THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST NICHOLAS WITH TORTINGTON, ARUNDEL

England & Wales · Charity number 1134404

Details

Other names	ST NICHOLAS ARUNDEL PCC
Status	Registered
Legal form	Previously excepted
Registered	2010-02-19
Register	View on the Charity Commission register

Contact

Address	London Road Arundel BN18 9AT
Phone	01903 882262
Email	vicar@stnicholas-arundel.co.uk
Website	www.stnicholas-arundel.co.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Religious activities, also overall support, practical & emotional, for all townspeople of Arundel and surrounding areas

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

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Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£242,022	£232,729	-	-
2024-12-31	£231,119	£217,804	-	-
2023-12-31	£212,111	£211,733	-	-
2022-12-31	£183,696	£201,634	-	-
2021-12-31	£237,224	£236,963	-	-
2020-12-31	£331,454	£355,910	-	-

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Trustees

Name	Role	Appointed
Rev David Alan Twinley BEM	Chair	2016-02-08
Alastair Dick Maxwell		2023-05-28
Cate Burgess		2021-05-30
Debra Lee		2023-05-28
Elise Abbott		2021-05-30
Helen Summers		2018-04-22
Ian Stuart Graham		2019-04-07
Isabelle Ana Serem Pietersz		2019-04-07
JOHN QUIGLEY MORRISON		2012-09-02
Janice Mary Wyborn		2023-05-28
Kimberley Mumby		2021-05-30
Lesley Agutter		2021-05-30
Margaret Gibson		2020-10-18
Margaret Jane Gardiner		2023-05-28
Maria Wilcock		2023-05-28
Peter Levett Cowley		2023-05-28
Rose Gaskell		2020-10-18
Roy Haworth		2019-04-07
Sarah-Jane Thornton		2021-05-30

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST NICHOLAS WITH TORT

England & Wales - Charity number 1134404

Accounts

The Parish of Arundel with Tortington

Seeking and Sharing the Beauty of God,
the truth of his word, and the goodness of his love



Annual Report

For the year ended 31st December 2025

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AGENDA

Annual Meeting 17th May 2026 at 11.30 am

A. Meeting of Parishioners

1. Election of Churchwardens

B. Annual Parochial Church Meeting

1. Welcome and apologies for absence
2. Approval of the Minutes of 31st May 2025
3. Matters arising
4. Election of 6 members of the Parochial Church Council
5. Election of 4 lay member of Deanery Synod
6. Annual Report for 2025
    1. Electoral Roll
    2. Safeguarding
    3. Finance Statement
    4. Fabric Report
7. Appointment of Financial Auditor
8. Any other business of which the Chairman has had prior notice.
9. Chairman's closing remarks.

Minutes of the Annual Parochial Church Meeting of the Parish of Arundel with Tortington

Saturday 17th May 2025

A Meeting of Parishioners

Helen Summers and Ian Graham were re-elected for a further year. They were both thanked for their work over the last year and their support, advice and wise counsel especially to Fr. David.

B Annual Parochial Church Meeting

1. Welcome and Apologies for absence: The Chairman welcomed everyone to the meeting, there were 17 present. Apologies were received from Fr Tim Newton, Helen Summers, Cate Burgess, Isabelle Pietersz, Fiona & Alastair Maxwell.

2. Approval of the minutes of 19th May 2024: The minutes from APCM 2024 were approved.

3. Matters arising: There were no matters arising.

4. Election of 1 lay member of Deanery Synod: Marcus Clear was appointed.

5. Annual Report for 2024: This had been circulated.
   i. Electoral Roll: In 2025 a new roll was drawn up. 70 members had responded and the parish office would be following up those who had yet to respond.
   ii. Safeguarding: Thanks were given to Helen Summers, the Safeguarding Officer. No major issues had arisen and minor issues had been dealt with by Helen and Fr David.
   iii. Financial Statement: Roy Haworth, the treasurer, had submitted the 2022 and 2023 accounts to the Charity Commission and the 2024 accounts were with the Independent Examiner. Two legacies in 2024 helped the accounts but we need to balance our income and expenditure better and increase our reserves. One suggestion was each adult member of the congregation to give an extra £1 per week. Ian Graham & Fr David both expressed thanks to Roy and the financial committee for sorting out the accounts in a clear way.
   iv. Fabric: The church was now entirely protected by a lightening conductor. The large redwood tree also had a separate lightening conductor paid for by Arun District Council. The Fabric committee was now doing preparatory work for work to begin on the south roof.

