

**REACH CHARITY LIMITED  
(A COMPANY LIMITED BY GUARANTEE)**

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# **ANNUAL REPORT AND ACCOUNTS 2020-21**

## Contents

|                                   |           |
|-----------------------------------|-----------|
| <b>Annual Report</b>              | <b>3</b>  |
| Purpose and Impact                | 3         |
| Highlights of 2019-20             | 3         |
| Resources                         | 6         |
| Values and Principles             | 9         |
| Governance and Decision-Making    | 10        |
| Trustees' Responsibilities        | 12        |
| Administrative Details            | 14        |
| <b>Accounts</b>                   | <b>14</b> |
| Independent Examiner's Report     | 15        |
| Statement of Financial Activities | 17        |
| Balance Sheet                     | 18        |
| Notes on the Financial Statements | 19        |

# ANNUAL REPORT 2020-21

The Trustees, who are also Directors of the charity for the purposes of the Companies Act 2006, are pleased to present their annual report, together with the financial statements for the charity for the year ending 28 February 2021.

## Purpose and impact

Reach was set up to provide **support for children with upper limb differences**, to help them feel comfortable in their own skin and to live their lives without limits. The wording of our charitable purposes in our Articles of Association is: 'the relief of children with upper limb deficiencies'.

The main activities we carry out in support of these charitable purposes are:

- Organising **events** that bring children with upper limb differences together with others, both at a local branch level and at our annual Reach Activity Week for secondary-school aged children and Family Weekend.
- Bursary **grants** to help children with upper limb differences and young adults with adaptations that enable them to participate in their chosen occupations.
- Providing **support** to parents of children with upper limb differences, through networks of others who have had similar experiences and can share their learning and understanding.
- Providing **public information** and **advice** to health professionals on how best to support children with upper limb differences and their parents.

In shaping our objectives and activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public Benefit: running a charity' (PB2).

## Highlights of 2020-21

Reach activities were severely impacted by the COVID 19 virus and lockdown rules imposed. We have therefore had to look at new ways to serve our beneficiaries. The board is extremely grateful to the hard work and creativity of our Head Office staff, our network of branch coordinators and our wider group of volunteers for the effort and dedication they have displayed to ensuring that Reach can continue to operate – albeit mostly virtually – during 2020-21.

### Organising events that bring children with upper limb differences together

#### *Branch activities*

In-person branch activities were unable to happen this year because of the lockdown rules. Instead, Head Office staff and local Branch Coordinators worked hard to ensure contact with members was regular. A number of branches put on virtual Christmas parties. These went down a storm and members really appreciated the extra effort put in to making them happen and the ability to 'meet' other Reach children and families.

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### *Reach Buddies*

We recognise that, for our beneficiaries, one of the most important services Reach provides is an opportunity to meet up with others with similar limb differences, to know that they are not alone. With this being impossible during lockdown, a Reach 'Buddies' project was set up to link pairs of children so that they would be able to engage with each other on a one to one basis, in whatever fun way they can, through letters, Zoom, emails, or phone. Initially built around age and interest, we have now buddied over 100 children, and many have met up as the lock down restrictions have reduced.

### *Reach Activity Week*

Reach Activity week was delivered virtually via a private Facebook group. Each child received a 'Challenge pack' with details of the week's challenges and some goodies. Each day the challenges and activities were posted up for children to take part in. Including: Design a RAW logo! , Film Night, Design a RAW T shirt competition, Tuesday challenge 20 repetitions of a physical activity, a Talent Show (15 second video clips, TikTok style), Art Challenge, Dragon's Den Challenge, a mini self-reflection story, Q&A with Claire Cashmore, Paralympian and Reach Ambassador. Claire also announced the winners of all the competitions.

Mentors included Joanna Neal, Claire Hermon, Julie Dethridge, Tony Addison, Jess Potts, Rebecca Hooley and Tom Crow. Each one was DBS checked and undertook safeguarding training.

### *Reach oRchestRa*

Taking advantage of the 'new normal' of virtual operations, Reach founded its own virtual orchestra this year, bringing together musicians with upper limb differences from across the country (together with a few friends and family hangers on). As well as contributing impressively to our annual fundraising (raising more than £1,800 as part of the 2.6 Challenge), the oRchestRa has showcased musical talent, ably busting the myth that those with upper limb differences struggle to play musical instruments to a high standard. The oRchestRa achieved wider recognition at the end of the reporting period, being shortlisted in the 'Excellence in SEND' category of the national Music and Drama Awards 2021, a title they went on to win in March 2021. You can see the Reach oRchestRa's performances on our YouTube channel. <https://youtu.be/cjdlsquk8xE>

### *Annual Family Weekend/Day*

Reach's traditional Annual Family Weekend became Reach Annual Family Day. We worked with Reach member James Jones to create a bespoke password-protected virtual platform. Over 1,000 Reach members joined us on the day, the most inclusive event we have ever held, making our Annual General Meeting more accessible to members than it has been before. Speakers included: Reach Ambassador Alex Brooker, Lauren Steadman, withinReach editor Max Swinhoe, leadership consultant Miles Harrison, TV's Bake Off star Briony Williams, and teacher and mental health practitioner Jennie Sands. We also had panel discussions that focused on competitive e sports and social media influencing, as well as a panel featuring our Reach Ambassadors – Frank Letch, Claire Cashmore and Alex Brooker – and a health professionals panel. The Reach oRchestRa also wowed us all with joint and solo performances, including 'Bring Me Sunshine' and 'Reach for the Stars'. Workshops were available in the week running up to the day, including Baby Sensory, Karate Moves, Dance City and Reach Bake Off with Briony Williams.

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### **Bursaries**

In 2020-21, we received two bursary applications and the Reach bursary panel awarded both of them, together totalling £625. One covered the purchase of a musical instrument, to support a child with a limb-difference pursue an activity that was of particular importance in building his self-confidence. The other was for a lightweight, compact laptop so the child was able to undertake school work and transport the laptop to and from school. The board plans to review and revitalise the bursary scheme, working closely with the bursary panel, during 2021-22, to ensure that it is targeted in the best way to deliver public benefit and help a wide range of potential beneficiaries live their lives without limit.

