

PAROCHIAL CHURCH COUNCIL OF ST. NICHOLAS, ARUNDEL

Annual Report for 2022

Administrative Information

St. Nicholas is situated in London Road, Arundel. It is part of the Diocese of Chichester within the Church of England. All correspondence should be addressed to the Parish Office, London Road, Arundel, West Sussex, BN18 9AT.

During the year and since the year end to the date of signing this report, the following served as members of the Parochial Church Council (PCC):

Incumbent & Chairman: The Revd. Canon David Twinley

Churchwardens: Graham Toole-Mackson (until May 2022), Ian Graham (from May 2022), Helen Summers

Parish Safeguarding Officer: Helen Summers

Diocesan Synod Representative: John Booth

Deanery Synod Representatives: Wendy Eve (until February 2022), Margaret Gibson

PCC Secretary: Clare Toole-Mackson (until May 2022)

Elected Members:

Elise Abbott

Lesley Agutter

Cate Burgess

Jeremy Fraser (until May 2022)

Rose Gaskell

Roy Haworth

Ken Merron

John Morrison

Kimberley Mumby

Isabelle Pietersz

Sarah-Jane Thornton

Structure, Governance and Management St. Nicholas'

The PCC is a charity registered with the Charity Commission, Registered Charity Number 1134404. The method of appointment of PCC members is set out in the Church Representation Rules 2017. PCC members are responsible for supporting the Vicar in the mission and ministry of the church, the parish finances, and maintaining the church building.

The full PCC met four times during the year. Given its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of parish life. These committees, which include Fabric, Finance, Pastoral and Mission, Heritage, and Social Events, are all responsible to the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary. Since the pandemic, only the Fabric and Finance committees met regularly in 2022. It has been agreed that other committees shall be reconvened as the need arises.

The PCC is committed to the safeguarding, care and nurture of all the members of the parish and takes due regard to guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults.

ST. NICHOLAS', ARUNDEL with Tortington TRUSTEES' ANNUAL REPORT 2022

Aims and Purposes

St. Nicholas' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Canon David Twinley, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church of St. Nicholas, London Road, Arundel, and the churchyard of St. Mary Magdalene, Tortington.

Objectives and Activities

When planning our activities for the year we have considered the Commission's guidance on public benefit and in particular the supplementary guidance on charities for the advancement of religion.

In particular we try to enable people to live out their Christian faith as part of our parish community through:

- Worship and prayer
- Learning about the Gospel and Christian faith, and developing their knowledge, devotion and trust in Jesus Christ
- Provision of pastoral care for people living in the parish, particularly important in the years of the pandemic, which in 2021 saw the launch of community lunches
- Missionary and outreach work, including:
 - Offering people a warm welcome to the church
 - Supporting Arundel Church of England (Aided) Primary School
 - Supporting local charities including Turning Tides (a homeless charity), Family Support Work(FSW), Arun Home Start and Littlehampton Food Bank
- Supporting FEAST (For Educational and Social Transformation) a charity working to help the poor and needy in Southern India We encourage ecumenical relations by maintaining a close relationship with our Christian partners in Arundel and with our link parish in Stegaurach, Germany.

Worship and Prayer

The church is open daily for prayer. There are a variety of services during the week including Morning and Evening Prayer, midweek Eucharists on Tuesday, Wednesday and Friday and services at 8am and 10am on a Sunday, with Choral Evensong on the first Sunday of each month.

There were 154 parishioners on the Electoral Roll in 2022.

The average number attending Sunday worship per week was 101 (17 at 8 am and 84 at 10 am), although there was a noticeable increase during the final four months of the year (99 at 10 am) as confidence gradually returned post the pandemic.

During the year there were six funerals in St. Nicholas', three cremations from the church and six interments of ashes in the churchyard. There were three weddings, two services of blessing and twelve baptisms.

Easter Day attendance: 133

Christmas Day attendance: 155

Pastoral Care

Most of the pastoral care is undertaken by the clergy. This includes home visits during times of sickness and bereavement, regular visiting at Arundel Hospital and St Richard's Hospital and taking communion to the Priory Care Home and to any who are unable to attend the church.

The Healing and Prayer Group has continued to meet online throughout the year. Every week they pray for those on the prayer list and for those who have requested it. In 2023 they hope to offer healing prayers again to individuals during the 10 am service on Sunday.

The Authorised Lay Ministers continue to support individuals in the community and were re-authorised to continue their work by the Bishop of Chichester in January 2022.