6. Appointment of Financial Auditors: Roy Haworth proposed the appointment of Paxton Software Ltd as Independent Examiner. This was approved.

7. Churchwarden Ian Graham spoke on behalf of the churchwardens to thank the PCC and the congregation for their support and the work the PCC do throughout the year. He also thanked Fr David for his guidance and leadership and the various talks given.

8. Fr David was also very grateful to the PCC. He urged everyone to read Fr Tim's article in the new edition of The Bell highlighting a national report which noted an increase in young people (18-24 year olds) attending church who were looking for clearer directions and were posing serious questions.

The meeting ended with prayer and blessing.

Annual Report for the Year Ended 31st December 2025

Administrative Information

St. Nicholas is situated in London Road, Arundel. It is part of the Diocese of Chichester within the Church of England. All correspondence should be addressed to the Parish Office, London Road, Arundel, West Sussex, BN18 9AT.

During the year and since the year end to the date of signing this report, the following served as members of the Parochial Church Council (PCC):

- Incumbent & Chairman: The Revd. Canon David Twinley
- Curate: Fr Timothy Newton
- Churchwardens: Ian Graham, Helen Summers
- Deanery Synod Representatives: Margaret Gibson, Roy Haworth, Isabelle Pietersz, Marcus Clear
- Elected Members: Elise Abbott, Lesley Agutter, Cate Burgess, Rose Gaskell, Kimberley Mumby, Sarah-Jane Thornton, Janey Gardiner, Debbie Lee, Maria Wilcock, Jan Wyborn, Peter Cowley, Alastair Maxwell
- Co-opted Members: John Morrison

PCC Secretary: Margaret Gibson
Parish Safeguarding Officer: Helen Summers

Structure, Governance and Management St. Nicholas'

The PCC is a charity registered with the Charity Commission, Registered Charity Number 1134404. The method of appointment of PCC members is set out in the Church Representation Rules 2017. PCC members are responsible for supporting the Vicar in the mission and ministry of the church, the parish finances and maintaining the church building.

The full PCC met four times during the year. Given its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of parish life. These committees, which include Fabric, Finance, Pastoral and Mission, Heritage, and Social Events, are all responsible to the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary. Since the pandemic, only the Fabric and Finance committees met regularly in 2025. It has been agreed that other committees shall be reconvened as the need arises.

The PCC is committed to the safeguarding, care and nurture of all the members of the parish and takes due regard to guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults.

Trustees' Annual Report

Aims and Purposes

St. Nicholas' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Canon David Twinley, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church of St. Nicholas, London Road, Arundel, and the churchyard of St. Mary Magdalene, Tortington.

Objectives and Activities

When planning our activities for the year we have considered the Commission's guidance on public benefit and in particular the supplementary guidance on charities for the advancement of religion.

In particular we try to enable people to live out their Christian faith as part of our parish community through:

- Worship and prayer
- Learning about the Gospel and Christian faith, and developing their knowledge, devotion and trust in Jesus Christ
- Provision of pastoral care for people living in the parish
- Missionary and outreach work, including:
    - Offering people a warm welcome to the church
    - Supporting Arundel Church of England (Aided) Primary School
    - Supporting local charities including Turning Tides (a homeless charity), Family Support Work (FSW), Arun Home Start and Littlehampton Food Bank
    - Supporting FEAST (For Educational and Social Transformation) a project working to help the poor and needy in Southern India.
- We encourage ecumenical relations by maintaining a close relationship with our Christian partners in Arundel.

Worship and Prayer

The church is open daily for prayer. There are a variety of services during the week including the celebration of the Eucharist on Tuesday, Wednesday and Friday and services at 8am and 10am on a Sunday, with Choral Evensong on the first Sunday of each month.

There were 156 parishioners on the Electoral Roll in 2024. The average number in the congregation at the Sunday 10 am Eucharist was 88; 18 at the 8am service and 22 at the monthly Sunday Evensong.