### **Providing support to parents of children with upper limb differences**

Our Head Office team continues to offer telephone and email support to existing members and prospective new members as well as dealing with queries from the general public and from health professionals. We are also grateful to the many Reach members who allow us to pass on enquirers to them, providing new parents with access to experience and support other members of the limb difference community.

With no possibility of meeting other parents face to face, Reach's networking support has focused primarily on social media this year. The Head Office team have continued to manage a main Reach closed Facebook group, membership of which has increased to over 900 members (from 790 last year). In addition, WhatsApp groups were set up for branch/joined branch members to keep in touch during the pandemic. These are now set up in across all Branches. We have also set up wider 'Parents' and 'Bilateral' WhatsApp groups that go beyond the local branch networks, recognising in particular the additional challenges faced by children with bilateral limb differences and the fact that there may not be other bilateral children in their local branch area.

### **Public information and advice**

#### *Reach#Insights – Webinars*

Reach successfully bid for grant funding from the Charities Aid Foundation's Resilience Fund, which enabled us to 'reach' out to our members and the Limb Difference community plus Health Professionals and offer support to them during the period of lockdown January to May 2021. The webinars offered advice, knowledge and experiential support on topics from Disability Living Allowance, handling negative responses, hand surgery and driving lessons to advice on different types of prosthetics, parents' perspectives, life experiences from adults with limb differences on topics such as sporting achievements and acting careers, information on charities that make adaptations for free and information on university research into brain plasticity. In total 18 webinars were broadcast on a bespoke platform. Webinars are still available for people to view [here](#), and will be used going forward as resources for those who ask for advice on specific topic areas that were covered.

#### *Social media*

Reach continues to be active on social media. In addition to the closed networking opportunities available for parents and other members on closed social media groups, Reach has also increased its presence on public social media. Our [open Facebook](#) page has over 4,000 followers and posts reaching up to 30,000 people in some months. Our [Instagram](#) account has nearly 3,000 followers, more than 2,000 followers on [Twitter](#) and a further 77 on [LinkedIn](#) (a platform we are looking at to try and encourage corporate support for Reach from the business sector). All these platforms allow us to increase public awareness of upper limb differences, and the support available, and to reach potential new members, health care professionals and potential funders.

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The continued need for public information and awareness raising, in order to tackle discrimination and prejudice, was highlighted by the ill-judged decision by Warner Bros to use a hand difference as the sign of a witch in their remake of Roald Dahl's 'The Witches'. Reach and its members took part in the global social media campaign #notawitch, which challenged the use of their disability as a symbol of evil and spread the word about the damage that such stigma can do, particularly to young children. The campaign prompted Warner Bros to issue an apology for the offence caused, and Anne Hathaway (who played the Grand High Witch in the film) publicly apologised and promoted the #notawitch hashtag to help raise awareness of limb difference and campaign against stigmatising it.

## Resources

Reach's work is funded primarily through charitable fund-raising and donations, which accounts for just over 84% of the charity's income when Gift Aid is taken into account. The majority of this has come from fundraising activities by our members. This is supplemented by income from membership fees. The charity does not usually receive any government or public funding, but this year received a grant of £10,000 from West Devon Borough Council, as part of the covid business grant scheme.

### *Fundraising in 2020-2021*

As mentioned in last year's Annual Report, we had planned to refocus our fundraising activity through widening the range of grants we have applied for, rather than continuing to rely on individual fundraising and donations. It has, understandably, been a challenging year for all charities, with increased competition for a limited pool of funds. We have, however, been extremely grateful for the awards and corporate donations we have received:

- £27,000 from the Charities Aid Foundation's Resilience Fund, which supported the series of public webinars;
- £23,000 from Reach Ambassador, Alex Brooker, who donated his winnings from the TV show 'The Wall';
- £5,000 from the Joron Charitable Trust;
- £4,000 from the Elizabeth and Prince Zaiger Charitable Trust;
- £3,565.36 from the Co-op local charity scheme, to support activities in the West Midlands;
- £2,420 from the Dere Street Barristers Charitable Trust;
- £2,000 from D&A Investments;
- £2,000 from Doncaster Methodist Circuit;
- £1,500 from the Joseph Strong Frazer Trust;
- £1,000 from Tesco Bags of Help;
- £1,000 from the Asian Women MEAN Business organisation, run by Reach member Rupinder Kaur, who nominated Reach as their charity of the year;
- £622.00 from Jo Laing Painter;
- £500 from the Richard Kirkham Trust;
- £500 from TK MAX & Home Sense;
- £500 from the Warwickshire Masonic Lodge; and
- £250 from Taylor Wimpey.

We continue to be in awe of the dedication and generosity of our individual fundraisers and donors, on whose efforts our charity's operations depend, especially in this exceptional year.

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COVID-19 caused disruption for everyone, not least for the organisers and runners of the Virgin London Marathon, one of Reach's traditional biggest fundraising events. For April 2020, Reach had six runners booked to take part but as we know this did not happen. Recognising the impact on charities, particularly small charities like Reach, the marathon organisers created an alternative fundraising challenge: the Virgin 2.6 challenge. We were blown away by our members embracing the 2.6 challenge, who managed to raise nearly £20,000 between them. Many children, adults and families took on board wonderful challenges including Soft Toy Raffle, walks, runs, cartwheels, 26 tasks with a 'Hero Arm', 26 paintings, 26 sporting activities (Claire Cashmore linked up with some of our Reach members to do this jointly via social media), aeroplane runs, 26 personal challenges, and of course the wonderful Reach oRchestRa creating a wonderful online/distanced performance of 'Reach for the Stars'.

