



Nottinghamshire and Derbyshire Area Quaker Meeting of the Religious Society of Friends

Annual Report and Accounts 2020



Covid 19 Pandemic 2020

The World Health Organisation declared a public health emergency on 30th January 2020 and the outbreak was declared a pandemic on 11th March 2020. The UK government imposed public health restrictions on 23rd March 2020, which resulted in the closure of our meeting houses both as places of public worship and as venues for a wide range of activities both by Quakers and many others.

Until mid-March 2020 our meetings for worship and other Quaker activities continued much as usual. From the introduction of the first lockdown until the end of the year and into 2021, the global Covid 19 pandemic has had a very significant impact on all aspects of our lives. The two lockdowns in 2020, which extended over four months, meant that it was not possible to hold meeting for worship in person. Even when permitted to re-open, government social distancing requirements meant that the numbers able to attend were limited and other activities could not resume in person. Even with the easing of government restrictions at various times in the year, many Friends felt unable to return to their local meeting for worship in person. The government emphasis that the communal nature of places of worship made them particularly vulnerable to the spread of Covid 19 may have contributed to this reluctance. Many Friends are also in the age ranges considered most vulnerable and combined with individual health issues, this was entirely understandable.

We had to find new ways to continue our meetings for worship and some of our activities, while recognising that some would not be able to resume until circumstances changed significantly.

The pandemic also had a major impact on the use of our meeting houses by a wide range of groups. Restrictions meant that the majority were not able to continue from the introduction of the first lockdown. This had a significant impact on income, although we were able to use the Job Retention Scheme to furlough some of our employees.

The impact of the pandemic challenged us all in many ways and continues to do so. This report sets out how as an Area Meeting with our nine local meetings we have sought to maintain our charitable purpose in very difficult circumstances.

The annual report and accounts for Nottinghamshire and Derbyshire Area Quaker Meeting, usually abbreviated to Notts & Derby Area Quaker Meeting, for the year 1 January 2020 to 31 December 2020, is set out as follows:

<u>Page</u>	<u>Contents</u>
2	Covid 19 Pandemic 2020
5	Details of our local Quaker Meetings and Meetings for Worship
7	Status and Objectives
7	Annual Report of Notts & Derby Area Quaker Meeting: Setting out our seven charitable objectives and how they have been met
7	1. Strengthening the Life and Witness of Quaker Meetings both in the area of Notts Derby Area Quaker Meeting and beyond.
12	2. Spreading the message of Quakers and developing the thought and practice of the Religious Society of Friends.
12	- Interfaith/Ecumenical Initiatives
12	- Outreach Activities
12	- Living our Quaker Testimonies
14	- Sustainability
14	3. Undertaking Quaker service for the relief of suffering at home and abroad.
15	4. Funding the concerns that Quaker Meetings in the area of Notts and Derbyshire AQM or beyond have adopted or agreed to support
15	5. Providing for the pastoral care of individual Friends, including assistance to those in need and for education
17	6. Maintaining and developing our meeting houses as places for public worship and from which to carry out our witness to the world
17	7. Administering and maintaining the organisation of Nottinghamshire and Derbyshire Area Quaker Meeting and contributing to the support of Britain Yearly Meeting
18	• Courses and conferences
19	• Celebrating successes and achievements
19	• Reflecting on difficulties and challenges
20	• Looking forward.

21	Trustees' Report,
21	• Including names of trustees
21	• Holding Trustees
21	• Governance
22	• Public benefit statement
22	• Structure of the area meeting
23	• Covid 19 pandemic, Safeguarding, Property, Financial Management, Number of Trustees, Conclusions
28	• Financial Review
29	• Reserves Policy
30	• Statement of Trustees' Responsibilities
32	Independent Examiner's Report
33	Statement of Financial Activities
35	Balance Sheet
36	Notes to the Accounts
53	Additional Information Requested by Quaker Stewardship Committee
<u>NOTE</u> This report is based on contributions received from local meetings, Area Meeting role holders and the Area Meeting trustees.	

Quaker Meetings in Nottinghamshire and Derbyshire
Area Quaker Meeting and Details of Meetings for Worship

Bakewell Friends Meeting House
 Chapel Row,
 Matlock Street.
 Bakewell, DE45 1EL



Grounds at Bakewell MH

Meeting for Worship
 Each Sunday at 10.30am

Chesterfield Friends Meeting House
 27 Ashgate Road,
 Chesterfield, S40 4AG



Meeting Room

Meeting for Worship
 Each Sunday at 10.30am

Derby Friends Meeting House,
 St Helen's Street,
 Derby, DE1 3GY



Meeting for Worship
 Each Sunday at 10.45am and
 each Tuesday at 12.30pm

Beeston Meeting is held at

Chilwell Memorial Hall,
 128 High Road,
 Chilwell,
 NG9 4AT

Meeting for Worship
 Each Sunday at 10.30am

Workshop Meeting is held in

Quiet Room,
 Crossing Church and Centre,
 Newcastle Street,
 Worksop S80 2AT

Meeting for Worship is held on the
 1st, 2nd and 4th Sundays at 10.15am

Fritchley Friends Meeting House
Chapel Street,
Fritchley, Belper, DE56 2FR



Meeting House Garden

Meeting for Worship
Each Sunday at 11am

Mansfield Friends Meeting House
Rosemary Street,
Mansfield, NG19 6AB



Meeting Room

Meeting for Worship
Each Sunday at 10.30am.

Nottingham Friends
Meeting House
25 Clarendon Street,
Nottingham, NG1 5JD



The Foyer

Meeting for Worship
Each Sunday at 10.30am and
each Wednesday from 12.30
until 1pm.

Bingham Meeting is held at
Women's Institute Hut, 7 Station
Street, Bingham, NG13 8AQ

Meeting for Worship is held on the
1st and 3rd Sundays of the month at
10.30am

Details of all meeting for worship
times correct up until the first
lockdown in March 2020.

Annual Report Of Nottinghamshire and Derbyshire Area Quaker Meeting of the Religious Society of Friends

Charity Registration Number 1134531

Address Friends Meeting House, 25 Clarendon Street, Nottingham, NG1 5JD

Website www.nottsandderbyquakers.org.uk

Status and Objectives

The Religious Society of Friends in Britain is a Christian denomination established in the seventeenth century. In legal terms it is a charity for the advancement of religion. Britain Yearly Meeting (BYM) is the final constitutional authority of the Religious Society of Friends in Great Britain. Its membership consists of all those who belong to its Area Meetings. Nottinghamshire and Derbyshire Area Quaker Meeting is one of the constituent Area Meetings within Britain Yearly Meeting.

The object of Nottinghamshire and Derbyshire Area Quaker Meeting is the furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the area of Nottinghamshire and Derbyshire and beyond.

The Area Meeting annual report sets out these objectives in more detail and gives some examples of how they are met. This is followed by a summary celebrating our successes and achievements in 2020, our reflections on the difficulties and challenges we have faced and our thoughts as we look forward.

The Trustees' report sets out our structure, governance and management and the duties the trustees have fulfilled on behalf of the Area Meeting in 2020.

Annual Report of Notts & Derby Area Quaker Meeting

1. Strengthening the Life and Witness of Quaker Meetings both in the area of Notts Derby Area Quaker Meeting and beyond.

At the start of the year all our local meetings were holding regular public meetings for worship on Sundays and some also held meetings for worship during the week, as set out on pages 5 and 6.

The impact of the pandemic meant that meetings had to find new ways of holding meeting for worship when we could not gather at our meeting houses or other venues. These included:

- Using video-conferencing for meeting for worship
- Friends join a meeting at a set time in their own homes but without using options such as Zoom. Two meetings sent out focus materials to support this home based approach.
- Two meetings that meet twice monthly moved to shorter weekly 'remote' meetings after the first lockdown.
- At Bakewell Meeting weekly Children and Young People's meetings were provided with a range of activities. Outdoor activities for young people continued to be provided on Sunday mornings from March through to the end of the year, except when lockdown made this impossible.
- Nottingham Young Quakers were meeting monthly for meeting for worship and a Quaker Faith & Practice Reading group before the pandemic began. Shorter more informal meetings were held later.
- One Friend was accepted into membership.

