

Report of the Trustees for the year ended 31 December 2021



Within the Llwchwr Ministry Area in the
Deanery of Greater Gower and the
Diocese of Swansea and Brecon

Registered Charity Number: 1134662

REPORT AND ACCOUNTS FOR THE PAROCHIAL CHURCH COUNCIL

The principal function of the Parochial Church Council is promoting in the parish the whole mission of the church, including pastoral, evangelistic, social & ecumenical.

Objectives and Activities

As required by the Charities Act 2011, when planning activities for the year the Trustees have considered the Charity Commission's guidance on Public Benefit and, in particular, the supplementary guidance on charities from the advancement of religion.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parish of Casllwchwr and Gorseinon is within the Deanery of Greater Gower in the Church in Wales Diocese of Swansea and Brecon.

Principal Address & Contact Details

St Catherine's Church
Princess Street
Gorseinon Swansea SA4 4US

(01792) 892849

post@stcath.org.uk

The composition, procedure and powers of the Parochial Church Council are regulated by the Constitution of the Church in Wales, as amended from time to time by its Governing Body, set up under Section 13(1) of the Welsh Church Acts 1914. The Parochial Church Council is not a body corporate.

Elections to the Parochial Church Council

Elections to the Parochial Church Council are held at the Annual Vestry Meeting, which must take place before 30 April each year. The number of elected members should not exceed eight people.

Election and/or appointment of Wardens & Officers

The Vicar, Churchwardens and Sub Wardens are ex-officio members of the Parochial Church Council. One Churchwarden and two Sub Wardens are elected annually by the Vestry Meeting and one Churchwarden and two Sub Wardens are appointed at that meeting by the Vicar. The successful candidates will be between the ages of 18 and 75 and they will not serve for more than six consecutive years.

The Parochial Church Council appoints a Secretary and Treasurer from among their number each year, but where there is no obvious candidate then suitable people can be co-opted.

Charity Trustees

Members of the Parochial Church Council serve as charity trustees and are directed to the Charity Commission booklet CC3 *The Essential Trustee: What you Need to Know* to assist in the induction process and to allow all new trustees to be aware of their legal responsibilities.

Most church business is conducted at Parochial Church Council meetings, including the approval of the accounts. Appropriate training procedures and policies have been adopted in relation to such matters as Health & Safety and Safeguarding legislation. There are other groups, established by the Parochial Church Council, that deal with aspects of church life, including a Vision Group, a Pastoral Care Group, a Children's Ministry Group, a Publications Group, an Events Group and a Fabric Group. These groups are responsible to the Parochial Church Council and report back regularly, with minutes of their discussions being received and discussed as necessary.

The Parochial Church Council meets monthly, usually on the first Monday of every month.

The Parochial Church Council is required under the Charities Act 2011, and the Constitution of the Church in Wales, to prepare financial statements each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources

of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles of the applicable Charities Statement of Recommended Practice (SORP);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity, and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the Church in Wales constitution.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website, in accordance with the legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Both churches are vested in the Representative Body of the Church in Wales, but the Parochial Church Council is responsible, under the Constitution of the Church in Wales, for the repair, maintenance and management of the churches.

Clergy are paid by the Church in Wales and remuneration is set by them. All other officers and trustees give their time voluntarily without payment.

As part of the Diocese of Swansea and Brecon within the Church in Wales, the parish is represented on various committees and also benefits

from time to time from access to funds available from the Diocese for specific ministry projects.

Membership of the Parochial Church Council (Trustees)

At the Annual Vestry Meeting held on Thursday 29 April 2021, the new Parochial Church Council comprised:

Ex-officio Members:

The Reverend Dr Adrian Morgan
Philip Davies (Vicar's Warden)
Dorothy Dancer (People's Warden)
Robert Samuel (Sub Warden)
Dhan Williams (Sub Warden)
Moiria Pritchard (Sub Warden)
Roddy Lewis (Sub Warden)

Elected Members

Anna Bolt
Karen Davies
Jean Fowler
Jocelyn John
Barbara Jones
Eleanor Lewis
Pam Morgan
Sheila New

Co-opted Members

Allan Richards (Treasurer)
Elizabeth Williams (Licenced Lay Minister)

