

LIVERPOOL BEREAVEMENT SERVICE
(Company Limited by Guarantee)

UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2023

Company Number 07087941

Charity Number 1134426

LIVERPOOL BEREAVEMENT SERVICE
UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

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LIVERPOOL BEREAVEMENT SERVICE
MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

The board of trustees

D Antrobus (chairperson)
A Coulthard
M Port
P Stranack
K Barlow
N Woods

Registered office

1st Floor
Granite Building
6 Stanley Street
Liverpool
L1 6AF

Independent Examiners

Alexander Myerson & Co Limited
Chartered Accountants
Alexander House
61 Rodney Street
Liverpool
L1 9ER

Bankers

Lloyds Bank Plc
88-94 Church Street
Liverpool
L1 3AY

LIVERPOOL BEREAVEMENT SERVICE

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2023

The trustees have pleasure in presenting their report and the financial statements of the charity for the year ended 31 March 2023.

INTRODUCTION

Liverpool Bereavement Service is a registered charity with the Charities Commission, number 1134426.

LEGAL STATUS

We are a company limited by guarantee, number 07087941 (registered in England and Wales)

The annual subscription is laid down from time to time by the Executive Committee. Every member shall have one vote.

OBJECTIVES OF LIVERPOOL BEREAVEMENT SERVICE

The main aims and objectives of the charity are as follows: -

- 1. To offer one to one counselling and group support to bereaved people in Liverpool and adjoining boroughs.**
- 2. To advance the specific education of interested people and to promote the education of the beneficiaries in the understanding of bereavement.**

ORGANISATION

On the 31st March 2010 all assets and liabilities of Liverpool Bereavement Service were transferred to the limited company Liverpool Bereavement Service, which is limited by guarantee. The company was formed on 26/11/2009 and commenced its activities on 1/4/2010.

INVESTMENT POWERS AND RESTRICTIONS

In accordance with the Memorandum and Articles of Association, the Executive Committee has the power to invest monies in investments, securities, property, and such other lawful things as are necessary for the achievements of the objectives as may be thought fit.

Achievements Performance and Progress

Introduction.

Last year's report began on a note of optimism concerning the Covid 19 pandemic and to a significant extent this optimism was well founded in so far as in the year under consideration our service has developed positively, moved back to working 'face to face' with clients (except for clients who are house bound where 'zoom' and telephone contact remains available), extending our reach across local communities and continuing to receive positive feedback:-

"I found this service life changing. My Counsellor made me feel safe and helped me deal with my negative thinking and question it. I was helped to finally come to terms with my Dad's death. Priceless!!"

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'Phone counselling or zoom continue to make it (therapy) accessible for disabled people who can feel isolated. Thank you so much. The trainee counsellor gave me what I needed'.

This said we are not complacent in regard to facing the possibility of Covid 19 returning but can feel confident in continuing our support for bereaved people should it return. I would like to record my thanks to all our counsellors and staff for their commitment to the service throughout the Covid pandemic, for their skills and flexibility in creating and utilising the new ways of working with clients, so vital in such difficult times. They have all worked hard of late to ensure a seamless return to pre-Covid therapeutic practices and where necessary amended them.

Whilst the above paragraphs strike a positive note, I feel I must acknowledge the reality of life today, particularly as it affects people coping with loss. The facts of fuel poverty and the ever-rising cost of living cannot but make dealing with loss more difficult. The cost of funerals alone renders coping with the end of life challenging.

I must pay tribute to the continued outstanding dedication and commitment of Sue Johnson (Counselling Manager), her Administration Team, all of our volunteers and the Board of Trustees. Without each and every one of these dedicated people we would be unable to support so many grieving individuals and families through their grief. The positive outcomes we and our clients achieve is evidence in support of my remarks.

Without our volunteers / students on placement as part of their professional qualification Liverpool Bereavement Service would not exist. Students on placement remain a valuable resource to us and a debt of gratitude is due to all who pass through our doors. We are grateful for the local Universities and Colleges who support their students coming to us and acknowledge the high standard of training they receive. These partnerships are mutually beneficial as evidenced by the following: -

'Thank you for having me at LBS, for looking after me so well. I could not have come this far without you, I am so please to be a part of your team now...a massive thank you to all.'

