

# THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN - BOURNEMOUTH COASTAL AREA QUAKER MEETING

England & Wales · Charity number 1134540

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2010-02-26

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Quakers  
52 Wimborne Road  
Poole  
BH15 2BY

**Phone** 01202 681443

**Website** [www.quakerbournemouth.org](http://www.quakerbournemouth.org)

## Activities

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**Objects:** FURTHERANCE OF THE GENERAL AND CHARITABLE PURPOSES OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN IN THE BOURNEMOUTH COASTAL MEETING AND BEYOND

**Activities:** The charity exists to promote the furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in the Bournemouth Coastal Area and beyond.

## Classification

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- **How:** Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** BOURNEMOUTH COASTAL AREA
- Dorset
- Hampshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£83,400	£83,682	-	-
2023-12-31	£96,678	£99,522	-	-
2022-12-31	£84,587	£76,901	-	-
2021-12-31	£115,075	£111,539	-	-
2020-12-31	£58,630	£122,965	-	-

## Trustees

Name	Role	Appointed
Alison Margaret Sepping		2019-11-23
Ann Teresa Green		2020-11-21
David Brown		2020-03-14
David Mason		2024-11-17
Katharine Arlene Mellor Gibson		2020-11-21
Peter Sender		2026-05-10

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# Accounts

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THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN  
BOURNEMOUTH COASTAL AREA QUAKER MEETING

REGISTERED CHARITY NO 1134540

RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2024

THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN  
BOURNEMOUTH COASTAL AREA QUAKER MEETING  
YEAR ENDED 31 DECEMBER 2024

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**BOURNEMOUTH COASTAL AREA QUAKER MEETING**  
**Charity number 1134540**  
**Trustees Annual Report 1<sup>st</sup> January to 31<sup>st</sup> December 2024**

**Legal and Administrative information.**

**Constituent Meetings.**

The Area Meeting comprises 6 local Meetings:-

Bournemouth and Fordingbridge, Lymington, New Milton, Poole, Swanage and Wimborne.

Of these Bournemouth, New Milton and Poole have Meeting Houses. Their addresses are:-

Quaker Meeting House, 16, Wharncliffe Road, Boscombe, Bournemouth BH5 1AH

Quaker Meeting House, 30, Whitefield Road, New Milton, Hants BH25 6DF

Quaker Meeting House, 52, Wimborne Road, Poole, Dorset BH15 2BY

**Officers of the Area Meeting – 2024**

Clerk: Penny Estall (Poole)

Assistant Clerk: Susan Green (Wimborne)

Clerks' Team: Bonnie Brown (S), Richard Bush (W), Jeremy Deane (P), David Mason (NM),  
Marguerite Willcox (L), Barbara Winwood (W).(Correspondents Helen Rouse, Wendy Sender, (B))

Treasurer: Ann Green (P)

Assistant Treasurer: Tom Sanders (P)

Registering Officer for Marriages: Jeni Bremner (L).

Deputy Registering Officer: Penny Estall (P).

**Trustees**

Trustees who served during 2024 are:

David Brown (Bournemouth), Ann Green (Poole, Treasurer), Kate Mellor (Poole, co-Clerk), Alison Sepping (Poole, co-Clerk), Brian Tripp (Bournemouth), David Mason (New Milton) from 16/11/2024, Glenn Hull (Wimborne) until 13/7/2024.

Trustees serving at the date of signing this report:

David Brown (Bournemouth), Ann Green (Poole, Treasurer), David Mason (New Milton), Kate Mellor (Poole, co-Clerk), Alison Sepping (Poole, co-Clerk).

**Bankers**

CAF Bank Ltd, Kings Hill, West Malling, Kent ME9 4TA.

Co-operative Bank, 1, Balloon Street, Manchester M60 4EP.

Triodos Bank, Deanery Road, Bristol, BS1 5AS.

Shawbrook Bank, Lutea House, Warley Hill Business Park, The Drive, Great Warley

Brentwood CM13 3BE.

**Custodian Trustee**

Friends Trusts Ltd, Friends House, 173, Euston Road, London NW1 2BJ

Registered Charity 237698

**Independent Examiner**

Sue Wintle,

Oak Accounting Ltd,

27, Bascott Road, Wallisdown, Bournemouth, BH11 8RJ.

## **Structure, Governance and Management**

Bournemouth Coastal Area Quaker Meeting, ( BCAM), is a charity established for the advancement of religious understanding and practice such as derive from or bear witness to the principles and practices of the Religious Society of Friends (Quakers).

The principal activity is the holding of Meetings for Worship in the constituent local Meetings of Bournemouth and Fordingbridge Local Meeting (LM), Lymington LM, New Milton LM, Poole LM, Swanage LM and Wimborne LM.

The affairs of the Area Meeting are governed by *Quaker Faith and Practice*, the Book of Discipline of Britain Yearly Meeting of the Religious Society of Friends.

Bournemouth Coastal Area Meeting has overall responsibility for the spiritual, pastoral and financial affairs of the constituent local meetings. The separate accounts of the constituent meetings are consolidated into the examined accounts of the Area Meeting that are attached to this Trustees' annual report.

The members of the Area Meeting are all those persons whose names are for the time being recorded in its official register.

The **Governing Document** was adopted by Area Meeting in session on 20/7/2008 (minute 7). It was amended by Area Meeting in session on 23/5/2021, again on 22/5/22 and again on 1/4/2024 (see below)

Trustees are appointed by the Area Meeting in accordance with this governing document.

All trustees have signed a Declaration of Eligibility to serve as a trustee.

Training of trustees, when required, is provided through online courses offered by the Woodbrooke Quaker Study Centre, by ACAT (the Association of Church Accountants and Treasurers) and the Charity Commission.

The aim of the trustees is to support the principal activities of the Area Meeting.

### **Public Benefit Statement**

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

We use our resources to deepen and share our spiritual experience and to support acts of witness which arise from our faith. Our local meetings for worship are open to all. We have no tests of belief: membership of our Society is open to anyone who is sincerely seeking truth. Our Meeting Houses are used by a variety of community groups.

### **Objectives and Activities**

The object of the Area Meeting is the furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the area of Bournemouth Coastal Area Meeting and beyond. The principal activity is the holding of meetings for worship in the constituent local Meetings.

The Area Meeting, which meets six times a year, is the primary meeting for church affairs in the Bournemouth Coastal Area. Its role is to develop and maintain a community of Friends, a family of local meetings who gather for worship and spiritual enrichment. It strives to provide a balance between worship, mutual support, administration, learning, deliberation, social life and building up the spiritual life of its members.

The Area Meeting acts as a facilitator and co-ordinator, ensuring that the constituent local meetings have access to opportunities for fellowship, spiritual development, and spiritual and pastoral care, including the care of children, young people and adults at risk.. It also provides support through the shared testing of concerns.

*In order to provide the required support to local meetings, the Area Meeting arranges:-*

- Meetings for Elders, Pastoral Friends, Clerks and Treasurers.
- A weekend residential gathering approximately every two years – most recently in September 2023.
- Representatives to attend Meeting for Sufferings and the Representative Councils of BYM
- Attendance at the General Meetings of some Quaker Schools in Southern England
- Training courses for those undertaking responsibilities in their Meetings
- Assistance with the maintenance of property owned by the Area Meeting.

The Area Meeting is also jointly responsible with Hampshire and the Islands Area Quaker Meeting for the Hampshire, South East Dorset and Islands Regional Quaker Gathering which meets twice a year.

To enable Friends across the Area Meeting to meet in person, but also enable as many as possible to take part, this year our winter Area Meetings (January, March and November) were held on-line and our summer ones (May, July and September) were held on site, but with blended access via zoom for those only able to attend online.

All our trustees' meetings were held on-line via zoom.

### **Strengthening the life and witness of our Quaker Meetings**

It is our Meetings for Worship that lie at the heart of our Quakerism. The experience of the Covid-19 pandemic has meant that the way we hold these Meetings has changed to enable as many Friends as possible who wish to take part in our worship to do so.

Our weekly Sunday morning online Area Meeting Meetings for worship have continued, as has the Poole Midweek online Meeting for Worship.

An Area Meeting for Worship for Healing continues online monthly.

Bournemouth, New Milton and Poole Meetings meet in person weekly.

Lymington and Wimborne Meetings meet in person twice a month and Fordingbridge Friends meet monthly in a Friend's home.

Swanage Friends have continued to worship online twice monthly and New Milton Friends have held an online Meeting for Worship at the same time as their in person one.

Bournemouth Meeting welcomes children to Meeting for Worship.

Other local Meetings provide activities for children but there were no visiting children in 2024.

Meetings across the Area have held study groups, including an online 'Quiet reflections' group with a wide variety of topics, for example 'Living dangerously!', 'Spontaneity with regard to Quaker Faith and Practice' and the sharing of thoughts stimulated by art works.

New Milton and Poole Meetings hold regular 'Finding out about Quakers' sessions.

New Milton had learning meetings, watching Quaker DVDs with discussion.

Bournemouth Meeting ran a 'Hearts and Minds' course and in the summer held 'Quiet Afternoons' in the garden.

Poole Meeting has continued to hold online study groups and an online Area Meeting Group for 'Experiment with Light' is held weekly.

Across the Area there have been social events – shared lunches, a strawberry tea party, walks to Kingston Lacy and to Upton Country Park, picnics, a theatre visit and poetry afternoons.

The craft group who worked on the 'Loving Earth' panels have continued to meet and are now crafting sensory books for the blind.

There is an Area Book Group.

Poole Meeting now has a monthly 'Writers' Group'.

There was an Area 'Fun Day' at Bournemouth Meeting House, with planning of a 'Beach of Dreams' outreach event, shared with the Hampshire and Islands Area Meeting.

Particularly enjoyed were two 'Play and Pray' away days, to the Norman St Aldhelm's Chapel, out on a cliff on the Purbeck peninsula, and to the ancient Knowlton Church, set in Neolithic earth ring mounds in North Dorset.

Our libraries have always been a valued resource for our Meetings. One of our Elders is in the process of cataloguing the books in all our libraries with the aim of enabling Friends across the Area to share these resources.

### **Spreading the message of Quakers and developing the thought and practice of our Religious Society.**

In addition to the activities mentioned in the previous section, we have a thrice yearly Area Meeting Magazine, 'News and Views', and four of our Local Meetings produce regular newsletters. We have an Area Meeting website and 3 of our Local Meetings also have their own website. Posters with information about Quaker interests and activities are displayed at our Meeting Houses and have led to some of those using our buildings becoming interested in sharing our worship.

New Milton, Swanage and Wimborne Meetings have posters in their towns giving details of their Worship and how to join them.

New Milton has had articles about Quaker concerns published in local newspapers.

Poole Meeting held a vigil in the front garden to highlight concerns about Climate Change.

Swanage Meeting have continued to speak for equality of access to health care by supporting Swanage Hospital and the Ambulance Car.

All our Meetings are involved with interdenominational and interfaith groups, including representatives to Churches Together in Poole and Bournemouth Free Church Council.

A local Friend is a member of the Bournemouth University Chaplaincy team.

We met with other faith groups to walk the newly devised Poole Old Town Faith Trail, visiting sites of historical religious significance in the town.

### **Undertaking Service for the Relief of Suffering at home and abroad.**

A number of meetings are making financial donations and/or regular collections for their local Food Bank and individual Friends across the area are acting as Food Bank volunteers.

The Area Meeting Sanctuary group has met regularly and is involved in the Bournemouth and Poole 'City of Sanctuary' group.

There has been involvement across the area with individuals and their families and items needed have been collected and delivered.

Some Bournemouth Friends have continued to visit a local hotel housing asylum seekers to help with practice in English conversation.

Poole and Wimborne both met with their new constituency Members of Parliament to discuss local and national provision for asylum seekers and refugees.

A Wimborne Friend maintains an internet 'blog' site with important information from the news media about events and legislation affecting asylum seekers and refugees.

Poole Meeting and several Wimborne Friends are part of a consortium that bought a house to house a Syrian family. The original agreement was for five years. It has now been agreed to extend it to ten years.

Another consortium, based on a local church, has arranged to cover the rent of 2 houses in the area, one housing a Ukrainian family and one an Afghan family. Members of Local Meetings across the Area are involved in this.

Other service given by Meetings or members individually includes:  
Participation in 'Circles of Support and Accountability' for Sex Offenders and acting as a trustee for this charity;  
Another Friend is a trustee with 'Routes to Roots', a local charity working with those without homes. Other Friends volunteer for this charity.

Provision of Christmas parcels and presents for families known to Poole Social Services continued.

### **Witness in the world.**

In addition to the above:-

Friends who had been involved in making panels for the 'Loving Earth Project', which originally was focussed on a display at Cop 26 in 2021, arranged and curated a display of these panels at the Wimborne Folk Festival.

The burial service of a widely known Wimborne Friend was attended by many who had not before experienced Quaker worship and were interested to learn more.

### **Funding the concerns that Quaker Meetings both in the area of Bournemouth Coastal Meeting or beyond have adopted or agreed to support.**

Over the years Local Meetings have supported many local, national and international charities by holding collections locally or by donating to Quaker organisations. They also continue to support Britain Yearly Meeting and Area Meeting through their financial contributions.

Local Meetings agree annual lists of charities to be supported from Sunday collections. Causes supported also include giving to appeals from other Meeting Houses.

Poole Meeting has a 'Disaster Relief Fund'; which is used to enable rapid response to appeals following major disasters.

They also have a Social Action fund to support local charities.

### **Providing for the pastoral care of individual members and attenders including assistance for those in need and for education.**

Our Local Meetings provide pastoral care for their members and attenders either through appointed Pastoral Care Friends or by a system of group care.

Pastoral Care Friends endeavour to be aware of sources of financial or other help that could be available for those in need.

The meeting with children and young people provides encouragement and financial support for them to attend Quaker events.

The Area Meeting has an arrangement with 'Due Diligence Checking Ltd' to carry out criminal record checks on all those working with children and adults at risk. Local Meetings appoint Friends to ensure these are kept up to date.

Our Safeguarding policies were reviewed and revised this year. A face to face Safeguarding Refresher Training for Friends across the Area Meeting was devised but would be scheduled for Spring 2025 as appropriate for an on site Area Meeting.

The safeguarding trustee attended a Thirty One:Eight online training seminar about safeguarding adults.

Financial support is available for adults to take part in courses provided by Woodbrooke or other Quaker organisations, either in person or online.

Two Friends were supported to attend Britain Yearly Meeting Annual Gathering this year.

A Friend attended a conference, 'The future of British Quakerism'.

**Maintaining and developing Quaker Meeting Houses as places for public worship and from which to carry out our witness into the world.**

Both Bournemouth and Poole Meetings used the times during the pandemic when the Meeting House buildings were not being used to carry out maintenance and improvement work on their buildings.

Quinquennial Surveys carried out on all three Meeting Houses in August 2022 gave much food for thought.

Poole Meeting has been able to work on the issues raised by the survey and to pay for the work needed.

New Milton Meeting are managing to deal with most of the issues raised in the survey, prioritising what needs to be done and holding work parties to carry out some items. Through hirings and working on Outreach, they are finding the money to pay for this work.

Bournemouth Meeting House has presented a challenge. The cost of the work needed to keep the building safe and in good repair was considerable. The building was used much of the time by a large number of hirers and there seemed no realistic prospect of substantially increasing the income from lettings.

In addition, many Friends were feeling that the energy expended in caring for the Meeting House was at the expense of both the spiritual life of the Meeting, and the capacity of members of the Meeting to be involved in social concerns.

A succession of Meetings for Clearness was held throughout 2023 to seek a way forward, and advice was obtained from Friends House about the steps that would need to be taken if a decision was made to sell the Meeting House.

At the end of 2023 no firm decision had been made, but it had been decided that no bookings for hire of the Meeting House would be accepted for after summer 2024.

Members started to look for a suitable alternative meeting room for hire in the area and asked for advice and planning from Area Meeting about steps needed to sell, and a solicitor with experience in the sale of property owned by a charity gave advice.

