

SEATON SLUICE COMMUNITY ASSOCIATION

England & Wales · Charity number 1134674

Details

Status Registered

Legal form Charitable company

Company number [06996853](#)

Registered 2010-03-05

Register [View on the Charity Commission register](#)

Contact

Address Seaton Sluice Community Centre
Albert Road
Seaton Sluice
Seaton Sluice
Northumberland
NE26 4QX

Phone 01912980323

Email seatonsluiceca@yahoo.co.uk

Website www.seatonvalleyonline/seatonsluice

Activities

Objects: TO PROMOTE THE BENEFIT OF THE INHABITANTS OF SEATON SLUICE AND THE NEIGHBOURHOOD BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS. TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN AND MANAGE THE SAME. TO BE NON-PARTY IN POLITICS AND NON-SECRETARIAN IN RELIGION.

Activities: Seaton Sluice Community Association own and manage the local Community Centre offering a range of leisure activities and educational courses. Community groups and local people are able to hire the premises and activities range from parent and toddler groups and youth clubs to the Women's Institute. Activities are as varied as Yoga, Craft Club, Woodworking, Choirs and the local history society.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Recreation
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** SEATON SLUICE
- Northumberland

Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-31	£107,091	£23,218	-	-
2024-01-31	£54,705	£49,709	-	-
2023-01-31	£64,684	£48,191	-	-
2022-01-31	£52,706	£38,794	-	-
2021-01-31	£40,997	£28,164	-	-

Trustees

Name	Role	Appointed
ALISON THOMAS		2008-06-12
CLAIRE MITCHELL		2008-06-12
Don Atha		2015-09-24
ELIZABETH VUYK		2009-06-16
Elaine Kilroy		2024-11-21
Frances Free		2021-11-11

SEATON SLUICE COMMUNITY ASSOCIATION

England & Wales - Charity number 1134674

Accounts

Seaton Sluice Community Association

Company Number : 06996853

Registered Charity : 1134674

Seaton Sluice Community Centre

Albert Road, Seaton Sluice, Whitley Bay, Tyne & Wear NE26 4QX

Annual report and Accounts

To 31 January 2025

We present our Annual Report with the accounts of the Company to year end of January 2025

Reference and Administrative Details

We are a company limited by guarantee, not having a share capital, and are a Registered Charity, No 1134674. Our Company Registration number is 06996853. All Directors of the Company are also Trustees of the Charity and those in office this year were:

Directors/Trustees (Elected Committee members as of AGM Nov 2024)

Cathy Patterson (Craft Club Representative)	Frances Free (Minutes Secretary)
Liz Vuyk (Treasurer and Bookings Officer)	Don Atha (Maintenance Officer)
Claire Mitchell (Administration/Reception/Caretaker)	Alison Thomas (Fundraiser)
Nicola Gauld (Dance Group Representative)	Elaine Kilro (Volunteer Co-Ordinator)

Objects and Activities

Our objectives are to promote leisure, education and wellbeing opportunities for people in the village and surrounding areas. We work in partnership with group leaders. Local authorities, voluntary and other authorities, to provide facilities for social welfare recreation and leisure time, by maintaining safe, welcoming and affordable rooms for rental for a wide range of clubs and activities. Our 53 regular activities include Art, Singing, Music, Photography, Creative Craft groups, exercise and dance for all ages and abilities, and other social and emotional support groups.

Structure, Governance and Management:

Governing Documents: Having operated as a Community Centre since 1974 we were incorporated on 29 August 2009 and are now governed by a Memorandum and Articles of Association.

Recruitment and Appointment of Directors/Trustees: Directors/Trustees are appointed annually at the AGM, and we aim to reflect the diversity of the recipients of our services. New Directors/Trustees are encouraged to use the skills they bring to the benefit of the Association and are provided with induction and ongoing training as required. They are made aware of Charity Commission publications and other useful networking and training opportunities.

Risk Management

We have assessed, and regularly review, the risks to which we and our centre users are exposed. Our Policies and Procedures aim to mitigate and reduce such risks. Centre hirers are provided with information and sign Risk Assessment Policies. No major risks have been identified. Financial risk management includes the setting and regular review of our Reserves Policy, to ensure that we maintain sufficient reserves to sustain operation should income-generating activities be curtailed. We also insure ourselves against loss of income in our Annual Insurance Policy.

Sadly, our year started with the loss of a stalwart Trustee: Kenneth Pattison died. He was a dedicated volunteer whose enthusiasm for recycling items from local skips for the community centre will always be remembered. Without his leadership and hard work Seaton Sluice would not have a Community Centre.

We welcomed 7 new groups to the centre:

Coastal Crochet, Grief Circle, Whittle's Wildlife, Tai Chi, Balance and Exercise Class and Don Graham Productions. Unfortunately, due to our ageing volunteer force Colywell Radio Players and our Tea Dance groups folded.

Key Achievements during the year included

1. We continue to host a Sports Club for 9-14 year olds every Tuesday during School Holidays. Our kitchen volunteers provide a hot lunch for all participants (funded by SVPC).
2. We installed new projectors in the Small Hall and Room 5.
3. Upgraded our internet system around the library block and into our relocated office in Room 3.
4. Our Fire Alarm and CCTV systems have been upgraded and improved. We now have 16 cameras covering the whole community centre.
5. Our Luncheon Club and Cinema Club continues to thrive. The kitchen volunteers have produced over 1,000 3 course meals at a minimal cost during the year.
6. ETOS (Education other than at School): Jackson has thrived in Room 11 and has now been moved into Room 12. The ETOS Team are busy planting a Sensory Garden in the Community Garden at the rear of the Centre.
7. We celebrated the 30th anniversary of the library being set up in the Centre. Our celebration cake was cut by Councillor Jeff Watson and Joyce Hunter, our longest serving library assistant/now volunteer. The library with the help of our 4 volunteers also acts as a warm hub Mondays, Wednesdays and Fridays. On average we have over 100 residents using the library every week.
8. During Volunteers Week we celebrated with the village community achieving the King's Award for Voluntary Service, and Caroline Pryer the Lord Lieutenant of Northumberland and presented the awards. Over 200 residents, volunteers and VIP's attended our celebration.
9. In partnership with Newcastle University and Seaton Sluice Middle School we hosted an exhibition of Year 8 work. This excellent quality paintings, poems and history of Seaton Sluice attracted over 100 visitors.

Priorities for the coming year

1. Develop a 5 Year Improvement/Repair Plan
2. With our new Volunteer Co-Ordinator, increase our volunteer pool and arrange training sessions
3. Upgrade Ladies's toilets in Library Block
4. Replace new Front Gates
5. Externally insulate gable end wall in boiler house. Reorganise storage system in boiler house.
6. Electrical check and PAT testing to be carried out.
7. Extend and develop Table-Tennis Club and Carpet Bowls Clubs.
8. Review and update all policies and procedures

Seaton Sluice Community Association Reserves Policy

Financial Risk Management details

Three officers of the charity are listed as signatories on the bank accounts with two of the three required to approve cheques, on-line transactions and setting up of direct debits. An annual review of our charity's accounts is carried out by an independent person with the requisite ability and practical experience to carry out a competent examination. We prepare our accounts on an accruals basis in accordance with (CC17) - SORP FRS 102 for charitable companies with a gross income of less than £250,000.

The reserves policy of our charity emphasizes the importance of maintaining financial stability while being able to respond to unforeseen circumstances. We ensure that our reserves are sufficient to cover any potential liabilities and to support our ongoing activities. This includes setting aside funds for the future employment of key personnel and for essential maintenance and upgrades of our facilities.

On 31st January 2025 our deposit account amounted to £163,293.12.

