

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
INTEGRATE YOUTH FOR CHRIST**

I report to the trustees on my examination of the accounts of Integrate Youth for Christ ('the charity') for the year ended 31 March 2022 on pages 10 to 12 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').


I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Archie McDowall BA CA
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 18 October 2023



Trustees' Annual Report for the Period 31st March 2021 – 31st March 2022

Reference and administration details

Charity Name: Integrate Youth for Christ

Other names charity is known by: Integrate YFC and IYFC

Registered Charity Number: 1134413

Charity's Principal address: Diss Methodist Church,
Victoria Road,
Diss IP22 4EY

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole period |
|---|---------------------|-----------------|-------------------------------------|
| 1 | Ginni Brinkley | Secretary | |
| 2 | David Cunliffe | Chairman | |
| 3 | Stuart Merton | | |
| 4 | Jonathan Richardson | Treasurer | |
| 5 | Paul Holloway | | Resigned 20/9/22 |
| 6 | David Reynolds | | From 20/9/22 |

Name of Centre Director and other members of staff

| | Staff name | Role | Dates acted if not for whole period |
|---|------------------|-----------------------------|-------------------------------------|
| 1 | Steph Richardson | Centre Director | |
| 2 | Amy Cossey | Schools & area youth worker | |
| 3 | Merja Newbould | Schools & area youth worker | |
| 4 | Lynn Brewer | Administrator | April 2021 – August 2021 |
| 5 | Stuart Merton | Administrator | From Feb 2023 |

Structure, governance and management

Description of Integrate Youth for Christ's:

Type of governing document: Constitution dated 19th May 2009. Most recently amended in November 2015

How the charity is constituted: Integrate Youth for Christ is constituted as a local trust and has affiliate membership of British Youth for Christ.

Trustee selection methods: Trustees are appointed or reappointed annually at the Annual General meeting in May.

Additional governance issues



Trustees' Annual Report for the Period 31st March 2021 – 31st March 2022

| | |
|---|--|
| Statement of Faith | All trustees have signed a 'Statement of Faith'. |
| Policies and procedures adopted to date | In 2018 we signed the new Annual Charter with British Youth for Christ and in 2021 we renewed it. |
| A wider network | Integrate Youth for Christ is an affiliate member of British Youth for Christ, and is a 'Recognised Centre' which must comply with the registration regulations adopted by British Youth for Christ. |
| Working with the community | Integrate Youth for Christ is partnering with local churches, schools and other statutory bodies (i.e. Police, council) to provide regular programmes within the communities in which we operate. |
| Trustees remuneration | All trustees give their time voluntarily and have received no remuneration or other benefits. |
| Conflict of Interest | The trustees have noted that the Centre Director, who is the highest paid employee, is the spouse of the treasurer, a trustee of the Charity. However, the Charity has a conflict of interest policy which is monitored and updated by the trustees as required. As part of this policy, the treasurer recuses himself from any decision making in relation to the Centre Director's employment including compensation, hours or other benefits. |

Objectives and activities



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- Summary of the objects of Integrate Youth for Christ as set out in our Constitution
- (1) To advance the Christian faith for the benefit of young people in accordance with the statement of faith and to demonstrate, promote and encourage Christian values, including dignity, empowerment and partnership to all young people throughout the world and in particular (but without prejudice to the generality of the foregoing) in North Suffolk and South Norfolk and its environs;
 - (2) the advancement of the Christian faith mainly, but not exclusively by means of proclaiming Christian messages of an evangelistic and teaching nature throughout the world and in particular (but without prejudice to the generality of the foregoing) in North Suffolk and South Norfolk and its environs;
 - (3) the advancement of the education of children and young people through support and mentoring in schools, colleges and other educational establishments, through lunchtime and after school clubs, street based youth work and other youth provision to develop their physical, mental and spiritual capacities, that they may grow to full maturity as individuals, and that their condition of life may be improved;
- During the early part of the past year, this object was affected by the Covid-19 pandemic but since September 2021 our activities have gradually returned to normal and ultimately this object has been largely met.*
- (4) to relieve poverty and sickness thereby demonstrating the Christian faith by promoting overseas service, education, practical action and working with those affected, either directly or through relevant relief agencies.

