much as possible from that of 2019-20 in spite of increases in the salaries for ministers and leaders. In this respect the number of manse unoccupied may have to be reduced (by selling one of them) to help with the budget if there is a deficit.

While it is not anticipated that there would be as much spent on manse as last year one of our tenants left just before the year end and it is obvious that work needs to be done on that manse. Just how much work

needs to be done is still being investigated. Again this may necessitate selling one of the manses.

One of the things that has been noticed during lock-down and after is the number of people accessing the on-line services which the Circuit has been producing. It was proposed that we employ a digital evangelist. This will be explored during the year. Although there is no possibility of funding such a post from predicted Circuit income at present the availability of grants will be explored and if possible we will proceed down this route. This still has a long way to go! We are anxious not to loose track of the new people (and some of those who had not been present in church for some time) that have been reached. We are also exploring the use of Close church as a base for an ecumenical venture to set up a small church there. This also has some way to go as yet but we are exploring what needs to be done to make Close habitable again. In this respect the new Headmistress of the school attached to Close seems to be prepared to work more closely with the church.

Jez Hackett comes to the end of his first 5 year appointment in August 2021. While the Circuit would wish him to stay, and he would like to, this is contingent on a suitable station being found for his wife who wishes to move from Oldham. If they both have to leave we will need to take decisions either about appointing a further minister or putting in place a lay leader for Heaton Park and Prestwich.

### **Basis of preparation and legal framework**

The Charities annual report and accounts for the year ended 31 August 2020 have been prepared in accordance with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard (FRSSE) 2015.

Full Name of Charity: Bury Methodist Circuit

Registration Charity Number 1134694

Date of Registration:

Main Communication Address; Bury Circuit Office, c/o 409, Bolton Road, Bury, BL8 2PH.

Members of the Bury Methodist Circuit Meeting are the Charity Trustees, membership being made up of circuit office holders, ministers, and representatives appointed by the local churches. Full membership is shown at appendix A

### **Circuit Ministers and Officers for 2019-20**

Active Circuit Ministers	Rev Kathy Selby
	Deacon Michelle Brocklehurst
	Rev Jeremy Hackett
	Rev Chris Haines
	Rev David Somerville



Rev Sally Thornton

Circuit Lay workers

Thomas King (paid)  
Richard Selby (paid, part-time)

Circuit Stewards

Sue Grant  
Roger Green  
Ken Jones  
June Leeming  
Brian Sharples

Administrator

Emma Twiss

Roger Green acted as the principal officer overseeing the day to day financial management and accounting for the year

Auditor

Brierley Coleman, 40 Princess Street, Manchester  
M1 6DE

Investment bankers: Central Finance Board of the Methodist Church  
Trustees for Methodist Church Purposes

### **Purposes and Organisation**

The purposes of the Methodist Church are and shall be deemed to have been since the date of Union the advancement of:

- 1) The Christian Faith in accordance with the doctrinal standards and discipline of the Methodist church;
- 2) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of the Methodist Church;
- 3) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;
- 4) Any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church

The Circuit produces a quarterly preaching plan to ensure regular acts of worship take place in the 14 Methodist sites and 1 Local Ecumenical Partnership within its boundaries. These are open to the public without charge. It also ensures regular midweek worship at the local Methodist Home for the Aged. Of course since the lockdown all this activity has ceased. Pastoral work is, however, still resourced as is the teaching of Christianity through sermons, courses and small groups though this is now on-line. Religious assemblies are taken in schools but this has not been possible since schools were closed.

The Charity objective is to act as a Resource provider within the area of Bury for the Methodist Church.

## **Public Benefit**

We confirm that the Trustees have had regard to the Charity Commissions guidance on public benefit.

## **Structure, Governance and Management**

The governing documents for the Circuit are the Deed of Union (1932) and Methodist Church Act (1976). Detailed governance arrangements are outlined in the Constitutional Practice and Discipline (CPD).

Day to day management of the Circuit is undertaken by the Circuit Leadership Team along with the Local Preachers meeting and the Circuit Treasurers Committee.

## **Related Parties**

The Circuit is part of the Bolton and Rochdale District and is accountable to the Methodist Conference.

## **Risk Management**

Major risks have been identified by the Circuit Treasurer's committee and the Circuit Leadership Team. These are regularly reviewed. Income and expenditure are monitored in total, and are compared with the approved annual Budget at regular intervals to avoid unforeseen calls on reserves.

## **Safeguarding**

Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's recreation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

Methodist Connexional practice outlines commitment to the following principles:

- the care and nurture of, and respectful pastoral ministry with, all children, young people and adults;
- the safeguarding and protection of all children, young people and adults when they are vulnerable;
- the establishing of safe caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse;
- the careful selection and training of all those with any responsibility within the Church, in line with Safer Recruitment Principles including the use of criminal records disclosures and registration with the relevant vetting and barring schemes;
- response, without delay to every complaint made which suggests that an adult, child or young person may have been harmed, co-operating with the police and local authority in any investigation;
- to seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care;



- to seek to challenge any abuse of power, especially by anyone in a position of trust;
- to seek to offer pastoral care and support, including supervision and referral to the proper authorities;
- in all these principles to follow legislation.

The Bury Circuit commits itself to ensuring the implementation of Connexional Safeguarding Policy. It commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

## **Reserves Policy**

The reserves policy for general funds (including funds in the Circuit Model Trust Fund) is to maintain a sufficient balance so that in the case of emergencies we would have about 6 months reserves. The current reserves (approximately £115K in general funds and the uncommitted £157K invested with TMCP) would only just cover that amount so there are no plans to spend or commit any more of our reserves. Indeed if the repairs to the recently vacated manse are extensive we might begin to eat into this amount.

It is to be noted that many churches are struggling in the current climate and if they default on their payments or close we will still have a period when our costs will not reduce. Whether we will have to sell one of the manses which is not occupied by a minister is not yet known.

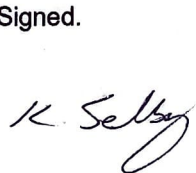
It should be noted that of the money in the Circuit Model Trust Fund some £72,593 is held on behalf of one of the churches and £50,000 has been set aside for possible developments at Whitefield in regard to their Oasis provision.

The small amount held in restricted funds will (eventually) be sent to help the church in Peru.

The amount which we received as income from the Endowment funds (£29) is to be used for Youth projects. This has not been possible this year. The main use was to help Livit Camp; this has not happened in the current year so the amount will be carried forward to help with next years camp.

Signed.