Sunday Group

The Sunday Group for primary school-age children (aged between 4 - 11 years) has had a successful resurgence after an inevitably quiet period during and immediately post COVID. The sessions are now regularly attended by 10 – 12 children a week with 15 – 18 children some weeks and these sessions have now returned to being held every Sunday during term time other than the first week of each month which are Family services. The children attending are from a number of local schools but predominantly ACE. Families of these children have been very helpful in stepping forward as volunteers. Sunday Group provides a child-friendly look at the day's Gospel reading and a relevant activity or craft to help understand the message. There are also occasional guest speakers from the Clergy or congregation that give variety to these sessions.

Safeguarding

We state as a parish, "St. Nicholas' Parochial Church Council is committed to the safeguarding, care and nurture of all our members. We recognise that safeguarding is everyone's responsibility. We are committed to implementing all safeguarding policies and practical guidance issued by the House of Bishops in April 2021."

This extract from that guidance was discussed at the PCC Meeting in September 2022. 'Safeguarding is at the centre of our faith, in our practice, in our worship, in our praying and in our believing. In other words, safeguarding needs to become integral to the very DNA of the church rather than an appendage, with good safeguarding behaviours flowing naturally and intuitively'. As a result the following are in place:-

- New members of the PCC and new Sunday Group leaders as well as any other members of the church who have direct contact with children or vulnerable adults now have DBS certificates.
- All have been reminded of the obligation to complete the Diocesan Safeguarding Training and a high proportion have. A checking system is in place to ensure that all those with DBS certificates are up-to-date with relevant training.
- The level of commitment by the church and its congregation to support actively the more vulnerable individuals and families within the parish has continued since the end of lockdown. The willingness to care for and meet the needs of others is a fundamental element of safeguarding and volunteers have continued to visit, drive or shop for those who are more vulnerable.

The Arch Deacon approved the checking system we have in place for safeguarding training at his Visitation in September 2022, but made it clear that we must insist that all volunteers and paid staff must complete the appropriate level of training and update it as required.

Mission and Outreach

Canon David keeps in touch with parishioners via a regular newsletter as well as through the detailed pew sheets on Sundays. St. Nicholas' is proud of its reputation in giving a warm welcome to visitors, not only on Sundays and at other services but on weekdays, through the system of daily stewards on duty. Before the pandemic more than 25,000 visitors come to the church from all over the world. The numbers have risen again since then, though not quite to previous levels.

Monthly community lunches were introduced in 2022, in response to the numbers of more vulnerable and lonely people we supported through the pandemic and a wish to continue the practical support. It is particularly pleasing to welcome guests from all sections of the community. It is popular and much appreciated. Numbers attending have increased to a regular 36 – 40 guests.

St Nicholas continues to offer a wide range of activities to and engage the local community and act as a hub for social occasions and opportunities for reflection and prayer:

- The Hanover Band held concerts at Easter and Christmas
- Fr David gave five talks on Reformation in the Autumn with 38 – 45 in regular attendance
- In April Jorge Jimenez gave a concert to raise funds for the church which was greatly appreciated
- The church supported Family Support Work with a pop up cafe, a walk and a Lent Lunch with all proceeds going to the charity
- Fr Andrew Wadsworth ran a very successful Quiet Day for Advent in the Bishop's Palace, Chichester. He has also put reflections on the Gospel readings each week on the website
- The Heritage Exhibition in June was successful, drawing in at least 2000 visitors, including from several local schools and local care homes
- A pop-up cafe was run by volunteers at several events, including the Exhibition, Corpus Christi, Advent and the Arundel Festival week
- The church has been lent to or hired by different groups as a venue, including Sussex Sculptors, and two concerts run by local residents
- Local schools hold Carol Services, Remembrance and Leaving ceremonies at the church as well as visit regularly for input from Fr David and Fr Andrew on key elements of their RE syllabus
- Summer and Advent parties were held at the Vicarage
- A fundraising Harvest Supper and Quiz was held in the church

As we continue to explore different ways of reaching out to the community in the wake of the pandemic, we are delighted to report that Fr David was awarded the BEM in the New Year Honours List 2022 for his leadership and vision as a key figure in the town's programme of support and intervention for more vulnerable people through the lockdown. We are very proud of him and will support him to continue such good work in our community.

Ecumenical Relations

St Nicholas has always maintained good relations with Arundel's Roman Catholic community. An ecumenical Lent course was run with the Cathedral and the church hosted the town's Mayor's service and a thanksgiving service for the life of the late Queen with the Baptist Church and the Cathedral.

