

WEST WEALD AREA QUAKER MEETING

England & Wales · Charity number 1134523

Details

Status Registered

Legal form Other

Registered 2010-02-25

Register [View on the Charity Commission register](#)

Contact

Address Dorking Quaker Meeting House
Butter Hill
South Street
Dorking
RH4 2LE

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Email WWAM.trustee.clerk@gmail.com

Activities

Objects: THE FURTHERANCE OF THE GENERAL RELIGIOUS AND CHARITABLE PURPOSES OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN IN THE AREA OF THE WEST WEALD MEETING AND BEYOND

Activities: The furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the area of West Weal Area Quaker Meeting and beyond.

Classification

- **How:** Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** WEST WEALD
- Surrey
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	-	-	-	-
2023-12-31	-	-	-	-
2022-12-31	£161,151	£483,206	-	-
2021-12-31	£120,752	£180,560	-	-
2020-12-31	£1,072,019	£290,107	£1,625,490	0
2019-12-31	£187,760	£135,899	-	-
2018-12-31	£190,831	£228,800	-	-

Trustees

Name	Role	Appointed
Christine Ann Knott		2025-01-01
Jacinta White		2025-01-01
Jennifer Pearce		2024-01-01
John Ovretveit		2025-01-01
Lesley Hunka		2025-01-01

Linked charities

- BLUE IDOL MEETING HOUSE AND BURIAL GROUND (1134523-1)
- WEST CHILTINGTON BURIAL GROUND (1134523-2)
- WILLIAM PENN SCHOOL ENDOWMENT (1134523-3)
- CAPEL MEETING HOUSE AND BURIAL GROUND (1134523-4)
- HORSHAM MEETING HOUSE, BURIAL GROUND AND CARETAKER'S COTTAGE (1134523-5)
- IFIELD FRIENDS MEETING HOUSE AND BURIAL GROUND (1134523-6)
- REIGATE MEETING HOUSE AND BURIAL GROUND (1134523-7)
- REIGATE BURIAL GROUND (1134523-8)

WEST WEALD AREA QUAKER MEETING

England & Wales - Charity number 1134523

Accounts

**The Religious Society of Friends (Quakers)
WEST WEALD AREA QUAKER MEETING**

Annual report and accounts

For the year ended 31 December 2022

Reg. Charity No 1134523

**The Religious Society of Friends (Quakers)
WEST WEALD AREA QUAKER MEETING**

**Annual report and accounts
For the year ended 31 December 2022**

Administrative Information

Charity's Principal Office/Address

Dorking Quaker Meeting House
Butter Hill, South Street
Dorking RH4 2LE

Trustees

The following were Trustees in 2022 and until the date in 2023 that the report was approved:

Rosemary Elias
Audrey Garnett (until 30 September 2022)
Jonathan Myall
Kersti Wagstaff
Roger Wilson

The charity's key officers in 2022 were:

Clerk of Area Meeting Trustees - Kersti Wagstaff
Clerk of Area Meeting - John Manfield
Treasurer - Rosemary Elias

Independent Examiner

David Stephens BA FCCA
Chartered Certified Accountant
13 Newlands Road
Tunbridge Wells
Kent TN4 9AS

Bankers:

Triodos Bank, Deanery Road, Bristol BS1 5AS

Holding Trustee (Nominee):

Friends Trusts Ltd, 173 Euston Road, London NW1 2BJ

Charity Number 1134523

WEST WEALD AREA QUAKER MEETING
Annual report and accounts
For the year ended 31 December 2022
TRUSTEES' REPORT 2022

GOVERNANCE

West Weald Area Quaker Meeting is composed of seven local meetings in Surrey and West Sussex and manages six active Meeting Houses as managing trustees which are owned by Friends Trusts Ltd. as holding trustee.

The duties of Area Meeting Trustees are defined by the Terms of Reference given in Appendix 2 of the Area Meeting Handbook (Section 19.1). These responsibilities include (but are not limited to) housing, employment, disability discrimination and equal opportunities, health and safety, and data protection. They are summarised in the West Weald Governing Document (adopted by the Area Meeting in November 2008 and amended April 2011 by Area Meeting Minute 11/18), November 2020 by Area Meeting Minute 20/31, and January 2022 by Area Meeting Minute 22/04(ii), and by the Terms of Reference already mentioned. The Trustees are appointed by Area Meeting in session to (inter alia) act as a channel of communication to and from their own local Meetings.

It is important to recognise that the Governing Document and Terms of Reference can be reviewed and revised when appropriate by Area Meeting in session. Thus, in these matters Area Meeting holds the ultimate authority and this is delegated to Trustees by Area Meeting. Any amendment to the Governing Document agreed by West Weald Area Meeting in session must be recorded by Minute of that Area Meeting (Governing Document 2008. Clause 7(i)). The Charity Commission must then be informed of the amendment. It is also open to Area Meeting to monitor and guide Trustees' performance in their duties.

Trustees oversee the compliance of West Weald Area Quaker Meeting with the legislation and regulations affecting its activities. They are responsible for keeping accounting records in accordance with section 130 of the 2011 Charities Act and for preparing accounts which accord with the accounting records and comply with the accounting requirements of the Act, and are also responsible for buildings and other assets. From May 2018 they also became responsible for ensuring that the Charity meets the requirements of the General Data Protection Regulations

The Quaker tradition affirms at each level the controlling position of our worshipping community in session. The Trustees prepare a budget before the start of each financial year, for approval by Area Meeting. Out-turn against budget is normally checked at each Trustees Meeting and a report is made to the next Area Meeting. If necessary the permission of Area Meeting is sought to amend the budget. The Trustees do not feel that Area Meeting needs to revisit the foregoing governance arrangements at this time.

During 2022 the Trustees met on six occasions for Meetings for Worship for Business. Because of the COVID pandemic, our Governing Document was amended in November 2020 to permit our meetings to be held on-line, and partly to protect vulnerable Trustees or members of their families from COVID infection. Trustees continued to meet in this way on the first five occasions in 2022; their sixth meeting was 'blended'. The Minutes of Trustees are, in accordance with Quaker tradition, agreed and signed at the Meeting to which they refer, and not at a later date. It was thus possible to circulate the Minutes of Trustees' Meetings to all local meetings immediately, and we also circulate our Minutes immediately to all Members and Attenders who have indicated a willingness to receive emailed papers. Additionally a report is given by the Clerk Trustees to each Area Meeting in session, and questions are taken at that time.

Area Meeting convened six times in session for Meetings for Worship for Business in 2022, again utilising online contact after the pandemic onset. The work, in addition to receiving reports from Trustees, included the appointment of various officers for West Weald and of representatives to

Quaker conferences, the receiving of reports, maintaining membership records and approving Annual Accounts.

Local Meetings hold periodic business Meetings (held in worship, after the practice of Friends) and manage their own accounts and maintenance programmes under the guidance and delegated authority of the Trustees. Their accounts are prepared and examined locally before being consolidated with the Area Meeting Accounts. Local Meetings now have provision for blended meetings (with some Friends in person in the meeting house and other joining via an interactive video link) to suit their own members and circumstances.

During 2022, Quinquennial Inspections were carried out at Dorking and Reigate Meeting Houses by Simon Dyson and Nicholas Weeden, respectively, both of Hanslip & Co.

Trustees have arranged for full insurance cover on our buildings, and Local Meetings have been reminded that they must meet the conditions imposed by our insurers including the periodic Health and Safety audit of our premises.

OBJECTIVES AND ACTIVITIES

In detail our religious efforts were devoted to: i) strengthening the life and witness of our Quaker meetings and beyond; ii) spreading the message of Quakers; iii) funding the concerns of Quaker meetings; iv) providing for the pastoral care of individual members and attenders including assistance to those in need and for education; v) maintaining and developing our meeting houses as places for public worship from which to carry our witness into the world; vi) administering and maintaining the organisation of our Area Meeting and contributing to the support of Britain Yearly Meeting.

It is normal for each of our Local Meetings to hold a public Meeting for Worship at least once a week. After the lifting of Government restrictions relating to Covid prevention, Local Meetings evolved a pattern of meeting in person and on-line (often a blend of the two) over the course of 2022, in line with their own risk assessments and those of their individual members. Meetings for Worship are advertised on Local Meeting websites and anyone is welcome to attend them. Our document of general guidance "Advices and Queries" encourages all our members to "work gladly with other religious groups in the pursuit of common goals...."and to"...enter imaginatively into the life and witness of other communities of faith creating together the bonds of friendship"

West Weald Area Meeting has care of the properties listed below:

Blue Idol Meeting, Coolham

Meeting House with warden flat & domestic residence (let). Stable (formerly known as Hovel Barn) & Burial Ground

£1,533,930

Meeting House Grade II*; Stable Grade II

Capel Meeting

Meeting House & domestic residence (let). Burial Ground and orchard.

£748,916

Grade II

Dorking Meeting

Meeting House & domestic residence (let)

£1,420,562

Horsham Meeting

Meeting House & attached Cottage (occupied by resident volunteer)

£817,138

Grade II

Ifield Meeting

Meeting House & attached cottage (let)

£1,616,500

Meeting House Grade 1; attached Cottage Grade II*; Mounting Block Grade II

Reigate Meeting

Meeting House & Burial Ground.

£737,028

The values given are the 2022 insurance values

The seventh Local Meeting meets at Claridge House, a property not owned by the Area Meeting and for which Trustees have no financial responsibility. The Claridge House Meeting does not have financial activities or produce annual accounts for consolidation in those of West Weald Area Quaker Meeting.

Local meetings are encouraged and required to undertake activities to guide and maintain our spiritual growth and to provide pastoral care and comfort to members and attenders. Based on our deeply held belief in the presence of God in every person, Friends try to put the Quaker testimonies of peace, non-violence, sustainability, equality, truth and integrity into action in their own lives, and to alleviate poverty and to promote social justice. Individual Friends continue to be involved in many humanitarian movements and organisations in this country and abroad.

Two Friends are appointed by Area Quaker Meeting as Governors of the William Penn School at Coolham, where a Restorative Practice programme instigated and initially financially supported by Friends is in practice. (This Voluntary Controlled Primary School is unique in that although controlled by the Local Authority, it has a Quaker foundation and the education delivered at the school follows our Quaker ethos very closely. The school land and buildings are owned by Friends Trusts Limited as Custodian Trustee, and are operated and managed by the West Sussex County Council. In common with other Voluntary Controlled Schools, no rent is paid for the land or premises).

Local Meetings support good causes by collecting money for them, and where this occurs these contributions are shown in the "Acting as Agent" category in the consolidated accounts. However, we must point out that this is not the total sum raised, as some meetings choose to appoint a responsible Friend to collect and forward their contributions direct to the good causes or charities concerned and these amounts are accordingly not reflected in the Area Meeting consolidated accounts.

PUBLIC BENEFIT STATEMENT

This report shows how our resources have been applied and how the public benefits from our work. The charity's Trustees have complied with their duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission. All Trustees give their time voluntarily and do not receive any personal financial benefit from the charity.

Our Meeting Houses are used by a wide range of local community groups at affordable fees in order to support and sustain such groups in their work for the general community. We also charge very beneficial ground rents to the Housing Associations whose properties are built in the grounds of Reigate and Ifield Local Meetings and at Ifield a Friend from Ifield Local Meeting offers support by serving on the Housing Association's management committee.