Date 5.3.21



Rev Kathy Selby  
(Superintendent)



Roger Green  
(Treasurer)



Emma Twiss  
(Secretary)

## ***Methodist Church***

### ***Bury Circuit***

Circuit number 06/08

Accounts for Year Ending 31 August 2020

Circuit Superintendent	Rev Kathy Selby
Staff	Deacon Michelle Brocklehurst Rev Jeremy Hackett Rev Chris Haines Rev Kathy Selby Rev Sally Thornton (part-time)
Lay worker	Thomas King Richard Selby (from January 2020)
Circuit Stewards	Sue Grant Roger Green Ken Jones June Leeming Brian Sharples
Circuit Treasurer	Roger Green



**Statement of Financial Activities (SOFA) for the year ended 31 August 2020**

	Notes to the account s	General Fund (Unrestricted) £	Circuit Model Trust (Unrestricted) £	Designated Funds (unrestricted ) £	Restricted Funds £	Endowment Funds £	Total 2019-20 £
<b>Income</b>							
1 Donations and legacies							0
2 Income from monetary investments		500					500
3 Income from investment properties	1	31,395	2,404			29	33,828
4 Assessments on Churches	2	372,272					372,272
5 Capital Receipts	3						0
6 Grants received		658					658
7 Other charitable income		9,290				185	9,475
8 Total income		414,115	2,404	-		214	416,733
<b>Expenditure</b>							
9 Grants and donations	4	8,150					8,150
10 Salaries and associated costs	5	245,666					245,666
11 Property maintenance	6	51,206					51,206
12 Connexional assessment & model trust levy			13,105				13,105
13 District Assessment & Levy	7	73,752					73,752
14 Depreciation						206	206
15 Office expenses	8	8,903					8,903
16 Other outgoings	9	11,411	583			29	12,023
		399,088	13,688	0		235	413,011
18 Gains/(losses) on monetary investments							0
19 Gains/(losses) on investment properties							
		15,027	-11,284	0		-21	3,722
21 Transfers between funds							0
22 Other gains/(losses)							
		15,027	-11,284	0	0	-21	3,722
24 Total funds brought forward		100,300	291,408		162	2,289	394,159
25 Total funds carried forward		115,327	280,124	-	162	2,268	397,881

Name of Circuit

Circuit No

**Statement of Financial Activities (SOFA) for the year ended 31 August 2019**

	Notes to the account s	General Fund (Unrestricted) £	Circuit Model Trust (Unrestricted) £	Designated Funds (unrestricted ) £	Restricted Funds £	Endowment Funds £	Total 2018-19 £
<b>Income</b>							
1 Donations and legacies							0
2 Income from monetary Investments		332	2,411			61	2,804
3 Income from investment properties	1	30,614					30,614
4 Assessments on Churches	2	350,094					350,094
5 Capital Receipts	3		34,924				34,924
6 Grants received							0
7 Other charitable Income	3	37,182				61	455,618
<b>8 Total income</b>		<b>418,222</b>	<b>37,335</b>	<b>-</b>	<b>-</b>	<b>61</b>	<b>455,618</b>
<b>Expenditure</b>							
9 Grants and donations	4	8,150					8,150
10 Salaries and associated costs	5	252,925					252,925
11 Property maintenance	6	53,596					53,596
12 Connexional assessment & model tr	3		21,745			4	21,749
13 District Assessment & Levy	7	71,436					71,436
14 Depreciation							0
15 Office expenses	8	9,777					9,777
16 Other outgoings	9	4,656					4,656
		<b>400,540</b>	<b>21,745</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>422,289</b>
18 Gains/(losses) on monetary investments							0
19 Gains/(losses) on investment properties		17,682	15,590	0	0	57	33,329
21 Transfers between funds	10	43			-	43	0
22 Other gains/(losses)		17,725	15,590	0	0	14	33,329
24 Total funds brought forward							0
<b>25 Total funds carried forward</b>		<b>17,725</b>	<b>15,590</b>	<b>-</b>	<b>-</b>	<b>14</b>	<b>33,329</b>



Name of Circuit

## Balance Sheet as at 31 August 2020

	Notes to the Accounts	General Fund (Unrestricted) £	Circuit Model Trusts (Unrestricted) £	Designated Funds (Unrestricted) £	Restricted Funds £	Endowment Funds £	Totals 2019/20 £
<b>Fixed Assets</b>							
Circuit Manses & Equipment	11	2,360,784					2,360,784
Investment properties	11	120,000					120,000
Investments							0
<b>Total fixed assets</b>		<b>2,480,784</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,480,784</b>
<b>Current Assets</b>							
Debtors							0
Loans by the Circuit							0
Investments with TMCP	12		280,124			2,268	282,392
Central Finance Board Deposits		82,269					82,269
Cash at Bank and in hand		33,058			162		33,220
<b>Total current assets</b>		<b>115,327</b>	<b>280,124</b>	<b>0</b>	<b>162</b>	<b>2,268</b>	<b>397,881</b>
<b>Current liabilities</b>							
Creditors (due in under 1 year)		4,053					4,053
Grants payable within 2018-19							0
<b>Total current liabilities</b>		<b>4,053</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,053</b>
<b>Net current assets/liabilities</b>		<b>111,274</b>	<b>280,124</b>	<b>0</b>	<b>162</b>	<b>2,268</b>	<b>393,828</b>
<b>Total assets less current liabilities</b>		<b>2,592,058</b>	<b>280,124</b>	<b>0</b>	<b>162</b>	<b>2,268</b>	<b>2,874,612</b>
<b>Long term liabilities (due after more than one year)</b>							
Grants payable after 2018-19							0
Loans to the Circuit							0
							0
<b>Net assets</b>		<b>2,592,058</b>	<b>280,124</b>	<b>0</b>	<b>162</b>	<b>2,268</b>	<b>2,874,612</b>
<b>Funds of the Circuit</b>							
General Fund (Unrestricted)		2,592,058					2,592,058
Circuit Model Trust Fund (Unrestricted)			280,124				280,124
Designated Funds (Unrestricted)				0			0
<b>Total Unrestricted Funds</b>							<b>2,872,182</b>
Restricted Funds					162		162
Endowment Funds						2,268	2,268
<b>Total Funds</b>		<b>2,592,058</b>	<b>280,124</b>	<b>0</b>	<b>162</b>	<b>0</b>	<b>2,874,612</b>

Signed

Circuit Treasurer

## **Bury Methodist Circuit**

### **Notes to Accounts for year ended August 31 2020**

#### **1 Basis of accounting and accounting policies**

a. Accounting standard

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial reporting standard applicable to the UK and Ireland (FRS 102)

b. Public Benefit entity

The Bury Methodist Circuit meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost unless otherwise stated.

