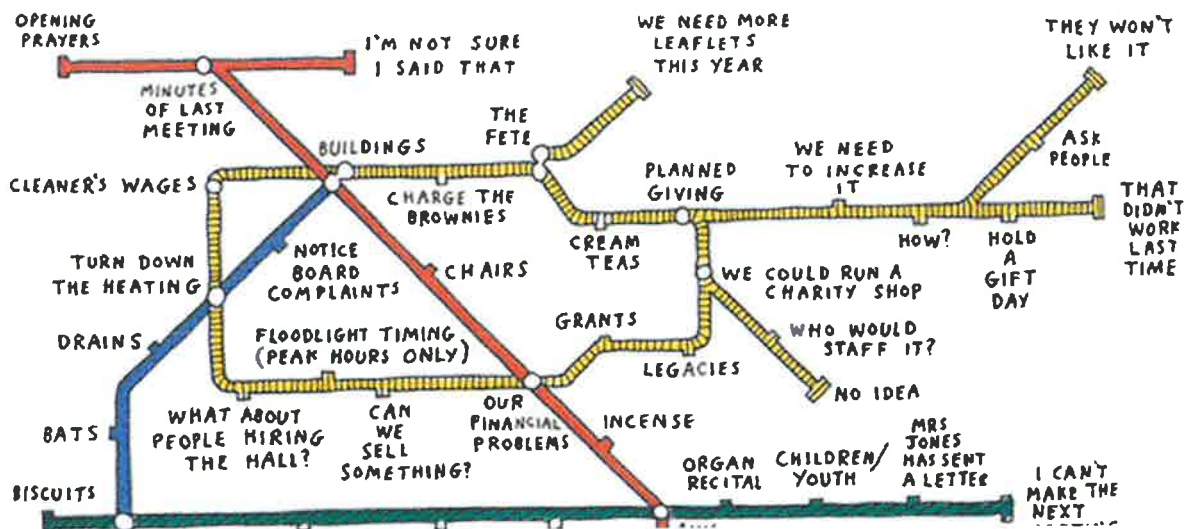


**CHURCH OF THE HOLY SPIRIT, CLAPHAM**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

# THE P.C.C. MEETING



# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## LEGAL AND ADMINISTRATIVE INFORMATION

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**Trustees**

The Reverend Ruth Burge-Thomas -  
Chair (Incumbent)  
The Reverend Canon Caroline Clarke  
(P/T Assistant Priest)  
Gavin Williams (Warden and  
Safeguarding Officer)  
Katie Pollock (Warden)  
Paula Wilson (Co-Treasurer)  
Rachel Edge  
Margaret Mahoney  
Kathryn Newell  
Paul Donohue  
Zoe Olivier  
James Buchanan  
Caroline Studdert  
Ros Paterson-Morgan (Co-Treasurer)  
Rhian Granleese

**Charity number**

1134600

**Principal address**

Narbonne Avenue  
London  
SW4 9JU

**Independent examiner**

John Caladine FCCA CTA FCIE  
Caladine Limited  
Chantry House  
22 Upperton Road  
Eastbourne  
East Sussex  
BN21 1BF

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# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## CONTENTS

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	<b>Page</b>
Trustees' report	1 - 15
Independent examiner's report	16
Statement of financial activities	17
Statement of financial position	18
Notes to the financial statements	19 - 29

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# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## TRUSTEES' REPORT

### ***FOR THE YEAR ENDED 31 DECEMBER 2024***

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The Parochial Church Council (PCC) presents their annual report and financial statements for the year ended 31 December 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

The principal purpose of the PCC of the Church of the Holy Spirit Clapham is to cooperate with the incumbent, Revd Ruth Burge-Thomas, on matters of importance to the parish in promoting the mission of the Church, and to have joint responsibility, with the incumbent, in the running of the parish.

The PCC is also responsible for the maintenance of the church fabric and its contents, and for the maintenance and running of the Contact Centre, our church hall.

The PCC also considers and discusses matters concerning the Church of England, or other matters of religious or public interest.

The PCC is committed to enabling as many people as possible to worship at our church, and to become part of our parish community in Clapham.

When planning our activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit, and in particular the specific guidance on charities for the advancement of religion.

The PCC (as Trustees) have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission. In particular, we try to enable ordinary people to live out their faith as part of our parish community through

- worship and prayer; learning about the Gospel and delivering their knowledge and trust in Jesus;
- provision of pastoral care for people living in the parish;
- mission and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church and the Contact Centre.

#### ***Public benefit***

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

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#### Achievements and performance

##### VICAR'S REPORT

Our parish is unusual in being dedicated to the Holy Spirit but we embrace this identity. Every year at Pentecost we hear of God's promise to pour out the spirit on all people: young and old, male and female, weak and powerful, neighbour and stranger and we commit ourselves afresh to carrying the flame of love into our community.

Our goal as a parish is to live out the all-embracing love of God by welcoming everyone, no exceptions, and by serving our community. Some of the concrete ways in which we do this by building up our faith, nurturing hope and offering love is explored in the Churchwardens' Report that follows. For me, one of the signs of success is the diversity of our congregation, another is the extent to which those in our surrounding community feel that our church is also their church.

Whilst our commitment to inclusion is expressed in public ways such as our engagement in racial-justice, our winter night shelter, the celebration of LGBTQ Pride, our support of the Food Bank and the Ace of Clubs day centre and our provision for our younger and older people, it is seen most clearly in the myriad ways in which you quietly go about caring for one another, learning more about how to support those with particular needs and responding with practical love and support. You make me proud!

This year we have seen an increase in our worshipping community and in the numbers attending our Silvers group and Junior church.

Festival events have also been a great success, as many in our local area have joined us in flipping pancakes, over-feeding the Palm Sunday donkey (Rocky), baking hot cross buns, scoffing butties for Christian Aid, toasting marshmallows, marking Remembrance Sunday, dressing up for All Hallow's, attending Quiz nights, speaker events, training days, the Christmas fair, craft workshops, the Christingle Nativity and more besides.

For me some of the highlights have been: setting fire to my Mum with a sparkler at Pentecost (sorry Mum), the unexpected party you threw to mark the 20th anniversary of my ordination (thank you), the joyous return of the Pet Blessing service, Adesola and Samuel's long and loud Nigerian wedding, Bonneville School's lively church visits, my brother (the stand-up comedian) standing in for Joseph in the nativity play and sticking to the script and, not one but two extraordinary carol services. It was a joy to prepare four candidates for Confirmation this year and I am looking forward to preparing more for both Confirmation and First Communion in the year ahead.