We believe that there is that of God in all people, so that those of all faiths and none deserve respect. Quakers work for understanding and for the peace which can flow from that understanding, and Local Meetings are members of Churches Together in their communities. Members of Dorking Meeting also volunteer and donate food to the foodbank run by Churches Together. The spirit of God is at work in the ordinary activities and experience of daily life, so in common with many other

religious groups, we try to enable ordinary people to live out their faith, learning and developing their knowledge and trust of the ways of God. Quakerism is rooted in Christianity, but acknowledges that our understanding of our own religious tradition may sometimes be enriched by the insights of other faiths.

Members of the public may become associated with a Quaker meeting either as attenders or as full members – our meetings are open to the public and the benefits such as using our buildings or receiving financial assistance from the meeting are normally available to all members and regular attenders.

Where appropriate our Meeting Houses are open to the public on specific days, and we host groups of visitors interested in the history of our listed buildings. Our gardens and grounds are open to the open to the public to enjoy their peace and serenity.

Each meeting responds in different ways to local public needs. For example, *Dorking Meeting* lets its Meeting House at affordable rates to local groups that serve the community in various ways. The Wednesday half-hour meeting for worship followed by lunch is well-attended by Dorking residents who appreciate the opportunity for socialising, and the lunch raises considerable funds for local charities. A member of Dorking Meeting chairs the Dorking Area Foodbank, and Dorking Friends have continued to support the Foodbank with donations of requested foods, financial donations or donations of time. Members of the Meeting actively supported Dorking Climate Emergency in raising awareness of the pollution of the local river, the River Mole, at a public meeting in February 2022. Subsequently two members of the Meeting set up a group to research the facts and take action over the problem.

Horsham Meeting supports the recycling bins scheme managed by Sussex Green Living by having several bins in the front garden where people can bring various items to be sorted and recycled. A number of Horsham Friends also volunteer to assist in the refill service of Sussex Green Living's Green Hub every month, which has outgrown its original site at Horsham Meeting House and now takes place nearby at the United Reformed Church. Group hirings at Horsham Meeting House, such as by Amnesty International Horsham group, a Yoga group and Alcoholics Anonymous, have now to some extent returned to the levels seen before the pandemic.

The Blue Idol Meeting House is in regular demand for retreat days by other churches because of its rural, quiet location, also attracting visitors in significant numbers from the UK and abroad because of its historical association with William Penn and the founding of Pennsylvania. All of this activity has not yet returned to pre-pandemic levels, but there have been group visits from Horsham Proboscis members and from the Horsham U3A Towns and Villages group. July brought the annual afternoon visit from William Penn School Leavers (11-year-olds) with a short talk followed by activities in the buildings and gardens. In August, members of the Meeting hosted a group of Ukrainian refugee families for the afternoon, and in September an evening from the Billingshurst scout group. The weekly Friday Open Days have continued to be limited to 3 hours rather than the pre-pandemic 6 because of the number of Friends shielding at home for other reasons no longer available to join the rota. On over half the Open Days no visitors arrived; plans for increased publicity are being considered. The annual Shipley Festival concert programme of classical music with readings was held at The Blue Idol in June. The Blue Idol Local Meeting is affiliated to the national Quiet Gardens movement and holds regular Quiet Garden days that are advertised to the public. The garden is always open to the public during daylight hours for rest and reflection.

Friends from *Claridge House* Local Meeting support both financially and with time the healing work of Claridge House, holding Quiet Times for guests at the house and running a monthly Happy Café for those on retreat and the local community. They also held a Death Café for the local community in the last year.

In addition to a regular discussion group, *Ifield Meeting* holds a weekly table tennis club that brings together some residents from the Camfield hostel, Quakers, and other local residents. The Meeting continues its affiliations with several Crawley groups: Crawley Interfaith Network, Crawley CND,

the Campaign Against Arms Trade, and Welcome Crawley. Their annual Hiroshima Day Vigil on 6 August attracts many local people from various Crawley groups and churches.

Capel Meeting, which is small and has no members living locally, is hoping to be able to restart the regular coffee morning held for the village, and also the joint services once a year where they had visitors from the church on a Sunday morning - activities that fell into abeyance during the Covid pandemic. Capel Meeting hosts a community orchard in its grounds.

Reigate Meeting members take part in a range of community activities. Some attend meetings of the local Churches Together environment group which shares knowledge and encourages local religious groups to work together to take action on the environment. The Reigate food bank collection lapsed over Covid and had not yet been revived in 2022. Some Reigate Friends also volunteer to assist local groups such as the local Fair Trade campaign, refugee support and the Samaritans.

Group hirings of Reigate Meeting House, such as by community education, healing and yoga groups, started to return to similar levels as before the pandemic. Where groups have an ethos and mission that local Quakers wish to support but have no funds, Reigate Meeting occasionally offer the use of facilities free of charge, for example supporting Extinction Rebellion in their larger meetings and events. The hiring income enables the meeting to acquire funds to support charities, including the work of the central Quaker Britain Yearly Meeting charity and the groups that it supports.

Reigate Meeting has ongoing affiliations with several local and national groups which include the local Churches Together network, CND and the Campaign Against Arms Trade.

ACHIEVEMENTS AND PERFORMANCE

There is significant overlap between the previous section on public benefit, and this section. For conciseness we will not repeat here what has already been reported above.

Membership at the end of 2022 showed a decrease of five from the previous year, from 121 (corrected from the previously reported figure of 120) to 116. There were two new members, two transfers out, four resignations, one termination because the member's address could not be ascertained, and four deaths. Thus our number of members at the end of report period was 116 compared to 121 last year. These members were supported by a group of 100 Attenders who enjoy equivalent status and responsibilities as far as permitted by our Governing Document. The availability of worship online has again attracted members and Attenders who otherwise would have difficulty in participating in, or do not wish to drive to, Meeting for Worship. The number of adult Attenders and the number of children 'associated' with our Meetings all show an increase. We are deeply grateful for the service that both members and Attenders have devoted and continue to devote to our Meetings.

As noted in our previous three annual reports, we have been operating with the minimum number of Trustees, and during 2022 we remained very conscious of the need for more Members willing to serve. Area Meeting, which appoints trustees, have made all efforts to identify suitable new trustees. We continue to seek ways in which the operation of the trustee body can be made more efficient while maintaining the degree of oversight and support needed by our Local Meetings. The 'flat' organisational structures which have sustained the Quaker faith for over 350 years are consistent with the view that Trustees should be drawn from all Local Meetings and should, in effect, act as channels of communication with their Meetings, which in the modern world of increasing regulatory complexity is needed to maintain good practice throughout the Area Meeting.

Turning to our most fundamental purpose and duty, we are glad to be able to report that all our Local Meetings continued in 2022 to hold regular Meetings for Worship each Sunday morning either normally or on-line, and when possible both. These were open to all.

FINANCIAL REVIEW

Our financial position in 2022 remained strong and enabled us to function without undue concerns about financing our activities including funding repairs to our Meeting Houses, other buildings and grounds. The repairs funded by Area Meeting centrally included £50,000 to enable Ifield Meeting to complete repairs to their roof. We are grateful to receive a legacy of £14,167 in 2022 from a former Reigate Friend which is available for the general purposes of the Area Meeting.

Our earlier decision to put the Area Meeting investments under professional advice enabled us in 2022 to transfer £250,000 into investments administered by Fidelity under instruction from our investment advisers, Investing Ethically, who manage our investments in accordance with our Investment Policy. However our long-standing investments, held by Friends Trusts Ltd, as our nominee, were at the end of 2022 and at the date that this report was finalised still awaiting sale whilst security hurdles are cleared to enable the investments to be sold and the proceeds transferred to Fidelity through Investing Ethically.

I can state that no other serious incident or other matter occurred in 2022 that I should bring to the attention of the Charity Commission.

On behalf of the Trustees of West Weald Area Quaker Meeting

KERSTI WAGSTAFF

Kersti Wagstaff

Clerk to the Trustees

Date: 10/10/2023

Religious Society of Friends (Quakers)

Religious Society of Friends (Quakers)
WEST WEALD AREA QUAKER MEETING

Annual report and accounts
For the year ended 31 December 2022

RECEIPTS AND PAYMENTS

	Unrestricted Funds General (Central funds) £	Unrestricted Funds Designated (LM funds) £	Restricted Funds £	Permanent Endowment Funds £	Total 2022	Unrestricted Funds General (Central funds) £	Unrestricted Funds Designated (LM funds) £	Restricted Funds £	Permanent Endowment Funds £	Total 2021	
Receipts											
Donations + contributions	4	168	28,151	0	28,319	162	34,199	0		34,361	
Collections		0	2,093	0	2,093	0	1,552	0		1,552	
Legacies and grants	5	14,167	0	0	14,167	0	0	0		0	
Interest & Investment Inc	6	5,614	868	0	6,482	3,778	54	0		3,832	
Lettings		0	59,111	0	59,111	0	72,774	0		72,774	
Hirings		0	31,216	0	31,216	0	364	0		364	
Gift Aid		0	3,478	0	3,478	0	4,569	0		4,569	
Other		0	16,285	0	16,285	0	3,300	0		3,300	
Total receipts		19,949	141,202	0	161,151	3,940	116,812	0	0	120,752	
Payments											
Charitable activities:	7	3,052	1,948	0	5,000	2,129	1,841	0		3,970	
Premises	8	29,775	98,898	0	128,673	10,123	119,524	0		129,647	
Contributions and subs	9	5,000	14,188	0	19,188	7,600	19,470	0		27,070	
Administration		615	5,957	0	6,572	1,294	5,084	0		6,378	
Property costs		0	2,392	0	2,392	0	2,243	10,427		12,670	
Other	10	257,748	62,808	0	320,556	0	0			0	
Governance	11	825	0	0	825	825	0	0		825	
Total payments		297,015	186,191	0	483,206	21,971	148,162	10,427	0	180,560	
Net receipts/payments		-277,066	-44,989	0	-322,055	-18,031	-31,350	-10,427	0	-59,808	
Transfers:											
Area Mtg Quota	12	12,442	-12,442	0	0	12,160	-12,160	0		0	
Other LM Paym'ts	13	-70,000	70,000	0	0	-46,383	46,383	0		0	
Between funds		0	0	0	0	0	0	0		0	
Acting as Agent, IN	14	6,704	5,719	0	12,423	6,704	40,177	0		46,881	
Acting as Agent, OUT	14	-5,028	-5,715	0	-10,743	-6,704	40,263	0		-46,967	
<i>Sub-total</i>		-55,882	57,562	0	1,680	-34,223	11,922	0	0	-86	
After transfers		-332,948	12,573	0	-320,375	-52,254	2,787	-10,427	0	-59,894	
Balances b/fwd 1 January		852,820	243,793	48,937	41,732	1,187,282	905,074	241,006	59,364	41,732	1,247,176
Balances c/fwd 31st Dec		519,872	256,366	48,937	41,732	866,907	852,820	243,793	48,937	41,732	1,187,282

Religious Society of Friends (Quakers)
WEST WEALD AREA QUAKER MEETING

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STATEMENT OF ASSETS AND LIABILITIES
at 31 December 2022

	Unrestricted Funds General (Central funds)	Unrestricted Funds Designated	Restricted Funds	Permanent Endowment Funds	Total 2022
	£	£	£	£	
Cash Funds					
		(LM funds)			
Short term deposits	15 81,257		0	41,732	122,989
Cash at bank and in hand	438,615	256,366	48,937		743,918
	519,872	256,366	48,937	41,732	866,907
Other monetary assets					
Debtors		3,703			3,703
Loans receivable	16 0			80,000	80,000
	0	3,703	0	80,000	83,703
Investment assets					
Investments	17 79,288			293,538	372,826
Investments + LM Funds	18 266,519				266,519
	345,807	0	0	293,538	639,345
Liabilities					
Creditors	19 1,676	320	0	0	1,996
Loans payable	0	0	0	0	0
	1,676	320	0	0	1,996

Approved by the trustees

KERSTI WAGSTAFF
 Kersti Wagstaff

10 October 2023
 Dated

The Religious Society of Friends (Quakers)
WEST WEALD AREA QUAKER MEETING

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Notes to the Consolidated Accounts: notes 1 - 3 and 18 not referenced in the accounts

1. Unrestricted Funds

These are General Funds which can be used for the ordinary purposes of the Area Meeting.
Designated funds are General Funds held by the Local Meetings and used for their own Local Meeting purposes.

