



**Underground Youth Centre
Memorial Hall, Church Walk, King's Cliffe,
Peterborough. PE8 6XD
01780 470125
Registered Charity Number - 1134410**

Annual Report - 1st September 2020 to 31st August 2021

List of Trustees

Eve Copeland

Jeanne Atkinson

Stephen Hiller

Piers Dacombe (retired during the year)

Structure, Governance and Management

The Constitution was revised and adopted in March 2021

Summary of the objects

The Objective of our organisation is to further develop boys and young men and girls and young women through their leisure-time activities, to help them achieve their physical, mental and spiritual potential and grow to full maturity as individuals, positive members of society and to ensure the conditions of their lives may be improved.

Main activities in relation to these objects

The focus of the Centre shall be for children and young people aged 0-18 within a local radius of King's Cliffe. The use of the facilities of the Centre for any other purpose shall be at the Manager's discretion upon prior approval of the Management Committee.

Summary

We started our financial year still amidst the Covid pandemic, however we were hopeful of opening up to our children and families towards the end of the calendar year. Unfortunately, we sustained severe flooding in December 2020 which closed our doors again for the foreseeable future. Our wonderful community rallied around us and we owe a huge thanks to the many who helped us in clearing out the Underground, washing and sanitising all items that could be salvaged and storing toys and equipment in their garages and homes. We also took on a storage unit at Eastern Lodge Storage in Wittering, who very kindly allowed us free usage for 6 months. We cannot thank our community enough for their assistance, transport and moral support. We really couldn't have done it without them.

The Underground required extensive refurbishment after a long period of drying out. Our landlords (the Village Hall) were very helpful in liaising with their insurers organising the refurbishment.

Performance

Due to the pandemic and flooding we haven't been able to operate apart from a few Tiddler sessions at KC Active.

We again held a virtual Duck Race and thank all those who supported us.

GDPR

During the clear out of the Underground after the flooding, we had a minor data breach.

A small number of registration forms from 2016 were found by a member of the public in a filing cabinet that had been put out for waste collection. Despite our checks, these papers escaped our attention.

The forms were held safely by the member of the public, were not shared and were returned to us responsibly.

We immediately consulted a GDPR specialist, completed an assessment with the ICO, concluding the data breach was low risk and did not need to be formally reported to the ICO.

People

We were sad to say goodbye to Katy Weeks who set up and ran the Underground for 13 years. She has inspired and supported many families during this time and is well-respected in the community. Dawn Hetherington joined us as Administrator in January and brings a wealth of experience to run the 'back office'.

Outlook for the next 12 months

We look forward to being able to open our doors again once the refurbishment of the Underground is complete and continue our fundraising efforts and, with continued hard work, we hope to be able to minimise the financial impacts of COVID-19.

Support and commitment for our young people and their families from our team, volunteers, and the local community will remain our mission.

Jeanne Atkinson

February 2022 (Report for 1 September 2020 to 31 August 2021)

Financial results

We are pleased to announce no losses for the last financial year. Despite holding very few groups, the overheads and running costs of the Underground Centre continued but we have been able to maintain the balance of accounts by way of the Government Furlough Scheme fundraising and grants and our regular supporters.

We received £1,837 in Insurance monies for the flood, various donations in response to our losses of furniture and equipment due to the flood (some of which is ring fenced) and £625 from our virtual Duck Race.

Our current reserves put us in a strong position for the coming year to enable us to come back better and stronger from a turbulent couple of years.

Our main income continues to come from fundraising events, charitable donations, and grants, and we must continue to strive to raise the necessary funds each year to offer great services.

Jeanne Atkinson
Chair of Trustees
February 2022

Name
Charity number (if registered)

Underground Centre
1134418

FINANCIAL STATEMENT

For the period

from 01/09/20 to 31/08/21

Section A

Receipts and Payments

Receipts	Total £	Last year £	Payments	Total £	Last year £
Donations	8,816.47	8,371.58	Organisational costs	26,128.75	23,451.11
Grants	10,801.28	25,233.30	Premises	1,037.33	7,087.73
Activities & Events	315.24	7,485.45	Activities & Events	357.45	4,072.00
Gift Aid	1,210.00		Donations Made	-	
Other Income	1,894.43	429.00	Petty Cash Withdrawn	-	
Interest			Other Payments	-	
Profit on bank account	-				
Total Receipts	28,738.44	44,595.34	Total Payments	28,594.40	35,011.47

A5 Restricted funds included in total receipts	10,801.28	A6 Restricted funds included in total payments	18,011.28
--	-----------	--	-----------

Total Receipts less Total Payments (Surplus/Deficit for the year)	1,894.34
A5 Total cash funds brought forward from last year equals last year's total or (0)	42,129.08
A6 Total cash funds carried forward at this year end	44,023.24
A7 Total restricted funds at year end included in total cash funds above	6750.00

The main purposes of the Underground Centre are to:
Advise the education of anyone under the age of 16 years old through their leisure-time activities to help them achieve their physical and mental well-being so that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved.