Towards the end of the year we welcomed our new Music Director, Keith Pun. The music team (Joe, Paula, Rhian and Sarah) and the whole choir continued to provide exceptional music throughout the year. Choir has increased in number and frequency and we have introduced psalm singing.

We sadly said goodbye to some of our PCC members this year but new members are champing at the bit to take over where they left off. The PCC and the Standing Committee have work incredibly hard and I am particularly grateful to our wardens, Katie and Gavin, our treasurers, Paula and Ros and Mother Caroline for being the engine that drives our community. I am also blessed to have Natalie as our Parish Administrator, she is essential to the smooth running of both the church and the contact centre. She is the first port of call when anything goes wrong and manages to stay both calm and kind whilst sorting out many a crisis. Alongside this team, more of you than ever have stepped up to volunteer and help out (often at short notice), you are symbols of hope and love and I cannot describe how important your support is and how much I rely on you.

This year the Diocese sold the old vicarage on Elms Road and I moved into a rented property but, in breaking news, I can let you know that the Diocese has just exchanged contracts on a new vicarage.

Towards the end of the year the publication of the Makin Report brought to light some of the ways in which the National Church failed to protect the vulnerable. I want to assure you of the seriousness with which we take not just our safeguarding responsibilities but our commitment to the well-being of all who engage in our church community. This is, of course, a responsibility that we all share and I hope that all of us will continue to learn and work together to make our parish a place where all can feel at home.

We are the body of Christ, in the one spirit, we are all baptised into one body.  
Come Holy Spirit, come and fill the hearts of your people,  
kindle in us the fire of your love  
and make us one in heart and mind to serve you with joy.

# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

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#### Report of the Churchwardens

##### Clergy

In March of 2024, we were fortunate enough to have the Reverend Canon Caroline Clarke join us officially as Assistant Priest. Mother Caroline has been a dedicated and tireless supporter of Holy Spirit Clapham for many years and we were thrilled that she was willing to formalise her association with the parish in this way.

In September, we marked the twentieth anniversary of Mother Ruth's ordination and ten years since she became vicar of the Holy Spirit, Clapham. The trestle tables and chequered tablecloths were one more pressed into service for a bring-and-share lunch in church.

##### Worship and Prayer

During the course of the year, the pattern of regular worship and prayer was as follows:

- Sunday morning 8am Pram Service
- Sunday morning 10.30am Parish Mass with Junior Church
- Monday, Wednesday and Friday 9-9.30am Morning Prayer
- Tuesday and Thursday 1-1.30pm Lunchtime Prayer (online)

In addition, we held special services throughout the year in celebration of seasonal festivals. Many of our services are broadcast live and made available online. Attendance continued to rise steadily during 2024. Of particular note was a marked rise in attendances of our Christmas services. In 2025, the PCC expects monthly choral Evensong to make a return to the service pattern.

On behalf of the congregation at large, we wish to express our thanks and appreciation to all involved in delivering our services of worship and prayer, clergy, readers, intercessors, servers, sacristans, sidespeople, organists and members of the choir. Without you, Holy Spirit Clapham would not have been the vibrant place of worship it was in 2024. Thank you.

##### Care of the Church Fabric and Property

The church wardens have certain responsibilities in relation to the care of the church. These responsibilities cover the keeping of records and the making of inspections and reports on the church's property and fabric, their state of upkeep and maintenance.

##### Property records

The Terrier is the name the Church of England gives to the records required to be kept of the land and buildings belonging to a church. The Inventory, less cryptically, is the record of a church's plate and ornaments and other significant items of movable property.

The Terrier and Inventory are being brought up to date with the help of our Parish Administrator and others. Once this process is complete, the updated Terrier and Inventory will be presented to the PCC. The Churchwardens have no concerns regarding the ownership of the land, buildings or property of Holy Spirit, Clapham.

##### Maintenance records

The Log Book is the term used by the Church of England to refer to the records required to be kept of maintenance work on the fabric of a church's buildings and their periodic inspection. Records are kept by the Parish Office of all work done on our buildings. We are in the process of digitising this record-keeping process consistent with the form recommended by the Church Buildings Council.

## CHURCH OF THE HOLY SPIRIT, CLAPHAM

### TRUSTEES' REPORT (CONTINUED)

#### FOR THE YEAR ENDED 31 DECEMBER 2024

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##### Reports on the condition of the buildings

Each church is required by law to undergo an official inspection every five years. Our most-recent quinquennial inspection was conducted in 2023 by our inspecting architect, Karen Butti of Thomas Ford and Partners. Karen's report was received by the PCC in January 2024 and offered the following summary:

- The church is generally in fair condition and the only major concern is that the movement on the south and west sides appear to have continued, possibly during the very dry summer of 2022. It is good that the outflow of water from the former neighbouring dry cleaners has now come to an end which may have exacerbated problems on that side. A means of repairing the rainwater pipe on the south side and preventing adjoining owners from damaging it needs to be put in hand.
- There are quite a number of items which have been carried over from the last inspection. Fortunately, some of those have not deteriorated as quickly as I might have anticipated so while they still need still doing there have been no dramatic failures.
- It is understood that the Parish has had a difficult time with reduced numbers since Covid. There are a number of low-level items that could be done on a DIY basis by volunteers if funds are short, a small group might undertake some of the painting and clearing tasks at low level, together with some of the simple internal repairs such as dealing with trip hazards, etc.

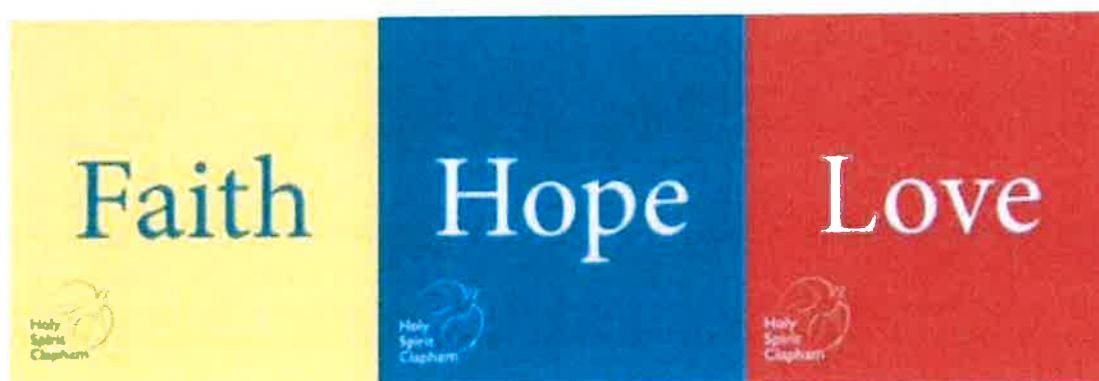
Since receiving the report, the PCC has set about instructing some of the more-straightforward items identified. In 2024, the PCC obtained a similar report on the Parish Hall (Contact Centre) to better understand the state of that building and enable a prioritisation of work across the estate to be made on a fully informed basis.

