

**Leamington Spa
Baptist Church**



lsbc

ANNUAL REPORT AND ACCOUNTS

For the year ended 31st March 2023



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Trustees' Annual Report for the period

Period start date		Period end date	
From	01 April 2022	To	31 March 2023

Section A Reference and administration details

Charity name Leamington Spa Baptist Church

Other names charity is known by LSBC

Registered charity number (if any) 1134467

Charity's principal address

Chandos Street,
Leamington Spa

Postcode CV32 4RN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Stephen Morris	Treasurer		Church Members
2	Rev Peter den Haan	Minister	Until 15 May 2022	Church Members
3	Mr Simon Archer	Secretary		Church Members
4	Mr Christopher Harris-Dewey	Deacon		Church Members
5	Mr Malcolm Hayes	Deacon	From 1 January 2023	Church Members
6	Miss Ruth Kelly	Deacon		Church Members
7	Mrs Valerie Kennedy	Deacon	From 1 January 2023	Church Members
8	Mr Mark Lunnon	Deacon	Until 31 December 2022	Church Members
9	Mr Reg Overton	Deacon		Church Members

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Role
Baptist Union Corporation Limited	Property trustees.

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Mr M. Harwood	Greville House
		10, Jury Street
		Warwick
		CV34 4EW

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution.
How the charity is constituted (eg. trust, association, company)	Charitable unincorporated association.
Trustee selection methods (eg. appointed by, elected by)	Elected annually by Church Members for a three-year term.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Church is a member of the **Baptist Union of Great Britain** (Baptist Union) and the **Heart of England Baptist Association**.

The Church will normally promote, encourage, support and advance the work of the Baptist Union, the Association and BMS World Mission through prayer, through financial contributions and, where appropriate, by making personnel available from the membership of the Church. When it is able the Church will also support local Baptist and ecumenical gatherings.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The principal purpose of the Church is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Activities may include but are not restricted to:

- regular public worship, prayer, Bible study, preaching and teaching;
- baptism, as defined in the Union's Declaration of Principle;
- the Communion of the Lord's Supper which shall normally be observed at least once a month;
- evangelism and mission, locally, regionally, nationally and internationally;
- the teaching, encouragement, welcome and inclusion of young people;
- nurture and growth of Christian disciples;
- education and training for Christian and community service;
- giving and encouraging pastoral care;
- supporting and encouraging charitable social action in the United Kingdom and abroad;
- encouraging relationships with and supporting Baptists and other Christians.

All Activities of the Church are designed for the public benefit, and Charity Trustees are mindful of this requirement in developing the program for the Church.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

This financial year we were able to meet in person on the premises. We have continued to stream and record services for those unable to attend the church building in person. This is much appreciated by friends away from Leamington and those at home due to health or infirmity issues.

Our minister left the church in May 2022 for personal reasons. We have started the process to search for a new minister and we hope to have a new minister settled in 2023.

Public worship has been conducted on Sunday mornings in the building and live online. The service is recorded and available via the church website, Facebook, and YouTube. We have had visitors join us from all over the world including India and Australia. Our evening meetings were ended during the year as they were poorly attended.

Communion services have been managed monthly. At Christmas time we held a visitor's service in the building, which was attended by many of our pre-school families. We were able to continue our Open-Air services in the summer. We continued a meeting for coffee, followed by a short informal service and light lunch on Thursday mornings in the church.

Prayer activity is focussed on small groups, and now a twice monthly prayer workshop in the church on Friday evenings. The Prayer Chain continues to encourage prayer for urgent needs daily, and a private Facebook group also supports prayer and fellowship. Deacons have met weekly in person to pray for the needs of the fellowship.

We support Baptist Home Mission and BMS World Mission activities financially and in prayer. We were supporting a missionary family in a Muslim-majority country during this period, but they have had to return to the UK as the situation in the country became unsafe. We supported a missionary family in Peru. We support a couple in mission in Kolkata.

Pastoral care is provided by the Leadership Team and through small groups in the Church. Concerns are regularly brought to the services and other meetings for prayer. Members have been regularly telephoning those in need of conversation and encouragement. Limited pastoral visiting has been resumed, which we hope to increase when a minister is in place.

The Little Stars Christian Pre-School has met on the premises on school days and is supported by the Church. We have started a new initiative to give out free hot drinks in the town on a fortnightly basis and we have engaged in conversation with teenagers through this work. We have plans to improve facilities and activities for younger children.

Outside lets have been increasing during the year and a number of new community groups such as U3A are now using the building regularly for meetings.

