

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARK'S HARROGATE

England & Wales · Charity number 1134657

## Details

---

**Other names** ST MARK'S PCC HARROGATE

**Status** Registered

**Legal form** Previously excepted

**Registered** 2010-03-04

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** St. Marks Church  
Leeds Road  
Harrogate  
HG2 8AY

**Phone** 01423544528

**Email** [office@smch.org.uk](mailto:office@smch.org.uk)

**Website** [www.smch.org.uk](http://www.smch.org.uk)

## Activities

---

**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** The Charity has the responsibility to promote in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has responsibilities for the church building. It seeks to promote worship; growth in faith; serving the people of the community; Christ's love and truth through witness; links with the world-wide church; justice, peace and care for creation.

## Classification

---

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

---

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- North Yorkshire

## Finances

---

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£475,746	£412,903	-	-
2023-12-31	£384,402	£414,530	-	-
2022-12-31	£478,999	£418,579	-	-
2021-12-31	£387,075	£387,504	-	-
2020-12-31	£403,481	£415,427	-	-

## Trustees

Name	Role	Appointed
<b>Rev Michael Johann Resch</b>	Chair	2021-03-10
Alexander Robert Minett		2022-04-06
Anne Marie Carter		2025-04-28
Cathrine Jane Meadows		2024-04-17
Deborah Jane Booth		2021-01-06
Eslie Natalie Lees Rev		2024-06-29
Francesca Sarah Ellis		2023-04-19
Gail Elizabeth Vlack		2020-10-11
Hannah Louise Ferguson		2024-04-17
Ian Rayner Booth		2024-04-17
Jenny Denning		2022-04-06
Leonora Fitzgerald Milne		2022-04-06
Mark Quinton Siddall		2020-12-04
Michael Procter		2020-07-15
Phillipa Margaret Anne Dunn		2024-04-17
REV James Handley		2017-06-30
Rebecca Onslow		2021-04-25
Rev Elizabeth Barbara Resch		2021-04-25
Rev John Alexander Duff		2020-07-15
Rev Simon Timothy David Walters		2024-11-25
Ruth Cundy		2014-04-30
Zoe Ruth Robinson		2022-04-06

---

# Accounts

---

# Following Jesus Resus Vaskin's Disciples Build Kingdom

Annual Report  
2024



ST MARK'S  
Following Jesus



# Contents



Vicar's Report 1

---

Reports from Wardens and  
team members 2

---

Mission Report 11

---

Clothes Bank Report 13

---

Safeguarding Report 14

---

Operations Report 15  
including Finance, General Purposes and Fabric

---

Environment Report 16

---

PCC Secretary Report 17

---

PCC Leadership and makeup 18

---

Facts and Figures 20

---



# Vicar's Report

Mike Resch

**The annual report is shared at the APCM to be held on Monday 28th April 2025 and reports on what St. Mark's has seen and witnessed in 2024.**

2024 has been an important year of transition and one where we have seen the church membership grow and change. In 2024 we welcomed Esli, Josh, Micah and Eliza Lees as Esli took up her role as curate. Secondly we welcomed Simon and Emma Walters. At the time of writing, we wait along with them, for the birth of their first child. Simon has joined us as Associate Minister to head up our small groups and will bring resource, structure and enthusiasm to this area. Small groups, along with Youth, Children and families are a priority for St Mark's. It's exciting to have a ministry leader appointed now to each of these key areas as we look ahead to the future.

There have been other changes happening over the last year too. For example, we raised the funds to refurbish the kitchen and community room which we hope to see completed in the early part of new year. Subtle changes include refreshing our branding, which may not sound on the surface very spiritual but it is important to move forward as we continue to build on the past.

Another change has been the large number of families starting to attend our Church at Four weekly service. As part of our 4pm service, our monthly service with Lego has been particularly popular where children visually build, create and craft stories from the Bible using Lego. We have shared our learning with other churches who have adopted the same ideas and are seeing fruit from it too.

Finally a huge thank you to all those who serve at St. Mark's and enable us to continue to flourish as we remain committed to Following Jesus, Making Disciples, Building the Kingdom. These three focus points along with our priorities remain key to our growth as a community and as individuals.





# Church Wardens' Report

Mike Procter & Mel Scott

**Becoming a Churchwarden has deepened my appreciation for the St Mark's church family. We're a diverse body of people, each contributing in different ways for the good of all.**

As Churchwardens, Mel Scott and I have the privilege of engaging with more of you than most. Observing the love poured out by individuals, as an expression of God's grace, strengthens my own faith and my role as Churchwarden. Thank you for building me up with your love and service.

It is a joy to look back over the year and see where God has been at work in St Mark's. Some highlights include:

- The generous contributions—financial, prayerful, and practical—that have made possible the ongoing kitchen, community room, and office refurbishments. Thank you to the PCC and staff team for keeping everything running smoothly, and to all who volunteer to make St Mark's such a vibrant, welcoming place.
- The growth in ministries like 'Guardians', St Mark's women's breakfast.
- The 4pm Lego church which attracts over 100 attendees.
- Our engaging and exciting children and youth programs that support our priority focus.

In Matthew 6:21, Jesus says, "For where your treasure is, there your heart will be also." At St Mark's, our treasure is our relationship with God through Jesus, and as we grow in that, generosity and love flow naturally. We encourage you to continue exploring your faith and consider how you can support St Mark's, whether through time, prayer, or financial giving.

The church is not the building—it's God's family. Our mission is to advance His Kingdom and help each other grow closer to Him. As the saying goes, "the more you put in, the more you get out." Prioritising St Mark's will only deepen your faith. If you're hesitant, ask yourself what's holding you back from exploring your faith further. Consider speaking to Mike Resch, join a small group or access a course.

As Churchwardens, we are here to listen. Please share your thoughts, ideas, or feedback with us.



# Children's Report

Liz Resch

**The vision for Children's ministry is following Jesus, making disciples and building the kingdom: our St Marks vision. We believe that all can be part of the vision whatever age or stage we are at.**

With our children and families in 2024, we have prayed that our vision would bear fruit. That we would grow in our faith and worship of God, love and live more like Jesus, and as we live each day that we show Jesus to the people we meet.

In our children's groups on Sunday mornings we have seen growth both spiritually and numerically. It is so encouraging to be with children as they grow in their faith and follow Jesus. Church at 4pm has flourished: as families come along we have encountered Jesus, worshipped together and joined in finding out more about God who loves and cares for us. Lego church has also thrived, with each month new people coming along, encountering Jesus through Lego.

The Holiday club in August was a fantastic time with children and the team being reminded that with Jesus we can be strong and courageous. These few days together were the culmination of much prayer and preparation, the church looked amazing, the whole team were fantastic. Other highlights include Ignite, our monthly Sunday morning gathering of all Primary-aged children, our light trail, school assemblies and visits to St Marks for lessons and celebrations. God has been incredibly good to us.

Big thanks to the Sunday morning teams lead by Gail and Frances, Becky and Rachel, along with co-teams in every Activate group: also the Church at 4 and Lego church team. Thanks to Hannah, with whom so much is planned, prayed about and put into reality. Everything is grounded in prayer and faithfulness. Please join us in praying for more!





# Toddler Report

Gail Vlack

**This year our toddler ministry has continued to flourish at St. Mark's with Tuesday and Thursday Toddler Groups, Monday and Wednesday Toddler Praise and Thursday Baby Group. Our ministry aims to follow Jesus, make disciples and build God's Kingdom through the support, care and welcome we provide to young families. The families that attend our groups come from across Harrogate, a few from our church or local churches, but most are from non-church attending families. In the past year we engaged with 70 families that are not part of our worshipping community. We are seeing families move from baby group to toddler groups and toddler praise. This year we started Toddler Praise once a month on a Sunday to encourage cross-over between mid-week and Sunday church.**

We are blessed to have a team of 16 volunteers who use their gifts and talents to support families and show the love of Jesus each week. We love the intergenerational nature of our groups and helpers. We are thankful to those that fill in to cover absence and illness, it's a real church-wide supportive team. This year we secured a North Yorkshire Early Help grant to support our toddler provision, and used this to provide team first aid training and to purchase Christian books for all our families to support literacy and faith at home.

We continue to look to help families connect with God through nature and our Toddler Praise groups love holding sessions in the church

garden. Since the national Playtime Conference in September the team has been looking at how we can ensure our spaces encourage the spiritual flourishing of young children and we will be developing this further in the coming year. We will be ensuring our groups build curiosity & imagination with a particular focus on noticing moments of ordinary grace, of awe and wonder encounters and a connection to nature. In the coming year we will be looking at raising the profile of toddler ministry within our church, joining with other ministries in strategic planning, and ensuring changes to our building meet the needs of young families.

# Youth Report

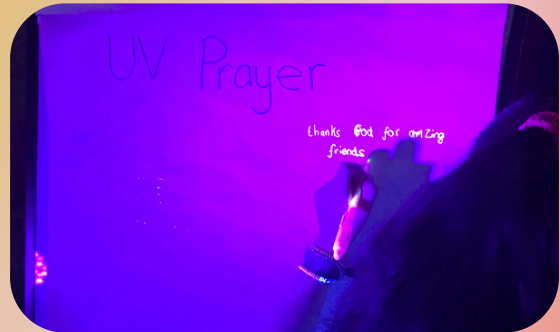
Hannah Ferguson

This year we have continued to build on our ministries within the party-pray-proclaim pillars to give the young people opportunities to gather together, pray, worship, build on their faith, have fun and learn how to be disciples. We've introduced monthly socials as an evangelistic point and have been looking at how we can continue to encourage the young people to fall more in love with Jesus. I have an ambitious vision for our youth ministry to grow and occupy its own space in the coming years.

Our youth are on the move! Elevate has moved into the North Room, the inter-church Worship Night has moved into the Wesley Centre and some of our ministries have grown to encompass Year 6 too. We've seen answered prayers, new friendships formed and young people taking their faith into their schools; exploring the Bible on their own and with friends. We had a brilliant weekend away at Yorkshire Camps too, a fantastic bonding experience as well as an opportunity to challenge their faith.

A huge highlight was seeing so many of our young people taking a large role in this year's Holiday Club. From running games and leading actions in our sung worship to getting alongside children and preparing quizzes, they simply were amazing!

This year we have been incredibly blessed by a very generous donation that has enabled the purchase of some exciting new equipment, enhancing our provision significantly.



Instead of asking yourself, why should I get involved in youth ministry... ask yourself why not? With a current youth volunteer age range of 30-90 there's a role for everyone!

The youth ministry could not happen without the amazing volunteers that give so generously of their time, effort, prayer and resourcing.

Please continue to pray for our young people and for their parents as they help to guide their children in the faith at home too.

# Small Groups' Report

Mike Resch

**As we seek to fulfil our church vision of following Jesus, making disciples and building the kingdom, we believe one of the best ways to explore what this means for St Mark's and for us as individuals is through small groups. Small groups are places where we can build relationships, ask questions, challenge each other, explore our faith, pray together and learn and grow. Through small group discipleship we can grow our faith and be equipped as God's people to go out into the world to be His hands and feet in the spaces and places we find ourselves everyday.**

St Mark's has 26 groups with 210 people attending small groups. Whilst we have had a vacancy for an Associate Minister it has been a joy to look after small groups. Through termly check-ins I have had the privilege of spending time with small group leaders and witness their infectious enthusiasm for their group members along with their hearts for discipleship as they seek to follow Jesus.

This year, we have seen groups grow in number and a new group formed. Although, small groups follow the same structure of Up, In and Out no two groups are the same.

Small groups are part of our strategy to help us to achieve our vision. With this in mind, we are delighted to have recruited Simon into the role of Associate Minister, a key responsibility for this role is small groups. With all that Simon brings to the role and a foundation of established small groups, I have no doubt that, with God's help, we will see awesome things happening through this ministry.



I encourage you, if you are not part of a small group have a look at the groups we have available to you at [smch.org.uk/smallgroups](http://smch.org.uk/smallgroups), speak to a group leader or to Simon and pray about which group could be for you. For adults, small groups can be one of the best places to build a lifelong relationship with Jesus and with others.

Small groups couldn't happen without volunteers, who generously give their time, and energy every week to discipling others.

Please continue to pray for our small groups and for Simon as he steps into his role.



# Pastoral Ministry Report

Esli Lees

**The vision for St Mark's pastoral ministry is to embody Christ's love for our church by fostering deep relationships with God and one another through community and discipleship. This year, pastoral care has strengthened the PCC's aim of building meaningful connections, as our team ensures no one feels alone in their journey. By providing emotional, spiritual, and practical support, we have encouraged people back to church and have helped people feel connected and integrated even when they have been unable to be with the St Mark's family in person. This ministry reflects the heart of the church—nurturing discipleship through active care and sharing God's love, helping individuals feel valued and supported within the body of Christ.**

This year's pastoral vision day was a pivotal moment for our team, attended by 20 out of the 22 members. Together, we worshipped, prayed, and explored how we could grow in our care for the community and agreed to work closer with prayer ministry and youth ministry, creating support with mentoring and practical support.

In 2024 our team facilitated meals, administered communion to the homebound, and sent cards of encouragement to the bereaved. Each act of care built bridges for meaningful relationships with God and others. The return of families who were previously on the fringe demonstrates the impact of these efforts in fostering community and discipleship.

Significant pastoral contributions included hospital visits by Kerry Morrison, who averages 2–3 visits a month, and home communions to homebound individuals taken by Hazel R., Kerry M., John D., and Monique T.

Chris H., Francis B., Lee M., Sue N., Monique T., and Sue R. prepared over 60 meals this year for families needing the extra support for personal reasons. These efforts have brought families back after receiving meals and encouraged them to see God's love during difficult times and know they are not alone.

The return of families who were previously on the fringe demonstrates the impact of all these efforts and others which have been unseen in fostering community and discipleship.



# Prayer Report

Frances Bryant

**The whole church family is part of the outworking of Jesus' call to be Kingdom people. Intercessory prayer is at the centre of our church life, deepening our dependence upon God and interceding for others and the world. We hold monthly Prayer & Praise services, weekly intercessory team meetings, daily morning prayer, and pray for our long-term mission partners for a season each year. The church prayer diary enables everyone to get involved, as well as being a resource for those leading Sunday prayers. Prayer helps to align our hearts with God's heart for justice, peace, reconciliation and love in the world.**

- Monthly Prayer & Praise services, highlighting our six long-term mission partners featuring inspiring talks and updates from those organisations
- About 20 different people involved in leading our Sunday prayers, including more men and one young person, a greater variety of voices being heard praying
- A challenging Pray for Justice event in February, facilitated by International Justice Mission, opening eyes to the reality of modern slavery, and praying for victims and perpetrators
- An encouraging intercessions team training evening in March
- A weekly team praying for pastoral needs, the wider world, and the life of St Mark's
- Regular prayer for God's Creation as St Mark's works towards 'Net Zero', especially in November 2024 to link with COP29

The whole team is made up of volunteers, leading intercessions on Sundays, and connecting with mission partners and local needs. Thanks to all who help us to pray at St Mark's, demonstrating our dependence on God. I look forward to what God has in store in the coming year.



# Prayer Ministry Report

Shirley Jones

The prayer ministry team are a committed and passionate team who are available to come alongside members of St Mark's 9am and 10:30 services to help them in their journey to be closer to the person God means them to be. This involves the team being led by the Holy Spirit, listening with a compassionate heart, a faith in the willingness and ability of God to intervene in people's lives and situations and to being committed to be available to pray with people during and after church services and whenever the need arises midweek.

It is always a highlight of praying for others when we witness God working in people's lives and answering our prayers. We have been encouraged by the feedback from those who we are praying for and we have also been encouraged by the support and commitment to prayer ministry by the clergy team.

The prayer team are committed to developing their own prayer life. They keep up to date with training and enjoy meeting together for mutual support and encouragement. They pray for the service leaders before services and provide an internet prayer presence to respond instantly to those prayer requests received by email. A small group is also part of the intercessory prayer team who regularly pray for St Marks each week.



# Digital & Communications Report

Janet Green



At St Mark's, communication plays a vital role in supporting our mission to follow Jesus, make disciples, and build the kingdom. We aim to engage both our church members and the local community, empowering, informing, and nurturing through clear and consistent messaging.

Our communications extend beyond emails, newsletters, websites, and social media to include non-verbal aspects, like the church entrance and first impressions. We work hard to ensure all communication aligns with our values and mission.

As the church and team grow, so does the volume of activity, events, and information.

This year some key highlights include:

Improvements to our church's audio-visual capabilities with the replacement of the old sound desk to a state-of-the-art digital system, a project which has taken a year of planning and research. It continues to be a joy to see the relationship between the worship and AV team grow stronger. As we seek to improve the worship experience, the new sound desk offers greater flexibility and control, allowing the technical team to make adjustments in real-time. Our team is still configuring the desk and feedback on the new system is welcome.

Branding is more than logos - it's how we connect with our community and reflect our values, mission, and culture of the church while also creating a sense of belonging and identity for members and visitors alike. As we move forward we have refreshed our branding to reflect St Mark's today. The new crown icon, includes the 'M' of St Mark's, the three triangles abstractly represent the front of our building and the trinity, whilst the most obvious element - the crown, represents king Jesus. Whilst much time and prayer was given to redesigning our logo, we have also updated the colour scheme, and continue to revise the overall aesthetic used in all print and digital materials as and when required.

One of the joys of communications is the opportunity to observe, often through a lens, life at St Mark's. Creating content gives people a window into church life, we get to hear from those in our family we don't yet know and we get to witness how Jesus is working through our church. This communication is key to outreach and growth as we invite people into relationship with Jesus but also to share and celebrate all that our church is and does together.

A huge thank you to the AV and worship team for their faithful commitment to serving and thank you to Jen Denning for her support with our Community notice board and A Church Near You.



# Mission Report

Jose Rhodes



Throughout 2024, St Mark's continued to support a wide range of Christian organisations, both at home and overseas. Our monthly Prayer and Praise on Sunday evenings and the Prayer Diary provided a personalised link with mission partners. Financial support in 2024 totalled over £31,000 from the church tithe (see the MSG financial report)

## Highlights of 2024

Paul and Ruth Turner, serving with Latin Link in Peru, joined us in July to update us on their work inspiring Christian leaders in Peru (Paul) and member care of the Latin Link family (Ruth). In2Out, co-founded by Lis and Terry Wilcox, celebrated its 10th Anniversary. A Thanksgiving service held at St Mark's brought 150 people together from across local supporting churches to hear the inspiring stories of those mentored by In2Out and helped back into the community. The Small Grant Scheme whereby members of the congregation recommend an organisation they support, donated to 10 home and 5 overseas organisations. Each received a donation of £400. (Details in the MSG financial report.)

The Big Give Christmas Challenge 2024. Mentoring young people leaving prison, affordable counselling and help for those displaced by the war in Ukraine were three projects match funded from the mission tithe, while MSG small grants made to the Mother's Union Christmas appeal and CPAS Children's Camp were doubled by the Big Give.

## Looking forward to 2025

The MSG is charged with reflecting the interests of the congregation and we have begun a consultation on which current partners are retained and where new additions are appropriate. It is a difficult decision but with prayer we can move forward to support new initiatives, both locally and overseas.

Mission Support Group: Frances Bryant, Ruth Cundy, Jen Dening, Val Hall, Catherine Marsh, Jose Rhodes, John Wood.



# Mission Support Allocation of Budget 2024

Jose Rhodes

2024 allocation to MSG - £31,835

## LONG TERM MISSION PARTNERS

### Home

Caring for Life £4,000

In2out £4,000

Wellspring £4,000

### Overseas

Latin Link (Paul and Ruth Turner) £4,000

Artizan International £4,000

Mission without Borders £4,000

**Total £24,000**

## OTHER PAYMENTS MADE

Easter and Christmas Outreach

**Total to IDAS, In2Out and YOI Chaplaincy £945**

DEC Gaza Disaster donation, Tearfund **£500**

**Total other payments £1445**

## SMALL GRANTS to organisations suggested by the congregation

A Rocha, CMS, C and A Hembury, Compassion UK, CPAS, Farming Community Network

Harrogate Homeless, Horizon Life Training, Mothers' Union, New Wine Trust, Open Doors

Prison Fellowship, Resurrected Bites, Shevet Achim, St Georges Crypt, Youth for Christ, Knysna

**Total 15 grants of £400 each £6,000**

**TOTAL donations made £31,445**

## Remaining in MSG budget £395

Includes any outstanding payments owing to Children's Society from Christingle and International Justice Mission from Christmas collections.

# Harrogate Clothes Bank Report

Phillippa Dunn

As the vision of the Clothes Bank is to 'help give people who may feel marginalised, self-respect and self-confidence' this year's main aim was to improve the exposure and accessibility for individuals who need clothing and has resulted in new links with Gracious Street Methodist Church Knaresborough, the Community Hub café Starbeck and an increase in the use by North Yorkshire Council.

In addition, holding the AGM in the Community Room, the generous food donations for the Christmas gift bags and clothes collections, support for the warehouse fund raising sales, the prayers and congregant volunteers, have all contributed to promoting the connection to St Mark's.

The key features this year are a rather double-edged sword; we continue to help reduce the impact of textile waste on the environment by increasing the mass of clothes being sent to CTR for re-use or recycling by 32% (3 208kg) with an additional 818kg going to charities in Armenia, Leeds and UK wide. Our customer base has gone up by 10%, the number of items taken by 31% (>19,000) and we have customers from 13 different countries. However, as the customers who are in employment has also increased 16% this reflects a sad trend of 'in work poverty'. Recently the NYC Afghanistan Refugee Support worker from Catterick has been a regular, collecting clothes for the newly arrived refugee families and we were the grateful recipients of the Football League winter coat collection by Harrogate Town FC.

Fund raising through warehouse sales, clothes swaps at Everyman and Jigsaw, business contributions, additional sales and donations have once again raised sufficient money to cover rent and other costs for the year.

We have 28 active volunteers, all of whom show huge commitment sorting clothes and helping customers. In addition to the six ladies on the committee, one lady provides a link to supplying winter woollies to Ukrainian soldiers, four volunteers are Ukrainian refugees who are invaluable in helping our customers and all actively promote our service.



# Safeguarding Report

Mark Siddall



The vision is to make the entire St Mark's family as safe as possible, given that it is not feasible to eliminate risk 100%. Safeguarding training is an essential part of the strategy, and we have achieved our aim of training all 250 volunteers in the church. Going forward, the plan is to offer training next year to other members of the congregation, so that we have even more trained eyes on the ground. This will make the church even safer. In addition we have continued to assess and monitor actual or potential safeguarding issues, and we will continue to do so.

We have managed to ensure that all 250 volunteers are trained to the appropriate level, have up to date DBS checks (where required), and have completed the annual self disclosure form. All of this is a significant but vital exercise.

We have responded to a range of queries throughout the year and to individuals seeking advice. A number of Cause for Concern forms have been assessed and where necessary, appropriate action has been taken. A small number of ongoing cases have been actively monitored.

We have responded promptly to any alerts issued by the diocese.

Because safeguarding is increasingly seen as a mainstream activity, it has been encouraging to see non-trained members coming forward to raise issues of potential concern.

Our trained volunteers have been absolutely central to our safeguarding activity. This cannot be stressed highly enough. Equally, the role played by our safeguarding admin officer has been key in ensuring that our activities are operated as efficiently as possible.

# Operations and Office Manager Report

Cathy Meadows

Staffing in the office changed at the beginning of the year, but work still continues to run smoothly and efficiently. Two distinct roles of responsibility have emerged with the office assistant successfully fulfilling most of the admin work leaving the Office Manager to focus more on operations.

Volunteers continue to help with some of the administration. The volunteers in the Estate Management Team heavily support operational and maintenance needs, including all aspects of planning for our building works and for the sale of Halstead Road; other volunteers support in vital areas such as cleaning and hoovering and fire safety.

This year's stand out achievement has to be the commencement of work replacing the failing kitchen, upgrading the Community Room from top to bottom, installing a purpose made Caretaker's COSHH cupboard including designated sink, and carving out some extra office space. The whole process from the initial vision, to planning, budgeting, Faculty applications, design work, research of suitable products and pulling a build team together has taken a lot of work. The building team has taken care to work around our church needs which has meant the work will continue into early 2025.

Ongoing improvements were made to the church garden including major cutting back in Spring and Autumn by a paid gardener, with several overgrown shrubs being removed.

We would still like both church and local community to get more use out of the spaces. More volunteers are needed, but many thanks to those who have served this year.



The Quinquennial inspection has been started and the inspector is due to issue his report in January 2025.

The Health and Safety Policy is now available to read on our website and our new Volunteering Policy will be rolled out in January 2025. The Staff Handbook is continually being updated as new legislations dictate different policies that need to be included.

Our very grateful thanks go to all those who support the office, support the maintenance, cleanliness and running of the building, support the running of our services and support in helping us to carry out our legal responsibilities such as Health and Safety. There are too many of you to mention individually, but you all know who you are.

# Environment Report

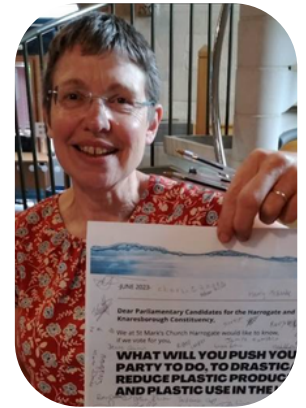
Deborah Booth

Firstly, a reminder of why caring for creation is so important:

- The whole of the created order is for Jesus, to bring Him glory (Colossians 1:15-23)
- The first Great Commission was: “Look after Creation” (Gen 1:26)
- God puts things right between Himself and Creation, through Jesus. (Col 1:19,20)
- The second Great Commission was: ‘Go into all the world and preach the gospel to all creation’ (Mark 16:15)

St Mark's PCC Environment subgroup have continued doing research into the best plan for reducing our building's carbon footprint. PCC have agreed that part of the proceeds from the sale of Halsted Road can be spent on updating the church heating system. Meanwhile we obtained grant funding from the Diocesan 'Give to Go Green' matched funding project in order to install infrared heating in the Rose Room. St Mark's also received an energy audit report by specialist energy consultant 'Mondes Project', as part of an initiative by Leeds Diocese to help 42 churches with the highest carbon footprint, decarbonise. A small grant is available to help implement their recommendations. We are reviewing our plans in light of this report.

(Many thanks to Mike Procter, Stuart Holland, Tim Yarborough, Cathy Meadows).



We have also been working on our Eco Church Gold award, giving rise to the following actions:

- Car free Sundays every fourth Sunday.
- Visit from a local Butterfly specialist. (May)
- Children's Insect Hunt in the church garden (June)
- Plant sale of pollinators, raising £60 for insect charity Buglife to create Insect Super Highways. (June)
- Letter, signed by approx 200 St Mark's members, asking our parliamentary candidates what they would do about plastic, if elected as our MP. (June)
- St Mark's featured in exhibition at Ripon Cathedral alongside four other EcoChurch-awarded churches (September)
- Head of local charity, Harrogate District of Sanctuary, spoke to the environment subgroup about her work with refugees. (Our particular interest: many parts of earth are now uninhabitable due to climate change.)
- Monthly videos on social media and in our newsletter, promoting actions done by St Mark's members to reduce their carbon footprint.
- Eco Church Gold Award application submitted. (October)
- Houseplant Sale, raising £230 for the charity 'Butterfly Conservation'. (November)
- (Many thanks to Mike Resch, Liz Resch, Ian Booth, Frances Bryant, Janet Green, Jen Dening, Kerry Morrison, Francesca Ellis, Cathy Meadows)

# PCC Secretary Report

Zoe Robinson



Members of the PCC met six times in 2024 including a Vision Day in May. The Vision Day is an annual event and provides an opportunity for members of the PCC to consider the next stage in the church's journey. This year the focus was on how we make the building fit for purpose whilst remembering our values and priorities. Ministry is our priority and should come first but we also need to be welcoming to others. Our discussions focused on what we needed in church, the spaces that we already have, how those spaces were used and identifying the priorities.

The PCC monitors and discusses how best to support Liz and Hannah in their ministries working with children and their families and young people to help them grow into disciples. Managing finances and the gap in the church's budget continues to be closely monitored. Like everyone else, we have seen our outgoings increase whilst regular giving has reduced. The PCC recognises the need to be good stewards of its resources but if expenditure is required to share the Gospel, then the PCC's view is that we should spend the money to do so; the challenge is achieving the right balance.

The PCC remains committed to achieving its objectives of achieving carbon net zero and Gold level in the category of Community Engagement. This is a factor that the PCC has borne in mind when discussing improvements to the church, in particular how best to heat the building.

# PCC Leadership Report

Zoe Robinson

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Measure. The appointment of PCC members is governed by and set out in the Church Representation Rules. St Mark's PCC has the responsibility for co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

It also has maintenance responsibilities for the church building.

It seeks to promote the following stated priorities:

- to worship the living God;
- to grow in faith;
- to serve the people of our parish and community;
- to share Christ's love and truth through our living witness;
- to deepen our links with the world-wide church;
- to work for justice and peace and to care for creation.

The PCC oversees the church's strategic and annual plan, agrees the budget, and monitors progress made against all of these. It oversees the appointment of the members of the leadership team.

## Membership 2024:

Incumbent: The Revd. Mike Resch (Chair and Standing Committee); The Revd. Liz Resch (Associate Minister and Children's and Families Ministry Leader); The Revd. James Handley (Associate Minister); The Revd. John Duff (Associate Minister); Mrs. Esli Lees (Curate, Standing Committee and Pastoral Support Leader); Church Wardens/Standing Committee: Ms. Mel Scott; Mr. Mike Procter (Tree Officer); Reader Representative: Ruth Cundy; Deanery Synod Representatives; Mrs. Hazel Robinson (Disability Officer); Mrs. Deborah Booth (Environment Officer); Mr. Ian Booth.

Elected members: Mr. Wayne Brown (until APCM 2025), Mr. Neil Tunnicliffe (until APCM 2025), Mrs. Jenny Denning (until APCM 2025) (Standing Committee), Mrs. Juliette Leyland (until APCM 2025), Mrs. Lee Milne (until APCM 2025), Mrs. Gail Vlack (until APCM 2026), Francesca Ellis (until APCM 2026), Mrs. Zoe Robinson (until APCM 2026) (PCC Secretary/Standing Committee). Mrs. Rebecca Onslow (until APCM 2027), Mr. Mark Siddall (until APCM 2027) (Parish Safeguarding Officer), Mr. Alex Minnett (until APCM 2027) (Standing Committee), Mrs. Hannah Ferguson (until APCM 2027) (Youth Pastor); Mrs. Philippa Dunn (until APCM 2027) and Mrs. Cathy Meadows (until APCM 2027) (Office Manager, Electoral Roll Officer and Health and Safety Co-Ordinator).

Ceased during 2023: Mr. Dave Ferguson.

Not on PCC but in a designated role and will attend as required: Janet Green (Communications & Digital Lead); Frances Bryant (Prayer Coordinator); Shirley Jones (Prayer Ministry Co-Ordinator); Charlotte Jenkinson (Safeguarding and Pastoral Administrator); Catherine Marsh (Accounts Manager)

Other PCC committees/groups:

The Standing Committee – is chaired by Mike Resch. Other members: Esli Lees, Mel Scott, Mike Procter, Jenny Dening, Alex Minnett and Zoe Robinson.

The Standing Committee is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council, and oversees the week-by-week operations and the finances of the church.

The PCC has two other main sub-committees:  
The Estates Management Committee – chaired by Cathy Meadows, meets regularly to review and advise on the maintenance of the church infrastructure and estate and the day-to-day management of the building.

The Environment Committee – chaired by Deborah Booth, meets to consider and report to the PCC on how St. Mark's can respond positively to the climate crisis.

Other committees include the Mission Support Group, which aims to engender understanding, involvement and commitment to worldwide mission within St Mark's, and is chaired by Jose Rhodes.

The pattern of meetings has, at its heart, the need: to agree and adopt an annual strategic/mission plan and a supporting budget at the start of each calendar year; to review and approve the annual report and consider proposals which are required for the consideration of the Annual Parochial Church Meeting in April; to review progress against the strategic/mission plan as the year progresses; from the autumn onwards, to consider and approve the next year's plan – and so on, in a repeating annual cycle.

PCC members are encouraged to join the teams/groups that deliver the plan, though not at a level that would create conflicts of interest. New PCC members are given information pertinent to their role as members of the PCC and are eligible to attend Diocesan training courses as appropriate. Those attending courses are asked to report back to PCC.

























**Risk Management:** The PCC acknowledges its responsibility to identify, assess and manage the major risks to which it is exposed. It is developing a register of major risks and continues to enhance plans to ensure that systems and processes are in place to mitigate exposure to these risks. Major risks arise from a variety of aspects of the church's internal operations and external environment including security, health and safety and finance and individual policies and procedures have been developed to address many of these areas. Regular financial reports are submitted to PCC and budgets agreed before the start of each year. The PCC is further developing procedures to meet its responsibilities in this area and monitoring implementation of the necessary mitigating actions.

**Conflicts Policy:** The PCC has adopted a policy to identify any conflicts of interests that any member may have that may exist which could potentially affect the proper operation of the Council. Potential conflicts can arise where a PCC member has a personal interest or involvement in an organisation which the PCC intends to support financially or from which the PCC proposes to purchase goods or services. A standard agenda item at the start of every meeting gives an opportunity for PCC members to declare potential conflicts that may arise during the meeting and members are also required to declare any conflicts that arise during the course of discussion that had not been identified at the start of the meeting. Conflicts so declared are recorded in the minutes of the meeting along with any action taken to deal with the conflict. Conflicted members will abstain from voting on the relevant issue and may be asked to leave the meeting during discussion if felt necessary. A Declaration of Interests form is completed by all PCC members following the APCM each year.

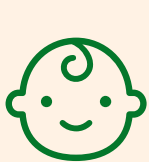
# Facts & Figures

## Attendance

In- person attendance at October services 2024 including adults and children

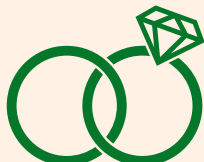
SUNDAY					THURSDAY
	9AM	10.30AM	4PM	6.30PM	11AM
 6TH OCT	 92	 190	 134	 25	 34
 13TH OCT	 92	 215	 101	 44	 32
 20TH OCT	 90	 190	 102	 28	 42
 27TH OCT	 68	 114	 -	 36	 39

## Occasional Offices in 2024



BAPTISMS

11



WEDDINGS

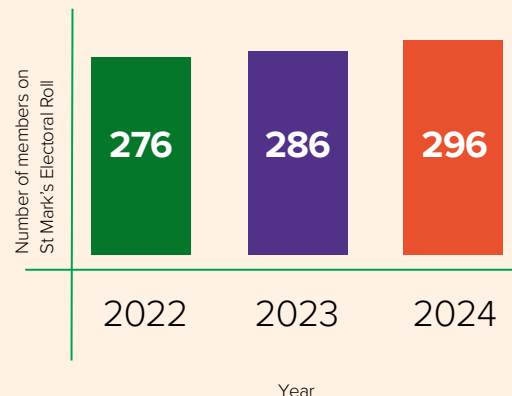
4



FUNERALS

9

## Electoral Roll



**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**PCC REPORT**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

The Parochial Church Council ("the PCC") has pleasure in presenting its PCC Report together with the Financial Statements for the year ended 31 December 2024.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the financial statements and comply with the PCC's governing document, the Charities Act 2011, the relevant version of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and UK Generally Accepted Accounting Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the relevant version of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The PCC is a Public Benefit Entity. The members have given due consideration to the Charity Commission's published guidance on the Public Benefit requirements under the Charities Act 2011.

The following information for the Charity is included in the annual report pages 1 to 20: -

- Aims and objectives
- Achievements and performance
- Structure, governance and management
- Risk management

The Charity's governing document is the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules. The charitable objects are promoting in the ecclesiastical parish the whole mission of the Church.

Charity Name:	Parochial Church Council of St Mark's Harrogate
Charity Members:	See Annual Report (page 18)
Charity Registered Number:	1134657
Address:	St Mark's Church, Leeds Road, Harrogate, HG2 8AY
Bankers	CAF Bank Ltd & CCLA
Independent Examiner:	S B Wearing FCA, DChA HPH, Chartered Accountants Conyngham Hall Business Centre Bond End Knaresborough North Yorkshire HG5 9AY

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**PCC REPORT**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

**Financial Review**

Total income for the year was reported as £475,746 (2023: £384,402) with most of the increase reflecting a significant Gift Day income of £64,657 including associated Gift Aid recovered from HMRC. Total Planned Giving for 2024 remained roughly equivalent to the 2023 level, halting the year-on-year decline seen in previous years. We have also benefitted from a welcome increase in donations and legacies. We have however been restricted in the amounts that we have been able to contribute to the Diocese as a consequence of our reserves policy set out below resulting in a contribution for 2024 of £185,076 (2023: £212,440)

Taken together, these factors have contributed to a reported surplus for the year of £83,272 (2023: deficit of £21,567) albeit with all of the surplus held in Restricted Funds set aside for the refurbishment of the kitchen and community room and for the revaluation of the Investment Property.

Included in these results, we have continued to support Mission & Ministry in our Parish, Diocese and Overseas in the amount of £31,975 (2023: £31,945).

We end the year with Cash at Bank in Hand of £226,355 (2023: £157,453) and retain an investment property, most recently valued at £353,000 (2023: £330,000). This property has been sold after the year end date at a value of £353,000. It is intended that these funds be set aside as restricted reserves.

**Reserves**

Our General Reserves at the year-end amount to £136,628 (2023: £128,211) which represents approximately 3.5 months of our total expenditure in 2024 and approximately 3 months of forecast expenditure for 2025.

In 2020, the PCC reviewed its policy on the minimum level of unrestricted reserves that should be maintained. Whilst recognising that a faith organisation such as a Church should perhaps operate on a nil reserves basis, this policy has been arrived at in light of the statutory responsibilities to the staff employed by the PCC, should income reductions require a reassessment of the number of paid positions, as well as the time required to seek additional financial support to fund the Church's vision for mission. The potential for the one-off substantial repair liabilities that can arise from the quinquennial inspection has also been considered. Reserves represented by tangible fixed assets will be excluded as they are by nature not immediately realisable. The PCC also took note of the minimum reserves policy adopted by the Diocese of Leeds. It has therefore been decided that St Mark's will adopt a policy of holding at least 3 months of forecast expenditure in General Reserves.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**PCC REPORT**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

**Statement of responsibilities of the PCC**

Law applicable to charities in England and Wales and guidance issued by the Central Board of Finance of the Church of England require the PCC to prepare financial statements which give a true and fair view of the PCC's financial activities during the year.

In preparing financial statements giving a true and fair view, the PCC should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the church will continue in operation.

The PCC are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the PCC and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the PCC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on 28 April 2025  
and signed on its behalf by:



Stuart McKee (Treasurer)



Revd. Mike Resch (PCC Chairman)

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE (CHARITY REG 1134657)**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
THE PCC OF ST MARK'S CHURCH HARROGATE**

**ON ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2024**

I report to the members on my examination of the accounts of the Parochial Church Council of St Mark's Harrogate ("the PCC") for the year ended 31 December 2024.

This report is made solely to the PCC's members, as a body, in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the PCC's members those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC, the PCC's members as a body and the PCC's members as a body for my independent examiner's work, for this report, or for the opinions I have formed.

**Responsibilities and basis of report**

As the charity members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006 ('the regulations').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act. My examination was also carried out in accordance with the terms found in the current Church guidance issued by the Finance Division of the Archbishops' Council.

**Independent examiner's statement**

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Sarah Wearing*

S B Wearing FCA, DChA

HPH, Chartered Accountants  
Conyngham Hall Business Centre, Bond End, Knaresborough, North Yorkshire, HG5 9AY

28 April 2025

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE****STATEMENT OF FINANCIAL ACTIVITIES****FOR THE YEAR ENDED 31 DECEMBER 2024**

	<b>Note</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds</b>	
				<b>2024 £</b>	<b>2023 £</b>
<b>INCOMING RESOURCES</b>					
Incoming Resources from Donors	2a	348,816	76,152	424,968	349,108
Income from Charitable and Ancillary Trading	2b	23,080	-	23,080	18,179
Other Ordinary Incoming Resources	2c	2,993	19,355	22,348	13,682
Income from Cash Deposits	2d	4,962	387	5,349	3,433
<b>TOTAL INCOMING RESOURCES</b>		<b>379,851</b>	<b>95,895</b>	<b>475,746</b>	<b>384,402</b>
<b>RESOURCES USED</b>					
Mission & Charitable Giving Activities directly relating to the Work of the Church	3a	31,975	-	31,975	31,945
Church Management & Admin	3b	327,328	41,482	368,810	370,214
	3c	11,668	450	12,118	12,372
<b>TOTAL RESOURCES USED</b>		<b>370,971</b>	<b>41,932</b>	<b>412,903</b>	<b>414,531</b>
<b>NET INCOMING (OUTGOING) RESOURCES</b>	9,3	<b>8,880</b>	<b>53,963</b>	<b>63,843</b>	<b>(30,129)</b>
Investment Property	5	(2,571)	-	(2,571)	8,562
Fair Value Gain on Investment Property	5	-	23,000	23,000	-
Transfer Between Funds		7,058	(7,058)	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>13,367</b>	<b>69,905</b>	<b>83,272</b>	<b>(21,567)</b>
Balances Brought Forward at 1 January 2024 (2023)	11	143,796	365,217	509,013	530,580
<b>BALANCES CARRIED FORWARD AT</b>					
<b>31 DECEMBER 2024 (2023)</b>	11	<b>157,163</b>	<b>435,122</b>	<b>592,285</b>	<b>509,013</b>

The notes on pages 28 to 35 form part of these financial statements.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE****BALANCE SHEET****AS AT 31 DECEMBER 2024**

	<b>Note</b>	<b>2024</b> <b>£</b>	<b>2023</b> <b>£</b>
<b>FIXED ASSETS</b>			
Investment Property	5	353,000	330,000
Tangible Fixed Assets	6	20,535	13,119
<b>CURRENT ASSETS</b>			
Debtors & Prepayments	7	21,583	36,455
Cash at Bank and in Hand	8	226,355	157,453
		<hr/> 247,938	<hr/> 193,908
<b>LIABILITIES - Amounts Falling Due Within One Year</b>			
	9	(29,188)	(28,014)
		<hr/> 218,750	<hr/> 165,894
<b>NET CURRENT ASSETS</b>			
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		592,285	509,013
<b>NET ASSETS</b>	10	<hr/> <hr/> 592,285	<hr/> <hr/> 509,013
<b>FUNDS</b>			
Unrestricted	- Undesignated	11	136,628
	- Designated	11	20,535
Restricted	11	435,122	365,217
		<hr/> 592,285	<hr/> 509,013

Approved by the Parochial Church Council on 28 April 2025 and signed on its behalf by: -



Mr S McKee

(Treasurer)



Revd. Mike Resch

(Vicar)

The notes on pages 28 to 35 form part of these financial statements.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE****STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

	Note	2024 £	2023 £
<b><u>Reconciliation of operating income to net cash inflow (outflow) from operating activities</u></b>			
Net incoming/(outgoing) resources for the year		63,843	(30,129)
Adjustments for:			
Depreciation		1,934	1,685
(Increase)/ decrease in Debtors		14,872	(29,955)
Increase/ (decrease) in Creditors		1,174	17,016
Interest Receivable		(5,350)	(3,433)
Net cash inflow/(outflow) from operating activities		<u>75,473</u>	<u>(44,816)</u>
<b>STATEMENT OF CASH FLOWS</b>			
Net cash inflow/(outflow) from operating activities		75,473	(44,816)
<b>Returns on investments</b>			
Interest Received		5,350	3,433
Income from investment property	<b>5</b>	(2,571)	8,562
<b>Investing activities</b>			
Purchase of tangible fixed assets	<b>6</b>	(9,350)	(4,108)
<b>Net cash inflow/(outflow)</b>		<u>68,902</u>	<u>(36,928)</u>
Cash at bank and on hand at beginning of year		157,453	194,381
<b>Cash at bank and on hand at end of year</b>	<b>8</b>	<u>226,355</u>	<u>157,453</u>

The notes on pages 28 to 35 form part of these financial statements.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

**1. ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting & Reporting by Charities preparing their accounts in accordance with Financial Reporting Standards applicable in the United Kingdom & Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom & Republic of Ireland (FRS102), Church Accounting Regulations 2006 and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

**Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Most transfers between funds relate restricted funds being used to purchase fixed assets.

The Accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

**Incoming Resources**

Voluntary Income & Capital Sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant and gift aid is recognised only when received.

Income tax recoverable on gift aid donations is recognised in the period that the underlying donation is received.

Grants and legacies to the PCC are accounted for on receipt of the amount due.

Funds raised by the bookstall and all church events are accounted for gross.

Other Ordinary Income

Rental income from the letting of church premises is recognised when the rental is due.

Income from Investments

Dividends and interest are accounted for when receivable.

Gains and Losses on Investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

**1. ACCOUNTING POLICIES** (continued)

**Resources Used**

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

**Activities Directly Relating to the Work of the Church**

The diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31 December is provided for in these Accounts as an operational (though not a legal) liability if there is a realistic expectation that the arrears will be paid within the following year and is shown as a creditor in the Balance Sheet.

**Fixed Assets**

Consecrated Land and Buildings and Movable Church Furnishings

Consecrated and beneficed property is excluded from the Accounts by s.10(2) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvements, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Other Property

Freehold property owned by the church is held at fair value within the accounts.