An observation in the report on the Parish Hall led to the PCC commissioning a further inspection of the roof, which recommended that the roof be refurbished. Refurbishment works are expected to be undertaken during the first half of 2025. During the first quarter of 2025, the boiler serving the Parish Hall became temperamental leading to an inspection which recommended replacement. The Parish Hall boiler will be replaced during the second quarter of 2025.

The need to invest in our buildings which in turn enable our pastoral, mission and outreach work in the parish will be highlighted in our forthcoming giving campaign. If we were to lose the use of our buildings to poor upkeep, our rental income and ability to serve the community would both be critically affected.

Our Plan: Faith, Hope and Love

We continued to follow our Mission Action Plan in 2024 which rests on its pillars of Faith, Hope and Love.



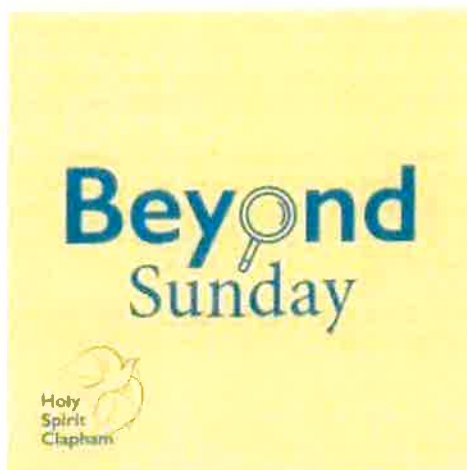


# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2024**

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Alongside our services of worship and prayer, we continued our series of theological speakers and discussions under the banner of Beyond Sunday (with thanks to Rachel Edge for her leadership). Sessions included a Q&A with the Vicar, Islam in the UK, One Muslim Woman's Perspective, and another with a focus on investing and giving. June, saw a visit from Bishop Martin, a Pet Blessing service and our annual Pride service, whilst in July we participated in a Bible study series with other Churches Together in Clapham churches.

Throughout the year we organised individual events that drew us closer to each other in fellowship, including the hotly competitive Lent series of Soup on Saturday to raise money for the Bishop of Southwark's Lent Appeal), and the ever-popular Christian Aid Week Quiz Night. Mother Ruth delivered classes for marriage, baptism and confirmation. The PCC expects First Communion preparation classes for children to resume in 2025. The PCC remains committed to delivering opportunities for us to broaden and deepen our faith together, including with a possible parish retreat and achieving "Eco Church" status in 2025.

### Hope

Our work with children and young people continued in 2024 with the Pram Service and Junior Church both remaining features of our programme. A cohort of volunteers supports Junior Church in their regular Sunday morning appearances on the chancel step. The PCC remains committed to the Pram Service and Junior Church and maintaining the family-focused events and celebrations throughout the year, from our Christmas Workshop, Christingle and Community Carols through Mothering Sunday, Shrove Tuesday and our Good Friday Workshop, to Harvest, All Hallows' Eve and Remembrance.

Our Mission Action Plan calls for further opportunities for young people to get involved to be identified. Progress has been made by the serving and A/V teams but with scope for further advances remaining.

### Love

Our Silver Socials group continued to offer a vital weekly focal point in 2024 with referrals from local GPs continuing to swell their numbers.

Through our partnership with the Robes winter night shelter (Anna Long and Iain Cherrie coordinating), volunteers helped provide a roof over the head and a warm welcome for guests as well as a hearty supper and breakfast.

Ties remained to local day centre, the Ace of Clubs (with Anna Long serving as our liaison), and Little Village the local Food Bank (spearheaded by Alison Inglis-Jones), with Holy Spirit Clapham serving as a collection point and promoting donations.

Mother Ruth supported by volunteer help continued to offer pastoral care for the sick, the elderly, the dying and the bereaved throughout the year.



# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

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Our summer and Christmas fairs again brought crafts, music and children's activities together to raise funds for our selected charities and church funds.

The fixtures of the Mothering Sunday cake Bake and the Christian Aid Big Brekkie remained and were joined by a flaming barbecue for Pentecost!

As part of our ongoing mission to be part of the Eco Church movement members of the congregation also participated in litter picking on Clapham Common as part of the Big Help Out organised at the new King's request.

Music retained its prominent place in the life of Holy Spirit Clapham in 2024. Although we bade farewell to our Music Director of six years, Andrei Lebed, and Music Administrator, Emma Grainger, the choir continued to flourish as we welcomed Keith Pun. Special mentions go to Paula Constant and Joe Sternberg who went above and beyond the call to galvanise efforts in the interim and organise concerts and recitals to raise funds for our wonderful Hunter organ.

Thank you

Looking back on 2024, Holy Spirit Clapham shone brightly at the heart of our community as a place where everyone is welcome, with no exceptions.

As we turn to the year ahead, we pray that we shall benefit from renewed devotion, energy and generosity of all who are drawn to fellowship and worship with us, and that together we might reach further into every part of the parish.

Katie Pollock & Gavin Williams

## DEANERY SYNOD

We are part of Lambeth North Deanery, which consists of a group of 16 parishes (19 churches). Geographically, our church is the furthest south and St John's Waterloo is the furthest north. Representatives (both clergy and lay members) from those parishes meet about 3 times a year, in a different church each time, with the purpose of working together in the community and sharing information and experiences. In 2024, the Area Dean was Revd Jamie Mulvaney of Holy Trinity Clapham. Since March 2025, it has been Revd Robert Faulkner of St John's, Angell Town.

12 March 2024. St John the Evangelist, Clapham Road, SW9 9AR

This building is used by a Brazilian Pentecostal church community, as well as for exercise classes and drop-in sessions for senior citizens. There was a talk on the Lent Climate Pilgrimage which was part way through 6 walks aiming to address the climate and biodiversity crisis. The other talk was about the St Mary's Eco Church Lambeth, which is geared towards children and has outdoor worship in All Hallows Churchyard and Archbishop's Park. In case you were wondering, they have heated cushions and a shelter when it is raining!

