

**PAROCHIAL CHURCH COUNCIL OF
ST. MICHAEL AND ALL ANGELS, SANDHURST**

Diocese of Oxford

**Parish of St. Michael and All Angels,
Sandhurst**

Charity number: 1134547



**TRUSTEES ANNUAL REPORT
& FINANCIAL STATEMENTS**

of the

PAROCHIAL CHURCH COUNCIL

for the year ended 31 December 2022

<u>Contents</u>	<u>Pages</u>
Trustees Annual Report	2
Independent Examiner's Report	8
Statement of Financial Activities	9
Balance Sheet	10
Notes to the Financial Statements	11

St Michael's Pastoral Centre, Lower Church Road, Sandhurst Berkshire GU47 8HN
Tel: 01252 873030 Fax: 01252 878289
Email: office@stmichaels-sandhurst.org.uk
Web: www.stmichaels-sandhurst.org.uk

**PAROCHIAL CHURCH COUNCIL OF
ST. MICHAEL AND ALL ANGELS, SANDHURST**

Trustees Annual Report

A Legal and administrative information

St Michael and All Angels Church, Sandhurst is registered as a charity with the Charity Commission (number 1134547). Details can be viewed at <http://www.charity-commission.gov.uk>.

Location:

High Street, Sandhurst, Berkshire, GU47 8HP

Correspondence address:

The Parish Office, St. Michael's Pastoral Centre, Lower Church Road, Sandhurst, Berkshire, GU47 8HN

Banker:

CAF (Charities Aid Foundation), 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4TA

Independent Examiner:

Mrs. Kate Black. 27 School Hill, Little Sandhurst GU47 8LD

Trustees (Parochial Church Council members):

Trustees who have served from 1 January 2023 until the date this report was approved are:

Name		Position	Notes
John Castle	@	Rector and Chairman	
Karen Allen	@	Churchwarden	First Elected EPCM Jan 2023
Catherine Wilkins	@	Churchwarden	First Elected APCM 2019
Sue Campbell	@	PCC Secretary Deanery Synod Rep	Elected to DS APCM 2020
John Martin	@	Deanery Synod Rep Vice chairman /lay chair	Elected to DS APCM 2017
Stephanie Martin		Deanery Synod Rep	Elected to DS APCM 2022
John Campbell			Elected APCM 2020
Georgina Castle			Elected APCM 2021
Rupert Cremer-Evans			Elected APCM 2021
Alun Grafton			Elected by PCC Nov 2020
Clare Hardy			Elected APCM 2021
Emma Hodge			Elected APCM 2022
Diana Taylor			Elected APCM 2021
Jon Toohey	@	Treasurer	Elected APCM 2019
Nicky Thomas			Elected APCM 2020
Brendan Watson			Elected APCM 2022

@ by virtue of office

co-opted

PAROCHIAL CHURCH COUNCIL OF ST. MICHAEL AND ALL ANGELS, SANDHURST

B Structure, governance and management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity (charity number 1134547).

PCC members are recruited in a number of ways. The clergy, churchwardens and the treasurer are members by virtue of their office. Members of the PCC and Deanery Synod Representatives are elected at the Annual Parochial Church Meeting (APCM) and they serve for a three-year term, if someone is unable to finish their term then people are elected at the APCM to fulfil the remainder of the term. The full PCC held ten regular meetings during the year. The average attendance at all meetings was 75.8 percent.

During the year, we met the first three times by Zoom because of restrictions imposed to restrict the Covid-19 pandemic. The Bishop of Oxford had signed an Instrument previously putting in place arrangements which enable meetings of PCCs to be held electronically, so that decisions taken at these meetings during these exceptional times have the same force as if taken at a physical meeting. The PCC then met in person on 7 occasions as restrictions lifted.

The Rector's Council consists of the Rector, the two churchwardens, the Vice Chairman of the PCC, the PCC Secretary and the Treasurer. They have power to transact the business of the PCC between PCC meetings, reporting to the full PCC as appropriate. The Rector's Council met 11 times by remote means with an average attendance of 93%. Eight of the ten meetings being fully attended.

The Annual Parochial Church Meeting took place on Wednesday 20th April 2022. 22 people attended in person. There were 149 people on the church electoral roll.

New PCC members are given induction training by the churchwardens or an appropriate member of the PCC or Rector's Council at PCC meeting shortly after the APCM and as necessary, to enable them to carry out their role effectively.

C Objectives and activities

The objectives of the PCC are defined by the Parochial Church Council (Powers) Measure 1956 as 'to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical'. In addition they are responsible for the maintenance of the Parish Church of St. Michael and All Angels, the Pastoral Centre complex in Lower Church Road, the churchyard and the site of the former St. Mary's Church and Hall in Wellington Road, all in Sandhurst.

