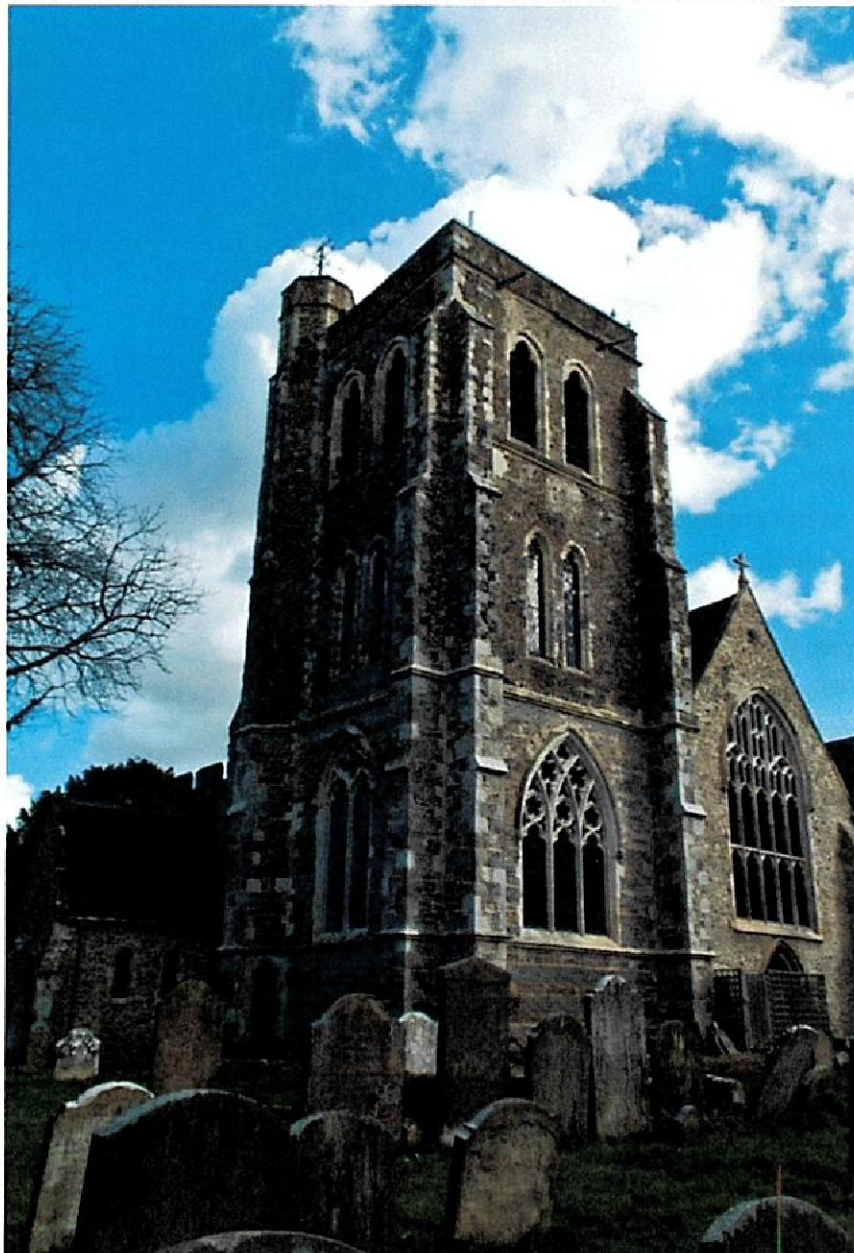


The Parish Church of St Martin-in-Herne with St Peter's Greenhill



**The Annual Parochial Church Meeting
Sunday 24th April 2022, at 11.15am**

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THE PARISH OF ST MARTIN'S HERNE WITH ST PETER'S GREENHILL

Together we seek God

Our mission is to share God's love and to grow as God's people

THE ANNUAL PAROCHIAL CHURCH MEETING

To be held in St Martin's Church Herne on Sunday 24th April 2022 at 11.15 am or soon thereafter

AGENDA

Welcome, opening prayers and apologies for absence

Part 1

The Vestry Meeting

1. Minutes of the Vestry meeting held on Sunday, 27th June 2021
2. Matters arising from the minutes
3. Election of churchwardens (two- one offering herself for re- election and, if nominated ,another) and Deputy Church Wardens (two)

Part 2

The Annual Meeting

1. Apologies
2. Church Information and activities of the Parish generally (for information)
3. Minutes of the Annual Meeting held on Sunday, 27th June 2021
4. Matters arising from minutes
5. Address by Ms S J Martin Diocesan Representative on the initiative of the Parish Giving Scheme
6. Vicar's report
7. Electoral Roll Report with oral update on the numbers on the roll as at the 24th April 2022
8. Annual Report on the Proceedings of the PCC during 2021
9. Churchwarden's report
10. Financial Report for St Martin's and St Peter's including approval of the 2021 accounts
11. Appointment of auditors or independent examiner for St Martin's and St Peter's
12. Report on the proceedings of the Deanery Synod
13. Fabric Committee Report
14. Election of PCC members. To include
 - a. Election of four PCC members (if nominations received)
 - b. Appointment of Sides people to be dealt with by the PCC at the next following PCC meeting

15. New Parish Directory
16. Reports from church organisations
 - a. Bell ringing
 - b. The Choir
 - c. The Churchyard maintenance team
 - d. The Flower arrangers
 - e. Fortnightly Wednesday evening Bible Study
 - f. Gift Aid
 - g. Mission and evangelism
 - h. Pastoral Matters
 - i. Safeguarding
 - j. Schools
 - k. St Martin's Church Institute
 - l. St Martins Readers and Intercessors
 - m. St Martin's servers and chalice bearers
 - n. The St Martin's Herne Tapestry
 - o. St Martin's Tuesday Toddler Group
 - p. Worship at St Peters Greenhill
17. Date of first meeting of the new PCC
18. Any other business
19. The Blessing

CHURCH INFORMATION 2021

ST MARTIN-IN-HERNE with ST PETER, GREENHILL,

Registered Charity No 1134604

1st January-31st December 2021

St Martin-in-Herne Church

Herne Street
Herne
Herne Bay
Kent

St Peter's Church

Herne Drive
Greenhill
Herne Bay
Kent

INCUMBENT

Revd. Carol Smith

CURATE

Revd. Catherine Darkins

Revd. Stacey Rand

BANKERS

St Martin-in-Herne Church

Lloyds, Herne Bay

CCLA Investment Management Ltd

Senator House, 85 Queen's Street, London, EC4V 4ET

St Peter's Church

Santander Account

(for receipt of rental monies only)

INDEPENDENT EXAMINER

P.G.Lemon LLP 22 – 26 bank Street Herne Bay CT6 5EAL

BACKGROUND

The parish of St Martin-in-Herne with St Peter, Greenhill extends to the railway in Eddington to the North, includes Broomfield, Talmead Estate, Greenhill, Still Water Park, Herne Common and Blean Woods in the South. The population is approximately 16,000 and, in addition, there is new housing in the east of the parish.

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure 1956 as amended.

The appointment of the PCC members is governed by and set out in the Church Representation Rules 2020.

THE TASK OF THE PCC

The Synodical Government Measure 1969 states clearly:

It shall be the duty of the incumbent and the Parochial Church Council to consult together on matters of general concern and importance in the parish.

It then sets out a number of functions of the PCC, of which perhaps the most important – and certainly the widest – is that the primary objective of the PCC is:

Co-operation with the incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic and ecumenical

The incumbent and the PCC each have their own particular rights and responsibilities in the life of the church, but the important theme here is partnership and co-operation. More specifically the PCC is responsible for the maintenance of the church buildings and churchyard, and, with the incumbent, for deciding how the church's money is to be spent. The PCC is formally the employer of the church's paid workers, for example our organist, St Peter's caretaker and administrator. The PCC will have on it one or more members of the Deanery Synod, who have an important role in linking the parish into the wider structures of the church, and also Churches Together in Herne Bay.

MEMBERSHIP

Members of the PCC are either (a) ex officio (on the PCC because of their role in the parish church or (b) co-opted by the PCC in accordance with the Church Representation Rules or (c) elected by the Annual Parochial Church Meeting (APCM)

From 1st January 2021 and specifically from the APCM of the 27th June 2021 the following served as members of the PCC and all are also trustees:

(a) Ex-Officio:

| | |
|-------------------------|--|
| Revd. Carol Smith | Vicar |
| Revd. Catherine Darkins | Curate (resigned from parish in February 2022 to take new mission role) |
| Revd. Stacey Rand | Curate (resigned from parish role in August 2021) |
| Lisa Crowhurst | Church warden from 27 th June 2021 |
| Paul Tapsell | Deputy Churchwarden from 27 th June 2021 (leave of absence granted in October 2021) |
| Sarah Bingham | Deputy Churchwarden from 27 th June 2021 |
| Deborah Waller | Licensed Lay Reader from Autumn 2021 |
| Priscilla Cox | Deanery Synod rep elected from 4th October 2020 |
| Richard Chant | Deanery Synod rep elected from 4th October 2020 |

(b) Co-opted members/invitees

- Susan Record (choir and organist)

(c) Elected being 9 PCC members and 2 ex officio members (the Deanery Reps)

Elected 2019: All will retire in April 2022 but may stand for re-election at this APCM

- Doug Bubb
- Andrew Gough
- Anne Lehane
- Denise Smith

Elected 2020/Retires 2023

- Deborah Waller (but stepping down because now appointed lay reader and therefore an ex officio member of the PCC)
- Sheila Gough
- Peter Frost

Elected 2021/ Retires 2024

- Jo Hollings
- Frances Ventham (Lay Reader Emeritus)

Deanery Synod Rep each Re-elected 2020 for a three year appointment in October 2020

- Priscilla Cox
- Richard Chant

Current Officers

| | |
|-------------------|------------|
| Revd. Carol Smith | Chair |
| Deborah Waller | Vice chair |

Specific roles on PCC

| | |
|-----------------|----------------------|
| Sheila Gough | Treasurer |
| Andrew Gough | Gift Aid Secretary |
| Andrew Gough | PCC Secretary |
| Joanne Hollings | Safeguarding Officer |

In 2022 there will be vacancies for the following positions to be elected:

- Churchwardens(an annual appointment)– Lisa Crowhurst to offer herself for re –election
- Churchwarden – 1 vacancy
- 2 Deputy church wardens
- Elected PCC Members – 5 vacancies for 2022-2025. 4 elected in 2019 and their terms of office expires and the fifth vacancy arises from the appointment of Deborah Waller as Lay Reader and therefore now a member of the PCC ex officio

COMMITTEES

Standing Committee

This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to direction by the Council. It consists of the incumbent, churchwardens, treasurer and at least another PCC member, in our case preferably a representative of the PCC of St Peter's. It acts as another committee and reports back to the PCC. It can also discuss and set the next PCC agenda.

By a resolution of the PCC passed on the 19th October 2020 it has authority to spend up to £250 for equipment or in relation to any other issue brought before it and may commit to an aggregate expenditure of £500 only, subject to the details of the individual and aggregated expenditure being brought to the next PCC meeting following the standing committee. This resolution has not been revoked

Members: Revd. Carol Smith (chair), Andrew Gough (secretary), Sheila Gough (Treasurer), Paul Tapsell, Sarah Bingham, Roger Jackson and Peter Frost.

All members of the PCC are expected to sit on a committee.

Other Committees in 2021 were:

| | | | | |
|---|---|---|---|---|
| Finance and Stewardship <ul style="list-style-type: none"> • Sheila Gough (Chair) • Priscilla Cox • Peter Frost • Andrew Gough | Fabric – St Martin’s, Institute Hall, St Peter’s and reordering at St Martin’s <ul style="list-style-type: none"> • Priscilla Cox • Paul Tapsell • Doug Bubb • John Bennett* • Steve Jackson* • Roger Jackson* | Restoration <ul style="list-style-type: none"> • Susan Record • Keith Record* • John Bennett* | Social <ul style="list-style-type: none"> • Sarah Bingham (chair) | Communications & Publicity <ul style="list-style-type: none"> • Revd. Carol • Anne Lehane • Sarah Bingham |
|---|---|---|---|---|

*not members of the PCC

In addition:

- Mission & Evangelism Team
This had met for the first time on March 19th 2019 as a result of Herne Parish becoming one of the first to be invited to join the Diocesan “Changed Lives Changing Lives Conversations”. The team comprised Revd. Carol Smith, Revd. Cat Darkins and , Revd. Stacey Rand (when available), and Anne Lehane. Revd. Stacey Rand resigned in August 2021 to move to another parish. There has been further invaluable help from Joan Jeffers, Alan King, Deborah Waller and Sheila Bennett
- Safeguarding coordinator: Joanne Hollings
- Gift Aid Secretary: Andrew Gough
- Electoral Roll Officer: Andrew Gough
- Health & Safety Rep: Doug Bubb

CHURCH ATTENDANCE FOR 2021

Figures for 2020 have not been given because of the Covid restrictions on public worship in 2020 which render comparisons otiose.

Church attendance averaged 66 adults and 9 children across the year on normal Sundays during 2021, with larger numbers at festivals and when schools were involved in services

The Church was re-opened on Easter Day (that is 4th April 2021) so these figures start from then.

| | |
|---|---|
| Attendance for additional events | |
| Baptisms | 35 (13 infant. 20 children 2 adults) |
| Weddings | 5 |
| Funerals | 28 (16 in church, 12 at crematorium or cemetery) |

| Attendance for services | Adults | Children | Total |
|--|---|-------------------------|---|
| 8:00 and 9:45am Sunday Services Average Attendance | 66 (41 aged 18-69 years and 25 aged 70 years + | 9 | 75 |
| Easter Services Total Attendance | <i>no breakdown</i> | <i>no breakdown</i> | 57 |
| Christmas Total Attendance | <i>no breakdown</i> | <i>no breakdown</i> | 214 |
| Special Services during Advent 2016, e.g. nativities and carol services | <i>no breakdown</i> | <i>no breakdown</i> | Congregation and local community: 418. Including civic and school- specific: 296 |

Joiners and leavers:

10 adults and 2) children and young people joined our worshipping community during 2021.

4 adults and 0 children and young people left our worshipping community during 2021.

We have two thriving toddler groups 1 Tuesdays in Herne Church Hall (61 registered families-38 regulars; average 18 adults + 21 children), 1 Fridays at St Peter's Greenhill (between 3-27 adults + 4-32 children), both weekly in school term time

A full copy of the Statistics for Mission return is available from the Vicar.