Fixtures, Fittings and Office Equipment

Equipment used within the church premises is depreciated on a straight line basis over their useful life from the date they are brought into use. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at 31 December. The fair value is based on a professional valuation.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Stock

Stock is valued at the lower of cost and net realisable value.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE****NOTES TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 DECEMBER 2024****2. INCOMING RESOURCES**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds</b>	
			<b>2024 £</b>	<b>2023 £</b>
<b>2a) Incoming Resources from Donors</b>				
Planned Giving – via Bank	234,320	-	234,320	238,931
Income Tax	55,617	1,437	57,054	56,088
Recovered/Recoverable	5,823	-	5,823	7,011
Planned Giving – via Envelopes	-	64,657	64,657	-
Gift Day	14,260	-	14,260	8,685
Collections	38,796	10,058	48,854	38,393
Sundry Donations & Legacies	348,816	76,152	424,968	349,108
<b>2b) Income from Charitable Ancillary Trading</b>				
Church Lettings	15,630	-	15,630	10,735
Children & Youth Events	2,352	-	2,352	3,543
Wedding & Funeral Fees	4,860	-	4,860	3,866
Bookstall Events	238	-	238	35
	23,080	-	23,080	18,179
<b>2c) Other Ordinary Incoming Resources</b>				
Clothes Bank	-	12,504	12,504	9,083
Solar Panel Feed-In Tariff	2,993	-	2,993	4,124
Grants	-	6,851	6,851	475
	2,993	19,355	22,348	13,682
<b>2d) Income From Cash Deposits</b>				
Interest	4,962	387	5,350	3,433

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE****NOTES TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 DECEMBER 2024****3. RESOURCES USED**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds</b>	
			<b>2024 £</b>	<b>2023 £</b>
<b>3a) Mission &amp; Charitable Giving</b>				
Home Mission Partners	17,375	-	17,375	17,835
Relief and Development Agencies	-	-	-	1,000
Overseas Missions Partners	14,600	-	14,600	13,110
Miscellaneous	-	-	-	-
	<u>31,975</u>	<u>-</u>	<u>31,975</u>	<u>31,945</u>
<b>3b) Activities Directly Relating to Work of the Church</b>				
Ministry – Diocesan Parish Share	185,076	-	185,076	212,440
Other Ministry Costs	1,405	-	1,405	3,313
Building Running Costs	43,706	9,273	52,979	47,870
Major Repairs/Projects	-	20,401	20,401	-
Upkeep of Services	9,519	890	10,409	6,949
Adult Ministry	331	-	331	1,259
Youth & Children's Ministry	5,355	2,451	7,806	6,522
Kitchen, Hospitality & Catering	1,999	-	1,999	2,123
Staff Cost [note 4]	78,403	8,467	86,869	89,187
Training	1,231	-	1,231	500
Hardship Fund	-	-	-	-
Gifts	303	-	303	50
Bookstall	-	-	-	-
	<u>327,328</u>	<u>41,482</u>	<u>368,810</u>	<u>370,214</u>
<b>3c) Church Management &amp; Administration</b>				
Telephone, Postage & Office Supplies	2,592	450	3,042	3,658
General Administration Costs	3,129	-	3,129	2,109
Computer & Software	2,023	-	2,023	2,628
Legal Fees	990	-	990	1,272
Independent Examiner's Fee	1,000	-	1,000	1,020
Depreciation	1,934	-	1,934	1,685
	<u>11,668</u>	<u>450</u>	<u>12,118</u>	<u>12,372</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE****NOTES TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 DECEMBER 2024**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds</b>	
			<b>2024 £</b>	<b>2023 £</b>
<b>4. STAFF COSTS</b>				
Salary Costs (including Associate Minister)	76,220	8,141	84,361	86,089
Social Security Costs	-	-	-	-
Pension Costs	2,183	326	2,508	3,098
	<u>78,403</u>	<u>8,467</u>	<u>86,869</u>	<u>89,187</u>
Ministry Staff	25,504	8,467	33,971	44,407
Administration & Communications Staff	52,898	-	52,898	44,780
	<u>78,403</u>	<u>8,467</u>	<u>86,869</u>	<u>89,187</u>

The Associate Minister was previously part-funded by the Diocese. The replacement Associate Minister will also be part-funded by the Diocese under a new agreement from 2024.

**5. INVESTMENT PROPERTY**

	<b>Freehold Land &amp; Buildings £</b>
<b>Cost / Fair Value</b>	
At 1 January 2024	330,000
Fair Value Adjustment	23,000
At 31 December 2024	<u>353,000</u>

Investment Property – 30 Halstead Road, Harrogate.

The property was professionally valued as at 23<sup>rd</sup> May 2024 at £360,000. Subsequently, an offer was accepted for its sale on 12<sup>th</sup> September 2024 for £353,000, so the property is valued as such. No depreciation is charged on the investment property so the above Fair Value also represents the Net Book Value. The original cost was £113,303.

	<b>2024 £</b>	<b>2023 £</b>
<b>Income</b>		
Rent Received	2,850	11,400
Property Expenses	(5,421)	(2,838)
Net income	<u>(2,571)</u>	<u>8,562</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE****NOTES TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 DECEMBER 2024****6. TANGIBLE FIXED ASSETS**

	<b>Office Equipment £</b>	<b>AV Equipment £</b>	<b>Fixtures &amp; Fittings £</b>	<b>Kitchen Equipment £</b>	<b>Total £</b>
<b>Cost</b>					
At 1 January 2024	4,047	23,184	4,012	3,764	35,007
Additions in the year	-	7,100	-	2,250	9,350
At 31 December 2024	<u>4,047</u>	<u>30,284</u>	<u>4,012</u>	<u>6,014</u>	<u>44,357</u>
<b>Depreciation</b>					
At 1 January 2024	4,017	17,463	33	375	21,888
Charge in the year	30	952	392	560	1,934
At 31 December 2024	<u>4,047</u>	<u>18,416</u>	<u>425</u>	<u>935</u>	<u>23,822</u>
<b>Net Book Value</b>					
At 31 December 2024	-	11,868	3,587	5,080	20,535
At 31 December 2023	<u>30</u>	<u>5,721</u>	<u>3,979</u>	<u>3,389</u>	<u>13,119</u>

**7. DEBTORS**

	<b>2024 £</b>	<b>2023 £</b>
Debtors	1,414	3,169
Prepaid Expenses	5,933	5,722
Accrued Income – including Gift Aid	14,236	27,564
	<u>21,583</u>	<u>36,455</u>

**8. CASH AT BANK & IN HAND**

CBF Church of England Deposit Account	65,441	62,143
Bank Current Accounts – CAF Bank Ltd	159,958	94,527
Cash in Hand & Floats	956	783
	<u>226,355</u>	<u>157,453</u>

**9. LIABILITIES - AMOUNTS FALLING DUE WITHIN ONE YEAR**

Creditors	28,297	28,014
Accrued Expenses	90	-
Other Liabilities	801	-
	<u>29,188</u>	<u>28,104</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE****NOTES TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 DECEMBER 2024****10. ANALYSIS OF NET ASSETS BY FUND**

	Un- restricted £	Restricted £	Total £
Investment Property	-	353,000	353,000
Tangible Fixed Assets	20,535	-	20,535
Current Assets	165,817	82,122	247,939
Current Liabilities	(29,188)	-	(29,188)
<b>Fund Balance at 31 December 2024</b>	<b>157,163</b>	<b>435,122</b>	<b>592,285</b>

**11. SUMMARY OF FUND MOVEMENTS**

	Balance as at 01/01/24 £	Income £	Expense £	Transfer/ gains/ £	Balance as at 31/12/24 £
<b><i>Restricted Funds</i></b>					
Kitchen & Catering	6,293	-	-	-	6,292
Get Going	-	910	(910)	-	-
Flowers	560	1,164	(890)	(309)	525
Other Restricted Grants	3,210	-	(251)	-	2,959
Harrogate Clothes Bank	9,758	12,504	(9,410)	-	12,852
2021 Gift Day	7,748	-	(8,467)	719	-
2018 Gift Day	7,648	-	(180)	(7,468)	-
Kitchen Refurb Fund	-	65,044	(20,401)	-	44,643
Rose Room Fund	-	13,273	-	-	13,273
Youth Restricted Fund	-	3,000	(1,423)	-	1,577
	35,217	95,895	(41,932)	(7,058)	82,122
Fixed Assets - Investment Property	330,000	-	-	23,000	353,000
	365,217	95,895	(41,932)	15,942	435,122
<b><i>Unrestricted Funds</i></b>					
<b><u>Designated</u></b>					
Tangible Fixed Assets	13,119	-	(1,934)	9,350	20,535
Music & Choir	2,467	-	(2,467)	-	-
	15,585	-	(4,401)	9,350	20,535
<b><u>Undesignated</u></b>					
General Reserve	128,211	379,851	(366,570)	(4,863)	136,628
	143,796	379,851	(370,971)	4,487	157,163
<b>Total Funds</b>	<b>509,013</b>	<b>475,746</b>	<b>(412,903)</b>	<b>20,429</b>	<b>592,285</b>

**PAROCHIAL CHURCH COUNCIL OF ST MARK’S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

**12. GIFT DAY**

The Gift Day in Marsh 2024 raised funds for the Refurbishment of the Kitchen and Community Room. Total funds raised, including associated Gift Aid and Interest were £65,044 of which we have spent £(20,401) in the year to December 2024. This leaves a Restricted balance of £44,643 which will be utilised in the year to December 2025.

**13. VOLUNTEERS**

The current work of the Church could not be sustained without the contribution made by many volunteers in all aspects of its ministry. Over 100 members of the congregation assist in various ways. Many activities rely almost entirely on volunteers, either behind the scenes in the running of the church or more visibly during Sunday services. Teams include those helping with: worship, cleaning, flowers, pastoral visiting, hospitality, prayer ministry, toddler groups, youth & children’s ministry, sound and visuals, and building management & maintenance. In addition, volunteers are involved in governance through the PCC and Standing Committee. More information is given in the Annual Report.

**14. LEASING**

The Church has lease agreements in respect of hygiene equipment and office supplies. Cathedral Hygiene provides sanitary bins at a cost of £29 per month over five years concluding October 2025. It’s Clean provides nappy bins at a cost of £559.50 + VAT per year. Photocopier supplied by Konica Minolta over five years commencing February 2018 at a rental cost of £56 + VAT per month, now on a rolling contract.

**15. PCC MEMBER & STAFF REMUNERATION**

Staff costs are detailed in note 4 and the number of staff employed at the year- end was 7 (2023:8). Most staff are employed on a part-time basis. No employee earned more than £60,000 in the year. This includes the Associate Minister.

Elizabeth Resch, Cathy Meadows and Hannah Ferguson are appointed to the PCC and received remuneration from the PCC in the year.

In the year to 31 December 2024, members of the PCC had expenses reimbursed as follows:

	2024	2023
Total expenses paid to PCC members	£5,541	£3,775
The number of PCC members who received payments for expenses incurred	9	6

The nature of the expenses paid were normal clergy expenses such as phone, travel and other reimbursements and payments in respect of other costs properly incurred by PCC members in the performance of their duties.

There are no related party transactions that require disclosure.

The PCC operates a defined contribution pension scheme. Contributions are charged in the period to which they relate [note 4].



**ST MARK'S**

Following Jesus

---

# Accounts

---

# Annual Report

**Celebrating God's Work through St. Mark's**

—

# 2023



**St Mark's**



Follow Jesus

Make Disciples

Build the Kingdom

# CONTENTS

2023 Vicar's Report

2023 Reports from Wardens &  
Team Members

2023 Mission Report

2023 Operations Report

– including Finance & General Purposes and Fabric

2023 Safeguarding Report

Facts and Figures

2023 PCC leadership and make up



# Mike Resch

## Vicar's Report

---

Recently, I asked the staff team, "If McDonald's makes burger and Pizza Hut makes pizzas what does the Church make?" They said in unison, "Disciples." This really pleased me as it matches the call of Jesus to, "Go and make disciples of all nations, baptising them in the name of the Father and of the Son and of the Holy Spirit." (Matthew 28:19)

A disciple of Jesus is not only a follower of his teaching but also of his life. In Matthew 6:33 Jesus says, 'Seek first the Kingdom of God and his righteousness.' Paul calls us to be 'Christ's ambassadors of God's Kingdom' (2 Corinthians 5:20). With this in mind, we believe St Mark's mission is to:

### Follow Jesus

### Make Disciples

### Build the Kingdom

This year, PCCs discussions and meetings led to a joyous Vision Sunday where we shared the priorities for St. Mark's as follows:

### Children and families

### Young people

### Small Groups

We identified these priority areas where growing disciples can happen across the spectrum of the church.

Jesus showed that the key to making disciples is not just feeding people with information but also helping them to live out the original plan of God. Whilst spending three years with a group of people he modelled how to make disciples; putting teaching with practical and radical living amongst ordinary people. Jesus' holistic approach of discipleship is what we are keen to grasp.

We learn together from him and live it out where he has placed us. Be that in our homes, work or leisure activities. Jesus revealed that we are all called to be a disciple making disciples wherever we are. We are here at St. Mark's to equip and develop the gifts God has given you, to be the church wherever you are and expectant that he will use each of us to further his Kingdom.



# Dave Ferguson

on behalf of Churchwardens, Dave and Mel

## Churchwardens' Report

---

For 2023, we wanted the Churchwardens' report to reflect St Mark's recent journey, where we have redefined who we are as a church and the unique mission we have.

So it's important to remind ourselves of

- **Who we are?**
- **What our Values are?**
- **What our priorities are?**

So who are we? As a Church, we call ourselves a lively and multi-generational Church of England church in the heart of Harrogate with a charismatic, open evangelical style. Our Website states that, we are passionate about journeying alongside all ages and backgrounds as they discover more of Jesus. We are people who pray, proclaim and party!

It is within these three Ps that we have defined our nine core values; to help to shape our behaviour and how we relate to God, each other and the world.

These values include:

**- Pray – Relationship with God**

- o Intimate Worship
- o Two-way prayer
- o Authority of the Bible

**- Proclaim – Relationship with the World**

- o Transformation
- o Evangelism
- o Generosity

**- Party – Relationship with Each Other**

- o Community
- o Family
- o Discipleship

The PCC's desire is for St Mark's to see these values as our DNA. To support us all in living this out, PCC worked through setting out our 3 priorities for the next few years. These priorities were shared in October at a magnificent Vision Sunday service and lunch where all congregations, worship styles and ages came together. The purpose of this service was to recognise that together, we are one church, one community and worship together; thanking God and praising him for working through people of St Mark's in the past, present and future.

To support us to live out the greatest commandment of 'Loving God and Loving Others' the priorities presented were:

- Investing in our children and the families they represent.
- Investing in our young people, as they transition from children to adults.
- Investing in our small groups, modelling the Early Church of gathering together, encouraging one another and discipling to each other.

We hope you agree that this sets us up as a church for God by the power of the Holy Spirit to grow us numerically and draw us closer to Him.

I must admit, that I personally have been so inspired by this calling on us as a church that I am stepping aside at the forthcoming APCM. This is because I can't stop myself from getting stuck in to what God is doing through our young people and therefore have felt the call on my life to invest further.

I am super excited by what God is doing at St Mark's, look forward to welcoming the future arrivals of our new Curate, Esli, and her family, as well as a new Associate Minister to support the amazing work Mike and the rest of the staff team are doing.

We would like to finish this report by thanking our Clergy and Staff teams; for their ministry, keeping the lights on and for going above and beyond. Finally, we would like to share the verse we have started many of our PCC meetings,

*John 15 vs. 7 & 8:7 But if you remain in me and my words remain in you, you may ask for anything you want, and it will be granted! 8 When you produce much fruit, you are my true disciples. This brings great glory to my Father.*





# Hannah Ferguson

## Youth Ministry Report

---

### Vision

This year we have been dreaming big for our youth ministry. On Vision Sunday, we talked about an ambitious vision for how we believe God is calling our youth ministry to grow and requirements for their own space in the coming years.

At St Mark's, we offer a range of groups to draw our young people together to pray, proclaim and party. This year we have formed a Bible Study group out of Youth Alpha for our older teens and launched our new leadership training group for those serving in our children's ministry; providing new ways to disciple our young people. We are already seeing fruit!

### Highlights

This year we've seen prayers answered, friendships formed and young people deepen their faith. Our Sunday morning group 'Elevate' has grown significantly and is now bursting at the seams for hot chocolate and discipleship. Our youth and leaders supported and invested in other churches across town at the Harrogate Youth Glow Party at St Andrew's as an alternative to Halloween. Many have

also supported the Harrogate Youth Worship Nights, investing in their relationship with God through growing in their Worship; two of our young people have also spoken at these events. This year, we have taken two groups for weekends away at Yorkshire Camps, these have been fantastic bonding experiences and created opportunities to recentre what it means to be a follower of Jesus.

### Volunteers contributions

None of the highlights above would have happened without our amazing team of volunteers. We have a number of different teams and every single individual within them is incredible! God has blessed us with amazing giftings and answered our prayers when regular teams needed to grow. Please continue to pray for our young people and for their parents as they grow in their discipleship together as families.



# Liz Resch

## Children's and Families Ministry Leader

---

### Vision

The vision for children and families in 2023 continues to be one of growing faith, deepening relationships and seeking to encourage and equip children and their families to daily live out their relationship with Jesus.

This vision is for those currently worshipping at St Marks, but also seeks to reach children and families to share the good news of Jesus more widely. As faith grows and is nurtured, we continue to look to reach more children, to give opportunity for God-given gifts to be used, and to learn alongside one another. Our prayer is that God is glorified in everything.

### Highlights

2023 was an amazing year. Our Sunday morning groups continued to build on previous years, with children growing in their discipleship, relationships with teams and each other. A significant number

made commitments for life-long friendships with Jesus. Church at 4 has flourished, with the monthly Lego church being a space to creatively respond to God and have fun. We had our first baptism at Church at 4 in November.

We enjoyed making Easter gardens, celebrating the wonderful world God created at Holiday club, seeing the dark lit up on October 31st, concluding with making nativity scenes in shoe boxes.

### Volunteers contributions

This work could not happen without the hard work of so many leaders, helpers, pray-ers and encouragers. Thank you so much: particularly to Becky Onslow, Rachel Tunnicliffe, Lizzy Stansfield and Gail Vlack who lead our amazing Sunday morning teams. Please do join us as we continue to adventure with God.





# Gail Vlack

## Toddler Ministry Report

---

Our Toddler Ministry team vision is to develop the lives and potential of young children and their families by creating a fun, safe environment to play, share and grow. We show God's love by building relationships in a nurturing, supportive, welcoming community where every adult and child feels cared for and valued.

This year our toddler ministry has continued to flourish at St. Mark's. We hold Toddler Groups on Tuesdays & Thursdays weekly and Toddler Praise on Mondays & Wednesdays each fortnight and Baby Group on Thursdays each fortnight. We engage with about 70 families across all these groups, a few of these are from our church or other churches in Harrogate, but most are from non-church attending families.

This year we have noticed that mothers of young children are returning to work much quicker and working more hours than before, with more limited time available in the week to attend groups. The importance of engaging with these families in the time they have with their young children is more important than ever. The baby group enables us to connect with mothers while they are on maternity leave.

We have had some changes in our volunteers this year and are so thankful for new people that have

stepped up to help. We are blessed to have a team of 18 volunteers who use their gifts and talents to support families in our community and show the love of Jesus each week.

We have continued to hold twice yearly Toddler Leader Gathering for leaders from churches across Harrogate. It has been challenging to keep contact with other churches and attendance has been varied, but the benefits of connecting with other churches and sharing our successes & challenges and meeting to pray over our groups and our town has been powerful. It has also been helpful to meet with Jo Young from the diocese and also to network with national toddler group leaders through social media. We are looking forward to the Playtime Conference in Sheffield in September.

In the coming year we will continue to look for ways to be invitational to our toddler families, to forge links between groups and the Monday Mums Community and help toddler families get connected to our wider church family. We are looking to apply for a North Yorkshire Early Help grant to support our toddler provision, and in particular are looking to provide First Aid training.



# Catherine Gibbon

## Pastoral Support Report

---

In February, Rainbow Through the Rain was re-introduced by Olivia Lambert, a monthly support group with a Christian focus, for those in our local community and at St Mark's who have been bereaved. This has complimented the Bereavement Journey (a 7 week course for those bereaved), which we ran twice this year at St Mark's, one of which we did jointly with St Peter's. Feedback from the course was extremely positive. One lady wrote, "I want to thank everyone who has been involved in ensuring that the participants have been offered a very warm, supportive, Christian welcome and environment in which to explore, express and work through the issues covered in the excellent videos. The generous hospitality speaks of the warmth and inclusivity of the St Mark's church community, may your work in this important area of ministry continue to flourish". A team of eight from the pastoral team helped run the course including Jenny Jones who is a Cruse Counsellor and Margaret McMaster who provides bereavement support for Just B.

Rev. Geoff Herbert now provides a monthly communion service at Larchfield Manor as well as Ashfield Court. Hazel Robinson does the same at Carlton Lodge and there are plans for Mike Resch to hold one at Matcham Grange as a joint venture with Christ Church and Woodlands Methodist.

After 5 years as Pastoral Director I will be stepping down as I am moving to another job. I want to thank everyone for their support and encouragement in my 5 years in this role which I have thoroughly enjoyed, and for the wonderful pastoral care the pastoral team provide for our church family and local community.



# Shirley Jones

## Prayer Ministry Report

---

### Vision

Prayer ministry is an act of service to church members and where appropriate the wider community. Our vision is to be a blessing to others by praying with and for them. We do this by demonstrating the love of our Father, by inviting Jesus to be present with us as we pray and by being expectant that the power of the Holy Spirit will work through us and in the people and situations we are praying for. Because we know that prayer is important and changes things, we hope that anyone coming forward for prayer will ultimately be given the freedom to be who God intends them to be.

### Highlights

Our prayer ministry team are a committed, faithful and quiet presence, at the front of church, in all 9am and 10:30am services. Many people have been prayed for with varying outcomes, some spectacular answers to prayer and some of what appear to be on the surface, disappointments. We are always encouraged when we see God at work when we have prayed for His guidance in any situation and for physical, emotional and spiritual healing.

### Volunteers

The team is 12 people strong. Typically, most team members are available once a month to be on the rota and preferably serve in twos. We would love to see new members join our team who have a commitment and a heart for praying with others. Training is provided.

As a team we seek God's wisdom and guidance for all our and others' needs. We are committed to prayer and to keeping up to date with training and with meeting together to minister to and encourage one another. We provide an internet prayer presence and respond instantly to those prayer requests received by email. A small group are also part of the intercessory prayer team who regularly pray each week.



# Frances Bryant

## Prayer Coordinator Report

---

### Vision

Called to be 'Good News' people – who pray, proclaim the good news of Jesus, and party – is who we are at St Mark's. Prayer is at the core of our life together, deepening our dependence upon God and interceding for others and the world. We hold monthly Prayer & Praise services, weekly intercessory team meetings, and pray for our long-term mission partners for a season each year. Praying is corporate but also individual – we offer a church prayer diary for individuals/small groups to use. Prayer aligns our hearts with God's heart for justice, peace, reconciliation and love in the world.

### Highlights

Monthly Prayer & Praise services, highlighting our six long-term mission partners featuring inspiring talks and updates from those organisations

A growing team of (now 18) people leading Sunday prayers

An inspiring 'Kingdom Come' Prayer evening in May, uniting local churches in worship and prayer for God's kingdom to grow in Harrogate

A committed team praying for our Summer Holiday Club, "Wonderzone"

A weekly team praying for pastoral needs, the wider world, and the life of St Mark's

Regular prayer for God's Creation as St Mark's works towards 'Net Zero', through intercessions, the prayer diary, prayer meetings and prayer videos

### Volunteers

The whole team is made up of volunteers, leading intercessions on Sundays, and connecting with mission partners and local needs. Thanks to all who help us to pray at St Mark's, demonstrating our dependence on God. I look forward to what God has in store in the coming year.



# Janet Green

## Communication & Digital Report

---

Digital and communication aims to support St Mark's in its call to follow Jesus, make disciples and build the kingdom. To share the good news in our unique context, and in a way that is most effective and relevant to the various audiences that we seek to serve.

St Mark's are people who pray, proclaim and party and in our communications we seek to share the essence of who we are whatever the medium. Through effectively promoting, documenting and celebrating the ministry and mission of St Mark's, whether to our existing church family, newcomer or seeker, we hope to point people to Jesus.

Communication seems to support so many areas of ministry at St Mark's and there is much joy in working across the breadth of the church with teams, volunteers and individuals.

This year's highlight has to be spending more time in and amongst the people of St Mark's. Having the opportunity to be a fly on the wall in children and youth groups and at holiday club whilst creating content for Vision Sunday. Hanging out with small groups and witnessing the faithful and prayerful people loving and supporting each other whilst filming them for Vision Sunday. Sharing in with the fun of filming our young people as they act out the budget nativity.

### Volunteers

There are some amazing people who I get to regularly serve alongside and who I am so thankful for including; the AV team, Zionworx team, IT - Jon Denning and Jen Denning for her diligence over 'A Church Near You'.



# Deborah Booth

## Environment Report

---

Half of our environment group (Mike Procter, Stuart Holland, Tim Yarborough, Cathy Meadows) is working on the technical side of getting our church building to net zero.

Our net CO2 emissions in 2023 were 47.7 tonnes.

Our heating is provided by 2 gas boilers which are 25 years old, and located in a cellar beneath the choir vestry. There is underfloor heating in the community room, nave and chancel, and radiators elsewhere. We would like to burn less gas, and this year will be continuing to explore best options: more solar panels (to add to our existing 39), plus batteries, infrared heaters and heat-pumps. Our electricity currently comes from a green company who derive their energy from wind turbines and solar panels. All stages of the process of changing our heating will proceed slowly to see how different parts of the building respond. New LEDs and automatic switch-off lights were installed this year, meaning less power used and wasted.

The cost of heating and lighting our church building in 2024 is likely to be around £18,000.



The other half of the environment group (Mike Resch, Liz Resch, Ian Booth, Frances Bryant, Janet Green, Jen Denning, Francesca Ellis) have been working on our Eco Church Gold award, which gave rise to the following actions:

In April, a four week sermon series on care for creation.

In May, a public Declaration of Climate Emergency. (See Climate Emergency Toolkit website).

In June, a four-week encouragement to leave the car at home for journeys to and from church.

In October, a new series of monthly videos on social media, showing how individual church members have reduced their carbon footprint.

In November, employment of a local gardener to boost the efforts of volunteer gardeners.

In December, the urging of church members to write to local councillors and MP about the State of Nature in Britain.

Our Environment page on the church website is well worth a visit.

Thank you to everyone at St Mark's for being willing to make changes in lifestyle and to see creation-care as integral to discipleship.

# Mike Procter

## Mission Ministry Report

---

### Alpha

In 2023 we ran two courses for a total of 16 guests, facilitated by two small teams of hosts and cooks.

The evenings started with a meal followed by a video or talk on one aspect of Christian faith, then a frank and open discussion. As always, those attending the courses in 2023 were at various stages of their faith journey. Some had attended churches for over 70 years, others rarely or not at all. All however found the course to be valuable. One often heard comment is that the Alpha has opened new understanding and helped faith become more centred on relationship with, than knowledge of God.

The hope of the Church is transformation by the good news of Jesus. Alpha is a wonderful way for us to help realise this hope. My hope for 2024 is that more members of St Mark's set aside 2 hours a week to accompany a friend, neighbour or colleague on this life changing 10 week course.

### Harrogate Clothes Bank

Our vision is to provide free clothes for individuals and families on a low income or who find themselves in need.

Our volunteers engage with adults and children in an open, friendly and non-judgemental way, to create a shopping experience that provides dignity and respect.

Working with local partners, for example; Harrogate Homeless Project, IDAS women's refuge, social services and prisoner support case workers, we provide clothes to people who have very specific and urgent needs.

We help reduce the environmental impact of unwanted clothing. In 2023 we gave over 3,000kg of our excess donations to other clothes charities and the CTR Group who 'reuse, recycle and repurpose practically everything'.

Partnerships with several schools have provided opportunities to educate students about social inequality and environmental issues, as well as giving them opportunities to organise clothes swap events and collections.

### Data

- 14,600 items of clothing were taken at 1,060 customer visits; an increase of 90% items and 80% visits compared with 2022.
- 44% of our customers were British, 39% Ukrainian and 17% Syrian, Afghan, Iranian, Nigerian, Turkish, Bangladeshi or Sudanese.
- 66% had children.
- 50% were employed (60% increase on 2022).

### Volunteers

Our 2023 costs were £8,300 (rent was £7,800). We raised just over £10,000.

We are extremely grateful to the many local businesses who helped the fund raising and donations required to ensure Clothes Bank can function.

Many of our volunteers, in addition to sorting donated clothes and serving customers, also contribute a significant amount of time to; fund-raising, outreach, partner liaison, etc. for which we are also extremely grateful.

### Aim 2024

Increase awareness of Harrogate Clothes Bank and reach more people who are in financial hardship.



# Jose Rhodes

## Mission Support Group Report

---

Despite financial constraints, St Mark's maintained its commitment to tithe its giving and over £31,000 was donated to our mission partners. Our long term partners (Caring for Life, In2Out, Wellspring, Artizan International, Latin Link and Mission without Borders) were supported in prayer through the monthly prayer diary and each took part in a Sunday evening service, giving the opportunity to talk about their work as well as receiving prayer support. St Mark's assisted three of them with applications to the Christmas Big Give. All were successful and well exceeded their targets, jointly raising £38,000. Easter and Christmas outreach provided eggs, gifts, and Bible comics to 200 young people in Wetherby YO1 and families in IDAS.

Overseas partner – Mission without Borders hosted 'An Evening for Ukraine' at St Mark's in September. Over 150 people enjoyed a stunning evening of musical entertainment from world-class pianist Sasha Grynyuk, from Ukraine, and soprano Alexia Mankovskaya. From Schubert to Dvorak the musicians sought to demonstrate "Music without borders", and the evening brought together church members, supporters of MWB from the north of England, Ukrainians living locally, and music lovers. Over £1000 was raised for MWB's humanitarian and education work in Ukraine, run through local churches.

However, it was with great sadness that we heard of the death of John Chamberlain, UK Country Director of MWB, following a heart attack in October.

At Home - Wellspring Therapy and Training celebrated its 20th Anniversary in October with a Service of Praise and Thanksgiving at St Andrew's Starbeck attended by their Patron the Bishop of Leeds, the Lord Lieutenant of North Yorkshire and 150 Friends and Supporters. Wellspring co-founder Elaine Wainana recalled the very early days when the vision was established by a small group of people to set up a Christian Counselling Centre in Starbeck. There is no doubting that this was an act of faith and it was amazing to see how God has been supporting and upholding the vision ever since.

During 2023 Wellspring has increased the number of counselling sessions on offer to clients and hope that future expansion will avoid the need for waiting lists for any type of support. A training programme for Counsellors is being established for those who wish to gain a qualification for working with children and young people, an area of great need. Two further Wellspring Centres have been established (St Stephen's in Bradford and St Michael's in York) both modelling Wellspring methods and Christian values. Partnering with Mind on the Route One to Wellness Project in Harrogate, the Orb Community Enterprise and Claro Enterprises, has linked Wellspring with innovative local wellbeing initiatives.

Post-pandemic, the Thursday Communion lunches have returned with their strong mission focus. The Thursday congregation has enjoyed hearing from, and supporting, a wide range of organisations including our own mission partners, CMS associates Chris and Anna Hembury and the Farming Community Network providing counselling to farmers in North Yorkshire. In 2023, the Mission Support Group was able to consult with the congregation on a small grant scheme, whereby individuals could apply for a grant of up to £400 for the organization in which they were involved. The scheme proved popular and all 12 requests were met. They ranged from the Mother's Union providing needy families with holidays at Primrose Valley in Filey, to Justearth, supporting church groups running training programmes for small holders in Maseno, Kenya. A full list of the organisations supported is included in the MSG financial report and it illustrates the very varied and interesting nature of our commitments to the wider church.



## St Mark's Mission Support Group Allocation of the Budget 2023

## LONG TERM MAIN MISSION PARTNERS

**Home**

Caring For Life	£4,000
In2Out	£4,000
Wellspring	£4,000

**International**

Latin Link (Turners)	£4,000
Mission without Borders	£4,000
Artizan International	£4,000

<b>Total Mission Partners</b>	<b>£24,000</b>
-------------------------------	----------------

## OTHER PAYMENTS MADE

Tearfund Syria earthquake appeal	£300
CPAS emergency request	£500
Easter/Christmas outreach Wetherby YOI and IDAS	£935
Embrace the Middle East (inc. Christmas Giving)	£1,000
12 small grants of £400 each to organisations suggested by the congregation: Mothers' Union AFIA (Away from It All). Christians against Poverty Church Pastoral Aid Society Church Mission Society (Anna and Chris Hembury) Farming Community Network Harrogate Food Bank. Justearth Netmakers New Wine Trust Resurrected Bites Shevet Achim St George's Crypt Springboard	£5,200

<b>Total other payments</b>	<b>£7,935</b>
-----------------------------	---------------

<b>Total Spend</b>	<b>£31,935</b>
--------------------	----------------

The above is a provisional budget as MSG precise budget is 10% of church giving for 2023. I understand the December cash collections have been banked and I have requested that the MSG is informed of the precise budget. We normally make the final allocations in January. We have held some funds in reserve in case of a shortfall in the provisional figure and will make donations once the final figure is known.

# Cathy Meadows

## Operations Report

---

### Including Finance & General Purposes and Fabric Report

Estate Management Team continued to work on repairing and upgrading our building. Achievements include the finished plans for renewing the kitchen and updating the Community Room which will be sent to the Diocese for approval imminently. Also, installation of led lighting on sensors at the entrances and exits, toilets and stairs has had the threefold benefit of improving the lighting, fulfilling health and safety requirements and lowering our electricity usage.

The quinquennial inspection will be carried out in 2024 and a new inspector has been appointed.

A new Health & Safety Coordinator has been appointed and successfully undertook training - all under the guidance of our volunteer H&S Consultant. Our H&S Policy is in its final draft and more of our responsibilities are being fulfilled. We are still working on further policies including updating the employee handbook and drafting a new volunteer handbook. We are thankful for all the volunteers who continued in post and for those who took up responsibilities.

Our Pastoral Director left at the end of 2023, and in addition to her current role, our Safeguarding Administrator took on the newly formed role of Pastoral Administrator. The vacant Assistant Office Manager post was also filled. With many part-time people in the office, space remains a challenge and is prayerfully being considered.





# Mark Siddall

## Safeguarding Report

---

Our aim has been to keep our children, young people, and vulnerable adults safe from harm. This has been especially important, given our large number of children and young people connected to the church, and so we have gone beyond the Church of England's minimum safeguarding requirements. We have tried to enable individuals to progress on their faith journey in as safe an environment as possible.

Of all the Church's safeguarding processes, we have regarded training as being of prime importance, as such training enables individuals to be alert to situations of potential harm, and to respond more appropriately. So this year, more than 230 volunteers and staff have been trained and/or checked. These individuals have served in every ministry in the church, without exception, and this has given us an extensive range of safeguarding coverage.

Our admin officer has undertaken the necessary co-ordination to ensure that this large number of volunteers is trained and checked when they should be.

Safeguarding and pastoral staff have worked closely on some situations where there has been a need for joint work.

The small number of safeguarding issues have been monitored and managed appropriately.

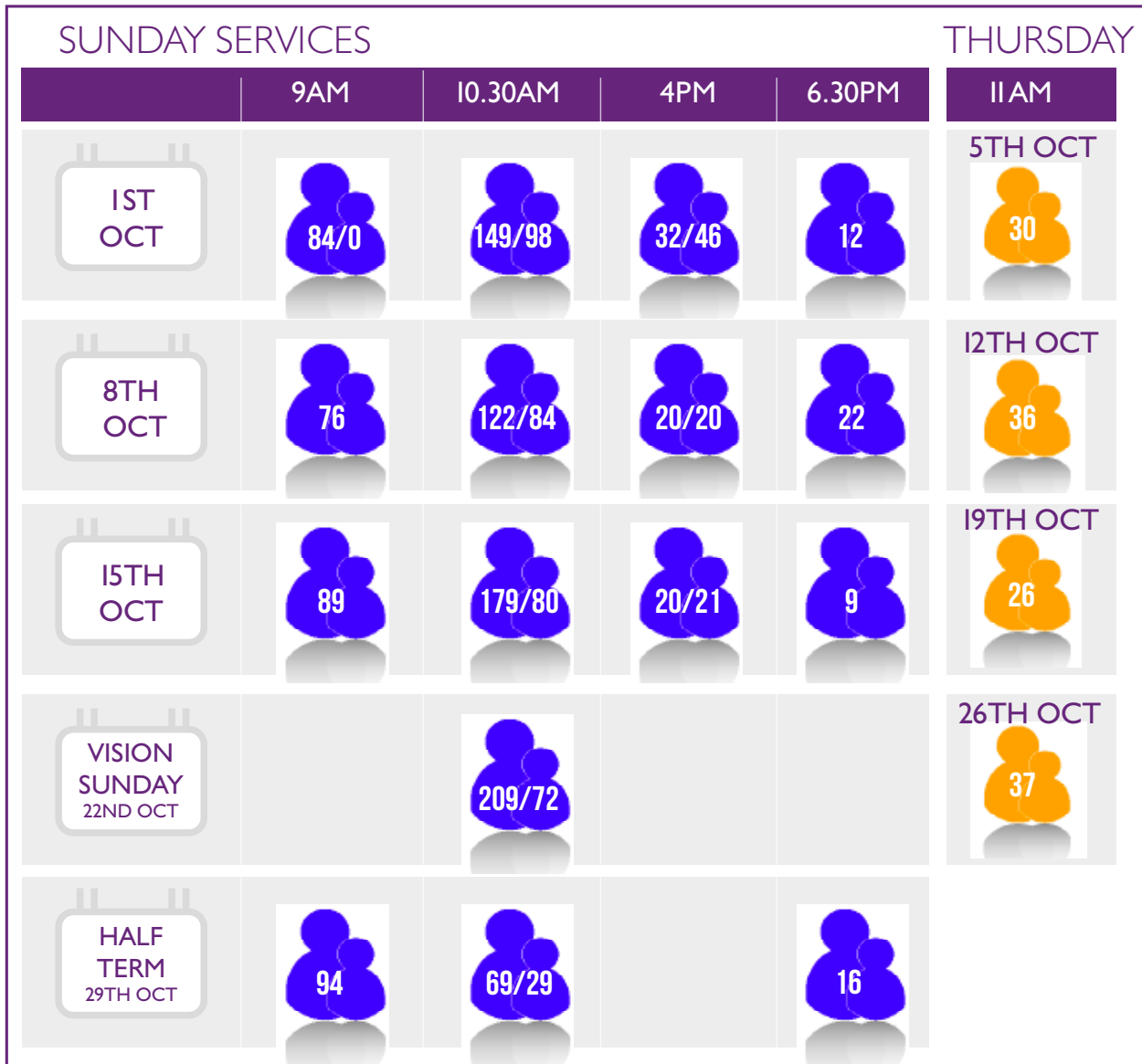
Volunteers are the safeguarding eyes and ears of the church, and so it has been reassuring to have such a large army of trained individuals. They have been absolutely central to our work, and they have been one key reason why we have not had to manage a significant number of safeguarding situations in the last 12 months.



# Facts & Figures

## Attendance

In-person attendance at October services 2023



## Occasional Offices in 2023



BAPTISMS

20

(INCLUDES 1 ADULT)



WEDDINGS

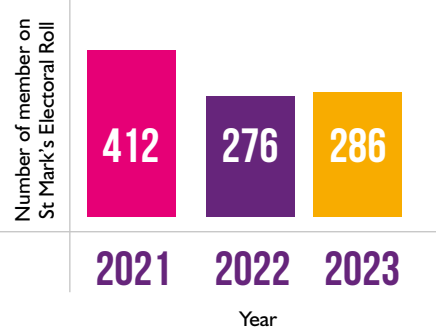
4



FUNERALS

18

## Electoral Roll



N.B. We believe the 2022 figure has declined due to Covid and cleansing of the database. Churches can remove someone from the Electoral Role if they haven't attended a church service once a month in the last 6 months. Rules around this can be found in 'Church Representation Rules', a book of legal governance for the church (available online and in the church office).

# Zoe Robinson

## PCC Secretary Report

---

Members of the PCC met seven times in 2023 including a Vision Day in May. The Vision Day is an annual event and provides an opportunity for members of the PCC to consider the next stage in the church's journey. This year the focus was around planning for growth, both numerically and spiritually. The three priorities identified were Children, Young People and Small Groups.

Our discussions focused on the resources needed to deliver growth, identifying the resources we already have and thinking about how those resources could be adapted for children and young people.

The PCC's Vision was presented to the church family at A Vision Sunday service on 22nd October. How we now deliver that Vision is an ongoing discussion at PCC meetings.

The PCC has been considering how the church building and facilities can be improved to create a more open and welcoming space for people when they first come into church and to better serve the congregation and local community.

Another topic discussed at PCC meetings has been the challenge of a reduced clergy team following the departure of Kim and Dan and an awareness by the PCC of the pressure that this has placed on the remaining clergy team and Mike in particular.

One of the difficulties in addressing the need to recruit another Associate Minister has been managing finances and an awareness of the gap in the church's budget. Like the rest of society, we have seen our bills increase and at the same time regular giving has reduced in part due to the pressure on families during the cost of living crisis. The PCC closely monitors the financial position and considers how best to reduce the gap between income and expenditure.

The PCC remains committed to achieving its objective of reaching carbon net zero by 2030 and has considered and agreed proposals for a phased approach to improving our heating system to reduce our use of fossil fuels.

# PCC Leadership & What it is and what it does

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Measure. The appointment of PCC members is governed by and set out in the Church Representation Rules. St Mark's PCC has the responsibility for co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

It also has maintenance responsibilities for the church building.

It seeks to promote the following stated priorities:

- to worship the living God;
- to grow in faith;
- to serve the people of our parish and community;
- to share Christ's love and truth through our living witness;
- to deepen our links with the world-wide church;
- to work for justice and peace and to care for creation.

The PCC oversees the church's strategic and annual plan, agrees the budget, and monitors progress made against both of these. It oversees the appointment of the members of the leadership team.

## Membership 2023:

Incumbent: The Revd. Mike Resch (Chair and Standing Committee); The Revd. Liz Resch (Children's and Families Ministry Leader); Associate Minister: The Revd. Dan Watts (Standing Committee) (until January 2023); Associate Vicar: The Revd. James Handley; Associate Vicar: The Revd John Duff; Church Wardens/Standing

Committee: Mr David Ferguson (Vice Chair) and Ms Mel Scott; Reader Representative: Mrs Ruth Cundy; Deanery Synod Representatives:, Dr Susan Atkin (until September 2023), Mr Steve Brown (until September 2023); Mrs Hazel Robinson (Disability Officer) and Mrs Catherine Gibbin (until January 2024). Elected members: Mrs Rebecca Onslow (until APCM 2024), Mr Wayne Brown (until APCM 2025), Mr Mike Procter\* (until APCM 2024) (Tree Officer), Mr Neil Tunnicliffe (until APCM 2025), Mrs Deborah Booth (until APCM 2024) (Environment Officer), Mr Mark Siddall (until APCM 2024) (Parish Safeguarding Officer), Mrs Gail Vlack (until APCM 2026) Mrs Jenny Dening (until APCM 2025) (Standing Committee), Mrs Juliette Leyland (until APCM 2025), Mrs Lee Milne (until APCM 2025), Mr Alex Minnett\* (until APCM 2024) (Standing Committee), Ms Francesca Ellis (until APCM 2026 and Mrs Zoe Robinson (until APCM 2026) (PCC Secretary/Standing Committee).

\* 2 year term determined by lots.

**Ceased during 2022:** Mrs Ann Fitzgerald, Mrs Carol Bexon, and Mrs Licy Dorsey

**Not on PCC but in a designated role and will attend as required:** Hannah Ferguson (Youth Pastor), Catherine Gibbin (Lay Pastoral Minister) (until January 2024); Janet Green (Communications & Digital Officer); Frances Bryant (Prayer Co-Ordinator); Shirley Jones (Prayer Ministry Co-Ordinator); Charlotte Jenkinson (Safeguarding Administrator); Cathy Meadows (Office Manager/ Electoral Roll Officer and Health and Safety Co-Ordinator); Alice Alsop (Accounts Manager) (until January 2024)

## Other PCC committees/groups:

**The Standing Committee** - is chaired by Mike Resch. Other members: Dave Ferguson (Vice Chair); Mel Scott; Jen Dening; Alex Minnett and Zoe Robinson.

The Standing Committee is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council, and oversees the week-by-week operations and the finances of the church.

The PCC has two other main sub-committees:

**The Estates Management Committee** - chaired by Cathy Meadows, meets regularly to review and advise on the maintenance of the church infrastructure and estate and the day-to-day management of the building

**The Environment Committee** - chaired by Deborah Booth, meets to consider and report to the PCC on how St. Mark's can respond positively to the Climate crisis.

Other committees include the Mission Support Group, which aims to engender understanding, involvement and commitment to worldwide mission within St Mark's, and is chaired by Jose Rhodes.

The pattern of meetings has at its heart the need: First, to agree and adopt an annual strategic/mission plan and a supporting budget at the start of each calendar year. To review and approve the annual report, and consider proposals which are required for the consideration of the Annual Parochial Church Meeting in April. To review progress against the strategic/mission plan as the year progresses. From the autumn onwards, to consider and approve the next year's plan – and so on, in a repeating annual cycle. PCC members are encouraged to join the teams/groups that deliver the plan, though not at a level that would create conflicts of interest. New PCC members are given information pertinent to their role as members of the PCC and are eligible to attend Diocesan training courses as appropriate. Those attending courses are asked to report back to PCC.

**Risk Management:** The PCC acknowledges its responsibility to identify, assess and manage the major risks to which it is exposed. It is developing a register of major risks and continues to enhance plans to ensure that systems and processes are in place to mitigate exposure to these risks. Major risks arise from a variety of aspects of the church's internal operations and external environment, including security, health and safety and finance and individual policies and procedures have been developed to address many of these areas. Bi-Monthly financial reports are submitted to PCC and budgets agreed before the start of each year. The PCC is further developing procedures to meet its responsibilities in this area and monitoring implementation of the necessary mitigating actions.

**Conflicts Policy:** The PCC has adopted a policy to identify any conflicts of interests that any member may have that may exist which could potentially affect the proper operation of the Council. Potential conflicts can arise where a PCC member has a personal interest or involvement in an organisation which the PCC intends to support financially or from which the PCC proposes to purchase goods or services. A standard agenda item at the start of every meeting gives opportunity for PCC members to declare potential conflicts that may arise during the meeting and members are also required to declare any conflicts that arise during the course of discussion that had not been identified at the start of the meeting. Conflicts so declared are recorded in the minutes of the meeting along with any action taken to deal with the conflict. Conflicted members will abstain from voting on the relevant issue and may be asked to leave the meeting during discussion if felt necessary. A Register of Interests is completed by all PCC members following the APCM each year.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**PCC REPORT**

**FOR THE YEAR ENDED 31 DECEMBER 2023**

The Parochial Church Council ("the PCC") has pleasure in presenting its PCC Report together with the Financial Statements for the year ended 31 December 2023.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the financial statements and comply with the PCC's governing document, the Charities Act 2011, the relevant version of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and UK Generally Accepted Accounting Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the relevant version of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The PCC is a Public Benefit Entity. The members have given due consideration to the Charity Commission's published guidance on the Public Benefit requirements under the Charities Act 2011.

The following information for the Charity is included in the annual report pages 1 to 28: -

- Aims and objectives
- Achievements and performance
- structure, governance and management
- risk management

The Charity's governing document is the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules. The charitable objects are promoting in the ecclesiastical parish the whole mission of the Church.

Charity Name:	Parochial Church Council of St Mark's Harrogate
Charity Members:	See Annual Report (page 27)
Charity Registered Number:	1134657
Address:	St Mark's Church, Leeds Road, Harrogate, HG2 8AY
Bankers	CAF Bank Ltd & CCLA
Independent Examiner:	S B Wearing FCA, DChA HPH, Chartered Accountants Conyngnam Hall Business Centre Bond End Knaresborough North Yorkshire HG5 9AY

## **PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

### **PCC REPORT**

#### **FOR THE YEAR ENDED 31 DECEMBER 2023**

#### **Financial Review**

Total income for the year was reported as £384,402 (2022: £467,559) with the majority of the decrease reflecting the inclusion of a significant Gift Day income in 2022 (£77,639). There was however, in line with many charitable organisations, additionally, a reduction in Planned Giving from 2022. Taken together, these factors have contributed to a reported deficit for the year of £21,567 (2022: surplus of £60,420).

Notwithstanding a reduction in income, we have continued to support Mission & Ministry in our Parish, Diocese and Overseas in the amount of £31,945 (2022: £39,273).

We end the year with Cash at Bank in Hand of £157,453 (2022: £194,381) and retain an investment property, most recently valued at £330,000 (2022: £330,000).

#### **Reserves**

Our General Reserves at the year end amount to £143,796 (2022: £149,929) which represents just over 4 months of our total expenditure in 2023.