During the year there were 9 funerals in St. Nicholas' and one interment of ashes in the churchyard. There were two weddings. There were 19 baptisms.

Pastoral Care

Most of the pastoral care is undertaken by the clergy. This includes home visits during times of sickness and bereavement, regularly visiting St Richard's Hospital and the Priory Care Home and taking communion to any who ask to receive holy communion at home.

The Healing and Prayer Group has continued to meet online throughout the year. Every week they pray for those on the prayer list and for those who have requested it. Prayers for healing are offered in person at 10 am once a month.

The three Authorised Lay Ministers support individuals in the community.

Sunday Group

Our Sunday Group for primary school-age children (aged between 4 – 11 years) continues to be an important part of our family focus. The Group has a healthy register of children (39 registered, average 8-12 each session) but just 3 volunteers on the roster (2 leaders, 1 helper) so we are looking to recruit more volunteers. The group is held every Sunday during the 10am service during term time other than the first week of each month which are Family services when the children are encouraged to read and serve as acolytes in the Sanctuary. The children attending are from a number of local schools but predominantly ACE. During the session they look at the day's Gospel reading using relevant activity or craft to help understand the message. There are also occasional guest speakers from the Clergy or congregation that give variety to these sessions.

Youth Group

This year we have continued to develop our Youth Group and get young people involved in a number of exciting activities. We have extended membership of the group so it is now for children from Year 5 and above. The sessions are designed to encourage them to maintain a link with the church as they move into secondary school. We have 16 children on the register and a regular attendance of 8-10 children for each session which meets about once a month. This year we put on an ambitious play about Queen Victoria's visit to Arundel. The group acted in the play as well as making props, providing music and working backstage – it was a resounding success and over £500 was raised from donations.

The sessions continue to cover a wide range of projects including art and craft, bat watching, archaeological digs, visits up the church tower, den building and cooking as well as times for discussion and exploring faith. Plans for the rest of the year include making a time capsule for the parish garden, creating bat hotels and running a stall at the church fete.

Safeguarding

We state as a parish,'St. Nicholas' Parochial Church Council is committed to the safeguarding, care and nurture of all our members. We recognise that safeguarding is everyone's responsibility. We are committed to implementing all safeguarding policies and practical guidance issued by the House of Bishops in April 2021.'

'Safeguarding is at the centre of our faith, in our practice, in our worship, in our praying and in our believing. In other words, safeguarding needs to become integral to the very DNA of the church rather than an appendage, with good safeguarding behaviours flowing naturally and intuitively'. As a result the following are in place:-

- New members of the PCC and new Sunday Group leaders as well as any other members of the church who have direct contact with children or vulnerable adults now have DBS certificates.

- All have been reminded of the obligation to complete the Diocesan Safeguarding Training and a very high proportion have. A checking system is in place to ensure that all those with DBS certificates are up-to-date with relevant training.

- The level of commitment by the church and its congregation to support actively the more vulnerable individuals and families within the parish has continued since the end of lockdown. The willingness to care for and meet the needs of others is a fundamental element of safeguarding and volunteers have continued to visit, drive or shop for those who are more vulnerable.

- The clergy, PCC members and a majority of the general congregation have expressed their awareness of an evolving atmosphere of understanding, kindness and responsibility in which we feel comfortable raising concerns and providing support for those in need

We fully support the Parish Dashboard initiative in the Diocese which not only displays our progress on meeting all the expectations and legal obligations for rigorous safeguarding practice, but also offers support and guidance and training for the PSO and PCC to achieve our aims.

We now have 17 members of the congregation with up to date First Aid training. Eleven undertook a day's training on 9 September 2023 and there are six who require a certificate for their workplace and are willing to be called upon at church. The First Aid box has been updated and the names of the First Aiders are posted in the church porch.

Mission and Outreach

Canon David keeps in touch with parishioners through regular notices and pew sheets on Sundays. St. Nicholas' is proud of its reputation in giving a warm welcome to visitors, not only on Sundays and at other services but on weekdays, through the system of daily stewards on duty. We remain excited by the number of daily visitors to the church and humbled by their positive comments and the far flung places from which they have come!

