

PCC OF BROUGHTON

Financial statements

for the year ended 31 December 2023

PCC OF BROUGHTON
LEGAL INFORMATION

Trustees

Rev Canon F Green
M Anson
G Bagwell
P Brand
C Buckley
C Couper
M Couper
T Eves
Rev N Gilmour
B Hurley
L Laflin
C McAteer
D Millbank
K Morris
P Moss
Rev P Taylor
V Thornley
Canon A Titterington
J Titterington
B Townsend
D Ward
P Ward

Incumbent and PCC Chair

Rev Canon F Green

Treasurer

Mr J Titterington

Secretary

Mrs M Couper

Charity Registration Number

1134595

Principal address

St. Martin's House
25 Northway
Fulwood
Preston
PR2 9TP

Independent examiner

Mr S Worswick BA FCA
Smith & Goulding Limited
2 Southport Road
Chorley
PR7 1LB

PCC OF BROUGHTON
CONTENTS

	Page
Trustees report	iv-vi
Independent examiner's report	vii
Statement of financial activities	viii
Balance sheet	ix
Notes to the accounts	x-xvii

PCC OF BROUGHTON

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

The Trustees present their report and accounts for the year ended 31 December 2023.

The accounts have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the Charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and Activities

The primary objective of the PCC is the promotion of the Gospel of Our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC will co-operate with the clergy in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Public Benefit Statement

When planning our activities for the year, the PCC have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. The PCC try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer
- Learning about the Gospel
- Developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the wider parish,
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the parish church, St. John Baptist and St. Martin's Chapel/Parish Hall. St. Peter's Chapel is within St. Peter's Church of England Primary School and maintenance is the responsibility of Lancashire County Council. The new St. Martin's was completed in August 2023. The project included new affordable housing developed by our partner housing association, Regenda Homes as well as the Chapel and Parish Hall for Broughton Parish in the centre of Fulwood (replacing the former Parish Hall).

Achievements and Performance

During the year the PCC met for six scheduled meetings. Major topics discussed included: Finance, Parish Church maintenance, the construction project at St. Martin's, Fulwood; health and safety policy, safe from harm procedures, the development of Sunday Schools (St. John's and St. Peter's - jigsaw) and Messy Church, education courses and opportunities, and fund raising for an Appeal for the fixtures, fittings and landscaping of the new St. Martin's Chapel/Parish Hall. St. Martins is being used seven days a week for parish and community activities. The full kitchen facilities allow the parish to host a year-round Warm Welcome Space reaching out to those who are lonely, in need of support or concerned about energy bills.

Representative members of the PCC sit on the Deanery Synod and a PCC member is on the Deanery Synod Standing Committee serving as Deanery Synod Secretary. This provides the PCC with an important link with the wider structures of the church.

Some members of the parish are unable to attend church due to sickness and age. The clergy visit all church members who have requested it to celebrate communion with them either at their homes or in hospital. A Bi-weekly Worship from Home pack is sent via email or delivered by hand to house-bound parishioners. The pew sheet is sent via email to households on request.

The activities within the parish are reported in the monthly magazine '*Outlook*' and the pew sheet. The parish has a website(refreshed in 2023), Facebook and Twitter accounts.

The following committees serve the church and its activities:

- Land and Buildings
- Fund raising and Social
- St. Martin's Project Team
- Health and Safety
- Safeguarding
- Communications
- Stewardship
- Standing committee.

PCC OF BROUGHTON
TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

Ecumenical Relationships

The church is a member of the ecumenical covenant Churches Together in Fulwood and Broughton.

Financial Review

Total receipts on unrestricted funds were £165,763 of which £71,458 was unrestricted voluntary donations and a further £21,868 was recovered under the Gift Aid scheme.

The total expenditure from unrestricted funds including the contribution to the diocesan parish share, which provides for the stipends and housing for the clergy, was £139,973.

Construction of the new St. Martin's Chapel/Parish Hall began on 2nd April 2022 and was completed on 18th August 2023. The fixed contract sum is £772,620.18. Fees for the project will exceed £70,000.

The net result for the year was a surplus of income over expenditure from unrestricted funds of £25,790.

At 31 December 2023 the PCC had a balance on unrestricted funds of £1,009,345. This includes £240,000 which has been designated for the development of mission and worship and £100,000 designated for capital projects at St. John's. The restricted funds at 31 December 2023 totalled £70,757. A Breakdown of the restricted funds is shown in the notes to the accounts.

Reserves Policy

The PCC consider that they should hold one years' average expenditure in bank accounts and easily realisable investments which has been achieved throughout the year.