In March 2024 the decision was made by Bournemouth Local Meeting to sell the Meeting House.

A 'Road Map' of the possible stages of selling the Meeting House, and which steps should be the responsibility of Bournemouth Meeting, the BCAM Area or the trustees was drawn up and added to appropriately over ensuing months.

In April Trustees agreed to consult with a solicitor experienced in redundancy law to clarify the legal position and procedure for redundancy of the resident wardens of Bournemouth Meeting. They also authorised Friends Trust to sell, and asked for valuations of the property by local estate agents.

In June a conveyancing solicitor was engaged, and a surveyor authorised to do an S119 assessment.

The wardens received redundancy offers.

The S119 report valued the Meeting House at £1,000,000.

Later in June an offer of £1,000,000 was made by the Constance Rothman Learning Trust (CRLT) via Goadsbys estate agents. The trustees agreed to accept this offer, without resorting to putting the property on the open market. (There was an indication that this Trust would operate a school for disabled children and that Bournemouth Meeting would be able to use the building on Sundays.)

In September the wardens accepted the redundancy offers. Their work and occupation of the Meeting House flat would finish on January 31st 2025.

There followed some months of uncertainty while the CRLT applied for planning permission for alterations to the building. The decision of the planning authority was still awaited at the end of 2024.

## **Sustainability.**

During colder weather Bournemouth LM holds Meetings for Worship in a smaller room which is cheaper and easier to heat.

New Milton Meeting has solar panels which provide electricity for the Meeting House and can be exported to the National Grid.

Poole Meeting uses a carbon dioxide meter to assess safe ventilation in the main Meeting Room, to balance the need for a safe atmosphere against the loss of heat from doors and windows.

A heat recovery unit has been installed in the main bedroom of the Poole Meeting House flat.

We reduce our need to travel by holding many of our meetings, especially business meetings, online.

## **Administering and maintaining the organisation of Bournemouth Coastal Area Meeting and contributing to the support of Britain Yearly Meeting.**

Area Meetings were held 6 times during the year and were attended by representatives from all our local Meetings.

The Area Meeting agrees a representative and an alternate to Meeting for Sufferings and to Quaker Life Representative Council.

Local Friends have served BYM as part of the 'Kindlers'.

Trustees have met 7 times during the year, all online. Minutes are circulated to all Local Meetings.

It has been challenging to find volunteers within Local Meetings with the time and ability to manage finances. We continue to employ a book-keeper to deal with Bournemouth Meeting's finances. We are working towards extending this system to further Local Meetings.

Swanage Meeting, a small meeting with solely online Meetings for Worship now has a correspondent instead of a clerk. Its simple finances which were managed by Poole Meeting have been taken over by the BCAM treasurers. A Memorandum of Understanding has been agreed with BCAM.

BCAM finances are secure. Grants have been made by the Drewry Trust to cover the costs of quinquennial surveys, book keeping and accountancy.

During 2024 trustees discussed the funds held in three historic trusts, the White, White and Nicholson and Constance Waller Trusts which hold in total around £8000. It was hoped that value accrued beyond the original gifted capital might be deemed interest and could be released for Pastoral Care and Meeting House maintenance. (about £6,250.) A letter was sent to the Charity Commission giving details and asking advice. In December a reply was received which was seen as encouraging trustees to arrange to disburse the accumulated 'interest'. The trustees agreed to work towards the disbursement, documenting the process and decisions carefully.

The Trustees Terms of Reference, in the Governing Document, were amended:

### **24.20 From Trustees Minutes.**

*5.1.1 The Trustees may authorise the Area Meeting Treasurer and the Assistant Area Meeting Treasurer to open and close bank accounts and building society accounts in the name of the Area Meeting, including ensuring that proper and appropriate signatories are in place. They shall authorise any other investment of the Area Meeting's funds.*

*5.1.2 The Clerk of Trustees, the Area Meeting Treasurer, Assistant Area Meeting Treasurer and two Trustees, either current or previous triennium, will be authorised signatories of all Area Meeting bank accounts, with any two required to authorise the bank to make payments (either on-line or cheque); in practice, this will usually be the Area or Assistant Area Treasurer and one other.*

We agree to the Trustees amending their Terms of Reference as above. This will enable either the Treasurer or Assistant Treasurer to open and close accounts as needed and to cover the period at the end of a triennium when there is a transition between Trustees.

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

### Report to the trustees of Bournemouth Coastal Area Quaker Meeting

On accounts for the year ended 31st December 2024      Charity number: 1134540

#### Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- To state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

#### Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
  - a. proper accounting records are kept (in accordance with section 41 of the Act); and
  - b. accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: .....*SueW*.....

Date: .....24/9/2025.....

Sue Wintle FMAAT ACIE  
Association of Charity Independent Examiners  
Accounting Technician

27 Bascott Road  
Wallisdown  
Bournemouth  
Dorset  
BH11 8RJ

THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN

BOURNEMOUTH COASTAL AREA QUAKER MEETING

RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2024

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
Note	£	£	£	£
<b>RECEIPTS</b>				
Voluntary income	29,030		<b>29,030</b>	34,078
Income from activities to generate funds	36,268		<b>36,268</b>	41,579
Investment income	4,390	730	<b>5,120</b>	4,130
Income from Quaker activities	0		<b>0</b>	555
Other income	7,481		<b>7,481</b>	6,687
Grants and legacies	5,501		<b>5,501</b>	9,650
<b>Total receipts</b>	<b>82,671</b>	<b>730</b>	<b>83,400</b>	<b>96,678</b>
<b>PAYMENTS</b>				
Contributions and grants	16,820		<b>16,820</b>	25,200
Costs of generating funds	0		<b>0</b>	0
Costs of Quaker activities	5,742		<b>5,742</b>	7,569
Support costs	59,397		<b>59,397</b>	66,634
Surveys and professional fees	1,724		<b>1,724</b>	0
Governance costs	0		<b>0</b>	120
<b>Total payments</b>	<b>83,682</b>	<b>0</b>	<b>83,682</b>	<b>99,522</b>
<b>Net incoming resources before transfers</b>	<b>-1,012</b>	<b>730</b>	<b>-282</b>	<b>-2,844</b>
Transfers between funds	0	0	<b>0</b>	0
Acting as agent IN	11,300		<b>11,300</b>	1,022
Acting as agent OUT	-9,508		<b>-9,508</b>	-975
<b>Net movement in cash funds</b>	<b>780</b>	<b>730</b>	<b>1,510</b>	<b>-2,797</b>
<b>Cash funds last year end</b>	<b>178,681</b>	<b>79,299</b>	<b>257,980</b>	<b>260,777</b>
<b>Cash funds this year end</b>	<b>179,461</b>	<b>80,029</b>	<b>259,490</b>	<b>257,980</b>

THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN

BOURNEMOUTH COASTAL AREA QUAKER MEETING

Statement of Assets and Liabilities at 31 December 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<b>Cash funds</b>					
Cash at Bank and in Hand		180,372	80,026	260,398	258,893
<b>Total cash funds</b>		<b>180,372</b>	<b>80,026</b>	<b>260,398</b>	<b>258,893</b>
<b>Debtors</b>					
Loans		2,000		2,000	2,000
<b>Investments Assets</b>					
Unit trusts or collective investments		52,481		52,481	51,476
<b>Total Assets</b>		<b>234,853</b>	<b>80,026</b>	<b>314,878</b>	<b>312,369</b>

Approved by the trustees on *October 6<sup>th</sup> 2025* and signed on their behalf by

*Alison Sepping*

(Clerk to the trustees)

ALISON SEPPING

*Katherine A. Mellor Gibson*

KATHERINE A. MELLOR GIBSON

**THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN**  
**BOURNEMOUTH COASTAL AREA QUAKER MEETING**  
**Notes to the Receipts and Payments Accounts - year ended 31 December 2024**

<b>1 Analysis of Support Costs</b>	<b>Wimborne LM</b>	<b>Poole &amp; Swanage LM</b>	<b>Lyminton LM</b>	<b>Bournemouth &amp; Fordingbridge LM</b>	<b>Area Meeting</b>	<b>New Milton LM</b>	<b>Total 2024</b>	<b>Total 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Salaries, NI pensions				19,779			19,779	17,851
Rent	1,368		617	750			2,735	2,174
Utilities		1,643		12,185		1,595	15,423	13,680
Cleaning		547		1,162		22	1,731	3,147
Sundry							0	43
Insurance					7,002		7,002	6,589
Garden		668		8			676	1,363
Repairs and renewals		1,051		2,501		1,357	4,909	17,112
Furniture and equipment	62	48					110	214
Materials and supplies				508		7	515	1,056
Capital items							0	0
Other support costs		137		355	6,025		6,517	3,406
Surveys professional fees							0	0
	1,430	4,094	617	37,248	13,027	2,981	59,397	66,634

<b>2 Analysis of cash funds</b>	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total 2024</b>	<b>Total 2023</b>
<b>Balance 1 January 2024</b>	165,103	13,578	79,299	257,980	260,777
<b>Receipts</b>	82,671	0	730	83,400	96,678
<b>Payments</b>	-79,732	-3,950		-83,682	-99,522
<b>Transfers</b>	-1,821	1,821		0	0
<b>Acting as agent IN</b>	7,223	4,077		11,300	1,022
<b>Acting as agent OUT</b>	-5,313	-4,195		-9,508	-975
<b>Balance 31 December 2024</b>	168,130	11,331	80,029	259,490	257,980

<b>3 Investments</b>	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total 2024</b>	<b>Total 2023</b>
Equity and income funds	52,481			52,481	51,476

<b>4 Analysis of designated funds</b>	<b>Opening bal</b>	<b>Receipts</b>	<b>Payments</b>	<b>Transfers</b>	<b>Balance</b>
<b>Area meeting:</b>					
Courses & conferences	3000				3000
Quinquennial Survey	2000			2000	4000
Pastoral Care	946				946
Residential	698				698
<b>Swanage:</b>	0				0
Jenny Jones Legacy	3950		-3950		0
<b>Poole:</b>	0				0
Green Pastures (Legacy Investment)	1000				1000
Save Haven Wessex Ltd (Social Action)	1000				1000
Disaster Relief Fund	245	1926	-1983		188
Social Action Fund	310	2150	-2212		248
Acting as Agent Wimborne	0				0
J Pritchard Legacy	179			-179	0
M Mulraine Legacy	250				250
	13578	4076	-8145	1821	11330

**THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN**  
**BOURNEMOUTH COASTAL AREA QUAKER MEETING**  
**Notes to the Receipts and Payments Accounts - year ended 31 December 2024 continued**

5 Analysis of restricted funds	Bournemouth LM Sustainability Fund	Constance Waller Fund	Endowment Samuel White Fund	White & Nickelson Fund	Total 2024	Total 2023
Balance at 1 January 2024	71,177	4,224	3,243	648	79,291	78,640
Receipts	501	119	92	18	730	651
Payments					0	0
Transfers	0				0	0
Balance 31 December 2024	<u>71,678</u>	<u>4,343</u>	<u>3,335</u>	<u>666</u>	<u>80,021</u>	<u>79,291</u>

The Samuel White Fund was set up in 1795 with a capital of £300. Its income can be used for the purpose of the relief of Poole Quakers.

The White Nickleson Fund was set up in 1774 with a capital of £400. Its income can be used for the purpose of the upkeep of Poole Meeting House and the relief of Poole Quakers.

The Constance Waller Fund was set up in 1954 with a capital of £1,000. Its income can be used for the purpose of the upkeep of Bournemouth Meeting House and the relief of Poole Quakers.

Bournemouth LM Sustainability Fund - Alan Ivamy's will is intended to be "for the benefit of" Bournemouth Friends, and this includes use for the care and spiritual nurture of people and the support of buildings as required.

6 Analysis of cash funds by constituent Meeting	Wimborne LM £	Poole & Swanage LM £	Lymington LM £	Bournemouth & Fordingbridge LM £	Area Meeting £	New Milton LM £	Total 2024 £	Total 2023 £
Opening balance 1 January	2,163	50,923	2,767	146,822	29,534	25,772	257,981	260,777
Movement during the year	-489	4,408	2,763	-3,255	-1,416	-502	1,510	-2,797
Closing balance 31 December	<u>1,674</u>	<u>55,331</u>	<u>5,530</u>	<u>143,568</u>	<u>28,118</u>	<u>25,270</u>	<u>259,491</u>	<u>257,981</u>

7 Properties - Area Meeting Houses

The Area Meeting has three meeting houses. These are Bournemouth, Poole and New Milton.

The value of these meeting houses is excluded from the accounts as the costs of obtaining professional valuations is not justified for the charity.

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# Accounts

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THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN  
BOURNEMOUTH COASTAL AREA QUAKER MEETING  
REGISTERED CHARITY NO 1134540  
RECEIPTS AND PAYMENTS ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2023

THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN  
BOURNEMOUTH COASTAL AREA QUAKER MEETING  
YEAR ENDED 31 DECEMBER 2023

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**BOURNEMOUTH COASTAL AREA QUAKER MEETING**  
**Charity number 1134540**  
**Trustees Annual Report 1<sup>st</sup> January to 31<sup>st</sup> December 2023**

**Legal and Administrative information.**

**Constituent Meetings.**

The Area Meeting comprises 6 local Meetings:-

Bournemouth and Fordingbridge, Lymington, New Milton, Poole, Swanage and Wimborne. Of these Bournemouth, New Milton and Poole have Meeting Houses. Their addresses are:-

Quaker Meeting House, 16, Wharncliffe Road, Boscombe, Bournemouth BH5 1AH

Quaker Meeting House, 30, Whitefield Road, New Milton, Hants BH25 6DF

Quaker Meeting House, 52, Wimborne Road, Poole, Dorset BH15 2BY

**Officers of the Area Meeting – 2023**

Clerk: Penny Estall (Poole)

Assistant Clerk: Susan Green (Wimborne)

Clerks' Team: Bonnie Brown (S), Rosemary Brown (B), Richard Bush (W), Jeremy Deane (P), David Mason (NM), Pamela Roberts (B), Marguerite Willcox (L), Barbara Winwood (W).

Treasurer: Ann Green (P)

Assistant Treasurer: Tom Sanders (P)

Registering Officer for Marriages: Jeni Bremner (L).

Deputy Registering Officer: Penny Estall (P).

**Trustees**

Trustees who served during 2023 are:

David Brown (Bournemouth), Ruth Bush (Wimborne, Clerk), Ann Green (Poole, Treasurer), Kate Mellor (Poole), Alison Sepping (Poole, Assistant Clerk), Brian Tripp (Bournemouth).

Trustees serving at the date of signing this report:

David Brown (Bournemouth), Ann Green (Poole, Treasurer), Glenn Hull (Wimborne), Kate Mellor (Poole, co-Clerk), Alison Sepping (Poole, co-Clerk), Brian Tripp (Bournemouth).

**Bankers**

CAF Bank Ltd, Kings Hill, West Malling, Kent ME9 4TA.

Co-operative Bank, 1, Balloon Street, Manchester M60 4EP.

Triodos Bank, Deanery Road, Bristol, BS1 5AS.

Shawbrook Bank, Lutea House, Warley Hill Business Park, The Drive, Great Warley Brentwood CM13 3BE.

**Custodian Trustee**

Friends Trusts Ltd, Friends House, 173, Euston Road, London NW1 2BJ

Registered Charity 237698

**Independent Examiner**

Sue Wintle,

Oak Accounting Ltd,

27, Bascott Road, Wallisdown, Bournemouth, BH11 8RJ.

## **Structure, Governance and Management**

Bournemouth Coastal Area Quaker Meeting is a charity established for the advancement of religious understanding and practice such as derive from or bear witness to the principles and practices of the Religious Society of Friends (Quakers).

The principal activity is the holding of Meetings for Worship in the constituent local Meetings of Bournemouth and Fordingbridge Local Meeting (LM), Lymington LM, New Milton LM, Poole and Swanage LM and Wimborne LM.