Our formal purpose statement, which was originally developed in 2014, is:

Knowing God for ourselves;
Growing as individuals and as a church;
Showing God's love in the world.

The purpose statement provides an easy understanding of the purpose of our church and also provides an opportunity for people to develop their relationship with God.

D Achievements and performance

1. Public Benefit

When planning our activities for the year we have considered the Charity Commission's guidance on public benefit, in particular the supplementary guidance on charities advancement of religion.

The Parochial Church Council of St Michael and All Angels, Sandhurst considers that it offers the following benefits to the local community:

1. The provision of services of public worship and a sacred space for personal prayer and contemplation

PAROCHIAL CHURCH COUNCIL OF ST. MICHAEL AND ALL ANGELS, SANDHURST

2. Contributing to the community life of Sandhurst by being a focus for the celebration of significant shared moments in the lives of families and individuals, e.g. baptisms, weddings and funerals
3. Pastoral work and support, including visiting the sick and the bereaved
4. Teaching of Christianity through sermons, courses and small groups, and providing opportunities for personal self-development
5. Taking of assemblies in local schools, and providing particular support for St Michaels Church of England Primary School in the area of governance and in other ways
6. Providing support to families including those in difficulties through the provision of a family worker.
7. Providing activities for different demographic groups in the community including senior citizens and toddlers.
8. Supporting other charities in the UK and overseas, including Sandhurst Counselling Service (three of whose trustees are nominated by the PCC), Sandhurst Youth (three of whose trustees are nominated by the PCC) and promoting awareness of global justice issues (A full listing of supported charities is provided in the financial statement).
9. Involvement with the local community and Town Council. This includes being an active member of Sandhurst Churches Together.
10. Maintenance of an open churchyard for the residents of Sandhurst

2. Main features of the year:

2022 saw the life of St Michael's getting back to normal after 2 years which were heavily affected by Covid restrictions. However, in common with most other churches of all denominations in the country, attendances at Sunday services have not recovered from pre-pandemic levels.

Average Sunday morning attendance

	2017	2018	2019	2020	2021	2022
First 4 weeks of October, incl baptisms	173	148	122	85	137	102
First 4 weeks of October, excl baptisms	125	122	122	85	93	85
Usual Sunday attendance (calculated from 12 typical weeks in the year)	133	122	119	90	85	88
Electoral Roll at APCM	185	193	156	155	152	149

New ER

In 2022 (2021) we conducted 19 baptisms (12), 2 weddings (7) and 21 funerals in church or at the graveside (14), in addition to 8 at the crematorium (6).

One big change to our regular pattern of services has seen the trial of our intergenerational Church Together service held on 4th Sundays at 10.30am which started in January 2022 firstly extended over the summer, and then at February's PCC meeting this year, made permanent. It has evolved in the last year and continues to do so, as we explore the Bible and worship together in a variety of different ways.

Our Rector, Rev. John Castle continues to be assisted by local retired clergy, in particular Rev Jane Kraft who regularly celebrates in the parish, and our associate priest (Rev. John White) as well as our Family Worker Sarah Bishop, and our Youth Worker, Mike Gower, who is seconded from Sandhurst Youth. The team is supported by several lay members of the church who are volunteers.

Our part-time Family Worker, Sarah Bishop, continues developing the work with families and schools. Her work involves building relationships with parents and children, both within the church community and outside it, to help them integrate faith and church within their busy lives; giving pastoral support to families facing a variety of difficulties; and running or assisting with activities and events related to children, young people and parents. This year Sarah ran a *Parenting for Faith* course with the Rector and continued running regular "Bible Bites" sessions for children in years 5 and 6 at St Michael's School. In October she organised the

PAROCHIAL CHURCH COUNCIL OF ST. MICHAEL AND ALL ANGELS, SANDHURST

Light Party with activities in the hall, a light trail around the churchyard, and ending up with singing and toasted marshmallows round the fire pit on the West lawn. This was very well attended by families with involvement from many different groups within St Michael's.

In addition to our Sunday Services and our detached work, our work with children continues with Kidz Church held each Sunday, and Baby and Toddler time held twice a month. Sandhurst Youth, continues to provide a youth worker who works with young people in the parish, both in a church and secular context.

We continue to work with and develop our relationship with the three primary schools in our parish, which includes holding assemblies and hosting services and events at the church. We have especially close links to St Michael's Church of England Primary School, where a number of church members serve as governors, and the Rector regularly leads assemblies.

St. Michael and All Angels church have a dedicated team of volunteers to run social events with the primary aim of building up the community. During 2022, we held a plants, preserves produce stall and cream teas at the Heritage weekend which were both successful. Following the success in 2021 of holding the quiz night in the autumn with people bringing their own food, we repeated this in 2022 and those attending had a most enjoyable time.