There is a very active Churches Together organisation in Leamington. We have worked with other churches on the Easter and Christmas programs in the town, and this year we supported the Street Pastors initiative and the Food Bank

This year our membership ended the year at 76, a decrease of 19 from last year. There were 5 new members who joined this year, and 4 members died over the same period. There were 6 members who resigned having left the area. We agreed with a number of people who have not attended since Covid restrictions were lifted that they should come off the list. We held no baptism services in the financial year. We have attracted several new regular worshippers in the last year.

During the last year more people have become involved in services, so we have managed the regular church program during the period without a minister. The focus of the leadership in 2023 is the search for a new minister.

Financial review

Brief statement of the charity's policy on reserves

The Church's funds are divided between Unrestricted (which includes funds Designated by the deacons for a particular purpose) and Restricted funds which have been given for a specific purpose. The principal Unrestricted fund, known as the General fund, receives the normal giving to the church and pays the normal running expenditure. It is the Church's policy to endeavour to keep a balance of at least 4 weeks' expenditure on this fund.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our voluntary income is growing as normal activities in the church are resuming and numbers attending are increasing. Expenditure decreased last year after the minister left. We were able to put some money into reserves to cover any future shortfall in income compared with expenditure. We still have enough reserves in the Ministry Assistance Fund to draw on, if necessary, when a new minister is appointed. General Fund Balance at the end of the year was £26,126 representing 18 weeks average expenditure.

Section F

Other optional information

Category	1997	1998	1999
ADMINISTRATION	10,393	10,630	11,103
Office Costs	6,735	4,770	4,848
Administrative	6,526	6,780	6,556
PREMISES	33,034	32,028	32,063
Insurances	4,738	3,664	3,532
Service	4,804	4,041	4,520
Utilities	9,338	6,771	6,433
Equipment	1,114	761	354
Cleaning and Gardening	13,071	13,053	14,301

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>S. P. Morris</i>	<i>Simon Archer</i>
Full name(s)	Stephen P. Morris	Simon Archer
Position	Treasurer	Secretary
Date	17 MAY 2023	17 May 2023

Leamington Baptist Church - 1134465

Receipts and payments
Selected period: 01 April 2022 to 31 March 2023

Note	Totals adjusted for rounding	From To	01 Apr 22 31 Mar 23	01 Apr 21 31 Mar 22	01 Apr 20 31 Mar 21
General (Unrestricted) Fund					
1 Receipts					
Cash Offerings			3,427	6,007	6,251
Offerings-Gift Aid			50,321	46,252	41,552
Offerings - CAF,UKET			6,611	8,668	10,814
Tax refunds			14,020	11,642	11,482
Donations			13,770	10,027	7,088
Total Voluntary income			88,149	82,595	77,186
Interest on Deposits			371	50	63
Rent for Manse			2,593	-	-
Lettings			3,108	3,123	567
Catering			1,408	685	-
Other			760	557	367
Furlough Payments			-	4,572	10,012
2 Total receipts			96,389	91,582	88,195
Payments					
Minister			7,952	34,314	16,143
Manse			5,519	5,780	3,191
Other Ministry			720	195	601
Resettlement/Removal			-	-	5,515
3 MINISTRY			14,191	40,289	25,450
BMS			5,000	5,000	5,000
Home Mission			5,000	5,000	5,000
Outside Mission			1,191	951	945
Local Mission			692	840	643
4 MISSION			11,883	11,791	11,589
Repairs			569	1,218	643
Cleaning and Caretaking			13,071	13,583	14,901
Equipment			1,114	761	354
Utilities			9,338	8,771	5,433
Servicing			4,804	4,941	4,220
Insurances			4,138	3,654	3,532
5 PREMISES			33,034	32,928	29,083
Administrator			5,258	5,760	6,556
Office Costs			5,135	4,770	4,546
6 ADMINISTRATION			10,393	10,530	11,102
7 OTHER			3,396	2,934	1,536
Examiner's Fees			360	360	360
Total payments			73,257	98,832	79,120
Excess of Income over Expenditure			23,133	(7,250)	9,075
Brought forward balance			14,993	20,243	17,168
Transfers from (to) Asst Ministry Fund			(8,000)	6,000	(6,000)
Transfers to Youth Work Fund			(4,000)	(4,000)	-
8 Total carried forward balance			26,126	14,993	20,243