Volunteers

The PCC would like to thank all the volunteers who work so hard to make our church the lively and vibrant community that it is.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The PCC is registered with the Charity Commission (Charity Number 1134595).

The membership of the PCC consists of the incumbent, churchwardens, parish clergy and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including how the funds of the PCC are spent. New members receive initial training in to the workings of the PCC.

The PCC members regularly assess the major risks to which the parish is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

PCC OF BROUGHTON
TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

Administrative Information

PCC of Broughton is part of the Diocese of Blackburn within the Church of England. The correspondence address is St Martin's House, 25 Northway, Fulwood, Preston PR2 9TP. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission.

PCC members who have served during the year are:

Rev Canon F Green

M Anson

G Bagwell

P Brand

C Buckley

C Couper

M Couper

T Eves

Rev N Gilmour

B Hurley

L Laflin

C McAteer

D Millbank

K Morris

P Moss

Rev P Taylor

V Thomley

Canon A Titterington

J Titterington

B Townsend

D Ward

P Ward

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the accounts comply with the Charities Act 2011, the applicable Charity (Accounts and Reports) Regulations, current Church Accounting Regulations and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on

and signed on their behalf by:



Rev Canon F Green (PCC Chair)

INDEPENDENT EXAMINER'S REPORT TO THE
PCC OF BROUGHTON

I report to the Trustees on my examination of the accounts of PCC of Broughton for the year ended 31 December 2023, which are set out on pages iv to xvii.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  **Simon Worswick, B.A, F.C.A**

Date

PCC OF BROUGHTON

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDING 31 DECEMBER 2023

	NOTE	UNRESTRICTED FUNDS £	DESIGNATED FUNDS £	RESTRICTED FUNDS £	TOTAL 2023 £	TOTAL 2022 £
INCOME AND ENDOWMENTS						
FROM:						
Donations and legacies	2(a)	154,238	100,000	23,517	277,755	162,648
Charitable activities	2(d)	-	-	-	-	-
Income from investments	2(c)	11,525	-	-	11,525	4,637
TOTAL INCOME		165,763	100,000	23,517	289,280	167,285
EXPENDITURE ON:						
Provision of ministry and mission	5(a)	139,973	18	131,702	271,693	105,173
Fund raising costs		-	-	-	-	-
Parish hall running expenses	5(b)	-	-	-	-	-
TOTAL EXPENDITURE		93,973	-	131,702	271,693	105,173
NET INCOME/EXPENDITURE		25,790	99,982	(108,185)	17,587	62,112
Gains (Losses) on tangible fixed assets	6(a)	-	-	-	-	(9,503)
Gains (losses) on investments						
On revaluation	6(b)	10	-	5,855	5,865	(8,305)
Transfers between funds		-	-	-	-	-
NET MOVEMENT IN FUNDS		25,800	99,982	(102,330)	23,452	44,304
BALANCES B/FWD 1 JANUARY		643,186	240,377	173,087	1,056,650	1,012,346
BALANCES C/FWD 31 DECEMBER		668,986	340,359	70,757	1,080,102	1,056,650

The breakdown of the 2020 figures between the unrestricted, restricted and endowment funds are in note 10 on page xvi.

PCC OF BROUGHTON


BALANCE SHEET

AS AT 31 DECEMBER 2023

	NOTES	2023 £	2022 £
Fixed Assets			
Tangible fixed assets		863,052	505,004
Investments	6	63,594	62,729
Current Assets			
Stocks		157	285
Sundry debtors and prepayments	8	2,038	1,886
Cash at bank and in hand	7	151,758	486,973
		<u>153,953</u>	<u>489,144</u>
Current Liabilities			
Creditors	9	<u>(497)</u>	<u>(227)</u>
Net Current Assets		<u>153,456</u>	<u>488,917</u>
Total Net Assets		<u>1,080,102</u>	<u>1,056,650</u>
The Funds of the Charity			
Restricted funds	11	70,757	173,087
Unrestricted funds:			
Designated funds	12	340,359	240,377
Other charitable funds	12	668,986	643,186
Total Charity Funds		<u>1,080,102</u>	<u>1,056,650</u>

Approved by the Parochial Church Council on

and signed on its behalf by:


.....
Rev Canon F Green (PCC Chair)

PCC OF BROUGHTON

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

1. ACCOUNTING POLICIES

Accounting Convention

The accounts have been prepared in accordance with the current Church Accounting Regulations together with the accounting policies set out in the notes to the accounts and comply with the Charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Charity is a Public Benefit Entity as defined by FRS 102.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

Going Concern

At the time of approving the accounts, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts. There are no material uncertainties about the Charity's ability to continue.