The affairs of the Area Meeting are governed by *Quaker Faith and Practice*, the Book of Discipline of Britain Yearly Meeting of the Religious Society of Friends.

Bournemouth Coastal Area Meeting has overall responsibility for the spiritual, pastoral and financial affairs of the constituent local meetings. The separate accounts of the constituent meetings are consolidated into the examined accounts of the Area Meeting that are attached to this Trustees' annual report.

The members of the Area Meeting are all those persons whose names are for the time being recorded in its official register.

The **Governing Document** was adopted by Area Meeting in session on 20/7/2008 (minute 7). It was amended by Area Meeting in session on 23/5/2021, and again on 22/5/22.

Trustees are appointed by the Area Meeting in accordance with this governing document.

All trustees have signed a Declaration of Eligibility to serve as a trustee.

Training of trustees, when required, is provided through courses offered by the Woodbrooke Quaker Study Centre in Birmingham and through on-line courses offered by ACAT (the Association of Church Accountants and Treasurers) and the Charity Commission.

The aim of the trustees is to support the principal activities of the Area Meeting.

## **Public Benefit Statement**

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

We use our resources to deepen and share our spiritual experience and to support acts of witness which arise from our faith. Our local meetings for worship are open to all. We have no tests of belief: membership of our Society is open to anyone who is sincerely seeking truth. Our Meeting Houses are used by a variety of community groups.

## **Objectives and Activities**

The object of the Area Meeting is the furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the area of Bournemouth Coastal Area Meeting and beyond. The principal activity is the holding of meetings for worship in the constituent local Meetings.

The Area Meeting, which meets six times a year, is the primary meeting for church affairs in the Bournemouth Coastal Area. Its role is to develop and maintain a community of Friends, a family of local meetings who gather for worship and spiritual enrichment. It strives to provide a balance between worship, mutual support, administration, learning, deliberation, social life and building up the spiritual life of its members.

The Area Meeting acts as a facilitator and co-ordinator, ensuring that the constituent local meetings have access to opportunities for fellowship, spiritual development, and spiritual

and pastoral care, including the care of children and young people. It also provides support through the shared testing of concerns.

*In order to provide the required support to local meetings, the Area Meeting arranges:-*

- Meetings for Elders, Pastoral Friends, Clerks and Treasurers.
- A weekend residential gathering approximately every two years – most recently in September 2023.
- Representatives to attend Meeting for Sufferings and the Representative Councils of BYM
- Attendance at the General Meetings of some Quaker Schools in Southern England
- Training courses for those undertaking responsibilities in their Meetings
- Assistance with the maintenance of property owned by the Area Meeting.
- 

The Area Meeting is also jointly responsible with Hampshire and the Islands Area Quaker Meeting for the Hampshire, South East Dorset and Islands Regional Quaker Gathering which meets twice a year.

To enable Friends across the Area Meeting to meet in person, but also enable as many as possible to take part, this year our winter Area Meetings (January, March and November) were held on-line and our summer ones (May, July and September) were held in person, but with blended access via zoom for those unable to attend in person.

All our trustees' meetings were held on-line via zoom.

### **Strengthening the life and witness of our Quaker Meetings**

It is our Meetings for Worship that lie at the heart of our Quakerism. The experience of the Covid-19 pandemic has meant that the way we hold these Meetings has changed to enable as many Friends as possible who wish to take part in our worship to do so. Our weekly Sunday morning online Area Meeting Meetings for worship have continued, as has the Poole Midweek online Meeting for Worship.

Bournemouth, New Milton and Poole Meetings meet in person weekly.

Lymington and Wimborne Meetings meet in person twice a month and Fordingbridge Friends meet monthly in a Friend's home.

Swanage Friends have continued to worship online twice monthly and New Milton Friends have held an online Meeting for Worship at the same time as their in person one.

Bournemouth Meeting welcomes children to Meeting for Worship.

Other local Meetings provided activities for children when they were needed.

Meetings across the Area have held study groups on a wide range of topics including 'Climate Justice', 'The Ministry of Money', 'Quaker Faith and Practice' and 'Ageing and Sageing'. New Milton and Poole Meetings have continued to hold online study groups and an online Area Meeting 'Light Group' is held weekly.

Across the Area there has also been a return to an increasing number of in person social events – shared lunches, walks, picnics and poetry afternoons. The Area Meeting Residential Weekend, held in September, was much appreciated by all who took part.

Our libraries have always been a valued resource for our Meetings. One of our Elders is in the process of cataloguing the books in all our libraries with the aim of enabling Friends across the Area to share these resources.

### **Spreading the message of Quakers and developing the thought and practice of our Religious Society.**

In addition to the activities mentioned in the previous section, we have a thrice yearly Area Meeting Magazine, 'News and Views', and four of our Local Meetings produce regular newsletters.

We have an Area Meeting website and 3 of our Local Meetings also have their own website.

Posters with information about Quaker interests and activities are displayed at our Meeting Houses and have led to some of those using our buildings becoming interested in sharing our worship.

New Milton, Swanage and Wimborne Meetings have posters in their towns giving details of their Worship and how to join them.

We have an Area Meeting representative on Churches Together in Dorset and all our Meetings are involved with interdenominational and interfaith groups.

A letter written to a local free paper in late October, explaining that in view of the amount of violence in the world at present, we were selling white poppies in aid of 'War Child', attracted interest as well as donations.

### **Undertaking Service for the Relief of Suffering at home and abroad.**

A number of meetings are making financial donations and/or regular collections for their local Food Bank and individual Friends across the area are acting as Food Bank volunteers.

The Area Meeting Sanctuary group has met regularly and is involved in the Bournemouth and Poole 'City of Sanctuary' group.

There has been involvement across the area with individuals and their families and items needed have been collected and delivered.

Poole Meeting and several Wimborne Friends are part of a consortium that bought a house to house a Syrian family. The original agreement was for five years. It has now been agreed to extend it to ten years.

Another consortium, based on a local church, has arranged to cover the rent of 2 houses in the area, one housing a Ukrainian family and one an Afghan family. Members of Local Meetings across the Area are involved in this.

Other service given by Meetings or members individually includes:

Participation in 'Circles of Support and Accountability' for Sex Offenders and acting as a trustee for this charity;

Another Friend is a trustee with 'Routes to Roots', a local charity working with those without homes. Other Friends volunteer for this charity.

Volunteering with food banks.

Provision of Christmas parcels and presents for families known to Poole Social Services.

## **Witness in the world.**

In addition to the above:-

Friends who had been involved in making panels for the 'Loving Earth Project', which originally was focussed on a display at Cop 26 in 2021, arranged a display of these panels in Bournemouth main library at the beginning of the year. This followed open sewing workshops they provided in the library during the previous autumn to raise interest in this and awareness of it.

This was successful and exhibitions of panels were held in a number of other local libraries. A group of Friends from across the area met regularly through the year in community coffee shops to make further panels.

## **Funding the concerns that Quaker Meetings both in the area of Bournemouth Coastal Meeting or beyond have adopted or agreed to support.**

Over the years Local Meetings have supported many local, national and international charities by holding collections locally or by donating to Quaker organisations. They also continue to support Britain Yearly Meeting and Area Meeting through their financial contributions.

Local Meetings agree annual lists of charities to be supported from Sunday collections.

Causes supported also include giving to appeals from other Meeting Houses.

Poole Meeting has a 'Disaster Relief Fund'; which is used to enable rapid response to appeals following major disasters.

They also have a social action fund.

## **Providing for the pastoral care of individual members and attenders including assistance for those in need and for education.**

Our Local Meetings provide pastoral care for their members and attenders either through appointed Pastoral Care Friends or by a system of group care.

Pastoral Care Friends endeavour to be aware of sources of financial or other help that could be available for those in need.

Those meetings with children and young people provide encouragement and financial support for them to attend Quaker events.

The Area Meeting has an arrangement with 'Due Diligence Checking Ltd' to carry out criminal record checks on all those working with children and vulnerable adults. Local Meetings appoint Friends to ensure these are kept up to date.

Our Safeguarding policies were reviewed and revised this year. An in person Safeguarding Training for Friends across the Area Meeting was held in Wimborne in July, and a further one was held in New Milton in the autumn for Friends who had been unable to attend the first one.

Financial support is available for adults to take part in courses provided by Woodbrooke or other Quaker centres, either in person or online.

## **Maintaining and developing Quaker Meeting Houses as places for public worship and from which to carry out our witness into the world.**

Both Bournemouth and Poole Meetings used the times during the pandemic when the Meeting House buildings were not being used to carry out maintenance and improvement work on their buildings.

Quinquennial Surveys carried out on all three Meeting Houses in August 2022 gave much food for thought.

Poole Meeting has been able to rectify most of the issues raised by the survey and to pay for the work needed.

New Milton Meeting was initially challenged by the list of things that needed to be done., Meetings for Clearness helped Friends to establish that they wished to keep their Meeting House and help from Kate Mellor enabled them to prioritise maintenance work needed. They have managed to deal with most of the issues raised in the survey. Through increased hirings and working on Outreach, they are finding the money to pay for this work.

Bournemouth Meeting House has presented more of a challenge. The cost of the work needed to keep the building safe and in good repair was considerable. The building is used much of the time by a large number of hirers and there seems no realistic prospect of substantially increasing the income from lettings.

In addition, many Friends were feeling that the energy expended in caring for the Meeting House was at the expense of both the spiritual life of the Meeting, and the capacity of members of the Meeting to be involved in social concerns.

A succession of Meetings for Clearness was held throughout the year to seek a way forward, and advice was obtained from Friends House about the steps that would need to be taken if a decision was made to sell the Meeting House.

At the end of the year no firm decision had been made, but it had been decided that no bookings for hire of the Meeting House would be accepted for after summer 2024.

### **Sustainability.**

Bournemouth Meeting has replaced the roof of the main Meeting Room with insulating material and Friends have been conscious of environmental factors when planning the refurbishment of their washrooms. During colder weather they held Meetings for Worship in a smaller room that was cheaper and easier to heat.

New Milton Meeting has solar panels which provide electricity for the Meeting House and can be exported to the National Grid.

Poole Meeting has replaced its lights with LED ones.

The need to meet and communicate online during the pandemic greatly reduced our need to travel. It has caused us to rethink how we hold many of our meetings, especially business meetings, many of which we are now holding online.

**Administering and maintaining the organisation of Bournemouth Coastal Area Meeting and contributing to the support of Britain Yearly Meeting.**

Area Meetings were held 6 times during the year and were attended by representatives from all our local Meetings.

The Area Meeting agrees a representative and an alternate to Meeting for Sufferings and to Quaker Life Representative Council.

Local Friends have served BYM both as associate tutors at Woodbrooke and as part of the 'Kindlers'.

Trustees have met 6 times during the year, all online. Minutes are circulated to all Local Meetings and a summary appended to Area Meeting agendas.

We have found it challenging to find volunteers within Local Meetings with the time and ability to take on the increasingly complex task of treasurership. Therefore this year we have employed a book-keeper to deal with Bournemouth Meeting's finances. We are working towards extending this system to include New Milton Meeting during 2024.

We may include further Local Meetings in this as time goes on.

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

### Report to the trustees of Bournemouth Coastal Area Quaker Meeting

On accounts for the year ended 31st December 2023      Charity number: 1134540

#### Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- To state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

#### Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
  - a. proper accounting records are kept (in accordance with section 41 of the Act); and
  - b. accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: .....*SueW*.....

Date: .....20/8/2024.....

Sue Wintle FMAAT ACIE  
Association of Charity Independent Examiners  
Accounting Technician

27 Bascott Road  
Wallisdown  
Bournemouth  
Dorset  
BH11 8RJ

THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN

BOURNEMOUTH COASTAL AREA QUAKER MEETING

RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2023

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
Note	£	£	£	£
<b>RECEIPTS</b>				
Voluntary income	34,078		<b>34,078</b>	30,150
Income from activities to generate funds	41,579		<b>41,579</b>	48,246
Investment income	3,479	651	<b>4,130</b>	1,488
Income from Quaker activities	555		<b>555</b>	345
Other income	6,687		<b>6,687</b>	350
Grants and legacies	9,650		<b>9,650</b>	4,008
<b>Total receipts</b>	<b>96,027</b>	<b>651</b>	<b>96,678</b>	<b>84,587</b>
<b>PAYMENTS</b>				
Contributions and grants	25,200		<b>25,200</b>	12,600
Costs of generating funds	0		<b>0</b>	0
Costs of Quaker activities	7,569		<b>7,569</b>	4,402
Support costs	66,634		<b>66,634</b>	47,905
Surveys and professional fees	0		<b>0</b>	10,928
Governance costs	120		<b>120</b>	1,066
<b>Total payments</b>	<b>99,522</b>	<b>0</b>	<b>99,522</b>	<b>76,901</b>
<b>Net incoming resources before transfers</b>	<b>-3,495</b>	<b>651</b>	<b>-2,844</b>	<b>7,687</b>
Transfers between funds	0	0	<b>0</b>	0
Acting as agent IN	1,022		<b>1,022</b>	3,164
Acting as agent OUT	-975		<b>-975</b>	-5,221
<b>Net movement in cash funds</b>	<b>-3,448</b>	<b>651</b>	<b>-2,797</b>	<b>5,630</b>
<b>Cash funds last year end</b>	<b>182,129</b>	<b>78,648</b>	<b>260,777</b>	<b>255,147</b>
<b>Cash funds this year end</b>	<b>178,681</b>	<b>79,299</b>	<b>257,980</b>	<b>260,777</b>

THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN

BOURNEMOUTH COASTAL AREA QUAKER MEETING

Statement of Assets and Liabilities at 31 December 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b>Cash funds</b>					
Cash at Bank and in Hand		179,597	79,296	<b>258,893</b>	261,693
<b>Total cash funds</b>		<b>179,597</b>	<b>79,296</b>	<b>258,893</b>	<b>261,693</b>
<b>Debtors</b>					
Loans		2,000		<b>2,000</b>	2,000
<b>Investments Assets</b>					
Unit trusts or collective investments		51,476		<b>51,476</b>	48,853
<b>Total Assets</b>		<b>233,073</b>	<b>79,296</b>	<b>312,369</b>	<b>312,546</b>

Approved by the trustees on 23.8.2024 and signed on their behalf by

  
 Alan Sapping  
 Katherine & Mella Gibson  
 (Clerk to the trustees)

**THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN**  
**BOURNEMOUTH COASTAL AREA QUAKER MEETING**  
**Notes to the Receipts and Payments Accounts - year ended 31 December 2023**

<b>1 Analysis of Support Costs</b>	<b>Wimborne LM £</b>	<b>Poole &amp; Swanage LM £</b>	<b>Lyminton LM £</b>	<b>Bournemouth &amp; Fordingbridge LM £</b>	<b>Area Meeting £</b>	<b>New Milton LM £</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
Salaries, NI pensions				17,851			17,851	16,326
Rent	1,483		691				2,174	2,003
Utilities		1,432		10,916		1,332	13,680	12,295
Cleaning		718		2,429			3,147	1,741
Sundry	43						43	0
Insurance					6,589		6,589	5,520
Garden		652		711			1,363	1,210
Repairs and renewals		8,082		7,263		1,767	17,112	7,220
Furniture and equipment		74		140			214	0
Materials and supplies				993		63	1,056	895
Capital items							0	0
Other support costs		138	69	571	2,485	143	3,406	695
Surveys professional fees							0	0
	1,526	11,095	760	40,874	9,074	3,305	66,634	47,905

<b>2 Analysis of cash funds</b>	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total 2023</b>	<b>Total 2022</b>
<b>Balance 1 January 2023</b>	172,195	9,934	78,648	260,777	255,147
<b>Receipts</b>	96,027		651	96,678	84,587
<b>Payments</b>	-95,830	-3,692		-99,522	-76,901
<b>Transfers</b>	-3,067	3,067		0	0
<b>Acting as agent IN</b>		1,022		1,022	3,164
<b>Acting as agent OUT</b>		-975		-975	-5,221
<b>Balance 31 December 2023</b>	169,372	9,309	79,299	257,980	260,777

<b>3 Investments</b>	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total 2023</b>	<b>Total 2022</b>
Equity and income funds	51,476			51,476	48,853

<b>4 Analysis of designated funds</b>	<b>Opening bal</b>	<b>Receipts</b>	<b>Payments</b>	<b>Transfers</b>	<b>Balance</b>
<b>Area meeting:</b>					
Courses & conferences	3000				3000
Quinquennial Survey	0			2000	2000
Pastoral Care	0			946	946
Residential	0	4270	-3692	120	698
<b>Swanage:</b>	0				0
Jenny Jones Legacy	3950				3950
<b>Poole:</b>	0				0
Green Pastures (Legacy Investment)	1000				1000
Save Haven Wessex Ltd (Social Action)	1000				1000
Disaster Relief Fund	368	2084	-2207		245
Social Action Fund	188	1377	-1255		310
Acting as Agent Wimborne	0				0
J Pritchard Legacy	179				179
M Mulraine Legacy	250				250
	9935	7731	-7154	3066	13578

**THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN**  
**BOURNEMOUTH COASTAL AREA QUAKER MEETING**  
**Notes to the Receipts and Payments Accounts - year ended 31 December 2023 continued**

5 Analysis of restricted funds	Bournemouth LM Sustainability Fund	Constance Waller Fund	Endowment Samuel White Fund	White & Nickelson Fund	Total 2023	Total 2022
Balance at 1 January 2023	70,681	4,143	3,181	636	78,640	94,982
Receipts	496	80	62	12	651	334
Payments					0	0
Transfers	0				0	-16,676
Balance 31 December 2023	<u>71,177</u>	<u>4,224</u>	<u>3,243</u>	<u>648</u>	<u>79,291</u>	<u>78,640</u>

The Samuel White Fund was set up in 1795 with a capital of £300. Its income can be used for the purpose of the relief of Poole Quakers.