Or restricted reserves are :-

1. £6,000 employment of a Centre Manager in 5-7 years when we no longer have volunteers (add £13,000)
2. £7,000 new boiler, washing machine and concrete repairs (add £1,000)
3. £10,000 Centre running costs (add £10,000)

Total restricted reserves for 2024/25 are £23,000.

Proposed total restricted reserves for 2025/26 would be £47,000.

This is viewed as the best balance between the prudent management of the resources under our trust and the best use of the charity's resources to deliver its aims.

Revenue Account

On 31st January 2025 our revenue account balance was £22,558.08.

1. Committee need to agree to reduced rent charges by 50% for eligible groups with children under 18 years of age.
2. To maintain existing room rental until January 2026. Parties £35 but restricted during colder weather due to heating costs.

This policy to be reviewed January 2026.

Seaton Sluice Community Association

Statement of Financial Activities

(Including Income and Expenditure Account)
For Year Ended 31 January 2025

	2025			2024
	Unrestricted	Restricted	Total	Total
Income From:				
Activities to further our Objects:				
Activities, Grants Received etc	94,657	10,000	104,657	53,290
Investment Income:				
Bank Interest Received	2,434	-	2,434	1,415
	<u>97,091</u>	<u>10,000</u>	<u>107,091</u>	<u>66,034</u>
Expenditure On:				
Operating Expenditure	<u>23,218</u>	<u>-</u>	<u>23,218</u>	<u>49,709</u>
Net Movement In F	73,873	10,000	83,873	4,996
Funds Brought Forward	<u>142,387</u>	<u>13,000</u>	<u>155,387</u>	<u>150,391</u>
Funds Carried Forward	<u>216,260</u>	<u>23,000</u>	<u>239,260</u>	<u>155,387</u>

Seaton Sluice Community Association

Company Number: 06996853

Balance Sheet

As at 31 January 2024

	2025			2024
	Unrestricted	Restricted	Total	Total
Tangible Fixed Assets				
	53,803		53,803	55,183
Current Assets				
Bank Deposit Account	163,293		163,293	106,058
Bank Current Account	22,558		22,558	6,894
	185,851		185,851	112,952
Creditors:				
Amount payable within one year	394		394	300
Net Current Assets	185,457		185,457	112,652
Total Assets less Current Liabilities	239,260		239,260	167,835
Total Funds				
Accumulated Reserves	239,260		239,260	167,835

For the year ended 31 January 2024 the company was entitled to exemption from audit under Section 477 (2) of the Companies Act 2006 relating to small companies regime.

The members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006. The directors acknowledge their responsibilities for:

- ensuring the company keeps accounting records which comply with Section 386; and

- preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of Section 393, which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts are prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Management Committee on __6th August 2024_ and signed on its behalf by:

A Thomas, Director

Seaton Sluice Community Association

Detailed Statement of Financial Activities
(Including Income and Expenditure Account)
For Year Ended 31 January 2024

	2025			2024
	Unrestricted	Restricted	Total	Total
Income From:				
Activities, Grants Received etc	94,657	10,000	104,657	53,290
Bank Interest Received	2,434		2,434	1,415
	97,091	10,000	107,091	54,705
Expenditure On:				
Honoraria	-		-	
Repairs, Cleaning, Caretaking	4,286		4,286	29,477
Administration, Telephone etc	869		869	1,494
Project Costs etc	573		573	-
Heating, Lighting and Water	4,001		4,001	4,936
Rent, Rates and Insurance	2,695		2,695	2,638
Bank Charges	223		223	173
Subscriptions, Licences etc	1,040		1,040	868
Sundry Expenses	437		437	1,319
Improvements	7,320		7,320	7,124
Accountants Fees	394		394	300
Depreciation Freehold Property	1,380		1,380	1,380
	23,218	-	23,218	49,709
Net Movement In Funds:	73,873	10,000	83,873	4,996
Funds Brought Forward	142,387	13,000	155,387	150,391
Funds Carried Forward	216,260	23,000	239,260	155,387

Seaton Sluice Community Association

Notes to the Accounts For Year Ended 31 January 2024

1 Statutory information

Seaton Sluice Community Association is a private company, limited by guarantee, registered in England and Wales, registration number 06996853. The registered office is SEATON SLUICE COMMUNITY CENTRE ALBERT ROAD, SEATON SLUICE, WHITLEY BAY, TYNE AND WEAR, NE26 4QX.

2 Accounting Policies

- The accounts have been prepared in accordance with the provisions of FRS 102 in UK and Republic of Ireland for Small Entities and with Accounting and Reporting for Charities (Charities SORP – FRS102)
- As we meet the definition of a public benefit entity, assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated.

- The principal accounting policies adopted in the preparation of the financial statements have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

- Unrestricted funds are available for use at the discretion of the Directors/Trustees in furtherance of our general objectives. Restricted funds are subjected to restrictions on their expenditure imposed by the donor.
- All Income is included in the Statement of Financial Activities when we are entitled to the Income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:
 - o Income from our Activities is recognised on an Accruals basis.

 - o Income received by way of Grants and Donations is included in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by ourselves, are recognised when we become unconditionally entitled to the grant. Grants related to the performance and specific deliverables are accounted for when as we earn the right to consideration by our performance.
 - o Investment income is included when receivable.
 - o The value of services provided by volunteers has not been included in these accounts.
- Expenditure is recognised on an accruals basis, including VAT. It comprises those costs incurred in the delivery of our activities and services. It includes both costs that can be allocated to such activities and those costs of an indirect nature necessary to support them.
- Depreciation is provided on a straight line basis at the following annual rate in order to write off each asset over its estimated useful life:

Freehold Property – 2%

- The accounts are presented in £ sterling.

3 Taxation

As a registered charity, we have no liability to taxation

4 Members

The company is limited by guarantee and the liability of each member is limited to £1. There are eight members of the company.

5 Net Movement in Funds

This is stated after charging:

	<u>2025</u>	<u>2024</u>
Depreciation of Tangible Fixed Assets	1,380	1,380

6 Tangible Fixed Assets (Unrestricted)**Cost**

At 1 February 2024 and at 31 January 2025

£
68,980

Depreciation

At 1 February 2024

13,797

Charge for year

1,380

At 31 January 2025

15,177

Net Book Value

At 31 January 2025

53,803

7 Creditors: amounts falling due within one year

	<u>2025</u>	<u>2024</u>
Accrued Charges	394	300

8 Analysis of Restricted Funds

We have restricted £1,350 to be used to develop youth work in the centre

The Committee is developing a Reserves Policy

SEATON SLUICE COMMUNITY ASSOCIATION

England & Wales - Charity number 1134674

Accounts

Seaton Sluice Community Association

Company Number : 06996853

Registered Charity : 1134674

Seaton Sluice Community Centre

Albert Road, Seaton Sluice, Whitley Bay, Tyne & Wear NE26 4QX

Annual report and Accounts

To 31 January 2024

We present our Annual Report with the accounts of the Company to year end of January 2023

Reference and Administrative Details

We are a company limited by guarantee, not having a share capital, and are a Registered Charity, No 1134674. Our Company Registration number is 06996853. All Directors of the Company are also Trustees of the Charity and those in office this year were:

Directors/Trustees (Elected Committee members as of AGM Nov 2022)

Ken Patterson	Chair	Liz Vuyk	Bookings Officer
Joyce Brown	Vice Chair	Don Atha	Maintenance Officer
Alison Thomas	Treasurer	Jean Carlton	Trustee
Claire Mitchell	Caretaker	Beverley Charlton	Trustee
Cathy Patterson	Craft Club rep		

Objects and Activities

Our objects are to promote the leisure, education and wellbeing opportunities for people in the village and surrounding areas. We work in partnership with group leaders, local authorities and voluntary and other authorities, to provide facilities for social welfare recreation and leisure time, by maintaining safe, welcoming and affordable room for rental for a wide range of clubs and activities. Our 53 regular activities include Art, singing, music, photography, creative crafts groups, exercise and dance for all ages and abilities, and other social and emotional support groups.

