

APCM

2022

Report on 2021

stwss.org.uk



St Thomas
with
St Stephen



VICAR REPORT

I would never advise anyone to move home, church or job during a pandemic, but responding to God's call as a Vicar meant doing all of those things before starting as your Priest in Charge on January 10th. 2021 was in many ways the hardest year of my ministry so far as I felt frustrated in what I could (or couldn't) do and that I could not fully be the Vicar God calls me to be and at times life was very lonely.

I am very thankful to those who zoomed with me in the early months and shared your stories. I'm particularly grateful to those who walked with me, opened your homes to me and found me a place at your meal table once such things were allowed. Life lived in community is so much better than life lived in isolation.

The staff team and the wardens have been brilliant; pulling together and stepping in to different roles and tasks, supporting each other and working well beyond that which should be expected of them. So much of their work is unseen, but vital to our smooth running as a church.

2021 was not the year I might have wanted, but it was still very busy with highlights being our online Start course, taking baptisms, marrying Mo & Phil, hosting welcome lunches, cooking for the youth and working with so many of you on our new Mission Action Plan.

The final major task has been establishing FOSS (Future of St Stephen's) and working with a small group to begin to think through the future of the buildings and site.

Outside of STwSS I have worked with LyCIG on a revised version of our church growth course doing writing, editing and filming as well as teaching on our national conference. I am working on an Evangelism project with the National CofE Mission & Evangelism Team and I proofread the book which will be our 2022 major sermon series. In addition, I was nominated, interviewed and accepted as a member of the Archbishop of Canterbury's College of Evangelists.

Thank you so much for all the ways in which so many of you serve our church and our local community. The contribution of each of you across our teams is so valuable and much appreciated. In 2022 I ask you to continue joining me in our church prayer and seeking God's leading for us. My heart is for us to grow in all ways, for new ministries to begin and for more people to come to know Jesus. God is calling us to share the Good News with all of our parish and beyond. We need to be expectant of what is to come and cry together, "Come, Holy Spirit Come, use us, change us, challenge us, stir us and move in power in us and through us!"

There are exciting times ahead and I look forward to sharing them with you!

With love,

Sue





CHURCHWARDENS

The executive oversight of each building, the grounds, the fabric and contents, is historically the role of the Churchwardens. We work closely with the Clergy, Administration team and Fabric Committee. We at STwSS were very pleased to welcome the Rev Sue Cooke as our Priest in Charge in January 2021. Jenny and Glenn had to initially work with and get to know our new incumbent via Zoom and the occasional 'socially distanced' meeting.

Following the challenges of Covid in 2020, the lifting of restrictions in July 2021 allowed the return to a degree of normality for the 10.15 services and also the regular hirers and pre-school groups taking up their space at St Stephen's. A number of regular and one-off hirers returned to St Thomas'.

We were fortunate during 2021 not to have any major fabric issues affecting both sites. Routine servicing of the heating and other essential part of the fabric was undertaken. This included remedial roof work at St Thomas' and a minor repair to an internal rain water pipe at St Stephen's. It has become apparent that St Stephens is now showing signs of wear and tear as well as maintenance issues relating to its age and a group has been formed to consider its future.

The 'Statistics for Mission' is to provide the yearly attendances; statistics are recorded and were submitted to Southwark Diocese. In 2021 this was rather different as most of the services were via zoom. The Annual Inspection by the Area Dean usually takes place in the spring but was cancelled in 2021 because of the pandemic but will be taking place in 2022. This coincides with the Articles of Enquiry, whereby information about the upkeep of the churches is submitted to the Diocese, a task in which the wardens are assisted by the admin staff team. We have to give thanks for the appointment of Rev Sue Cooke at the beginning of the year. The Lord has given us sense of His working through each one of us who are involved in the day to day running of both premises. A sense of strength, patience and ownership required to continue.

For the coming year ask God to provide a safe and friendly place of worship and work that brings honour to Him. As we engage with the MAP this year (2022) there is a need to provide a welcoming place that will in turn help us at STwSS to reach the whole community through our impact over the coming months.