2. Restricted Funds

Restricted funds are funds which have been given for a specific purpose by the donor and may only be used for that specific purpose.

3. Endowment Funds

Permanent endowment funds are funds the capital of which must be maintained; only income arising from the investment of the endowment may be used either as restricted or unrestricted depending upon the purpose for which the endowment was established.

Notes on the Central AM Fund

4. Donations and contributions - £168 contributions given by Friends other than by Local Meeting Quotas.

5. Legacies and grants - £14,167 legacy to the Area Meeting from Richard Jennings of Reigate Meeting for general funds.

6. Interest & Investment income - £5,614: £1,256 Building Society Interest, £731 Bank Interest + £3,627 dividends.

Dividends from following investments held (not all paid dividends in 2022): Aberdeen Global Sustainable Responsible Inv. Equity A Inc, Columbia Threadneedle (formerly F & C) Responsible UK Income 2 Inc, Columbia Threadneedle Responsible UK Equity 2 Inc, Janus Henderson Global Sustainable Equity Fund A Inc, Premier Miton Responsible Equity A Inc, Aegon Ethical Equity Fund Class A Acc., and Jupiter Ecology Fund L Class Inc. which were all held by Friends Trusts Ltd as custodian trustee at 31 December 2022.

7. Charitable Activities - £3,052 includes £1,570 to enable Young Friends to attend Quaker Summer Events and Junior Yearly Meeting, £814 for Personal Spiritual Growth courses and £538 for Committee and Conference attendance.

8. Premises - £29,775: Includes £5,619 insurance, £12,023 for drainage in Capel Meeting House garden and burial ground, £4,630 for fencing and access trackway works at the West Chiltonington Burial Ground and £3,423 for replacing windows at Capel Meeting House.

9. Contributions and subs - £5,000 contribution to Britain Yearly Meeting.

10. Other - £257,748: £250,000 from Oxted sale proceeds to Fidelity/Investing Ethically to place in ethical investments, £1,564 and £2,284 respectively for the Reigate and Dorking Quinquennial Inspections, £2,300 for Investment management advice.

11. Governance - £825: Independent Examiner's fee.

12. AM Quota - £12,442: contributions to Area Meeting from LMs in 2022.

13. Other LM payments - £70,000: £50,000 to Ifield LM to complete major works and £20,000 to The Blue Idol for workshop project.

14. Acting as Agent IN and OUT - The AM received the £6,704 rent on the EE Mast which is then passed to The Blue Idol LM. However the final rent payment of £1,676 was received on 22/12/2022 and was not reimbursed before 31/12/2022.

15. Short term deposits - Balances at 31 December 2022: General Fund: ICOF £500, Ecology BS £78,617 + Yorkshire BS £2,139.96. Permanent Endowment: Ecology BS £6,383 + Yorkshire BS £35,349.

16. Permanent Endowment Funds - The £80,000 shown is the Reigate LM Rebuilding and Improvement Fund

17. Investments - Details of these investments are given at Note 6 (above).

18. Investments + LM Funds - £266,519 new investments made in 2022 from Oxted sale proceeds (see Note 10 above) The LM funds re under the control of the LMs and any queries should be addressed to their Treasurers.

19. Creditors - £1,676 owed by AM to The Blue Idol (see Note 14 above)

20. Reserves Policy

CC19. 3.1: "Reserves are that part of a charity's unrestricted funds that is freely available to spend on any of the charity's purposes". We have considered the unrestricted funds we need to reserve.

Building maintenance costs: We have had recent heavy expenditure on two of our oldest buildings: The Blue Idol and Ifield Meeting Houses. We have a programme of Quinquennial Inspections and so would not expect to have significant unexpected costs arising in the near future, however, it is recognised that the relatively recent repairs costing in excess of £500,000 incurred at The Blue Idol were not identified at the regular Quinquennial inspection. We consider it would accordingly be prudent

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to set aside £162,500 for future unexpected building maintenance on our ancient and listed buildings so as not to delay work for fundraising.

Projects: The AM has agreed to provide a further £47,000 to The Blue Idol LM for their workshop project and what may need to be £80,000 to Horsham LM to complete work necessary to the Meeting House roof: £127,000 is set aside for these projects.

Annual Expenditure: We have also decided to set aside 50% of our normal expenditure across the AM for 2022 so: £116,603.

Closure costs: Where a Meeting House closes the costs incurred can be met by the sale of the that particular Meeting House.

The cost of closing the Area Meeting itself is expected to involve fees for advice including legal advice.

These combined costs are estimated to be approximately £45,000.

In accordance with the above policy we consider than an Unrestricted Reserve at 31 December 2022 of £500,000 (£500,000 2021) would be prudent. Our present reserves exceed this figure. We will review the position further in considering and setting our 2023 Budget.

Religious Society of Friends (Quakers)
WEST WEALD AREA QUAKER MEETING

**Annual report and accounts
For the year ended 31 December 2022**

UNRESTRICTED FUNDS - DESIGNATED

20	Blue Idol LM	Capel LM	Dorking LM	Horsham LM	Ifield LM	Reigate LM	£	£	Total 2022	Total 2021
	£	£	£	£	£	£			£	£
[] Unrestricted Funds										
Receipts										
Donations	6,264	1,980	10,368	5,011	2,350	2,178			28,151	34,199
Collections	527	907		483	176				2,093	1,552
Legacies									0	0
Interest & Investment Income	40		83	56	30	659			868	54
Lettings	19,078	13,062	16,200		10,771				59,111	72,774
Hirings	180		3,939	16,708		10,389			31,216	364
Gift aid	1,491			1,114	401	472			3,478	4,569
Other	196		425	500	15,164				16,285	3,300
Total receipts	27,776	15,949	31,015	23,872	28,892	13,698			141,202	116,812
Payments										
Activities:	466		965	332	185				1,948	1,841
Premises:	11,323	17,383	31,260	17,095	17,059	4,778			98,898	119,524
Contributions and subscriptions	750		10,060	1,825	80	1,473			14,188	19,470
Administration			867	4,081	19	990			5,957	5,084
Property costs	2,392								2,392	2,243
Other	200				62,608				62,808	0
Governance										
Total payments	15,131	17,383	43,152	23,333	79,951	7,241			186,191	148,162
Net receipts/payments	12,645	-1,434	-12,137	539	-51,059	6,457			-44,989	-31,350
Transfers:										
Area Meeting Quota	-3,268	-850	-3,440	-2,580	-430	-1,874			-12,442	-12,160
Other LM Payments	20,000				50,000				70,000	46,383
Between funds									0	0
Acting as Agent, IN	2,594		1,462		1,663				5,719	40,177
Acting as Agent, OUT	-2,591		-1,461		-1,663				-5,715	-40,263
<i>Sub-total</i>	16,735	-850	-3,439	-2,580	49,570	-1,874			57,562	34,137
After transfers	29,380	-2,284	-15,576	-2,041	-1,489	4,583			12,573	2,787
Balances brought forward 1 January	39,353	10,840	63,869	35,026	35,216	59,489			243,793	241,006
Balances c/fwd 31st December	68,733	8,556	48,293	32,985	33,727	64,072			256,366	243,793

**The Religious Society of Friends (Quakers)
WEST WEALD AREA QUAKER MEETING**

**Annual report and accounts
For the year ended 31 December 2022**

Independent Examiner's Report to the Trustees of West Weald Area Meeting

I report on the accounts of the trust for the year ended 31 December 2022.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Charities Act (the Act);
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 of the Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements;
 - (i) to keep accounting records in accordance with section 130 of the Act; and
 - (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act;have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

DAVID STEPHENS

Signed

10 October 2023

Dated

David Stephens BA FCCA
Chartered Certified Accountant
13 Newlands Road
Tunbridge Wells
Kent TN4 9AS

WEST WEALD AREA QUAKER MEETING

England & Wales - Charity number 1134523

Accounts

**The Religious Society of Friends (Quake
WEST WEALD AREA QUAKER MEETING**

Annual report and accounts

For the year ended 31 December 20

Reg. Charity No 1134523

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**The Religious Society of Friends (Quakers)
WEST WEALD AREA QUAKER MEETING**

**Annual report and accounts
For the year ended 31 December 2021**

Administrative Information

Contact

John Manfield
52 Carlton Green
Redhill
Surrey RH1 2DA

Charity's Principal Office/Address

Dorking Quaker Meeting House
Butter Hill, South Street
Dorking RH4 2LE

Trustees

The following were Trustees in 2021 and until the date in 2022 that the report was approved:

Rosemary Elias
Audrey Garnett (until 30 September 2022)
Jonathan Myall
Kersti Wagstaff
Helen Whittington (until 9 November 2021)
Roger Wilson

The charity's key officers in 2021 were:

Clerk of Area Meeting Trustees - Roger Wilson (until 6 September 2021), Kersti Wagstaff (from 7 September 2021)
Clerk of Area Meeting - John Manfield
Treasurer - Rosemary Elias

Independent Examiner

David Stephens BA FCCA
Chartered Certified Accountant
13 Newlands Road
Tunbridge Wells
Kent TN4 9AS

Bankers:

Triodos Bank, Deanery Road, Bristol BS1 5AS

Holding Trustee (Nominee):

Friends Trusts Ltd, 173 Euston Road, London NW1 2BJ

Charity Number 1134523

WEST WEALD AREA QUAKER MEETING
Annual report and accounts
For the year ended 31 December 2021
TRUSTEES' REPORT 2021

GOVERNANCE

West Weald Area Quaker Meeting is composed of seven local meetings in Surrey and Weald and manages six active Meeting Houses as managing trustees which are owned by Friends of the Meeting Houses Ltd. as custodian trustee (since 16 September 2021: as holding trustee).

The duties of Area Meeting Trustees are defined by the Terms of Reference given in Appendix 1 of the Area Meeting Handbook (Section 19.1). These responsibilities include (but are not limited to) housing, employment, disability, discrimination and equal opportunities, health and safety, and data protection. They are summarised in the West Weald Governing Document (adopted by Area Meeting in November 2008 and amended April 2011 by Area Meeting Minute 11/18, January 2020 by Area Meeting Minute 20/31, and January 2022 by Area Meeting Minute 22/04(ii)), and the Terms of Reference already mentioned. The Trustees are appointed by Area Meeting to (inter alia) act as a channel of communication to and from their own local Meetings.