Once it became possible to re-open our meeting houses, some meetings moved to 'blended' meetings, with some Friends attending in person and others joining from home using Zoom. Where there were Internet difficulties, meetings were held in parallel but not linked – a group in the meeting house and a separate group meeting for worship on Zoom. Existing midweek meetings for worship and some new ones that were introduced continued on Zoom for the rest of the year.



An early blended meeting at Beeston with a laptop on a music stand, with six Friends joining the meeting on Zoom.

In addition to meetings for worship, our local meetings hold a range of other groups, activities and events that serve to support the spiritual lives of Friends. These can include one-off special events or meetings held on a weekly, fortnightly or monthly basis. While at the start of the year these meetings and events were able to take place in person, from the first lockdown these had to move on to Zoom or were not able to take place at all. Even when our meeting houses were able to re-open for meeting for worship, government restrictions meant that these other meetings and events could not take place in person.

Examples of events and meetings supporting the spiritual lives of Friends:

- Bakewell Meeting had a programme of talks and discussions, which included sharing life journeys. Using Zoom meant many more Friends were able to participate than previously could attend in person.
- The Bakewell Monthly newsletter, with up to 20 Friends contributing to a theme in each edition, was seen as an extension of spoken ministry as well as a medium to get to know each other better and to build a cohesive community.
- Beeston Meeting held a weekly group to discuss Advices and Queries.
- Chesterfield Meeting's Quaker Faith and Practice group and Spirituality Group both continued on Zoom.
- Mansfield Friends continued their monthly 'Favourite Quotes from Quaker Faith and Practice' group using Zoom.
- In February an Ecumenical Accompanier gave a talk about his time in Palestine, which was repeated later in the year on Zoom.



- Derby Friends ran a workshop before Area Meeting on March on the theme 'Peace begins With Us'.
- Elders at Derby Meeting introduced a monthly morning devotional meeting 'Things Eternal', sharing spiritual journeys, which began in person and then later resumed on Zoom.

- Fritchley Friends found that their discussions after meeting for worship on Zoom were some of the richest they have had, having just one conversation instead of many, also proved invaluable in getting to know one another better.
- In February Nottingham Meeting held a one-day workshop led by a facilitator from the Woodbrooke Quaker Study Centre entitled 'Hope as a Practice'. It asked 'What is hope? What gives us hope? How do we remain hopeful in difficult times?' It was a very uplifting day, looking to find ways to nurture hope and 'be the change we want to see in the world'.



Hope Workshop

- The Meetings for Learning and the Bible Study group were held early in the year at Nottingham Meeting but then had to be put on hold although elders later ran two Zoom sessions on the Lord's Prayer and Loneliness and Spirituality.
- In response to concerns brought through Meeting for Sufferings for Quakers to consider supporting Compassionate Assistance to Die, Area Meeting organised an online session on this topic and distributed links to film and webinar resources which many Friends participated in.

Local Meetings also organise a range of other activities and events to support and strengthen our Quaker communities often giving Friends the opportunity to meet together and get to know each other better. These were significantly disrupted by the pandemic but a few were able to go ahead early in the year or outdoors. These included:

- The Chesterfield Fellowship Group resumed on Zoom later in the year.

- The Journeymen Theatre Company gave a performance of 'Rock and a Hard Place' at Chesterfield Meeting House in March, which raised funds for the local refuge.



- Fritchley Friends made their traditional visit to the restaurant at Sudbury Open Prison and some shared lunches took place early in the year but then could not be held from the time of the first lockdown.
- Mansfield Friends held a winter study group on Zoom based on sharing favourite music.
- Nottingham Young Friends continued to hold supper and film evenings, which then had to move online.
- A group of Friends met to care for their meeting house garden, which was not only productive but enjoyable outdoor social contact.
- Worksop Friends organised a winter walk in Clumber Park in January, followed by a shared lunch at a Friend's house.



2. Spreading the message of Quakers and developing the thought and practice of the Religious Society of Friends.

Friends recognise the importance of reaching out beyond our meetings to spread the message about our form of worship and our Quaker testimonies. This is achieved by working together with other faith groups and by holding or participating in events held by others and welcoming groups to our meeting houses. Understandably much of this was disrupted during 2020 or different ways had to be found to undertake this.

Interfaith/Ecumenical Initiatives

- Bakewell Meeting has continued its involvement with Bakewell Churches Together and is a Quaker Sanctuary Meeting
- A Beeston Friend has held three different weekly Centering Prayer/Christian Meditation Groups. All were attended by other Quakers, as well as members from other denominations and none.
- Chesterfield Meeting hosted a World Day of Prayer service on 6th March 2020 'Praying with Zimbabwe'
- A Friend is the chair of the UK committee for World Day of Prayer national organisation.

Outreach

These activities were particularly hard hit by the pandemic. Many meetings made use of their websites and social media platforms as well as having links on other local websites. It was encouraging that some people new to meeting for worship made contact this way. Some outreach activities that went ahead included:

- Until March, Derby Meeting held their regular monthly Free Friday Film night, which attracted non-Quaker friends who still have contact through being sent a copy of the meeting's Inspire magazine.
- Mansfield Meeting gave a presentation about Quakers on Zoom followed by a discussion during Tuxford Primary School's multi faith week.
- Worksop Friends had a display about their meeting in the foyer of The Crossings, the venue where they hold their meetings for worship.

Living our Quaker Testimonies

- As an Area Meeting we continued our close relationship with the Northern Friends Peace Board (NFPB), providing financial support and hosting one of their meetings at Derby Meeting House in February, which was well attended by Friends from across the Area Meeting.



NFPB meeting at Derby Meeting House

- Bakewell Friends held a Zoom Peace Vigil in August for Hiroshima Day
- Friends have taken action by letter, email and participation in online rallies and webinars on Trident replacement, the sale of arms to Saudi Arabia etc.
- Nottingham Young Friends gave a presentation to Area Meeting on Gender Identity and issues in relation to meeting house room hire.
- Many Friends have been concerned with questions of equality as raised by the #BlackLivesMatter initiative and responses to it. This has included attendance at online events considering such matters as white privilege.
- A Friend led a Woodbrooke course looking at the testimonies to truth and equality in a consideration of Quaker history, especially shortcomings in relation to race and class – and this caused further reflection of what is demanded of Quakers today.
- A Friend continued to serve as a Prison Chaplain. The regular group activities were largely prevented by covid lockdown restrictions. A weekly Quaker Prison Chaplain's newsletter was provided and this was supplemented with additional material. At Lowdham Grange Prison it was possible to make a video every week, which went out on the internal television channel.

Sustainability

As Quaker Meetings and individual Friends we have a long-standing commitment to demonstrate our concern for sustainability.

- Over many years our meetings with meeting houses have worked to reduce their carbon footprint. The lockdowns and introduction of videoconferencing has significantly reduced the number of car journeys. The continued use of this alternative to meeting in person will be considered as an ongoing way of reducing our carbon footprint in some circumstances.
- As an Area Meeting we committed to support the national Build Back Better campaign seeking a green and just recovery from the Covid-19 pandemic. Quakers in Britain were involved in co-launching this campaign and our Area Meeting has shared information and discussed ways to respond. Many Friends and local meetings have written to their MPs or engaged in local initiatives.
- Chesterfield Meeting has become an ally of Plastic Free Chesterfield.
- Friends have also noted that they feel better informed because the restrictions of lockdown and more time at home have provided opportunities for study, particularly online, on such issues as decline of species, air and ocean pollution, and ways of approaching these problems.

3. Undertaking Quaker service for the relief of suffering at home and abroad

Local Meetings and individual Friends are often involved in a range of projects and charities, which they see as part of their Quaker witness. The pandemic lockdowns and restrictions have impacted this service but some were able to continue. Some examples include:

- Chesterfield Meeting joined with other churches in the town providing overnight venues for up to 15 homeless people. This began in December 2019 and ran until the start of the first lockdown in March 2020. The ground floor of the meeting house was provided on Friday nights/Saturday mornings. Several Friends volunteered for the project.
- Following on from the provision of 20 Christmas food parcels given in 2019 to families of prisoners and people on probation, in 2020 Chesterfield Friends, again supported by Derby Meeting, provided 62 £15 food vouchers to be distributed by the Probation Service to those in need using their service. A substantial donation to support this work was received from the Central England Co-op.
- A group of Friends at Nottingham Meeting focusing on their work as a Sanctuary Meeting have maintained links with local asylum seeker and refugee organisations. Collections of food and other necessities are made for the Nottingham and Nottinghamshire Refugee Forum.

