

REACH CHARITY LIMITED

(A COMPANY LIMITED BY GUARANTEE)



ANNUAL REPORT AND ACCOUNTS 2021 – 22

Covering the period 1 March 2021 to 28 February 2022

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ANNUAL REPORT 2021-22

The Trustees, who are also Directors of the charity for the purposes of the Companies Act 2006, are pleased to present their annual report, together with the financial statements for the charity for the year ending 28 February 2022.

Purpose and impact

Reach was set up to provide **support for children with upper limb differences**, to help them feel comfortable in their own skin and to live their lives without limits. The wording of our charitable purposes in our Articles of Association is: ‘the relief of children with upper limb deficiencies’.

The main activities we carry out in support of these charitable purposes are:

- Organising **events** that bring children with upper limb differences together with others, both at a local branch level and at our annual Reach Activity Week for secondary-school aged children and Family Weekend.
- Bursary **grants** to help children with upper limb differences and young adults with adaptations that enable them to participate in their chosen occupations.
- Providing **support** to parents of children with upper limb differences, through networks of others who have had similar experiences and can share their learning and understanding.
- Providing **public information** to health professionals on how best to support children with upper limb differences and their parents.

In shaping our objectives and activities, the Trustees have considered the Charity Commission’s guidance on public benefit, including the guidance ‘Public Benefit: running a charity’ (PB2).

Highlights of 2021-22

The board is extremely grateful to the hard work and creativity of our volunteers and staff for everything they have done to ensure Reach made a positive difference to many families this year. We currently have more than 600 children and young people with upper limb differences within our community.

Organising events that bring children with upper limb differences together

Branch activities

Branch meet-ups, organised by our network of volunteer Branch Coordinators across 19 branches, are a fundamental part of how Reach supports children and young people with upper limb differences, and their families. For children who may never see another person with an upper limb difference in their day-to-day lives,

the opportunity to connect with others with similar differences and realise that they are not alone is invaluable. And, for their parents, the opportunity to learn from the experience of other parents is important in supporting their children grow up confident in their ability to live their lives without limits.

The impact of covid restrictions were keenly felt within the Reach community during both the last reporting year and the first part of 2021-22. In-person branch events were able to start again in August 2021 and our wonderful Branch Coordinators managed to squeeze in 17 meetups between then and March 2022. These ranged from Safari Park visits to picnics, and from train rides to many, many Christmas parties. It was wonderful to see the Reach community reuniting again

Reach Activity Week 25th July to 1st August 2021

The Reach Activity Week (RAW) is one of the charity's flagship events, bringing together children and young people with upper limb differences with a group of adult mentors, also with upper limb differences. The week-long adventure represents the highlight of the Reach year for many people and it was a particularly hard blow that Covid prevented it taking place in 2020.

It was touch and go whether RAW2021 would be able to go ahead or not, but happily restrictions in England were lifted the week before the scheduled dates. 31 children and young people aged between 10 and 17 had a fantastic week of fun and learning at the Carlton Lodge Activity Centre in Yorkshire, accompanied by a volunteer team of 8 leaders, mentors and trainee mentors.

Annual Family Day 23rd October 2021

Reach's Annual Family Weekend is the other flagship event of the charity's calendar. Building on 2020's successful virtual Annual Family Day, this year we delivered an Annual Family Day as a hybrid event, with a host of guests in a studio and also beamed across the internet on a bespoke platform to connect with Reach members across the UK and Ireland.

The day was guest-presented by Alastair Greener and Reach Ambassadors Melissa Johns and Ella Dickinson and featured a star-studded selection of celebrity speakers, discussing all things limb-different. These included:

- interviews with Amy Truesdale, Ellen Keane, Toni Shaw and Reach Ambassador Claire Cashmore, fresh from their glittering Paralympic successes
- Reach Ambassador, Briony Williams, working with some young Reach members to demonstrate a wonderful recipe for cupcakes;
- interviews with stage and screen stars Beth Hinton-Lever, Melissa Johns and Milton Lopes about their performing careers;
- story readings by authors Claire Cashmore, James Catchpole, Matthew Jenkins and Mina Minozzi, all of whom have successfully written children's books starring limb-different characters and highlighting the importance of representation in the arts.

We had presentations from some of the partner organisations that Reach works with on a regular basis, including Over The Wall, Bold Kids, Koalaa Prosthetics and Open Bionics. We also had presentations from a number of Reach members, including a really moving section entitled 'A letter to my younger self', and some wonderful performances from the Reach oRchestRa.