26 June 2024. St Mark's Kennington. SE11 4PW

After elections of 2 new Lay representatives of the Southwark Diocesan Synod, the main business was socialising with representatives from other churches over a bring-and-share supper. Meeting new people is an essential part of Deanery Synod meetings.

16 October 2024. St Andrew's Waterloo. SE1 8LJ

St Andrew's is a small modern church, linked to the much larger St John's Waterloo, and used for services but also numerous activities during the week. The Bishop of Kingston came to speak to us and stated his plan to visit every parish church over the next 2 years, meeting the PCC and others involved in community links. The Digital Labs manager in the Church of England spoke about online resources to help with social media content, and webinars to help churches run social media campaigns. She specifically mentioned advent and Christmas resources for children, and the advertising campaign the C of E were running to encourage people to visit their local church around Christmas.

Margi Mahoney, Kathryn Newell, Paula Wison Rachel Edge

# **CHURCH OF THE HOLY SPIRIT, CLAPHAM**

## **TRUSTEES' REPORT (CONTINUED)**

### **FOR THE YEAR ENDED 31 DECEMBER 2024**

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#### **CONTACT CENTRE**

The Contact Centre has remained busy, for which we are thankful, indeed the income generated has increased by over £8000 in 2024

The hall is even busier than last year, there are parties nearly every weekend and on other days, over 74 party bookings in 2024.

The Clapham Park Montessori have use of the upstairs room. As of the end 2024 the main users of the Ground Floor of the Contact Centre are as follows, for children there are: Montessori Infant and Parent and Baby Communities, Spring School of Ballet, Monkey Music, Clapham Martial Arts, Robot Reg, Little City, Minijam and Seven Seals.

We host adult dance instructors: Vera the Diva ballroom dancing, and Forro Works Brazilian Dance – note the Spring School of Ballet also offer adult classes too. There is a weekly Art Class for adults, and we also rent out to AA and NA charities, as well as host Robes once a year – usually once a week over 6 weeks in the winter.

The rates were increased for party bookings in 2024, and the rates will increase in line with inflation over the preceding 2 years in September 2025 for regular hirers of the Centre.

Following the investment in 2021/2 renewing and rebuilding our toilet facilities: we have toilets which open directly into the main hall, which was in response to users concerns about children having to go into the lobby area to use the facilities (and possibly wandering out into the street) – this new site is more secure. We have a new disabled toilet with a shower, which has been used to great effect by guests of the Robes winter night shelter. We also now have toilet facilities opening into the stage room – again offering more secure access for younger users who are not having to exit the stage room.

We are currently proposing to re-cover the roof of the Contact Centre and instal new skylights as the covering will soon begin to leak due to its age and the skylights have reached the ends of their lives. Further repairs are needed: most urgently to the fascia boards and the window frames as soon as funds are available.

Paula Wilson & Ros Paterson-Morgan

#### **JUNIOR CHURCH**

The last year in Junior Church has been busy. We sent out a plea for more helpers and leaders and it was answered by Ros Paterson-Morgan, Sarah Bensaude, Josephine Hanson and Christina Barnett. Our new helpers joined the existing team of Fiona Morris, Zoe Olivier, Matt North, Gladys Claxton Stevens and Amanda Chen. Special mention must also go to Harry, Fiona's son, who has continued to attend Junior Church, but has now moved over to a helper role. Paula Constant has also joined the team to support the children with their singing.

We have continued to follow Roots which traditionally provided a session that followed the reading and sermon topic of the adult service. However, this year, sometimes Roots has diverged from the readings of the adult Church. For example, 8 consecutive weeks were spent following the story of David which was accompanied by a map. The supporting materials around this session gave great context not only to the Biblical account of David, but to the current conflict in Gaza. The tendency for Roots to sometimes diverge from the readings in the main service allows us to get into a topic in more detail which seems to be well received by the Children. However, the disconnect with the adult service is something that we are still trying to manage.

We have had an excellent core of children for a long time and as they approach senior school some of them are starting to take on other roles in the Church. We have also had some new members become more regular. However, it is clear that in 2 years or so we will have a very different Junior Church and we are looking at ways to support our existing children on their journey while bringing in new members.

Finally, I would like to say a huge thank you to the team for their talents, time and friendship. We are always looking for new members and so if anyone would like to join the team, please let Rhian know. The size of the team now means that any new members do not need to serve more than once per month

Rhian Granleese

# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2024**

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### CHURCHES TOGETHER IN CLAPHAM REPORT

CTiC (Churches Together in Clapham) is the body which represents the different church denominations in Clapham (Anglican, Roman Catholic, Baptist, Methodist, Pentecostal and Orthodox). CTiC's Standing Committee members are also the trustees who act as governance for the organisation. Liz Marin-Curtoud (Clapham Methodist Church) is currently Chair of CTiC and Henry Holmes (Holy Trinity Church) is Secretary. Rev Kit Gunasekera of St James Church, continues to run the CTiC website: [www.cticlapham.org](http://www.cticlapham.org)

In 2024 the CTiC Forum, the principal body, met in February (at Holy Trinity, including a talk by a former refugee from Uganda), May (the AGM at Holy Spirit), July (at Clapham Methodist Church, including an excellent talk on Israel and Gaza by local journalist Donald Macintyre) and October (at St James's, with a talk on housing justice).

#### Community Engagement/Projects

CTiC has continued to support Lifeline (providing Summer and Christmas parties for the elderly housebound of the area), the Ace of Clubs and the Hub, providing a refuge (in the Methodist Church) for young revellers from the bars and clubs of Clapham High Street. Individual churches, including CHS, have continued to support Robes. CHS also joined several of the local churches in providing a monthly service for residents at Collingwood Court care home.

#### Ecumenical Services and Events

St James hosted a service to mark the Week of Prayer for Christian Unity (January). The (reinstated) World Day of Prayer service took place at Clapham Methodist Church (March). CMC also again hosted the Palm Sunday evening service. Monthly ecumenical Taizé services continued at St Peter's Church, led by Rev Caroline Clarke and Rev Jonathan Boardman. St Paul's once again hosted the ecumenical Advent carol service and Ian Pearse kindly led one of our online Advent prayers.