The marathon was not completely abandoned. On Sunday 4th October the London Marathon 40th Race became the all-inclusive global Virtual London Marathon. Not all of our six original runners could take part in this, but at very short notice Jason Smith and Karen Messenger kindly put themselves forward, stepping up to the challenge! They joined John Desbois, Donna Baldwin, Melissa Stonard, and Hannah Smith - all taking part in the virtual race! All successfully completed the 26.2 miles in fantastic times, Hannah running the amazing time of 3:24 hrs. A big thank you to all our runners and a huge well done for raising over £6,000 between them.

Every single one of these fundraising efforts and donations makes a huge difference to Reach's ability to continue to provide support for children with upper limb differences and help them live their lives without limits. Thank you to all of our fundraisers and donors for their continued support of Reach.

### **Financial report**

Having reported a deficit for the past few years as part of a programme of planned losses as we reinvested donations in expanding services and dealt with unexpected recruitment costs, we are pleased to report a net surplus this year. While this is very welcome news for the charity, it is important to recognise that this reflects, in very large part, the extraordinary nature of the year and the restrictions it placed on us being able to operate as normal. Key reasons behind this year's outturn are:

- Covid-19 restrictions significantly limited the scope for organising national and local branch events and meet ups and for attending external events to raise awareness of upper limb difference with healthcare professionals, reducing our events expenditure from £106,318.78 in 2019-20 to £20,702.58. The 2020-21 figure relates primarily to the #ReachInsights webinars, which were covered by the Charities Aid Foundation grant. This reduced expenditure is not expected to be sustained in future years – indeed, it is to be hoped very much that this won't be repeated, although it seems likely we will not be fully back to normal until 2022-23.
- Covid-19 restrictions also enabled us to make savings on the cost of trustee board meetings and the associated trustee expenses, as every meeting was done virtually rather than in person. Unlike the events expenditure, which we hope will increase to normal levels again as movement restrictions lift, we hope to sustain much of the reduction in board meeting costs in future years, managing the majority of board meetings and all committee meetings online as a permanent feature.
- An unexpected substantial legacy bequest, totalling £52,357.60, significantly increased our donations income compared to previous years. We are extremely grateful to the individual who remembered Reach in her will. Her generosity helped to sustain the charity through a particularly difficult year, and set us up well for continuing to support children and young people with upper limb differences into the future.

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In the coming financial period, the board will continue to focus on widening the range of grants and other new opportunities to increase revenue to continue to create a more stable income base. We will also be looking at our programme events and activities to ensure we are getting best value for money and maximising the public benefit we achieve.

***Reserves policy***

As a charity, Reach's first duty is to its beneficiaries - current and future. All the charity's money must be spent to support the charitable purposes set out in our Articles of Association, namely "to promote the relief of children with upper limb deficiencies".

The board of trustees has a duty to act in the interests of the charity's current and future beneficiaries, including ensuring that the charity is capable of meeting all its contractual obligations and liabilities. This means, at the most extreme, ensuring there are sufficient funds held in order to cover the cost of winding up the charity, should this prove necessary at some future date.

It also means taking steps to protect the charity against future reductions in income – the equivalent of a 'rainy day' fund, that would enable the charity to continue to operate in support of its beneficiaries in the event of its income ceasing or being significantly reduced. A small charity like Reach is very vulnerable to changes in the fundraising environment, as the covid-19 restrictions have demonstrated. It is important to protect the charity's services to its beneficiaries to enable them to continue, as far as possible, despite reductions in income.

The board has considered the particular circumstances of Reach, and assessed that it would be appropriate to retain enough money in our unrestricted funds to cover the cost of half a year's operating costs plus the anticipated cost of winding up the charity in the - hopefully very unlikely - event that this should prove necessary.

This means maintaining unrestricted reserves of at least £135,000.

The authorisation of the full board of trustees is required to approve any expenditure that would erode reserves below that target level.

This policy will be reviewed by the Board on an annual basis.

The balance sheet unrestricted reserves are shown as £210,006. This figure is currently above our target of £135,000, reflecting a combination of very welcome unexpected income from generous legacy bequests during 2020-21 and the challenges of organising live events (and therefore spending money) during the covid-19 restrictions. We anticipate it reducing to the target level once it becomes possible to organise live events more regularly again.

***Restricted funds***

The charity holds £13,200 as restricted funds.

This sum (out of an original donation of £15,000) was donated to Reach to fund specific research. The funder has expressed the wish that this fund be maintained for research into the causes of congenital limb differences. The fund is insufficient to commission a research project and despite efforts over a long period, we have been unable to identify any ongoing research project that meets the fund's aims.



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## Values and Principles

Central to the way we operate are our values and ethical principles, which are at the heart of everything we do within Reach.

### *Values*

- **Reach is ... positive** Even in the darkest moments, we want Reach to be a ray of hope in our members' lives. We see the potential in all Reach children and celebrate their ability, never focusing on disability.
- **Reach is ... supportive** We recognise that different families want different levels of support, and we tailor our approach to suit them. We're there to provide resources, support and practical advice - whatever our families tell us they need.
- **Reach is ... inspiring** Our members are amazing and we shout about their achievements whenever we can. We share success stories and hero those 'wow' moments, big and small, to show families just how much our incredible children are capable of.
- **Reach is ... community** Connecting families is a vital part of Reach's work and the bonds this creates are priceless. Whether it's at our family weekend, branch meetings or on a Facebook forum, we help members to build relationships that last a lifetime.

### *Ethical principles*

- **Beneficiaries come first** - we carry out our work for the public benefit.
- **Integrity** - everyone who works or volunteers for Reach should uphold the highest level of integrity and personal conduct at all times.
- **Right to be safe** - everyone who volunteers with, works for or comes into contact with Reach should be treated with dignity and respect, and feel that they are in a safe and supportive environment.
- **Openness** - we don't cover things up and we comply with all relevant legal and regulatory requirements for transparency.

More detail on the way we apply our ethical principles is published on the charity's website [here](#).