It is important to recognise that the Governing Document and Terms of Reference can be amended and revised when appropriate by Area Meeting in session. Thus, in these matters Area Meeting holds the ultimate authority and this is delegated to Trustees by Area Meeting. Any amendments to the Governing Document agreed by West Weald Area Meeting in session must be recorded in the Minute of that Area Meeting (Governing Document 2008, Clause 7(i)). The Charity Commission must then be informed of the amendment. It is also open to Area Meeting to monitor and evaluate Trustees' performance in their duties.

Trustees oversee the compliance of West Weald Area Quaker Meeting with the legislative and regulatory requirements affecting its activities. They are responsible for keeping accounting records in accordance with section 130 of the 2011 Charities Act and for preparing accounts which are consistent with the accounting records and comply with the accounting requirements of the Act, and are also responsible for buildings and other assets. From May 2018 they also became responsible for ensuring that the Charity meets the requirements of the General Data Protection Regulation (GDPR).

The Quaker tradition affirms at each level the controlling position of our worshipping community in session. The Trustees prepare a budget before the start of each financial year, for approval by Area Meeting. Out-turn against budget is checked at each Trustees Meeting and a report is made to the next Area Meeting. If necessary the permission of Area Meeting is sought to amend the budget. Trustees do not feel that Area Meeting needs to revisit the foregoing governance arrangements at this time.

During 2021 the Trustees met on six occasions for Meetings for Worship for Business. Because of the COVID pandemic, our Governing Document was amended in November 2020 to permit meetings to be held on-line, and partly to protect vulnerable Trustees or members of the community from COVID infection. Trustees continued to meet in this way on all six occasions in 2021. The minutes of Trustees are, in accordance with Quaker tradition, agreed and signed at the Meeting and not at a later date. It was thus possible to circulate the Minutes of Trustees' Meetings immediately, and we also circulate our Minutes immediately to all Members and

have indicated a willingness to receive emailed papers. Additionally, a report is given verbally to Trustees to each Area Meeting in session, and questions are taken at that time. Area Meetings were convened six times in session for Meetings for Worship for Business in 2021, again utilising email contact after the pandemic onset. The work, in addition to receiving reports from Trustees, included the appointment of various officers for West Weald and of representatives to Quaker conferences. The receiving of reports, maintaining membership records and approving Annual Accounts.

Local Meetings hold periodic business Meetings (held in worship, after the practice of Friends) to manage their own accounts and maintenance programmes under the guidance and delegated authority of the Trustees. Their accounts are prepared and examined locally before being consolidated with the Area Meeting Accounts. Local Meetings submit annual reports to Trustees to show they are complying with statutory and local legislation and are carrying out regular maintenance checks. Again, these Local Meetings were online in 2021 when it became impossible to meet in person. As the year went on, Local Meetings made their own arrangements for blended/hybrid meetings (with some Friends in person in the meeting house and other joining via an internet video link [Zoom] as suited their own members and circumstances.

No Quinquennial Inspections were carried out during 2021.

Trustees have arranged for full insurance cover on our buildings, and Local Meetings have been reminded that they must meet the conditions imposed by our insurers including the periodic fire and Safety audit of our premises.

OBJECTIVES AND ACTIVITIES

In detail our religious efforts were devoted to:

- i) strengthening the life and witness of our Quaker meetings and beyond;
- ii) spreading the message of Quakers;
- iii) funding the concerns of Quaker meetings ;
- iv) providing for the pastoral care of individual members and attenders including assisting those in need and for education;
- v) maintaining and developing our meeting houses as places for public worship and from which to carry our witness into the world;
- vi) administering and maintaining the organisation of our Area Meeting and contributing to the support of Britain Yearly Meeting.

It is normal for each of our Local Meetings to hold a public Meeting for Worship at least once a week. As during 2020, the first year of the pandemic, these were meetings were in 2021 on-line only or as blended meetings with some Friends attending in person and others observing COVID-related Government regulations, Local Meetings carried out their own risk assessments for their own premises to guide the practical arrangements for their own Meetings. Individual Friends and Meetings vary in their feelings about the experience of online or blended meetings - the ability to include those who could not in the normal way attend (e.g. because of being abroad) is a positive, but the lack of personal presence is felt by most as a negative. As restrictions were gradually lifted over the course of 2021, Local Meetings had time and opportunity to find a meeting that were workable and acceptable to them. Our online meetings, like normal in-person meetings are advertised on our websites. Anyone is welcome at such meetings, and our business Meetings, which are also conducted in a spirit of worship are likewise open to all.

our discussion meetings. In addition, our document of general guidance "Advices and Queries" encourages all our members to "work gladly with other religious groups in the pursuit of common goals ..." and to "... enter imaginatively into the life and witness of other communities of faith creating together the bonds of friendship".

West Weald Area Meeting has care of the properties listed below:

Blue Idol Meeting, Coolham

Meeting House with warden flat & domestic residence (let). Stable (formerly known as Horse House) £1,447,103

Meeting House Grade II*; Stable Grade II

Capel Meeting

Meeting House & domestic residence (let). Burial Ground and orchard. £706,524

Grade II

Dorking Meeting

Meeting House & domestic residence (let)

£1,340,152

Horsham Meeting

Meeting House & Warden Cottage attached

£770,884

Grade II

Ifield Meeting

Meeting House & attached cottage (let)

£1,525,000

Meeting House Grade 1; attached Cottage Grade II*; Mounting Block Grade II

Reigate Meeting

Meeting House & Burial Ground.

£695,309

The values given are the 2021 insurance values

The seventh Local Meeting meets at Claridge House, a property not owned by the Area Meeting and for which Trustees have no financial responsibility. The Claridge House Meeting does not conduct financial activities or produce annual accounts for consolidation in those of West Weald Area Meeting or Quaker Meeting.

Local meetings are encouraged and required to undertake activities to guide and maintain the spiritual growth and to provide pastoral care and comfort to members and attenders. Based on our deeply held belief in the presence of God in every person, Friends try to put into practice Quaker testimonies of peace, non-violence, sustainability, equality, truth and integrity into their own lives, and to alleviate poverty and to promote social justice. Individual Friends are encouraged to be involved in many humanitarian movements and organisations in this country and abroad.

Two Friends are appointed by Area Quaker Meeting as Governors of the William Penn School, Coolham, and Friends support a programme based on Restorative Practice principles at the school. (This Voluntary Controlled Primary School is unique in that although controlled by the Local Education Authority, it has a Quaker foundation and the education delivered at the school follows Quaker ethos very closely. The school land and buildings are owned by Friends Trusts Limited as a Trustee, and are operated and managed by the West Sussex County Council. In common with other Voluntary Controlled Schools, no rent is paid for the land or premises).

Local Meetings support good causes by collecting money for them, and where this occurs, contributions are shown in the "Acting as Agent" category in the consolidated accounts. However, we must point out that this is not the total sum raised, as some meetings choose to appoint a responsible Friend to collect and forward their contributions direct to the good causes of their own concern and these amounts are accordingly not reflected in the Area Meeting consolidated accounts.

PUBLIC BENEFIT STATEMENT

This report shows how our resources have been applied and how the public benefits from them. The charity's Trustees have complied with their duty under the Charities Act 2011 to have regard to public benefit guidance published by the Charity Commission. All Trustees give voluntarily and do not receive any personal financial benefit from the charity.

Our Meeting Houses are used by a wide range of local community groups at affordable fees in order to support and sustain such groups in their work for the general community. We also support the Housing Associations, whose properties are built in the grounds of Reigate and Ifield Meetings, very beneficial ground rents, and at Ifield a Friends from Ifield Local Meeting support by serving on the Housing Association's management committee.

We believe that there is that of God in all people, so that those of all faiths and none deserve respect. Quakers work for understanding and for the peace which can flow from that understanding, and local meetings are members of Churches Together in their communities. Members of Dorking Meeting also volunteer and donate food to the foodbank run by Churches Together. The spirit of God is at work in the ordinary activities and experience of daily life. In common with many other religious groups, we try to enable ordinary people to live out their learning and developing their knowledge and trust of the ways of God. Quakerism is rooted in Christianity, but acknowledges that our understanding of our own religious tradition may be enriched by the insights of other faiths.

Members of the public may become associated with a Quaker meeting either as attendees or as full members - our meetings are open to the public and the benefits such as using our buildings or receiving financial assistance from the meeting are normally available to all members and regular attendees.

Where appropriate our Meeting Houses are open to the public on specific days, and we host groups of visitors interested in the history of our listed buildings. Our gardens and grounds are open to the public to enjoy their peace and serenity.

Each meeting responds in different ways to local public needs. For example, three members

Dorking Local Meeting attend meetings of the Mole Valley Environment Forum in the Co Offices. This forum hopes to encourage local groups to work together to help back up Mo Council's intention to reduce its carbon footprint and eventually become carbon neutral. Friends have continued to do their best to support the Dorking food bank with either don requested foods or by financial donations.

The monthly Horsham Repair Café, which offers repair by volunteers of a range of items electrical, electronics, clothering and ceramics, outgrew the space available at its co-fou Horsham Quaker Meeting. Closed for part of 2021 due to the Covid pandemic, it reopen the year and moved to Horsham United Reformed Church along with the associated Clea Refill service. The Horsham Climate Café, which before the pandemic met at Horsham M House, has moved permanently online. The recycling bins schemed managed by Sussex Living continued throughout 2021. Horsham Quaker Meeting supports this initiative by h several bins in the front garden where people can bring various items to be sorted and r Groups normally hiring Horsham Meeting House such as Amnesty International Horshan Yog group and Alcoholics Anonymous, suspended their activities during the pandemic, b gradually started to return in the course of 2021.

The Blue Idol Meeting House is in regular demand for retreat days by other churches because of its rural, quiet location, also attracting visitors in significant numbers from th abroad because of its historical association with William Penn and the founding of Penns. All of this activity stopped during the pandemic in 2020, and was slower to restart during activities within our own community. Only the weekly Friday Open Days during the sum (May to November 2021) could be restarted, limited to 3 hours rather than the usual 6 b the number of Friends shielding at home and unavailable to join the rota. A gradually in trickle of visitors was welcomed. The annual Shipley Festival concert programme of clas readings at the Blue Idol returned in 2021 after being only online in 2020. The Blue Idol Meeting is affiliated to the national Quiet Gardens movement. The regular public Quiet C days and associated retreats and meetings ceased during the pandemic, but began to ret latter half of 2021. The one thing unaffected by COVID restrictions was the garden itself available for the public during daylight houses for rest and reflection (socially distanced required).

Friends from Claridge House Local Meeting support both financially and with time the h work of Claridge House, holding Quiet Times for guests at the house and running a mont Cafe for those on retreat and the local community. They also held a Death Cafe for the l community in the last year.

Like the other Local Meetings, Capel and Ifield Meetings resumed opening for meetings, and other public functions in the course of 2021.

ACHIEVEMENTS AND PERFORMANCE

There is significant overlap between the previous section on public benefit, and this sect conciseness we will not repeat here what has already been reported above.

Membership at the end of 2021 showed a decrease of 14 from the previous year. In four was due to termination of formal membership due to repeated lack of response to comm

There were also two transfers out, four resignations, one termination because the Member could not be ascertained, and three deaths. Thus our number of members at the end of the period was 120 compared to 134 last year. These members were supported by a group of attenders who enjoy equivalent status and responsibilities as far as permitted by our Governing Document. We are deeply grateful for the service that both Friends and attenders have provided and continue to devote to our Meetings.