In 2020, the PCC reviewed its policy on the minimum level of unrestricted reserves that should be maintained. Whilst recognising that a faith organisation such as a Church should perhaps operate on a nil reserves basis, this policy has been arrived at in light of the statutory responsibilities to the staff employed by the PCC, should income reductions require a reassessment of the number of paid positions, as well as the time required to seek additional financial support to fund the Church's vision for mission. The potential for the one-off substantial repair liabilities that can arise from the quinquennial inspection has also been considered. Reserves represented by tangible fixed assets will be excluded as they are by nature not immediately realisable. The PCC also took note of the minimum reserves policy adopted by the Diocese of Leeds. It has therefore been decided that St Mark's will adopt a policy of holding at least 3 months of forecast expenditure in General Reserves.

#### **Statement of responsibilities of the PCC**

Law applicable to charities in England and Wales and guidance issued by the Central Board of Finance of the Church of England require the PCC to prepare financial statements which give a true and fair view of the PCC's financial activities during the year.

In preparing financial statements giving a true and fair view, the PCC should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the church will continue in operation.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**PCC REPORT**

**FOR THE YEAR ENDED 31 DECEMBER 2023**

The PCC are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the PCC and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the PCC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on 27 June 2024  
and signed on its behalf by:

*Mike Resch*

Revd. Mike Resch (PCC Chairman)

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE (CHARITY REG 1134657)**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
THE PCC OF ST MARK'S CHURCH HARROGATE**

**ON ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023**

I report to the members on my examination of the accounts of the Parochial Church Council of St Mark's Harrogate ("the PCC") for the year ended 31 December 2023.

This report is made solely to the PCC's members, as a body, in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the PCC's members those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC, the PCC's members as a body and the PCC's members as a body for my independent examiner's work, for this report, or for the opinions I have formed.

**Responsibilities and basis of report**

As the charity members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006 ('the regulations').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out m

y examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act. My examination was also carried out in accordance with the terms found in the current Church guidance issued by the Finance Division of the Archbishops' Council.

**Independent examiner's statement**

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Sarah Wearing*

S B Wearing FCA, DChA

HPH, Chartered Accountants  
Conyngnam Hall Business Centre, Bond End, Knaresborough, North Yorkshire, HG5 9AY

27 June 2024

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE****STATEMENT OF FINANCIAL ACTIVITIES****FOR THE YEAR ENDED 31 DECEMBER 2023**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds	
				2023 £	2022 £
<b>INCOMING RESOURCES</b>					
Incoming Resources from Donors	2a	343,720	5,388	349,108	434,034
Income from Charitable and Ancillary Trading	2b	18,179	-	18,179	24,093
Other Ordinary Incoming Resources	2c	4,599	9,083	13,682	8,314
Income from Cash Deposits	2d	3,433	-	3,433	1,158
<b>TOTAL INCOMING RESOURCES</b>		<b>369,931</b>	<b>14,471</b>	<b>384,402</b>	<b>467,599</b>
<b>RESOURCES USED</b>					
Mission & Charitable Giving Activities directly relating to the Work of the Church	3a	31,635	310	31,945	39,273
Resurrected Bites Transfer	3b	349,667	20,546	370,214	359,703
	3c	12,084	288	12,372	11,999
<b>TOTAL RESOURCES USED</b>		<b>393,387</b>	<b>21,144</b>	<b>414,530</b>	<b>410,975</b>
<b>NET INCOMING (OUTGOING) RESOURCES</b>		<b>(23,490)</b>	<b>(6,639)</b>	<b>(30,129)</b>	<b>56,624</b>
Investment Property	5	8,562	-	8,562	3,796
Fair Value Gain on Investment Property		-	-	-	-
Transfer Between Funds		3,516	(3,516)	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>(11,412)</b>	<b>(10,155)</b>	<b>(21,567)</b>	<b>60,420</b>
Balances Brought Forward at 1 January 2022 (2021)	11	155,208	375,372	530,580	470,160
<b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2023 (2022)</b>	11	<b>143,796</b>	<b>365,217</b>	<b>509,013</b>	<b>530,580</b>

The notes on pages 36 to 44 form part of these financial statements.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE****BALANCE SHEET****AS AT 31 DECEMBER 2023**

	Note	2023 £	2022 £	
<b>FIXED ASSETS</b>				
Investment Property	5	330,000	330,000	
Tangible Fixed Assets	6	13,119	10,696	
<b>CURRENT ASSETS</b>				
Debtors & Prepayments	7	36,455	6,500	
Cash at Bank and in Hand	8	157,453	194,382	
		<hr/>	<hr/>	
		193,908	200,882	
<b>LIABILITIES - Amounts Falling Due Within One Year</b>				
	9	(28,014)	(10,998)	
		<hr/>	<hr/>	
<b>NET CURRENT ASSETS</b>		165,894	189,883	
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>				
		509,013	530,580	
<b>NET ASSETS</b>	10	<hr/>	<hr/>	
		509,013	530,580	
<b>FUNDS</b>				
Unrestricted	- Undesignated	11	128,211	137,911
	- Designated	11	15,585	17,297
Restricted		11	365,217	375,372
		<hr/>	<hr/>	
		509,013	530,580	
		<hr/> <hr/>	<hr/> <hr/>	

Approved by the Parochial Church Council on 27 June 2024 and signed on its behalf by: -

*Mike Resch*

Mr S McKee (Treasurer)

*Mike Resch*

Revd. Mike Resch (Vicar)

The notes on pages 36 to 44 form part of these financial statements.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE****STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

	Note	2023 £	2022 £
<b><u>Reconciliation of operating income to net cash inflow (outflow) from operating activities</u></b>			
Net incoming (outgoing) resources for the year		(30,129)	56,624
Adjustments for:			
Depreciation		1,685	3,232
(Increase) decrease in Debtors		(29,955)	24,082
Increase (decrease) in Creditors		17,016	(83,539)
Interest Receivable		(3,433)	(1,158)
Net cash inflow (outflow) from operating activities		<u>(44,816)</u>	<u>(759)</u>
 <b>STATEMENT OF CASH FLOWS</b>			
Net cash inflow (outflow) from operating activities		(44,816)	(759)
 <b>Returns on investments</b>			
Interest Received		3,433	1,158
Income from investment property	5	8,562	3,796
 <b>Investing activities</b>			
Purchase of tangible fixed assets	6	(4,108)	(3,764)
<b>Net cash inflow (outflow)</b>		<u>(36,928)</u>	431
Cash at bank and on hand at beginning of year		194,381	193,951
<b>Cash at bank and on hand at end of year</b>	8	<u>157,453</u>	<u>194,381</u>

The notes on pages 36 to 44 form part of these financial statements.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2023**

**1. ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting & Reporting by Charities preparing their accounts in accordance with Financial Reporting Standards applicable in the United Kingdom & Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom & Republic of Ireland (FRS102), Church Accounting Regulations 2006 and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

**Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The Accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

**Incoming Resources**

Voluntary Income & Capital Sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant and gift aid is recognised only when received.

Income tax recoverable on gift aid donations is recognised in the period that the underlying donation is received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Funds raised by the bookstall and all church events are accounted for gross.

Other Ordinary Income

Rental income from the letting of church premises is recognised when the rental is due.

Income from Investments

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

Gains and Losses on Investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2023**

**1. ACCOUNTING POLICIES** (continued)

**Resources Used**

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

**Activities Directly Relating to the Work of the Church**

The diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31 December is provided for in these Accounts as an operational (though not a legal) liability if there is a realistic expectation that the arrears will be paid within the following year and is shown as a creditor in the Balance Sheet.

**Fixed Assets**

Consecrated Land and Buildings and Movable Church Furnishings

Consecrated and beneficed property is excluded from the Accounts by s.10(2) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvements, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Other Property

Freehold property owned by the church is held at fair value within the accounts.

Fixtures, Fittings and Office Equipment

Equipment used within the church premises is depreciated on a straight line basis over 4 years from the date they are brought into use. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at 31 December. The fair value is based on a professional valuation.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Stock

Stock is valued at the lower of cost and net realisable value.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE****NOTES TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 DECEMBER 2023****2. INCOMING RESOURCES**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds</b>	
			<b>2023 £</b>	<b>2022 £</b>
<b>2a) Incoming Resources from Donors</b>				
Planned Giving – via Bank	238,931	-	238,931	261,929
Income Tax	56,088	-	56,088	54,875
Recovered/Recoverable				54,875
Planned Giving – via Envelopes	7,011	-	7,011	5,785
Gift Day	-	-	-	77,639
Collections	8,685	-	8,685	5,266
Sundry Donations & Legacies	33,006	5,388	38,393	28,540
	<u>343,720</u>	<u>5,388</u>	<u>349,108</u>	<u>434,034</u>
<b>2b) Income from Charitable Ancillary Trading</b>				
Church Lettings	10,735	-	10,735	16,833
Children & Youth Events	3,543	-	3,543	2,775
Wedding & Funeral Fees	3,866	-	3,866	3,968
Bookstall	35	-	35	517
	<u>18,179</u>	<u>-</u>	<u>18,179</u>	<u>24,093</u>
<b>2c) Other Ordinary Incoming Resources</b>				
Clothes Bank	-	9,083	9,083	
Solar Panel Feed-In Tariff	4,124	-	4,124	2,964
Grants	475	-	475	5,350
	<u>4,599</u>	<u>9,083</u>	<u>13,682</u>	<u>8,314</u>
<b>2d) Income From Cash Deposits</b>				
Interest	<u>3,433</u>	<u>-</u>	<u>3,433</u>	<u>1,158</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE****NOTES TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 DECEMBER 2023****3. RESOURCES USED**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds</b>	
			<b>2023 £</b>	<b>2022 £</b>
<b>3a) Mission &amp; Charitable Giving</b>				
Home Mission Partners	17,835	-	17,835	20,722
Relief and Development Agencies	1,000	-	1,000	-
Overseas Missions Partners	12,800	310	13,110	18,000
Miscellaneous	-	-	-	551
	<u>31,635</u>	<u>310</u>	<u>31,945</u>	<u>39,273</u>
<b>3b) Activities Directly Relating to Work of the Church</b>				
Ministry – Diocesan Parish Share	212,440	-	212,440	212,385
Other Ministry Costs	3,313	-	3,313	2,192
Building Running Costs	39,590	8,281	47,870	29,237
Major Repairs/Projects	-	-	-	-
Upkeep of Services	6,736	213	6,949	8,962
Adult Ministry	1,259	-	1,259	1,082
Youth & Children's Ministry	6,522	-	6,522	4,110
Kitchen, Hospitality & Catering	2,123	-	2,123	1,918
Staff Cost [note 4]	77,135	12,053	89,187	97,471
Training	500	-	500	1,518
Hardship Fund	-	-	-	52
Gifts	50	-	50	278
Bookstall	-	-	-	499
	<u>349,667</u>	<u>20,546</u>	<u>370,214</u>	<u>359,703</u>
<b>3c) Church Management &amp; Administration</b>				
Telephone, Postage & Office Supplies	3,437	221	3,658	3,229
General Administration Costs	2,109	-	2,109	1,683
Computer & Software	2,593	34	2,628	3,183
Legal Fees	1,272	-	1,272	672
Independent Examiner's Fee	1,020	-	1,020	-
Depreciation	1,653	33	1,685	3,232
	<u>12,084</u>	<u>288</u>	<u>12,372</u>	<u>11,999</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE****NOTES TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 DECEMBER 2023**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds</b>	
			<b>2023 £</b>	<b>2022 £</b>
<b>4. STAFF COSTS</b>				
Salary Costs (including Associate Minister)				
Stipend & Salaries	74,651	11,438	86,089	95,387
Social Security Costs	-	-	-	-
Pension Costs	2,483	615	3,098	2,084
	<u>77,135</u>	<u>12,053</u>	<u>89,187</u>	<u>97,471</u>
Ministry Staff	32,355	12,053	44,407	51,549
Administration & Communications Staff	44,780	-	44,780	40,325
Cleaning Staff	-	-	-	5,596
	<u>77,135</u>	<u>12,053</u>	<u>89,187</u>	<u>97,471</u>

The Associate Minister was previously part-funded by the Diocese. The replacement Associate Minister will also be part-funded by the Diocese under a new agreement from 2024.

**5. INVESTMENT PROPERTY**

	<b>Freehold Land &amp; Buildings £</b>
<b>Cost / Fair Value</b>	
At 1 January 2023	330,000
Fair Value Adjustment	-
At 31 December 2023	<u>330,000</u>

Investment Property – 30 Halstead Road, Harrogate.

The property was professionally valued as at 31 December 2021. No revaluation deemed necessary due to market insights received, indicating that if the property were to go to market then the property would be of interest for buyers looking to spend £300k to £350k.

Subsequently, no depreciation is charged on the investment property so the above Fair Value also represents the Net Book Value. The original cost was £113,303.

	<b>2023 £</b>	<b>2022 £</b>
<b>Income</b>		
Rent Received	11,400	11,400
Property Expenses	(2,838)	(7,604)
Net income	<u>8,562</u>	<u>3,796</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE****NOTES TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 DECEMBER 2023****6. TANGIBLE FIXED ASSETS**

	Office Equipment £	AV Equipment £	Fixtures & Fittings £	Kitchen Equipment £	Total £
<b>Cost</b>					
At 1 January 2023	4,047	23,088	-	3,764	30,899
Additions in the year	-	96	4,012	-	4,108
At 31 December 2023	4,047	23,184	4,012	3,764	35,007
<b>Depreciation</b>					
At 1 January 2022	3,450	16,753	-	-	20,203
Charge in the year	567	710	33	375	1,685
At 31 December 2022	4,017	17,463	33	375	21,888
<b>Net Book Value</b>					
At 31 December 2023	30	5,721	3,979	3,389	13,119
At 31 December 2022	597	6,335	-	3,764	10,696

**7. DEBTORS**

	2023 £	2022 £
Debtors	3,169	1,243
Prepaid Expenses	5,722	5,257
Accrued Income – including Gift Aid	27,564	-
	<u>36,455</u>	<u>6,500</u>

**8. CASH AT BANK & IN HAND**

CBF Church of England Deposit Account	62,143	60,213
Bank Current Accounts – CAF Bank Ltd	94,527	132,411
Cash in Hand & Floats	783	1,757
	<u>157,453</u>	<u>194,381</u>

**9. LIABILITIES - AMOUNTS FALLING DUE WITHIN ONE YEAR**

Creditors	28,014	9,002
Accrued Expenses	-	350
Other Liabilities	-	1,646
	<u>28,014</u>	<u>10,998</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE****NOTES TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 DECEMBER 2023****10. ANALYSIS OF NET ASSETS BY FUND**

	Un- restricted £	Restricted £	Total £
Investment Property	-	330,000	330,000
Tangible Fixed Assets	13,119	-	13,119
Current Assets	158,691	35,217	193,908
Current Liabilities	(28,014)	-	(28,014)
<b>Fund Balance at 31 December 2023</b>	<b>143,796</b>	<b>365,217</b>	<b>509,013</b>

**11. SUMMARY OF FUND MOVEMENTS**

	Balance at 01/01/23 £	Incoming Resources/ (Resources Used) and transfers £	Balance at 31/12/23 £
<b><i>Restricted Funds</i></b>			
Organ Fund	1,614	(1,614)	-
Kitchen & Catering	6,559	(265)	6,294
Flowers	226	334	560
Other Restricted Grants	1,771	1,439	3,210
Harrogate Clothes Bank	7,754	2,005	9,759
2021 Gift Day	19,800	(12,053)	7,748
2018 Gift Day	7,648	-	7,648
	45,372	(10,155)	35,217
Fixed Assets - Investment Property	330,000	-	330,000
	<b>375,372</b>	<b>(10,155)</b>	<b>365,217</b>
<b><i>Unrestricted Funds</i></b>			
<u>Designated</u>			
Tangible Fixed Assets	10,696	2,423	13,119
Music & Choir	5,450	(2,983)	2,467
Discretionary Hardship Fund	1,151	(1,151)	-
	17,297	(1,712)	15,585
<u>Undesignated</u>			
General Reserve	137,911	(9,700)	128,211
	155,207	(11,412)	143,796
<b>Total Funds</b>	<b>530,580</b>	<b>(21,566)</b>	<b>509,013</b>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE****NOTES TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 DECEMBER 2023****12. GIFT DAY**

The Gift Day in November 2021 raised funds to cover the 2021 deficit and the anticipated income shortfall in 2022 and allow recruitment of key staff positions to proceed. The portion of income not required to cover the 2021 deficit is treated as a release of deferred income in these accounts. Details of the amounts are below:

Amount recognised in 2021	6,742
Amount recognised as income in 2022	77,637
	<u>84,379</u>

**13. AMOUNTS RECEIVED FOR DISTRIBUTION OUTSIDE THE CHURCH**

	<b>2023</b>
	£
<b><i>Home</i></b>	
Caring for Life	4,000
In2Out	4,000
WellSpring	4,000
<b><i>Overseas</i></b>	
Latin Links	4,000
Artizan International	4,000
Mission without Borders	4,000
	<u>24,000</u>

The above specific donations received for distribution outside the Church are shown for note only and are not included in income or expenditure. There are also a number of additional one off donations made by St Marks, though not deemed material enough for inclusion within this note.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE****NOTES TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 DECEMBER 2023****14. VOLUNTEERS**

The current work of the Church could not be sustained without the contribution made by many volunteers in all aspects of its ministry. Over 100 members of the congregation assist in various ways. Many activities rely almost entirely on volunteers, either behind the scenes in the running of the church or more visibly during Sunday services. Teams include those helping with: worship, cleaning, flowers, pastoral visiting, hospitality, prayer ministry, toddler groups, youth & children's ministry, sound and visuals, and building management & maintenance. In addition, volunteers are involved in governance through the PCC and Standing Committee. More information is given in the Annual Report.

**15. LEASING**

The Church has lease agreements in respect of hygiene equipment and office supplies. Cathedral Hygiene provides sanitary bins at a cost of £29 per month over five years concluding October 2025. It's Clean provides nappy bins and use of a changing table at a cost of £170 + VAT per year. Photocopier supplied by Konica Minolta over five years commencing February 2018 at a rental cost of £56 + VAT per month.

**16. PCC MEMBER & STAFF REMUNERATION**

Staff costs are detailed in note 4 and the number of staff employed at the year-end was 8 (2022: 9). Most staff are employed on a part-time basis. No employee earned more than £60,000 in the year. This includes the Associate Minister.

Included in Salaries are the contributions to Leeds Diocesan Board of Finance in respect of the Associate Minister who is a member of the PCC. Elizabeth Resch and Catherine Gibbin were appointed to the PCC and received remuneration from the PCC in the year.

In the year to 31 December 2023, members of the PCC had expenses reimbursed as follows:

	2023	2022
Total expenses paid to PCC members	£3,775	£3,106
The number of PCC members who received payments for expenses incurred	6	3

The nature of the expenses paid were normal clergy expenses such as phone, travel and other reimbursements and payments in respect of other costs properly incurred by PCC members in the performance of their duties.

There are no related party transactions that require disclosure.

The PCC operates a defined contribution pension scheme. Contributions are charged in the period to which they relate [note 4].

**smch.org.uk**   

**Visit** St Mark's Church, Leeds Road, Harrogate HG2 8AY

**Call** 01423 544528 **Email** [office@smch.org.uk](mailto:office@smch.org.uk)



---

# Accounts

---


# Annual Report

Celebrating God's Work through St. Mark's

—

# 2022





We are passionate about journeying alongside all ages and backgrounds as they discover more of Jesus. We are people who party, proclaim and pray.

# CONTENTS

2022 Vicar's Report

2022 Reports from Staff Team

2022 Mission Report

2022 Operations Report

– including Fabric, Finance and General Purposes

2022 Safeguarding Report

Facts and Figures

2022 PCC leadership and make up



We thank you for your generous support and hope that you have enjoyed our service this evening.

Our retiring collection is for the work of Christian

Life in its fullness John 10:10

www.s





## Mike Resch

### Vicar's Report

---

One of the joys of writing a report each year is to reflect on what God has been doing over the previous 12 months. 2022 has seen a freeing up of life after the pandemic and opportunities to start gathering again. As with all years there have been highs and lows and it's good to face these together.

The purpose of this report is a legal requirement to show what St Mark's has been doing and the benefits we make to the local community. As a church we continue to welcome all into our community who wish to join us. It means that we all have to play our part not only in greeting people but by going the extra mile and welcoming them into the church. Our vision remains the same as Jesus commissioned us, "go and make disciples of all nations, baptising them in the name of the Father, Son and of the Holy Spirit" (Matthew 28:19). For us the immediate location is Harrogate rather than the whole world. We can assist in this call beyond Harrogate but we need to trust our brothers and sisters in Christ to play their part where God has called them to live and minister.

What does that sound like in non-biblical speak? Maybe "transforming Harrogate one life at a time through Jesus." Which to be honest still sounds clunky but puts across the notion of "Your Kingdom come, Your will be done on earth as it is in heaven" (Matthew 6 v10). The marketing gurus among you might come up with some snappier slogan no doubt like, "To know Jesus and to make Jesus known". The values of Up, In, Out have been the hallmark of St. Mark's in recent years. With these we also need to remember the direction of travel, the place and the vision that God has given us. It is a massive task and one we embark on because of the love, joy and peace we have discovered in Jesus and therefore want to share that with others. To see Harrogate transformed means we all need to play our part and join in the adventure. It also means we need to gather together to encourage each other and to receive encouragement when things are tough personally. It means being equipped to understand and take part in the Kingdom message. This also means being empowered by the Holy Spirit to be not only aligned with God but open

and expectant of him using us to further his Kingdom.

We need a staff team that can support you in that role, rather than you supporting the staff team to do all the fun Kingdom stuff. The staff has seen some changes this year with Dan, Julia, Susie, Kim and Chris moving on, each one leaving with experience, skills and talents that has left a big hole, but each going to do amazing things for God in new places with new ministries. Dan and Kim were full time but as yet haven't been replaced and this has meant a busy time for those remaining. This year we also saw Richard and Sally Marjoribanks move to Nottingham which has meant a big upheaval in our Financial logistics as a church. As I write we are still getting to grips with the financial structure but hope by the APCM we will have a clearer framework in place. Catherine, Eleanor, Hannah and Liz have joined. Catherine has taken on some office duties to help Cathy in the office alongside Catherine's role as Pastoral Director. Eleanor has been a direct replacement for Susie overseeing the plethora of safeguarding admin.

In financial terms Hannah and Liz replaced Natalie but have two distinct roles. Hannah leading the Youth ministry and Liz leading the Families and Children's ministry. This strategic move is already starting to see fruit, and the desire to see less of a drop off from Year 6 to 7 is also looking hopeful.

Like most charities since the pandemic and now the cost of living crisis we find ourselves in a particularly tough place and are so thankful to all those who give to the life and mission of St. Mark's.

As you read this annual report, I hope you feel uplifted and encouraged. I also hope some will feel inspired to get even more involved to know Jesus and to make Jesus known.



# Dan Watts

## Associate Minister's Report

---

It is the beginning of December, two days after having broken the news to the church family that I have a new job (Vicar of Christ Church Downend in Bristol) and so Julia and I will be leaving St Mark's in the new year. I know that it came as a shock to many of you and I confess to feeling a whole mix of emotions – excitement, joy, sadness and a little bit of anxiety. But now I am sitting in front of my computer, trying to write my annual report for 2022.

I think St Paul says what I would want to express much better than I ever could in the beginning of his letter to the Philippians.

Chapter 1 verses 3-11 says,

*"I thank my God every time I remember you. 4 In all my prayers for all of you, I always pray with joy 5 because of your partnership in the gospel from the first day until now, 6 being confident of this, that he who began a good work in you will carry it on to completion until the day of Christ Jesus.*

*7 It is right for me to feel this way about all of you, since I have you in my heart and, whether I am in chains or defending and confirming the gospel, all of you share in God's grace with me. 8 God can testify how I long for all of you with the affection of Christ Jesus.*

*9 And this is my prayer: that your love may abound more and more in knowledge and depth of insight, 10 so that you may be able to discern what is best and may be pure and blameless for the day of Christ, 11 filled with the fruit of righteousness that comes through Jesus Christ—to the glory and praise of God."*

So just as Paul thanks God for the Philippian Church and their partnership in the gospel, whenever we remember St. Mark's, Julia and I will do so with gratitude and thanksgiving for the time we have served here and for all you have meant to us. But we thank God too for all that we have achieved for the sake of the gospel and the furtherance of the Kingdom of God during our time here. For the

growth and development of the children's and youth work; for children and adults that have come to know and experience Jesus' love; for people that we have accompanied on the ups and downs of life's journey. We are thankful for the leaders I have sought to train, develop, release and encourage and for all the people that have stepped into new areas of ministry and grown in the gifting that God had placed within them. The development and delivery of Step-Up to grow discipleship and leaders within the church has been such a joy and a blessing; not forgetting the development of our communities to empower us all to become lifelong disciples that make disciples.

I am reminded that the last three years have been less than straight forward – a lengthy vacancy with a number of significant challenges to work through - not to mention a pandemic with lockdown and the re-opening of church, to navigate. But Paul's words to the Philippians ring true: "being confident of this, that he who began a good work in you will complete it". The God we love and serve is faithful – He always completes what He starts. God is always at work, even when it seems that He is silent or apparently inactive. He is at work through the trials and crisis of our lives and in the deserts and on the mountain tops. God is our Father and He loves us and He will never leave us or abandon us. Clergy and other leaders will come and go, but God the Father remains, carrying on His quiet work of shaping you into the likeness of Christ. God the Father is good, faithful and unchanging; He is bringing about the growth. In John 15 Jesus says, "I am the vine: you are the branches, if a person remains in me and I in him, he will bear much fruit; apart from me you can do nothing". The life of a disciple is a constant call to respond to the voice of the master and his call. It is a life of obedience and trust. As we learn to 'abide' in Christ so we become more fruitful; relationship before results.

Finally, we would continue to encourage you to love, care and support Mike and Liz just as you have Julia and I along with our children. Leaving Kent and arriving in the midst of the pandemic has not been straightforward for them and many of the usual joys and sorrows of moving house and joining a new church community have been more challenging than usual. But one of your greatest gifts as a church family is your love, care and hospitality and so we urge you to continue to cherish and pray for both Liz and Mike as they lead and serve you all.

Julia and I know that God has called us to Christ Church and we are excited to see what he will do in us and through us in this next chapter of our life of faith and discipleship. But we are also sad, sad to be leaving St. Mark's and a church family that has loved us, held us, encouraged us and supported us as a family. Both Megan and Sam would say Harrogate is their home, this is where they grew up – they both consider themselves to be Yorkshire (they even speak with a northern accent!) St Mark's has been our family for thirteen and half years, we are known and loved. To choose to leave is just as hard and painful for us as it is for you.

Julia and I will continue to pray for you as Paul prayed for the Philippian Church – that you may grow in the knowledge and love of Christ and that you would live more like Jesus, doing what he would do - to the glory and praise of God.





## Liz Resch

### Children's and Families Ministry Leader

---

Children are part of our focus at St Marks, disciples who we walk alongside as we all grow more like Jesus. This year our vision has built on all that has gone before, in seeking to reach children with the story of Jesus, to give opportunities and space for a personal relationship with Jesus, and to encourage and release each child into using their God-given gifts.

Throughout the year The Tide team has worked hard in meeting with their group, to lead and encourage everyone in their own journey of faith. The Tide team is an incredible group of volunteers who give the children and St Marks so much. We really do appreciate all that the team is, and all that God does in and through their faithful work. A particular thanks to Rachel Tunncliffe,

Becky Onslow, and Lizzy Stansfield, and Rachel Batchelor who does a lot of admin for Waves. I am also greatly encouraged in the work that Hannah Ferguson is growing as she works with our young people on Sundays and through the week.

This year has seen a couple of new ventures. Church at 4 which started in October, meets for an hour: sharing drinks, eating toast and writing prayers, before we all join together for our service.

The time together is relaxed, open and fun. We ask questions, pray, worship and learn what it is to be a disciple. A massive thank you to the small team who run the toast bar, and drinks. We would love to grow this team, maybe you could offer to give an afternoon a month to help out?

We have also had a number of Family Fun Zone events. A time to get together, have fun and relax. The Jesse Tree and craft time were really enjoyable sessions. There is much more planned for 2023.

Having started as Children and Families lead in May, I have been blessed to work alongside a great team on Sunday mornings, and during the week. I've had the privilege of joining in with the dance ministry, Toddler ministry, and the children's events team. Thanks to all who give their time so generously to the valuable work. I have also been able to begin to build relationships with Oatlands Infants school, and Rossett Acre which is really encouraging.

Please join me in praying for God to continue to bless this work, that we may grow in our worship of God, and the work of the Holy Spirit. I pray for more of God, that our hearts are set on fire with love for him, for our mission with and among children to bear much fruit.

# Gail Vlack

## Baptism Ministry Report

---

Our baptism visiting team supports families that are having children baptised at St. Mark's by visiting them at home before and after the baptism, introducing them to the ministries of the church, helping them connect and praying for them.

24 families had children baptised in 2022, with 28 children altogether being baptised throughout the year.

Thanks to our team of seven volunteer baptism visitors and also those members of our congregation that accompany them on home visits. By providing a warm welcome, information about our church community and offering support they are sharing the love of Jesus and being missional in their outreach. This year we have seen more fruit from our baptism ministry with families engaging with church, toddler praise and Alpha (sometimes several years after a baptism).

Families give very positive feedback following the baptisms, and mention the warm welcome, the personal feel of the service and the relaxed atmosphere.

We have increased the use of the offering plate for a retiring collection following the baptisms and families had expressed an interest in being able to easily give money to the church. Families and guests give generously to the church at the baptisms.

We held a very successful baptism picnic in June 2022. For the first time we were able to make the most of our garden for the picnic, and 14 families attended (more than ever before). It was a time to celebrate, make connections and build on relationships and encourage links between the families.

Thanks to Janet Green for ensuring the resources we provide to the families are up to date, relevant and invitational. Thanks to Ann Fitzgerald for her secretarial support, this has supported clergy and office staff and allowed smooth communication with the families, godparents and visitors.

In the coming year we would love to add a few new volunteers to our visiting team. We would love to see even more baptism families attending church regularly following the baptism.



# Gail Vlack

## Toddler Ministry Report

---

Our Toddler Ministry team vision is to develop the lives and potential of young children and their families by creating a fun, safe environment to play, share and grow. We show God's love by building relationships in a nurturing, supportive, welcoming community where every adult and child feels cared for and valued.

We hold Toddler Groups on Tuesdays & Thursdays weekly and Toddler Praise on Mondays & Wednesdays each fortnight and Baby Group on Thursdays each fortnight. We engage with about 60 families across all these groups, a few of these are from our church or other churches in Harrogate, but most are from non-church attending families.

The use of ChurchSuite and having families register online has helped communication with groups, and encouraged families to attend regularly, allowing relationships to form and develop. It has also allowed natural turnover so we can continue to welcome new families and not keep spaces for people who are no longer able to attend.

Our Baby Group has really grown since September. We are encouraged to see young mums and their babies coming along regularly, building relationships and supporting each other. This is then a great way to lead them into toddler groups and extend invitations to our other ministries as the children get older. We received a grant from North Yorkshire Early Help team which allowed us to purchase new resources and give away books to the children.



In June we held a Toddler Leader Gathering for leaders from churches across Harrogate. This was so successful we are expanding this to meet twice a year in different churches as we continue to build relationships with other groups and share good practice and wonderful stories of God at work.

We are thankful to our team of 16 volunteers who use their gifts and talents to support families in our community and show the love of Jesus each week.

In the coming year we will continue to look for ways to be invitational to our toddler families, to forge links between groups and between our Monday Mums Community and help toddler families get connected to our wider church family.



# Gail Vlack

## Children's Events Report

---

Children's Events at St. Mark's aim to inspire children and families to love and follow Jesus. Our one-off events for primary-aged children (& their families) allow them to party, proclaim and pray.

This year we held Easter Encounter on a Friday evening in April. More than 50 children and their families attended as we enjoyed food, games, crafts, quizzes, worship and prayer. It was wonderful to see the church full, with families celebrating together.

Our Light Party was held on October 31st, as a safe, Christ-centred alternative to Halloween for families with primary-aged children. Just over 20 children and their families gathered to celebrate the light of Jesus with food, crafts, games, worship and lots of sweets!

Thank you to Chris Holland & her team for supporting us with catering and refreshments. Thank you to Becky Onslow for her amazing support with planning & admin and all our amazing volunteers and leaders.

This year we launched our Dance Ministry team, thanks to the fantastic creative talents of Ruth Dodds. A group of 22 primary aged boys and girls gathered on Sunday mornings to practice and were able to perform an act of worship during the Easter Encounter party and during worship on Easter Sunday. We also held summer dance ministry workshops with a small group of children. It was a wonderful opportunity to encourage creative worship, as well as prayer, it developed confidence, independence, and grew relationships between children of different ages.

In 2023 we would love to hold an Easter event for families and a Light Party in October. We will also look to develop a Holiday Club team of leaders and volunteers to see if a summer holiday club is a possibility. We would love to encourage more youth to be equipped to serve at these events. And we will continue to look at how dance ministry can grow.



# Hannah Ferguson

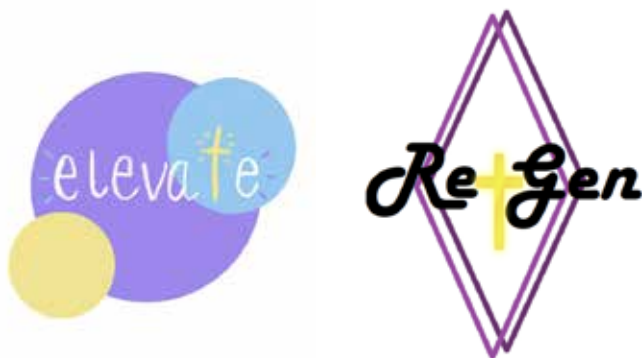
## Youth Ministry Report

---

My vision for the Youth Ministry is for it to follow the party, proclaim and pray dimensions of the St Mark's vision; both on its own as a youth ministry, part of the wider church family and as part of Harrogate-wide youth initiatives. All to ultimately draw our young people together to worship, build relationships with God and each other, and to share the good news of Jesus and the Kingdom of God with their friends.

Since starting as Youth Pastor in September, our Year 7-13 Sunday evening group has been revamped. Now called ReGen, this is a social space where young people play games, do crafts and get to know each other.

I have launched a new Year 7-9 Sunday morning group, Elevate, where our young people enjoy discussing current topics and building upon their



knowledge and faith.

We hosted a Youth Glow Party alongside 6 other churches. Attended by 112 young people from across Harrogate, they had a space to worship, hear about how Jesus can be a light in their life, have food and participate in a range of exciting activities.

I am extremely thankful for the team of faithful volunteers who continued to meet weekly with the young people of St Mark's in the absence of a Youth Pastor. I would also like to thank the new volunteers who have joined the Youth Team. Without our teams of amazing volunteers, the ministries could not happen. You are all incredible.

Please continue to pray for our young people as they navigate through difficult stages in their lives. Please also be open to the calling of God for you to join one of our fabulous teams of volunteers.

# Shirley Jones

## Prayer Ministry Report

---

Prayer is an important part of the life of St Marks Church and is key to the individual believer's relationship with God. By following Jesus' example to pray with people for wholeness and healing, Prayer Ministry is an essential resource for the body of Christ.

One highlight this year is being able to provide prayer ministry opportunities at both the 9am and 10.30am and to support the 6.30pm Sunday services. It is always a highlight of praying for others when we witness God working in people's lives and answering prayers. We have seen healing for back conditions and help in situations that seemed impossible and emotionally distressing for the person being prayed for. We have been encouraged by the feedback from those who we have been praying for, in particular from Hannah and Dave Ferguson whose daughter Keziah was healed following prayer ministry one Sunday morning. We don't always hear when God has been at work following prayer, but we have an expectancy that He touches, in some way, everyone we pray for. It would be really encouraging for the whole church

to hear from anyone that has been ministered to in prayer and who has received a blessing from God. This would then help remind us all that prayer works.

The team is 13 people strong, with 9 people available to be on a rota. We said goodbye to Sally Marjoribanks this year, a faithful and committed member of the team and issues surrounding Covid have also reduced the number of team members available to pray after services. We would love to see new members with a commitment and a heart for praying with others to join our team. Training is provided. We seek God's wisdom and guidance for all our and others' needs. We are committed to prayer and to keeping up to date with training and to meeting together to minister to and encourage one another. We provide an internet prayer presence and respond instantly to those prayer requests received by email. A small group are also part of the intercessory prayer team who regularly pray each week.



# Frances Bryant Prayer Coordinator Report



Being 'Good News' people – people who party, proclaim the good news of Jesus, and pray – is at the heart of who we are at St Mark's. The prayer life at St Mark's is part of that, helping us deepen our dependence upon God and intercede for our local community, our church, our nation and the world. We particularly focus on praying for the mission partners supported financially by St Mark's. We focus on our six long-term mission partners at our monthly prayer gatherings, on Sundays, and in our prayer diary, highlighting the work they are doing to bring God's justice, peace and love to both local and global neighbours.

- 4 Creation Prayer videos – guided reflections crafted from our congregation's prayers written during COP26, and edited with stunning visuals by Janet Green
- Daily COP27 prayer emails being sent out to the whole church family, and across the Diocese
- Focused Climate prayer Gatherings, including a COP27 prayer evening
- Monthly prayer meetings highlighting mission partners on Zoom / in person... the most memorable being a Zoom meeting on our hottest day in July, with mission partners Paul and Ruth Turner who joined us from Peru, wrapped up well in their southern hemisphere winter!
- Prayer Trails in the church garden – special thanks to Deborah Booth



Volunteers make up the whole team which leads our intercessions Sunday by Sunday, and it's also volunteers who help us connect with our church mission partners. I am thankful for all these people who give their time and expertise to prepare and lead our prayers so thoughtfully. They encourage us to bring all aspects of life to God in prayerful dependence on Him. There is always room for more pray-ers, so I look forward to building up the team in the coming year.

# Catherine Gibbon

## Pastoral Support Report

---

This year has been a positive one for pastoral support within St Marks church. We are very fortunate to have such a strong team and we have grown in numbers (now 19 of us). Many on the team take on specific roles such as writing bereavement cards, hospital visiting, post hospital support, making meals, taking home communion to the housebound or ill, lifts to church and appointments, telephone calling, practical support and bereavement support (we have two qualified bereavement counsellors and one counsellor on the team).

As a large team, I have tried to create opportunities for the members to get to know each other better. We held our annual pastoral retreat at Hampsthwaite where Dan came and led us in a day of encouragement, refreshment and equipping in our role as pastoral carers. We have held two socials for the team this year, which has been a new and positive addition to the calendar.

Another change has been to facilitate safeguarding training as a group. The pastoral team has three sets of safeguarding training to do – a total of 5 hours including a course on awareness of domestic abuse, so doing it alongside each other has been hugely beneficial to learning, and discussing the issues raised. We also had an outside speaker, Reverend Haley Matthews from Leeds Diocese to come and speak to the team about keeping themselves safe in their role. All these events as well as running the bereavement journey together has strengthened the team and relationships within it.

Pastoral update meetings with the clergy and overseers of the pastoral team (myself and Christine Hornby) now take place once a month.

The newcomer welcome tea's were held once every 1-2 months throughout 2022 until the summer, at someone's home, many of which we were fortunate to be able to hold in the garden, creating a wonderful space for the children to run around and play together, whilst all enjoying afternoon tea, getting to hear more about St Marks and getting to know each other. The venue moved to St Marks at the end of summer and it has been difficult to resume these to the regular rhythm now that there are so many services on a Sunday. This is something for us to focus on again in 2023.

In January and October we ran the Bereavement Journey at St Marks (one on an evening and the second in the day time). The feedback has been very positive and participants have found the course very beneficial. In January there were 8 people on the course, 4 from St Marks and 4 from other churches / no church background. All chose to attend the final session which is the only one that focusses on 'faith question's and is an optional extra session to the course. The course was created by Holy Trinity Brompton, runs in a similar style to Alpha with two videos and small discussion groups with the aim to support bereaved people from a church's local community whether of any faith or non. The course in October was attended by 4 people who attend St Marks and two people from the Cathedral in Ripon who came on the course specifically to be equipped to run the course themselves at the Cathedral (Ripon's course is running in January).

Looking ahead to 2023 we are holding our Thanksgiving and Remembrance service in January this year (it is usually held in November). This is to avoid the confusion with the Remembrance Day service, an opportunity to invite those who attend to upcoming Bereavement Journey course and acknowledges that January can be a very difficult time of year for people after Christmas. If it works well this time of year, we will continue to hold it then.

In February, we are holding our fourth Bereavement Journey at St Marks, which will be advertised within St Marks and across Harrogate, including via the local Funeral Directors and Wellspring. It is my aim that each time we run the course, another local church will attend with the aim of then taking it back to their own church to run.

It is my hope to recruit some more men to the pastoral and bereavement team (we currently have two on the team) to get alongside other men requiring pastoral and bereavement support.



# Janet Green

## Communication & Digital Report

---

Good communication can help us to live out our calling to share the Good News of Jesus Christ. The digital and communications role is to support St Mark's to do this in the unique context in which we are placed, and in a way that is most effective and relevant to the various audiences that we seek to serve.

During 2022, we have seen many people return to St Mark's. As ministries and events have started again the amount of communication required to inform our church family of the mission and ministry of St Mark's has returned to pre-pandemic levels. We continue to give thought and consideration too, to our wider audience and those not yet part of our church family, including newcomers and seekers.

We are aware, that for some, returning to church is still difficult. In 2022 we spent time identifying and communicating with those who have not been seen in church post Covid as a way to help the staff team understand individual situations and offer support if required.

GDPR guidelines place churches in a special category because it is an expression of religious belief. We have therefore been seeking written consent from anyone who is identifiable on camera. To adhere to the guidelines but not restrict service content or those involved, we reduced the live broadcast of services to the 9am sermon only, where we can be certain who will appear on camera.

The nature of communications means working across the breadth of the church, with teams, volunteers and individuals. There is much joy in supporting the church to regularly communicate their ministries or information in the most effective way possible, and this is often through multiple channels including social media. I seek to document the fullness of life at St Mark's - demonstrating our desire to be people who party, proclaim and pray. Some communications particular to 2022 have included:

- Identifying post-Covid changes within the church family, cleansing and updating the database to reflect these changes and supporting others to use the ChurchSuite system to it's full potential.
- Creation awareness - Climate prayer videos and communications using both email and social media to highlight pressing climate issues and offering ways to respond.
- Alpha - developing a comms plan to build awareness of Alpha and document and communicate individuals Alpha stories.
- Harrogate Clothes Bank - work on the strategy to highlight this project at St Mark's and help our family engage in the great work of HCB.
- Stewardship campaign - communicating and supporting the church to be generous givers.

I am especially thankful to Jen Dening who continues to update 'A Church Near You' - now a much bigger task with events and services back to normal activity.

I would like to give special thanks for the AV team's faithful commitment to regularly serve in this ministry and to the new members of the team.

I am also thankful to Jon Dening for his incredible IT support, for always answering my endless questions and for fixing everything!

The AV team also work closely with the Zionworx team whom I am so thankful for. Being responsible for what's on the 'big' screen is not without it's challenges and they do a wonderful job of staying calm and focussed to ensure others can be fully immersed in services.

# Deborah Booth

## Environment Report

---

UN Secretary-General Antonio Guterres' recent remark was disturbing: "We are on a highway to climate hell with our foot on the accelerator."

As we know, Christianity has a long and impressive history of social action, and St Mark's has always been active and concerned about suffering and injustice in the world. But as the effects of climate change (forest fires, heatwaves, floods) have become more apparent, we are more acutely aware of the vulnerable natural world around us. We find ourselves wanting to align church life with the CofE 5th mark of mission: "(striving) to safeguard the integrity of creation and renew the life of the earth".

It hits home that Jesus' redemption is for the whole of creation, not just for us humans. The very creation itself needs 'saving'.

A Rocha's Eco Church programme has equipped St Mark's towards this goal, by challenging us to make changes in five different areas of church life - in worship, buildings, land, community engagement and lifestyle. In June we achieved our prestigious Silver Award, presented by our guest, Andrew Jones MP. This year also saw us being filmed for our eco work; introducing car-free Sundays; sending daily prayer emails throughout COP27; and installing eight more bike racks, paid for by a council grant.



St Mark's new Eco Team was formed this year, involving individuals from each area of responsibility to ensure creation care is embedded in all we do and are. The buildings section of this team deserves a special mention - Stuart Holland, Tim Yarborough, Cathy Meadows and Mike Procter - for their skills and painstaking research into drastically reducing our building's carbon footprint (we are one of the 7 highest emitting churches in the Diocese).

May 2023 be the year we achieve our Gold award and progress steadily along the pathway to Net Zero Emissions.

# Sam Blakey

## Women's Ministry Report

---

This year has seen Sanctuary return to in-person events after almost two years of successful Zoom events. It was wonderful to return to the church for these and the first one (Dec 2021) really boosted morale as well as hopefully inspiring and renewing faith and friendships, which perhaps had been affected during the pandemic.

Our first post-pandemic event was held on Friday Dec. 3rd with speaker Revd. Michelle Lepine. The team had made gift tags with a verse from Luke 1: 26-28 in line with the theme "You are beautiful with God's beauty, beautiful inside and out!" and these were hung on a tree at the door to the main church. Homemade mince pies, mulled wine and juice punctuated a half-hour of social mixing prior to a period of worship courtesy of Sanctuary Worship Leader Sarah Anderson and her excellent volunteer musicians. After a prolonged period of worship and a reading Michelle gave her talk followed by a period of prayer, with the opportunity for participants to retreat to the front of the church behind the altar for a period of 'soaking'/personal prayer, brilliantly led at each event by Shirley Jones.



SANCTUARY'S next event was September 16th, after it was decided to skip the usual Spring one due to timing constraints. Tea and coffee was served at the beginning and bubbles and deserts made by the team at the end, to encourage participants to stay and mingle. Our speaker was Jenny Campbell, from Eagles in Flight, and her excellent talk was followed by a period where our ladies were encouraged to come forward for prayers. I was unable to participate in the event as I was in hospital, but the team, led by Di Queripel, put on an amazing evening and Jenny's talk really impacted on those attending.

Our final event of the year fell on December 2nd, 2022. This time we were finally able to bring back the craft-making section towards the end of the evening, usually a popular part of our previous Christmas events, but absent from our last in-person Christmas event.

Team members assisted by Dianne Ward (who also did the most amazing decorative wreaths for the refreshment tables, altar and font areas) helped with this part of the event. The ladies were treated to mince pies and cheese (well we are in Yorkshire!), mulled wine and cakes prior to the evening kicking off. We then moved into a prolonged period of worship, again courtesy of Sarah and her wonderful band of volunteers, followed by beautiful poetry and a Bible reading from Judy Methven.

Olivia Lambert gave an excellent talk on the Joy of Christ coming down to live among us!