**REACH CHARITY LIMITED**  
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## **Governance and Decision-making**

Reach is a company limited by guarantee and is registered as a charity with both the Charity Commission for England and Wales and the Office of the Scottish Charities Regulator. We are governed by our Memorandum and Articles of Association. Our Articles of Association are available on our website [here](#).

Responsibility for the overall administration of the charity lies with the trustees. Together they make up the Trustee Board. Trustees are elected by members of the charity at the annual general meeting but may additionally be co-opted in-year to fill particular skills gaps on the board. Any co-opted trustee is subject to election by the members at the next annual general meeting. Trustees serve for a period of three years but can stand for re-election by members at an annual general meeting if the rest of the Trustee Board supports their nomination.

The Trustee Board elects, from its members, three officers: a chair, a vice-chair and a treasurer. The board met on a monthly basis for the majority of 2020-21, recognising the potential risk to the charity's income and ability to fulfil its charitable purposes posed by covid-19 and the restrictions in place. Since January 2021, the board has reverted to quarterly meetings. In addition, its sub-committees meet to discuss issues in more detail in order to advise the board. In the early part of 2020-21 the board had sub-committees to advise on:

- Finance
- Governance and risk
- Activities - events and fundraising
- Management

In January 2021, the sub-committee structure was revised, and the board subsequently had sub-committees to advise on:

- Finance
- Fundraising
- Governance and risk
- Healthcare Professionals liaison
- Ireland (for the purposes of establishing a sister charity in Ireland)
- Management

The board aims to make decisions by consensus but, in the rare event that this is not possible, decides matters on a majority vote. All trustees are bound by the principle of collective responsibility – that is to say that they have agreed to accept a decision of the board, even if this was not their original view.

The board delegates the majority of the day to day operational management of the charity to the National Coordinator. The board delegates decisions on the award of bursaries to the Bursary Panel.

The board has a risk register for overseeing and managing risks to the charity's operation. This is reviewed at least quarterly, and more frequently as events require.

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In December 2019, the board agreed strategic priorities for the charity for 2020-25:

- **R**aise the profile of Reach, so that every new parent has access to support when they need it.
- **E**volve our use of digital technology to improve our communication with stakeholders.
- **A**ctivities and fundraising.
- **C**orporate governance - strengthen it in line with regulatory frameworks.
- **H**arness our members' voices.

In 2020-21, our progress against each of these has been hampered somewhat by the restrictions associated with covid-19, but we have been pleased to make a useful start. In addition to the activities listed on page 3 to 6, we have increased our marketing effort, seeking to reach new audiences through social media, harnessing our members' voices to speak out powerfully and raise awareness of limb difference in a positive and inspiring matter; and we have made use of digital technology to create virtual connections between beneficiaries. Behind the scenes, we have invested in a new Customer Relationship Management (CRM) system, to improve communications with stakeholders and streamline administrative operations within the Head Office; and we have made important strides in improving our corporate governance systems and policies, bringing these into line with the regulators' requirements and current charity law. This includes a decision to establish a sister charity operating in Ireland, which we hope will be operational by the end of 2021-22.

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## **Trustees' Responsibilities**

The trustees (who are also the directors of Reach Charity Limited for the purpose of company law) are responsible for preparing the Trustees' report and financial statements in accordance with applicable law and regulations.

Company and charity law requires the trustees to prepare financial statements each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue to operate.

The trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Act 2011. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### ***Accounting standards***

The financial statements attached to this report comply with the requirements of Charities Act 2011, the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005, the Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102, effective 1 January 2015).

In preparing this report, the Trustees have taken advantage of the small companies' exemption provided by section 415A of the Companies Act 2006.

### ***Going concern assessment and Covid-19***

As part of their responsibilities, the trustees are required to assess whether the charity is a 'going concern' - that is to say, whether it is in a position to continue operating for at least 12 months at the point that the annual report and accounts are signed off.

As is apparent the movement restrictions imposed as a result of the Covid-19 pandemic have had a significant impact on Reach and most other charities throughout 2020-21.

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We reported last year a concern that our fundraising would be hard hit. In fact, through a concerted effort and with the help of our supporters, our fundraising did not suffer as much as we had feared, and reported an increase in 2020-21.

We also took steps to reduce our costs in 2020-21, including taking advantage of the UK Government's furlough scheme (which enabled us to furlough each of the Head Office staff in rotation, providing a saving to the charity on salary costs), successfully applying for a local authority covid support grant, continuing to have our trustee meetings online (something that we intend to continue longer-term, as it has wider benefits in addition to cost saving), and managing contract bookings carefully in order to accrue costs in this reporting year to reduce future liabilities.

The movement restrictions reduced our capacity to run events. This was something of a double-edged sword for our charity. On the one hand, it significantly reduced our outgoings. But on the other hand, these events are also the main way that we fulfil our charitable purposes and are such an important part of the life of the charity. We have organised events online wherever possible, to maintain support for membership through our social media networks and telephone support. We recognise, however, that the value of these - especially for our youngest beneficiaries - is more limited than face-to-face gatherings.

The trustees are satisfied that we have taken all reasonable steps to protect the charity's resources and to find ways of continuing to further our charitable purposes given the constraints and uncertainties created by the Covid-19 pandemic.

Having considered the financial position at the point of signing off this annual report and accounts, and noting that our unrestricted reserves currently stand significantly in excess of the target within our reserves policy, we consider that Reach remains a going concern. However, we note that uncertainties remain as a result of Covid-19, in particular that fundraising and donations are significantly down this current year (2021-22) and so will need to keep the financial position, and the charity's status as a going concern, carefully under review in the months and years ahead.

