

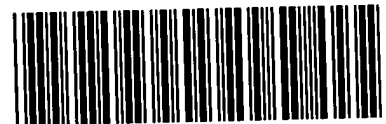
**LIVERPOOL BEREAVEMENT SERVICE**  
**(Company Limited by Guarantee)**

**UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**31 MARCH 2025**

**Company Number 07087941**

**Charity Number 1134426**

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**LIVERPOOL BEREAVEMENT SERVICE**  
**UNAUDITED FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2025**

<b><u>CONTENTS</u></b>	<b>PAGE</b>
Members of the board and professional advisers	<b>1</b>
Trustees annual report	<b>2-8</b>
Independent report to the trustees	<b>9</b>
Statement of financial activities	<b>10</b>
Balance Sheet	<b>11</b>
Notes to the financial statements	<b>12-17</b>
<b><u>The following pages do not form part of the financial statements</u></b>	
Detailed income and expenditure account	<b>18</b>

**LIVERPOOL BEREAVEMENT SERVICE**  
**MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS**

**The board of trustees**

D Antrobus (chairperson)  
A Coulthard (resigned 11/7/2024)  
M Port (resigned 11/7/2024)  
P Stranack  
K Barlow  
N Woods (resigned 28/4/2025)  
R Stafford (appointed 19/7/2024) (resigned  
4/10/2024)  
I Moss (appointed 19/7/2024)  
S Potts (appointed 19/7/2024) (resigned  
4/10/2024)

**Registered office**

1<sup>st</sup> Floor  
Granite Building  
6 Stanley Street  
Liverpool  
L1 6AF

**Independent Examiners**

Alexander Myerson & Co Limited  
Chartered Accountants  
Alexander House  
61 Rodney Street  
Liverpool  
L1 9ER

**Bankers**

Lloyds Bank Plc  
88-94 Church Street  
Liverpool  
L1 3AY

## **LIVERPOOL BEREAVEMENT SERVICE**

### **TRUSTEES ANNUAL REPORT**

#### **YEAR ENDED 31 MARCH 2025**

The trustees have pleasure in presenting their report and the financial statements of the charity for the year ended 31 March 2025.

#### **INTRODUCTION**

Liverpool Bereavement Service is a registered charity with the Charities Commission, number 1134426.

#### **LEGAL STATUS**

We are a company limited by guarantee, number 07087941 (registered in England and Wales)

#### **OBJECTIVES OF LIVERPOOL BEREAVEMENT SERVICE**

The main aims and objectives of the charity are as follows: -

1. To offer one to one counselling and group support to bereaved people in Liverpool and adjoining boroughs.
2. To advance the specific education of interested people and to promote the education of the beneficiaries in the understanding of bereavement.

#### **ORGANISATION**

On the 31<sup>st</sup> March 2010 all assets and liabilities of Liverpool Bereavement Service were transferred to the limited company Liverpool Bereavement Service, which is limited by guarantee. The company was formed on 26/11/2009 and commenced its activities on 1/4/2010.

#### **INVESTMENT POWERS AND RESTRICTIONS**

In accordance with the Memorandum and Articles of Association, the Executive Committee has the power to invest monies in investments, securities, property, and such other lawful things as are necessary for the achievements of the objectives as may be thought fit.

### **Achievements Performance and Progress**

#### **Introduction.**

As we reflect on another year of service at Liverpool Bereavement Service (LBS), it is with immense pride that we present our Trustee Annual Report for the year ending 31st March 2025. This report documents not only the growth and development of our core services but also the increasing demand and complexity of the support we offer.

## LIVERPOOL BEREAVEMENT SERVICE

### TRUSTEES ANNUAL REPORT

#### YEAR ENDED 31 MARCH 2025

The context in which we operate continues to be deeply impacted by national and global challenges. The UK continues to feel the effects of the cost-of-living crisis, reductions in NHS and local support services, and increasing mental health struggles, especially among young people and underserved communities. Within this climate, bereavement support remains an essential and life-saving service.