- Summary of the main activities undertaken for the public benefit in relation to these objects
- As trustees we consider the Charity Commission's guidance on public benefit and support the Centre Director in developing the role of Integrate Youth for Christ in the communities in which we work.
- more2life lunchtime clubs in Diss, Harleston, Old Buckenham and Long Stratton High Schools benefit young people by providing the opportunity for them to explore issues of interest to them and thereby developing their confidence, social skills and knowledge. It also serves the wider school community by providing a place for those who are challenged by their home environment to share how they are feeling in non-aggressive ways.
- The Banham Youth café in conjunction with local churches and community seek to serve the population and environs of Banham by reducing evening disturbance. The Diss Youth Café, the after school club in Burston and Pulse in Thetford have served those localities by providing places for activities and recreation for local high school children without the need for travel.
- Mentoring 6th formers at Diss High School supports individual students in many anxious situations and alleviates pressure on staff and the wider school body.
- The Chaplaincy project was started in September 2021 and supports students in the Primary schools and High school of St Benets Academic Trust to relieve the anxiety of students, support staff and aid transitions from primary to high school.
- Contribution made by volunteers
- We continue to be indebted to our volunteers (including the trustees) for their ongoing support of our activities. Covid-19 affected the ability and desire of some of our volunteers to resume their roles. The trustees would like to take this opportunity to thank those volunteers for all of their gift to us. In addition it is great to be able to welcome many new volunteers. Thank you all.

Achievements and performance

Summary of the main achievements of the charity during the reporting period

2021 - 2022 has been a year of renewal. Our brilliant team have seen most elements of our work pre-Covid, restored and renewed. With some staff shortages and a host of additional opportunities, the amount of work achieved since life returned to normal has been excellent. The trustees would like to thanks Steph, Amy and Merja for all their work and commitment.

More2life lunchtime clubs

Last year we reported that these had moved online... this year we can report that both Harleston and Diss are running again and Harleston numbers are encouraging and growing. We have been asked to restart Long Stratton and Old Buckenham but sadly do not currently have the volunteers to make that happen. Excitingly we have a new more2life in Thetford which is going well. With the addition some volunteers we will quickly be back to pre-Covid levels.

Youth Cafés

All of our youth cafes are back in business! And in addition there is the demand and opportunity to add to the number of youth cafes we run. Burston especially has bounced back well from the pandemic.

Diss High School 6th Form Informal Mentoring & 1:1 Mentoring

Once again our 6th Form Mentoring has been welcomed back into Diss High school. This was requested by the school and there is increased levels of co-operative working.

Encounter

This too has returned to a 'real life' experience and whilst numbers are slightly lighter than they were, there is a confidence that this too will be back to full strength. During the year we have enjoyed having a couple of different speakers at these events – our thanks to Tim Yau and Sam Wilke. With the help of Orlando Castro we are in the process of forming our own youth band.

Assemblies

Whilst we have previously delivered 'in-person' assemblies in schools they were few and far between. During lockdown our team created a successful provision of 'online assemblies'. Now we are back to delivering live 'in-person' assemblies once again. But the numbers and regularity for these have grown significantly. Harleston, Thetford and Diss High Schools are all welcoming us in to deliver assemblies to their students as well as several Primary schools.

Prayer Space

We delivered a Prayer Space in Archbishop Sancroft High School at the end of March and was incredibly well received by both students and staff. Students attended during lesson times as well as having the opportunity to return at lunchtime...which they did!! Several Primary schools also made visits to the space.

Chaplaincy

Last AGM we announced the new Chaplaincy provision for St. Benet's multi academy trust. With all the team trained in this area, even last year we were ready to go. But we had to be patient and the official launch of the project finally happened in March of this year with 22 attendees from many different spheres. Despite the delay in the launch, much of the work going on in the schools was already underway and is being greatly valued by the schools involved with a member of our staff in Harleston Sancroft Academy two days a week.