- Jenny Cairns & Glenn Bee





CHILDREN & FAMILIES

Kids Church and Mini Church

From January to mid-March, services were on Zoom, and we maintained a children's slot at the beginning of each and kept in touch remotely. From the end of April it was great to be able to go back to something more normal. We enjoyed a summer of looking at Bible heroes, especially the first Sunday when we dressed up as superheroes! Plans for Christmas were severely disrupted, but we held a Nativity Service and a Crib Service, which were much appreciated.

Little Bears, Jolly Bears and Babies Group

We restarted Little Bears as a Toddler Service in February, with pre-booking until the end of the summer term. It was a joy to get to know that lovely group of mums and carers with their children, despite sitting on mats without interaction or refreshments permitted. But we sang, told stories, had craft activities provided, and worshipped God – and all appreciated it.

Our babies support group continued from February until the end of July, and was a much needed opportunity for mums with new babies, many of whom have now 'graduated' to Little Bears and have had their babies baptised at St Thomas'.

February Family Fun at half term enabled us to walk in pairs on the Common, do cooking and craft activities in our own homes, and get together on zoom to learn about tortoises!

Explore the Easter Story on the Common on Good Friday had four stations of activities for children and their families to participate in which related to Easter.

It was a highlight to launch Jolly Bears at St Stephen's Church, under the initiative of Chido, and to be able to offer a baby and toddler group there. It has become popular and appreciated by many, with some overlap with Little Bears, but with many who solely come to Jolly Bears.

The support of a great Little Bears team in Tiffany and Chido was paramount to its success and continuation. Meeting online every Tuesday to pray for the next day, was a privilege and a joy as we saw God's hand on what we did and on the lives of those who came. Several have enquired about baptism or thanksgivings, and as a result have begun to attend services.

The Kids Church and Mini Church Team lost members to relocation and other reasons, but has grown and developed into the most loyal, supportive and encouraging team there could be!

Please pray for the development of this key ministry under a new Children and Families Minister; that it would grow and flourish and in tandem with the MAP, that our link to the community would thrive, and that we will see God bringing both children and adults to himself through the ministry of the groups.



YOUTH

Youth Nights (Mondays for 13-18s and Thursdays for 10-13s, at 7pm)

Our Youth Nights continue to be a place where young people from many different backgrounds enjoy a whole host of activities. We have short videos and discussion small groups half way through. One of the highlights is seeing 9 young people being on our Young Leaders team on Thursday nights, alongside our adult youth team. Please pray that God will continue to grow the fruit that we are seeing through the Youth Nights and our connections that are developing with Glenbrook Primary School and Harris Academy secondary school.

Youth Church (Sundays for 10-18s, at 10.15am)

It has been great to be back at church! We've been looking at Heroes of faith and then more recently doing a series on Encounters with Jesus through the bible. One of the highlights has been seeing some of the young people stating to serve and lead more on Sundays, including coffee time and in the band. Please pray that the group will continue to welcome young people from the Youth Nights and that they grow in their personal relationship with Jesus.

Youth Connect (Wednesdays for 13-18s, at 5.30pm)

We moved our Youth Connect group from fortnightly to weekly. It is designed to help young people who want to go deeper in their faith and we have unpacked different Bible books, such as 1 Peter, and covered topics and themes, such as sharing faith or how can we trust God. One of the highlights has been seeing young people sharing their own questions and testimonies of faith. Please pray that this group continues to grow in faith and fruit.

Mentoring & Pastoring

We hugely increased our formal mentoring discipleship programme in 2021. We now meet 15 or so young people in local cafes to have discipleship and pastoral conversations on a one-to-one or one-to-two bases. This has enabled more tailored conversations, in the context of following Jesus for themselves. One of the tools we use for this is a pack of playing cards with discipleship based questions on - the young person picks one from the deck and then we discuss the question.

Haslemere Ventures Youth Holidays

In 2021 we took 30 young people from Youth Church and the Youth Nights away to Haslemere Ventures, spread across three holidays. The trips were amazing times of exploring faith, worship, great outdoor challenges, pool parties and fires. One of the highlights this year was New Park Road Baptist Church and Ascension Balham also bringing groups of young people to the holidays. Since Haslemere we have started running occasional localised youth worship nights together.