Despite these challenges, LBS has continued to expand our provision, increase our reach, and maintain our commitment to accessible, high-quality support for all who need us. Our dedicated staff, counsellors, and volunteers are the heartbeat of our service. We are deeply grateful for their compassion, professionalism, and resilience.

#### **National Context and Policy Developments**

In our 2023–24 report, we highlighted the landmark UK Commission on Bereavement report *“Bereavement is Everyone’s Business”*, which outlined eight key areas for systemic change in how bereavement is supported across the UK.

As of March 2025, there has still been no formal government response to the Commission’s recommendations. This continued silence highlights the ongoing absence of a national bereavement strategy—despite growing evidence of increasing need across communities.

Recent data from the Resolution Foundation (2024) shows that 34% of young people aged 18–24 are reporting symptoms of anxiety or depression, with grief often compounding these issues. Universities and GP services are under increased pressure, with bereaved students often falling through the cracks of generalist mental health provision.

In the absence of national structural reform, services like Liverpool Bereavement Service remain critical in bridging the gap, offering specialist, trauma-informed, and free bereavement support to those most at risk.

#### **Service Overview**

We are proud to report that in 2024/25:

- We supported approximately 800 clients directly, with over 1,000 clients currently registered on our system.
- We have over 60 volunteer counsellors, with 45 actively delivering sessions.
- We welcomed new student counsellors, many of whom chose to remain with LBS post-qualification.
- We expanded our therapeutic offering to include Cognitive Behavioural Therapy (CBT) and Eye Movement Desensitisation and Reprocessing (EMDR) therapies.
- Our Oakleaf Children & Young People’s Service now supports clients aged 4–25.
- We strengthened our referral pathways and increased referrals from NHS services, GPs, social workers, and local organisations.
- Our waiting time for adult counselling services is currently 8–12 weeks, reflecting the high level of demand.

# LIVERPOOL BEREAVEMENT SERVICE

## TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2025

### Key Developments

- **Increased Referral Demand:** We experienced a sharp rise in referrals due to closures of regional services leaving up to 800 bereaved individuals without support.
- **Support for Neurodivergent Clients:** We have seen a rise in clients with recent diagnoses of ADHD, Autism, and other neurodiverse presentations.
- **Expanded Youth Provision:** Following an increase in university student referrals, Oakleaf has extended its services to 25-year-olds to bridge gaps in mental health and bereavement care.
- **Specialist Training:** Our volunteer counsellors undertook specialist CPD on Infant Loss, supported by The Infant Loss Foundation.
- **Southport Tragedy Response:** Following the tragic mass stabbing in Southport (July 2024), LBS worked closely with Merseyside Police and local schools to provide trauma-informed support to students and staff through our Oakleaf team.

### Case Study – Adult Services

**Bereavement & Neurodiversity:** One of our adult clients—a man in his 40s—came to LBS following the loss of his father. Recently diagnosed with Autism and ADHD, he struggled with emotional regulation and felt isolated. Through consistent support with one of our volunteer counsellors trained in both bereavement and neurodiversity, the client developed emotional tools to process his grief and reconnect with family members.

*"Without this space, I don't think I'd have survived the past few months. I was heard in a way I've never been heard before."*

### Case Study – Oakleaf Children and Young People's Service

**Southport Mass Stabbing Response:** After the devastating attack in Southport, Merseyside Police reached out to LBS to ask what support could be put in place. Oakleaf counsellors immediately began working with two local schools every Friday, delivering group sessions to traumatised children and staff. We also offered 1:1 counselling where needed and have remained in close contact with school staff.

*"Oakleaf helped us begin to find our feet again during an incredibly difficult time. Their calm presence made a real difference, and we're grateful to have had that support in place for both the children and staff."*

### Case Study – Baby and Child Loss Services

**Parental Grief & Connection:** A couple came to us following the loss of their baby shortly after birth. With no local grief-specialist support and long NHS wait times, they were referred by their GP. Over the course of their sessions, they processed their grief and, with help from their counsellor, found ways to re-engage with life while honouring their loss.