'I wanted you to know, I have had really good feedback from current students on placement with you. Last year's students without exception have praised the support and learning they get from you. It has increased their personal and professional development. I suspect it may be hard to move some on.'

Adult Service

The adult service continues to provide support across the adult population with both 'face to face' counselling and remotely. I mentioned earlier a move away from remote contact which is an ongoing process although in the year under review we have undertaken 240 hours of zoom contacts and 288 hours of telephone contacts. This change is supported by the colleges and universities whose students we work with, as they see it as a more 'rounded' experience for their students giving them the opportunity to develop 'person centred' skills in particular.

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The service received close to 2000 referrals this year with 850 being accepted for counselling. The criteria for not seeing potential clients are both practical and therapeutic. They include clients not living in the area, being too soon after their loss, addictions issues, illness, unlikely to make the necessary connection or a history of unreliability. In these cases, the individual or the referrer are advised that should circumstances change a further referral will be considered.

An increasing number of clients are struggling to afford the cost of travel into the City which is reflective of my earlier comments regarding the cost of living crisis. Where appropriate counsellors will undertake telephone contact to ensure that clients do not feel abandoned and encouraged to travel in when possible.

In previous reports I have written regarding the value of face-to-face assessments. Due to the number of referrals received this year we have had to re-visit this approach. The Counselling Manager has implemented in depth telephone assessments where appropriate. This has not impacted on the effectiveness of client assessment and there has been no negative feedback from either clients or counsellors. This does not preclude face to face assessment should the client specifically request one or the manager identifies a need to see the client in the office.

In regard to the training, we provide to our placement students, I reported previously on an approach that moved away from formal input, which is more than adequately provided by the colleges and universities, to a 2 hour session addressing the practicalities of "life in the counselling room and beyond". As I said last year the session undertaken was well received.

This year was also highly successful. We intend to continue with this approach.

The television company ITV visited the offices in January this year as part of making a programme exploring and focusing on the often devastating and negative impact of the Covid 19 epidemic on individuals and families grieving. The difficulties faced regarding access to practical and psychological support following a loss was discussed whether Covid related or not. This was a positive experience for all involved.

The Counselling Manager has engaged positively in the year under review to increase our contact and support for individuals and families engaging with mental health services following a loss. She attended an event at Liverpool Women's Hospital which was open to all staff to look at 'Coping with bereavement in the work place'. She engaged with at least 30 staff members offering contacts, appropriate advice and signposting to other supporting agencies.

She has advised Mencap in regard to seeking support in managing grief for their clients and discussed with staff how counselling impacts positively in alleviating the negative effects of grief, and, its limitations.

"Silver Birch" a service, (part of Mersey Care NHS Foundation Trust), organised a seminar at Liverpool Women's Hospital, attended by our Counselling Manager which helped to identify ways in which health professionals can be enabled to support women with mental health problems or who have been traumatised during pregnancy.

These specifics aside Liverpool Bereavement Service continues to support all and any individuals and organisations who seek our advice and assistance.

"People First" is an organisation run by and for people with learning difficulties. The organisation aims to speak up for and campaign for the rights of people with learning difficulties. During the summer of 2022 Liverpool Bereavement Service were contacted by People First and asked that we spend some time engaging

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with members to discuss bereavement and loss. A meeting was held and the counsellor leading this contact continued to liaise with People First and a foundation was laid for Liverpool Bereavement Service to support their members in coping with loss and the consequent difficulties arising. This work is set to continue and develop.

A short report on the commitment to this work is attached at Appendix 'A'.

The Children's Service – 'Oakleaf'

The children's service continues to provide much need support for grieving young people and their families. During the year under review the Children's Counselling Manager has held meetings with numerous organisations and schools to further the cause of helping this client base to manage loss of a loved one. These include Everton in the Community and Liverpool Soroptomists Society, to set up facilities to work with young people affected by suicide. This commitment is now in place.

Support remains in place following the tragic death of a pupil at one of the area's largest college last October. Oakleaf counsellors made a presentation to the pupil's year group and hosted a group session enabling open talk about their friend and loving memories. At the request of the Head Teacher one to one work is ongoing.