The Ecumenical partnership with the Roman Catholic parish of Stegaurach in Southern Germany continues as strongly as ever, though under different leadership. We thank Sherian Morgan, who has now moved away from Arundel, for her vision, hard work and energy in establishing the link with Stegaurach and coordinating our visits so successfully.

Supporting Charities

St Nicholas has supported Turning Tides (for homeless people in Worthing and Littlehampton) and Diocesan Family Support Work together with the Littlehampton Food Bank.

A major outreach comprising both financial and practical support is undertaken by the FEAST project (For Educational and Social Transformation) for the fishing communities in Tamil Nadu, Southern India. 2022 was a difficult year for the project both here and in India. Primary schools remained closed due to COVID and the area was struck by terrible flooding. Fund raising in Arundel was challenging in the wake of the pandemic and war in Ukraine. That said, £45,216 was raised through sponsorship and donations. The Christmas Gift Appeal bought a very welcome 24 chickens, 13 school uniforms, 11 saris, 10 goats, 4 sewing machines and 2 cows. Seven students, supported by Arundel sponsors, completed university degree

Friends of St Nicholas

The Friends activities have been somewhat restricted over the last couple of years, but we still managed to arrange some wonderful evenings. In May 2022 we were very fortunate to have the former Archbishop Rowan Williams come to talk about the poetry and fiction of Rudyard Kipling which was very well received.

In July we were welcomed back to the Collector Earls Garden for drinks after Evensong. Once again, it was a beautiful evening enjoyed by everybody.

The Swallow Cub continues from strength to strength. Speakers over the last year were Lord Risby, Daniel Hodson, Lady Colin Campbell and David Dinsmore. Future speakers scheduled are Peter Constable-Maxwell, Alastair Deighton, John Godfrey and Alex Thornton-Smith.

The 100 Club continues to provide a net income of approximately £7,000pa.

We were sad to lose our Patron and former Trustee Detta O'Cathain during 2022. Detta was one of the Founders of the Friends and remained interested in our activities right to the end. We are extremely grateful that she remembered us in her will, leaving The Friends a generous legacy of £164,000. We have also received anonymous gifts of £40,000. The result of our activities and these donations is that we have over £240,000 for The Church to call on when required. £20,000 of this is ring fenced for the restoration of the West Window.

Heritage Committee

The Heritage committee concentrated on arranging the Exhibition "A Pilgrimage through time" which was held in a marquee in the new Parish garden from 11th to 19th June. Members of the committee carried out in depth research on specific features, such as church graffiti and mason marks, wall paintings and corbels, pilgrimage routes through Arundel, the Arundel Choir Book and key events in the history of the Fitzalan Chapel and together created an interactive and multi sensory exhibition event that attracted over 2000 visitors. A pop-up cafe, lunchtime concerts, special interest talks and tours, and craft activities complemented the high quality information panels, superb photograph collection, models and artefacts, some of which were lent by Arundel Museum and Arundel Castle.

It is planned to relaunch the Heritage committee in 2023 with the aim to digitise resources to expand their use by more local schools as well as developing a portable exhibition for other venues as well as the church.

Members of the Heritage Committee, notably John Barkshire, its chair, gave regular talks and presentations during the year to individual visitors and groups. The local U3A who return to St Nicholas for John's talks, have responded very positively.

Maintaining the Fabric of the Church

During the Covid lockdown, maintenance work had to be restricted to regular clearing of all the roofs in order to prevent water ingress into the building. As 2022 progressed there was a steady resumption of regular maintenance and restoration activity. Urgent items from the last Quinquennial Review have been addressed just as we were preparing for the next one. The list of tasks is long and responsibilities for the work have been divided up between the members of the committee accordingly.

A major project during 2022 has been to deal with problems and blockages in the drainage system on the North side of the building. This has been caused in large part by the unending shower of debris from the wellingtonia tree onto the roof surfaces and then into the downpipes and by the invasion and blockage of the underground drain and soakaway chambers by the roots of the same tree. The latter was confirmed only by CCTV survey.

The next significant work will be the restoration of the entire roof over the South aisle. This would be followed as soon as affordable by major work on the West End window which has urgent stonework as well as glazing restoration needs. In preliminary study of both these heavy projects it became clear that the risk presented to the church by the large and inappropriately close wellingtonia has to be addressed. Discussions were therefore initiated with Arun District Council and are on-going.