c. Basis

These accounts have been prepared on the basis of historical cost except that investments are shown as their market value at the end of the year. The accruals basis has been used and trustees present these accounts as a true and fair view of the Circuit's financial position and activities.

d. Content

The financial information presented is relevant, reliable comparable and complete. Where estimates are used these are based on experience, research and judgement. The accounts are expressed in £ Sterling, rounded to the nearest pound.

e. FRS SORP 2015

These accounts are compliant with FRS 102 and FRS 102 SORP 2015.

f. Going Concern

Based on the monetary assets and human resources available at August 31, 2020 the trustees believe that the Circuit is a going concern

g. Consolidation

The Circuit has denominational regulatory oversight in respect of the work of the Churches within the Circuit but has no legal or operational control of those Churches and their governing bodied except in extreme circumstances. For that reason the financial statements of the churches within the Circuit are not consolidated into these financial statements

h. Grants

Grants made by the Circuit from its own funds are recognised in full at the time of agreement without performance conditions. When the grant to be accrued is recurrent over more than one year the balance payable in future years is treated as a provision for future commitments against the appropriate fund.

i. Tangible fixed assets

These are capitalised if they can be used for more than one year and individually cost more than £250. The freehold and/or long leasehold property is shown in the accounts at its insurance reinstatement value. Depreciation is not indicated because the trustees consider the current residual value of the property to be not less than its historical cost so the depreciation value would be immaterial.



From time to time the Circuit may be required to assume responsibility for church premises falling vacant after closure and cessation of worship. This results in the Circuit becoming managing trustees for the property. At that time the property is recognised as an asset at its anticipated net sale price as determined by professional valuation and after taking into account any levy charged by the Connexion. Where the proceeds are intended to be spent on activities the property is included in current assets at the lower of cost and realisable value.

j. Monetary investments

The Circuits investments are in monetary assets classified as basic financial instruments under FRS 102 and are held by the Trustees for Methodist Church Purposes (TMCP) as custodian trustees. The valuations at market value are those provided by TMCP. The unrealised gains arising during investment at the end of the year are shown in the SOFA

k. Investment properties

From time to time the Circuit may hold residential property (formerly manse) which is surplus to requirements. When this is the case the property is classified as investment property (whether let or not) and any lets are at market rates (unless there is compelling reason not to do so in furtherance of the Circuits charitable objectives).

l. Receivables and Payables; Bank and Cash

Debtors are stated at the amounts owed to the Circuit or prepaid. Creditors are initially recognised at settlement amounts. Subsequently creditors that are current liabilities are measured at the cash or other consideration expected to be paid. The liquid funds of bank balances and deposit fund balances are shown at the realisable values.

m. Methodist Connexional Funds

The Methodist church raises assessments against Circuits and these are paid quarterly to their Districts. The Circuits raise assessments against Churches in the Circuit. The District quarterly remits most of the sum received from Circuits to the Methodist Church; a small sum is retained to meet its own costs. The Circuit may act as agent for ad hoc collections for various funds controlled and administered by the Methodist Church

n. Funds

The trustees have adopted a policy for all unrestricted reserves which is set out as a separate document

o. Endowment funds

Where a Circuit holds money that may not be spent and must be retained as capital to generate an income the money or assets are classified as an Endowment Fund. The capital is shown in the Balance sheet. The income may be restricted or unrestricted depending on the terms of the endowment.

p. Ministers manse costs

The Circuit is required to provide accommodation for each minister in the Circuit and their families and this is seen as a benefit to the Circuit. Ministers are generally expected to occupy the manse provided for them. The Circuit bears the cost of repairs maintenance buildings insurance, Council Tax and water charges. These figures are not separately disclosed as benefits-in-kind for ministers as HMRC does not seek to tax these receipts

## 2) Glossary of terms

**CFB:** Central Finance Board of the Methodist Church manages a common deposit fund and a series of pooled investment funds for Methodist entities and provides investment advice to those entities.

**Church:** a group of members from fewer than 10 to more than 300

**Circuit:** a group of Methodist churches near each other

**Circuit Meeting:** The Trustees of the Circuit most of whom are appointed by the local churches together with others who qualify by virtue of the role they undertake for the Circuit/local churches.

**Circuit Leadership Team (CLT):** A group (which may be mostly but not exclusively trustees) responsible for the day to day administration and policy formulation of the Circuit.

**CMTF:** Circuit Model trust Fund

**Connexion:** The Methodist Church in GB which includes the Head Office at Methodist Church House, all Methodist Districts, Circuits and incorporated Methodist Churches in GB

**Connexional Funds:** The designated and/or restricted funds held and administered by the Connexion in furtherance of its mission and charitable objectives.

**District:** a group of contiguous Circuits

**DAF:** District Advance Fund

**FRS:** Financial Reporting Standard

**HMRC:** Her Majesty's Revenue and Customs.

**Lay employees:** Personnel employed by the Circuit on generally accepted commercial employment terms.

**MMPS:** Methodist Ministers Pension Scheme

**PASLEMAC:** Pension and assurance scheme for Lay Employees of the Methodist Church.

**Pensions Trust:** the organisation through which the Circuit arranges a pension scheme for its Lay Employees

**Presbyters (Including Superintendent):** Probationer or Ordained Methodist minister and/or Deacons who have pastoral and administrative responsibility for the Churches in the Circuit.

**SOFA:** statement of Financial Activities

**SORP:** Statement of Recommended Practice

**TMCP:** Trustees for Methodist Church Purposes, the legal owner and Custodial Trustee of all Methodist Model Trust property including legacies, endowments and Accumulated funds.

## Bury Methodist Circuit

### Notes to Accounts for year ended August 31 2020

This has been a most unusual year because of the corona virus Covid-19. As a result it is difficult to predict next years outcomes as churches have been using their reserves. No church has defaulted on its assessment this year but we are uncertain how this will affect next years assessments.