Monthly community lunches were introduced in 2022, in response to the numbers of more vulnerable and lonely people we supported through the pandemic. Although we wish to continue to offer practical support and friendship to these people, we were delighted to welcome more new friends in 2025. It is particularly pleasing to welcome guests from all sections of the community. It is popular and much appreciated. Numbers attending increased to a regular 45 – 50 guests through 2025. Diners have enjoyed the musical entertainment this year with Fr Tim singing to Fr David's accompaniment on the piano!

St Nicholas continues to offer a wide range of activities and events to engage the local community acting as a hub for social occasions as well as offering safe space and opportunities for reflection and prayer:

- The Hanover Band held five concerts at the church, including two at Easter
- Fr Tim gave four talks 'An introduction to Christian faith' in February
- The church supported Family Support Work with a hospitality cafe for their sponsored Walk and a Lent Lunch with all proceeds going to the charity
- Fr Tim led a Lent Parish Pilgrimage to Chichester Cathedral
- Fr Andrew Wadsworth has published reflections on the website on the Gospel reading each week
- A very popular and successful pop-up cafe was run by volunteers, led by Alison Wilkinson and Margaret Gibson, to support the Corpus Christi Festival and the Arundel Festival week.
- The church has been lent to or hired by different groups as a venue, including Sussex Sculptors, Jorge Jimenez, Brighton Consort Choir, X-Calibur Choir, several concerts run by Mike Carey, Chichester University Conservatoire concert, Big Sing Rock Choir
- Local schools hold Carol Services, Remembrance and Leaving ceremonies at the church as well as visit regularly for input from Fr David, Fr Tim and Fr Andrew on key elements of their RE curriculum
- Fr Tim's ordination was held in June
- A very successful Summer Fete was held in June run by a team of volunteers very ably led by Margaret Gibson. A record amount of just over £11,000 was raised for the church
- An Old Way Walk was held in March 2025 and led by Paul Wilkinson. This walk links the churches of North Stoke, South Stoke and St Nicholas and follows an ancient pilgrims' route. Refreshments were provided at St Nicholas for the participants
- A Ride and Stride event in aid of Sussex Historic Churches was very well supported
- Guided tours of the church and talks about the church have been run by John Morrison and Charlie Smiles both at fundraising events and for local interest groups during the year
- There were two Church Clean Up mornings, operating both inside and outside the church, led by Jeannie Saunders and Sarah-Jane Thornton
- Fr Tim's monthly gathering at The King's Arms called Theology on Tap has continued and remained popular
- A weekly baby and toddler group has run successfully, led by Stephanie Newton
- Several specialist interest groups have been welcomed to meetings at the church, including West Sussex Organist Association and West Sussex Bell Ringers. Local enthusiasts have also met with John Morrison to explore the diverse fauna and flora within the church and churchyard
- Several specialist interest groups were welcomed to meetings at the church during 2025, including the West Sussex Organists' Association and the West Sussex Bell Ringers. A number of art society groups also toured the church, examining 14th-century features of the original architecture and decoration, alongside the less formal marks left by pilgrims. In partnership with Greening Arundel, bat walks, moth observation, wildflower identification and tower visits supported exploration of the diverse fauna and flora within the church, churchyard and

surrounding area. The grass-cutting regime in the churchyard was modified to improve visibility of different species, and the natural primrose display in the south-east area of the church prompted many visitors to pause and appreciate the setting. Grass paths were established along medieval routes across the churchyard, and increasing numbers of people took note of the historic Maison Dieu (medieval hospital) boundary walls

- The clergy have continued to support and attend Civic events, such as the Remembrance Day Service in the Town Square and the annual Mayor's Service.

Ecumenical Relations

St Nicholas has always maintained good relations with Arundel's Roman Catholic community. During Lent 2025, the Cathedral shared the weekly Stations of the Cross reflections with St Nicholas.

Supporting Charities

St Nicholas has supported Turning Tides (for homeless people in Worthing and Littlehampton) and Diocesan Family Support Work together with the Littlehampton Food Bank.

A major outreach project comprising both financial and practical support is undertaken by the FEAST project (For Educational and Social Transformation) for the fishing communities in Tamil Nadu, Southern India. £68,800 was raised through sponsorship and donations in 2025. This includes a £3000 transfer from the German, Stegaurach account. It was due to this link that we first became aware of the India project and as the Stegaurach account was to be closed, it was felt appropriate that some of the funds should go to support FEAST. This money has now been used to build a house for a very needy family. 197 children were supported in their education, together with 61 elderly people and 4 Nursing students. This project makes a difference to some of the poorest of the poor in Tamil Nadu and continues to need our support.

