



Underground Youth Centre
Memorial Hall, Church Walk, King's Cliffe,
Peterborough. PE8 6XD
01780 470125
Registered Charity Number - 1134410

Annual Report - 1 September 2021 to 31 August 2022

List of Trustees

Eve Copeland

Jeanne Atkinson

Stephen Hiller

Structure, Governance and Management

The Constitution was revised and adopted in March 2021 and agreed by the Charity Commission in 2022.

Summary of the objects

The Charity's objects ("the objects") are to advance the education of anyone under the age of 18 years old through their leisure-time activities to help them achieve their physical and mental wellbeing so that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved.

Main activities in relation to these objects

The focus of the Centre shall be for children and young people aged 0-18 within a local radius of King's Cliffe. The use of the facilities of the Centre for any other purpose shall be at the Manager's discretion upon prior approval of the Management Committee.

Summary

Following a challenging couple of years for Underground, we have made huge strides in getting the doors open again, which the community have supported and welcomed.

Covid restrictions were followed, and even though they have all been eased now, we still maintain some of the safety aspects to keep the families and their children safe.

The refurbishment of the Underground was completed, and the storage unit emptied. We are thankful to the storage company for their help during this testing time.

We have been fortunate enough to have the Village Hall put measures in place in the hope that this won't happen again. Toys that were could be salvaged were disinfected or disposed of. Generosity of the local community saw donations of many things from a fridge to toys – which we are very grateful for.

We also offered free sessions to a Ukrainian refugee family who have extended their gratitude for the warm welcome and space that has been provided. It has been a lifeline to them, enabling them to make friends within the community and finding support.

Currently 3 groups being run per week during term time

- Monday – Tiddlers
- Tuesday – Warrington Messy Play
- Thursday – Underground Messy Play

All groups are enjoyed with positive feedback being received. Messy Play groups averaging 15 children per session.

We have seen the return of our Children's theme-based events. Most of these have been sold out events with positive feedback received from all who attended.

In the last 12 months we have enjoyed, Lunch with Santa 2021, Breakfast with the Bunny and a very successful Summer Club.

We also managed to hold our in person (as opposed to virtual) Duck Race, whilst on a slightly smaller scale than previous years it was a great success raising £1914.77.

Fundraising/Grant activities

Duck Race. We were delighted to be able to get back on the water and very pleased that we have fundraised we think close to £2,000 for the charity. Events like this do not happen without a lot of support – Andrew Howard for access to the Hills and Holes and the Parish Council for the use of Maltings Green; James from JLT scaffolding for the finish line; Kevin Howard for doing (and the Club for use of) their BBQ; KC Players for the stage and Lucy's Pop Choir from Peterborough and John Pythian for their performances and Will Holroyd for the PA. And absolutely all our volunteers on the day – Katy, Kate, Marie and Martin, Trinn, Gareth, Edward, Mike and Gill, Latty, the Rainbows for their help with duck selling and of course the Duck.

We have been successful in securing £2,100 of North Northamptonshire Council Community Funding 2021/22 to install purpose-built off the ground storage units which will ensure all materials remain unscathed and protected from future floodwaters. And £18,755 to support the re-establishment of the Youth Club, including a number of enrichment activities from the People's Postcode Trust, a grant giving charity funded entirely by players of People's Postcode Lottery.

People

We are very pleased to welcome Simon Fairhall to the Underground Teams as our Fundraising and Events Coordinator who joined us on 1 March 2022.

Outlook for the next 12 months

We look forward to continuing to provide groups, activities and events to all our young people, particularly the growth of the Youth Clubs delivered by our new Youth Worker.

Support and commitment for our young people and their families from our team, volunteers, and the local community will remain our mission.

Jeanne Atkinson

November 2022 (Report for 1 September 2021 to 31 August 2022)

Financial Report

The year started with a healthy balance of c£43k, including £35k reserves due to grants received for the flood damage and COVID and reduced running costs the previous year.

In April 2022, three groups restarted with attendees using a 'cashless' booking system/payment platform set up to enable the charity to have a more efficient and effective way of measuring attendee numbers and income groups. It is also used for the bookable fundraising events where cash is now the exception rather than the norm. The Duck Race is a community non-bookable fundraising event.

In September 2021 we appointed a Fundraising and Events Officer followed by a Children's Worker in November of that year; both employed on a part-time contract.