#### 1) Income from Investment properties

The trustees have determined that the properties listed below were unlikely to be used as manses in the foreseeable future and they were classified as Investment properties. However because of movement of ministers there have been several changes over the year. The new minister occupied the manse at The Drive (so that is no longer an investment property) and the Baptist minister occupying the Ripon Hall Avenue manse moved on last year and after renovations it was let part of the year. The minister who moved from Branksome Avenue to live with his wife in the Oldham and Saddleworth Circuit has now (by agreement between the Circuits) moved back to Branksome Avenue; although this was planned for March or as soon after as possible, because of Covid-19 it has not been possible to effect this move until early August. Branksome Avenue thus remains an Investment property for this year. While Avondale avenue was intended to be an Investment property for the year Covid-19 has disrupted the renovations so it will not appear as an Investment property until next year although there were significant costs incurred this year. In August the tenant at King's Avenue decided to move

	General Funds
140, Middleton Avenue	£6927
2 Kings Avenue	£8865
16 Branksome Avenue	£8246
90, Ripon Hall Avenue	£7357
26 Avondale Avenue	£0
TOTAL	£31395

#### 2) Assessment on Churches

The Circuit consists of 14 Methodist churches and 1 local ecumenical partnership (LEP); a further one closed during the year. The churches are Bolton Road, Brandlesholme, Bridge, Edenfield, Heaton Park, Holcombe Brook, Jericho, Prestwich, Rowlands, Seedfield, Tottington, Trinity, Wesley and Whitefield. The LEP is Christ Church. Each is assessed to make a contribution to the work of the Circuit. The amount needed for budgeting purposes is determined each year and the total, less any income from lettings is divided among the churches according to the income they have raised over the preceding three years (after allowance is made for some costs associated with the money raised by each church from its own lettings). These projected figures are discussed with church treasurers and adjustments made where necessary to take account of unusual circumstances in each church.

Total assessment for the year was      £372,272

#### 3) Capital receipts

There were no capital receipts this year.



#### 4) Grants and donations

The following grants and donations were made during the year. All were taken from general funds.

	General Funds	
Methodist Fund for training	£2050	
Methodist fund for Property	£4100	
Methodist fund for support of Presbyters and deacons	£2000	
Total	£8150	

#### 5) Stipends, salaries and associated costs

Stipends were paid to 5 full time ministers and 1 at 0.5. All were funded from the general funds. Costs were as follows:

Gross remuneration	£139485
Pension contribution	£36851
N.I	£12188
Travel	£8622
Computers	£990
Total	£ 198,136

#### Other staff

During the year we appointed a second part-time Lay Worker. All three Lay Workers were paid from general funds.

Gross remuneration	£ 40765
Pension Contributions	£ 2446
N.I.	£ 2425
Travel	£ 568
Total	£ 46,204

Total cost for remuneration	£ 244,340
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The superintendent of the Circuit, the other ministers and the remaining members of CLT are considered as Key Management Personnel. All members of the Circuit Meeting are trustees. The stipends, employers NIC and employer's pension contributions and other expenses of the ministers are paid by the Circuit as are the contributions for the Lay Workers. The manses for the ministers are provided by the Circuit and the Circuit maintains the property. The value of the Council tax and water charges paid by the Circuit is not disclosed here as HMRC does not regard this as a benefit-in-kind for the ministers. One of the lay workers is secretary to the Circuit meeting (and hence a Key Management person); her salary is paid from general funds

There is no payment to trustees, except the ministers, and Lay Workers although travel costs for the Lay workers are also paid.

#### 6) Property Expenses

The Circuit manages 9 manses; because the Manse at Ripon Hall Avenue is not occupied by a Baptist minister this year it is one of those rented out to defray Circuit expenses. One

manse has been modified and not used this year but will be rented out next year. One of the incoming ministers is now occupying the manse at The Drive and one minister and his wife who were housed in the Oldham District have returned to live at Branksome Avenue (this latter was delayed because of the impact of the corona virus Covid-19). For most of the year we have had four manses rented to outsiders. One minister lives in her own property. This year there has been additional costs for a new drive at Bolton Road, considerable work because of severe damp at Middleton Road and upgrading The Drive before the new minister took up residence. In addition the Baptist minister at Christ Church left and as the post devolves to the Methodist Circuit we had to upgrade the manse (even though the plan is that it will be let. As explained above one of our ministers was living in a manse maintained by Oldham and Saddleworth Circuit. We have contributed £3000 to the cost on that manse. There is also a chapel which has not been used this year but is still a Circuit responsibility. All amounts are taken from the general account.

#### Manses

Gas Service	£ 2756
Water supply	£ 3440
Council Tax	£10326
Heating Pump and minor works at Ripon Hall	£ 1158
Refurbishment at Avondale	£ 16838
Repairs at Middleton Road	£ 848
Repairs and update at Branksome Avenue	£ 838
Boiler and minor works at Booth Way	£ 585
Works at the Drive	£ 784
Transfer to Oldham (for minister living with his wife)	£ 3000
Other minor works	£ 4378
Total	£ 44951

#### General Insurance

This covers buildings (all 9 with a premium for those let) and the contents of the occupied manses which are Circuit property. This is mainly the contents of the study. The amount due falls on or about 5 September. There were two years paid on the insurance at Branksome Avenue

Insurance (Methodist Insurance)	£ 4839
Insurance on Branksome Ave*	£ 992
Total	£5831

- Two years insurance on Branksome Ave

#### Costs of Chapels not occupied

There is one at present. The Circuit is responsible for all the costs on the property. There were major problems in determining who owned which parts of the land (which was owned severally by the Anglican church and Bury Metro as well as the Methodist church); this was resolved eventually by Mills and Reeve the solicitors recommended by TMCP

Insurance	£ 2518
Services	£ 1098
Mills and Reeve	£ 5340
Total	£ 8956

## 7) District Assessment and Levy

District assessment is calculated on the number of staff in post (both ministers and lay) on 1 September of the previous year. This is divided between the Circuits of the District so that each pays an equitable share. This is taken from general funds. There is a levy on funds held in the CMTF which is transferred to the District Advance Fund..

	General	CMTF
District Assessment	£73752	
Levy on CMTF funds		£13106
Totals	£73752	£13106

## 8) Office Costs

Office costs and telephone charges are amalgamated in the accounts. Some of the telephones are on a shared basis with the office. This has now been regularised but it is still difficult to specify which are for ministers and which for the Office. Ministers are entitled to provision of a telephone and broadband connection. We paid a rent to one of the Circuit churches for use of an Office but as from February this has ceased. All monies are taken from general funds

Telephones	£ 5731
Office supplies (paper, inks, postage etc)	£ 2272
Rent for Office	£ 900
Total	£ 8903

## 9) Other Outgoings

This includes a range of other activities and the insurance for the Circuit. The amount deducted from endowment funds and CMTF are the costs of using those funds

	General	CMTF	Restricted	Endowment
Cost of moves	£ 2753			
Training	£ 892			
Supernumerary Costs	£ 275			
Interview costs	£ 242			
Welcome Service	£ 341			
Up-lighters and lighting	£ 400			
Accountant	£ 300			
Repayment to Christ Church	£ 216			
Costs for using TMCP		£583	£0	£24
Total	£ 5419	£583	£0	£24



## 10) Transfer between funds

The net interest from the endowment funds (£29) is transferred to the general fund to be used for general purposes in the Circuit

## 11) Fixed assets

The fixed assets of the circuit are 9 manses, three of which are rented out and one of which has been used by the minister at Christchurch, the LEP. We own 27.3% of that manse but as the Minister has left it falls to the Circuit to bear the costs of that manse. The value of the manses is the replacement value from the insurance company.