In November a further request was received from another large school requesting help with an upcoming anniversary of the death of a pupil. The safeguarding lead felt that the anniversary might be a difficult time for many young people. Oakleaf counsellors organised a 'drop in' session at the school and identified a number of pupils who might benefit from 'one on one' counselling. This was put in place. Group work and art therapy sessions were also organised and found to be extremely therapeutic.

Also in November a live broadcast went out on Radio Merseyside during Children in need week outlining the work of 'Oakleaf'.

This is just a snapshot of the great work undertaken by the Children's Service counsellors. I should like to record my thanks to all of them in recognition of the often-challenging service they provide.

Working with Baby and Child Loss

At the risk of repeating myself, there can be little more devastating in life than the loss of a baby or child. This being so I pay tribute to our dedicated counsellor who undertakes this difficult and testing work. Her ability to provide therapy and comfort to distressed parents is reflected in the many letters of appreciation she receives.

'I would like to thank my counsellor for enabling me and empowering me to be able to work through my grief in a safe and confidential space. Thank you for bringing the light back into my life....I can now move on'.

'I have found it very helpful being able to attend here and even more so speaking to my counsellor knowing she understands what I have gone through.'

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Clients are referred to the children's service from the Women's Hospital, General Practice or directly themselves. As previously reported bereavements arise following miscarriage, medical terminations, abortions, still births, cot deaths, IVF failure and genetic conditions such as Turners syndrome, Downs syndrome and Spina Bifida.

On occasion as well as feeling lost in sadness, helpless and alone they experience feelings of guilt which can be difficult to overcome.

Some parents are referred for support many years following the death of their child as they have never faced or processed the loss. Parents can be 20 years of age to 70 years old, the losses ranging from the loss of a baby to that of a 50 year old child. The causes of the death can range from cot death, accidental death, misuse of alcohol or drugs, cancer, murder, suicide and ill health.

Our baby and child loss counsellor has a deep understanding of how parents feel after a child's death and is able to be deeply empathic whilst retaining her professional focus. She is a credit to the counselling community. This year she has taken part in radio interviews regarding her role at Liverpool Bereavement Service and also been interviewed by ITV about the support she provides.

She recognises that her work is challenging and draining at times but will say that she is greatly encouraged by the client feedback she receives:-

'Thank you for all your help in getting us to this point.
It did not seem possible last year. You helped us become
a better partnership and tackle some of our darkest times.
Without your sessions and guidance we would be in a
very different situation. We hope you continue in your work.'

Conclusion

The year under review reflects positive progress and success across all aspects of our work. This may seem somewhat odd as the progress made has included a return to our preferred delivery of therapy – 'face to face' contact where possible. The relationship between therapist and client whilst working face to face is much richer and nuanced allowing for greater insights for both parties in the room. This said remote counselling remains an option as detailed earlier in my report.

Last year's report concluded with a note of optimism which I feel confident in carrying forward in the coming year.

We remain financially viable thanks to: -

BBC Children in Need
Steve Morgan Foundation
National Lottery (Community Fund)
Public Health (England)
NHS Cheshire and Merseyside ICB
Leamington Community College
Notre Dame Catholic College (Everton Valley)
St James Methodist United Reform Church

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Oakleaf benefited from Aimee, Emily and Sarah their mother being sponsored for a run from Southport to Liverpool, together with many public and client donations.

I have no hesitation repeating my acknowledgement of the amazing work of all our staff and counsellors undertake year on year, in enabling our service to thrive. The level of care remains outstanding as reflected in the feedback included above. I thank my fellow Trustees in supporting my Chairmanship once again this year.

Doubtless the coming year will present new challenges particularly if austerity continues to cast a shadow across our communities. This said, I believe that Liverpool Bereavement Service will be equal to these challenges given the skills and commitment that our staff and counsellors have in abundance.

Appendix 'A'.

Liverpool Bereavement Service's engagement with People First to facilitate learning and counselling for adults with Additional Needs.