Friends of St Nicholas

Friends' activities in 2025 included an afternoon with Fr. Andrew Wadsworth with 'a day in the life of a vicar' – an event shared with Friends of St Leonards South Stoke. The Friends' Choral Evensong took place on 8th June with a reception in the Collector Earl's Garden with a jazz quartet. Then on September 20th we held a concert to celebrate the 500 th anniversary of the Arundel Choirbook. The concert was given by the Iken Scholars, a London based renaissance choir, organised in association with Lambeth Palace Library with the generous support of an anonymous local sponsor. The event was attended by over 200 people.

The Swallow Club speakers this year were Michael Ward – (Arundel resident and author of a new biography of Sidney and Beatrice Webb); Prof. Hugo de Burgh (an expert on China culture, industries and policy) and Prof. Anne Curry (Agincourt specialist).

Our income sources were as follows:

- 100 Club income £6310
- Membership subscriptions £1258

- Donations £41148
- Fundraising events £6826
- Interest earned £14278
- Gift aid received £10000

As at December 31 st 2025 the Friends have £368,421 for the Church to call on when required. Of that total, restricted funds are: West Window fund - £17,000 and The South Aisle fund £108,000.

Heritage Projects

Dissemination of details concerning the rich history of St Nicholas' Church were regularly shared via stewards all day on a Monday, and during Tuesday and Wednesday mornings. The number of visitors is increasing and feedback within the visitor book is overwhelmingly positive.

Heritage details are extensively shared with pupils from ACE, amplified by pupil visits to the church. This work is being carefully catalogued so that it can be offered electronically and physically to all schools in the Deanery as part of the 2025 application to the Heritage Lottery Fund.

Maintaining the Fabric of the Church

St Nicholas' benefits from regular building care, much of it delivered by volunteers. In 2025, Monday mornings remained the key time for cleaning, minor repairs, and practical problem-solving. The Holy Dusters, led by Jean Whittaker, continued to make a clear and positive difference throughout the church and many tasks were completed across the estate. Pete Cowley and Fred Long tackled repair and maintenance work on the roof, inside the church and within the old boiler house and, with Henry Whittaker's support, made regular trips to the recycling centre in Chichester. Jeannie Saunders and Debbie Flint worked hard on internal upkeep, and Charles Smiles, alongside his worship focused verger duties, led several health and safety routines, including checking portable electrical appliances.

Outside, Karimah and David Butcher again provided outstanding help in keeping the extensive Parish Garden grass neat and tidy. Griff Thornton's care of the borders off the Church Drive remained a real asset, and her thoughtful attention increasingly extended to other areas of the churchyard. The PCC is extremely grateful for this regular, dependable, skilled care.

In 2025, His Grace the Duke of Norfolk generously agreed to fund a new access ramp and entrance. Terry Tunmore oversaw the work, and the year ended with the project about half completed.

In summer 2025, outdated security cameras and alarms inside the church were replaced via a 100% grant from the Home Office.

St Nicholas' has been Grade I listed for more than 50 years. It also continues to carry Historic England's "At Risk" designation. Between 2008 and 2022, around £1 million was invested in major works, including surface-water drainage, repairs to all faces of the tower, and renewal/ repair of most of the church roofs.

In 2025, key priorities remaining were the condition of the south aisle roof, the West Window, and the surface-water drainage from the West Porch onwards—work that is important if the "At Risk" status is

to be lifted. Further concerns were the need to improve physical access into the church, the poor condition of walls above the vestry (allowing ongoing water ingress), and the seating and security of all the other stained-glass windows.

From 2022 onwards, the PCC—through parish fundraising, and with staunch support from the Friends of St Nicholas' Church—worked to assemble a funding package. Together with an intended £250,000 National Heritage Lottery Fund grant, this was designed to enable repairs to the south aisle roof and the walls above the vestry. A significant element was the Listed Places of Worship (LPOW) VAT refund, originally expected to be around £70,000; before an application could be made, the scheme rules changed and refunds were capped at £25,000. As a result, the project scope had to be reshaped and the proposed work to the walls above the vestry removed from the package. A revised grant application was submitted in early October 2025. At submission, the funding assumptions were Parish contribution £33,217; Friends contribution £140,000; grant request £250,000; and an LPOW VAT refund of £25,000. No announcement regarding the grant application was received in 2025.

