



Trustees' Annual Report for the Period 31st March 2020 – 31st March 2021

Reference and administration details

Charity Name: Integrate Youth for Christ

Other names charity is known by: Integrate YFC and IYFC

Registered Charity Number: 1134413

Charity's Principal address: Diss Methodist Church,
Victoria Road,
Diss IP22 4EY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole period
1	Ginni Brinkley	Secretary	
2	David Cunliffe	Chairman	
3	Stuart Merton		
4	Jonathan Richardson	Treasurer	
5	Paul Holloway		
6	David Reynolds		Appointed 20 September 2022

Name of Centre Director and other members of staff

	Staff name	Role	Dates acted if not for whole period
1	Steph Richardson	Centre Director	
2	Amy Cossey	Schools & area youth worker	
3	Merja Newbould	Schools & area youth worker	
4	Lynn Brewer	Administrator	

Structure, governance and management

Description of Integrate Youth for Christ's:

- Type of governing document: Constitution dated 19th May 2009. Most recently amended in November 2015
- How the charity is constituted: Integrate Youth for Christ is constituted as a local trust and has affiliate membership of British Youth for Christ.
- Trustee selection methods: Trustees are appointed or reappointed annually at the Annual General meeting in May.

Additional governance issues

- | | |
|---|--|
| Statement of Faith | All trustees have signed a 'Statement of Faith'. |
| Policies and procedures adopted to date | <p>In 2018 we signed the new Annual Charter with British Youth for Christ and in 2020 we renewed it.</p> <p>During 2020/2021 the trustees reviewed and adopted the new national Youth for Christ Code of Conduct policy.</p> |
| Council of Reference | The new Youth for Christ Charter arrangements no longer insist upon a centre having a Council of Reference. We have no current plans to start a Council of Reference. |
| A wider network | Integrate Youth for Christ is an affiliate member of British Youth for Christ, and is a 'Recognised Centre' which must comply with the registration regulations adopted by British Youth for Christ. |
| Working with the community | Integrate Youth for Christ is partnering with local churches, schools and other statutory bodies (i.e. Police, council) to provide regular programmes within the communities in which we operate. |
| Trustees remuneration | All trustees give their time voluntarily and have received no remuneration or other benefits |
| Conflict of interest | The trustees have noted that the Centre Director, who is the highest paid employee, is the spouse of the Treasurer, a trustee of the Charity. However, the Charity has a conflict of interest policy which is monitored and updated by the trustees as required. As part of this policy, the Treasurer recuses himself from any decision making in relation to the Centre Director's employment including compensation, hours or other benefits. |

Objectives and activities

- Summary of the objects of Integrate Youth for Christ as set out in our Constitution
- (1) To advance the Christian faith for the benefit of young people in accordance with the statement of faith and to demonstrate, promote and encourage Christian values, including dignity, empowerment and partnership to all young people throughout the world and in particular (but without prejudice to the generality of the foregoing) in North Suffolk and South Norfolk and its environs;
 - (2) the advancement of the Christian faith mainly, but not exclusively by means of proclaiming Christian messages of an evangelistic and teaching nature throughout the world and in particular (but without prejudice to the generality of the foregoing) in North Suffolk and South Norfolk and its environs;
 - (3) the advancement of the education of children and young people through support and mentoring in schools, colleges and other educational establishments, through lunchtime and after school clubs, street based youth work and other youth provision to develop their physical, mental and spiritual capacities, that they may grow to full maturity as individuals, and that their condition of life may be improved;
- During this past year this object has been affected by the Covid-19 pandemic with school and sixth form closures and restrictions on all gatherings, however online developments have mitigated this to some extent.*
- (4) to relieve poverty and sickness thereby demonstrating the Christian faith by promoting overseas service, education, practical action and working with those affected, either directly or through relevant relief agencies.

Summary of the main activities undertaken for the public benefit in relation to these objects

As trustees we consider the Charity Commission's guidance on public benefit and support the Centre Director in developing the role of Integrate Youth for Christ in the communities in which we work.

more2life lunchtime clubs in Diss, Harleston, Old Buckenham and Long Stratton High Schools benefit young people by providing the opportunity for them to explore issues of interest to them and thereby developing their confidence, social skills and knowledge. It also serves the wider school community by providing a place for those who are challenged by their home environment to share how they are feeling in non-aggressive ways.