As noted in our previous two annual reports, we have been operating with the minimum number of Trustees, and during 2021 we remained very conscious of the need for more Members to serve. We continue to seek ways in which the operation of the trustee body can be made more efficient while maintaining the degree of oversight and support needed by our Local Meetings. Our 'flat' organisational structures which have sustained the Quaker faith for over 350 years are consistent with the view that Trustees should be drawn from all Local Meetings and should, in effect, act as channels of communication with their Meetings, which in the modern world, where increasing regulatory complexity is needed to maintain good practice throughout the Area.

Turning to our most fundamental purpose and duty, we are glad to be able to report that during COVID all our Local Meetings continued to hold regular Meetings for Worship each Sunday morning either normally or on-line, and when possible both. These were open to all. Where lockdown regulations or Local Meeting risk assessments required it, the weekday meetings in Dorking and Horsham were suspended, but were reinstated later in 2021 when that became possible.

FINANCIAL REVIEW

Following the sale of the former Oxted Meeting House, our financial position remains strong. During 2021 the implementation of the decision to put the Area Meeting investments under professional advice was begun. We came to an agreement with Investing Ethically, a regulated financial adviser who deals with a number of other Quaker Area Meetings, and obtained clearance from the Charity Commission dated 16 September 2021 discharging Friends Trusts Ltd from its custodianship of our investments, as a preliminary step to placing these investments through Investing Ethically with Fidelity Investments.

I can state that no other serious incident or other matter occurred in 2021 that I should bring to the attention of the Charity Commission.

On behalf of the Trustees of West Weald Area Quaker Meeting

Kersti Wagstaff

Clerk to the Trustees

Date: 12/10/2022

Religious Society of Friends (Quakers)

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Religious Society of Friends (Quakers)
WEST WEALD AREA QUAKER MEETING

**Annual report and accounts
For the year ended 31 December 2021**

RECEIPTS AND PAYMENTS

Unrestricted Funds General (Central funds) £	Unrestricted Funds Designated (LM funds) £	Restricted Funds £	Permanent Endowment Funds £	Total 2021
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Receipts

Donations + contributions	4	162	34,199	0		34,361
Collections		0	1,552	0		1,552
Legacies and grants		0	0	0		0
Interest & Investment Inc	5	3,778	54	0		3,832
Lettings	6	0	72,774	0		72,774
Hirings		0	364	0		364
Fundraising		0	4,569	0		4,569
Other		0	3,300	0		3,300

Total receipts		3,940	116,812	0		120,752
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Payments

Charitable activities:	7	2,129	1,841	0		3,970
Premises	8	10,123	119,524	0		129,647
Contributions and subs	9	7,600	19,470	0		27,070
Administration	10	1,294	5,084	0		6,378
Property costs		0	2,243	10,427		12,670
Other		0	0	0		0
Governance	11	825	0	0		825

Total payments		21,971	148,162	10,427		180,560
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Net receipts/payments		-18,031	-31,350	-10,427		0
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Transfers:

Area Mtg Quota	12	12,160	-12,160	0		0
Other LM Paym'ts	13	-46,383	46,383	0		0
Between funds		0	0	0		0
Acting as Agent, IN	6	6,704	40,177	0		46,881
Acting as Agent, OUT	6	-6,704	-40,263	0		-46,967
<i>Sub-total</i>		-34,223	34,137	0		0

After transfers		-52,254	2,787	-10,427		0
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Balances b/fwd 1 January	905,074	241,006	59,364	41,732	1,247,176
Balances c/fwd 31st Dec	852,820	243,793	48,937	41,732	1,187,282

Unrestricted Funds General (Central funds) £	Unrestricted Funds Designated (LM funds) £	Restricted Funds £	Permanent Endowment Funds £	Total 2020 £
155	36,734	0		36,889
	1,777	0		1,777
	0	0		0
3,310	366	0		3,676
26,941	43,805	0		70,746
	17,909	0		17,909
	6,004	0		6,004
934,953	65	0		935,018
965,359	106,660	0	0	1,072,019
828	11,575	0		12,403
23,248	69,855	0		93,103
95,155	17,022	0		112,177
10,420	3,569	0		13,989
620	26,676	2,878		30,174
26,240	1,221			27,461
800	0	0		800
157,311	129,918	2,878	0	290,107
808,048	-23,258	-2,878	0	781,912
0	0	0		0
-12,402	12,402	0		0
	0	0		0
	9,602	0		9,602
	-10,082	0		-10,082
-12,402	11,922	0	0	-480
795,646	-11,336	-2,878	0	781,432

109,428	252,342	62,242	41,732	465,744
905,074	241,006	59,364	41,732	1,247,176

Religious Society of Friends (Quakers)
WEST WEALD AREA QUAKER MEETING

Annual report and accounts
For the year ended 31 December 2021

STATEMENT OF ASSETS AND LIABILITIES
at 31 December 2021

	Unrestricted Funds General (Central funds)	Unrestricted Funds Designated	Restricted Funds	Permanent Endowment Funds	Total 2021
	£	£	£	£	
Cash Funds					
	(LM funds)				
Short term deposits	14 81,060	0	0	41,732	122,792
Cash at bank and in hand	15 771,760	243,793	48,937		1,064,490
	852,820	243,793	48,937	41,732	1,187,282
Other monetary assets					
Debtors					0
Loans receivable	16 0	0	0	80,000	80,000
	0	0	0	80,000	80,000
Investment assets					
Investments	17 88,620			298,408	387,028
					0
	88,620	0	0	298,408	387,028
Liabilities					
Creditors	0	1,739	0	0	1,739
Loans payable	0	0	0	0	0
	0	1,739	0	0	1,739

Approved by the trustees

.....
 Kersti Wagstaff

.....
 Dated

**The Religious Society of Friends (Quakers)
WEST WEALD AREA QUAKER MEETING**

**Annual report and accounts
For the year ended 31 December 2021**

Notes to the Consolidated Accounts: notes 1 - 3 and 18 not referenced in the accounts

1. Unrestricted Funds

These are General Funds which can be used for the ordinary purposes of the Area Meeting.
Designated funds are General Funds held by the Local Meetings and used for their own Local Meeting purposes.

2. Restricted Funds

Restricted funds are funds which have been given for a specific purpose by the donor and may only be used for that specific purpose.

3. Endowment Funds

Permanent endowment funds are funds the capital of which must be maintained; only income arising from the investment of the endowment may be used either as restricted or unrestricted depending upon the purpose for which the endowment was established.

Notes on the Central AM Fund

4. Donations and collections - £162 given other than by Quotas from Local Meetings in 2021

5. Interest & Investment income - £3,778 including £904 Building Society Interest + £2,874 dividends. Dividends from following investments held (not all paid dividends in 2021): Aberdeen Global Sustainable Responsible Inv. Equity A Inc, F & C Responsible UK Equity Growth Fund 1 (Inc), F & C Responsible UK Income Fund 1 (Inc), Janus Henderson Global Sustainable Equity Fund A Inc, Premier Miton Responsible Equity A Inc, Aegon Ethical Equity Fund Class A Acc, and Jupiter Ecology Fund L Class Inc.

6. Lettings - Nil: £6704 EE mast rent was received on behalf of The Blue Idol LM and then transferred to the LM. See Acting as Agent In and Out.

7. Charitable Activities - £2,129 includes £1,140 to enable Young Friends to attend Quaker Summer Events and £525 for Quaker Role training events.

8. Premises - £10,123: Includes £5,309 insurance. (transfer £36,544 on upgrading the electrical supply to The Blue Idol, separating the cottage and the Penn flat heating system and installing a independent electrical heating system to the flat), and £3,840 for the maintenance contract with the Churches Conservation Trust pilot (which Dorking and Horsham LMs had opted into). (transfer to Blue Idol £6728 incurred on the access way to the West Chiltington Burial Ground).

9. Contributions and subs - £7,600: Donations of £2,600 to Britain Yearly Meeting and £5,000 to the local William Penn Primary School in Coolham, which is the only Quaker foundation state primary school in the UK, towards an all-weather running track to promote pupils adopting an active lifestyle.

10. Administration - £1,294 including a net figure of £948 for professional fees after £3,056 of legal fees incurred in 2020 were reimbursed by Transform (Housing Association).

11. Governance - £825: Independent Examiner's fee.

12. AM Quota - £12,160: payment of the Quota was reinstated following not requesting payments from LMs in 2020 due to the Covid pandemic.

13. Other LM payments - £3,111: Compensation paid for income lost by LMs due to Covid pandemic.

14. Short term deposits - balances at 31 December 2021: General Fund: ICOF £500, Ecology BS £78,617 + Yorkshire BS £1,942. Permanent Endowment: Ecology BS £6,383 + Yorkshire BS £35,349.

15. LM Funds

These funds are under the control of the LMs and any queries should be addressed to their Treasurers.

16. Permanent Endowment Funds

The £80,000 shown is the Reigate LM Rebuilding and Improvement Fund.

17. Investments - Details of these investments are given at Note 5 (above).

18. Reserves Policy

CC19. 3.1: "Reserves are that part of a charity's unrestricted funds that is freely available to spend on any of the charity's purposes". We have considered the unrestricted funds we require.

Building maintenance costs: We have had recent heavy expenditure on two of our oldest buildings: The Blue Idol and Ifield Meeting Houses. We have a programme of Quinquennial Inspections and so would not expect to have significant unexpected costs arising in the near future, however, it is recognised that the relatively recent repairs costing in excess of £500,000 incurred at The Blue Idol were not identified at the regular Quinquennial inspection. We consider it would accordingly be prudent to set aside £150,000 for future unexpected building maintenance on our ancient and listed buildings so as not to delay work for fundraising.

Projects: We currently have an unfinished project at The Blue Idol and proposed projects at Horsham and Dorking, of a new roof and an Air Source Heat Pump heating system respectively. £220,000 is set aside for these projects.

Annual Expenditure: We have also decided to set aside 50% of our expenditure across the AM for 2021 so: £90,280.

Closure costs: Where a Meeting House closes the costs incurred can be met by the sale of the that particular Meeting House. The cost of closing the Area Meeting itself is expected to involve fees for advice including legal advice and conveyancing costs for land and buildings, including Meeting Houses, owned by the Area Meeting. These combined costs are estimated to be approximately £40,000.

In accordance with the above policy we consider than an Unrestricted Reserve at 31 December 2021 of £500,000 (£475,000 2020) would be prudent. Our present reserves exceed this figure. We will review the position further in considering and setting our 2023 Budget.

