



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> January 2021      Period start date  
To 31<sup>st</sup> December 2021      Period end date

Charity name: Maybridge Community Church

Charity registration number: 1134489

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the Church are (a) the furtherance of the Christian religion by the provision and maintenance of a place for the public worship of God for use by partners and attendees of the church; and (b) the promotion of other charitable purposes in accordance with the Statement of Faith of the church for the time being.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The activities of Maybridge Community Church were significantly affected by the Covid-19 pandemic until the end of May when on-site church services resumed. However, following HM Government guidelines, numbers at church services was restricted. Throughout the pandemic we have kept the public benefit aspect in mind and in action through what we have been able to deliver and provide.</p> <p><b>Sunday Church services:</b> When onsite church services resumed there were three services at two different venues, which were freely open to all, providing people of all ages a range of styles and opportunities for the public worship of God, learning about the Christian faith, welcoming newcomers and building a sense of community. On average 169 attended church every Sunday across these services: The 8.30am Breakfast Church service at the church building (average attendance 24); The 10.30am Service at St Oscar Romero Catholic High</p>

		<p>School – previously known as Chatsmore Catholic School (average attendance 118) with a full programme of children and youth activities ('Crèche' 'Seek', 'Explore', 'Discover' and 'Elevate'); and an evening service called 'The Six' at the church building (average attendance of 24), followed by a youth gathering called 'Amplify'. In addition the sermons from the 10.30am Service were freely available on our website, on YouTube, and podcast services. Other resources and materials related to the services were also made available on the website. Users of our website were from around the world as well as the UK. Throughout the year, when on-site church services were not possible, or limited in number due to the pandemic, a weekly digital church service was provided on the internet for anyone to access. Initially this was showing pre-recorded content, then this developed into using a Church-Online platform which enabled greater engagement to anyone who was viewing with a chat facility and prayer request facility. A zoom coffee session was also developed as a space for people to chat, connect and engage. This morphed into a monthly Saturday morning Zoom prayer meeting.</p> <p><b>Mid-week activities:</b></p> <p><u>Events for children and families:</u>  Building Bonds with Bumps and Babies, providing friendship and support for expectant and new mums. This was able to operate during some phases of the pandemic under the 'support group' exception; Tots and Tinies, a weekly parent and toddler group during term time for local parents with pre-school children to meet together and for their children to play and undertake activities such as craft and singing. During the pandemic a scaled down small support group comprising of families who previously attended this group was formed under the 'support group' exception; Midweek Mash-Up, a weekly after school club for primary</p>
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		<p>aged children; a Parenting Courses for parents and carers looking at parenting themes.</p> <p><u>Events for seniors:</u> Prior to the pandemic this included a weekly Ladies meeting with refreshments and a speaker or activity, and occasional outings; a monthly meal and speaker and Christian reflection at 'Mind, Body, and Soul'. During the pandemic a small number of garden based BBQs were held when this was allowed and regular deliveries of free boxes of goodies and activities, cards and craft items were given out to seniors. Regular contact was maintained via phone and visiting doorsteps to ensure isolation and loneliness was addressed.</p> <p><u>Events for youth:</u> Weekly term time youth group called 'Elevate' on a Wednesday evening for younger teens which was held in person when permissible and via zoom when not. Elevate also met on a Sunday morning at the 10.30am service and during 2021 this was a mixture of in-person gathering and zoom meetings. On a Sunday evening the older youth group 'Amplify' had its gatherings, either in-person or via zoom and this was supplemented by mid-week small group meetings and events where possible.</p> <p><u>Community activities:</u> Throughout the whole year we were able to operate a free community service called 'Parish Nursing' under the national Parish Nursing Ministries UK. The Parish Nurse service is led by our two registered Parish Nurses (one specialising in youth) and they had a team of around 20 supervised volunteers. Examples of work by the team included helping people navigate the Covid-19 pandemic, health assessments and advice, helping with appointments and understanding medical issues, advocacy and befriending, carer support, someone to listen, garden clearance, minor DIY, assistance in attending appointments or filling in</p>
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		<p>forms, support during mental health difficulties or after hospital stays or bereavement. We also sourced and supplied goods to those in need.</p> <p>The church also provided pastoral care to those in need, enabled prayer sessions at the church building, via zoom and in people's homes, and supported around 25 home groups (known as Partnership Groups) meeting in person or via zoom across Worthing. These groups were to enable people to learn together about following Jesus and provide support to each other. This was extremely valuable during the pandemic as it provided a framework for care.</p> <p><b>Use of the building by the local community:</b></p> <p>The church building is owned by the church but had been shared during the week with the West Sussex County Council to run the Maybridge Children and Family Centre. This provided activities and support to hundreds of local families. Since the start of the pandemic the Children and Family Centre stopped running services on-site, and instead delivered them directly to the community. However, after a Council led consultation, these services have now ceased. When restrictions were eased during the latter part of the year, the Children and Family Centre didn't reopen.</p> <p>When free, and in times when pandemic restrictions allowed, the church building has been hired by the local community. In addition the church building was used to hold rites of passage ceremonies such as baby dedications, weddings, funerals and thanksgiving services.</p> <p><b>Other events and activities:</b></p> <p>Social gatherings, learning opportunities and community events organised or facilitated by the church included (either in person prior to the</p>