2021 was the last year of the Sue Stokes awards, set up in 2012 to commemorate the charity's former National Coordinator and to celebrate children and young people who had had particularly impressive achievements in the

previous year. It is always difficult to choose from the nominations, and this year was no different. All of the nominees had shown particular courage or achievement and the trustees' choice was not an easy one. This year, the award went to two individuals: Jake Carswell and Luca Reese.

Jake was chosen in part because of his success in two academic disciplines renowned for needing dexterity – art and music, achieving a school prize for art and a place in the National Open Youth Orchestra – but also for his commitment to giving back to his community and using his talents to help others. Last year, Jake volunteered a beautiful pen and ink drawing of a robin for Reach to use as a Christmas card, enabling us to raise money for the charity as a result of his generosity and talent. More recently, Jake has been involved with one of the local special schools in his area, creating a fantasy game book, which is due to be published.

Luca was chosen because of his proactive efforts to raise awareness of limb difference at his school and his cricket club. The trustees were impressed by someone of such a young age – just 6 years old – having the foresight to recognise the value of public education about limb difference and the strength of character to stand up in front of his peers to help others understand and to pre-empt their questions. This showed maturity beyond his years and was a wonderful celebration of difference and inclusion.

[Reach oRchestRa](#)

In addition to its successful performances of King of the Road [King of the Road](#) and [Danny Boy](#) for the Annual Family Day, the Reach oRchestRa started 2021-22 by winning the *Excellence in SEND* award at the Music and Drama Education Awards 2021 ahead of a number of other impressive shortlisted entries. The judges commented on the oRchestRa's 'deeply moving work and astonishing achievements', which they described as 'a fabulous example of collaboration between children and adults with similar disabilities, with long-term impact and real wow factor' and 'a deep commitment to inclusion'.

Whether there is a future for a virtual orchestra in a post-lockdown world remains to be seen, but we are pleased that its success in connecting Reach musicians and show-casing their talents has been recognised with a national award. We hope too that the performances have inspired other children with upper limb differences to take up a musical instrument and realise, in the words of the players in their enthusiastic acceptance speech (which can be seen [here](#)), that there really are no limits when it comes to making music.

[Bursaries](#)

The Reach Bursary Scheme was set up to help remove or reduce barriers associated upper limb differences. Award decisions are taken by an independent panel with professional knowledge and lived experience of limb difference.

In 2021-22, the panel awarded 7 bursary applications, totalling £8,247. Most applications received were for adaptations for driving, but the panel also made awards for an adaptation for a bike, support for para dressage pathway and a modified laptop.

We also conducted, with representatives of the Bursary Panel, a review of the Bursary Scheme. This was as part of a wider ongoing programme to review all Reach charitable activities to ensure they continue to align fully with the charity's Objects and the Charity Commission's guidance on Public Benefits. The review confirmed the value of the Bursary Scheme as a vital part of how we support children and young people with upper limb differences, and refocused the application form to enable applicants to provide clearer information to demonstrate how the thing they were seeking support for would remove or reduce a barrier associated with their upper limb difference.

Providing support to parents of children with upper limb differences

Our staff team and volunteer parents continued to offer telephone and email support to existing members and prospective new members as well as dealing with queries from the general public and from health professionals. Being able to connect new parents with access to experience and support from other members of the limb difference community is a very important part of our work.

Social media

Reach continues to be active on social media.

The closed Facebook group is very well used for communication between families, asking for advice or support, as well as celebrating the 'wins'. The closed Branch Facebook groups and the Branch WhatsApp groups tend to be used for information locally.

Our [open Facebook](#) page has over 4,500 followers and visits to the page of over 9,000. Our [Instagram](#) account has over 3,600 followers and had over 11,500 page visits throughout the year. More than 2,200 followers on [Twitter](#) and a further 130 followers on [LinkedIn](#). All these platforms allow us to increase public awareness of upper limb differences, and the support available, and to reach potential new members, health care professionals and potential funders.

Resources

Reach's work is funded substantially through charitable fundraising and donations, which accounts for just over 46% of the charity's income when Gift Aid is taken into account. The majority of this has come from fundraising activities by our members. This is supplemented by income from membership fees equalling 22% of overall income. The charity does not receive any government or public funding.

