



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 01	Year 2020		Day 31	Month 12	Year 2020

Section A Reference and administration details

Charity name

Llanishen Baptist Church

Other names charity is known by

Registered charity number (if any)

1134514

Charity's principal address

Fidlas Road, Llanishen, Cardiff

Postcode

CF14 5LZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kathryn Harris	Treasurer		Church Membership
2	Angela Rodgers			Church Membership
3	Marion Maskell			Church Membership
4	Claire Jenkins			Church Membership
5	Kenneth Brown			Church Membership
6	D Mavis Brown			Church Membership
7	David West	Minister	01/02/2019 onwards	Church Membership
8	Stephen Thomas			Church Membership
9	Viv Byard			Church Membership
10	Howard Burge			Church Membership
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Church Membership as governed by the Constitution Document
Trustee selection methods (eg. appointed by, elected by)	Appointed by Church Members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The principal purpose of Llanishen Baptist Church is the advancement of the Christian Faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the UK and/or other parts of the World.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The area the charity can operate in is as set out in the Governing document.

The Church has provided religious services for all age groups and has carried out Youth Work in local schools. It has also provided an Inclusive Drama Group for all High School pupils living in the area which has benefited their wellbeing through the media of Music, Dance and Drama, with at least one annual production being made for the benefit of the general public.

The Church operates a group known as "Open Doors" – for the benefit of the local community, benefitting the retired, the lonely and the bereaved with somewhere to go and meet with others in a non-judgemental, friendly environment.

The Church also runs an Arts and Craft group on Fridays for anyone in the local area who wants to participate.

In addition to these free of charge activities, the Church lets out its premises to a number of groups in the Community including Breakfast Club, After School club, Guides, Brownies, Scouts, Cubs, and a number of other secular, beneficial groups for all ages.

Due to Covid-19 in 2020, some of these groups were restricted and went on line.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

As detailed in Section C above, the Church has successfully achieved the provision of Religious services according to the Baptist faith to all ages, and has met the needs for wellbeing of the wider community on a non-religious, inclusive basis.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity has had surplus reserves for a number of years and provides a Budget to the Members at Annual General Meeting, for approval. 2019 is the first year where a deficit has been budgeted for – on the basis that Reserves will amply cover the deficit. The deficit is due to the church taking on a full time Minister, Part time Youth Worker as well as a part time administrator to advance the Church's objectives.

Details of any funds materially in deficit

A deficit of £47,865.37 was made during 2020, largely due to cessation of premise rentals, which were closed due to Covid-19. The Charity still has positive funds.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Kathryn Harris	
Full name(s)	Kathryn E Harris	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	21/10/21	



LLANISHEN BAPTIST CHURCH CARDIFF

DRAFT STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED

31 DECEMBER 2020

TO BE PRESENTED AT

THE ANNUAL GENERAL CHURCH MEETING

TO BE HELD IN THE SANCTUARY

ON TUESDAY, 20 APRIL 2021

AT 7.30 PM

**MEMBERS ARE REQUESTED TO MAKE
EVERY EFFORT TO ATTEND THIS
IMPORTANT MEETING**

[illegible]

RECEIPTS AND PAYMENTS GENERAL ACCOUNT

2019

RECEIPTS

2020

OFFERING

15,970	Envelopes	6,290.00
3,249	Loose	686.70
-	Extra Donations	0.00
32,954	Standing Orders	23,387.50
34,749	Refund of Income Tax	5,284.36
<u>£86,922</u>		<u>£35,648.56</u>

DONATIONS AND USE OF HALL

200	Friendship Hour	-
170	Happy Days	-
875	Tiny Talk	-
488	Brownies, guides & Rainbows	60.00
4,205	Palm Trees & Breakfast Club	2,350.00
1,450	Art Club	680.00
2,100	National Childbirth Trust	1,470.00
1,785	Tae Kwando	435.00
-	Stamp Club	-
-	Miscellaneous Donations	1,125.00
1,813	Use of Hall - others	190.00
220	Revelations	237.00
300	Weddings and Funerals	-
250	Parties etc	-
-	Other ad hoc	360.00
90	Keep Fit Courses	-
1,690	Slimming world	440.00
1,554	Drama Group	714.00
<u>£17,189</u>		<u>£8,061.00</u>

RECEIPTS AND PAYMENTS GENERAL ACCOUNT

2019

RECEIPTS

2020

SPECIAL PROJECTS

249	BMS Birthday Scheme	68.26
42	BMS Coffee morning	-
3,706	Christian Aid	-
96	Asylum Seekers	-
-	Macmillan	-
140	Table top	-
£4,233		£68.26