St Mary Magdalene Church, Tortington

During 2025 services, led by Canon David, were held at Tortington. The Friends of Tortington Church provided a variety of events raising funds to cover the maintenance costs of the church and increasing funds available for renovation of the bell turret. By the end of 2025, the Friends had raised over £10,000 towards the proposed repair work. St Nicholas' Church PCC continued to fund care of the churchyard.

People

Grateful thanks and appreciation go to our incumbent, Fr David and Fr Tim, our curate, for all that they bring to our lives as Christians. Worship forms the very core of our lives at St Nicholas and we appreciate the care, love and commitment they both invest in opportunities for worship at St Nicholas. We are very fortunate. Thank you, too, to Fiona Maxwell, the Parish Administrator, whose patience, calm and hard work support us all. We cannot manage without her!

St. Nicholas' has always been extremely fortunate in the number of people willing to carry out a multitude of voluntary tasks. Special thanks should be given to Fr Andrew Wadsworth for his ministry and regular faithful assistance at both church and school services. Thanks are also due to Roy Haworth, the Treasurer and the current Finance Team of Diane Somerville and Steven Trigg.

Much appreciation is due to Sarah Plumley, as always, our gifted organist and choral trainer, and to the choir for their great support and loyalty as well as their wonderful singing.

We thank the teams of loyal readers, servers, thurifers and intercessors who, with integrity and quiet efficiency, engage with and support the clergy to deliver services.

The team of sidesmen and stewards are ably led by Verger, Charles Smiles and are a reliable and consistent support at every service throughout the year.

Many thanks and appreciation to Ali Maxwell and his team of kitchen and waiting staff. They have catered for many occasions held at or for the church with exceptional skill (in a very small space) and very good food.

We thank John Ward who has continued to carry out some high quality repairs and renovations in metal and wood work in the church. Not only has he saved the church from high costs, but he has enhanced the beauty and prolonged the life of several precious features in the church with his craftsmanship. Of particular note this year was his repair of the church's Stations of the Cross.

Thank you, too, to Griff (Sarah Jane Thornton) for the care and attention she gives to churchyard garden as well as all the physical labour she puts in and to Karimah and David Butcher and Shayne Miller for their grass cutting.

Alison Wilkinson stepped down during the year from her role as Cafe Lead. We thank her for all her hard work, her energy and dedication and her wonderful baking! We also appreciated her very successful raffles during the year.

As always, much appreciation is due to the flower arranging team, for the uplifting impact their inspirational work brings.

The church benefits greatly from the hard work of the Holy Dusters who make such a noticeable difference with their weekly cleaning regime. Thank you to Jean Whitaker and her team.

Finally, much grateful thanks and appreciation go to all the many teams of people: bell ringers, flower arrangers, sanctuary servers, repairers, bakers, the coffee rota, stewards, sidesmen, cleaners and all others who contribute to the smooth running of the church, its mission and its community events.

Please accept sincere apologies for any volunteers inadvertently omitted from this report.

Arundel Church of England School

Arundel Church of England Primary School (ACE) continues to flourish as a vibrant, inclusive and distinctly Christian community, rooted in its vision to "inspire us to grow into the people God is calling us to be." The school remains deeply grateful for the ongoing and valued support of St Nicholas Church. In particular, the regular contribution of Fr David and Fr Tim to

collective worship enriches the spiritual life of the school community. Their presence, alongside that of Fr Andrew—who continues to deliver inspirational acts of worship—ensures that worship remains meaningful, engaging and firmly grounded in Christian teaching. The Church's commitment to inclusivity is also evident through its generous financial support, enabling all

children to access both day and residential trips regardless of their personal circumstances. This reflects a shared vision of equity, dignity and opportunity for all. The partnership between the PCC and the school remains strong and mutually enriching. This is evident not only through governance links but also through shared activities. For example, pupils in Years 4, 5 and 6 have each

contributed to Sunday services, taking on or shadowing key roles. These opportunities deepen pupils' understanding of worship and strengthen their sense of belonging within the wider church community.