Fundraising in 2021-22

We ran three large-scale fundraising campaigns during 2021-22. In April, our campaign to mark Limb Loss and Limb Difference Awareness Month raised £7,985. Our bespoke R5ach Charity Challenge in August raised £19,306. Our Christmas 2021 campaign raised £3,465.

We have been extremely grateful for the awards and corporate donations we have received. Below are just a few of our generous supporters.

- National Lottery (Northwest) – £5,615
- Elizabeth and Prince Zaiger Charitable Trust – a £4,000
- Paralympian Hollie Arnold, winnings from appearing on *Celebrity Catchphrase* – £3,000
- Joseph Strong Frazer Trust – £1,500
- Warwickshire Masons – £1,500
- Co-op – £1,000
- Enterprise Rent-a-car – £1,000
- Taylor Wimpey – £625
- Richard Kirkham Trust – £500
- Tesco – £500

- Reach Ambassador Briony Williams, winnings from appearing on *Pointless Celebrities* – £250
- Lloyds Bank – £136
- BT – £120

In addition to these, our generous members and supporters have raised a tremendous £8,606 through individual fundraisers, Amazon Smile, EasyFundraising, legacy bequests and asking for donations in lieu of gifts at birthdays, weddings and Christenings throughout the year. We continue to be in awe of the dedication and generosity of our individual fundraisers and donors, on whose efforts our charity's operations depend, especially in this exceptional year.

Virgin London Marathon is one of Reach's traditional biggest fundraising events. Reach had five runners in 2021, including two of our original 2020 line up whose running plans were faced with over two years of delay because of Covid. One runner had to withdraw due to injury, but our runners collectively raised a wonderful £5,497. We are very grateful to them for their efforts.

Every single one of these fundraising efforts and donations makes a huge difference to Reach's ability to continue to provide support for children with upper limb differences and help them live their lives without limits. Thank you to all of our fundraisers and donors for their continued support of Reach.

Financial summary

Having been unable to deliver much of our usual programme of charitable activities in 2020-21 due to Covid restrictions, we had finished the previous reporting year with an accumulation of funds in our bank account, in excess of our agreed reserve levels. To address this accumulation, the charity made a planned loss this year of £9,065. While we remain committed to active fundraising, we intend a further planned loss in 2022-23 as Covid restrictions lift and it becomes possible once again to offer a full programme of charitable activities. After two years of restrictions, it is appropriate and consistent with our charitable purposes that we invest in events and activities that bring value to our beneficiaries.

Reserves policy

As a charity, Reach's first duty is to its beneficiaries - current and future. All the charity's money must be spent to support the charitable purposes set out in our Articles of Association, namely "to promote the relief of children with upper limb deficiencies".

The board of trustees has a duty to act in the interests of the charity's current and future beneficiaries, including ensuring that the charity is capable of meeting all its contractual obligations and liabilities. This means, at the most extreme, ensuring there are sufficient funds held in order to cover the cost of winding up the charity, should this prove necessary at some future date.

It also means taking steps to protect the charity against future reductions in income – the equivalent of a 'rainy day' fund, that would enable the charity to continue to operate in support of its beneficiaries in the event of its income ceasing or being significantly reduced. A small charity like Reach is very vulnerable to changes in the fundraising environment, as the covid-19 restrictions have demonstrated. It is important to protect the charity's services to its beneficiaries to enable them to continue, as far as possible, despite reductions in income.

The board has considered the particular circumstances of Reach and assessed that it would be appropriate to retain enough money in our unrestricted funds to cover the cost of half a year's operating costs plus the anticipated cost of winding up the charity in the - hopefully very unlikely - event that this should prove necessary.

This means maintaining unrestricted reserves of at least £135,000. The authorisation of the full board of trustees is required to approve any expenditure that would erode reserves below that target level.

This policy will be reviewed by the Board on an annual basis.

The balance sheet unrestricted reserves are shown as £200,941. This figure is currently above our target of £135,000, reflecting the wonderful fundraising efforts and donation received during the year and the continued disruption of community events due to Covid restrictions; we anticipate reserve levels returning to the target level in future years as the world opens up again and we can, once more, invest in events to bring together children with upper limb differences.

Restricted funds

The charity holds £13,200 as restricted funds.

