

UNDERGROUND CENTRE/KC COMMUNITY HIVE

# ANNUAL REPORT 2023-24



Prepared by the  
**LEADERSHIP GROUP**



[hello@kccommunityhive.org.uk](mailto:hello@kccommunityhive.org.uk)



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# LETTER FROM THE CHAIR OF TRUSTEES



**NIKKI WOORE**



We are pleased to present our Annual Report for 2023–2024—a year of significant transition and continued growth.

Following several flooding incidents at our previous premises, The Underground, we made the decision to relocate to Kings Cliffe Active (KCA). This move marked not just a change in location, but also a fresh chapter in our story. With the relocation came a rebranding of our charity, now proudly known as **Kings Cliffe Community Hive**.

In March 2024, Dawn stepped down as Administrator. We would like to extend our sincere thanks to her for her dedicated support over the past few years.

After Easter, we relaunched our services at KCA with renewed energy and focus. We introduced a Stay and Play group for parents/guardians with children aged 0–4 and reintroduced our Youth Club for children aged 4–11. To better serve our community, we aligned the Youth Club's timing with the end of the KCA-based after-school club, allowing for a smooth transition between the two. Additionally, we began offering hot meal options at Youth Club—a change that has been warmly received by both children and parents.

In April, our Youth Worker, Teagan, began her maternity leave. We welcomed Georgie Atkinson as a temporary replacement, who ran both the Youth Club and our Summer Camp in August. As attendance at the Summer Camp was lower than anticipated, we are reviewing the format for next year.

A highlight of the year was our much-loved Annual Duck Race, which once again brought the village together in a day full of fun and community spirit. It was also a very successful fundraising event, helping to support our ongoing work.

In September, Georgie moved on to pursue a teaching career. We thank her sincerely for her hard work and enthusiasm during her time with us.

Throughout these changes, our Manager, Lee, has provided outstanding leadership. Lee oversaw our relocation, rebranding, website redesign, as well as the day-to-day administration. He also managed our grant applications, securing a total of £26,684.86, with thanks to donors including Augean, the National Lottery Community Fund, Cliffe fest CIC and Kings Cliffe Parish Council to name a few.

Due to challenges in recruiting a new temporary Youth Worker, Lee stepped in to lead Youth Club sessions. Attendance remains strong, and feedback from children has been overwhelmingly positive—especially in appreciation of the larger space and enhanced facilities available at KCA.

We would like to thank Kings Cliffe Active for their continued partnership, Lee and our dedicated volunteers for their tireless efforts, and of course, our fellow Trustees for their guidance and support.

We look forward to continued growth, new opportunities, and deeper community impact in 2024–2025.



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# CHARITY OVERVIEW

## VISION

To create a safe, inclusive, and supportive community where all children and young people regardless of background, ability, or circumstance—can thrive emotionally, socially, and personally.

Kings Cliffe Community Hive (KCCH) envisions a future where every young person in our rural community has equal access to opportunities, trusted relationships, and tailored support that empowers them to reach their full potential and feel a strong sense of belonging.

## MISSION

- To provide high-quality, inclusive services and opportunities that support the emotional wellbeing, personal development, and social connection of children, young people, and families in Kings Cliffe and surrounding rural communities.
- Through youth clubs, counselling, mentoring, and community-led activities, Kings Cliffe Community Hive (KCCH) aims to create safe spaces, build trusted relationships, and respond directly to the evolving needs of young people—ensuring no one is left isolated or unsupported.



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# TREASURER'S REPORT



**JEANNE ATKINSON**

## **Treasurer's Report for the Year Ending 31st December 2024**

I am pleased to present the financial report for the Underground Centre / KC Community Hive for the period 1st September 2023 to 31st December 2024.

### **Income**

The total income for the year was £40,760.61, a significant increase compared to £15,640.32 in the previous year. The breakdown of our income sources is as follows:

Grants: £26,684.86 (up from £1,560 last year)  
Activities & Events: £8,586.05 (down from £10,475.13)  
Donations: £5,040 (up from £2,528)  
Other Income: £449.70 (down from £1,077.19)  
Gift Aid: No Gift Aid income recorded this year (last year: £0)

It is important to note that no restricted income was received this year, compared to £1,560 last year.