### **In summary**

Sanctuary events are opportunities for the women of St Mark's and churches across the district, to come together, to hopefully build and bolster friendships. We hope they offer an opportunity also to break through cliques, and indeed we design layouts and activities to ensure this is the case. I noted the demographic in particular at this event whilst chatting to one of our younger participants (a mum with two young children) and there are



currently more 40 plus aged members than teens - something we hope to address over the next couple of events. However, we need to ensure we still plan events going forward so the older members of Sanctuary will still be attracted to come. It may be we need to diversify with book clubs, social evenings out at a wine bar etc so we can appeal to a larger demographic who we can then invite to Sanctuary too. It has always been designed as an evangelical event for people who don't attend church, as well as one that will feed believers and encourage and grow faith. As Sanctuary leader (though really just a key member of a driven team of equally committed women) I notice the women's groups often struggle to attract members or set up regular meetings, partly because of family and/or work commitments. This makes events like Sanctuary even more important and I would love to see our women's ministry grow beyond Sanctuary, perhaps with more of a tie-in between all the arms serving women's ministry.

### **The team**

Sanctuary is made up of a small team of volunteers who give their time and resources to each event. As a ministry with a limited budget, members often have to use their own money to pay for the food, gifts and wine we offer. The readiness with which the team give and the heart they have for Sanctuary humbles me and I am so grateful for their commitment and talents. The main team is made up of myself, Di Queripel (one of the original founders), Iris Linford, Sarah Anderson (Worship Leader), Mel Scott, Alice Littlefair, Jenn Allong, Juliette Leyland and Sue Newton. At the end of the December event, the team said farewell to Iris who was stepping down after an impressive 15 years, having been on the team since Sanctuary's start.

We presented her with a gift from Betty's as a thank you for her invaluable service.

We could also not put on these events without the assistance of Janet Green on the night and Cathy Meadows and the rest of the church team and the worship band volunteers. Thank you all.

# Mike Procter

## Mission Ministry Report

---

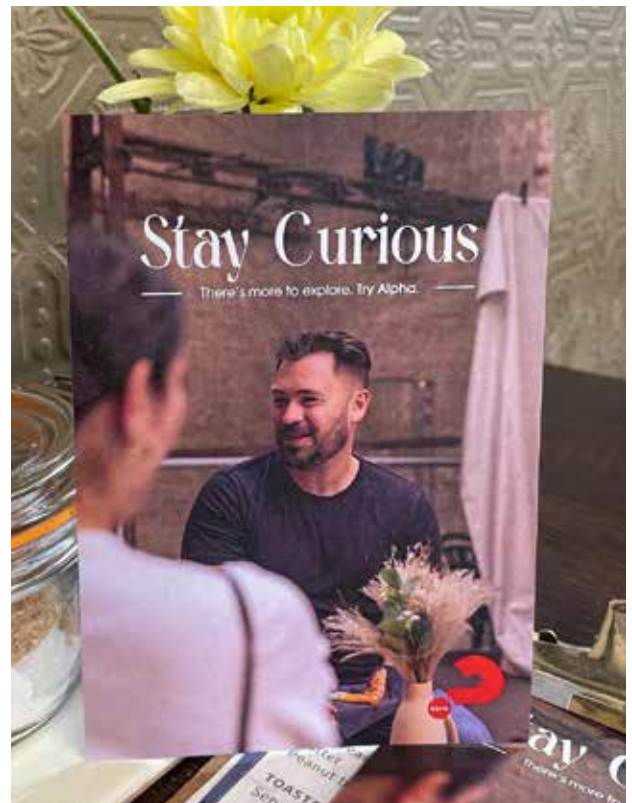
### Alpha

In 2022 we ran two courses for a total of 20 guests, facilitated by two small teams of hosts. The evenings start with a meal, followed by a video or talk on one fundamental of the Christian faith, then there's a 'no holds barred' discussion. Following my appeal to small-groups, the meals were prepared this year by lots of different people and it's been wonderful to see Alpha guests experience a warm welcome from our wider church family.

My hope for 2023 is that every member of St Mark's invites friends, neighbours and colleagues to Alpha. Please point them to our website for more information, and when the dates of the next course are published, gently remind them, and maybe accompany them.

The hope of the Church is transformation by the Gospel of Jesus Christ. Alpha is a wonderful way for us all to help realise that hope.

Please contact me if you are willing to cook a meal, help facilitate the course (chat with guests!), or come as a guest to question or refresh.  
Email: [alpha@smch.org.uk](mailto:alpha@smch.org.uk)  
[smch.org.uk/alpha](http://smch.org.uk/alpha)



### Harrogate Clothes Bank

The discussion about the cost-of-living crisis often focuses on food and heating, while many forget another basic necessity: clothing. Harrogate Clothes Bank is a St Mark's project established in 2016. We help bridge this poverty gap locally, providing free seasonal, clean, good quality second-hand clothes to anyone in need. Everything we supply is donated from within the community and offered free of charge on trust, with no proof of income, referral or appointment required. We're located on Hornbeam Park in the Disability Action Yorkshire warehouse and open every Wednesday 10-12 plus one Saturday a month 10-12.



In 2022 our 30 volunteers provided over 8,000 items to more than 550 customers.

Over 60% live in a household with children, 30% in households with someone in employment and 30% were using Harrogate Clothes Bank for the first time.

In addition, we gave sent 700kg of clothes given to a Ukrainian church, transported by Calvery Chapel Harrogate. We gave 1,000kg given to Brotherton Clothes Bank near Selby and we sold for a nominal price 900kg to the CTR Group for reuse, recycling and repurposing. We also provided clothes to other local charities including The Village (formerly Baby Basics).

Our main overhead is rent and our total running cost is about £8,500 per year. This is met by grants, fundraising and donations. Our small unpaid team work very hard to maintain our income and to ensure as many people as possible who might need us, know about us.

We'd welcome more volunteers, not only to help sort donations and serve customers, but also to support our operations by liaising with a few of the many other organisations with whom we work. If you can spare 2 to 4 hours per week please get in touch.

harrogateclothes@gmail.com  
HarrogateClothesBank.co.uk



# Jose Rhodes

## Mission Support Group Report

---

We give thanks: -

Despite financial constraints, St Mark's maintained its commitment to tithe and over £44,000 was donated to our mission partners.

Our long term partners (Caring for Life, In2Out, Wellspring, Artizan International, Latin Link and Mission without Borders) were also supported in prayer, especially as they recovered after the pandemic.

- Easter and Christmas outreach provided eggs, gifts, and Bible comics to 200 young people in Wetherby Young Offenders Institute and families in IDAS (Domestic Abuse Charity).

2022 will be remembered for: -

The war in Ukraine. Support for our mission partner, Mission without Borders, was increased as they helped local churches in Ukraine struggling to accommodate internal refugees and organizations in Moldova offering sanctuary to many people fleeing the war. Our giving was supported by special evenings of prayer and Zoom links with MWB county director, John Chamberlain, while several members of St Mark's hosted Ukrainian families.

The cost of living crisis at home affected all our mission partners, all of whom were overcoming the after-effects of the pandemic. Our generous budget enabled us to support organisations on the front-line of the economic crisis, including Harrogate Food Bank and homeless missions in Harrogate and Leeds.

Prayers for our mission partners are organized by Frances Bryant while decisions are made by a small dedicated group of Ruth Cundy, Jen Dening, Val Hall. Sadly, Susie McQuade resigned from the MSG on taking up a full time role with Christians Against Poverty in Bradford. We will miss her input but look forward to linking with Susie in her new role.



# St Mark's Mission Support Group Allocation of the Budget 2022

## LONG TERM MAIN MISSION PARTNERS

### Home

Caring For Life	£5,000
In2Out	£5,000
Wellspring	£5,000

### International

Latin Link (Turners)	£5,000
Mission without Borders	£5,000
Artizan International	£5,000

## OTHER PAYMENTS MADE

Easter and Christmas outreach to Wetherby Young Offenders Institution	£1,086
Lifeline on its 10th anniversary	£1,000
Harrogate Homeless 30th anniversary	£1,000
Harrogate Food Bank	£1,000
St Mark's Clothes Bank	£1,000
CMS for Chris and Anna Hembury	£1,000
St George's Crypt	£1,000
Christians against Poverty	£1,000
Farming Community Network	£1,000
A Rocha UK	£1,000
Children's Society	£500
Mothers' Union AFIA holidays	£500

### Overseas

Christian Aid week	£1,000
Tearfund Pakistan/East Africa	£1,000
Open Doors	£1,000

<b>Total Spend</b>	<b>£44,086</b>
<b>Budget remaining</b>	<b>£396</b>

# Cathy Meadows

## Operations Report

---

### Including Finance & General Purposes and Fabric Report

The office continues to be very busy in terms of a diverse workload and of people calling in, both of which make it an exciting place to be. In June, we employed Catherine Gibbin as Assistant to the Office Manager on 16 hours per week and she, among other tasks, has oversight of our room bookings and invoicing. Since September, Alice Allsopp is our Finance Officer on 4 -5 hours per week and since October, Eleanor Meadows is our new Safeguarding Administrator. Together with our regular staff and office volunteers, Ann, Lee and Steve, Jon our IT help, and clergy, this makes for a very crowded office at times!

We have always been prudent with our finances but are now especially mindful of purchases such as stationery, printing, approving necessary repairs etc as the office is now managing several budgets that were previously carried out by our Treasurer.

The Estate Management Team, all volunteers and skilled in many areas, meet monthly, and it's here that church operations and facilities management are addressed. This year we have managed and tackled:

- Problems with stonework and recurrent leaking guttering
- Drainage in the rear car park
- Repairs eg. to doors, carpets, leaks, broken heating pumps, lighting etc
- Health and Safety concerns including painting new yellow lines in the car park; on a weekly and monthly basis the fire alarms, green buttons and emergency lighting are tested and plans are in place for a new rear car park assembly point
- Implementing fire evacuation practices – these are required by law and we will therefore be continuing with these. Fire Marshall Training has also been delivered and this will be continued too

- Japanese knotweed in the rear garden – work will commence on this in spring 2023 for 10 years.
- Installed a new centralised First Aid Station (north room corridor) although there remains a Burns Kit in the kitchen, and a First Aid Box in the south corridor and in the garden shed.



- Funding from various organisations has been sourced and this has allowed us to install additional bike racks and the garden shed, and in 2023, will fund the management of all the trees in the garden and the repair of the organ humidifier. Installation of the bike racks and shed was handled by an EMT volunteer.
- For 2023, we are seeking funding for additional lighting in the north and south stairwells and in the Community Room. This follows on from an Access Audit Meeting chaired by our Disability Officer, Licy, where clearer lighting and signage was advised to facilitate easier access for all.

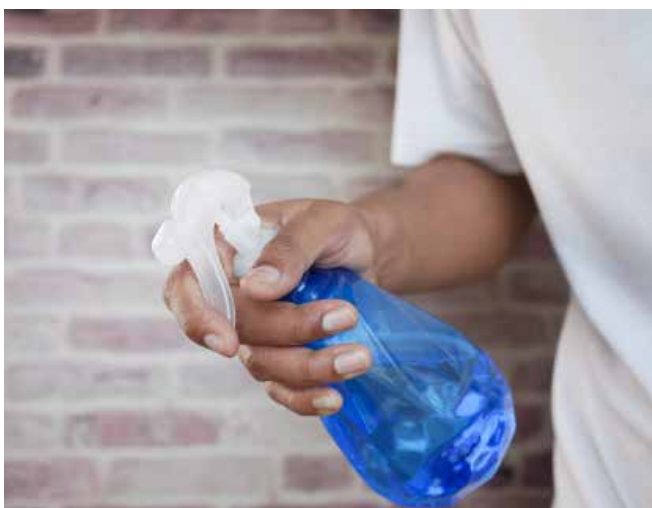
#### Cleaning

Contractor, 'It's Clean', did a very good job of cleaning for us for a year and then abruptly gave notice as they could not get any cleaners for us. For two months, we relied on volunteers to clean

essential areas – kitchen and toilets, and for that I personally am very grateful. From November, we contracted with Better Clean and although this got off to a rather rocky start, seems to be on track now.

Many areas of the church continue to be cleaned by volunteers on a weekly basis and we invested in two new Sebo vacuum cleaners to make the work easier.

Cleaning products prices have risen and we are trialling stand-alone soap dispensers for the time



being

### **Halstead Road**

Repairs, painting, leaks, new doors and locks, and mice, have had to be addressed as well as a new tenancy agreement and our thanks go to Peter in particular for this work.

### **Carbon Net Zero Building Team**

This consists of 4 volunteers from the EMT team, plus myself, who have been tasked by PCC to work out our heating and lighting plans going forwards. We are in the fortunate situation of having a fixed rate contract until August 2023 for both gas and

electricity so it's a race against time. It's been a rather difficult task garnering information, analysing and monitoring many different aspects of the issues including recording daily gas usage. Next steps include planning applications, meeting with suppliers, seeking Diocese approval, funding. Please pray for the very best of outcomes for us as a church.

### **Kitchen replacement and revamping Community Room**

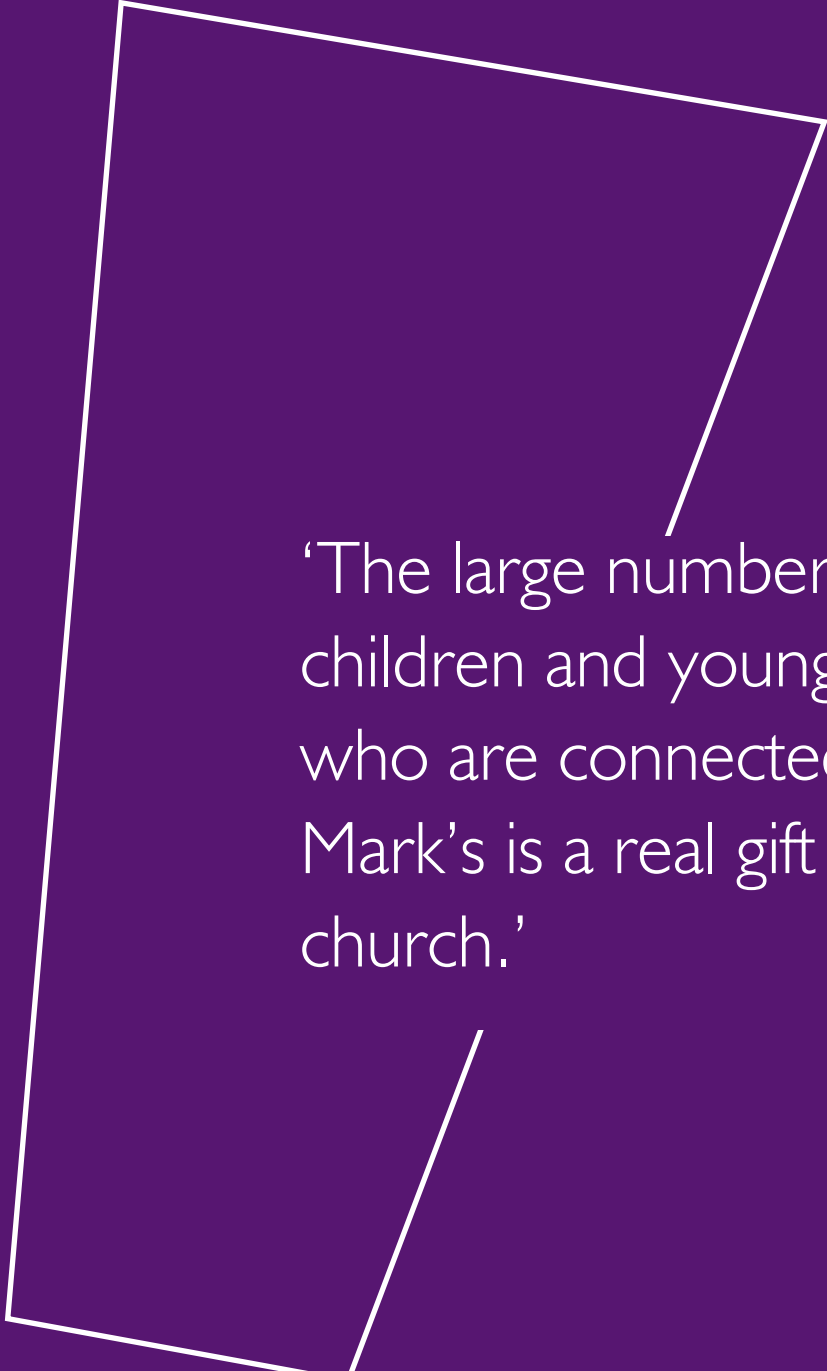
A small team have been tasked with planning a new kitchen and utility room, accelerated by the demise of the dishwasher. Furthermore, once additional lighting is installed to facilitate easier access, this group are looking at making the Community Room a more welcoming space.

### **Additional items to tackle in 2023**

- Intermittent leaking window on south stairs and monitoring of plaster
- Relocation of outside dustbins
- Extra light for north path
- Quinquennial Inspection is due in 2023
- More policies to develop and for PCC to approve
- Old substation, now in our ownership

None of this work could be done without the support of our church family and I am thankful for the wonderful response to emails when we ask for volunteers to come forward.

*Romans 11:36 For from him and through him and for him are all things. To him be the glory forever! Amen.*



‘The large number of children and young people who are connected to St Mark’s is a real gift to the church.’

# Mark Siddall

## Safeguarding Report

---

The large number of children and young people who are connected to St Mark's is a real gift to the church, and we have all worked hard during the past year to ensure that they are kept safe and well at all times. Safeguarding is becoming more and more rooted in who we are and what we do.

In common with a number of churches around the country, St Mark's employs the Church of England's safeguarding dashboard to monitor its performance against numerous key safeguarding tasks. During the past year we have made progress against the vast majority of such tasks, and we have now achieved the highest level in the dashboard; our aim is to consolidate and improve on that progress during the next 12 months.

Much time has been spent on ensuring the safer recruitment of around 250 volunteers. This has been a substantial undertaking, given the numbers involved, but it has remained a prime focus, in view of its importance as a pillar of good safeguarding practice. We have paid particular attention to ensuring that appropriate safeguarding training levels have been maintained.

This year we adopted a wholly electronic version of the annual confidential self-declaration form, and we also decided to ask all volunteers to complete the form in the same month in order to assist the monitoring process. For the most part the approach also went as planned, although completing the entire activity took longer than anticipated. We will endeavour to further streamline the process next year.

Along with the Communications and Digital Lead the Safeguarding Officer produced some much-needed Social Media Guidelines for the church. It is hoped that these will extend the reach of our safeguarding activity and will support the appropriate use of such media.

From time to time, safeguarding issues of concern have arisen – not surprising in such a large church – and these have been dealt with either internally or in consultation with the diocesan safeguarding team. The Responding to Concerns document – which is intended to inform the congregation as to how to recognise and respond to safeguarding concerns – was also updated during the year.

Susie McQuade, who had held the role of safeguarding administrator, left the post after 6 exemplary, hard-working years, and that role has now been assumed by Eleanor Meadows.

During the next 12 months we will seek to make progress on a medium term aim to extend safeguarding training to include not only volunteers but also members of the wider congregation.



# Facts & Figures

## Attendance

In-person attendance at October services 2022

SUNDAY SERVICES					THURSDAY
	9AM	10.30AM	4PM	6.30PM	11AM
2ND OCT	65	188	NO SERVICE	45	30
9TH OCT	67	221	29	55	36
16TH OCT	68	236	14	45	28
23RD OCT	84	110	NO SERVICE	43	40
30TH OCT	85	171	35	NO SERVICE	

## Occasional Offices in 2022



BAPTISMS

29

(INCLUDES 1 ADULT)



WEDDINGS

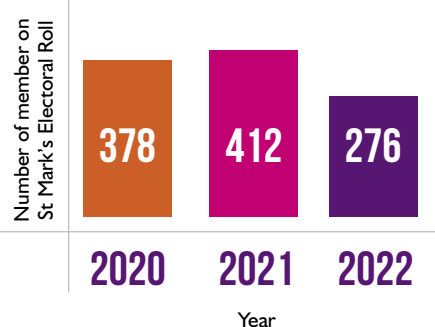
3



FUNERALS

14

## Electoral Roll



N.B. We believe the 2022 figure has declined due to Covid and cleansing of the database. Churches can remove someone from the Electoral Role if they haven't attended a church service once a month in the last 6 months. Rules around this can be found in 'Church Representation Rules', a book of legal governance for the church (available online and in the church office).



# PCC Leadership & What it is and what it does

---

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Measure. The appointment of PCC members is governed by and set out in the Church Representation Rules. St Mark's PCC has the responsibility for co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

It also has maintenance responsibilities for the church building.

It seeks to promote the following stated priorities:

- to worship the living God;
- to grow in faith;
- to serve the people of our parish and community;
- to share Christ's love and truth through our living witness;
- to deepen our links with the world-wide church;
- to work for justice and peace and to care for creation.

The PCC oversees the church's strategic and annual plan, agrees the budget, and monitors progress made against both of these. It oversees the appointment of the members of the leadership team.

## Membership 2022:

Incumbent: The Revd. Mike Resch (Chair and Standing Committee); The Revd. Liz Resch (Children's and Families Ministry Leader); Associate Minister: The Revd. Dan Watts (Standing Committee); Curate: The Revd. Kim Mason (until June 2022); Curate: The Revd. James Handley; Associate Vicar: The Rev John Duff; Church Wardens/Standing Committee: Mr David Ferguson (Vice Chair) and Ms Mel Scott; Reader Representative: Mrs Ruth Cundy; Deanery Synod Representatives: Mrs Licy Dorsey (Disability

Officer), Dr Susan Atkin, Mr Steve Brown and Mrs Hazel Robinson. Elected members: Mrs Rebecca Onslow (until APCM 2024), Mr Wayne Brown (until APCM 2025), Mr Mike Procter\* (until APCM 2024) (Tree Officer), Mr Neil Tunnicliffe (until APCM 2025), Mrs Carol Bexon (until APCM 2023), Mrs Deborah Booth (until APCM 2024) (Environment Officer), Mrs Ann FitzGerald (until APCM 2023), Mr Mark Siddall (until APCM 2024) (Parish Safeguarding Officer), Mrs Gail Vlack (until APCM 2023) Mrs Jenny Dening (until APCM 2025), Mrs Juliette Leyland (until APCM 2025), Mrs Lee Milne (until APCM 2025), Mr Alex Minnett\* (until APCM 2024) and Mrs Zoe Robinson (until APCM 2023) (PCC Secretary/Standing Committee)

\* 2 year term determined by lots.

**Ceased during 2021:** Mrs Alison Glover, Dr Michelle Hayes, Mrs Jeannine Fisher, Mr Chris Mason, Mrs Sarah Ferguson and Mrs Carol Bracher. Mr Richard Majoribanks (ceased May 2022).

**Not on PCC but in a designated role and will attend as required:** Liz Resch (Children and Families Ministry Leader), Hannah Ferguson (Youth Pastor); Catherine Gibbin (Pastoral Director); Janet Green (Communication & Digital Lead); Frances Bryant (Prayer Co-ordinator); Shirley Jones (Prayer Ministry Co-ordinator); Eleanor Meadows (Safeguarding Administrator); Cathy Meadows (Office Manager/Electoral Roll Officer); Alice Alsop (Accounts Manager); Health & Safety Officer - vacant.

## Other PCC committees/groups:

**The Standing Committee** - chaired by Mike Resch, this is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council, and oversees the week-by-week operations and the finances of the church.

The PCC has two other main sub-committees:

**The Strategic Planning Group** - which prepares the church's annual strategic/mission plan for the consideration and approval of the PCC, and monitors progress against that plan;

**The Estates Management Team** - chaired by Cathy Meadows, meets regularly to review and advise on the maintenance of the church infrastructure and estate and the day-to-day management of the building.

Other committees include the Mission Support Group, which aims to engender understanding, involvement and commitment to worldwide mission within St Mark's, and is chaired by Jose Rhodes.

The pattern of PCC meetings has at its heart the need: First, to agree and adopt an annual strategic/mission plan and a supporting budget at the start of each calendar year. To review and approve the annual report, and consider proposals which are required for the consideration of the Annual Parochial Church Meeting in April. To review progress against the strategic/mission plan as the year progresses. From the autumn onwards, to consider and approve the next year's plan – and so on, in a repeating annual cycle. PCC members are encouraged to join the teams/groups that deliver the plan, though not at a level that would create conflicts of interest. New PCC members are given information pertinent to their role as members of the PCC and are eligible to attend Diocesan training courses as appropriate. Those attending courses are asked to report back to PCC.

**Risk Management:** The PCC acknowledges its responsibility to identify, assess and manage the major risks to which it is exposed. It is developing a register of major risks and continues to enhance plans to ensure that systems and processes are in place to mitigate exposure to these risks. Major

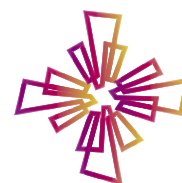
risks arise from a variety of aspects of the church's internal operations and external environment, including security, health and safety and finance and individual policies and procedures have been developed to address many of these areas. Monthly financial reports are submitted to PCC and budgets agreed before the start of each year. The PCC is further developing procedures to meet its responsibilities in this area and monitoring implementation of the necessary mitigating actions.

**Conflicts Policy:** The PCC has adopted a policy to identify any conflicts of interests that any member may have that may exist which could potentially affect the proper operation of the Council. Potential conflicts can arise where a PCC member has a personal interest or involvement in an organisation which the PCC intends to support financially or from which the PCC propose to purchase goods or services. A standard agenda item at the start of every meeting gives opportunity for PCC members to declare potential conflicts that may arise in the course of the meeting and members are also required to declare any conflicts that arise during the course of discussion that had not been identified at the start of the meeting. Conflicts so declared are recorded in the minutes of the meeting along with any action taken to deal with the conflict. Conflicted members will abstain from voting on the relevant issue and may be asked to leave the meeting during discussion if felt necessary. A Register of Interests is completed by all PCC members following the APCM each year.

**smch.org.uk**   

**Visit** St Mark's Church, Leeds Road, Harrogate HG2 8AY

**Call** 01423 544528 **Email** [office@smch.org.uk](mailto:office@smch.org.uk)



**St Mark's**

**PAROCHIAL CHURCH COUNCIL OF**  
**ST MARK'S HARROGATE**  
**(CHARITY REG 1134657)**

**INDEPENDENT EXAMINER'S REPORT**  
**AND**  
**ANNUAL ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE (CHARITY REG 1134657)**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE PCC OF ST MARK'S CHURCH  
HARROGATE**

**ON ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022**

**Respective Responsibilities of the PCC and Examiner**

The PCC are responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act,
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - To keep accounting records in accordance with section 130 of the 2011 Act; and
  - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D T Kitson FCCA  
Bulmer & Co  
Chartered Certified Accountants  
2 Mount Parade  
Harrogate  
HG1 1BX

Date 19/04/2023



**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**STATEMENT OF FINANCIAL ACTIVITIES**

**For the Year Ended 31 December 2022**

	<b>Note</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds</b>	
				<b>2022 £</b>	<b>2021 £</b>
<b>INCOMING RESOURCES</b>					
Incoming Resources from Donors	2a	403,170	30,864	434,034	366,208
Income from Charitable and Ancillary Trading	2b	24,093	-	24,093	9,096
Other Ordinary Incoming Resources	2c	2,964	5,350	8,314	11,737
Income from Cash Deposits	2d	1,158	-	1,158	34
<b>TOTAL INCOMING RESOURCES</b>		<b>431,385</b>	<b>36,214</b>	<b>467,599</b>	<b>387,075</b>
<b>RESOURCES USED</b>					
Mission & Charitable Giving Activities directly relating to the Work of the Church	3a	39,273	-	39,273	36,624
Church Management & Admin	3b	347,178	12,525	359,703	338,700
	3c	11,795	204	11,999	12,180
<b>TOTAL RESOURCES USED</b>		<b>398,246</b>	<b>12,729</b>	<b>410,975</b>	<b>387,504</b>
<b>NET INCOMING (OUTGOING) RESOURCES</b>		<b>33,139</b>	<b>23,485</b>	<b>56,624</b>	<b>(429)</b>
Investment Property Fair Value Gain on Investment Property	5	3,796	-	3,796	7,554
Transfer Between Funds		-	-	-	20,000
		3,764	(3,764)	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>40,699</b>	<b>19,721</b>	<b>60,420</b>	<b>27,125</b>
Balances Brought Forward at 1 January 2022 (2021)	11	114,509	355,651	470,160	443,035
<b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2022 (2021)</b>	<b>11</b>	<b>155,208</b>	<b>375,372</b>	<b>530,580</b>	<b>470,160</b>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**BALANCE SHEET**

**31 DECEMBER 2022**

	<b>Note</b>	<b>2022</b> <b>£</b>	<b>2021</b> <b>£</b>
<b>FIXED ASSETS</b>			
Investment Property	5	330,000	330,000
Tangible Fixed Assets	6	10,696	10,164
<b>CURRENT ASSETS</b>			
Debtors & Prepayments	7	6,500	30,582
Cash at Bank and in Hand	8	194,381	193,951
		<hr/>	<hr/>
		200,881	224,533
<b>LIABILITIES - Amounts Falling Due Within One Year</b>	9	(10,998)	(94,537)
<b>NET CURRENT ASSETS</b>		<hr/>	<hr/>
		189,883	129,996
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		530,580	470,160
<b>NET ASSETS</b>	10	<hr/>	<hr/>
		530,580	470,160
<b>FUNDS</b>			
Unrestricted - Undesignated	11	137,911	99,359
- Designated	11	17,297	15,150
Restricted	11	375,372	355,651
		<hr/>	<hr/>
		530,580	470,160

Approved by the Parochial Church Council on 19 April 2023 and signed on its behalf by: -



Mr S McKee (Treasurer)



Revd. Mike Resch (Vicar)

The attached notes form part of these Accounts

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**STATEMENT OF CASH FLOWS**

**For the Year Ended 31 DECEMBER 2022**

	Note	2022 £	2021 £
<b><u>Reconciliation of operating income to net cash inflow (outflow) from operating activities</u></b>			
Net incoming (outgoing) resources for the year		56,624	(429)
Adjustments for:			
Depreciation		3,232	5,230
(Increase) decrease in Stock		-	(8,309)
(Increase) decrease in Debtors		24,082	82,169
Increase (decrease) in Creditors		(83,539)	252
Interest Receivable		(1,158)	(34)
Net cash inflow (outflow) from operating activities		<u>(759)</u>	<u>78,879</u>
 <b>STATEMENT OF CASH FLOWS</b>			
Net cash inflow (outflow) from operating activities		(759)	78,879
 <b>Returns on investments</b>			
Interest Received		1,158	34
Income from investment property	5	3,796	7,554
 <b>Investing activities</b>			
Purchase of tangible fixed assets	6	(3,764)	(7,090)
Disposal of tangible fixed assets	6	-	500
<b>Net cash inflow (outflow)</b>		<u>431</u>	<u>79,877</u>
Cash at bank and on hand at beginning of year		193,951	114,074
<b>Cash at bank and on hand at end of year</b>	8	<u>194,381</u>	<u>193,951</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2022**

**1. ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting & Reporting by Charities preparing their accounts in accordance with Financial Reporting Standards applicable in the United Kingdom & Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom & Republic of Ireland (FRS102), Church Accounting Regulations 2006 and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

**Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The Accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

**Incoming Resources**

**Voluntary Income & Capital Sources**

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant and gift aid is recognised only when received.

Income tax recoverable on gift aid donations is recognised in the period that the underlying donation is received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Funds raised by the bookstall and all church events are accounted for gross.

**Other Ordinary Income**

Rental income from the letting of church premises is recognised when the rental is due.

**Income from Investments**

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

**Gains and Losses on Investments**

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2022**

**1. ACCOUNTING POLICIES (continued)**

**Resources Used**

**Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

**Activities Directly Relating to the Work of the Church**

The diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31 December is provided for in these Accounts as an operational (though not a legal) liability if there is a realistic expectation that the arrears will be paid within the following year and is shown as a creditor in the Balance Sheet.

**Fixed Assets**

**Consecrated Land and Buildings and Movable Church Furnishings**

Consecrated and beneficed property is excluded from the Accounts by s.10(2) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvements, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

**Other Property**

Freehold property owned by the church is held at fair value within the accounts.

**Fixtures, Fittings and Office Equipment**

Equipment used within the church premises is depreciated on a straight line basis over 4 years from the date they are brought into use. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

**Investments**

Investments are valued at market value at 31 December. The fair value is based on a professional valuation.

**Current Assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

**Stock**

Stock is valued at the lower of cost and net realisable value.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2022**

**2. INCOMING RESOURCES**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds</b>	
			<b>2022 £</b>	<b>2021 £</b>
<b>2a) Incoming Resources from Donors</b>				
Planned Giving – via Bank	261,929	-	261,929	266,358
Income Tax Recovered/Recoverable	54,812	63	54,875	60,769
Planned Giving – via Envelopes	5,785	-	5,785	5,284
Gift Day	52,639	25,000	77,639	6,742
Collections	5,266	-	5,266	2,308
Sundry Donations & Legacies	22,739	5,801	28,540	24,747
	<u>403,170</u>	<u>30,864</u>	<u>434,034</u>	<u>366,208</u>
<b>2b) Income from Charitable Ancillary Trading</b>				
Church Lettings	16,833	-	16,833	6,675
Toddler Groups	2,775	-	2,775	570
Wedding & Funeral Fees	3,968	-	3,968	1,845
Bookstall	517	-	517	6
	<u>24,093</u>	<u>-</u>	<u>24,093</u>	<u>9,096</u>
<b>2c) Other Ordinary Incoming Resources</b>				
Solar Panel Feed-In Tariff	2,964	-	2,964	3,204
Grants	-	5,350	5,350	8,533
<b>2d) Income From Cash Deposits</b>				
Interest	<u>1,158</u>	<u>-</u>	<u>1,158</u>	<u>34</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2022**

**3. RESOURCES USED**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds</b>	
			<b>2022 £</b>	<b>2021 £</b>
<b>3a) Mission &amp; Charitable Giving</b>				
Home Mission Partners	20,722	-	20,722	13,464
Relief and Development Agencies	-	-	-	8,550
Overseas Missions Partners	18,000	-	18,000	11,000
Miscellaneous	551	-	551	650
Awaiting Allocation	-	-	-	2,960
	<u>39,273</u>	<u>-</u>	<u>39,273</u>	<u>36,624</u>
<b>3b) Activities Directly Relating to Work of the Church</b>				
Ministry – Diocesan Parish Share	212,385	-	212,385	210,243
Other Ministry Costs	2,192	-	2,192	2,236
Building Running Costs	28,586	6,247	34,833	28,832
Major Repairs/Projects	-	-	-	-
Upkeep of Services	8,245	717	8,962	5,616
Adult Ministry	1,082	-	1,082	537
Youth & Children's Ministry	3,749	361	4,110	4,319
Kitchen, Hospitality & Catering	1,918	-	1,918	772
Staff Cost [note 4]	86,674	5,200	91,874	83,558
Training	1,518	-	1,518	1,930
Hardship Fund	52	-	52	200
Gifts	278	-	278	477
Bookstall	499	-	499	(20)
	<u>347,178</u>	<u>12,525</u>	<u>359,703</u>	<u>338,700</u>
<b>3c) Church Management &amp; Administration</b>				
Telephone, Postage & Office Supplies	3,031	198	3,229	2,619
General Administration Costs	1,683	-	1,683	1,419
Computer & Software	3,183	-	3,183	2,112
Legal Fees	666	6	672	425
Independent Examiner's Fee	-	-	-	375
Depreciation	3,232	-	3,232	5,230
	<u>11,795</u>	<u>204</u>	<u>11,999</u>	<u>12,180</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2022**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds</b>	
			<b>2022 £</b>	<b>2021 £</b>
<b>4. STAFF COSTS</b>				
Salary Costs (including Associate Minister)				
Stipend & Salaries	84,790	5,000	89,790	81,724
Social Security Costs	-	-	-	131
Pension Costs	1,884	200	2,084	1,703
	<u>86,674</u>	<u>5,200</u>	<u>91,874</u>	<u>83,558</u>
Ministry Staff	46,349	5,200	51,549	50,835
Administration & Communications Staff	40,325	-	40,325	32,723
	<u>86,674</u>	<u>5,200</u>	<u>91,874</u>	<u>83,558</u>

The Associate Minister is part-funded by the Diocese.

**5. INVESTMENT PROPERTY**

	<b>Freehold Land &amp; Buildings £</b>
<b>Cost / Fair Value</b>	
At 1 January 2022	330,000
Fair Value Adjustment	-
At 31 December 2022	<u>330,000</u>

Investment Property – 30 Halstead Road, Harrogate.

The property was professionally valued as at 31 December 2021. No revaluation deemed necessary due to the latest valuation was less than 24 months ago and the volatility of the current market. No depreciation is charged on the investment property so the above Fair Value also represents the Net Book Value. The original cost was £113,303.

	<b>2022 £</b>	<b>2021 £</b>
<b>Income</b>		
Rent Received	11,400	11,100
Property Expenses	(7,604)	(3,546)
Net income	<u>3,796</u>	<u>7,554</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2022**

**6. TANGIBLE FIXED ASSETS**

	<b>Office Equipment £</b>	<b>AV Equipment £</b>	<b>Kitchen Equipment £</b>	<b>Total £</b>
<b>Cost</b>				
At 1 January 2022	4,047	23,088	-	27,135
Additions in the year	-	-	3,764	3,764
At 31 December 2022	4,047	23,088	3,764	30,899
<b>Depreciation</b>				
At 1 January 2022	2,725	14,246	-	16,971
Charge in the year	725	2,507	-	3,232
At 31 December 2022	3,450	16,753	-	20,203
<b>Net Book Value</b>				
At 31 December 2022	597	6,335	3,764	10,696
At 31 December 2021	1,322	8,842	-	10,164

	<b>2022 £</b>	<b>2021 £</b>
<b>7. DEBTORS</b>		
Debtors	1,243	1,131
Prepaid Expenses	5,257	5,014
Accrued Income – including Gift Aid	-	24,437
	<b>6,500</b>	<b>30,582</b>

**8. CASH AT BANK & IN HAND**

CBF Church of England Deposit Account	60,213	59,432
Bank Current Accounts – CAF Bank Ltd	132,411	134,412
Cash in Hand & Floats	1,757	107
	<b>194,381</b>	<b>193,951</b>

**9. LIABILITIES - AMOUNTS FALLING DUE WITHIN ONE YEAR**

Creditors	9,002	6,125
Accrued Expenses	350	84,564
Other Liabilities	1,646	3,848
	<b>10,998</b>	<b>94,537</b>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2022**

**10. ANALYSIS OF NET ASSETS BY FUND**

	<b>Un- restricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Investment Property	-	330,000	330,000
Tangible Fixed Assets	10,696	-	10,696
Current Assets	155,509	45,372	200,881
Current Liabilities	(10,998)	-	(10,998)
<b>Fund Balance at 31 December 2022</b>	<b>155,207</b>	<b>375,372</b>	<b>530,580</b>

**11. SUMMARY OF FUND MOVEMENTS**

	<b>Balance at 01/01/22 £</b>	<b>Incoming Resources/ (Resources Used) £</b>	<b>Balance at 31/12/22 £</b>
<b><i>Restricted Funds</i></b>			
Organ Fund	1,614	-	1,614
Kitchen & Catering	6,559	-	6,559
Flowers	226	-	226
Other Restricted Grants	1,849	(78)	1,771
Harrogate Clothes Bank	7,754	-	7,754
2021 Gift Day	-	19,800	19,800
2018 Gift Day	7,648	-	7,648
	<b>25,650</b>	<b>19,721</b>	<b>45,372</b>
Fixed Assets - Investment Property	330,000	-	330,000
	<b>355,651</b>	<b>19,721</b>	<b>375,372</b>
<b><i>Unrestricted Funds</i></b>			
<b><u>Designated</u></b>			
Tangible Fixed Assets	10,164	532	10,696
Music & Choir	3,836	1,614	5,450
Discretionary Hardship Fund	1,151	-	1,151
	<b>15,151</b>	<b>2,146</b>	<b>17,297</b>
<b><u>Undesignated</u></b>			
General Reserve	12,710	38,552	51,262
Legacies	86,649	-	86,649
	<b>99,359</b>	<b>38,552</b>	<b>137,911</b>
	<b>114,509</b>	<b>40,698</b>	<b>155,208</b>
<b>Total Funds</b>	<b>470,160</b>	<b>60,420</b>	<b>530,580</b>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2022**

**12. GIFT DAY**

The Gift Day in November 2021 raised funds to cover the 2021 deficit and the anticipated income shortfall in 2022 and allow recruitment of key staff positions to proceed. The portion of income not required to cover the 2021 deficit is treated as a release of deferred income in these accounts. Details of the amounts are below:

Amount recognised in 2021	6,742
Amount recognised as income in 2022	77,637
	<u>84,379</u>

**13. AMOUNTS RECEIVED FOR DISTRIBUTION OUTSIDE THE CHURCH**

	<b>2022</b>
	<b>£</b>
<b>Home</b>	
Caring for Life	5,000
In2Out	5,000
WellSpring	5,000
<b>Overseas</b>	
Latin Links	5,000
Artizan International	5,000
Mission without Borders	5,000
	<u>30,000</u>

The above specific donations received for distribution outside the Church are shown for note only and are not included in income or expenditure. There are also a number of additional one off donations made by St Marks, though not deemed material enough for inclusion within this note.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2022**

**14. VOLUNTEERS**

The current work of the Church could not be sustained without the contribution made by many volunteers in all aspects of its ministry. Over 100 members of the congregation assist in various ways. Many activities rely almost entirely on volunteers, either behind the scenes in the running of the church or more visibly during Sunday services. Teams include those helping with: worship, cleaning, flowers, pastoral visiting, hospitality, prayer ministry, toddler groups, youth & children's ministry, sound and visuals, and building management & maintenance. In addition, volunteers are involved in governance through the PCC and Standing Committee. More information is given in the Annual Report.

**15. LEASING**

The Church has lease agreements in respect of hygiene equipment over five years commencing October 2020 at a cost of £29 per month and a photocopier supplied over five years commencing February 2018 at a rental cost of £67 per month.

**16. TRUSTEE & STAFF REMUNERATION**

Staff costs are detailed in note 4 and the number of staff employed at the year-end was 9 (2021:10). Most staff are employed on a part-time basis. No employee earned more than £60,000 in the year. This includes the Associate Minister.

Included in Salaries are the contributions to Leeds Diocesan Board of Finance in respect of the Associate Minister who is a member of the PCC. No other member of the PCC received remuneration from the PCC in the year.

In the year to 31 December 2022, members of the PCC had expenses reimbursed as follows:

	2022	2021
Total expenses paid to PCC members	£6,417	£3,106
The number of PCC members who received payments for expenses incurred	9	3

The nature of the expenses paid were normal clergy expenses such as phone, travel and other reimbursements and payments in respect of other costs properly incurred by PCC members in the performance of their duties.

There are no related party transactions that require disclosure.

The PCC operates a defined contribution pension scheme. Contributions are charged in the period to which they relate [note 4].

## **PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

### **SIGNIFICANT INFORMATION**

The charity's activities are covered in the Annual Report. The charity's governing document is the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules. The charitable objects are promoting in the ecclesiastical parish the whole mission of the Church.

The Trustees have regard to the guidance issued by the Charity Commission.

Charity Trustees:	See Annual Report
Charity Registered Number:	1134657
Address:	St Mark's Church, Leeds Road, Harrogate, HG2 8AY
Bankers	CAF Bank Ltd & CCLA
Independent Examiner:	D Kitson Bulmer & Co Chartered Certified Accountants 2 Mount Parade Harrogate HG1 1BX

### **Trustees' Responsibility for the Accounts**

Charity law requires the Trustees of the association to prepare a receipts and payments account and a statement of assets and liabilities for each financial year. In addition the Trustees are responsible for keeping proper accounting records which are sufficient to show and explain the charity's transactions and to disclose with reasonable accuracy at any time the financial position of the Association. They are also responsible for safeguarding the assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE (CHARITY REG 1134657)**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE PCC OF ST MARK'S CHURCH  
HARROGATE**

**ON ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022**

**Respective Responsibilities of the PCC and Examiner**

The PCC are responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act,
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- To keep accounting records in accordance with section 130 of the 2011 Act; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D T Kitson FCCA  
Bulmer & Co  
Chartered Certified Accountants  
2 Mount Parade  
Harrogate  
HG1 1BX

Date.....

  
  
7 August 2022

---

# Accounts

---

**PAROCHIAL CHURCH COUNCIL OF**  
**ST MARK'S HARROGATE**  
**(CHARITY REG 1134657)**

**INDEPENDENT EXAMINER'S REPORT**  
**AND**  
**ANNUAL ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE (CHARITY REG 1134657)**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
THE PCC OF ST MARK'S CHURCH HARROGATE**

**ON ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021**

**Respective Responsibilities of the PCC and Examiner**

The PCC are responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act,
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- To keep accounting records in accordance with section 130 of the 2011 Act; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D T Kitson FCCA  
Bulmer & Co  
Chartered Certified Accountants & Statutory Auditors  
2 Mount Parade  
Harrogate  
HG1 1BX

Date 9 March 2022

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**STATEMENT OF FINANCIAL ACTIVITIES**

**For the Year Ended 31 December 2021**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds	
				2021 £	2020 £
<b>INCOMING RESOURCES</b>					
Incoming Resources from Donors	2a	362,757	3,451	366,208	390,942
Income from Charitable and Ancillary Trading	2b	9,096	-	9,096	8,045
Other Ordinary Incoming Resources	2c	3,204	8,533	11,737	4,221
Income from Cash Deposits	2d	34	-	34	273
<b>TOTAL INCOMING RESOURCES</b>		<b>375,091</b>	<b>11,984</b>	<b>387,075</b>	<b>403,481</b>
<b>RESOURCES USED</b>					
Mission & Charitable Giving Activities directly relating to the Work of the Church	3a	36,624	-	36,624	36,143
Church Management & Administration	3b	334,152	4,548	338,700	368,542
	3c	11,869	311	12,180	10,742
<b>TOTAL RESOURCES USED</b>		<b>382,645</b>	<b>4,859</b>	<b>387,504</b>	<b>415,427</b>
<b>NET INCOMING (OUTGOING) RESOURCES</b>		<b>(7,554)</b>	<b>7,125</b>	<b>( 429)</b>	<b>(11,946)</b>
Investment Property Fair Value Gain on Investment Property	5	7,554	-	7,554	5,426
		-	20,000	20,000	-
<b>NET RESOURCE MOVEMENT</b>		<b>-</b>	<b>27,125</b>	<b>27,125</b>	<b>(6,520)</b>
Transfers Between Funds		7,020	(7,020)	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>7,020</b>	<b>20,105</b>	<b>27,125</b>	<b>(6,520)</b>
Balances Brought Forward at 1 January 2021 (2020)	11	107,489	335,546	443,035	449,555
<b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2021 (2020)</b>	11	<b>114,509</b>	<b>355,651</b>	<b>470,160</b>	<b>443,035</b>

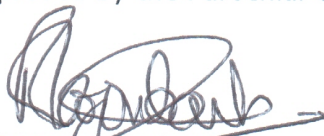
**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

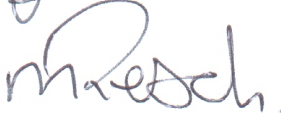
**BALANCE SHEET**

**31 DECEMBER 2021**

	<b>Note</b>	<b>2021 £</b>	<b>2020 £</b>
<b>FIXED ASSETS</b>			
Investment Property	5	330,000	310,000
Tangible Fixed Assets	6	10,164	9,056
<b>CURRENT ASSETS</b>			
Debtors & Prepayments	7	30,582	22,273
Cash at Bank and in Hand	8	193,951	114,074
		<hr/>	<hr/>
		224,533	136,347
<b>LIABILITIES - Amounts Falling Due Within One Year</b>	9	(94,537)	(12,368)
<b>NET CURRENT ASSETS</b>		<hr/>	<hr/>
		129,996	123,979
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<hr/>	<hr/>
		470,160	443,035
<b>NET ASSETS</b>	10	<hr/>	<hr/>
		£470,160	£443,035
<b>FUNDS</b>			
Unrestricted			
- Undesignated	11	99,359	93,446
- Designated	11	15,150	14,043
Restricted	11	355,651	335,546
		<hr/>	<hr/>
		£470,160	£443,035

Approved by the Parochial Church Council on 9<sup>th</sup> March 2022 and signed on its behalf by: -

  
RJB Marjoribanks (Treasurer)

  
Revd. Mike Resch (Vicar)

The attached notes form part of these Accounts

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**STATEMENT OF CASH FLOWS**

**For the Year Ended 31 DECEMBER 2021**

	Note	2021 £	2020 £
<b><u>Reconciliation of operating income to net cash inflow (outflow) from operating activities</u></b>			
Net incoming (outgoing) resources for the year		(429)	(11,946)
Adjustments for:			
Depreciation		5,230	5,267
(Increase) decrease in debtors		(8,309)	5,910
Increase (decrease) in creditors		82,169	(6,444)
Loss on disposal of tangible fixed assets		252	-
Interest receivable		(34)	(273)
Net cash inflow (outflow) from operating activities		<u>78,879</u>	<u>(7,486)</u>
 <b>STATEMENT OF CASH FLOWS</b>			
Net cash inflow (outflow) from operating activities		78,879	(7,486)
 <b>Returns on investments</b>			
Interest received		34	273
Income from investment property	5	7,554	5,426
 <b>Investing activities</b>			
Purchase of tangible fixed assets	6	(7,090)	(2,598)
Disposal of tangible fixed assets		500	-
<b>Net cash inflow (outflow)</b>		<u>79,877</u>	<u>(4,385)</u>
Cash at bank and on hand at beginning of year		114,074	118,459
<b>Cash at bank and on hand at end of year</b>	8	<u>£193,951</u>	<u>£114,074</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2021**

**1. ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting & Reporting by Charities preparing their accounts in accordance with Financial Reporting Standards applicable in the United Kingdom & Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom & Republic of Ireland (FRS102), Church Accounting Regulations 2006 and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

**Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The Accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

**Incoming Resources**

Voluntary Income & Capital Sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant and gift aid is recognised only when received.