Youth Summer Fun Day

In July we hosted our Youth Summer Fun Day. It was great to meet new young people from our community, with some joining our weekly Youth Nights and then going on to attend one of our Haslemere Youth Holidays.



SAFEGUARDING

In April 2021 a safeguarding team was set up to ensure STwSS is following best practice safeguarding as outlined by the Church of England and, more locally, the Diocese of Southwark. We want to make sure STwSS continues to be a place of safety, compassion and recovery for everyone that we come into contact with, and that our eyes are open to any risks to our children and vulnerable adults. In order to do this, the team have been working with Rev Sue Cooke, the PCC and Ministry Leads to:

1. Undertake relevant Diocesan safeguarding training of church team including volunteers
2. Update Parish safeguarding policies
3. Support Ministry Leads to put in place safer recruitment practices.
4. Support the reviewing of procedures and risk assessments in each Ministry Area

Whilst it is a vital and privileged area of work, to ensure we provide a safe space for all, the team recognise it has been a time of change and challenge for everyone involved in leading and ministering to our church and the wider community. We are thankful for everyone's cooperation and support and God's blessing. We know that, although the team lead the work, it is only through the awareness and action of each of us that it is possible. We would ask you continue to pray protection over the safety of our children and vulnerable adults and that anything hidden in darkness is brought into the light.

PASTORAL CARE

God's goodness was apparent in the way in which people were often able to respond positively to support offered.

In 2022 it will be good to pray for good physical and mental health for our congregation and others whom we know. It will also be good to pray that the Pastoral Support Group will make an increasing difference to the people whom we serve in Jesus' name.





MUSIC WORSHIP

The challenges of 2020 were still with us for the early part of the year, when we were still recording songs – but this had opened up new and exciting learning curves for many of us! Since we moved back into in-person services, we have seen many of our music team members return to regular leading, including our younger members, as well as being able to bring in some new ones. Being able to space out on the platform has been really helpful in being able to utilise almost as many Band members as was usual (pre-Covid), and being able to bring a suitably distanced Choir into some services has been a blessing too.

When we were discussing whether some of our Christmas services should go ahead, we were blessed that almost all our musicians were willing to still take part, and I thank God for everyone's loving support during what has been a difficult time.

This year we would love to pray-in more people willing to learn our sound system – since we are totally reliant on Karl Simpson and Paul Brown for their technical support. We would also welcome more keyboard, bass-guitar players and drummers – in the first instance to join us at our informal rehearsals (fourth Sunday in the month) – and then to progress to playing for services. That is not to say that other players and singers are not welcome – since we work on a Rota basis, there is always room for more! More Choir members are always welcome!

WEDNESDAY CLUB

Challenges & Highlights

Originally we met fortnightly for lunch but it's been a real delight to be able to meet weekly, once restrictions were lifted, and transfer from outdoor teas to indoor lunches. With the addition of Sue Winter to the core team, we are reasonably confident we can continue to offer this weekly ministry. A particular highlight was the group's visit to RHS Wisley in October preceded by a delicious pub lunch, using accrued Wednesday Club funds.

God's Goodness & Provision

From the remainder surplus accrued funds the group was delighted to be able to make a £500 donation to STwSS's Gift Day. It was wonderful that Bernie Dolan started attending church regularly on Sunday mornings and particularly poignant for the group that we lost Bernie to cancer in November. His hospital and hospice stays were mercifully quick and Rev. Sue was able to visit with him the day before he died. Many of the WClub joined family and neighbours at Bernie's Thanksgiving Service at St Thomas' in December.

Please pray for more people to join us, that we can welcome them well into the group and that more will make the transition from gathering outside after church to joining us inside.



COMMUNITY GARDEN

The community garden continued to offer a place for fellowship and opportunities to grow plants but it was difficult to organise events with a family focus. When the chance came, it was thwarted by extreme heavy rain.