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		<p>pandemic restrictions or online at other times):</p> <ul style="list-style-type: none"> <li>- Events to explore, discover and celebrate the main Christian festivals</li> <li>- 'Alpha' course for those exploring life, Christianity and faith</li> <li>- Invitational social events and fundraisers activities for other charities and for the work of the church</li> </ul> <p>The church website continued to provide information to the public and church users about the activities of the church, our role in the community, information the Christian faith and explanations about how to be involved in church life. The church had over 700 followers on its Facebook page and over 100 Instagram followers and over 250 subscribers to its YouTube Channel.</p> <p>A magazine called M is published twice a year by the church and is distributed free of charge to around 800 homes in the neighbourhood.</p> <p>A range of courses and other opportunities for those wanting to develop their understanding of the Christian faith and deal with issues from their past or present that may be holding them back were postponed during 2021 due to the pandemic. However it is hoped that in 2022 we can once again run courses like Christians Against Poverty Life Skills Course, a course called 'Formation' and a training programme for leadership.</p> <p><b>Further involvement in the community and beyond:</b></p> <p>From August 2020 we have taken on the Boxes of Hope project for this part of Worthing that was developed by Transforming Lives for Good. Despite the pandemic this was continued in 2021 and changed to Bags of Hope. We mobilised volunteers from within and outside the church to make deliveries of free boxes of food,</p>
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		<p>household items, games and recipes for local families in immediate need during school holidays in our community. Some were self-referred or referred by friends, others were referred by partner agencies or local service providers. Voluntary donations were provided, in food or funds so that it was free at the point of need.</p> <p>Maybridge Community Church, worked with other local churches, supported three refugee families through the separate charity called 'Worthing For Refugees'.</p> <p>There was a Children and Family Centre that used to operate from the church building, run by West Sussex County Council, providing a range of activities, information and support to local families, especially who have pre-school aged children. However, after a Council led consultation, this has ceased. It is expected that many of the activities, information and support will now be provided by the church.</p> <p>Pastoral support provided for those in the community in need or seeking the care and support of a minister or church, and a Care Fund provided financial support to those in need in the church and beyond.</p> <p>Maybridge Community Church donated funds to a number of local groups that benefit the local community.</p> <p>Global mission support was provided to six specific charities and projects around the world:</p> <ul style="list-style-type: none"> <li>- Tearfund (global Christian relief and development charity)</li> <li>- Open Doors (Christian charity supporting the persecuted church)</li> <li>- Pursuit International (Christian charity working with young adults in Kolkata, India)</li> <li>- AWM-Pioneers (Christian charity providing support in Arab nations)</li> <li>- Amplifying Voices (global charity equipping communities</li> </ul>
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		<p>with media tools, to get people talking, listening, and taking action, to improve local health, well-being and resilience).</p> <ul style="list-style-type: none"> <li>- Emmanuel Ministries Calcutta (relief and development charity working in Kolkata's slums, provision of education, drug rehabilitation, community care and church ministry) in Kolkata, India.</li> <li>- In addition the Church responded to disaster appeals and supported Home for Good, a charity enabling fostering and adoption in the UK.</li> </ul> <p><b>Summary:</b></p> <p>This programme of teaching, facilitation of activities, provision of resources and enabling of people to respond to the challenges and opportunities of the Christian faith has been the main ways Maybridge Community Church fulfilled the objects and purpose statement of the charity in a way that is of benefit to the public.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Throughout 2021, including during the pandemic period, Maybridge Community Church undertook a range of activities and events in order to fulfil its objects and see the achievement of its purpose statement.</p> <p>The priorities and programme of the church for the year are drawn up by the leadership team and agreed, monitored and evaluated by Elders and Trustees. Changes brought by the pandemic were also considered and approved through these leadership groups. In agreeing the priorities and programme of the church for the year, Trustees paid due regard to the Public Benefit guidance issued by the Charity Commission, in particular the specific guidance on charities and the advancement of religion.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The work of the church, as described above, furthered the Christian religion through the provision of a wide range of gatherings (onsite and online), events and community opportunities for people to explore, learn, grow and live out the Christian faith as part of a local community. The church was well attended, both onsite and online, provided for all ages and stages of faith (or those with none), continued to develop new initiatives and respond to opportunities, and undertook a range of community projects and programmes. Apart from the beginning of the year, during the pandemic, the church building was used generally 7 days a week, including most evenings, for charitable purposes.</p> <p>In the autumn of 2020 a part-time creative and digital media co-ordinator was appointed to lead on our digital church programme during the pandemic. This role has continued during 2021, but now includes</p>