Statement of Financial Actives at 31 December 2021						
			General funds	Restricted funds	Total 2021	Total 2020
	Note no		£	£	£	£
Incoming Resources / Receipts						
Voluntary Income	Planned Giving		43,566	-	43,566	40,218
	Loose collections		1,041		1,041	1,263
	Donations		7,492		7,492	6,018
	For Mission		84	4,655	4,739	1,533
	Tax Refunds		6,579		6,579	6,382
	Grants		-	35,000	35,000	19,259
Generated Income	Money Raising		13,511		13,511	14,869
	Fees		4,978		4,978	2,895
Investment Income			5,341	-	5,341	5,540
				-	-	
Other incoming resources					-	1,856
Sub Total			82,592	39,655	122,247	99,833
Section Accounts			-	2,350	2,350	1,639
Total receipts			82,592	42,005	124,597	101,472
Resources Expended / Payments						
Support for Ministry	Parish Share		32,561	-	32,561	43,383
	Parochial Expenses of Clerics			-	-	900
	Other			-	-	
Parish Activities	Maintenance of Services		1,009		1,009	6,572
	General Parish Expenses		4,387	-	4,387	4,187
Church Property	Maintenance of Churches		7,750		7,750	13,237
	Maintenance of other Property		7,233	-	7,233	8,098
					-	
Grants and Financial	Parish		182	45,479	45,661	6,444
	Home World		-		-	
Exceptional Expenditure			5,699	-	5,699	
Other Resources Expended	Cost of Money Raising			-	-	240
	Transfers		-	-	-	-
	Capital Payments		-	-	-	-
Sub total			58,821	45,479	104,300	83,061
Section Accounts			-	765	765	2,674
Total payments			58,821	46,244	105,065	85,735
Net of receipts/(payments)			23,771	- 4,239	19,532	17,700
Balance Brought Forward	1 January		78,232	60,574	138,807	121,107
Balance Carried Forward	31 December		102,003	56,335	158,339	138,807

St Catherine's Church - Gorseinon

Statement of Financial Actives at 31 December 2021

				01-Jan £	Receipts £	Payments £	31 Dec. £
Bell Ringers				485		-	485
Choir 2020+2021				1,959	7	107	1,859
Church Fund				3,836		-	3,836
Church Yard				11,833			11,833
Church Youth				538	-	-	538
Flower Group				80			80
Church Shop				2,843			2,843
Publications Group				4,458	2,343	658	6,143
Dorcas				291			291
				26,323	2,350	765	27,908

Statement of Assets and Liabilities at 31 December 2021

				General funds £	Restricted funds £	Total 2021 £	Total 2020 £
Cash Funds	Cash Balances						
	Bank Current Accounts			94,737	37,730	132,467	114,025
	Bank Deposit Accounts			7,266	18,113	25,379	25,378
	Petty Cash			-	492	492	492
Other Monetary Assets						-	-
Investment Assets	Term Deposits				-	-	
	Quoted Investments				-	-	
	Other			-	-	-	-
Liabilities	Unpaid Items					-	
Total Assets				102,003	56,335	158,338	139,895
Represented By	Accumulated Fund 1 January			78,232	60,574	138,807	121,106
	Surplus/-Deficit for year			23,771	- 4,239	19,532	17,700
Total				102,003	56,335	158,338	138,806

Notes to the Accounts

Accounting Policy

The accounts have been prepared on a receipts and payments basis as adjusted for items of expenditure where liability had been incurred at the accounts date but payment had not been made.

Income from tax rebates on gift aid has been included in these accounts if claim for repayment has been made.

The accounts are drawn up in accordance with the format recommended by the Church in Wales as amended to reflect the requirements of the Charities Accounting Regulations and the related Statement of Recommended Practice.

1. Voluntary Income – Planned Giving

These represent amounts received by envelopes, Gift Direct scheme and Standing orders

2. Bank Current Accounts

This represent total of all current bank accounts held by the parish including section accounts

3. Bank Deposit Accounts

This represent total of all deposit bank accounts held by the parish

4. Petty Cash

This is the total petty cash held by all organisations in the parish

5. Other Assets

The following assets are held by Swansea and Brecon Diocesan Trust for the benefit of the Parish

Market Value at 31st December

2021

Holy Trinity Hall Trust	£7,769
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Mrs M. A. R. Rees Trust Fund	£ 675
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William Rufus Lewis Benefactions No1	£1,657
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William Rufus Lewis Benefactions No2	£1,657
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28 Bryneithin Road, Gorseinon is owned by the parish.

6. Trustees Remuneration

No member of the PCC was remunerated for services provided to the Parish.

St David's Church Loughor – Receipts and Payments Accounts
2nd January 2021 – 1st January 2022

INCOMING RESOURCES / RECEIPTS			
Voluntary Income			
2020		2021	
£		£	£
11,356.48	Planned giving: envelopes and gift aided money	15,615.78	
140.90	Loose collections	220.20	
570.00	Donations: in lieu of flowers Rev K Morgan & Mrs D Young Mr Owen, Mrs M Bowen, Mr & Mrs P Walk	4,105.00	
223.98	For mission	283.92	
3,929.09	Tax refunds	2,725.70	
<u>0.00</u>	Legacy gifts received	<u>0.00</u>	
<u>16,220.45</u>			<u>22,950.60</u>
Generated Income			
299.30	Money Raising: church hire TOGs, Eco church, sale of St M's items	6,851.88	
106.00	Fees: wedding, funeral	108.00	
<u>0.00</u>	Refunds: electricity & St Michael's insurance	124.29	
<u>405.30</u>			<u>7,084.17</u>
Investment Income			
<u>0.00</u>	Investment Income:	<u>0.00</u>	
<u>0.00</u>		<u>0.00</u>	<u>0.00</u>
Other Incoming Resources			
<u>186.60</u>	Grants Wayleave Royal British Legion/St John	10,999.00 9.11 <u>0.00</u>	
<u>186.60</u>			<u>11,008.11</u>
<u>16,812.35</u>	Total Incoming Resources/Receipts		<u>41,042.88</u>