After more than a decade the sleeping beauty that was our tower clock was re-awoken in the autumn with some expert help. It has been running with gratifying accuracy ever since. Rather than the anticipated barrage of complaints from sleepless neighbours the reactivation of the hourly strike, reminding Arundel residents of the church's living presence, has produced many congratulatory comments. The quarter-hour Westminster chimes will be restored to function at a later date.

The declining level of moisture in different parts of the building has been monitored continuously to confirm the benefits of the restoration work recently completed on the roof as well as allow early detection of other potential weak spots for water ingress.

In October the twice yearly Clean Up Saturday recommenced after the Covid pandemic. A large team of volunteers generously contribute their time to clear the gardens and clean the church inside. In addition, with the hard work of more volunteers the Parish Garden was cleared of the undergrowth and excess vegetation, rotavated and new grass sown. It was a great venue in time for the June 2022 Corpus Christi Heritage Exhibition. Planning permission for an entrance gate, stone steps and a ramp for wheeled items and disabled access has been granted.

Finally, the Fabric Committee wishes to thank the Friends of St Nicholas for their generosity. This has made possible the undertaking of a multitude of tasks and helped us to put our case to external fund sources such as Heritage Lottery to address larger scale needs. Thanks are also due to John Morrison for his tireless energy, commitment and enthusiasm for maintaining and enhancing the building and its outreach.

St. Mary Magdalene, Tortington

This small Norman church is in the care of the Churches Conservation Trust (CCT) and holds four services a year, led by Fr David. St Nicholas PCC have responsibility for the care and upkeep of the graveyard. However, a group of Friends have raised £1000 a year to cover the CCT costs of annual maintenance. Covid restrictions meant that the church was closed for part of 2022, but despite this, the Friends were able to fund and oversee the installation of a stone path up to the church door and of a radiant heating system in

the church with donations made by specific individuals. In December 2022 the Friends organised a Festival of Nativity Cribs with Musical events. This raised £500 and attracted over 200 people to the church. During 2023, the Friends plan to raise funds to renovate the bell turret.

Volunteers

St. Nicholas' has always been extremely fortunate in the number of people willing to carry out a multitude of voluntary tasks. Special thanks should be given to the Revd. Andrew Wadsworth for his assistance at services and at the school, to Deacon John Smith and also to Fiona Maxwell, the Parish Administrator. Thanks are also due to Mr. Jeremy Fraser, the Treasurer until May 2022 and the current Finance Team of Diane Somerville, Steven Trigg and Roy Haworth. Much appreciation is due to Mrs. Sarah Plumley our gifted organist and the choir for their invaluable contribution to the worship of the church. Thanks also go to Elise Abbott and the team of Sunday School leaders and helpers for their much appreciated and vital ministry to the young of our community. As a comm Finally, grateful thanks go to the bell ringers, flower arrangers, servers, sidesmen, stewards and cleaners and everyone who contributes to the smooth running of the church.

Arundel Church of England School

2022 concluded with a statutory inspection as a Church of England school in December. We are very pleased and proud to report that the school was awarded the highest grade 'Excellent' overall and in all areas. Arundel CE School is only the second school in the whole of the Chichester Diocese at the time who have achieved an Excellent for the SIAMS inspection. Key findings include: 'The Christian vision runs through the curriculum like a golden thread' and 'The strong partnership with the parish church, combined with the inspirational leadership of the experienced headteacher, roots and surrounds the Christian culture of the school in the narrative of the Bible.' The relationship with St Nicholas was recognised: 'School life is greatly enhanced by its deep-seated, mutually beneficial relationship with St Nicholas Church.'

The school has appreciated the continued support of Fr David and Fr Andrew in their contribution to Worship in school and the engagement of members of the congregation as Foundation Governors. Fr David has been crucial in the development of the RE curriculum and in the training of staff to deliver it. The Church continues to support the school to ensure it is an inclusive organisation by funding day and residential trips for families without the means to pay.

The school continues to chair the Deanery Group, and has done now for the past 3 years. The Headteacher represents the Church of England on the SACRE committee.

There have been notable successes in a range of different sporting activities, supported by before and after school classes and by the commitment of staff and volunteers to coaching individuals and running teams.

The school continues to be very highly thought of within the local community for all that it offers pupils and their families – in terms of its Christian ethos, the wide range of visitors to the school, exciting whole school and class based projects, support for charity (global, national and local) and its dynamic and innovative curriculum.