- Many Friends continued to engage in a wide range of local, national and international charities that reflect their faith in action. This has included charities working to relieve suffering for the homeless, asylum seekers and refugees, and by reducing hardship through food banks. Support has continued for educational opportunities in Uganda and Zimbabwe.

4. Funding the concerns that Quaker Meetings in the area of Notts and Derbyshire AQM or beyond have adopted or agreed to support

Our local meetings support a wide range of Quaker work through contributions, collections and donations. Due to the financial difficulties experienced by Britain Yearly Meeting, as a result of the closure of the trading subsidiary the Quiet Company for most of the year, we substantially increased our giving through direct donations. Area Meeting made a donation of £10,000 and local meetings gave £13,745. This was well above the giving in 2019 (£2,600) and in addition to the individual contributions made by Friends. We continued our commitment to support for the Northern Friends Peace Board.

The number of special collections held to support a wide range of charities and organisations locally, nationally and internationally, which reflect the values of our Quaker testimonies in their work and other concerns were significantly reduced. Friends were encouraged to give directly but the totals contributed in this way are not known.

The amounts given are set out on the table on page 53 '2020 Summary of Donations and Acting as Agent Collections'.

5. Providing for the pastoral care of individual Friends, including assistance to those in need and for education

The provision of pastoral care is an important part of the life of our Quaker meetings and even more so during a global pandemic.

Our local meetings vary considerably in size from very small to large. Different approaches have been adopted to provide pastoral care for those able to attend meetings and for those who cannot. In our smaller meetings, and even in some of our bigger meetings, pastoral care is seen as a shared responsibility of the whole meeting. In 'normal' times help or support is provided with lifts to meetings, hospital visits, visiting Friends in their own homes or in care homes when they are unable to come to meetings.

During times of lockdown or at other times when meeting together was limited our meetings have found many ways to support Friends and maintain contact. Some examples included:

- Meetings set up a circle of support or telephone trees, where Friends undertook to keep in contact with one other Friend and were contacted themselves by another.
- Beeston Meeting set up a WhatsApp group.
- Bingham Meeting continued to develop their shared approach to pastoral care keeping in touch by telephone, messaging and visits when allowed and found they got to know one another better than before.
- Chesterfield Meeting set up Zoom Quaker Chat at 11.45 on Sunday mornings, with a good number of Friends joining in and sharing news of those unable to be there.
- A Derby Quaker magazine called "Inspire" was sent out containing poems, prayers, photos etc.
- The meeting also met on Zoom during the week for 'Elevenses' and 'Tea Time Chat'.
- Bakewell Meeting held a Zoom 'Coffee Chat' one morning a week, with 'Tea Chat' on another day in the afternoon, welcoming everyone for informal get togethers.
- Fritchley Friends kept in touch by telephone, letters and email and sent greetings cards, particularly to mark special occasions when they could not meet in person.
- Mansfield Meeting sent out a well being meditation, reflection or activity each week to all Friends, by email or post.
- At Nottingham Meeting help was given to those Friends who could not safely do their own shopping.
- Worksop Meeting moved to holding meeting for worship on a weekly basis in the spirit in their own homes, which provided spiritual and emotional support over prolonged periods of social distancing and lockdowns. Exchanging ministry and after-thoughts by email was also supportive.

Meetings were concerned about those Friends unable or unwilling to participate using video conferencing. Derby Friends donated and refurbished three laptops and tablets, which were loaned to Friends to enable their participation in Zoom meetings.

Elders and overseers met both in groups in their local meeting and twice as an Area Meeting group using Zoom. At the May meeting they shared "The best thing for me about the lock-down and the worst thing about the lock-down" and how our meetings were maintaining a sense of community during lockdown. In November the meeting focused on "How are our Meetings for Worship faring as we learn to live with Covid?"

As an Area Meeting we have two funds to support Friends in need and to provide for education. During 2020 seven grants were given from the hardship fund (formally known as Notts and Derby Fund for Poor Friends).

This included two related to hardship caused by the pandemic. One grant was made from the education fund (Matilda Rickman & Ashover Fund). With the cancellation of our annual residential weekend the bursaries usually made available to support attendance were not needed.

6. Maintaining and developing our meeting houses as places for public worship and from which to carry out our witness to the world

The day-to-day responsibility for our meeting houses and grounds in regular use is delegated by trustees to local meeting premises and stewardship committees. They undertake to see that routine maintenance and servicing, health and safety and fire risk assessments are carried out. They support our employees who contribute to the care of our meeting houses. They also identify and plan for any major works that are needed, receiving approval from trustees before beginning the work.

Other than the work to replace the porch at the entrance to Fritchley Meeting House undertaken early in the year, no other major projects or repairs were undertaken during 2020. Routine servicing and maintenance was carried out and our meeting houses were regularly checked when not in use, as required by our insurers. Overall, all our meeting houses are in good condition and well maintained.

7. Administering and maintaining the organisation of Nottinghamshire and Derbyshire Area Quaker Meeting and contributing to the support of Britain Yearly Meeting

Representatives from our local meetings attended six area meetings. Two were held in person at Mansfield and Derby Meeting Houses early in the year but from May onwards meetings were held using Zoom. Numbers attending were broadly similar whether in person or online.

Friends from a number of meetings continued to serve the Area Meeting in a wide range of roles, as co-clerks, safeguarding co-ordinator, registering officers, treasurers, trustees, website administrator, as members of the Area Meeting Nominations Committee, Burial Grounds Committee Sub-Committee and the Archives Group.

The new Membership Clerk worked closely with the Co-Clerk for Correspondence and Local Meeting Clerks to establish a List of Members for our Area Meeting that is as up-to-date and accurate as possible.

Two Clerks' Gatherings were held on Zoom during 2020 for clerks across the Area Meeting. Both had open agendas and time to talk as a way of supporting clerks in their role during this time of change and challenge. Experiences were shared of clerking online meetings and how the meetings have responded to the Covid-19 restrictions and provided support to Friends.

A new Area Meeting website went live in 2020.

The Area Meeting Burial Grounds Committee developed a new policy, which was approved by the Area Meeting.

Until the first lockdown made it impossible to meet, the Archives Group began the process of reorganising the archives held in the records room at Nottingham Meeting House and to identify documents held by local meetings.

Friends in our Area Meeting have given service to Britain Yearly Meeting and other Quaker organisations. They were involved with Meeting for Sufferings, Quaker Christian and Interfaith Committee and the Northern Friends Peace Board. Some Friends also serve as course tutors for the Woodbrooke Quaker Study Centre.

Courses and Conferences

We provide funding and encourage Friends to attend courses to support them in the roles they serve the Area Meeting. In 2020 many conferences and in person courses were cancelled. A number of courses were moved to an online provision.

Three Friends attended courses to support them in their new roles as a trustee, treasurer and clerk. Four Friends attended safeguarding training provided by thirtyone:eight "Safeguarding Adults at Risk of Harm".

To support the work of our trustees the following course and conference sessions were attended, all organised by the Association of Church Accountants and Treasurers (ACAT):

- 'Trustee Responsibilities – Risk, Health and Safety'
- 'Investing, before, during and after a pandemic'
- 'Employment Law, the treasurer and the post-pandemic environment'

Courses are also funded to support the life of our meetings and the spiritual journey of Friends. Some Friends also opt to self-fund. Courses included:

- Mental Health First Aider course.
- Becoming a Member
- The Non-conformist roots of Quakerism
- An online retreat on white privilege and anti-racism
- When Quakers Got it wrong and The Quaker Way
- Radical Spirituality: the Early History of the Quakers
- Spiritual Practices for Every Day.
- Radical Christianity
- A Young Friend attended two Young Friends General Meetings.

Celebrating Successes and Achievements

2020 was been a very different year in which we had to respond to an unprecedented global pandemic. We had no plan for this and found ourselves in constantly changing circumstances, whereby our central purpose as a religious charity was in many ways curtailed by lockdowns and restrictions required by the government.