Electoral Roll

At the 31st December 2021 the number of people on the St Martin's Electoral Roll was 95 (confirmed as 95 at the APCM on the 27th June 2021 as there were no subsequent changes up to that date)

Andrew Gough Electoral Roll Officer

PUBLIC BENEFIT

¹The Spirit of the Sovereign LORD is on me, because the LORD has anointed me
to preach good news to the poor.

He has sent me to bind up the broken hearted,
to proclaim freedom for the captives and release from darkness for the prisoners,

² to proclaim the year of the LORD's favour and the day of vengeance of our God,
to comfort all who mourn, ³ and provide for those who grieve in Zion –

to bestow on them a crown of beauty instead of ashes,

the oil of gladness instead of mourning,

and a garment of praise instead of a spirit of despair.

They will be called oaks of righteousness,

a planting of the LORD for the display of his splendour

The vision of our parish is stated within our mission statement.

We are registered with the Charity Commission by virtue of the fact that we “Advance Religion for the Public Benefit”, and are required to state our aims in their terms as below

Encouraging and facilitating the practice of Christianity by existing followers and seekers.

Place of worship, including:

- For the practice of Christian faith, the provision and maintenance of two buildings, and adjoining hall and meeting rooms used for related activities, e.g. religious instruction for children.
- The conducting of religious ceremonies, e.g. Eucharist, Baptism, Weddings, Blessings and Funerals.
- The maintenance of two public churchyards with one garden of remembrance and war memorial.
- Provision of Public Worship throughout the year as well as at times of national importance (Remembrance).
- Bereavement care, prayers, visits and worship.
- The provision and maintenance of Christian devotional artefacts and items used in religious services.
- Maintaining a grade one ancient building for the nation.

Raising awareness and understanding of religious beliefs and practices, including:

- Advancing the Christian faith.
- Providing a Christian resource for the community (information, teaching and library).
- Promoting and providing the study of Christian teaching, practice and scripture.
- Supporting schools and other educational establishments, including three theological training colleges (student placements), which provide education in accordance with the principles and practices of the religion.
- Support the Diocese in the provision of ministry and Diocesan services through payment of the Diocesan share.
- Working with (worship, education, pastoral care) and governance of our two church schools in Herne.
- Encouragement and worship in one Community Primary School and also our Secondary School.

Religious devotional acts, including:

- Visiting the sick and administering the sacraments to the sick and dying.

Missionary and outreach work, including:

- The provision of chaplaincy services ; for example to Strode Park ,Canterbury and District Scouting and Canterbury Cathedral).
- Hospital visiting.
- The provision of pastoral care to residential and domiciliary homes.
- Cultural and community activities provided in the place of worship and in the buildings attached, e.g., community facilities, community care, toddlers, community Cafe and Meals for the Homeless etc.).

Work for reconciliation, building community and peace across the parish.

Religious communication, including:

- Sermons, talks, meetings and conferences and the provision of religious material via the internet website.

Retreat and pilgrimage, including: A place for short and day retreats.

Advancing religion generally including:

- Charitable giving to many different peoples in need, both near and far, (e.g., Help for Heroes, Christian Aid, Crisis, Children's Society, Catching Lives, Seafarer's Mission etc.)
- Seeking to safeguard creation through moral use of resources and the ways we manage our graveyards.

These aims are fulfilled as evidenced in the reports that follow.

Signed:

A handwritten signature in black ink, appearing to read 'Carol Smith', with a stylized flourish at the end.

Revd. Carol Smith

Date; 4th April 2022

ShareMinutes of the Annual Parochial Church Council Meeting held on Sunday 27th June 2021 at 11.15am at St Martin's Church, Herne.

Agenda

Opening Prayer

Revd. Carol welcomed those present and led those attending in an opening prayer

Gracious God, grant your blessing on this time together, that it may be not merely our Church Annual meeting but, above all, a meeting together – with you and one another: a meeting of minds as we listen, share and reflect on the year under report; as we seek to give thanks for those stepping down, encourage those stepping up, that we may seek more clearly to discern your will and honour your purpose.

Grant us wisdom, humility, vision and faith, that your love may guide our deliberations, inform our decisions, enrich our fellowship and inspire our service, each offered to you through Jesus Christ our Lord.

Amen.

Apologies for absence

Apologies for absence had been received from Susan and Keith Record, Denise Smith, Sarah Bingham, Dorothy and Frank Power and Alan King

Preliminary Issues

An agenda, full minutes and reports (including accounts) had been sent online and were available in hardcopy form if required by those present. The electoral roll was available for inspection at the back of the church.

Revd. Carol pointed out that there was one small error as on page 8 the number of funerals taken was 20 not 18.

Final nominations for the PCC were sought, two having been received. There were no others.

The minutes as amended would be signed off if approved.

Andrew Gough, as PCC secretary introduced two issues raised by the PCC

1. In order to offer the opportunity for as many people as possible to take part in the proceedings of the APCM the PCC had decided to offer proxy votes. However, no

such proxies had been received either to vote for laity representatives or to raise any issues at the APCM.

2. Although a resolution for postal votes had been passed at the last APCM in October 2020 it was at the discretion of the PCC to choose to elect in this fashion. The PCC had decided not to do so.

Part 1

The Vestry Meeting

Revd. Carol explained that historically the vestry meeting would often be held privately but nowadays churches hold it in public as part of the full APCM.

1. Apologies as above
2. The minutes of the vestry meeting held on 4th October 2020 were agreed as a correct record. Proposer Andrew Gough Seconded Sheila Gough. They were unanimously approved
3. There were no matters arising
4. Election of Churchwardens (two positions vacant) and Deputy Churchwardens (two positions).
5. Only one candidate had put her name forward for re- election as Churchwarden.

Lisa Crowhurst

Proposed by Andrew Gough

Seconded by Sheila Gough

There being no other candidates and everyone being in favour, Lisa Crowhurst was duly elected as Churchwarden for the coming year.

6. There were two candidates for deputy Churchwardens:

Sarah Bingham

Proposed by Andrew Gough

Seconded by Carolyn Thomas.

Paul Tapsell

Proposed by Andrew Gough

Seconded by Margaret Baybutt

There being no other candidates and everyone being in favour, Sarah Bingham and Paul Tapsell were duly elected as Deputy Churchwardens for the coming year

7. Revd. Carol thanked Lisa for her considerable work as Churchwarden over the past eight months and also to Sarah Bingham (in her absence) and Paul Tapsell for such willing and able support as Deputies. We needed another Churchwarden to share the burden placed on Lisa, so Revd. Carol asked those members of the congregation present to pray for a new appointee to come forward.
8. There being no other business the vestry meeting was concluded.

Part 2

The Annual Meeting

1. Apologies were given as above.
2. Church information as given in the APCM booklet (subject to the minor amendment) was taken as read.
3. Minutes of the annual meeting held on Sunday, 4th October 2020 were presented and agreed subject to the amendments previously discussed. The minutes were approved (Proposed by Andrew Gough and Seconded by Revd. Cat Darkins).
4. There were no matters arising that would not be covered by the agenda. However, Andrew Gough stated that consolidated accounts had been prepared for the finances of the Friend of St Martin's Herne. They had not been audited but as chairman he had signed them to confirm that he stood by the accuracy of the statement of the account. Copies were available if required.
5. Revd. Carol would provide a detailed report of the church's business separately at the end of the meeting. However she wanted to give an updated report on ministry issues, in particular relating to the positions of Revd. Cat Darkins and Revd. Dr. Stacey Rand.

The following is a transcript of her observations:

- a. *With regard to Revd. Cat cast your minds back, if you will, to June 2018 (Petertide ordinations) when we 'received' Cat as a newly-ordained deacon, to serve her Title Post Curacy ... reflect on her ministry among us here in Herne St Martin's, St Peter's Greenhill, through our Church Schools and our community ... then to her ordination as priest in 2019, her marriage to Michael (also ordained) and to the countless number of ways in which Revd. Cat's ministry has grown and developed.*
We will of course have the opportunity to thank and offer our farewell to her properly, so more can be said then. For now, I would like to make particular

reference to Cat's sterling efforts during the Covid-pandemic when we as a ministry team had to quickly re-think how we were going to 'do' worship remotely.

For a whole year-plus, Cat has given over her Fridays to produce our Online Worship, to which she's brought her own style and flare, and has trained myself and others in the process!

I am sure that, like me, you are all grateful to her for this ministry.

And I would ask you to pray for her as she considers then discovers what God has in store for her next step in ordained ministry.

Cat has completed the requirements of her curacy and is now at liberty to seek her first post of responsibility, so we should anticipate her leaving us before too long.

- b. Revd. Stacey, who joined us in 2019 – to continue her Curacy as an SSM MSE, her primary place of ministry being her workplace, i.e. the University of Kent – has also completed the requirements of her curacy and is open to what God may be calling her to next.*

I am sure you will also wish to join me in thanking Stacey for her ministry among us, thus far. And again, we can anticipate saying farewell to her properly, also, when the time comes.

- c. With regards to our Licensed Readers, we are also experiencing change, as Frances Ventham has decided the time has come to give up her formal License and has accepted the Warden of Readers' suggestion that she be made Reader Emeritus, whilst Deborah Waller anticipates being licensed to our parish. We anticipate both Frances and Deborah's licensing status being formalised at the Annual Readers' Service in the Cathedral in the evening of Sunday 26th September.*

For now, let us join together in thanking Frances for her ministry – which we anticipate continuing, as a Herne Junior School governor and member of the PCC – and in thanking Deborah who is gradually taking on more responsibility, for example, as we gear up for our Sunday Children's Groups to begin again in September.

- d. I want also to take this opportunity to thank Revd. Geoff Neale for his PTO ministry, mainly covering 8.00 am Communion and some 10.00 am Services, which has been invaluable. Geoff and his wife Elizabeth are hoping to move from Herne Bay to London, to be near their daughter. I hope we may have the opportunity to say farewell properly, before they move.*

- e. *This therefore means big changes in the ministry team, in the near future: from a team of six licensed ministers reducing to two (Deborah and myself). More will follow in my report.*

The congregation present gave their full support and thanks to both curates and Geoff Neale for their ministry.

6. Andrew Gough in his capacity as electoral roll secretary confirmed that at the APCM in October 2020 there had been 100 members on the electoral roll. Subsequently following (and including the latest revision in March 2021) one person had been added to the roll but six people had been removed. Accordingly there were now ninety five (95) members on the electoral roll which meant that there were still nine lay places available on the PCC. Seven had already been filled and two were now available for nominations (Roger Jackson was standing down). He confirmed that the full electoral roll was available for inspection at the church during the APCM.
There were no questions. He confirmed that congregants could join the electoral roll at any time and not merely at the time of any revision before an APCM.
7. The annual report of the proceedings of the PCC during 2020 was taken as read. There were no questions.
8. The Churchwarden's Report was taken as read. Lisa Crowhurst had nothing to add.
9. Sheila Gough, as treasurer, introduced the 2020 financial reports for St Martin's and St Peter's Greenhill.
- a. Once again it had been a challenging year especially because of the Covid restrictions and loss of general income. There had been a legacy of £5000.
 - b. Gift aid claims are still useful source of income for the church This year's accounts included unpaid gift aid from 2019 so the monies reimbursed are slightly higher than normal for any one year.
 - c. The accounts for St Peter's Greenhill had been integrated within the accounts for St Martin's. Only the net sum carried over had been shown but next year a separate account would be prepared showing income and expenditure
 - d. The parish share for 2020 (£18,528) had been paid in full from reserves
 - e. Sheila Gough invited questions but there were none.
 - f. The financial accounts were commended to those present to be approved and were approved unanimously.
 - g. Revd. Carol thanked Sheila Gough for her work as treasurer. There was a small finance team that assisted her comprising Revd. Carol and Priscilla Cox. If there were other members who would be willing to assist Sheila in working in this small finance team then they should contact Sheila or Revd. Carol.

10. Appointment of Auditors for St Martin's and St Peter's Greenhill
- a. Sheila Gough proposed that PG Lemon LLP of 22 to 26 Bank Street Herne Bay Kent CT6 5EA should be re- appointed as independent examiner for the present financial year.
 - b. This was seconded by Lisa Crowhurst
 - c. Those present voted unanimously for the reappointment.
11. The Report on the proceedings of the Deanery Synod was taken as read and there was nothing to add.
12. The Fabric Committee report was taken as read. There was nothing further to add. Particular thanks were given to Steve King as caretaker who worked very hard on looking after the buildings even when closed and had helped prepare the Covid Risk assessments.
13. Appointment of members of the PCC
- a. Roger Jackson was retiring from the PCC and Revd. Carol thanked him for his help and support during her term of office. He would remain as a sides-person at the 8am service of communion on Sundays.
 - b. Two candidates had been nominated to take positions on the PCC.

Frances Ventham (previously a member of the PCC because of her appointment as a Licensed Lay Reader)

Proposed Andrew Gough

Seconded by Sheila Gough

Joanna Hollings (previously co- opted as a member of the PCC because of her role as Safeguarding Officer)

Proposed by Andrew Gough

Seconded by Sheila Gough

There being no other candidates all nominations were accepted

- c. Revd. Carol confirmed that the sides people would be appointed at the PCC not at the APCM.
14. Revd. Carol then introduced the reports from the Church Organisations and Committees. They demonstrated the diversity of interests and responsibilities that people took on within the life of the church. She hoped that reading the reports would encourage people to join some of the organisations or offer support. All reports were taken as read and there were no questions. Revd. Carol, however, made the following observations:

- a. The Report on the Restoration. The Current phases of the Restoration were completed at last. However the church clock was still proving a problem as it was losing time. John Bennett (from the congregation) confirmed that he had now stopped the clock and invited Cumbrian clocks to return to hopefully finally sort out the time keeping. Their final invoice had not yet been paid! Revd. Carol was looking forward to a celebration party in spring next year to mark the end of the work.
- b. The Report on Safeguarding. Particular thanks to our new Safeguarding Officer, Jo Hollings (who was only appointed last October and has succeeded – with the help and co-operation of PCC members and others involved in Toddler Groups etc.) in bringing our Parish Safeguarding records completely up to date.
- c. The Schools Report. Revd. Cat and Revd. Carol had been going to the schools where ever possible but had also largely provided worship via Zoom presentation on line. These had proved very successful and had extended the outreach of the church into family homes. This had all helped consolidate the good relationship with the school and its staff.
- d. The Tapestry Report. The tapestry would hopefully be displayed in church in the Spring of 2022 when we hoped to hold our restoration party

15. Revd. Carol then referred to the individual observations from the members of the church of life during Covid.

16. Revd. Carol confirmed that the PCC would be commissioned at the next Sunday service when there would be a service of communion. The date of the first PCC meeting after the APCM will be Monday 26th July 2021

(Tom and Margaret Baybutt then left the meeting)

17. Any Other Business. Revd. Carol invited questions from the floor. There were none. Revd. Carol then thanked everybody who had helped and provided service throughout the year. Although some individuals had been named already, there were so many who assisted in the life of the church in different ways and all should congratulate themselves. She then gave her formal report on the church and its ministry. (A transcript of this is given as an appendix to these minutes).