Structure, Governance and Management:

Governing Documents: Having operated as a Community Centre since 1974 we were incorporated on 29 August 2009 and are now governed by a Memorandum and Articles of Association.

Recruitment and Appointment of Directors/Trustees: Directors/Trustees are appointed annually at the AGM, and we aim to reflect the diversity of the recipients of our services. New Directors/Trustees are encouraged to use the skills they bring to the benefit of the Association and are provided with induction and ongoing training as required. They are made aware of Charity Commission publications and other useful networking and training opportunities.

Risk Management

We have assessed, and regularly review, the risks to which we and our centre users are exposed. Our Policies and Procedures aim to mitigate and reduce such risks. Centre hirers are provided with information and sign Risk Assessment Policies. No major risks have been identified. Financial risk management includes the setting and regular review of our Reserves Policy, to ensure that we maintain sufficient reserves to sustain operation should income-generating activities be curtailed. We also insure ourselves against loss of income in our Annual Insurance Policy.

Key achievements throughout the year have included:

School Uniform Exchange. In partnership with Seaton Sluice 1st School, we now provide facilities for pre-loved school uniforms to be exchanged during school holidays

Foodshare. We continue to receive surplus food from the village Co-op and the corner shop. These donations are passed on to Blyth Food Bank, if in date, or used in our weekly Cafe and Luncheon Club. We produced over one thousand lunches during the year. We have a Community Fridge, funded by Lakes & Dales Co-op, in our boiler house, which we use for surplus donations.

During the school holidays Volunteers provided 25 hot lunches for the Sports Club. These are funded by Seaton Valley Parish Council

Carpet Bowls. During the year we were pleased to introduce Carpet Bowls to 6-10 adults from the North East Deaf Awareness Group.

ETOS (Education other than at School). Room 11 is now being used 2/3 times a week for ETOS. Jackson is tutored by two teachers and one carer weekly during term time. Jackson had to have a constant oxygen supply, and is making great improvements

Library and Warm Hub. With Carol, the paid Librarian, and our four excellent volunteers we have brought the library back to life. We now average 100 weekly visits from residents, a weekly story time for under 9's and lots of children's craft sessions are being provided. Many new book donations are made by residents and the Residents' Association has funded the purchase of new children's books. Local childminders have found this access brilliant for their charges during the winter months and are delighted with the increased access. The library is open 10am to 5.00pm Monday, Wednesday and Friday and we encourage self-service when Volunteers are not available.

Insulation. A large part of our energy conservation measures has been completed. The external insulation to the gable end of rooms 11/12 & 6/7, lowering ceilings, and external insulation to flat roofs has made a considerable difference to our comfort levels. We are monitoring our energy consumption monthly.

Census. We completed a census of our regular Clubs in November, but we are still analysing the data.

Photography Project. In partnership with Tynemouth Photography Club, our activities are being photographed throughout a whole year. We hope to have a display during Volunteers week in June 2024

Kings Award for Volunteers. On 26th January 2024 the Management Committee were invited to Alnwick Castle to receive the Kings Award for Volunteering. This was the equivalent to an MBE and was the highlight of the year.

Priorities for the coming year

1. Upgrade the Fire Alarm and CCTV systems
2. Install an overhead projector in rooms 6/7. (Funded by donations from clubs and residents)
3. Redecorate the Main Hall, Kitchen, lobby and toilets
4. Identify more energy saving measures, particularly for the Main Hall
5. Secure funds to install new front gates, designed by the Art Club
6. Investigate Gift Aid procedures
7. Celebrate the Community Centres Kings Award for Volunteers, and DEFRA energy savings Award in Volunteers week with an Open Day Celebration
8. Celebrate 30-year anniversary of the library opening in the Centre
9. Recruit new, younger members to strengthen the Management Committee

Seaton Sluice Community Association Reserves Policy

On 31st January 2024 unrestricted reserves amounted to £142,387
We have set £76,000 as designated reserve funds:

Our unrestricted reserves are:

1. £35,000 as a general fund equivalent to 12 months operating costs
2. £25,000 as a refurbishment/repair fund
3. £3,000 as an emergency maintenance fund

Our restricted reserves are:

4. £3,000 from the liquidation of Seaton Valley Partnership. Restricted to the employment of a Centre Manager in 5 to 7 years, when we no longer have volunteers to run the centre. We aim to add to this pot each year
5. £10,000 from the liquidation of Seaton Valley Partnership. This is held in trust for the development of Youth Work in Seaton Valley

This is viewed as the best balance between the prudent management of the resources under our trust and the best use of the charity's resources to deliver its aims.

This policy will be reviewed in January 2025 when our end of year accounts will be due

At the 2024 year-end the balance would be used as follows:

- a) agreed capital costs - ie purchase & installation of data projector and associated sound equipment, new cutlery and crockery, exterior shed and gardening equipment.
- b) to enable us to reduce the hire charges by 50% for eligible organisations and individuals from the agreed current levels of £60 for the main hall for a session (4-5 hrs), £30 children's parties, and £30 for the supper room for one-off bookings. Longer booking commitments (weekly, monthly, bi-monthly etc) would be negotiated.

This is viewed as the best balance between the prudent management of the resources under our trust and the best use of the charity's resources to deliver its aims.

This policy will be reviewed in January 2025

Financial Risk Management details

Three officers of the charity are listed as signatories on the bank accounts with two of the three required to approve cheques, on-line transactions and setting up of direct debits. An annual review of our charity's accounts is carried out by an independent person with the requisite ability and practical experience to carry out a competent examination.

We prepare our accounts on an accruals basis in accordance with (CC17) - SORP FRS 102 for charitable companies with a gross income of less than £250,000.

Seaton Sluice Community Association

Statement of Financial Activities

(Including Income and Expenditure Account)

For Year Ended 31 January 2024

	2024			2023
	Unrestricted	Restricted	Total	Total
Income From:				
Activities to further our Objects:				
Activities, Grants Received etc	44,640	8,650	53,290	65,847
Investment Income:				
Bank Interest Received	1,415	-	1,415	187
	46,055	8,650	54,705	66,034
Expenditure On:				
Operating Expenditure	49,709	-	49,709	49,820
Net Movement In F	-	3,654	8,650	4,996
Funds Brought Forward	146,041	4,350	150,391	137,177
Funds Carried Forward	142,387	13,000	155,387	153,391

Seaton Sluice Community Association

Company Number: 06996853

Balance Sheet

As at 31 January 2024

	2024			2023
	Unrestricted	Restricted	Total	Total
Tangible Fixed Assets	55,183		55,183	56,563
Current Assets				
Bank Deposit Account	106,058		106,058	100,089
Bank Current Account	6,894		6,894	9,869
	112,952		112,952	109,958
Creditors:				
Amount payable within one year	300		300	250
Net Current Assets	112,652		112,652	109,708
Total Assets less Current Liabilities	167,835		167,835	166,271
Total Funds				
Accumulated Reserves	167,835		167,835	166,271

For the year ended 31 January 2024 the company was entitled to exemption from audit under Section 477 (2) of the Companies Act 2006 relating to small companies regime.