Arundel & Bognor Deanery Synod report

Archdeacon Luke spoke to the Deanery Synod about the next Diocesan Strategy building on the previous one. 2025 will be the Year of Faith, globally this is the 1700th anniversary of the Council of Nicea and in our diocese, it is also the 950th anniversary of moving the centre of Diocesan mission from Selsey to Chichester with the relocation of the cathedral. 2023 & 2024 will be used to prepare for this particular year. In 2023 we will explore "One" & "Holy" centering on the Old Testament and in 2024 we will explore "Catholic" & "Apostolic" centering on the New Testament. Both years there will be diocesan Lent courses with resources

for parishes, online seminars during the year and a fortnightly online book group. A local Deanery day event has also been suggested.

The Deanery Synod also had speakers on the positive & negative effects of the pandemic, and on the Anna Chaplaincy work which offers spiritual care in later life.

We thank Wendy Eve for her many years as a Deanery Synod representative now that she has stepped down.

Finance Committee

The Finance Committee is charged by the PCC to ensure that the financial affairs of the church are handled prudently and in accordance with Charity Law. The Committee, which includes the Treasurer, generally meets four times annually but this has not been possible in the year under review. The Committee sets and monitors a budget for recurrent costs (e.g. church running expenses, maintenance, Diocesan Parish Share) and income from the Parish Giving Scheme, collections, Gift Aid and appeals. Working with other church committees the aim is to ensure the financial stability of St. Nicholas' with Tortington.

This year like 2021 has been rather exceptional with much of the COVID grant funding reducing, giving and other incomes are still recovering and a rapid inflationary increase in costs have resulted in a significant deficit during the year.

St. Nicholas' has been fortunate in receiving grants from the Warm Places fund and the Diocesan Fuel support grant which have helped reduce the deficit which stands at £17,938 for the year end.

Total funds at the balance sheet date were £119,789 (2021 - £140,953) the balance sheet reduction is mostly a result of the deficit explained above and a reduction in the value of invested funds.

The balance sheet represents £89,884 (2021- £96,725) held as restricted funds and £29,905 (2021 - £44,228) held as unrestricted funds. The charity does not have any funds held as tangible fixed assets and therefore free reserves are equivalent to unrestricted funds.

A further £24,386 (2021 - £27,612) of reserves is held as fixed asset investments which unfortunately have fallen in value £3,226 during the year. There is no intention to realise these funds until they have recovered some value in the coming years.

It is the Trustees' policy to hold reserves equivalent to 6 months' expenditure.

The ongoing work of FEAST and minor improvement works on the fabric have been the major restricted expenditure largely matched by some fund-raising activity.

Income is now beginning to rise again in the last Quarter as Church collections have restarted but the impact of rising costs have resulted in the deficit and reduction of reserves at the bank.

The PCC continues to raise restricted funds to restore the church, securing the building for future generations and is also embarked on a project to create a Parish Garden on land made available from the Norfolk Estate adjacent to the Churchyard.

In 2022 contributions via the Planned Giving Scheme again sadly declined. A very important aspect of the PGS is the Gift Aid received on a substantial number of contributions. All parishioners are encouraged to make their regular, hopefully increasing, giving through this scheme, particularly as it assists in recovering Gift Aid.

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing a Trustees' report and the Financial Statement in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to Charities in England and Wales requires the Trustees to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles of the Charities SORP
- make judgments and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts & Reports) Regulations 2008 and Trust Deed. They are responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on 8th April 2025 and signed on its behalf by The Revd. Canon David Twinley, Incumbent

Independent Examiner's Report to the Trustees of Parochial Church Council of St. Nicholas, Arundel

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2022.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