Lisa Crowhurst as Churchwarden thanked Revd. Carol, Revd. Cat and Revd. Stacey, for all their hard work, enthusiasm and ministry throughout the year. It was a huge task and we were all grateful for their guidance and support.

18. There being no further business the meeting was concluded and Revd. Carol led those present in a prayer and blessing.

Closing Prayer & Blessing for "Trinity, Vocation and Herne's APCM 2021"

We bless you Lord for our calling, for nurturing in each of us a disciple's heart;

a heart that rejoices in your coming;

a heart sustained by your Spirit;

a heart encouraged by fellow disciples.

May there grow in each of our hearts:

the disciple's commitment to serve

the disciple's willingness to learn

and the disciple's joy in discovering your purpose

for our unique lives of service.

May God be the beginning and end of your story.

May Christ be the centre and foundation of your story.

May the Spirit be the spark that brings your story to life.

May God bless us all, Father, Son and Holy Spirit.

Amen.

The meeting concluded at 12.15pm.

THE APCM REPORTS FOR 2022

Vicar's Annual 2021 report for St Martin-in-Herne with St Peter's Greenhill

Writing backwards while looking forward is never an easy task, not least when reflecting upon the Covid-pandemic effects upon the whole world in 2020/21.

No organisation has escaped unscathed. Some businesses and household names have ceased trading. Countless shops have closed. Many people are still without work. It seems only those who have been able to adapt or learn new skills have survived. The Church of England – and we who are part of it – are it seems 'hanging on by our fingernails' as together we continue to work out how we may continue to serve our parishioners with scarcer resources whilst holding on to our long-held faith-filled hope in God's promises.

This report is not all doom and gloom, I promise! But we must be honest. Now you may say, 'Herne St Martin's Church has withstood many crises through its long and winding history', and that is true. Nevertheless, we must recognise the reality of the current crisis, today. And this is why I have begun my report in this vein.

We - the Churchwardens, members of the PCC and myself – have invited a speaker to this year's Annual Meeting (SJ Martin, Canterbury Diocesan Generous Giving Advisor) who will help us reflect on God's generosity as we begin the work of recovery in the context of our faith. We will need to extend our reach beyond ourselves. We are paying attention to our spiritual lives and our journey of faith as a church through, for example, our Parish Mission weekend activities. And this we will build on as we remind ourselves what we tell others, i.e. "Our mission is to share God's love and to grow as God's people".

As I look back on 2021, I recall a whole lot of new learning and new ways of 'being church', which brought many blessings. Our Churchwardens (Lisa Crowhurst and Deputy Churchwardens Sarah Bingham and Paul Tapsell); your clergy (who were three up to September 2021, then two up to February 2022 and now one), and our lay ministers and lesson readers all adapted to the world of online worship. And if you had told me at the start of my ministry here in Herne with Greenhill that I'd be opening our own YouTube channel I would probably not have believed you! In this respect, huge thanks go to Revd Cat Darkins (Title Post Curate) who had a whole year of Fridays spent in editing our Sunday morning online worship offering. I am hugely grateful to them all for their ministry.

We clergy also enjoyed providing weekly online Collective Worship for both our church schools, Herne Infants and Herne Juniors. And in a strange sort of way, I found this brought me closer to the children – beaming into their homes on a screen made our interaction more intimate, resulting in many a child or family waving from passing vehicles or stopping me in the street for a social-distanced chat!

When it comes to capturing what the Church of England calls the annual Mission Statistics' return, it is difficult to know exactly how many people attended our online weekly worship or who engaged

with us in other ways. So again, this is a matter of faith and trust in God that our offerings were – and I pray continue to be – beneficial.

With great delight, we re-opened St Martin's Church on Easter Day 2021, which certainly was a day of even greater rejoicing than usual as 57 of us gathered together for worship. It took a while for Covid restrictions to lessen sufficiently for singing to return and we are still receiving communion in one kind only but at least we can be together! And I am sure that like me, you are hugely grateful to our organist, Susan Record, our choir leader, Chris Exley, our band leader, Sarah Bingham, the choir, Fiona Anelay, Paul Tapsell and all our musicians who provide and enable our sung worship.

Our Church Electoral Roll stood at 95 members in 2021, although our average Sunday congregation is less than half that, which indicates that there are still some who have not returned or been able to return to church. Hence, the 'Weekly Words' email that I began in the first lockdown and which includes the weekly notice sheet has grown in circulation, and continues still. And weekend hand deliveries are still made to a dozen people, keeping them connected.

Both Toddler Groups (Tuesday Toddlers and Friday Little Fishes at Greenhill), which run weekly during school term time and Messy Church, which runs monthly on Saturday afternoons, all re-started in September 2021, thanks to Carolyn Thomas, Revd Cat, Sheila Bennett, Sarah Bingham, Lisa Crowhurst and others who enable this provision to the children and families within our reach. These are an extremely important part of our mission and outreach. These activities could always benefit from more helpers so do let us know if you have occasional time to spare, either regularly or on an adhoc basis.

A particular joy for me was being able to resurrect home-pastoral visits and meeting baptism families and wedding couples. There were 35 baptisms ('lockdown babies'!) in the year under report, and five weddings, which considering that we did not re-open until April is encouraging. And generally speaking, I have noticed that families and couples are increasingly gaining the confidence to make their future plans.

Another thing of note in 2021 was a marked change in the ratio between church and crematorium funerals which may indicate the fact that in an increasingly secularised society, people look to non-religious celebrants. The clergy conducted 16 funerals in St Martin's and 12 at a crematorium or cemetery. Our ministry to the bereaved therefore continues and brings its own blessings. In which respect, it was wonderful to be able to host with family funeral directors, A Welch & Sons the annual Memorial Carol Service in St Martin's last December (whereas in 2020 we recorded it in church then posted it online) which provided comfort to a great many people.

These are just a snapshot of the fuller statistics that you will find elsewhere in this report booklet.

As we look ahead, my faith gives me hope for God's church: so long as we keep praying, worshipping and serving the community – and one another – together, in the Name of Christ.

Thank you for your faith and for your service, whatever shape or form it takes or may yet take. Let us hope and pray that more and more, our fellowship may bear the characteristics of the early church, as together ...

“They worshiped together at the Temple each day, met in homes for the Lord’s Supper, and shared their meals with great joy and generosity — all the while praising God and enjoying the goodwill of all the people. And each day the Lord added to their fellowship those who were being saved.” (Acts 2.46-47)

Revd. Carol Smith
March 2022

REPORTS REQUIRED UNDER THE CHURCH REPRESENTATION RULES 2020

Report from Electoral Roll Secretary as at 31 December 2021

At the APCM in June 2021 there were 95 members on the electoral. As at December 31 2021 we still had 95 members on the roll but no revision had taken place..

The numbers on the roll following the March 2022 revision will be given orally at the APCM.

*Andrew Gough, Electoral Roll Secretary
March 2022*

An annual report on the proceedings of the Parochial Church Council during 2021

Once again, as for so many organisations, the restrictions imposed during the Covid pandemic have meant that the PCC has had to conduct its business in new ways. Predominantly the business of the PCC was conducted by Zoom on line meetings. We did hold one face to face meeting on the 26th July being the first meeting after the APCM in June. However, the venue proved rather noisy to conduct business and in any event further restrictions meant that the remaining meetings were all held on line. However, when permitted those members of the PCC who were not able to take part (either because of lack of Wi-Fi or poor Wi-Fi reception) visited other PCC members at home.

Andrew Gough continued to act as PCC secretary for the year.

The Annual Parochial Church meeting had originally been planned for April. However, following guidance from Bishop Rose Hudson-Wilkin it was agreed that the APCM would be postponed and was eventually held in June. This was thankfully a face-to-face meeting in St Martin's Herne, fully complying with our risk assessment and Covid guidance.

There have been nine meetings during the year of which eight have been by way of an online Zoom facility. In addition there was a further meeting in February of a steering committee to consider the Diocesan Envisioning programme. Usually there would be ten meetings with no meeting in August or December. We missed a meeting in April as this was to coincide with the APCM due to be held that month but which was postponed at the last minute and moved to June.

There is guidance for the conduct of on line meetings and if votes are taken, then those voting must be present at the on line the meeting itself. In addition emergency business has been conducted online by email. This is again permitted pursuant to the Church Representation Rules 2020.

The PCC has continued to conduct its business efficiently and thanks must go to all PCC Members, who take part enthusiastically. They always read the agenda and supporting documents (or so they tell the PCC Secretary) and debate all issues with much consideration politely but firmly and with good humour.

All minutes (unless confidential) are available for inspection from the PCC secretary. Where possible they have been published at the church for immediate inspection after approval by the PCC at the following PCC meeting.

However, the following is a summary of the principal business conducted

1. Considering and debating the Deanery Report “working towards a flourishing future and sustainable budget” (the Envisioning Programme) and completing a questionnaire on the ministry of the church at St Martin’s
2. Appointing a steering committee to review the questionnaire replies
3. Planning and implementing the on-line Parish Mission morning on 27th March 2021 led by Revd. George Fisher formerly of the Lichfield Diocese. Then subsequently making arrangements for a Parish Mission Weekend in October but which was subsequently cancelled because of illness
4. Continuing to monitor the final stage of the church restoration programme (in particular the restoration of the churchyard) before release of any retentions to contractors
5. Overseeing the closure of the bank account of the Friends of St Martin’ Church Herne and receiving the final monies to be paid to the restoration and fabric funds of the church
6. Continuing to review and approve the work of the Fabric Committee (see separate report)
7. over viewing the opening of St Martin’s Herne and the continued Covid compliant services until guidance required the church to close once again
8. Formally appointing PC Lemon LLP as the independent examiner for the annual accounts
9. Approving the 2020 accounts (the 2021 accounts are approved in April 2022)
10. Considering the arrangements for the APCM in April 2021 and then its change to June 2021 including passing a resolution to permit proxy voting
11. Following the October 2019 APCM resolution to give the PCC authority to arrange postal voting at an APCM the PCC resolved not to adopt postal voting at the APCM in 2021(a discretion that was permitted by the APCM resolution) .
12. Reviewing , at the July PCC meeting , that the minutes of the APCM on 27th June 2021 were considered to be accurate and confirming that these could be submitted to the annual meeting in April 2022 for approval
13. Pledged Harvest giving to the work of Catching Lives (for the homeless in Canterbury)
14. Receiving safeguarding reports from Jo Hollings as safeguarding officer. See further declaration below.
15. Agreeing, at the July PCC meeting, the appointment of all church officers and the appointment of chairpersons to the various committees
16. Arranging for a debit/credit card reader to be purchased and used at the church services to facilitate cash free donations
17. Passing the following formal resolutions
 - a. Accepting the Parish Safeguarding Statement
 - b. Passing (online in January 2021) a resolution to close all church buildings until Easter 2021 in accordance with the authority given by Bishop Rose
 - c. Approving all risk assessments to open St Martin’s Herne
 - d. seeking) (a) Diocesan approval to repair damage to the church roof of St Martin’s Herne at the porch and above the pulpit and (b) a faculty for repair to broken stained glass in the porch (c) Diocesan approval for repair to the West Door of St Martin’s Church (d) Diocesan approval for repair to and cleaning of the War Memorial

- e. to support Deborah Waller as Licensed lay Reader to undertake training on the Diocesan Funeral and Bereavement Ministry course
- f. the appointment of sides persons to assist at church services
- g. appointment of Jodie Harris as Foundation governor for Herne Junior School

The PCC confirms that it has complied with section 5 of the Safeguarding and Clergy Discipline Measure 2016 with regard to its duty to follow the House of Bishops guidance on safeguarding children and vulnerable adults. The Parish Safeguarding statement is available for inspection.

Andrew Gough, PCC Secretary
March 2022

Financial Review for 2021 Reserves policy and Appendix A for the financial statements

Financial matters in 2021 were still influenced by the Covid-19 restrictions which meant that we were unable to hold any fund-raising activities which had an impact on our income.

However, we were able to open the Church on Easter Sunday and held a Gift Day which raised over £2,700 and this helped us to see an increase in the collections at services and in gift aid and other voluntary receipts. We had a decrease of over £4,000 in our planned giving, this was due to members of the congregation moving away or those on the weekly envelope scheme being unable to attend Church services.

Tax recovered on gift aid receipts in 2021 was down by £4,556. The decrease was due in part to the Diocese not being able to process our gift aid submissions for October – November by the end of the year.

Both Halls at St Martin's and St Peter's opened their doors to hirers in April and continue to pay their way. St Martin's rental income for the year was £5,204 and expenses £3,431 a profit of £1,772. St Peter's rental was £6,992 and expenses were £5,972 giving a profit of just over £1,000.

In respect of expenses, we were unable to pay our full Parish Share quota this year, finishing the year £24,769 short of a total liability of £74,723. It is not yet clear whether the Diocese will be prepared to write off our Parish Share debt which now stands at £43,215, this figure takes into account the shortfall in years 2017 and 2018.

Church running expenses increased slightly over 2020 due to an increase in the insurance premium and utility bills.

The interest on our CCLA investments raised £69.92 a decrease of £539 over last year.

The net result for the year was an excess of payments over receipts of £1,261 on unrestricted funds.

I would like to thank Andrew Gough for administering the Gift Aid emoluments (including making the claim for rebate of tax); his help is invaluable to me.

Reserves Policy

We do not currently have a reserves policy. This means keeping a certain amount of money in the bank account ring fenced to cover emergency situations for particular projects or future work. For example, sums set aside for the maintenance of the organ, the bells, or buildings.

It is our policy to invest our fund balances with the CBF Church of England Deposit Fund.

*Sheila Gough, Treasurer
March 2022*

Report from the Fabric Committee for 2021 on the condition of the church buildings

This forms the Churchwarden's Report on the Fabric of the Church Buildings pursuant to section 50 of the Ecclesiastical Jurisdiction and Care of Churches Measure 2018

The Fabric Committee met regularly throughout the year to discuss maintenance and improvements to the fabric of St Martin's, St. Peter's and Herne Church Hall. A meeting report was then submitted for consideration at the following PCC meeting.