God draws all sorts of different people to the garden. Many drop in to find out what we are doing and so we are thankful that He has given us this place where we are visible to our local community and passers-by. God's goodness was evident in the joy that was felt at being able to meet outdoors after a period of isolation or, for some, illness. We can see God's provision in the food that we were able to grow. We were able to have a few plant sales which were attended by members of the wider community.

In 2022 we pray for:

- Further opportunities to engage with the local community through the community garden. We want to give thanks for all that God has provided us with.
- Ideas for family focused events that will engage young children.
- Wisdom, gentleness and energy for the community garden team.

ECO CHURCH

For the Eco Church group, the challenges of 2021 were in how to gather people and the momentum to engage in the environmental crisis amidst a fundamentally changed life under the pandemic. Understandable caution about mixing socially, various imposed restrictions and difficult personal circumstances of some of the Eco church group meant that for a long time, there were no planned meetings or events. Added to this the issues of climate change seemed so vast and the messages so numerous that it was difficult to know how to respond.

God continued to guide us and we could see how Christians around the world were acting and calling for climate justice, leading to a focus on action, prayer and campaigning around COP26 which in 2021 was hosted by the UK in Glasgow. Although practical actions are important, we learnt that it is our hearts that must change first in acknowledgement of the great love that God has for us. We organised an evening of reflection, prayer and worship which took place during the two-week period of the meeting of the International Panel on Climate Change, COP 26. This event was well attended and allowed people to express how they feel about this issue, demonstrating that there is a desire to engage in tackling climate change.

In 2022 we pray for:

- Boldness in planning services, events and goals
- Wider engagement with our local community
- Opportunities to listen to children and young people and hear their views and ideas on environment and climate change



HOMEGROUPS

The year started with 8 groups, 7 evening groups and one during the day, one group closed. A youth home group has started this year, this meets weekly, other groups meet fortnightly. Covid has created great stress for many individuals and groups, much support was provided to and by members of the groups. Groups used technology to remain in touch and some groups continued to meet on line throughout the year, others have returned to meeting in person or hybrid versions of meeting.

The Sunday preacher created the study material. We have covered different aspects of worship, studied the letter of James and reflected on the MAP and our commitment to engage in the life of the Church. The youth connect group has its own programme.

Where and how were you most aware of God's goodness and provision?

God has been at work through the support and prayer provided by members of the groups for one another.

We pray that more members of the congregation would be involved in groups, and that groups would engage in outreach to the congregation and community in varied ways.

WORLD CHURCH GROUP

Challenges this year have mainly been linked to Covid and the impact this has had on projects, and restrictions placed on travel – both to and from partners based around the World. Highlights have been the feedback from those who responded to our survey at the end of 2021 as part of our review of mission partners. It was clear respondents felt connected to and had a real understanding of who the partners were and what they did. Also the celebration of Sue and Rob Musgrave's 40 years' involvement with Providence House!

We have been most aware of God's provision in the way he has upheld key leaders of partner organisations (International China Concern, Far East Broadcasting Corporation, and Latin Link, in particular) during difficult times of family illness and bereavement. And also in the way projects have thrived and even grown during the past year, despite the pandemic. We are looking forward to an exciting 2022.

Please pray for the World Church Group in 2022 as we review our current mission partners and make recommendations to the PCC. Also as we seek explore possibilities for greater interaction with mission partners, and potential new partners, through prayer, visits, events and teams from STwSS spending time in engaging personally in the work.

Our Church Prayer

God of Mission,
who alone brings growth to Your Church.
Send your Holy Spirit to give vision to our planning,
wisdom to our actions, joy to our worship
and power to our witness.

Help our church to grow in numbers,
in spiritual commitment to you and in service to
our local community.