Alan Mundy & Caroline Studdert

#### Ministers Meetings

The CTiC ministers met regularly throughout the year. We worked together to produce liturgy for our ecumenical services and to engage in the projects that CTiC supports locally. Most importantly, the ministers provide each other with support and share experiences of ministry which enables us to learn from each other as we all strive to serve our community.

Revd Ruth Thomas

### ELECTORAL ROLL

2025 is the year in which we had to complete a new roll. This happens every six years. Everyone in the congregation was invited to sign up, and an email was sent to all the names on our database on 18th April.

The number on the roll for this year is 104.

Last year there were 153 names on the roll, but six have died, and several moved away.

Caroline Studdert, Electoral Roll Officer

# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

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#### SILVER SOCIALS REPORT

The Silver Socials group continue to meet every Tuesday morning in church. It is an opportunity for older and more vulnerable people from across the area, as well as from our own congregation to come together for tea, coffee and cake, chat and activities.

Our number of attendees has risen and we now average about 12 each week and we currently provide lifts for four people and assist two wheelchair users to attend. Two regular guests were referrals from local surgeries, from their Social Prescribing Link workers.

There are eleven regular volunteers, Biddy Taylor, Margi Mahoney, Alan Mundy, Trina Thomson, Anna Long, Madeline Johnson, Ros Paterson-Morgan, Terry Parker, Nicola Kingston and Judith Vickery from the congregation and Lisa Walsh, a local resident.

In addition to the Tuesday mornings, we support our Silvers to attend NHS appointments, across primary care, various clinics and hospitals, and we help to deal with other issues linked to benefits, pensions, housing and social services issues, and foodbank applications.

Our Silvers group feedback that they appreciate coming together on Tuesdays, and being part of a regular community. We hear that for some people Tuesdays is their only social event of the week, and that they also build relationships, and know they can get support when necessary.

This year, we dealt with one safeguarding issue, and were very impressed with the support of the diocesan safeguarding office. The Lambeth safeguarding process however, was extremely slow, although it was finally successful, thanks to a lot of work from our volunteers.

We continue to work with Citizens UK and the NHS, as part of the partnership between Citizens UK and the NHS in South London in order to promote mental health and wellbeing. We applied and are now officially recognised as a Be Well hub, as we now have eight volunteers who have completed the mental health training run by the South London and Maudsley Hospital (SLAM) and three have completed the community organising for Be Well hub training.

As part of our Be Well recognition, we applied and were awarded a grant of £800 from the NHS to support our heating costs, and the costs of pedicures and manicures that we provide, while all other costs are met by our volunteers.

We are part of regular joint overview meetings and have been fully involved in the recent Be Well evaluation, and were part of the Be Well team who Sir Norman Lamb invited to present to the SLAM AGM. As part of these regular meetings we requested further training on dementia, and they set up a training session for us, and 9 of us attended, along some other Be Well volunteers, and Mother Ruth and Mother Caroline.

We are always looking for additional drivers and wheelchair pushers as well as ideas for, and offers of help with, activities.

Do drop in one Tuesday morning for coffee, cake and a chat, we love visitors.

Judith Vickery & Nicola Kingston

We would like to ask the congregation and the new PCC to actively consider rejoining Citizens UK. There are 24 other organisations in Lambeth who are members, including several churches, schools, colleges, GP surgeries and voluntary groups. Through the Be Well Hub network, CUK organised the recent dementia training here with and it would be good for CHS itself to be a member. The issues on which CUK are currently working in Lambeth in addition to Be Well hubs, include Affordable Housing and homelessness, and Josephine, Christina and Nicola have been involved in this, Migration and citizenship, and Youth safety, all of which are of concern to us at CHS.



# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2024**

### MUSIC REPORT

The past year has been a period of transition for our music program, and also of growth. Late in the year we welcomed our new music director, Keith Pun. He brings a new jolt of energy and enthusiasm to our church music, which already made itself felt during a busy schedule of Christmas services.

During the interim, choristers showed up faithfully—and some new ones joined—under volunteer directors Paula Constant and Sarah Mistry, including for a full program of Lent, Holy Week and Easter music. We continued to grow in the ways we use music to support the parish's prayer life, such as introducing psalm chanting on Sunday mornings. All of this has been a true team effort. In addition to Paula's and Sarah's contributions as directors, Rhian Granleese worked tirelessly organizing a rota of organists – including Joe Sternberg and Martin Kiefer—to cover every Sunday.

A final note on two other projects: Robert Bowles has done phenomenal work over the years completing and then maintaining our magnificent Hunter organ. Building on his efforts, in 2024 we appointed organ builder Martin Kemp of Henry Willis & Sons, England's premier organ-building firm, to maintain our instrument moving forward. Joe coordinates this work (with valuable advice from Robert), and we'd like to thank everyone who has donated to support it. So far we've raised enough money to fund six or more days of the organ builder's work, thanks to the parish's generous support, and this allowed us to arrange some critical maintenance just before Christmas.

We also organized a fundraising concert, led by Paula, to support organ maintenance. The event in September was great fun for all who attended and everyone who performed in it, with a great mix of young performers as well as some more seasoned solo and group efforts. We're discussing other concerts we might offer in future. Our overarching goals are to bring music to the parish's prayer life, and to share the parish's musical talents and resources with the rest of the community. We're grateful for everyone's support.

Joe Sternberg and Paula Constant

### ONLINE COMMUNICATIONS REPORT



# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

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CHS's online communication channels comprise the church website, social media (Facebook, Instagram, Nextdoor and X), WhatsApp, the email newsletter and the broadcasting of services on Zoom and YouTube. Rachel Edge, Nick Jenni, Natalie Wood and Gavin Williams contribute to updating the various church social media accounts. It should be noted here that a lot of effort also goes into printed publicity, in the form of posters, banners and postcards throughout the year, with all of the associated work of making those visible to people in the community, which is done by others.

The church website (<https://www.holyspirit-clapham.org.uk/>) is maintained by a small team including Natalie Wood, the parish administrator and Gavin Williams. Increasingly, the church's work and rotas make use of Churchsuite (<https://holyspiritclapham.churchsuite.com/my>). This ensures we can more easily comply with data protection legislation, as well as making use of features including setting up reminders.

The newsletter continues to be produced weekly, with a mailing list of 351 people, but with between 47% and 63% opening it every week. A small team made up of Joe Sternberg, Alan Mundy and Nick Jenni take turns producing it. Mtr Ruth writes every week a synopsis of the teaching from the two readings and selects an image to use. This always heads the newsletter, as well as being published on the website.