**REACH CHARITY LIMITED**  
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**Administrative details**

**Company name:** Reach Charity Limited

**Charity registration numbers:** 1134544 (England & Wales)  
SC049805 (Scotland)

**Company registration number:** 07054164

**Registered office and principal office:** Pearl Assurance House, Tavistock Enterprise House, Brook Street,  
Tavistock, Devon PL19 0BN

**Trustees and Directors:** The directors of the charitable company are its trustees for the purposes of charity law. The trustees and officers in post at the point at which this report was adopted were:  
Clare Salters (chair)  
Lee Gwilliam (vice-chair)  
Joanna Dixon (treasurer)  
Julie Detheridge  
Alice Gair  
Ruth Lester  
Lorraine O'Farrell Mackey appointed 24/10/2020  
Flavia Serrano appointed 24/10/2020  
Sam Young appointed 07/06/2020

Other trustees who served during the reporting period were:  
Chris Fuoco resigned 24/10/2020  
Lisa Kelly resigned 24/10/2020

**Key Management Personnel:** Deborah Bond, National Coordinator and Company Secretary

**Independent Examiner:** Andrew Wing

**Accountants:** Wings, Chartered Accountants, Unit 1, Pearl, Assurance House, Elbow Lane, Tavistock, Devon, PL19 0BG

**Bankers:** CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ  
Co-operative Bank, P.O. Box 101, 1 Balloon Street, Manchester M60 4EP

In preparing this report, the Trustees have taken advantage of the small companies' exemption provided by section 415A of the Companies Act 2006.

This report was approved by the trustees on 3<sup>rd</sup> October 2021 and signed on their behalf by:

  
.....

Clare Salters – Chair

  
.....

Joanna Dixon – Treasurer

# ACCOUNTS 2020-19

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS FOR THE YEAR ENDED 28 FEBRUARY 2021

### **INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS FOR THE YEAR ENDED 28 FEBRUARY 2021**

I report to the charity trustees on my examination of the accounts of the company for the year ended 28 February 2021, which are set out on pages 11 to 22.

This report is made solely to the Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act and Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. My work has been undertaken so that I might state to the Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's Trustees as a body, for my work or for this report.

#### **Responsibilities and basis of report**

The charity's trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 ('the 2005 Act'), The Charities Accounts (Scotland) Regulations 2006 (as amended) ('the 2006 Accounts Regulations') and the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity is required by company law to prepare its accounts on an accruals basis and is registered as a charity in Scotland your examiner must be a member of a body listed in Regulations 11(2) of the 2006 accounts regulations. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act and Regulation 4 of the 2006 Accounts Regulations; or
- the accounts do not accord with those records and with the accounting requirements of Regulation 8 of the 2006 Accounting Regulations; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).



**REACH CHARITY LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

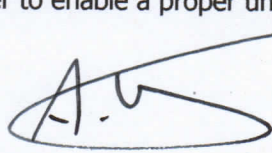
**Andrew Wing FCA**

Wings, Chartered Accountants  
Unit 1, Pearl Assurance House,  
Elbow Lane

Tavistock,

PL19 0BG

Date: 24<sup>th</sup> November 2021.





**REACH CHARITY LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 28 FEBRUARY 2021**

|  | <b>Note</b> | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>Total<br/>2021<br/>£</b> | <b>Total<br/>(restated)<br/>2020<br/>£</b> |
|--|-------------|-------------------------------------|-----------------------------------|-----------------------------|--|
| <b>Income:</b>   |             |                                     |                                   |                             |  |
| Donations and legacies   | 2           | 225,423                             | -                                 | 225,423                     | 161,992                                    |
| Income from charitable activities                                      | 3           | 340                                 | -                                 | 340                         | 38,284                                     |
| Income from other trading activities                                   | 4           | 26,940                              | -                                 | 26,940                      | 42,197                                     |
| Investment Income  | 5           | 28                                  | -                                 | 28                          | 120  |
| <b>Total Income</b>  |             | <u>252,731</u>                      | <u>-</u>                          | <u>252,731</u>              | <u>242,593</u>                             |
| <b>Expenditure:</b>  |             |                                     |                                   |                             |  |
| Raising funds  | 6           | 22,984                              | -                                 | 22,984                      | 25,175                                     |
| Charitable activities  | 7           | 79,048                              | -                                 | 79,048                      | 170,525                                    |
| Support activities   | 8           | 65,983                              | -                                 | 65,983                      | 74,521                                     |
| <b>Total Expenditure</b>   |             | <u>168,015</u>                      | <u>-</u>                          | <u>168,015</u>              | <u>270,221</u>                             |
| <b>Net income/(expenditure) and net movement in funds for the year</b> |             | 84,716                              | -                                 | 84,716                      | (27,628)                                   |
| <b>Reconciliation of funds</b>   |             |                                     |                                   |                             |  |
| Total funds brought forward  |             | <u>125,290</u>                      | <u>13,200</u>                     | <u>138,490</u>              | <u>166,118</u>                             |
| <b>Total funds carried forward</b>                                     |             | <u>210,006</u>                      | <u>13,200</u>                     | <u>223,206</u>              | <u>138,490</u>                             |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

The notes on pages 13 to 22 form part of these financial statements

**REACH CHARITY LIMITED**  
(A COMPANY LIMITED BY GUARANTEE)

## BALANCE SHEET

**AS AT 28 FEBRUARY 2021**

|  | Note | £               | 2021<br>£      | £               | 2020<br>£      |
|--|------|-----------------|----------------|-----------------|----------------|
| <b>Fixed Assets</b>                                  |      |                 |                |                 |                |
| Intangible assets                                    | 10   |                 | -              |                 | 1,800          |
| Tangible assets                                      | 11   |                 | <u>16,898</u>  |                 | <u>17,922</u>  |
|  |      |                 | 16,898         |                 | 19,722         |
| <b>Current Assets</b>                                |      |                 |                |                 |                |
| Stock  |      | 1,463           |                | 4,324           |                |
| Debtors  | 12   | 19,355          |                | 10,973          |                |
| Cash at bank and in hand                             |      | <u>211,094</u>  |                | <u>118,698</u>  |                |
|  |      | 231,912         |                | 133,995         |                |
| <b>Creditors amounts falling due within one year</b> | 13   | <u>(25,604)</u> |                | <u>(15,227)</u> |                |
| <b>Net current assets</b>                            |      |                 | <u>206,308</u> |                 | <u>118,768</u> |
| <b>Net Assets</b>                                    | 15   |                 | <u>223,206</u> |                 | <u>138,490</u> |
| <b>The funds of the charity</b>                      |      |                 |                |                 |                |
| Unrestricted income funds                            | 15   |                 | 210,006        |                 | 125,290        |
| Restricted income funds                              | 15   |                 | <u>13,200</u>  |                 | <u>13,200</u>  |
|  |      |                 | <u>223,206</u> |                 | <u>138,490</u> |