Prayer

Our half-termly prayer meetings have been maintained online throughout Covid but once again have now resumed 'face to face'.

Our programme of Prayer walks in the areas where we work continued whenever it was allowed.

Encounter Camp 2021

Against the backdrop of Covid-10 last April, we struggled to make a tough decision to go ahead with a camp in Summer 21. Concerns about having to limit numbers, having no tents (Suffolk Christian Camps cancelled all their camps), and shortages of leaders all failed to prevent us going ahead and oh how we were blessed. We combined Norwich Youth for Christ and everyone had a wonderful time.

It was such a joy to hear the feedback from leaders and parents at our trustees meeting and so I decided to share it with you today.

Thea was our speaker for the week and did a great job.

Fundraising

The Overnight Walk

Once again our fundraising overnight walk continued, unchecked by the virus. This year it was two trustees who walked for which we are grateful.

The Curry Night

We had nearly 50 people join us for The Curry Night in November and everyone had an evening of laughing and chatting together.

Christmas Puddings

This was a first for us this year. One of our steadfast trustees (Ginni) made an abundance of Christmas puddings and we sold them!!

Financial review

Brief statement of the charity's policy on reserves

It is the policy of Integrate Youth For Christ to hold in reserve three months of salary costs less unrestricted regular giving. All reserve funds will be held in the Integrate Reserve (Camp) and Integrate Youth for Christ BMM Savings account. This policy is reviewed every year. Due to banking charges and improved interest reserve funds will in future be held in the Savings account.

As at 31 March 2022, the amount to be held in unrestricted reserves was calculated as £5600. Therefore, the available unrestricted funds of £ **14,895** at the year-end were at the expected level and are monitored regularly by the trustees.

Financial Review details

The trustees are pleased with the financial results for the year, in the context of rising inflation and costs. There was a small 1% increase in income received compared to the previous year, to £43,025. Unsurprisingly operating costs increased by 8% - to £41,545 an increase of £3,045 on the previous year. Despite these challenges, we had a surplus of £1480 for the year.

Total cash funds at the end of the year were £17,710, of which £14,895 are unrestricted and £2,815 are restricted in relation to the St Benet's Chaplaincy Project.

The St Benet's Chaplaincy Project is to develop chaplaincy within the St Benet's multi-academy trust group of schools.

Principal source of funds

Our most important and main source of funds is from the generosity of individuals who give to Integrate Youth for Christ on a regular monthly basis, thank you.

We are also grateful for the often surprising and unannounced gifts that we occasionally receive. Thank you

Grant funding

We continue to be grateful to Jonathan Richardson for his successful work applying for grant applications.

Trustees' Responsibilities

Charity Law requires us as trustees to prepare financial statements for each accounting year which record the receipts and payments for the year. We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure



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that the financial statements comply with the Charities Act 2011. We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Declaration

The trustees declare that they have approved the trustees report above.

At the time of signing the trustees declare that

- there are no new matters which may have a bearing on the accounts and which need to be disclosed
- the charity continues to be a going concern.

Signed on behalf of the charity's trustees

Signature

A black rectangular box redacting the signature of David Cunliffe.

Full Name

David Cunliffe

Office

Chairman

Date

10/7/2023

Signature

A black rectangular box redacting the signature of Jonathan Richardson.