Annual report and a
For the year ended 31 Dec

UNRESTRICTED FUNDS

20	Blue Idol LM	Capel LM	Dorking LM
	£	£	£

[] Unrestricted Funds

Receipts

Donations		6,811	2,125	13,599
Collections		547	793	
Legacies				
Interest & Investment Income		3		
Lettings		21,804	13,076	16,200
Hirings				364
Gift aid		1,828	709	
Other		100		

Total receipts

		31,093	16,703	30,163
--	--	---------------	---------------	---------------

Payments

Activities:		687		469
Premises:		56,428	6,256	36,316
Contributions and subscriptions		1,700	3,000	9,450
Administration				1,065
Property costs		2,243		
Other				
Governance				

Total payments

		61,058	9,256	47,300
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Net receipts/payments

		-29,965	7,447	-17,137
--	--	----------------	--------------	----------------

Transfers:

Area Meeting Quota		-2,465	-850	-3,570
Other LM Payments		43,272		3,111
Between funds				
Acting as Agent, IN		38,448		204
Acting as Agent, OUT		-38,538		-200
<i>Sub-total</i>		40,717	-850	-455

After transfers		10,752	6,597	-17,592
Balances brought forward 1 January		28,601	4,243	81,461
Balances c/fwd 31st December		39,353	10,840	63,869

City of Friends (Quakers)
AREA QUAKER MEETING

accounts
December 2021

- DESIGNATED

Horsham LM	Ifield LM		Reigate LM			Total 2021
£	£		£	£		£
5,755	3,270		2,639			34,199
193	19					1,552
						0
17	9		25			54
7,712	9,636		4,346			72,774
						364
1,114	401		517			4,569
100	3,100					3,300
14,891	16,435		7,527			116,812
525	160					1,841
5,817	9,274		5,433			119,524
3,725	130		1,465			19,470
3,066	1		952			5,084
						2,243
						0
13,133	9,565		7,850			148,162
1,758	6,870		-323			-31,350
-3,000	-350		-1,925			-12,160
						46,383
						0
	1,525					40,177
	-1,525					-40,263
-3,000	-350		-1,925			34,137

-1,242	6,520		-2,248			2,787
36,268	28,696		61,737			241,006
35,026	35,216		59,489			243,793

**Total
2020**

£

36,734
1,777
0
366
43,805
17,909
6,004
65

106,660

11,575
69,855
17,022
3,569
26,676
1,221

129,918

-23,258

0
12,402
0
9,602
-10,082
11,922

-11,336

252,342

241,006

**Annual report and acc
 For the year ended 31 Dece**

RESTRICTED FUNDS

	19	Ifield Appeal	Reigate Bequest Fund
	£	£	£
Receipts			
Donations			
Collections			
Legacies and grants			
Interest & Investment Inc			
Lettings			
Hirings			
Fundraising			
Other		0	
Total receipts		0	0
Payments			
Activities:			
Premises:			
Contributions and subs			
Administration			
Restoration project		10,427	
Other			
Governance			
Total payments		10,427	0
Net receipts/payments		-10,427	0
Transfers:			
Area Meeting Quota			
Other LM Payments			
Between funds			
Acting as Agent, IN			
Acting as Agent, OUT			
<i>Sub-total</i>		0	0
After transfers		-10,427	0

Balances b/ fwd

		10,427		48,937

Balances c/fwd

		0		48,937
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59,364			13,305		48,937	62,242

48,937			10,427		48,937	59,364
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**The Religious Society of Friends (Quakers)
WEST WEALD AREA QUAKER MEETING**

**Annual report and accounts
For the year ended 31 December 2021**

Independent Examiner's Report to the Trustees of West Weald Ar

I report on the accounts of the trust for the year ended 31 December 202

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Charities Act (the
- (ii) to follow the procedures laid down in the general Directions given by t
- 145 of the Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Direction
An examination includes a review of the accounting records kept by the c
accounts presented with those records. It also includes consideration of
accounts, and seeking explanations from you as trustees concerning any
undertaken do not provide all the evidence that would be required in an a
an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material resp
 - (i) to keep accounting records in accordance with section 130 of the .
 - (ii) to prepare accounts which accord with the accounting records anrequirements of the Act;
have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable
of the accounts to be reached.

Signed

.....
David Stephens BA FCCA
Chartered Certified Accountant
13 Newlands Road
Tunbridge Wells
Kent TN4 9AS

Area Meeting

1.

;

Act);
the Charity Commission under section

s given by the Charity Commission.
Charity and a comparison of the
any unusual items or disclosures in the
such matters. The procedures
audit, and consequently I do not express

;
ect the requirements;
Act; and
d comply with the accounting

a proper understanding

..... Dated

WEST WEALD AREA QUAKER MEETING

England & Wales - Charity number 1134523

Accounts

**The Religious Society of Friends (Quakers)
WEST WEALD AREA QUAKER MEETING**

Annual report and accounts

For the year ended 31 December 2020

Reg. Charity No 1134523

**The Religious Society of Friends (Quakers)
WEST WEALD AREA QUAKER MEETING**

**Annual report and accounts
For the year ended 31 December 2020**

Administrative Information

Contact

John Manfield
52 Carlton Green
Redhill
Surrey RH1 2DA

Charity's Principal Office/Address

Dorking Quaker Meeting House
Butter Hill, South Street
Dorking RH4 2LE

Trustees

The following were Trustees in 2020 and until the date in 2021 that the report was approved:

Rosemary Elias
Audrey Garnett was appointed trustee by Minute 20/11 at Area Meeting in March 2020
Jonathan Myall
Kersti Wagstaff
Helen Whittington
Roger Wilson

The charity's key officers in 2020 were:

Clerk of Area Meeting Trustees - Roger Wilson
Clerk of Area Meeting - Roger Baker
Treasurer - Rosemary Elias

Independent Examiner

David Stephens BA FCCA
Chartered Certified Accountant
13 Newlands Road
Tunbridge Wells
Kent TN4 9AS

Bankers:

Triodos Bank, Deanery Road, Bristol BS1 5AS

Custodian Trustee:

Friends Trusts Ltd, 173 Euston Road, London NW1 2BJ

Charity Number 1134523

WEST WEALD AREA QUAKER MEETING
Annual report and accounts
For the year ended 31 December 2020
TRUSTEES' REPORT 2020

GOVERNANCE

West Weald Area Quaker Meeting is composed of seven local meetings in Surrey and West Sussex and manages six active Meeting Houses as managing trustees which are owned by Friends Trusts Ltd. as custodian trustees. (A seventh building, the former Oxted Meeting House, was sold during the year).

The duties of Area Meeting Trustees are defined by the Terms of Reference given in Appendix 2 of the Area Meeting Handbook (Section 19.1). These responsibilities include (but are not limited to) housing, employment, disability, discrimination and equal opportunities, health and safety, and data protection. They are summarised in the West Weald Governing Document (adopted by the Area Meeting in November 2008 and amended April 2011 by Area Meeting Minute 11/18), and by the Terms of Reference already mentioned. The Trustees are appointed by Area Meeting in session to (inter alia) act as a channel of communication to and from their own local Meetings.

It is important to recognise that the Governing Document and Terms of Reference can be reviewed and revised when appropriate by Area Meeting in session. Thus, in these matters Area Meeting holds the ultimate authority and this is delegated to Trustees by Area Meeting. Any amendment to the Governing Document agreed by West Weald Area Meeting in session must be recorded by Minute of that Area Meeting (Governing Document 2008. Clause 7(i)) The Charity Commission must then be informed of the amendment. It is also open to Area Meeting to monitor and guide Trustees' performance in their duties.

Trustees oversee the compliance of West Weald Area Quaker Meeting with the legislation and regulations affecting its activities. They are responsible for keeping accounting records in accordance with section 130 of the 2011 Charities Act and for preparing accounts which accord with the accounting records and comply with the accounting requirements of the Act, and are also responsible for buildings and other assets. From May 2018 they also became responsible for ensuring that the Charity meets the requirements of the General Data Protection Regulations (GDPR).

The Quaker tradition affirms at each level the controlling position of our worshipping community in session. The Trustees prepare a budget before the start of each financial year, for approval by Area Meeting. Out-turn against budget is checked at each Trustees Meeting and a report is made to the next Area Meeting. If necessary the permission of Area Meeting is sought to amend the budget. The Trustees do not feel that Area Meeting needs to revisit the foregoing governance arrangements at this time.

During 2020 the Trustees met on six occasions for Meetings for Worship for Business. Because of the COVID pandemic, only the first of these, in January) was held face to face. The Governing Document was amended to permit our meetings to be held on-line, and the remaining five meetings during 2020 were held using the Zoom application. The Minutes of Trustees are, in accordance with Quaker tradition, agreed and signed at the Meeting to which they refer, and not at a later date. It was thus possible to circulate the Minutes of AM Trustees' Meetings to all local meetings immediately, and we also circulate our Minutes immediately to all Members and Attenders who have indicated a willingness to receive emailed papers. Additionally, a report is given verbally by the Clerk to Trustees to each Area Meeting in session, and questions are taken at that time. Area Meeting convened six times in session for Meetings for Worship for Business in 2019, again utilising online contact after the pandemic onset. The work, in addition to receiving reports from Trustees, included the appointment of various officers for West Weald and of representatives to Quaker conferences, the receiving of reports, maintaining membership records and approving Annual Accounts.

Local Meetings hold periodic business Meetings (held in worship, after the practice of Friends) and manage their own accounts and maintenance programmes under the guidance and delegated authority of the Trustees. Their accounts are prepared and examined locally before being consolidated with the Area Meeting Accounts. Local Meetings submit annual reports to confirm that they are complying with statutory and local legislation and are carrying out regular maintenance checks. Again, these Local Meetings were shifted online when it became impossible to meet face to face.

The sale of the former Oxted Meeting House, subsequent to the death of the protected tenant who had been living there, allowed trustees to repay loans outstanding to central Quaker funds, and to

make charitable donations to central Quaker bodies in appreciation of the support which had been obtained from such central resources in previous years. At the same time, trustees decided to cancel the nominal interest-free loans which had been granted to Local Meetings within the Area Meeting from time to time when the cost of repairs and renewals to buildings had exceeded the financial resources available within the local Meeting concerned. These changes simplified the accounts by eliminating the need to keep track of these historical intra-Meeting loans.

Our rolling plan of Quinquennial Inspections had previously programmed an inspection of the Blue Idol Meeting House during 2020. The inspection of this site, and of the Meeting House at Ifield were both conducted during 2020, and at the end of the year the reports were awaited.

Trustees have arranged for full insurance cover on our buildings, and Local Meetings have been reminded that they must meet the conditions imposed by our insurers including the periodic Health and Safety audit of our premises.

OBJECTIVES AND ACTIVITIES

In detail our religious efforts were devoted to:

- i) strengthening the life and witness of our Quaker meetings and beyond;
- ii) spreading the message of Quakers ;
- iii) funding the concerns of Quaker meetings ;
- iv) providing for the pastoral care of individual members and attenders including assistance to those in need and for education;
- v) maintaining and developing our meeting houses as places for public worship and from which to carry our witness into the world;
- vi) administering and maintaining the organisation of our Area Meeting and contributing to the support of Britain Yearly Meeting.

It is normal for each of our Local Meetings to hold a public Meeting for Worship at least once a week. After the initial pandemic lockdown there were periods in which these public meetings could not be held. Again, we were able to transfer these meetings on-line using the Zoom application.

During the rest of the year our meetings for Worship were continued in this way. As the situation permitted some of these Meetings were held partly on-line, and partly by attenders at the Meeting House, the two being linked by a large screen. While this was unusual, we found that in practice some members who had previously been unable to attend worship were able to join in on-line, and we also welcomed attendance from those from other countries who were linked to us by friendship. We advertised these on-line meetings on our websites. Anyone is welcome at such meetings, and our local business Meetings, which are also conducted in a spirit of worship are likewise open to all, as are our discussion meetings. In addition our document of general guidance "Advices and Queries" encourages all of our members to "...work gladly with other religious groups in the pursuit of common goals..." and to..."enter imaginatively into the life and witness of other communities of faith, creating together the bonds of friendship."