Our pre-Advent Fair was a little earlier in November than in previous years but was well attended. In January 2023, we held a Burns Supper attended by 90 people of all ages. These events were widely supported, not just by members of St. Michaels but also the wider community.

St Michael's continues to support local, national and international charitable causes; both financially and by raising awareness within its congregation which this year has included having presentations and speakers from some charities.

Over the course of the year, we have worked ecumenically by being an active member of Sandhurst Churches Together.

On Palm Sunday members of Sandhurst Churches Together and Churches Together in Crowthorne performed Jerusalem Joy, a semi-staged musical retelling of the Passion story in St John's Church, Crowthorne. Children from Crowthorne CofE School and St Michael's Choir took part alongside adult singers from all the churches, and a band. Everyone involved put in a lot of time and effort to make this a success, with special mention to our Choir Director Karen Phillips for keeping the singers and the band under control. We met up with members of other churches to sing carols in Sandhurst in December, with thanks going to the Methodist church for the use of their hall for our meeting point and for warming refreshments afterwards. We have worked with Sandhurst Town Council and other churches for the service of Remembrance in November.

2022 was an historic year which saw the Platinum Jubilee of HM Queen Elizabeth in June celebrated in June, and in September the period of national mourning that followed the death of Her Late Majesty, and the accession to the throne of King Charles III.

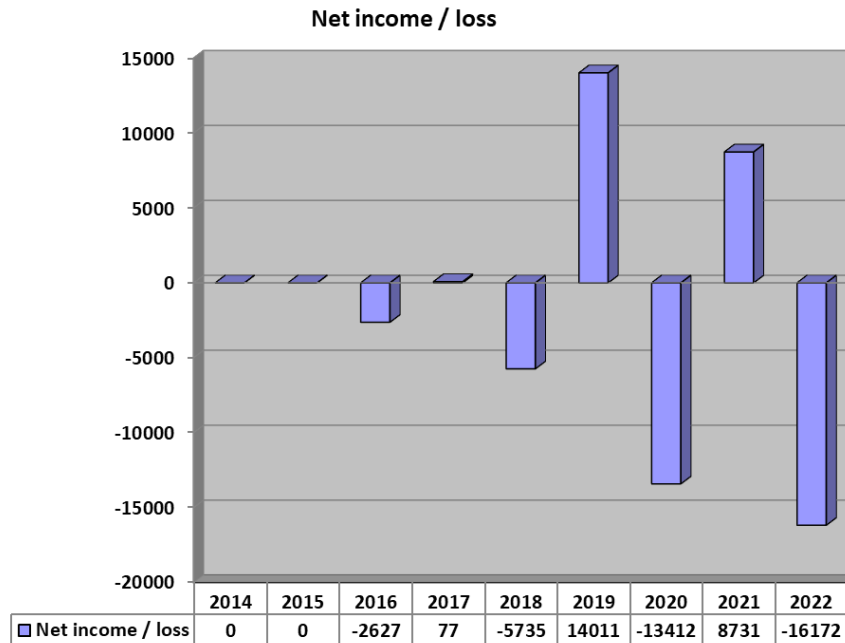
Our Pastoral Centre building has continued to be used as a base for Little Sandhurst Nursery Group and Sandhurst Counselling Service, and it has been encouraging to see that the number of bookings is still getting back to more normal levels following the dramatic drop-off caused by the pandemic.

3. Safeguarding

St. Michael and All Angels PCC recognises and has complied with the duty to have "due regard" to the House of Bishops' Safeguarding Policy and Practice Guidance and takes safeguarding seriously. Safeguarding is a standing item on all PCC agendas where both the safeguarding officer can provide updates and members have the opportunity to raise questions and concerns. Mrs Jen Rose was appointed as our Parish Safeguarding Officer in 2022 with Claire Clay taking on the admin side of this role following Diana Taylor stepping down. All PCC members completed the basic level of Safeguarding training in 2022.

PAROCHIAL CHURCH COUNCIL OF ST. MICHAEL AND ALL ANGELS, SANDHURST

E Financial Review



The financial position of St Michaels can be described as “Asset Rich, Income Poor”;

- The designated and restricted funds have a very healthy balances – boosted in the year by the successful sale of St Marys.
- The general fund however, has made a loss of £16k in 2022 – possibly the highest ever – certainly since 2007 and surpassed the losses made in those years when parish share was running at £100k compared to £73k in 2022.

The general fund is where the daily activities of our church are transacted – income is mainly from our giving and hall rental. Expenses are mainly parish share, salaries (but not youth or family worker), energy, choir, etc.(and missing is a contribution to a sinking fund for the buildings). For St Michaels to be sustainable, income must cover expenses.