### **Expenditure**

Total payments for the year amounted to £44,012.96, an increase from £37,089.71 the previous year. Key areas of expenditure include:

Organisational Costs: £37,231.43 (up from £27,803.08)  
Premises/Rent: £4,819.47 (up from £2,878.52)  
Activities & Events: £1,414.69 (down from £3,131.78)  
Purchases: £97.37 (down from £173)  
Other Payments: £450 (up from £337.29)

Note: An additional rent payment was recorded separately as £2,766.04 last year.

Of the total payments, £5,194.65 were attributed to restricted funds, compared to £10,559.35 in the previous year.

### **Overall Financial Position**

The charity recorded a net deficit of £3,252.35 for the year. However, the financial position remains stable with a healthy reserve:

Cash Funds brought forward: £33,826.07  
Cash Funds carried forward: £30,573.72  
Restricted funds at year end: £0

### **Conclusion**

While we faced a shortfall this year, the charity remains financially resilient due to prudent management. Our ability to attract substantial grant funding demonstrates the continued relevance and support for our work in the community. We will continue to monitor our expenditure closely and seek new funding opportunities to ensure long-term sustainability.

I would like to thank our staff, volunteers, and supporters for their ongoing dedication and contributions throughout the year.



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# FINANCIAL HIGHLIGHTS

Name	Underground Centre/KC Community Hive
Charity number	1134410

## FINANCIAL STATEMENT

For the period from **01/09/23** to **31/12/24**

### Section A Receipts and Payments

Receipts	Total £	Last year £	Payments	Total £	Last year £
Donations	£ 5,040.00	£ 2,528.00	Organisational costs	£ 37,231.43	£ 27,803.08
Grants	£ 26,684.86	£ 1,560.00	Premises/Rent	£ 4,819.47	£ 2,878.52
Activities & Events	£ 8,586.05	£ 10,475.13	Activities & Events	£ 1,531.99	£ 3,131.78
Gift Aid		£ -	Rent		£ 2,766.04
Other Income	£ 734.70	£ 1,077.19	Purchases	£ 97.37	£ 173.00
			Other Payments	£ 450.00	£ 337.29
<b>Total Receipts</b>	<b>£ 41,045.61</b>	<b>£ 15,640.32</b>	<b>Total Payments</b>	<b>£ 44,130.26</b>	<b>£ 37,089.71</b>

<b>A3</b> <i>Restricted funds included in total</i>	£ -	£ 1,560.00	<b>A4</b> <i>Restricted funds included in total payments</i>	£ 5,194.65	£ 10,559.35
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<b>Total Receipts less Total Payments (Surplus/Deficit for the year)</b>	<b>£ (3,084.65)</b>
<b>A5</b> Total cash funds brought forward from last year <i>(equals last year's total at B1)</i>	<b>£ 33,943.37</b>
<b>A6</b> Total cash funds carried forward at this year end	<b>£ 30,858.72</b>
<b>A7</b> Total restricted funds at year end included in total cash funds above	<b>£0.00</b>

#### The main purposes of the Underground Centre/KC Community Hive are to:

Advance the education of anyone under the age of 18 years old through their leisure-time activities to help them achieve their physical and mental wellbeing so that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved.



# FINANCIAL HIGHLIGHTS



KC Community Hive

Charity no. 1134410	Underground Centre/KC Community Hive
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## Section B

## Statement of assets and liabilities at the year end

### B1 Cash funds

		Total £	Last year £
B1.1	Final bank balance as per Account Book, including uncleared items	£ 30,858.72	£ 33,826.07
B1.2	Reconciliation of final bank balance from Account Book to bank statement		
	Bank statement total at year end	£30,858.72	
	Plus amounts paid in to bank but not cleared	-	
	Less cheques written but not cleared	-	
	Less any cheques still uncleared from last year	-	
	<b>Total (should equal balance at B1.1)</b>	<b>30,858.72</b>	
B1.3	Savings / deposit account balance - N/A	-	-
B1.4	Cash in hand	-	£ 117.30
B1.5			
	<b>Total cash funds</b>	<b>£ 30,858.72</b>	<b>£ 33,943.37</b>