During the summer of 2022 Liverpool Bereavement Service were contacted by People First, an organization run by and for adults with Additional Needs in the Liverpool area. People First had enquired if Liverpool Bereavement Service would be able to spend some time with its members to discuss bereavement and loss. The members of People First regularly pick subjects they wish to learn more about and engage with outside organisations such as Liverpool Bereavement Service to provide training or learning experiences to help their members build understanding. Bereavement and Loss was an area that the members at People First felt very strongly about as the common thread of experience between the members had been that they had been left out of conversations around death and were often given no opportunity to grieve loss. Advocating for themselves, permitted them to start this conversation for people with Additional Needs and this expanded into monthly meetings in Liverpool they called death cafes which were open to all and a safe place to talk about personal loss and grief.

They reached out as they required Liverpool Bereavement Service to present to the group members the foundational theories around bereavement and grief and so that they could ask any questions they had and share their own experiences. A counsellor from Liverpool Bereavement Service with experience working in the community with people with Additional Needs went to present to the group in their premises. The morning began with an interactive presentation explaining the cycle of grief, common barriers to grief for people with Additional Needs, ways bereavement can affect different aspects of life again with focus on issues nuanced to the members own experiences. During the course of the morning, it became quite clear that nearly all the members had experienced a bereavement and had all came up against similar barriers to being able to grieve and express their grief in a healthy way. It was a valuable experience for the People First members, and it was clear that they had much more to share. At the end of the session numerous members came to ask our Liverpool Bereavement Service counsellor what was the best pathway for them to access bereavement counselling, showing a clear desire and need to have safe places to talk about their own personally experiences in a therapeutic environment.

From this initial session it was discussed with the manager at Liverpool Bereavement Service, that there is a definite need for this kind of service for people with Additional Needs. It was then decided that we could initially offer 6 of the People First members 6 sessions each which would allow them to express their losses in a therapeutic setting. For the first time this gave Liverpool Bereavement Service a opportunity to see how this engagement would work moving forward. The initial 6 slots were filled very quickly and so the

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YEAR ENDED 31 MARCH 2023

members began their much-needed counselling. As a relationship had already been built during the presentation at People First premises, these sessions moved quickly, and it was clear that they were great benefit to the members. Some of the members were accompanied by community support staff but the sessions were conducted with only the member present to respect their confidentiality and allow them to feel free to express themselves as much as they wished. As communication styles can differ expansively across the spectrum of adults with Additional Needs the sessions would take on the pace and depth required by the member so they could get the most out of the 6 sessions.

At the end of these sessions all of the members reported back through People First that they had found it a very valuable experience. Two of the members were unable to attend the last two sessions as they lead very busy lives and had lots of commitments which meant that committing to 6 weeks of counselling proved difficult. This reality leaves some room for consideration when providing sessions for adults with Additional Needs in the future. Scheduling must be a little more flexible so to accommodate busy lives and allow for them to benefit from the full therapeutic experience of bereavement counselling.

Liverpool Bereavement Service and People First have since been in communication about arranging more sessions for their members, possibly using the People First premises to make it easy for their members to attend. There are also plans to facilitate regular small group sessions as for the members being around familiar people with whom there is already trust and understanding could allow for deeper sharing as was witnessed in the initial group session and presentation.

Dave Antrobus
(Chair)

LIVERPOOL BEREAVEMENT SERVICE

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2023

EXECUTIVE COMMITTEE

Members are elected by Annual General Meetings of the Liverpool Bereavement Service, with vacancies being filled, as required, by the Executive Committee in accordance with Liverpool Bereavement Service's Memorandum and Articles of Association.

RESERVES POLICY

We will aim to maintain reserves of six months normal running costs to meet contingencies.

THE TRUSTEES

The trustees who served the charity during the period were as follows:

D Antrobus (chairperson)

M Port

A Coulthard

P Stranack

K Barlow

N Woods

PUBLIC BENEFIT

The trustees confirm that they have referred to Charity Commission guidance on Public Benefit when reviewing aims and objectives and plans for the future. The trustees have and will continue to ensure that charitable expenditure will be made to further a charitable purpose to the public benefit.