The Trustees consider that the company is entitled to exemption from the requirements to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 29 February 2020 and of its net resources expended for the year in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to small companies within Part 15 of the Companies Act 2006.

The financial statements were approved by the Trustees on 4rd October 2021 and signed on their behalf, by:

  
.....  
Clare Salters – Chair

  
.....  
Jo Dixon – Treasurer

The notes on pages 19 to 27 form part of these financial statements

**REACH CHARITY LIMITED  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 28 FEBRUARY 2021**

## **1. Accounting policies**

### **1.1 Basis of preparation of Financial Statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Advantage has been taken of disclosure exemptions as set out in FRS102.1.12 from the requirement to produce a cashflow statement.

Reach Charity Limited meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

### **1.2 Company Status**

The company, which was incorporated in the United Kingdom, is a company limited by guarantee and has no share capital. The directors of the company are the Trustees named on page 14. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company.

### **1.3 Fund Accounting**

General funds are unrestricted which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise of unrestricted funds that have been set aside by the Trustees for particular purposes.

Restricted funds are to be used in accordance with specific restrictions imposed by donors. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

### **1.4 Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met or when it is probable that the income will be received and the amount can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

For pledges, entitlement is the earlier of the pledge being probable and measurable or the pledge being received.

**REACH CHARITY LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income from trading activities is the amount derived from ordinary activities and is stated after trade discounts.

### **1.5 Irrecoverable VAT**

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

### **1.6 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Cost of raising funds comprise of costs associated with fundraising events which the charity organises in order to raise funds for furtherance of its objects.
- Expenditure on charitable activities comprise of costs associated with educational activities undertaken to further the purpose of the charity.
- Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include head office costs, finance, personnel, payroll and governance costs which supports the charity's activities. These costs have been disclosed in note 8 to the financial statements.

### **1.7 Apportionment of costs**

The apportionment of costs between "Raising funds", "Charitable activities" and "Support activities" has been done on the basis of the specific activities within each cost heading.

The following cost headings include activities covering more than one type of cost and have therefore been apportioned as follows:

- All employment related costs have been apportioned on the basis of the proportion of time spent by staff on those activities. For 2021 and 2020, the following proportions have been used: 40% charitable activities, 35% support activities and 25% raising funds
- Within Reach costs have been apportioned as follows: 90% charitable activities, 10% raising funds.

### **1.8 Intangible Fixed Assets and Amortisation**

All assets costing more than £500 are capitalised. Intangible fixed assets are stated at cost less amortisation. Amortisation is provided at a rate calculated to write off the cost of the assets, over the expected useful life on the following basis:

Database - 5 years straight line

### **1.9 Tangible Fixed Assets and Depreciation**

All assets more than £500 are capitalised.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over the expected useful lives on the following basis:

**REACH CHARITY LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**

|           |   |                      |
|-----------|---|----------------------|
| Recorders | - | 5% reducing balance  |
| Equipment | - | 10% reducing balance |

### **1.9 Operating Leases**

Rentals under operating leases are charged to the statement of financial activities on a straight line basis over the lease term.

### **1.10 Stocks**

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving items.

### **1.11 Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any discounts due.

### **1.12 Cash at Bank and in Hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less than the date of acquisition or opening of the deposit or similar account.

### **1.13 Creditors and Provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### **1.14 Foreign Currency**

Profit and loss transactions in foreign currencies are translated into sterling at the exchange rate ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the closing rates at the balance sheet date and the exchange differences are included in the profit and loss account.

### **1.15 Financial Instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans, which are subsequently measured at amortised cost using the effective interest method.

### **1.16 Restatement of comparatives**

Cost headings for 2020 have been restated to be presented separately as expenditure on raising funds, directly charitable activities and support costs. There have been no accounting adjustments and therefore no change in overall figures.

**REACH CHARITY LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**

## 2. Income from Donations and Legacies

|  | Unrestricted<br>2021 | Unrestricted<br>2020 |
|--|----------------------|----------------------|
|  | £                    | £                    |
| Gifts and Donations (includes Grants and legacies) | 187,811              | 116,161              |
| Gift aid tax claimed/claimable                     | 3,348                | 8,088                |
| Membership Subs                                    | 34,264               | 37,743               |
|  | <u>225,423</u>       | <u>161,992</u>       |

## 3. Income from Charitable Activities

|                                    | Unrestricted<br>2021 | Unrestricted<br>2020 |
|------------------------------------|----------------------|----------------------|
|                                    | £                    | £                    |
| Shared experience & Recorder sales | 540                  | 1,014                |
| Family weekend                     | -                    | 24,522               |
| RAW Income                         | (200)                | 12,748               |
|                                    | <u>340</u>           | <u>38,284</u>        |

## 4. Income earned from other trading activities

|                         | Unrestricted<br>2021 | Unrestricted<br>2020 |
|-------------------------|----------------------|----------------------|
|                         | £                    | £                    |
| Fundraising events      | 1,446                | 425                  |
| Marathon/Running events | 20,599               | 21,723               |
| Challenge event         | -                    | 14,808               |
| Deposits absorbed       | 1,259                | -                    |
| Branches Income         | 1,344                | 1,420                |
| Christmas cards         | 414                  | 35                   |
| Advertising income      | -                    | 650                  |
| Miscellaneous income    | 1,878                | 3,136                |
|                         | <u>26,940</u>        | <u>42,197</u>        |