Despite the impact of the pandemic and the restrictions imposed on us both as individuals and as Quaker communities there is a sense that much was achieved in very difficult circumstances:

- Friends across Area Meeting have pulled together to support each other and their local communities. Local Meetings established several new support networks. The Area Meeting Co-Clerks have maintained contact with Local Meeting Clerks to provide support and guidance during the pandemic, especially to smaller meetings, and to individual Friends who were experiencing difficulties.
- The Area Meeting Co-Clerks and the Trustees have developed a closer, and supportive, working relationship during the pandemic and several new Trustees have been appointed.
- The trustees responded very proactively, providing clear information and guidance for all our local meetings throughout the year. They also developed a support system to help with the preparation of local meeting risk assessments to enable meetings in person to resume when permitted.
- The use of video conferencing opened up new opportunities. Friends normally unable to get to meetings were able to join events from home. It allowed Friends to attend national and international events that would otherwise have not been possible.
- When it was possible to hold meeting for worship in person videoconferencing made it possible to hold 'blended' meetings, with Friends at home joining those at the meeting.
- Sustaining our meetings through this very difficult time and the contribution by so many Friends to uphold and support others and their local meeting has been greatly valued.

Reflecting on Difficulties and Challenges

There is no doubt that 2020 has been one of our most challenging years with difficulties which would have been hard to imagine at the start of the year. So many of our much valued meetings, activities and events, such as our annual residential weekend, were not able to take place. But it was more than these lost activities, as the pandemic impacted on so much that is central to the lives of our Quaker communities, particularly the holding of meeting for worship in person.

- All our meetings found it difficult when not able to meet in person despite the alternatives, which could be put in place using technology. We came to fully appreciate the value of meeting in person and really missed the personal contact.
- Restrictions meant it was often not possible to provide the pastoral care that we would have previously to Friends who were unwell, feeling lonely and isolated.
- We have greatly missed the opportunity to mourn together for Friends in our meetings who have died over the past year, often not being able to attend funerals or to hold memorial meetings to celebrate their lives.
- Two weddings planned for 2020 also had to be postponed.
- While the use of videoconferencing enabled participation for many, it excluded those who did not possess the required technology and may have exacerbated their feelings of exclusion and isolation.
- Some meetings experienced a sense of fragmentation caused by different ways of participating, those using Zoom, those who were unable to or preferred not to, and those who attended in person.
- Complying with the restrictions placed on us by the government put considerable additional responsibilities on many Friends, which often felt a very significant burden.
- The very large amount of time and energy that had to be given to dealing with the pandemic situation could in another year have been used to support more Quaker work, activities and campaigning for issues that are important to us.

Looking Forward

At a time of so much uncertainty, it is difficult to look ahead. We look forward to a time when we can resume all our meetings, activities and events that we value and that contribute much to our Quaker communities. This time of disruption will have taught us much about what is important and central to us both as individual Friends, as local meetings and as an Area Meeting.

We can reflect on the changes we have made, such as the use of videoconferencing, and decide where it will be beneficial to continue with its use, while also considering how to reduce the exclusion this causes to some.

It will be important that our meetings are known and accessible to all who may wish to worship with us. Many meetings have noted the importance of doing more for our existing children's meetings or to attract more families and children to our meetings.

Trustees' Annual Report for the year ending 31 December 2020

The trustees during 2020 and at the report date were:

Name and Specific Roles	Appointed and Re-appointed	Served/Serving until
Valerie Farrow - Clerk to Trustees	1 st January 2016 Re-appointed 1 st January 2019	31 st December 2021
John Newton	1 st January 2015 Re-appointed 1 st January 2018	31 st December 2020
David King	19 th May 2018 Re-appointed 19 th May 2021	18 th May 2024
David Cook	14 th July 2018 Re-appointed 14 th July 2021	13 th July 2022
Chris Holmes	9 th March 2019	14 th March 2020
Grant Fletcher-Harrison	11 th July 2020	10 th July 2023
Zoe Jackson	11 th July 2020	10 th July 2023
Helen Percy	11 th July 2020	10 th July 2023
Roger Ibbett	12 th September 2020	11 th September 2023

Holding Trustees

Friends Trusts Limited, Friends House, 173 -177 Euston Road, London, NW1 2BJ

Governance

The charity is governed in accordance with its governing document adopted on 19th July 2008 and a Charity Commission Scheme dated 8th June 2015.

The Area Meeting met six times, twice in person (January and March) and four times using video-conferencing. The trustees met twenty-one times to fulfill their responsibilities. Two meetings were held in person in January and March and video-conferencing was used for nineteen meetings. All trustees

meetings were conducted with all Friends visible on the screen and all were conducted in accordance with the Quaker business method.

New trustees are appointed by the Area Meeting in session, having been nominated by the Area Meeting Nominations Committee. New trustees are encouraged to attend the “Being a Quaker Trustee” course unless they have recent relevant Quaker trustee experience.

Public Benefit

The purposes of the charity are set out in the Annual Report of Notts & Derby Area Quaker Meeting (Pages 7 to 18) together with information on how these purposes have been fulfilled in 2020, with examples that demonstrate how we meet our public benefit requirements. A range of outreach activities would normally be undertaken to make these benefits of the charity more widely known in our local communities. However, these were restricted in 2020 mainly to social media and information on websites.

Statement

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales to the best of their ability allowing for the impact of the pandemic.

As an Area Meeting we offer public religious worship and maintain buildings for this purpose, in fulfillment of our central charitable purpose of advancing religion. We work to create Quaker communities where learning, pastoral care and other activities enrich our lives, enabling us to serve society locally and more widely. During much of 2020 we had to find different ways to undertake this. Some of this service is carried out in ecumenical and interfaith networks, thus contributing to social cohesion, again this was restricted in 2020. We also consider public benefit locally by making our meeting houses available to other community groups and charities. Only very limited use of our meeting houses was possible due to wide ranging government restrictions from the end of March 2020.

Structure of the Area Meeting

There are nine constituent local meetings: Bakewell, Beeston, Bingham, Chesterfield, Derby, Fritchley, Mansfield, Nottingham and Worksop. The local meetings support the Area Meeting in its spiritual, pastoral and financial responsibilities and while the Area Meeting and its trustees have overall responsibility, much of the work needed to achieve our objectives is devolved to the local meetings.

During 2020 as far as was possible our local meetings:

- Held regular public meetings for worship, which were open to all.
- Maintained our Meeting Houses in a suitable condition to enable public worship.
- Provided spiritual and pastoral care
- Maintained our presence in the local community by working with other faiths and opening our Meeting Houses to other groups for their use.
- Used our resources to deepen and share our spiritual experience and supported acts of witness, which arise from our faith.
- Worked for peace and justice, a sustainable environment, the alleviation of suffering and the upholding of victims of oppression through local and national initiatives.
- Managed the unrestricted funds specific to their meetings.
- Provided financial support to other bodies whose work supports our objectives.

The members of the Area Meeting are those Friends whose names are recorded in the official register maintained in accordance with Quaker Faith and Practice. As at 31 December 2020 the Area Meeting Tabular Statement recorded 251 members, with 186 adult attenders and 19 children.

Trustees' Report

The 2020 report focuses on our response to the Covid 19 pandemic, safeguarding, property matters, financial management and the number of trustees.

In March 2020, following the completion of the sale of Monyash Meeting House and Burial Ground, the trustees had planned to move onto other projects, particularly developing a new *Memorandum of Understanding*. We had identified the need to make clearer the Area Meeting responsibilities and those delegated to local meetings. Work had begun on this but it had to be set aside when it became clear that our trustees' safety role, during a global pandemic, would be a very significant responsibility that would take most of the time of a small group of trustees. All our more routine responsibilities continued to be undertaken, but it was not possible to progress other significant projects.

Responding to the Covid 19 Pandemic

At the outset of the pandemic it was made clear by BYM that the legal responsibility for safety lay with the Area Meeting trustees. We took this responsibility for the safety of Friends in our meetings and our employees very seriously. We met frequently to fulfill this responsibility with 19 meetings held from June to December, three times the number of meetings we would

normally have held in this time, as well as giving considerable amounts of time between meetings. One of the trustees also regularly attended the weekly 'Warden's Talking' sessions run by Quaker Life using video-conferencing. These sessions were set up to support employees, volunteers and role holders involved with managing meeting houses. The sessions were invaluable in clarifying government guidance as well as sharing good practice.