Income tax recoverable on gift aid donations is recognised in the period that the underlying donation is received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Funds raised by the bookstall and all church events are accounted for gross.

Other Ordinary Income

Rental income from the letting of church premises is recognised when the rental is due.

Income from Investments

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

Gains and Losses on Investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2021**

**1. ACCOUNTING POLICIES** (continued)

**Resources Used**

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

**Activities Directly Relating to the Work of the Church**

The diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31 December is provided for in these Accounts as an operational (though not a legal) liability if there is a realistic expectation that the arrears will be paid within the following year and is shown as a creditor in the Balance Sheet.

**Fixed Assets**

Consecrated Land and Buildings and Movable Church Furnishings

Consecrated and beneficed property is excluded from the Accounts by s.10(2) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvements, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Other Property

Freehold property owned by the church is held at fair value within the accounts.

Fixtures, Fittings and Office Equipment

Fixtures, Fittings and Equipment used within the church premises are depreciated on a straight line basis from the date they are brought into use over the following periods:

Fixtures & Fittings	10 years
Office Equipment	4 years

Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at 31 December. The fair value is based on a professional valuation.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2021**

**2. INCOMING RESOURCES**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds</b>	
			<b>2021 £</b>	<b>2020 £</b>
<b>2a) Incoming Resources from Donors</b>				
Planned Giving – via Bank Income Tax	266,358	-	266,358	282,818
Recovered/Recoverable	60,769	-	60,769	66,649
Planned Giving – via Envelopes	5,284	-	5,284	11,120
Gift Day [note 12]	6,742	-	6,742	-
Collections	2,308	-	2,308	1,098
Sundry Donations & Legacies	21,296	3,451	24,747	29,257
	<u>362,757</u>	<u>3,451</u>	<u>366,208</u>	<u>390,942</u>
<b>2b) Income from Charitable Ancillary Trading</b>				
Church Lettings	6,675	-	6,675	6,532
Toddler Groups	570	-	570	888
Wedding & Funeral Fees	1,845	-	1,845	532
Bookstall	6	-	6	93
	<u>9,096</u>	<u>-</u>	<u>9,096</u>	<u>8,045</u>
<b>2c) Other Ordinary Incoming Resources</b>				
Solar Panel Feed-In Tariff	3,204	-	3,204	3,082
Grants	-	8,533	8,533	-
Insurance Claim	-	-	-	1,139
	<u>3,204</u>	<u>8,533</u>	<u>11,737</u>	<u>4,221</u>
<b>2d) Income From Cash Deposits</b>				
Interest	34	-	34	273

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2021**

**3. RESOURCES USED**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2021 £</b>	<b>2020 £</b>
<b>3a) Mission &amp; Charitable Giving</b>				
Home Mission Partners Relief and Development Agencies	13,464	-	13,464	14,101
Overseas Missions Partners	8,550	-	8,550	6,600
Miscellaneous	11,000	-	11,000	12,020
Awaiting allocation	650	-	650	1,920
	2,960	-	2,960	1,522
	<u>36,624</u>	-	<u>36,624</u>	<u>36,163</u>
<b>3b) Activities Directly Relating to Work of the Church</b>				
Ministry – Diocesan Parish Share	210,243	-	210,243	210,243
Other Ministry Costs	2,236	-	2,236	2,187
Building Running Costs	27,630	1,202	28,832	27,501
Major Repairs/Projects	-	-	-	690
Upkeep of Services	4,787	829	5,616	4,475
Adult Ministry	537	-	537	81
Youth & Children's Ministry	3,491	828	4,319	2,821
Kitchen, Hospitality & Catering	772	-	772	465
Staff Cost [note 4]	81,869	1,689	83,558	109,084
Training	1,930	-	1,930	625
Hardship Fund	200	-	200	1,710
Gifts	477	-	477	84
Kingdom Life	-	-	-	8,500
Bookstall	(20)	-	(20)	76
	<u>334,152</u>	<u>4,548</u>	<u>338,700</u>	<u>368,542</u>
<b>3c) Church Management &amp; Administration</b>				
Telephone, Postage & Office Supplies	2,428	191	2,619	2,790
General Administration Costs	1,367	52	1,419	818
Computer & Software	2,044	68	2,112	1,517
Legal & Professional Fees	425	-	425	-
Independent Examiner's Fee	375	-	375	350
Depreciation	5,230	-	5,230	5,267
	<u>11,869</u>	<u>311</u>	<u>12,180</u>	<u>10,742</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2021**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total Funds</b>	
	<b>Funds</b>	<b>Funds</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>4. STAFF COSTS</b>				
Salary Costs (including Associate Minister)				
Stipend & Salaries	80,035	1,689	81,724	106,161
Social Security Costs	131	-	131	1,189
Pension Costs	1,703	-	1,703	1,734
	<u>81,869</u>	<u>1,689</u>	<u>83,558</u>	<u>109,084</u>
Ministry Staff	50,835	-	50,835	62,657
Administration & Communications Staff	31,034	1,689	32,723	41,209
Cleaning Staff	-	-	-	5,218
	<u>81,869</u>	<u>1,689</u>	<u>83,558</u>	<u>109,084</u>

The Associate Minister is part-funded by the Diocese.

**5. INVESTMENT PROPERTY**

	<b>Freehold Land &amp; Buildings £</b>
<b>Cost / Fair Value</b>	
At 1 January 2021	310,000
Fair Value Adjustment	20,000
At 31 December 2021	<u>330,000</u>

Investment Property – 30 Halstead Road, Harrogate.

The property was professionally valued as at 31 December 2021. No depreciation is charged on the investment property, so the above Fair Value also represents the Net Book Value. The original cost was £113,303.

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Income</b>		
Rent Received	11,100	6,968
Property Expenses	(3,546)	(1,542)
Net Income	<u>7,554</u>	<u>5,426</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2021**

**6. TANGIBLE FIXED ASSETS**

	<b>Office Equipment £</b>	<b>AV Equipment £</b>	<b>Total £</b>
<i>Computers &amp; Audio Visual Equipment</i>			
<b>Cost</b>			
At 1 January 2021	5,246	15,998	21,244
Additions in the year	-	7,090	7,090
Disposals in the year	(1,199)	-	(1,199)
At 31 December 2021	<u>4,047</u>	<u>23,088</u>	<u>27,135</u>
<b>Depreciation</b>			
At 1 January 2021	1,986	10,202	12,188
Charge in the year	1,186	4,044	5,230
On disposals	( 447)	-	( 447)
At 31 December 2021	<u>2,725</u>	<u>14,246</u>	<u>16,971</u>
<b>Net Book Value</b>			
At 31 December 2021	<u>1,322</u>	<u>8,842</u>	<u>10,164</u>
At 31 December 2020	<u>3,260</u>	<u>5,796</u>	<u>9,056</u>

**7. DEBTORS**

	<b>2021 £</b>	<b>2020 £</b>
Debtors	1,131	194
Prepaid Expenses	5,014	5,070
Accrued Income – including Gift Aid	24,437	17,009
	<u>30,582</u>	<u>22,273</u>

**8. CASH AT BANK & IN HAND**

CBF Church of England Deposit Account	59,432	59,401
Bank Current Accounts – CAF Bank Ltd	134,412	54,478
Cash in Hand & Floats	107	195
	<u>193,951</u>	<u>114,074</u>

**9. LIABILITIES - AMOUNTS FALLING DUE WITHIN ONE YEAR**

Creditors	6,125	3,757
Accruals and Deferred Income [note 12]	84,564	1,872
Other Liabilities	3,848	6,739
	<u>94,537</u>	<u>12,368</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2021**

**10. ANALYSIS OF NET ASSETS BY FUND**

	<b>Un- restricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Investment Property	-	330,000	330,000
Tangible Fixed Assets	10,164	-	10,164
Current Assets	173,883	50,650	224,533
Current Liabilities	(69,537)	(25,000)	(94,537)
<b>Fund Balance at 31 December 2021</b>	<b>114,510</b>	<b>355,650</b>	<b>470,160</b>

**11. SUMMARY OF FUND MOVEMENTS**

	<b>Balance at 01/01/21 £</b>	<b>Incoming Resources £</b>	<b>Resources Used £</b>	<b>Transfers/ Revaluation £</b>	<b>Balance at 31/12/21 £</b>
<b><i>Restricted Funds</i></b>					
Organ Fund	1,920	-	(306)	-	1,614
Kitchen & Catering	6,559	-	-	-	6,559
Flowers	260	490	(524)	-	226
Other Restricted Grants (see note)	1,979	3,431	(3,631)	70	1,849
Harrogate Clothes Bank	89	8,063	(398)	-	7,754
2018 Gift Day	14,739	-	-	(7,090)	7,649
	25,546	11,984	(4,859)	(7,020)	25,651
Fixed Assets - Investment Property	310,000	-	-	20,000	330,000
	335,546	11,984	(4,859)	12,980	355,651
<b><i>Unrestricted Funds</i></b>					
<b><i>Designated</i></b>					
Tangible Fixed Assets	9,056	-	(5,205)	6,312	10,163
Music & Choir Discretionary Hardship Fund	3,836	-	-	-	3,836
	1,151	-	-	-	1,151
	14,043	-	(5,205)	6,312	15,150
<b><i>Undesignated</i></b>					
General Reserve	6,797	382,645	(377,440)	708	12,710
Legacies	86,649	-	-	-	86,649
	93,446	382,645	(377,440)	708	99,359
	107,489	382,645	(382,645)	7,020	114,509
<b>Total Funds</b>	<b>443,035</b>	<b>394,629</b>	<b>(387,504)</b>	<b>20,000</b>	<b>470,160</b>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2021**

**11. SUMMARY OF FUND MOVEMENTS (continued)**

Other Restricted Grants

The following restricted grants were received during the year:

<u>Grant maker</u>	<u>Purpose of grant</u>	<u>Grant amount</u>	<u>Balance remaining</u>
Allchurches Trust	Youth and children's work equipment	£1,250	£422
Co-op Local Community Fund	Development of the Church gardens for better use by the community	£2,181	£1,426
		£3,431	£1,849

**12. GIFT DAY**

The Gift Day in November raised funds to cover the 2021 deficit and the anticipated income shortfall in 2022 and allow recruitment of key staff positions to proceed. The portion of the income not required to cover the 2021 deficit is treated as deferred income in these accounts for release in 2022 when the funds are spent. Details of the amounts received and the allocation between reporting years is shown below.

Amount received in the year	£ 70,074
Gift Aid claimed on the above	14,305
Total	<u>84,379</u>
Amount recognised as income in these accounts	6,742
Amount in deferred income for release in 2022 [note 9]	77,637
	<u>84,379</u>

Of the deferred income amount above, £25,000 is a restricted donation specifically to be spent on the appointment of a new youth pastor.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2021**

**13. AMOUNTS RECEIVED FOR DISTRIBUTION OUTSIDE THE CHURCH**

	<b>2021 £</b>	<b>Awaiting distribution at the year-end £</b>
Lighthouse Group	-	290
Various staff collections	1,760	79
Intern sponsorship	-	400
Family in Need Appeal	40	-
Flor collection	1,450	-
Harvest Sunday for TEAR Fund	671	110
Remembrance Sunday (Poppy Appeal)	262	-
Other miscellaneous	334	245
Christingle Service (Children's Society)	89	91
Christmas Collections 2021	1,912	1,912
	<u>6,518</u>	<u>3,127</u>

The above specific donations received for distribution outside the Church are shown for note only and are not included in income or expenditure. The amount awaiting distribution is included in Other Liabilities.

**14. VOLUNTEERS**

The current work of the Church could not be sustained without the contribution made by many volunteers in all aspects of its ministry. Around 100 members of the congregation assist in various ways. Many activities rely almost entirely on volunteers, either behind the scenes in the running of the church or more visibly during Sunday services. Teams include those helping with: worship, cleaning, flowers, pastoral visiting, hospitality, prayer ministry, toddler groups, youth & children's ministry, sound and visuals, and building management & maintenance. In addition, volunteers are involved in governance through the PCC and Standing Committee. More information is given in the Annual Report.

**15. LEASING**

The Church has lease agreements in respect of hygiene equipment over five years commencing October 2020 at a cost of £29 per month and a photocopier supplied over five years commencing February 2018 at a rental cost of £67 per month.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2021**

**16. TRUSTEE & STAFF REMUNERATION**

Staff costs are detailed in note 4 and the average number of staff employed was 6 (2020:8). Most staff are employed on a part-time basis. No employee earned more than £60,000 in the year. At the year-end, 5 (2020: 5) people were employed by the PCC. This includes the Associate Minister.

Included in Salaries are the contributions to Leeds Diocesan Board of Finance in respect of the Associate Minister who is a member of the PCC. No other member of the PCC received remuneration from the PCC in the year.

In the year to 31 December 2021, members of the PCC had expenses reimbursed as follows:

	<u>2021</u>	<u>2020</u>
Total expenses paid to PCC members	£5,910	£4,203
The number of PCC members who received payments for expenses incurred	7	3

The nature of the expenses paid were normal clergy expenses such as phone, travel and other reimbursements and payments in respect of other costs properly incurred by PCC members in the performance of their duties. This will include expenses not directly associated with their role as PCC members.

There are no related party transactions that require disclosure.

The PCC operates a defined contribution pension scheme. Contributions are charged in the period to which they relate [note 4].

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**SIGNIFICANT INFORMATION**

The charity's activities are covered in the Annual Report. The charity's governing document is the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules. The charitable objects are promoting in the ecclesiastical parish the whole mission of the Church.

The Trustees have regard to the guidance issued by the Charity Commission.

Charity Trustees:	See Annual Report
Charity Registered Number:	1134657
Address:	St Mark's Church, Leeds Road, Harrogate, HG2 8AY
Bankers	CAF Bank Ltd & CCLA
Independent Examiner:	D Kitson Bulmer & Co Chartered Certified Accountants 2 Mount Parade Harrogate HG1 1BX

**Trustees' Responsibility for the Accounts**

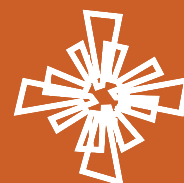
Charity law requires the Trustees of the association to prepare a receipts and payments account and a statement of assets and liabilities for each financial year. In addition, the Trustees are responsible for keeping proper accounting records which are sufficient to show and explain the charity's transactions and to disclose with reasonable accurate at any time the financial position of the Association. They are also responsible for safeguarding the assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# Annual Report

Celebrating God's Work through St. Mark's

—

2021



St Mark's

We are passionate about journeying alongside all ages and backgrounds as they discover more of Jesus. We are people who party, proclaim and pray.

# CONTENTS

2021 Vicar's Report

2021 Reports from Staff Team

2021 Mission Report

2021 Operations Report

– including Fabric, Finance and General Purposes

2021 Safeguarding Report

Finance

Facts and Figures

2021 PCC leadership and make up



## Mike Resch

### Vicar's Report

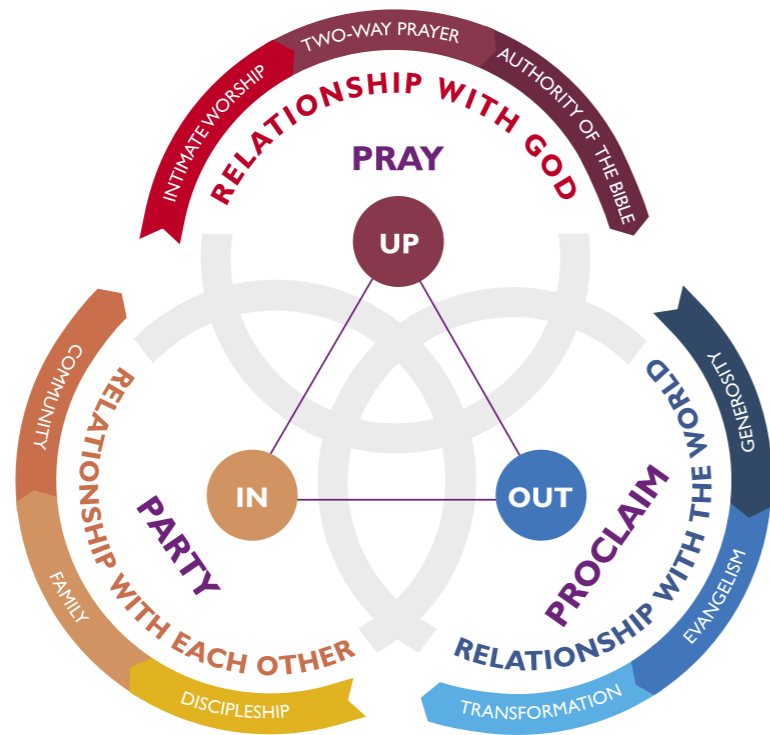
---

As I look back over my first year it is not one I would have expected. With the pandemic still shaping what we can and can't do it has been a year of tentative planning, canceling ideas, or changing formats. Personally, for Liz and I, both experiencing a loss of a parent plus another family member, has meant the year has been emotional. Yet as I reflect over the 2021 there have been some wonderful things to celebrate.

Natalie started training for ordained ministry at St. Mellitus in London after stepping down from her role as Youth Leader. Although sad for us, good news for the Church of England who will gain an amazing Christian servant into its ranks. The Gift Day that has raised £89,000 plus a promise of another £25,000 next year has enabled us to have the funds to look ahead and plan to employ a new Youth Pastor, a Children and Families Leader, and an Office Admin Support Worker. Thank you so much for your generosity which is very much appreciated.

Last year at the APCM the church reviewed 2020 and paused to sense the way forward. As I arrived, the Annual Report had been written and agreed upon by the PCC, and so my report was a vocal one.

I shared how I believe each church needs to show three dimensions to be a balanced church.



The three dimensions, previously spoken about at St. Marks, are based around: UP - IN - OUT.

I shared three aspects to each dimension that I believed we as a church family needed to focus on over the coming few years.

We developed a sermon series unpacking each dimension to help the church explore how to grow in each area. Those teachings are available on YouTube in the St Mark's channel. Here is a snapshot.

**UP**

- Intimate Worship - Where we seek God and to know His presence amongst us.
- Two-way Prayer - Talking and listening to God as in any relationship.
- Authority of the Bible - Being rooted in the Bible and its teachings over the world.

**IN**

- Community - Coming together to worship as a community rather than individuals.
- Family - Understanding we are all equal under the same heavenly Father.
- Discipleship - Helping each other to grow more like Jesus.

**OUT**

- Transformation - Being a transforming agent within Harrogate to become more like Heaven.
- Generosity - Being generous in a self-absorbed culture.
- Evangelism - Sharing the good news of Jesus and the Kingdom of God.

We also labeled these three dimensions Pray - Party - Proclaim. One of the big disappointments this year due to Covid has been the difficulty to enable parties to happen. The uncertain nature of the virus has made it difficult to commit to larger gatherings.

During the past year, we also provided four marks of membership designed to help people gain a deeper understanding of the responsibility we have as members of St Marks. It is good to highlight expectations for St Mark's church family however, all are welcome to attend, and we would never turn anyone away.

Last year's report, noted the anticipation that Res Bites could return to St. Marks in 2021. This has been the topic of much prayer, discussion, and movement over the past year; Res Bites continues to be an amazing project and supports many needs, but I felt that St Mark's was not the best venue. Time will tell if this decision was right or wrong. We persist in praying for Res Bites, Michelle, and the team. St. Mark's members continue to help through volunteering and we are thankful to have played our part in the project. Mike Procter oversees the Harrogate Clothes Bank and updates PCC regularly on its current position and activities. It continues to help those in need and has recently moved its operations to Hornbeam Estate alongside Res Bites who are sharing the costs.

In the coming year on Sunday mornings (and through many of the small groups), we will be looking at Luke's gospel, looking into generosity and series on the person of the Holy Spirit. This will take us until summer when we will assess the next steps. We are also dedicating a couple of Sundays a year to the Environment as we remember God's call on us to exercise our authority and responsibility to care for the planet. We are hoping during the year to achieve a Silver Eco level award. There will be some simple and hopefully fun activities that we can all be involved in.

The APCM is also important as it brings together a new PCC who will continue to help shape the future



of St. Mark's under my leadership. Please pray for us as we gather together on 21st May for our Vision Day when we hope to discern God's next steps and to have the courage and boldness to follow His will.

I wish to thank the staff team, Churchwardens, Treasurer, PCC Secretary, and the army of volunteers that helps St. Marks to run and operate.



# Kim Mason

## Curate's Report

---

To grow in our faith we need to live in open and accountable relationships. This level of commitment to each other cannot practically be done in our corporate Sunday worship, but in a place where we can have close friendships. It is in this context that we learn to love each other, love God and grow in wholeness. So we ask all our members to commit to maintaining open and accountable relationships by joining a small group at St Mark's. We have over two dozen groups; some with a strong missional focus, some meeting around a joint interest or activity, and some focussed on prayer and Bible study.

Throughout the Pandemic our small groups have continued to be our primary route for delivering pastoral care with groups moving flexibly between meeting online and in person. At the start of the year many enjoyed meeting Mike and Liz as they toured around the groups; Passover was celebrated by various groups and a number of groups with children used of our newly produced family friendly liturgy; and The Mother's Union flower demonstration was a huge success and greatly enjoyed by all.

We are exceptionally thankful for all of our small group leaders who put in untold hours to care for and nurture their group members. We would also like to express our thanks for the The Re-Creation Community who have led a number of church wide events throughout the year including the screening of '2040', creation prayer events and prayer trails through the gardens.

# Youth Team

## Youth Ministry Report

---

During lockdown we did an Escape room online which baffled the leaders but the kids solved the problem - amazing! The young people were very sad to see Natalie go but it was good to say good bye at her leaving party. We had a summer outing to Almscliffe Crag where we played a team building games and had hot chocolate. It was great to see each other in person again and enjoy the outdoors.

This has been a year of change with Natalie leaving and the youth leaders working out what our ministry is. Natalie spent a lot of time interacting with the young people and they have missed this. We have been evolving what we do on a Sunday Evening but incorporating fun, food, and friendship. By combining the age groups the evening has become more exciting and engaging for the young people. We focus on a subject and explore with young people what it means for each of them and share what we believe too. Our hope is that they enjoy what we do, build relationships, and come to know God, taking on his values for themselves.

We are very grateful for the volunteers who are all passionate about young people. Thanks to the church PCC for partially funding some of us to go to the National Youth Ministry Conference. This really encouraged those that went and gave us a fresh sense of purpose for the youth. We also went with Emma from St John's and Shua from Mowbray which led onto a joint youth event - Glow Party for halloween. It was great to have a bigger gathering for the young people as well as the leaders.

Connect girls is a group exclusively for girls in school years 10-13 meeting during term-time at Artizan Cafe. The group provides a space to support girls to be christian women in the world we live in today. Topics are led by the girls and discussion, activity and prayer are tailored to help them explore some of their challenges and questions. Following Natalie's departure, Kath Lee continues to lead the group now supported by Liz Resch, Hannah Laughlan and Janet Green. It is a blessing to spend time with our young people and be a small part in their teenage journey.

We are hoping and praying for a new church Youth Pastor who will be able to develop the youth ministry and enable our young people to grow in faith.



Week by week we are privileged to see children find out more about Jesus and his love for them, and adults and young leaders growing in their gifts.



## Liz Resch

### Children's Ministry Oversight

---

In joining St Marks, it was so encouraging to know that the PCC had identified children as an area of focus in the life of the church. 2021 saw the whole team seeking to grow relationships within the groups, as well as looking out to connect with those not yet part of the life of St Marks. I am so thankful to all who have worked to enable children to get to know Jesus in a year that has provided many challenges. This vital work would not have been possible without the dedication and faithfulness of each team member. I would particularly like to thank Rachel Tunnicliffe, Becky Onslow, Lizzy Stansfield, Gail Vlack and Frances Bryant for their faithful ministering this year. Also, to Rachel Batchelor and Keren Hamilton for their admin help.

As we enter 2022 I am convinced of the importance of our children, and how great a gift they are to our life at St Marks. I continue to pray for this work, both during the week and on Sundays

- for relationships to grow.
- for babies, toddlers and children to be transformed by the love of Jesus.
- for our children to be equipped, released and encouraged in living naturally supernatural lives for Jesus day by day.

The whole children's team is an incredible one to be part of.

Please do continue to pray for this work, and be open to God calling you to join us.



## Rachel Tunnicliffe Children's Ministry Report

---

The Tide groups exist to disciple primary school age children. We have around 200 children – a huge blessing and quite a challenge! Many of these children are new to Church and are being introduced to Jesus for the first time, whilst others are being disciplined at home. We see the opportunity and the responsibility of this mission river flowing into our building and we seek to share Jesus' love with each child, whatever their background.

We focus on relationships – between the children and their peers, children and adult leaders and children and our teenage leaders, but most importantly each child's relationship with Jesus.

We have had to be adaptable in uncertain times, moving to afternoon zoom groups and then back into Church at the 10.30 service, and responding to changing restrictions. We were given the word "faithfulness" and God has certainly been faithful. We have more children in the Tide than before the pandemic – 193 primary children registered for groups at the 10.30 service (242 on roll). We are thankful, and must honour the blessing God is giving us.

Week by week we are privileged to see children find out more about Jesus and his love for them, and adults and young leaders growing in their gifts.

Effective discipleship in this context takes a lot of people. Our prayers have been answered and new volunteers have come forward and completed our safer recruitment process. New young leaders have joined the team too. We are thankful for the new energy, gifts and ideas they have brought to the Tide groups. We still need more men involved!

## Gail Vlack Children's Events Report

---

Children's Events at St. Mark's aim to inspire children and families to love and follow Jesus. This ministry holds one-off events throughout the year to bring families together to celebrate and give the opportunity to invite families from the fringes of our church family or those that do not regularly attend church. They are seeker-friendly, fun, party-style events, with goody bags, live music, age-appropriate games, activities, worship and prayer.

This year we held a Light Party on October 31st, as a safe, Christ-centred alternative to Halloween for families with primary-aged children. This free event was advertised in our children's groups, church newsletters and also in local schools. We asked families to register on churchsuite, and 60 children signed-up, each receiving a goody bag. It was lovely to have youth leading the worship with Chris Mason and it was great to see the church all lit up with disco lights. Thanks to Rachel Tunnicliffe and Dave Ferguson for agreeing to lead with Gail at the last minute, due to Covid absences. It was a wonderful time of seeing God bringing people together and encouraging children to respond to the light of Jesus. We were able to invite families to children's groups and the Christingle Service.

In 2022 we would love to hold an Easter event for families and a Light Party in October. We will also look at what to provide for children in the summer for a 'Holiday Club'. We would love to encourage more youth to be equipped to serve at these events. And there has been interest in starting a dance ministry group that could collaborate at these events to encourage creative ministry and gifts.

# Gail Vlack

## Toddler Ministry Report

---

Our Toddler Ministry team vision is to develop the lives and potential of young children and their families by creating a fun, safe environment to play, share and grow. We show God's love by building relationships in a nurturing, supportive, welcoming community where every adult and child feels cared for and valued.

In Spring 2021 we put together toddler trails that families could complete in the church grounds and supplemented this with online resources and toddler praise sessions on YouTube. These resources continue to be used with baptism families and to support the work that has been going on in person in recent months.

Outdoor Toddler Praise sessions started in May 2021 in the church garden. Our team of volunteers and families were delighted to be meeting in person and using the outdoor space allowed us to connect with God and nature in new and exciting ways. We ran two Toddler Time events for families with young children in the summer term to help connect families with church.

In June 2021 we launched an outdoor baby group. This was the first time we had aimed a group at parents with children 0-12 months. We were interested to meet a new demographic that would not have attended our traditional toddler groups before, younger parents, usually on maternity leave and looking to connect with parents in a similar situation.

In September we were pleased to reopen our indoor groups. Our Monday & Wednesday Toddler Praise groups meet fortnightly in church and offer age-appropriate worship, bible stories, activities, games & prayer. Our Tuesday & Thursday Toddler Groups meet weekly in the North Room and offer play, support, community

and friendship to families with children under 5. Our baby group had limited success meeting indoors on a regular basis, but a Baby Christmas Party was a big success. By the end of the year we were engaging with about 50 families per week across all the groups.

This year we have improved our communication with families with the use of churchsuite for registration. This enables us to send emails, send invitations to church events and encourage the families to enter more into the family at St. Mark's. Reduced numbers in our groups have helped develop closer relationships and encourage more reliable attendance and commitment. It has also allowed spaces to open up quicker for new families, as families must re-register each term, so we aren't keeping spaces for families that don't attend.

We are thankful to our team of 13 volunteers who use their gifts and talents to support families in our community and show the love of Jesus each week.

In 2022 we would love to connect with other churches and reintroduce the town-wide prayer and networking annual gathering of toddler leaders we held at St. Mark's before lockdown. We hope that our baby group will grow in numbers and regular attendees and offer support to vulnerable mums and first-time parents. We are looking to grow our volunteer team so we have enough support for each group and can provide refreshments regularly. We will also continue to look at how we use outdoor space and encourage the groups to be good stewards of our environment. We will look to successfully apply for grant money from the North Yorkshire Early Help Team to expand our resources for infants, improve the comfort of young families in the North Room and offer free books to all children in our groups at Christmas and Easter.



# Gail Vlack

## Baptism Visiting Ministry Report

---

Our baptism visiting team supports families that are having children baptised at St. Mark's by visiting them at home before and after the baptism, introducing them to the ministries of the church, helping them connect and praying for them. This ministry restarted in May 2021 as restrictions eased. 15 families had children baptised in 2021, with 20 children being baptised throughout the year.

Thanks to our team of seven volunteer baptism visitors and also those members of our congregation that accompany them on home visits. By providing a warm welcome, information about our church community and offering support they are sharing the love of Jesus and being missional in their outreach.

Families give very positive feedback following the baptisms, and mention the warm welcome, the personal feel of the service and the relaxed atmosphere. This year they seem even more grateful for the opportunity to celebrate with family and they seem more open to connecting with our church family following the baptism. This year we have seen more families attending the welcome service following their baptism.

Communication has improved with the enhanced use of churchsuite to ensure that all families are included in our database and any new families added to the newcomer flow, so we can encourage as many families as possible to stay connected. They are also able to opt in to receive toddler communications and we have noticed more families joining our toddler groups and toddler praise sessions this year following the baptism.

Thanks to Janet Green for ensuring the resources we provide the families are up to date, relevant and invitational. Thanks to Ann Fitzgerald for her secretarial support, this has supported clergy and office staff and allowed smooth communication with the families, godparents and visitors.

In 2022 we would love to add a few new volunteers to our visiting team. We would love to see even more baptism families attending church regularly following the baptism. It would be great to raise the visibility of this ministry, to recognise the volunteers for their service and ensure the congregation are aware of the visiting role and how they can pray for and support the baptism families.

By providing a warm welcome, information about our church community and offering support they are sharing the love of Jesus and being missional in their outreach.



## Shirley Jones Prayer Ministry Report

---

The vision of prayer ministry is to have a committed and passionate team who are available to come alongside members of St Mark's to help them in their journey to be closer to the person God means them to be and to join in with their experience of the reality of His presence, love and power. This involves listening with a compassionate heart, a faith in the willingness and ability of God to intervene in people's lives and situations and to being committed to be available to pray with people during and after church services and whenever the need arises midweek.

It is always a highlight of praying for others when we witness God working in people's lives and answering our prayers. We have been encouraged by the feedback from those who we have been praying for, in particular from those who availed themselves of the prayer soaking opportunities at the Sanctuary events and who received healing and a real sense of God's presence. We have also been encouraged by the support and commitment to prayer ministry by the clergy team in services.

The prayer ministry team is 15 strong and are a team who are gifted by the Holy Spirit in faith, discernment, wisdom, words of knowledge and above all love for those they pray with. They are committed to prayer and to keeping up to date with training and to meeting together for mutual support and encouragement. They provide an internet prayer presence and respond instantly to those prayer requests received by email. A small group are also part of the intercessory prayer team who regularly pray each week.

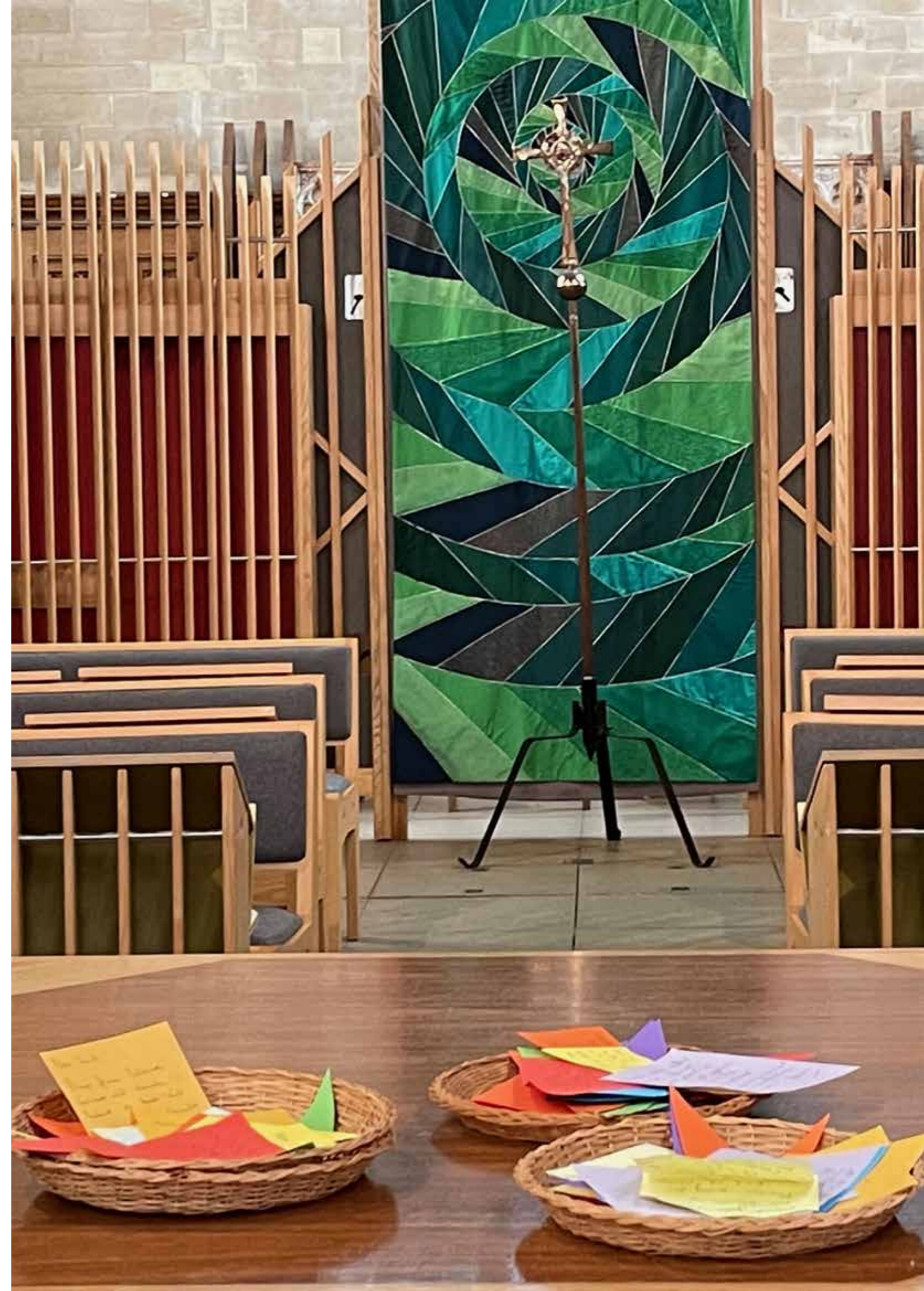
## Frances Bryant Prayer Coordinator Report

---

As Prayer Coordinator I seek to draw people together to pray in dependence on God who's at work in all of us and in Creation. I hope to enable all ages to engage in prayer – for the church, town, nation and world, recognising our responsibility to be 'Good News people' everywhere. On Sundays, individuals and families lead our outward-focused prayers. At monthly meetings we hear from and pray for our mission partners who bring hope to those on the fringes - the poor, the homeless – both in the UK and abroad. We also pray for our church ministry teams.

Throughout 2021, St Mark's prayer meetings focused on praying into the Climate Crisis. Working with our Parish and Diocesan Environment Officers, Deborah and Jemima, this culminated in 11 days of prayer in November, with stories from the frontline of the Climate Crisis around the world going out to St Mark's and across the Diocese. Thanks to the Communications teams, especially Janet Green at St Mark's, and Charlie Scott at the Diocese. Both our congregations engaged thoughtfully with creation prayer activities during the COP, and we hope to continue this momentum in 2022.

The Sunday Intercessions team is made up of volunteers. Particular thanks to Ruth Cundy who helps lead prayer meetings to keep us connected with the wider world. A smaller team meets weekly, praying for the wider community, those in need, and the work of the church and its mission partners.



# Catherine Gibbon

## Pastoral Support Report

---

The pastoral activity at St Marks in 2021 covered:

- Practical and emotional support to parishioners. From meals, to lifts, home communion and home visits from the pastoral team. Linking members of the pastoral team up to others within church, to support those suffering through poor physical or mental health.
- Bereavement support to those within church and the wider community.
- Holding a Thanksgiving and Remembrance service annually for those who held a funeral at St Marks and for anyone within St Marks bereaved in the previous year.
- Running the bereavement Journey course – advertised within church, in the local community and the rest of Harrogate. Open to anyone who wishes to attend.
- Tuesday and Thursday lunches. Tuesday lunches are for anyone in the community wishing to attend. These lunches haven't been able to resume in church this past year but lunches were taken out to all who used to attend, plus many more as the list of those we felt would benefit grew. Cake and reflections are still given out once a month at Thursday communion and taken to those unable to attend.
- Welcoming newcomers by contacting each one, offering to meet up and putting on afternoon tea once a fortnight.

### Highlights and Special Mentions

The tremendous job Jose Rhodes and her team of volunteers have done in providing lunches to 47 elderly households. An incredible organisational feat, cooking soups, baking, delivering, keeping in touch with so many from St Marks especially at a time when we couldn't meet in church.

The bereavement Journey which we first ran in June for 6 weeks for members of St Marks who have been bereaved. After it's success we are starting the next course on 27th Jan and this time have advertised far and wide to benefit the Harrogate community.

The Thanksgiving and Remembrance service held in January for those bereaved at St Marks and for those who had their funeral at St Marks over the past two year. We were able to offer refreshments afterwards. A lot of positive feedback was given.

The huge number of newcomers and returning to hosting the popular afternoon tea at the Woodroffe's home. Seeing some of those people become active members of St Marks, joining community groups and serving.

Setting up the 18 – 30 community group. An age group that was under represented in the past but which has grown in the past year. Ali and Mike Barker now run this group at their home.

# Sue Russell

## Midweek Ministry Report

---

Morning meets was re-named this year in order to better to reflect the mission and outreach aspect of the ministry. Its aim and vision is to blur the lines between church and community and to build one seamless society which honours God and begins to address the twin problems of loneliness and isolation in Harrogate.

Unfortunately the COVID pandemic resulted in significant disruption last year but, when some of the restrictions were lifted, we were delighted to welcome two home groups to the church on Tuesday mornings and to be able to offer them hospitality. The same was true for the Holy Communion congregation on Thursdays. It was wonderful to be able to welcome people back to the café after such a prolonged break and it was undoubtedly the highlight of the year.

Sadly we were forced to close again just before Christmas, but we remain optimistic that we will be able to get back on track in early 2022. The groups are ready to return as soon as it's safe to do so and we are grateful for offers of help from people new to St. Mark's.

We would like to add more activities, although it's uncertain at the moment as to whether we shall have the resources to open five days a week. My hope is that we may be able to achieve a re-launch with a new name, eye-catching image and fresh publicity in the form of flyers delivered to every home in the parish.

Enormous tribute is due to the volunteers who have continued to demonstrate their commitment to this ministry through a difficult two years, and I thank them all.



# Janet Green

## Communication & Digital Report

Good communication can help us to live out our calling to share the Good News of Jesus Christ. My role is to support St Mark's to do this in the unique context in which we are placed, and in a way that is most effective and relevant to the many audiences that we seek to serve.

Throughout 2021, our communications have had to consider our church family at home as well as those returning to the building as we aim to inform and connect both audiences with the ministry and mission of St Mark's. We continue to give thought and consideration too, to our wider audience and those not yet part of our church family, including newcomers and seekers.

With the arrival of Mike and Liz, the focus has been on helping our church family get to know more of who they are. Whether through communicating their vision, teaching topics, or spending time producing videos such as 'Moments with Mike', all have helped to gain a greater understanding of their voice and what God has laid on their hearts.

MyChurchSuite, our member-facing App, was introduced to the congregation through email and video communications.

COP26 encouraged us to consider how we can highlight the environment through our various communication platforms. It was a privilege to work with Deborah Booth and Frances Bryant on this project and continue to do so as we look at keeping the environment firmly on our communication agenda.

Our digital presence continues to be a valuable tool in communicating the Good news. Time has been spent updating various areas of our website, getting planning social media activity, and creating content.

With the return of children's groups to the building in September, it was helpful to be part of the registration process and support in communications with many new and existing families.

The Gift Day prompted some work on our giving communications including website updates and making the regular giving form more accessible through a new digital version of the form.



Easter and Christmas are always key dates in the communications calendar and much time is spent producing helpful ways for our church family to engage with, and to invite others to the celebrations.

The nature of communications means working across the breadth of the church, with teams, volunteers and individuals. There is much joy in supporting them to regularly communicate their ministries or information in the most effective way possible. Projects can range from information-based communications to wider creative content plans.

We have much to communicate and share at St Mark's, part of disseminating this information involves some updating and administrative work. I am especially thankful to Ruth Wilson who provided administrative support for our Easter campaign 2021 and also to Jen Denning who updates 'A Church Near You' regularly.

I would like to give special thanks to the AV team including Jon Denning; Jay & Josh Vlack; Darren & Samuel Kidd; Ben & James Handley and Simon Green. It is through their knowledge, wisdom, and expertise that we have been able to stream our services. With services back in the building plus online they now juggle the sound and tech for both dimensions, serving faithfully each month and extra when required. I am particularly grateful to the young people who have stepped up to serve. It is our hope that more people will join the team this year.

It's with thanks also to Stuart Holland, Tim Cundy, and again Jon Denning for creating our new AV area. It has been a delight to witness their teamwork and see a vision come to life.



# Mike Procter

## Mission Ministry Report

### Alpha

The Alpha Course outlines the core principles of the Christian faith that all denominations agree on. By focusing on the fundamentals, it is an opportunity for people to engage in discussions regardless of where they are on their faith journey.

Our 2020 course had to move onto Zoom midway through and we were unsure how many people would sign up for a Zoom course in 2021. No-one as it turned out! Maybe we were all getting a bit zoomed-out by then. We ran a face-to-face course in the autumn and although continuing nervousness around Covid meant it attracted only a small number, we had some fascinating discussions in part because of the cultural diversity in the group.

My hope for 2022 is that every member of St Mark's seeks opportunities to invite friends, neighbours and colleagues to Alpha, pointing them to information about the course, and when the dates of the next course are published gently reminding them. The hope of the Church is transformation by the Gospel of Jesus Christ. Alpha is a wonderful way for us all to help realise that hope.

For more info: [alpha@smch.org.uk](mailto:alpha@smch.org.uk)

### Harrogate Clothes Bank

Harrogate Clothes Bank is a St Mark's project and was set up in 2016. Everything we supply is free and anyone can use the service. Most of our customers need lots of items, sometimes quite suddenly. The majority of people self-refer but many organisations signpost to us including; Resurrected Bites, Canaan (free furniture), Foodbank, Harrogate Homeless Project, NYCC Social Services, Harrogate Borough Council, the Probation Service, GPs, the JobCentre, schools, churches, refugee support charities, women's refuges, etc.



In 2021 we opened to customers once a week when Covid rules allowed and we made home-delivered when they didn't. In August we moved from McCarthy's Storage World to temporary accommodation kindly provided the Harrogate & District Scouts, and in September we moved to a warehouse on Hornbeam Park. Over the year our team of 20 to 25 volunteers served over 280 local families and individuals, providing over 5,000 items. In addition we gave approximately 1,000 items to organisations supporting refugees outside the UK. We don't have space to store out of season clothes so these are sent to other clothing charities. Badly worn, damaged or soiled clothes are sent for recycling. Our main cost is rent and in 2021 this was met mainly by grants. In May we held a pop-up fundraising sale at St Mark's and raised £750 which was a great help.

We're now open every Wednesday 10-12 and one Saturday a month 10-12. My hope for 2022 is that every member of the St Marks family visits us, and brings a friend. Anyone is welcome to buy items and money raised in this way can form a significant part of our income - you might be surprised by the quality of clothes we stock. We'd also welcome more volunteers. If you're active on social media please share our Facebook posts and help raise awareness of this wonderful resource.