A large part of work carried out to the buildings was regular items of maintenance such as cleaning of gutters and a blocked hopper, checking for any damage from leaks and rainwater, inspections of gas and electric equipment and fire extinguishers, and minor repairs to items such as damage to a door lock at St Peter's, replacement locks for gates, and a new outside key box at St. Martins, and maintenance of the church mowers. It was agreed to use a drone as a cost effective way of checking the condition of the roof at St. Martin's but this was postponed until Spring 2022.

The church architect had advised that work should be carried out to the outside doors at St Martins and builders BM May quoted for repairs to the south and west doors. Application was made to the diocese for a Faculty - permission - for the work to be carried out, but due to slow progress by the diocese this has not yet been received. A wax coating preservative was prepared in accordance with the architect's instructions and applied to the north doors.

There were problems with the accuracy of time keeping by the newly restored church clock at St Martins but this was eventually solved in the autumn after numerous delays by the firm who carried out the work.

Several professional inspections were made of the chestnut trees at St. Martin's to see if they were at all dangerous , as this is an ongoing concern, but nothing urgent was identified. Various kites were used to try to scare the birds roosting in the trees and prevent them from soiling the path at St. Martins , but these were fairly ineffective.

It was decided to establish a Health and Safety committee, consisting of Doug Bubb, Peter Frost and Roger Jackson, as a sub-committee of the Fabric Committee, as risk assessment and safety are key items of our concern and an important part of all tasks.

*Priscilla Cox, chair of committee and Lisa Crowhurst as Churchwarden
March 2022*

A Report on the 2021 proceedings of the Deanery Synod

The synod met three times during the year, in March, June and October. The meeting in June was for elected members only but the other meetings were open for anyone to attend.

At the March meeting we welcomed Revd Dr. Jonathan Arnold, Diocesan Director of Communities and Partnerships, and Teresa Redfern, Chair of the diocesan Environmental Group, whose presentation was called 'Eco Church'. They considered ways in which we should play our part in the care of God's creation, for example by trying to save energy and share resources. The shortage of funds in parishes was a problem discussed at all our meetings.

In June we looked at the deanery plan that had been compiled from thoughts on our future mission, submitted by individual churches in the deanery, and discussed how the ideas could be put in practice. Finance-generosity-stewardship were the buzz words and we considered the use of our buildings, our need to encourage lay involvement in leading mission and the work being done in our communities.

We were pleased to welcome Bishop Rose to our meeting at Seasalter church in October and we all enjoyed a fish and chip supper before worship and business began. The focus of this meeting was an extension of our previous discussions and Bishop Rose used the theme "Changed Lives - Changing Lives - towards a flourishing and sustainable future." She spoke about the decline in church numbers and the cost of ministry, and that to reverse the trend we need to work in a different way from before the pandemic. The Diocese had borrowed £2.5 million to cover salaries and costs during the pandemic but had reduced overall expenses by 16% for 2022. She said the diocese was not wanting - or planning - to close down churches but we all need to work together to make savings and pool resources and expertise.

Churches in Whitstable work together in a different way from those in Herne and Herne Bay, as they are a Team Ministry, and it was decided that elected deanery representatives from Herne and Herne Bay should occasionally meet together informally to learn about the strengths and problems of individual parishes and to better support each other. The first meeting was held in October with others planned for 2022.

Priscilla Cox ,Deanery representative

March 2022

The Church wardens APCM report for 2021

What a year it has been. Covid-19 still continues to impact our lives both personally and as a Church. But, we have seen a new direction. God is good, and with his love and assurance we have been able to open up the church again to the many groups and activities we have enjoyed previously. Last August we started with the August Messy activity days, a crucial piece of outreach mission to those in our community and beyond, who have struggled with the social restrictions Covid-19 presented. It was wonderful to show them God's love and enjoy fellowship with them. This paved the way to start up our regular monthly Messy Church. Our toddler groups have also recommenced and we are blessed to see so many families return and welcome newcomers to our fold. We are also planning to restart our Community Cafe at St. Peters.

Other exciting opportunities for us as a church has been the development as a MLC (Missional Learning Community) where we have been practicing Dwelling in the Word during some of our services. The majority of these have been during our St. Peter's services, which have now increased monthly intervals instead of 5th Sunday in a month.

Bittersweet moments have occurred within our clergy team. We said goodbye to Revd. Stacey and Revd. Cat and wished them well in their new endeavours. But my God will supply every need of yours according to his riches in glory in Christ Jesus, and with that we welcomed Revd. John Huffman in February. Revd. John will be completing his curacy with us until the end of June and we look forward to helping him on his journey through Faith. We also saw Deborah Waller licensed as a Lay Reader.

And so we give thanks to our wonderful Ministry Team, Rev. Carol, Rev. John and Deborah for their continued support and guidance.

*Lisa Crowhurst, Churchwarden
March 2022*

NB the churchwarden's report on the fabric of the church is given by the Fabric Committee and acknowledged as such.

GENERAL REPORTS FROM CHURCH ORGANISATIONS

We would normally expect to receive reports from so many of our church groups. Regrettably the work of these groups has been severely curtailed or even stopped because of the Covid pandemic and so reports might be of limited interest and value. We shall look forward to the coming months when hopefully Covid restrictions will be lifted enabling the full range of our mission and services to fire up once again and witness our vibrant church community.

For the record we are missing reports from St Martin's Saturday Coffee, Sunday after-service refreshments, St Peter's Greenhill, the Social Committee, St Peter's Community Café, , Outreach events (Restoration), Tea & Chat (outreach afternoon tea) , Junior Church and the Worship Band.

There is no restoration report as the substantive work was completed in autumn 2020

There is no report specifically on communications and publicity but during the year much has devolved to communications on line and the church directory has proved invaluable. This is being updated to create a second edition to be published after this APCM after final proof reading. Also new notice boards have finally been erected in early 2022 to publicise our events and services

The Bell ringers' Report for 2021

Ringling was paused until Easter 2021 due to the coronavirus pandemic and church services were not taking place. The ringers again went online, having regular weekly "ringers chats" on Zoom to keep in contact and exchange news.

When church services resumed at Easter, there were still restrictions in place so ringling did not resume as usual until July 2021, when ringling for services and practice nights returned. Three new learners have joined the band and are progressing well. We rang for the 90th birthday of the sister of one of our ringers (who kindly gave sparkling wine to the ringers). We also rang for the birthday of a young girl in Herne who loves hearing the bells. Due to the pandemic, ringling was not possible for the funeral of the Duke of Edinburgh in April 2021.

As weddings were able to take place, we rang for them though Covid-19 still affected the number, and in the case of a wedding in December, resulted in a postponement to 2022.

The Canterbury District of the Kent County Association of Change Ringers resumed meeting in person in the autumn so we were able to meet up again for three meetings before the Christmas social was cancelled due to the Omicron variant. However, we rang for the Christmas services at St Martin's.

Ringling is continuing for Sunday services, and Wednesday practice nights, when we are joined by a regular number of ringers who also ring at other local towers.

*Susan and Keith Record
March 2022*

Choir Report

The year 2020 started without church or choir practices due to coronavirus so another Lent was missed but the choir again met online for a weekly Choir Chat on Thursday evenings. It was good to return to church for Easter, even though only the choir was allowed to sing until the summer, due to coronavirus restrictions. Choir practices resumed for Easter 2021 with some choir members, once again sitting at the back of the church, socially distanced.

Once again, the choir sang anthems and hymns during services until the congregation were allowed to resume singing, then continued by leading the congregation for the hymns and singing during Communion. In August 2021 the service pattern changed so there was a monthly service of Morning Worship at St Peter's, Greenhill.

Despite the coronavirus restrictions (and infections) a few weddings were able to go ahead and the choir sang for 3 weddings. Sadly there were also some funerals at which the choir sang.

For Harvest, on the first Sunday in October 2021, the choir sang Choral Evensong with hymns, an anthem "For the beauty of the earth", a psalm, the Magnificat and Nunc Dimittis.

Remembrance Sunday took place in church, the choir singing hymns and the National Anthem at the War Memorial in the churchyard during the Act of Remembrance.

The Memorial carols service was again held in church, at which the choir sang carols, including while stars were placed on the Christmas Tree. The choir learned new repertoire, including "The Lamb" and a setting of Gaudete, arranged by Chris Exley, for the Candlelight service. Christmas anthems were sung on Christmas Eve during Communion, Christmas Day and Boxing Day services, together with Christmas carols.

There was no choir dinner in 2021 but there are plans to meet in 2022 and to maintain the social side of the choir. Chris and I are very grateful to the choir for their commitment and hard work during the year. New singers are very welcome to join us

*Susan Record, organist
March 2022*

The Churchyard team maintenance report

A team of willing volunteers and enthusiasts descend on Herne Churchyard regularly to do some pruning, weeding, and other gardening tasks.

Our aim is to make the churchyard a more inviting place not only for the local nature, but also for the general public and a beautiful backdrop for wedding photos.

As well as tidying up various flower beds we will be creating a meadow area.

Both areas will soon be planted up with a wonderful array of flowers that will bloom all year long bringing colour and happiness to all.

We are a very friendly happy group of men and women from all age groups, many go to church but others who just live by and want to help out.

We meet the first Saturday of every month and the third Wednesday of every month (with a few exceptions).

Each session starts at 11am and goes on to about 1pm, with cake and a drink in the middle. If anyone else would like to join our group then please do, my email address is claire.stay@mac.com

You don't have to attend each session, just what time you have spare.

*Claire Stay
March 2022*

The Flower Arrangers

The last year has still had its ups and downs but even though we are a very reduced band of ladies I believe we have managed to supply the church with some lovely arrangements. We have tried to keep costs down and in some cases a few of us have donated the arrangements from our own pockets usually because of an anniversary, so I have not had to give the treasurer many receipts even though I appear to have collected a few recently.

We have support from Carol our Vicar and she supplies me with the diary of events each week and Joan Jeffers with up to date information on any weddings. If there are any special requests or enquiries my door and phone are always open.

I hope in the coming year to be able to recruit a few new arrangers male or female, we are a happy band and would make them feel very welcome.

*Liz Sellen, Flower arranger
March 2022*

Fortnightly Wednesday Evening Bible Study Annual Report for 2021 (and Tea and Chat)

Our Bible Study group continues to thrive with a current membership of 7

We continued through the pandemic with Zoom meetings, mostly fortnightly but occasionally weekly, for instance when we needed to complete a five week Lent course.

In 2021 we studied sessions from the online publications, Faith and Worship, including "A light in the World" on the theme of mission.

We are a cohesive group, supporting one another with prayer at each meeting.

Tea and Chat, which was a spin-off from discussions within our house group, has sadly ceased since the beginning of the pandemic, and we have not restarted this due to lack of drivers to transport our members to and from the meetings.

*Sheila Bennett
March 2022*

Gift Aid Matters

Gift Aid continues to be a very helpful contribution to the church finances. Pay your income tax and the Church can get a 25% bonus on any donations that you make. As at the 31st December 2021 we still had 54 parties who have each made a Gift Aid declaration and also pledge their payments. If you are a UK tax payer then you can usually qualify and this is achieved simply by signing a declaration form which either myself or the treasurer can provide. We can claim Gift Aid on standing orders and planned giving. In addition there are the individual donations made via the Gift Aid Envelope Scheme which are given at collections taken at our services throughout the year. If you are lucky enough to be a higher rate tax payer in all cases you can even claim an extra rebate in your tax return.

Our treasurer records receipts for the month in which the payment is made, even if the Gift Aid application was actually for a month several months previously. For the year ending 31 December 2021, St Martins received £11,316.02 from all sources, which is lower than the repayment in 2020 which was £15,872. However, this sum does not include repayments from the Gift Aid returns for October to December 2021 which have not yet been credited.

We still have the Gift Aid Small Donations Scheme (GASDS for short). General money received in our church collection plates can qualify. Also if you have pledged your planned giving (the little blue envelopes) but are not a tax payer then I can count your weekly donation as part of GASDS and get more money that way. There is a limit of £8,000 which can be claimed in any tax year by any charity.

It would be helpful if more donors, who are tax payers, paid by way of standing order rather than giving via envelopes. This avoids having to make cash payments to the bank. In case you are embarrassed by not putting your hand in your pocket, when the plate comes round, please remember there are tokens that you can put into the church plate as evidence that you are giving.

As a tax payer, Gift Aid is a bonus to the Church and provided that you do pay the tax there is no downside from your point of view. Remember; if you cease to be a tax payer or move address or change your name please let me know immediately. I have to inform the Diocese.

*Andrew Gough, Gift Aid Secretary
February 2022*

Mission and evangelism

Despite the on-off-on-off nature of the year under report, in the run-up to Christmas we finally managed to leaflet newcomers on the new Redrow Housing Estate at Eddington Park, which was a long-held part of the PCC's mission action planning.

My thanks go to John Bennett for engineering this activity and for designing the leaflet, and to Joan Jeffers, Alan King, Deborah Waller and Sheila Bennett for assisting us with the distribution. It certainly helped us to get to know the new estate, to have some good doorstep conversations with our new parishioners and to see many of those who we met at our Christmas Services.

After our annual meeting I will be encouraging the PCC to consider our 'what next?' in this regard.

*Revd. Carol Smith
March 2022*

Pastoral

Due to Covid restrictions, most of the pastoral ministry that we were privileged to offer or provide in 2021 was by phone, email, post or online. However, when the restrictions were lifted last autumn, I was able to begin visiting the new Residential Care Home on Eddington Park – Herne Place, which is a Barchester Home. A warm welcome was received and monthly visits set up. This ministry continues.

Broomfield Lodge Residential Home is under new management, has been refurbished and is again open to receiving visitors, enabling both Liza Seed and myself to take Home Communion as and when needed.

*Revd. Carol Smith
March 2022*

Safeguarding report /2021

Since being in the safeguarding role I have attended two diocesan safeguarding conferences. The opening talks by Bishop Rose have been inspirational and faith affirming and the talks by the diocesan safeguarding team have been great. Meeting (virtually, in break out groups) the other safeguarding leads in the diocese has been challenging.. The demographic of Kent means that many have little experience of the sorts of issues that parishioners may have. This year, spiritual abuse was raised and this is still being explored.