		<p>building maintenance coordinator, strategy development, coordinating Sunday content, organising volunteers, running the Alpha programme, etc. It is unclear how long the church should provide its content online and via social media now that onsite services have resumed.</p> <p>In August 2021 the Operations Director resigned. A replacement was advertised and following a recruitment process a new Operations Director was appointed. They started officially in January 2022.</p> <p>In 2021 specific achievements to highlight include:</p> <ul style="list-style-type: none"> <li>• Maintaining digital church every week, including specific material for kids and youth, during the pandemic and continuing them as many continued to self-isolate after onsite events resumed.</li> <li>• Developing our social media content on Facebook, Instagram and YouTube.</li> <li>• Maintaining direct contact with so many during the pandemic, especially seniors.</li> <li>• Running Alpha courses online, rather than onsite due to the pandemic.</li> <li>• Developing the Boxes of Hope into the Bags of Hope programme which provided meals to hundreds of families during school holidays.</li> <li>• Publishing and distributing our community magazine ('M') free to around 800 homes in the local area.</li> <li>• Participating in two nationally led 'Lead Academy' development programmes for churches.</li> <li>• Appointing a new Elder.</li> </ul>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	During 2021 income exceeded expenditure by £9,267 and net current assets rose by £24,065 to £273,105.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the church's size and the level of financial commitments held. The Trustees aim to ensure the church will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees will endeavour not to set aside funds unnecessarily.
Amount of reserves held	Para 1.22	£619,725 of which £63,513 is restricted and £1,937 is designated.
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	Not applicable.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable.

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	

Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Scheme of the Charity Commission 19 <sup>th</sup> April 2002 as amended by scheme of the Charity Commission 3 <sup>rd</sup> November 2009 and a resolution of the Trustees 14 <sup>th</sup> December 2009 as affirmed by the Membership 12 <sup>th</sup> January 2010
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated Charity registered 24 <sup>th</sup> February 2010
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The existing trustees appoint any new trustees following the provisions laid out in the charity's governing instrument.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	

Other		

## Reference and Administrative details

Charity name	Maybridge Community Church
Other name the charity uses	n/a
Registered charity number	1134489
Charity's principal address	Maybridge Community Church, 77 The Strand, Worthing, West Sussex BN12 6DR

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gregory Jenkins	Chair		
2	Stephen Tucker			
3	Tim Ransley			
4	Chris Kronda			
5	Emily Bellenie			
6	Jané Alam Sheikh			
7				
8				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
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Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

Matt Walmsley, Senior Minister (all year)  
 Phil Papps, Operations Director (January to August 2021)

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

**Other optional information**

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Greg Jenkins	Phil Coram
<b>Position (eg Secretary, Chair, etc)</b>	Chair of Trustees	Operations Director
<b>Date</b>		

**ANNUAL FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31ST DECEMBER 2021**

**MAYBRIDGE  
COMMUNITY CHURCH  
CHARITY REG NO 1134489**

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Independent Examiners Ltd  
2 The Broadbridge Business Centre  
Delling Lane  
Bosham  
West Sussex  
PO18 8NF