The Banham Youth café in conjunction with local churches and community seek to serve the population and environs of Banham by reducing evening disturbance. The Diss Youth Café, the after school club in Burston and Pulse in Thetford have served those localities by providing places for activities and amusement for local high school children without the need for travel.

Mentoring 6th formers at Diss High School supports individual students in many anxious situations and alleviates pressure on staff and the wider school body.

The Accompanying Project supports both primary schools, high schools and parents in ensuring a supported transition to High school.

Wherever possible during the Covid pandemic, we have sought to maintain the support to young people to relieve the anxiety of the virus in acceptable alternative ways.

Contribution made by volunteers

We continue to be indebted to our volunteers (including the trustees) for their ongoing support. The success of our activities relies on them and we look forward to welcoming them back as our programmes restart. We are very grateful to them for their help.

Achievements and performance

Summary of the main achievements of the charity during the reporting period

2020 – 2021 has been the year that none of us expected and for Integrate Youth for Christ it has affected virtually all our endeavours. More2 life clubs, youth cafes, Encounter, Informal mentoring and Accompanying project have all been affected. Our staff have been furloughed for periods of time, our fundraising curtailed, our trustee meetings zoomed... and yet in 2020/21, our team have risen to the challenge, delivered as much as they were able of our regular activities, initiated new plans and prepared for new ways forward for the future. God is good.

More2life lunchtime clubs

These moved to a joint online club and whilst numbers were small they were valued by those who attended and allowed us to disciple the new Christians, one of whom became a Christian through our online work at the beginning of the lockdown.

Youth Cafés

These also moved online and whilst the Diss and Burston 'cafes' were combined these were initially more successful than the lunchtime clubs. As we came out of the first lockdown one young person said how she hoped 'online' could continue. There was a brief return to face to face youth cafes for Thetford and Burston in the autumn term.

Diss High School 6th Form Informal Mentoring & 1:1 Mentoring

There was nothing we could do in school except during the start of the autumn term, but the Centre Director did keep mentoring two young people online.

Encounter

Our team moved this online and as the year has progressed this has gradually become more successful.

Accompanying Project

One school didn't wish us to continue with the mentoring once the pandemic started but with the two pupils from the other school, we were able to complete the transition mentoring online and with a couple of face-to-face visits at the end of the summer term.

Assemblies

A new initiative!! Whilst we had previously delivered 'in-person' assemblies they were few and far between. After some initial work in Thetford the team started producing 'video assemblies' and these are becoming increasingly successful. They are now being used each term in four Primary Schools and a High school and we have recently been asked to increase that to two a term in the High school.

Chaplaincy

We are just at the beginning of a chaplaincy provision for St. Benets multi academy trust, so more of that next year. But it is worthy of note that all three of our field staff have been training in this area and that both of those that have finished their course have earned distinctions. Funding grants have been achieved and agreement with the Diocese to underwrite a second year.

The Overnight Walk

Our fundraising walk continued, unchecked by the virus, and three trustees walked through the night to raise funds, while another provided a 'midnight feast'.

Prayer

Our half-termly prayer meetings went online but our programme of Prayer walks in the areas where we work went ahead either as a group when we were allowed or individually in our own areas when we were not.

Financial review

Brief statement of the charity's policy on reserves

It is the policy of Integrate Youth For Christ to hold in reserve three months of salary costs. All reserve funds will be held in the Integrate Youth for Christ BMM account. This policy is reviewed every year.

As at 31 March 2021, the amount to be held in unrestricted reserves was calculated as £7,900. Therefore, the available unrestricted funds of £8,170 at the year end was at the expected level and is monitored regularly by the trustees.

Financial Review details

The trustees are pleased with the financial results for the year, in the context of a challenging year. There was a small 6% increase in income received compared to the previous year, to £42,606. Operating costs were controlled at £38,500 which is at a very similar level to the previous year. A further £1,705 was invested into computer equipment giving a surplus of £2,401 for the year.