As safeguarding officer during 2021 I have not been aware of any safe guarding issues at this parish. Regular reports are given to the PCC for each meeting. The safeguarding policy is now easily accessible and on view in the church at the new notice boards and everyone is aware of their role in keeping the members of our parish safe.

*Joanna Hollings, Safeguarding officer for Children and Vulnerable Adults
March 2022*

Schools

Our ministry to our Herne Church of England Infant and Junior Schools continues to be hugely valued – and I say, “our”, for it often seems to me that half the church members act as School Governors! I have mentioned these schools in my Vicar’s Report at the beginning of this booklet so I would simply add that it has been very good to go back into both schools and to conduct worship face-to-face once again and as Governors, we support them in many other ways. The relationship between Herne Church and Schools grows ever stronger. And it was good to have School Services in St Martin’s, once again.

Revd Cat’s ministry to schools was especially valued during her three-year curacy and in particular in her final few months as she was released to spend more of her time in both schools, demonstrating a school chaplaincy model which we are now building on.

There has been no ministry provided to Herne Bay High School as (apart from Covid) it continues to be the case that no matter what is offered, the door remains closed.

No ministry was provided in Briary School in 2021. It is hoped that this may change, although without additional ministers, this is a capacity issue.

*Revd. Carol Smith
March 2022*

Herne Church Hall also known as the St. Martin's Church (Institute) hall

This in my first report for the APCM since 2020 as the 2020 APCM did not take place until October 2020 and the APCM for 2021 did not take place until June 2021 and most of the bookings for 2020 were cancelled and monies refunded. Some bookings were deferred to 2021 and still had to be cancelled!

The hall currently has 16 regular weekly, twice-weekly, and monthly bookings during the week-days. These maintain a regular income for the upkeep of the hall and weekends are kept for children's parties, Quiz Nights, Wine & Wisdoms and fun raising events for the church and these local groups.

The hall is cleaned and maintained by Steve King and we do ask users to leave it clean & tidy in the hope that the previous Booking has left it as it should be.

*Wendy Dinley, Hall Booking Secretary
March 2022*

St. Martin's Church Readers & Intercessors

I took over compiling Readers & Intercessors rota from John Scott about 10 years ago. The vicar, Revd. Carol currently compiles the Herne & Greenhill Service Schedule and Ministry Rota, sends it to me and I put readings to services. I then add names to the readings and people to do Intercessions.

I produce the Readers Rota every four months and you get to read two or three times in that period.

If you have ever wondered when listening to the readers every Sunday, how do they get to do that, and would like to try it then please give you name to Revd. Carol or myself.

Wendy Dinley, St. Martin's Readers.

March 2022

St. Martin's Servers and Chalice bearers 2021

Regrettably because of the Covid pandemic communion services for 2021 have been conducted without the need for servers. A decision was made not to give wine or intinct wafers. Communion by wafer alone is sufficient and this was administered solely by the clergy. So there is little to report for 2021. However, Lisa Crowhurst has stepped down from being a server having taken on her new role as churchwarden.

If anybody else would like to come forward and offer to serve at the altar I would be very grateful to hear from them.

When the chalice is finally administered to the congregation at our services, I trust that I will still have the continued support of the chalice bearers: Phil Dixon Leah Willey Lisa Crowhurst and Sheila Gough. Again if other members of the congregation want to come forward, help is always gratefully received.

Andrew Gough, Sacristan

March 2022

St. Martin's Tapestry- the Tapestry team's report 2021

The completed tapestry has been packed away since January 2021 waiting for the Celebration of Church Restoration in this Year (6th to the 8th May 2022), when It will be put on display for the first time. The volunteer embroiderers are also still waiting to see their finished panels.

Mary Jewiss

March 2022

Tuesday Toddler Report 2021

It was with some trepidation that we decided to reopen Tuesday Toddlers in September 2021 after 18 months of closure and with Covid still very much in evidence.

Although we knew that many of the children would have outgrown our group, we decided to send out letters to all our former attendees in late August. We wanted to be able to say goodbye and pass on our good wishes for 'Big School' to those who had left as this opportunity had been denied us during the past year. However, we also wanted to remind people of our existence and invite them to join us on 7th September.

We thought carefully about which systems to put into place to try and keep people safe and protect them as far as we could from Covid and tentatively reopened wondering whether anyone would turn

up. We needn't have worried as just before 10 am on our reopening day there was a hammering on the door with 'Aren't you going to let us in then?' It was great to see familiar adult faces; some with children who had been new born babies when we last saw them and others with little ones who had arrived during Lockdown.

Over the weeks our numbers grew and grew; there was clearly a pent up demand for a group such as ours. On the last week before the Autumn half term 32 families attended and as a family could consist of four individuals, the hall was certainly very crowded! It became clear to us that unfortunately we would have to introduce a booking system and this was launched after half term.

As the weeks wore on our registered numbers continued to grow and soon rose to 56 families. (As I write this in March 2022 we have 76 families on our register, although not all are regularly requiring spaces)

Our first term back included a number of special activities. We had our own Harvest Festival and were able to contribute to the Catching Lives Harvest Appeal with St Martin's. The appeal for children's toys for the Afghan evacuees was something we felt we could get involved with and a great many nearly new and brand new toys were kindly donated.

We needed to hold two Christmas parties in order to give the opportunity to all those who wanted to attend. We were very fortunate that, despite it being a very busy time for Father Christmas, he was able to pop in on both occasions in order to give the children their presents!

We were enormously encouraged that the people we met week by week were so appreciative. One mother told me that she had found it all too easy to stay at home during lockdown and had really lost the desire to go out at all. She went on to say that our group had given her an incentive to get out and start mixing with people again. We thank God that we have these opportunities to serve our local community and to hopefully make a difference in people's lives.

We are very fortunate to have a strong and dedicated team of people to run Tuesday Toddlers. I would especially like to thank Theresa Forrest, Val Bubb and Fran Bubb who faithfully turn up every week. We are very grateful to Laura Wraight and Jo Burrows who with others stay behind each week to put the furniture away. Thanks also go to Doug Bubb for 'helping out' at both Christmas parties, to Allan Forrest for mending our broken toys and to Petula Jones for so generously donating delicious cupcakes each week for our free raffle.

*Carolyn Thomas
March 2022*

Weddings in 2021 at St Martins Church in Herne

2021 was an unusual year for St Martin's Church in respect of weddings, due to the Pandemic and Lockdown restrictions from the Government.

We were unable to hold our Wedding Preparation morning at St Martin's in March due to Lockdown restrictions. The majority of paperwork for weddings was completed online by the Clergy and Weddings' Administrator.

There were 5 weddings booked for 2021, the first taking place on 24th April 2021, the last on 16th October 2021.

Initially couples could have 6 people present, then 15. The Prime Minister eased Lockdown restrictions from the 17th May 2021, stating up to 30 people would be able to attend weddings.

From the 21st June 2021 the Government lifted all restriction on numbers.

*Joan Jeffers, Weddings' Administrator St Martin's Church
February 2022*

Worship at St Peter's Greenhill

As we began to emerge from the 2020/21 lockdowns, Revd. Stacey Rand, on behalf of the Ministry Team, ran a survey to help us determine our future worship offerings, the results of which gave us the confidence to launch a new monthly 10.00 am Morning Worship Service at St Peter's Greenhill on 3rd Sundays of the month. Though not everyone who would normally attend the 10.00 am Service at St Martin's is attending, this new monthly service at St Peter's is regularly attracting an average of some 40 people. It particularly suits those who live in Greenhill, which is good as this is part of our aim. We are particularly grateful to Sarah Bingham and the Band for providing the music on 3rd Sundays as well as 1st Sundays in St Martin's, thus doubling their provision – and their rehearsal time!

*Revd. Carol Smith
March 2022*

Parochial Church Council of St Martin in Herne with St Peter Greenhill
Financial Statements for the Year Ended 31st December 2021

| <u>GENERAL FUND</u> | | Unrestricted | Total Funds | |
|---|-------|----------------|----------------|----------------|
| | Notes | Funds | 2021 | 2020 |
| | | £ | £ | £ |
| Receipts and Payments Account | | | | |
| RECEIPTS | 1 | | | |
| Voluntary Receipts | | | | |
| Planned Giving | | 42,031 | 42,031 | 46,885 |
| Collections at Services | | 3,418 | 3,418 | 1,425 |
| Gift Aid and other voluntary receipts | | 18,034 | 18,034 | 13,027 |
| Gift Aid Recovered | | 11,316 | 11,316 | 15,872 |
| Legacy | | | | 5,000 |
| Activities for Generating Funds | | 1,371 | 1,371 | 1,750 |
| Church Activities - St Martins | | 15,097 | 15,097 | 6,885 |
| Income Received for St Martins Hall | | 1,551 | 1,551 | |
| Church Activities - St Peters | | 6,992 | 6,992 | 3,410 |
| St Peters Rental since 18/11/2020 | | 421 | 421 | 80 |
| Receipts | | 100,230 | 100,230 | 94,334 |
| Exceptional Items | | 26,988 | 26,988 | 10,524 |
| TOTAL RECEIPTS | | 127,218 | 127,218 | 104,858 |
| PAYMENTS | 2 | | | |
| Church Activities | | | | |
| Parish Share - 2021 | | 49,954 | 49,954 | 55,155 |
| Balance of Parish Share 2020 | | 18,828 | 18,828 | |
| Clergy and Staffing Costs | | 7,723 | 7,723 | 12,029 |
| Church Running Expenses | | 24,383 | 24,383 | 23,146 |
| Occasional Office | | 7,915 | 7,915 | 4,519 |
| Mission giving and donations | | 705 | 705 | 1,362 |
| Fundraising | | 20 | 20 | 60 |
| Church Hall - St Martins | | 1,719 | 1,719 | 1,163 |
| Church Hall - St Peters | | 5,972 | 5,972 | 4,307 |
| Transferred to Investment Accounts | | 11,021 | 11,021 | 6,000 |
| Bank Charges | | 238 | 238 | 276 |
| Payments | | 128,479 | 128,479 | 108,017 |
| TOTAL PAYMENTS | | 128,479 | 128,479 | 108,017 |
| Surplus/Deficit | | (1,261) | | (3,159) |
| Cash at Bank and in hand 1st January | | 6,797 | | 10,103 |
| Cash at Bank and in hand 31st December | | 5,537 | | 6,797 |
| (Lloyds Bank and Santander) | | | | |

Parochial Church Council of St Martin in Herne with St Peter Greenhill

Financial Statements for the Year Ended 31st December 2021

| <u>St Martin's Church Hall</u> | Notes | Unrestricted Funds | Restricted Funds | Total Funds 2021 | 2020 |
|---|--------------|---------------------------|-------------------------|-------------------------|-----------------|
| | | £ | £ | £ | £ |
| Income | | | | | |
| Hall Lettings | | 5,204.50 | | 5,204.50 | 5,467.00 |
| Total Income | | 5,204.50 | | 5,204.50 | 5,467.00 |
| Payments | | | | | |
| Utilities | | 1,433.88 | | 1,433.88 | 111.00 |
| Cleaning | | 249.01 | | 249.01 | 36.00 |
| Cleaners Salary | | | | 0.00 | 284.00 |
| Insurance | | 1,238.45 | | 1,238.45 | 1,154.00 |
| Maintenance | | 342.00 | | 342.00 | 150.00 |
| Music Licence | | 132.00 | | 132.00 | 261.00 |
| Rental Refund | | 36.50 | | 36.50 | 30.00 |
| Tsfer to General Account for parish share | | | | | 6,000.00 |
| Miscellaneous | | | | | 70.00 |
| Total Payments | | 3,431.84 | | 3,431.84 | 8,095.00 |
| Surplus/Deficit | | 1,772.66 | | | (2,628) |
| Cash at bank and in hand at 1st January | | 1,365.00 | | | |
| Cash at bank and in hand at 31st December | | 3,137.93 | | | |
| <u>Youth Account</u> | 3 | | | | |
| BBQ Contribution | | | | | 29.80 |
| Activity Days | | 76.62 | | 76.62 | |
| Messy Church | | 129.72 | | 129.72 | |
| Little Fishes | | 105.56 | | 105.56 | |
| Total Income | | 311.90 | | 311.90 | |
| Payments | | | | | |
| Activity/Craft materials | | 150.00 | | 150.00 | 45.00 |
| Messy Church | | 57.39 | | 57.39 | 0.00 |
| Total Payments | | 207.39 | | | |
| Surplus/Deficit | | 104.51 | | | |
| Cash at bank 1st January | | 887.00 | | | |
| Cash at bank 31st December | | 991.78 | | | |

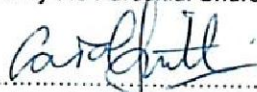
St Martin in Herne with St Peter Greenhill

Statement of Assets and Liabilities for the Year Ended 31st December 2021

| | | | TOTAL FUNDS | | |
|--|-------|-------------------------|-----------------------|----------------|----------------|
| Cash Funds | Notes | Unrestricted Funds £ | Restricted Funds £ | 2021 £ | 2020 £ |
| Bank Current Account | | 5,537 | | 5,537 | 6,797 |
| Church Hall Account | | 3,138 | | 3,138 | 1,365 |
| Youth Account | | 992 | | 992 | 887 |
| Restoration Account | 4 | | 4,821 | 4,821 | 193 |
| | | <u>9,667</u> | <u>4,821</u> | <u>14,488</u> | <u>9,243</u> |
| Investment Assets | 5 | | 121,160 | 121,160 | 140,941 |
| | | | <u>121,160</u> | <u>121,160</u> | <u>140,941</u> |
| Fixed Assets retained for Church Use | | | | <u>5,000</u> | <u>5,000</u> |
| Liabilities | | | | | |
| Unpaid 2017 Parish Share | | | | | 6,742 |
| Unpaid 2018 Parish Share | | | | | 11,704 |
| Unpaid 2021 Parish Share | | 24,769 | | 24,769 | |
| Funds held on behalf of Mothers & Toddlers | | | 287.86 | 288 | 419 |
| Funds held on behalf of St Peter's Greenhill | | | | | |
| Little Fishes | | | 1,051.14 | 1,051 | |
| Messy Church | | | 218.99 | 219 | |
| Coffee Morning | | | 318.66 | 319 | |
| | | <u>24,769</u> | <u>1,876.65</u> | <u>26,646</u> | <u>18,865</u> |

Approved by the Parochial Church Council on 4th April 2022

and signed by


Rev Carol Smith (Incumbent)


Mrs Sheila Gough (Treasurer)