## 5. Investment income

|               | Unrestricted<br>2021 | Unrestricted<br>2020 |
|---------------|----------------------|----------------------|
|               | £                    | £                    |
| Bank interest | <u>28</u>            | <u>120</u>           |

**REACH CHARITY LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**

## 6. Analysis of expenditure on raising funds

|                                | Unrestricted  | Unrestricted<br>(restated) |
|--------------------------------|---------------|----------------------------|
|                                | 2021          | 2020                       |
|                                | £             | £                          |
| Promotional Item costs         | 3,089         | 3,033                      |
| Fundraising costs              | 92            | 92                         |
| PR adverts                     | 1,862         | 2,157                      |
| Marathon/Running costs         | 2,100         | 2,087                      |
| Salaries & Wages               | 13,803        | 14,812                     |
| PAYE/NI                        | 500           | 393                        |
| Employer pension contributions | 491           | 437                        |
| Within Reach                   | 1,047         | 2,164                      |
|                                | <u>22,984</u> | <u>25,175</u>              |

## 7. Analysis of expenditure on direct charitable activities

|                                 | Unrestricted  | Unrestricted<br>(restated) |
|---------------------------------|---------------|----------------------------|
|                                 | 2021          | 2020                       |
|                                 | £             | £                          |
| Family weekend                  | 4,716         | 78,507                     |
| RAW expenditure                 | 220           | 16,275                     |
| Camping weekend                 | -             | 1,435                      |
| Bursary grants paid             | 2,056         | 7,450                      |
| Salaries & Wages                | 22,085        | 23,699                     |
| PAYE/NI                         | 801           | 629                        |
| Employers pension contributions | 785           | 699                        |
| Branches expenses               | -             | 74                         |
| Branch meetings                 | 8,230         | 11,621                     |
| Volunteer expenses & training   | 334           | 551                        |
| Insurance costs                 | 5,400         | 5,040                      |
| Within Reach                    | 9,421         | 19,477                     |
| Exhibition costs                | -             | 5,068                      |
| Prosthesis project              | 25,000        | -                          |
|                                 | <u>79,048</u> | <u>170,525</u>             |

**REACH CHARITY LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**

## 8. Analysis of expenditure on support activities

|                                       | Unrestricted<br>2021<br>£ | Unrestricted<br>(restated)<br>2020<br>£ |
|---------------------------------------|---------------------------|---|
| Salaries & Wages                      | 19,325                    | 20,736                                  |
| PAYE/NI                               | 700                       | 551                                     |
| Employers pension contributions       | 687                       | 612                                     |
| Other employee benefits               | 266                       | 420                                     |
| Staff travel expenses                 | -                         | 310                                     |
| Recruitment costs                     | -                         | 3,099                                   |
| Trustees' travel expenses             | -                         | 437                                     |
| Staff expenses & training             | 200                       | 4,326                                   |
| Trustee expenses other                | -                         | 2,515                                   |
| Rent                                  | 5,325                     | 6,300                                   |
| Insurance costs                       | 1,331                     | 939                                     |
| Telephone/fax/email                   | 900                       | 894                                     |
| Postage                               | 3,660                     | 7,265                                   |
| Stationery                            | 197                       | 396                                     |
| Website & Computing                   | 19,946                    | 5,082                                   |
| Subscriptions                         | 237                       | 215                                     |
| Sundry office expenses                | 1,071                     | 473                                     |
| Depreciation                          | 1,024                     | 1,100                                   |
| Amortisation                          | 1,800                     | 2,748                                   |
| Accountancy & independent examination | 2,740                     | 2,556                                   |
| Bank charges                          | 2,199                     | 2,929                                   |
| Foreign currency (gains)/losses       | (155)                     | 374                                     |
| Professional & consultancy fees       | 4,528                     | 6,051                                   |
| Bank interest payable                 | 2                         | -                                       |
| Trustees meeting expenses             | -                         | 4,193                                   |
|                                       | 65,983                    | 74,521                                  |

## 9. Net Expenditure

This is stated after charging:

|   | 2021<br>£ | 2020<br>£ |
|---|-----------|-----------|
| Depreciation of tangible fixed assets – owned by the charity              | 1,024     | 1,100     |
| Independent examiners remuneration – current examiner                     | 250       | 2,556     |
| Independent examiners fees for non-compliance services – current advisor  | 780       | 2,623     |
| Independent examiners fees for non-compliance services – previous advisor | 2,104     | -         |
|   |           |           |

No payments were made to directors or any persons connected with them during the year (2020: £Nil). No material transaction took place between the organisation and a trustee or any person connected with them.

During the year no trustees were reimbursed for travelling and other expenses (2020: £3,211).



**REACH CHARITY LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**

## 10. Staff Costs

Staff costs were as follows:

|                          | <b>2021</b><br><b>£</b> | <b>2020</b><br><b>£</b> |
|--------------------------|-------------------------|-------------------------|
| Wages and salaries       | 55,213                  | 59,247                  |
| National Insurance costs | 2,001                   | 1,573                   |
| Pension contributions    | 1,963                   | 1,748                   |
|                          | <u>59,177</u>           | <u>62,568</u>           |

No employees received emoluments in excess of £60,000.