We also an investment properties, an unused church waiting to be sold. The Church at Close and this has been estimated as being worth £120,000.

### Mansees

Property	Type	Value
16, Branksome Avenue	Manse + Investment	£258216
7, Reedbank	Manse	£225700
1, Booth Way	Manse	£232134
409, Bolton Road	Manse	£240525
26, Avondale Drive	Investment	£232134
90, Ripon Drive	Investment	£178877
2, Kings Avenue	Investment	£345758
140, Middleton Road	Investment	£232134
38, The Drive	Manse	£282463
Total		£2,227,941

### Investment properties

Close	Estimate	£120,000
Total		£120,000

## 12) Investment assets

The investment assets are held by TMCP.

### Circuit Model Trust Fund

Balance at 31/08/19	£291408
Income	
Interest	£ 2404
Expenditure	
District Levy	£113106
Administrative charge	£583
Balance at 31/08/19	£280123

### Other Investments

These are all Endowment funds which have restricted usage and there is no ability to use capital; they are managed by TMCP. They were transferred to the Circuit when Unsworth Methodist Church close.

Fund	Value at 31/08/18	Interest	Admin costs	Unrealised Gains	Value at 31/08/19	Use of interest
John and Hilda Ashworth Bequest	£1229	£24	£2	-£22	£1207	General funds
Norman Walker Legacy	£1061	£9	£2	0	£1061	General Funds
<b>Total</b>	<b>£2290</b>	<b>£ 33</b>	<b>£4</b>	<b>-£22</b>	<b>£2268</b>	

## Declarations and Scrutiny

I confirm that these accruals-based accounts for the year to 31 August 2020 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer .....

Date .....

Name and address of treasurer Roger Green  
105 Heaton Park Road,  
Manchester M9 0QQ

### Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2020 were/will be\* presented to the Circuit meeting held on 8.12.20.

Signature of the Chair of the meeting .....

Name of the Chair of the meeting Rev Kathy Selby

Date 26.2.21.....

## Independent Examiner's Report to the Trustees of the

### Bury Circuit

Charity Number 1134694

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Bury Circuit for the year ended 31 August 2020. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.



**Independent Examiner's Statement**

[The Circuit's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of (*insert name of applicable listed body*)]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination *Delete if not applicable ie all R&P accounts*
- the trustees' annual report is not consistent with the accounts *Delete if not applicable ie all R&P accounts.*

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... NH Chambers .....

Name of independent examiner ..... NIGEL HAMM CHAMBERS .....

Relevant professional qualification of independent examiner ..... FCCA .....

Name of firm (where appropriate) ..... BRIERLEY COLEMAN + CO .....

Address ..... 33 TURNER STREET, MANCHESTER .....

..... Post Code M4 1BW

Date ..... 23/12/2020 .....

\* delete or circle as appropriate

## ***Methodist Church***

### ***Bury Circuit***

Circuit number 06/08

Accounts for Year Ending 31 August 2020

Circuit Superintendent	Rev Kathy Selby
Staff	Deacon Michelle Brocklehurst Rev Jeremy Hackett Rev Chris Haines Rev Kathy Selby Rev Sally Thornton (part-time)
Lay worker	Thomas King Richard Selby (from January 2020)
Circuit Stewards	Sue Grant Roger Green Ken Jones June Leeming Brian Sharples
Circuit Treasurer	Roger Green

**Statement of Financial Activities (SOFA) for the year ended 31 August 2020**

	Notes to the account s	General Fund (Unrestricted) £	Circuit Model Trust (Unrestricted) £	Designated Funds (unrestricted ) £	Restricted Funds £	Endowment Funds £	Total 2019-20 £
<b>Income</b>							
1 Donations and legacies							0
2 Income from monetary investments		500					500
3 Income from investment properties	1	31,395	2,404			29	33,828
4 Assessments on Churches	2	372,272					372,272
5 Capital Receipts	3						0
6 Grants received		658					658
7 Other charitable income		9,290				185	9,475
8 Total income		414,115	2,404	-		214	416,733
<b>Expenditure</b>							
9 Grants and donations	4	8,150					8,150
10 Salaries and associated costs	5	245,666					245,666
11 Property maintenance	6	51,206					51,206
12 Connexional assessment & model trust levy			13,105				13,105
13 District Assessment & Levy	7	73,752					73,752
14 Depreciation						206	206
15 Office expenses	8	8,903					8,903
16 Other outgoings	9	11,411	583			29	12,023
		399,088	13,688	0		235	413,011
18 Gains/(losses) on monetary investments							0
19 Gains/(losses) on investment properties							
		15,027	-11,284	0		-21	3,722
21 Transfers between funds							0
22 Other gains/(losses)							
		15,027	-11,284	0	0	-21	3,722
24 Total funds brought forward		100,300	291,408		162	2,289	394,159
25 Total funds carried forward		115,327	280,124	-	162	2,268	397,881



Name of Circuit

Circuit No

**Statement of Financial Activities (SOFA) for the year ended 31 August 2019**

	Notes to the account s	General Fund (Unrestricted) £	Circuit Model Trust (Unrestricted) £	Designated Funds (unrestricted ) £	Restricted Funds £	Endowment Funds £	Total 2018-19 £
<b>Income</b>							
1 Donations and legacies							0
2 Income from monetary Investments		332	2,411			61	2,804
3 Income from investment properties	1	30,614					30,614
4 Assessments on Churches	2	350,094					350,094
5 Capital Receipts	3		34,924				34,924
6 Grants received							0
7 Other charitable Income	3	37,182				61	455,618
<b>8 Total income</b>		<b>418,222</b>	<b>37,335</b>	<b>-</b>	<b>-</b>	<b>61</b>	<b>455,618</b>
<b>Expenditure</b>							
9 Grants and donations	4	8,150					8,150
10 Salaries and associated costs	5	252,925					252,925
11 Property maintenance	6	53,596					53,596
12 Connexional assessment & model tr	3		21,745			4	21,749
13 District Assessment & Levy	7	71,436					71,436
14 Depreciation							0
15 Office expenses	8	9,777					9,777
16 Other outgoings	9	4,656					4,656
		<b>400,540</b>	<b>21,745</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>422,289</b>
18 Gains/(losses) on monetary investments							0
19 Gains/(losses) on investment properties							
		<b>17,682</b>	<b>15,590</b>	<b>0</b>	<b>0</b>	<b>57</b>	<b>33,329</b>
21 Transfers between funds	10	43				43	0
22 Other gains/(losses)							
		<b>17,725</b>	<b>15,590</b>	<b>0</b>	<b>0</b>	<b>14</b>	<b>33,329</b>
24 Total funds brought forward							0
<b>25 Total funds carried forward</b>		<b>17,725</b>	<b>15,590</b>	<b>-</b>	<b>-</b>	<b>14</b>	<b>33,329</b>