Bank:
Lloyds
144-146 High Street
Herne Bay
Kent

Independent Examiner:
PG Lemon LLP
22-26 Bank Street
Herne Bay
Kent CT6 5EA

CCLA Investment Management Ltd
Senator House
85 Queen Victoria Street
London EC4V 4ET

NOTES TO THE FINANCIAL STATEMENTS

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations using the Receipts and Payments basis

1. Analysis of Receipts

| | Receipts | | | |
|---|-----------------|----------------|--------|----------------|
| | 2021 | | 2020 | 2020 |
| | £ | | £ | £ |
| Voluntary Receipts | | | | |
| Planned Giving | 37,743 | | 40,551 | |
| Weekly Envelopes | 4,288 | 42,031 | 6,334 | 46,885 |
| Collections and other giving | 3,418 | 3,418 | | 1,425 |
| Gift Aid Envelopes | 2,218 | | 1,564 | |
| Donations General | 3,892 | | 1,460 | |
| Donation Friends of St Martin's | 2,861 | | | |
| Collections for specific purposes | | | 438 | |
| Telecommunications Mast | 8,978 | | 8,978 | |
| Flower Box | | | 36 | |
| Candle Tree | 28 | | 39 | |
| Wall Box | 56 | | | |
| Covid-19 Grant from KCC | | 18,034 | 510 | 13,027 |
| Income Tax Recovered | | 11,316 | | 15,872 |
| Legacy | | | | 5,000 |
| Receipts from activities for generating funds | | | | |
| Hospitality/Tea Coffee | | | 88 | |
| Mothers & Toddlers Group | 122 | | 117 | |
| Stride and Ride | 70 | | | |
| Calenders/Notelets | | | 77 | |
| Fundraising Events and Activities | 1,179 | 1,371 | 1468 | 1,750 |
| Receipts from Church Activities | | | | |
| Wedding Deposits/Banns/Certificates | 352 | | 345 | |
| PCC Fees for Baptisms/Weddings/Funerals | 4,695 | | 2,419 | |
| Diocese Fees for Weddings/Funerals | 6,219 | | 3,381 | |
| Organists/Bells/Choir Fees | 1,632 | | 180 | |
| Additional Wedding/Funeral Income | 2,199 | 15,097 | 560 | 6,885 |
| Receipts received on behalf of St Martins Hall (Utility Payments/Insurance/Cleaning Materials) | 1,551 | 1,551 | | |
| St Peter's Greenhill | | | | |
| Balance of funds transferred 18/11/2020 | | | 1,999 | |
| Little Fishes | 21 | | 946 | |
| Messy Church | 69 | | 147 | |
| Coffee Morning | | | 319 | 3,410 |
| Rental Income | 6,982 | 6,992 | | |
| St Peters Rental since 18/11/2020 | 421 | 421 | | 80 |
| Total of above | | 100,230 | | 94,334 |
| Exceptional Items | | | | |
| Refund Bank Charges | | | 29 | |
| Vicars Discretionary Fund | | | 1,350 | |
| Tsfer from Hall account re Parish Share | | | 6,000 | |
| Tsfer from Hall account re Music Licence | | | 261 | |
| Insurance Monies Received for Porch Window | | | 1,885 | |
| Funds transferred to pay Restoration invoice | | | 1,000 | |
| Funds transferred from Fabric Fund to pay balance of 2020 Parish Share | 18,828 | | | |
| Funds transferred from Fabric Fund to pay Universal Stone Invoice | 8,160 | 26,988 | | 10,524 |
| Total Receipts | | 127,218 | | 104,858 |

2. Analysis of Payments

NOTES TO THE FINANCIAL STATEMENTS

| | | <u>Payments</u> | | | |
|---|---------------------------------------|-----------------|---------|----------------|---------|
| | | 2021 | | 2020 | 2020 |
| | | £ | | £ | £ |
| Direct Ministry Expenditure | | | | | |
| | Parish Share | 49,954 | 49,954 | 55,155 | 55,155 |
| | Bal of Parish Share 2020 | 18,828 | 18,828 | | |
| | Incumbents Working Expenses | 422 | | 660 | |
| | Vicarage Telephone | 716 | | 756 | |
| | Curates Working Expenses | 216 | | 549 | |
| | Curates Telephone | 111 | | 108 | |
| | Other Clergy Expenses | 908 | | 615 | |
| | Organist/Secretary Salaries | 2,922 | | 2,895 | |
| | Administration | 2,429 | 7,723 | 6,448 | 12,029 |
| Church Running Expenses | | | | | |
| | Utilities | 4,730 | | 3,649 | |
| | Insurance | 8,025 | | 7,772 | |
| | Repairs, Maintenance & Supplies | 8,726 | | 7,786 | |
| | Church Security (Alarm/Lighting) | 118 | | 164 | |
| | Upkeep of Churchyard | 73 | | 215 | |
| | Worship | 756 | | 653 | |
| | Music | 980 | | 901 | |
| | Training Costs/Outreach | | | 400 | |
| | Red Lion Parking | 720 | | 720 | |
| | Covid-19 | | | 686 | |
| | Restoration Celebrations | | | 200 | |
| | Flowers | 255 | 24,383 | | 23,146 |
| Occasional Office Expenditure | | | | | |
| | Weddings/Funerals | | | 330 | |
| | Wedding Deposit/Fees refund | 1,622 | | 600 | |
| | Parochial Fees | 6,293 | | 3,589 | |
| | (Wedding/Funeral fees to Diocese) | | 7,915 | | 4,519 |
| Charitable Giving/Mission | | | | | |
| | Catching Lives | | | 103 | |
| | Advent for Justice Appeal | | | 549 | |
| | Royal British Legion | 195 | | 50 | |
| | H/B Street Pastors | | | 306 | |
| | Mission to Sea Farers | 15 | | | |
| | Friends of Kent Churches | 5 | | 5 | |
| | Gifts from Vicar's Discretionary Fund | | | 350 | 1,362 |
| | Anglican Renewal Mission | 100 | | | |
| | Childrens Society | 78 | | | |
| | Mothers & Toddlers | 253 | | | |
| | Activity Days | 59 | 705 | | |
| Fundraising | | | | | |
| | Funday Sunday Refunds | 20 | 20 | 60 | 60 |
| St Martins Church Hall | | | | | |
| | Utilities | 1,438 | | 741 | |
| | Music Licence | | | 261 | |
| | KT Fire | | | 41 | |
| | Insurance | 60 | | | |
| | Expenses | | | | |
| | Cleaning | 220 | 1,719 | 120 | 1,163 |
| St Peter's Greenhill | | | | | |
| | Utilities | 1,502 | | 671 | |
| | Cleaning Materials | 364 | | | |
| | Insurance | 1,243 | | 1,215 | |
| | Caretaker Salary | 2,484 | | 615 | |
| | Maintenance/Repairs | 289 | | 1,806 | 4,307 |
| | Little Fishes | 21 | | | |
| | Messy Church | 69 | 5,972 | | |
| Transferred to CCLA Fabric | | | | | |
| | Legacy | | | 5,000 | |
| Transferred to Restoration Account | | | | | |
| | Payment towards invoice | | | 1,000 | 6,000 |
| Transferred to Restoration Fund to pay Universal Stone Inv | | | | | |
| | | 8,160 | | | |
| Transferred to Fabric Fund Friends Donation | | | | | |
| | | 2,861 | 11,021 | | |
| Bank Charges | | | | | |
| | | 238 | 238 | 276 | 276 |
| | | | 128,479 | | 108,017 |
| Total Payments | | 128,479 | | 108,017 | |

NOTES TO THE FINANCIAL STATEMENTS

3 Analysis of Youth Account

St Martin-in-Herne Church Youth Account for Year Ending 31st December 2021

| | 2021 £ | | 2020 £ | |
|--|--------------|----------------|---------------|----------------|
| RECEIPTS | | | | |
| Opening Balance 1st January | 887.27 | | 752.79 | |
| Messy Church | 129.72 | | | |
| Little Fishes | 105.56 | | | |
| Activity Days | <u>76.62</u> | 1,199.17 | | 752.79 |
| PAYMENTS | | | | |
| Activity Equipment/Craft Materials | 150.00 | | 44.81 | 44.81 |
| Messy Church | <u>57.39</u> | 207.39 | | |
| Balance as at 31st December 2020 | | | | £707.98 |
| Balance as at 31st December 2021 | | £991.78 | | |
| Start up Grant Received from Diocese B'fwd balance | | | <u>179.29</u> | 179.29 |
| Balance in Youth Account 31st December 2020 | | | | <u>£887.27</u> |
| Balance in Youth Account 31st December 2021 | | <u>£991.78</u> | | |

NOTES TO THE FINANCIAL STATEMENTS

4. Analysis of Restoration Account

| <u>St Martin-in-Herne Church Restoration Account</u> | | | | |
|---|-----------------------------|-------------------------|-----------------------------|----------------|
| <u>for Year Ending 31st December 2021</u> | | | | |
| | 2021 | | 2020 | |
| | £ | | £ | |
| RECEIPTS | | | | |
| Opening Balance 1st January | 193.27 | | 45,249.43 | |
| Grants | | | 30,020.00 | |
| HLF Grants | | | | |
| Chancel Repairs | | | | |
| Friends of Kent Churches | | | | |
| General Donations | | | | |
| Outreach Projects | | | | |
| Transferred from Gen Account | 8,160.00 | | 1,000.00 | |
| VAT Reclaim | <u>9,467.20</u> | 17,820.47 | <u>21,208.86</u> | 97,478.29 |
| PAYMENTS | | | | |
| Stone Masons | 11,889.00 | | 75,254.29 | |
| A Goddard - Health & Safety | | | 360.00 | |
| Rita Pitsilli-Graham - Architect | 1,110.50 | | 11,677.96 | |
| Sawyer & Fisher - Chartered Quantity Surveyors | | | 9,992.77 | |
| Additional Insurance | | | | |
| Nailbourne (Bell Tower) | | | | |
| Standard Consulting - Structural Engineers | | | | |
| Outreach Projects | <u> </u> | 12,999.50 | <u> </u> | 97,285.02 |
| Balance as at 31st December 2020 | | | | £193.27 |
| Balance as at 31st December 2021 | | <u>£4,820.97</u> | | |

NOTES TO THE FINANCIAL STATEMENTS

6. Analysis of CCLA Investments Funds

| | | | | |
|--|-------------------|-------------------|-------------------|------------|
| <u>Bell Fund for Year Ending 31st December 2021</u> | | | | |
| | 2021 | | 2020 | |
| RECEIPTS | | | | |
| Opening Balance (1 January) | £16.98 | | £16.90 | |
| Interest | £0.01 | | 0.08 | |
| | <u>£16.99</u> | | <u>£16.98</u> | |
| Balance at 31st December 2020 | | | £16.98 | |
| Balance at 31st December 2021 | <u>£16.99</u> | | | |
| <u>Fabric Fund for Year Ending 31st December 2021</u> | | | | |
| | 2021 | | 2020 | |
| RECEIPTS | | | | |
| Opening Balance (1 January) | £94,524.64 | | £89,134.78 | |
| Legacy S Roberts | | | £5,000.00 | |
| Friends of St Martin's Donation | £2,861.31 | | | |
| Interest | <u>£43.53</u> | | <u>£389.66</u> | |
| | £97,429.48 | | £94,524.64 | |
| PAYMENTS | | | | |
| Paid balance of 2020 Parish Share | £18,828.00 | | | |
| Paid balance of Universal Stone Invoice | <u>£8,160.00</u> | <u>£26,988.00</u> | | |
| Balance as at 31st December 2020 | | | £94,524.64 | |
| Balance as at 31st December 2021 | <u>£70,441.48</u> | | | |
| <u>Institute Fund for Year Ending 31st December 2021</u> | | | | |
| | 2021 | | 2020 | |
| RECEIPTS | | | | |
| Opening Balance (1 January) | £11,604.03 | | £11,554.96 | |
| Interest | £0.04 | £11,610.07 | <u>£49.07</u> | £11,604.03 |
| PAYMENTS | | | | |
| | <u>£11,610.07</u> | | <u>£11,604.03</u> | |
| Balance as at 31st December 2020 | | | £11,604.03 | |
| Balance as at 31st December 2021 | <u>£11,610.07</u> | | | |
| <u>May Legacy Fund for Year Ending 31st December 2021</u> | | | | |
| Restricted for the use of the Poor and Needy of the Parish | | | | |
| | 2021 | | 2020 | |
| RECEIPTS | | | | |
| Opening Balance (1 January) | £24,085.33 | | £24,332.40 | |
| Interest | £12.54 | £24,097.87 | <u>£102.93</u> | £24,435.33 |
| PAYMENTS | | | | |
| Vicar's Discretionary Fund | | £0.00 | £350.00 | |
| | | | £350.00 | |
| | <u>£24,097.87</u> | | <u>£24,085.33</u> | |
| Balance as at 31st December 2020 | | | £24,085.33 | |
| Balance as at 31st December 2021 | <u>£24,097.87</u> | | | |

NOTES TO THE FINANCIAL STATEMENTS

5 continued

| | | | | |
|--|-------|-------|-------|-------|
| Organ Fund Account for Year Ending 31st December 2021 | | | | |
| | 2021 | | 2020 | |
| RECEIPTS | | | | |
| Opening Balance (1 January) | £1.29 | | £1.29 | |
| Interest | £0.00 | £1.29 | £0.00 | £1.29 |
| PAYMENTS | | | | |
| Balance at 31st December 2020 | | | | £1.29 |
| Balance at 31st December 2021 | | £1.29 | | |

| | | | | |
|--|-----------|-----------|-----------|-----------|
| Diocesan Deposit Fund for Year Ending 31st December 2021 For the use of St Peter's Greenhill | | | | |
| | 2021 | | 2020 | |
| RECEIPTS | | | | |
| Opening Balance (1 January) | £7,005.74 | | £6,976.12 | |
| Interest | £3.65 | £7,009.39 | £29.62 | £7,005.74 |
| PAYMENTS | | | | |
| | | | | |
| | | £7,009.39 | £7,005.74 | |
| Balance as at 31st December 2020 | | | £7,005.74 | |
| Balance as at 31st December 2021 | | £7,009.39 | | |

| | | | | |
|--|-----------|-----------|-----------|-----------|
| Restoration Fund for Year Ending 31st December 2021 | | | | |
| | 2021 | | 2020 | |
| RECEIPTS | | | | |
| Opening Balance (1 January) | £3,107.55 | | £4,090.42 | |
| Interest | £1.61 | £3,109.16 | £17.13 | £4,107.55 |
| PAYMENTS | | | | |
| Transferred to General Account | | £0.00 | £1,000.00 | £1,000.00 |
| | | £3,109.16 | £3,107.55 | |
| Balance as at 31st December 2020 | | | £3,107.55 | |
| Balance as at 31st December 2021 | | £3,109.16 | | |

| | | | | |
|---|-----------|-----------|-----------|-----------|
| Roof Fund for Year Ending 31st December 2021 | | | | |
| | 2021 | | 2020 | |
| RECEIPTS | | | | |
| Opening Balance (1 January) | £4,871.57 | | £4,850.97 | |
| Interest | £2.54 | £4,874.11 | £20.60 | £4,871.57 |
| PAYMENTS | | | | |
| | | | | |
| | | £4,874.11 | £4,871.57 | |
| Balance as at 31st December 2020 | | | £4,871.57 | |
| Balance as at 31st December 2021 | | £4,874.11 | | |

Independent Examiner's Report to the PCC of the Parish of St Martin-in-Herne with St Peter Greenhill

This Report on the financial statements of the PCC for the year ended 31 December 2021, which are set out in this annual report, is in respect of an examination carried out under regulation 3(3) of the Church Accounting Regulations 2006 ("the Regulations") and s. 145 of the Charities Act 2011 ("the Act").