Simon Archer
Secretary

Stephen P. Morris
Treasurer

17 MAY 2023

17 MAY 2023

Note	Totals adjusted for rounding	From To	01 Apr 22 31 Mar 23	01 Apr 21 31 Mar 22	01 Apr 20 31 Mar 21
Mission (Restricted) Fund					
Receipts					
	Other Voluntary income		399	936	751
	Charlie & Jo Support		3,975	3,713	3,350
	Total receipts		4,374	4,649	4,101
Payments					
	Other Charitable activities		399	936	751
	Charlie & Jo Support		3,975	3,713	3,350
9	Total payments		4,374	4,649	4,101
	Total carried forward balance		0	-	-
Ruth Abbot (Restricted) Fund					
Receipts					
	Interest on Deposits		-	-	3
Payments					
	Thrive Youth Ministries		-	-	1,200
	Excess of Income over Expenditure		-	-	(1,197)
	Brought forward balance		-	24	1,221
	Transfer to Youth Work Fund		-	(24)	-
10	Total carried forward balance		-	-	24
Youth Work (Designated) Fund					
Receipts					
	Interest on Deposits		47	3	-
Payments					
	Thrive Youth Ministries		3,600	2,100	-
	Excess of Income over Expenditure		(3,553)	(2,097)	-
	Brought forward balance		1,927	-	-
	Transfers in		4,000	4,024	-
10	Total carried forward balance		2,374	1,927	-
Repairs & Renewals (Designated) Fund					
Receipts					
	Rents		4,549	-	-
	Interest on Deposits		131	12	16
	Total receipts		4,681	12	16
Payments					
	Church Repairs & Redecorations		605	-	150
	Manse repairs		780	-	-
	Total payments		1,385	-	150
	Excess of Income over Expenditure		3,296	12	(134)
	Brought forward balance		5,102	5,090	5,224
11	Total carried forward balance		8,398	5,102	5,090
TOTAL ALL ASSETS					
TOTAL FIXED ASSETS					
Change year					
TOTAL CURRENT ASSETS					

Note	Totals adjusted for rounding	From To	01 Apr 22 31 Mar 23	01 Apr 21 31 Mar 22	01 Apr 20 31 Mar 21
Special Purposes (Designated) Fund					
Receipts					
			3,059	11,393	30,253
			792	103	147
			3,851	11,496	30,399
Payments					
			-	300	23,635
			1,448	2,119	664
			1,448	8,838	24,299
			2,403	2,658	6,101
			41,852	39,194	33,094
12			44,255	41,852	39,194
Assistant Minister (Designated) Fund					
Receipts					
			396	59	64
			8,000	(6,000)	6,000
			19,321	25,262	19,199
13			27,717	19,321	25,262
TOTAL CURRENT ASSETS			108,869	83,195	89,813
<i>Change yr/yr</i>			25,674	(6,618)	13,909
Note	Totals adjusted for rounding	From To	01 Apr 22 31 Mar 23	01 Apr 21 31 Mar 22	01 Apr 20 31 Mar 21
FIXED ASSET FUNDS					
Manse (Restricted) Fund					
14			477,491	440,079	419,127
			87,385	37,412	20,952
			564,876	477,491	440,079
Building- (Restricted) Fund					
15			4,700,654	4,402,594	4,402,594
			622,014	298,060	-
			5,322,668	4,700,654	4,402,594
Furniture & Equipment (Designated) Fund					
16			213,384	198,865	198,865
			30,299	14,519	-
			243,683	213,384	198,865
TOTAL FIXED ASSETS			6,131,227	5,391,529	5,041,538
<i>Change yr/yr</i>			739,698	349,991	20,952
TOTAL ALL ASSETS			6,240,096	5,474,724	5,131,351

Leamington Baptist Church - 1134467

Balance Sheet detailed

Note		As at 31/03/2023	As at 31/03/2022	As at 31/03/2021
Fixed assets				
14	Manse	564,876	477,491	440,079
15	Land	320,000	320,000	320,000
15	Buildings	5,002,668	4,380,654	4,082,594
16	Furniture	101,491	88,872	82,825
16	Equipment	142,192	124,512	116,040
		6,131,227	5,391,529	5,041,538
Current assets				
	Debtors	0	0	0
	Coventry Bldg. Soc.	15,180	7,213	8,950
	CAF Gold Account	21,782	14,658	20,655
	Baptist Union Corp.	31,125	24,448	21,400
	BU 3-month deposit A/C	31,319	30,537	30,372
	NatWest Bank Current A/c	8,298	6,216	8,315
	Cash in Hand	175	123	121
	CAF Cash	990	0	0
		108,869	83,195	89,813
Liabilities				
17	Creditors	0	0	0
	Total Liabilities	0	0	0
18	Current Assets less Liabilities	108,869	83,195	89,813
	Net Assets	6,240,096	5,474,724	5,131,351

The accounts and statement of assets and liabilities set out on pages 7 to 10 and the notes on pages 11-13 relating to the year ending 31 March 2023 are as approved by the deacons.