A grant of £18,755, was received in August 2022 for a Youth Worker who joins the team in September 2022 (as noted above).

The overall position is that, in real terms (excluding the above grant which will be used in 2022-2023), the charity account is down by just over £7.5k for the year. This was expected as the Trustees knew it will take time to increase the visibility of the charity and footfall through the doors again after being off grid for two years.

The principal source of funding is through grants followed by donations and fundraising. We must continue to focus our efforts on increasing our grant funding and donations to, not only provide a more stable income stream and be less reliant on resource-heavy fundraising events, but it will enable staff to focus wholeheartedly on the great services we offer.

Jeanne Atkinson
Chair of Trustees
November 2022

Note: enter figures manually for last year and in any other cells that are not filled automatically if applicable to the Underground Centre

Name

Underground Centre

Charity number (if registered)

1134410

FINANCIAL STATEMENT

For the period

from 01/09/21

to 31/08/22

Section A

Receipts and Payments

Receipts	Total £	Last year £	Payments	Total £	Last year £
Donations	8,988.28	8,816.47	Organisational costs	18,751.85	25,129.75
Grants	30,855.00	16,801.29	Premises	5,416.94	1,407.20
Activities & Events	1,742.55	315.04	Activities & Events	3,472.04	325.45
Gift Aid	-	1,019.00	Rent	2,971.40	
Other Income	139.32	1,836.86	Purchases	-	
Interest			Other Payments	-	
Paid into current account	-				
Total Receipts	41,705.15	26,788.66	Total Payments	30,612.23	26,862.40

A3	Restricted funds included in total receipts	20,855.00	A4	Restricted funds included in total payments	750.00
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Total Receipts less Total Payments (Surplus/Deficit for the year)

A5 Total cash funds brought forward from last year (equals last year's total at B1)

11,092.92

A6 Total cash funds carried forward at this year end

44,023.24

55,116.16

A7 Total restricted funds at year end included in total cash funds above

£20,855.00

The main purposes of the Underground Centre are to:

Advance the education of anyone under the age of 18 years old through their leisure-time activities to help them achieve their physical and mental wellbeing so that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved.

Section B

Statement of assets and liabilities at the year end

B1 Cash funds

Total

Last year

B1.1	Final bank balance as per Account Book, including uncleared items	£	55,158.16	£	44,023.24
B1.2	Reconciliation of final bank balance from Account Book to bank statement				
	Bank statement total at year end		55,158.16		
	Plus amounts paid in to bank but not cleared		-		
	Less cheques written but not cleared		-		
	Less any cheques still uncleared from last year		-		
	Total (should equal balance at B1.1)		55,158.16		
B1.3	Savings / deposit account balance - N/A		-		-
B1.4	Cash in hand		117.30		159.30
B1.5					
	Total cash funds		55,275.46		44,182.54

B2 Investments (if any)

-	-
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B3 Other monetary assets (e.g. any money owed to the Underground)

-	-
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B4 Other assets held

e.g. equipment

	Value (optional)*	Original cost (optional)*
N/A		

* cost / value should only be completed if meaningful information is available

B5 Liabilities

Payments due immediately but not paid, or due at a future date, e.g. loans

	Date due (optional)*	Amount due (optional)*
N/A		

* amount / date due should only be completed if meaningful information available

Signed on behalf of all the trustees

Signature

Name

Date of approval

Chairperson

Treasurer

Independent financial examiner's initials:

Charity no. 1134410

Underground Centre

Section C

Notes to the financial statement

C1 N/A

C2 Details of restricted funds

Complete this section if the Underground had any restricted funds during the year

Name or description of restricted fund:	Receipts this year £	Payments this year £	Any balance held at year end £
Ladies Circle - furniture of last year £750	-	750.00	2,100.00
Storage system	2,100.00	-	18,755.00
Youth Worker	18,755.00	-	18,755.00
Total	20,855.00	750.00	20,855.00

C3 Further details of Underground activities / fundraising / other

Include additional details that would be helpful to other readers of the financial statement

Activities & events (description)	Receipts this year £	Payments this year £
KC Tiddlers	385.63	253.16
KC Messy Play	534.04	295.53
Warmington Messy Play	822.88	351.60
Total Underground activities	1,742.55	900.29
Fundraising (description)		
Breakfast with Bunny	148.03	231.08
Duck Race	2,763.45	1,868.88
Lunch with Santa	359.63	230.60
Summer Camp (ticket sales received after year-end)	-	181.39
Total fundraising	3,291.11	2,511.75
Grants & donations		
Regular donations	520.86	-
Virgin money	431.27	-
Other donations	3,725.04	-
Grants - unrestricted	10,000.00	-
Grants - restricted	20,855.00	-
Total grants & donations	35,532.17	-
Other income / expenditure		
Transfer from one charity bank a/c to another balances out - £15K		
Total other income / expenditure	-	-