LIVERPOOL BEREAVEMENT SERVICE
TRUSTEES ANNUAL REPORT (*CONTINUED*)
YEAR ENDED 31 MARCH 2023

TRUSTEES' RESPONSIBILITIES

The Directors (Trustees) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Charity law requires the Directors to prepare financial statements for each financial year. Under that law the Directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Principles (United Kingdom Accounting Standards and applicable law). The financial statements are required to give a true and fair view of the state of affairs of the charity and of the financial activities of the charity for that period. In preparing those financial statements, the Directors are required to

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

1st Floor
Granite Building
6 Stanley Street
Liverpool
L1 6AF

Signed on behalf of the trustees
Dave Antrobus – Director

Approved by the trustees on.....

LIVERPOOL BEREAVEMENT SERVICE
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
YEAR ENDED 31 MARCH 2023

I report on the accounts of the company for the year ended 31 March 2023, which are set out on pages 12 to 19.

Respective responsibilities of trustees and examiner

As the charity's trustees of the Company (and also its directors for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed examination; I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul Burns BSc Hons BFP FCA
Alexander Myerson & Co Limited
Chartered Accountants

Alexander House
61 Rodney Street
Liverpool
L1 9ER

Date.....

LIVERPOOL BEREAVEMENT SERVICE

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31 MARCH 2023

		Restricted Funds 2023 £	Unrestricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
	Note				
INCOMING RESOURCES					
Grants receivable	2	197,967	-	197,967	126,772
Donations & Fundraising		-	12,868	12,868	23,447
Other income		<u>-</u>	<u>447</u>	<u>447</u>	<u>17</u>
TOTAL INCOMING RESOURCES		<u>197,967</u>	<u>13,315</u>	<u>211,282</u>	<u>150,236</u>
RESOURCES EXPENDED					
Consultancy and fundraising	3	-	-	-	-
Management and administration	3	<u>150,937</u>	<u>1,750</u>	<u>152,687</u>	<u>137,012</u>
TOTAL RESOURCES EXPENDED		<u>150,937</u>	<u>1,750</u>	<u>152,687</u>	<u>137,012</u>
Transfer of funds		-	-	-	-
NET INCOMING/(OUTGOING) RESOURCES FOR THE PERIOD					
		47,030	11,565	58,595	13,224
Balances brought forward		<u>23,602</u>	<u>179,922</u>	<u>203,524</u>	<u>190,300</u>
Balances carried forward		<u>70,632</u>	<u>191,487</u>	<u>262,119</u>	<u>203,524</u>

There were no acquisitions or discontinued activities during the year. The charity has no recognised gains or losses other than as stated in the statement of financial activities.

The notes on pages 14 to 19 form part of these financial statements.

LIVERPOOL BEREAVEMENT SERVICE

BALANCE SHEET 31 MARCH 2023

	Note	£	2023 £	2022 £
FIXED ASSETS				
Tangible assets	5		2,389	3,516
CURRENT ASSETS				
Cash at bank and in hand		257,462	198,133	
Debtors	6	<u>4,428</u>	<u>3,675</u>	
		<u>261,890</u>	<u>201,808</u>	
CURRENT LIABILITIES				
Creditors	7	<u>2,160</u>	<u>1,800</u>	
		<u>2,160</u>	<u>1,800</u>	
NET CURRENT ASSETS			<u>259,730</u>	<u>200,008</u>
TOTAL ASSETS			<u>262,119</u>	<u>203,524</u>
FUNDS				
Unrestricted	8		156,487	144,922
Designated			35,000	35,000
Restricted			<u>70,632</u>	<u>23,602</u>
			<u>262,119</u>	<u>203,524</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023. The members have not required the company to obtain an audit of the financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The financial statements have been prepared in accordance with the special provisions applicable to charitable companies subject to the small companies' regime.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus/deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements on pages 12 to 19 were approved by the Board of Trustees and signed on their behalf by :

Dave Antrobus – Director

Date:

The notes on pages 14 to 19 form part of these financial statements.

LIVERPOOL BEREAVEMENT SERVICE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office Equipment – 25% cost

Assets with a cost of less than £750 are not capitalised.