Through Jesus Christ our Lord,

Amen



St Thomas with St Stephen

Mission Action Plan for 2022–2024 (Summary)

Growing the Church, Matthew 28: 16–20

We are a church that is intentional about growing in numbers

We are committed to sharing the responsibility for the Great Commission

We will develop a new worshipping community

We will build up targeted and integrated ministries for our underrepresented groups

Developing Discipleship, Mark 8: 31–38

We are a church that places a high priority on developing discipleship

We place significant value on helping members grow in faith

We will give prayer a higher priority in our church

We recognise our need to invest in leadership at all levels

Reaching the Community, Matthew 5: 14–16; Isaiah 61: 1–4

We are a church that is committed to reaching the whole community

We are committed to being a safe church and community

We seek to increase our presence in our local community

We want to be actively engaged with and available to our wider community



“ Hebrews 10: 23–24

Let us hold unswervingly to the hope we profess, for he who promised is faithful. And let us consider how we may spur one another on toward love and good deeds.

”



St Thomas with St Stephen

**Parochial Church Council of
ST THOMAS WITH ST STEPHEN
TELFORD PARK**

**Financial Statements
For the year ended 31 December 2021**

Parochial Church Council of St Thomas with St Stephen, Telford Park
Financial Report for the year ended 31 December 2021

General Fund cumulative surplus is £63,230	<p>The St Thomas with St Stephen (STWSS) General Fund generated a surplus of £46,464 in 2021 (2020: deficit £1,806). The General Fund surplus carried forward at 31 December 2021 is £63,230 (2020 surplus: £16,766).</p> <p>The current year surplus of £46,464 is made up of a surplus of £60,201 on income and expenditure, plus a net transfer of £13,737 to other funds.</p>		
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Total giving has reduced and the congregation gave generously and prayerfully on Gift Day	Giving income	2021	2020	Change
	General giving	191,052	189,219	1%
	Earmarked & mission giving	26,106	50	52,112%
	Total	217,158	189,269	15%

General giving increased by £1,833 compared to last year. Regular monthly giving was at a comparable level to the prior year. Earmarked giving increased due to a specific earmarked gift to establish a fund for the church's work in the parish and local area.

The congregation responded prayerfully and generously to the Gift Day, making one-off donations including Gift Aid of £70,000.

Other Trading income decreased by £8,008	Trading income	2021	2020	Change
	Buildings income	111,419	80,017	39%
	Other trading income	920	8,928	(90)%
	Total	112,339	88,944	26%

Buildings income & other trading income increased as the churches were open for much more of 2021 compared to 2020, and they were more heavily used.

Parish Support Fund payment was unchanged at £100,000	General Fund expenditure	2021	2020	Change
	Diocesan Parish Support Fund	100,000	100,000	-
Building costs were reduced, due to reduced usage during the pandemic	Buildings	42,444	61,082	(31)%
	Salaries	74,758	99,712	(25)%
	Other General Fund expenses	31,743	23,568	35%
	Total	248,945	284,362	(12)%

The parish's contribution to the Diocesan Parish Support Fund, which funds clergy in this & other parishes, stayed at £100,000.

The PCC spent £42,444 (2020: £61,082) on the church buildings, a decline of 31% due to careful management by the PCC of expenditure.

Salary costs are lower because the parish reduced its staff numbers after closing the café, and reduced caretaking and administration hours.

Other General Fund expenses increased by £8,175 compared to the prior year, as the parish returned to worshipping in person.

The PCC took action to mitigate the financial impact of the pandemic, where possible	<p>The PCC took action in 2021 to manage the financial implications of the COVID-19 pandemic, particularly on cashflow and financial stability, reducing costs and furloughing staff where possible. The PCC will continue to closely monitor income and costs through 2022.</p>		
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The PCC is very grateful to everyone who contributed their money, time, and prayer to support the parish in 2021, and pray for your continued support in 2022.

Report of the Independent Examiner

To the Trustees of the Parochial Church Council of St Thomas with St Stephen, Telford Park

On the Financial Statements for the year ended 31 December 2021

I report on the accounts of the PCC for the year ended 31 December 2021, which are set out on pages 3 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The church's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Association of Chartered Certified Accountants (ACCA).