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under Regulation 3(3) of the Church Accounting Regulations 2006 and section 144(2) of the Charities Act 2011 (the Act). It is my responsibility to issue this report on the accounts in accordance with the terms of the Regulations.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance from the CBF. That examination includes a review of the accounting record kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting Regulations 2006 have not been met, or

Signed:

M. A. Gambon

PG Lemon LLP
22-26 Bank Street
Herne Bay
Kent CT6 5EA

Dated: *30th March 2022*

Appendix to the booklet (see page 18 paragraph 17)

St Martin-in-Herne with St Peter's Greenhill

Vicar's Verbal Report to APCM 2021

Sunday June 27th

In my verbal report to our last annual meeting (October 2020, which is on pages 19 to 21 in your booklet) I said:

"We have shown ourselves already that we are adaptable, teachable and creative. So my prayer is that we will do more than simply survive this (pandemic and its effects) together, we will grow and flourish as together we navigate these stormy waters of previously unforeseeable change."

Now despite the continuing uncertainty that we're facing as a church, I believe this prayer has been answered, and will go on being answered provided we remain prayerful and faithful.

I reported then, that Bishop Rose and the Senior Staff Team had engaged us all in a "Listening and Discerning on the Way" exercise, which called us to consider three things:

- 1) What are we noticing of God's movement at this difficult time (through the pandemic)?
- 2) What are we learning as we reflect on how God seems to be moving?
- 3) What might we let go of or allow to cease, that we may enter a new future with God?

We are not alone in our struggles as a parish – to meet the current challenges, to resource all that we want to do in mission terms, to share God's love with others, and to pay our way.

That's what this "Towards a Flourishing and Sustainable Future" Report is about *[show]*. This is the product of a diocesan-wide consultation which has resulted in 15 Deanery Plans *(our own included)* plus a review of Central Services (Senior Staff & Diocesan House) and is a work-in-progress, as together we strive to go on serving our communities whilst aiming to balance our books in 2022.

In this context and in summary, our Reculver Deanery Plan foresees:

- an opportunity to be more creative with our use of buildings
- identifying duplication and sharing specialisms, e.g. youth ministry, pastoral care
- an opportunity to enable and equip more lay people to offer and use their God-given gifts

- a potential reduction in the number of stipendiary clergy from the current six to five *(at the Herne Bay end of the Deanery, though this will not happen until one of us current three – Revd’s Carol, Anthony and Sue - moves or retires)*

As a parish, your PCC is already on a mission-mobilising journey. *(You may remember Revd George Fisher’s online session with us. George is a consultant for Re-Source (formerly Anglican Renewal Ministries) who is helping us and he will join us in person for a Parish Mission weekend in October, which you will all be invited to.)*

And to compliment this, Lisa (Churchwarden) and myself just last week attended our first “Missional Learning Communities” session, which will help us all to grow more confident in spotting God at work in our lives and in the world, and *naming* what we notice. *(We will be bringing this to the PCC and to you as a congregation, so you’ll be involved very soon.)*

So even though the road ahead is still pitted with uncertainties, there is plenty going on to fill us with hope and promise.

We will need to pray and work together with what we’ve got – with everything God has given us – and trust that God’s got this, even when we can’t see it.

I’d like to end by sharing a slide (The Changed Lives, Changing Lives Vision Statement), which I invite you to take a few moments to reflect on, by yourself, before I close with a prayer and blessing.

The Changed Lives → Changing Lives Vision

By God’s grace we want to be a people who are ...

... confident & creative disciples of Jesus Christ

... rooted in scripture & drenched in prayer

... living gratefully, giving generously, caring for creation & sharing the gospel

... growing in number & expectations – of God & ourselves

... motivated by justice & love, open to the Spirit & ready for adventure!

THEREFORE WE WILL

Revd Carol Smith

Parochial Church Council of St Martin in Herne with St Peter Greenhill
Financial Statements for the Year Ended 31st December 2021

| <u>GENERAL FUND</u> | | Unrestricted | Total Funds | |
|---|-------|----------------|----------------|----------------|
| | Notes | Funds | 2021 | 2020 |
| | | £ | £ | £ |
| Receipts and Payments Account | | | | |
| RECEIPTS | 1 | | | |
| Voluntary Receipts | | | | |
| Planned Giving | | 42,031 | 42,031 | 46,885 |
| Collections at Services | | 3,418 | 3,418 | 1,425 |
| Gift Aid and other voluntary receipts | | 18,034 | 18,034 | 13,027 |
| Gift Aid Recovered | | 11,316 | 11,316 | 15,872 |
| Legacy | | | | 5,000 |
| Activities for Generating Funds | | 1,371 | 1,371 | 1,750 |
| Church Activities - St Martins | | 15,097 | 15,097 | 6,885 |
| Income Received for St Martins Hall | | 1,551 | 1,551 | |
| Church Activities - St Peters | | 6,992 | 6,992 | 3,410 |
| St Peters Rental since 18/11/2020 | | 421 | 421 | 80 |
| Receipts | | 100,230 | 100,230 | 94,334 |
| Exceptional Items | | 26,988 | 26,988 | 10,524 |
| TOTAL RECEIPTS | | 127,218 | 127,218 | 104,858 |
| PAYMENTS | 2 | | | |
| Church Activities | | | | |
| Parish Share - 2021 | | 49,954 | 49,954 | 55,155 |
| Balance of Parish Share 2020 | | 18,828 | 18,828 | |
| Clergy and Staffing Costs | | 7,723 | 7,723 | 12,029 |
| Church Running Expenses | | 24,383 | 24,383 | 23,146 |
| Occasional Office | | 7,915 | 7,915 | 4,519 |
| Mission giving and donations | | 705 | 705 | 1,362 |
| Fundraising | | 20 | 20 | 60 |
| Church Hall - St Martins | | 1,719 | 1,719 | 1,163 |
| Church Hall - St Peters | | 5,972 | 5,972 | 4,307 |
| Transferred to Investment Accounts | | 11,021 | 11,021 | 6,000 |
| Bank Charges | | 238 | 238 | 276 |
| Payments | | 128,479 | 128,479 | 108,017 |
| TOTAL PAYMENTS | | 128,479 | 128,479 | 108,017 |
| Surplus/Deficit | | (1,261) | | (3,159) |
| Cash at Bank and in hand 1st January | | 6,797 | | 10,103 |
| Cash at Bank and in hand 31st December | | 5,537 | | 6,797 |
| (Lloyds Bank and Santander) | | | | |

Parochial Church Council of St Martin in Herne with St Peter Greenhill

Financial Statements for the Year Ended 31st December 2021


| <u>St Martin's Church Hall</u> | Notes | Unrestricted Funds | Restricted Funds | Total Funds 2021 | 2020 |
|---|----------|--------------------|------------------|------------------|-----------------|
| | | £ | £ | £ | £ |
| Income | | | | | |
| Hall Lettings | | 5,204.50 | | 5,204.50 | 5,467.00 |
| Total Income | | 5,204.50 | | 5,204.50 | 5,467.00 |
| Payments | | | | | |
| Utilities | | 1,433.88 | | 1,433.88 | 111.00 |
| Cleaning | | 249.01 | | 249.01 | 36.00 |
| Cleaners Salary | | | | 0.00 | 284.00 |
| Insurance | | 1,238.45 | | 1,238.45 | 1,154.00 |
| Maintenance | | 342.00 | | 342.00 | 150.00 |
| Music Licence | | 132.00 | | 132.00 | 261.00 |
| Rental Refund | | 36.50 | | 36.50 | 30.00 |
| Tsfer to General Account for parish share | | | | | 6,000.00 |
| Miscellaneous | | | | | 70.00 |
| Total Payments | | 3,431.84 | | 3,431.84 | 8,095.00 |
| Surplus/Deficit | | 1,772.66 | | | (2,628) |
| Cash at bank and in hand at 1st January | | 1,365.00 | | | |
| Cash at bank and in hand at 31st December | | 3,137.93 | | | |
| <u>Youth Account</u> | 3 | | | | |
| BBQ Contribution | | | | | 29.80 |
| Activity Days | | 76.62 | | 76.62 | |
| Messy Church | | 129.72 | | 129.72 | |
| Little Fishes | | 105.56 | | 105.56 | |
| Total Income | | 311.90 | | 311.90 | |
| Payments | | | | | |
| Activity/Craft materials | | 150.00 | | 150.00 | 45.00 |
| Messy Church | | 57.39 | | 57.39 | 0.00 |
| Total Payments | | 207.39 | | | |
| Surplus/Deficit | | 104.51 | | | |
| Cash at bank 1st January | | 887.00 | | | |
| Cash at bank 31st December | | 991.78 | | | |

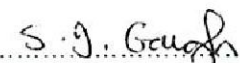
St Martin in Herne with St Peter Greenhill

Statement of Assets and Liabilities for the Year Ended 31st December 2021

| | | | | TOTAL FUNDS | |
|---|-------|--------------------|------------------|--------------------|----------------|
| | Notes | Unrestricted Funds | Restricted Funds | 2021 | 2020 |
| | | £ | £ | £ | £ |
| Cash Funds | | | | | |
| Bank Current Account | | 5,537 | | 5,537 | 6,797 |
| Church Hall Account | | 3,138 | | 3,138 | 1,365 |
| Youth Account | | 992 | | 992 | 887 |
| Restoration Account | 4 | | 4,821 | 4,821 | 193 |
| | | 9,667 | 4,821 | 14,488 | 9,243 |
| Investment Assets | 5 | | 121,160 | 121,160 | 140,941 |
| | | | 121,160 | 121,160 | 140,941 |
| Fixed Assets retained for Church Use | | | | 5,000 | 5,000 |
| Liabilities | | | | | |
| Unpaid 2017 Parish Share | | | | | 6,742 |
| Unpaid 2018 Parish Share | | | | | 11,704 |
| Unpaid 2021 Parish Share | | 24,769 | | 24,769 | |
| Funds held on behalf of Mothers & Toddlers | | | 287.86 | 288 | 419 |
| Funds held on behalf of St Peter's Greenhill | | | | | |
| Little Fishes | | | 1,051.14 | 1,051 | |
| Messy Church | | | 218.99 | 219 | |
| Coffee Morning | | | 318.66 | 319 | |
| | | 24,769 | 1,876.65 | 26,646 | 18,865 |

Approved by the Parochial Church Council on 4th April 2022 and signed by


 Rev Carol Smith (Incumbent)


 Mrs Sheila Gough (Treasurer)

Bank:
Lloyds
144-146 High Street
Herne Bay
Kent

Independent Examiner:
PG Lemon LLP
22-26 Bank Street
Herne Bay
Kent CT6 5EA

CCLA Investment Management Ltd
Senator House
85 Queen Victoria Street
London EC4V 4ET

NOTES TO THE FINANCIAL STATEMENTS

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations using the Receipts and Payments basis

1. Analysis of Receipts

| | <u>Receipts</u> | | | |
|---|-----------------|----------------|--------|----------------|
| | 2021 | | 2020 | 2020 |
| | £ | | £ | £ |
| Voluntary Receipts | | | | |
| Planned Giving | 37,743 | | 40,551 | |
| Weekly Envelopes | 4,288 | 42,031 | 6,334 | 46,885 |
| Collections and other giving | 3,418 | 3,418 | | 1,425 |
| Gift Aid Envelopes | 2,218 | | 1,564 | |
| Donations General | 3,892 | | 1,460 | |
| Donation Friends of St Martin's | 2,861 | | | |
| Collections for specific purposes | | | 438 | |
| Telecommunications Mast | 8,978 | | 8,978 | |
| Flower Box | | | 36 | |
| Candle Tree | 28 | | 39 | |
| Wall Box | 56 | | | |
| Covid-19 Grant from KCC | | 18,034 | 510 | 13,027 |
| Income Tax Recovered | | 11,316 | | 15,872 |
| Legacy | | | | 5,000 |
| Receipts from activities for generating funds | | | | |
| Hospitality/Tea Coffee | | | 88 | |
| Mothers & Toddlers Group | 122 | | 117 | |
| Stride and Ride | 70 | | | |
| Calenders/Notelets | | | 77 | |
| Fundraising Events and Activities | 1,179 | 1,371 | 1468 | 1,750 |
| Receipts from Church Activities | | | | |
| Wedding Deposits/Banns/Certificates | 352 | | 345 | |
| PCC Fees for Baptisms/Weddings/Funerals | 4,695 | | 2,419 | |
| Diocese Fees for Weddings/Funerals | 6,219 | | 3,381 | |
| Organist/Bells/Choir Fees | 1,632 | | 180 | |
| Additional Wedding/Funeral Income | 2,199 | 15,097 | 560 | 6,885 |
| Receipts received on behalf of St Martins Hall (Utility Payments/Insurance/Cleaning Materials) | 1,551 | 1,551 | | |
| St Peter's Greenhill | | | | |
| Balance of funds transferred 18/11/2020 | | | 1,999 | |
| Little Fishes | 21 | | 946 | |
| Messy Church | 69 | | 147 | |
| Coffee Morning | | | 319 | 3,410 |
| Rental income | 6,982 | 6,992 | | |
| St Peters Rental since 18/11/2020 | 421 | 421 | | 80 |
| Total of above | | 100,230 | | 94,334 |
| Exceptional Items | | | | |
| Refund Bank Charges | | | 29 | |
| Vicars Discretionary Fund | | | 1,350 | |
| Tsfer from Hall account re Parish Share | | | 6,000 | |
| Tsfer from Hall account re Music Licence | | | 261 | |
| Insurance Monies Received for Porch Window | | | 1,885 | |
| Funds transferred to pay Restoration invoice | | | 1,000 | |
| Funds transferred from Fabric Fund | | | | |
| to pay balance of 2020 Parish Share | 18,828 | | | |
| Funds transferred from Fabric Fund | | | | |
| to pay Universal Stone Invoice | 8,160 | 26,986 | | 10,524 |
| Total Receipts | | 127,218 | | 104,858 |