The members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006. The directors acknowledge their responsibilities for:

- ensuring the company keeps accounting records which comply with Section 386; and

- preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of Section 393, which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts are prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Management Committee on 6th August 2024 and signed on its behalf by:

A Thomas, Director

Seaton Sluice Community Association

Detailed Statement of Financial Activities (Including Income and Expenditure Account) For Year Ended 31 January 2024

	2024			2023
	Unrestricted	Restricted	Total	Total
Income From:				
Activities, Grants Received etc	44,640	8,650	53,290	65,847
Bank Interest Received	1,415	-	1,415	187
	46,055	8,650	54,705	66,034
Expenditure On:				
Honoraria	-		-	
Repairs, Cleaning, Caretaking	29,477		29,477	23,357
Administration, Telephone etc	1,494		1,494	465
Project Costs etc	-		-	
Heating, Lighting and Water	4,936		4,936	3,938
Rent, Rates and Insurance	2,638		2,638	3,491
Bank Charges	173		173	95
Subscriptions, Licences etc	868		868	
Sundry Expenses	1,319		1,319	16,270
Improvements	7,124		7,124	574
Accountants Fees	300		300	250
Depreciation Freehold Property	1,380		1,380	1,380
	49,709	-	49,709	49,820
Net Movement In Funds:	-	3,654	8,650	4,996
Funds Brought Forward	146,041	4,350	150,391	137,177
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Seaton Sluice Community Association

Notes to the Accounts For Year Ended 31 January 2024

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2 Accounting Policies

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- As we meet the definition of a public benefit entity, assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated.

- The principal accounting policies adopted in the preparation of the financial statements have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

- Unrestricted funds are available for use at the discretion of the Directors/Trustees in furtherance of our general objectives. Restricted funds are subjected to restrictions on their expenditure imposed by the donor.
- All Income is included in the Statement of Financial Activities when we are entitled to the Income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:
 - o Income from our Activities is recognised on an Accruals basis.

 - o Income received by way of Grants and Donations is included in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by ourselves, are recognised when we become unconditionally entitled to the grant. Grants related to the performance and specific deliverables are accounted for when as we earn the right to consideration by our performance.
 - o Investment income is included when receivable.
 - o The value of services provided by volunteers has not been included in these accounts.
- Expenditure is recognised on an accruals basis, including VAT. It comprises those costs incurred in the delivery of our activities and services. It includes both costs that can be allocated to such activities and those costs of an indirect nature necessary to support them.
- Depreciation is provided on a straight line basis at the following annual rate in order to write off each asset over its estimated useful life:

Freehold Property – 2%

- The accounts are presented in £ sterling.

3 Taxation

As a registered charity, we have no liability to taxation

4 Members

The company is limited by guarantee and the liability of each member is limited to £1. There are eight members of the company.

5 Net Movement in Funds

This is stated after charging:

	<u>2024</u>	<u>2023</u>
Depreciation of Tangible Fixed Assets	1,380	1,380

6 Tangible Fixed Assets (Unrestricted)

Cost

At 1 February 2023 and at 31 January 2024

£
68,980

Depreciation

At 1 February 2023

12,417

Charge for year

1,380

At 31 January 2024

13,797

Net Book Value

At 31 January 2024

55,183

7 Creditors: amounts falling due within one year

	<u>2024</u>	<u>2023</u>
Accrued Charges	300	250

8 Analysis of Restricted Funds

We have restricted £1,350 to be used to develop youth work in the centre

The Committee is developing a Reserves Policy

SEATON SLUICE COMMUNITY ASSOCIATION

England & Wales - Charity number 1134674

Accounts

Seaton Sluice Community Association

Company Number : 06996853

Registered Charity : 1134674

Seaton Sluice Community Centre

Albert Road, Seaton Sluice, Whitley Bay, Tyne & Wear NE26 4QX

Annual report and Accounts

To 31 January 2023

We present our Annual Report with the accounts of the Company to year end of January 2023

Reference and Administrative Details

We are a company limited by guarantee, not having a share capital, and are a Registered Charity, No 1134674. Our Company Registration number is 06996853. All Directors of the Company are also Trustees of the Charity and those in office this year were:

Directors/Trustees (Elected Committee members as of AGM Nov 2022)

Ken Patterson	Chair	Liz Vuyk	Bookings Officer
Joyce Brown	Vice Chair	Don Atha	Maintenance Officer
Alison Thomas	Treasurer	Jean Carlton	Trustee
Claire Mitchell	Caretaker	Beverley Charlton	Trustee
Cathy Patterson	Craft Club Rep		

Objects and Activities

Our objects are to promote the leisure, education and wellbeing opportunities for people in the village and surrounding areas. We work in partnership with group leaders, local authorities and voluntary and other authorities, to provide facilities for social welfare recreation and leisure time, by maintaining safe, welcoming and affordable room for rental for a wide range of clubs and activities. Our 53 regular activities include Art, singing, music, photography, creative crafts groups, exercise and dance for all ages and abilities, and other social and emotional support groups.

Structure, Governance and Management:

Governing Documents: Having operated as a Community Centre since 1974 we were incorporated on 29 August 2009 and are now governed by a Memorandum and Articles of Association.

Recruitment and Appointment of Directors/Trustees: Directors/Trustees are appointed annually at the AGM, and we aim to reflect the diversity of the recipients of our services. New Directors/Trustees are encouraged to use the skills they bring to the benefit of the Association and are provided with induction and ongoing training as required. They are made aware of Charity Commission publications and other useful networking and training opportunities.

Risk Management

We have assessed, and regularly review, the risks to which we and our centre users are exposed. Our Policies and Procedures aim to mitigate and reduce such risks. Centre hirers are provided with information and sign Risk Assessment Policies. No major risks have been identified. Financial risk management includes the setting and regular review of our Reserves Policy, to ensure that we maintain sufficient reserves to sustain operation should income-generating activities be curtailed. We also insure ourselves against loss of income in our Annual Insurance Policy.

Key achievements throughout the year have included:

- Completed Food Hygiene training, delayed due to Covid
- Ceilings have been lowered to reduce our carbon footprint and energy bills
- LED light panels installed to improve the light for craft groups in more rooms
- Policies updated to ensure we meet our requirements, including Environmental Policy
- Refurbished the wooden floor in the Library and added thermal blinds to retain heat
- Started a Warm Hub for people to drop in, for warmth to combat social isolation
- Delivered a range of Jubilee Celebratory events
- Implemented a Trustee Code of Conduct signed by all

Partnership working

- We work closely with our local Co-op store on a food share scheme and surplus fresh food is given to us on Mon and Thur. This is redistributed locally or used for soups for the cafe
- Worked closely with Seaton Sluice & Old Hartley Residents Association (SS&OHRA) improve the environment around the village
- Promoted and supported the Post Office to open one day a week
- Continued reduced rental for new, or low attendance groups, to encourage their continuity as they recruit new members
- Offered a wider range of warm, well-lit rooms due to the lowered ceilings and new lights
- This enabled Nicola Gauld Dance School to engage 100 children age 3 to 16yrs each week
- We now recycle batteries, crisp packets, spectacles, ink cartridges, stamps, dress jewellery

Priorities for the coming years: Our Development plan prioritises required works

- Secure funds for, and deliver a Coronation Celebratory event for village residents
- Secure Youth workers to engage young people to reduce risk of antisocial behaviour
- Further develop our action plan to implement our Environmental Policy
- Pitch and insulate the flat roofs in the Main Building and Main Hall kitchen
- Seek funds for more lightweight chairs as many centre users are older or frail
- Train a range of volunteers to support reception and running of the centre and our projects
- Support the Food Bank and other donation appeals

Seaton Sluice Community Association Reserves Policy

On 31st January 2023 funds carried forward amounted to £150,670

We have set £76,000 total as designated reserve funds:

Our unrestricted reserves are:

1. £35,000 as a general fund equivalent to 12 months operating costs
2. £25,000 as a refurbishment/repair fund
3. £3,000 as an emergency maintenance fund

Our restricted reserves are:

4. £3,000 from the liquidation of Seaton Valley Partnership. Restricted to the employment of a Centre Manager in 5 to 7 years, when we no longer have volunteers to run the centre. We aim to add to this pot each year
5. £10,000 from the liquidation of Seaton Valley Partnership. This is held in trust for the development of Youth Work in Seaton Valley

This is viewed as the best balance between the prudent management of the resources under our trust and the best use of the charity's resources to deliver its aims.