The average monthly number of employees during the year was as follows:

|            | <b>2021</b><br><b>No.</b> | <b>2020</b><br><b>No.</b> |
|------------|---------------------------|---------------------------|
| Operations | 2                         | 3                         |
|            | <u>2</u>                  | <u>3</u>                  |

## 10. Intangible fixed assets

|   | <b>Database</b><br><b>£</b> | <b>Total</b><br><b>£</b> |
|---|-----------------------------|--------------------------|
| <b>Cost</b>                             |                             |                          |
| As at 1 March 2020 and 28 February 2021 | <u>13,740</u>               | <u>13,740</u>            |
| <b>Amortisation</b>                     |                             |                          |
| As at 1 March 2020                      | 11,940                      | 11,940                   |
| Charge for the year                     | 1,800                       | 1,800                    |
| As at 28 February 2021                  | <u>13,740</u>               | <u>13,740</u>            |
| <b>Net Book Value</b>                   |                             |                          |
| At 28 February 2021                     | <u>-</u>                    | <u>-</u>                 |
| At 29 February 2020                     | <u>1,800</u>                | <u>1,800</u>             |

**REACH CHARITY LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**

## 11. Fixed Assets

|                         | Recorders<br>£ | Equip<br>ment<br>£ | Total<br>£    |
|-------------------------|----------------|--------------------|---------------|
| <b>Cost</b>             |                |                    |               |
| As at 1 March 2020      | 23,137         | 4,255              | 27,392        |
| Additions               | -              | -                  | -             |
| Disposals               | -              | -                  | -             |
| As at 28 February 2021  | <u>23,137</u>  | <u>4,255</u>       | <u>27,392</u> |
| <b>Depreciation</b>     |                |                    |               |
| At 1 March 2020         | 7,861          | 1,609              | 9,470         |
| Charge for the year     | 764            | 260                | 1,024         |
| Eliminated on disposals | -              | -                  | -             |
| As at 28 February 2021  | <u>8,625</u>   | <u>1,869</u>       | <u>10,494</u> |
| <b>Net Book Value</b>   |                |                    |               |
| At 28 February 2021     | <u>14,512</u>  | <u>2,386</u>       | <u>16,898</u> |
| At 29 February 2020     | <u>15,276</u>  | <u>2,646</u>       | <u>17,922</u> |

## 12. Debtors

|                                | 2021<br>£     | 2020<br>£     |
|--------------------------------|---------------|---------------|
| Trade debtors                  | 240           | 266           |
| Prepayments and accrued income | 19,114        | 10,707        |
| Other debtors                  | -             | -             |
|                                | <u>19,354</u> | <u>10,973</u> |

## 13. Creditors amounts falling due within one year

|                 | 2021<br>£     | 2020<br>£     |
|-----------------|---------------|---------------|
| Trade creditors | 577           | 2,558         |
| Accruals        | 638           | 2,819         |
| Deferred income | 21,441        | 6,278         |
| Other creditors | 2,948         | 3,572         |
|                 | <u>25,604</u> | <u>15,227</u> |

## 14. Deferred Income

Deferred income comprises amounts received for fundraising events that had not taken place at the year end.

|   | 2021<br>£     | 2020<br>£    |
|---|---------------|--------------|
| Balance as at 1 March 2020                                  | 6,278         | 8,283        |
| Amount released to income earned from charitable activities | (-)           | (8,283)      |
| Amount deferred in the year                                 | 15,163        | 6,278        |
| Balance as at 28 February 2021                              | <u>21,441</u> | <u>6,278</u> |

**REACH CHARITY LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**

## 15. Analysis of charitable funds

|                           | <b>Fund<br/>balances<br/>brought<br/>forward<br/>£</b> | <b>Income<br/>£</b> | <b>Expenditure<br/>£</b> | <b>Transfers<br/>£</b> | <b>Fund<br/>balances<br/>carried<br/>forward<br/>£</b> |
|---------------------------|--|---------------------|--------------------------|------------------------|--|
| <b>Unrestricted Funds</b> |  |                     |                          |                        |  |
| General funds             | 125,290  | 252,731             | (168,015)                | -                      | 210,006  |
| Total unrestricted funds  | <u>125,290</u>   | <u>252,731</u>      | <u>(168,015)</u>         | <u>-</u>               | <u>210,006</u>   |
| <b>Restricted Funds</b>   |  |                     |                          |                        |  |
| Research fund             | 13,200   | -                   | -                        | -                      | 13,200   |
| Total restricted funds    | <u>13,200</u>  | <u>-</u>            | <u>-</u>                 | <u>-</u>               | <u>13,200</u>  |
| <b>Total funds</b>        | <u>138,490</u>   | <u>252,731</u>      | <u>(168,015)</u>         | <u>-</u>               | <u>223,206</u>   |

### Research Fund

The **research fund** represents funds donated by a member for use at the discretion of the trustees in furtherance of research aspect of upper limb deficiency understanding.

## 16. Analysis of net assets between funds

|                               | <b>Restricted<br/>Funds 2021<br/>£</b> | <b>Unrestricted<br/>Funds 2021<br/>£</b> | <b>Total Funds<br/>2021<br/>£</b> | <b>Total Funds<br/>2020<br/>£</b> |
|-------------------------------|--|--|-----------------------------------|-----------------------------------|
| Intangible fixed assets       | -                                      | -  | -                                 | 1,800                             |
| Tangible fixed assets         | -                                      | 16,898                                   | 16,898                            | 17,922                            |
| Current assets                | 13,200                                 | 218,712                                  | 231,912                           | 133,995                           |
| Creditors due within one year | -                                      | (25,604)                                 | (25,604)                          | (15,227)                          |
|                               | <u>13,200</u>                          | <u>210,006</u>                           | <u>223,206</u>                    | <u>138,490</u>                    |

## 17. Operating Lease Commitments

At 28 February 2021 the charity had total commitments under non-cancellable operating leases as follows:

|                         | <b>2021<br/>£</b> | <b>2020<br/>£</b> |
|-------------------------|-------------------|-------------------|
| <b>Expiry Date:</b>     |                   |                   |
| Within 1 year           | 1,216             | 1,511             |
| Between 2 and 5 years   | 4,865             | 4,865             |
| After more than 5 years | <u>608</u>        | <u>1,520</u>      |

## 18. Related Parties

There were no related party transactions in the year (2020: £Nil).

## 19. Controlling Party: The charitable company is controlled by the board of Trustees.