Over the year we undertook the following:

- Provided information to local meetings about the latest government restrictions and documents that needed to be followed both for meeting for worship and the use of our meeting houses by others.
- This information changed frequently and in the early months of the pandemic was contradictory and confusing. We did our best to interpret this information and provide clear summaries.
- Management of the Job Retention Scheme as it applied to some of our employees, which involved keeping up to date with the frequently changing arrangements. We also made the decision to top up the 80% received from the scheme so that our employees received their full salaries.
- Advised local meetings with employees and volunteers about their duty of care.
- With the ending of the first lockdown we provided information and guidance on the risks to consider when undertaking risk assessments for the resumption of meeting for worship in person. Later we provided a document with guidance to consider when re-opening to hiring groups.
- Agreed that all initial risk assessments for meeting for worship and when opening to hiring groups would be reviewed by the trustee body.
- Set up a support system of two trustees to work with each local meeting, ideally, one trustee having a close connection with the meeting, often helping to develop the risk assessment. A second trustee 'one-step' removed to assist with reviewing documents produced by local meetings, to identify anything that had been overlooked or needed further clarification.
- Provided guidance on 'test and trace' requirements for meeting for worship and a template that could be used, which met data protection requirements.
- Produced three checklists to assist in the review of risk assessments. These were for meeting for worship to be held in our meeting houses, meeting for worship in hired venues and the return of hiring groups to our meeting houses. It became clear that the checklist documents could also be used as a risk assessment document. This had the benefit of being a simpler document than the risk assessment template provided by BYM, while at the same time containing all the relevant and required information.

Safeguarding

Safeguarding continued to be a key trustees' responsibility. The Area Meeting Safeguarding Co-ordinator is supported by ten local meeting safeguarding Friends to implement the policy across our meetings. The Lead Trustee for Safeguarding and the Safeguarding Co-ordinator maintain regular contact and keep the trustee body informed of any significant issues.

- The Safeguarding Co-ordinator attended a trustees meeting to discuss the third annual review of the safeguarding policy. We opted not to make any further changes to the policy at that time while we give consideration to the template policy provided by Britain Yearly Meeting. As part of our deliberations over the new policy, we are considering how best to support local meetings with embedding safeguarding in all their activities.
- While as an Area Meeting we only have a small number of children attending four of our local meetings, it is important that our policy is carried out at all times for these children's meetings, activities and events. We equally recognise the responsibility for safeguarding adults. Four Friends attended a webinar based course provided by thirtyone:eight "Safeguarding Adults at Risk of Harm".
- We maintain our membership of thirtyone:eight and continue to budget for safeguarding training.
- Due to the COVID-19 pandemic it has not been possible to bring together all safeguarding role holders this year. The Safeguarding Co-ordinator continued to contact local meeting Safeguarding Friends via email to draw their attention to safeguarding issues arising from COVID-19 restrictions and with news of training opportunities as thirtyone:eight moved their training provision online.

Property

In 2019 the trustees spent a considerable amount of time progressing the sale of Monyash Meeting House and Burial Ground, which had not been used by the Area Meeting for many years. We completed all the processes required of a charity selling an asset and were able to accept an offer in November 2019.

It then took four months to complete the transfer documents and the agreement for sale contract. The sale was completed on 11th March 2020. The details of the sale proceeds from this endowed property and the costs of selling are included in the Financial Review (Page 28). We have retained the right for some visitors to have access to the burial ground. The meeting house was bought for conversion to a home, subject to planning permission, for a family with strong local connections to the village, as stipulated by the Area Meeting, when it agreed to sell the property.

Throughout 2020 we have continued to carry out routine maintenance at our meeting houses and buildings were regularly checked as required by our insurers when not in use.

Financial Management

Our Area Meeting Treasurer and Assistant Area Meeting Treasurer undertake the day to day management of the Area Meeting's finances and the five Area Meeting funds, which they carry out on behalf of the trustees. They keep the trustees regularly informed about their work and attend trustees meetings as needed, particularly for the preparation of the Area Meeting budget and collation of the annual accounts.

Specific aspects of our financial management have included:

- The use of the QuickBooks cloud accounting system, which has enabled an accurate oversight of our Area Meeting and Local Meeting finances throughout the year. This cloud-based system has been of particular benefit during the Covid 19 pandemic as we have had to depend on remote working.
- QuickBooks facilitates the production of frequent and detailed reports, helpful particularly during a prolonged, financially uncertain time.
- It is also a useful tool for producing budgets and enables us to monitor trends, particularly as we now have five years of easily accessible data.
- Continuing to share our experience of using QuickBooks with more Area Quaker Meetings, who are considering adopting a cloud based system.
- Local and Area Meeting treasurers held two online meetings to offer support and encouragement to each other during a difficult year, to share good practice and to prepare for the end of year collation of accounts.
- Further support has continued to be provided to local meeting treasurers, where needed. Good liaison has been maintained between our meetings with employees and our payroll provider.
- The Area Meeting Treasurer and Assistant Area Meeting Treasurer work together to ensure that the management of our Area Meeting funds and our finances are well understood.
- The Area Meeting Grants Policy, produced in December 2018, continues to have a positive impact increasing the understanding of the process required for grant applications.
- We continue to monitor the interest rates on our bank accounts and returns on our investments. We aim to balance optimal returns while maintaining an ethical stance both in terms of the banks we use and the funds we invest in.

Number of Trustees

For many years it has been an ongoing challenge to appoint sufficient Friends to be Area Meeting trustees. At the onset of the pandemic we again found ourselves with only four trustees. While these were experienced Quaker trustees who were also supported by an experienced Area Meeting Treasurer and Assistant Treasurer, this was well below the eight to ten trustees plus two treasurer roles that we consider are needed. This number is seen as essential to ensure the trustees are able to carry out all their responsibilities without being overburdened.

The onset of a global pandemic made appointing more trustees imperative, to deal with all the additional responsibilities when it became clear that the pandemic would not be a short term problem.

In July 2020 the Area Meeting appointed three more trustees and a further appointment was made in September. With the completion of a term of office we ended the year with seven trustees and two Area Meeting treasurer roles. The pandemic has highlighted the importance of having a numerically strong trustee body able to respond to an unprecedented, long lasting situation. However, the responsibility and the work involved to maintain safety during a pandemic has probably also deterred some Friends from considering this role. It remains a matter of importance to find more Friends willing to undertake this service.

Conclusions

2020 proved to be an exceptionally challenging year for the trustees. A 'normal' year can be a challenge for a small group of trustees, where volunteers undertake the vast majority of the work needed to run the charity. We felt there was an assumption by the government that charities all had a range of paid professionals to implement government covid guidance and produce risk assessments to deal with an unprecedented pandemic situation.

The responsibilities and workload that fell on the trustees was undoubtedly a burden at times. However, the trustees did feel that they rose to the challenge and were glad to serve the Area Meeting as they did throughout the year. We consider that the support system we put in place, the frequently updated information and the documents we provided to local meetings were helpful. Risks were managed and we know of no cases of covid infection occurring at our meeting houses. We valued the support provided by the Quaker Life Warden's Talking group. It was helpful to be able to connect with other Quaker meetings across the country. At some point in the next year or so it will be time to review the lessons learned from 2020 so that future trustees will be prepared for dealing with the risks that a global pandemic brings.

A positive to come from the impact of the pandemic was the use of video conferencing for our meetings. It facilitated more frequent meetings when they were needed. This has saved time and travel to meetings spread over a wide area. We will continue to hold meetings this way but will resume some meetings in person when it is feasible to do so.

The completion of the sale of Monyash Meeting House and Burial Ground was a significant achievement. Future trustees will no longer be burdened by the responsibility for this property and the costs associated with it. The Area Meeting will now benefit from the income generated by the endowed proceeds.

During 2020 the trustees worked together as a close knit team, supporting both the Area Meeting and each other. We hope that other Friends in our Area Meeting will consider this service and that there can be discussions about this role and why many feel so reluctant to consider it.

Financial Review

The Area Meeting's total resources include cash, investment funds and some investment properties. This excludes the value of our meeting houses. In 2020 the total value rose by approximately 8% to £1,928,500 from £1,790,210 in 2019, of which 34% was held in unrestricted funds, 8% in restricted funds and 58% in endowed funds.