Incoming Resources

Income is recognised in full on the Statement of Financial Activities in the year in which the charity has entitlement to the income. Incoming resources are deferred when they have been received in advance of the service period.

Expenditure

Expenditure is accounted for on an accrual basis.

Funds

Unrestricted funds are funds which are not designated for a particular purpose. Restricted funds are set out in Note 8 to the accounts. These are funds restricted for a specific purpose.

Pension contributions

Pension contributions are charged to the SOFA for the period in which they relate to.

Presentation currency

The presentation currency of the financial statements is the Pound Sterling (£).

LIVERPOOL BEREAVEMENT SERVICE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

2. GRANTS RECEIVABLE

	Restricted 2023	Unrestricted 2023	Total 2023	Total 2022
Steve Morgan Foundation	11,035	-	11,035	11,035
Children In Need	45,052	-	45,052	44,552
Leamington Community College	600	-	600	-
National Lottery	114,750	-	114,750	-
A Hunt	-	-	-	2,000
Public Health	-	-	-	12,240
Notre Dame Catholic College	1000	-	1,000	-
Liverpool Charity	-	-	-	4,575
LCVS CCG MW Grant	10,350	-	10,350	-
Merseyside Police Federation	-	-	-	18,500
St James Methodist Church	180	-	180	-
LCVS Community Mental Health	15,000	-	15,000	15,000
St Marys	-	-	-	700
Sundry Grant	-	-	-	200
Covid Reimbursement Claim	-	-	-	17,640
LCVS Duncan Norman Trust	-	-	-	330
	<u>197,967</u>	<u>-</u>	<u>197,967</u>	<u>126,772</u>

3. TOTAL RESOURCES EXPENDED

	Restricted 2023 £	Unrestricted 2023 £	Total Funds 2023 £	Total Funds 2022 £
Consultancy and Fundraising	-	-	-	-
<u>Management</u>				
Staff Costs	92,836	-	92,836	71,310
Other Costs	<u>58,101</u>	<u>1,750</u>	<u>59,851</u>	<u>65,702</u>
	<u>150,937</u>	<u>1,750</u>	<u>152,687</u>	<u>137,012</u>

Note: Independent Examiner Fees 2022: £2,160.

LIVERPOOL BEREAVEMENT SERVICE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

4. PARTICULARS OF EMPLOYEES:

The average number of staff employed by the charity during the financial year amounted to:

	2023	2022
	No	No
Professional staff	4	3
Administrative staff	<u>1</u>	<u>1</u>
	<u>5</u>	<u>4</u>

There were no employees who are deemed to be high paid staff.

No trustees received remuneration during the year.

During the year Trustees were reimbursed for expenses totalling £37 incurred on behalf of the charity (2022: £80).

Salaries and National Insurance 2023: £91,802, 2022: £70,310

Pension Costs 2023: £1,034; 2022 £1,000

5. TANGIBLE FIXED ASSETS

	£
Cost at 1 April 2022	12,326
Additions	<u>623</u>
At 31 March 2023	<u>12,949</u>
 Depreciation at 1 April 2022	 8,810
Charge for the period	<u>1,750</u>
At 31 March 2023	<u>10,560</u>
 NET BOOK VALUE	
At 31 March 2023	<u>2,389</u>
At 31 March 2022	<u>3,516</u>

6. DEBTORS

	<u>2023</u>	<u>2022</u>
	£	£
Prepayments	4,428	3,675
	<u>4,428</u>	<u>3,675</u>

7. CREDITORS

	<u>2023</u>	<u>2022</u>
	£	£
Accruals	2,160	1,800
	<u>2,160</u>	<u>1,800</u>

LIVERPOOL BEREAVEMENT SERVICE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

8. FUNDS

	Unrestricted b/f £	Movement £	Total c/f £
Unrestricted	144,922	11,565	156,487
Designated	<u>35,000</u>	<u>-</u>	<u>35,000</u>
	<u>179,922</u>	<u>11,565</u>	<u>191,487</u>

The Designated fund is unrestricted funds set aside to cover the rent, service charges and dilapidation costs to the end of the lease.