West Weald Area Meeting has care of the properties listed below:

Blue Idol Meeting, Coolham

Meeting House with warden flat & domestic residence (let). Stable (formerly known as Hovel Barn) & Burial Ground

£1,447,103

Meeting House Grade II*; Stable Grade II

Capel Meeting

Meeting House & domestic residence (let). Burial Ground and orchard.

£706,524

Grade II

Dorking Meeting

Meeting House & domestic residence (let)

£1,340,152

Horsham Meeting

Meeting House & Warden Cottage attached

£770,884

Grade II

Ifield Meeting

Meeting House & attached cottage (let)

£1,525,000

Meeting House Grade 1; attached Cottage Grade II*; Mounting Block Grade II

Reigate Meeting

Meeting House & Burial Ground.

£695,309

Former Oxted Meeting House

Domestic residence occupied by sitting tenant until the end of 2019.

(Sold during 2020)

The values given are the 2020 insurance values

The seventh Local Meeting meets at Claridge House, a property not owned by the Area Meeting and for which Trustees have no financial responsibility. The Claridge House Meeting does not have financial activities or produce annual accounts for consolidation in those of West Weald Area Quaker Meeting.

Local meetings are encouraged and required to undertake activities to guide and maintain our spiritual growth and to provide pastoral care and comfort to members and attenders.

Based on our deeply held belief in the presence of God in every person, Friends try to put the Quaker testimonies of peace, non-violence, sustainability, equality, truth and integrity into action in their own lives, and to alleviate poverty and to promote social justice. Individual Friends continue to be involved in many humanitarian movements and organisations in this country and abroad.

Two Friends are appointed by Area Quaker Meeting as Governors of the William Penn School at Coolham, and Friends support a programme based on Restorative Practice principles at the school. (This Voluntary Controlled Primary School is unique in that although controlled by the Local Authority, it has a Quaker foundation and the education delivered at the school follows our Quaker ethos very closely. The school land and buildings are owned by Friends Trusts Limited as Custodian Trustees, and are operated and managed by the West Sussex County Council. In common with other Voluntary Controlled Schools, no rent is paid for the land or premises).

Local Meetings support good causes by collecting money for them, and where this occurs these contributions are shown in the "Acting as Agent" category in the consolidated accounts. However, we must point out that this is not the total sum raised, as some meetings choose to appoint a responsible Friend to collect and forward their contributions direct to the good causes or charities concerned and these amounts are accordingly not reflected in the Area Meeting consolidated accounts.

For some years trustees had been in discussion with the owners of the land adjacent to West Chilmington Burial Ground, which is near to the Blue Idol Meeting House. A right of way for vehicular access existed, but over the years the strip of land involved had been encroached upon, so that in practice vehicles of any size could not reach the burial ground. Trustees were concerned to restore access, and also to ensure that this could not in future be lost. Accordingly, it was proposed that the strip of land concerned should be exchanged for part of the Upper Knocksop Field, which was owned by the charity and let for grazing. The Upper Knocksop Field was listed in the charitable 'Scheme' of 2012 (which governs our charity) as land owned by the charity but not 'designated'. Thus, it was not land essential to the core objectives of the charity, and the proposal would not reduce the designated land and property owned by the charity. A Chartered Surveyor was commissioned to review the proposal and as noted in our report for 2018 his report concluded that in his professional opinion the proposal was 'fair and reasonable in the circumstances'. By the end of 2018 a draft Heads of Agreement had been reached, but the actual negotiations were protracted and the actual exchange of land took place in 2020.

PUBLIC BENEFIT STATEMENT

This report shows how our resources have been applied and how the public benefits from our work. The charity's Trustees have complied with their duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission. All Trustees give their time voluntarily and do not receive any personal financial benefit from the charity.

Our Meeting Houses are used by a wide range of local community groups at affordable fees in order to support and sustain such groups in their work for the general community. We also charge the Housing Associations, whose properties are built in the grounds of Reigate and Ifield Local Meetings, very beneficial ground rents, and individual Friends from the Reigate and Ifield Local Meetings offer support by serving on their management committees.

We believe that there is that of God in all people, so that those of all faiths and none deserve respect. Quakers work for understanding and for the peace which can flow from that understanding, and local meetings are members of Churches Together in their communities. Members of Dorking Meeting also volunteer and donate food to the foodbank run by Churches Together. The spirit of God is at work in the ordinary activities and experience of daily life, so in common with many other religious groups, we try to enable ordinary people to live out their faith, learning and developing their knowledge and trust of the ways of God. Quakerism is rooted in Christianity, but acknowledges that our understanding of our own religious tradition may sometimes be enriched by the insights of other faiths.

Members of the public may become associated with a Quaker meeting either as attenders or as full members – our meetings are open to the public and the benefits such as using our buildings or receiving financial assistance from the meeting are normally available to all members and regular attenders.

Where appropriate our Meeting Houses are open to the public on specific days, and we host groups of visitors interested in the history of our listed buildings. Our gardens and grounds are open to the public to enjoy their peace and serenity.

Each meeting responds in different ways to local public needs. For example, three members of Dorking Local Meeting attend meetings of the Mole Valley Environment Forum in the Council Offices. In 2020 there was one face to face meeting of the forum and one online meeting. This forum is hoping to encourage local groups to work together to help back up Mole Valley District Council's intention to reduce its carbon footprint and eventually become carbon neutral. Dorking Friends have continued to do their best to support the Dorking food bank with either donations of requested foods or by financial donations. Food donations were collected in the Meeting House until its closure in March, and during the lockdown they were left in supermarket collection sites or collected from Friends' homes by our meeting's food bank contact.

Horsham Quaker Meeting was a joint partner and co-founder with the charity Sussex Green Living of the monthly Horsham Repair Cafe, which aims to repair a range of items including electrical, electronics, clothing and ceramics. Sadly, this activity had to be closed for the duration of lockdown, together with Horsham Quakers activity in support of the Cleaning Refill service promoting the reuse of containers for environmentally friendly home and personal cleaning products. The Horsham Climate Cafe was also closed for the duration of the COVID-19 emergency. Groups using Horsham Meeting House normally include include Amnesty International Horsham group, a Yoga group and Alcoholics Anonymous., and these activities were also suspended. The recycling bins scheme managed by Sussex Green Living has been able to continue throughout 2020. Horsham Quaker meeting supports this initiative by having several bins in the front garden where people can bring various items to be sorted and recycled.

The Blue Idol Meeting House is in regular demand for retreat days by other churches because of its rural, quiet location, and normally attracts visitors in significant numbers from the UK and abroad because of its historical association with William Penn and the founding of Pennsylvania. This activity could not of course continue during the COVID pandemic, and our weekly Open Days were likewise discontinued during 2020, as were the public classical musical concerts in conjunction with the Shipley Festival. The Blue Idol Local Meeting is affiliated to the national Quiet Gardens movement, and normally has regular public Quiet Garden days and associated retreats and meetings. These too were discontinued.

Because of the COVID emergency, both Capel and Ifield Meeting Houses were closed for lettings and other public functions from March 2020 to the end of the year.

ACHIEVEMENTS AND PERFORMANCE

There is significant overlap between the previous section on public benefit, and this section. For conciseness we will not repeat here what has already been reported above.

Membership at the end of 2020 showed a decrease of three from the previous year. We had two new Members, one transfer in from another Area Meeting, one transfers out, and five deaths. Thus, our number of members at the end of the report period was 134 compared to 137 last year. These members were supported by a group of 106 attenders who enjoy equivalent status and

responsibilities as far as permitted by our Governing Document (Trustees, for instance, must be members). We are deeply grateful for the service that both Friends and attenders have devoted, and continue to devote to our Meetings.

As noted in our previous report, we were operating with the minimum number of Trustees, and during 2020 we were very conscious of the need for more Members willing to serve. We continue to seek ways in which the operation of the trustee body can be made more efficient while maintaining the degree of oversight and support needed by our Local Meetings. The 'flat' organisational structures which have sustained the Quaker faith for over 350 years are consistent with the view that Trustees should be drawn from all Local Meetings and should, in effect, act as the representatives of their Meetings which in the modern world of increasing regulatory complexity is needed to promulgate and sustain uniform good practice.

Turning to our most fundamental purpose and duty, we are glad to be able to report that in spite of COVID all our Local Meetings continued to hold regular Meetings for Worship each Sunday morning either normally or on-line, and when possible both. These were open to all. During the COVID emergency regulations the weekday meetings at both Dorking and Horsham were suspended, as were the Sunday evening meetings previously held in Leatherhead once a month.

FINANCIAL REVIEW

Our finances were strengthened during 2020 by the sale of the former Oxted Meeting House, and as noted above trustees have taken the opportunity that this afforded to review the financial arrangements between the Area Meeting and its constituent Local Meetings. The objective where possible has been to simplify the way in which the Area Meetings supports its Local Meetings.

I can state that no other serious incident or other matter occurred in 2020 that I should bring to the attention of the Charity Commission.

On behalf of the Trustees of West Weald Area Quaker Meeting

T. Roger S. Wilson
Clerk to the Trustees

Date: 01/06/2021

Religious Society of Friends (Quakers)

Religious Society of Friends (Quakers)
WEST WEALD AREA QUAKER MEETING

Annual report and accounts
For the year ended 31 December 2020

RECEIPTS AND PAYMENTS

	Unrestricted Funds General (Central funds)	Unrestricted Funds Designated (LM funds)	Restricted Funds	Permanent Endowment Funds	Total 2020	Unrestricted Funds General (Central funds)	Unrestricted Funds Designated (LM funds)	Restricted Funds	Permanent Endowment Funds	Total 2019	
	£	£	£	£		£	£	£	£	£	
Receipts											
Donations + contributions	4	155	36,734	0	36,889	447	41,786	0		42,233	
Collections			1,777	0	1,777		5,264	0		5,264	
Legacies and grants			0	0	0		0	0		0	
Interest & Investment Inc	5	3,310	366	0	3,676	4,736	713	0		5,449	
Lettings	6	26,941	43,805	0	70,746	33,032	54,599	0		87,631	
Hirings			17,909	0	17,909		34,920	0		34,920	
Fundraising			6,004	0	6,004		10,418	0		10,418	
Other	7	934,953	65	0	935,018		1,333	512		1,845	
Total receipts		965,359	106,660	0	1,072,019	38,215	149,033	512	0	187,760	
Payments											
Charitable activities:	8	828	11,575	0	12,403	3,324	12,483	0		15,807	
Premises	9	23,248	69,855	0	93,103	17,032	64,213	0		81,245	
Contributions and subs	10	95,155	17,022	0	112,177	155	18,133	0		18,288	
Administration	11	10,420	3,569	0	13,989	2,846	2,026	0		4,872	
Property costs		620	26,676	2,878	30,174		5,362	0		5,362	
Other	12	26,240	1,221	0	27,461	2,600	4,817	2,108		9,525	
Governance	13	800	0	0	800	800	0	0		800	
Total payments		157,311	129,918	2,878	290,107	26,757	107,034	2,108	0	135,899	
Net receipts/payments		808,048	-23,258	-2,878	781,912	11,458	41,999	-1,596	0	51,861	
Transfers:											
Area Mtg Quota	14	0	0	0	0	13,734	-13,734	0		0	
Other LM Paym'ts	15	-12,402	12,402	0	0		-200	0		-200	
Between funds		0	0	0	0		0	0		0	
Acting as Agent, IN		0	9,602	0	9,602		4,706	0		4,706	
Acting as Agent, OUT		0	-10,082	0	-10,082		-4,830	0		-4,830	
<i>Sub-total</i>		-12,402	11,922	0	-480	13,734	-14,058	0	0	-324	
After transfers		795,646	-11,336	-2,878	781,432	25,192	27,941	-1,596	0	51,537	
Balances b/fwd 1 January		109,428	252,342	62,242	41,732	465,744	84,236	224,401	63,838	41,732	414,207
Balances c/fwd 31st Dec		905,074	241,006	59,364	41,732	1,247,176	109,428	252,342	62,242	41,732	465,744