The net result on the general fund - as shown in the graph – shows peaks and troughs, simplistically explained as follows;

2019 – was a very encouraging year, everything went right and a contribution could have been made to a building sinking fund.

2020 - saw the impact of Covid and most of hall rental income was lost

2021 - was a positive result because hall income returned to preCovid levels but not all expenses

2022 – expenses back to pre-Covid levels (and more) but lost regular hall income stream

Currently we do not have a financially sustainable church – what are some solutions?

- Increase income – but it won’t just happen. Key volunteer positions such as a Fund Raising Officer and a Stewardship Officer are vacant.
- Decrease expenses. We need to “cut the suit to fit the cloth” and some difficult choices should be made.

However, the temptation is to avoid these actions and decisions and use the Mission fund to fund the losses in the general fund as has been done for 2022 for £16k and this seems likely to continue.

PAROCHIAL CHURCH COUNCIL OF ST. MICHAEL AND ALL ANGELS, SANDHURST

A big thank you to those that continue to give generously (one of the positives in a difficult year) and continue to financially support St Michaels – there are a number of options;

- for regular giving, the Parish Giving Scheme (PGS) (effectively a DD but also collects gift aid – unlike normal DD's or SO's you may have). PGS is itself a charity set up "to provide the most efficient and effective way for people to financially support the activity of the Church of England". You can sign up to the PGS on the website.
- for one off gifts, the donate button on the website using your debit/credit card (also run by PGS).

Both the above can be accessed <http://www.stmichaels-sandhurst.org.uk/donations.html>

- contactless giving at services (rather than cash in the plate) – fondly known as Zac.
- remember St Michaels in your will – ideally with a %

Reserves

As regards reserves: the general reserve target is approximately three months expenditure. At the beginning of the year there was a little less than this and the trustees believe it necessary to maintain this and a transfer has been made from the designated Mission fund.

The designated and restricted funds are healthy, as reflected in the accounts, but our repair/WinSpire funds are well short of the expected requirements and the trustees are considering using the Mission fund for building repairs.

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. They are far too numerous to mention by name.

The Trustees' Annual Report is the responsibility of all the Trustees and it was approved in a meeting on the 8th March 2023.

Signed on behalf of the PCC

J Castle

**Rev J. Castle
(Chairman)**

C Wilkins

**Mrs C. Wilkins
(Churchwarden)**

K Allen

**Mrs K. Allen
(Churchwarden)**

8th March 2023

**PAROCHIAL CHURCH COUNCIL OF
ST. MICHAEL AND ALL ANGELS, SANDHURST**

**Financial Statements for the Year Ended
31 December 2022
Independent Examiner's Report
to the PCC of St. Michael and All Angels, Sandhurst**

I report on the Financial Statements of the PCC for the year ended 31 December 2022 which are set out on pages A3 to A13.

Respective responsibilities of the PCC and the examiner

As the members of the PCC and Trustees you are responsible for the preparation of the Financial Statements; you consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the Financial Statements under section 145 of the 2011 Act
- Follow procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act.
- State whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the Financial Statements presented with those records. It also includes consideration of any unusual items or disclosures in the Financial Statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare Financial Statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.

K Black

Mrs Kate Black FCA
27 School Hill
Little Sandhurst
GU47 8LD

**PAROCHIAL CHURCH COUNCIL OF
ST. MICHAEL AND ALL ANGELS, SANDHURST**

FINANCIAL STATEMENTS 2022

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2022

		General Funds	Designated Funds	Restricted Funds	TOTAL FUNDS	
					2022	2021
	Notes	£	£	£	£	£
INCOME						
Voluntary income	2(a)	88,256	8,419	22,810	119,485	131,373
Activities for generating funds	2(b)	34,560	10,045	0	44,605	46,084
Investment income	2(c)	0	6,949	902	7,851	60
Income from church activities	2(d)	8,289	0	0	8,289	8,830
Other income	2(e)	1,384	0	0	1,384	4,489
Total income		132,489	25,413	23,712	181,614	190,836
EXPENDITURE						
Church activities	3(a)	148,593	11,112	52,392	212,097	191,836
Costs of fundraising	3(b)	69	0	0	69	379
Total expenditure		148,662	11,112	52,392	212,166	192,215
Transfer to fixed assets		0	0	0	0	0
Net Expenditure		148,662	11,112	52,392	212,166	192,215
Net Income/(Expenditure)		(16,173)	14,301	(28,680)	(30,552)	(1,379)
Net gains/(losses) on Investments			220,910	(3,678)	217,232	193,496
Transfers between funds	7	16,173	(29,837)	13,664	0	0
Net movement in Funds		0	205,374	(18,694)	186,680	192,117
Total funds brought forward:		28,147	543,978	232,813	804,938	612,821
Total funds carried forward:		28,147	749,352	214,119	991,618	804,938