The church continues to share its main services (and some additional events) online, with a rota of six on the AV team operating the cameras and controlling the audio output from the desk at the back of church with Natalie managing the rota for this team. There is always some online attendance, both on Zoom and on YouTube (linked to on the church website). A recording is also made, which can be watched later on YouTube and which is included in the newsletter the following week.

Much work by Mtr Ruth and Natalie Wood goes into making available the orders of service and linking to them both on the website and in the newsletter.

Many of the 3,755 views during 2024 of the YouTube videos (up 29% over 2023) occur after the event when people watch the recordings. Since 2024, the sermon has been shared each week on Facebook and on X, as well as in the newsletter, which has increased the number of people who listen to it. We are fortunate to have such a skilled home team of clergy sermon-givers as Mtr Ruth and Mtr Caroline.

For life events such as weddings and funerals, where it is possible to provide it, people appreciate not only having a recording to keep of their event, but also to share it with others who are not able to attend, perhaps because they are unwell or because it is too far for them to travel.

All of the people who support this communications work perform a vital service for those who cannot attend in person. The team helps to extend the reach of our parish church with its messages of welcome, hope and peace.

Anyone interested in helping with church comms is welcome to contact [communications@holyspirit-clapham.org.uk](mailto:communications@holyspirit-clapham.org.uk)

Rachel, Nick, Gavin, Alan, Joe and Natalie

## ROBES PROJECT REPORT

The latest Robes Overnight Winter shelter season finished at the end of March. Overall the season was a success; in total from November to March Robes supported 79 guests.

As usual our involvement at CHS was to run the shelter on Saturday nights during November and December, a total of 7 nights. In summary we provided a warm meal on Saturday evening, a camp bed to sleep on in the contact centre and breakfast on Sunday morning. The guests we supported would otherwise have nowhere to sleep during the coldest and wettest months.

Of course it would be impossible to run the shelter without our dedicated volunteers who give up their Saturday evenings or get up early Sunday mornings to help out. Without exception the people we help are enormously appreciative. In total this year we had 23 volunteers.

In addition to CHS, St Paul's, Christ Church and for the first time this year, St Peter's were also part of the shelter season.



# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

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Once again a massive thanks to everyone who helped make the shelter so friendly and welcoming and prepared some amazing meals. We will be doing it again starting in November. Advance warning that next winter we will be asked to cover more weekends (approx 10) so we will be looking to recruit more volunteers.

Ian Cherrie & Anna Long

#### SAFEGUARDING REPORT

Introduction - Safeguarding refers to the measures taken to safeguard children and vulnerable adults.

Policy - The Parish safeguarding policy was adopted in 2021 and remains in effect. It is set out on the Parish website and can be found at [www.holyspirit-clapham.org.uk/safeguarding](http://www.holyspirit-clapham.org.uk/safeguarding).

Pursuant to the policy, Holy Spirit Clapham is committed to:

- promoting a safer environment and culture
- safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church
- responding promptly to every safeguarding concern or allegation
- caring pastorally for victims/survivors of abuse and other affected persons
- caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons
- responding to those who may pose a present risk to others.

Under the policy commits Holy Spirit Clapham commits to:

- create a safe and caring place for all
- have a named Parish Safeguarding Officer (PSO) to work with the Incumbent and the PCC to implement policy and procedures safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse
- ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish
- display on church premises and on the parish website the details of whom to contact with safeguarding concerns or support needs
- listen to and take seriously all those who disclose abuse
- take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops' guidance, including immediately notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies
- offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred
- care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties
- ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually
- review the implementation of the Safeguarding Policy, Procedures and Practice at least annually.

Compliance - The PCC is responsible for monitoring compliance with the Policy, a summary of which is set out below.

Parish Safeguarding Officer - The Parish appointed Gavin Williams as Parish Safeguarding Officer in 2021.

Insurance - The PCC has insurance cover in place which covers all activities currently undertaken involving children and adults in the name of the Parish.

Contact details - We display on church premises and on the church website the details of whom to contact with safeguarding concerns or support needs.

Safe, responsive and caring environment - I believe that our church community is a safe environment and able to respond caringly to anyone with safeguarding needs or concerns.

Background checks and training - Part of our Policy requires individuals in designated roles involving children or vulnerable adults to undergo criminal records (Disclosure and Barring Service (DBS)) checks and Church of England safeguarding training every three years. Volunteers are prompted by the Parish Safeguarding Administrator to complete their checks and training periodically.

# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

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Health and safety - The health and safety policy, procedures and risk assessments are due to be reviewed by the PCC.

Periodic review - The Safeguarding Policy is due to be reviewed by the PCC.

Gavin Williams  
Parish Safeguarding Officer  
April 2025

#### Financial review

##### Income for the year

The church's General Fund increased by £21,728 in 2024 compared with 2023, but £11,517.16 of this was a legacy. Due to hard work and great efforts by the music team the Organ Fund has increased by just over £3,000, after payment for some of the repairs carried out in 2023. The Contact Centre's fund increased by £37,268. The excess of income over expenditure for the combined church and contact centre was £62,058.

##### Contact Centre

The income from the Contact Centre has increased, the new WCs and shower are being well used and have been popular, and the Centre is more used, and receipts have increased, unfortunately it does need repairs, the new roof and skylights are going to cost about £70,000 on the present estimates.

##### Utility Costs

The new contracts entered into in Spring 2024 on the expiry of the previous contracts have reduced these costs substantially.

##### The Mission and Volunteering

The Summer and Christmas fairs, Quiz Night, Concert, Halloween, and Christmas Wreath Workshop, along with many other events were very well attended and not only raised funds for the Church due to the huge efforts put in by a large number of volunteers, and new faces came into the Church, widening its appeal.

Thank you to all the Volunteers and attendees.

##### Finance Going Forward

The Church alone, excluding substantial "one-off" gifts, unfortunately is still running at a deficit, while the Contact Centre makes a profit and mostly makes up for the deficit, both Church and Contact Centre need repairs carried out and special projects have been "on hold" for some years.

Despite the reduction in utility costs and other savings our overheads have increased: we have a new Music Director, Keith Pun, the cleaners' wages have been increased in view of the London Living Wage and we have appointed Caladine Ltd, a professional firm, finalising and examining our accounts.

The Church remains available for hire by suitable external groups

We need to fulfil our mission and in addition to keep the Church warm and welcoming, and in good condition.

For this we also need increased generosity.