Email: [harrogateclothes@gmail.com](mailto:harrogateclothes@gmail.com)  
Web: [HarrogateClothesBank.co.uk](http://HarrogateClothesBank.co.uk)  
Facebook: Harrogate-Clothes-Bank



**FREE FOOD!**

## Explore more Life. Faith. Meaning.

Alpha is a short course, designed as a practical introduction to Christian faith. It is excellent for long term and new church members because it offers a different perspective - the perspective of not taking Christian knowledge for granted.

On an Alpha course, anyone can raise anything and no point of view is off limits. A lack of knowledge or understanding is definitely okay!

Each session is 2hrs, we eat, watch a video and discuss. So whether you want to refresh, reboot or simply explore your faith (or lack of) - for a new perspective, come and try Alpha.

9 weeks, from **Monday 4th October at 7.30pm**  
Town centre venue (location dependent on numbers)

**For more info visit:**  
[smch.org.uk/alpha](http://smch.org.uk/alpha)

interest email:

**Alpha**

# Jose Rhodes

## Mission Support Group Report

2021 continued to be challenging for all of our mission partners. Due to Covid, personal contact remained limited, but we give thanks that: -

- Caring for Life in Leeds resumed training classes for their clients and re-opened their facilities at Crag House farm
- Mentors at In2Out were able to meet in person with those recently released from prison
- Wellspring resumed much of its counselling work meeting the needs of those with mental health problems
- Paul and Ruth Turner were able to return to Peru to resume their work with churches in Latin America after 15 months extended furlough in UK
- Artizan International resumed face-to-face workshops including those making mosaics for Harrogate town centre
- Mission without Borders gave more support to local churches in Eastern Europe including Operation Christmas Love family gift boxes

Throughout the year, St Mark's continued to give prayer support to our mission partners during church services and at the monthly prayer gatherings held on zoom. Despite a fall in the mission budget for 2021, giving to our long-term partners was maintained at £20,000. The remainder of mission giving was spread across a wide range of organisation, but focused especially on those involved with the environment, social justice, including food banks, and overseas aid to those areas most affected by Covid (Nepal and India) or in response to Tearfund appeals (Afghanistan and DCR). Full financial report attached.

A major highlight of the year was a garden party for the church family to meet Paul and Ruth Turner before they returned to Peru. Invited in shifts, 60 people enjoyed tea, cake and chat in a socially-distanced manor in the safety of the outdoors. For a brief period life seemed more normal and we hope and pray that this will continue into 2022.

With thanks to our MSG team for all that they do: Frances Bryant, Ruth Cundy, Jen Denning, Val Hall, Susie McQuade, José Rhodes



## St Mark's Mission Support Group Allocation of the Budget 2021

### LONG TERM MAIN MISSION PARTNERS

<b>Home</b>	
Caring For Life	£4,000
In2Out	£3,000
Wellspring	£3,000
<b>International</b>	
Latin Link (Turners)	£4,000
Mission without Borders	£3,000
Artizan International	£3,000

### UNALLOCATED

Unlike in previous years, the MSG did not consult the congregation regarding the unallocated. This was difficult decision, but we received so many requests from organisations that we support already, that we concentrated on these.

<b>Home</b>	
Lifeline	£1500
CMS (Hemburys)	£1000
Harrogate Food Bank	£1000
Bradford Food Bank	£1000
A Rocha UK	£500
H'gate Clothesbank	£500
Res. Bites Cafe	£500
Harrogate Homeless	£500
Wetherby YO1 Xmas	£500
Prison Fellowship	£300 (Angel Tree project)
Christmas outreach	£414 (Wetherby YO1, IDAS)
<b>Overseas</b>	
A Rocha International	£1000
Open Doors	£1000
Nepal Int. Fellowship	£1000
Tearfund Afghanistan	£500
Shalom Décor (Flor)	£400
Bellary Grain Kits	£250
India coronavirus (CA)	£250
Tearfund DRC appeal	£250
Christian Aid week	£250
<b>Total Mission Giving at Home and Overseas</b>	<b>£12,614</b>

**Total Spend £32,614**

# Cathy Meadows

## Operations Report

### Including Finance and General Purposes

It's been a very successful year in terms of operations and office work at St Mark's.

The Estate Management Team have been meeting monthly, either virtually or in person, to discuss and implement the maintenance and repair of the church building. Their guidance and practical help has been a blessing to us all. It's fantastic to see the range of skills people have and the time they will give - our church building has at least one issue that needs attention every single week and this team of people attend to it.

See Tim's Fabric Report for more information.

Additionally, we responded to the Jan-March lockdown and restrictions by taking the opportunity to clear out, clean up and reorganise things from top to bottom - from the North Room loft to the cellars. This has freed up more storage space, and helped us comply with Health and Safety regulations by allowing clear access to the boilers and gas supply, for instance. Nothing useful has been thrown away but has been donated to charity. This is a much better use of resources when someone else can use what we don't need.



Cleaning the building continued with our reliable volunteer cleaners - each taking on a space or specific task and they continue to do so. Most of the church is still cleaned by volunteers, but since August we have employed the services of a contract cleaner three sessions a week for high use areas such as the toilets, kitchen floor and surfaces, and emptying of bins. The church windows and doors were given a one-off clean by a window cleaner back in August.

Outdoor space has come into more focus for us all recently and 2021 saw the installation of picnic tables and benches and portable gazebos (grant applied for and received from the Coop) and a new 'garden trail' was created. Initially, this was with children in mind, but at Christmas was used as a 'prayer trail' for everyone. We hope that small groups will create differently themed prayer trails over the coming year. Additionally, more garden plots have been adopted by church family and we hope to see the garden developing too.

Office-wise, we have been reviewing and revisiting some of our policies and procedures, including the Room Hire Policy and Wedding Procedures. These may seem very different entities, but, besides their obvious aims, the



# Tim Cundy

## Fabric Report

The Estates Management Team has met monthly during the year and has been a useful forum for dealing with many issues relating to the church building.

The only major project this year has been the new AV desk. We are extremely grateful to all those who have helped with the successful implementation of this project, particularly Stuart Holland for the construction of the desk and Jon Denning for the very complex task of re-routing cables to the desk.

The volunteer team doing other maintenance jobs, clearing gutters and a multitude of minor repairs in the building has saved us considerable expense and we are blessed with so many willing helpers. One long overdue task was to clear out the two cellars allowing easy access to the heating boilers, electrical switchboards and other equipment.



main aim is that anyone who has any connection with St Mark's not only finds us both welcoming and professional, but we hope we radiate the Christian ethos.

Furthermore, staff and volunteers have been doing some excellent work regarding fire safety. The Fire Safety Policy has been revised, new procedures put in place, a very informative Fire Safety Training session was delivered and a fire practice evacuation carried out on a small cohort of people. We will regularly be carrying out practice evacuations in future including whole church evacuation and delivering the fire training session again.

There are more policies we aim to work on in 2022.

Our volunteers continue to be the only way we function at church and 2021 saw a new IT volunteer, a new Kitchen Coordinator volunteer and two new volunteer office assistants come on board. We keep asking for new volunteers and they keep coming!

Philippians 4:19

'My God will supply all your needs according to His riches in glory in Christ Jesus.'

We are blessed in having so many children and young people involved in our church, and we know how important it is to provide a safe and secure environment for all those connected to St Mark's

## Mark Siddall Safeguarding Report

At St Mark's, safeguarding is at the heart of who we are and what we do. We are blessed in having so many children and young people involved in our church, and we know how important it is to provide a safe and secure environment for all those connected to St Mark's. We also know that there are some individuals who pose a risk to others, and so we recognise the need to be constantly vigilant and to ensure that safeguarding is regarded as everyone's business.

One of the key safeguarding activities during the past 12 months has been to ensure that officers and volunteers are safely recruited. This has necessitated regular contact with the Disclosure and Barring Service (DBS), both in respect of new volunteers and also for those existing volunteers whose DBS certificates required renewal.

Because it is the type of role undertaken by an individual that determines whether a DBS check can be applied for, and what type of DBS check can be requested, we have been revising various role descriptions in order to ensure not only that they are accurate, but also to ensure that they enable a DBS check to be legitimately applied for. The revision of role descriptions will continue throughout 2022.

Additionally, we have required officers and volunteers to attend relevant safeguarding training. For many, this has entailed participation in the Basic Awareness, and the Foundations training, but others have attended additional training, depending on their role within the church. It is difficult to overstate the importance of such training, and we now require training to be renewed at least every 3 years.

It is understandable that some within the congregation might struggle with the notion of abuse within the church, and might wonder how to respond either to a disclosure or to something of concern that they become aware

of. For most individuals, responding to a safeguarding issue is not an everyday occurrence. Consequently, a guide has been produced which gives basic information about types of abuse, how to respond in different situations, and the contact details of individuals and organisations that can offer help. The guide is located on the St Mark's website, and so is available to all.

Throughout the year there has been a fairly small number of issues of concern that have arisen. Where appropriate, there has been liaison with the diocesan safeguarding team, in order to resolve such issues. In addition, in 2021 we established a link with a named individual in North Yorkshire Police. The purpose of the link was to enable St Mark's to share information of concern in confidence, and to receive any such information from the police. It is not unknown for offenders who pose a risk to others to attach themselves to a church, and in such cases the exchange of information becomes a high priority.

During the past 12 months the PCC has required a report from the parish safeguarding officer at every meeting, and this has helped to keep the issue of safeguarding at a visible level. Additionally, St Mark's adopted the Church of England's parish safeguarding dashboard in 2021. This is an electronic information system which enables the church to assess and track its performance against best safeguarding practice. All PCC members have access to the dashboard, and the dashboard is a key tool used by the safeguarding officer and the safeguarding admin officer.

An ongoing task during the last 12 months has been to review and streamline paperwork, and to move to electronic versions and systems wherever possible. This is intended to free up time and focus, and the process will no doubt continue during 2022.

Lastly, the church established a risk assessment group during 2021, and the safeguarding officer became a core member of the group. This was another sign of the importance that St Mark's place on good safeguarding practice, and it bodes well for the future.

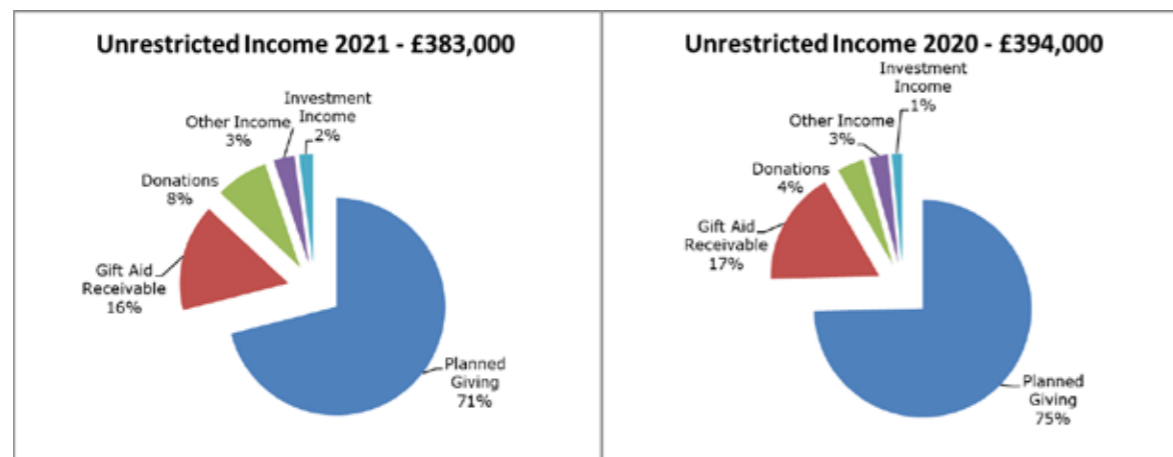
# Richard Marjoribanks

## Treasurer's Report

### Headlines:

- Substantial response to Gift Day meant we broke even in 2021 and have over £77,000 to support expenditure in 2022
- Over £340,000 spent to support Mission & Ministry in our Parish, Diocese and Overseas
- Free Reserves up slightly to 3.1 months costs based on 2021 expenditure

The Gift Day in November is the key factor in our results this year with £6,700 (included in Donations in the chart below) used to cover the deficit and leave us with a break-even position. It also enables a more optimistic start to financial planning in 2022 with the budgeted deficit for that year also covered in full. As we start to emerge from the worst of the pandemic, the St Mark's finances also reflect the cautious return to some form of normality with letting income starting to pick up along with wedding and funeral fees now that these services are allowed to be held in the Church. However, the last year has seen our core Planned Giving Income and Gift Aid fall further by just over £28,000 as people have left Harrogate or had to cut their giving. However, we are in a much more fortunate position than many churches as the revenue loss, while still serious, is under 8% of total Planned Giving. And monthly Planned Giving remains a key foundation to the work and ministry of the Church.

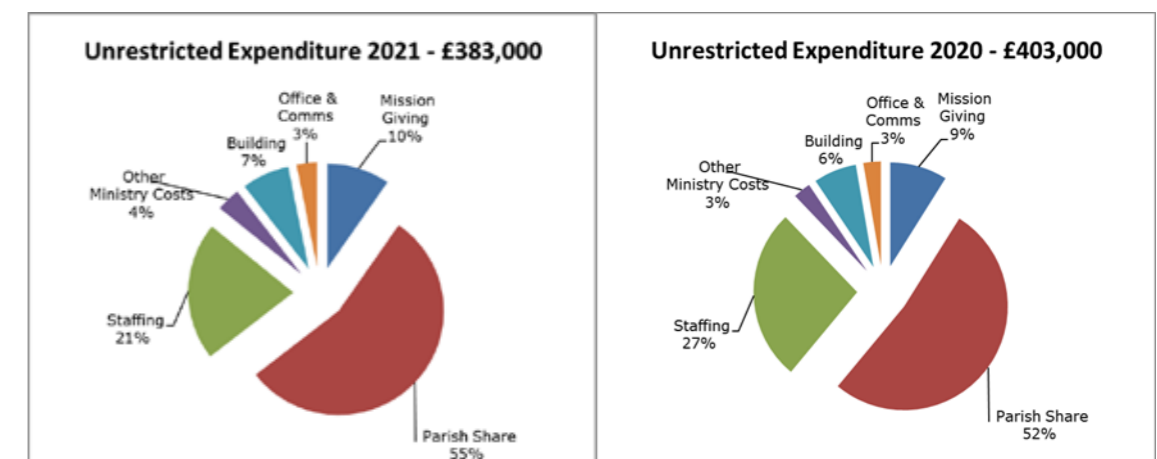


We maintained staffing levels throughout the year and continued to rely on volunteer help in cleaning the building. As activity in the building picked up, we took the decision to bring in contract cleaners a few hours a week to cover key cleaning tasks. It also became clear that we cannot hope to keep office staff at the lower levels resulting from the decision made in 2020 and will probably need to add extra paid resource in 2022. We did though take the decision to defer advertising for a new Youth Pastor, when Natalie left us in July, and this saved around £12,000 in the year.

We were able to maintain Parish Share payments to the Diocese at the level requested with the request maintained at the 2020 level. The St Marks payment is an important element of the Diocesan income from Churches in our Deanery representing over 12% of the total. On average, the 32 congregations in the Deanery were only able to pay 77% of the Share Request in 2021.

Mission Support Giving, at £36,624, is slightly above the 2020 level but, with changes in the way people are giving, this is now calculated on total Income from Donations & Legacies (Incoming Resources from Donors in these accounts) to include one-off donations. We hope to continue to maintain this 10% tithe in future. The allocation of this giving is administered on behalf of the PCC by the Mission Support Group.

Based on our 2021 expenditure, our financial 'free' reserves at the end of the year, at £93,359 (2020: £93,446), represented 3.1 months of expenditure. These are the Unrestricted Funds that are not designated for a specific purpose or tied up in Fixed Assets.



### Reserves policy

In 2020, the PCC reviewed its policy on the minimum level of unrestricted reserves that should be maintained. Whilst recognising that a faith organisation such as a Church should perhaps operate on a nil reserves basis, this policy has been arrived at in light of the statutory responsibilities to the staff employed by the PCC, should income reductions require a reassessment of the number of paid positions, as well as the time required to seek additional financial support to fund the Church's vision for mission. The potential for the one-off substantial repair liabilities that can arise from the quinquennial inspection has also been considered. Reserves represented by tangible fixed assets will be excluded as they are by nature not immediately realisable. The PCC also took note of the minimum reserves policy adopted by the Diocese of Leeds. It has therefore been decided that St Mark's will fall in line with our Diocesan policy and will aim to have a minimum level of liquid reserves representing two months of normal ongoing expenditure.

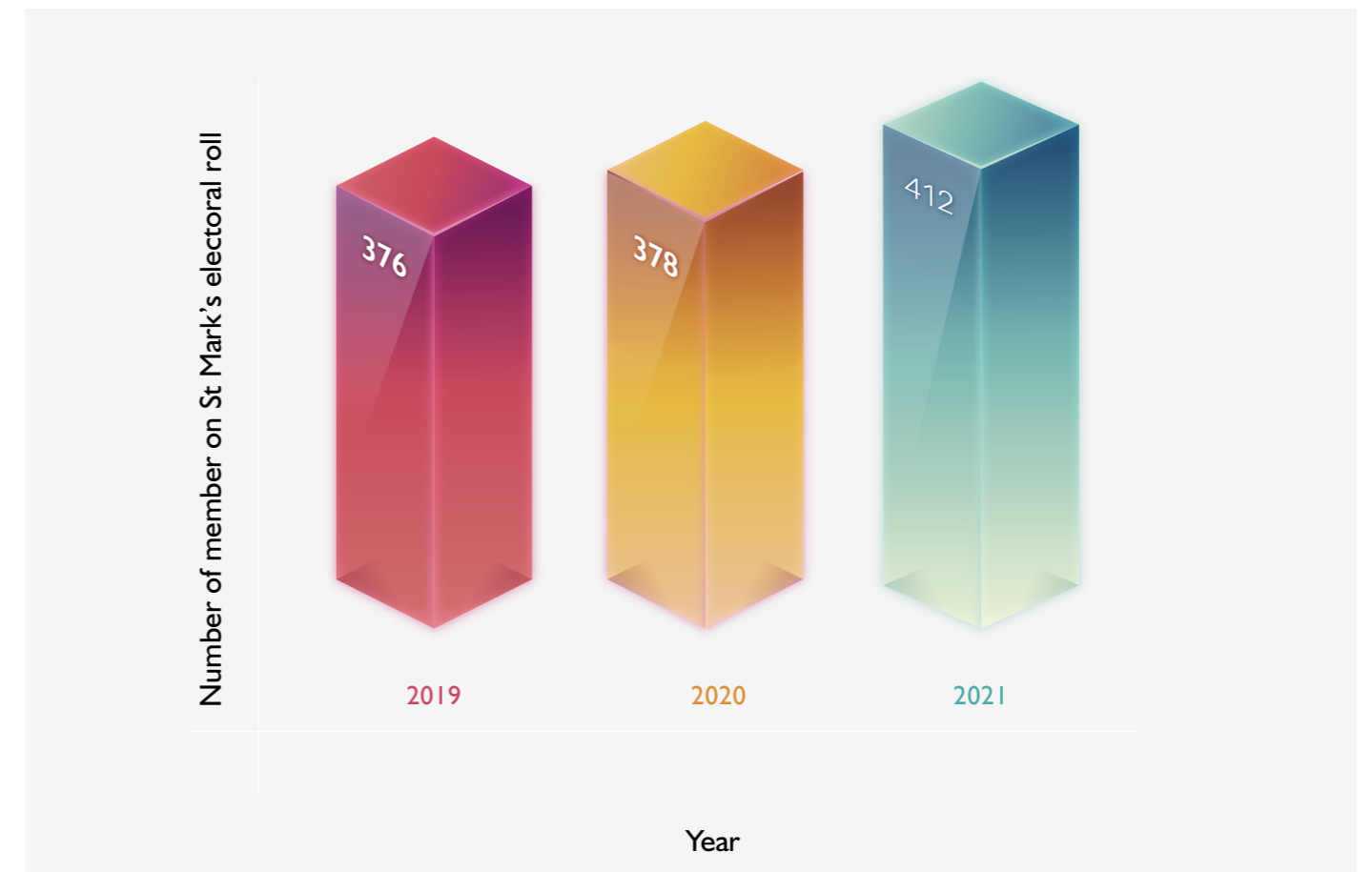
# Facts & Figures

## Attendance

In-person attendance and online view figures October services 2021

DATE	IN-PERSON		ONLINE VIEWS	
	9AM	10.30AM	9AM	10.30AM
03RD OCT	63	206	45	84
10TH OCT	62	226	56	77
17TH OCT	59	211	34	49
24TH OCT	57	166	37	49

# Electoral Roll



# Occasional Offices



**BAPTISMS**  
**20**



**WEDDINGS**  
**7**



**FUNERALS**  
**14**  
INCLUDES 4 FUNERALS AT THE CREMATORIUM ONLY

\*View count is based on YouTube analytics taken from the date of the event until 26th January and therefore includes live views and watch again. YouTube counts a views when: A user intentionally initiates the watching of a video. The user watches it on the platform for at least 30 seconds. Views do not mean the user has watched for the total broadcast time and therefore views should be considered alongside watch time.

# PCC Leadership & What it is and what it does

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Measure. The appointment of PCC members is governed by and set out in the Church Representation Rules. St Mark's PCC has the responsibility for co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

It also has maintenance responsibilities for the church building.

It seeks to promote the following stated priorities:

- to worship the living God;
- to grow in faith;
- to serve the people of our parish and community;
- to share Christ's love and truth through our living witness;
- to deepen our links with the world-wide church;
- to work for justice and peace and to care for creation.

The PCC oversees the church's strategic and annual plan, agrees the budget, and monitors progress made against both of these. It oversees the appointment of the members of the leadership team.

**Membership 2021:** Incumbent: The Revd. Mike Resch (from March), The Revd. Liz Resch (from March); Associate Minister: The Revd. Dan Watts (Standing Committee); Curate: The Revd. Kim Mason (Standing Committee); Curate: The Revd. James Handley; Associate Vicar: The Rev John Duff; Church Wardens/Standing Committee:

Mrs Alison Glover and Mr David Ferguson; Reader Representative: Mrs Ruth Cundy; Deanery Synod Representatives: Mrs Licy Dorsey (Disability Officer), Dr Susan Atkin, Dr Michelle Hayes, Mrs Jeannine Fisher and Mr Chris Mason. Elected members: Mrs Rebecca Onslow (second term), Mr Wayne Brown, Mrs Sara Ferguson, Mr Mike Procter (Tree Officer), Mr Neil Tunnicliffe, Mrs Carol Bexon, Mrs Carol Bracher (second term), Mrs Deborah Booth (Environment Officer), Mrs Ann FitzGerald (PCC Secretary/ Standing Committee), Mr Richard Marjoribanks (Treasurer/ Standing Committee), Mr Mark Siddall (Parish Safeguarding Officer), Mrs Gail Vlack.

**Ceased during 2020:** Mr Keelan Glendinning, Mr John Hammerton and Mr Alan Stokes.

Not on PCC but in a designated role and will attend as required: Natalie Jones (Youth Pastor); Tim Cundy (Deputy Warden); Catherine Gibbin (Pastoral Director); Janet Green (Information & Communications Officer); Frances Bryant (Prayer Co-ordinator); Shirley Jones (Prayer Ministry Co-ordinator); Suzie McQuade (Safeguarding Administrator), Cathy Meadows (Office Manager/ Electoral Roll Officer); Neil Meadows (Health & Safety Officer).

**Other PCC committees/groups:** The Standing Committee is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council, and oversees the week-by-week operations and the finances of the church.

The PCC has three other main sub-committees:

**The Strategic Planning Group** - which prepares the church's annual strategic/mission plan for the consideration and approval of the PCC, and monitors progress against that plan;

**The Estates Management Committee** - which meets regularly to review and advise on the maintenance of the church infrastructure and estate and the day-to-day management of the building.

**Finance Sub Committee** - supports the Treasurer in decision making and helps in preparing papers to be presented at Standing Committee and the wider PCC

Other committees include the Mission Support Group, which aims to engender understanding, involvement and commitment to world-wide mission within St Mark's, and is chaired by Jose Rhodes.

In 2021, in response to the COVID-19 pandemic and circumstances of having a new Vicar, the PCC has met monthly instead of quarterly as previously. The future pattern of meetings will be reviewed in 2022. The pattern of meetings will have at its heart the need: First, to agree and adopt an annual strategic/mission plan and a supporting budget at the start of each calendar year. To review and approve the annual report, and consider proposals which are required for the consideration of the Annual Parochial Church Meeting in April. To review progress against the strategic/mission plan as the year progresses. From the autumn onwards, to consider and approve the next year's plan – and so on, in a repeating annual cycle. PCC members are encouraged to join the teams/groups that deliver the plan, though not at a level that would create conflicts of interest. New PCC members are given information pertinent to their role as members of the PCC and are eligible to attend Diocesan training courses as appropriate. Those attending courses are asked to report back to PCC.

**Risk Management:** The PCC acknowledges its responsibility to identify, assess and manage the major risks to which it is exposed. It is developing a register of major risks and continues to enhance plans to ensure that systems and processes are in place to mitigate exposure to these risks. Major risks arise from a variety of aspects of the church's internal operations and external environment, including security, health and safety and finance and individual policies and procedures have been developed to address many of these areas. Monthly financial reports are submitted to PCC and budgets agreed before the start of each year. The PCC is further developing procedures to meet its responsibilities in this area and monitoring implementation of the necessary mitigating actions.

**Conflicts Policy:** The PCC has adopted a policy to identify any conflicts of interests that any member may have that may exist which could potentially affect the proper operation of the Council. Potential conflicts can arise where a PCC member has a personal interest or involvement in an organisation which the PCC intends to support financially or from which the PCC propose to purchase goods or services. A standard agenda item at the start of every meeting gives opportunity for PCC members to declare potential conflicts that may arise in the course of the meeting and members are also required to declare any conflicts that arise during the course of discussion that had not been identified at the start of the meeting. Conflicts so declared are recorded in the minutes of the meeting along with any action taken to deal with the conflict. Conflicted members will abstain from voting on the relevant issue and may be asked to leave the meeting during discussion if felt necessary. A Register of Interests is completed by all PCC members following the APCM each year.

**smch.org.uk**   

**Visit** St Mark's Church, Leeds Road, Harrogate HG2 8AY

**Call** 01423 544528 **Email** office@smch.org.uk



**St Mark's**

---

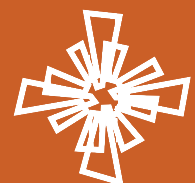
# Accounts

---

Celebrating God's Work through St. Mark's

# ANNUAL REPORT

2020



St Mark's

# CONTENTS

2020 Report from Churchwardens

2020 Reports from Leadership

**Operations Report**

– including Fabric, Finance and General Purposes

Deanery Synod Report

Safeguarding Report

Finance

Facts and Figures

PCC leadership and make up 2020

## Alison Glover and Dave Ferguson

CHURCH WARDENS' REPORT



2020 has been a memorable year for so many reasons – challenges we couldn't have imagined having to face at the turn of the new year. But in the midst of this challenge we have found the Gospel message of love, hope and joy to be as relevant today as it has ever been and continued to see God bless us as a church in many ways.

At the beginning of the year Charlotte Clarke anticipated stepping down as churchwarden at the APCM at the end of April, having served her 6 years as warden. Once lockdown came in March and churches closed it quickly became apparent that we would not be holding our APCM at the usual time or in the usual way. Special measures were passed, and the term of office of churchwardens and PCC members were extended until such time in the autumn as it would be safe to meet and hold an APCM. Over the months of lockdown in the spring and summer, Charlotte and Alison joined the staff team on a much more regular basis, with daily prayer and check-in at 9am and weekly staff meetings on a Wednesday. With the impending arrival of a new grandchild, Charlotte knew that she could not extend her term of office indefinitely and stepped down as warden at the end of August. We are hugely grateful to Charlotte for her 6 years of service to

St Mark's as churchwarden and no more so for her tireless work during lockdown. By the time of the 2021 APCM, Charlotte and Paul, along with Charlotte's mum, should have completed their house move and be settling into their new life in Chelmsford.

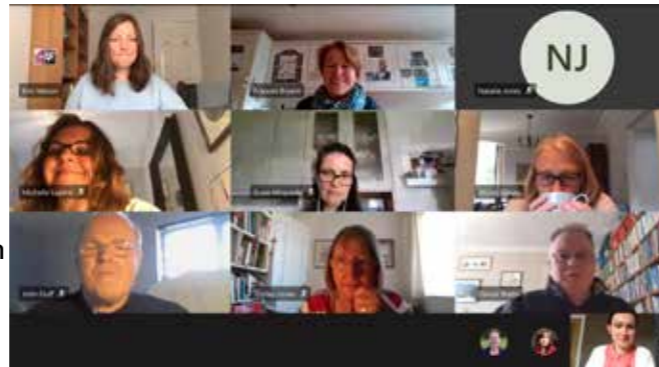
After a few weeks with a lone churchwarden, we were able to hold our APCM via Zoom and Alison was joined in her warden duties by Dave Ferguson. On top of a fulltime job forecasting and reporting on sales for the supermarket chain, Asda, being a husband to Hannah and dad to 2 year old Esther, Dave has got really involved in his role as warden right from the outset. Alison and Dave are having a weekly catch up meeting to keep abreast of what is happening in church for the areas where they have responsibility and/or are providing support to others.

Through the entirety of 2020 we have been without a vicar, Guy having left in summer 2019. There was a muted response to our initial advertisement at Christmas 2019 and then recruitment was put on hold due to the lockdown. At times it felt frustrating; we prayed for trust and patience and to hear God's voice in the process. God answered our prayers with an abundance of applicants, unanimity on the selection panel as they chose the shortlist, COVID restrictions being sufficiently light for all applicants to travel

and meet our church family and to be interviewed in person and, once again, unanimity in deciding on the person to be our new vicar. With great delight we announced in November that Mike Resch had been appointed the vicar of St Mark's and that he and his wife Liz would be joining us in Harrogate at the end of February. Thank you to everyone in the church family who supported and prayed through this process, with particular thanks to Frances, Shirley and Ruth for organising our Zoom prayer gatherings.

## '...encouraging and honest teaching and ministry in a year like no other.'

Although we have been without a vicar during 2020, we have not been without leadership. Through the vacancy and through lockdown, Dan has stepped up to lead the staff team and we are so grateful for everything he has done during this last year. All church leaders have faced incredibly challenging times during 2020, and we thank Dan for the loving, inclusive and supportive way in which he has nurtured and shepherded the church family and staff team over these difficult months. We also want to express our profound thanks to Kim – who has willingly and so capably operated in the manner of an associate vicar, belying the fact that she is technically still in the final year of her curacy. Thank you to Dan, Kim and all the clergy team for their encouraging and honest teaching and ministry in a year like no other.



As 2020 began Michelle's role as Kingdom Life Director had become a voluntary role and at Easter, after 6 memorable years on the staff team, came to an end. But there was no time for Michelle to stop and wonder what God had planned for her – with lockdown ResBites were unable to run the café and began providing food parcels for needy families. This operated from St Mark's until the end of June, when ResBites moved to more spacious premises at Gracious Street Methodist Church in Knaresborough. We give thanks for all that Michelle did as Kingdom Life Director and continues to do with her team at ResBites. We are hopeful to see the ResBites café back at St Mark's sometime in 2021.

With the changes to building use brought about by lockdown, the caretaker roles were made redundant in July and we said goodbye to Dougie and Simon after many loyal years' service to St Mark's. At the end of July we also said goodbye to our Operations Manager, Andy Wilson, when he left to take up a new job. Andy's IT skills had proved invaluable as we made the swift transition to church online and the work he had done in encouraging and developing

the team put us in a good position to reconfigure the admin and operations team after his departure.

With the finances of St Mark's being significantly impacted by the COVID-19 pandemic, we have had to think carefully and creatively about how to resource the admin and operational needs of the church. Cathy has been an absolute blessing and has agreed to the reconfiguration of her role into that of Office Manager – where she is recruiting and managing teams of volunteers to ensure the admin and operational requirements of the church are provided for. What joy there has been when so many prayers have been answered – whenever Cathy has asked for volunteers people have been willingly stepping forward to take on tasks, big and small. Thank you to everyone who has been helping out (often in the background and unseen) over many years or has begun over the last few months. Church would not be able to operate without you and we thank you so much for all you do.

Lockdown has also necessitated further developments in Janet's role and much of her time has been dedicated to getting church on line and live streaming from the building. To enable this to develop and be sustainable, Janet is building a volunteer "tech team" taking responsibility for providing tech support (cameras, sound, Zionworx, livestreaming) for services and events.

The church inventory has been checked over the course of this year and all major items located. Thank you to Charlotte and David Brown for all your work on this.

Nothing feels more appropriate to sign off than with 1 Thessalonians 1:2 - 3 which says, "We always thank God for all of you and continually mention you in our prayers. We remember before our God and Father your work produced by faith, your labour prompted by love, and your endurance inspired by hope in our Lord Jesus Christ."



# Dan Watts

## ASSOCIATE VICAR REPORT

I write this report at the start of lockdown 3.0 and as I reflect on the year past, it is without doubt one of the hardest years in my 30 years of ministry in the Church of England. I am sure many of you would agree what extraordinary times we have seen and will probably continue to see for some time yet.

In last year's report I shared some reflections on John 15 with particular reference to this verse 'I am the true vine, and my Father is the gardener. He cuts off every branch in me that bears no fruit, while every branch that does bear fruit, he prunes so that it will be even more fruitful.' Who could have foreseen or imagined the pruning that would take place – services, staff members, finances, church activities and church attendance? Pruning is never easy, it is hard, painful and costly. But let me point out now that pruning is a part of the rhythm of any gardener in order to provide space for new growth. But we will return to this theme later.

This last year seems to have been characterised by challenges, changes and trials, one after another. Financial challenges and seeking to balance the budget resulted in Michelle Hayes stepping down from her role as Kingdom Life Director at the beginning of the year. This then enabled her to concentrate her time and energy on the development of Resurrected Bites as an independent

Community Interest Company. I would like to thank Michelle for all that she achieved in her time in post. The work with refugees, clothes bank and Resurrected Bites are testament to her passion to see the Kingdom of God advance.

The ongoing financial challenge led to redundancies for our long serving caretakers – Simon and Dougie. I thank them both again for all their hard work in keeping our church building so clean and tidy. We have now recruited a team of volunteer cleaners to keep the building open while the pandemic is with us. When our Operations Manager, Andy Wilson, left in the summer, our financial position meant we were unable to replace him. This necessitated a review of office staff and their roles and led to a restructuring of Cathy's and Janet's roles and emphasis on recruiting more volunteers to work alongside them in order to deliver and develop the operation and communication function of the church. I would like to thank Cathy and Janet for embracing their new roles and their desire to continue to serve the church family. It goes without saying that I am hugely grateful for Richard's wisdom and dedication in the area of finance: he has ministered to us all through his care of the resources we have at our disposal.

National lockdown led to the recruitment of a new incumbent being paused. Fortunately, it resumed in the Autumn and Mike Resch was appointed as incumbent at the end of October. We very much look forward to him and his

family moving up to Harrogate in February 2021 and being licensed at the beginning of March. I would like to thank our parish

**'The process of opening up the building was far more difficult and complicated than the process of closing!'**



reps, Charlotte, Dave and Alison for their rigour, focus and sensitive discernment throughout this process which came with considerable responsibility which I know they bore prayerfully and with grace. Thanks also to Frances, our prayer coordinator, who called us all regularly to prayer for the appointment process and for all the candidates. I know she would want me to urge you to continue to hold Mike and Liz and their family in prayer as they begin their new season of ministry.

National lockdown and the closing of church buildings has presented many challenges: how to move church services onto YouTube; what structures were needed to pastorally care for such a large church; how to effectively communicate with leaders in the church, the wider church family and how to effectively lead and make decisions whilst being prevented from using our building and meeting face to face. The process of opening up the building was far more difficult and complicated than the process of closing! With limited resources (money, time and people) it became necessary to identify the areas of priority for the church family, so we invested in the right areas. My thanks go to all those from the church family who replied to the numerous questionnaires we sent out: this helped us both as a staff team and PCC to proceed with the process of planning to open up the church. I would also like to thank Catherine, our pastoral director; Shirley, our prayer ministry leader; Sue and Kim for their tireless work in ensuring folk who request support receive it.

Adhering to both government advice and Church of England advice has been an additional challenge when the picture can change at very short notice and often with very little detail of what the guidance will mean in practice. But here we are 11 months on from the first lockdown regularly live streaming two morning services on a Sunday and daily prayer at midday every weekday enabling the church family to worship together while apart. Huge thanks must go to all those who volunteer to lead the tech stuff, ably coordinated by Janet, our communications and digital lead. The learning



curve has been steep but much has been achieved! I would also like to thank the team involved in all our live worship, with particular thanks to our retired and NSM clergy team James, John, Olivia and all those who have led worship, led services and preached over the last year.

Perhaps unsurprisingly the one thing that has become very clear over the last year is the importance of small groups at St. Mark's. In a church our size small groups are the place where people experience what it means to be part of a family. It is the place where care is offered and the love of Christ experienced.

Time and again people have testified to the importance of being part of a small group where they are prayed for, loved and supported.

Where they can step out and exercise the gifts God has given them to serve others, to grow in confidence. Kim, John and I regularly meet up with small group leaders to provide support, encouragement and input as well as to listen to what is going on in the 28 small groups at St. Mark's. A huge thank you to all the small group leaders for the support, care and leadership that they have provided during the pandemic.

I never cease to be amazed by the fortitude, flexibility and faith being exercised by all those in positions of leadership. You have all sought to adapt and innovate new ways of helping people remain connected and sought to build one another up in faith. The children's leaders, youth leaders, toddler leaders have served the different parts of our community in wonderfully creative ways and I thank God for

**'I am personally thankful for all those who have sought out to support and encourage me.'**

each and every one of you, including Rachel, Gail and Natalie. The teams have been ably supported by Rachel B and Suzie in administration and recruitment of leaders.

I personally am thankful for all those who over the last year have deliberately sought to support and encourage me. I have received many positive words in cards and emails and am grateful for the beer and chocolates left on the doorstep for me and my family to enjoy. I had a special birthday a few months ago and although we couldn't meet in large numbers, many of you turned out on a damp and chilly day to help me celebrate. Thank you all for your generosity and kindness. I am now

the proud owner of a brand-new pair of walking boots!

I am aware of how much has changed for us as individuals, families and indeed the whole church family over the course of the last year. This season of

pruning has been characterised by 'loss'. A loss of finances, possessions, impact, influence, position, relationship, connection, opportunity and sadly in some cases even life itself. Processing loss on multiple fronts produces weariness, fear, doubt, frustration and despair. The temptation can be to give up or draw back into seemingly comfortable, controlled, safe environments. In the vulnerable moment of pruning, it can be tempting to give up on the purposes of God.

As I sit here writing and reflecting, I am reminded again of Paul's words not to grow weary in doing good, and that through many tribulations the saints will receive the kingdom. In his letter, James the apostle exhorts us to be patient in endurance and

establish our hearts for the coming of the Lord. The letter to the Hebrews warns us not to draw back in the day of trial.

Going back to the comfort of a risk-free life is not an option. Thus, the pruning season demands refocus without retreat. In Romans 5 Paul encourages us to rejoice in our sufferings, trials, challenges and tribulations, because we know that suffering produces perseverance; perseverance, character; and character, hope. And hope does not disappoint us, because God has poured out His love into our hearts through the Holy Spirit, whom He has given us.

So, let me conclude by encouraging you all to keep your eyes fixed on Jesus, the author and perfecter of our faith. We are persevering in the face of huge challenges. We are seeking to love God and love our neighbour. It is in this and through this that God is shaping us into the likeness of Christ. We have kept going and I urge you again to fix your eyes on Jesus, he is our hope and he will not disappoint. Together, we keep loving and serving. Together, we look forward to the arrival of Mike and Liz, our new Incumbent and his wife, and all that God will seek to do through his leadership in this new chapter in the life of St. Mark's.

Pruning always precedes fruitfulness. It is natural to create space for the new growth. We can look forward with anticipation at what God will do in this new season. Let us approach this next year with our hope and expectation in Him who leads us on.



**'Let me encourage you all to keep your eyes fixed on Jesus...'**



## Kim Mason

CURATE'S REPORT

What an incredible year we have had; I think about 80% of the things I have done this year have been new and challenging!

A lot of my time in the first half of the year was spent, unsurprisingly, in responding to Covid-19. I worked alongside our Pastoral Director, Catherine, on the development and delivery of pastoral care and infrastructure; and alongside the Leadership Team to develop strategy and planning in relation to the development of online services and the safe re-entry of the building and resuming in-church worship.

I have continued to work with our schools delivering virtual assemblies and lessons. In the latter half of the year I spent time working with our small group leaders, and it was a privilege to be able to work alongside our Communications Officer, Janet, and to learn from her incredible depth of knowledge in developing our advent social media campaign.

The highlight of my year was being able to lead Church at Home together as a family. We have been singing, dancing, acting, drawing, competing, praying, interacting, reading, remembering (and forgetting!), guessing, prop making, welcoming, learning, and laughing. I am incredibly grateful for the church family who were both exceptionally gracious with us as we found our feet and muddled our way through, and enormously encouraging: thank you for all of the messages that you sent (mostly to the girls!), it really helped to spur us on! I am also deeply thankful for Chris and the girls, for the time, effort, perseverance and servant-heartedness that they showed.

Looking ahead into 2021 I simply must marry some people before my curacy can be signed off (and not just so that I can eat cake!), and I am hoping to develop The Marriage Preparation course in an online context.



**‘I think 80% of the things I have done this year have been new and challenging.’**



## James Handley

CURATE'S REPORT

I am now in my final year of being a curate! This year I have stepped back from the staff team and day to day parish activity at St Mark's, as I felt it was right (even before Covid) to focus on ministry in the workplace. I continue to be involved in Sunday worship, and other events at St Mark's as time allows. My family and I, together with the Bishop and our new vicar, will be trying to discern in the coming months what God is calling us to next - one possibility is for us to remain at St Mark's, at least in the short term. 2020 has been an extraordinary and extreme year, and I am looking forward to the new chapters starting in 2021, in our family's life, in the life of St Mark's, and on the national and global stage.

# Natalie Jones

## YOUTH PASTOR REPORT

'With His love,  
he will calm all your fears'  
Zephaniah 3:17

This verse was attached to our first communication to our young people around the subject of COVID19 back in March. This year has been a whirlwind of change and upheaval that none of us could have anticipated.

Our young people have faced incredible challenges throughout this year; as 2020 began many were already struggling with their mental health and academic pressure and it is clear that the pandemic has only heightened

**'The faith that we are helping our young people to discover and live by transforms their fear to hope.'**

these existing problems. Yet we have an answer - and His name is Jesus. His name is above every other name and His love brings power and freedom. The faith that we are helping our young people to discover and live by transforms their fear to hope. As we seek to grow as Jesus' Family of Servants on



Mission, the hope is that these stories show young people who are valued and invested in by our whole church community.

January began with a town-wide Youth Alpha. We worked together with Mowbray Community Church to launch this event for all young people across the town. It ran alongside the town-wide initiative and was one of many other Alphas happening at the same time. We began Week 1 with 12 participants and many of these continued to the end of the course. We were fortunate to have our Away Day at the beginning of March and we headed to Xscape in Leeds. We also offered them opportunities to make commitments to follow Jesus and to write themselves a letter that we would send to them in a years time. I recently sent these and one reply shows the impact this course has had on her life...

*'I wanted to thank you for accepting me into Alpha and let you know how I'm doing also - I've begun a lovely new job and have made lots of friends there and I did very well with my A Levels! Anyway, I just wanted to let you know that I appreciate all the hard work you and your team put into Alpha and all the things you continue to do for kids like me every day. I'm not sure if I will ever consider myself Christian but I will say that I feel I am closer to God and my faith than ever before because of you and my friend who invited me to join the course.'*

And so lockdown began. We were no longer able to go into schools, hold our Lions Football ministry each week or any of our in-person weekly sessions. The focus for this time was all



about responding to the needs that we identified amongst our young people. It was clear that they were longing for time together, albeit virtually, consistency, opportunities to be comforted, to laugh and to experience the living God at work in their homes and their lives. We maximised the use of our digital media; Instagram was used daily for posts, stories, live videos. We used YouTube to create Lockdown Stories and hear from those in our church community about how they were finding this time. We used young people's gifts of art throughout Holy Week to inspire our church family. We met every Sunday for our Youth Gathering and worked alongside the team at Kairos Church to provide their young people with a place to come and connect with God. We held this gathering for 17 consecutive weeks, along with small group zooms throughout the week including Connect Girls. Engagement in these groups started off well and it was positive knowing we were able to offer these online safe spaces during a chaotic and unknown time. However, as the weeks continued we began to see fewer and fewer young people signing in. After some time and some helpful conversations with our young people, we came to the conclusion that young people were simply not wanting to engage online. There was disappointment and frustration. Yet despite online not being successful that didn't mean they didn't want to engage with us. So the challenge continued - we must think of new

ways to innovate to help them connect with our community and with God.

One way we attempted this was through our missional values. At St Mark's Youth we have always aimed to look outwards beyond ourselves and creating a Youth Phone Call Support Team enabled us to do this effectively. The idea was very simple - our young people would be matched up with an older member or couple of our congregation who were isolating and have a weekly conversation with them. We offered tips for conversation starters for our young people, a few example questions to ask and ideas for things to say. Hearing back from both parties confirmed how important it has been to link generations together. We cannot underestimate the power of a phone call during times of isolation. In the Stories of Joy publication that was released in December you can read about one of our young people's feedback on this. Another mission activity included raising money for SASH to enable young people that they work with to receive data for their phones and new headphones.

Once lockdown 1.0 had eased Natalie spent much of the early part of the summer term engaging in a new form of ministry - 'Doorstep Ministry'! She delivered doughnuts to 81 homes and 133 young people that we are connected with. It was a wonderful opportunity to see them face-to-face after a long time. The team returned later



in the summer with a booklet and sweets to encourage them to stay connected over the holidays. Other summer opportunities included many small group meetings of 6 on the Stray and a town-wide initiative called 'It's Your Move' supporting the Year 6s as they transitioned from primary to secondary.

Our young people were passionate to respond to the anti-racism movement that became headlines across the world and they recorded a video that can be found on our YouTube channel to share their thoughts and stand up for injustice.

It was with a heavy heart that because of the problems with the A Level exam results across the country that Keelan Glendinning felt that he was unable to complete his Year Out Gap

**'I most give tremendous thanks to the whole youth team this past year.'**

Year with us and Youth for Christ. He returned to Year 13 and has maintained his involvement with St Mark's through serving on the PCC.