GENERAL

-	Photocopying/Printing	-
74	Miscellaneous	162.28
-	Bequests	1,500.00
8,340	Rent 183	6,255.00
£8,414		£7,917.28
£116,758.64	Total Receipts	£51,695.10

RECEIPTS AND PAYMENTS GENERAL ACCOUNT

2019

PAYMENTS

2020

MINISTRY

48,970	Stipend and NHI	60,743.54
1,780	Pulpit Supplies - visiting ministers	1,913.70
-	Youth and Outreach	2,037.26
8,657	Superannuation	-
<u>£59,407</u>		<u>64,694.50</u>

PASTORAL EXPENSES

1,620	Travel & Postage	605.97
-	Telephone (Gross)	-
24,665	Manse Expenses (see Analysis 1)	4,443.01
<u>£26,285</u>		<u>£5,048.98</u>

MAINTENANCE OF CHURCH BUILDING AND EQUIPMENT

-	Maintenance of Boiler/Fire Apps/Heater	-
2,945	General repairs	4,066.42
193	Fabric	-
6,774	Electricity & Gas & Water	10,592.33
-	Music Equipment	-
1,380	Roof repairs	-
<u>£11,292</u>		<u>£14,658.75</u>

RECEIPTS AND PAYMENTS GENERAL ACCOUNT

2019

PAYMENTS

2020

GENERAL

2,235	Catering and Cleaning	-
-	Accountancy	755.99
5,516	Printing/Stationery (see Analysis 4)	2,932.13
1,790	Miscellaneous (see Analysis 3)	3,084.72
11,461	Contributions to outside causes (see Analysis 2)	-
3,877	Church Insurance	6,838.85
1,575	Church Telephone and Internet	1,019.54
660	183 Fidas Road (see Analysis 5)	527.01
£27,113.65		£15,158.24

£124,097.92	Total Payments	99,560.47
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ANALYSES

2019

2020

1. Manse Expenses

1,035	Water Charges	-
715	Insurance	738.05
2,177	Council Tax	3,224.96
844	Gas and Electricity	
19,634	Repairs	480.00
260	Cleaning	-
£24,665		4,443.01

2. Contributions to Outside Causes/Membership Fees

3,000	HMF	-
3,000	BMS	-
249	Birthday Scheme	-
506	Project/Sundry	-
90	Evangelical Alliance	90.00
3,863	Christian Aid	-
150	Llanishen/Lisvane Churches Together	144.00
-	Covenanting Baptists	-
299	Baptist Union & BUGB	296.10
-	Llanishen Good Neighbours	-
-	Macmillan Nurses	-
304	BMS Coffee Morning and other fundraising	588.86
-	Christian Aid United Service	-
-	Christian Aid Recorder Greetings	-
£11,461		£1,118.96

ANALYSES

2019

2020

3. Miscellaneous

60	Flowers	-
115	Church Events	-
507	Miscellaneous	-
60	Christmas materials	-
56	Expenses: Secretary/Treasurer	-
442	Copyright Licence	50.40
444	Auditors fees	-
27	Music licence	1,695.36
-	Deacons retreat	-
80	Learning aids	-
£1,790		£1,745.76

4. Printing and Stationery

2,785	Photocopier leasing	1,165.24
1,557	Stationery/Printing/Diaries	1,766.89
-	Computer supplies	-
978	Office furniture	-
-	Church Envelopes	-
196	Posters & external advertising	-
£5,516		£2,932.13

5. 183 Fidas Road

-	Fixtures, fittings & equipment	-
-	Rates	-
511	Insurance	527.01
-	Water	-
-	Electricity	-
149	Replacements and repairs	
£660		£527.01

Llanishen Baptist Church
YEAR ENDED 31 DECEMBER 2020
Maintenance of Church Building & Equipment
Analysis of Miscellaneous

2019

2020

288.00	Bolier repairs	-
96.00	Sundry	1,151.09
490.00	Plumbing	1,350.00
502.00	Pipework	-
207.60	Lock repairs and keys	241.80
518.50	Doors	-
	Cleaning and housekeeping	918.29
579.16		-
264.00	Fire alarms & emergency lighting	405.24
£2,945.26		£4,066.42

LLANISHEN BAPTIST CHURCH

YEAR ENDED 31 12 2020

TRUSTEES REPORT

The Trustees present the accounts for the year ended 31 December 2020.

The Accounts have been prepared in accordance with the Charities SORP 15
and General Accounting Practice

The Accounts were presented to the Members and have been Approved.

SIGNED BY:

KATHRYN HARRIS

TRUSTEE

21/10/2021