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the 2011 Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



S.A. Lewcock FCCA
Windsor Lodge
Millfield Road
Hounslow
Middlesex TW4 5PN
11 March 2022

Parochial Church Council of St Thomas with St Stephen, Telford Park

Balance Sheet
at 31 December 2021

	Note	2021 £	2020 £
Fixed Assets	2		
Tangible fixed assets	1(f,g)	-	-
Current Assets	1(e)		
Cash at bank and in hand		128,746	69,396
Short term deposits		-	-
Marketable securities		300	288
Debtors	3	<u>21,372</u>	<u>16,581</u>
		150,418	86,265
Liabilities: amounts falling due within one year	4	<u>(9,487)</u>	<u>(14,007)</u>
Net Current Assets / (Liabilities)		<u>140,931</u>	<u>72,258</u>
Liabilities: amounts falling due after one year		<u>-</u>	<u>-</u>
Total Net Assets		<u>140,931</u>	<u>72,258</u>
Parish Funds	5 & 8		
Unrestricted		105,526	59,443
Restricted		35,405	12,815
Endowment		<u>-</u>	<u>-</u>
Total Parish Funds		<u>140,931</u>	<u>72,258</u>

Approved by the Parochial Church Council on 14 March 2022
and signed on its behalf on 14 March 2022 by:



Oliver Huggins, Treasurer

Notes 1–10 attached form part of these accounts

**Statement of Financial Activities
for the Year Ended 31 December 2021**

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
				2021 £	2020 £
Income and endowments					
Income and endowments from donors	6(a)	191,052	26,106	217,158	189,269
Other voluntary Income and endowments	6(b)	650	-	650	1,000
Income from charitable and ancillary trading	6(c)	112,339	225	112,565	90,474
Other ordinary income and endowments	6(d)	5,086	-	5,086	18,990
Income from investments	6(e)	<u>7</u>	<u>-</u>	<u>7</u>	<u>1</u>
Total Income and endowments		309,134	26,332	335,466	299,734
Expenditure					
Grants	7(a)	10,274	1,900	12,174	13,554
Activities directly related to the work of the church	7(b)	166,361	1,843	168,204	176,774
Church management and administration	7(c)	<u>86,428</u>	<u>-</u>	<u>86,428</u>	<u>109,902</u>
Total Expenditure		263,063	3,742	266,805	300,230
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Income/(Expenditure)		46,071	22,589	68,661	(496)
Gains/(Losses) on Investments					
Realised		-	-	-	-
Unrealised		12	-	12	(94)
Net Transfers Between Funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Surplus/(Deficit) for Year		46,083	22,589	68,672	(591)
Balances Brought Forward at 1 January 2021		<u>59,443</u>	<u>12,816</u>	<u>72,259</u>	<u>72,850</u>
Balances Carried Forward at 31 December 2021	5	<u>105,526</u>	<u>35,405</u>	<u>140,931</u>	<u>72,259</u>
Notes 1–10 attached form part of these accounts					

1 Accounting Policies

a General

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and the Statement of Recommended Practice on Accounting and Reporting by Charities (FRS 102), and applicable accounting standards. The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

b Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

c Income and endowments

Income and endowments from donors, Other voluntary income and endowments, and Income from charitable and ancillary trading

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised by events and from the sale of books and magazines are accounted for gross. Rental income from the letting of church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when received.

Gains and losses on Investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December. Investments are valued at market value at 31 December.

d Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

The diocesan quota is accounted for when payable. Any quota unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

e Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Short-term deposits include cash held on deposit either with the Central Board of Finance of the Church of England or at the bank.

f Fixed assets

Consecrated land and buildings and moveable church furnishings: Consecrated and beneficed property is excluded from the accounts by section 10 of the Charities Act 2011. No value is placed on moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvements, is written off in the Statement of Financial Activities and separately disclosed.

g Furniture & equipment

Purchases of fixtures, fittings, furniture and office equipment are written off when the asset is acquired.

h Donated goods, facilities and services, including volunteers

Donated professional services, goods, and facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), time spent by volunteers is not recognised in the financial statements, and the annual report contains more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Parochial Church Council of St Thomas with St Stephen, Telford Park
Notes to the Financial Statements for the Year Ended 31 December 2021

2 **Fixed Assets**

The PCC does not have any fixed assets.