2. Analysis of Payments

NOTES TO THE FINANCIAL STATEMENTS

| | | <u>Payments</u> | | | |
|--|---------------------------------------|-----------------|----------------|--------|----------------|
| | | 2021 | | 2020 | 2020 |
| | | £ | | £ | £ |
| Direct Ministry Expenditure | | | | | |
| | Parish Share | 49,954 | 49,954 | 55,155 | 55,155 |
| | Bal of Parish Share 2020 | 18,828 | 18,828 | | |
| | Incumbents Working Expenses | 422 | | 660 | |
| | Vicarage Telephone | 716 | | 756 | |
| | Curates Working Expenses | 216 | | 549 | |
| | Curates Telephone | 111 | | 108 | |
| | Other Clergy Expenses | 908 | | 615 | |
| | Organist/Secretary Salaries | 2,922 | | 2,895 | |
| | Administration | 2,429 | 7,723 | 6,448 | 12,029 |
| Church Running Expenses | | | | | |
| | Utilities | 4,730 | | 3,649 | |
| | Insurance | 8,025 | | 7,772 | |
| | Repairs, Maintenance & Supplies | 8,726 | | 7,786 | |
| | Church Security (Alarm/Lighting) | 118 | | 164 | |
| | Upkeep of Churchyard | 73 | | 215 | |
| | Worship | 756 | | 653 | |
| | Music | 980 | | 901 | |
| | Training Costs/Outreach | | | 400 | |
| | Red Lion Parking | 720 | | 720 | |
| | Covid-19 | | | 686 | |
| | Restoration Celebrations | | | 200 | |
| | Flowers | 255 | 24,383 | | 23,146 |
| Occasional Office Expenditure | | | | | |
| | Weddings/Funerals | | | 330 | |
| | Wedding Deposit/Fees refund | 1,622 | | 600 | |
| | Parochial Fees | 6,293 | | 3,589 | |
| | (Wedding/Funeral fees to Diocese) | | 7,915 | | 4,519 |
| Charitable Giving/Mission | | | | | |
| | Catching Lives | | | 103 | |
| | Advent for Justice Appeal | | | 549 | |
| | Royal British Legion | 195 | | 50 | |
| | H/B Street Pastors | | | 306 | |
| | Mission to Sea Farers | 15 | | | |
| | Friends of Kent Churches | 5 | | 5 | |
| | Gifts from Vicar's Discretionary Fund | | | 350 | 1,362 |
| | Anglican Renewal Mission | 100 | | | |
| | Childrens Society | 78 | | | |
| | Mothers & Toddlers | 253 | | | |
| | Activity Days | 59 | | | |
| | | | 705 | | |
| Fundraising | | | | | |
| | Funday Sunday Refunds | 20 | 20 | 60 | 60 |
| St Martins Church Hall | | | | | |
| | Utilities | 1,438 | | 741 | |
| | Music Licence | | | 261 | |
| | KT Fire | | | 41 | |
| | Insurance | 60 | | | |
| | Expenses | | | | |
| | Cleaning | 220 | 1,719 | 120 | 1,163 |
| St Peter's Greenhill | | | | | |
| | Utilities | 1,502 | | 671 | |
| | Cleaning Materials | 364 | | | |
| | Insurance | 1,243 | | 1,215 | |
| | Caretaker Salary | 2,484 | | 615 | |
| | Maintenance/Repairs | 289 | | 1,806 | 4,307 |
| | Little Fishes | 21 | | | |
| | Messy Church | 69 | 5,972 | | |
| Transferred to CCLA Fabric | | | | 5,000 | |
| Transferred to Restoration | Legacy | | | | |
| Account | Payment towards invoice | | | 1,000 | 6,000 |
| Transferred to Restoration Fund | | | | | |
| to pay Universal Stone Inv | | 8,160 | | | |
| Transferred to Fabric Fund Friends Donation | | 2,861 | 11,021 | | |
| Bank Charges | | 238 | 238 | 276 | 276 |
| | | | 128,479 | | 108,017 |
| Total Payments | | | <u>128,479</u> | | <u>108,017</u> |

NOTES TO THE FINANCIAL STATEMENTS

3 Analysis of Youth Account

St Martin-in-Herne Church Youth Account for Year Ending 31st December 2021

| | 2021 | | 2020 | |
|--|--------------|----------------|---------------|----------------|
| | £ | | £ | |
| RECEIPTS | | | | |
| Opening Balance 1st January | 887.27 | | 752.79 | |
| Messy Church | 129.72 | | | |
| Little Fishes | 105.56 | | | |
| Activity Days | <u>76.62</u> | 1,199.17 | | 752.79 |
| PAYMENTS | | | | |
| Activity Equipment/Craft Materials | 150.00 | | 44.81 | 44.81 |
| Messy Church | <u>57.39</u> | 207.39 | | |
| Balance as at 31st December 2020 | | | | £707.98 |
| Balance as at 31st December 2021 | | £991.78 | | |
| Start up Grant Received from Diocese B'fwd balance | | | <u>179.29</u> | 179.29 |
| Balance in Youth Account 31st December 2020 | | | | <u>£887.27</u> |
| Balance in Youth Account 31st December 2021 | | <u>£991.78</u> | | |

NOTES TO THE FINANCIAL STATEMENTS

4. Analysis of Restoration Account

| <u>St Martin-in-Herne Church Restoration Account</u> <u>for Year Ending 31st December 2021</u> | | | | |
|---|-----------------------------|-------------------------|-----------------------------|-----------|
| | 2021 | | 2020 | |
| | £ | | £ | |
| RECEIPTS | | | | |
| Opening Balance 1st January | 193.27 | | 45,249.43 | |
| Grants | | | 30,020.00 | |
| HLF Grants | | | | |
| Chancel Repairs | | | | |
| Friends of Kent Churches | | | | |
| General Donations | | | | |
| Outreach Projects | | | | |
| Transferred from Gen Account | 8,160.00 | | 1,000.00 | |
| VAT Reclaim | <u>9,467.20</u> | 17,820.47 | <u>21,208.86</u> | 97,478.29 |
| PAYMENTS | | | | |
| Stone Masons | 11,889.00 | | 75,254.29 | |
| A Goddard - Health & Safety | | | 360.00 | |
| Rita Pitsilli-Graham - Architect | 1,110.50 | | 11,677.96 | |
| Sawyer & Fisher - Chartered Quantity Surveyors | | | 9,992.77 | |
| Additional Insurance | | | | |
| Nailbourne (Bell Tower) | | | | |
| Standard Consulting - Structural Engineers | | | | |
| Outreach Projects | <u> </u> | 12,999.50 | <u> </u> | 97,285.02 |
| Balance as at 31st December 2020 | | | | £193.27 |
| Balance as at 31st December 2021 | | <u><u>£4,820.97</u></u> | | |

NOTES TO THE FINANCIAL STATEMENTS

5. Analysis of CCLA Investments Funds

| | | | | |
|--|-------------------|------------|-------------------|------------|
| <u>Bell Fund for Year Ending 31st December 2021</u> | | | | |
| | 2021 | | 2020 | |
| RECEIPTS | | | | |
| Opening Balance (1 January) | £16.98 | | £16.90 | |
| Interest | £0.01 | | 0.08 | |
| | <u>£16.99</u> | | <u>£16.98</u> | |
| Balance at 31st December 2020 | | | £16.98 | |
| Balance at 31st December 2021 | <u>£16.99</u> | | | |
| <u>Fabric Fund for Year Ending 31st December 2021</u> | | | | |
| | 2021 | | 2020 | |
| RECEIPTS | | | | |
| Opening Balance (1 January) | £94,524.64 | | £89,134.78 | |
| Legacy S Roberts | | | £5,000.00 | |
| Friends of St Martin's Donation | £2,861.31 | | | |
| Interest | <u>£43.53</u> | | <u>£389.86</u> | |
| | £97,429.48 | | £94,524.64 | |
| PAYMENTS | | | | |
| Paid balance of 2020 Parish Share | £18,828.00 | | | |
| Paid balance of Universal Stone Invoice | <u>£8,160.00</u> | £26,988.00 | | |
| Balance as at 31st December 2020 | | | £94,524.64 | |
| Balance as at 31st December 2021 | <u>£70,441.48</u> | | | |
| <u>Institute Fund for Year Ending 31st December 2021</u> | | | | |
| | 2021 | | 2020 | |
| RECEIPTS | | | | |
| Opening Balance (1 January) | £11,604.03 | | £11,554.96 | |
| Interest | £6.04 | £11,610.07 | <u>£49.07</u> | £11,604.03 |
| PAYMENTS | | | | |
| | <u>£11,610.07</u> | | <u>£11,604.03</u> | |
| Balance as at 31st December 2020 | | | £11,604.03 | |
| Balance as at 31st December 2021 | <u>£11,610.07</u> | | | |
| <u>May Legacy Fund for Year Ending 31st December 2021</u> | | | | |
| <u>Restricted for the use of the Poor and Needy of the Parish</u> | | | | |
| | 2021 | | 2020 | |
| RECEIPTS | | | | |
| Opening Balance (1 January) | £24,085.33 | | £24,332.40 | |
| Interest | £12.54 | £24,097.87 | <u>£102.93</u> | £24,435.33 |
| PAYMENTS | | | | |
| Vicar's Discretionary Fund | | £0.00 | £350.00 | |
| | | | £350.00 | |
| | <u>£24,097.87</u> | | <u>£24,085.33</u> | |
| Balance as at 31st December 2020 | | | £24,085.33 | |
| Balance as at 31st December 2021 | <u>£24,097.87</u> | | | |

NOTES TO THE FINANCIAL STATEMENTS

5 continued

Organ Fund Account for Year Ending 31st December 2021

| | 2021 | | 2020 | |
|-------------------------------|-------|--------------|--------------|-------|
| RECEIPTS | | | | |
| Opening Balance (1 January) | £1.29 | | £1.29 | |
| Interest | £0.00 | £1.29 | <u>£0.00</u> | £1.29 |
| PAYMENTS | | | | |
| Balance at 31st December 2020 | | | | £1.29 |
| Balance at 31st December 2021 | | <u>£1.29</u> | | |

Diocesan Deposit Fund for Year Ending 31st December 2021
For the use of St Peter's Greenhill

| | 2021 | | 2020 | |
|----------------------------------|--------------|------------------|------------------|-----------|
| RECEIPTS | | | | |
| Opening Balance (1 January) | £7,005.74 | | £6,976.12 | |
| Interest | <u>£3.65</u> | £7,009.39 | <u>£29.62</u> | £7,005.74 |
| PAYMENTS | | | | |
| | | | | |
| | | <u>£7,009.39</u> | <u>£7,005.74</u> | |
| Balance as at 31st December 2020 | | | | £7,005.74 |
| Balance as at 31st December 2021 | | <u>£7,009.39</u> | | |

Restoration Fund for Year Ending 31st December 2021

| | 2021 | | 2020 | |
|----------------------------------|--------------|------------------|------------------|-----------|
| RECEIPTS | | | | |
| Opening Balance (1 January) | £3,107.55 | | £4,090.42 | |
| Interest | <u>£1.61</u> | £3,109.16 | <u>£17.13</u> | £4,107.55 |
| PAYMENTS | | | | |
| Transferred to General Account | | £0.00 | £1,000.00 | £1,000.00 |
| | | <u>£3,109.16</u> | <u>£3,107.55</u> | |
| Balance as at 31st December 2020 | | | | £3,107.55 |
| Balance as at 31st December 2021 | | <u>£3,109.16</u> | | |

Roof Fund for Year Ending 31st December 2021

| | 2021 | | 2020 | |
|----------------------------------|-----------|------------------|------------------|-----------|
| RECEIPTS | | | | |
| Opening Balance (1 January) | £4,871.57 | | £4,850.97 | |
| Interest | £2.54 | £4,874.11 | £20.60 | |
| | | | <u>£2.75</u> | £4,871.57 |
| PAYMENTS | | | | |
| | | | | |
| | | <u>£4,874.11</u> | <u>£4,871.57</u> | |
| Balance as at 31st December 2020 | | | | £4,871.57 |
| Balance as at 31st December 2021 | | <u>£4,874.11</u> | | |

Independent Examiner's Report to the PCC of the Parish of St Martin-in-Herne with St Peter Greenhill

This Report on the financial statements of the PCC for the year ended 31 December 2021, which are set out in this annual report, is in respect of an examination carried out under regulation 3(3) of the Church Accounting Regulations 2006 ("the Regulations") and s. 145 of the Charities Act 2011 ("the Act").

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under Regulation 3(3) of the Church Accounting Regulations 2006 and section 144(2) of the Charities Act 2011 (the Act). It is my responsibility to issue this report on the accounts in accordance with the terms of the Regulations.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance from the CBF. That examination includes a review of the accounting record kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting Regulations 2006 have not been met, or

Signed: M. A. Gamble

PG Lemon LLP
22-26 Bank Street
Herne Bay
Kent CT6 5EA

Dated: 30th March 2022

Independent Examiner's Report to the PCC of the Parish of St Martin-in-Herne with St Peter Greenhill

This Report on the financial statements of the PCC for the year ended 31 December 2021, which are set out in this annual report, is in respect of an examination carried out under regulation 3(3) of the Church Accounting Regulations 2006 ("the Regulations") and s. 145 of the Charities Act 2011 ("the Act").

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under Regulation 3(3) of the Church Accounting Regulations 2006 and section 144(2) of the Charities Act 2011 (the Act). It is my responsibility to issue this report on the accounts in accordance with the terms of the Regulations.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance from the CBF. That examination includes a review of the accounting record kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting Regulations 2006 have not been met, or

Signed: M. A. Gambrell

PG Lemon LLP
22-26 Bank Street
Herne Bay
Kent CT6 5EA

Dated: 30th March 2022