

---

**THE MANCHESTER YOUTH ZONE LIMITED**  
(A company limited by guarantee)

---

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

---

**THE MANCHESTER YOUTH ZONE LIMITED**

**(A company limited by guarantee)**

---

**CONTENTS**

---

	Page
<b>Reference and administrative details of the charity, its trustees and advisers</b>	<b>1</b>
<b>Chairman's statement</b>	<b>2 - 4</b>
<b>Trustees' report</b>	<b>5 - 20</b>
<b>Independent auditor's report</b>	<b>21 – 23</b>
<b>Statement of financial activities</b>	<b>24</b>
<b>Balance sheet</b>	<b>25</b>
<b>Statement of cash flows</b>	<b>26</b>
<b>Notes to the financial statements</b>	<b>27 – 45</b>

---

## **THE MANCHESTER YOUTH ZONE LIMITED**

**(A company limited by guarantee)**

---

### **REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2021**

---

#### **Trustees**

Chris Davis, Chair  
James Smith, Vice Chair  
Heather Crosby  
Frank Shephard  
Katharine Vokes (Resigned 9<sup>th</sup> September 2020)  
Helen Taylor (Resigned 9<sup>th</sup> September 2020)  
Simeon Livesey (Appointed 5<sup>th</sup> November 2020)  
Phil Marsh (Appointed 5<sup>th</sup> November 2020 & Resigned 27<sup>th</sup> April 2021)  
Andrew Cooke (Appointed 17<sup>th</sup> December 2020)  
Elizabeth Peters (Resigned 27<sup>th</sup> April 2021)  
Michael O'Connor (Resigned 25<sup>th</sup> May 2021)  
Peter Henry (Resigned 28<sup>th</sup> May 2021)  
Sandra Collins (Resigned 26<sup>th</sup> June 2021)

Other members to be noted:

Jamie Masraff (Temporary OnSide Representative from 27<sup>th</sup> April 2021 until Debbie Wright returns from Maternity Leave to become a Trustee)

Yvonne O'Malley (MCC observer from 27<sup>th</sup> April 2021 with the intention to become a Trustee)

#### **Company registered number**

07025561

#### **Charity registered number**

1134580

#### **Registered office**

The Manchester Youth Zone Limited, 931 Rochdale Road, Harpurhey, Manchester, M9 8AE

#### **Chief executive officer**

Richard Marsh (Resigned 11<sup>th</sup> June 2021)

Amanda Naylor (Started 31<sup>st</sup> May 2021)

#### **Independent auditor**

Crowe U.K. LLP, 3rd floor, The Lexicon, Mount Street, Manchester, M2 5NT

#### **Bankers**

Co-operative Bank, PO Box 250, Delf House, Skelmersdale, WN8 6WT

---

## **THE MANCHESTER YOUTH ZONE LIMITED**

**(A company limited by guarantee)**

---

### **CHAIRMAN'S STATEMENT FOR THE YEAR ENDED 31 MARCH 2021**

---

The Chairman presents his statement for the period.

Manchester Youth Zone (MYZ) provides a unique safe place for young people aged from 6 – 19, up to 25 with additional needs, from across Manchester. With a wealth of sport and creative activities, over the past twelve months we have consistently maintained regular contact with 1,179 children and young people on raising aspirations, increasing confidence, building positive relationships, and adding something back to the community. However, the impact of delivering services to the most vulnerable children and young people in North Manchester in the heart of the COVID - 19 pandemic, has transformed the way that the voluntary sector as a whole and Manchester Youth Zone specifically has delivered its services.

Whilst many organisations were stopping and scaling down their activities, Manchester Youth Zone were able to adapt and scale up activity, initially digitally and then as soon as possible through socially distanced measures both outside in community settings and inside the building when regulations allowed us to re-open our door.

Our work needed to be adapted but we continued to provide a varied package of support via small groups, detached and street-based youth work and online activity sessions and one-to-one interaction; leading to us being able to open the building in July 2020 for small bubble activity, in line with NYA guidance. Through 1-1s and small group sessions we managed to deliver 3,324 sessions and interventions to the children who needed us the most; providing 622 hours of mentoring for children who needed someone to talk to and help and over 1,400 phone calls.

Our digital offer was expansive and innovative with over 900 Zoom sessions undertaken including a mix of fitness sessions, music lessons, games nights, cooking activities (each child had a hamper of ingredients delivered so they could cook alongside our youth workers), girl groups and many more. During the last 12 months we have learnt a great deal about different ways to engage with young people. We now have stronger connections with parents and have intensified our support with young people with additional needs who have particularly struggled with the impacts of lockdown and lack of routine.

Only one known positive case of COVID - 19 has been identified at MYZ, despite Manchester being consistently cited in Government statistics as one of the hardest COVID-19 hit areas. We had minimal disruption to activities with a short 48-hour closure to enable all staff to be PCR tested and a deep clean of the building to occur. All relevant parents, schools and wider stakeholders were informed, and operations resumed as normal immediately after this period.

Many children and young people attending the youth zone currently have had their needs exacerbated and have additional adversity since the pandemic. Food poverty continues to be a key factor and Manchester Youth Zone has provided free hot food at all youth sessions to start to address this and have delivered over 300 food boxes to families in need in the community. We also have a food pantry where children can take additional food home to parents where we know access to food is limited.

Children and families have been hit hardest in relation to their mental health and wellbeing and our Safe Zone provision has seen a significant rise in both referrals and severity of need reaching over 50 children during the past 12 months. We have extended our 1-1 mentoring offer for children with complex family and school situations and those experiencing bereavement and loss, building protective networks, helping children develop coping strategies and building family resilience whilst working with and bridging other service support to help families get back on track.

Our members from Black, Asian and wider ethnic communities faced additional adversity, with significant backlash to Black Lives Matter, the disproportionate adverse impact of COVID – 19 to some Black and Asian communities and more recently the racist abuse that England football players received. Therefore, working alongside our Black Asian and ethnic minority led community partners has been an essential way of tackling these issues and ensuring that the young people from these communities who engage in our organisation are supported and safeguarded and harmful narratives are tackled.

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### CHAIRMAN'S STATEMENT FOR THE YEAR ENDED 31 MARCH 2021

We have also focussed on encouraging sport and increasing physical activity, recognising that this is a key factor in supporting and improving children and young people's mental health and self-esteem, and helping them regain fitness and maintain health post lockdown.

Eight-eight children and young people have taken part in regular mountain biking rides across the Northwest to stay active during the pandemic. Whilst an additional 37 girls took part in an 8-week programme 'This Girl Can' aimed to increase in participation in sport from girls including boxing, dance, basketball, climbing and wider activities. The programme has also provided a safe space for young women to talk about a range of topics that have included social media pressures, sexual harassment and abuse, feminism and supporting other young women, health and hygiene and sexual health and healthy relationships. We have seen strong supportive friendships develop with young people having confidence to take risks and try new things.

A further 84 young people have achieved their 20 hrs + sports engagement through our Active Youth programme and of those 17 young people have completed the active leaders programme where they have developed their skills in sports coaching and have gained a qualification. They are now acting as peer sports leaders in all sessions across the youth zone inspiring others to take part in youth activities.

As we look forward to a world post COVID it is essential that our young people are supported to engage in good quality education and employment opportunities. We laid the groundwork over the past 12 months by investing in 3 new Careers and Enterprise initiatives that have proved highly successful.

The Makerspace Workshop operated as a free space for young people to learn about crafting, engineering, and trying their hands at creating new things. It features a 3D Printer, a Vinyl Cutter, an Ink Jet printer, and the possibility for young people to explore a wide range of resources – such as resin, silicone, textiles, wood, foam etc. which they may wish to turn into a personal project, or a small business. The aim and idea of this initiative being to allow young people a safe space and support to uncover skills and interests that may contribute to their current or future career choices – may this be a job, or a small business.

The Learning Kitchen provided a safe professional environment for young people to gain cooking, nutrition, budgeting, meal planning, independent living, and hospitality skills. It is also a space where young people learn key skills to help them find part time employment in catering, or where they may try a food related business idea. Our programme Hatch Talent helped 14–17year-olds in North Manchester develop their career management and entrepreneurial skills by supporting their small business ventures. The project allowed young people to test and trade a business idea whilst receiving support to build their employability portfolio. At the end of a cohort, young people choosing to develop their businesses further were invited to a Business Shower where they may receive further funding, mentoring or professional support from Manchester businesses and access to Manchester Rising Stars grants. So far 32 young people have engaged in Hatch Talent.

Our Junior Choices programme reached 73 young people over the year who became even more vulnerable to child criminal exploitation - all growing in their own self-confidence, being safeguarded, protected and developing resilience to be positive and contribute to their communities.

Manchester Youth Zone has continued to work with partners in North Manchester developing partnership bids that distributed over £400,000 of funding to 20 small community groups and I am pleased to see the additional resources that have been attracted to North Manchester from a real partnership of thought and action working together. Without the support of Manchester Youth Zone many of these partner agencies tell us they would not have made it through the funding crisis they faced during the pandemic.

We continue to be incredibly grateful to our sponsors and business supporters who continued to understand the need for investment in Manchester Youth Zone and helped us to scale up activity and reach families most in need. This places us in a strong position to continue to deliver support in what is likely to be a challenging financial landscape moving forward. The COVID – 19 pandemic has demonstrated that rather than focusing in on their own concerns, local businesses continue to look towards the future by providing much needed support to our charity.

---

## **THE MANCHESTER YOUTH ZONE LIMITED**

**(A company limited by guarantee)**

---

### **CHAIRMAN'S STATEMENT FOR THE YEAR ENDED 31 MARCH 2021**

I continue to be in awe of our staff team and volunteers who have worked flexibly and over and above what we thought was possible – their dedication to children of North Manchester and the wider area shines through.

Particular mention should be made of our now retired CEO Richard Marsh who left the organisation in June 2021 after 6 years of commitment and value led leadership. Richard leaves behind a much stronger organisation than when he joined us. He should be very proud as to what he has achieved. He was not only a great leader but became a close friend to those that he worked with, the young people of the Manchester Youth Zone as well as me. Thank you Richard.