The sale of Monyash Meeting House and Burial Ground raised £105,001. The sale incurred total costs of £20,578 (including legal, surveyor's and agent's fees) from the time of the decision to sell in 2018 up to the point of sale. Considerable volunteer hours given by the Area Meeting Trustees and Treasurers over this period also need to be taken into account, as is the time and costs no longer needed to maintain and insure this building.

As Monyash Meeting House and Burial Ground was an endowed property, the proceeds from the sale were invested. The income from the investment is unrestricted and is added to our Area Meeting Unrestricted Building Maintenance Reserve Fund. The trustees took the decision that the sale proceeds should be invested in COIF Charity Ethical Investment units with CCLA where we have our other investments. The units were purchased on 2nd April 2020. The capital from the sale is now referred to as the 'Monyash Meeting House and Burial Ground Fund'. By the end of 2020, the value of this endowment fund had increased by £25,762, covering all the costs involved in selling the property.

Despite the pandemic, the level of contributions (donations) from individual Friends for our Area and Local Meetings showed an increase from £47,825 in 2019 to £53,727. This includes £4,406 received in unrestricted legacies in 2020. The cost of sustaining our faith and witness across our Quaker meetings

decreased as the pandemic curtailed many activities. This meant we were in a position to support other parts of our Quaker organisation by converting £690 (in prepaid fees for cancelled courses and events) into donations. The £700 deposit for the Area Meeting Residential weekend was also donated to the venue. Funds allocated in the budget for grants to enable Friends to attend the Residential Weekend and Yearly Meeting Gathering were not needed when these events were cancelled. However, Friends affected by the pandemic were able to benefit from our Hardship grants.

Although the value of our COIF charity ethical investment fund units fell sharply at the start of the pandemic, by the end of December, and with the addition of the Monyash capital, the value had increased to £681,938, from £518,563 at the end of 2019. This represents a rise in unit value of 6.2%. The £18,364 (£16,046 in 2019) received in dividends from these units provided income for our Education, Hardship and Property Maintenance Restricted Funds and our Unrestricted Building Maintenance Reserve Fund.

With our Meeting Houses closed from March 2020 and only limited use permitted during and after lockdowns, room hire income at our meeting houses fell to £27,585 from £86,429 in 2019; a decrease of 68%. We were informed by our insurers that we were not covered for loss of income due to COVID19. [In January 2021, the Supreme Court delivered its judgement on the Financial Conduct Authority's (FCA's) business interruption insurance test case and confirmed that some COVID19 related loss of income claims should be considered. We subsequently were able to submit claims for five of our Meeting Houses].

We made use of the Government Job Retention Scheme for some of our employees and received £8,790 in furlough grants from HMRC.

Expenditure on maintaining our meeting houses decreased by 25% in 2020 compared to 2019.

[Reserves Policy](#)

Trustees split reserves into general reserves and building maintenance reserves. Local Meetings and Area Meeting are advised to maintain a general reserve equal to a year's anticipated expenditure.

Those Local Meetings, responsible for maintaining property, are advised to hold an additional building maintenance reserve of 2% of the insured value of the relevant properties.

To support Local Meetings, Area Meeting tries to maintain a central building maintenance fund of up to 7% of the insured value of all properties.

Trustees have reviewed our reserves. The Area Meeting general reserve at £26,658 represents around 24 months of normal expenditure. Trustees consider the reserve to be within our policy and expedient during a pandemic. The Area Meeting unrestricted building maintenance reserve at £189,720 represents around 2.97% of the insured value of our functional property. This compares with a policy of holding 7%, however trustees recognise that the 7% is a long-term goal rather than an urgent target therefore they consider no action is required.

We were aware that our reserves policy requires us to hold a level of reserves higher than many other area meetings within BYM. We recognise the need to review our policy in 2021. The level of our reserves meant that we were in a robust position to deal with the long lasting consequences of the pandemic.

Statement of Trustees' Responsibilities

We have prepared our report and financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The financial statements provide a true and fair view of the affairs of our charity, its incoming resources and the application of resources in 2020.

In preparing the financial statements we have

- Selected suitable accounting policies and have applied them consistently.
- Observed the methods and principles in the Charities Statement of Recommended Practice (SORP).
- Made judgements and estimates that are reasonable and prudent.
- Followed applicable accounting standards with no material departures.
- Prepared them on a "going concern" basis.

As trustees we ensure proper accounting records are kept which at any time show with reasonable accuracy the financial position of the charity, which enable us to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of our governing document.

We recognise our responsibilities to safeguard the charity's assets and take reasonable steps to prevent and detect fraud and other irregularities.

The annual report was approved by the trustees of the Charity on 4th October 2021 and signed on its behalf by:

Valerie Farrow
Trustee

Nottinghamshire & Derbyshire Area Quaker Meeting
Independent Examiner's Report to the Trustees of Nottinghamshire & Derbyshire Area
Quaker Meeting

Independent examiner's report to the trustees of Nottinghamshire & Derbyshire Area Quaker Meeting

I report to the trustees on my examination of the accounts of Nottinghamshire & Derbyshire Area Quaker Meeting (the Charity) for the year ended 31 December 2020.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies. I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....

Date: 13 October 2021

John O'Brien MSc, FCCA, FCIE, employee of Community Accounting Plus
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 NorthWest,
41 Talbot Street, Nottingham, NG1 5GL

Nottinghamshire & Derbyshire Area Quaker Meeting

Statement of Financial Activities for the Year Ended 31 December 2020

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2020 £	Total 2019 £
Income and Endowments from:						
Donations and legacies	2	62,517	14,130	-	76,647	66,128
Charitable activities	3	28,439	-	-	28,439	92,518
Other trading activities	4	23	-	-	23	174
Investment income	5	13,802	31,092	-	44,894	41,192
Other income		-	-	105,001	105,001	84,000
Total Income		104,781	45,222	105,001	255,004	284,012
Expenditure on:						
Raising funds	6	(1,868)	(8,291)	-	(10,159)	(20,738)
Charitable activities	7	(141,345)	(23,584)	-	(164,929)	(186,820)
Total Expenditure		(143,213)	(31,875)	-	(175,088)	(207,558)
Gains/losses on investment assets		7,996	-	50,378	58,374	80,212
Net movement in funds		(30,436)	13,347	155,379	138,290	156,666
Reconciliation of funds						
Total funds brought forward		693,410	131,383	965,417	1,790,210	1,633,544
Total funds carried forward	14	662,974	144,730	1,120,796	1,928,500	1,790,210

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 14.

Nottinghamshire & Derbyshire Area Quaker Meeting
Statement of Financial Activities for the Year Ended 31 December 2020

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2019 £
Income and Endowments from:					
Donations and legacies	2	47,825	18,303	-	66,128
Charitable activities	3	92,518	-	-	92,518
Other trading activities	4	174	-	-	174
Investment income	5	10,539	30,653	-	41,192
Other income		-	-	84,000	84,000
Total Income		151,056	48,956	84,000	284,012
Expenditure on:					
Raising funds	6	(15,486)	(5,252)	-	(20,738)
Charitable activities	7	(160,642)	(26,178)	-	(186,820)
Total Expenditure		(176,128)	(31,430)	-	(207,558)
Gains/losses on investment assets		19,667	-	60,545	80,212
Net movement in funds		(5,405)	17,526	144,545	156,666
Reconciliation of funds					
Total funds brought forward		698,815	113,857	820,872	1,633,544
Total funds carried forward	14	693,410	131,383	965,417	1,790,210

Nottinghamshire & Derbyshire Area Quaker Meeting

(Registration number: 1134531)
Balance Sheet as at 31 December 2020

	Note	2020 £	2019 £
Fixed assets			
Investments	11	1,335,938	1,172,563
Current assets			
Debtors	12	15,409	13,252
Cash at bank and in hand		589,749	612,036
		<u>605,158</u>	<u>625,288</u>
Creditors: Amounts falling due within one year	13	<u>(12,596)</u>	<u>(7,641)</u>
Net current assets		<u>592,562</u>	<u>617,647</u>
Net assets		<u>1,928,500</u>	<u>1,790,210</u>
Funds of the charity:			
Endowment funds		1,120,796	965,417
Restricted funds		144,730	131,383
Unrestricted income funds			
Unrestricted funds		<u>662,974</u>	<u>693,410</u>
Total funds	14	<u>1,928,500</u>	<u>1,790,210</u>

The financial statements on pages 33 to 52 were approved by the trustees,
and authorised for issue on 4th October 2021 and signed on their behalf by:

Valerie Farrow
Trustee

Nottinghamshire & Derbyshire Area Quaker Meeting

Notes to the Financial Statements for the Year Ended 31 December 2020

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Nottinghamshire & Derbyshire Area Quaker Meeting meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Exemption from preparing a cash flow statement

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregates similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Furniture and equipment.