Religious Society of Friends (Quakers)
WEST WEALD AREA QUAKER MEETING

Annual report and accounts
For the year ended 31 December 2020

STATEMENT OF ASSETS AND LIABILITIES
at 31 December 2020

	Unrestricted Funds General (Central funds) £	Unrestricted Funds Designated (LM funds) £	Restricted Funds £	Permanent Endowment Funds £	Total 2020
Cash Funds					
Short term deposits	16 81,005		0	41,732	122,737
Cash at bank and in hand	824,069	241,006	59,364		1,124,439
	905,074	241,006	59,364	41,732	1,247,176
Other monetary assets					
Debtors					0
Loans receivable				80,000	80,000
	0	0	0	80,000	80,000
Investment assets					
Investments	18 83,846			294,468	378,314
					0
	83,846	0	0	294,468	378,314
Liabilities					
Creditors					0
Loans payable					0
	0	0	0	0	0

Approved by the trustees

.....
T Roger S. Wilson

.....
Dated

**The Religious Society of Friends (Quakers)
WEST WEALD AREA QUAKER MEETING**

**Annual report and accounts
For the year ended 31 December 2020**

Notes to the Consolidated Accounts: notes 1 - 3 and 21 not referenced in the accounts

1. Unrestricted Funds

These are General Funds which can be used for the ordinary purposes of the Area Meeting.
Designated funds are General Funds held by the Local Meetings and used for their own Local Meeting purposes.

2. Restricted Funds

Restricted funds are funds which have been given for a specific purpose by the donor and may only be used for that specific purpose.

3. Endowment Funds

Permanent endowment funds are funds the capital of which must be maintained; only income arising from the investment of the endowment may be used either as restricted or unrestricted depending upon the purpose for which the endowment was established.

Notes on the Central AM Fund

4. Donations and collections - £155 given other than by Quotas from Local Meetings in 2020

5. Interest & Investment income - £3,310 including £794 Building Society Interest + £2,443 dividends.
Dividends in: Aberdeen Ethical World Income A Shares OEIC, F&C Responsible UK Equity Growth Fund (Dist) (Share Class 1), F&C Responsible UK Income Fund (Dist) (Share Class 1), Janus Henderson Global Sustainable Equity Fund A Income Premier Milton Ethical Fund Class A Income A: Aegon (formerly Kames) Ethical Equity Fund Class A, Janus Henderson Global Sustainable Equity Fund A Income and Jupiter Ecology Fund (Income).

6. Lettings - £26,941: including Capel cottage £13,505; Ifield Ground Rent £3,100; EE mast at Blue Idol £6,704 + Oxted flat £2,732 (see note 9 below regarding reimbursement of Oxted rent).

7. Other - £934,953: Sale of former Oxted Meeting House: Gross proceeds £950,000 less £15,047 costs = Net proceeds £934,953.

8. Charitable Activities - £828 includes £619 enabling members and attenders to attend training events and conferences including Quaker role training.

9. Premises costs - £23,248 including £9,360 Capel gate and driveway resurfacing + £6,891 insurance + £3,830 refund of rent to Oxted's late tenant's executor.

10. Contributions and subs - £95,155: Donations of £40,000 to each of Britain Yearly Meeting and Woodbrooke; of £5,000 to each of: Claridge House, Quaker Social Action and The Retreat York Benevolent Fund. These 5 contributions to Quaker bodies totalled £95,000 which was 10% of the gross proceeds of the sale of the former Oxted Meeting House. Subscriptions to thirtyone:eight (Safeguarding) £120 + ICO (Data protection) £35.

11. Administration - £10,420 including £10,134 professional fees including £8,041 legal fees £3,056 of which were reimbursed by Transform (Housing Association) in 2021.

12. Other AM payments - £26,240 Loan repayments to MHF (the BYM Meeting Houses Fund) £10,400 in respect of Blue Idol Roof Restoration + £12,000 in respect of Ifield LM building restoration works which repaid both loans in full + £3,840 reimbursement to Capel.

13. Governance - comprises Independent Examiner's fee £800.

14. AM Quota - In 2020, LMs paid no Quotas to Area Meeting in view of the difficulties caused by the Covid-19 pandemic.

15. Other LM payments - Other LM payments: Payments made to LMs to compensate for loss of income in 2020 due to Covid 19: £10,000 to Horsham + £2,402 to the Blue Idol.

16. Short term deposits - General Fund: ICOF £500, Ecology BS £78,617 + Yorkshire BS £1,888.
Permanent Endowment: Ecology BS £6,383 + Yorkshire BS £35,349

17. Permanent Endowment Funds

The £80,000 shown is the Reigate LM Rebuilding and Improvement Fund.

18. Investments - Further details of these investments are given at Note 5 (above).

19. Loans repayable - All loans were repaid to BYM in 2020 (see Note 12 above)

20. LM Funds

a) These funds are under the control of the LMs and any queries should be addressed to their Treasurers.

b) There were internal loans from the AM Central funds to the following LMs which at 31 December 2020 were: Blue Idol £48,819; Capel £20,631 and Ifield £171,797 which were being repaid from rental income. The BYM/MHF loan direct to Ifield standing at £12,000 was repaid by AM. In view of the improved AM financial position following the sale of the former Oxted Meeting these loans and the £12,000 repaid on Ifield's behalf were written off at 31 December 2020.

21. Reserves Policy

CC19. 3.1: "Reserves are that part of a charity's unrestricted funds that is freely available to spend on any of the charity's purposes". We have considered the unrestricted funds we require.

Building maintenance costs: We have had recent heavy expenditure on two of our oldest buildings, The Blue Idol and Ifield Meeting Houses. We have a programme of Quinquennial Inspections and so do not expect to have significant unexpected costs arising in the near future, however, it is recognised that the relatively recent repairs costing in excess of £500,000 incurred at The Blue Idol were not identified at the regular Quinquennial inspection. We consider it would accordingly be prudent to set aside £130,000 for future building maintenance on our ancient buildings so as not to delay work for fundraising.

Projects: We currently have unfinished projects at Ifield and The Blue Idol that need a reserve of £100,000 to cover costs. We are also aware of possible projects at Dorking and Horsham for an Air Source Heat Pump heating system and a new roof, respectively, both contingent on retention of the Meeting House: £100,000 is also set aside for these two possible projects.

Annual Expenditure: We have also decided to set aside 50% of our expenditure across the AM for 2020 so: £145,054.

Closure costs: As these could be met by the sale of the Meeting House that was closing and the costs of closure of the Area Meeting itself are likely to be minimal, we do not set funds aside for these costs.

In accordance with the above policy we consider than an Unrestricted Reserve at 31 December 2020 of £475,000 (£175,000 2019) would be prudent. Our present reserves exceed this figure. We will review the position further when drafting the 2021 report.

Religious Society of Friends (Quakers)
WEST WEALD AREA QUAKER MEETING

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UNRESTRICTED FUNDS - DESIGNATED

20	Blue Idol LM	Capel LM	Dorking LM	Horsham LM	Ifield LM	Reigate LM		Total 2020	Total 2019
	£	£	£	£	£	£	£	£	£
Unrestricted Funds									
Receipts									
Donations	6,373	2,070	16,802	7,007	1,317		3,165	36,734	41,786
Collections	580	822		205	170			1,777	5,264
Legacies								0	0
Interest & Investment Income	81			71			214	366	713
Lettings	15,747		16,200	2,522	9,336			43,805	54,599
Hirings	0		5,629	7,832			4,448	17,909	34,920
Gift aid	1,959	810	281	1,591	1,363			6,004	10,418
Other				55			10	65	1,333
Total receipts	24,740	3,702	38,912	19,283	12,186		7,837	106,660	149,033
Payments									
Activities:	599		624	10,086	66		200	11,575	12,483
Premises:	15,573	3,076	29,209	6,700	9,434		5,863	69,855	64,213
Contributions and subscriptions	1,307	0	9,015	3,790	235		2,675	17,022	18,133
Administration			1,973	524			1,072	3,569	2,026
Property costs	2,597						24,079	26,676	5,362
Other			1,221					1,221	4,817
Governance									
Total payments	20,076	3,076	42,042	21,100	9,735		33,889	129,918	107,034
Net receipts/payments	4,664	626	-3,130	-1,817	2,451		-26,052	-23,258	41,999
Transfers:									
Area Meeting Quota								0	-13,734
Other LM Payments	2,402			10,000				12,402	-200
Between funds								0	0
Acting as Agent, IN	8,161		430		1,011			9,602	4,706
Acting as Agent, OUT	-8,454		-617		-1,011			-10,082	-4,830
<i>Sub-total</i>	2,109	0	-187	10,000	0		0	11,922	-14,058
After transfers	6,773	626	-3,317	8,183	2,451		-26,052	-11,336	27,941
Balances brought forward 1 January	21,828	3,617	84,778	28,085	26,245		87,789	252,342	224,401
Balances c/fwd 31st December	28,601	4,243	81,461	36,268	28,696		61,737	241,006	252,342

Religious Society of Friends (Quakers)
WEST WEALD AREA QUAKER MEETING

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RESTRICTED FUNDS

19	Ifield Appeal			Reigate Bequest Fund			Total 2020		
	£	£	£	£	£	£	£	£	£
Receipts									
Donations					0				0
Collections					0				0
Legacies and grants					0				0
Interest & Investment Inc					0				0
Lettings					0				0
Hirings					0				0
Fundraising					0				0
Other			0		0		512		512
Total receipts			0		0		512		512
Payments									
Activities:					0				0
Premises:					0				0
Contributions and subs					0				0
Administration					0				0
Restoration project		2,878			2,878				0
Other					0		2,000	108	2,108
Governance									
Total payments		2,878			2,878		2,000	108	2,108
Net receipts/payments		-2,878			-2,878		-1,488	-108	-1,596
Transfers:									
Area Meeting Quota									
Other LM Payments					0				0
Between funds					0				0
Acting as Agent, IN					0				0
Acting as Agent, OUT					0				0
<i>Sub-total</i>		0			0		0	0	0
After transfers		-2,878			-2,878		-1,488	-108	-1,596
Balances b/ fwd		13,305		48,937	62,242		14,793	49,045	63,838
Balances c/fwd		10,427		48,937	59,364		13,305	48,937	62,242

**The Religious Society of Friends (Quakers)
WEST WEALD AREA QUAKER MEETING**

**Annual report and accounts
For the year ended 31 December 2020**

Independent Examiner's Report to the Trustees of West Weald Area Meeting

I report on the accounts of the trust for the year ended 31 December 2020.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Charities Act (the Act);
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 of the Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements;
 - (i) to keep accounting records in accordance with section 130 of the Act; and
 - (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act;have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

..... Signed

..... Dated

David Stephens BA FCCA
Chartered Certified Accountant
13 Newlands Road
Tunbridge Wells
Kent TN4 9AS