This sum (out of an original donation of £15,000) was donated to Reach to fund specific research. The funder expressed the wish that this fund be maintained for research into the causes of congenital limb differences. The fund is insufficient to commission a research project and despite efforts over a long period, we have been unable to identify any ongoing research project that meets the fund's aims. We continue to look for a suitable project that meets the requirements of the funder.

Values and Principles

Central to the way we operate are our values and ethical principles, which are at the heart of everything we do within Reach.

Values

- **Reach is ... positive.** Even in the darkest moments, we want Reach to be a ray of hope in our members' lives. We see the potential in all Reach children and celebrate their ability, never focusing on disability.
- **Reach is ... supportive.** We recognise that different families want different levels of support, and we tailor our approach to suit them. We're there to provide resources, support and practical advice - whatever our families tell us they need.
- **Reach is ... inspiring.** Our members are amazing and we shout about their achievements whenever we can. We share success stories and hero those 'wow' moments, big and small, to show families just how much our incredible children are capable of.
- **Reach is ... community.** Connecting families is a vital part of Reach's work and the bonds this creates are priceless. Whether it's at our family weekend, branch meetings or on a Facebook forum, we help members to build relationships that last a lifetime.

Ethical principles

- **Beneficiaries come first** - we carry out our work for the public benefit.
- **Integrity** - everyone who works or volunteers for Reach should uphold the highest level of integrity and personal conduct at all times.

- **Right to be safe** - everyone who volunteers with, works for or comes into contact with Reach should be treated with dignity and respect, and feel that they are in a safe and supportive environment.
- **Openness** - we don't cover things up and we comply with all relevant legal and regulatory requirements for transparency.

More detail on the way we apply our ethical principles is published on the charity's website [here](#).

Governance and Decision-making

Reach is a company limited by guarantee and is registered as a charity with both the Charity Commission for England and Wales and the Office of the Scottish Charities Regulator. We are governed by our Memorandum and Articles of Association, which are available on our website [here](#).

Responsibility for the overall administration of the charity lies with the trustees. Together they make up the Trustee Board. Trustees are elected by members of the charity at the annual general meeting but may additionally be co-opted in-year to fill particular skills gaps on the board. Any co-opted trustee is subject to election by the members at the next annual general meeting. A third of all other serving trustees retire at each annual general meeting, but can stand for re-election if the rest of the Trustee Board supports their nomination.

The Trustee Board elects, from its members, three officers: a chair, a vice-chair and a treasurer. The board met on a quarterly basis for the majority of 2021-22, with sub committees meeting more regularly to look at specific priority areas (Fundraising, Governance, Management, Finance, Ireland and Health professionals) and discuss issues in more detail in order to advise the board.

The board aims to make decisions by consensus but, in the rare event that this is not possible, decides matters on a majority vote. All trustees are bound by the principle of collective responsibility – that is to say that they have agreed to accept a decision of the board, even if this was not their personal view.

The board delegates the majority of the day-to-day operational management of the charity to the National Coordinator. The board delegates decisions on the award of bursaries to the independent Bursary Panel.

The board has a risk register for overseeing and managing risks to the charity's operation. This is reviewed by the Board at least quarterly, and more frequently as events require.

For most of 2021-22, the charity's strategic priorities were the ones agreed by the Board in December 2019:

- **R**aise the profile of Reach, so that every new parent has access to support when they need it.
- **E**volve our use of digital technology to improve our communication with stakeholders.
- **A**ctivities and fundraising.
- **C**orporate governance - strengthen it in line with regulatory frameworks.
- **H**arness our members' voices.

Looking ahead, in January 2022 the board updated its strategic priorities for the period 2022-27, to bring greater clarity and focus to how Reach furthers its charitable purposes:

- **Raise the profile of limb difference**, to help improve confidence of those living with an upper limb difference to be able to live their lives without limits.
- Run a series of **high-quality activities and programmes**, to bring together and/or support children and young people with upper limb differences to help improve their confidence in being able to live their lives without limits.
- **Improve communication with, and support for, our stakeholders**, so that every new parent and child with an upper limb difference has access to support when they need it.
- **Develop our fundraising strategy and increase the stability of income** for Reach, so that we are resourced to carry out a range of positive support for our beneficiaries.
- **Strengthen our corporate governance**, so that we protect the charity by complying with the law and furthering our charitable purposes.

Trustees' Responsibilities

The trustees (who are also the directors of Reach Charity Limited for the purpose of company law) are responsible for preparing the Trustees' report and financial statements in accordance with applicable law and regulations.