RESTRICTED FUNDS	Balance at 1/4/22 £	Income £	Expenditure £	Transfer to Unrestricted £	Balance at 31/3/22
Steve Morgan Foundation	-	11,035	11,035	-	-
BBC Children in Need	-	45,052	45,052	-	-
Leamington Community College	-	600	-	-	600
Notre Dame Catholic College	-	1,000	-	-	1,000
National Lottery	3,446	114,750	73,590	-	44,606
LCVS CCG MW Grant	-	10,350	3,760	-	6,590
LCVS Community Mental Health	2,500	15,000	17,500	-	-
St James Methodist Church	-	180	-	-	180
Merseyside Police Federation	15,417	-	-	-	15,417
Oakleaf Children's Service	<u>2,239</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,239</u>
	<u>23,602</u>	<u>197,967</u>	<u>150,937</u>	<u>-</u>	<u>70,632</u>

STEVE MORGAN FOUNDATION

This funding was granted toward an administrative/assessment manager's salary.

CHILDREN IN NEED

This funding was granted to support a children's bereavement counsellor/support worker.

MERSEYSIDE POLICE FEDERATION

The Merseyside Police Federation Grant was specifically for the Children's Service (Oakleaf). There is no time limit to spend on this grant.

LIVERPOOL BEREAVEMENT SERVICE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

LCVS Community Mental health

This was for the Children's Service and baby loss service. This was spent by March 2023.

NATIONAL LOTTERY

This was towards salaries and counsellor's support.

LCVS CCG MW Grant

This was towards counsellor's support of school children.

DONATIONS AND FUNDRAISING

This funding was raised to support the services.

9. NET ASSETS	Restricted £	Unrestricted £	Total £
Tangible Assets	-	2,389	2,389
Current Assets	70,632	191,258	261,890
Current Liabilities	-	(2,160)	(2,160)
	<u>70,632</u>	<u>191,487</u>	<u>262,119</u>

10. SUPPORT COSTS

Included in management and administration costs are support costs totalling £9,849 for the year. (2022: £11,432)

11. PENSION COSTS

Pension contributions during the year totalled £1,034 (2022: £1,000) £ nil was outstanding at the year end.

12. RELATED PARTY TRANSACTIONS

There have been no related party transactions in the year which require disclosure.

LIVERPOOL BEREAVEMENT SERVICE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

13. OPERATING LEASE COMMITMENT

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2023	2022
	£	£
Between one and five years	<u>17,730</u>	<u>23,640</u>

LIVERPOOL BEREAVEMENT SERVICE
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2023

	2023	2022
£	£	£
INCOME		
Steve Morgan Foundation	11,035	11,035
Children In Need	45,052	44,552
Leamington Community College	600	-
National Lottery Funding	114,750	-
LCVS CCG MW Grant	10,350	-
Public Health	-	12,240
Voluntary Aid Club	-	4,575
Merseyside Police Federation	-	18,500
Notre Dame Catholic College	1,000	-
Sundry Grants	180	2,850
LCVS Community Mental Health	15,000	15,000
Unrestricted Grants	-	18,020
Donations and fundraising	12,868	22,195
Course fees and training	-	-
Gift Aid	-	1,252
Bank Interest	447	17
TOTAL INCOME	<u>211,282</u>	<u>150,236</u>
FUNDRAISING & PUBLICITY		
Consultancy and fundraising	-	-
MANAGEMENT & ADMINISTRATION		
Salaries, National Insurance & pensions	92,836	71,310
Consultants	21,995	20,010
Rent, rates, H&L & service charges	21,624	23,497
Stationery & postage	1,284	1,130
Bank Charges	133	111
Telephone	1,685	1,406
Training and supervision	2,240	4,275
Travel & subsistence	4,187	1,539
Insurance	883	883
Accountancy Charge	2,533	2,173
Subscriptions	275	297
Sundry Expenses	816	1,156
Computer website costs	-	5,896
Professional Fees	446	1,557
Repairs and Renewals	-	178
Depreciation	<u>1,750</u>	<u>1,594</u>
	<u>152,687</u>	<u>137,012</u>
TOTAL EXPENDITURE	<u>152,687</u>	<u>137,012</u>
TOTAL SURPLUS	<u>58,595</u>	<u>13,224</u>