James Peach FCA

Kreston Reeves LLP
Horsham
Date : 10.04.25

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Notes	Unrestricted Funds 2022 £	Restricted Funds 2022 £	TOTAL FUNDS 2022 £	TOTAL FUNDS 2021 £
Income from:					
<i>Donations and legacies</i>	2a	106,746	58,010	164,756	232,560
<i>Other trading activities</i>	2b	11,514	2,744	14,258	313
<i>Investments</i>	2c	819	315	1,134	765
<i>Charitable activities</i>	2d	3,548	-	3,548	3,586
		-----	-----	-----	-----
Total income		122,627	61,069	183,696	237,224
		-----	-----	-----	-----
Expenditure on:					
<i>Raising funds</i>	3a	2,715	13,464	16,179	401
<i>Charitable activities</i>	3b	1,843	47,439	49,282	57,038
<i>Ministry & Church costs</i>	3c	132,392	3,781	136,173	179,524
		-----	-----	-----	-----
Total expenditure		136,950	64,684	201,634	236,963
		-----	-----	-----	-----
Net (expenditure)/income before transfers		(14,323)	(3,615)	(17,938)	261
Gross transfers between funds		-	-	-	-
		-----	-----	-----	-----
Net incoming resources before other recognised gains & losses		(14,323)	(3,615)	(17,938)	261
Gains / (Losses) on investment assets		-	(3,226)	(3,226)	3,312
		-----	-----	-----	-----
Net movement in funds		(14,323)	(6,841)	(21,164)	3,573
		-----	-----	-----	-----
Total funds brought forward at 1 January		44,228	96,725	140,953	137,380
		-----	-----	-----	-----
Total funds carried forward at 31 December		29,905	89,884	119,789	140,953
		=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

BALANCE SHEET AT 31 DECEMBER 2022

		2022	2021
Fixed assets	Notes	£	£
Tangible fixed assets	5	0	0
Investments	6	24,386	27,612
		-----	-----
Total fixed assets		24,386	27,612
Current assets			
Debtors	8	11,698	7,859
Short term deposits		60,100	60,100
Cash at bank and in hand		28,114	47,322
		-----	-----
		99,912	115,281
Creditors: amounts falling due within one year	9	4,509	1,940
		-----	-----
Net current assets		95,403	113,341
		-----	-----
Creditors: amounts falling due in over one year		0	0
		-----	-----
NET ASSETS	7	119,789	140,953
		=====	=====
Funds			
Restricted funds	11	89,884	96,725
Unrestricted funds	11	29,905	44,228
		-----	-----
		119,789	140,953
		=====	=====

Approved by the Parochial Church Council on 08th April 2025 and signed on its behalf by:

Ian Graham -Churchwarden

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

a Accounting convention

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the relevant version of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Parochial Church Council of St Nicholas, Arundel meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

b Fund accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

c Income

All incoming resources are accounted for gross.

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when received.

Income tax recoverable on Gift Aid donations is recognised when it is due.

Grants and legacies are recognised when the PCC recognises that an inflow of economic benefit is probable.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2022

c Income (continued)

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation on 31 December each year.

d Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when an outflow of economic benefit is probable.

Church Activities

The diocesan parish contribution is accounted for when paid.

e Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by section 10 of the Charities Act 2011.

Moveable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 2001 have been capitalised in the accounts and depreciated over their useful economic lives (see below).

All expenditure on consecrated or beneficed buildings, and individual items costing less than £1,000, are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Office equipment consisting of:

Fixtures and fittings	15% straight line
Computer equipment	25% straight line
Grand piano	10% straight line
Inalienable fixed assets	10% straight line

Investments

Investments are stated at market value at the balance sheet date.

f Current assets

Amounts due to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provisions for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit with CBF Church of England Funds.

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

2 Income	Unrestricted Funds 2022 £	Restricted Funds 2022 £	TOTAL FUNDS 2022 £	Unrestricted Funds 2021 £	Restricted Funds 2021 £	TOTAL FUNDS 2021 £
<i>a Donations and legacies</i>						
Planned giving	57,650	-	57,650	64,374	-	64,374
Collections at all services	2,975	-	2,975	930	190	1,120
Sundry donations and appeals	23,365	55,945	79,310	52,120	86,505	138,625
Income tax recoverable	22,756	2,065	24,821	25,941	2,500	28,441
Legacies	-	-	-	-	-	-
	106,746	58,010	164,756	143,365	89,195	232,560
<i>b Other trading activities</i>						
Fetes and other fund-raising events	11,514	2,744	14,258	313	-	313
<i>c Investment income</i>						
Dividends and interest	819	315	1,134	458	307	765
<i>d Charitable activities</i>						
Fees from weddings etc	3,548	-	3,548	3,586	-	3,586
Total income	122,627	61,069	183,696	147,722	89,502	237,224