The Manchester Youth Zone must evolve. As such I am excited as well as delighted that after comprehensive exercise, we have been able to appoint a new CEO, Amanda Naylor, who brings a wealth of expertise and over 25 years of experience of leading successful youth projects and is now charged with the development of a new Manchester Youth Zone strategy to navigate us post COVID into ensuring we remain relevant, dynamic, and responsive to children's needs in North Manchester.

Finally mention should be made of my fellow trustees who give up significant amounts of their free time to help me guide and oversee the great work that we collectively deliver at the Manchester Youth Zone. To each trustee, past and present my heartfelt thanks go out to each and all.

Name Chris Davis  
Chairman



Date: 3 November 2021

---

## **THE MANCHESTER YOUTH ZONE LIMITED**

**(A company limited by guarantee)**

---

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021**

---

The Trustees, who are also non-Executive Directors of the company, present the following report together with the audit Financial Statements of the charity for the period ending 31 March 2021, having taken advantage of the small companies' exemptions provided under S415A of the Companies Act 2006.

#### **CONSTITUTION**

The charity is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 27 August 2009 (Charity Number 1134580). Management of the charitable company's affairs is vested in the co-trustees.

In the event of a winding up, the present members and those who have ceased to be a member within one year of such an event have guaranteed the liabilities of the company to the sum not exceeding one pound each.

#### **METHOD OF APPOINTMENT OR ELECTION AND INDUCTION OF TRUSTEES**

When appointing new Trustees, the Board considers the following:

- Board structure
- Review of the composition of the Board including the evaluation and balance of skills, knowledge and experience of Board members
- Give consideration to succession planning for Trustees

Upon appointment to the Board, Trustees are expected to attend bi-monthly Board meetings for which papers are submitted a week prior to the date.

The Memorandum and Articles of Association states that the number of trustees shall have no maximum and shall not be less than three.

Full details of the rules are contained in the company's Memorandum and Articles of Association, which may be inspected at the registered office.

Newly appointed trustees are provided with a comprehensive induction to Manchester Youth Zone through the provision of in-house training and an induction with the CEO covering Trustee responsibilities with particular emphasis and context given to Safeguarding and Financial risk.

#### **ORGANISATIONAL STRUCTURE AND DECISION MAKING**

Manchester Youth Zone is governed by its Board of Trustees, which is responsible for setting the strategic direction of the organisation and the policy of the charity. The trustees carry the ultimate responsibility for the conduct of Manchester Youth Zone, and for ensuring that the charity satisfies its legal and contractual obligations. The trustees meet on a bi-monthly basis.

#### **Management Team**

The Chief Executive, Richard Marsh (who retired on the 25<sup>th</sup> June 2021 and has been replaced by Amanda Naylor) provides key leadership in Manchester Youth Zone with the leadership team developing and delivering the business plan. The CEO is supported by three members of the leadership team:

- Head of Business
- Head of Youth Work
- Head of Development and Fundraising

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

---

Manchester Youth Zone is not exceptional – in that, like many organisations over the last year, we have encountered challenges we have never experienced, impacting all aspects of our work – our service delivery for our young people, our staffing team, partnerships, funding, governance as well as the wider impact on our local community and those who we serve. Manchester Youth Zone is not exceptional, but our young people, staff and partners are. Demonstrating agility, flexibility and the ability to quickly adapt to change, adapting to dynamically deliver our usual high standard of care to young people, and putting them at the core of everything that we do.

It wasn't easy, it wasn't perfect, but that's ok. This unique moment in time, has allowed us to test new ways of working, giving us the opportunity for unprecedented innovation, responsiveness, creativity and imagination and for learning that can inform long-term change. We have used this opportunity to review our practices more fundamentally, based on all we have learned. It has also given us an opportunity to assess the increasing needs of young people, identifying isolation and lack of routine and role models leading to negative behaviours, lack of exercise and positive focus leading to low levels of fitness, lack of school structure and inspiration leading to anxieties about the future.

The impact on MYZ, as with many organisations, is twofold: (i), significantly increased need for services; (ii) and initially, a serious reduction in our fundraising income. But, by the end of March 2021, we were in an extremely robust position however, this end result presents only part of the story of the hard work and endeavour that took place over the 12 months.

#### **Income and Expenditure gap**

The beginning of the year saw us, like most, responding to the lockdown announced on 24<sup>th</sup> March and the immediacy of a significant loss of funding, £100k cut from Manchester City Council, several fundraising events, each with significant income attached. This together with a number of trust and foundations pausing their funding meant that we began the financial year with a potential loss of income around £400K.

The CEO was greatly supported by the Board who responded to the funding threat by providing oversight and assistance to plan a way forward.

The immediate result of the loss of funding and our response to the situation Covid presented was to reduce our opening times to 5 days a week, whilst endeavouring to preserve young person numbers. We also took the difficult decision to reduce our staff team based on the projected budget. In May we announced our proposal to make 20 staff redundant. The decision of where and how was based on the need to maintain flexibility whilst also retaining full time and highly qualified staff, not knowing what the outcome of covid would be.

Even with the announcement of the governments Job Retention Scheme, we maintained the position that we needed to make significant adjustments in order to be sustainable. By the beginning of July, we commenced redundancy consultation with those likely to be impacted.

We also took the decision to maximise the opportunity to offset expenditure by putting a significant number of staff onto the Job Retention Scheme, this helped the short-term loss of income considerably.

During this period, it was unclear where future income would come from – companies who had previously donated to us were now struggling to see a future for themselves, needing to secure their own position ahead of any philanthropic considerations, we began to respond to the Covid crisis and were successful in negotiating and securing funding for our emerging crisis work.

#### **Need from Young People and Families**

As a result of Covid and lockdown restrictions, we were forced to turn delivery on its head - staff quickly made a transition to offering online services for young people and supporting them on an individual basis through regular phone calls. Our experience tells us that key to impactful youth work is relationships, we knew we needed to maintain and build trusting relationships with little or no face-to-face contact – ensuring that MYZ



---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

---

was accessible to the most vulnerable.

The demand for our services increased, just as we were most pressed to ensure our survival. The crisis magnified the needs of young people, presenting increased; wellbeing concerns, loneliness and isolation, disconnect from education and a lack of trusted relationships.

The extent of the need was such that we were taken aback, with several parents commenting that we were the only organisation providing them with support. It was acutely evident that several groups were finding lockdown difficult - in week two of lockdown, 60% of young people reported they were finding lockdown 'really tough', and individual conversations with young people and their families highlighted the fact that the longer it went on, the higher this figure would become.

Young people with additional needs and their families found the change in routine, and being at home, particularly difficult to cope with. Not being at school presented many of them with issues of being socially isolated. Like many, young people across the city were facing some of their darkest days - unable to see friends, unable to attend school, and unable to socialise. This crisis hit the most vulnerable young people the hardest. For lots of people, home is a sanctuary and a place to escape to at the end of a long day at work, school, or college – but that's not always the case. MYZ took on the role of ensuring that our adapted digital offer kept young people feeling connected, engaged, and entertained.

- We supported these young people and their families on an almost daily basis with wellbeing phone calls and zoom sessions – with over 1,000 calls made in the first four weeks.
- Detached youth work began as a result of young people's desire to mix outside with others, disregarding restrictions, providing an opportunity for MYZ staff to discuss how they could better look after themselves and others.
- Young people disregarding restrictions became more "at risk" from child criminal exploitation.
- We supported the most vulnerable, or those struggling the most, on a one-to-one basis, with youth workers meeting young people with other professionals or on their own.
- Families with children on free school meals struggled to access food and needed support to access the web portal to register. We provided food parcels for young people and families and liaised with schools to access vouchers – MYZ provided devices and WIFI access to enable this to happen as well as language support. In July we ran our Juniors and Seniors Holiday programme – delivering over 4,000 meals to families that needed it the most – delivering MYZ Boxes which included arts, crafts and activity ideas as well as cooking ingredients alongside recipe cards.
- Young people unable to access schoolwork portals due to lack of device and access to the Internet - MYZ provided a number of tablets, laptops and WIFI internet access packages.
- Young people experiencing a huge degree of stress due to their transitions and exams being impacted and not knowing what to do next gave rise to an increase in young people disillusioned about their future prospects. Through our careers adviser we provided a great deal of additional support to those young people in Year 11 and Year 13 who's plans were totally disrupted.

As lockdown continued, many more young people took risks when using social media, this resulted in more safeguarding concerns and actions. As a result, we continued to support young people for a longer period of time and directed our curriculum offer to ensuring that we revisited internet safety and were aware of the vulnerabilities of young people.

For a group of other young people, not being at school made them more vulnerable to approaches from adults seeking to exploit them for criminal purposes. We allocated one member of staff to work alongside a social

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

---

worker with these young people some of whom were being trafficked across greater Manchester and then North of England.

Throughout the first period of lockdown to July we had to manage a different demand from young people and families, working without the resource of a centre, working online, or detached and the uncertainty of longer-term budget, making difficult decisions to spend staff resource on front line young person and family facing staff, or to exploit the Job Retention scheme. This period was, for everyone concerned, the most demanding, and for those who worked, a period of stress in managing totally new situations.

From July we were able to open again in a managed fashion, understanding bubbles and significantly altering the use of the building and its resources to ensure we were able to operate in a Covid secure manner. We continued to see the trend of challenges for young people and their families – isolation, increased risk of child criminal exploitation, lack of routine resulting in anxiety.

Holiday hunger and food poverty has, for our young people and families, been ever present and the reluctance of government and the statutory partners to move quickly and sensitively was very apparent. Throughout the summer with the generous support of MoneyPlus and CarFinance247, we operated our Holiday Hunger programme during the day and evening, providing meals and a programme of activities. We provided family food parcels with meal plans, and went on, thanks to an additional donation, to develop a food pantry where we could support parents – allowing privacy and incredibly insightful conversations into additional needs for support and challenges that families were facing.

#### **New ways of working**

Following government guidance and trying to keep our young people and communities safe meant dramatically changing the way we work away from an open access youth centre where young people could direct their own activity.

What we could offer was significantly different we needed to have a discrete activity for around 45 minutes and young people could only attend by invitation, to ensure we could track and trace if required and in smaller numbers with no more than a few groups in the building at once.