**MAYBRIDGE COMMUNITY CHURCH**  
**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>CHARITY COMMISSION REG. NO.</b>	1134489
<b>START OF FINANCIAL YEAR</b>	1st January 2021
<b>END OF FINANCIAL YEAR</b>	31st December 2021
<b>TRUSTEES AT 31ST DECEMBER 2021</b>	Mr Gregory Jenkins (Chair) Mr Tim Ransley Mr Stephen Tucker Mr Chris Kronda Ms Emily Bellenie Mr Jané Alam Sheikh

The existing trustees appoint any new trustees following the provisions laid out in the charity's governing instrument.

<b>LEGAL STATUS</b>	Unincorporated Charity registered 24 February 2010.
<b>GOVERNING INSTRUMENT</b>	Scheme of the Charity Commission 19th April 2002 as amended by scheme of the Charity Commission 3 November 2009 and a resolution of the Trustees 14 December 2009 as affirmed by the Membership 12 January 2010.
<b>OBJECTS</b>	(a) the furtherance of the Christian religion by the provision and maintenance of a place for the public worship of God for use by members of the church; and (b) the promotion of other charitable purposes in accordance with the Statement of Faith of the church for the time being.
<b>CORRESPONDENCE ADDRESS</b>	77 The Strand Worthing West Sussex BN12 6DR
<b>PRIMARY BANKERS</b>	HSBC plc 16 Goring Road Worthing West Sussex BN12 4AW
<b>INDEPENDENT EXAMINER</b>	P B Robinson MAAT FCIE Independent Examiners Ltd 2 The Broadbridge Centre Delling Lane Bosham West Sussex PO18 8NF

**MAYBRIDGE COMMUNITY CHURCH  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST DECEMBER 2021**

	Notes	Unrestricted & Designated Funds £	Restricted Funds £	<b>TOTAL FUNDS 2021 £</b>	<b>TOTAL FUNDS 2020 £</b>
<b>INCOME AND ENDOWMENTS FROM:</b>					
Donations and Legacies	3a	277,709	10,371	288,080	318,609
Other Trading Activities	3b	17,499	0	17,499	13,789
Investments	3c	56	0	56	254
Charitable Activities	3d	-80	0	-80	1,825
<b>TOTAL INCOME</b>		<b>295,184</b>	<b>10,371</b>	<b>305,555</b>	<b>334,477</b>
<b>EXPENDITURE ON:</b>					
Raising Funds	4a	2,373	0	2,373	913
Charitable Activities	4b	263,709	30,206	293,915	315,298
Other Trading Activities		0	0	0	0
<b>TOTAL EXPENDITURE</b>		<b>266,082</b>	<b>30,206</b>	<b>296,288</b>	<b>316,211</b>
<b>NET INCOME/ (EXPENDITURE)</b>		<b>29,102</b>	<b>-19,835</b>	<b>9,267</b>	<b>18,266</b>
Gross Transfers between funds - in		0	33,258	33,258	43,380
Gross Transfers between funds - out		-17,094	-16,164	-33,258	-43,380
Net Transfers	5	-17,094	17,094	0	0
<b>NET MOVEMENT OF FUNDS</b>		<b>12,008</b>	<b>-2,741</b>	<b>9,267</b>	<b>18,266</b>
Total Funds Brought Forward		544,204	66,254	610,458	592,192
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>556,212</b>	<b>63,513</b>	<b>619,725</b>	<b>610,458</b>

Movements on all reserves and all recognised gains and losses are shown above. All of the charity's operations are classed as continuing.

The notes on pages 5 to 11 form part of these financial statements.