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

3 Expenditure

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	TOTAL FUNDS 2022 £	Unrestricted Funds 2021 £	Restricted Funds 2021 £	TOTAL FUNDS 2021 £
<i>a Raising funds</i>						
Fete & appeal costs	2,601	13,464	16,065	-	-	-
Catering expenses	-	-	-	-	-	-
Other expenses	114	-	114	401	-	401
	-----	-----	-----	-----	-----	-----
	2,715	13,464	16,179	401	0	401
	-----	-----	-----	-----	-----	-----
<i>b Church activities</i>						
Missionary and charitable giving						
Overseas						
- FEAST	-	46,700	46,700	-	54,950	54,950
Lent Lunches - Homeless projects	1,653	-	1,653	-	-	-
Other	190	739	929	1,053	1,035	2,088
	-----	-----	-----	-----	-----	-----
	1,843	47,439	49,282	1,053	55,985	57,038
	-----	-----	-----	-----	-----	-----
<i>c Ministry costs</i>						
- diocesan parish share	71,580	-	71,580	69,100	-	69,100
- other clergy costs	4,678	-	4,678	9,107	-	9,107
Church running expenses	11,250	-	11,250	12,787	-	12,787
Church maintenance	6,337	3,781	10,118	4,561	33,532	38,093
Upkeep of services	36,405	-	36,405	48,437	-	48,437
Depreciation	-	-	-	-	-	-
Governance costs	2,142	-	2,142	2,000	-	2,000
	-----	-----	-----	-----	-----	-----
	132,392	3,781	136,173	145,992	33,532	179,524
	-----	-----	-----	-----	-----	-----
Total resources expended	-----	-----	-----	-----	-----	-----
	136,950	64,684	201,634	147,446	89,517	236,963
	=====	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

NOTES TO THE FINANCIAL STATEMENTS (Continued) FOR THE YEAR ENDED 31 DECEMBER 2022

4 Staff costs	2022	2021
	£	£
a <i>Wages and salaries and social security costs</i>	25,819	25,801
	-----	-----
	25,819	25,801
	-----	-----

During the year the PCC continued to employ a Parish Secretary and an Organist.
No staff received remuneration greater than £60,000 in either year.

b *Transactions with PCC members*

There were no expenses reimbursed to members and no members received any remuneration or other benefits during the year. There were no other disclosable transactions in respect of PCC members, nor persons closely connected to them, nor other related parties.

5 Tangible fixed assets

	Office Equipment	Grand Piano	Inalienable Assets	Total
Cost	£	£	£	£
At 1 January 2022	5,513	3,000	8,360	16,873
	-----	-----	-----	-----
At 31 December 2022	5,513	3,000	8,360	16,873
	-----	-----	-----	-----
Depreciation				
At 1 January 2022	5,513	3,000	8,360	16,873
Provided in the year	-	-	-	-
	-----	-----	-----	-----
At 31 December 2022	5,513	3,000	8,360	16,873
	-----	-----	-----	-----
Net book amounts				
At 31 December 2022	-	-	-	-
	=====	=====	=====	=====
At 31 December 2021	-	-	-	-
	-----	-----	-----	-----

The inalienable assets capitalised relate to items donated for the Lady Chapel, and have been depreciated over 10 years on a straight-line basis.

6 Investments

	£
Market value at 1 January 2022	27,612
Gains on annual revaluation	(3,226)

Market value at 31 December 2022	24,386

Holdings at 31 December 2022

671 shares in CBF Church of England Investment fund (2021: 671 shares)

580 shares in COIF Charity Funds investment fund (2021: 580 shares)

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

**NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2022**

6 Investments (continued)	2022	2021
	£	£
Upkeep of Tortington churchyard	3,427	3,835
F Tomkins Trust	3,138	3,510
Tyler bequest	4,897	5,474
Wiswell bequest	2,397	2,678
Eliza Rolls fund	10,527	12,115
	<hr/>	<hr/>
	24,386	27,612
	<hr/>	<hr/>

The historical cost of the above funds is not known.

In 2006 application was successfully made to the Charity Commissioners to use the capital as well as the income from the various trusts. Assets previously classified as Endowment Funds were transferred to Restricted funds as at 1 January 2006.

7 Analysis of Net assets by fund

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Investments	-	24,386	24,386
Current assets	34,414	65,498	99,912
Current liabilities	(4,509)	-	(4,509)
	<hr/>	<hr/>	<hr/>
	29,905	89,884	119,789
	<hr/>	<hr/>	<hr/>

8 Debtors

	2022	2021
	£	£
Income tax recoverable	7,056	7,859
Prepayments and accrued income	4,641	-
	<hr/>	<hr/>
	11,698	7,859
	<hr/>	<hr/>

9 Creditors: amounts falling due within one year

	2022	2021
	£	£
Accruals for Fees owed to Diocese	1,891	-
Accruals for Employers pension	188	-
Independent Examiner fees estimate	2,142	1,940
Funds owed to St Leonards	288	-
	<hr/>	<hr/>
	4,509	1,940
	<hr/>	<hr/>