Name of Circuit

## Balance Sheet as at 31 August 2020

	Notes to the Accounts	General Fund (Unrestricted) £	Circuit Model Trusts (Unrestricted) £	Designated Funds (Unrestricted) £	Restricted Funds £	Endowment Funds £	Totals 2019/20 £
<b>Fixed Assets</b>							
Circuit Manses & Equipment	11	2,360,784					2,360,784
Investment properties	11	120,000					120,000
Investments							0
<b>Total fixed assets</b>		<b>2,480,784</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,480,784</b>
<b>Current Assets</b>							
Debtors							0
Loans by the Circuit							0
Investments with TMCP	12		280,124			2,268	282,392
Central Finance Board Deposits		82,269					82,269
Cash at Bank and in hand		33,058			162		33,220
<b>Total current assets</b>		<b>115,327</b>	<b>280,124</b>	<b>0</b>	<b>162</b>	<b>2,268</b>	<b>397,881</b>
<b>Current liabilities</b>							
Creditors (due in under 1 year)		4,053					4,053
Grants payable within 2018-19							0
<b>Total current liabilities</b>		<b>4,053</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,053</b>
<b>Net current assets/liabilities</b>		<b>111,274</b>	<b>280,124</b>	<b>0</b>	<b>162</b>	<b>2,268</b>	<b>393,828</b>
<b>Total assets less current liabilities</b>		<b>2,592,058</b>	<b>280,124</b>	<b>0</b>	<b>162</b>	<b>2,268</b>	<b>2,874,612</b>
<b>Long term liabilities (due after more than one year)</b>							
Grants payable after 2018-19							0
Loans to the Circuit							0
							0
<b>Net assets</b>		<b>2,592,058</b>	<b>280,124</b>	<b>0</b>	<b>162</b>	<b>2,268</b>	<b>2,874,612</b>
<b>Funds of the Circuit</b>							
General Fund (Unrestricted)		2,592,058					2,592,058
Circuit Model Trust Fund (Unrestricted)			280,124				280,124
Designated Funds (Unrestricted)				0			0
<b>Total Unrestricted Funds</b>							<b>2,872,182</b>
Restricted Funds					162		162
Endowment Funds						2,268	2,268
<b>Total Funds</b>		<b>2,592,058</b>	<b>280,124</b>	<b>0</b>	<b>162</b>	<b>0</b>	<b>2,874,612</b>

Signed



Circuit Treasurer

## **Bury Methodist Circuit**

### **Notes to Accounts for year ended August 31 2020**

#### **1 Basis of accounting and accounting policies**

a. Accounting standard

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial reporting standard applicable to the UK and Ireland (FRS 102)

b. Public Benefit entity

The Bury Methodist Circuit meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost unless otherwise stated.

c. Basis

These accounts have been prepared on the basis of historical cost except that investments are shown as their market value at the end of the year. The accruals basis has been used and trustees present these accounts as a true and fair view of the Circuit's financial position and activities.

d. Content

The financial information presented is relevant, reliable comparable and complete. Where estimates are used these are based on experience, research and judgement. The accounts are expressed in £ Sterling, rounded to the nearest pound.

e. FRS SORP 2015

These accounts are compliant with FRS 102 and FRS 102 SORP 2015.

f. Going Concern

Based on the monetary assets and human resources available at August 31, 2020 the trustees believe that the Circuit is a going concern

g. Consolidation

The Circuit has denominational regulatory oversight in respect of the work of the Churches within the Circuit but has no legal or operational control of those Churches and their governing bodied except in extreme circumstances. For that reason the financial statements of the churches within the Circuit are not consolidated into these financial statements

h. Grants

Grants made by the Circuit from its own funds are recognised in full at the time of agreement without performance conditions. When the grant to be accrued is recurrent over more than one year the balance payable in future years is treated as a provision for future commitments against the appropriate fund.

i. Tangible fixed assets

These are capitalised if they can be used for more than one year and individually cost more than £250. The freehold and/or long leasehold property is shown in the accounts at its insurance reinstatement value. Depreciation is not indicated because the trustees consider the current residual value of the property to be not less than its historical cost so the depreciation value would be immaterial.



From time to time the Circuit may be required to assume responsibility for church premises falling vacant after closure and cessation of worship. This results in the Circuit becoming managing trustees for the property. At that time the property is recognised as an asset at its anticipated net sale price as determined by professional valuation and after taking into account any levy charged by the Connexion. Where the proceeds are intended to be spent on activities the property is included in current assets at the lower of cost and realisable value.

j. Monetary investments

The Circuits investments are in monetary assets classified as basic financial instruments under FRS 102 and are held by the Trustees for Methodist Church Purposes (TMCP) as custodian trustees. The valuations at market value are those provided by TMCP. The unrealised gains arising during investment at the end of the year are shown in the SOFA

k. Investment properties

From time to time the Circuit may hold residential property (formerly manse) which is surplus to requirements. When this is the case the property is classified as investment property (whether let or not) and any lets are at market rates (unless there is compelling reason not to do so in furtherance of the Circuits charitable objectives).

l. Receivables and Payables; Bank and Cash

Debtors are stated at the amounts owed to the Circuit or prepaid. Creditors are initially recognised at settlement amounts. Subsequently creditors that are current liabilities are measured at the cash or other consideration expected to be paid. The liquid funds of bank balances and deposit fund balances are shown at the realisable values.

m. Methodist Connexional Funds

The Methodist church raises assessments against Circuits and these are paid quarterly to their Districts. The Circuits raise assessments against Churches in the Circuit. The District quarterly remits most of the sum received from Circuits to the Methodist Church; a small sum is retained to meet its own costs. The Circuit may act as agent for ad hoc collections for various funds controlled and administered by the Methodist Church

n. Funds

The trustees have adopted a policy for all unrestricted reserves which is set out as a separate document

o. Endowment funds

Where a Circuit holds money that may not be spent and must be retained as capital to generate an income the money or assets are classified as an Endowment Fund. The capital is shown in the Balance sheet. The income may be restricted or unrestricted depending on the terms of the endowment.

p. Ministers manse costs

The Circuit is required to provide accommodation for each minister in the Circuit and their families and this is seen as a benefit to the Circuit. Ministers are generally expected to occupy the manse provided for them. The Circuit bears the cost of repairs maintenance buildings insurance, Council Tax and water charges. These figures are not separately disclosed as benefits-in-kind for ministers as HMRC does not seek to tax these receipts

## 2) Glossary of terms

**CFB:** Central Finance Board of the Methodist Church manages a common deposit fund and a series of pooled investment funds for Methodist entities and provides investment advice to those entities.