The White Nickleson Fund was set up in 1774 with a capital of £400. Its income can be used for the purpose of the upkeep of Poole Meeting House and the relief of Poole Quakers.

The Constance Waller Fund was set up in 1954 with a capital of £1,000. Its income can be used for the purpose of the upkeep of Bournemouth Meeting House and the relief of Poole Quakers.

Bournemouth LM Sustainability Fund - Alan Ivamy's will is intended to be "for the benefit of" Bournemouth Friends, and this includes use for the care and spiritual nurture of people and the support of buildings as required.

**6 Analysis of cash funds by constituent Meeting**

	Wimborne LM £	Poole & Swanage LM £	Lymington LM £	Bournemouth & Fordingbridge LM £	Area Meeting £	New Milton LM £	Total 2023 £	Total 2022 £
Opening balance 1 January	2,243	44,258	2,144	164,170	28,215	19,747	260,777	255,147
Movement during the year	-80	6,665	623	-17,348	1,319	6,025	-2,797	5,630
Closing balance 31 December	<u>2,163</u>	<u>50,923</u>	<u>2,767</u>	<u>146,822</u>	<u>29,534</u>	<u>25,772</u>	<u>257,981</u>	<u>260,777</u>

**7 Properties - Area Meeting Houses**

The Area Meeting has three meeting houses. These are Bournemouth, Poole and New Milton.

The value of these meeting houses is excluded from the accounts as the costs of obtaining professional valuations is not justified for the charity.

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# Accounts

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THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN  
BOURNEMOUTH COASTAL AREA QUAKER MEETING  
REGISTERED CHARITY NO 1134540  
RECEIPTS AND PAYMENTS ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2022



THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN  
BOURNEMOUTH COASTAL AREA QUAKER MEETING  
YEAR ENDED 31 DECEMBER 2022

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**BOURNEMOUTH COASTAL AREA QUAKER MEETING**  
**Charity number 1134540**  
**Trustees Annual Report 1<sup>st</sup> January to 31<sup>st</sup> December 2022**

**Legal and Administrative information.**

**Constituent Meetings.**

The Area Meeting comprises 6 local Meetings:-

Bournemouth and Fordingbridge, Lymington, New Milton, Poole, Swanage and Wimborne. Of these Bournemouth, New Milton and Poole have Meeting Houses. Their addresses are:-

Quaker Meeting House, 16, Wharncliffe Road, Boscombe, Bournemouth BH5 1AH

Quaker Meeting House, 30, Whitefield Road, New Milton, Hants BH25 6DF

Quaker Meeting House, 52, Wimborne Road, Poole, Dorset BH15 2BY

**Officers of the Area Meeting – 2022**

Clerk: Penny Estall (Poole)

Assistant Clerk: Susan Green (Wimborne)

Clerks' Team: Bonnie Brown (S), Rosemary Brown (B), Richard Bush (W), Jeremy Deane (P), David Mason (NM), Pamela Roberts (B), Marguerite Willcox (L).

Treasurer: Ann Green (P)

Assistant Treasurer: Tom Sanders (P)

Registering Officer for Marriages: Penny Estall (P)

**Trustees**

Trustees who served during 2022 are:

David Brown (Bournemouth), Ruth Bush (Wimborne, Clerk), Ann Green (Poole, Treasurer), Kate Mellor (Poole), Alison Sepping (Poole, Assistant Clerk), Brian Tripp (Bournemouth).

Trustees serving at the date of signing this report:

David Brown (Bournemouth), Ruth Bush (Wimborne – Clerk), Ann Green (Poole, Treasurer), Kate Mellor (Poole), Alison Sepping (Poole, Assistant Clerk), Brian Tripp (Bournemouth).

**Bankers**

CAF Bank Ltd, Kings Hill, West Malling, Kent ME9 4TA.

Co-operative Bank, 1, Balloon Street, Manchester M60 4EP.

Triodos Bank, Deanery Road, Bristol, BS1 5AS.

Shawbrook Bank, Lutea House, Warley Hill Business Park, The Drive, Great Warley Brentwood CM13 3BE.

**Custodian Trustee**

Friends Trusts Ltd, Friends House, 173, Euston Road, London NW1 2BJ

Registered Charity 237698

**Independent Examiner**

Sue Wintle,

Oak Accounting Ltd,

27, Bascott Road, Wallisdown, Bournemouth, BH11 8RJ.

## **Structure, Governance and Management**

Bournemouth Coastal Area Quaker Meeting is a charity established for the advancement of religious understanding and practice such as derive from or bear witness to the principles and practices of the Religious Society of Friends (Quakers).

The principal activity is the holding of Meetings for Worship in the constituent local Meetings of Bournemouth and Fordingbridge Local Meeting (LM), Lymington LM, New Milton LM, Poole and Swanage LM and Wimborne LM.

The affairs of the Area Meeting are governed by *Quaker Faith and Practice*, the Book of Discipline of Britain Yearly Meeting of the Religious Society of Friends.

Bournemouth Coastal Area Meeting has overall responsibility for the spiritual, pastoral and financial affairs of the constituent local meetings. The separate accounts of the constituent meetings are consolidated into the examined accounts of the Area Meeting that are attached to this Trustees' annual report.

The members of the Area Meeting are all those persons whose names are for the time being recorded in its official register.

The **Governing Document** was adopted by Area Meeting in session on 20/7/2008 (minute 7). It was amended by Area Meeting in session on 23/5/2021, and again on 22/5/22.

Trustees are appointed by the Area Meeting in accordance with this governing document.

All trustees have signed a Declaration of Eligibility to serve as a trustee.

Training of trustees, when required, is provided through courses offered by the Woodbrooke Quaker Study Centre in Birmingham and through on-line courses offered by ACAT (the Association of Church Accountants and Treasurers) and the Charity Commission.

The aim of the trustees is to support the principal activities of the Area Meeting.

### **Public Benefit Statement**

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

We use our resources to deepen and share our spiritual experience and to support acts of witness which arise from our faith. Our local meetings for worship are open to all. We have no tests of belief: membership of our Society is open to anyone who is sincerely seeking truth. Our Meeting Houses are used by a variety of community groups.

### **Objectives and Activities**

The object of the Area Meeting is the furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the area of Bournemouth Coastal Area Meeting and beyond. The principal activity is the holding of meetings for worship in the constituent local Meetings.

The Area Meeting, which meets six times a year, is the primary meeting for church affairs in the Bournemouth Coastal Area. Its role is to develop and maintain a community of Friends, a family of local meetings who gather for worship and spiritual enrichment. It strives to provide a balance between worship, mutual support, administration, learning, deliberation, social life and building up the spiritual life of its members.

The Area Meeting acts as a facilitator and co-ordinator, ensuring that the constituent local meetings have access to opportunities for fellowship, spiritual development, and spiritual and pastoral care, including the care of children and young people. It also provides support through the shared testing of concerns.

*In order to provide the required support to local meetings, the Area Meeting arranges:-*

- Meetings for Elders, Pastoral Friends, Clerks and Treasurers.
- A weekend residential gathering approximately every two years – most recently in September 2021.
- Representatives to attend Meeting for Sufferings and the Representative Councils of BYM
- Attendance at the General Meetings of some Quaker Schools in Southern England
- Training courses for those undertaking responsibilities in their Meetings
- Assistance with the maintenance of property owned by the Area Meeting.
- 

The Area Meeting is also jointly responsible with Hampshire and the Islands Area Quaker Meeting for the Hampshire, South East Dorset and Islands Regional Quaker Gathering which meets twice a year.

Although the ending of Covid restrictions means that meeting in person is now possible, continued anxiety about infection among some members, and the realisation of the possibilities of meeting online, have meant that during this year all but one of our Area Meetings and both Regional Gatherings have been held online.

In line with government guidelines, we amended our Governing Document in March to allow Trustees' Meetings to be held online.

### **Strengthening the life and witness of our Quaker Meetings**

It is our Meetings for Worship that lie at the heart of our Quakerism. The experience of the Covid-19 pandemic has meant that the way we hold these Meetings has changed to enable as many Friends as possible who wish to take part in our worship to do so.

Our weekly Sunday morning online Area Meeting Meetings for worship have continued, as has the Poole Midweek online Meeting for Worship.

At the beginning of the year Covid infection rates in our area remained high and numbers of Friends feeling able to attend Meetings for Worship in person were smaller than usual as a result. However at all our Meetings numbers of Friends attending in person have gradually increased throughout the year.

Bournemouth, Fordingbridge, Lymington, New Milton, Poole and Wimborne Meetings have all held in person Meetings for Worship taking measures to protect those attending from infection.

Bournemouth, New Milton and Poole Meetings meet in person weekly.

Lymington and Wimborne Meetings meet in person twice a month and Fordingbridge Friends meet monthly in a Friend's home.

Swanage Friends have continued to worship online twice monthly and New Milton Friends have held an online Meeting for Worship at the same time as their in person one.

Attempts at blended worship in New Milton and Poole have had mixed results.

Bournemouth Meeting welcomed children to Meeting for Worship again from April.

Other local Meetings provided activities for children when they were needed.

Meetings have held study groups both on-line and, increasingly as the year went on, in person. Topics have ranged from studying 'Quaker Faith and Practice' to 'Climate Justice' and an online regular midweek 'Meeting for Quiet Reflection' started in the summer.

An online Area Meeting 'Light Group' is held weekly.

During the summer, when it was possible to gather outside, Meetings across the Area held Meetings for Worship and other activities in Friends' gardens and other outdoor places. An outing to Hillfield Priory for a retreat day, organised by Bournemouth Friends but involving Friends from across our Area, was greatly appreciated by all who took part.

Our libraries have always been a valued resource for our Meetings. One of our Elders has begun the process of cataloguing the books in all our libraries with the aim of enabling Friends across the Area to share these resources.

### **Spreading the message of Quakers and developing the thought and practice of our Religious Society.**

In addition to the activities mentioned in the previous section, we have a thrice yearly Area Meeting Magazine, 'News and Views', and four of our Local Meetings produce regular newsletters.

We have an Area Meeting website and 3 of our Local Meetings also have their own website.

Posters with information about Quaker interests and activities are displayed at our Meeting Houses and have led to some of those using our buildings becoming interested in sharing our worship.

Both Swanage and Wimborne Meetings have posters in their towns giving details of their Worship and how to join them.

We have an Area Meeting representative on Churches Together in Dorset and all our Meetings are involved with interdenominational and interfaith groups.

These groups having met mainly online for the past 2 years, it was a great joy to be able to hold in person ecumenical worship during the 'Week of Prayer for Christian Unity' in January.

A Wimborne Friend with close ties to the Church of England was elected to the General Synod of that church. He hopes that by doing this he may be able to influence the Anglican position on same sex relationships and marriages.

### **Undertaking Service for the Relief of Suffering at home and abroad.**

Individual Friends have been involved in the Chaplaincy and 'End of Life' teams at Bournemouth and Poole Hospitals but their activities in carrying out this service have continued to be restricted during this year in the aftermath of Covid.

A number of meetings are making financial donations and/or regular collections for their local Food Bank and individual Friends across the area are acting as Food Bank volunteers.

The Area Meeting Sanctuary group formed last year has met regularly and is involved in the Bournemouth and Poole 'City of Sanctuary' group.

There has been involvement across the area with individuals and their families and items needed have been collected and delivered, including bicycles, chess sets and clothing among other things.

Poole Meeting and several Wimborne Friends are part of a consortium that bought a house to house a Syrian family. The original agreement was for five years. It has now been agreed to extend it to ten years.

Another consortium, based on a local church, has arranged to cover the rent of 2 houses in the area, one housing a Ukrainian family and one an Afghan family. Members of Local Meetings across the Area are involved in this.

Other service given by Meetings or members individually includes:

Serving as community mediators and trustees with New Forest Mediation;

Participation in 'Circles of Support and Accountability' for Sex Offenders and acting as a trustee for this charity;

Another Friend is a trustee with 'Routes to Roots', a local charity working with those without homes.

Volunteering with food banks.

Provision of Christmas parcels and presents for families known to Poole Social Services.

### **Witness in the world.**

In addition to the above:-

Friends who had been involved in making panels for the 'Loving Earth Project', which originally was focussed on a display at Cop 26 last year, have arranged a display of these panels in Bournemouth main library at the beginning of next year. They arranged open sewing workshops in the library during the autumn to raise interest in this and awareness of it.

Swanage Friends ran a series of Peace Workshops during the autumn in a café in what once was a church in Wareham. These were well attended and well received.

Poole and Swanage Friends have continued to be active in raising awareness of and expressing concern about NHS plans for Dorset in general and Poole Hospital in particular. Poole Meeting has set up a special fund to cover the expenses of this concern.

### **Funding the concerns that Quaker Meetings both in the area of Bournemouth Coastal Meeting or beyond have adopted or agreed to support.**

In normal years Local Meetings have supported many local, national and international charities by holding collections locally or by donating to Quaker organisations. They also continue to support Britain Yearly Meeting and Area Meeting through their financial contributions.

Local Meetings agree annual lists of charities to be supported from Sunday collections.

Causes supported also include giving to appeals from other Meeting Houses.

Poole Meeting has a 'Disaster Relief Fund'; money raised at soup lunches is kept to be used to enable rapid response to appeals following major disasters.

They also have a social action fund.

Covid-19 has prevented the holding of soup lunches and the gathering of cash collections. Some Meetings have enabled Friends to earmark money given by standing order to be passed on to charities.

Others have held limited collections. Overall the money raised and passed on as been less than usual.

### **Providing for the pastoral care of individual members and attenders including assistance for those in need and for education.**

Our Local Meetings provide pastoral care for their members and attenders either through appointed Pastoral Care Friends or by a system of group care.

Those meetings with children and young people provide encouragement and financial support for them to attend Quaker events.

The Area Meeting has an arrangement with 'Due Diligence Checking Ltd' to carry out criminal record checks on all those working with children and vulnerable adults. Local Meetings appoint Friends to ensure these are kept up to date.

Our Safeguarding policy was updated last year. Plans for an in person Safeguarding Training Day in September for Friends holding positions of responsibility across the Area Meeting were put on hold when it became clear that very few Friends felt confident to participate in this when Covid rates across the area remained high.

We also updated our Health and Safety Policy this year.