These are written off at the time of purchase.

Functional properties.

These are integral to our charitable purposes and are unlikely to be sold. As they comprise the meeting houses and burial grounds, they are not included in the Balance Sheet and not depreciated. Details of these properties are set out below.

Investment properties

Investment property is carried at fair value, derived from the current market prices for comparable real estate determined annually by external valuers. The valuers use observable market prices, adjusted if necessary for any difference in the nature, location or condition of the specific asset. Changes in fair value are recognised in profit or loss. The market values of the investment properties were ascertained by professional valuations dated the 8th June 2015 for the three MR&A properties and 20th February 2020 for 25A Ashgate Road.

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Pension costs charges in the Statement of Financial Activities represent the contributions payable by the charity during the year.

Nottinghamshire & Derbyshire Area Quaker Meeting
Notes to the Financial Statements for the Year Ended 31 December 2020

2 Income from donations and legacies

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	General £	£	£	£
Donations and legacies;				
Donations from individuals	53,727	14,130	67,857	66,128
Grants, including capital grants;				
Government grants	8,790	-	8,790	-
	<u>62,517</u>	<u>14,130</u>	<u>76,647</u>	<u>66,128</u>

3 Income from charitable activities

	Unrestricted funds	Total 2020	Total 2019
	General £	£	£
Catering income	259	259	1,651
Meeting house hiring	27,585	27,585	86,429
Fees received for events	228	228	4,057
Other charitable income	367	367	381
	<u>28,439</u>	<u>28,439</u>	<u>92,518</u>

4 Income from other trading activities

	Unrestricted funds	Total 2020	Total 2019
	General £	£	£
Local fundraising income	23	23	174
	<u>23</u>	<u>23</u>	<u>174</u>

Nottinghamshire & Derbyshire Area Quaker Meeting

Notes to the Financial Statements for the Year Ended 31 December 2020

5 Investment income

	Unrestricted funds		Total 2020	Total 2019
	General £	Restricted funds £	£	£
Interest receivable and similar income;				
Interest receivable on bank deposits	1,632	878	2,510	2,755
Other income from fixed asset investments	12,170	30,214	42,384	38,437
	13,802	31,092	44,894	41,192

6 Expenditure on raising funds

	Direct costs £	Total 2020 £	Total 2019 £
Investment management costs	8,819	8,819	16,094
Other expenditure	1,340	1,340	4,644
	10,159	10,159	20,738

7 Expenditure on charitable activities

	Unrestricted funds		Total 2020	Total 2019
	General £	Restricted funds £	£	£
Administration	3,115	-	3,115	2,854
Governance costs	10,957	-	10,957	15,298
Life of meeting costs	34,676	23,584	58,260	45,640
Maintaining meeting houses	92,597	-	92,597	123,028
	141,345	23,584	164,929	186,820

8 Trustees remuneration and expenses

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

Nottinghamshire & Derbyshire Area Quaker Meeting
Notes to the Financial Statements for the Year Ended 31 December 2020

9 Staff costs

The aggregate payroll costs were as follows:

	2020	2019
	£	£
Staff costs during the year were:		
Wages and salaries	39,806	43,646
Pension costs	1,401	1,247
	<u>41,207</u>	<u>44,893</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2020	2019
	No.	No.
Staff	<u>9</u>	<u>9</u>

4 (2019 - 4) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £1,401 (2019 - £1,247).

No employee received emoluments of more than £60,000 during the year

10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

11 Fixed asset investments

	2020	2019
	£	£
Investment properties	654,000	654,000
Other investments	681,938	518,563
	<u>1,335,938</u>	<u>1,172,563</u>

Nottinghamshire & Derbyshire Area Quaker Meeting

Notes to the Financial Statements for the Year Ended 31 December 2020

Investment properties

	Investment properties £
Cost or Valuation	
At 1 January 2020	<u>654,000</u>
Provision	
At 31 December 2020	<u>-</u>
Net book value	
At 31 December 2020	<u>654,000</u>
At 31 December 2019	<u>654,000</u>

There has been no valuation of investment property by an independent valuer since June 2015.

Restricted Endowment Investment Properties:

These investment properties are administered by a professional estate and lettings agency and form part of the expendable endowment capital of the Matilda Rickman's Gift.

Brook Cottage £185,000
Chestnut Bank Cottage £125,000
Woodland Cottage £160,000

Unrestricted Investment Property:
Mansfield Bungalow £100,000

Permanent Endowment Investment Property:
25A Ashgate Road £84,000

Nottinghamshire & Derbyshire Area Quaker Meeting
Notes to the Financial Statements for the Year Ended 31 December 2020

Other investments

	Unlisted investments £	Total £
Cost or Valuation		
At 1 January 2020	518,563	518,563
Revaluation	58,374	58,374
Additions	105,001	105,001
At 31 December 2020	681,938	681,938
Net book value		
At 31 December 2020	681,938	681,938
At 31 December 2019	518,563	518,563

Ethical Investment Fund:

Investments are held in the COIF Charities Ethical Investment Fund managed by CCLA Fund Managers Limited and are considered to be Alternative Investment Funds under the European Alternative Investment Fund Managers Directive operative from July 2013.

12 Debtors

	2020 £	2019 £
Trade debtors	722	2,502
Prepayments	2,072	700
Other debtors	12,615	10,050
	15,409	13,252

13 Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	4,753	109
Other creditors	7,843	7,532
	12,596	7,641

Nottinghamshire & Derbyshire Area Quaker Meeting

Notes to the Financial Statements for the Year Ended 31 December 2020

14 Funds

	Balance at 1 January 2020 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 December 2020 £
Unrestricted funds						
<i>Unrestricted general funds</i>						
Area General Fund	24,889	8,716	(8,077)	1,130	-	26,658
<i>Unrestricted designated funds</i>						
Area Building Maintenance	193,192	6,569	(18,037)	-	7,996	189,720
Area Property Fund	100,000	-	-	-	-	100,000
Bakewell Meeting	19,673	12,901	(13,937)	(1,000)	-	17,637
Beeston Meeting	284	1,601	(862)	-	-	1,023
Bingham Meeting	513	330	(150)	-	-	693
Chesterfield Meeting	33,604	20,734	(29,200)	-	-	25,138
Derby Meeting	68,128	21,017	(14,332)	-	-	74,813
Fritchley Meeting	9,496	789	(2,891)	-	-	7,394
Mansfield Meeting	28,116	9,012	(16,761)	-	-	20,367
Nottingham Meeting	191,176	22,568	(38,416)	-	-	175,328
Worksop Meeting	1,846	433	(550)	(130)	-	1,599
Bakewell Building Maintenance Fund	15,720	108	-	-	-	15,828
Derby Building Maintenance Fund	6,773	3	-	-	-	6,776
	668,521	96,065	(135,136)	(1,130)	7,996	636,316
Total unrestricted funds	693,410	104,781	(143,213)	-	7,996	662,974

Nottinghamshire & Derbyshire Area Quaker Meeting
Notes to the Financial Statements for the Year Ended 31 December 2020

	Balance at 1 January 2020 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 December 2020 £
Restricted funds						
N&D Property Maintenance	45,724	4,876	-	-	-	50,600
N&D Poor Friends	46,691	6,019	(8,954)	-	-	43,756
MR&A Education	38,968	20,197	(8,791)	-	-	50,374
Acting as Agent (BYM)	-	14,130	(14,130)	-	-	-
Total restricted funds	131,383	45,222	(31,875)	-	-	144,730
Endowment funds						
<i>Permanent endowment funds</i>						
25A Ashgate Road	84,000	-	-	-	-	84,000
Monyash MH & BG Capital	-	105,001	-	-	25,762	130,763
	84,000	105,001	-	-	25,762	214,763
<i>Expendable endowment funds</i>						
N&D Property Maintenance	2,329	-	-	-	146	2,475
N&D Poor Friends	30,233	-	-	-	1,902	32,135
MR&A Education	552,228	-	-	-	3,913	556,141
Richardson Capital	289,741	-	-	-	18,222	307,963
Ladybrook Poor Friends	5,880	-	-	-	370	6,250
Toadhole Property	1,006	-	-	-	63	1,069
	881,417	-	-	-	24,616	906,033
Total endowment funds	965,417	105,001	-	-	50,378	1,120,796