Company and charity law requires the trustees to prepare financial statements each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue to operate.

The trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Act 2011. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Accounting standards

The financial statements attached to this report comply with the requirements of Charities Act 2011, the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005, the Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102, effective 1 January 2015).

In preparing this report, the Trustees have taken advantage of the small companies' exemption provided by section 415A of the Companies Act 2006.

Going concern assessment and Covid-19

Last year we reported a concern that our fundraising would be hard hit. In fact, through a concerted effort and with the help of our supporters, our fundraising did not suffer as much as we had feared and we were able to report an increase in fund-raising in 2020-21. However, common to the experience of many other small charities, our fundraising and donations were significantly down this year (2021-22). While we have sufficient reserves built up, due to not being able to spend money on charitable activities in previous years, this is clearly something that we will need to keep under review in the months and years ahead.

We continue to reduce our costs where we can, consistent with maintaining quality support for children and young people with upper limb differences in line with the charity's purposes.

The trustees are satisfied that we have taken all reasonable steps to protect the charity's resources and to find ways of continuing to further our charitable purposes given the constraints and uncertainties created by the Covid-19 pandemic.

Having considered the financial position at the point of signing off this annual report and accounts and noting that our unrestricted reserves currently stand significantly in excess of the target within our reserves policy, we consider that Reach remains a going concern.

Administrative details

Company name:	Reach Charity Limited
Charity registration numbers:	1134544 (England & Wales) SC049805 (Scotland)
Company registration number:	07054164
Registered office and principal office:	Pearl Assurance House, Tavistock Enterprise House, Brook Street, Tavistock, Devon PL19 0BN
Trustees and Directors:	<p>The directors of the charitable company are its trustees for the purposes of charity law. The trustees and officers in post at the point at which this report was adopted were:</p> <p>Clare Salters (chair) Sam Young (vice-chair) Julie Detheridge (co-treasurer) Flavia Serrano (co-treasurer) Ruth Lester Lorraine O'Farrell Mackey Nathan Willis (appointed 16/04/2022)</p> <p>Other trustees who served during the reporting period were:</p> <p>Alice Gair (resigned 09/12/2021) Jo Dixon (resigned 21/04/2022) Lee Gwilliam (resigned 04/05/2022)</p>
Key Management Personnel:	Deborah Bond, National Coordinator/Company Secretary (until 20/07/2022) Andrea Lee, Interim National Coordinator (from 25/07/2022)
Independent Examiner:	Andrew Wing
Accountants:	Wings, Chartered Accountants, Unit 1, Pearl, Assurance House, Elbow Lane, Tavistock, Devon, PL19 0BG
Bankers:	CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ Co-operative Bank, P.O. Box 101, 1 Balloon Street, Manchester M60 4EP

In preparing this report, the Trustees have taken advantage of the small companies' exemption provided by section 415A of the Companies Act 2006.

This report was approved by the trustees on 11 September 2022 and signed on their behalf by:


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Clare Salters – Chair


.....

Julie Detheridge – Co-treasurer

ACCOUNTS 2021-22

Independent Examiner's Report on the Accounts for the year ended 28 February 2022

I report to the charity trustees on my examination of the accounts of the company for the year ended 28 February 2022, which are set out on pages 15 to 25.

This report is made solely to the Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act and Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. My work has been undertaken so that I might state to the Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's Trustees as a body, for my work or for this report.

Responsibilities and basis of report

The charity's trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 ('the 2005 Act'), The Charities Accounts (Scotland) Regulations 2006 (as amended) ('the 2006 Accounts Regulations') and the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

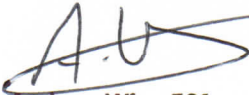
Since the charity is required by company law to prepare its accounts on an accruals basis and is registered as a charity in Scotland your examiner must be a member of a body listed in Regulations 11(2) of the 2006 accounts regulations. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act and Regulation 4 of the 2006 Accounts Regulations; or
- the accounts do not accord with those records and with the accounting requirements of Regulation 8 of the 2006 Accounting Regulations; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or

- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Andrew Wing FCA

Wings, Chartered Accountants
Unit 1, Pearl Assurance House,
Elbow Lane
Tavistock,
PL19 0BG

Date: 20th September 2022.