# MAYBRIDGE COMMUNITY CHURCH

## BALANCE SHEET AS AT 31ST DECEMBER 2021

	Notes	Unrestricted & Designated Funds £	Restricted Funds £	31-Dec 2021 Total £	31-Dec 2020 Total £
<b>Fixed Assets</b>					
Tangible assets	2	346,704	0	346,704	361,759
<b>Current Assets</b>					
Debtors	7	479		479	4,686
Cash at bank and in hand	6	209,113	63,513	272,626	244,354
<b>Total Current Assets</b>		<b>209,592</b>	<b>63,513</b>	<b>273,105</b>	<b>249,040</b>
Creditors: amounts falling due within one year	8	84	0	84	341
<b>NET CURRENT ASSETS</b>		<b>209,508</b>	<b>63,513</b>	<b>273,021</b>	<b>248,699</b>
<b>NET ASSETS</b>		<b>556,212</b>	<b>63,513</b>	<b>619,725</b>	<b>610,458</b>
<b>Funds of the Charity</b>					
Unrestricted Funds (General Fund)	5	554,275	0	554,275	542,218
Designated Funds	5	1,937	0	1,937	1,986
Restricted Funds	5	0	63,513	63,513	66,254
<b>Total Funds</b>		<b>556,212</b>	<b>63,513</b>	<b>619,725</b>	<b>610,458</b>

Approved by the Trustees on 14 - 03 - 2022 and

Signed on their behalf by , Mr Gregory Jenkins, Trustee

# **MAYBRIDGE COMMUNITY CHURCH**

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021**

### **1. ACCOUNTING POLICIES**

#### **Incoming Resources**

##### *Recognition of Incoming Resources*

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

##### *Incoming Resources with related expenditure*

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

##### *Grants, Donations and Legacies*

Grants, Donations and Legacies are only included in the SOFA when the charity has unconditional entitlement to the resources.

##### *Tax reclaims on Donations and Gifts*

Incoming resources from tax reclaims are included in the SOFA during the same period as the gift to which they relate.

##### *Donated Services and Facilities*

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

##### *Investment Income*

This is included in the accounts when receivable. Interest earned on surplus funds is allocated, proportionately, to the relevant funds.

#### **Expenditure and liabilities**

##### *Liability recognition*

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

##### *Governance Costs*

Include costs of the preparation and examination of statutory accounts, the costs of the trustees meetings and cost of any legal advice to trustees on governance or constitutional matters. However, no charge is made for trustees meetings and much of the church management is carried out without charge by volunteers. This intangible cost is not included in the Statement of Financial Activities since there is no measurable cost to the volunteers for their service.

##### *Grants payable*

The church makes grants and donations to other organisations whose charitable objects complement its work. These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the church.

##### *Changes in Accounting policies and previous accounts*

There have been no changes to the accounting policies (variation rules and methods of accounting) since last year, with reporting now prepared to SORP 2015 (FRS 102) as from the previous reporting period.

## MAYBRIDGE COMMUNITY CHURCH

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2021

#### *Fixed Assets*

- i) The church and halls buildings are included in the accounts at the original construction cost.
- ii) The freehold land is subject to a pre-emption clause, contained in a Land Registry Transfer dated 18th June 1968 (modified by a Deed of Variation dated 31st January 2005 and a Deed of Release and Consent dated 12th November 2008), which provides that if, during a period of 80 years from 18th June 1968, the buildings shall cease to be used as a church, the Worthing Borough Council can purchase the land and buildings for £1,250 together with a sum representing the open market value of the buildings. Thus, the freehold land has been included in the accounts at £1,250. Title Absolute is held by The Official Custodian for Charities on behalf of Maybridge Community Church.
- iii) Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost.
- iv) Tangible fixed assets, acquired out of restricted funds, are transferred to and held in unrestricted funds following the discharge of the relevant restriction.

#### *Depreciation*

Depreciation on buildings, furniture & fittings, and computers & equipment is calculated to write off the cost on a straight-line basis over their expected useful life. Annual depreciation is calculated on new purchases in the year of purchase but no depreciation is calculated in the year of disposal. The rates for depreciation are shown below:

Buildings	2%
Furniture & Fittings	10%
Computers & Equipment	20%

#### *Basis of preparation*

The financial statements are prepared on the historical cost basis convention (as modified to include the revaluation of investments) in accordance with the Charities Act 2011, "Accounting and Reporting by Charities" (SORP 2015), applicable accounting standards and the Companies Act 2006. The accounts have been prepared on a going concern basis. The charity meets the definition of a public benefit entity under FRS 102.

The Charity has claimed exemptions available in Section 1a of FRS 102 not to prepare a cash flow statement since it is a small charity.