For the first time we were not taking new members, we needed to support those young people we already had and try to accommodate their needs.

Staff were challenged to work very differently, to work in bubbles and to deal with their own issues around the pandemic.

Our work again for the first time was not universal but was directed to work only with those young people and families in greatest need. We fortunately had a great deal of expertise in this area on which to build, and in taking our work forward it stood us in a very strong position in both delivering work but also being a ready-made programme for funders who were now in a position to respond to support organisations, young people, families and partnerships.

The period from January to March being fully funded enabled us to develop new ways of working, in particular around enterprise, bringing in specialist staff and creating an exciting and new offer.

#### **Staffing**

Staff collaboration at a time when, more than 50% were “furloughed”, we were in the midst of redundancy consultation and staff were dealing with new technology and demands, was challenging for all concerned – new ways of communication were established, and lessons are still being learned around understanding the trauma that staff themselves faced.

In October, when seeking to extend opening and services, we had a major staff outbreak of Covid and had to

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

---

shut the centre again for a two-week period. This highlighted several areas that needed amending to ensure this didn't happen again. During this period, a number of staff began to put forward new ways of working and means of helping young people.

The Youth Zone staff worked with others such as the Proud Trust to develop our LGBTQ+ work, developed social action online and began importantly to work outside the building on detached youth work.

From October, led by our targeted staff, and working in partnership with other youth providers in Manchester and the Northwest, we developed our detached offer reaching young people on the street helping them to think about being safe and behaving in a manner that did not put them at risk. From November until March staff were deployed on detached work reaching young people who could not attend the centre or traditionally who thought the Youth Zone was not for them. All delivery staff engaged in this work and were part of training and enhanced first aid training. It enabled us to develop our partnership work as well as work with new groups of young people. The detached youth work has left the Youth Zone in a position of now wanting to further develop the work based upon experience.

#### **Partnership work**

Whilst it might have been easier for organisations to solely think about self-preservation and survival, the strength of the North Manchester Youth Partnership was highlighted during this time and provided a real source of learning.

Partners were supported in their policies and practice in response to Covid and shared learning around the rapidly emerging support that young people and families required. A huge amount of sharing took place about delivery online, safeguarding, free school meals and learning support and importantly detached, as it related to community safety with the death of a young person in Moston from a knife attack.

After this event, the partnership created and deployed a presence which set out to prevent any escalation of the murder drawing other young people in and helping them to deal with feelings and keep themselves safe. Out of such a tragic event the partnership demonstrated it could work very quickly and collaboratively and de-escalated a difficult situation. Whilst not long-term youth work it was a pragmatic response, which was all about wider community safety when a community was threatened.

Through the partnership we were able to deliver learning resources to young people and families, ensure immediate food needs were met

Importantly, North Manchester Youth Partnership was able to present a "place based" response to Covid working through different organisations and in doing so attracting emergency funding from Lottery, Children in Need, Rank Foundation and We love Manchester, that enabled partners to continue their work at a time of massive financial stress on the charity sector.

A significant area of work that partners responded to was with those young people with additional needs – for a number of partners, these young people make up a significant portion of their members, and it was very apparent that they needed more support than any of us could provide – We love Manchester was able to respond to this, and enabled partners to fund different interventions and programmes for this group of young people that kept many young people out of crisis.

#### **Funding**

From being in a very difficult position in May/June when Trustees were involved in actions on a weekly basis the funding situation improved dramatically.

Manchester City Council awarded us another £50K grant – we had additional support from OnSide who were able to provide £115k as an emergency grant as well as accessing emergency funding from The Julia & Hans Rausing Charitable Trust and AJ Bell.

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

---

The funding team and CEO worked tirelessly in pursuit of funding during lockdown, and this seems to have more than paid off, with both Trusts and Foundations and unrestricted private sector support providing sustainable income. OnSide contributed an additional £194K through DCMS funding and the Charity Match challenge.

Importantly, having funding in place from December ensured we did not have to look to furlough any staff and we were able to expand our services developing enterprise and employment as well as detached work. This was a very useful period that brought staff back together and enabled us to understand where we wanted to develop going forward.

#### **Governance**

Through this period, having appropriate governance in place has been vital in giving both challenge and support to the executive as we confronted some of our most difficult tasks, transforming the offer and then growing to offer something new.

The Trustees, during the first 6 months of the year, have probably never been as close to our operation, providing both insight and ensuring we did what was right for the organisation and our young people. From December we have recruited three new Trustees.

#### **Lessons Learnt**

From the pandemic and a year of operation where we have had to respond to need and a funding rollercoaster what have we learnt:

- MYZ are so much more than a Youth Centre and young people focused charity – the support for families has been readily acknowledge by parents who tell us we have been their only source of support. We are really a community focused organisation with the interests of children and young people at our core.
- We know we can change quickly and respond with outstanding solutions which are scalable but personal enough to matter.
- Our staff can develop new ways of working and we can make a difference to our young people and community that does not depend upon a building – detached work and online and telephone support made a big difference to the lives of many.
- Working in partnership and through the North Youth Partnership has enabled Manchester Youth Zone to become embedded in the community and seen as an enabler and a generous leader.
- The issues for our community that we need to respond to remain and have been made worse in many cases by Covid, though there is beginning to be some change around food poverty we need to ensure this is not single year government funding and is wider system of change.
- We are incredibly proud of the way our young people and staff have responded to the ever-changing restrictions and guidelines and would not be where we are without the encouragement and experience of the board, our incredibly loyal supporters, new funders who joined when we needed them most, Manchester City Council and the North Manchester Youth Partnership.

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

---

#### RISK MANAGEMENT

The Trustees have considered the principal risks to which the charity is exposed and considers these to be:

- Failure to secure budgeted income from corporate funders and fundraising activity, particularly in light of Covid-19.
- A reduced Manchester City Council yearly contribution to the Youth Zone from £300,000 to £200,000, that may be further reduced 2022-2023 dependent on Central Government distribution of funds to councils.
- The need to potentially use reserves in 2021-2022 and a refreshed fundraising strategy alongside a restructure of services and staffing to ensure this budget deficit is remedied by 2022-23.
- The conclusion of large and longer-term funding contracts and re prioritisation of spend by larger charitable trusts to respond to Covid-19 – i.e. becoming very health and education focused and supporting the elderly population
- The security of young people, volunteers and staff whilst in the building and undertaking activity directed by the Youth Zone – Being Covid-19 secure as well as safe from other threats.

In response to the identified risk the Board have taken the following actions:

- Failure to secure budgeted income from corporate funders and fundraising activity, particularly in light of Covid-19.
- Development of clear fundraising strategy and monthly review to ensure progress against strategy is maintained
- Give significant resource in time to meet emerging opportunity from Trusts and Foundations to secure Covid-19 response and emergency funding.
- Formal Partnership with OnSide as an umbrella organisation who build and promote new youth zones across the country, signing the network agreement and entering into dialogue about strategic funding priorities for youth zones, providing an opportunity to share in collective funding approaches with success in bringing new funding.
- The Board will re model the Development Committee with the intention of identifying supporters of the Youth Zone who can identify new sources of funding
- Reviewed events and associated risk assessments and plan of events now in place. Individual giving becomes significant target for the fundraising team following the success of the 2.6 challenge which took place in April.
- In order to grow unrestricted income launched the "Give and Take" model to attract private sector funding
- Engagement with the development of Young Manchester and the City Council as a long term partner to develop our Place Based funding model – The Pandemic has further strengthened this work with Young Manchester supporting on a number of funding bids and meeting with key funders to support applications.
- Worked to accommodate Joe Gallagher Boxing Academy, Safe Zone and I Thrive Hub delivering education and support for young people therefore securing an income.
- Governance oversight of funding bids over £5,000.

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

---

- Positioning of Youth Zone as a lead and expert body on issues relating to North Manchester e.g. effects of serious and organised crime, and therefore increasing the opportunities for funding and commissioning

Reduction of Manchester City Council reducing its yearly contribution to the Youth Zone,.

- Manchester Youth Zone is supplying Manchester City Council with quarterly reports on how the Youth Zone contributes to the city's strategic objectives and has developed a range of forums where dialogue and joint planning can take place
- CEO has re-established links with all lead members and local councillors to share learning and garner support for funding into young people's services
- Manchester has announced Year of the Child 2022/23 and Manchester Youth Zone is central to planning and organising opportunities to help make this happen and secure resource for the work

Addressing the income – expenditure gap

- In March 2020 due to Covid-19 and subsequent loss of income from events and other funders, 20 part time / sessional posts were made redundant.
- A further staffing review is taking place to look at how we maximise staff delivery time and reduce administrative tasks to ensure that the current reduced team is bringing maximum value for children and commissioners and increasing activities on offer.
- New posts will be added when funding has been secured for expansion of youth work programmes.

The conclusion of large and longer-term funding contracts and re prioritisation of spend by larger charitable trusts to respond to Covid – i.e. becoming very health related and supporting the elderly population

- An immense amount of work has been undertaken by the team with Trusts and Foundations with funding being secured from Masonic Charitable Trust, Children in Need, Reaching Communities Reusing Foundation and Rank Foundation to support the period when the Youth Zone was moving towards offering online services. This investment in relationship building and sharing data on the impact of Covid on children and young people has helped us retain support.
- Mapping is currently taking place to look at how our activities meet newer funding models including social prescribing, contextual safeguarding, wider family outcomes to increase our funding base and continually evidence our importance and relevance.

The security of young people, volunteers and staff whilst in the building and undertaking activity directed by the Youth Zone – Being Covid-19 secure as well as safe from other threats.

- Monitored pro-actively the level of reserves to ensure they are in line with the policy of being between 3-6 months of operating costs.
- A new policy on knife attacks was implemented and all staff received training on responding safely to such an event in the youth zone, staff are also being trained in first aid of knife wounds.
- The Manchester Youth Zone Board received reports under the Health and Safety Covid-19 on a regular basis during the period of closure and pending re opening. The Board identified other expertise in property and ensured that all Youth Zone Covid-19 policies were signed off at Board level. Additional spend was authorised for home working and PPE. The Board also identified mental health support and training support in particular for staff who had been furloughed and felt on the edge of the organisation.