*"You helped us survive the darkest days. Your service held us together. We can talk again. We can live again."*

## LIVERPOOL BEREAVEMENT SERVICE

### TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2025

#### Client Feedback and Quotes

##### Adult Service:

- *"My counsellor helped me make peace with something I never thought I could live with."*
- *"Every session gave me strength. I felt seen and safe."*

##### Oakleaf:

- *"I used to feel like no one understood me. Now I know I'm not alone."*
- *"After Oakleaf, I'm more confident and I don't hide my feelings anymore."*

##### Baby and Child Loss:

- *"You gave us a space to grieve that we didn't even know we needed."*
- *"There are no words for what this meant to us. Just thank you."*

#### Fundraising & Community Support

We are proud to have received generous support from:

- Former clients running personal fundraising campaigns
- Community members participating in the Liverpool Santa Dash
- Local businesses choosing LBS as their charity partner

*"I'll never forget what LBS did for me. Running for you is the least I can do."*

This year's increase in donations has helped us to fund training, resources, and ongoing volunteer support, including covering travel and supervision expenses—which ensures we continue to deliver high-quality care across all services.

#### Awards & Recognition

In February 2025, our Service Manager, Sue Johnston, was nominated for the *'Volunteering and Leadership Community Impact Award'* by the Liverpool Biennial Community Awards hosted by Liverpool-based charity Be Free Campaign. This recognition helped raise our visibility within the local community and increased awareness of our services across the Liverpool region.

#### Challenges & Looking Ahead

While we celebrate the expansion of our services, challenges remain. Reductions in local mental health services and the closure of bereavement services in nearby areas have increased pressure on our organisation. Demand continues to outpace capacity.

Looking ahead, we are working to:

- Develop space for Integrated Therapeutic Support
- Increase our EMDR and CBT provision
- Further expand Oakleaf's 18–25 age group capacity
- Provide accessible, high-quality support to clients with neurodiverse needs

We remain committed to timely, inclusive, and effective bereavement care.

## **LIVERPOOL BEREAVEMENT SERVICE**

### **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2025**

#### **Acknowledgements**

We wish to thank the following organisations and individuals:

- National Lottery Community Fund
- Alan & Tamara Tune, for their continued support of Oakleaf
- Liverpool Women's Hospital, Liverpool Cares Centre, NHS Talking Therapies, The Brain Charity, Stroke Association, and other referrers
- All our donors, fundraisers, and supporters across Merseyside and beyond

Finally, our deepest thanks go to our counsellors, staff, students, and volunteers. The work you do changes lives.

On behalf of the Board of Trustees,  
Dave Antrobus, Chair of Trustees Liverpool Bereavement Service



## **LIVERPOOL BEREAVEMENT SERVICE**

### **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2025**

#### **EXECUTIVE COMMITTEE**

Members are elected by Annual General Meetings of the Liverpool Bereavement Service, with vacancies being filled, as required, by the Executive Committee in accordance with Liverpool Bereavement Service's Memorandum and Articles of Association.

#### **RESERVES POLICY**

We will aim to maintain reserves of six months normal running costs to meet contingencies.

#### **THE TRUSTEES**

The trustees who served the charity during the period were as follows:

D Antrobus (chairperson)

M Port

A Coulthard

P Stranack

K Barlow

N Woods

R Stafford

I Moss

S Potts

#### **PUBLIC BENEFIT**

The trustees confirm that they have referred to Charity Commission guidance on Public Benefit when reviewing aims and objectives and plans for the future. The trustees have and will continue to ensure that charitable expenditure will be made to further a charitable purpose to the public benefit.