#### **2. TANGIBLE FIXED ASSETS**

		Freehold Land and Buildings £	Furniture and Fittings £	Computers and Equipment £	Total £
Cost	01-Jan-21	593,800	19,858	19,445	633,103
Additions		0	0	529	529
Disposals		0	0	0	0
Cost at	31-Dec-21	<u>593,800</u>	<u>19,858</u>	<u>19,974</u>	<u>633,632</u>
Depreciation	01-Jan-21	249,827	6,316	15,201	271,344
Disposals		0	0	0	0
Charge		11,851	1,984	1,749	15,584
Depreciation at	31-Dec-21	<u>261,678</u>	<u>8,300</u>	<u>16,950</u>	<u>286,928</u>
Net Book Value	31-Dec-20	<b><u>332,122</u></b>	<b><u>11,558</u></b>	<b><u>3,024</u></b>	<b><u>346,704</u></b>
Net Book Value	01-Jan-21	343,973	13,542	4,244	361,759

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st December 2021 : None

31st December 2020 : None

# MAYBRIDGE COMMUNITY CHURCH

## NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2021

### 3. INCOME AND ENDOWMENTS FROM:

		Unrestricted & Designated Funds £	Restricted Funds £	TOTAL 2021 £	TOTAL 2020 £
<b>a) Donations and Legacies</b>					
Offerings	5	221,438	8,786	230,224	259,286
Tax Recovered	5	39,627	728	40,355	53,509
Gift Days, Appeals etc.		9,500		9,500	3,136
Other		7,144	857	8,001	2,678
		<b>277,709</b>	<b>10,371</b>	<b>288,080</b>	<b>318,609</b>

### b) Other Trading Activities

Sale, Refund, Part Exchange				0	18
Premises Hire		2,091		2,091	0
Children and Family Centre Income		15,408		15,408	13,771
		<b>17,499</b>	<b>0</b>	<b>17,499</b>	<b>13,789</b>

### c) Investments

Bank Interest		<b>56</b>	<b>0</b>	<b>56</b>	<b>254</b>
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### d) Charitable Activities

Church Courses				0	465
Discipleship Resources				0	20
Hospitality				0	0
Invitation Events				0	0
Office Supplies				0	134
Photocopying		4		4	4
Refreshments		12		12	29
Services Resources		0		0	0
Socials		0		0	0
Staff Training & Development		100		100	441
Youth & Children					
Children and Families		804		804	421
Youth Amplify				0	75
Youth Elevate				0	45
Youth Work General		-1,000		-1,000	191
		<b>-80</b>	<b>0</b>	<b>-80</b>	<b>1,825</b>

### 4. EXPENDITURE ON:

<b>a) Raising Funds: Publicity</b>		<b>2,373</b>	<b>0</b>	<b>2,373</b>	<b>913</b>
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# MAYBRIDGE COMMUNITY CHURCH

## NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2021

### 4. EXPENDITURE ON (continued):

	Notes	Unrestricted & Designated Funds £	Restricted Funds £	TOTAL 2021 £	TOTAL 2020 £
<b>b) Charitable Activities</b>					
Depreciation		15,584		15,584	16,689
Cleaning Materials		475		475	759
DBS Disclosure Costs		97		97	50
Equipment and Fittings		173		173	495
Health and Safety		22		22	1,184
Insurance		2,511		2,511	2,595
Maintenance		1,421		1,421	889
Service Contracts		2,192		2,192	2,143
St Oscar Romero Rent		7,318		7,318	4,532
Electricity		973		973	3,133
Gas		1,810		1,810	1,464
Water		496		496	578
Hospitality		327		327	451
Pastoral Gifts		185		185	243
Socials and Clusters		262		262	25
Special Pastoral Support		225		225	75
Volunteer Appreciation		381		381	277
Accounting & Payroll		718		718	369
Accounts Examination		960		960	720
Stripe/GC/Givt Fees		600		600	688
Alpha		162		162	357
Church Courses		265		265	59
Church Services		1,155		1,155	893
Discipleship Resources				0	79
Guest Speakers		235		235	50
Refreshments		38		38	458
ICT Costs		193		193	75
Membership Subscriptions		2,464		2,464	2,734
Office Furniture		20		20	130
Office Supplies		563		563	869
Photocopier		557		557	912
Software Support and Backup				0	235
Telephone & Internet		1,086		1,086	1,213
Website and Database		1,273		1,273	1,386
Planned Projects		187		187	0
Staff Employment Costs	9	206,412		206,412	219,538
Children and Families Craft		103		103	26
Children and Families Digital Church		4		4	0
Children and Families Food		335		335	144
Children and Families General		825		825	984
Children and Families Holiday Club		1,043		1,043	340
Children and Families Resources		469		469	309
Youth - Amplify Provision		160		160	294
Youth - Elevate Provision		357		357	185
Youth - Mentoring		57		57	99
Youth Work General		2,101		2,101	2,410
Designated and Restricted Funds	5	6,915	30,206	37,121	44,160
		<b>263,709</b>	<b>30,206</b>	<b>293,915</b>	<b>315,298</b>