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 28 FEBRUARY 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Income:					
Donations and legacies	2	117,735	-	117,735	225,423
Income from charitable activities	3	12,179	-	12,179	340
Income from other trading activities	4	40,679	-	40,679	26,940
Investment Income	5	9	-	9	28
Total Income		<u>170,602</u>	<u>-</u>	<u>170,602</u>	<u>252,731</u>
Expenditure:					
Raising funds	6	20,051	-	20,051	22,984
Charitable activities	7	109,680	-	109,680	79,048
Support activities	8	49,936	-	49,936	65,983
Total Expenditure		<u>179,667</u>	<u>-</u>	<u>179,667</u>	<u>168,015</u>
Net income/(expenditure) and net movement in funds for the year		(9,065)	-	(9,065)	84,716
Reconciliation of funds					
Total funds brought forward		<u>210,006</u>	<u>13,200</u>	<u>223,206</u>	<u>138,490</u>
Total funds carried forward		<u>200,941</u>	<u>13,200</u>	<u>214,141</u>	<u>223,206</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 17 to 25 form part of these financial statements

BALANCE SHEET

AS AT 28 FEBRUARY 2022

	Note	£	2022 £	£	2021 £
Fixed Assets					
Intangible assets	11		-		-
Tangible assets	12		<u>16,572</u>		<u>16,898</u>
			16,572		16,898
Current Assets					
Stock		1,876		1,463	
Debtors	13	8,356		19,355	
Cash at bank and in hand		<u>200,752</u>		<u>211,094</u>	
		210,984		231,912	
Creditors amounts falling due within one year	14	<u>(13,415)</u>		<u>(25,604)</u>	
Net current assets			<u>197,569</u>		<u>206,308</u>
Net Assets	17		<u>214,141</u>		<u>223,206</u>
The funds of the charity					
Unrestricted income funds	16		200,941		210,006
Restricted income funds	16		<u>13,200</u>		<u>13,200</u>
			<u>214,141</u>		<u>223,206</u>

The Trustees consider that the company is entitled to exemption from the requirements to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 28 February 2022 and of its net resources expended for the year in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to small companies within Part 15 of the Act.

The financial statements were approved by the Trustees on 11 September 2022 and signed on their behalf, by:



 Clare Salters – Chair



 Julie Detheridge – Co-Treasurer

The notes on pages 17 to 25 form part of these financial statements

NOTES OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 28 FEBRUARY 2022

1. Accounting policies

1.1 Basis of preparation of Financial Statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Advantage has been taken of disclosure exemptions as set out in FRS102.1.12 from the requirement to produce a cashflow statement.

Reach Charity Limited meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

1.2 Company Status

The company, which was incorporated in the United Kingdom, is a company limited by guarantee and has no share capital. The directors of the company are the Trustees named on page 12. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company.

1.3 Fund Accounting

General funds are unrestricted which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise of unrestricted funds that have been set aside by the Trustees for particular purposes.

Restricted funds are to be used in accordance with specific restrictions imposed by donors. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

1.4 Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met or when it is probable that the income will be received, and the amount can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably, and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

For pledges, entitlement is the earlier of the pledge being probable and measurable or the pledge being received.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income from trading activities is the amount derived from ordinary activities and is stated after trade discounts.

1.5 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

1.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Cost of raising funds comprise of costs associated with fundraising events which the charity organises in order to raise funds for furtherance of its objects.
- Expenditure on charitable activities comprise of costs associated with educational activities undertaken to further the purpose of the charity.
- Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include head office costs, finance, personnel, payroll and governance costs which supports the charity's activities. These costs have been disclosed in note 8 to the financial statements.

1.7 Apportionment of costs

The apportionment of costs between "Raising funds", "Charitable activities" and "Support activities" has been done on the basis of the specific activities within each cost heading.

The following cost headings include activities covering more than one type of cost and have therefore been apportioned as follows:

- All employment related costs have been apportioned on the basis of the proportion of time spent by staff on those activities. For 2022 and 2021, the following proportions have been used: 40% charitable activities, 35% support activities and 25% raising funds
- Within Reach costs have been apportioned as follows: 90% charitable activities, 10% raising funds.