---

**THE MANCHESTER YOUTH ZONE LIMITED**  
**(A company limited by guarantee)**

---

**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2021**

---

**POLICIES AND OBJECTIVES**

We aim to help all young people aged 8 to 19 to succeed in life through a whole range of programmes and activities designed in consultation with young people.

We aim to raise the aspirations of children, young people and their families so they can make an economic contribution to the success of Manchester.

We draw 73% of our membership from the most disadvantaged communities; some of the wards are in the most deprived 10% in the UK. To this end, whilst we provide youth work and play opportunities for all young people, our vision is that no young person touched by the Youth Zone should be in a NEET situation (Not in Education, Employment or Training). All our activities support young people to make the transition into adulthood giving them the skills to engage in the economic, cultural and sporting life of Manchester.

**Objectives 2020-21 and achievement**

<b>Objective</b>	<b>Achievement</b>
1. Engage 200 young people over a minimum of 2 sessions a week.	170 young people were engaged for 2 or more sessions per week
2. Ensure Senior Youth Work sessions are operating at peak times in the evenings and at weekends and explore joint delivery methods with other local and city-wide providers.	Manchester Youth Zone has continued to secure the necessary resources to enable us to offer a service over the whole week. In particular, we have been able to offer a holiday hunger programme since 2017 to young people and their families over school holidays.
3. Ensure the characteristics of Manchester Youth Zones active membership is reflective of the local youth population in relation to gender, ethnicity, age, disability etc and draws from across North Manchester.	We have a membership which reflects the population of North Manchester, we continue to seek ways to ensure female participation is 50/50 in the older age range from 14 plus.
4. Maintain and develop opportunities for young people that strengthens their voice and influence at a local and city-wide level.	Over the last 12 months huge strides have been made in giving young people a voice in the politics of their region and the city as a whole, with young people presenting to City Councillors, leaders from the Combined Authority and Government Ministers. From September we employed our first young person age 18 a former member who now leads on Youth Voice.
5. Take a multi-agency approach to supporting children and young people that may require early help and targeted support. e.g. Young Carers, LAC, Care Leavers etc.	The Youth Zone has worked closely with other agencies to support young people, in particular Early Help, strong links have been made through the Youth Zone participation in ACE's training across Harpurhey.

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

---

6. Provide strategic leadership for partner youth organisations through the facilitation of the North Youth Partnership.	The Youth Zone, through the North Youth Partnership, works with 16 other youth organisations delivering £400K of activity for young people in North Manchester. This year we concluded the Lottery funded work around preparing young people for work.
7. To diversify funding through the use of a social enterprise model.	The Youth Zone worked with the school for social entrepreneurs to develop, test and then implement a social enterprise model for providing unrestricted funding, this generated £25,000
8. To introduce the "Give and Take" fundraising programme for corporate volunteers	Seven employers across Manchester signed up to this programme giving Manchester Youth Zone monthly payments.

#### Safeguarding

We have continued to develop our safeguarding work to include protecting young people from criminal exploitation. This is our biggest safeguarding threat. Funding from BBC Children in Need and The Home Office helped us work with 64 young people on the Junior Choices programme which supports young people "at risk" of child criminal exploitation. Together with The Children's Society we worked with an older group of young people aged 13-16 who were on the edges of involvement with organised crime groups, there were a number of notable successes including supporting a young person back to full time education after an absence of two years.

Our Safeguarding lead member of staff has undertaken enhanced certificated training with Manchester Safeguarding Children Board on a range of subjects including Domestic Violence, Children Affected by Substance Misuse and Children Affected by Neglect – these three areas are the most prevalent safeguarding concerns. The other feature of this year has been all delivery staff being involved in the Manchester City Council Adverse Childhood (ACE's) experiences work and for much of our work to be accredited as ACE's informed. As part of the partnership, we continue to adapt and change our practice to ensure we meet the needs of young people.

#### KEY FINANCIAL PERFORMANCE INDICATORS

Total income for the year was £1,885,926 (2020: £1,385,335). Of this, £752,463 was from donations, grants and legacies (2020: £592,882) and £758,474 was from charitable activities (2020: £695,649).

Total expenditure for the year was £1,513,540 (2020: £1,517,243). Of this 94.4% was on charitable activities (2020: 94.2%).

The net surplus for the year is £372,386 (2020: net deficit of £131,908)

The funds carried forward were £823,163 (2020: £450,777), of which £648,396 (2020: £295,277) were unrestricted funds and £172,767 (2020: £155,500) were restricted.

#### REVIEW OF ACTIVITIES

##### Membership

From April 2020 we suspended membership and attendance fees, providing all of our provision for free to enable all young people to continue to attend the activities we were able to provide. We have continued to provide our provision for free and will review this in September 2021.



---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

---

From April 2020 – March 2021 we worked 1,179 children and young people. Of those 736 children were between 6- 13 years and 443 were between 14- 25 years. We have had a pattern of being able to work with high numbers of young people under 13 years but seeing a drop off in attendance between 13-15 years. This year we have initiated an 11-14 year transition group to facilitate the transition from juniors to senior club more seamlessly and provide an age and stage development appropriate offer for those young people in this transition group. This has had positive results and retention rates currently are expected to improve.

Of the total number of children worked with over the past 12 months 60% identified as male (including trans male) whilst 40% of young people identified as female (including trans female). We have a small number of members (0.5%) questioning their gender identity or identifying as non-binary and staff have been trained to work in gender responsive ways through providing safe spaces, inclusive facilities and preferred pronouns. It is a continued priority to ensure we particularly focus on increasing numbers of those identifying as female and are running a range of girls' groups and planning a girls takeover event to boost girl participation.

Our inclusion offer remained strong and disabled young people attend safe space groups, as well as the full range of our universal provision. In 2020/2021 we had 125 young people who identified as disabled in MYZ however, we have a high number of other children with additional needs for whom we put in additional support but who may not identify as disabled or have a formal diagnosis.

MYZ continued to have strong reach into different ethnic communities; particularly children and young people who have Black African or Black Caribbean heritage (328 children and young people 28%). We are looking to complete further work with our Asian communities as only 4% of members (49 children and young people) derived from Asian communities, to promote our offer and encourage young people to attend. We have had some early success with this with launching our hatch talent programme and further extending our young leaders programme that seem particularly popular with children and young people from Asian communities. Last year 600 young people attending MYZ were from white backgrounds (51%) and 201 (17%) children from mixed heritage

We continued to have good reach to children and young people attend Manchester Youth Zone from many wards across Manchester and even Greater Manchester. Now that we are in the final levels of social distancing restrictions, and we can further increase numbers of children accessing the youth zone we aim to complete promotions across all schools in North Manchester from September onwards.

It is important for us that we are able to reach into those communities that are most disadvantaged and targeting children on free school meals is one way in which we do this. Until recently we have not captured this data systematically and therefore the data provided below is an under representation of the numbers of children on free school meals. We have changed our data capture on the membership system and will be providing increasingly accurate data on this figure throughout the year.

#### Financial review

#### RESERVES POLICY

The Trustees have set a reserves policy, that the reserve should be between three- and six-months operating costs. Total reserves as at 31 March 2021 stood at £823,163 of which £174,767 were restricted. Unrestricted reserves were £648,396. Of these, £69,199 relate to fixed assets, leaving £579,197 as free reserves.

Three- and six-months' expenditure represents between £378,385 and £756,770 meaning the charity is within its reserves policy.

#### GOING CONCERN

The Manchester Youth Zone has been successful in securing significant unrestricted funding in the year to

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

---

March 2021 and have closed with an additional £353k of unrestricted funds going into reserves taking their reserve position to within their required 3-6 months of running costs, therefore enabling the Board to be confident that the Youth Zone is a going concern and there are no material uncertainties in this regard.

COVID-19 has impacted significantly on the charity's operations but cash flow and budget forecasts, based on this secured funding and revisions to the charity's operating model, show that the charity has sufficient headroom to meet its liabilities for the foreseeable future, being at least 12 months from the date of the approval of the financial statements.

#### PRINCIPAL FUNDING

During the financial year 2020-21 total income was £1,885,824.

Voluntary Income (individually stated where over £25,000)

DCMS CMC via OnSide	£194,268
HMRC Job Retention Scheme	£157,515
OnSide	£115,000
Money Plus	£103,562
Julia & Hans Rausing Trust	£84,144
Car Finance 247	£57,998
ANS	£31,507
Jim Smith	£25,000
Other Donations	£85,252
<b>Total Donations</b>	<b>£854,246</b>
Manchester City Council	£250,000
<b>Total Voluntary Income</b>	<b>£1,104,246</b>
Activities for Generating Funds	£23,070

Income from charitable activities (individually stated where over £25,000)

Young Mcr – North Mcr Youth Partnership	£190,500
Children's Society – Safe Zones	£61,464
National Lottery Community Fund	£59,653
Young Manchester - KCYPS	£49,570
Young Manchester - KCYPS	£45,500
OnSide CMC Partnership	£33,150
Future Workforce Fund - Hatch Talent	£25,000
Masonic Charitable Foundation	£25,000
Other	£268,637
<b>Total Income from Charitable Activities</b>	<b>£758,474</b>

#### Plans for future periods

#### FUTURE DEVELOPMENTS

A number of developments have been identified for 2020-2021, these include:

- Expansion of our universal services and numbers of face-to-face sessions available for children and young people, particularly focussing on expanding our detached work offer and our creative arts provision. This includes a review of re-opening at weekends.

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

---

- The further development of the "Give and Take" initiative with corporate Manchester that will deliver greater funding, more volunteers and the engagement of givers in what we do.
- The Youth Zone will build upon being a "SafeZone" and look to become a Thrive Hub for North Manchester, working alongside key organisations to promote the resilience and wellbeing of young people.
- The development of careers information advice and guidance to young people, through new initiatives and partnerships including work with DWP and Job Centre Plus. We intend to build the work of the Careers Coach into our mainstream work.
- We know that we need to diversify our offer to meet the articulated needs of young people, we will continue to seek funding to enable us to do this, we are co-designing new programme models alongside children and young people that build on the resources and programme we have including extending junior choices to older young people, further expansion of the learning kitchen, scoping opportunities to extend our mental health and wellbeing support and youth voice and return to education programmes.
- Greater involvement of North Manchester Youth Network partners, particularly those led by Black and Asian community leaders to expand our reach and build the capacity of the voluntary sector through a place-based approach. To further develop the leadership skills and social action of young people. In particular, we are seeking to have an impact on keeping young people safe across the whole of North Manchester.