The Autumn term saw us begin by praying

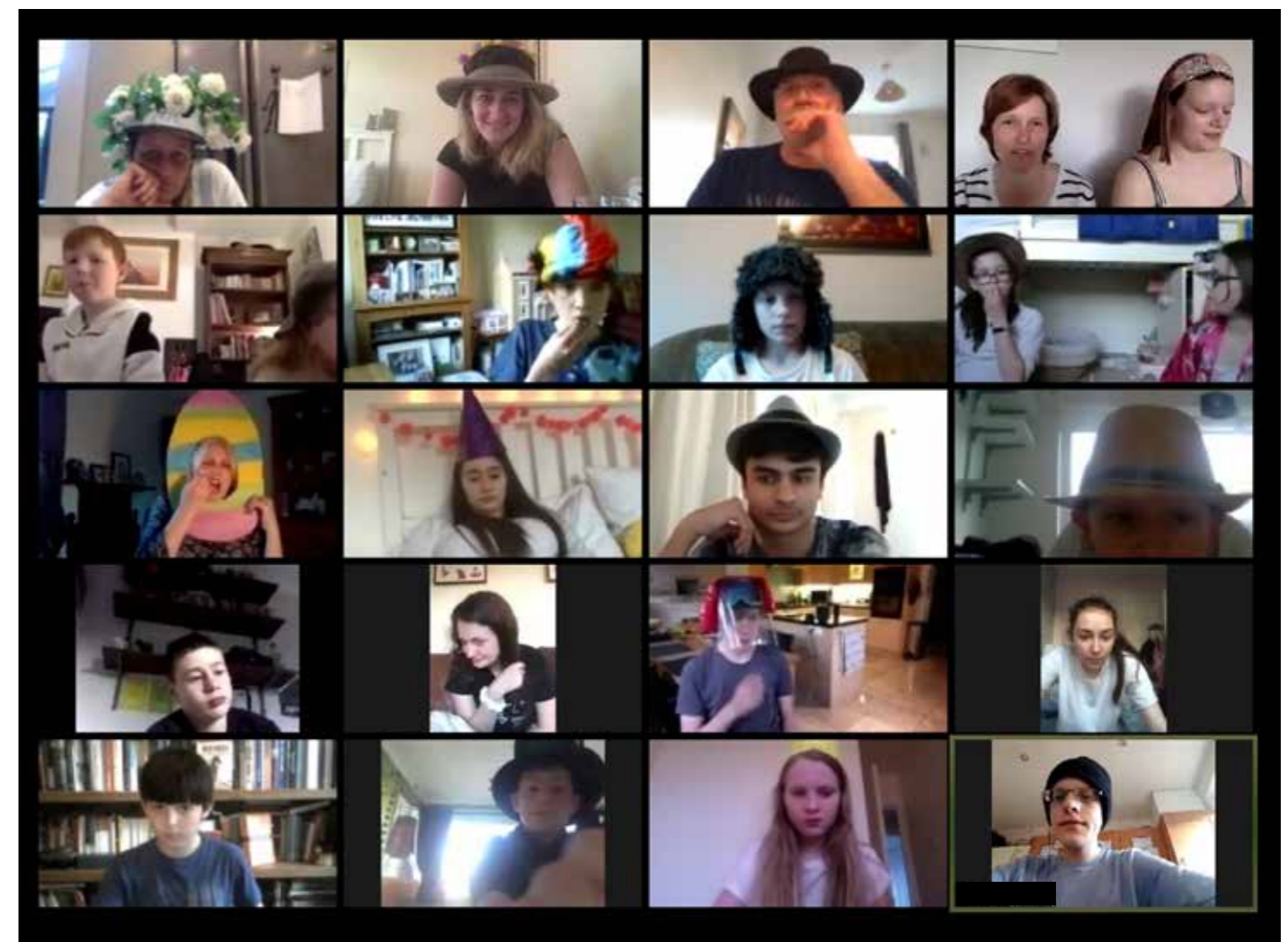


for every school in our area. We filmed short 30 second videos inviting people to pray for the Holy Spirit to be present and move amongst these communities. In September we seized the opportunity to meet once again in the building. We followed all COVID safe guidelines and created two sessions for younger and older youth. These sessions were composed of relevant content, games, and prayer together. The take up for our younger youth was positive and we continued right through until the end of the year with a consistent number of Year 7-9s (apart from times of self-isolation for individuals). For variety of reasons

our older youth numbers were not as high and re-thinking our strategy behind meeting is taking place as we begin 2021. Also across

the term, our young people were involved in the Vicar Interview Day, carol-singing to the elderly members of our church community, and the fifth (and by far most different) annual Contemporary Carols. We organised this alongside St Luke's and St John's and it was wholly youth led as we had many young people playing in the band, reading or delivering one of the messages.

This leads to me to mention Emma James, who left our team in April and began her new role at St Luke's and St John's as the Young People's Worker. She responded to God's call and it has been a huge blessing for St Mark's to be her sending church and support her as she steps out in full-time ministry to serve more young people across Harrogate. We also said goodbye to Rob Stocks as he stepped down from leading but will continue to serve Lions Football when that is able to resume. I must also give a tremendous thanks to the whole youth team this past year. Without their time, investment and encouragement to me and each and every one



of our young people we would not be able to launch and effectively run any of the sessions, gatherings and ministry for our young people.

As we go forward into 2021, our youth community SeventyTwo will meet along with other members of our youth team to continue to pray and discern what, and where, God is calling us in this new season. We are excited about the arrival of Mike, our new vicar and all that he will bring to our youth ministry. Moments of crisis shape and form each of us. Early on in lockdown I reflected on a young person's blog post about her experiences of leaving Year 13 and what the future will look like. She commented that 'the class of 2020 will have been prepared in a new and wholesome way for the trials that life will challenge them with'. Our young people will come out of this time having grown in resilience and courage. We are praying that they will not fear tomorrow but will, as scripture promises, 'be calm in His love'.

**'Moments of crisis shape and form each of us.'**



# Rachel Tunncliffe

## CHILDREN'S MINISTRY REPORT

At the start of 2020, our children's ministry (the Tide) was thriving: the children's groups at our 10.30 Sunday service were very well attended, with over 100 children attending each week. A number of leaders stepping down the previous year meant that the blessing of all these children was tempered by the challenge of over 50 children in one room some weeks. This entailed some compromises in our vision for our groups to be places of welcome, community building and true discipleship. We began to consider how we might better honour what God is doing at St Mark's – with a CofE national average of 9 children in a congregation, we are in a special position and need to explore how as whole church we faithfully serve God and the children who are such a gift to our Church family.

That exploration had just begun when the pandemic arrived. Everything paused for a



**'We are thankful to God for our children in our St Mark's Family.'**

while and with learning from the successful holiday club in July and an understanding of the Diocese guidelines, we began face to face groups for year 3-6 children in September. We now have 5 "bubbles" of Waves children meeting fortnightly on Sunday afternoons, face to face when possible and otherwise on Zoom. New combinations of leaders have shown commitment and creativity to re-engage the children and provide consistency and love while much else around them has been

changing. January sees the start of 3 new "bubbles" for years 1 and 2 children in Streams, so we will now have over 100 children reconnected.

More children have joined community groups with their families over the year, and are enjoying that experience of discipleship together.

In the new ways we have had to operate, there are some negatives (we all miss being together, many leaders are not able to help at the moment and we have a waiting list of children), but there are also some positives – smaller groups with more consistency are enabling better relationship building and a better forum to share ideas and concerns. We have new experience and insight to take forward when we are able to get back to exploring how we fulfil our children's ministry post pandemic. Please pray for guidance and resourcing in that.

We are thankful to God for the children in our St Mark's family, and for the energy and faith they share. We are also thankful for those who have given their time and gifts to serve the children in difficult circumstances. In particular, we are grateful for the dedication and administrative gifts of Rachel Batchelor, without whom we would not have been able to manage the communication and organisation of the last few months.

# Gail Vlack

## CHILDREN'S EVENTS REPORT

Our Children's Events team started the year looking forward to our Easter Extravaganza event. And a core team had assembled to plan for our summer holiday club. But the pandemic brought an end to those plans and an opportunity to engage in new ways.

We are thankful for the small core team that came together this summer to launch our first online Holiday Club for primary aged children. We used this opportunity to try out new technology (which went on to be the foundation of our live broadcasts for Sunday Services in the building) and to engage with small groups of children (which helped develop the Tide in-person groups). From July 20th -23rd July we broadcast live on YouTube from Gail's kitchen and added in different pre-recorded videos from several children's ministry leaders. We focused on 4 Courageous Christians from the new testament through games, stories, memory verses, teaching and of course jokes. 35 families signed up, which included 59 children and a goody bag was delivered to each child. The benefits of YouTube meant it could be shared with the whole church family and watched at any time, the broadcasts have been viewed more than 160 times. And the group relationships were re-established through two zoom sessions that week, as leaders shared games and prayers with the families.

In December we launched Christmas Joy to share comfort and joy with our church families and also as an outreach to those in our community. We were overwhelmed by the response as 140 primary-aged children signed up to receive a goody bag. The goody bags included craft supplies, treats, a nativity book and supplies to help the children engage with the Christingle and Christmas Eve nativity services. We received lovely feedback from the families and the services were really well received in the building and online.



**"...the pandemic brought an opportunity to engage in new ways."**



# Gail Vlack

## TODDLER MINISTRY REPORT

We started the year with our vibrant toddler ministry in full swing: 2 weekly toddler groups, 2 toddler praise sessions, Toddler Time in half term holidays, Full of Beans crèche once a month. Our ministry was engaging with about 60 different families. All this was paused in March when the country went into lockdown.

Our toddler volunteers kept in touch via email, and we used our Facebook group and church website to communicate with our families. We missed the interactions with the children, we missed working as a team and I know the parents really missed the support and community of meeting together.

Toddlers grow up quick, 6 months is a huge amount of time when you are young and busy growing and developing. And these were challenging days for young families.

In June our toddler leaders gathered on zoom to pray, connect and plan as part of the National Month of Prayer for Toddler Groups.

In July we sent out a short, interactive video of all the toddler leaders to all our families (thanks to Kate's great technical skills). We were also able to hand deliver our Toddler Praise leavers bibles to those children that were moving on to 'big school'.

In September as other church groups began to meet in person, and schools reopened, we wrestled with the unique challenges of toddler ministry in the time of a pandemic. Screen time with toddlers wasn't ideal or age-appropriate, and parents find it stressful to meet online while they are taking care of young children. The limitations of toddlers with social distancing and the sharing of



resources would also make meeting indoors too challenging.

Social media has been an amazing tool this year, and the sharing of ideas with toddler leaders across the country has been invaluable. Out of this came the idea for Toddler outdoor events. We launched the first in September, Toddler Bear Hunt, followed by Toddler Animal Hunt in November and a Toddler Christmas Journey in December. We were able to conduct these in a Covid-safe way, with timed bookings, and socially distanced activities. We are so thankful for the outside space we have at St. Mark's, and we have been utilising this for our events, using the paths, the orchard, the front and back gardens and the car park. We are so thankful for the volunteers

that have stepped forward to help with these events. We met with 20 families each month and were able to re-establish relationships, share the love of Jesus, give them information about how to connect with church, and in December share the story of the birth of Jesus, and give them each a nativity book.

**'We are thankful to God for our children in our St Mark's Family.'**



We were also thankful that we were able to move our Toddler Praise sessions online. We adapted our existing materials to help families engage at home, as a starting point for families to explore bible stories together. We shared resources on our Facebook page, and we are so grateful for the professionally produced stories, songs, crafts and materials that are available online.

We wait in expectation for the coming year and trust that God will bless and use our ministry in creative and new ways. In February our ministry team will be gathering to pray and plan and listen for a vision for the future. We will be looking at how we can utilise our church outdoor space in the warmer months to meet families on a more regular basis. We have many new opportunities, but we also have challenges ahead. We appreciate the support and prayers of the church community.



# Gail Vlack

## BAPTISM REPORT

We started out the year with the calendar of baptism bookings filling up and a team of volunteers ready to visit families at home and liaise with them throughout the baptism process. Three child baptisms took place at the beginning of 2020. Things came to an abrupt end with lockdown, and no further child baptisms took place in 2020.

Uncertainties remain about when child baptisms will resume, when families will be able to get together to hold large celebrations with their extended families and what the future of home visiting will look like. This valuable ministry is on hold at the moment and we will be trusting God in this period of waiting. We will liaise with our volunteers and church leadership when future opportunities arise.

One blessing has been that families we have visited in previous years have continued their connection with St. Mark's and in some cases re-engaged during this year. Things like the Christmas Joy event have helped these families to reconnect, and it was lovely to see them as we handed out goody bags.

# Shirley Jones

## PRAYER MINISTRY REPORT

2020 has been a year not many of us could have foreseen.

Among other things it has been a year of losses, which have affected every member of our church community in some way or another. It has also been a year of adapting and learning to rely on God, maybe more than ever before, to help us cope with the changes which we have had no control. Within this context our committed and brilliant prayer ministry team have faithfully supported St Mark's community, often unseen and in the background. Our internet prayer platform, accessed via an email address, prayer@smch.org.uk, receives a steady stream of prayer requests, which are quickly picked up and sent to the team for prayer and which has been an effective and powerful tool in continuing to

**'I am grateful, as are many in St Mark's, for the prayerful support of my church family and the knowledge that our God deeply loves each one of us.'**



pray for God's working in the lives and situations faced by many. Prayer ministry through 'zoom' is and has been available for those needing a longer prayerful conversation.

A good proportion of the prayer ministry team have also provided prayer support in other ways; through their faithful, consistent and weekly involvement in the intercessory prayer group; providing prayer and pastoral support through regular telephone calls to people not easily connected via online church; one to one visits when rules allow and by being leaders of small groups which have had to be creative and persistent in finding ways of meeting and providing prayer and practical support for each other but which have drawn members closer together.

It has been a privilege to be a member of the leadership team, working alongside so many gifted people, particularly supporting Frances in planning and delivering the interregnum whole church prayer gatherings and supporting Catherine by helping with pastoral care administration.

I know from my own experience this year that it has been easy to become downhearted and overwhelmed with the uncertainties that this pandemic has created for so many, but with news of the arrival of a vaccine we have hope that things will improve. I am grateful, as are many in St Mark's, for the prayerful support of my church family and the knowledge that our God deeply loves each one of us. We can therefore hold on to the promise in Romans 8:39 from the Message version of the Bible, with confidence.

"None of this fazes us because Jesus loves us. I'm absolutely convinced that nothing—nothing living or dead, angelic or demonic, today or tomorrow, high or low, thinkable or unthinkable—absolutely nothing can get between us and God's love because of the way that Jesus our Master has embraced us."

# Frances Byrant

## PRAYER COORDINATOR REPORT

At the end of 2019 these were my words: "My hope for 2020 is that we will continue to be able to offer prayer to individuals and families, give prayer support to our leadership team, PCC and Mission Partners, and help all in our church family – of all ages – to be equipped through prayer and dependence on God as we serve him on mission in our communities and our world."

Although 2020 turned out to be very different from our expectations, I am struck by God's faithfulness:

God has united us as a praying church. Praying as the world changed and habits of meeting physically together were halted really increased our dependence on God. Leadership Team prayers moved online, and online services included topical and thoughtful intercessions prepared by our fantastic team each Sunday morning. I feel more thankful for, and connected to our team of prayer leaders than ever, as regular email contact and feedback have been even more essential.

God has enabled us to share his heart for mission. As St Mark's settled into the 'new normal', our pattern of online daily Midday Prayers included prayer for a different global or local Mission Partner each week. Last year's theme of "Tales of Transformation" continued as we've included stories of God at work in and through our Mission Partners.

God has met with us as we interceded for others. Our weekly intercessory prayer group, which Shirley Jones leads with me, has continued to pray for pastoral needs, situations of crisis, and in response to Covid. Thanks to Catherine Gibbin the Pastoral Director, and Dan and Kim our clergy, for their pastoral oversight.

This intercessory group has been praying for our leadership team, our PCC and our Mission

Partners each week, as well as our nation, the world and upcoming events in church life. Praying via Zoom has been a real blessing.

Whole Church Prayer meetings stopped as lockdown arrived. However, our small groups gathered online to pray together, and whole church Zoom prayer gatherings started in

**'I am struck by God's faithfulness.'**

September. These monthly gatherings focused on the vicar vacancy, and we praised God together at news of the new appointment. One of the most creative elements of this process was a virtual prayer wall on the website, encompassing the prayers of many in the congregation.

I would like to thank Janet Green, for her gifts that have sustained us all this year – and from a prayer perspective, I am grateful for her setting up St Mark's services on YouTube, adapting the website to respond to ever-changing prayer needs, designing some truly beautiful prayer resources and creating inspiring videos. Without her vision and energy this year our efforts in building up and discipling one another as Jesus' family of servants on mission would have been poorer.



## Catherine Gibbin

### PASTORAL CARE REPORT

During a year when we haven't been able to meet in person, weekly groups have been put on hold, and everyone's lives have been impacted by Covid, we have sought as a church to reach out to those members of St Mark's who have needed extra help and companionship over the year. I hope that our church family have felt loved and cared for, prayed for and encouraged during this time. A lot of this pastoral support has been provided within our community groups, by our pastoral team and volunteers. A huge thank you to you all.

During the first lock down we set up a 'Telephone Tree'. Many people came forward to volunteer to ring others in the church. Initially this created a channel of communication about support on offer, finding out if people had support networks, and to provide an ongoing phone call for those who benefit from a friendly call or someone to pray with. From this, new friendships have been made, dogs have been walked, shopping delivered, meals made and companionship provided.

This has included some of the church's young people ringing some of the church's older people.

The Thursday lunch team headed up by Jose Rhodes has done a marvellous job this past year in providing fortnightly lunches and reflections to those who normally attend the Thursday communion service. This has kept the group very much still in contact. As the volunteers have grown so has the ability to provide these lunches to those who attended the Tuesday lunch club and more recently, others in the church who would benefit from this.

Meals have been made and delivered to those who have come out of hospital or where there

has been a particular need. Many others have been doing people's shopping or have run errands when members of St Mark's were self isolating or shielding.

St Mark's church has continued to welcome newcomers over the past year and newcomer welcome get togethers have now resumed,

**'New friendships have been made, dogs walked, shopping delivered, meals made and companionship provided.'**

taking place on zoom rather than in person. We still managed to share afternoon tea virtually which even included home made buns provided by the Hammertons! We are encouraging new comers to join community groups as a way of getting to know others from the church and feel connected.

Unfortunately we weren't able to hold the Thanksgiving and Remembrance Service in November but we did open the church up for those bereaved to have private prayer. We plan to build on our bereavement support in 2021 to meet an increased need, with the attendance and running of The Bereavement Journey, run by the HUB who are equipping churches to run their own courses. My hope for 2021, is that relationships formed this past year can continue to be built upon and that when we all come back to church we do so with a strong sense of belonging to the family of St Mark's.

## Sue Russell

### MIDWEEK MINISTRY REPORT

Sadly there is not much to report this year as, along with most of the country, Morning Meets at St. Mark's was forced to close on March 23rd due to the national lockdown.

Up until then we were welcoming guests from both the local and church communities each weekday morning for light refreshments, friendship and conversation.

Our groups were thriving: once a month Susanne Wood oversaw a knitting group and Stan and Lorraine Bisby a games morning. A painting group led by Juliette Robb met twice monthly, and a highly popular Spanish class weekly, under the tutorship of Judy Methven.

The Spanish group has continued to meet via the miracle of Zoom, something that wasn't unfortunately possible for the others.

It is hugely disappointing that something, the purpose of which was to offer a solution to isolation, should have to close in the very year when isolation was exacerbated by unforeseen circumstances.

However, we must remain positive and trust that we shall be able to get back to meeting together in 2021.

Therefore my hopes for Morning Meets are:

- To re-launch Morning Meets as soon as we are allowed, retaining all the good things about it and increasing what we currently offer.
- To produce a new updated leaflet. This would be delivered to every home in the parish.
- To augment our fantastic team of hosts and hostesses with new volunteers.
- To restore our popular Yorkshire Day coffee morning which had to be cancelled in 2020.
- To explore new ways of helping people to make the transition from occasional visitors to disciples of Jesus Christ.

Your prayers to this end would be greatly appreciated.

# Val Preece

## MOTHERS' UNION REPORT

The Mothers' Union is a worldwide Christian organisation, which seeks to strengthen and support marriage and family life, through prayer, worship, fellowship and service. Members are baptised Christians, but need not be mothers, or, indeed, female! St Mark's Branch is proud to be a part of this Union.

### **'Prayer is the basis for our activities.'**

The past year has been a very different year for the Mothers' Union, as for all of us in this year of the pandemic. The country was put in lockdown at the end of March 2020, and we formed ourselves into triplets, each member in regular contact with at least two other members, for support, encouragement and prayer. Our Area and Diocesan Presidents email regular newsletters to keep in touch, and these are forwarded to members at St Mark's, together with any news and comments from our own members.

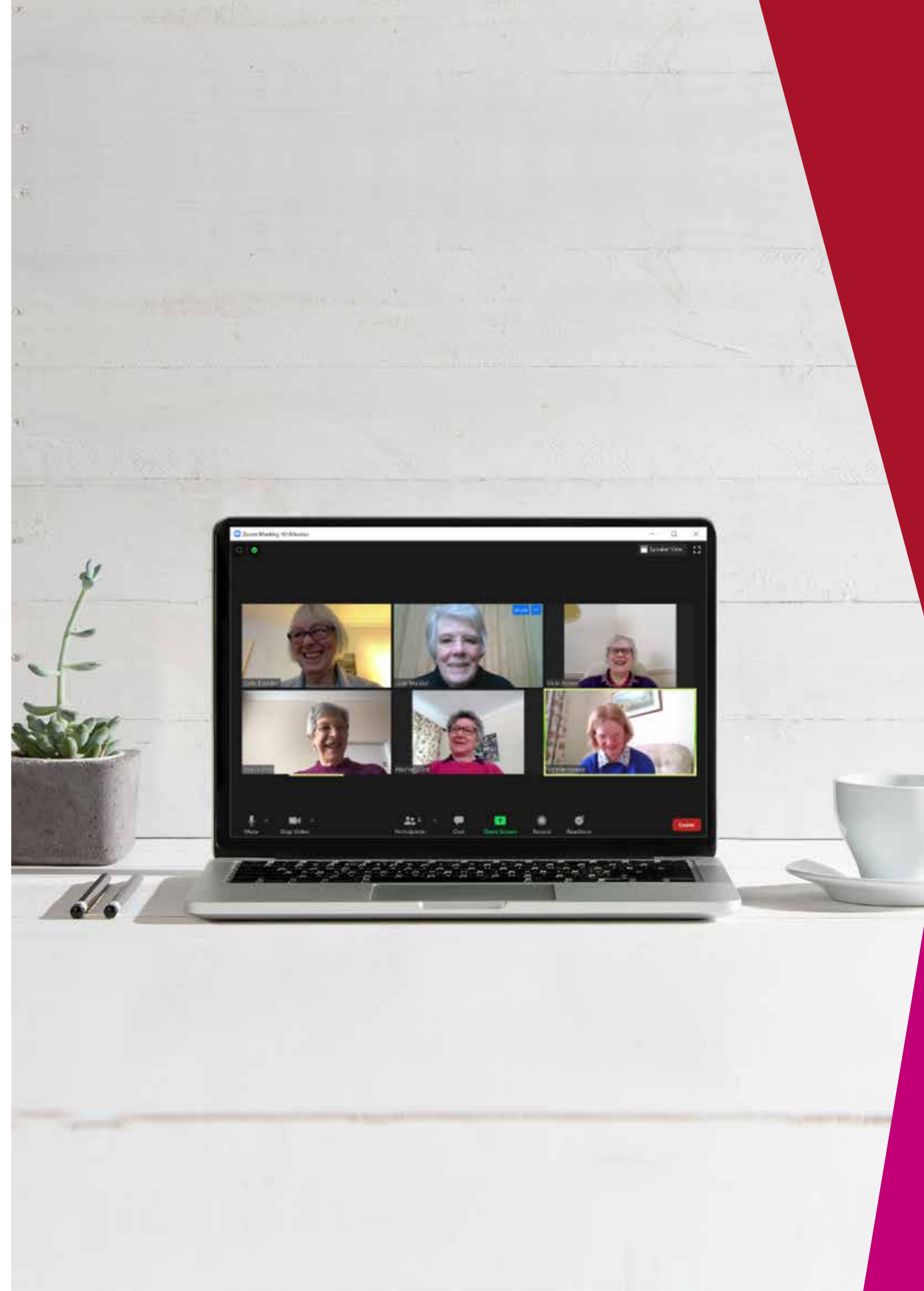
Prayer is a basis for our activities, and this was shown again in the International Wave of Prayer, held in January each year, when we pray for members in our linked dioceses in other countries, as well as for our leaders, diocese and parish. This year nine of us were able to read the service together over Zoom,

while other members shared by reading the prayers individually at home.

The branch continued to support the wider community, making and donating a total of at least 540 hearts, 20 scrubs bags, 40 headbands, 14 face masks, 3 twiddle cuffs, 2 emoji monsters, 2 families of happy/sad faced hand puppets, 40 livers and kidneys(!) and 70 baubles. One member also supports several families living near her, cooking weekly buns, and giving a food hamper for a family and Nativity books for children. Items are also regularly given to the local Women's Refuge for the families there, who are escaping domestic violence. We also support many Mothers' Union projects, including Away From It All Holidays in the Diocesan caravans in Filey.

Together, we have contributed written pieces for a Christmas/Epiphany Miscellany, with copies emailed to members, and available to others on request. We hope to do something similar for Mothering Sunday, perhaps even publishing this for the Church and Diocese, although the complexities of this may mean publication in 2022.

We look forward to resuming our monthly meetings once the level of virus infections reduces enough.



# Jose Rhodes

## MISSION SUPPORT GROUP REPORT

All Christian Missions have been affected by Covid-19. Most have had to scale back their operations and find new ways of working. These changes have often had most impact on the vulnerable in society where missions are bringing a message of hope and God's love in difficult times. All missions have seen a devastating impact on their finances as giving and fundraising have been curtailed. Staff have been furloughed or taken a pay cut, but all have tried to continue to meet the needs of those they serve.

**Caring for Life, Leeds:** residential homes remained open but most activities at Crag House Farm were halted. Staff continued to ensure that the needs of those most vulnerable were met, especially over the Christmas period.

**Wellspring Therapy and Training:** Wellspring House was closed but where possible, staff continued counselling using telephone and Facetime both for existing and new clients.

**In2Out and Wetherby Young Offenders Prison:** the offices were closed but staff continued to support ex-offenders from their own homes. The prison Chaplaincy remained open to support the 200 lads restricted to their cells as all education and interaction ceased.

**Artizan International:** Andy and Jess Lynch were recalled early from Ecuador and returned safely on a British Government flight. In UK, all craft sessions for the differently abled were halted, but participants were provided with crafts to do at home and regular phone support.

**Mission without Borders:** Staff went on-line to support churches working with vulnerable communities in Eastern Europe badly affected by Covid-19.

**Latin Link:** Paul and Ruth Turner arrived on furlough in UK just before the lockdown in Peru to be with their respective elderly parents, one in Sheffield and one in Northern Ireland. Unable to return to Peru, they have been supporting their Latin American churches on-line from their joint base in Northern Ireland.

At St Mark's we have responded to the above with both prayer and practical support. Despite our own financial concerns, the PCC maintained the church tithe and £36,000 was distributed in 2020 to mission organisation;

- £24,000 was shared by our main mission partners
- Smaller sums went to a range of organisations, both at home and overseas
- 200 lads at HMYOI Wetherby received Easter, mid-summer and Christmas gift bags and Bible comics to help the tedium of lockdown.

With the church closed and mission partners unable to visit, prayer support became an even more vital link. Week by week, each mission partner was prayed for on a daily basis, thanks to Frances Bryant and a dedicated team who prepared the Midday prayers. All of this is summed up in a message received from one of the lads in Wetherby YOI- 'Thank you St Mark's for your support when it was most needed'



## St Mark's Mission Support Group Allocation of the Budget 2020

### LONG TERM MAIN MISSION PARTNERS

Home	
Caring for Life	£4,000
Wellspring Therapy and Training	£3,000
In2Out	£3,000
Lifeline	£3,000
International	
Latin Link	£4,000
Artizan International	£4,000
Mission without Borders	£3,000
<b>Total to main mission partners</b>	<b>£24,000</b>

### UNALLOCATED

Unlike in previous years, the MSG did not consult the congregation regarding the unallocated. This was difficult decision, but we received so many requests from organisations that we support already, that we concentrated on these.

Home	
Bishop's Diocesan request	£2,000
A Rocha	£1,000
CMS Chris and Anna Hembury, Hull	£1,000
Farming Community Network (N Yorkshire)	£1,000
Harrogate Food Bank	£1,000
Easter Outreach, Wetherby YOI and IDAS	£600
Harrogate Homeless project	£500
Christmas Outreach Wetherby YOI and IDAS	£500
Harrogate Clothes Bank	£250
Overseas	
Open Doors	£1,000
YFC Knysna, South Africa	£1,000
Shalom Décor, Ecuador	£600
DEC/Tearfund appeal	£500
Bishop's Sudan appeal	£500
EmbraceME Lebanon appeal	£500

**Total Mission Giving at Home and Overseas £35,950**

# Cathy Meadows

## OPERATIONS REPORT

### INCLUDING FINANCE AND GENERAL PURPOSES

Everything carried out in terms of operations this last year has been dictated by the risks and guidance around Covid-19.

After the initial lockdown and the period when clergy broadcast services from their homes, together with clergy and wardens, Andy quickly pulled together a strategy to ensure the church was Covid safe: pews were thinned out, a one-way system was created and supplies purchased and installed. Covid guidelines and restrictions continue to change intensifying difficulties and necessitating research and on the spot thinking.



## ‘St Mark’s has been blessed with many people willing to spend time and share their gifts.’

In late summer, we had to say goodbye to Andy, Doug and Simon and to think about how the office administration and operations could work more economically. It was decided that these two posts be merged into the one role of Office Manager whose aim would be to call upon and have oversight of volunteers to help manage and run our church.

St Mark’s has always been blessed with many people willing to spend time and share their gifts in volunteer work and our continued thanks go to them and to the many more people who have stepped up to form new teams: housekeeping team – cleaning our church; estate management team – looking after repairs and managing alterations; AV (audio visual) team – sourcing, buying equipment, learning how to use it and broadcast. Numerous others have supported us in church and in the office. This will be the model of how we run church in future.

# Tim Cundy

## FABRIC REPORT

ChurchSuite came into its own once services were allowed in church as the ticketing facility allowed booking seats according to bubbles and to church capacity. We have maintained a 2m distancing policy throughout. MyChurchSuite will be rolled out across the worshipping community in the very near future – this will be an exciting step forward as church family will have easier links to controlled information and to such things as rotas, and this in turn should take future pressure off the office whilst at the same time allowing people greater digital connection.

And finally, our new vicar Mike and his wife, Liz arrive shortly and another team of volunteers have been working for months in getting the vicarage ready. This has entailed liaising with the Diocese, builders and contractors and carrying out much practical work themselves - our thanks go to them.

### Health and Safety

A fire risk assessment of the building was carried out by Praxis 42 in October, free of charge, and we have been working to implement the small number of remedial actions required, together with carrying out weekly testing of fire alarm and defibrillator, and monthly checks of emergency lighting and green push buttons. These are all recorded.

Work is being carried out on looking at fire marshalling, training and practice fire drills. Staff team have already completed an online fire safety course. This will be rolled out for other church members.

Neil Meadows is now the new Health and Safety Officer and I will be completing a Health and Safety Level 3 Course so that we can work together on H&S. Roger Elliot is our H&S Consultant. There have been no major health and safety issues recorded this year.

During 2020, we have continued with all routine maintenance and servicing, although there has been greatly reduced use of the building during the year.

In the Summer, after a very wet spell of weather, a large damp patch on the North West of the Nave was causing some delamination of the stonework. After inspecting the high level rain hoppers using a drone, we erected a scaffold tower inside the church to allow closer inspection. After that inspection and monitoring, we concluded that after scraping off and brushing down the loose stonework, we could safely allow the stonework to dry out naturally once the heating was turned on again. This is still being monitored.

Also, we hope that we have also solved the long term problem of a leak by the spiral staircase in front of the Office door.

Since Andy Wilson’s departure, we have recruited a volunteer maintenance team and are very grateful for their practical skills and expertise in carrying out minor repairs.

The new substation was completed during the Spring, but not fully commissioned by Northern Powergrid until September as there was a large amount of recabling in the neighbourhood which was required as part of the overall project, and could not be carried out until the summer holiday period. We expect the handover of the old substation building in early 2021, once the final clearance of all equipment and asbestos, and structural repairs are completed.

# Licy Dorsey

## HARROGATE DEANERY SYNOD REPORT

Like so many other events planned for 2020, most of our Harrogate DS meetings were cancelled last year, and we only met once, face to face, on 10th February at St John's Church, Bilton and once on Zoom on 1st December.

**10/2/20:** There were 8 clergy and 19 lay members present, with 14 clergy and 13 lay members sending apologies. The weather was appalling and our Area Dean thanked those present for coming on such a dreadful evening.

Rev. Simon Dowson led a simple act of evening worship.

Good news from the Deanery:

### 1) From St John's, Bilton

After a couple had offered a legacy of £25,000, providing it was put towards youth work, this figure was topped up by fund raising enough to employ a Youth worker for 3 years and, following interviews, Emma James (a member of St. Mark's) was appointed, and took up her post at St John's and St. Luke's from mid-April 2020.

### 2) Harrogate Alpha courses

In January, Harrogate Kairos Church, with 12 other churches (Anglican, Methodist, Pentecostal, Free Church and Baptist included) launched 14 ecumenical Alpha courses.

### 3) From Pannal Church

In an effort to "grow children as Christians," a mid-week, after school "Crumpet service" was launched. The first service attracted approximately 100 people including about 66 children.

### 4) Parish Giving Scheme (PGS.)

Janet Edmond, Diocesan Stewardship Officer, presenting. She talked about: what is PGS, how it works, its unique benefits, the feedback from pilot schemes and how to register for the PGS. She said that the scheme was launched in 2008 to support Parishes and Benefices, with Leeds Diocese joining in January 2020, after running a pilot scheme in 2019. A Direct Debit system is used by the Diocese and through this, the original amount given is paid directly into the Parish's bank account by the 10th of the month and, as soon as it has been received from HMRC, Gift Aid is also paid in. This way, the Gift Aid is received by the Parishes much sooner than when not using the PGS, thus helping cash flows.

There is an option within the scheme for people to donate anonymously and the Parish be able to claim Gift Aid on the donation, and also an option to increase regular donations in line with inflation, members were told.

Janet said the scheme is funded by the participating Dioceses giving £50 for each Parish, but after 3 years a proportional cost will be involved.

5) **Children and Youth Work**, presented by Anne Carter (Children, Young People and Families Team.)

Anne spoke about how the Young People and Families Diocesan team worked to support Goal 5 of the Diocesan Strategy and the help it could offer to Parishes within Harrogate Deanery to work towards this goal. Many might aspire to ensure that a child encounters Christ and that his/her Christian faith "enhances lives" but not everyone has the self confidence and/or the knowledge of how to go about it. Anne, as the first point of contact for the Ripon Episcopal Area, is there to offer support as part of the Children, Young People and Families Diocesan team of 6 - all with differing skills - who are there to advise, train and help towards undertaking the Diocesan initiatives which are:

a) to support mission outreach, such as Messy Church and All Age Worship.

b) to encourage partnership with schools.

c) to support children, teens and young adults in church, including Baptism, Confirmation and Toddler Groups.

The team can help to encourage and nurture children and young people's faith in tried and tested ways, which might previously not have been considered.

### The meeting closed in prayer.

1/12/20: Unfortunately, the minutes of this meeting have not yet been approved, but the agenda lists:

Opening prayers, followed by usual agenda business.

Speaker: Jonathan Wood, Diocesan Secretary.

Diocesan "Rhythm of Life Initiative."

Good news from the Deanery.

Farewells and vacancy updates.

Prayer breakout rooms.

Deanery Finance.

Closing prayers.

# Dan Watts & Mark Siddall

## SAFEGUARDING REPORT

### Parish Safeguarding Checklist

At St Mark's Harrogate we recognise that the few who are determined to harm children or adults, deliberately seek out groups or organisations where they can meet children or other vulnerable people. The Church is particularly susceptible to these people. Creating and maintaining a safeguarding culture will discourage them from becoming involved for the wrong reasons and make it difficult for them to harm or abuse children or adults if they do. We recognise that safeguarding is everybody's responsibility at St Mark's to create a culture where everyone is safe.

In order to assist with the creation of a safeguarding culture we have as a PCC:

#### Appointed:

- Mark Siddall to be the designated Parish Safeguarding Officer (PSO) to work with the incumbent and PCC.
- Susie McQuade to be the Safeguarding administrator and oversee the Safer recruitment of all volunteers, church officers and staff team members.

The PSO is supported, trained and given a copy of the parish safeguarding policy and procedures;

Safer Recruitment practice by:

- Appointing all church officers who work with children, young people and or vulnerable adults are recruited in line with the principles outlined in House of Bishops' Safer Recruitment practice guidance including regular DBS applications.
- Ensuring all volunteers have completed safeguarding training provided by the Church of England.
- Providing appropriate insurance to cover for all activities undertaken in the name of the PCC which involve children and vulnerable adults;

#### Displayed:

- A formal adoption of the House of Bishops 'Promoting a Safer Church; safeguarding policy statement' is signed on behalf of the PCC and presented at APCM
- Contact details of Incumbent & Churchwarden
- Contact details of the PSOs the Diocesan Safeguarding Team – including phone, email and website details and Information about where to get help with child and adult safeguarding issues, domestic abuse and key helplines e.g. ChildLine
- A hard copy of the Diocese Safeguarding Manual 'A Safer Church' which acts as our Parish Safeguarding Handbook.
- Copies of our safeguarding policies for Children, vulnerable adults and domestic violence as well as whistle blowing.

#### Responded by:

- Promoting an environment, which is welcoming and respectful and enables safeguarding concerns to be raised and responded to openly, promptly and consistently;
- Agreeing policies and procedures:
  - deal promptly with safeguarding allegations or suspicions of abuse in accordance with the relevant policy and practice guidance and in consultation with the Diocesan Safeguarding Adviser;
  - Report all safeguarding concerns or allegations against church officers to the Diocesan Safeguarding Adviser;
  - ensure that known offenders or others who may pose a risk to children and/or vulnerable adults are effectively managed and monitored in consultation with the Diocesan Safeguarding Adviser;

- Complying with all data protection legislation especially in regard to storing information about the 'church workforce'. Including volunteers and any safeguarding records;
- Providing an "activity risk assessment" tool for each those involved in activities associated with either children or vulnerable adults, and run in the name of the Church.

Review and Report Progress by:

- Inviting the PSO to regularly report on safeguarding in the parish. Safeguarding has been added as a standing agenda item at each PCC meeting.
- Reporting to the APCM in an annual report in relation to safeguarding. In the PCC's annual report will be a statement which reports on progress and a statement as to whether or not the PCC has complied with the duty to have "due regard" to the House of Bishops' guidance in relation to safeguarding.

Supported the Hiring of Church Premises by:

- Developing and updating its agreement with any person/body wishing to hire church premises stating whereby the person/body hiring the premises agrees:

† to comply with the relevant safeguarding guidance issued by the House of Bishops and the diocese.

† ensure that children and vulnerable adults are protected at all times, relevant staff have had appropriate DBS checks and that all reasonable steps have been taken to prevent injury, illness, loss or damage occurring.

† Ensuring that all those hiring church premises carry full public liability insurance for this, or are covered through the church insurance (for example hire for a children's party).

#### Support & Compliance:

The measures identified in the list above are checked during parish visitations and as to date no actions are outstanding.

# Richard Marjoribanks

## TREASURER'S REPORT

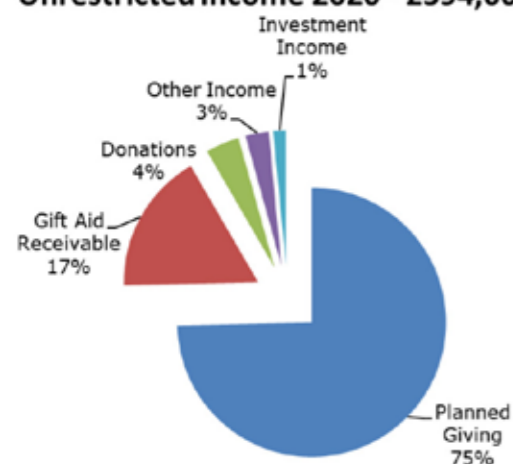
### Headlines:

- Deficit for the year of £8,341 on our Unrestricted Reserves
- Over £390,000 spent to support Mission & Ministry in our Parish, Diocese and Overseas
- Free Reserves fell slightly to 2.7 months costs based on 2021 plans
- Income falls by £57,000 and expenditure cut by a similar amount to balance the books
- Budget challenges ahead for 2021

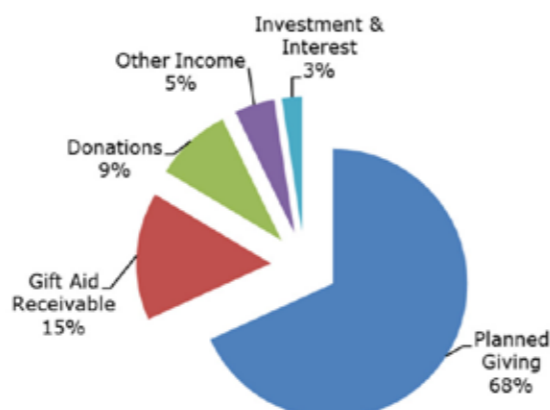
The pandemic dominated all aspect of our lives during 2020 and the St Mark's finances were no exception. With the building closed for much of the year, we lost lettings income of £9,000 and core Planned Giving Income and Gift Aid fell by nearly £21,000. We also lost income of just under £5,000 on our investment property as the house became vacant just before the first Lockdown and we only secured a new tenant in late June. We are fortunate, and extremely grateful, that the monthly giving to the church via the bank only fell by 5% and that, despite many families being affected financially by the pandemic and church services being moved online in March, our core financial support remained largely intact.

Total incoming resources on Unrestricted Funds fell by £69,000 in 2020 for the reasons outlined above and the fact that in 2019 we received on-off donations of around £20,000 that were not repeated in 2020.

### Unrestricted Income 2020 - £394,000

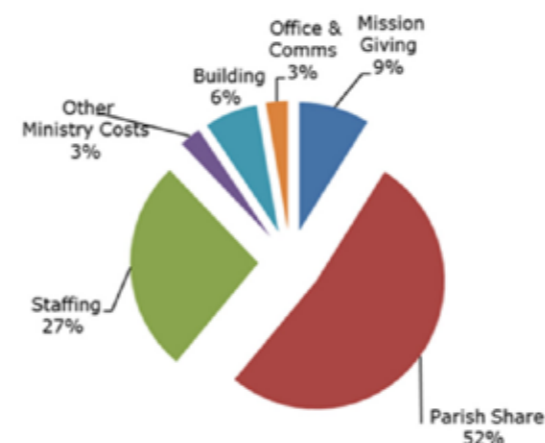


### Unrestricted Income 2019 - £456,000



In response to the drop in income, the PCC was faced with some difficult decisions to try and balance our budget with our staffing levels the main controllable cost. As a result, we took the decision to make the two cleaner caretakers redundant in August when it became clear that there was not a job to do and furlough support was being withdrawn. We also decided we were unable to reappoint an Operations Manager when the role became vacant and merged that job with the Administrator one to create an Office Manager position. This has meant that we have had to rely on volunteer support in cleaning and managing the building. This will remain the situation for the foreseeable future. Many of our smaller costs fell due to the lockdowns and we did not have to incur significant expenditure on the building fabric.

### Unrestricted Expenditure 2020 - £403,000

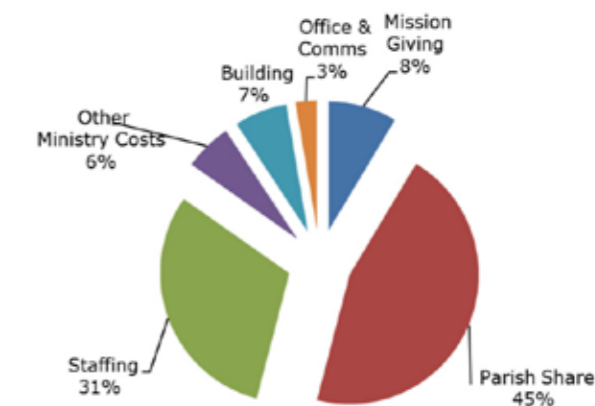


We were able to maintain our Parish Share payments at the full level requested by the Diocese throughout 2020 (a 2.1% increase on 2019) and are expecting to be able to do so until at least June 2021. At that point we expect to have to review our payments to maintain the minimum reserves level set by the PCC. The Parish Share represented 52% of our total expenditure in 2020.

As our unrestricted income has fallen by 13% compared with 2019, the PCC decided that the Mission Support Tithe should be based on the current year core income – in the past we have always calculated the tithe on income in the previous year. As a result, the Mission Support Giving in 2020 has fallen from £41,563 to £36,143. We hope to continue to maintain this 10% tithe in future. The allocation of this giving is administered on behalf of the PCC by the Mission Support Group.

With the lower staff expenditure planned for 2021, our financial 'free' reserves at the end of the year, at £93,446, represented 2.7 months of expenditure. These are the Unrestricted Funds that are not designated for a specific purpose or tied up in Fixed Assets and are down from £97,408 at the end of 2019.

### Unrestricted Expenditure 2019 - £453,000



### Reserves policy

The PCC has reviewed its policy on the minimum level of unrestricted reserves that should be maintained. Whilst recognising that a faith organisation such as a Church should perhaps operate on a nil reserves basis, this policy has been arrived at in light of the statutory responsibilities to the staff employed by the PCC, should income reductions require a reassessment of the number of paid positions, as well as the time required to seek additional financial support to fund the Church's vision for mission. The potential for the one-off substantial repair liabilities that can arise from the quinquennial inspection has also been considered. Reserves represented by tangible fixed assets will be excluded as they are by nature not immediately realisable. The PCC also took note of the minimum reserves policy adopted by the Diocese of Leeds. It has therefore been decided that St Mark's will fall in line with our Diocesan policy and will aim to have a minimum level of liquid reserves representing two months of normal ongoing expenditure. The PCC had previously set a target reserves level of three months expenditure.