Financial support is available for adults to take part in courses provided by Woodbrooke or other Quaker centres, either in person or online.

Supporting each other has been especially important during the pandemic.

Great efforts have been made by large numbers of Friends to keep in touch by phone, letter and visiting (when allowed), particularly with those living alone and those not able to access worship and companionship online.

We have set up an Area Meeting Mental Health Group to help us consider some of the mental health issues that have emerged over recent years.

### **Maintaining and developing Quaker Meeting Houses as places for public worship and from which to carry out our witness into the world.**

Both Bournemouth and Poole Meetings used the times during the pandemic when the Meeting House buildings were not being used to carry out maintenance and improvement work on their buildings.

Quinquennial Surveys carried out on all three Meeting Houses in August gave much food for thought.

Poole Meeting felt that most of the issues arising could be dealt with straightforwardly. Both Bournemouth and New Milton Meetings, with the help of trustees, will be working on prioritising the work needed to be done in the New Year.

By the end of the year all 3 Meetings were conscious of the effect of rising fuel prices on the cost of running and maintaining their buildings.

Hirings of all 3 Meeting Houses ceased during the earlier part of the pandemic and this was followed by a period when only 'Support Groups' could meet. Some hirers have now moved to meeting online and others have been slow to return to coming together in person. Loss of hiring income in Bournemouth during the pandemic was eventually reclaimed from our insurance, but this did not cover the losses due to the slow return of hirers post pandemic,

In Bournemouth, the combination of the stalwart efforts of our Wardens, the introduction of the Hallmaster booking scheme, and the gradual improvement of the website to link better

with this system, have all contributed to a steady increase in the use of the building over the year.

New Milton Meeting House has provided a venue for medically prescribed Cookery Classes, AA and Youth AA as well as Meetings for Worship.

### **Sustainability.**

Bournemouth Meeting has replaced the roof of the main Meeting Room with insulating material and Friends have been conscious of environmental factors when planning the refurbishment of their washrooms. During colder weather they held Meetings for Worship in a smaller room that was cheaper and easier to heat.

New Milton Meeting has solar panels which provide electricity for the Meeting House and can be exported to the National Grid.

Poole Meeting has replaced its lights with LED ones.

The need to meet and communicate online during the pandemic greatly reduced our need to travel. It has caused us to rethink how we hold many of our meetings, especially business meetings, many of which we are now holding online.

### **Administering and maintaining the organisation of Bournemouth Coastal Area Meeting and contributing to the support of Britain Yearly Meeting.**

Area Meetings were held 6 times during the year and were attended by representatives from all our local Meetings.

The Area Meeting agrees a representative and an alternate to Meeting for Sufferings and to Quaker Life Representative Council.

Local Friends have served BYM both as associate tutors at Woodbrooke and as part of the 'Kindlers'.

Trustees have met 6 times during the year, all online. Minutes are circulated to all Local Meetings and a summary appended to Area Meeting agendas.

We have realised that we, as an Area Meeting, need to find new ways to manage our finance and our buildings. The 'Area Meeting Way Forward Group', set up last year, has been working throughout the year.

In the meanwhile, we have appointed a book keeper, on a trial basis, to undertake much of the work formerly done by the Bournemouth Treasurer. If this proves successful we may decide to extend this scheme to other Local Meetings.

At the same time Bournemouth Meeting started to use the 'Hallmaster' booking system which helps link invoices and bookings.

In 2023 we will need to look fully at the implications of the Quinquennial Survey Reports for each of our Meeting Houses. We may need to look further at ways to outsource tasks we are finding challenging.

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

### Report to the trustees of Bournemouth Coastal Area Quaker Meeting

On accounts for the year ended 31st December 2022      Charity number: 1134540

#### Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- To state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

#### Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
  - a. proper accounting records are kept (in accordance with section 41 of the Act); and
  - b. accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: .....*SueW*.....

Date: .....4/10/2023.....

Sue Wintle FMAAT

Accounting Technician

27 Bascott Road  
Wallisdown  
Bournemouth  
Dorset  
BH11 8RJ

THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN

BOURNEMOUTH COASTAL AREA QUAKER MEETING

RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2022

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
Note	£	£	£	£
<b>RECEIPTS</b>				
Voluntary income	30,150		<b>30,150</b>	57,192
Income from activities to generate funds	48,246		<b>48,246</b>	21,839
Investment income	1,150	339	<b>1,488</b>	1,778
Income from Quaker activities	345		<b>345</b>	3,075
Other income	350		<b>350</b>	31,192
Legacies	4,008		<b>4,008</b>	0
<b>Total receipts</b>	<b>84,249</b>	<b>339</b>	<b>84,587</b>	<b>115,076</b>
<b>PAYMENTS</b>				
Contributions and grants	12,600		<b>12,600</b>	17,320
Costs of generating funds	0		<b>0</b>	0
Costs of Quaker activities	4,402		<b>4,402</b>	7,178
Support costs	47,905		<b>47,905</b>	81,922
Surveys and professional fees	10,928		<b>10,928</b>	3,910
Governance costs	1,066		<b>1,066</b>	1,210
<b>Total payments</b>	<b>76,901</b>	<b>0</b>	<b>76,901</b>	<b>111,540</b>
<b>Net incoming resources before transfers</b>	<b>7,348</b>	<b>339</b>	<b>7,687</b>	<b>3,536</b>
Transfers between funds	16,676	-16,676	<b>0</b>	0
Acting as agent IN	3,164		<b>3,164</b>	4,894
Acting as agent OUT	-5,221		<b>-5,221</b>	-7,254
<b>Net movement in cash funds</b>	<b>21,967</b>	<b>-16,337</b>	<b>5,630</b>	<b>1,176</b>
<b>Cash funds last year end</b>	<b>160,162</b>	<b>94,985</b>	<b>255,147</b>	<b>253,971</b>
<b>Cash funds this year end</b>	<b>182,129</b>	<b>78,648</b>	<b>260,777</b>	<b>255,147</b>

THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN

BOURNEMOUTH COASTAL AREA QUAKER MEETING

Statement of Assets and Liabilities at 31 December 2022

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
Note	£	£	£	£
<b>Cash funds</b>				
Short term deposits				12,850
Cash at Bank and in Hand	183,048	78,645	<b>261,693</b>	242,763
<b>Total cash funds</b>	<b>183,048</b>	<b>78,645</b>	<b>261,693</b>	<b>255,613</b>
<b>Debtors</b>				
Loans	2,000		<b>2,000</b>	2,000
<b>Investments Assets</b>				
Unit trusts or collective investments	48,853		<b>48,853</b>	56,933
<b>Total Assets</b>	<b>233,901</b>	<b>78,645</b>	<b>312,546</b>	<b>314,546</b>

Approved by the trustees on

and signed on their behalf by

(Clerk to the trustees)

**THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN**  
**BOURNEMOUTH COASTAL AREA QUAKER MEETING**  
**Notes to the Receipts and Payments Accounts - year ended 31 December 2022**

<b>1 Analysis of Support Costs</b>	<b>Wimborne LM £</b>	<b>Poole &amp; Swanage LM £</b>	<b>Lyminton LM £</b>	<b>Bournemouth &amp; Fordingbridge LM £</b>	<b>Area Meeting £</b>	<b>New Milton LM £</b>	<b>Total 2022 £</b>	<b>Total 2021 £</b>
Salaries, NI pensions				16,326			16,326	15,810
Rent	1,515		488				2,003	842
Utilities		1,360		10,282		653	12,295	7,285
Cleaning		536		1,205			1,741	1,513
Sundry							0	20
Insurance					5,520		5,520	3,593
Garden		806		404			1,210	929
Repairs and renewals		1,325		5,648		247	7,220	52,423
Furniture and equipment							0	50
Materials and supplies		8		887			895	617
Capital items							0	0
Other support costs		171	90	434	0		695	519
Surveys professional fees							0	3,910
	<b>1,515</b>	<b>4,206</b>	<b>578</b>	<b>35,186</b>	<b>5,520</b>	<b>900</b>	<b>47,905</b>	<b>87,511</b>

<b>2 Analysis of cash funds</b>	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total 2022</b>	<b>Total 2021</b>
<b>Balance 1 January 2022</b>	139,814	20,348	94,985	255,147	253,971
<b>Receipts</b>	84,249		339	84,587	115,075
<b>Payments</b>	-68,788	-8,113		-76,901	-111,539
<b>Transfers</b>	18,973	-2,297	-16,676	0	0
<b>Acting as agent IN</b>	3,164			3,164	4,894
<b>Acting as agent OUT</b>	-5,217	-4		-5,221	-7,254
<b>Balance 31 December 2022</b>	<b>172,195</b>	<b>9,934</b>	<b>78,648</b>	<b>260,777</b>	<b>255,147</b>

<b>3 Investments</b>	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total 2022</b>	<b>Total 2021</b>
Equity and income funds	48,853			48,853	56,933

<b>4 Analysis of designated funds</b>	<b>Opening bal</b>	<b>Receipts</b>	<b>Payments</b>	<b>Transfers</b>	<b>Balance</b>
<b>Area meeting:</b>					
<b>Courses &amp; conferences</b>	<b>3000</b>				<b>3000</b>
Quinquennial Survey	6400			-8000	1600
Swanage:					0
Jenny Jones Legacy	4340			-113	-277
Poole:					0
Green Pastures (Legacy Investment)	1000				1000
Save Haven Wessex Ltd (Social Action)	1000				1000
Disaster Relief Fund	103	1050		-785	368
Social Action Fund	157	916		-885	188
Acting as Agent Wimborne	300	300		-600	0
J Pritchard Legacy	179				179
M Mulraine Legacy		250			250
	<b>16479</b>	<b>2516</b>	<b>-10383</b>	<b>1323</b>	<b>9935</b>

**THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN**  
**BOURNEMOUTH COASTAL AREA QUAKER MEETING**  
**Notes to the Receipts and Payments Accounts - year ended 31 December 2022 continued**

5 Analysis of restricted funds	Bournemouth LM Sustainability Fund	Constance Waller Fund	Endowment Samuel White Fund	White & Nickelson Fund	Total 2022	Total 2021
Balance at 1 January 2022	87,043	4,132	3,173	634	94,982	117,053
Receipts	314	11	8	2	334	545
Payments					0	-22,616
Transfers	-16,676				-16,676	0
Balance 31 December 2022	<u>70,681</u>	<u>4,143</u>	<u>3,181</u>	<u>636</u>	<u>78,640</u>	<u>94,982</u>

The Samuel White Fund was set up in 1795 with a capital of £300. Its income can be used for the purpose of the relief of Poole Quakers.

The White Nickleson Fund was set up in 1774 with a capital of £400. Its income can be used for the purpose of the upkeep of Poole Meeting House and the relief of Poole Quakers.

The Constance Waller Fund was set up in 1954 with a capital of £1,000. Its income can be used for the purpose of the upkeep of Bournemouth Meeting House and the relief of Poole Quakers.

Bournemouth LM Sustainability Fund - Alan Ivamy's will is intended to be "for the benefit of" Bournemouth Friends, and this includes use for the care and spiritual nurture of people and the support of buildings as required.

**6 Analysis of cash funds by constituent Meeting**

	Wimborne LM £	Poole & Swanage LM £	Lymington LM £	Bournemouth & Fordingbridge LM £	Area Meeting £	New Milton LM £	Total 2022 £	Total 2021 £
Opening balance 1 January	2,890	38,563	6,285	150,570	37,839	19,000	255,147	253,971
Movement during the year	-647	5,695	-4,141	13,600	-9,624	<b>747</b>	5,630	1,176
<b>Closing balance 31 December</b>	<u>2,243</u>	<u>44,258</u>	<u>2,144</u>	<u>164,170</u>	<u>28,215</u>	<u>19,747</u>	<u>260,777</u>	<u>255,147</u>

**7 Properties - Area Meeting Houses**

The Area Meeting has three meeting houses. These are Bournemouth, Poole and New Milton.

The value of these meeting houses is excluded from the accounts as the costs of obtaining professional valuations is not justified for the charity.

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# Accounts

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THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN  
BOURNEMOUTH COASTAL AREA QUAKER MEETING  
REGISTERED CHARITY NO 1134540  
RECEIPTS AND PAYMENTS ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2021



THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN  
BOURNEMOUTH COASTAL AREA QUAKER MEETING  
YEAR ENDED 31 DECEMBER 2021

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**BOURNEMOUTH COASTAL AREA QUAKER MEETING**  
**Charity number 1134540**  
**Trustees Annual Report 1<sup>st</sup> January to 31<sup>st</sup> December 2021**

**Legal and Administrative information.**

**Constituent Meetings.**

The Area Meeting comprises 6 local Meetings:-

Bournemouth and Fordingbridge, Lymington, New Milton, Poole, Swanage and Wimborne. Of these Bournemouth, New Milton and Poole have Meeting Houses. Their addresses are:-

Quaker Meeting House, 16, Wharncliffe Road, Boscombe, Bournemouth BH5 1AH

Quaker Meeting House, 30, Whitefield Road, New Milton, Hants BH25 6DF

Quaker Meeting House, 52, Wimborne Road, Poole, Dorset BH15 2BY

**Officers of the Area Meeting – 2021**

Clerk: Penny Estall (Poole)

Assistant Clerk: Susan Green (Wimborne)

Clerk's Team: Bonnie Brown (S), Rosemary Brown (B), Richard Bush (W), Jeremy Deane (P), David Mason (NM), Pamela Roberts (B), Marguerite Willcox (L).

Treasurer: Ann Green (P)

Assistant Treasurer: Tom Sanders (P)

Registering Officer for Marriages: Penny Estall (P)

**Trustees**

Trustees who served during 2021 are:

David Brown (Bournemouth), Ruth Bush (Wimborne, Clerk), Ann Green (Poole, Treasurer), Kate Mellor (Poole), Alison Sepping (Poole, Assistant Clerk), Brian Tripp (Bournemouth).

Trustees serving at the date of signing this report:

David Brown (Bournemouth), Ruth Bush (Wimborne – Clerk), Ann Green (Poole, Treasurer), Kate Mellor (Poole), Alison Sepping (Poole, Assistant Clerk), Brian Tripp (Bournemouth).

**Bankers**

CAF Bank Ltd, Kings Hill, West Malling, Kent ME9 4TA.

Co-operative Bank, 1, Balloon Street, Manchester M60 4EP.

Triodos Bank, Deanery Road, Bristol, BS1 5AS.

Shawbrook Bank, Lutea House, Warley Hill Business Park, The Drive, Great Warley Brentwood CM13 3BE.

**Custodian Trustee**

Friends Trusts Ltd, Friends House, 173, Euston Road, London NW1 2BJ

Registered Charity 237698

**Independent Examiner**

Sue Wintle,

Oak Accounting Ltd,

27, Bascott Road, Wallisdown, Bournemouth, BH11 8RJ.

## **Structure, Governance and Management**

Bournemouth Coastal Area Quaker Meeting is a charity established for the advancement of religious understanding and practice such as derive from or bear witness to the principles and practices of the Religious Society of Friends (Quakers).

The principle activity is the holding of Meetings for Worship in the constituent local Meetings of Bournemouth and Fordingbridge Local Meeting (LM), Lymington LM, New Milton LM, Poole and Swanage LM and Wimborne LM.

The affairs of the Area Meeting are governed by *Quaker Faith and Practice*, the Book of Discipline of Britain Yearly Meeting of the Religious Society of Friends.

Bournemouth Coastal Area Meeting has overall responsibility for the spiritual, pastoral and financial affairs of the constituent local meetings. The separate accounts of the constituent meetings are consolidated into the examined accounts of the Area Meeting that are attached to this Trustees' annual report.

The members of the Area Meeting are all those persons whose names are for the time being recorded in its official register.

The **Governing Document** was adopted by Area Meeting in session on 20/7/2008 (minute 7). It was amended by Area Meeting in session on 23/5/2021.

Trustees are appointed by the Area Meeting in accordance with this governing document.

All trustees have signed a Declaration of Eligibility to serve as a trustee.