This policy will be reviewed in January 2024 when our end of year accounts will be due

At the 2023 year-end this would leave a balance of £11,234 which would be used as follows:

- a) agreed capital costs - ie purchase & installation of data projector and associated sound equipment, new cutlery and crockery, exterior shed and gardening equipment.
- b) to enable us to reduce the hire charges by 50% for eligible organisations and individuals from the agreed current levels of £60 for the main hall for a session (4-5 hrs), £30 children's parties, and £30 for the supper room for one-off bookings. Longer booking commitments (weekly, monthly, bi-monthly etc) would be negotiated.

This is viewed as the best balance between the prudent management of the resources under our trust and the best use of the charity's resources to deliver its aims.

This policy will be reviewed in January 2023

Financial Risk Management details

Three officers of the charity are listed as signatories on the bank accounts with two of the three required to approve cheques, on-line transactions and setting up of direct debits. An annual review of our charity's accounts is carried out by an independent person with the requisite ability and practical experience to carry out a competent examination.

We prepare our accounts on an accruals basis in accordance with (CC17) - SORP FRS 102 for charitable companies with a gross income of less than £250,000.

Seaton Sluice Community Association

Statement of Financial Activities (Including Income and Expenditure Account) For Year Ended 31 January 2023

	2023			2022
	Unrestricted	Restricted	Total	Total
Income From:				
Activities to further our Objects:				
Activities, Grants Received etc	64,497	1,350	65,847	52,700
Investment Income:				
Bank Interest Received	187	0	187	6
	64,684	1,350	66,034	52,706
 Expenditure On:				
Operating Expenditure	48,191	0	48,191	38,794
 Net Movement In Funds:	16,493	1,350	17,843	13,912
Funds Brought Forward	134,177	3,000	137,177	120,265
Funds Carried Forward	150,670	4,350	155,020	134,177

Seaton Sluice Community Association

Company Number: 06996853

Balance Sheet

As at 31 January 2023

	2023			2022
	Unrestricted	Restricted	Total	Total
Tangible Fixed Assets	<u>56,563</u>		<u>56,563</u>	<u>57,943</u>
Current Assets				
Bank Deposit Account	100,089		100,089	67,099
Bank Current Account	9,869		9,869	9,385
	<u>109,958</u>		<u>109,958</u>	<u>76,484</u>
Creditors:				
Amount payable within one year	250		250	250
Net Current Assets	<u>109,708</u>		<u>109,708</u>	<u>76,234</u>
Total Assets less Current Liabilities	<u>166,271</u>		<u>166,271</u>	<u>134,177</u>
Total Funds				
Accumulated Reserves	<u>166,271</u>		<u>166,271</u>	<u>134,177</u>

For the year ended 31 January 2023 the company was entitled to exemption from audit under Section 477 (2) of the Companies Act 2006 relating to small companies regime.

The members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006. The directors acknowledge their responsibilities for:

- ensuring the company keeps accounting records which comply with Section 386; and
- preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of Section 393, which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts are prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Management Committee on __19th May 2023_ and signed on its behalf by:

A Thomas, Director

Seaton Sluice Community Association

Detailed Statement of Financial Activities (Including Income and Expenditure Account) For Year Ended 31 January 2023

	2023			2022
	Unrestricted	Restricted	Total	Total
Income From:				
Activities, Grants Received etc	64,497	1,350	65,847	52,700
Bank Interest Received	187	0	187	6
	64,684	1,350	66,034	52,700
Expenditure On:				
Honoraria				
Repairs, Cleaning, Caretaking	23,357		23,357	7,670
Administration, Telephone etc	465		465	1,199
Project Costs etc				1,516
Heating, Lighting and Water	3,938		3,938	4,009
Rent, Rates and Insurance	3,491		3,491	2,349
Bank Charges	95		95	26
Subscriptions, Licences etc				1,798
Sundry Expenses	16,270		16,270	587
Improvements	574		574	17,661
Accountants Fees	250		250	600
Depreciation Freehold Property	1,380		1,380	1380
	48,191	0	48,191	38,794
Net Movement In Funds:	16,493	1,350	17,843	13,912
Funds Brought Forward	134,177	3,000	134,177	120,265
Funds Carried Forward	150,670	4,350	152,020	134,177

Seaton Sluice Community Association

Notes to the Accounts For Year Ended 31 January 2023

1 Statutory information

Seaton Sluice Community Association is a private company, limited by guarantee, registered in England and Wales, registration number 06996853. The registered office is SEATON SLUICE COMMUNITY CENTRE ALBERT RO, SEATON SLUICE, WHITLEY BAY, TYNE AND WEAR, NE26 4QX.

2 Accounting Policies

- The accounts have been prepared in accordance with the provisions of FRS 102 in UK and Republic of Ireland for Small Entities and with Accounting and Reporting for Charities (Charities SORP – FRS102)
- As we meet the definition of a public benefit entity, assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated.
- The principal accounting policies adopted in the preparation of the financial statements have remained unchanged from the previous year, and also have been consistently applied within the same accounts.
- Unrestricted funds are available for use at the discretion of the Directors/Trustees in furtherance of our general objectives. Restricted funds are subjected to restrictions on their expenditure imposed by the donor.
- All Income is included in the Statement of Financial Activities when we are entitled to the Income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:
 - Income from our Activities is recognised on an Accruals basis.
 - Income received by way of Grants and Donations is included in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by ourselves, are recognised when we become unconditionally entitled to the grant. Grants related to the performance and specific deliverables are accounted for when as we earn the right to consideration by our performance.
 - Investment income is included when receivable.
 - The value of services provided by volunteers has not been included in these accounts.
- Expenditure is recognised on an accruals basis, including VAT. It comprises those costs incurred in the delivery of our activities and services. It includes both costs that can be allocated to such activities and those costs of an indirect nature necessary to support them.
- Depreciation is provided on a straight line basis at the following annual rate in order to write off each asset over its estimated useful life:

Freehold Property – 2%
- The accounts are presented in £ sterling.

3 Taxation

As a registered charity, we have no liability to taxation

4 Members

The company is limited by guarantee and the liability of each member is limited to £1. There are eight members of the company.