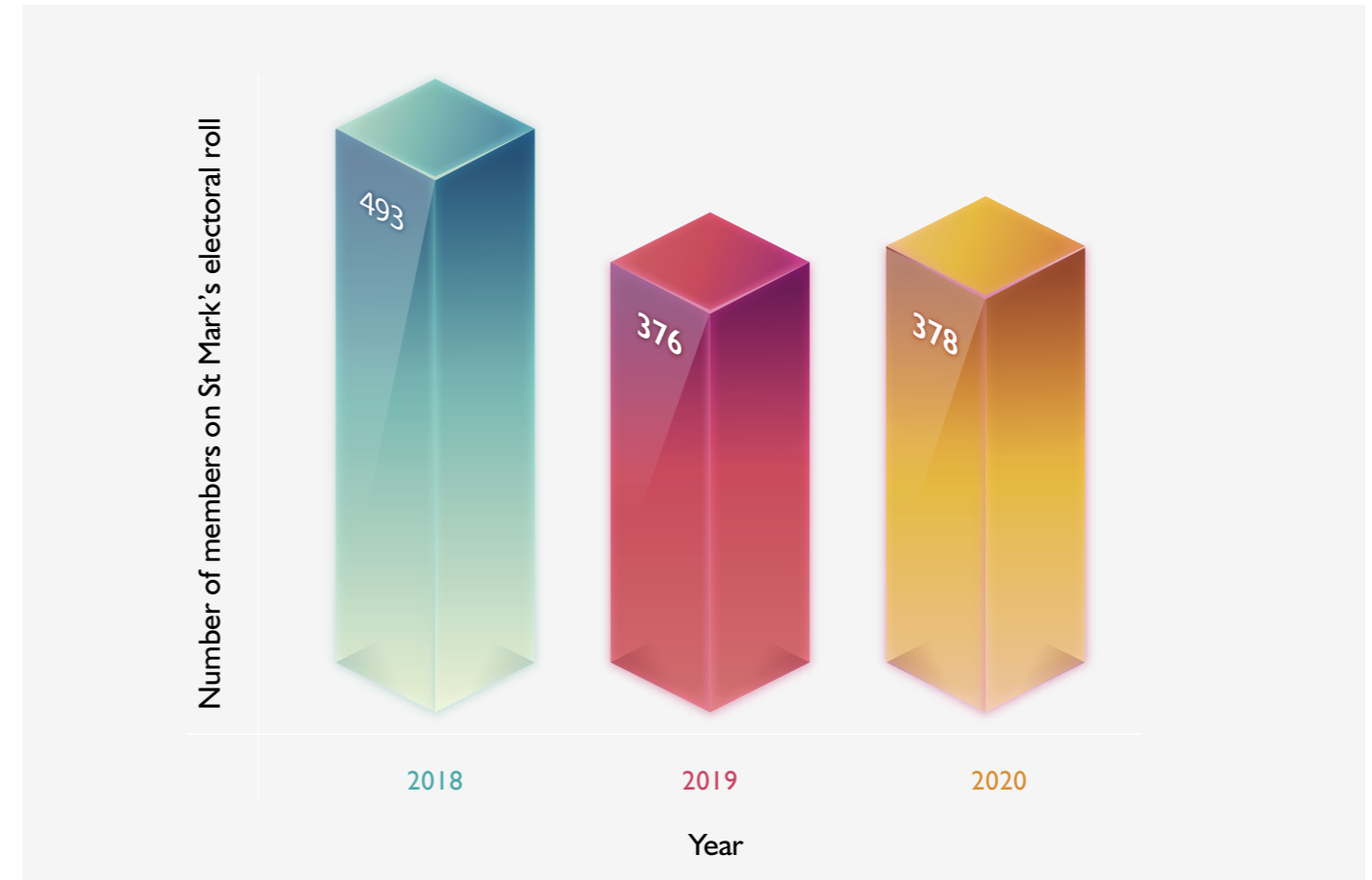
# Facts & figures

## IN-PERSON ATTENDANCE AND ONLINE VIEW FIGURES OCTOBER & CHRISTMAS SERVICES 2020

DATE	IN-PERSON		ONLINE VIEWS	
	9AM (NOT STREAMED)		10AM	11AM
04TH OCT	45	-	188	191
11TH OCT	26	-	147	103
	9AM	10.30AM	9AM	10.30AM
18TH OCT	42	36	247	445
25TH OCT	45	42	166	270

SERVICE	IN-PERSON	ONLINE VIEWS	SERVICE	IN-PERSON	ONLINE VIEWS
CHRISTINGLE	58	210	4PM NATIVITY	99	103
YOUTH GATHERING	45	69	MIDNIGHT COMMUNION	65	75
SAT CAROL SERVICE	159	31	9AM CHRISTMAS DAY	30	69
SUN CAROL SERVICE	170	46	10.30AM CHRISTMAS DAY	66	117

## ELECTORAL ROLL



## OCCASIONAL OFFICES



BAPTISMS  
**3**



WEDDINGS  
**1**



FUNERALS  
**5** IN CHURCH **8** AT THE CREMATORIUM

\*View count is based on YouTube analytics taken from the date of the event until 23rd Feb and therefore includes live views and watch again. YouTube counts a views when: A user intentionally initiates the watching of a video. The user watches it on the platform for at least 30 seconds. Views do not mean the user has watched for the total broadcast time and includes repeat views from the same person therefore views should be considered alongside watch time and other analytics.

# PCC leadership & make up 2020

## WHAT IT IS AND WHAT IT DOES

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Measure. The appointment of PCC members is governed by and set out in the Church Representation Rules. St Mark's PCC has the responsibility for co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the church building. It seeks to promote the following stated priorities: to worship the living God; to grow in faith; to serve the people of our parish and community; to share Christ's love and truth through our living witness; to deepen our links with the world-wide church; to work for justice and peace and to care for creation.

The PCC oversees the church's strategic and annual plan, agrees the budget, and monitors progress made against both of these. It oversees the appointment of the members of the leadership team.

**Membership 2020:** Associate Minister: The Revd. Dan Watts (Standing Committee); Curate: The Revd. James Handley; Curate: The Revd. Kim Mason (Standing Committee); Associate Vicar: The Rev John Duff; Church Wardens/ Standing Committee: Mrs Alison Glover and Mr David Ferguson; Reader Representative: Mrs Ruth Cundy; Deanery Synod Representatives: Mrs Licy Dorsey (Disability Officer) and Dr Susan Atkin. Elected members: Mr Keelan Glendinning, Mr John Hammerton, Mrs Rebecca Onslow, Mr Alan Stokes, Mr Wayne Brown, Mrs Sara Ferguson, Mr Mike Procter (Tree Officer), Mr Neil Tunnicliffe, Mrs Carol Bexon, Mrs Carol Bracher (second term), Mrs Ann FitzGerald (PCC Secretary/ Standing Committee), Mr Richard Marjoribanks (Treasurer/ Standing Committee), Mr Mark Siddall (Parish Safeguarding Officer), Mrs Gail Vlack, Mrs Deborah Booth (Environment and Sustainability Officer).

Ceased during 2020: Mrs Charlotte Clarke, Mr Bruce Blackburn, Mr Matthew Haley, Miss Anna Pattison, Mr Stephen Gibbin, Mrs Pat Sutcliffe, Mr Paul Clarke, Mr John Sutcliffe and Miss Grace Hart

Not on PCC but in a designated role and will attend as required: Natalie Jones (Youth Pastor); Tim Cundy (Deputy Warden); Catherine Gibbin (Pastoral Director); Janet Green (Information & Communications Officer); Frances Bryant (Prayer Co-ordinator); Shirley Jones (Prayer Ministry Co-ordinator); Suzie McQuade (Safeguarding Administrator), Cathy Meadows (Office Manager/ Electoral Roll Officer); Neil Meadows (Health & Safety Officer).

### Other PCC committees/groups:-

**The Standing Committee** is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council, and oversees the week-by-week operations and the finances of the church. The PCC has two other main sub-committees:

**The Strategic Planning Group** – which prepares the church's annual strategic/mission plan for the consideration and approval of the PCC, and monitors progress against that plan;

**The Estates Management Committee** – which meets regularly to review and advise on the maintenance of the church infrastructure and estate and the day-to-day management of the building.

Other committees include the **Mission Support Group**, which aims to engender understanding, involvement and commitment to world-wide mission within St Mark's, and is chaired by Jose Rhodes.

In 2020, in response to the COVID-19 pandemic and circumstances of the interregnum, the PCC has met monthly instead of quarterly as previously. The future pattern of meetings will be reviewed in 2021 when our new incumbent is in place and (we hope) the pandemic has subsided. The new pattern of meetings will have at its heart the need:

- First, to agree and adopt an annual strategic/mission plan and a supporting budget at the start of each calendar year
- To review and approve the annual report, and consider proposals which are required for the consideration of the Annual Parochial Church Meeting in April
- To review progress against the strategic/mission plan as the year progresses
- From the autumn onwards, to consider and approve the next year's plan – and so on in a repeating annual cycle.
- PCC members are encouraged to join the teams/groups that deliver the plan, though not at a level that would create conflicts of interest.

New PCC members are given information pertinent to their role as members of the PCC and are eligible to attend Diocesan training courses as appropriate. Those attending courses are asked to report back to PCC.

**Risk Management:** The PCC acknowledges its responsibility to identify, assess and manage the major risks to which it is exposed. It is developing a register of major risks and continues to enhance plans to ensure that systems and processes are in place to mitigate exposure to these risks. Major risks arise from a variety of aspects of the church's internal operations and external environment, including security, health and safety and finance and individual policies and procedures have been developed to address many of these areas. Monthly financial reports are submitted to PCC and budgets agreed before the start of each year. The PCC is further developing procedures to meet its responsibilities in this area and monitoring implementation of the necessary mitigating actions.

**Conflicts Policy:** The PCC has adopted a policy to identify any conflicts of interests that any member may have that may exist which could potentially affect the proper operation of the Council. Potential conflicts can arise where a PCC member has a personal interest or involvement in an organisation which the PCC intends to support financially or from which the PCC propose to purchase goods or services. A standard agenda item at the start of every meeting gives opportunity for PCC members to declare potential conflicts that may arise in the course of the meeting and members are also required to declare any conflicts that arise during the course of discussion that had not been identified at the start of the meeting. Conflicts so declared are recorded in the minutes of the meeting along with any action taken to deal with the conflict. Conflicted members will abstain from voting on the relevant issue and may be asked to leave the meeting during discussion if felt necessary. A Register of Interests is completed by all PCC members following the APCM each year.



**St Mark's**

**smch.org.uk**   

**Visit** St Mark's Church, Leeds Road, Harrogate HG2 8AY

**Call** 01423 544528 **Email** [office@smch.org.uk](mailto:office@smch.org.uk)

**PAROCHIAL CHURCH COUNCIL OF**  
**ST MARK'S HARROGATE**  
**(CHARITY REG 1134657)**

**INDEPENDENT EXAMINER'S REPORT**  
**AND**  
**ANNUAL ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE (CHARITY REG 1134657)**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
THE PCC OF ST MARK'S CHURCH HARROGATE**

**ON ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020**

**Respective Responsibilities of the PCC and Examiner**

The PCC are responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act,
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- To keep accounting records in accordance with section 130 of the 2011 Act; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D T Kitson FCCA  
Bulmer & Co  
Chartered Certified Accountants & Statutory Auditors  
2 Mount Parade  
Harrogate  
HG1 1BX

Date 14/5/ 2021

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**STATEMENT OF FINANCIAL ACTIVITIES**

**For the Year Ended 31 December 2020**

	<b>Note</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds</b>	
				<b>2020 £</b>	<b>2019 £</b>
<b>INCOMING RESOURCES</b>					
Incoming Resources from Donors	2a	377,042	13,900	390,942	438,293
Income from Charitable and Ancillary Trading	2b	8,045	-	8,045	19,053
Other Ordinary Incoming Resources	2c	4,221	-	4,221	3,094
Income from Cash Deposits	2d	273	-	273	493
<b>TOTAL INCOMING RESOURCES</b>		<b>389,581</b>	<b>13,900</b>	<b>403,481</b>	<b>460,933</b>
<b>RESOURCES USED</b>					
Mission & Charitable Giving Activities directly relating to the Work of the Church	3a	36,143	-	36,143	41,563
Church Management & Administration	3b	356,463	12,079	368,542	414,711
Resurrected Bites Transfer	3c 12	10,742 -	- -	10,742 -	12,176 6,766
<b>TOTAL RESOURCES USED</b>		<b>403,348</b>	<b>12,079</b>	<b>415,427</b>	<b>475,216</b>
<b>NET INCOMING (OUTGOING) RESOURCES</b>		<b>(13,767)</b>	<b>1,821</b>	<b>(11,946)</b>	<b>(14,283)</b>
Investment Property Fair Value Gain on Investment Property	5	5,426 -	- -	5,426 -	10,325 -
<b>NET MOVEMENT IN FUNDS</b>		<b>(8,341)</b>	<b>1,821</b>	<b>(6,520)</b>	<b>(3,958)</b>
Balances Brought Forward at 1 January 2020 (2019)	11	115,830	333,725	449,555	453,513
<b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2020 (2019)</b>	11	<b>107,489</b>	<b>335,546</b>	<b>443,035</b>	<b>449,555</b>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**BALANCE SHEET**

**31 DECEMBER 2020**

	Note	2020 £	2019 £
<b>FIXED ASSETS</b>			
Investment Property	5	310,000	310,000
Tangible Fixed Assets	6	9,056	11,725
<b>CURRENT ASSETS</b>			
Debtors & Prepayments	7	22,273	28,183
Cash at Bank and in Hand	8	114,074	118,459
		<hr/> 136,347	<hr/> 146,642
<b>LIABILITIES - Amounts Falling Due Within One Year</b>	9	(12,368)	(18,812)
<b>NET CURRENT ASSETS</b>		<hr/> 123,979	<hr/> 127,830
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		443,035	449,555
<b>NET ASSETS</b>	10	<hr/> £443,035	<hr/> £449,555
<b>FUNDS</b>			
Unrestricted	- Undesignated	93,446	97,408
	- Designated	14,043	18,422
Restricted	11	335,546	333,725
		<hr/> £443,035	<hr/> £449,555

Approved by the Parochial Church Council on 10 March 2021 and signed on its behalf by: -

RJB Marjoribanks

(Treasurer)

Mrs Alison Glover

(Chair)

The attached notes form part of these Accounts

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**STATEMENT OF CASH FLOWS**

**For the Year Ended 31 DECEMBER 2020**

	Note	2020 £	2019 £
<b><u>Reconciliation of operating income to net cash inflow (outflow) from operating activities</u></b>			
Net incoming (outgoing) resources for the year		(11,946)	(14,283)
Adjustments for:			
Depreciation		5,267	4,443
(Increase) decrease in Stock		-	773
(Increase) decrease in Debtors		5,910	6,757
Increase (decrease) in Creditors		(6,444)	4,029
Interest Receivable		(273)	(493)
Net cash inflow (outflow) from operating activities		<u>(7,486)</u>	<u>1,226</u>
 <b>STATEMENT OF CASH FLOWS</b>			
Net cash inflow (outflow) from operating activities		(7,486)	1,226
 <b>Returns on investments</b>			
Interest Received		273	493
Income from investment property	<b>5</b>	5,426	10,325
 <b>Investing activities</b>			
Purchase of tangible fixed assets	<b>6</b>	(2,598)	(1,499)
<b>Net cash inflow (outflow)</b>		<u>(4,385)</u>	<u>10,545</u>
Cash at bank and on hand at beginning of year		118,459	107,914
<b>Cash at bank and on hand at end of year</b>	<b>8</b>	<u>£114,074</u>	<u>£118,459</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2020**

**1. ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting & Reporting by Charities preparing their accounts in accordance with Financial Reporting Standards applicable in the United Kingdom & Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom & Republic of Ireland (FRS102), Church Accounting Regulations 2006 and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

**Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The Accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

**Incoming Resources**

Voluntary Income & Capital Sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant and gift aid is recognised only when received.

Income tax recoverable on gift aid donations is recognised in the period that the underlying donation is received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Funds raised by the bookstall and all church events are accounted for gross.

Other Ordinary Income

Rental income from the letting of church premises is recognised when the rental is due.

Income from Investments

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

Gains and Losses on Investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2020**

**1. ACCOUNTING POLICIES** (continued)

**Resources Used**

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

**Activities Directly Relating to the Work of the Church**

The diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31 December is provided for in these Accounts as an operational (though not a legal) liability if there is a realistic expectation that the arrears will be paid within the following year and is shown as a creditor in the Balance Sheet.

**Fixed Assets**

Consecrated Land and Buildings and Movable Church Furnishings

Consecrated and beneficed property is excluded from the Accounts by s.10(2) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvements, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Other Property

Freehold property owned by the church is held at fair value within the accounts.

Fixtures, Fittings and Office Equipment

Equipment used within the church premises is depreciated on a straight line basis over 4 years from the date they are brought into use. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at 31 December. The fair value is based on a professional valuation.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Stock

Stock is valued at the lower of cost and net realisable value.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2020**

**2. INCOMING RESOURCES**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds</b>	
			<b>2020 £</b>	<b>2019 £</b>
<b>2a) Incoming Resources from Donors</b>				
Planned Giving – via Bank	282,818	-	282,818	296,997
Income Tax				
Recovered/Recoverable	66,649	-	66,649	69,829
Planned Giving – via Envelopes	11,120	-	11,120	14,472
Collections	1,098	-	1,098	6,891
Sundry Donations & Legacies	15,357	13,900	29,257	50,104
	<u>377,042</u>	<u>13,900</u>	<u>390,942</u>	<u>438,293</u>
<b>2b) Income from Charitable Ancillary Trading</b>				
Church Lettings	6,532	-	6,532	15,686
Toddler Groups	888	-	888	2,071
Wedding & Funeral Fees	532	-	532	890
Bookstall	93	-	93	406
	<u>8,045</u>	<u>-</u>	<u>8,045</u>	<u>19,053</u>
<b>2c) Other Ordinary Incoming Resources</b>				
Solar Panel Feed-In Tariff	3,082	-	3,082	3,094
Insurance Claim	1,139	-	1,139	-
	<u>4,221</u>	<u>-</u>	<u>4,221</u>	<u>3,094</u>
<b>2d) Income From Cash Deposits</b>				
Interest	273	-	273	493

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2020**

**3. RESOURCES USED**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2020 £</b>	<b>2019 £</b>
<b>3a) Mission &amp; Charitable Giving</b>				
Home Mission Partners Relief and Development Agencies	14,101	-	14,101	18,917
Overseas Missions Partners	6,600	-	6,600	5,992
Miscellaneous	12,020	-	12,020	14,278
	3,422	-	3,422	2,376
	<u>36,143</u>	-	<u>36,143</u>	<u>41,563</u>
<b>3b) Activities Directly Relating to Work of the Church</b>				
Ministry – Diocesan Parish Share	210,243	-	210,243	205,947
Kairos Connexion	-	-	-	3,083
Other Ministry Costs	2,187	-	2,187	4,599
Building Running Costs	26,093	1,408	27,501	29,022
Major Repairs/Projects	690	-	690	1,125
Upkeep of Services	3,056	1,419	4,475	9,151
Adult Ministry	81	-	81	1,658
Youth & Children's Ministry	2,821	-	2,821	3,220
Kitchen, Hospitality & Catering	465	-	465	4,824
Staff Cost [note 4]	108,332	752	109,084	145,681
Training	625	-	625	715
Hardship Fund	1,710	-	1,710	1,681
Gifts	84	-	84	540
Kingdom Life	-	8,500	8,500	2,162
Bookstall	76	-	76	1,303
	<u>356,463</u>	<u>12,079</u>	<u>368,542</u>	<u>414,711</u>
<b>3c) Church Management &amp; Administration</b>				
Telephone, Postage & Office Supplies	2,790	-	2,790	5,077
General Administration Costs	818	-	818	412
Computer & Software	1,517	-	1,517	1,861
Legal Fees	-	-	-	35
Independent Examiner's Fee	350	-	350	348
Depreciation	5,267	-	5,267	4,443
	<u>10,742</u>	-	<u>10,742</u>	<u>12,176</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2020**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds</b>	
			<b>2020 £</b>	<b>2019 £</b>
<b>4. STAFF COSTS</b>				
Salary Costs (including Associate Minister)				
Stipend & Salaries	105,409	752	106,161	140,585
Social Security Costs	1,189	-	1,189	2,816
Pension Costs	1,734	-	1,734	2,280
	<u>108,332</u>	<u>752</u>	<u>109,084</u>	<u>145,681</u>
Ministry Staff	62,657	-	62,657	79,250
Administration & Communications Staff	40,457	752	41,209	53,989
Cleaning Staff	5,218	-	5,218	12,442
	<u>108,332</u>	<u>752</u>	<u>109,084</u>	<u>145,681</u>

The Associate Minister is part-funded by the Diocese.

**5. INVESTMENT PROPERTY**

	<b>Freehold Land &amp; Buildings £</b>
<b>Cost / Fair Value</b>	
At 1 January 2020	310,000
Fair Value Adjustment	-
At 31 December 2020	<u>310,000</u>

Investment Property – 30 Halstead Road, Harrogate.

The property was professionally valued as at 31 December 2020. No depreciation is charged on the investment property so the above Fair Value also represents the Net Book Value. The original cost was £113,303.

	<b>2020 £</b>	<b>2019 £</b>
<b>Income</b>		
Rent Received	6,968	12,600
Property Expenses	(1,542)	(2,275)
Net income	<u>5,426</u>	<u>10,325</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2020**

**6. TANGIBLE FIXED ASSETS**

	<b>Computers £</b>	<b>AV Equipment £</b>	<b>Total £</b>
<i>Computers &amp; Audio Visual Equipment</i>			
<b>Cost</b>			
At 1 January 2020	2,648	15,998	18,646
Additions in the year	2,598	-	2,598
At 31 December 2020	<u>5,246</u>	<u>15,998</u>	<u>21,244</u>
<b>Depreciation</b>			
At 1 January 2020	730	6,191	6,921
Charge in the year	1,256	4,011	5,267
At 31 December 2020	<u>1,986</u>	<u>10,202</u>	<u>12,188</u>
<b>Net Book Value</b>			
At 31 December 2020	<u>3,260</u>	<u>5,796</u>	<u>9,056</u>
At 31 December 2019	<u>1,918</u>	<u>9,807</u>	<u>11,725</u>

	<b>2020 £</b>	<b>2019 £</b>
<b>7. DEBTORS</b>		
Debtors	194	2,447
Prepaid Expenses	5,070	5,407
Accrued Income – including Gift Aid	<u>17,009</u>	<u>20,329</u>
	<u>22,273</u>	<u>28,183</u>

**8. CASH AT BANK & IN HAND**

CBF Church of England Deposit Account	59,401	59,149
Bank Current Accounts – CAF Bank Ltd	54,478	58,975
Cash in Hand & Floats	195	335
	<u>114,074</u>	<u>118,459</u>

**9. LIABILITIES - AMOUNTS FALLING DUE WITHIN ONE YEAR**

Creditors	3,757	3,755
Accrued Expenses	1,872	1,320
Other Liabilities	6,739	13,737
	<u>12,368</u>	<u>18,812</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2020**

**10. ANALYSIS OF NET ASSETS BY FUND**

	<b>Un- restricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Investment Property	-	310,000	310,000
Tangible Fixed Assets	9,056	-	9,056
Current Assets	110,801	25,546	136,347
Current Liabilities	(12,368)	-	(12,368)
<b>Fund Balance at 31 December 2020</b>	<b>107,489</b>	<b>335,546</b>	<b>443,035</b>

**11. SUMMARY OF FUND MOVEMENTS**

	<b>Balance at 01/01/20 £</b>	<b>Incoming Resources £</b>	<b>Resources Used £</b>	<b>Transfers £</b>	<b>Balance at 31/12/20 £</b>
<b>Restricted Funds</b>					
Organ Fund	1,962	-	(42)	-	1,920
Kitchen & Catering	6,559	-	-	-	6,559
Flowers	228	100	(68)	-	260
Other Restricted Grants (see note)	-	5,300	(3,321)	-	1,979
Harrogate Clothes Bank	237	8,500	(8,648)	-	89
2018 Gift Day	14,739	-	-	-	14,739
	<b>23,725</b>	<b>13,900</b>	<b>(12,079)</b>	<b>-</b>	<b>25,546</b>
Fixed Assets - Investment Property	310,000	-	-	-	310,000
	<b>333,725</b>	<b>13,900</b>	<b>(12,079)</b>	<b>-</b>	<b>335,546</b>
<b>Unrestricted Funds</b>					
<u>Designated</u>					
Tangible Fixed Assets	11,725	-	(4,994)	2,325	9,056
Music & Choir	3,836	-	-	-	3,836
Discretionary Hardship Fund	2,861	-	(1,710)	-	1,151
	<b>18,422</b>	<b>-</b>	<b>(6,704)</b>	<b>2,325</b>	<b>14,043</b>
<u>Undesignated</u>					
General Reserve	10,759	395,007	(396,644)	(2,325)	6,797
Legacies	86,649	-	-	-	86,649
	<b>97,408</b>	<b>395,007</b>	<b>(396,644)</b>	<b>(2,325)</b>	<b>93,446</b>
	<b>115,830</b>	<b>395,007</b>	<b>(403,348)</b>	<b>-</b>	<b>107,489</b>
<b>Total Funds</b>	<b>449,555</b>	<b>408,907</b>	<b>(415,427)</b>	<b>-</b>	<b>443,035</b>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2020**

**11. SUMMARY OF FUND MOVEMENTS (continued)**

Other Restricted Grants

The following restricted grants were received during the year:

<u>Grant maker</u>	<u>Purpose of grant</u>	<u>Grant amount</u>	<u>Balance remaining</u>
Leeds Diocesan Board of Finance – Covid 19 Emergence Mission Grant	Purchase of equipment for live-streaming of Services	£1,000	-
Allchurches Trust – Hope Beyond Grant	Development of online Services	£2,750	£1,689
North Yorkshire County Council Locality Budget Grant	Purchase of gazebos and other equipment for use in the church grounds	£1,550	£290
		£5,300	£1,979

**12. RESURRECTED BITES CAFE**

With effect from the end of October 2019, the Pay-As-You-Feel café set up by St Marks was transferred out of the Church into its own Community Interest Company (CIC) and the accumulated reserves transferred over. The St Marks PCC has no legal interest in, or responsibility for, the CIC.

**13. AMOUNTS RECEIVED FOR DISTRIBUTION OUTSIDE THE CHURCH**

	<b>2020 £</b>	<b>Awaiting distribution at the year-end £</b>
Lighthouse Group	-	290
Resurrected Bites – grant and flower donations	2,601	2,000
Various staff leaving collections	1,447	45
Intern sponsorship	400	400
Family in Need Appeal	975	40
Other miscellaneous	313	112
Christmas Collections 2020	2,701	2,701
	8,437	5,588

The above specific donations received for distribution outside the Church are shown for note only and are not included in income or expenditure. The amount awaiting distribution is included in Other Liabilities.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2020**

**14. VOLUNTEERS**

The current work of the Church could not be sustained without the contribution made by many volunteers in all aspects of its ministry. Around 100 members of the congregation assist in various ways. Many activities rely almost entirely on volunteers, either behind the scenes in the running of the church or more visibly during Sunday services. Teams include those helping with: worship, cleaning, flowers, pastoral visiting, hospitality, prayer ministry, toddler groups, youth & children's ministry, sound and visuals, and building management & maintenance. In addition, volunteers are involved in governance through the PCC and Standing Committee. More information is given in the Annual Report.

**15. LEASING**

The Church has lease agreements in respect of hygiene equipment over five years commencing October 2020 at a cost of £29 per month and a photocopier supplied over five years commencing February 2018 at a rental cost of £67 per month.

**16. TRUSTEE & STAFF REMUNERATION**

Staff costs are detailed in note 4 and the average number of staff employed was 8 (2019:9). Most staff are employed on a part-time basis. No employee earned more than £60,000 in the year. At the year-end, 5 (2019: 10) people were employed by the PCC. This includes the Associate Minister.

Included in Salaries are the contributions to Leeds Diocesan Board of Finance in respect of the Associate Minister who is a member of the PCC. No other member of the PCC received remuneration from the PCC in the year.

In the year to 31 December 2020, members of the PCC had expenses reimbursed as follows:

	<u>2020</u>	<u>2019</u>
Total expenses paid to PCC members	£4,203	£7,417
The number of PCC members who received payments for expenses incurred	3	3

The nature of the expenses paid were normal clergy expenses such as phone, travel and other reimbursements and payments in respect of other costs properly incurred by PCC members in the performance of their duties.

There are no related party transactions that require disclosure.

The PCC operates a defined contribution pension scheme. Contributions are charged in the period to which they relate [note 4].

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**SIGNIFICANT INFORMATION**

The charity's activities are covered in the Annual Report. The charity's governing document is the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules. The charitable objects are promoting in the ecclesiastical parish the whole mission of the Church.

The Trustees have regard to the guidance issued by the Charity Commission.

Charity Trustees:	See Annual Report
Charity Registered Number:	1134657
Address:	St Mark's Church, Leeds Road, Harrogate, HG2 8AY
Bankers	CAF Bank Ltd & CCLA
Independent Examiner:	D Kitson Bulmer & Co Chartered Certified Accountants 2 Mount Parade Harrogate HG1 1BX

**Trustees' Responsibility for the Accounts**

Charity law requires the Trustees of the association to prepare a receipts and payments account and a statement of assets and liabilities for each financial year. In addition, the Trustees are responsible for keeping proper accounting records which are sufficient to show and explain the charity's transactions and to disclose with reasonable accuracy at any time the financial position of the Association. They are also responsible for safeguarding the assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



**PAROCHIAL CHURCH COUNCIL OF**  
**ST MARK'S HARROGATE**  
**(CHARITY REG 1134657)**

**INDEPENDENT EXAMINER'S REPORT**  
**AND**  
**ANNUAL ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE (CHARITY REG 1134657)**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
THE PCC OF ST MARK'S CHURCH HARROGATE**

**ON ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020**

**Respective Responsibilities of the PCC and Examiner**

The PCC are responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act,
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- To keep accounting records in accordance with section 130 of the 2011 Act; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D T Kitson FCCA  
Bulmer & Co  
Chartered Certified Accountants & Statutory Auditors  
2 Mount Parade  
Harrogate  
HG1 1BX

Date 14/5/ 2021

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**STATEMENT OF FINANCIAL ACTIVITIES**

**For the Year Ended 31 December 2020**

	<b>Note</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds</b>	
				<b>2020 £</b>	<b>2019 £</b>
<b>INCOMING RESOURCES</b>					
Incoming Resources from Donors	2a	377,042	13,900	390,942	438,293
Income from Charitable and Ancillary Trading	2b	8,045	-	8,045	19,053
Other Ordinary Incoming Resources	2c	4,221	-	4,221	3,094
Income from Cash Deposits	2d	273	-	273	493
<b>TOTAL INCOMING RESOURCES</b>		<b>389,581</b>	<b>13,900</b>	<b>403,481</b>	<b>460,933</b>
<b>RESOURCES USED</b>					
Mission & Charitable Giving Activities directly relating to the Work of the Church	3a	36,143	-	36,143	41,563
Church Management & Administration	3b	356,463	12,079	368,542	414,711
Resurrected Bites Transfer	3c 12	10,742 -	- -	10,742 -	12,176 6,766
<b>TOTAL RESOURCES USED</b>		<b>403,348</b>	<b>12,079</b>	<b>415,427</b>	<b>475,216</b>
<b>NET INCOMING (OUTGOING) RESOURCES</b>		<b>(13,767)</b>	<b>1,821</b>	<b>(11,946)</b>	<b>(14,283)</b>
Investment Property Fair Value Gain on Investment Property	5	5,426 -	- -	5,426 -	10,325 -
<b>NET MOVEMENT IN FUNDS</b>		<b>(8,341)</b>	<b>1,821</b>	<b>(6,520)</b>	<b>(3,958)</b>
Balances Brought Forward at 1 January 2020 (2019)	11	115,830	333,725	449,555	453,513
<b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2020 (2019)</b>	11	<b>107,489</b>	<b>335,546</b>	<b>443,035</b>	<b>449,555</b>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**BALANCE SHEET**

**31 DECEMBER 2020**

	<b>Note</b>	<b>2020 £</b>	<b>2019 £</b>
<b>FIXED ASSETS</b>			
Investment Property	5	310,000	310,000
Tangible Fixed Assets	6	9,056	11,725
<b>CURRENT ASSETS</b>			
Debtors & Prepayments	7	22,273	28,183
Cash at Bank and in Hand	8	114,074	118,459
		<u>136,347</u>	<u>146,642</u>
<b>LIABILITIES - Amounts Falling Due Within One Year</b>	9	(12,368)	(18,812)
<b>NET CURRENT ASSETS</b>		<u>123,979</u>	<u>127,830</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		443,035	449,555
<b>NET ASSETS</b>	10	<u>£443,035</u>	<u>£449,555</u>
<b>FUNDS</b>			
Unrestricted - Undesignated	11	93,446	97,408
- Designated	11	14,043	18,422
Restricted	11	335,546	333,725
		<u>£443,035</u>	<u>£449,555</u>

Approved by the Parochial Church Council on 10 March 2021 and signed on its behalf by: -

RJB Marjoribanks

(Treasurer)

Mrs Alison Glover

(Chair)

The attached notes form part of these Accounts

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**STATEMENT OF CASH FLOWS**

**For the Year Ended 31 DECEMBER 2020**

	Note	2020 £	2019 £
<b><u>Reconciliation of operating income to net cash inflow (outflow) from operating activities</u></b>			
Net incoming (outgoing) resources for the year		(11,946)	(14,283)
Adjustments for:			
Depreciation		5,267	4,443
(Increase) decrease in Stock		-	773
(Increase) decrease in Debtors		5,910	6,757
Increase (decrease) in Creditors		(6,444)	4,029
Interest Receivable		(273)	(493)
Net cash inflow (outflow) from operating activities		<u>(7,486)</u>	<u>1,226</u>
 <b>STATEMENT OF CASH FLOWS</b>			
Net cash inflow (outflow) from operating activities		(7,486)	1,226
 <b>Returns on investments</b>			
Interest Received		273	493
Income from investment property	5	5,426	10,325
 <b>Investing activities</b>			
Purchase of tangible fixed assets	6	(2,598)	(1,499)
<b>Net cash inflow (outflow)</b>		<u>(4,385)</u>	<u>10,545</u>
Cash at bank and on hand at beginning of year		118,459	107,914
<b>Cash at bank and on hand at end of year</b>	8	<u>£114,074</u>	<u>£118,459</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2020**

**1. ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting & Reporting by Charities preparing their accounts in accordance with Financial Reporting Standards applicable in the United Kingdom & Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom & Republic of Ireland (FRS102), Church Accounting Regulations 2006 and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

**Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The Accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

**Incoming Resources**

Voluntary Income & Capital Sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant and gift aid is recognised only when received.

Income tax recoverable on gift aid donations is recognised in the period that the underlying donation is received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Funds raised by the bookstall and all church events are accounted for gross.

Other Ordinary Income

Rental income from the letting of church premises is recognised when the rental is due.

Income from Investments

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

Gains and Losses on Investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2020**

**1. ACCOUNTING POLICIES (continued)**

**Resources Used**

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

**Activities Directly Relating to the Work of the Church**

The diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31 December is provided for in these Accounts as an operational (though not a legal) liability if there is a realistic expectation that the arrears will be paid within the following year and is shown as a creditor in the Balance Sheet.

**Fixed Assets**

Consecrated Land and Buildings and Movable Church Furnishings

Consecrated and beneficed property is excluded from the Accounts by s.10(2) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvements, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Other Property

Freehold property owned by the church is held at fair value within the accounts.

Fixtures, Fittings and Office Equipment

Equipment used within the church premises is depreciated on a straight line basis over 4 years from the date they are brought into use. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at 31 December. The fair value is based on a professional valuation.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Stock

Stock is valued at the lower of cost and net realisable value.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2020**

**2. INCOMING RESOURCES**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds</b>	
			<b>2020 £</b>	<b>2019 £</b>
<b>2a) Incoming Resources from Donors</b>				
Planned Giving – via Bank	282,818	-	282,818	296,997
Income Tax				
Recovered/Recoverable	66,649	-	66,649	69,829
Planned Giving – via Envelopes	11,120	-	11,120	14,472
Collections	1,098	-	1,098	6,891
Sundry Donations & Legacies	15,357	13,900	29,257	50,104
	<u>377,042</u>	<u>13,900</u>	<u>390,942</u>	<u>438,293</u>
<b>2b) Income from Charitable Ancillary Trading</b>				
Church Lettings	6,532	-	6,532	15,686
Toddler Groups	888	-	888	2,071
Wedding & Funeral Fees	532	-	532	890
Bookstall	93	-	93	406
	<u>8,045</u>	<u>-</u>	<u>8,045</u>	<u>19,053</u>
<b>2c) Other Ordinary Incoming Resources</b>				
Solar Panel Feed-In Tariff	3,082	-	3,082	3,094
Insurance Claim	1,139	-	1,139	-
	<u>4,221</u>	<u>-</u>	<u>4,221</u>	<u>3,094</u>
<b>2d) Income From Cash Deposits</b>				
Interest	273	-	273	493

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2020**

**3. RESOURCES USED**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2020 £</b>	<b>2019 £</b>
<b>3a) Mission &amp; Charitable Giving</b>				
Home Mission Partners Relief and Development Agencies	14,101	-	14,101	18,917
Overseas Missions Partners	6,600	-	6,600	5,992
Miscellaneous	12,020	-	12,020	14,278
	3,422	-	3,422	2,376
	<u>36,143</u>	-	<u>36,143</u>	<u>41,563</u>
<b>3b) Activities Directly Relating to Work of the Church</b>				
Ministry – Diocesan Parish Share	210,243	-	210,243	205,947
Kairos Connexion	-	-	-	3,083
Other Ministry Costs	2,187	-	2,187	4,599
Building Running Costs	26,093	1,408	27,501	29,022
Major Repairs/Projects	690	-	690	1,125
Upkeep of Services	3,056	1,419	4,475	9,151
Adult Ministry	81	-	81	1,658
Youth & Children's Ministry	2,821	-	2,821	3,220
Kitchen, Hospitality & Catering	465	-	465	4,824
Staff Cost [note 4]	108,332	752	109,084	145,681
Training	625	-	625	715
Hardship Fund	1,710	-	1,710	1,681
Gifts	84	-	84	540
Kingdom Life	-	8,500	8,500	2,162
Bookstall	76	-	76	1,303
	<u>356,463</u>	<u>12,079</u>	<u>368,542</u>	<u>414,711</u>
<b>3c) Church Management &amp; Administration</b>				
Telephone, Postage & Office Supplies	2,790	-	2,790	5,077
General Administration Costs	818	-	818	412
Computer & Software	1,517	-	1,517	1,861
Legal Fees	-	-	-	35
Independent Examiner's Fee	350	-	350	348
Depreciation	5,267	-	5,267	4,443
	<u>10,742</u>	-	<u>10,742</u>	<u>12,176</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2020**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds</b>	
			<b>2020 £</b>	<b>2019 £</b>
<b>4. STAFF COSTS</b>				
Salary Costs (including Associate Minister)				
Stipend & Salaries	105,409	752	106,161	140,585
Social Security Costs	1,189	-	1,189	2,816
Pension Costs	1,734	-	1,734	2,280
	<u>108,332</u>	<u>752</u>	<u>109,084</u>	<u>145,681</u>
Ministry Staff	62,657	-	62,657	79,250
Administration & Communications Staff	40,457	752	41,209	53,989
Cleaning Staff	5,218	-	5,218	12,442
	<u>108,332</u>	<u>752</u>	<u>109,084</u>	<u>145,681</u>

The Associate Minister is part-funded by the Diocese.

**5. INVESTMENT PROPERTY**

	<b>Freehold Land &amp; Buildings £</b>
<b>Cost / Fair Value</b>	
At 1 January 2020	310,000
Fair Value Adjustment	-
At 31 December 2020	<u>310,000</u>

Investment Property – 30 Halstead Road, Harrogate.

The property was professionally valued as at 31 December 2020. No depreciation is charged on the investment property so the above Fair Value also represents the Net Book Value. The original cost was £113,303.

	<b>2020 £</b>	<b>2019 £</b>
<b>Income</b>		
Rent Received	6,968	12,600
Property Expenses	(1,542)	(2,275)
Net income	<u>5,426</u>	<u>10,325</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2020**

**6. TANGIBLE FIXED ASSETS**

	<b>Computers £</b>	<b>AV Equipment £</b>	<b>Total £</b>
<i>Computers &amp; Audio Visual Equipment</i>			
<b>Cost</b>			
At 1 January 2020	2,648	15,998	18,646
Additions in the year	2,598	-	2,598
At 31 December 2020	<u>5,246</u>	<u>15,998</u>	<u>21,244</u>
<b>Depreciation</b>			
At 1 January 2020	730	6,191	6,921
Charge in the year	1,256	4,011	5,267
At 31 December 2020	<u>1,986</u>	<u>10,202</u>	<u>12,188</u>
<b>Net Book Value</b>			
At 31 December 2020	<u>3,260</u>	<u>5,796</u>	<u>9,056</u>
At 31 December 2019	<u>1,918</u>	<u>9,807</u>	<u>11,725</u>

	<b>2020 £</b>	<b>2019 £</b>
<b>7. DEBTORS</b>		
Debtors	194	2,447
Prepaid Expenses	5,070	5,407
Accrued Income – including Gift Aid	<u>17,009</u>	<u>20,329</u>
	<u>22,273</u>	<u>28,183</u>

**8. CASH AT BANK & IN HAND**

CBF Church of England Deposit Account	59,401	59,149
Bank Current Accounts – CAF Bank Ltd	54,478	58,975
Cash in Hand & Floats	195	335
	<u>114,074</u>	<u>118,459</u>

**9. LIABILITIES - AMOUNTS FALLING DUE WITHIN ONE YEAR**

Creditors	3,757	3,755
Accrued Expenses	1,872	1,320
Other Liabilities	6,739	13,737
	<u>12,368</u>	<u>18,812</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2020**

**10. ANALYSIS OF NET ASSETS BY FUND**

	<b>Un- restricted £</b>	<b>Restricted £</b>	<b>Total £</b>
Investment Property	-	310,000	310,000
Tangible Fixed Assets	9,056	-	9,056
Current Assets	110,801	25,546	136,347
Current Liabilities	(12,368)	-	(12,368)
<b>Fund Balance at 31 December 2020</b>	<b>107,489</b>	<b>335,546</b>	<b>443,035</b>

**11. SUMMARY OF FUND MOVEMENTS**

	<b>Balance at 01/01/20 £</b>	<b>Incoming Resources £</b>	<b>Resources Used £</b>	<b>Transfers £</b>	<b>Balance at 31/12/20 £</b>
<b>Restricted Funds</b>					
Organ Fund	1,962	-	(42)	-	1,920
Kitchen & Catering	6,559	-	-	-	6,559
Flowers	228	100	(68)	-	260
Other Restricted Grants (see note)	-	5,300	(3,321)	-	1,979
Harrogate Clothes Bank	237	8,500	(8,648)	-	89
2018 Gift Day	14,739	-	-	-	14,739
	<b>23,725</b>	<b>13,900</b>	<b>(12,079)</b>	<b>-</b>	<b>25,546</b>
Fixed Assets - Investment Property	310,000	-	-	-	310,000
	<b>333,725</b>	<b>13,900</b>	<b>(12,079)</b>	<b>-</b>	<b>335,546</b>
<b>Unrestricted Funds</b>					
<u>Designated</u>					
Tangible Fixed Assets	11,725	-	(4,994)	2,325	9,056
Music & Choir	3,836	-	-	-	3,836
Discretionary Hardship Fund	2,861	-	(1,710)	-	1,151
	<b>18,422</b>	<b>-</b>	<b>(6,704)</b>	<b>2,325</b>	<b>14,043</b>
<u>Undesignated</u>					
General Reserve	10,759	395,007	(396,644)	(2,325)	6,797
Legacies	86,649	-	-	-	86,649
	<b>97,408</b>	<b>395,007</b>	<b>(396,644)</b>	<b>(2,325)</b>	<b>93,446</b>
	<b>115,830</b>	<b>395,007</b>	<b>(403,348)</b>	<b>-</b>	<b>107,489</b>
<b>Total Funds</b>	<b>449,555</b>	<b>408,907</b>	<b>(415,427)</b>	<b>-</b>	<b>443,035</b>

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2020**

**11. SUMMARY OF FUND MOVEMENTS (continued)**

Other Restricted Grants

The following restricted grants were received during the year:

<u>Grant maker</u>	<u>Purpose of grant</u>	<u>Grant amount</u>	<u>Balance remaining</u>
Leeds Diocesan Board of Finance – Covid 19 Emergence Mission Grant	Purchase of equipment for live-streaming of Services	£1,000	-
Allchurches Trust – Hope Beyond Grant	Development of online Services	£2,750	£1,689
North Yorkshire County Council Locality Budget Grant	Purchase of gazebos and other equipment for use in the church grounds	£1,550	£290
		<u>£5,300</u>	<u>£1,979</u>

**12. RESURRECTED BITES CAFE**

With effect from the end of October 2019, the Pay-As-You-Feel café set up by St Marks was transferred out of the Church into its own Community Interest Company (CIC) and the accumulated reserves transferred over. The St Marks PCC has no legal interest in, or responsibility for, the CIC.

**13. AMOUNTS RECEIVED FOR DISTRIBUTION OUTSIDE THE CHURCH**

	<b>2020 £</b>	<b>Awaiting distribution at the year-end £</b>
Lighthouse Group	-	290
Resurrected Bites – grant and flower donations	2,601	2,000
Various staff leaving collections	1,447	45
Intern sponsorship	400	400
Family in Need Appeal	975	40
Other miscellaneous	313	112
Christmas Collections 2020	2,701	2,701
	<u>8,437</u>	<u>5,588</u>

The above specific donations received for distribution outside the Church are shown for note only and are not included in income or expenditure. The amount awaiting distribution is included in Other Liabilities.

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the Year Ended 31 December 2020**

**14. VOLUNTEERS**

The current work of the Church could not be sustained without the contribution made by many volunteers in all aspects of its ministry. Around 100 members of the congregation assist in various ways. Many activities rely almost entirely on volunteers, either behind the scenes in the running of the church or more visibly during Sunday services. Teams include those helping with: worship, cleaning, flowers, pastoral visiting, hospitality, prayer ministry, toddler groups, youth & children's ministry, sound and visuals, and building management & maintenance. In addition, volunteers are involved in governance through the PCC and Standing Committee. More information is given in the Annual Report.

**15. LEASING**

The Church has lease agreements in respect of hygiene equipment over five years commencing October 2020 at a cost of £29 per month and a photocopier supplied over five years commencing February 2018 at a rental cost of £67 per month.

**16. TRUSTEE & STAFF REMUNERATION**

Staff costs are detailed in note 4 and the average number of staff employed was 8 (2019:9). Most staff are employed on a part-time basis. No employee earned more than £60,000 in the year. At the year-end, 5 (2019: 10) people were employed by the PCC. This includes the Associate Minister.

Included in Salaries are the contributions to Leeds Diocesan Board of Finance in respect of the Associate Minister who is a member of the PCC. No other member of the PCC received remuneration from the PCC in the year.

In the year to 31 December 2020, members of the PCC had expenses reimbursed as follows:

	<u>2020</u>	<u>2019</u>
Total expenses paid to PCC members	£4,203	£7,417
The number of PCC members who received payments for expenses incurred	3	3

The nature of the expenses paid were normal clergy expenses such as phone, travel and other reimbursements and payments in respect of other costs properly incurred by PCC members in the performance of their duties.

There are no related party transactions that require disclosure.

The PCC operates a defined contribution pension scheme. Contributions are charged in the period to which they relate [note 4].

**PAROCHIAL CHURCH COUNCIL OF ST MARK'S HARROGATE**

**SIGNIFICANT INFORMATION**

The charity's activities are covered in the Annual Report. The charity's governing document is the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules. The charitable objects are promoting in the ecclesiastical parish the whole mission of the Church.

The Trustees have regard to the guidance issued by the Charity Commission.

Charity Trustees:	See Annual Report
Charity Registered Number:	1134657
Address:	St Mark's Church, Leeds Road, Harrogate, HG2 8AY
Bankers	CAF Bank Ltd & CCLA
Independent Examiner:	D Kitson Bulmer & Co Chartered Certified Accountants 2 Mount Parade Harrogate HG1 1BX

**Trustees' Responsibility for the Accounts**

Charity law requires the Trustees of the association to prepare a receipts and payments account and a statement of assets and liabilities for each financial year. In addition, the Trustees are responsible for keeping proper accounting records which are sufficient to show and explain the charity's transactions and to disclose with reasonable accuracy at any time the financial position of the Association. They are also responsible for safeguarding the assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