**PAROCHIAL CHURCH COUNCIL OF
ST. MICHAEL AND ALL ANGELS, SANDHURST**

FINANCIAL STATEMENTS 2022 (Continued)

**BALANCE SHEET
as at 31 December 2022**

		General Funds	Designated Funds	Restricted Funds	TOTAL FUNDS	
					2022	2021
	Notes	£	£	£	£	£
Fixed Assets						
Tangible	1e, 4	0	22,500	141,142	163,642	171,596
Investments	4b		145,783		145,783	510,496
		<u>0</u>	<u>168,283</u>	<u>141,142</u>	<u>309,425</u>	<u>682,092</u>
Current Assets:						
Debtors and prepayments	5	15,601		1,452	17,053	19,319
Cash at bank and in hand		32,966	581,069	71,525	685,560	116,569
		<u>48,567</u>	<u>581,069</u>	<u>72,977</u>	<u>702,613</u>	<u>135,888</u>
Liabilities: payable within one year						
Creditors	6	(20,420)			(20,420)	(13,042)
		<u>28,147</u>	<u>581,069</u>	<u>72,977</u>	<u>682,193</u>	<u>122,846</u>
Net Current Assets		<u>28,147</u>	<u>581,069</u>	<u>72,977</u>	<u>682,193</u>	<u>122,846</u>
Total Assets less Current Liabilities		<u>28,147</u>	<u>749,352</u>	<u>214,119</u>	<u>991,618</u>	<u>804,938</u>
Total Net Assets		<u>28,147</u>	<u>749,352</u>	<u>214,119</u>	<u>991,618</u>	<u>804,938</u>
FUNDS						
General funds						
Accumulated Fund	7.1	28,147			28,147	28,147
Designated fund	7.2		749,352		749,352	543,978
		<u>28,147</u>	<u>749,352</u>		<u>777,499</u>	<u>572,125</u>
Restricted funds	7.3			214,119	214,119	232,813
		<u>28,147</u>	<u>749,352</u>	<u>214,119</u>	<u>991,618</u>	<u>804,938</u>

These Financial Statements were approved by the Parochial Church Council
on 8 March 2023 and signed on its behalf by:

J Castle

Rev J Castle
Chairman

C Wilkins

Mrs C Wilkins
Churchwarden

K Allen

Mrs K Allen
Churchwarden

The notes form part of these accounts.

**PAROCHIAL CHURCH COUNCIL OF
ST. MICHAEL AND ALL ANGELS, SANDHURST**

Notes on the Financial Statements for the Year ended 31 December 2022

1. ACCOUNTING POLICIES

(a) Basis or preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102) effective 1 January 2019).

The financial statements have been prepared under the historical cost convention except for valuation of investment assets, which are shown at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or, except as noted below, those which are informal gatherings of Church members.

(b) Funds

General Accumulated Fund

The Accumulated Fund represents the funds that are not subject to any legal restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Designated Funds

A designated fund describes an intent for the use of the funds. That intent is not binding on the PCC, though the PCC must be mindful of the intent when considering using the funds for other purposes. It's the simplest and most flexible way to try and ring fence money for special needs.

The "Renovations and Repairs" Designated Fund, is set up as a contingency fund intended to cover both general and unexpected repair and renovations on the church and buildings.

A "Hardship" Designated Fund was set up in 2011 to provide funds for genuine causes of hardship and is to be used at the PCC's discretion.

The "St. Mary's Mission Fund" represents the proceeds of the sales of the former curate's house at 27 Hopeman Close, a gifted property at 4 Holly Cottages and the land at St Mary's, together with interest generated from this capital. The PCC agreed to utilise the assets in the fund to create a Mission fund to support the church in fulfilling its mission both in Sandhurst and more widely.

"Designated assets" are assets gifted or bought by the PCC or church groups where the PCC would not wish to sell and use the funds for other purposes.

Restricted Funds

A restricted fund represents donations and other monies raised for specific purposes, less expenditure in respect of these purposes.

The "Youth Worker Fund" was a fund setup to receive donations to pay for a youth worker who is currently provided by Sandhurst Youth CIO.

The "Family Worker Fund" was set up to receive funds from parishioners and external workers for the post of a Family Worker

**PAROCHIAL CHURCH COUNCIL OF
ST. MICHAEL AND ALL ANGELS, SANDHURST**

**Notes on the Financial Statements for the Year ended 31 December 2022
(continued)**

The "Pastoral Centre" has been put into a restricted fund. When the Pastoral Centre was originally built, donations were paid into a restricted fund and the PCC consider that the building should have been put into a similar fund.