#### PAY POLICY FOR STAFF INCLUDING SENIOR STAFF

Each year the Youth Zone remuneration subcommittee looks at pay of all staff and makes a recommendation for any adjustment or cost of living increase to the whole Board.

The Youth Zone is paying over the government's recommended National Living Wage, and is working towards the 'Real Living Wage' Foundation figure. The Youth Zone benchmark these salaries with other Youth Zones who are part of the OnSide network, taking guidance from our statistical neighbours in terms of volume and income.

#### EQUAL OPPORTUNITIES

The Youth Zone is an equal opportunities employer and aims to create an environment in which all people are fully valued.

#### INFORMATION ON FUNDRAISING PRACTICES

The Youth Zone's funding comes from a mixture of donations and grants. The majority of donations come from Manchester's private sector as opposed to individual donors, however the charity Trustees are aware of the need to protect vulnerable people and other members of the public from fundraising behaviour which:

- is an unreasonable intrusion on a person's privacy
- is unreasonably persistent
- places undue pressure on a person to give money or other property

The charity does not employ an external fundraiser and monitors the fundraising activities of its staff, and third party fundraisers to ensure that standards are met.

The Youth Zone has signed up to the Fundraising Regulator whereby registered organisations agree to demonstrate compliance with the law. The Code of Fundraising Practice outlines the standards expected of all

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

---

charitable fundraising organisations across the UK. The standards were developed by the fundraising community through the work of the Institute of Fundraising and Public Fundraising Association.

The Youth Zone's open and accessible complaints procedures are followed if concerns are raised about fundraising, and the Chairman is kept informed of all complaints, however the Youth Zone has not received any complaints regarding our lack of compliance to fundraising standards or scheme for fundraising regulation, nor has anyone acting on the organisations behalf for the purposes of fundraising.

The Youth Zone consults the Code of Fundraising Practice when new fundraising is undertaken and is made aware of changes in policy via updates from the Institute of Fundraising.

The Youth Zone references the Code of Fundraising Practice when undertaking any new forms of fundraising.

Fundraising highlights over the past year have included:

- The continued diversification of long-term, multi layered partnerships – ANS, Bruntwood, CarFinance 247, Corptel, JD, MoneyPlus Group – all of whom have been involved in volunteering and extending additional support in an extremely challenging year.
- Establishing relationships with new Trusts & Foundations, maximising Covid emergency funding and new opportunities: Julia & Hans Rausing Charitable Trust, Future Workforce Fund, Young Manchester, Masonic Charitable Trust.
- Successful with bids to Ellem Foundation, Eric Wright Charitable Trust, Zochonis Charitable Trust, Rank and Oglesby Charitable Trust for progression funding for the Careers & Enterprise Manager role.
- Maximising volunteers from private sector supporters to pack and distribute 4,229 HAF Easter Holiday Activity Packs to the most vulnerable young people across the city.
- Creating relationships with new businesses such as Hexagon Tower, McCrory's, Cadman Group, Gazprom, Arcadis and Hive Projects, some of whom supported on further volunteering opportunities with our Careers & Enterprise Team with; International Women's Day, Mock Interviews and Inspirational Speaker slots.
- Successful fundraising campaigns; 2.6 Challenge raising £11,000, MPG 100 Challenge, #MYZChallenge taken on by CF247.
- 51 bids submitted, with 31 approved with a value of £1,201,150 (£298,436 of this was Covid emergency funding).
- Christmas campaigns: Bruntwood's Wishing Tree campaign, Christmas Hampers, and Christmas dinners: 86 hampers created by individuals and businesses across the city for families that have been identified as particularly finding Christmas a challenging time. PodTrak providing vans and manpower to enable the deliveries of these to be possible.
- DCMS Matched Funding, unlocked by OnSide: thanks to several supporters providing pledges in writing, highlighting their commitment to MYZ before the end of this financial year - Jim & Celia Smith Charity Fund, CarFinance 247, ANS, JD Sports, MoneyPlus Group all doubling their donations to the end of the year.

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

---

- CarFinance 247 committing funding to doing up the sensory room, transforming the bike workshop into a 'Makers Space', seed funding for young people's enterprise start-up funds, and a girls only project.
- Generous funding from Rank Foundation as part of their Time to Shine programme to hire a 'Giving Innovator' focussing on Community Fundraising, and from MoneyPlus Group for a year's Fundraising post focussed on Unallocated Client Accounts – a huge boost to the capacity and potential for the fundraising team.

#### DISABILITIES

The Youth Zone welcomes young people of all abilities and encourages their participation free from discrimination. The Youth Zone also employs an Inclusion Manager to ensure that we are aware of the needs of young people who attend the Youth Zone and are able where appropriate to support their needs.

The impact of Covid-19 and lockdown on the well-being of this group of young people has been particularly damaging, and Manchester Youth Zone will continue to strive to mitigate the impact by ensuring we have resource positioned to provide a service to young people with disabilities and their families.

#### PUBLIC BENEFIT

The activities of the charity are undertaken to further its charitable purposes for the public benefit. The provision of a high-quality facility for young people responds to a clear, ongoing demand from young people, parents and the wider community for more and better places for young people to go. The facility focuses on attendance and affordable access to all the facilities that are provided and will lead to:

- Improved achievement and enhanced aspirations amongst young members of the local community
- Those attending the Youth Zone will be happier, healthier and make constructive use of their leisure time
- Greater motivation to succeed, and avoid nuisance or anti-social behaviour

Longer term public benefits will include improved health, reduced crime, enhanced learning and employability, and greater community cohesion.

The Trustees have complied with the duty in section 4 of the Charities Act 2006 to have due regard to the public benefit guidance issued by the Charity Commission.

#### TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Manchester Youth Zone Limited (formerly known as The Factory Youth Zone (Manchester) Limited) for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

---

- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### DISCLOSURE OF INFORMATION TO AUDITOR

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable company's auditor is unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditor is aware of that information.

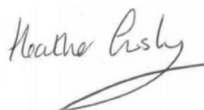
The Trustees have taken advantage of the small companies' exemptions provided in Section 415A of the Companies Act 2006.

This report was approved by the Trustees, on the 3 November 2021 and signed on their behalf by:



**Chris Davis**  
Trustee

3 November 2021



**Heather Crosby**  
Trustee

3 November 2021

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE MANCHESTER YOUTH ZONE LIMITED

---

#### Opinion

We have audited the financial statements of Manchester Youth Zone for the year ended 31 March 2021 which comprise the Statement of Financial Activities, Balance Sheet, Cash Flow Statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the director's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

#### Other information

The trustees are responsible for the other information contained within the annual report. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE MANCHESTER YOUTH ZONE LIMITED

---

We have nothing to report in this regard.

#### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion based on the work undertaken in the course of our audit:

- the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report have been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the trustees report and from the requirement to prepare a strategic report.

#### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 19, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

#### **Extent to which the audit was considered capable of detecting irregularities, including fraud**

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We identified and assessed the risks of material misstatement of the financial statements from irregularities, whether due to fraud or error, and discussed these between our audit team members. We then designed and performed audit procedures responsive to those risks, including obtaining audit evidence sufficient and appropriate to provide a



---

**THE MANCHESTER YOUTH ZONE LIMITED**

**(A company limited by guarantee)**

---

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE MANCHESTER YOUTH ZONE LIMITED**

---

basis for our opinion.

We obtained an understanding of the legal and regulatory frameworks within which the charitable company operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements. The laws and regulations we considered in this context were the Companies Act 2006, Charities Act 2011 and employment legislation.

Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the trustees and other management and inspection of regulatory and legal correspondence, if any.

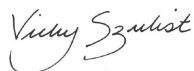
We identified the greatest risk of material impact on the financial statements from irregularities, including fraud, to be the override of controls by management and completeness of income. Our audit procedures to respond to these risks included enquiries of management about their own identification and assessment of the risks of irregularities, sample testing on the posting of journals, reviewing accounting estimates for biases and sample testing from grant and donation documentation.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Vicky Szulist  
Senior Statutory Auditor  
For and on behalf of  
Crowe U.K. LLP  
Statutory Auditor  
The Lexicon  
Mount Street  
Manchester  
M2 5NT

24th November 2021

Crowe U.K. LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

**THE MANCHESTER YOUTH ZONE LIMITED**

(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
<b>INCOME FROM:</b>					
Donations and legacies	3	752,463	-	752,463	592,882
Charitable activities	4	4,404	754,070	758,474	695,649
Other trading activities	5	23,070	-	23,070	96,685
DCMS CMC Core Funding		194,268	-	194,268	-
HMRC Job Retention Scheme Income		157,617	-	157,617	-
Investment Income		34	-	34	119
<b>TOTAL INCOME</b>		<b>1,131,856</b>	<b>754,070</b>	<b>1,885,926</b>	<b>1,385,335</b>
<b>EXPENDITURE ON:</b>					
Raising funds:					
Donations and legacies		83,317	-	83,317	88,715
Charitable activities		695,026	735,197	1,430,223	1,428,528
<b>TOTAL EXPENDITURE</b>	8	<b>778,343</b>	<b>735,197</b>	<b>1,513,540</b>	<b>1,517,243</b>
<b>NET BEFORE TRANSFERS</b>		<b>353,513</b>	<b>18,873</b>	<b>372,386</b>	<b>(131,908)</b>
Transfers Between Funds	17	(395)	395	-	-
<b>NET (EXPENDITURE) / INCOME BEFORE OTHER RECOGNISED GAINS AND LOSSES</b>		<b>353,118</b>	<b>19,268</b>	<b>372,386</b>	<b>(131,908)</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>353,118</b>	<b>19,268</b>	<b>372,386</b>	<b>(131,908)</b>
<b>RECONCILIATION OF FUNDS:</b>					
Total funds brought forward		295,278	155,499	450,777	582,685
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>648,396</b>	<b>174,767</b>	<b>823,163</b>	<b>450,777</b>

The notes on pages 27 to 45 form part of these financial statements.