Andrew Simpson, Headteacher, continues to play a significant role both locally and nationally. He has now chaired the Deanery Group of schools for the past four years and represents the Church of England on the SACRE committee. He has also been a co-author of the new West Sussex Agreed Syllabus for Religious Education. In addition, he is actively involved in Flourishing in Christian Schools, a Church

of England initiative, and contributes to the international Engaged Leaders programme led by Baylor University in Texas. This global collaboration brings together Christian organisations from across the world, including New

Zealand and Canada, to explore how Christian education can best enable all children to flourish through a strong and lived Christian ethos.

The school has been recognised by the Diocesan Board of Education as the highest performing school in Key Stage 2 attainment in the Diocese for 2025, marking a second consecutive year of this significant achievement. This success is underpinned by the school's unwavering commitment to its Christian vision and its strong culture of care, encouragement and high aspiration for every child.

Sport continues to be a major strength of the school, with notable successes across a range of activities. These achievements are supported by a wide programme of before- and after-school clubs, made possible through the dedication of staff and volunteers who generously give their time to coach and support pupils.

ACE continues to be highly regarded within the local community for the breadth and quality of its provision. This includes its strong Christian ethos, a rich and engaging curriculum, opportunities to work with a wide range of visiting experts, and an extensive programme of whole-school and class-based projects. The school is also committed to charitable work at local, national and global levels, encouraging pupils to live out values of compassion, service and justice.

In all that it does, the school seeks to nurture confident, compassionate and thoughtful young people who are well-equipped to make a positive difference in the world as ACE UPSTANDERS!

Finance Committee

The Finance Committee is charged by the PCC to ensure that the financial affairs of the church are handled prudently and in accordance with Charity Law. The Committee, which includes the Treasurer, reports to the PCC Meetings. The Committee sets and monitors a budget for recurrent costs (e.g. church running expenses, maintenance, Diocesan Parish Share) and income from the Parish Giving Scheme, collections, Gift Aid and appeals. Working with other church committees the aim is to ensure the financial stability of St. Nicholas' with Tortington.

In 2025 contributions via the Parish Giving Scheme have remained much the same as 2024. A very important aspect of the PGS is the Gift Aid received on a substantial number of contributions. All parishioners are encouraged to make their regular, hopefully inflation linked, giving through this scheme, particularly as it assists in recovering Gift Aid and minimising administration.

We have continued to recover VAT on maintenance work through a government scheme which has helped with some major activities however the new Government has stopped the scheme March 31st 2026. We are hopeful that another scheme is introduced and we are waiting to understand how that might work.

There have been no major projects during the year with a number of projects being completed from 2024 and preparations being made for the Lottery Fund bid for the South Aisle roof work.

The balance of unrestricted General income and expenditure this year has dropped significantly and we

are showing a deficit of £3,329 (2024 - surplus £9,196). The church fete raised a significant amount in 2025 however interest on our deposit accounts has declined a little and despite again having some generous legacies that were allocated to General funds, overall our expenditure is climbing in line with inflation.

Total funds at the balance sheet date were £144,429 (2024 - £136,319). Of these £113,848 (2024 - £102,409) are held as restricted funds and £30,581 (2023 - £33,910) are held as unrestricted funds. The charity does not have any funds held as tangible fixed assets and therefore free reserves are equivalent to unrestricted funds.

A further £26,102 (2024 - £27,285) of restricted reserves are held as fixed asset investments which have declined a little. However we fully expect to see them recover over time and have no plans to realise those funds at present.

It is the Trustees' policy to hold reserves equivalent to 6 months' expenditure. Currently this would amount to around £39,000 (not including Parish Share costs) and we are currently approx. £6,000 short of this and the PCC will be looking at how to limit expenditure other than the Parish share in 2026. Steps have already been taken on office expenses, utility bills and changing the Independent Examiner has made a saving.

The project to create a Parish Garden on land made available from the Norfolk Estate adjacent to the Churchyard has been completed and the Norfolk estate have covered all the costs and the Parish Garden fund has been closed down.