Funds

Restricted funds represent donations or grants received for a specific purpose or objective. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted funds are general funds which can be used for PCC ordinary purposes. A designated fund is established for expenditure which has been committed to projects but remains unspent at the year end.

PCC OF BROUGHTON
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

1. the PCC becomes legally entitled to the benefit of use of the resources;
2. an inflow of economic benefit is probable; and
3. the monetary value can be measured with sufficient reliability.

Resources Expended

Liabilities are recognised as soon as an outflow of economic benefit is probable.

Costs are included in the accounts gross including irrecoverable VAT.

Fixed Assets

Consecrated and benefice property is not included in the financial statements in accordance with s.10 of the Charities Act 2011.

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognized in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

Stock

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Items held for distribution at no or nominal consideration are measured at cost.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

PCC OF BROUGHTON

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

2. INCOMING RESOURCES

	UNRESTRICTED FUNDS £	DESIGNATED FUNDS £	RESTRICTED FUNDS £	TOTAL 2023 £	TOTAL 2022 £
2(a) Donations and legacies					
Planned giving					
Gift Aid	59,274	-	-	59,274	56,578
Tax receivable	21,868	-	-	21,868	18,880
Other giving					
Collections	12,184	-	-	12,184	8,148
Baptisms, weddings and funerals	7,685	-	-	7,685	10,284
Donations and legacies	29,972	100,000	23,517	153,489	57,163
Functions and fund raising	7,096	-	-	7,096	5,412
Floodlighting	1,505	-	-	1,505	1,575
Magazine income	1,378	-	-	1,378	1,648
Childrens' Ministry – designated fund	-	-	-	-	377
St Martin's House contribution	8,761	-	-	8,761	-
Grants	710	-	-	710	2,030
Other income	3,805	-	-	3,805	553
	<u>154,238</u>	<u>100,000</u>	<u>23,517</u>	<u>277,755</u>	<u>162,648</u>
2(c) Income from Investments					
Rental income	-	-	-	-	-
Interest and dividends receivable	11,525	-	-	11,525	4,637
	<u>11,525</u>	-	-	<u>11,525</u>	<u>4,637</u>

3. EMPLOYEES

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Administration	<u>1</u>	<u>1</u>

There were no employees whose annual emoluments were £60,000 or more.

PCC OF BROUGHTON8

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

4. TRANSACTIONS WITH MEMBERS OF THE PCC AND RELATED PARTIES

The Vicar is a member of the PCC. She is remunerated through the diocese. She receives expenses from the PCC in respect of her duties as Vicar.

	UNRESTRICTED FUNDS £	DESIGNATED FUNDS	RESTRICTED FUNDS £	TOTAL 2023 £	TOTAL 2022 £
5. RESOURCES EXPENDED					
5(a) Provision of ministry and mission					
Mission giving	789	-	-	789	1,612
Diocesan Parish Share	40,000	-	-	40,000	40,000
Clergy expenses	7,999	-	-	7,999	7,395
Music costs	5,907	-	18,709	24,616	6,341
Parish office	4,323	-	-	4,323	5,961
St. Martin's House costs	10,437	-	-	10,437	581
Wages	11,076	-	-	11,076	9,828
Church expenses	9,154	18	-	9,172	6,186
Bank charges	836	-	-	836	722
Parish magazine costs	1,421	-	-	1,421	871
Church Running Expenses:					
Electricity	5,487	-	-	5,487	2,281
Heating oil	5,017	-	-	5,017	5,178
Insurance	3,297	-	-	3,297	2,728
Church Maintenance:					
Parish church	6,017	-	-	6,017	4,381
Parish church lighting	25,575	-	-	25,575	-
Organ	-	-	-	-	7,162
Chairs for St Peter's	-	-	-	-	3,575
St. Martin's equipment and set up	-	-	82,993	82,993	-
St Martin's heat pump	-	-	30,000	30,000	-
Other expenses	2,638	-	-	2,638	371
	139,973	18	131,702	271,693	105,173

PCC OF BROUGHTON

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

6. FIXED ASSETS FOR USE BY THE PCC

6.(a) Tangible Fixed Assets

	2023	2022
	£	£
St. Martins and Parish Hall Redevelopment		
Cost brought forward	505,004	125,170
Cost of additions	358,048	379,834
Cost carried forward	863,052	505,004

6.(b) Investments

	COST	MARKET VALUE 2022	ADDITIONS / DISPOSALS	INCREASE/ DECREASE IN VALUE	MARKET VALUE 2023
	£	£	£	£	£
Unrestricted held by the PCC					
M & G Charibond 276 units	350	300	-	10	310
		300	-	10	310
Restricted investment funds					
St CCLA Church of England CBF	36,200	62,429	(5,000)	5,855	63,284
		62,429	(5,000)	5,855	63,284
Total Market Values		62,729	(5,000)	5,865	63,594

6.(c) Unrealised Gains/(Losses) in Investments and Fixed Assets

This relates to the revaluation of investments held by or on behalf of the PCC, on an annual basis and is represented by the difference between the opening and closing market values.