5 Net Movement in Funds

This is stated after charging:

	<u>2023</u>	<u>2022</u>
Depreciation of Tangible Fixed Assets	1,380	1,380

6 Tangible Fixed Assets (Unrestricted)

Cost

At 1 February 2022 and at 31 January 2023

£
68,980

Depreciation

At 1 February 2022

11,037

Charge for year

1,380

At 31 January 2023

12,417

Net Book Value

At 31 January 2022

56,563

7 Creditors: amounts falling due within one year

	<u>2023</u>	<u>2022</u>
Accrued Charges	250	350

8 Analysis of Restricted Funds

We have restricted £1,350 to be used to develop youth work in the centre

The Committee has developed a Reserves Policy

SEATON SLUICE COMMUNITY ASSOCIATION

England & Wales - Charity number 1134674

Accounts

Seaton Sluice Community Association

Company Number : 06996853

Registered Charity : 1134674

Seaton Sluice Community Centre

Albert Road, Seaton Sluice, Whitley Bay, Tyne & Wear NE26 4QX

Annual report and Accounts

To 31 January 2022

We present our Annual Report with the accounts of the Company to year end of January 2022

Reference and Administrative Details

We are a company limited by guarantee, not having a share capital, and are a Registered Charity, No 1134674. Our Company Registration number is 06996853. All Directors of the Company are also Trustees of the Charity and those in office this year were:

Directors/Trustees (Elected Committee members as of AGM Nov 2021)

Ken Patterson	Chair	Liz Vuyk	Bookings Officer
Joyce Brown	Vice Chair	Don Atha	Maintenance Officer
Alison Thomas	Treasurer	Jean Carlton	Trustee
Claire Mitchell	Caretaker	Beverley Charlton	Trustee
Cathy Patterson	Craft Club Rep		

Objects and Activities

Our objects are to promote the leisure, education and wellbeing opportunities for people in the village and surrounding areas. We work in partnership with group leaders, local authorities and voluntary and other authorities, to provide facilities for social welfare recreation and leisure time, by maintaining safe, welcoming and affordable room for rental for a wide range of clubs and activities. Our 53 regular activities include Art, singing, music, photography, creative crafts groups, exercise and dance for all ages and abilities, and other social and emotional support groups.

Structure, Governance and Management:

Governing Documents: Having operated as a Community Centre since 1974 we were incorporated on 29 August 2009 and are now governed by a Memorandum and Articles of Association.

Recruitment and Appointment of Directors/Trustees: Directors/Trustees are appointed annually at the AGM, and we aim to reflect the diversity of the recipients of our services. New Directors/Trustees are encouraged to use the skills they bring to the benefit of the Association and are provided with induction and ongoing training as required. They are made aware of Charity Commission publications and other useful networking and training opportunities.

Risk Management

We have assessed, and regularly review, the risks to which we and our centre users are exposed. Our Policies and Procedures aim to mitigate and reduce such risks. Centre hirers are provided with information and sign Risk Assessment Policies. No major risks have been identified. Financial risk management includes the setting and regular review of our Reserves Policy, to ensure that we maintain sufficient reserves to sustain operation should income-generating activities be curtailed. We also insure ourselves against loss of income in our Annual Insurance Policy.

Key achievements throughout the year have included:

- Adapted our Covid 19 compliancy to enable safe social distancing for visitors and volunteers
- Secured delay in spending funds for training which was cancelled due to the pandemic
- Lightweight tables and chairs bought from grant monies for ease of ageing group users
- New modern doors added to Hall entrance
- Ramp, railings and new steps fitted at the Hall entrance for accessibility.
- Updated Policies to ensure we meet our requirements, including Environmental Policy
- Received insurance refund for the outdoor equipment and shed which were damaged during storm Arwen

Partnership working

- We work closely with our local Co-op store on a food share scheme and surplus or out of date food is given to us on Mon and Thur. This is redistributed locally or used for soups for the cafe
- Worked closely with Seaton Sluice & Old Hartley Residents Association (SS&OHRA) to operate as the local Community Hub for Covid 19 test kits
- Promoted and supported the Post Office to safely open after lockdown
- Continued reduced rental for struggling groups to encourage their continuity as they recruit new members
- Offered larger rooms for groups than their usual one, to ensure social distancing was met
- Changed room usage around to maximise daytime use, as some vulnerable groups prefer this
- This enabled Nicola Gauld Dance class to engage 100 children age 3 to 16yrs each week
- Recycle crisp packets, spectacles, ink cartridges, stamps

Priorities for the coming years: Our Development plan prioritises required works

- Secure funds for, and deliver a range of Jubilee Celebratory events for village residents
- Secure funds for Youth engagement work to reduce risk of antisocial behaviour
- Develop an action plan to implement our Environmental Policy
- Consider and implement a Trustee Code of Conduct
- Seek funds for more lightweight chairs as many centre users are older or frail
- Seek funding to re-develop youth support tin our area
- Cover the entrance stairs to the Main Hall to reduce the impact of rain
- Seek and train a range of volunteers to support reception and running of the centre and our projects
- Support the Food Bank and other donation appeals

Seaton Sluice Community Association

Statement of Financial Activities (Including Income and Expenditure Account) For Year Ended 31 January 2022

	2022			2021
	Unrestricted	Restricted	Total	Total
Income From:				
Activities to further our Objects:				
Activities, Grants Received etc	49,700	3,000	52,700	40,958
Investment Income:				
Bank Interest Received	5.86	0	5.86	39
	49,706	3,000	52,706	40,997
 Expenditure On:				
Operating Expenditure	38,794	0	38,794	28,614
 Net Movement In Funds:	10,912	3,000	13,912	12,383
Funds Brought Forward	120,265	0	120,265	107,882
Funds Carried Forward	131177.3	3000	134,177	120,265

Seaton Sluice Community Association

Company Number: 06996853

Balance Sheet

As at 31 January 2022

	2022			2021
	Unrestricted	Restricted	Total	Total
Tangible Fixed Assets	<u>57,943</u>		<u>57,943</u>	<u>59,323</u>
Current Assets				
Bank Deposit Account	67,099		67,099	52,093
Bank Current Account	9,385		9,385	9,199
	<u>76,484</u>		<u>76,484</u>	<u>61,292</u>
Creditors:				
Amount payable within one year	250		250	350
Net Current Assets	<u>76,234</u>		<u>76,234</u>	<u>60,942</u>
Total Assets less Current Liabilities	<u>134,177</u>		<u>134,177</u>	<u>120,265</u>
Total Funds				
Accumulated Reserves	<u>134,177</u>		<u>134,177</u>	<u>120,265</u>

For the year ended 31 January 2022 the company was entitled to exemption from audit under Section 477 (2) of the Companies Act 2006 relating to small companies regime.

The members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006. The directors acknowledge their responsibilities for:

- ensuring the company keeps accounting records which comply with Section 386; and
- preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of Section 393, which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts are prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Management Committee on 19th May 2022 and signed on its behalf by:

A Thomas, Director

Seaton Sluice Community Association

Detailed Statement of Financial Activities (Including Income and Expenditure Account) For Year Ended 31 January 2022

	2022			2021
	Unrestricted	Restricted	Total	Total
Income From:				
Activities, Grants Received etc	49,700	3,000	52,700	40,958
Bank Interest Received	6		6	39
	49,706	3,000	52,706	40,997
Expenditure On:				
Honoraria				2,400
Repairs, Cleaning, Caretaking	7,670		7,670	10,386
Administration, Telephone etc	1,199		1,199	726
Project Costs etc	1,516		1,516	847
Heating, Lighting and Water	4,009		4,009	4,789
Rent, Rates and Insurance	2,349		2,349	2,224
Bank Charges	25.9		26	34
Subscriptions, Licences etc	1,798		1,798	342
Sundry Expenses	587		587	250
Improvements	17,661		17,661	4,200
Accountants Fees	600		600	1,036
Depreciation Freehold Property	1,380		1,380	1,380
	38,794	0	38,794	28,614
Net Movement In Funds:	10,912	3,000	13,912	12,383
Funds Brought Forward	120,265		120,265	107,882
Funds Carried Forward	131,177	3,000	134,177	120,265

Seaton Sluice Community Association

Notes to the Accounts For Year Ended 31 January 2022

1 Statutory information

Seaton Sluice Community Association is a private company, limited by guarantee, registered in England and Wales, registration number 06996853. The registered office is SEATON SLUICE COMMUNITY CENTRE ALBERT RO, SEATON SLUICE, WHITLEY BAY, TYNE AND WEAR, NE26 4QX.