**THE MANCHESTER YOUTH ZONE LIMITED**

(A company limited by guarantee)

**BALANCE SHEET  
AS AT 31 MARCH 2021**

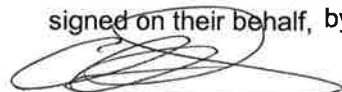
	Note	£	2021 £	£	2020 £
<b>FIXED ASSETS</b>					
Tangible assets	13		<b>69,199</b>		25,873
<b>CURRENT ASSETS</b>					
Stocks	14	<b>1,356</b>		1,851	
Debtors	15	<b>57,296</b>		136,478	
Cash at bank and in hand		<b>820,102</b>		354,374	
		<b>878,754</b>		492,703	
<b>CREDITORS:</b> amounts falling due within one year	16	<b>(124,790)</b>		(67,798)	
<b>NET CURRENT ASSETS</b>			<b>753,964</b>		424,904
<b>NET ASSETS</b>			<b>823,163</b>		450,777
<b>CHARITY FUNDS</b>					
Restricted funds	17		<b>174,767</b>		155,500
Unrestricted funds	17		<b>648,396</b>		295,277
<b>TOTAL FUNDS</b>			<b>823,163</b>		450,777

The charity's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The Trustees consider that the charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the charity to obtain an audit for the year in question in accordance with section 476 of the Act. However, an audit is required in accordance with section 144 of the Charities Act 2011.

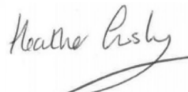
The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on **3 November 2021** and signed on their behalf, by:



3 November 2021

**Chris Davis, Trustee**



3 November 2021

**Heather Crosby, Trustee**

The notes on pages 27 to 45 form part of these financial statements.

**THE MANCHESTER YOUTH ZONE LIMITED**

(A company limited by guarantee)

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	2021 £	2020 £
<b>Cash flows from operating activities</b>			
Net cash (used in)/provided by operating activities	19	<u>529,238</u>	<u>(85,225)</u>
<b>Cash flows from investing activities:</b>			
Dividends, interest and rents from investments		34	119
Purchase of tangible fixed assets		<u>(63,544)</u>	<u>(14,248)</u>
<b>Net cash used in investing activities</b>		<u>(63,510)</u>	<u>(14,129)</u>
<b>Change in cash and cash equivalents in the year</b>		465,728	(99,354)
Cash and cash equivalents brought forward		<u>354,374</u>	<u>453,728</u>
<b>Cash and cash equivalents carried forward</b>	20	<u><u>820,102</u></u>	<u><u>354,374</u></u>

The notes on pages 27 to 45 form part of these financial statements.

<b>Net Debt Statement</b>	<b>As at 1 April 2020 £</b>	<b>Cash flows £</b>	<b>As at 31 March 2021 £</b>
Cash at bank and in Hand	354,374	465,728	820,102

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

---

#### 1. GENERAL INFORMATION

Manchester Youth Zone is a private charitable company limited by guarantee (Company Number 07025561, Charity Number 1134580). Its registered office is 931 Rochdale Road, Harpurhey, Manchester M9 8AE.

#### 2. ACCOUNTING POLICIES

##### 2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Manchester Youth Zone Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

##### 2.2 Company status

The charity is a company limited by guarantee. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member. This applies to members of the charity at the date of dissolution or those who were members within twelve months of the dissolution.

##### 2.3 Going concern

The charity's activities, together with the factors likely to affect its future development, performance and position are set out in the Trustees' Report which also describes the financial position of the charity including its cash, investment and reserves policy.

The Manchester Youth Zone has been successful in securing significant unrestricted funding in the year to March 2021 and anticipate closing with an additional £372k going into reserves taking their reserve position to within their required 3-6 months of running costs.

After making enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future, being no less than 12 months from the approval of the financial statements. Thus, they continue to adopt the going concern basis of accounting in preparing the annual report and financial statements and there is no material uncertainty in relation to this.

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

---

#### 2. ACCOUNTING POLICIES (continued)

##### 2.4 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

##### 2.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Termination payments are recognised when staff have been notified and amounts can be reliably estimated for the individuals affected.

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

---

#### 2. ACCOUNTING POLICIES (continued)

##### 2.6 Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Fixtures & fittings	-	3-10 years straight line
---------------------	---	--------------------------

##### 2.7 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

##### 2.8 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

##### 2.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### 2.10 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### 2.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

---

## 2. ACCOUNTING POLICIES (continued)

### 2.12 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

### 2.13 Pensions

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

### 2.14 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

### 2.15 Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The charity makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

#### (i) Useful economic lives of tangible assets

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are re-assessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets.

#### (ii) Impairment of debtors

The company makes an estimate of the recoverable value of trade and other debtors.

When assessing impairment of trade and other debtors, management considers factors including the current credit rating of the debtor, the ageing profile of debtors and historical experience.

There are no critical areas of judgement.



THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021

3. DONATIONS AND LEGACIES

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Donations	502,463	-	502,463
Grants	250,000	-	250,000
	<u>752,463</u>	<u>-</u>	<u>752,463</u>
Total donations and legacies			

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Donations	292,478	404	292,882
Grants	300,000	-	300,000
	<u>592,478</u>	<u>404</u>	<u>592,882</u>
Total donations and legacies			

4. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Contract Income	4,118	-	4,118
Grants	194,268	754,070	948,338
Catering Income	286	-	286
	<u>198,672</u>	<u>754,070</u>	<u>952,742</u>

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Membership Fees	5,584	-	5,584
Contract Income	22,790	-	22,790
Session Fees	13,778	-	13,778
Grants	-	611,044	611,044
Catering Income	42,453	-	42,453
	<u>84,605</u>	<u>611,044</u>	<u>695,649</u>

THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021

5. ACTIVITIES FOR GENERATING FUNDS

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Fundraising Events	17,202	-	17,202
Room Hire	4,660	-	4,660
Other	1,208	-	1,208
	<b>23,070</b>	<b>-</b>	<b>23,070</b>

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
<i>Fundraising Events</i>	72,508	-	72,508
<i>Room Hire</i>	23,126	-	23,126
<i>Other</i>	1,014	37	1,051
	<b>96,648</b>	<b>37</b>	<b>96,685</b>

6. DIRECT COSTS

	Operation of Youth Zone £	Total 2021 £	Total 2020 £
Advertising	(390)	(390)	145
Recruitment	2,000	2,000	1,650
Sundries	1,693	1,693	2,126
Catering	24,720	24,720	52,276
Youth Provision	333,341	333,341	207,449
Consultancy	-	-	-
Wages and salaries	858,205	858,205	1,021,377
	<b>1,219,569</b>	<b>1,219,569</b>	<b>1,285,023</b>

2020 totals all arise from the activity - Operation of Youth Zone.

---

THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021

---

7. SUPPORT COSTS

	Operation of Youth Zone £	Total 2021 £	Total 2020 £
Postage, Printing and Stationery	2,264	2,264	4,471
Insurance	9,942	9,942	8,985
Training, Travel & Subsistence	25,137	25,137	11,979
IT, Website, Software & Phones	26,240	26,240	25,111
Licenses	20,513	20,513	23,259
Consultancy	59	59	4,065
Premises Costs	98,526	98,526	117,610
Governance	6,960	6,960	6,660
Bad Debt	795	795	4,950
Depreciation	20,218	20,218	13,612
	<u>210,654</u>	<u>210,654</u>	<u>220,702</u>

2020 totals all arise from the activity - Operation of Youth Zone.

During the year ended 31 March 2021, the charity incurred the following Governance costs:

	2021 £	2020 £
Auditor Remuneration	6,900	6,600
Auditor's non audit costs	60	60
	<u>6,960</u>	<u>6,660</u>

**THE MANCHESTER YOUTH ZONE LIMITED**

(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**8. ANALYSIS OF EXPENDITURE BY EXPENDITURE TYPE**

	<b>Staff costs 2021 £</b>	<b>Depreciation 2021 £</b>	<b>Other costs 2021 £</b>	<b>Total 2021 £</b>
Expenditure on raising voluntary income	82,813	-	504	83,317
<b>Costs of raising funds</b>	<b>82,813</b>	<b>-</b>	<b>504</b>	<b>83,317</b>
Operation of Youth Zone	858,205	20,218	551,800	1,430,223
	<b>941,018</b>	<b>20,218</b>	<b>552,304</b>	<b>1,513,540</b>

	<b>Staff costs 2020 £</b>	<b>Depreciation 2020 £</b>	<b>Other costs 2020 £</b>	<b>Total 2020 £</b>
Expenditure on raising voluntary income	77,197	-	11,518	88,715
<b>Costs of raising funds</b>	<b>77,197</b>	<b>-</b>	<b>11,518</b>	<b>88,715</b>
Operation of Youth Zone	944,180	13,612	470,736	1,428,528
	<b>1,021,377</b>	<b>13,612</b>	<b>482,254</b>	<b>1,517,243</b>

**9. ANALYSIS OF EXPENDITURE BY ACTIVITIES**

	<b>Activities undertaken directly 2021 £</b>	<b>Support costs 2021 £</b>	<b>Total 2021 £</b>
Operation of Youth Zone	<b>1,219,569</b>	<b>210,654</b>	<b>1,430,223</b>
<i>Total 2020</i>	<i>1,207,826</i>	<i>220,702</i>	<i>1,428,528</i>

---

**THE MANCHESTER YOUTH ZONE LIMITED**

**(A company limited by guarantee)**

---

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

---

**10. NET INCOME/(EXPENDITURE)**

This is stated after charging:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Depreciation of tangible fixed assets:		
- owned by the charity	<b>20,218</b>	<b>13,612</b>
Auditor's remuneration - audit	<b>6,900</b>	<b>6,600</b>
Auditor's remuneration - other services	<b>60</b>	<b>60</b>

During the year, no Trustees received any remuneration (2020 - £NIL).