Training of trustees, when required, is provided through courses offered by the Woodbrooke Quaker Study Centre in Birmingham and through on-line courses offered by ACAT (the Association of Church Accountants and Treasurers) and the Charity Commission.

The aim of the trustees is to support the principal activities of the Area Meeting.

### **Public Benefit Statement**

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

We use our resources to deepen and share our spiritual experience and to support acts of witness which arise from our faith. Our local meetings for worship are open to all. We have no tests of belief: membership of our Society is open to anyone who is sincerely seeking truth. Our Meeting Houses are used by a variety of community groups.

### **Objectives and Activities**

The object of the Area Meeting is the furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the area of Bournemouth Coastal Area Meeting and beyond. The principal activity is the holding of meetings for worship in the constituent local Meetings.

The Area Meeting, which meets six times a year, is the primary meeting for church affairs in the Bournemouth Coastal Area. Its role is to develop and maintain a community of Friends, a family of local meetings who gather for worship and spiritual enrichment. It strives to provide a balance between worship, mutual support, administration, learning, deliberation, social life and building up the spiritual life of its members.

The Area Meeting acts as a facilitator and co-ordinator, ensuring that the constituent local meetings have access to opportunities for fellowship, spiritual development, and spiritual and pastoral care, including the care of children and young people. It also provides support through the shared testing of concerns.

In order to provide the required support to local meetings, the Area Meeting arranges:-

- Meetings for Elders, Pastoral Friends, Clerks and Treasurers.
- A weekend residential gathering approximately every two years – most recently in September 2021.
- Representatives to attend Meeting for Sufferings and the Representative Councils of BYM
- Attendance at the General Meetings of some Quaker Schools in Southern England
- Training courses for those undertaking responsibilities in their Meetings
- Assistance with the maintenance of property owned by the Area Meeting.

The Area Meeting is also jointly responsible with Hampshire and the Islands Area Quaker Meeting for the Hampshire, South East Dorset and Islands Regional Quaker Gathering which meets twice a year.

During the first few months of 2021, because of the Covid -19 pandemic, it was not possible to meet physically for Worship, business or any other purposes. Meetings of all sorts were held online, predominantly via zoom. From April onwards, taking appropriate measures to prevent the spread of covid infection, our Local Meetings gradually restarted Meetings for Worship in person. Meetings for Worship online continued throughout the year for those Friends who did not feel able to take part in person. Most of our business meetings of all types continued to take place online.

### **Strengthening the life and witness of our Quaker Meetings**

It is our Meetings for Worship that lie at the heart of our Quakerism. Holding such Meetings in a time of Covid has been challenging. Before the pandemic, Meetings for Worship were held each Sunday morning in Bournemouth, Lymington, New Milton, Poole and Wimborne, and in Swanage on one Sunday each month. Meetings for Worship were held in Fordingbridge three times a month.

Some of our Local Meetings were holding midweek Meetings for Worship.

Bournemouth, Poole, Lymington and Wimborne held Children's Meetings as required.

Poole, New Milton and Wimborne Meetings held regular Meetings for Worship for Healing.

All our Meetings held study and discussion groups on a wide range of subjects both in our places of worship and in Friends' homes. These latter have been particularly helpful in our smaller Meetings.

Things have been less straightforward since mid-March 2020 due to the Covid-19 pandemic and the restrictions caused because of this.

Although most of our Meetings had started to hold Meeting for Worship in person by the end of 2020, the renewed lockdown in January 2021 meant that we again turned to zoom for online worship, business meetings and study groups.

The online Area Meeting Meetings for Worship via zoom at 10.30am every Sunday morning have continued throughout, as have online Meetings for Healing and 'Experiment with Light'. This has helped not only Friends anxious about their vulnerability to infection, but also those with mobility issues and others living outside our area.

As before not all Friends have been able to join in these on-line activities. Phone calls, letters, emails, helping with shopping, and visits, when allowed, have been important in enabling these Friends to continue to be part of our communities.

By the end of April, cautiously, and following the guidance of our 'Covid Group' set up last year, Bournemouth, Lymington, New Milton, Poole, Wimborne and Fordingbridge Meetings started to worship in person again. Swanage continued to hold only online Meetings for Worship and New Milton held its own online Meetings for Worship at the same time as the in person one. All our Meetings held various gatherings for learning and/or social purposes during this time, many of them outside.

The Area Meeting Sunday morning Meeting for Worship continued online, as did many business meetings and study groups. An experimental midweek Area Meeting online Meeting for Worship started in the summer to give a chance for those meeting in person locally on Sundays to stay connected with Friends across the area.

No Children's Meetings have been held in the area this year.

Despite early doubts, we were able to hold an Area Meeting Residential weekend at Park Place in September. This was greatly appreciated by all those who attended.

### **Spreading the message of Quakers and developing the thought and practice of our Religious Society.**

In addition to the activities mentioned in the previous section, four of our Local Meetings produce regular newsletters. Our thrice-yearly Area Meeting Newsletter 'News and Views' did not appear at the beginning of 2021 following the sudden death of its editor in 2020. However, the efforts of a new pair of editors enabled it to appear again in the second half of the year. We have an Area Meeting website.

Posters with information about Quaker interests and activities are displayed at our Meeting Houses and have led to many of those using our buildings becoming interested in sharing our worship.

Both Swanage and Wimborne Meetings have posters in their towns giving details of their Worship and how to join them. Swanage Meeting has developed a new website.

Wimborne Meeting had an article published in the newsletter of the Community Centre where they worship.

We have an Area Meeting representative on Churches Together in Dorset and all our Meetings are involved with interdenominational and interfaith groups. During the past year, these groups have been in touch mainly via email and online.

### **Undertaking Service for the Relief of Suffering at home and abroad.**

Individual Friends have been involved in the Chaplaincy and 'End of Life' teams at Bournemouth and Poole Hospitals but some of their activities in carrying out this service were restricted during this year by Covid related visiting restrictions.

A number of meetings are making financial donations and/or regular collections for their local Food Bank and individual Friends across the area are acting as Food Bank volunteers.

As several of our Meetings have been involved in various ways with welcoming and supporting refugees and asylum seekers, the Area Meeting decided in July to form an Area Meeting Sanctuary Group, and to invite Friends from QARN (Quaker Asylum and Refugee Network), and also from ICN (International Care Network, which coordinates work with refugees locally), to speak to our November Area Meeting.

Friends have been involved in Bournemouth and Poole City of Sanctuary.

Wimborne Friends have been particularly concerned with the issue of Safe Passage to this country for minors. A group of four Friends met with our local MP (Michael Tomlinson) in December to express our concern about this.

Poole Meeting and several Wimborne Friends are part of a consortium that bought a house to house a Syrian family. The original agreement was for five years. It has now been agreed to extend it to ten years.

Other service given by Meetings or members individually includes:  
Serving as community mediators and trustees with New Forest Mediation;  
Participation in 'Circles of Support and Accountability' for Sex Offenders and acting as a trustee for this charity;  
Another Friend is a trustee with 'Routes to Roots'.  
Volunteering with food banks.

Provision of Christmas parcels and presents for families known to Poole Social Services.

### **Witness in the world.**

In addition to the above:

Bournemouth Friends made a banner in support of COP 26 and held a garden event to highlight the importance of this event.

This banner was used when Friends from across the area took part in the Bournemouth demonstration at the time of COP 26.

Poole and Swanage Friends have continued to be active in raising awareness of and expressing concern about NHS plans for Dorset in general and Poole Hospital in particular. Poole Meeting has set up a special fund to cover the expenses of this concern.

### **Funding the concerns that Quaker Meetings both in the area of Bournemouth Coastal Meeting or beyond have adopted or agreed to support.**

In normal years Local Meetings have supported many local, national and international charities by holding collections locally or by donating to Quaker organisations. They also continue to support Britain Yearly Meeting and Area Meeting through their financial contributions.

Local Meetings agree annual lists of charities to be supported from Sunday collections.

Causes supported also include giving to appeals from other Meeting Houses.

Poole Meeting has a 'Disaster Relief Fund'; money raised at soup lunches is kept to be used to enable rapid response to appeals following major disasters.

They also have a social action fund.

Covid-19 has prevented the holding of soup lunches and the gathering of cash collections. Some Meetings have enabled Friends to earmark money given by standing order to be passed on to charities.

Others have held limited collections. Overall the money raised and passed on as been less than usual.

### **Providing for the pastoral care of individual members and attenders including assistance for those in need and for education.**

Our Local Meetings provide pastoral care for their members and attenders either through appointed Overseers or by a system of group care.

Those meetings with children and young people provide encouragement and financial support for them to attend Quaker events.

The Area Meeting has an arrangement with 'Due Diligence Checking Ltd' to carry out criminal record checks on all those working with children and vulnerable adults. Local Meetings appoint Friends to ensure these are kept up to date.

Our Safeguarding policy was updated this year. Plans for an in person Safeguarding Training Day in September for Friends holding positions of responsibility across the Area Meeting were put on hold when it became clear that very few Friends felt confident to participate in this when Covid rates across the area remained high.

Poole Meeting provides a 'scribe' each Sunday to assist a profoundly deaf Friend. Financial support is also available for adults to take part in courses provided by Woodbrooke or other Quaker centres, either in person or online.

Supporting each other has been especially important during the pandemic.

Great efforts have been made by large numbers of Friends to keep in touch by phone, letter and visiting (when allowed), particularly with those living alone and those not able to access worship and companionship online.

We have set up an Area Meeting Mental Health Group to help us consider some of the mental health issues that have emerged over recent years.

### **Maintaining and developing Quaker Meeting Houses as places for public worship and from which to carry out our witness into the world.**

During the first few months of the year our Meeting Houses could only be used to hold meetings of groups designated as 'Support Groups'. These included 'Circles of Support and Accountability' in Bournemouth and Poole and a Probation support group in Bournemouth.

In Bournemouth this enabled further maintenance work to be carried out, including a complete refurbishment of the washrooms and some necessary electrical work.

Maintenance work needed in Poole had been carried out during 2020. The building was inspected regularly throughout the year.

New Milton Meeting house was also inspected regularly. Once Friends were able to return to worship there, working parties were set up to tackle various maintenance issues.

### **Sustainability.**

Bournemouth Meeting has replaced the roof of the main Meeting Room with insulating material and Friends have been conscious of environmental factors when planning the refurbishment of their washrooms. During colder weather they held Meetings for Worship in a smaller room that was cheaper and easier to heat.

New Milton Meeting has solar panels which provide electricity for the Meeting House and can be exported to the National Grid.

Poole Meeting has replaced its lights with LED ones.

The need to meet and communicate online during the pandemic greatly reduced our need to travel. It has caused us to rethink how we hold many of our meetings, especially business meetings, many of which we are now holding online.

During the year we began to gather ideas from across the Area Meeting with a view to agreeing a Sustainability Policy.

### **Administering and maintaining the organisation of Bournemouth Coastal Area Meeting and contributing to the support of Britain Yearly Meeting.**

Area Meetings were held 6 times during the year and were attended by representatives from all our local Meetings.

The Area Meeting agrees a representative and an alternate to Meeting for Sufferings and to Quaker Life Representative Council.

A New Milton Friend has served on QPSW central committee, and local Friends have served BYM both as associate tutors at Woodbrooke and as part of the 'Kindlers'.

Trustees have met 8 times during the year, all online. Minutes are circulated to all Local Meetings and a summary appended to Area Meeting agendas.

Two new trustees were appointed at the beginning of the year, one as Area Meeting Treasurer, and the other agreeing to take a lead role in caring for our buildings. This has enabled us to have a stable group of trustees throughout 2021 and going forward into 2022.

Financially a considerable proportion of the loss of income from lettings during the pandemic has been offset by insurance payments and the use of the government furlough scheme to enable the Bournemouth Wardens to work reduced hours. However, at the end of the year, lettings are still substantially lower than before.

Income from donations remains lower than before the pandemic.

We have realised that we, as an Area Meeting, may need to find new ways to manage our finance and our buildings.

A trial period of employing a bookkeeper to help with the accounts of 2 Local Meetings, one large and one small, was due to start in October but postponed until the New Year owing to the serious illness of the person originally appointed.

An 'Area Meeting Way Forward Group' was set up in the autumn to think round these issues, and funding was agreed to enable this group to carry out a survey of Friends ideas and feelings on these matters.

We will have to see where this leads us.

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

### Report to the trustees of Bournemouth Coastal Area Quaker Meeting

On accounts for the year ended 31st December 2021      Charity number: 1134540

#### Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- To state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

#### Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
  - a. proper accounting records are kept (in accordance with section 41 of the Act); and
  - b. accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: .....*SueW*.....

Date: .....15/9/2022.....

Sue Wintle FMAAT

Accounting Technician

27 Bascott Road  
Wallisdown  
Bournemouth  
Dorset  
BH11 8RJ

THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN

BOURNEMOUTH COASTAL AREA QUAKER MEETING

RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>RECEIPTS</b>					
Voluntary income		57,192		<b>57,192</b>	34,602
Income from activities to generate funds		21,839		<b>21,839</b>	11,459
Investment income		1,231	547	<b>1,778</b>	9,826
Income from Quaker activities		3,075		<b>3,075</b>	1,524
Other income		31,192		<b>31,192</b>	1,219
Legacies		-		-	-
<b>Total receipts</b>		<b>114,528</b>	<b>547</b>	<b>115,075</b>	<b>58,630</b>
<b>PAYMENTS</b>					
Contributions and grants		17,320		<b>17,320</b>	18,092
Costs of generating funds		-		-	102
Costs of Quaker activities		7,178		<b>7,178</b>	13,562
Support costs	1	63,216	22,616	<b>85,832</b>	87,999
Governance costs		1,210		<b>1,210</b>	3,210
<b>Total payments</b>		<b>88,923</b>	<b>22,616</b>	<b>111,539</b>	<b>122,965</b>
<b>Net incoming resources before transfers</b>		<b>25,605</b>	<b>(22,069)</b>	<b>3,536</b>	<b>(64,335)</b>
Transfers between funds		-	-	-	-
Acting as agent IN		4,894	-	<b>4,894</b>	2,439
Acting as agent OUT		(7,254)	-	<b>(7,254)</b>	(2,286)
<b>Net movement in cash funds</b>		<b>23,245</b>	<b>(22,069)</b>	<b>1,176</b>	<b>(64,182)</b>
<b>Cash funds last year end</b>		<b>136,917</b>	<b>117,054</b>	<b>253,971</b>	<b>318,153</b>
<b>Cash funds this year end</b>		<b>160,162</b>	<b>94,985</b>	<b>255,147</b>	<b>253,971</b>

**THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN  
BOURNEMOUTH COASTAL AREA QUAKER MEETING**

**Statement of Assets and Liabilities at 31 December 2021**

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>Cash funds</b>					
Short term deposits		12,850	-	<b>12,850</b>	6,353
Cash at Bank and in Hand		147,778	94,985	<b>242,763</b>	240,926
<b>Total cash funds</b>	<b>2</b>	<b>160,628</b>	<b>94,985</b>	<b>255,613</b>	<b>247,279</b>
<b>Debtors</b>					
Loans		<b>2,000</b>	-	<b>2,000</b>	2,000
<b>Investment Assets</b>					
Unit trusts or collective investments		<b>56,933</b>	-	<b>56,933</b>	55,244
<b>Total Assets</b>		<b>219,560</b>	<b>94,985</b>	<b>314,545</b>	<b>304,523</b>

Approved by the trustees on

12/09/2022 and signed on their behalf by

Ruth E Bush

(Clerk to the trustees)

**THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN**  
**BOURNEMOUTH COASTAL AREA QUAKER MEETING**  
**Notes to the Receipts and Payments Accounts - year ended 31 December 2021**