2 Accounting Policies

- The accounts have been prepared in accordance with the provisions of FRS 102 in UK and Republic of Ireland for Small Entities and with Accounting and Reporting for Charities (Charities SORP – FRS102)
- As we meet the definition of a public benefit entity, assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated.
- The principal accounting policies adopted in the preparation of the financial statements have remained unchanged from the previous year, and also have been consistently applied within the same accounts.
- Unrestricted funds are available for use at the discretion of the Directors/Trustees in furtherance of our general objectives. Restricted funds are subjected to restrictions on their expenditure imposed by the donor.
- All Income is included in the Statement of Financial Activities when we are entitled to the Income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:
 - Income from our Activities is recognised on an Accruals basis.
 - Income received by way of Grants and Donations is included in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by ourselves, are recognised when we become unconditionally entitled to the grant. Grants related to the performance and specific deliverables are accounted for when as we earn the right to consideration by our performance.
 - Investment income is included when receivable.
 - The value of services provided by volunteers has not been included in these accounts.
- Expenditure is recognised on an accruals basis, including VAT. It comprises those costs incurred in the delivery of our activities and services. It includes both costs that can be allocated to such activities and those costs of an indirect nature necessary to support them.
- Depreciation is provided on a straight line basis at the following annual rate in order to write off each asset over its estimated useful life:
 - Freehold Property – 2%
- The accounts are presented in £ sterling.

3 Taxation

As a registered charity, we have no liability to taxation

4 Members

The company is limited by guarantee and the liability of each member is limited to £1. There are eight members of the company.

5 Net Movement in Funds

This is stated after charging:

	<u>2021</u>	<u>2020</u>
Depreciation of Tangible Fixed Assets	1,380	1,380

6 Tangible Fixed Assets (Unrestricted)

Cost	£
At 1 February 2021 and at 31 January 2022	<u>68,980</u>
Depreciation	
At 1 February 2021	9,657
Charge for year	<u>1,380</u>
At 31 January 2022	11,037
Net Book Value	
At 31 January 2022	<u>57,943</u>

7 Creditors: amounts falling due within one year

	<u>2021</u>	<u>2020</u>
Accrued Charges	250	350

8 Analysis of Restricted Funds

Our restricted reserves are:

1. 30,000 as a general fund equivalent to 12 months operating costs
2. £20,000 as a refurbishment/repair fund /cyclical maintenance
3. £2,000 as an emergency maintenance fund
4. £3,000 from the liquidation of Seaton Valley Partnership. Restricted to the employment of a Centre Manager in 5 to 7 years, when we no longer have volunteers to run the centre. We aim to add to this pot each year
5. £10,000 from the liquidation of Seaton Valley Partnership. This is held in trust for the development of Youth Work in Seaton Valley.

This is viewed as the best balance between the prudent management of the resources under our trust and the best use of the charity's resources to deliver its aims.

At the 2022 year-end this would leave a balance of £11,234 which would be used as follows:

- a) agreed capital costs - ie purchase & installation of data projector and associated sound equipment, new cutlery and crockery, exterior shed and gardening equipment.
- b) to enable us to reduce the hire charges by 50% for eligible organisations and individuals from the agreed current levels of hire, to encourage use of the centre, particularly by under 18's. This will be reviewed for September rentals renewals

SEATON SLUICE COMMUNITY ASSOCIATION

England & Wales - Charity number 1134674

Accounts

Seaton Sluice Community Association - Report of Directors and Trustees
Financial Accounts for the year ended 31 January 2021

Seaton Sluice Community Association
Company Number: 06996853
Registered Charity: 1134674

Seaton Sluice Community Centre
Albert Road
Seaton Sluice
Whitley Bay
Tyne & Wear
NE26 4QX

Seaton Sluice Community Association - Report of Directors and Trustees
Financial Accounts for the year ended 31 January 2021

1. Directors and Trustees Annual Report
2. Accountants Report
3. Statement of Financial Activities
4. Balance Sheet
5. Notes to the Accounts
6. Detailed Statement of Financial Activities

Seaton Sluice Community Association - Report of Directors and Trustees

Financial Accounts for the year ended 31 January 2021

We present our Annual Report with the accounts of the Company to year end of January 2021

Reference and Administrative Details

We are a company limited by guarantee, not having a share capital, and are a Registered Charity, No 1134674. Our Company Registration number is 06996853. All Directors of the Company are also Trustees of the Charity and those in office this year were:

Directors/Trustees (Elected Committee members)

Ken Patterson	Chair	Liz Vuyk	Bookings Officer
Joyce Brown	Vice Chair	Don Atha	Maintenance Officer
Alison Thomas	Treasurer	Jean Carlton	Trustee
Claire Mitchell	Caretaker	Cathy Patterson	Craft Club Rep

Objects and Activities

Our objects are to promote the leisure, education and wellbeing opportunities for people in the village and surrounding areas. We work in partnership with group leaders, local authorities and voluntary and other authorities, to provide facilities for social welfare recreation and leisure time, by maintaining safe, welcoming and affordable venues for rental for a wide range of clubs and activities to take place. Our current regular 45 activities include Art, singing, music and photography and creative crafts groups, exercise and dance for all ages and abilities, and other social and emotional support groups.

Structure, Governance and Management

Governing Documents

After operating since 1974 we were incorporated on 29 August 2009 and are now governed by a Memorandum and Articles of Association.

Recruitment and Appointment of Directors/Trustees

Directors/Trustees are appointed annually at the AGM, and we aim to reflect the diversity of the recipients of our services. New Directors/Trustees are encouraged to use the skills they bring to the benefit of the Association, and are provided with induction into the role, offered ongoing training as required. They are made aware of Charity Commission publications and other useful networking and training opportunities.

Risk Management

We have assessed, and regularly review, the risks to which we and our centre users are exposed, and adapt Policies and Procedures to mitigate and reduce such risks. Centre hirers are provided with information and sign Risk Assessment Policies. No major risks have been identified. Financial risk management includes the setting and regular review of our Reserves Policy, to ensure that we maintain sufficient reserves to sustain operation should income-generating activities be curtailed. We also insure ourselves against loss of income in our Annual Insurance Policy.

Key achievements throughout the year have included

- Became Covid 19 compliant to ensure safe social distancing for visitors and volunteers
- Established the Reception Office in Room 3 to prevent people wandering around the building
- Secured delay in spending funds for training which was cancelled due to the pandemic
- Industrial extractor unit and venting system fitted in Kitchen to reduce condensation
- Ramp fitted at Main Building exit door
- Installation of three womens' toilets in the Main Block, one with a sink in the cubicle, plus three more sinks and an additional baby change unit
- We updated our Policies to ensure we meet our requirements

Partnership working

- We work closely with our local Co-op store on a food share scheme and surplus or out of date food is given to us on Mon and Thur. This is redistributed locally or used for soups for the cafe
- Worked closely with Seaton Sluice & Old Hartley Residents Association (SSandOHRA) to operate as the local Community Hub providing essential Volunteer support to vulnerable people during lockdown, collecting prescriptions, shopping etc
- Seaton Sluice & Old Hartley Residents' Association staffed the office daily 10am to noon for people to phone in their support needs
- We promoted and supported the Post Office to safely open after lockdown

Priorities for the coming years

Our Development plan review prioritises required works

- Continuously Improve the disability access of the main building, including a ramp
- Cover the entrance stairs to the Main Hall to reduce the impact of rain
- Further increase room usage on quiet days
- Seek and train a range of volunteers to support reception and running of the centre and our projects

Accountant's Report to the Board of Directors

This report is made solely to the Board of Directors of Seaton Sluice Community Association (SSCA) and my work has been undertaken solely to prepare for your approval the accounts of SSCA. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than SSCA and its Board of Directors as a body for my work or for this report.