1.8 Intangible Fixed Assets and Amortisation

All assets costing more than £500 are capitalised. Intangible fixed assets are stated at cost less amortisation. Amortisation is provided at a rate calculated to write off the cost of the assets, over the expected useful life on the following basis:

Database	-	5 years straight line
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1.9 Tangible Fixed Assets and Depreciation

All assets more than £500 are capitalised.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over the expected useful lives on the following basis:

Recorders	-	5% reducing balance
Equipment	-	10% reducing balance

1.9 Operating Leases

Rentals under operating leases are charged to the statement of financial activities on a straight line basis over the lease term.

1.10 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving items.

1.11 Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any discounts due.

1.12 Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less than the date of acquisition or opening of the deposit or similar account.

1.13 Creditors and Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.14 Foreign Currency

Profit and loss transactions in foreign currencies are translated into sterling at the exchange rate ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the closing rates at the balance sheet date and the exchange differences are included in the profit and loss account.

1.15 Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans, which are subsequently measured at amortised cost using the effective interest method.

2. Income from Donations and Legacies

	Unrestricted 2022	Unrestricted 2021
	£	£
Gifts and Donations (includes Grants and legacies)	72,752	187,811
Gift aid tax claimed/claimable	6,173	3,348
Membership Subs	38,810	34,264
	<u>117,735</u>	<u>225,423</u>

3. Income from Charitable Activities

	Unrestricted 2022	Unrestricted 2021
	£	£
Shared experience & Recorder sales	281	540
Family weekend	(260)	-
RAW Income	12,158	(200)
	<u>12,179</u>	<u>340</u>

4. Income earned from other trading activities

	Unrestricted 2022	Unrestricted 2021
	£	£
Fundraising events	11,420	1,446
Marathon/Running events	26,564	20,599
Challenge event	-	-
Deposits absorbed	-	1,259
Branches Income	190	1,344
Christmas cards	247	414
Advertising income	-	-
Miscellaneous income	2,258	1,878
	<u>40,679</u>	<u>26,940</u>

5. Investment income

	Unrestricted 2022	Unrestricted 2021
	£	£
Bank interest	<u>9</u>	<u>28</u>

6. Analysis of expenditure on raising funds

	Unrestricted 2022	Unrestricted 2021
	£	£
Promotional Item costs	1,701	3,089
Fundraising costs	-	92
PR adverts	1,657	1,862
Marathon/Running costs	50	2,100
Salaries & Wages	14,860	13,803
PAYE/NI	256	500
Employer pension contributions	321	491
Within Reach	1,206	1,047
	<u>20,051</u>	<u>22,984</u>

7. Analysis of expenditure on direct charitable activities

	Unrestricted 2022	Unrestricted 2021
	£	£
Family weekend	22,330	4,716
RAW expenditure	20,058	220
Camping weekend	-	-
Bursary grants paid	8,247	2,056
Salaries & Wages	23,776	22,085
PAYE/NI	410	801
Employers pension contributions	514	785
Branches expenses	123	-
Branch meetings	15,740	8,230
Volunteer expenses & training	965	334
Insurance costs	6,659	5,400
Within Reach	10,858	9,421
Exhibition costs	-	-
Prosthesis project	-	25,000
	<u>109,680</u>	<u>79,048</u>

8. Analysis of expenditure on support activities

	Unrestricted 2022	Unrestricted 2021
	£	£
Salaries & Wages	20,803	19,325
PAYE/NI	359	700
Employers pension contributions	451	687
Other employee benefits	286	266
Staff travel expenses	-	-
Recruitment costs	-	-
Trustees' travel expenses	-	-
Staff expenses & training	1,084	200
Trustee expenses other	-	-
Rent	5,880	5,325
Insurance costs	1,502	1,331
Telephone/fax/email	790	900
Postage	5,996	3,660
Stationery	397	197
Website & Computing	3,725	19,946
Subscriptions	167	237
Sundry office expenses	1,044	1,071
Depreciation	1,036	1,024
Amortisation	-	1,800
Accountancy & independent examination	3,255	2,740
Bank charges	2,235	2,199
Foreign currency (gains)/losses	686	(155)
Professional & consultancy fees	240	4,528
Bank interest payable	-	2
Trustees meeting expenses	-	-
	<u>49,936</u>	<u>65,983</u>

9. Net Expenditure

This is stated after charging:

	2022 £	2021 £
Depreciation of tangible fixed assets – owned by the charity	1,036	1,024
Independent examiners remuneration – current examiner	250	250
Independent examiners fees for non-compliance services – current advisor	2,898	780
Independent examiners fees for non-compliance services – previous advisor	-	2,104
	<u></u>	<u></u>

No payments were made to directors, or any persons connected with them during the year (2021: £Nil). No material transaction took place between the organisation and a trustee, or any person connected with them.