## LIVERPOOL BEREAVEMENT SERVICE

### TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2025

#### TRUSTEES' RESPONSIBILITIES

The Directors (Trustees) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

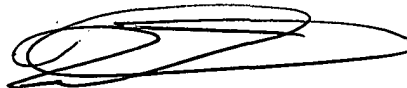
Charity law requires the Directors to prepare financial statements for each financial year. Under that law the Directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Principles (United Kingdom Accounting Standards and applicable law). The financial statements are required to give a true and fair view of the state of affairs of the charity and of the financial activities of the charity for that period. In preparing those financial statements, the Directors are required to

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

1<sup>st</sup> Floor  
Granite Building  
6 Stanley Street  
Liverpool  
L1 6AF

Signed on behalf of the trustees  
Dave Antrobus – Director



Approved by the trustees on.. 2/10/25

**LIVERPOOL BEREAVEMENT SERVICE**  
**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**  
**YEAR ENDED 31 MARCH 2025**

I report on the accounts of the company for the year ended 31 March 2025, which are set out on pages 10 to 17.

**Respective responsibilities of trustees and examiner**

As the charity's trustees of the Company (and also its directors for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed examination; I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul Burns BSc Hons BFP FCA  
Alexander Myerson & Co Limited  
Chartered Accountants



Alexander House  
61 Rodney Street  
Liverpool  
L1 9ER

Date.....2/10/25.....

**LIVERPOOL BEREAVEMENT SERVICE**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

**YEAR ENDED 31 MARCH 2025**

		<b>Restricted Funds 2025 £</b>	<b>Unrestricted Funds 2025 £</b>	<b>Total Funds 2025 £</b>	<b>Total Funds 2024 £</b>
	<b>Note</b>				
<b>INCOMING RESOURCES</b>					
Grants receivable	2	71,250	500	71,750	86,850
Donations & Fundraising		-	31,056	31,056	13,826
Other income		-	2,001	2,001	2,159
<b>TOTAL INCOMING RESOURCES</b>		<u>71,250</u>	<u>33,557</u>	<u>104,807</u>	<u>102,835</u>
<b>RESOURCES EXPENDED</b>					
Consultancy and fundraising	3	-	-	-	-
Management and administration	3	<u>96,733</u>	<u>70,721</u>	<u>167,454</u>	<u>166,914</u>
<b>TOTAL RESOURCES EXPENDED</b>		<u>96,733</u>	<u>70,721</u>	<u>167,454</u>	<u>166,914</u>
Transfer of funds		-	-	-	-
<b>NET INCOMING/(OUTGOING) RESOURCES FOR THE PERIOD</b>		(25,483)	(37,164)	(62,647)	(64,079)
Balances brought forward		<u>25,483</u>	<u>172,557</u>	<u>198,040</u>	<u>262,119</u>
Balances carried forward		<u>-</u>	<u>135,393</u>	<u>135,393</u>	<u>198,040</u>

There were no acquisitions or discontinued activities during the year. The charity has no recognised gains or losses other than as stated in the statement of financial activities.

The notes on pages 11 to 17 form part of these financial statements.

# LIVERPOOL BEREAVEMENT SERVICE

## BALANCE SHEET 31 MARCH 2025

	Note	£	2025 £	2024 £
<b>FIXED ASSETS</b>				
Tangible assets	5		834	1,144
<b>CURRENT ASSETS</b>				
Cash at bank and in hand		130,624		225,828
Debtors	6	<u>6,276</u>	<u>6,228</u>	
		<u>136,900</u>	<u>232,056</u>	
<b>CURRENT LIABILITIES</b>				
Creditors	7	<u>2,341</u>	<u>35,160</u>	
		<u>2,341</u>	<u>35,160</u>	
<b>NET CURRENT ASSETS</b>			<u>134,559</u>	<u>196,896</u>
<b>TOTAL ASSETS</b>			<u>135,393</u>	<u>198,040</u>
<b>FUNDS</b>				
	8			
Unrestricted			100,393	137,557
Designated			35,000	35,000
Restricted			-	<u>25,483</u>
			<u>135,393</u>	<u>198,040</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025. The members have not required the company to obtain an audit of the financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The financial statements have been prepared in accordance with the special provisions applicable to charitable companies subject to the small companies' regime.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus/deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements on pages 10 to 17 were approved by the Board of Trustees and signed on their behalf by :

Dave Antrobus – Director

Date:  2/10/25

The notes on pages 12 to 17 form part of these financial statements.