3 **Debtors**

	2021	2020
	£	£
Income tax recoverable	15,860	12,965
Prepayments & other debtors	5,511	3,616
Balance 31 December	21,372	16,581

4 **Creditors**

	2021	2020
	£	£
<i>Amounts falling due within one year</i>		
Deposits held	1,000	1,000
Other creditors	8,487	13,007
Balance 31 December	9,487	14,007

5 **Movement in Funds**

<i>Unrestricted Funds</i>	General	Building	Mission	TOTAL 2021	TOTAL 2020
	£	£	£	£	£
Balance 31 December 2020	16,766	19,625	23,052	59,443	59,066
Income and endowments (note 6)	309,134	-	-	309,134	298,154
Expenditure (note 7)	(248,945)	-	(14,118)	(263,063)	(297,683)
Transfers between funds (notes 6 & 7)	(13,737)	-	13,737	-	-
Gain/(loss) on investments	12	-	-	12	(94)
Surplus/(deficit) for the year	46,464	-	(381)	46,083	377
Balance 31 December 2021	63,230	19,625	22,671	105,526	59,443

Restricted Funds

	Legacies & Gifts	Earmarked	Gift Day	TOTAL 2021	TOTAL 2020
	£	£	£	£	£
Balance 31 December 2020	7,380	4,707	728	12,816	13,784
Income and endowments (note 6)	-	26,332	-	26,332	1,580
Expenditure (note 7)	-	(3,689)	(53)	(3,742)	(2,548)
Transfers between funds (notes 6 & 7)	-	-	-	-	-
Gain/(loss) on investments	-	-	-	-	-
Surplus/(deficit) for the year	-	22,642	(53)	22,589	(968)
Balance 31 December 2021	7,380	27,350	675	35,405	12,816

6 **Income and endowments**

	<i>Unrestricted Funds</i>			<i>Restricted Funds</i>			TOTAL 2021	TOTAL 2020
	General	Building	Mission	Legacies & Gifts	Earmarked	Gift Day	£	£
	£	£	£	£	£	£	£	£
<i>a Income and endowments from donors</i>								
Planned giving								
Total Giving	109,555	-	-	-	20,000	-	129,555	120,750
Tax recoverable on Gift Aid	27,072	-	-	-	5,000	-	32,072	30,188
Other planned giving	53,917	-	-	-	1,106	-	55,023	38,332
	191,052	-	-	-	26,106	-	217,158	189,269
<i>b Other voluntary income and endowments</i>								
Grants	650	-	-	-	-	-	650	1,000
<i>c Income from charitable and ancillary trading</i>								
Buildings income	111,419	-	-	-	-	-	111,419	80,017
Events & merchandise	-	-	-	-	225	-	225	1,530
Café income	-	-	-	-	-	-	-	8,213
PCC fees for services	920	-	-	-	-	-	920	715
	112,339	-	-	-	225	-	112,565	90,474
<i>d Other ordinary income and endowments</i>								
Insurance claims & furlough receipts	5,086	-	-	-	-	-	5,086	18,990
<i>e Income from investments</i>								
Interest & dividends	7	-	-	-	-	-	7	1
Total Income and endowments	309,134	-	-	-	26,332	-	335,466	299,734
Transfers from other funds	-	-	13,737	-	-	-	13,737	14,784
Total	309,134	-	13,737	-	26,332	-	349,203	314,518

Parochial Church Council of St Thomas with St Stephen, Telford Park
Notes to the Financial Statements for the Year Ended 31 December 2021