<b>1 Analysis of Support Costs</b>	<b>Wimborne LM</b>	<b>Poole &amp; Swanage LM</b>	<b>Lymington LM</b>	<b>Bournemouth + Fordingbridge LM</b>	<b>Area Meeting</b>	<b>New Milton LM</b>	<b>Total 2021</b>	<b>Total 2020</b>
Salaries, NI, pensions	-	-	-	15,810	-	-	15,810	14,826
Rent	388	-	454	-	-	-	842	965
Utilities	-	1,297	-	5,808	-	180	7,285	7,622
Cleaning	-	1,069	-	444	-	-	1,513	2,374
Sundry	-	-	20	-	-	-	20	-
Insurance	-	-	-	-	3,593	-	3,593	3,337
Garden	-	749	-	180	-	-	929	1,908
Repairs and renewals	-	1,770	-	50,580	-	74	52,423	53,280
Furniture and equipment	-	-	-	50	-	-	50	2,302
Materials and supplies	-	-	-	617	-	-	617	1,084
Capital items	-	-	-	-	-	-	-	-
Other support costs	-	220	100	193	6	-	519	300
Surveys, Professional fees	-	-	-	160	3,750	-	3,910	-
	<b>388</b>	<b>5,104</b>	<b>574</b>	<b>73,842</b>	<b>7,349</b>	<b>254</b>	<b>87,511</b>	<b>87,998</b>

<b>2 Analysis of cash funds</b>	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
Balance 1 January 2021	116,617	20,300	117,054	<b>253,971</b>	253,971
Receipts	114,528	-	547	<b>115,075</b>	58,630
Payments	(88,923)	-	(22,616)	<b>(111,539)</b>	(122,965)
Transfers	(1,600)	1,600	-	-	-
Acting as agent IN	2,752	2,142	-	<b>4,894</b>	2,439
Acting as agent OUT	(3,560)	(3,694)	-	<b>(7,254)</b>	(2,286)
Balance 31 December 2021	<b>139,814</b>	<b>20,348</b>	<b>94,985</b>	<b>255,147</b>	<b>189,789</b>

<b>3 Investments</b>	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
Equity and income funds	<b>56,933</b>	-	-	<b>56,933</b>	55,244

<b>4 Analysis of designated funds</b>	<b>Courses and Conferences</b>	<b>Quinquennial Survey</b>	<b>Swanage Local Meeting Legacy</b>	<b>Poole Local Meeting</b>	<b>Total 2021</b>	<b>Total 2020</b>
Balance 1 January 2021	3,000	4,800	4,340	8,160	20,300	20,300
Receipts	-	-	-	2,142	2,142	2,710
Payments	-	-	-	(3,694)	(3,694)	(2,375)
Transfers	-	1,600	-	-	1,600	1,600
Balance 31 December 2021	<b>3,000</b>	<b>6,400</b>	<b>4,340</b>	<b>6,608</b>	<b>20,348</b>	<b>22,235</b>

## 5 Analysis of restricted funds

	Bournemouth LM Sustainability Fund	Constance Waller Fund	Endowment Samuel White Fund	White & Nickelson Fund	Total 2021	Total 2020
Balance 1 January 2021	109,124	4,127	3,169	633	117,053	117,053
Receipts	535	5	4	1	545	856
Payments	(22,616)				(22,616)	(23,348)
Transfers					-	-
Balance 31 December 2021	<u>87,043</u>	<u>4,132</u>	<u>3,173</u>	<u>634</u>	<u>94,982</u>	<u>94,561</u>

The Samuel White Fund was set up in 1795 with a capital of £300. Its income can be used for the purpose of the relief of Poole Quakers.

The White Nickleson Fund was set up in 1774 with a capital of £400. Its income can be used for the purpose of the upkeep of Poole Meeting House and the relief of Poole Quakers.

The Constance Waller Fund was set up in 1954 with a capital of £1000. Its income can be used for the purpose of the upkeep of Bournemouth Meeting House and the relief of Poole Quakers.

Bournemouth LM Sustainability Fund - Alan Ivamy's will is intended to be "for the benefit of" Bournemouth Friends, and this includes use for the care and spiritual nurture of people and the support of buildings as required.

## 6 Analysis of cash funds by constituent Meeting

	Wimborne LM	Poole & Swanage LM	Lymington LM	Bournemouth + Fordingbridge LM	Area Meeting	New Milton LM	Total 2021	Total 2020
Opening balance 1 January	2,281	26,762	5,198	163,632	40,279	15,819	253,971	318,153
Movement during the year	609	11,801	1,087	(13,062)	(2,440)	3,181	1,176	(64,182)
Closing balance 31 December	<u>2,890</u>	<u>38,563</u>	<u>6,285</u>	<u>150,570</u>	<u>37,839</u>	<u>19,000</u>	<u>255,147</u>	<u>253,971</u>

## 7 Properties - Area Meeting Houses

The Area Meeting has three meeting houses. These are Bournemouth, Poole and New Milton. The value of these meeting houses is excluded from the accounts as the cost of obtaining professional valuations is not justified for the charity.

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# Accounts

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THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN  
BOURNEMOUTH COASTAL AREA QUAKER MEETING  
REGISTERED CHARITY NO 1134540  
RECEIPTS AND PAYMENTS ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2020



THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN  
BOURNEMOUTH COASTAL AREA QUAKER MEETING  
YEAR ENDED 31 DECEMBER 2020

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**BOURNEMOUTH COASTAL AREA QUAKER MEETING**  
**Charity number 1134540**  
**Trustees Annual Report 1<sup>st</sup> January to 31<sup>st</sup> December 2020**

**Legal and Administrative information.**

**Constituent Meetings.**

The Area Meeting comprises 6 local Meetings:-

Bournemouth and Fordingbridge, Lymington, New Milton, Poole, Swanage and Wimborne. Of these Bournemouth, New Milton and Poole have Meeting Houses. Their addresses are:-

Quaker Meeting House, 16,Wharnccliffe Road, Boscombe, Bournemouth BH5 1AH

Quaker Meeting House, 30, Whitefield Road, New Milton, Hants BH25 6DF

Quaker Meeting House, 52, Wimborne Road, Poole, Dorset BH15 2BY

**Officers of the Area Meeting – 2020**

Clerk: Tom Sanders (Poole)

Assistant Clerks: Bonnie Brown (S), Rosemary Brown (B), Richard Bush (W), Jeremy Deane (P), Penny Estall (P), David Mason (NM), Pamela Roberts (B), Marguerite Willcox (L).

Treasurer (Acting): Penny Sanders (P)

Registering Officer for Marriages: Penny Estall (P)

**Trustees**

Trustees who served during 2020 are:

Jeni Bremner (Lymington) – to March, Anna Clements (Poole) – to March, David Brown (Bournemouth) – from March, Ruth Bush (Wimborne, Clerk) – from March, Jeremy Deane (Poole, Clerk)- to March, Chris Gribble (P) – March to July, Alison Sepping (Poole, Assistant Clerk), Laura Sunderland (Lymington) – March to December, Brian Tripp (Bournemouth).

Trustees serving at the date of signing this report:

David Brown (Bournemouth), Ruth Bush (Wimborne – Clerk), Ann Green (Poole, Treasurer), Kate Mellor (Poole), Alison Sepping (Poole, Assistant Clerk), Brian Tripp (Bournemouth).

**Bankers**

CAF Bank Ltd, Kings Hill, West Malling, Kent ME9 4TA.

Co-operative Bank, 1, Balloon Street, Manchester M60 4EP.

Triodos Bank, Deanery Road, Bristol, BS1 5AS.

Shawbrook Bank, Lutea House, Warley Hill Business Park, The Drive, Great Warley Brentwood CM13 3BE.

**Custodian Trustee**

Friends Trusts Ltd, Friends House, 173,Euston Road, London NW1 2BJ

Registered Charity 237698

**Independent Examiner**

Sue Wintle,

Oak Accounting Ltd,

27, Bascott Road, Wallisdown, Bournemouth, BH11 8RJ.

## **Structure, Governance and Management**

Bournemouth Coastal Area Meeting is a charity established for the advancement of religious understanding and practice such as derive from or bear witness to the principles and practices of the Religious Society of Friends (Quakers).

The principle activity is the holding of Meetings for Worship in the constituent local Meetings of Bournemouth and Fordingbridge Local Meeting (LM), Lymington LM, New Milton LM, Poole and Swanage LM and Wimborne LM.

The affairs of the Area Meeting are governed by *Quaker Faith and Practice*, the Book of Discipline of Britain Yearly Meeting of the Religious Society of Friends.

Bournemouth Coastal Area Meeting has overall responsibility for the spiritual, pastoral and financial affairs of the constituent local meetings. The separate accounts of the constituent meetings are consolidated into the examined accounts of the Area Meeting that are attached to this Trustees' annual report.

The members of the Area Meeting are all those persons whose names are for the time being recorded in its official register.

The **Governing Document** was adopted by Area Meeting in session on 20/7/2008 (minute 7).

Trustees are appointed by the Area Meeting in accordance with this governing document.

All trustees have signed a Declaration of Eligibility to serve as a trustee.

Training of trustees, when required, is provided through courses offered by the Woodbrooke Quaker Study Centre in Birmingham and through on-line courses offered by ACAT (the Association of Church Accountants and Treasurers).

The aim of the trustees is to support the principal activities of the Area Meeting.

### **Public Benefit Statement**

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

We use our resources to deepen and share our spiritual experience and to support acts of witness which arise from our faith. Our local meetings for worship are open to all. We have no tests of belief: membership of our Society is open to anyone who is sincerely seeking truth. Our Meeting Houses are used by a variety of community groups.

### **Objectives and Activities**

The object of the Area Meeting is the furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the area of Bournemouth Coastal Area Meeting and beyond. The principal activity is the holding of meetings for worship in the constituent local Meetings.

The Area Meeting, which meets six times a year, is the primary meeting for church affairs in the Bournemouth Coastal Area. Its role is to develop and maintain a community of Friends, a family of local meetings who gather for worship and spiritual enrichment. It strives to provide a balance between worship, mutual support, administration, learning, deliberation, social life and building up the spiritual life of its members.

The Area Meeting acts as a facilitator and co-ordinator, ensuring that the constituent local meetings have access to opportunities for fellowship, spiritual development, and spiritual and pastoral care, including the care of children and young people. It also provides support through the shared testing of concerns.

In order to provide the required support to local meetings, the Area Meeting arranges:-

- Meetings for Elders, Overseers, Clerks and Treasurers.
- A weekend residential gathering approximately every two years – most recently in September 2019
- Representatives to attend Meeting for Sufferings and the Representative Councils of BYM
- Attendance at the General Meetings of some Quaker Schools in Southern England
- Training courses for those undertaking responsibilities in their Meetings
- Assistance with the maintenance of property owned by the Area Meeting.

The Area Meeting is also jointly responsible with Hampshire and the Islands Area Quaker Meeting for the Hampshire, South East Dorset and Islands Regional Quaker Gathering which meets twice a year.

Through much of 2020, because of the Covid- 19 pandemic, it has not been possible to meet physically for Worship, business or any other purposes. Meetings of all sorts have been held online, predominantly via zoom.

### **Strengthening the life and witness of our Quaker Meetings**

It is our Meetings for Worship that lie at the heart of our Quakerism. Holding such Meetings in a time of Covid has been challenging. At the beginning of the year, Meetings for Worship were held each Sunday morning in Bournemouth, Lymington, New Milton, Poole and Wimborne, and in Swanage on one Sunday each month. Meetings for Worship were held in Fordingbridge three times a month.

Some of our Local Meetings were holding midweek Meetings for Worship.

In January Wimborne Friends were joined by some from Poole for a Kindlers Workshop Day on the subject of 'Deepening our Worship'.

Poole, New Milton and Wimborne Meetings held regular Meetings for Worship for Healing and Poole Meeting held a 'Day of Healing' in March, which was attended by Friends from across the area.

Bournemouth, Poole, Lymington and Wimborne held Children's Meetings as required.

All our Meetings held study and discussion groups on a wide range of subjects both in our places of worship and in Friends' homes. These latter have been particularly helpful in our smaller Meetings.

Things have been less straightforward since mid-March this year due to the Covid-19 pandemic and the restrictions caused because of this.

From the beginning of the restrictions, on-line Area Meeting Meetings for Worship via Zoom have been held at 10.30am every Sunday morning. These have continued throughout the year.

During this period local Meetings have continued to use Zoom to strengthen their life and witness. They have held Meetings for Worship, study groups, Meetings for Healing and 'Experiment with Light'. There have also been on-line social and business meetings both locally and across the area.

Not all Friends have been able to join in these on-line activities. Phone calls, letters, emails, helping with shopping, and visits, when allowed, have been important in enabling these Friends to continue to be part of our communities.

In the summer, once outdoor gatherings were permitted, Lymington and New Milton Meetings held Meetings for Worship in Friends' gardens, restricting numbers when necessary. New Milton managed to facilitate 'blended worship', enabling Friends to participate either in person or on-line.

In June a Covid Group was set up, which worked with Premises Committees and the Bournemouth Wardens to develop systems, both for our own premises and those we rent, to prepare Meeting Houses and other worship venues to enable physically present worship, and also hirings, to take place in a Covid-secure way.

This presented challenges. We needed to develop systems for cleaning, signposting, social distancing, track and trace, etc.

After a lot of hard work by those involved, particularly Premises Committees and the Bournemouth Wardens, and using guidance provided by Friends House staff, these measures enabled a restricted number of Friends to meet in Bournemouth Meeting House from the beginning of August, and in Poole Meeting House in October.

Lymington and Wimborne Meetings both needed to find new premises to rent, as there were problems with Covid security in their previous premises. Both these Meetings started Worshipping in their new venues in October, with clear Covid protocols in place.

New Milton and Swanage Meetings continued to meet online.

These new systems were just getting well established when a new lock down was announced for November and made a return to online worship inevitable. When these restrictions were lifted in December, the Covid infection rate in the Bournemouth, Poole and Christchurch area was still high, and the decision was made not to restart Worship in Bournemouth or Poole Meeting Houses. Lymington and Wimborne Meetings did however hold physically present Meetings for Worship in December.

No Children's Meetings have been held in the area during the pandemic.

Worshipping as an Area Meeting on-line over much of the year has enabled Friends from across the area to get to know each other better. It has also enabled Friends with more limited mobility or living outside our area to join in our Worship. However, it has also excluded Friends who for various reasons do not have access to, or have problems with, the necessary technology.

Another casualty of the pandemic has been our libraries, normally a focus for discussion and learning, which we have not been able to use for most of the year. Nonetheless the Poole librarian started an online book group and the Wimborne Librarian (who had the whole library in her home as a consequence of the Meeting's change in venue) produced a list of recommended books each month, which were available in sanitised bags for Friends to collect by arrangement.

### **Spreading the message of Quakers and developing the thought and practice of our Religious Society.**

In addition to the activities mentioned in the previous section, four of our Local Meetings produce regular newsletters and we also have a thrice-yearly Area Meeting Newsletter 'News and Views'. We have an Area Meeting website.

Posters with information about Quaker interests and activities are displayed at our Meeting Houses and have led to many of those using our buildings becoming interested in sharing our worship.

Outreach opportunities have been restricted by the pandemic, however, both Swanage and Wimborne Meetings have posters in their towns giving details of their Worship and

how to join them. In addition Swanage Meeting has developed a new website and has contributed two articles to the 'Faith to Faith' section of the local paper,

We have an Area Meeting representative on Churches Together in Dorset and all our Meetings are involved with interdenominational and interfaith groups. During the past year, these groups have been in touch mainly via email and online.

### **Undertaking Service for the Relief of Suffering at home and abroad.**

Two Members from Poole and one from Wimborne are part of the Chaplaincy team at Poole Hospital; one Member from Bournemouth is part of the Chaplaincy and End of Life Team at Bournemouth Hospital.

A number of meetings are making financial donations and/or regular collections for their local Food Bank and individual Friends are acting as Food Bank volunteers

Bournemouth Meeting has maintained its commitment to B-CARS (Bournemouth Christians Against Rough Sleeping) and the YMCA, providing funding for a bed via Bournemouth Meeting's monthly frugal lunch, and collecting warm clothing and toiletries. They had been making plans to provide accommodation, food and support in the Meeting House for a week in April 2020 which was unfortunately unable to take place because of the COVID lockdown in place at that time. The money that had been raised was donated to a charity providing food to those housed in hotels through the government scheme during the emergency.