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

**NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2022**

10 Statement of funds

	Balance b/f 01.01.2022	Income	Expenditure	Transfers, other gains and losses	Balance c/f 31.12.2022
Unrestricted Fund					
General fund	44,228	122,627	(136,950)	-	29,905
Restricted funds					
Belfry Fund	784		(341)		443
Eliza Rolls Fund	10,952	315	(739)	(1,588)	8,940
FEAST Indian Project	3,978	45,216	(46,700)		2,494
F Tomkins Trust	2,272			(372)	1,900
Tyler bequest	6,365			(577)	5,788
Upkeep of Tortington Churchyard	6,098	100	(743)	(408)	5,047
West Window fund	289				289
Wiswell bequest	3,113			(281)	2,832
Quiet Room Appeal	14,065				14,065
Restoration Appeal	39,833	10,475	(16,161)		34,147
Churches Conservation Trust	500				500
Disabled Access	320				320
Stegaurach funds	6,308	2,744			9,052
Vicar's Discretionary Fund	250				250
Collections fund	1,598				1,598
Parish Garden	-	2,219			2,219
	96,725	61,069	(64,684)	(3,226)	89,884
Total funds	140,953	183,696	(201,634)	(3,226)	119,789
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

**NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2022**

10 Statement of funds 2021

	Balance b/f 01.01.2021	Income	Expenditure	Transfers, other gains and losses	Balance c/f 31.12.2021
Unrestricted Fund					
General fund	43,952	147,722	(147,446)	-	44,228
Restricted funds					
Belfry Fund	784				784
Eliza Rolls Fund	10,226	307	(1,034)	1,453	10,952
FEAST Indian Project	2,523	56,405	(54,950)		3,978
F Tomkins Trust	1,851			421	2,272
Tyler bequest	5,708			657	6,365
Upkeep of Tortington Churchyard	5,681	290	(333)	460	6,098
West Window fund	289				289
Wiswell bequest	2,792			321	3,113
Quiet Room Appeal	14,065				14,065
Restoration Appeal	40,533	32,500	(33,200)		39,833
Churches Conservation Trust	500				500
Disabled Access	320				320
Stegaurach funds	6,308				6,308
Vicar's Discretionary Fund	250				250
Collections fund	1,598				1,598
	93,428	89,502	(89,517)	3,312	96,725
Total funds	137,380	237,224	(236,963)	3,312	140,953
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

NOTES TO THE FINANCIAL STATEMENTS (Continued) FOR THE YEAR ENDED 31 DECEMBER 2022

10 Statement of funds - (continued)

Fund details

Former endowment funds were transferred to restricted funds as at 1 January 2006 - see note 6.

Capital as well as income may now be used for the specific purposes of the respective funds.

The main restricted funds at 31 December 2022 comprise:-

Belfry Fund	For the improvement and upkeep of the Belfry
Eliza Rolls charity	Payments to the elderly and needy of the parish.
FEAST Indian Project	A grassroots charity in southern India helping the poor through educational sponsorship, support for the elderly, housebuilding and help with small enterprises.
F Tomkins trust	Upkeep of the Tomkins window and general fabric of St Nicholas Church.
Tyler bequest	Upkeep of St Nicholas Church.
Tortington churchyard	The PCC is responsible for the upkeep of Tortington churchyard.
West Window fund	Holds money donated for the repair of the West Window.
Wiswell bequest	Upkeep of Tortington church and churchyard.
Quiet Space Appeal	Holds money donated for a quiet space in the Church.
Restoration Appeal	Donations for the ongoing restoration of the church building
Churches Conservation Trust	Donation to be given to conservation trust
Disabled Access	Donation to improve access for those with limited mobility
Stegaurach Link	Money held for use for ecumenical visits to and from our Link Parish in Germany.
Vicar's Discretionary Fund	Discretionary fund for vicar
Collections fund	Money collected from the congregation for other charities
Parish Garden	Money collected to establish a Community Garden on land adjacent to the Church

11 Connected charities

The Parochial Church Council has a connected charity, Friends of St Nicholas Church Arundel, formerly St Nicholas Building Trust, the main object of which is the maintenance of the church of St Nicholas, Arundel. The Trust may be contacted via the Trustees, c/o St Nicholas Parish Office, London Road, Arundel, BN18 9AT.