During the year, no Trustees received any benefits in kind (2020 - £NIL).

During the year, no Trustees received any reimbursement of expenses (2020 - £NIL).

**11. STAFF COSTS**

Staff costs were as follows:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>824,161</b>	<b>917,967</b>
Social security costs	<b>64,366</b>	<b>66,522</b>
Other pension costs	<b>39,925</b>	<b>36,888</b>
	<b>928,452</b>	<b>1,021,377</b>

The average number of persons employed by the charity during the year was as follows:

	<b>2021</b>	<b>2020</b>
	<b>No.</b>	<b>No.</b>
Fundraising	<b>2</b>	<b>2</b>
Charitable Services	<b>43</b>	<b>50</b>
	<b>45</b>	<b>52</b>

Average headcount expressed as a full time equivalent:

	<b>2021</b>	<b>2020</b>
	<b>No.</b>	<b>No.</b>
Charitable services	<b>31</b>	<b>32</b>

During the year 14 members of staff were made redundant, redundancy payments totalled £12,428.

One employee received remuneration amounting to between £60,000 and £65,000 (2020: One).

During the year, key management personnel received remuneration of £190,056 (2020: £188,727). Key management personnel are considered to be the Chief Executive, Head of Development, Head of Business and a Head of Youth Work.

**THE MANCHESTER YOUTH ZONE LIMITED**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**12. TAXATION**

**Factors affecting tax charge for the year**

The charity's activities are potentially exempt from taxation under part 11 of the Corporation Tax Act 2010. No tax charge has arisen in the year.

There were no factors that may affect future tax charges.

**13. TANGIBLE FIXED ASSETS**

	<b>Fixtures, fittings &amp; equipment £</b>
<b>Cost</b>	
At 1st April 2020	128,641
Additions	<u>63,544</u>
At 31st March 2021	<u>192,185</u>
<b>Depreciation</b>	
At 1st April 2020	102,768
Charge for this year	<u>20,218</u>
At 31st March 2021	<u>122,986</u>
<b>Net Book Value</b>	
At 31st March 2021	<u>69,199</u>
<i>At 31st March 2020</i>	<u>25,873</u>

**14. STOCKS**

	<b>2021 £</b>	<b>2020 £</b>
Finished goods and goods for resale	<u>1,356</u>	<u>1,851</u>

**THE MANCHESTER YOUTH ZONE LIMITED**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**15. DEBTORS**

	2021 £	2020 £
Trade debtors	48,840	127,240
Provision for doubtful debts	(9,496)	(8,701)
Prepayments and accrued income	17,952	17,939
	<u>57,296</u>	<u>136,478</u>

**16. CREDITORS: Amounts falling due within one year**

	2021 £	2020 £
Trade creditors	74,819	19,408
Other taxation and social security	20,705	17,066
Accruals and deferred income	29,266	31,324
	<u>124,790</u>	<u>67,798</u>

	£
<b>Deferred income</b>	
Deferred income at 1 April 2020	18,244
Resources deferred during the year	-
Amounts released from previous years	<u>18,244</u>
Deferred income at 31 March 2021	<u>-</u>

**THE MANCHESTER YOUTH ZONE LIMITED**

**(A company limited by guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**17. STATEMENT OF FUNDS**

**STATEMENT OF FUNDS - CURRENT YEAR**

Project	Balance 1 April 2020	Inc.	Exp.	Transfer	Balance 31 March 2021
	£	£	£	£	£
Sport England – Groundwork MSSTT – #ManchesterYouthCan	1	12,012	12,013		-
Eric Wright – Learn to Lead	10,753	-	10,753		-
Goethe Institute	5,000	-	2,584		2,416
The Rank Foundation – Place Based Activities	33,150	-	2,000		31,150
Young Manchester – Place Based Activities	(4,400)	10,000	3,000		2,600
The Children's Society – Safe Zones	(4,502)	61,464	56,967	(5)	-
The Oglesby Charitable Trust – CEIAG	12,756	-	12,757	(1)	-
The Rank Foundation – Aspire Programme	1,669	15,193	16,862		-
The Oglesby Charitable Trust – Outdoor Challenge	19,678	-	2,781		16,898
Guinness Partnership – Fusion 21 – Learning Kitchen	49,000	-	49,000		-
Charles Hayward Foundation – Family Key Worker	(450)	20,000	19,553	(3)	-
BBC Children in Need – Junior Choices	-	9,182	9,182		-
The Zochonis Charitable Trust – Bike to the Future	19,342	-	19,342		-
COVID19 – Manchester City Council - Early Help		10,000	10,000		-
Manchester City Council – The Big Lottery - Young Manchester – Youth and Play North Manchester		190,500	163,623		26,877
COVID19 - The Edward Gostling Foundation		5,000	5,000		-
The Rank Foundation – Resilience Fund		24,000	24,000		-
We Love Manchester Charity – Covid-19		20,310	20,310		-
The National Lottery Community Fund – Covid-19		59,653	60,145	(492)	-
Sport England - COVID19		8,216	8,216		-
Manchester City Council – The Big Lottery - Young Manchester – Youth and Play North Manchester – Arts and Culture		15,000	11,250		3,750
The Oglesby Charitable Trust – The OnSide Foundation – Culture of Health		14,216	15,281		(1,065)
Manchester City Council – Community Safety Partnership – Radequal		10,000	10,104	(104)	-
Manchester City Council – Community Safety Partnership – Young Manchester – Keeping Children and Young People Safe – Harpurhey and Moston		45,500	40,220	(1)	5,281
GMCA – The Prince's Trust – Hatch Talent		25,000	6,838		18,162
European Social Fund – Workers' Education Association – Trade Zone		12,000	10,648		1,352
Manchester City Council – Community Safety Partnership – Young Manchester – Keeping Children and Young People Safe - Cheetham		49,570	45,338		4,232
The Oglesby Charitable Trust – Careers Hub		7,675	3,931		3,744
The Masonic Charitable Foundation – Junior Choices		25,000	2,083		22,917



**THE MANCHESTER YOUTH ZONE LIMITED**

**(A company limited by guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**17. STATEMENT OF FUNDS (CONTINUED)**

Department for Digital, Culture, Media & Sport – On Side – Community Match Challenge		33,150	33,122	28	-
Department for Digital, Culture, Media & Sport – The Rank Foundation – Covid-19 Recovery Fund		20,072	18,773		1,299
Ironmongers' Foundation - STEM		6,681	-		6,681
The Zochonis Charitable Trust – Maker Space		15,000	-		15,000
The Rank Foundation – Time To Shine Programme		12,465	2,023		10,442
Various funds under £5,000 in the year	13,503	17,210	27,498	184	3,031
	<u>155,500</u>	<u>754,070</u>	<u>735,197</u>	<u>(395)</u>	<u>174,767</u>
<b>Unrestricted funds</b>					
General Funds	<u>291,519</u>	<u>1,131,754</u>	<u>778,343</u>	<u>395</u>	<u>649,083</u>
Total of funds	<u>447,019</u>	<u>1,885,824</u>	<u>1,513,540</u>	<u>-</u>	<u>823,060</u>

**STATEMENT OF FUNDS - PRIOR YEAR**

Project	Balance 1 April 2019	Inc.	Exp.	Transfer	Balance 31 March 2020
	£	£	£	£	£
Fabric	16,459	-	12,828		3,631
The William Wates Memorial Trust – Bike to the Future	7,920	9,000	13,274		3,646
The Rank Foundation – Junior Choices	11,043	-	11,043		-
The Oglesby Charitable Trust – Outdoor Challenge	9,728	24,598	14,648		19,678
Sport England – Groundwork MSSTT – #ManchesterYouthCan	(1)	12,014	12,012		1
Manchester City Council – The Big Lottery - Young Manchester – Youth and Play North Manchester	6,758	149,900	156,658		-
Eric Wright – Learn to Lead	10,614	25,000	24,865	4	10,753
Big Lottery Fund – Smart Futures	11,348	104,222	115,569		1
The Zochonis Charitable Trust – Bike to the Future	15,841	30,000	26,499		19,342
BBC Children in Need – Junior Choices	-	7,618	7,618		-
Goethe Institute	-	5,000	-		5,000
Manchester City Council – Community Safety Partnership – Junior Choices	-	10,000	10,001	1	-
Manchester City Council – Community Safety Partnership – Radequal	-	10,000	10,000		-
The Rank Foundation – Place Based Activities	-	35,000	1,850		33,150
The Children's Society – Safe Zones	-	20,488	24,990		(4,502)
The Oglesby Charitable Trust – CEIAG	-	31,148	18,392		12,756
The Rank Foundation – Aspire Programme	-	13,243	11,574		1,669
Manchester City Council – Community Safety Partnership – Young Manchester – Keeping Children and Young People Safe	-	24,500	24,500		-

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

Home Office – Junior Choices	-	30,000	30,000	-	
Guinness Partnership – Fusion 21 – Learning Kitchen	-	49,000	-		49,000
CarFinance 247 - Halloween	-	5,000	5,000		-
Various funds under £5,000 in the year	2,109	15,753	16,550	63	1,375
	<u>91,819</u>	<u>611,484</u>	<u>547,871</u>	<u>68</u>	<u>155,500</u>
<b>Unrestricted funds</b>					
General Funds	<u>490,867</u>	<u>773,850</u>	<u>969,372</u>	<u>(68)</u>	<u>291,519</u>
Total of funds	<u>582,686</u>	<u>1,385,334</u>	<u>1,517,243</u>	<u>-</u>	<u>447,019</u>

#### **#ManchesterYouthCan – Sport England - Groundwork MSSTT**

A social action project that allowed 11- to 14-year-olds to make a positive change in the community.

#### **Learn to Lead – Eric Wright**

12-week leadership and volunteering programme for 14- to 19-years old young people.

#### **Goethe Institute**

Series of workshops and events to explore German Culture.

#### **Place Based Activities – The Rank Foundation and Young Manchester**

A program of activities delivered by local organisations representing diverse communities sharing a strength-based approach and common vision for North Manchester. Aim is to raise aspirations and offer young people aged 13+ opportunities for development and social action engagement.