**LIVERPOOL BEREAVEMENT SERVICE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2025**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

**Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office Equipment – 25% cost

**Incoming Resources**

Income is recognised in full on the Statement of Financial Activities in the year in which the charity has entitlement to the income. Incoming resources are deferred when they have been received in advance of the service period.

**Expenditure**

Expenditure is accounted for on an accrual basis.

**Funds**

Unrestricted funds are funds which are not designated for a particular purpose. Restricted funds are set out in Note 8 to the accounts. These are funds restricted for a specific purpose.

**Pension contributions**

Pension contributions are charged to the SOFA for the period in which they relate to.

**Presentation currency**

The presentation currency of the financial statements is the Pound Sterling (£).

**LIVERPOOL BEREAVEMENT SERVICE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2025**

**2. GRANTS RECEIVABLE**

	<b>Restricted 2025</b>	<b>Unrestricted 2025</b>	<b>Total 2025</b>	<b>Total 2024</b>
Alan & Tamra Tune - Oakleaf	33,000	-	33,000	-
Children In Need	-	-	-	-
Leamington Community College	-	-	-	-
National Lottery	38,250	-	38,250	76,500
Notre Dame Catholic College	-	-	-	-
NHS Cheshire & Merseyside ICB	-	-	-	10,350
Merseyside Police Federation	-	-	-	-
St James Methodist Church	-	-	-	-
LCVS Community Mental Health	-	-	-	-
	<u>71,250</u>	<u>-</u>	<u>71,250</u>	<u>86,850</u>

**3. TOTAL RESOURCES EXPENDED**

	<b>Restricted 2025 £</b>	<b>Unrestricted 2025 £</b>	<b>Total Funds 2025 £</b>	<b>Total Funds 2024 £</b>
Consultancy and Fundraising	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Management</u>				
Staff Costs	96,733	1,574	98,307	100,579
Other Costs	<u>-</u>	<u>69,147</u>	<u>69,147</u>	<u>66,335</u>
	<u>96,733</u>	<u>70,721</u>	<u>167,454</u>	<u>166,914</u>

Note: Independent Examiner Fees 2025: £2,400.

**LIVERPOOL BEREAVEMENT SERVICE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2025**

**4. PARTICULARS OF EMPLOYEES:**

The average number of staff employed by the charity during the financial year amounted to:

	<b>2025</b>	<b>2024</b>
	<b>No</b>	<b>No</b>
Professional staff	3	4
Administrative staff	<u>1</u>	<u>1</u>
	<u>4</u>	<u>5</u>

There were no employees who are deemed to be high paid staff.

No trustees received remuneration during the year.

During the year Trustees were reimbursed for expenses totalling £114 incurred on behalf of the charity (2024: £87).

Salaries and National Insurance 2025: £97,064 2024: £99,335

Pension Costs 2025: £1,243: 2024 £1,243

**5. TANGIBLE FIXED ASSETS**

	<b>£</b>
<b>Cost at 1 April 2024</b>	13,619
Additions	<u>454</u>
<b>At 31 March 2025</b>	<u>14,073</u>
 <b>Depreciation at 1 April 2024</b>	 12,475
Charge for the period	<u>764</u>
<b>At 31 March 2025</b>	<u>13,239</u>
 <b>NET BOOK VALUE</b>	
<b>At 31 March 2025</b>	<u>834</u>
<b>At 31 March 2024</b>	<u>1,144</u>

**6. DEBTORS**

	<b><u>2025</u></b>	<b><u>2024</u></b>
	<b>£</b>	<b>£</b>
Prepayments	<u>6,276</u>	<u>6,228</u>
	<u>6,276</u>	<u>6,228</u>

**7. CREDITORS**

	<b><u>2025</u></b>	<b><u>2024</u></b>
	<b>£</b>	<b>£</b>
Accruals	2,341	2,160
Deferred Income – A & T Tune	<u>-</u>	<u>33,000</u>
	<u>2,341</u>	<u>35,160</u>



**LIVERPOOL BEREAVEMENT SERVICE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2025**

**8. FUNDS**

	Unrestricted b/f £	Movement £	Total c/f £
Unrestricted	137,557	(37,164)	100,393
Designated	<u>35,000</u>	<u>-</u>	<u>35,000</u>
	<u>172,557</u>	<u>(37,164)</u>	<u>135,393</u>

The Designated fund is unrestricted funds set aside to cover the rent, service charges and dilapidation costs to the end of the lease.