# MAYBRIDGE COMMUNITY CHURCH

## NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2021

### 5. ANALYSIS OF FUNDS

	Balance 01-Jan-21 £	Income £	Expenditure £	Transfers £	Balance 31-Dec-21 £
<b>Unrestricted Fund:</b>					
General Fund	542,218	288,317	259,166	-17,094	554,275
<b>Designated Fund:</b>					
Chatsmore Development Fund	0	0	0	0	0
Community Fund	1,986	6,866	6,915	0	1,937
Grants and Outside Funding Fund	0	0	0	0	0
<b>Total Unrestricted &amp; Designated Funds</b>	<b>544,204</b>	<b>295,183</b>	<b>266,081</b>	<b>-17,094</b>	<b>556,212</b>

### Restricted Funds:

#### Mission Funds:

Missions Distribution Global Fund	0	1,404	0	-1,404	0
Missions Distribution Local Fund	38,025	192	1,392	2,333	39,158
Amplifying Voices		538	2,726	2,188	0
Arab World Ministries Fund	0	0	9,600	9,600	0
Emmanuel Ministries Fund	13	344	2,545	2,188	0
Missions Other	655	0	0	0	655
Operation Mobilisation Fund	0	0	0	0	0
Pursuit International	0	44	2,232	2,188	0
Tearfund	584	867	1,451	0	0
Care Fund	9,452	1,252	3,502	0	7,202
Community Cafe Fund	426	0	10	0	416
Courses Fund	299	0	300	1	0
Ladies Fellowship Fund	982	110	203	0	889
Lucy Clay Fund	3,996	0	0	0	3,996
MindBody - Mind Body and Soul Fund	484	253	238	0	499
Parish Nursing Project Fund	3,053	659	1,368	0	2,344
Restricted Gifts	0	42	42	0	0
Special Events Fund	0	0	0	0	0
Stand Building Fund	7,758	0	0	0	7,758
Tots and Tinies Fund	191	495	616	0	70
Youth Fund	336	4,171	3,981	0	526
Rounding Errors	0	1	1	0	0

<b>Total Restricted Funds</b>	<b>66,254</b>	<b>10,372</b>	<b>30,207</b>	<b>17,094</b>	<b>63,513</b>
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<b>Total All Funds</b>	<b>610,458</b>	<b>305,555</b>	<b>296,288</b>	<b>0</b>	<b>619,725</b>
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## MAYBRIDGE COMMUNITY CHURCH

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2021

#### 5. ANALYSIS OF FUNDS (Continued)

**Amplifying Voices** is for giving a voice to the oppressed in difficult locations.

**Care Fund** is for pastoral needs within the church and community.

**Chatsmore Development Fund** is for any additional equipment needed and the development of our main 10.30am service.

**Community Café Fund** is for costs and outreach in the community café.

**Community Fund** is to help support individuals or organisations

**Courses Fund** is for donations received from outside sources for running particular courses as part of the work of the charity.

**Ladies Fellowship Fund** is for ministry among ladies.

**The Lucy Clay Fund** is primarily to assist people from the church in mission work.

**Mind Body and Soul Fund** is for activities and outreach to older people in the community.

**Mission Funds** are for distribution to specific mission agencies external to the church.

**Parish Nursing Project Fund** is for supporting the parish nursing ministry in the community.

**Pursuit International Fund** is a holding fund for disbursement to Pursuit once their bank account is set up.

**Restricted Gifts Fund** is for money that is credited or debited but is not directly related to church funds, it passes in and out of the account.