Meetings are working with other groups to provide refugees locally with housing and ongoing support.

Lymington Meeting has continued to work with 'Milford Action for Refugees' to provide financial support and friendship to a Syrian family who have settled locally.

Poole and Wimborne Meetings continue their work as Sanctuary Meetings, committing to doing all they can to assist in welcoming and supporting refugees. They are represented on the Bournemouth and Poole 'City of Sanctuary' group. Individuals have been involved in various activities as a result of this, some of which ceased during the pandemic. Friends were able, however, to respond to specific requests for items needed.

Poole Meeting and several Wimborne Friends are part of a consortium that bought a house to house a Syrian family. The original agreement was for five years. It has now been agreed to extend it to ten years.

Service given by Meetings or members individually include:

Serving as community mediators and trustees with New Forest Mediation;

Participation in 'Circles of Support and Accountability' for Sex Offenders and acting as a trustee for this charity; Another Friend is a trustee with 'Routes to Roots'.

Volunteering with food banks.

Provision of Christmas parcels and presents for families known to Poole Social Services.

### **Witness in the world.**

In addition to the above:

Poole and Swanage Friends have continued to be active in raising awareness of and expressing concern about NHS plans for Dorset in general and Poole Hospital in particular. Poole Meeting has set up a special fund to cover the expenses of this concern.

### **Funding the concerns that Quaker Meetings both in the area of Bournemouth Coastal Meeting or beyond have adopted or agreed to support.**

In normal years Local Meetings have supported many local, national and international charities by holding collections locally or by donating to Quaker organisations. They also continue to support Britain Yearly Meeting and Area Meeting through their financial contributions.

Local Meetings agree annual lists of charities to be supported from Sunday collections. Causes supported also include giving to appeals from other Meeting Houses.

Poole Meeting has a 'Disaster Relief Fund'; money raised at soup lunches is kept to be used to enable rapid response to appeals following major disasters.

They also have a social action fund.

Bournemouth Friends use money raised from their soup lunches to help the local homeless. (See above).

Covid-19 has prevented the holding of soup lunches and the gathering of cash collections. Some Meetings have enabled Friends to earmark money given by standing order to be passed on to charities.

Others have held limited collections. Overall the money raised and passed on as been less than usual.

### **Providing for the pastoral care of individual members and attenders including assistance for those in need and for education.**

Our Local Meetings provide pastoral care for their members and attenders either through appointed Overseers or by a system of group care.

Those meetings with children and young people provide encouragement and financial support for them to attend Quaker events.

The Area Meeting has an arrangement with 'Due Diligence Checking Ltd' to carry out criminal record checks on all those working with children. Local Meetings appoint Friends to ensure these are kept up to date.

Our Safeguarding policy was updated this year.

Poole Meeting provides a 'scribe' each Sunday to assist a profoundly deaf Friend.

Financial support is also available for adults to take part in courses provided by Woodbrooke or other Quaker centres, either in person or online.

Supporting each other has been especially important during the pandemic.

Great efforts have been made by large numbers of Friends to keep in touch by phone, letter and visiting (when allowed), particularly with those living alone and those not able to access worship and companionship online.

### **Maintaining and developing Quaker Meeting Houses as places for public worship and from which to carry out our witness into the world.**

The fact that we were unable to use our Meeting Houses for much of the year has enabled a considerable amount of major repair work to be carried out at both Bournemouth and Poole Meeting Houses while causing minimal disruption. Nearly all the work recommended in the last quinquennial survey has now been completed and some additional decoration and alteration carried out.

#### **Bournemouth Meeting House.**

The roof of the George Fox Hall has been recovered using insulating material. While the scaffolding was in place various other necessary repairs, including the replacement of lead flashing, were carried out.

### Poole Meeting House.

The Meeting Room has been renovated and redecorated and the lighting replaced with an LED system.

Considerable work has been done in the kitchen.

The toilet area has been completely redesigned to make it fully wheelchair accessible and the same time as dealing with problems of damp.

The cabin, formerly used as overflow accommodation for the Children's Meeting, has been removed.

While the Meeting House was not in use regular inspections of the building were made to ensure that all was well with the building and a record kept of these inspections.

### New Milton Meeting House.

The Meeting House has not been in use for much of this year.

While it has not been used, it has been inspected weekly to ensure that all was well with the building.

### **Sustainability.**

Bournemouth Meeting has replaced the roof of the main Meeting Room with insulating material.

New Milton Meeting has solar panels which provide electricity for the Meeting House and can be exported to the National Grid.

Poole Meeting has replaced its lights with LED ones.

The need to meet and communicate online during the past year has greatly reduced our need to travel. As we emerge from restrictions we will give much more thought to when and whether we need to meet in person.

### **Administering and maintaining the organisation of Bournemouth Coastal Area Meeting and contributing to the support of Britain Yearly Meeting.**

Area Meetings were held 6 times during the year and were attended by representatives from all our local Meetings.

The Area Meeting agrees a representative and an alternate to Meeting for Sufferings and to Quaker Life Representative Council.

A New Milton Friend has served on QPSW central committee, and local Friends have served BYM both as associate tutors at Woodbrooke and as part of the 'Kindlers'.

Trustees have met 9 times during the year, once in person and 8 times online. Minutes are circulated to Local Meetings and a summary appended to Area Meeting agendas.

At the beginning of the year the group of trustees then serving were feeling overwhelmed by the amount of work expected of them and unsupported by the Area Meeting. Two trustees, one of them the Clerk to trustees, resigned, and a third had reached the end of her 6 years of service.

In March, fortunately just before lockdown was imposed, 4 new trustees were appointed. With the help of the Area Meeting Clerk, and the Acting Treasurer, the new group has worked hard to cope with both the background situation and Covid. The ability to meet via zoom has made it easier to meet more frequently.

The 'Trustees Working Group (Finance)', which was set up in November 2019, reported back in February. It was considered by trustees, and the recommendations made implemented with the help of local meeting treasurers.

The Covid-19 pandemic, and restrictions imposed because of it have impacted on the Area Meeting in very many ways – see above!

On the positive side, it has been possible to carry out major repairs to two of our Meeting Houses without causing disruption. Also, for the relatively modest cost of a zoom subscription, a large number of Friends have been able to maintain contact with each other through Worship, Business and social meetings. Courses and conferences have taken place online, cutting down on both the cost of the course and the expense of travelling to take part.

Financially it has been more challenging.

Lettings of our Meeting Houses ceased completely between March and the summer.

When it was possible for them to start again, the numbers permitted in each room were reduced to ensure social distancing, intensive regular cleaning was needed, and many previous hirers did not feel ready to return.

In November, lettings had to stop again for all groups except those designated as ‘Support Groups’.

During the first lockdown the decision was made not to apply to ‘furlough’ our Wardens. At that point, if we had done so, they would not have been able to work at all, and we needed them to be available to deal with the builders and look after the building. We had insurance which we believed would cover the loss of income from hirings, and substantial reserves.

In the autumn it became clear that our income from lettings was likely to continue to be very low for much longer than we had originally expected and was not likely to be covered by insurance. It was therefore agreed to part-furlough our Wardens, something by then allowed by government.

At the end of 2020 it was not yet clear whether we would be recompensed by our insurers for loss of hiring income. Since the beginning of 2021 we have received £18,000 from the insurers for this.

Across the Area Meeting our income from donations is also lower. This is, at least in part, explained by the fact that we have had no collection boxes at our Meetings, and that Friends who might normally have given a cheque to a local treasurer have not seen them to do this.

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

### Report to the trustees of Bournemouth Coastal Area Quaker Meeting

On accounts for the year ended 31st December 2020      Charity number: 1134540

#### Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- To state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

#### Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
  - a. proper accounting records are kept (in accordance with section 41 of the Act); and
  - b. accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: .....

Date: .....

Sue Wintle FMAAT

Accounting Technician

27 Bascott Road  
Wallisdown  
Bournemouth  
Dorset  
BH11 8RJ

THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN

BOURNEMOUTH COASTAL AREA QUAKER MEETING

RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
<b>RECEIPTS</b>					
Voluntary income		34,602		<b>34,602</b>	84,037
Income from activities to generate funds		11,459		<b>11,459</b>	32,082
Investment income		8,970	856	<b>9,826</b>	10,799
Income from Quaker activities		1,524		<b>1,524</b>	6,806
Other income		1,219		<b>1,219</b>	2,623
Legacies					-
<b>Total receipts</b>		<b>57,774</b>	<b>856</b>	<b>58,630</b>	<b>136,347</b>
<b>PAYMENTS</b>					
Contributions and grants		18,092		<b>18,092</b>	32,776
Costs of generating funds		102		<b>102</b>	1,480
Costs of Quaker activities		13,562		<b>13,562</b>	17,022
Support costs	1	64,651	23,348	<b>87,999</b>	97,000
Governance costs		3,210		<b>3,210</b>	3,120
<b>Total payments</b>		<b>99,617</b>	<b>23,348</b>	<b>122,965</b>	<b>151,398</b>
<b>Net incoming resources before transfers</b>		<b>(41,843)</b>	<b>(22,492)</b>	<b>(64,335)</b>	<b>(15,051)</b>
Transfers between funds		-	-	-	-
Acting as agent IN		2,439	-	<b>2,439</b>	5,004
Acting as agent OUT		(2,286)	-	<b>(2,286)</b>	(5,433)
<b>Net movement in cash funds</b>		<b>(41,690)</b>	<b>(22,492)</b>	<b>(64,182)</b>	<b>(15,480)</b>
<b>Cash funds last year end</b>		<b>178,607</b>	<b>139,546</b>	<b>318,153</b>	<b>335,128</b>
<b>Cash funds this year end</b>		<b>136,917</b>	<b>117,054</b>	<b>253,971</b>	<b>319,648</b>

**THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN  
BOURNEMOUTH COASTAL AREA QUAKER MEETING**

**Statement of Assets and Liabilities at 31 December 2020**

	Note	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
<b>Cash funds</b>					
Short term deposits		6,353	-	<b>6,353</b>	133,946
Cash at Bank and in Hand		123,871	117,055	<b>240,926</b>	185,702
<b>Total cash funds</b>	<b>2</b>	<b>130,224</b>	<b>117,055</b>	<b>247,279</b>	319,648
<b>Debtors</b>					
Loans		<b>2,000</b>	-	<b>2,000</b>	1,000
<b>Investment Assets</b>					
Unit trusts or collective investments		<b>55,244</b>	-	<b>55,244</b>	52,779
<b>Total Assets</b>		<b>187,468</b>	<b>117,055</b>	<b>304,523</b>	373,427

Approved by the trustees on \_\_\_\_\_ and signed on their behalf by

\_\_\_\_\_

**THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN**  
**BOURNEMOUTH COASTAL AREA QUAKER MEETING**  
**Notes to the Receipts and Payments Accounts - year ended 31 December 2020**

<b>1 Analysis of Support Costs</b>	<b>Wimborne LM</b>	<b>Poole &amp; Swanage LM</b>	<b>Lymington LM</b>	<b>Bournemouth + Fordingbridge LM</b>	<b>Area Meeting</b>	<b>New Milton LM</b>	<b>Total 2020</b>	<b>Total 2019</b>
Salaries, NI, pensions	-	-	-	14,826	-	-	14,826	15,497
Rent	965	-	-	-	-	-	965	5,695
Utilities	-	1,615	-	5,647	-	360	7,622	9,132
Cleaning	-	1,068	-	958	-	348	2,374	4,952
Sundry	-	-	-	-	-	-	-	-
Insurance	-	-	-	-	3,337	-	3,337	3,010
Garden	-	1,014	-	894	-	-	1,908	2,119
Repairs and renewals	-	25,231	-	27,866	-	183	53,280	29,658
Furniture and equipment	-	1,546	-	756	-	-	2,302	2,001
Materials and supplies	-	-	-	1,084	-	-	1,084	-
Capital items	-	-	-	-	-	-	-	150
Other support costs	-	120	60	120	-	-	300	143
Surveys, Professional fees	-	-	-	-	-	-	-	24,643
	<b>965</b>	<b>30,594</b>	<b>60</b>	<b>52,151</b>	<b>3,337</b>	<b>891</b>	<b>87,998</b>	<b>97,000</b>

<b>2 Analysis of cash funds</b>	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total 2020</b>	<b>Total 2019</b>
Balance 1 January 2020	160,242	18,365	139,546	<b>318,153</b>	335,128
Receipts	55,864	1,910	856	<b>58,630</b>	136,347
Payments	(97,742)	(1,875)	(23,348)	<b>(122,965)</b>	(151,398)
Transfers	(1,600)	1,600	-	-	-
Acting as agent IN	1,639	800	-	<b>2,439</b>	5,004
Acting as agent OUT	(1,786)	(500)	-	<b>(2,286)</b>	(5,433)
Balance 31 December 2020	<b>116,617</b>	<b>20,300</b>	<b>117,054</b>	<b>253,971</b>	<b>319,648</b>

<b>3 Investments</b>	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total 2020</b>	<b>Total 2019</b>
Equity and income funds	<b>55,244</b>	-	-	<b>55,244</b>	52,779

<b>4 Analysis of designated funds</b>	<b>Courses and Conferences</b>	<b>Quinquennial Survey</b>	<b>Swanage Local Meeting Legacy</b>	<b>Poole Local Meeting</b>	<b>Total 2020</b>	<b>Total 2019</b>
Balance 1 January 2020	3,000	3,200	4,340	7,825	18,365	169,247
Receipts	-	-	-	2,710	2,710	-
Payments	-	-	-	(2,375)	(2,375)	(811)
Transfers	-	1,600	-	-	1,600	(153,047)
Balance 31 December 2020	<b>3,000</b>	<b>4,800</b>	<b>4,340</b>	<b>8,160</b>	<b>20,300</b>	<b>15,389</b>

## 5 Analysis of restricted funds

	Bournemouth LM Sustainability Fund	Constance Waller Fund	Endowment Samuel White Fund	White & Nickelson Fund	Total 2020	Total 2019
Balance 1 January 2020	131,636	4,117	3,161	631	139,545	7,924
Receipts	836	10	8	2	856	817
Payments	(23,348)				(23,348)	(70)
Transfers					-	130,874
Balance 31 December 2020	<u>109,124</u>	<u>4,127</u>	<u>3,169</u>	<u>633</u>	<u>117,053</u>	<u>139,545</u>

The Samuel White Fund was set up in 1795 with a capital of £300. Its income can be used for the purpose of the relief of Poole Quakers.

The White Nickleson Fund was set up in 1774 with a capital of £400. Its income can be used for the purpose of the upkeep of Poole Meeting House and the relief of Poole Quakers.

The Constance Waller Fund was set up in 1954 with a capital of £1000. Its income can be used for the purpose of the upkeep of Bournemouth Meeting House and the relief of Poole Quakers.

Bournemouth LM Sustainability Fund - Alan Ivamy's will is intended to be "for the benefit of" Bournemouth Friends, and this includes use for the care and spiritual nurture of people and the support of buildings as required.

## 6 Analysis of cash funds by constituent Meeting

	Wimborne LM	Poole & Swanage LM	Lymington LM	Bournemouth + Fordingbridge LM	Area Meeting	New Milton LM	Total 2020	Total 2019
Opening balance 1 January	2,050	47,635	4,451	201,656	49,135	13,227	318,153	335,128
Movement during the year	231	(20,873)	747	(38,024)	(8,856)	2,592	(64,182)	(15,480)
Closing balance 31 December	<u>2,281</u>	<u>26,762</u>	<u>5,198</u>	<u>163,632</u>	<u>40,279</u>	<u>15,819</u>	<u>253,971</u>	<u>319,648</u>

## 7 Properties - Area Meeting Houses

The Area Meeting has three meeting houses. These are Bournemouth, Poole and New Milton. The value of these meeting houses is excluded from the accounts as the cost of obtaining professional valuations is not justified for the charity.