As a practicing member of the Institute of Certified Bookkeepers in England and Wales (ICB), I am subject to its ethical and professional requirements which are detailed at www.bookkeepers.org.uk/membership/ethics--regulation/professional-conduct-regulations.

To assist you to fulfil your duties under the Companies Act 2006, I have prepared for your approval the accounts of Seaton Sluice Community Association (SSCA) for the year ended 31 January 2021. These accounts have been prepared from the company's accounting records and from information and explanations provided. You consider that SSCA is exempt from the statutory audit requirement for the year and I have not been instructed to carry out an audit or a review of the accounts of SSCA. It is your duty to ensure SSCA has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and income and expenditure of SSCA.

These accounts are unaudited but I can confirm that I have checked income and expense records match with financial statements. Whilst I offer no opinion on the statutory accounts I consider them to be a complete and true reflection of the financial position of SSCA.

Mrs G L Alexander MICB

Certified Bookkeeper

27 August 2021

Seaton Sluice Community Association - Report of Directors and Trustees
Financial Accounts for the year ended 31 January 2021

Seaton Sluice Community Association

Statement of Financial Activities
(Including Income and Expenditure Account)
For Year Ended 31 January 2021

	2021			2020
	Unrestricted	Restricted	Total	Total
Income From:				
Activities to further our Objects:				
Activities, Grants Received etc	37,810	3,148	40,958	44,039
Investment Income:				
Bank Interest Received	39	0	39	59
	37,849	3,148	40,997	44,098
Expenditure On:				
Operating Expenditure	27,714	900	28,614	36,565
Net Movement In Funds:	10,135	2,248	12,383	7,533
Funds Brought Forward	106,532	1,350	107,882	100,349
Funds Carried Forward	116,667.3	3598	120,265	107,882

Seaton Sluice Community Association - Report of Directors and Trustees
Financial Accounts for the year ended 31 January 2021

Balance Sheet
As At 31 January 2021

	2021			2020
	Unrestricted	Restricted	Total	Total
Tangible Fixed Assets	59,323		59,323	60,703
Current Assets				
Bank Deposit Account	52,093		52,093	42,055
Bank Current Account	9,199		9,199	5,964
	61,292		61,292	48,019
Creditors:				
Amounts payable within one year	350		350	840
Net Current Assets	60,942		60,942	47,179
Total Assets less Current Liabilities	120,265		120,265	107,882
Total Funds				
Accumulated Reserves	120,265		120,265	107,882

For the year ended 31 January 2021 the company was entitled to exemption from audit under Section 477 (2) of the Companies Act 2006 relating to small companies regime.

The members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006. The directors acknowledge their responsibilities for:

- ensuring the company keeps accounting records which comply with Section 386; and
- preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of Section 393, which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts are prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed on behalf of the Committee by:

A Thomas, Director

A. Thomas

Seaton Sluice Community Association - Report of Directors and Trustees
Financial Accounts for the year ended 31 January 2021

Notes to the Accounts for Year Ended 31 January 2021

1 Statutory information

Seaton Sluice Community Association is a private company, limited by guarantee, registered in England and Wales, registration number 06996853. The registered office is SEATON SLUICE COMMUNITY CENTRE ALBERT ROAD, SEATON SLUICE, WHITLEY BAY, TYNE AND WEAR, NE26 4QX.

2 Accounting Policies

- The accounts have been prepared in accordance with the provisions of FRS 102 in UK and Republic of Ireland for Small Entities and with Accounting and Reporting for Charities (Charities SORP – FRS102)
- As we meet the definition of a public benefit entity, assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated.
- The principal accounting policies adopted in the preparation of the financial statements have remained unchanged from the previous year, and also have been consistently applied within the same accounts.
- Unrestricted funds are available for use at the discretion of the Directors/Trustees in furtherance of our general objectives. Restricted funds are subjected to restrictions on their expenditure imposed by the donor.
- All Income is included in the Statement of Financial Activities when we are entitled to the Income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:
 - Income from our Activities is recognised on an Accruals basis.
 - Income received by way of Grants and Donations is included in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by ourselves, are recognised when we become unconditionally entitled to the grant. Grants related to the performance and specific deliverables are accounted for when as we earn the right to consideration by our performance.
 - Investment income is included when receivable.
 - The value of services provided by volunteers has not been included in these accounts.
- Expenditure is recognised on an accruals basis, including VAT. It comprises those costs incurred in the delivery of our activities and services. It includes both costs that can be allocated to such activities and those costs of an indirect nature necessary to support them.
- Depreciation is provided on a straight line basis at the following annual rate in order to write off each asset over its estimated useful life:

Freehold Property – 2%
- The accounts are presented in £ sterling.

3 Taxation

As a registered charity, we have no liability to taxation

4 Members

The company is limited by guarantee and the liability of each member is limited to £1. There are eight members of the company.

5 Net Movement in Funds

This is stated after charging:

	<u>2020</u>	<u>2019</u>
Depreciation of Tangible Fixed Assets	1,380	1,380

Seaton Sluice Community Association - Report of Directors and Trustees
Financial Accounts for the year ended 31 January 2021

6 Tangible Fixed Assets (Unrestricted)

Cost	£	
At 1 February 2020 and at 31 January 2021	<u>68,980</u>	
Depreciation		
At 1 February 2020	8,277	
Charge for year	<u>1,380</u>	
At 31 January 2021	9,657	
Net Book Value		
At 31 January 2021	<u>59,323</u>	

7 Creditors: amounts falling due within one year

	<u>2021</u>	<u>2020</u>
Accrued Charges	350	840

8 Analysis of Restricted Funds

Northumberland County Council Community Chest £3148 for the provision of Kitchen Vent.
EDF Community Fund

Seaton Sluice Community Association - Report of Directors and Trustees

Financial Accounts for the year ended 31 January 2021

Detailed Statement of Financial Activities
(Including Income and Expenditure Account)
For Year Ended 31 January 2021

	2021			2020
	Unrestricted	Restricted	Total	Total
Income From:				
Activities, Grants Received etc	37,810	3,148	40,958	44,039
Bank Interest Received	39		39	59
	<u>37,849</u>	<u>3,148</u>	<u>40,997</u>	<u>44,098</u>
Expenditure On:				
Honoraria	2400		2,400	2,400
Repairs, Cleaning, Caretaking, Administration, Telephone etc	10,386		10,386	18,542
Project Costs etc	726		726	803
Heating, Lighting and Water	847		847	2,084
Rent, Rates and Insurance	4,789		4,789	6,766
Bank Charges	2,224		2,224	2,134
Subscriptions, Licences etc	34		34	5
Sundry Expenses	342		342	1,339
Improvements	250		250	272
Accountants Fees	3,300	900	4,200	0
Depreciation Freehold Property	1,036		1,036	840
	1,380		1,380	1380
	<u>27,714</u>	<u>900</u>	<u>28,614</u>	<u>36,565</u>
Net Movement In Funds:	10,135	2,248	12,383	7,533
Funds Brought Forward	<u>106,532</u>	<u>1,350</u>	<u>107,882</u>	<u>100,349</u>
Funds Carried Forward	<u>116,667</u>	<u>3598</u>	<u>120,265</u>	<u>107,882</u>