During the year no trustees were reimbursed for travelling and other expenses (2021: £Nil).

10. Staff Costs

Staff costs were as follows:

	2022 £	2021 £
Wages and salaries	59,439	55,213
National Insurance costs	1,025	2,001
Pension contributions	1,286	1,963
	<u>61,750</u>	<u>59,177</u>

No employees received emoluments in excess of £60,000.

The average monthly number of employees during the year was as follows:

	2022 No.	2021 No.
Operations	3	2
	<u>3</u>	<u>2</u>

11. Intangible fixed assets

	Database £	Total £
Cost		
As at 1 March 2021 and 28 February 2022	<u>13,740</u>	<u>13,740</u>
Amortisation		
As at 1 March 2021	13,740	13,740
Charge for the year	-	-
As at 28 February 2022	<u>13,740</u>	<u>13,740</u>
Net Book Value		
At 28 February 2022	<u>-</u>	<u>-</u>
At 28 February 2021	<u>-</u>	<u>-</u>

12. Fixed Assets

	Recorders £	Equip ment £	Total £
Cost			
As at 1 March 2021	23,137	4,255	27,392
Additions	-	710	710
Disposals	-	-	-
As at 28 February 2022	<u>23,137</u>	<u>4,965</u>	<u>28,102</u>
Depreciation			
At 1 March 2020	8,625	1,869	10,494
Charge for the year	726	310	1,036
Eliminated on disposals	-	-	-
As at 28 February 2021	<u>9,351</u>	<u>2,179</u>	<u>11,530</u>
Net Book Value			
At 28 February 2022	<u>13,786</u>	<u>2,786</u>	<u>16,572</u>
At 28 February 2021	<u>14,512</u>	<u>2,386</u>	<u>16,898</u>

13. Debtors

	2022 £	2021 £
Trade debtors	2,791	240
Prepayments and accrued income	5,194	19,114
Other debtors	371	-
	<u>8,356</u>	<u>19,354</u>

14. Creditors amounts falling due within one year

	2022 £	2021 £
Trade creditors	2,779	577
Accruals	2,230	638
Deferred income (note 15)	7,659	21,441
Other creditors	747	2,948
	<u>13,415</u>	<u>25,604</u>

15. Deferred Income

Deferred income comprises amounts received for fundraising events that had not taken place at the year end.

	2022 £	2021 £
Balance as at 1 March 2021 (1 March 2020)	21,441	6,278
Amount released to income earned from charitable activities	(20,541)	(-)
Amount deferred in the year	6,759	15,163
Balance as at 28 February 2022 (28 February 2021)	<u>7,659</u>	<u>21,441</u>

16. Analysis of charitable funds

	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Fund balances carried forward £
Unrestricted Funds					
General funds	210,006	170,602	(179,667)	-	200,941
Total unrestricted funds	<u>210,006</u>	<u>170,602</u>	<u>(179,667)</u>	<u>-</u>	<u>200,941</u>
Restricted Funds					
Research fund	13,200	-	-	-	13,200
Total restricted funds	<u>13,200</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>13,200</u>
Total funds	<u>223,206</u>	<u>170,602</u>	<u>(179,667)</u>	<u>-</u>	<u>214,141</u>

Research Fund

The **research fund** represents funds donated by a member for use at the discretion of the trustees in furtherance of research aspect of upper limb deficiency understanding.

17. Analysis of net assets between funds

	Restricted Funds 2022 £	Unrestricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Intangible fixed assets	-	-	-	-
Tangible fixed assets	-	16,572	16,572	16,898
Current assets	13,200	197,784	210,984	231,912
Creditors due within one year	-	(13,415)	(13,415)	(25,604)
	<u>13,200</u>	<u>200,941</u>	<u>214,141</u>	<u>223,206</u>

18. Operating Lease Commitments

At 28 February 2022 the charity had total commitments under non-cancellable operating leases as follows:

	2022 £	2021 £
Expiry Date:		
Within 1 year	1,216	1,216
Between 2 and 5 years	4,257	4,865
After more than 5 years	<u>-</u>	<u>608</u>

19. Related Parties

There were no related party transactions in the year (2021: £Nil).

20. Controlling Party

The charitable company is controlled by the board of Trustees.