### B2 Investments (if any)

-	-
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### B3 Other monetary assets (e.g. any money owed to the Underground Centre)

-	-
---	---

### B4 Other assets held

e.g. equipment

	Value (optional)*	Original cost (optional)*
N/A		

\* cost / value should only be completed if meaningful information is available

### B5 Liabilities

Payments due immediately but not paid, or due at a future date, e.g. loans

	Date due (optional)*	Amount due (optional)*
N/A		

\* amount / date due should only be completed if meaningful information available

### Signed on behalf of all the trustees

Signature

Name

Date of approval

*Nicolette Moore*

NICOLETTE MOORE

29th May 2025 Chairperson

*Jeanne Atkinson*

JEANNE ATKINSON

29/5/2025 Treasurer



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# THANK YOU TO OUR SUPPORTERS & VOLUNTEERS!



KC Community Hive

## OUR TRUSTEES OF 2023/24

JEANNE ATKINSON  
STEPHEN HILLIER  
CHARLIE TOMLINSON  
NIKKI WOORE

## OUR STAFF OF 2023/24

TEAGAN HENSON  
GEORGIE ATKINSON-MILNE  
LEE O'CONNOR  
DAWN HETHERINGTON  
TRACEY SMITH

## OUR VOLUNTEERS OF 2023/24

TILLY DUELL  
ILONA GILL  
MILLIE KELLY

## OUR SUPPORTERS

KC Active Trustees  
Kings Cliffe Parish Council  
Kevin Howard  
Gino's Ice cream  
Oundle Fire Brigade  
PSCO Arthur  
Augean  
North Northants County Council  
Buckles Solicitors  
National Lottery Community Fund  
Cliffe fest CIC  
Simon Fairhall  
JAS Engineering  
Simon Close  
Close Motor Company  
Rockingham Forest Holiday Park  
Neal Lattimore  
Active Performance Kings Cliffe  
Aspinalls Window Cleaning  
Smurfit Westrock  
Handmade by Stacey  
Kings Cliffe Endowed Primary School



THANK  
YOU

## All of our Duck Race volunteers!

And absolutely everyone who supports  
our little rural charity!



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KC Community Hive

## REGISTERED CHARITY

### **Kings Cliffe Community Hive (KCCH)**

C/O KC Active  
Kings Mead  
Station Road  
Kings Cliffe  
PE8 6YH

**Charity Number:** 1134410

**Email:** [hello@kccommunityhive.org.uk](mailto:hello@kccommunityhive.org.uk)

**Telephone:** 07950125442

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Charity no. 1134410	Underground Centre/KC Community Hive
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### B2 Investments (if any)

-	-
---	---

### B3 Other monetary assets (e.g. any money owed to the Underground Centre)

-	-
---	---

### B4 Other assets held

e.g. equipment

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\* cost / value should only be completed if meaningful information is available

### B5 Liabilities

Payments due immediately but not paid, or due at a future date, e.g. loans

	Date due (optional)*	Amount due (optional)*
N/A		

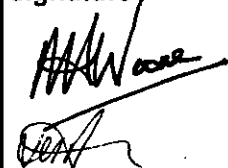
\* amount / date due should only be completed if meaningful information available

## Signed on behalf of all the trustees

Signature

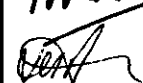
Name

Date of approval



NICOLETTE MOORE

29<sup>th</sup> May 2025 Chairperson



JEANNE ATKINSON

29/5/2025 Treasurer

**Independent Examiner's Report to the Trustees of Kings Cliffe Community Hive (formerly Underground Centre) Charity number 1134410**

I report to the charity trustees on my examination of the receipts and payments accounts of the charity for the period ended 31 December 2024 which are set out on pages 1 to 2.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Robert Pluck FCCA

Address: Folksworth, Cambridgeshire

Date: 3 September 2025