St David's Church Loughor – Receipts and Payments Accounts
2nd January 2021 – 31 December 2021

INCOMING RESOURCES / RECEIPTS			
Voluntary Income			
2020		2021	
£		£	£
11,356.48	Planned giving: Envelopes and gift aided money	15,615.78	
140.90	Loose collections	220.20	
570.00	Donations: In lieu of flowers Rev K Morgan & Mrs D Young Mr Owen, Mrs M Bowen, Mr & Mrs P Walk	4,105.00	
223.98	For mission	283.92	
3,929.09	Tax refunds	2,725.70	
0.00	Legacy gifts received	0.00	
<u>16,220.45</u>			<u>22,950.60</u>
Generated Income			
299.30	Money Raising: Church hire TOGs, Eco church, sale of St M's items	6,851.88	
106.00	Fees: Wedding, funeral	108.00	
0.00	Refunds: Electricity & St Michael's insurance	124.29	
<u>405.30</u>			<u>7,084.17</u>
Investment Income			
0.00	Investment Income:	0.00	
<u>0.00</u>			<u>0.00</u>
Other Incoming Resources			
186.60	Grants Wayleave Royal British Legion/St John	10,999.00 9.11 0.00	
<u>186.60</u>			<u>11,008.11</u>
<u>16,812.35</u>	Total Incoming Resources/Receipts		<u>41,042.88</u>

St David's Church Loughor – Receipts and Payments Accounts
2nd January 2021 –31 December 2021

RESOURCES EXPENDED/ PAYMENTS			
Support for Ministry			
2020		2021	
£		£	£
14,654.28	Parish Share	16,949.59	
<u>0.00</u>	Parochial Expenses of Clerics: Expenses Other	<u>0.00</u>	
<u>14,654.28</u>			<u>16,949.59</u>
Parish Activities			
68.48	Maintenance of Services: Altar requisites	51.58	
<u>353.01</u>	General Parish Expenses: Photocopier lease, postage, broadband deposit etc.	<u>623.99</u>	
<u>421.49</u>			<u>675.57</u>
Church Property			
240.44	Maintenance of Churches:	462.20	
918.19	Insurance (2018 & 2019)	434.46	
66.67	Gas & electricity	121.80	
1,622.44	Water rates	342.00	
<u>1,030.00</u>	Repairs, servicing & maintenance – heating & fire equipment	<u>1,690.00</u>	
	Cleaning & maintenance of grounds		
<u>3,877.74</u>			<u>3,050.46</u>
Grants and Financial Support			
<u>0.00</u>	Mission: Home/World Faith in Families, C.M.S.	<u>283.92</u>	
<u>0.00</u>			<u>283.92</u>
Cost of Money Raising			
<u>84.85</u>	Lottery licence	<u>40.00</u>	
<u>84.85</u>			<u>40.00</u>
<u>19,038.36</u>	Total Resources Expended/Payments		<u>20,999.54</u>

St David's Church Loughor – Receipts and Payments Accounts
2nd January 2021 – 31 December 2021

11,492.78	Bank & Building Society Balances at 1st January 2020		
	Bank & Building Society Balances at 1st January 2021	9,266.77	
(2,226.01)	Excess of expenditure over receipts for year 2020		
	Excess of receipts over expenditure for year 2021	20,043.34	
	Transfer from St Michael's Restoration Fund (net)	2630.36	
	Transfer from St Michael's Parochial Fund	5968.14	
9266.77	Bank Balance at 1st January 2021		
	Bank Balance at 31st December 2021		37,908.61

St David's Church Loughor
Statements of Assets and Liabilities as at 1st January 2022

Monetary assets


	£
Lloyd's Bank Treasurer's Account	<u>37,908.61</u>
Leeds Building Society	<u>8,642.40</u>
	<u>46,551.01</u>

N.B.

The Church Building and its contents are vested in the Representative Body of the Church in Wales and do not form part of the Parish.

Independent Examiner:

Date: 21st January 2022



JOHN DAVIES MBE, JP, FCCA

Treasurer:

Date: 18th January 2022



PHILIP ALLEN

Agenda for Annual Vestry Meeting – 29th April 2022

1. Prayers
2. Apologies for absence
3. Chairman's introduction
4. Minutes of previous Annual Vestry Meeting
5. Parish reports
 - PCC Annual Report
 - Financial Statements
 - Mission
 - Administration
6. Elections
 - Churchwarden / sub warden
 - Parochial Church Councillors
 - Sides persons (new list being compiled)
7. Appointment of independent examiner(s)
8. Any other business (*for which notice has been given and to which the meeting consents*)