7 **Expenditure**

	<i>Unrestricted Funds</i>			<i>Restricted Funds</i>			TOTAL	TOTAL
	General	Building	Mission	Legacies & Gifts	Earmarked	Gift Day	2021	2020
	£	£	£	£	£	£	£	£
a Grants								
Missionary societies	-	-	6,000	-	1,777	-	7,777	6,750
Home missions & Church societies	-	-	4,274	-	70	-	4,344	6,454
Parish Sharing Fund	-	-	-	-	-	53	53	350
	-	-	10,274	-	1,847	53	12,174	13,554
b Activities directly related to the work of the church								
Ministry								
Diocesan quota	100,000	-	-	-	-	-	100,000	100,000
Clergy expenses	1,516	-	-	-	-	-	1,516	105
Other ministry expenses	211	-	-	-	1,174	-	1,385	377
St Stephen's Church building								
Maintenance (St S)	1,607	-	-	-	-	-	1,607	4,867
Utilities (St S)	4,231	-	-	-	-	-	4,231	2,755
Other running expenses (St S)	13,385	-	-	-	-	-	13,385	15,927
St Thomas' Church building								
Maintenance (St T)	4,067	-	-	-	669	-	4,736	10,632
Utilities (St T)	6,307	-	-	-	-	-	6,307	4,548
Other running expenses (St T)	12,848	-	-	-	-	-	12,848	22,597
Support costs								
Youth work	4,770	-	3,844	-	-	-	8,614	3,411
Training	1,851	-	-	-	-	-	1,851	110
Worship-related expenses	8,919	-	-	-	-	-	8,919	8,662
Furniture & equipment	2,807	-	-	-	-	-	2,807	2,784
	162,517	-	3,844	-	1,843	-	168,204	176,774
c Church management and administration								
Expenses	11,669	-	-	-	-	-	11,669	10,190
Salaries	74,758	-	-	-	-	-	74,758	99,712
Salary & administration expenses	86,428	-	-	-	-	-	86,428	109,902
Total Expenditure	248,945	-	14,118	-	3,689	53	266,805	300,230
Transfers to other funds	13,737	-	-	-	-	-	13,737	14,784
Total	262,682	-	14,118	-	3,689	53	280,542	315,015

Parochial Church Council of St Thomas with St Stephen, Telford Park
Notes to the Financial Statements for the Year Ended 31 December 2021

8 Fund details

a Unrestricted Funds

General Fund	Used for all general receipts and expenditure.
Building Funds	A reserve for redevelopment at St Thomas's and the future maintenance of both churches. The next St Stephen's quinquennial inspection will take place in 2022 (the previous one was in 2017) & St Thomas's will take place in 2024 (the previous one was in 2019).
Mission Fund	A reserve which holds 10% of the year's incoming and endowments from donors, excluding Gift Day and certain other giving. During the financial year, £14,118 was distributed:

	£
ADSMKE	2,000
FEBA	2,000
International China Concern (ICC)	2,000
Intern Fund	3,844
Latin Link	2,000
Providence House	2,000
Winter clothing for refugees	274

b Restricted Funds

Legacies & Gifts Fund	Used for legacies and substantial gifts. None were received during the year. There was no expenditure during the year.
Earmarked Funds	Used for gifts for purposes earmarked by donors, including gifts toward for mission partners and projects pending distribution. During the financial year, £3,689 was distributed to the following:
	£
Community Garden	669
ICC	1,777
Providence House	70
Church expenditure	1,174
Gift Day Fund	Used for the proceeds of Gift Day to be paid to external parties. £53 was paid out of the Parish Sharing Fund during the year.

9 Staff Costs

	2021	2020
	£	£
Wages and salaries	67,025	89,463
Employer's national insurance costs	4,036	4,720
Pension costs (defined contribution schemes)	3,697	5,529
Total	74,758	99,712

At year end, the PCC employed 5 staff, none of whom earned more than £60,000 pa. The PCC employed 5 staff at year end. Apart from the clergy expenses included in Note 7 above, there were no expenses reimbursed to PCC members incurred in carrying out their role, and no PCC member received any remuneration for carrying out their role.

10 Independent Examiner

The independent examiner was paid £415 during the year for his services in respect of examining the church accounts for the year ended 31 December 2020. The independent examiner will be paid £415 in 2022 for his work examining the church accounts for the year ended 31 December 2021. We are grateful for his work.

Report of the Independent Examiner**To the Trustees of the Parochial Church Council of St Thomas with St Stephen, Telford Park****On the Financial Statements for the year ended 31 December 2021**

I report on the accounts of the PCC for the year ended 31 December 2021, which are set out on pages 3 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The church's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Association of Chartered Certified Accountants (ACCA).

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the 2011 Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



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11 March 2022