**Special Projects Fund** is to finance projects without making undue demands on the Unrestricted General Fund.

**Strand Building Fund** is money received from church Gift Day for church refurbishment.

**Tots and Tinies Fund** renamed from Take a Break Fund and is for parent and baby/toddler group activities and outreach.

**Youth Fund** is for activities and outreach to children and youth within the church and the community.

The restricted funds are wholly represented by cash reserves of the church.

#### 6. CASH AT BANK AND IN HAND

	Unrestricted & Designated Funds £	Restricted Funds £	Total 31-Dec 2021 £	Total 31-Dec 2020 £
HSBC Current Account	20,698		20,698	11,964
HSBC Money Manager Deposit	110,460	63,513	173,973	154,474
CAF 90 Day Account Scottish Widows	77,915		77,915	77,876
Community Café Cash Float	40		40	40
	<b>209,113</b>	<b>63,513</b>	<b>272,626</b>	<b>244,354</b>

#### 7. DEBTORS AND PREPAYMENTS

	£	£	£	£
Premises Hire	479		479	0
Gift Aid			0	3,629
Trustee Training			0	40
Tickets			0	992
Deposits			0	25
	<b>479</b>	<b>0</b>	<b>479</b>	<b>4,686</b>

## MAYBRIDGE COMMUNITY CHURCH

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2021

8. CREDITORS ACCRUALS AND DEFERRED INCOME: AMOUNTS FALLING DUE WITHIN ONE YEAR	Unrestricted & Designated Funds £	Restricted Funds £	Total 31-Dec 2021 £	Total 31-Dec 2020 £
Youth and Children	84		84	0
Gifts			0	193
Musical Equipment			0	129
Subscriptions			0	14
Payroll			0	5
	<b>84</b>	<b>0</b>	<b>84</b>	<b>341</b>

#### 9. STAFF COSTS AND NUMBERS

	2021 £	2020 £
Gross Wages and Salaries	164,649	175,560
Employer's National Insurance Costs	13,918	15,674
Pension Contributions	20,528	21,875
Other Costs	7,317	6,429
	<b>206,412</b>	<b>219,538</b>

There are eleven paid members of staff (twelve in 2020). Three are full-time (four in 2020) and eight (eight in 2020) are part-time. Staff are paid through the PAYE system. No employee received emoluments in excess of £60,000 (2019 - none).

The church pays pension contributions for seven members of staff (nine in 2020):

Pension contributions for five staff are paid into the NEST workplace pension scheme (six in 2020).

Pension contributions for two staff are paid into their individual pension schemes (three in 2020)

No payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the charity and a trustee or any person connected with them.

Employees who were engaged in each of the following activities:

	2021 TOTAL	2020 TOTAL
Activities in furtherance of charity's objects	8	9
Management and administration	2	2
Other	1	1
	<b>11</b>	<b>12</b>

#### 10. RISK ASSESSMENT

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

#### 11. RESERVES POLICY

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the church's size and the level of financial commitments held. The trustees aim to ensure the church will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees / members of Maybridge Community Church on the accounts for the year ended 31st December 2021 set out on pages 3 to 11.

### Respective responsibilities of trustees and examiner

The charity's trustees are satisfied that the audit requirement of section 144(2) of the Charities Act 2011 (the Act) does not apply, and that there is no requirement in the governing documents or constitution of the Charity for the conducting of an audit. As a consequence the trustees have elected that the financial statements be subject to independent examination.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for an independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Act.
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

I conducted my examination in accordance with the General Directions given by the Charity Commissioners for England & Wales in relation to the conducting of an independent examination, referred to above. An independent examination includes a review of the accounting records kept by the Charity and of the accounting systems employed by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning such matters. The purpose of the examination is to establish as far as possible that there have been no breaches of the Charities legislation and that the financial statements comply with the SORP, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements.

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the trustees in the course of the examination is not subjected to audit tests or enquiries, and consequently I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the charity, and my report is limited to the matters set out in the statement below.

I planned and performed my examination so as to satisfy myself that the objectives of the independent examination are achieved and before finalising the report I obtain written assurances from the trustees of all material matters.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P B Robinson MAAT FCIE  
Independent Examiners Ltd  
2 The Broadbridge Centre  
Delling Lane  
Bosham  
W. Sussex  
PO18 8NF



Dated: 22nd March 2022

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

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