#### **Safe Zone – The Children's Society**

The Safe Zone provides a safe and young-people friendly environment to receive support, advice, assessment and intervention. The Safe Zone operates a mental health 'Stepped Care' system delivering and monitoring support, so that the most effective yet least resource intensive intervention is delivered first, whilst enabling 'stepping-up' to intensive/specialist services as required. This fund is in deficit because funding is provided after the expenditure has been incurred.

#### **Careers Education, Information, Advice and Guidance (CEIAG) – The Oglesby Charitable Trust**

Project provides young people with access to quality jobs, careers advice and career progression. Closing the gap where young people in the poorest neighbourhoods have become isolated from the city's growing prosperity.

#### **Aspire Programme – The Rank Foundation**

Programme is about providing quality work-based opportunities for young people as leaders of change in their community.

#### **Outdoor Challenge – The Oglesby Charitable Trust**

To provide young people with residential opportunities. The experience allows young people to work on self-confidence, wellbeing, and future aspirations.

#### **Learning Kitchen – Guinness Partnership and Fusion 21**

Funding for building a brand-new learning kitchen in the Café area.

#### **Family Key Worker – Charles Hayward Foundation**

Project aim is to extend Youth Zone's preventative work to a wider family. Key worker will build relationships with local families and will offer support.

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

---

**Junior Choices** – BBC Children in Need - Manchester City Council (Early Help and Community Safety Partnership) – The Rank Foundation – The Masonic Charitable Foundation  
Preventing young people from becoming involved in serious and organised crime. Young people are specifically selected/referred based on risk factors.

**Bike to the Future** – The Zochonis Charitable Trust - The William Wates Memorial Trust  
By offering training for young people and volunteers in basic bike mechanics, the project encourages the employment and health benefits of cycling and provides the community with a facility for repairs.

**Covid-19** – Manchester City Council – Early Help  
Funding for the continuation of the focused work around criminal exploitation.

**Youth and Play North Manchester** – Manchester City Council – The Big Lottery - Young Manchester  
Delivery of high-quality Youth and Play provision across North Manchester.

**Covid-19** - The Edward Gostling Foundation  
Funding towards bespoke support to young people with physical/mental health disabilities.

**Resilience Fund** – The Rank Foundation  
Funding supported Manchester Youth Zone's delivery during lockdown.

**Covid-19** – Community Response Grant - We Love Manchester  
Funding for staff training around mental health for North Manchester Network.

**Covid-19** – The National Lottery Community Fund  
Funding for North Manchester Network to support communities with the direct and indirect impact of COVID-19.

**Covid-19** – Community Emergency Fund – Sport England  
The Award was granted to assist The Manchester Youth Zone through the COVID-19 crisis by supporting irrecoverable costs incurred by the organisation.

**Culture of Health** – The Oglesby Charitable Trust – The OnSide Foundation  
Delivery of health and wellbeing project for Young People and Staff at Manchester Youth Zone.

**Radequal** – Manchester City Council – Community Safety Partnership  
Project aims to equip staff members from North Manchester with necessary knowledge and tools to embed issues of prejudice, hate and extremism into core delivery and strengthen and enrich conversations with young people and wider members of the community.

**Keeping Children and Young People Safe** – Cheetham, Harpurhey and Moston – Manchester City Council – Community Safety Partnership – Young Manchester  
North Manchester Partnership approach to keeping young people, children, and families safe. Project includes detached provision, 1:1 mentoring and preventative work.

**Hatch Talent** – The Prince's Trust - Future Workforce Fund  
Opportunity for young people to test and trade a business idea whilst developing an employability portfolio and looking for work. Our department will provide initial resources to test the business idea, provide mentoring and/or encounters with industry professionals and support student's businesses during their first year of trading.

**Trade Zone** – The European Social Fund (Community Grant) - Workers Educational Association  
Working with 16-24 year olds in North Manchester to support their project management and entrepreneurial skills.

**Careers Hub** – The Oglesby Charitable Trust

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

---

The Careers and Enterprise service is built to help young people prepare for the future, by giving them the options and freedom to explore opportunities in further education or training, find a career that suits their skills and interests, or set up their own business.

**Community Match Challenge** – Department for Digital, Culture, Media & Sport – OnSide

Funding for collaborative piece of work with existing local partners. 'Place based' approach to providing vital provision for young people across North Manchester during Covid-19 pandemic.

**Covid-19 Recovery Fund** – Department for Digital, Culture, Media & Sport – The Rank Foundation

**Science, Technology, Engineering and Maths (STEM)** - Ironmongers' Foundation

Funding to support delivery of STEM project.

**Maker Space** – The Zochonis Charitable Trust

Conversion of garage into a Maker Space where young people have a chance to explore STEM activities such as 3D printing, vinyl cutting, leather and resin work. Introduction to STEM sectors and opportunity to gain AQA accreditation.

**Time to Shine Leadership Programme** – The Rank Foundation

Project's aim is to enable individuals with the right skills mix, talent and work ethic, the opportunity to experience a 12- month paid leadership and development placement in a charity.

**Included in the various funds of under £5k** (as well as those mentioned in conjunction above)

**Building Fabric** – Holroyd Foundation

Funding for building maintenance.

**Alcohol Awareness** – Greater Manchester High Sheriff's Police Trust

Project aims to raise alcohol awareness. Includes staff and volunteers training and series of workshops/events.

**Enterprise** – The Rank Foundation and Young Manchester

Funding for Coffee Tricycle that will be a resource for North Manchester Network. Young people will have an opportunity to learn new skills and fundraise for local organisations.

**Adventure Activities** – Young Manchester

Delivery of Mountain Biking programme.

**Mental Health & Wellbeing** – We Love Manchester Charity

Funding for training around mental health and wellbeing for practitioners supporting children and young people across North Manchester.

**Covid-19** – Forever Manchester

Funding for the materials/kits to help supply practical activities for the most vulnerable families.

**Greenhouse** – Bags of Help – TESCO

**Covid-19** – TESCO

Contribution towards resources needed for delivery of 'Virtual MYZ' sessions during lockdown.

**Covid-19 – Being Connected** – The Clothworkers Foundation

Project aim was to upgrade the hardware and systems we used to support young people and families more effectively.

**Covid-19** - Children in Need

Project enabled Manchester Youth Zone to support young people who are at risk in a flexible way during

---

THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021

---

school's closure.

**Covid-19** – We Love Manchester Charity

Funding for a delivery of training modules in partnership with 42<sup>nd</sup> Street.

**Staff Training** – The Oglesby Charitable Trust

Funding allowed Manchester Youth Zone to deliver training sessions to staff members.

**Christmas Celebration** – Forever Manchester

Contribution towards Christmas Party for drama group.

**International Women's Day** – Manchester City Council

Funding for series of inspirational events to celebrate women working in professional services.

**TRANSFERS**

During the year the charity has undertaken a review of its restricted fund balances and has made transfers from unrestricted reserves to restricted funds to reflect the position carried forward.

**18. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	69,199	-	69,199
Current assets	703,885	174,767	878,652
Creditors due within one year	(124,790)	-	(124,790)
	<b>648,294</b>	<b>174,767</b>	<b>823,061</b>

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR**

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	25,873	-	25,873
Current assets	337,202	155,500	492,702
Creditors due within one year	(67,798)	-	(67,798)
	<b>295,277</b>	<b>155,500</b>	<b>450,777</b>

---

THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021

---

19. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
Net (expenditure)/income for the year (as per Statement of Financial Activities)	372,386	(131,908)
<b>Adjustment for:</b>		
Depreciation Charges	20,218	13,611
Decrease in Stocks	494	489
Decrease in Debtors	79,182	30,000
Increase in Creditors	56,992	2,702
Interest Income	(34)	(119)
<b>Net cash (used) / generated by operating activities</b>	<b>529,238</b>	<b>(85,225)</b>

20. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2021 £	2020 £
Cash in hand	820,102	354,374
Total	820,102	354,374

21. PENSION COMMITMENTS

The charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions payable by the charity to the fund and amounted to £39,925 (2020: £36,888). As at 31 March 2021, £nil was outstanding in respect of contributions (2020: £nil).

22. OPERATING LEASE COMMITMENTS

At 31 March 2021 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2021 £	2020 £
<b>Amounts payable:</b>		
Within 1 year	10,482	10,482
Between 1 and 2 years	3,420	10,482
Between 2 and 5 years	4,617	8,037
Total	18,519	29,001

---

## THE MANCHESTER YOUTH ZONE LIMITED

(A company limited by guarantee)

---

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

---

#### 23. RELATED PARTY TRANSACTIONS

No trustee received any remuneration during the year.

Bruntwood is considered to be a related party of the charity as Katherine Vokes holds a directorship of the company and was also a trustee of the charity during the year, she has since resigned. As at 31 March 2021, due to Bruntwood was £3,470 for Gas and Electricity under their new subsidiary name of Unify Energy (2020: £7,767). During the year, Bruntwood charity donated £4,250 (2020: £35,500).

During the year, the Oglesby Charitable Trust, provided funding to the value of £22,741 (2020: £55,746) £7, 675 directly for a Careers Hub, £850 for training and £14,216 via OnSide for Culture of Health. The Oglesby Charitable Trust is a related party of the charity as Katherine Vokes holds a trusteeship with both charities. As at 31 March 2021, no amount was due from the Oglesby Charitable Trust.

MoneyPlus, a company in which Chris Davis is a director, provided donations of £103,526 (2020: £72,000) to the charity during the year. Chris Davis is a trustee of the charity. £nil was due from MoneyPlus as at 31 March 2021 (2020: £2,500).

Jim Smith, a director, made a personal donation of £25,000 in the year (2020 £nil).

Clear Marketing Limited, a company in which Jim Smith is a director, provided £nil donations (2020: £10,000) to the charity during the year. Jim Smith is a trustee of the charity. £nil was due as at 31 March 2021 (2020: £5,000) from Clear Marketing Limited.

Addleshaw Goddard made a donation of £7,500 in the year (2020 £nil), Mike O'Connor is the regional partner for Addleshaw Godard and was also on the Board, having since resigned.