Total cash funds at the end of the year were £16,230, of which £8,170 are unrestricted and £8,060 are restricted in relation to the following ongoing projects:

Dreams & Visions Thetford	£2,060
St Benet's Chaplaincy Project	<u>£6,000</u>
Total	£8,060

Dreams & Visions Thetford involves organising and running youthwork and other projects in Thetford as outlined above.

The St Benet's Chaplaincy Project is to develop chaplaincy within the St Benet's multi-academy trust group of schools.

Principal source of funds

Our most important and main source of funds is from the generosity of individuals who give to Integrate Youth for Christ each month, thank you.

Grant funding

We are grateful to Jonathan Richardson for his successful work applying for grant applications.

Trustees' responsibilities

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments for the year. We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011. We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Declaration

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees

Signature	<i>David Cunliffe</i>
Full Name	David Cunliffe
Office	Chairman
Date	27 January 2023

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
INTEGRATE YOUTH FOR CHRIST**

I report to the trustees on my examination of the accounts of Integrate Youth for Christ ('the charity') for the year ended 31 March 2021 on pages 8 to 10 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Archie McDowall

Archie McDowall BA CA

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 30 January 2023



Charity Name Integrate Youth For Christ		No (if any) 1134413	
Receipts and payments accounts			
For the period from	Period start date 01/04/2020	To	Period end date 31/03/2021

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Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
General Sales	1,548	-	-	1,548	3,532
Grant Income	10,400	6,000	-	16,400	5,250
Fundraising	1,151	-	-	1,151	2,817
Donations (Individual)	11,912	360	-	12,272	15,674
Donations (Organisation)	3,484	5,424	-	8,908	10,910
Gift Aid	2,324	-	-	2,324	1,955
Bank interest received	3	-	-	3	19
Sub total (Gross income for AR)	30,822	11,784	-	42,606	40,157
A2 Asset and investment sales					
Sub total	-	-	-	-	-
Total receipts	30,822	11,784	-	42,606	40,157

A3 Payments

Direct youthwork costs	475	313	-	788	3,385
Event costs	425	-	-	425	1,785
Wages and salaries	23,764	7,523	-	31,287	25,489
Employer pension contributions	753	-	-	753	686
Recruitment expenses	110	-	-	110	-
Staff training	467	-	-	467	1,018
Travelling	88	-	-	88	1,100
Literature and brochures	-	-	-	-	163
Rent	1,260	-	-	1,260	1,260
Printing, postage and stationery	334	63	-	397	163
Computer costs	575	-	-	575	242
Telephone	34	-	-	34	-
Payroll fees	595	-	-	595	1,226
Bank charges	-	-	-	-	12
Insurance	522	-	-	522	439
Subscriptions	-	-	-	-	132
Licences	- 121	-	-	- 121	481
Donations paid	1,320	-	-	1,320	1,145
Sub total	30,601	7,899	-	38,500	38,726

A4 Asset and investment purchases

Computer equipment	1,705	-	-	1,705	-
Sub total	1,705	-	-	1,705	-

Total payments	32,306	7,899	-	40,205	38,726
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Net of receipts/(payments)	- 1,484	3,885	-	2,401	1,431
A5 Transfers between funds	1,721	- 1,721	-	-	-
A6 Cash funds last year end	7,933	5,896	-	13,829	12,398
Cash funds this year end	8,170	8,060	-	16,230	13,829

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	1,899	-	-
	Integrate Reserves	3,831	-	-
	Savings - Integrate BMM	2,440	8,060	-
	Total cash funds	8,170	8,060	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	Gift aid receivable	1,560	90	-
	Youth Covid-19 support fund grant	2,524	-	-
		-	-	-
B3 Investment assets	Details			
		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
B4 Assets retained for the charity's own use	Details			
	Computer equipment	Unrestricted	1,705	-
			-	-
			-	-
B5 Liabilities	Details			
	Accrual for independent examination fee	Unrestricted	600	When due (optional) January 2023
			-	
			-	
Notes	The accounts have been prepared under the receipts and payments method as permitted by s.133 Charities Act 2011 and in accordance with guidance from the Charity Commission.			
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Jonathan Richardson	Jonathan Richardson	27 January 2023	