	2023	2022
	£	£
Unrealised gains/(losses) in unrestricted investments	10	25
Unrealised gain/(losses) in restricted investments	5,855	(8,330)
Total unrealised gains/(losses) in the year	5,865	(8,305)

PCC OF BROUGHTON

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

7. CASH AT BANK AND IN HAND

	2023	2022
	£	£
Restricted	7,473	53,182
Designated	100,359	240,377
Unrestricted general funds	43,926	195,585
	<u>151,758</u>	<u>489,144</u>

8. DEBTORS

	2023	2022
	£	£
Income Tax re: Gift Aid	2,038	1,886
Sundry debtors and prepayments	-	-
	<u>2,038</u>	<u>1,886</u>

9. CREDITORS

	2023	2022
	£	£
Amounts falling due inside one year		
PAYE liability	-	-
Receipts in advance	222	-
Sundry creditors and accrued expenditure	275	227
	<u>497</u>	<u>227</u>

PCC OF BROUGHTON

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

10. 2022 COMPARATIVES

		UNRESTRICTED FUNDS £	DESIGNATED FUNDS £	RESTRICTED FUNDS £	TOTAL 2022 £
INCOME AND ENDOWMENTS					
FROM:					
Donations and legacies	2(a)	111,241	377	51,030	162,648
Charitable activities	2(d)	-	-	-	-
Income from investments	2(c)	4,175	-	462	4,637
TOTAL INCOME		115,416	377	51,492	167,285
EXPENDITURE ON:					
Provision of ministry and mission	5(a)	93,974	-	11,199	105,173
Fund raising costs		-	-	-	-
Parish hall running expenses	5(b)	-	-	-	-
TOTAL EXPENDITURE		93,974	-	11,199	105,173
NET INCOME/EXPENDITURE		21,442	377	40,293	62,112
Gains (Losses) on revaluation of tangible fixed assets		(9,503)	-	-	(9,503)
Gains (Losses) on investment assets					
On revaluation		25	-	(8,330)	(8,305)
Transfers between funds		-	-	-	-
NET MOVEMENT IN FUNDS		11,964	377	31,963	44,304
BALANCES B/FWD 1 JANUARY		631,222	240,000	141,124	1,012,346
BALANCES C/FWD 31 DECEMBER		643,186	240,377	173,087	1,056,650

PCC OF BROUGHTON

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

11. FUNDS

Restricted Funds

Organ appeal	Funds raised for the replacement of the organ.
Choir fund	Bequests received to maintain the choral music in church.
Walkers and talkers fund	Residue of funds held on behalf of the walkers and talkers group.
St Martins development fund	Donations received towards the redevelopment.

Funds	Balance at 1 January 2023	Movement in funds			Balance at 31 December 2023
		Income	Expenditure	Revaluation	
Restricted – Organ appeal	7,249	-	-	-	7,249
Restricted – Choir fund	76,329	-	(18,709)	5,855	63,475
Restricted – Walkers and talkers	33	-	-	-	33
Restricted – Air source heat pumps	27,000	3,000	(30,000)	-	-
Restricted – Kitchen	5,000	-	(5,000)	-	-
Restricted – St. Martin’s development	57,476	20,517	(77,993)	-	-
Designated –Mission and worship fund	240,000	-	-	-	240,000
Designated – Children’s Ministry	377	-	(18)	-	359
Designated – St John’s capital projects	-	100,000	-	-	100,000
Unrestricted Fund	643,186	165,763	(139,973)	10	668,986
Total Funds	1,056,650	289,280	(271,693)	5,865	1,080,102

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted	Restricted	Endowment	Total
Tangible fixed assets	863,052	-	-	863,052
Investments	310	63,284	-	63,594
Current Assets	146,480	7,473	-	153,953
Creditors: amounts falling due within one year	(497)	-	-	(497)
	1,009,345	70,757	-	1,080,102