Independent financial examiner's initials:

INDEPENDENT FINANCIAL EXAMINER'S REPORT

To the Trustees of the

Underground Centre

Charity number (if registered)

1134410

I report on the Receipts and Payments Accounts set out on the attached Financial Statement pages 1-3 for the Underground Centre for the year ended 31 August 2022.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention, (other than disclosed below*):

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with Section 130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 14/12/22

Name:

ROBERT PLUCK FCCA

Address:

FOLKSWORTH, CAMBRIDGESHIRE



Appendix A

Underground Centre

Resolutions adopted, agreed by the Charity Commission and signed from September 2021 to August 2022

As amended by resolution dated 1st November 2021 (trustees to include a clause under section 11 in the Constitution to postpone the AGM in special circumstances) – Appendix B

As amended by resolution dated 16th November (adoption of current objects) – Appendix C

As amended by resolution dated 21st February 2022 (adoption of all administrative changes)
– Appendix D

Appendix B

Underground Centre

As amended by resolution dated 1st November 2021 (trustees to include a clause under section 11 in the Constitution to postpone the AGM in special circumstances)

Resolution to make an amendment to the Constitution – Section 11



Board of Trustees

Jeanne Atkinson
Eve Copeland
Stephen Hiller

The above members of the Board of Trustees for the Underground Centre have resolved that the following addition is made to the Constitution's, Section 11:-

Addition

The Trustees have the power to postpone the AGM under special circumstances as they deem fit for a period of no longer than nine months after the year end.

The resolution was passed unanimously by all members of the Board of Trustees at a Trustee meeting held on 1st November 2021.

Signed 

Date 1/11/21

Appendix C

Underground Centre

As amended by resolution dated 16th November 2021 (adoption of current objects)

Resolution to make an amendment to the Constitution

UNDERGROUND

Board of Trustees

Jeanne Atkinson
Eve Copeland
Stephen Hiller

The above members of the Board of Trustees for the Underground Centre have resolved that the following amendment may be made to the Constitution's Charitable Objects:-

Change to the Charitable Objects

From:

The Charity's objects ("the objects") are to further the development and education of boys and young men and girls and young women through their leisure-time activities so as to help them achieve their physical, mental and spiritual potential so that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved.

To:

The Charity's objects ("the objects") are to advance the education of anyone under the age of 18 years old through their leisure-time activities to help them achieve their physical and mental wellbeing so that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved.

The resolution was passed unanimously by all members of the Board of Trustees at a Trustee meeting held on 16th November 2021.

Signed 

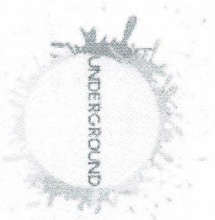
Date 17/11/21

Appendix D

Underground Centre

As amended by resolution dated 21st February 2022 (adoption of all administrative changes)

Resolution for the adopted March 2015 Constitution changes (excluding the objects)



Board of Trustees

Jeanne Atkinson
Eve Copeland
Stephen Hiller

The above members of the Board of Trustees for the Underground Centre have resolved to formally sign off the changes made and adopted in the updated March 2021 Constitution (excluding the Objects), and to agree the further resolutions updating the March 2021 Constitution already agreed by the Trustees and acknowledged by the Charity Commission:-

Changes

Attached is the document setting out the changes (administrative only) comparing the 2009 Constitution to the March 2021 Constitution which was sent to the Charity Commission on 3 February 2021.

The Charity Commission advised that these changes are administrative only and do not require consent of the Commission but require a signed resolution.

In addition to the March 2021 constitution the Commission agreed the following resolutions:

- The resolution dated 1st March 2021 was for a change to the charity name
- The resolution dated 1st November 2021 was for the trustees to include a clause under section 11 in the Constitution to postpone the AGM in special circumstances.

The resolution was passed unanimously by all members of the Board of Trustees at a Trustee meeting held on 21 February 2022.

Signed Elizabeth AT EH

Date 21-02-2022