**Church:** a group of members from fewer than 10 to more than 300

**Circuit:** a group of Methodist churches near each other

**Circuit Meeting:** The Trustees of the Circuit most of whom are appointed by the local churches together with others who qualify by virtue of the role they undertake for the Circuit/local churches.

**Circuit Leadership Team (CLT):** A group (which may be mostly but not exclusively trustees) responsible for the day to day administration and policy formulation of the Circuit.

**CMTF:** Circuit Model trust Fund

**Connexion:** The Methodist Church in GB which includes the Head Office at Methodist Church House, all Methodist Districts, Circuits and incorporated Methodist Churches in GB

**Connexional Funds:** The designated and/or restricted funds held and administered by the Connexion in furtherance of its mission and charitable objectives.

**District:** a group of contiguous Circuits

**DAF:** District Advance Fund

**FRS:** Financial Reporting Standard

**HMRC:** Her Majesty's Revenue and Customs.

**Lay employees:** Personnel employed by the Circuit on generally accepted commercial employment terms.

**MMPS:** Methodist Ministers Pension Scheme

**PASLEMAC:** Pension and assurance scheme for Lay Employees of the Methodist Church.

**Pensions Trust:** the organisation through which the Circuit arranges a pension scheme for its Lay Employees

**Presbyters (Including Superintendent):** Probationer or Ordained Methodist minister and/or Deacons who have pastoral and administrative responsibility for the Churches in the Circuit.

**SOFA:** statement of Financial Activities

**SORP:** Statement of Recommended Practice

**TMCP:** Trustees for Methodist Church Purposes, the legal owner and Custodial Trustee of all Methodist Model Trust property including legacies, endowments and Accumulated funds.

## Bury Methodist Circuit

### Notes to Accounts for year ended August 31 2020

This has been a most unusual year because of the corona virus Covid-19. As a result it is difficult to predict next years outcomes as churches have been using their reserves. No church has defaulted on its assessment this year but we are uncertain how this will affect next years assessments.

#### 1) Income from Investment properties

The trustees have determined that the properties listed below were unlikely to be used as manses in the foreseeable future and they were classified as Investment properties. However because of movement of ministers there have been several changes over the year. The new minister occupied the manse at The Drive (so that is no longer an investment property) and the Baptist minister occupying the Ripon Hall Avenue manse moved on last year and after renovations it was let part of the year. The minister who moved from Branksome Avenue to live with his wife in the Oldham and Saddleworth Circuit has now (by agreement between the Circuits) moved back to Branksome Avenue; although this was planned for March or as soon after as possible, because of Covid-19 it has not been possible to effect this move until early August. Branksome Avenue thus remains an Investment property for this year. While Avondale avenue was intended to be an Investment property for the year Covid-19 has disrupted the renovations so it will not appear as an Investment property until next year although there were significant costs incurred this year. In August the tenant at King's Avenue decided to move

	General Funds
140, Middleton Avenue	£6927
2 Kings Avenue	£8865
16 Branksome Avenue	£8246
90, Ripon Hall Avenue	£7357
26 Avondale Avenue	£0
TOTAL	£31395

#### 2) Assessment on Churches

The Circuit consists of 14 Methodist churches and 1 local ecumenical partnership (LEP); a further one closed during the year. The churches are Bolton Road, Brandlesholme, Bridge, Edenfield, Heaton Park, Holcombe Brook, Jericho, Prestwich, Rowlands, Seedfield, Tottington, Trinity, Wesley and Whitefield. The LEP is Christ Church. Each is assessed to make a contribution to the work of the Circuit. The amount needed for budgeting purposes is determined each year and the total, less any income from lettings is divided among the churches according to the income they have raised over the preceding three years (after allowance is made for some costs associated with the money raised by each church from its own lettings). These projected figures are discussed with church treasurers and adjustments made where necessary to take account of unusual circumstances in each church.

Total assessment for the year was      £372,272

#### 3) Capital receipts

There were no capital receipts this year.



#### 4) Grants and donations

The following grants and donations were made during the year. All were taken from general funds.

	General Funds	
Methodist Fund for training	£2050	
Methodist fund for Property	£4100	
Methodist fund for support of Presbyters and deacons	£2000	
Total	£8150	

#### 5) Stipends, salaries and associated costs

Stipends were paid to 5 full time ministers and 1 at 0.5. All were funded from the general funds. Costs were as follows:

Gross remuneration	£139485
Pension contribution	£36851
N.I	£12188
Travel	£8622
Computers	£990
Total	£ 198,136

#### Other staff

During the year we appointed a second part-time Lay Worker. All three Lay Workers were paid from general funds.

Gross remuneration	£ 40765
Pension Contributions	£ 2446
N.I.	£ 2425
Travel	£ 568
Total	£ 46,204

Total cost for remuneration	£ 244,340
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The superintendent of the Circuit, the other ministers and the remaining members of CLT are considered as Key Management Personnel. All members of the Circuit Meeting are trustees. The stipends, employers NIC and employer's pension contributions and other expenses of the ministers are paid by the Circuit as are the contributions for the Lay Workers. The manses for the ministers are provided by the Circuit and the Circuit maintains the property. The value of the Council tax and water charges paid by the Circuit is not disclosed here as HMRC does not regard this as a benefit-in-kind for the ministers. One of the lay workers is secretary to the Circuit meeting (and hence a Key Management person); her salary is paid from general funds

There is no payment to trustees, except the ministers, and Lay Workers although travel costs for the Lay workers are also paid.