Full Name

Jonathan Richardson

Office

Treasurer

Date

10/7/2023



| | | | |
|--|---------------------------------|------------------------|-------------------------------|
| Charity Name Integrate Youth For Christ | | No (if any) 1134413 | |
| Receipts and payments accounts | | | |
| For the period from | Period start date 01/04/2021 | To | Period end date 31/03/2022 |

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Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|--|---|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| General Sales | 4,115 | - | - | 4,115 | 1,548 |
| Grant Income | 3,143 | 5,000 | - | 8,143 | 16,400 |
| Fundraising | 1,733 | - | - | 1,733 | 1,151 |
| Event Income | 5,123 | - | - | 5,123 | - |
| Donations (Individual) | 8,682 | 360 | - | 9,042 | 12,272 |
| Donations (Organisation) | 7,940 | 5,274 | - | 13,214 | 8,908 |
| Gift Aid | 1,650 | - | - | 1,650 | 2,324 |
| Interest received | 5 | - | - | 5 | 3 |
| Sub total (Gross income for AR) | 32,391 | 10,634 | - | 43,025 | 42,606 |
| A2 Asset and investment sales | | | | | |
| Sub total | - | - | - | - | - |
| Total receipts | 32,391 | 10,634 | - | 43,025 | 42,606 |

A3 Payments

| | | | | | |
|----------------------------------|---------------|---------------|----------|---------------|---------------|
| Direct youthwork costs | 372 | 1,222 | - | 1,594 | 788 |
| Event costs | 2,582 | - | - | 2,582 | 425 |
| Wages and salaries | 16,460 | 14,657 | - | 31,117 | 31,287 |
| Employer pension contributions | 815 | - | - | 815 | 753 |
| Recruitment expenses | 195 | - | - | 195 | 110 |
| Staff training | 222 | - | - | 222 | 467 |
| Travelling | 354 | - | - | 354 | 88 |
| Literature and brochures | 180 | - | - | 180 | - |
| Rent | 1,260 | - | - | 1,260 | 1,260 |
| Printing, postage and stationery | 206 | - | - | 206 | 397 |
| Computer costs | 257 | - | - | 257 | 575 |
| Telephone | 304 | - | - | 304 | 34 |
| Payroll fees | 535 | - | - | 535 | 595 |
| Bank charges | 77 | - | - | 77 | - |
| Insurance | 527 | - | - | 527 | 522 |
| Subscriptions | - | - | - | - | - |
| Licences | - | - | - | - | 121 |
| Donations paid | 1,320 | - | - | 1,320 | 1,320 |
| Sub total | 25,666 | 15,879 | - | 41,545 | 38,500 |


A4 Asset and investment purchases

| | | | | | |
|--------------------|----------|----------|----------|----------|--------------|
| Computer equipment | - | - | - | - | 1,705 |
| Sub total | - | - | - | - | 1,705 |

| | | | | | |
|-----------------------|---------------|---------------|----------|---------------|---------------|
| Total payments | 25,666 | 15,879 | - | 41,545 | 40,205 |
|-----------------------|---------------|---------------|----------|---------------|---------------|

| | | | | | |
|------------------------------------|---------------|----------------|----------|---------------|---------------|
| Net of receipts/(payments) | 6,725 | - 5,245 | - | 1,480 | 2,401 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 8,170 | 8,060 | - | 16,230 | 13,829 |
| Cash funds this year end | 14,895 | 2,815 | - | 17,710 | 16,230 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|---|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Current Account | 6,607 | - | - |
| | Integrate Reserves | 4,930 | - | - |
| | Savings - Integrate BMM | 3,358 | 2,815 | - |
| | Total cash funds | 14,895 | 2,815 | - |
| | (agree balances with receipts and payments account(s)) | | | |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | Gift aid receivable | 1,424 | 90 | - |
| | Event fees receivable | 380 | - | - |
| | | - | - | - |
| | | | | |
| B3 Investment assets | | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | Computer equipment | Unrestricted | 1,705 | - |
| | PA Equipment | Unrestricted | - | 3,000 |
| | | | - | - |
| B5 Liabilities | | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | Accrual for independent examination fee for March 2021 accounts | Unrestricted | 600 | March 2023 |
| | Accrual for independent examination fee for March 2022 accounts | Unrestricted | 660 | April 2023 |
| | Expenses payable | Unrestricted | 346 | April - July 2022 |
| Notes | | | | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval | |
| |  | Jonathan Richardson | 10/7/2023 | |