Signed:

Signed:

S. P. Morris

Simon Archer

Stephen Morris, Treasurer

Simon Archer, Secretary

Date: 17 MAY 2023

Date: 17 May 2023

Notes to the Accounts

1 Basis of the accounts

These accounts have been prepared on a 'receipts and payments' basis and accord with Section 133 Charities Act 2011.

2 INCOME

We continued to attract new members as regular church life resumed after Covid restrictions. We had occasional fellowship meals and started meeting again on Thursday mornings in the building. Zoom was also available for services.

Voluntary income increased by £5,554 compared with the year before, as gift aid income increased.

The number of one-off donations also increased by £3,743.

There was no income from the government furlough scheme, but the minister paid for utilities on the manse before leaving the area.

Catering income increased as we met for meals on regular occasions.

Total income increased by £4,807

3 Ministry

Our minister left for personal reasons at the start of the financial year.

Ministry costs were much reduced to £14,191, a saving of £26,098.

4 Mission

Mission giving to outside organisations has been maintained.

Local Mission was limited to £692, a reduction from the prior year.

Outside Mission was spent as follows:

Organisation	2022/23	2021/22	2020/21
Regents Park Coll.	300	300	300
BU Subscription	891	499	512
Churches Together	0	152	133
Outside Mission	1191	951	945

We paid 2 year's of BU Subscription to assist their cash position.

5 Premises

Overall costs were comparable with the previous year.

Utilities only increased by £567 as we secured long-term contracts before the energy cost crisis. Servicing costs were controlled.

Caretaking and cleaning costs were reduced by a decrease in caretaking hours.

Insurance costs increased by 13%, reflecting building costs inflation.

6 Administration

Administration costs were kept in line with last year.

7 Other Costs

Increased costs by £462 reflected more activities on the premises and cost of fellowship meals.

8 BALANCES GENERAL FUND

Expenditure reduced by £25,575 compared with the previous year, reflecting the reduced Ministry costs after the minister left.

We transferred £8,000 to Ministry Assistance Fund to cover future costs.

We were also able to transfer £4,000 to the Youth Work Fund.

The balance on the General Fund has increased to £26,126 which represents about 3 month's expenditure if we had a minister.

9 Mission Fund

This fund is used for members to donate through the church to mission organisations such as BMS World Mission.

Funds given in the year are all sent on to the various organisations.

10 Ruth Abbot Fund/Youth Work Fund

The Ruth Abbot fund was originally created from a legacy with the intention that the funds should be used for youth work. But as this fund was almost empty, the Church Meeting in June 2021 agreed to create a new Youth Work Fund.

The balance of £24 from the Ruth Abbot fund was transferred into the new fund and a further £4,000 was transferred from surplus donations in the General Fund.

We started giving £300 per month to Thrive Youth Ministries from September 2021.

This donation has been used to support a new youth worker who is helping with our youth ministry, so we made a further transfer of £4,000 this year.

11 Repairs and Renewals Fund

This fund is used for major items of expenditure on the premises.

Rent for the use of the manse after the minister left office was paid into this fund. This was used for some work on the church and manse.

The balance on the fund at yearend was £8,398.

12 Special Purposes Fund

This fund contains legacies and other special donations.

A legacy of £3,059 was received from the estate of Andrea Reed.

We bought a new laptop PC for use in services.

The balance on the fund at yearend was £44,255.

13 Ministry Assistance Fund

This fund has been used to save towards supplementary ministries.
During the year £8,000 was transferred from the General Fund
towards the cost of paying the next minister.

14 Manse Fund

This represents the value of the manse for insurance purposes,
which was updated by the Baptist Insurance Company.

15 Building Fund

This fund holds the value of the church premises, excluding fittings.
The value is based on the insurance valuation updated by the
Baptist Insurance Company.
It also holds the land valuation of £320,000 from when the church
purchased the land.

16 Furniture and Equipment Fund

This fund holds the fixed assets of furniture and equipment.
The value is based on the insurance valuation updated by the
Baptist Insurance Company.

17 Creditors

The church has 1 liability arising from leasehold agreements:
BNP Paribas Leasing Solutions
Running for 5 years and 3 months from 29/11/2022, at £150 per quarter.

18 Current Assets less Liabilities

The balance of net current assets has increased by £25,674.
This is largely due to the savings in expenditure
following the departure of the minister.
The Pension Fund Deficit reported in previous years has now been settled.

Independent Examiner's Report

Report to the trustees & members of Leamington Spa Baptist Church

On accounts for the year ended 31 March 2023. Charity Registration Number: 1134467.

Set out on pages 1-13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission [under section 145(5)(b)] of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Mark Harwood

Date:

19th June 2023

Name: Mark Harwood

Relevant professional qualification(s) or body: FCA BFP FMAAT

Address: Greville House
10 Jury Street
Warwick
CV34 4 EW