#### 6) Property Expenses

The Circuit manages 9 manses; because the Manse at Ripon Hall Avenue is not occupied by a Baptist minister this year it is one of those rented out to defray Circuit expenses. One

manse has been modified and not used this year but will be rented out next year. One of the incoming ministers is now occupying the manse at The Drive and one minister and his wife who were housed in the Oldham District have returned to live at Branksome Avenue (this latter was delayed because of the impact of the corona virus Covid-19). For most of the year we have had four manses rented to outsiders. One minister lives in her own property. This year there has been additional costs for a new drive at Bolton Road, considerable work because of severe damp at Middleton Road and upgrading The Drive before the new minister took up residence. In addition the Baptist minister at Christ Church left and as the post devolves to the Methodist Circuit we had to upgrade the manse (even though the plan is that it will be let. As explained above one of our ministers was living in a manse maintained by Oldham and Saddleworth Circuit. We have contributed £3000 to the cost on that manse. There is also a chapel which has not been used this year but is still a Circuit responsibility. All amounts are taken from the general account.

#### Manses

Gas Service	£ 2756
Water supply	£ 3440
Council Tax	£10326
Heating Pump and minor works at Ripon Hall	£ 1158
Refurbishment at Avondale	£ 16838
Repairs at Middleton Road	£ 848
Repairs and update at Branksome Avenue	£ 838
Boiler and minor works at Booth Way	£ 585
Works at the Drive	£ 784
Transfer to Oldham (for minister living with his wife)	£ 3000
Other minor works	£ 4378
Total	£ 44951

#### General Insurance

This covers buildings (all 9 with a premium for those let) and the contents of the occupied manses which are Circuit property. This is mainly the contents of the study. The amount due falls on or about 5 September. There were two years paid on the insurance at Branksome Avenue

Insurance (Methodist Insurance)	£ 4839
Insurance on Branksome Ave*	£ 992
Total	£5831

- Two years insurance on Branksome Ave

#### Costs of Chapels not occupied

There is one at present. The Circuit is responsible for all the costs on the property. There were major problems in determining who owned which parts of the land (which was owned severally by the Anglican church and Bury Metro as well as the Methodist church); this was resolved eventually by Mills and Reeve the solicitors recommended by TMCP

Insurance	£ 2518
Services	£ 1098
Mills and Reeve	£ 5340
Total	£ 8956

## 7) District Assessment and Levy

District assessment is calculated on the number of staff in post (both ministers and lay) on 1 September of the previous year. This is divided between the Circuits of the District so that each pays an equitable share. This is taken from general funds. There is a levy on funds held in the CMTF which is transferred to the District Advance Fund..

	General	CMTF
District Assessment	£73752	
Levy on CMTF funds		£13106
Totals	£73752	£13106

## 8) Office Costs

Office costs and telephone charges are amalgamated in the accounts. Some of the telephones are on a shared basis with the office. This has now been regularised but it is still difficult to specify which are for ministers and which for the Office. Ministers are entitled to provision of a telephone and broadband connection. We paid a rent to one of the Circuit churches for use of an Office but as from February this has ceased. All monies are taken from general funds

Telephones	£ 5731
Office supplies (paper, inks, postage etc)	£ 2272
Rent for Office	£ 900
Total	£ 8903

## 9) Other Outgoings

This includes a range of other activities and the insurance for the Circuit. The amount deducted from endowment funds and CMTF are the costs of using those funds

	General	CMTF	Restricted	Endowment
Cost of moves	£ 2753			
Training	£ 892			
Supernumerary Costs	£ 275			
Interview costs	£ 242			
Welcome Service	£ 341			
Up-lighters and lighting	£ 400			
Accountant	£ 300			
Repayment to Christ Church	£ 216			
Costs for using TMCP		£583	£0	£24
Total	£ 5419	£583	£0	£24



## 10) Transfer between funds

The net interest from the endowment funds (£29) is transferred to the general fund to be used for general purposes in the Circuit

## 11) Fixed assets

The fixed assets of the circuit are 9 manses, three of which are rented out and one of which has been used by the minister at Christchurch, the LEP. We own 27.3% of that manse but as the Minister has left it falls to the Circuit to bear the costs of that manse. The value of the manses is the replacement value from the insurance company.

We also an investment properties, an unused church waiting to be sold. The Church at Close and this has been estimated as being worth £120,000.

### Mansees

Property	Type	Value
16, Branksome Avenue	Manse + Investment	£258216
7, Reedbank	Manse	£225700
1, Booth Way	Manse	£232134
409, Bolton Road	Manse	£240525
26, Avondale Drive	Investment	£232134
90, Ripon Drive	Investment	£178877
2, Kings Avenue	Investment	£345758
140, Middleton Road	Investment	£232134
38, The Drive	Manse	£282463
Total		£2,227,941

### Investment properties

Close	Estimate	£120,000
Total		£120,000

## 12) Investment assets

The investment assets are held by TMCP.

### Circuit Model Trust Fund

Balance at 31/08/19	£291408
Income	
Interest	£ 2404
Expenditure	
District Levy	£113106
Administrative charge	£583
Balance at 31/08/19	£280123

### Other Investments

These are all Endowment funds which have restricted usage and there is no ability to use capital; they are managed by TMCP. They were transferred to the Circuit when Unsworth Methodist Church close.

Fund	Value at 31/08/18	Interest	Admin costs	Unrealised Gains	Value at 31/08/19	Use of interest
John and Hilda Ashworth Bequest	£1229	£24	£2	-£22	£1207	General funds
Norman Walker Legacy	£1061	£9	£2	0	£1061	General Funds
<b>Total</b>	<b>£2290</b>	<b>£ 33</b>	<b>£4</b>	<b>-£22</b>	<b>£2268</b>	

## Declarations and Scrutiny

I confirm that these accruals-based accounts for the year to 31 August 2020 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer .....



Date .....

14/10/20

Name and address of treasurer Roger Green  
105 Heaton Park Road,  
Manchester M9 0QQ

### Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2020 were/will be\* presented to the Circuit meeting held on 8.12.20.

Signature of the Chair of the meeting .....



Name of the Chair of the meeting Rev Kathy Selby

Date 26.2.21

## Independent Examiner's Report to the Trustees of the

### Bury Circuit

Charity Number 1134694

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Bury Circuit for the year ended 31 August 2020. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.



**Independent Examiner's Statement**

[The Circuit's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of (insert name of applicable listed body)]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination *Delete if not applicable ie all R&P accounts*
- the trustees' annual report is not consistent with the accounts *Delete if not applicable ie all R&P accounts.*

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... NH Chambers .....

Name of independent examiner ..... NIGEL HAMM CHAMBERS .....

Relevant professional qualification of independent examiner ..... FCCA .....

Name of firm (where appropriate) ..... BRIERLEY COLEMAN + CO .....

Address ..... 33 TURNER STREET, MANCHESTER .....

..... Post Code M4 1BW

Date ..... 23/12/2020 .....

\* delete or circle as appropriate