	Balance at 1 January 2020 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 December 2020 £
Total funds	1,790,210	255,004	(175,088)	-	58,374	1,928,500

Nottinghamshire & Derbyshire Area Quaker Meeting

Notes to the Financial Statements for the Year Ended 31 December 2020 (2019 Comparison Figures)

	Balance at 1 January 2019 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 December 2019 £
Unrestricted funds						
<i>Unrestricted general funds</i>						
Area General Fund	22,307	12,526	(11,307)	1,363	-	24,889
<i>Unrestricted designated funds</i>						
Area Building Maintenance	183,997	4,539	(15,011)	-	19,667	193,192
Area Property Fund	100,000	-	-	-	-	100,000
Bakewell Meeting	19,137	15,071	(11,483)	(3,052)	-	19,673
Beeston Meeting	297	1,588	(1,565)	(36)	-	284
Bingham Meeting	246	819	(552)	-	-	513
Chesterfield Meeting	45,572	35,041	(46,958)	(51)	-	33,604
Derby Meeting	77,161	22,736	(31,704)	(65)	-	68,128
Fritchley Meeting	12,558	1,470	(4,532)	-	-	9,496
Mansfield Meeting	24,277	22,596	(18,733)	(24)	-	28,116
Nottingham Meeting	191,302	33,511	(33,517)	(120)	-	191,176
Worksop Meeting	1,578	1,049	(766)	(15)	-	1,846
Bakewell Building Maintenance Fund	13,613	107	-	2,000	-	15,720
Derby Building Maintenance Fund	6,770	3	-	-	-	6,773
	676,508	138,530	(164,821)	(1,363)	19,667	668,521
Total unrestricted funds	698,815	151,056	(176,128)	-	19,667	693,410

Nottinghamshire & Derbyshire Area Quaker Meeting

Notes to the Financial Statements for the Year Ended 31 December 2020 (2019 Comparison Figures)

	Balance at 1 January 2019 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 December 2019 £
Restricted funds						
N&D Property Maintenance	45,942	4,782	(5,000)	-	-	45,724
N&D Poor Friends	43,166	8,787	(5,262)	-	-	46,691
MR&A Education	24,749	19,971	(5,752)	-	-	38,968
Acting as Agent (BYM)	-	15,416	(15,416)	-	-	-
Total restricted funds	113,857	48,956	(31,430)	-	-	131,383
Endowment funds						
<i>Permanent endowment funds</i>						
25A Ashgate Road	-	84,000	-	-	-	84,000
<i>Expendable endowment funds</i>						
N&D Property Maintenance	1,969	-	-	-	360	2,329
N&D Poor Friends	25,557	-	-	-	4,676	30,233
MR&A Education	542,602	-	-	-	9,626	552,228
Richardson Capital	244,923	-	-	-	44,818	289,741
Ladybrook Poor Friends	4,971	-	-	-	909	5,880
Toadhole Property	850	-	-	-	156	1,006
	820,872	-	-	-	60,545	881,417
820,8						
Total endowment funds	72	84,000	-	-	60,545	965,417
Total funds	1,633,544	284,012	(207,558)	-	80,212	1,790,210

Nottinghamshire & Derbyshire Area Quaker Meeting
Notes to the Financial Statements for the Year Ended 31 December 2020

The specific purposes for which the funds are to be applied are as follows:

Unrestricted funds:

The Area Meeting General Fund can be used for any of N&DAQM charitable purposes;

The Area Meeting Building Maintenance Fund is to help Local Meetings maintain and administer their Meeting Houses and can be used for any of N&DAQM charitable purposes;

Local Meeting funds can be used for any of N&DAQM charitable purposes in the area covered by each Local Meeting;

Both Derby and Bakewell Local Meetings have designated building funds to help maintain their Meeting Houses.

Restricted and Endowment funds:

The N&D Property Maintenance Fund is used for maintaining Meeting Houses and Burial Grounds;

The N&D fund for Poor Friends is used for the relief of Poor Friends and attenders of meetings linked to the Area Meeting;

The MR&A (Matilda Rickman & Ashover) Education fund is used for education in recognised Quaker educational institutions or the education of Friends in general;

The Acting as Agent (BYM) Fund covers funds, including gift aid, collected on behalf of Britain Yearly Meeting;

The income from the Richardson Capital Fund can either be used for Poor Friends and attenders of meetings linked to the Area Meeting or maintaining Meeting Houses and Burial Grounds at trustees discretion. The income is split between the N&D Fund for Poor Friends and the N&D Property Maintenance Fund. The 2020 basis was allocated 50:50 between each fund;

The income from the Ladybrook Fund is merged into the N&D fund for Poor Friends and can be used for the relief of Poor Friends and attenders of meetings linked to the Area Meeting;

The income from the Toadhole Property Fund is merged into the N&D Property Maintenance Fund and used for maintaining Meeting Houses and Burial Grounds.

Permanent Endowment funds:

25A Ashgate Road is let as a private dwelling. The property, now treated as an investment property, forms part of the endowed Local Meeting House. Income from the fund is applied to the Chesterfield Local Meeting;

The Monyash Meeting House and Burial Ground Capital Fund, was formed with the proceeds of the sale of this endowed property. Income from the fund is applied to the Area Meeting Building Maintenance Fund.

Nottinghamshire & Derbyshire Area Quaker Meeting
Notes to the Financial Statements for the Year Ended 31 December 2020

15 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Endowment funds		2020
	General £	£	Permanent £	Expendable £	Total funds £
Fixed asset investments	235,142	-	214,763	886,033	1,335,938
Current assets	434,926	150,232	-	20,000	605,158
Current liabilities	(7,094)	(5,502)	-	-	(12,596)
Total net assets	662,974	144,730	214,763	906,033	1,928,500

	Unrestricted funds	Restricted funds	Endowment funds		2019
	General £	£	Permanent £	Expendable £	Total funds £
Fixed asset investments	227,146	-	84,000	861,417	1,172,563
Current assets	468,373	136,915	-	20,000	625,288
Current liabilities	(2,109)	(5,532)	-	-	(7,641)
Total net assets	693,410	131,383	84,000	881,417	1,790,210

Nottinghamshire & Derbyshire Area Quaker Meeting

Notes to the Financial Statements for the Year Ended 31 December 2020

16 Independent examiner's fees

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	2020 £	2019 £
Independent examination	1,667	1,667
Other financial services	1,434	828
	<u>3,101</u>	<u>2,495</u>

17 Related party transactions

There were no related party transactions in the year.

18 Functional Property

	Book Value £	Insured Value £
Property		
Derby Meeting House and Burial Ground (Unrestricted)	250,000	936,931
Fritchley Meeting House (Unrestricted)	50,000	231,560
Bakewell Meeting House and Burial Ground (Endowment)	340,000	804,010
Chesterfield Meeting House (Endowment)	340,000	1,123,342
Mansfield Meeting House (Endowment)	250,000	919,442
Nottingham Meeting House and Burial Ground (Endowment)	460,000	2,365,863
Toadhole Furnace Burial Ground (Endowment)	100	-
	<u>1,690,100</u>	<u>6,381,148</u>

19 Third party funds

	Opening balances £	Incoming resources £	(Resources expended) £	Closing balances £
Acting as Agent	-	4,741	(4,741)	-
	<u>-</u>	<u>4,741</u>	<u>(4,741)</u>	<u>-</u>

Additional Information Requested by Quaker Stewardship Committee

Donations and Grants 2020

Donations and grants to:	£
Individual Friends	9,454
BYM	23,745
Quaker Charities	4,155
7 Non Quaker Charities	1,812

Acting as Agent 2020*

Acting as agent	£
BYM	14,130
Quaker Charities	1,411
Non Quaker Charities	4,193

* Some acting as agent collections do not go through the local meetings accounts, hence these figures do not match the amount in Note 19.