RESTRICTED FUNDS		Balance at 1/4/24 £	Income £	Expenditure	Transfer to Unrestricted	Balance at 31/3/25
£	£	£	£			
A & T Tune - Oakleaf		-	33,000	33,000	-	-
National Lottery		25,484	38,250	63,734	-	-
Oakleaf Children's Service		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<u>25,484</u>	<u>71,250</u>	<u>96,734</u>	<u>-</u>	<u>-</u>

**LIVERPOOL BEREAVEMENT SERVICE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2025**

**ALAN & TAMARA TUNE - OAKLEAF**

This funding was granted of £33,000 to support a children's bereavement counsellor/support worker

**NATIONAL LOTTERY**

This was towards salaries and counsellor's support.

**DONATIONS AND FUNDRAISING**

This funding was raised to support the services.

<b>9. NET ASSETS</b>	<b>Restricted £</b>	<b>Unrestricted £</b>	<b>Total £</b>
Tangible Assets	-	834	834
Current Assets	-	136,900	136,900
Current Liabilities	-	(2,341)	(2,341)
	-	<u>135,393</u>	<u>135,393</u>

**10. SUPPORT COSTS**

Included in management and administration costs are support costs totalling £10,939 for the year. (2024: £14,174)

**11. PENSION COSTS**

Pension contributions during the year totalled £1,243 (2024: £1,243) £61 was outstanding at the year end.

**12. RELATED PARTY TRANSACTIONS**

There have been no related party transactions in the year which require disclosure.

**LIVERPOOL BEREAVEMENT SERVICE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2025**

**13. OPERATING LEASE COMMITMENT**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Between one and five years	<u>11,232</u>	<u>22,464</u>

**LIVERPOOL BEREAVEMENT SERVICE**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**YEAR ENDED 31 MARCH 2025**

	£	2025 £	£	2024 £
<b>INCOME</b>				
A & T Tune		33,000		-
Everton in the Community		300		-
K J Services		200		-
National Lottery Funding		38,250		76,500
NHS Cheshire & Merseyside ICB		-		10,350
Notre Dame Catholic College		-		-
Sundry Grants		-		-
LCVS Community Mental Health		-		-
Unrestricted Grants		-		-
Donations and fundraising		31,056		13,826
Course fees and training		-		-
Gift Aid		-		-
Bank Interest		<u>2,001</u>		<u>2,159</u>
<b>TOTAL INCOME</b>		<u>104,807</u>		<u>102,835</u>
<b>FUNDRAISING &amp; PUBLICITY</b>				
Consultancy and fundraising	-	-	-	-
<b>MANAGEMENT &amp; ADMINISTRATION</b>				
Salaries, National Insurance & pensions	98,307		100,579	
Consultants	23,350		20,860	
Rent, rates, H&L & service charges	26,395		21,185	
Stationery & postage	1,458		1,541	
Bank Charges	155		139	
Telephone	1,577		1,993	
Training and supervision	3,403		6,230	
Travel & subsistence	5,772		7,334	
Insurance	883		883	
Accountancy Charge	2,400		2,160	
Subscriptions	293		283	
Sundry Expenses	555		945	
Computer software	215		-	
Professional Fees	227		248	
Repairs and Renewals	1,700		619	
Depreciation	<u>764</u>		<u>1,915</u>	
		<u>167,454</u>		<u>166,914</u>
<b>TOTAL EXPENDITURE</b>		<u>167,454</u>		<u>166,914</u>
<b>TOTAL (DEFICIT)/SURPLUS</b>		<u>(62,647)</u>		<u>(64,079)</u>