Charity no. 1134418

Underground Centre

Section B

Statement of assets and liabilities at the year end

B1 Cash funds	Total £	Last year £
B1.1 Fixed bank balances as per Account Book, including unclaimed funds	44,023.24	42,129.00
B1.2 Reconciliation of fixed bank balances from Account Book to bank statement		
Bank statement total at year end	44,023.24	
Plus amounts paid in to bank but not cleared	-	
Less cheques written but not cleared	-	
Less any cheques left unclaimed from last year	-	
Total (should equal balance at B1.1)	44,023.24	
B1.3 Savings / deposit account balances - Nil	-	-
B1.4 Cash in hand	102.00	382.00
B1.5		
Total cash funds	44,183.24	42,490.00

B2 Investments (if any)	-	-
-------------------------	---	---

B3 Other monetary assets (e.g. any money owed to the Underground)	-	-
---	---	---

B4 Other assets held e.g. equipment	Value estimated*	Original cost optional†
IT		

* cash / value should only be completed if meaningful information is available

B5 Liabilities	Date due optional†	Amount due optional†
Payments due immediately but not paid or due at a future date, e.g. bank		
IT		

* amount / date due should only be completed if meaningful information is available

Signed on behalf of all the trustees

Signature	Name	Date of approval	Chairperson	Treasurer
	J. J. ATKINSON	28/2/22		

INDEPENDENT FINANCIAL EXAMINER'S REPORT

To the Trustees of the

Underground Centre

Charity number (if registered)

1134410

I report on the Receipts and Payments Accounts set out on the attached Financial Statement pages 1-3 for the Underground Centre for the year ended 31 August 2021.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention,:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with Section 130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

R Pluck

Date:

26/01/22

Name:

ROBERT PLUCK FLCA

Address:

Folksworld, Cambridgeshire

Appendix A

Underground Centre



Resolutions adopted, agreed by the Charity Commission and signed from September 2020 to March 2022

Constitution adopted 20 July 2009

As amended by resolution dated 1st March 2021 (Change to charity name)
As amended by resolution dated 1st November 2021 (trustees to include a clause
under section 11 in the Constitution to postpone the AGM in special circumstances)
As amended by resolution dated 16th November (adoption of current objects)
As amended by resolution dated 21ST February 2022 (adoption of all administrative
changes)

Appendix B



Underground Centre

As amended by resolution dated 1st March 2021 (Change to charity name)



Memorial Hall, Church Walk, King's Cliffe,
Peterborough. PE8 6XD
01780 470125

undergroundcentre@hotmail.co.uk
Registered Charity Number 1134410

Resolution to make an amendment to the charity name listed with the Charities Commission in line with our Constitution

Board of Trustees

Jeanne Atkinson
Eve Copeland
Stephen Hiller
Piers Dacombe

The above members of the Board of Trustees for the Underground Youth Club have resolved that the following amendment may be made:

Change to the name of the Charity

The new name of the Charity shall be:-

Underground Centre

The resolution was passed unanimously by all members of the Board of Trustees at a virtual Extraordinary Meeting held on March 1st 2021.

Signed: 

Position: Chair of Trustees

Date: 01/03/21

Appendix C



Underground Centre

As amended by resolution dated 1st November 2021 (trustees to include a clause under section 11 in the Constitution to postpone the AGM in special circumstances)



Resolution to make an amendment to the Constitution – Section 11

Board of Trustees


Jeanne Atkinson
Eve Copeland
Stephen Hiller

The above members of the Board of Trustees for the Underground Centre have resolved that the following addition is made to the Constitution's, Section 11:-

Addition

The Trustees have the power to postpone the AGM under special circumstances as they deem fit for a period of no longer than nine months after the year end.

The resolution was passed unanimously by all members of the Board of Trustees at a Trustee meeting held on 1st November 2021.

Signed 

Date 

Appendix D



Underground Centre

As amended by resolution dated 16th November (adoption of current objects)

Resolution to make an amendment to the Constitution



Board of Trustees

Jeanne Atkinson
Eve Copeland
Stephen Hiller

The above members of the Board of Trustees for the Underground Centre have resolved that the following amendment may be made to the Constitution's Charitable Objects:-

Change to the Charitable Objects


From:

The Charity's objects ("the objects") are to further the development and education of boys and young men and girls and young women through their leisure-time activities so as to help them achieve their physical, mental and spiritual potential so that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved.

To:

The Charity's objects ("the objects") are to advance the education of anyone under the age of 18 years old through their leisure-time activities to help them achieve their physical and mental wellbeing so that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved.

The resolution was passed unanimously by all members of the Board of Trustees at a Trustee meeting held on 16th November 2021.

Signed 

Date 17/11/21

Appendix E

Underground Centre



As amended by resolution dated 21ST February 2022 (adoption of all administrative changes)

Resolution for the adopted March 2015 Constitution changes (excluding the objects)



Board of Trustees

Jeanne Atkinson
Eve Copeland
Stephen Hiller

The above members of the Board of Trustees for the Underground Centre have resolved to formally sign off the changes made and adopted in the updated March 2021 Constitution (excluding the Objects), and to agree the further resolutions updating the March 2021 Constitution already agreed by the Trustees and acknowledged by the Charity Commission:-

Changes



Attached is the document setting out the changes (administrative only) comparing the 2009 Constitution to the March 2021 Constitution which was sent to the Charity Commission on 3 February 2021.

The Charity Commission advised that these changes are administrative only and do not require consent of the Commission but require a signed resolution.

In addition to the March 2021 constitution the Commission agreed the following resolutions:

- The resolution dated 1st March 2021 was for a change to the charity name
- The resolution dated 1st November 2021 was for the trustees to include a clause under section 11 in the Constitution to postpone the AGM in special circumstances.

The resolution was passed unanimously by all members of the Board of Trustees at a Trustee meeting held on 21 February 2022.

Signed   

Date 21-02-2022