Paula Wison & Ros Paterson-Morgan

Overall the Church accounts show a closing surplus of £61,959 (2023: £27,760) with closing funds of £226,682 (2023: £164,723), of which £0 (2023: £99) is Restricted.

# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

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#### *Reserves policy*

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

#### **Structure, governance and management**

Holy Spirit, Clapham is part of the diocese of Southwark within the Church of England. The correspondence address is Narbonne Avenue, Clapham, London SW4 9JU.

The PCC is registered with the Charity Commission in England and Wales under number 1134600.

Since the PCC is a body corporate, liabilities it incurs in contract are enforceable against it rather than against its members. A PCC member only become personally liable for a debt of the PCC if he or she voluntarily accepted legal responsibility for it or if the debt has arisen in circumstances involving a breach of the PCC member's fiduciary duties.

The trustees who served during the year and up to the date of signature of the financial statements were:

The Reverend Ruth Burge-Thomas - Chair  
(Incumbent)  
The Reverend Canon Caroline Clarke (P/T Assistant  
Priest)  
Gavin Williams (Warden and Safeguarding Officer)  
Katie Pollock (Warden)  
Paula Wilson (Co-Treasurer)  
Rachel Edge  
Margaret Mahoney  
Kathryn Newell  
Paul Donohue  
Zoe Olivier  
James Buchanan  
Caroline Studdert  
Ros Paterson-Morgan (Co-Treasurer)  
Rhian Granleese

#### *Recruitment and appointment of trustees*

The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Spirit, Clapham, the membership of the PCC consists of the incumbent (our vicar), assistant priest, churchwardens, Deanery Synod representatives, Treasurer and the members elected by those members of the congregation who are on the electoral roll of the church.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

# **CHURCH OF THE HOLY SPIRIT, CLAPHAM**

## **TRUSTEES' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

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The trustees' report was approved by the Board of Trustees.

A handwritten signature in black ink, appearing to read 'Ruth Burge-Thomas', written over a dotted line.

The Reverend Ruth Burge-Thomas - Chair (Incumbent)  
Trustee

Date: 1 May 2025

# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2024**

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### INDEPENDENT EXAMINER'S REPORT

#### TO THE TRUSTEES OF CHURCH OF THE HOLY SPIRIT, CLAPHAM

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I report to the trustees on my examination of the financial statements of Church of the Holy Spirit, Clapham (the charity) for the year ended 31 December 2024.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**John Caladine FCCA CTA FCIE**

Caladine Limited  
Chantry House  
22 Upperton Road  
Eastbourne  
East Sussex  
BN21 1BF

Dated: 8 May 2025

# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 DECEMBER 2024**

		Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes						
<b>Income from:</b>							
Donations and legacies	3	141,596	-	141,596	113,649	-	113,649
Charitable activities	4	116,570	-	116,570	105,079	-	105,079
Investments	5	2,479	-	2,479	1,309	-	1,309
<b>Total income</b>		<b>260,645</b>	<b>-</b>	<b>260,645</b>	<b>220,037</b>	<b>-</b>	<b>220,037</b>
<b>Expenditure on:</b>							
Raising funds	6	1,153	-	1,153	1,710	-	1,710
Charitable activities	7	197,434	99	197,533	190,525	42	190,567
<b>Total expenditure</b>		<b>198,587</b>	<b>99</b>	<b>198,686</b>	<b>192,235</b>	<b>42</b>	<b>192,277</b>
<b>Net income/(expenditure) and movement in funds</b>		<b>62,058</b>	<b>(99)</b>	<b>61,959</b>	<b>27,802</b>	<b>(42)</b>	<b>27,760</b>
<b>Reconciliation of funds:</b>							
Fund balances at 1 January 2024		164,624	99	164,723	136,822	141	136,963
<b>Fund balances at 31 December 2024</b>		<b>226,682</b>	<b>-</b>	<b>226,682</b>	<b>164,624</b>	<b>99</b>	<b>164,723</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.



# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## STATEMENT OF FINANCIAL POSITION

FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	2024 £	£	2023 £	£
<b>Fixed assets</b>					
Property, plant and equipment	14		32,176		40,123
<b>Current assets</b>					
Trade and other receivables	15	6,239		8,992	
Cash at bank and in hand		195,461		120,933	
		201,700		129,925	
<b>Current liabilities</b>	16	(7,194)		(5,325)	
<b>Net current assets</b>			194,506		124,600
<b>Total assets less current liabilities</b>			226,682		164,723
<b>The funds of the charity</b>					
Restricted income funds	18		-		99
Unrestricted funds	19		226,682		164,624
			226,682		164,723

The financial statements were approved by the trustees on 1 May 2025

.....  
The Reverend Ruth Burge-Thomas - Chair (Incumbent)  
Trustee

# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 DECEMBER 2024

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#### 1 Accounting policies

##### Charity information

Holy Spirit, Clapham is a registered charity governed by its Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules.

##### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Parochial Church Council Powers Measure (1956), the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

##### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

##### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

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#### 1 Accounting policies (Continued)

##### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

##### 1.6 Property, plant and equipment

Property, plant and equipment are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following basis:

Contact centre fixture and fittings	Straight line basis over 4-10 Years
Church fixtures and fittings	Straight line basis over 3-20 Years
Computers	Straight line basis over 3-5 Years

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

##### 1.7 Impairment of non-current assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

##### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

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#### 1 Accounting policies (Continued)

##### **Basic financial assets**

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including trade and other payables and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 3 Income from donations and legacies

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Donations and gifts	141,596	113,649
<b>Donations and gifts</b>		
Gift Aid - bank	94,972	76,956
Gift Aid - envelopes	1,631	51
Other giving not under Gift Aid	1,623	10,364
Loose plate collections	3,627	3,838
Tax recoverable on Gift Aid	25,760	22,390
Flowers	610	50
Legacies	11,517	-
Other	1,856	-
	141,596	113,649

### 4 Income from charitable activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
<b>Charitable activities</b>		
Activities to further the work of the church	10,782	964
Income directly relating to worship	1,090	3,497
Charitable rental income	99,176	89,818
Activities for generating funds	5,522	10,800
	116,570	105,079

### 5 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	2,479	1,309

# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2024**

### **6 Expenditure on raising funds**

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
<b>Fundraising and publicity</b>		
Seeking donations, grants and legacies	60	400
Membership schemes and social lotteries	417	813
Staging fundraising events	676	497
	<u>1,153</u>	<u>1,710</u>



# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

### 7 Expenditure on charitable activities

	Church activities	Church activities
	2024	2023
	£	£
<b>Direct costs</b>		
Depreciation and impairment	8,357	8,639
Parish costs	79,345	71,834
Working expenses of incumbent	1,538	2,455
Other church activities	908	503
Upkeep of services	1,911	1,527
Upkeep of churchyard	3,534	3,374
Church running expenses	14,073	21,332
Contact centre running expenses	14,197	18,614
Music and organ costs	3,765	9,753
Printing and stationery	1,142	1,682
Repairs and maintenance	18,815	6,984
Telephone and broadband	2,410	1,629
Miscellaneous costs	819	1,014
Financial charges	1,673	1,164
	<u>152,487</u>	<u>150,504</u>
Grant funding of activities (see note 8)	4,930	2,312
<b>Share of support and governance costs (see note 9)</b>		
Support	40,116	37,751
	<u>197,533</u>	<u>190,567</u>
<b>Analysis by fund</b>		
Unrestricted funds	197,434	190,525
Restricted funds	99	42
	<u>197,533</u>	<u>190,567</u>

# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 8 Grants payable

	Church activities 2024 £	Church activities 2023 £
Grants to institutions:		
Ace of clubs	-	767
Children's society	1,048	767
Home mission and outreach	14	10
Christain Aid	1,210	-
Other	2,658	768
	<u>4,930</u>	<u>2,312</u>

### 9 Support costs allocated to activities

	2024 £	2023 £
Staff costs	36,713	31,424
Gifts	368	3,732
Website costs	-	896
Printer, computer, network and software	395	1,699
Accountancy & Independent examination	2,640	-
	<u>40,116</u>	<u>37,751</u>
<u>Analysed between:</u>		
Church activities	<u>40,116</u>	<u>37,751</u>

### 10 Net movement in funds

	2024 £	2023 £
The net movement in funds is stated after charging/(crediting):		
Depreciation of owned property, plant and equipment	<u>8,357</u>	<u>8,639</u>

### 11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

### 12 Employees

The average monthly number of employees during the year was:

2024 Number	2023 Number
<u>2</u>	<u>3</u>

# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 12 Employees (Continued)

Employment costs	2024 £	2023 £
Wages and salaries	35,413	29,526
Other pension costs	1,300	1,898
	<u>36,713</u>	<u>31,424</u>

There were no employees whose annual remuneration was more than £60,000.

### 13 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 14 Property, plant and equipment

	Contact centre fixture and fittings £	Church fixtures and fittings £	Computers £	Total £
<b>Cost</b>				
At 1 January 2024	94,709	78,669	11,211	184,589
Additions	-	210	200	410
Disposals	-	-	(5,735)	(5,735)
At 31 December 2024	<u>94,709</u>	<u>78,879</u>	<u>5,676</u>	<u>179,264</u>
<b>Depreciation and impairment</b>				
At 1 January 2024	94,709	38,721	11,036	144,466
Depreciation charged in the year	-	8,142	215	8,357
Eliminated in respect of disposals	-	-	(5,735)	(5,735)
At 31 December 2024	<u>94,709</u>	<u>46,863</u>	<u>5,516</u>	<u>147,088</u>
<b>Carrying amount</b>				
At 31 December 2024	<u>-</u>	<u>32,016</u>	<u>160</u>	<u>32,176</u>
At 31 December 2023	<u>-</u>	<u>39,948</u>	<u>175</u>	<u>40,123</u>

# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

<b>15 Trade and other receivables</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Amounts falling due within one year:</b>		
Trade receivables	2,660	8,038
Other receivables	3,579	954
	<u>6,239</u>	<u>8,992</u>
<b>16 Current liabilities</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Trade payables	1,648	3,023
Other payables	2,906	2,302
Accruals and deferred income	2,640	-
	<u>7,194</u>	<u>5,325</u>
<b>17 Retirement benefit schemes</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Defined contribution schemes</b>		
Charge to profit or loss in respect of defined contribution schemes	<u>1,300</u>	<u>1,898</u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

### 18 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	<b>At 1 January 2024</b>	<b>Resources expended</b>	<b>At 31 December 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Refugees Welcome Lambeth Fund	99	(99)	-
	<u>99</u>	<u>(99)</u>	<u>-</u>
<b>Previous year:</b>	<b>At 1 January 2023</b>	<b>Resources expended</b>	<b>At 31 December 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Refugees Welcome Lambeth Fund	141	(42)	99
	<u>141</u>	<u>(42)</u>	<u>99</u>

# CHURCH OF THE HOLY SPIRIT, CLAPHAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

#### 19 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2024	Incoming resources	Resources expended	Transfers	At 31 December 2024
	£	£	£	£	£
Contact - Contact Centre	6,904	95,774	(44,896)	(13,610)	44,172
Organ - Organ Fund	5,016	3,630	(567)	-	8,080
Fabric - Fabric Fund	64,819	-	-	-	64,819
General funds	87,884	161,241	(153,124)	13,610	109,612
	<u>164,624</u>	<u>260,645</u>	<u>(198,587)</u>	<u>-</u>	<u>226,682</u>
Previous year:	At 1 January 2023	Incoming resources	Resources expended	Transfers	At 31 December 2023
	£	£	£	£	£
Ukraine - Refugees Ukraine	3,235	-	(3,234)	(1)	-
Abbeville - Abbeville Fete	3,499	-	-	(3,499)	-
Contact - Contact Centre	(3,590)	86,912	(54,318)	(22,100)	6,904
Organ - Organ Fund	5,016	-	-	-	5,016
Fabric - Fabric Fund	64,819	-	-	-	64,819
General funds	63,843	133,125	(134,683)	25,600	87,885
	<u>136,822</u>	<u>220,037</u>	<u>192,235</u>	<u>-</u>	<u>164,624</u>

#### 20 Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 December 2024:			
Property, plant and equipment	32,176	-	32,176
Current assets/(liabilities)	194,506	-	194,506
	<u>226,682</u>	<u>-</u>	<u>226,682</u>

## CHURCH OF THE HOLY SPIRIT, CLAPHAM

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### FOR THE YEAR ENDED 31 DECEMBER 2024

#### 20 Analysis of net assets between funds (Continued)

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
<b>At 31 December 2023:</b>			
Property, plant and equipment	40,123	-	40,123
Current assets/(liabilities)	124,501	99	124,600
	<u>164,624</u>	<u>99</u>	<u>164,723</u>

#### 21 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).