"Restricted Assets". These are assets gifted to the PCC where the donor would not wish for the asset to be sold or they are assets purchased from restricted donations.

The "Choir Fund" is a restricted fund representing funds raised by this active group, less their expenditure.

"Repairs and Renovations". A restricted fund has been set up to receive donations specifically for the maintenance and renovation of the church and buildings.

"WinSpire Fund" has been set up to accept donations towards the repairs of the church spire, the stained glass windows in the church and the bells.

(c) Recognition of Income

Income is included in the Statement of Financial Activities (SOFA) when:

- 1) The PCC becomes legally entitled to the use of the resources;
- 2) An inflow of economic benefit; and
- 3) The monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are included in the SOFA when any pre-conditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gifts in kind

Gifts in kind for the PCC's own use are included in the SOFA as incoming resources at their fair value when receivable, and expensed as and when consumed in use. Gifts of fixed assets, if material, are included in the balance sheet at their fair value and expensed over the asset's useful economic life.

Gift Aid Tax claims

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Activities for generating funds

Rental and other income from the letting or other use of church premises is recognised when the income becomes due.

Funds raised by social and similar events are accounted for gross of expenses.

Investment income

Interest is received gross and is accounted for when receivable.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**PAROCHIAL CHURCH COUNCIL OF
ST. MICHAEL AND ALL ANGELS, SANDHURST**

**Notes on the Financial Statements for the Year ended 31 December 2022
(continued)**

(d) Expenditure and Liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Charitable giving

It is the policy of the PCC that at least 10% of the income from regular giving, collections and related recoveries of income tax should be used for missionary and charitable giving. At the year-end amounts are accrued to comply with this policy.

Church activities

The Diocesan Parish Share that is expended is an amount calculated in accordance with the Diocesan share scheme approved by the Diocesan Synod in November 2012.

Operating lease commitments

Rentals paid under operating leases are charged to the SOFA as incurred.

Pensions

The PCC operates a defined contribution plan through NEST for the benefit of its employees and to comply with the auto-enrolment obligations. Contributions are expensed as they become payable.

(e) Tangible Assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2)(c) of the Charities Act 2011. Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 2002 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2002 will be capitalised and depreciated in the accounts over their currently anticipated useful economic life on a straight-line basis. All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of movable church furnishings acquired before 1 January 2002 is written off.

Freehold Properties

Freehold properties are depreciated on a straight line basis over their expected life of 50 years.

Other fixtures, fittings and equipment

Provision for the depreciation of fixtures, fittings and equipment held for use by the PCC is made at the following annual rates calculated to spread the cost (less anticipated residual disposal value) of each asset over its expected useful life:

Office and other equipment - straight line basis over three to five years

Where an asset has a high residual value the PCC considers the need for these assets to be depreciated is removed. Each year these assets will be reviewed for impairment.

Items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at the year end.

**PAROCHIAL CHURCH COUNCIL OF
ST. MICHAEL AND ALL ANGELS, SANDHURST**

**Notes on the Financial Statements for the Year ended 31 December 2022
(continued)**

	General Funds	Designated Funds	Restricted Funds	TOTAL FUNDS	
	£	£	£	2022	2021
	£	£	£	£	£
2. INCOME					
<i>(a) Voluntary income</i>					
Regular giving	61,802		3,678	65,480	63,578
Income tax recoverable	15,438		667	16,105	19,134
Collections at all services	7,421			7,421	7,398
Grants (see note 2f)	3,595		7,665	11,260	10,590
Donations		8,419	10,801	19,220	30,673
	<u>88,256</u>	<u>8,419</u>	<u>22,810</u>	<u>119,485</u>	<u>131,373</u>
<i>(b) Activities for generating funds</i>					
Fund raising events	7,682			7,682	3,454
Pastoral Centre lettings	26,878			26,878	36,783
SCS room hire		10,045		10,045	5,847
	<u>34,560</u>	<u>10,045</u>	<u>0</u>	<u>44,605</u>	<u>46,084</u>
<i>(c) Investment income</i>					
Interest		6,949	902	7,851	60
	<u>0</u>	<u>6,949</u>	<u>902</u>	<u>7,851</u>	<u>60</u>
<i>(d) Income from church activities</i>					
Fees	8,289			8,289	8,830
	<u>8,289</u>	<u>0</u>	<u>0</u>	<u>8,289</u>	<u>8,830</u>
<i>(e) Other income</i>					
Other receipts	1,384			1,384	1,489
Legacies	<u>0</u>			<u>0</u>	<u>3,000</u>
	<u>1,384</u>	<u>0</u>	<u>0</u>	<u>1,384</u>	<u>4,489</u>
Total income	<u>132,489</u>	<u>25,413</u>	<u>23,712</u>	<u>181,614</u>	<u>190,836</u>
<i>(f) Grants received in the year:</i>					
				£	£
From ODBF towards full time family worker				7,665	7,000
From Sandhurst Council for the upkeep of the Church yard				3,595	3,590
				<u>11,260</u>	<u>10,590</u>

**PAROCHIAL CHURCH COUNCIL OF
ST. MICHAEL AND ALL ANGELS, SANDHURST**

**Notes on the Financial Statements for the Year ended 31 December 2022
(continued)**

	General Funds	Designated Funds	Restricted Funds	TOTAL FUNDS	
	£	£	£	2022 £	2021 £
3. EXPENDITURE					
<i>(a) Church activities</i>					
Charitable giving	8,464	10,315	2,242	21,021	14,777
Diocesan parish share	73,383			73,383	72,865
People costs	15,069		37,207	52,276	50,149
Churchyard upkeep (mainly people)	3,595			3,595	3,590
Musicians fees	7,926			7,926	5,326
Gas & Electricity	10,467			10,467	8,598
Cleaning	5,404			5,404	3,955
Insurance	4,698			4,698	4,572
Depreciation	425		7,528	7,953	7,634
Bank charges	349			349	484
Repairs and maintenance	2,680	797	4,235	7,712	3,059
Office equipment	1,704			1,704	800
Telecom/post	2,536			2,536	1,901
Stationary	1,664			1,664	1,354
Rates	3,177			3,177	1,834
Other	7,052		1,180	8,232	6,265
St Marys					4,397
					276
	<u>148,593</u>	<u>11,112</u>	<u>52,392</u>	<u>212,097</u>	<u>191,836</u>
<i>(b) Fund-raising costs</i>					
Social events	69			69	379
	<u>69</u>	<u>0</u>	<u>0</u>	<u>69</u>	<u>379</u>
Total expenditure	<u>148,662</u>	<u>11,112</u>	<u>52,392</u>	<u>212,166</u>	<u>192,215</u>

**PAROCHIAL CHURCH COUNCIL OF
ST. MICHAEL AND ALL ANGELS, SANDHURST**

**Notes on the Financial Statements for the Year ended 31 December 2022
(continued)**

4. TANGIBLE ASSETS

	Fixtures fittings and equipment £	Freehold buildings £	Total £
Gross Book Value			
- at 1 January 2022	61,145	271,976	333,121
- additions			0
- at 31 December 2022	<u>61,145</u>	<u>271,976</u>	<u>333,121</u>
Depreciation			
- at 1 January 2022	26,719	134,806	161,525
- charge for the year	2,513	5,440	7,953
- at 31 December 2022	<u>29,232</u>	<u>140,246</u>	<u>169,478</u>
Net Book Value			
- at 1 January 2022	31,913	131,730	163,643
- at 31 December 2022	<u><u>34,426</u></u>	<u><u>137,170</u></u>	<u><u>171,596</u></u>

Properties held for the use of the PCC are recorded at cost, and no consideration has been taken of their current market values.

4b. INVESTMENTS

	Land	CCLA Investment	2022 £	2021 £
Market value at 1 January 2022	350,000	160,496	510,496	177,000
Addition			0	140,000
(Loss)/gain on CCLA revaluation		(14,713)	(14,713)	20,496
Gain on land revaluation				173,000
Land sold	<u>(350,000)</u>		<u>(350,000)</u>	<u>0</u>
Market Value at 31 December 2022	<u>0</u>	<u>145,783</u>	<u>145,783</u>	<u>510,496</u>

The investment of Land comprised the land at the site of the former St Mary's church in Wellington Road, Sandhurst, which was sold during the year resulting in a gain of £226,719.

The £140k transferred to CCLA in the prior year remained invested in the CCLA Church of England Investment Fund. The holding at 31 December 2022 was 2,748.14 shares, which cost £140,000. The market value at 31 December represents investments for:

	2022 £	2021 £
St Mary's mission fund - Designated	109,337	120,372
WinSpire - Restricted	<u>36,446</u>	<u>40,124</u>
	<u><u>145,783</u></u>	<u><u>160,496</u></u>

**PAROCHIAL CHURCH COUNCIL OF
ST. MICHAEL AND ALL ANGELS, SANDHURST**

**Notes on the Financial Statements for the Year ended 31 December 2022
(continued)**

5. DEBTORS

	2022 £	2021 £
Inland Revenue - tax claims	5,056	1,883
Other debtors	11,997	17,436
	<u>17,053</u>	<u>19,319</u>

6. LIABILITIES PAYABLE WITHIN ONE YEAR

	2022 £	2021 £
Parish Share	6,106	0
Charitable giving	3,672	3,852
Social security and other taxes	1,557	1,696
Other creditors	9,085	7,494
	<u>20,420</u>	<u>13,042</u>

7. MOVEMENTS IN FUNDS

General Funds

	2022 £	2021 £
7.1 Accumulated Fund		
Balance at 1 January 2022	28,147	28,147
Surplus/(Deficit) on ordinary activities	(16,173)	8,731
Transfer from Mission fund	16,173	
Transfer to Repairs fund		<u>(8,731)</u>
Balance at 31 December 2022	<u>28,147</u>	<u>28,147</u>

					2022 Balance c/f	2021
7.2 Designated Fund	Balance b/f	Income	Expenditure	Transfer & Revaluation		
	£	£	£	£	£	£
St Mary's Mission Fund	496,144	601,949	363,056	(40,871)	694,166	496,144
Repairs and renovations	23,790	7,000	797		29,993	23,790
Hardship Fund	1,544	1,419	270		2,693	1,544
Designated assets	22,500	0	0	0	22,500	22,500
SCS	<u>0</u>	<u>10,045</u>	<u>10,045</u>	<u>0</u>	<u>0</u>	<u>0</u>
Balance at 31 December 2021	<u>543,978</u>	<u>620,413</u>	<u>374,168</u>	<u>(40,871)</u>	<u>749,352</u>	<u>543,978</u>
Total General Funds					<u>777,499</u>	<u>572,125</u>

7.3 Restricted Funds

	Balance b/f	Income	Expenditure	Transfer & revaluation	2022 Balance c/f	2021
	£	£	£	£	£	£
Youth Worker fund	7,710	4,345	17,000	4,945	0	7,710
Family Worker	0	11,488	20,207	8,719	0	0
Choir Fund	1,489	286	784		991	1,489
Bellringers Fund	315	113	337		91	315
Repairs and renovations	2,456	1,779	4,235		0	2,456
WinSpire	72,173	2,001		(3,678)	70,496	72,173
Special charity collections	0				0	0
Restricted assets	11,501		2,088		9,413	11,501
Pastoral centre	137,169		5,440		131,729	137,169
Baby & Toddler		625			625	0
Foodshare		675	60		615	0
Restricted collections		<u>2,400</u>	<u>2,241</u>		<u>159</u>	<u>0</u>
Balance at 31 December 2021	<u>232,813</u>	<u>23,712</u>	<u>52,392</u>	<u>9,986</u>	<u>214,119</u>	<u>232,813</u>

The PCC approved the transfer from the designated mission fund to cover this year's deficit on the General fund. They have also agreed to financially support a full time family worker and support the youth worker by using the St Mary's mission fund, this amounted to £8,719 and £4945 respectively.

**PAROCHIAL CHURCH COUNCIL OF
ST. MICHAEL AND ALL ANGELS, SANDHURST**

**Notes on the Financial Statements for the Year ended 31 December 2022
(continued)**

8. CHARITABLE GRANTS

During the year charitable grants were made to the following bodies:

	General Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Church Mission Society	1,185			1,185	1,200
Tear fund	1,185			1,185	1,200
Barnabas	1,185			1,185	1,200
Reaching Rwanda	1,185			1,185	1,200
Compassion	1,185			1,185	1,200
Sandhurst Day Centre	1,185			1,185	1,200
SCS - Sandhurst Counselling Ser	1,185	10,045		11,230	7,242
St Michael's hardship fund	169	270		439	271
Restricted collections			2,242	2,242	64
	<u>8,464</u>	<u>10,315</u>	<u>2,242</u>	<u>21,021</u>	<u>14,777</u>

9. OPERATING LEASE COMMITMENTS

	2022 £	2021 £
Plant and machinery		
Expiring:		
Between one and five years	<u>0</u>	<u>644</u>

10. EMPLOYEES REMUNERATION

	2022 £	2021 £
Wages and salaries	47,498	33,364
	<u>47,498</u>	<u>33,364</u>
Average number of employees	3	3

£11,121 of wages and salaries were recharged to the Sandhurst Counselling Services in 2022 (netted off in 2021)

11. PCC MEMBERS REMUNERATION AND EXPENSES

No remuneration or expenses was paid to any person on the PCC or any person connected with members of the PCC.

12. RELATED PARTIES

Jon Toohey is a Trustee of Compassion and a donation of £1.185 was given to them during the year.

13. CAPITAL AND FINANCIAL COMMITMENTS

The PCC have resolved to continue to resource a youth worker through Sandhurst Youth until such time as it passes a resolution that it is no longer something they wish to do. It is anticipated that a contribution of £17,000 will be required before April 2023.