A number of other Restricted funds which had very small amounts in them have been consolidated with other funds which had a similar purpose. This is helping to simplify our accounts and ensure our money is being put to the appropriate use. As part of this, a transfe was made in December from the Steguarach fund to enable a House to be built for the FEAST project.

Paxton Software Ltd will continue to act as our Independent Examiner.

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing a Trustees' report and the Financial Statement in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to Charities in England and Wales requires the Trustees to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles of the Charities SORP
- make judgments and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts & Reports) Regulations 2008 and Trust Deed. They are responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on 18th April 2026
and signed on its behalf by The Revd. Canon David Twinley, Incumbent



PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2025

	Notes	Unrestricted Funds 2025	Restricted Funds 2025	TOTAL FUNDS 2025	TOTAL FUNDS 2024
		£	£	£	£
Income from:					
Donations and legacies	2a	127,355	85,214	212,569	200,867
Other trading activities	2b	23,568	-	23,568	20,716
Investments	2c	2,521	983	3,504	3,940
Charitable activities	2d	2,381	-	2,381	5,595
Total income		155,825	86,197	242,022	231,118
Expenditure on:					
Raising funds	3a	2,481	-	2,481	2,531
Charitable activities	3b	3,537	69,300	72,837	44,512
Ministry & Church costs	3c	153,137	4,274	157,411	170,761
Total expenditure		159,155	73,574	232,729	217,804
Net (expenditure)/income before transfers		(3,330)	12,623	9,293	13,314
Gross transfers between funds		-	-	-	-
Net incoming resources before other recognised gains & losses		(3,330)	12,623	9,293	13,314
Gains / (Losses) on investment assets		-	(1,183)	(1,183)	608
Net movement in funds		(3,330)	11,440	8,110	13,922
Total funds brought forward at 1 January		33,910	102,409	136,319	
Total funds carried forward at 31 December		30,580	113,849	144,429	

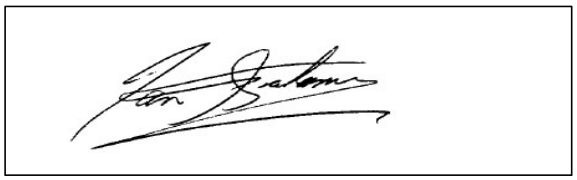
PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

BALANCE SHEET AT 31 DECEMBER 2025

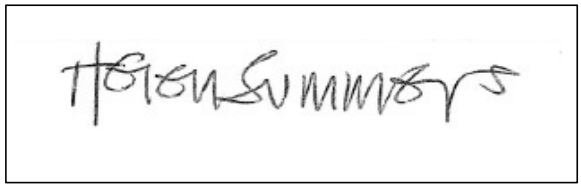
		2025	2024
Fixed assets	Notes	£	£
Tangible fixed assets	5	0	0
Investments	6	26,102	27,285
Total fixed assets		26,102	27,285
Current assets			
Debtors	8	16,385	12,826
Short term deposits		60,100	60,100
Cash at bank and in hand		43,355	43,047
		119,840	115,973
Creditors: amounts falling due within one year	9	1,513	6,939
Net current assets		118,327	109,034
NET ASSETS	7	144,429	136,319
Funds			
Restricted funds	11	113,849	102,409
Unrestricted funds	11	30,580	33,910
		144,429	136,319

Approved by the Parochial Church Council on 18th April 2026 and signed on its behalf by:

I Graham - Churchwarden



H Summers - Churchwarden



NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2025

1 Accounting policies

a Accounting convention

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the relevant version of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Parochial Church Council of St Nicholas, Arundel meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

b Fund accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

c Income

All incoming resources are accounted for gross.

Donations and legacies

Collections are recognised when received.
Planned giving receivable is recognised when received.
Income tax recoverable on Gift Aid donations is recognised when it is due.
Grants and legacies are recognised when the PCC recognises that an inflow of economic benefit is probable.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

c Income (continued)

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation on 31 December each year.

d Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when an outflow of economic benefit is probable.

Church Activities

The diocesan parish contribution is accounted for when paid.

e Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by section 10 of the Charities Act 2011.

Moveable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 2001 have been capitalised in the accounts and depreciated over their useful economic lives (see below).

All expenditure on consecrated or beneficed buildings, and individual items costing less than £1,000, are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Office equipment consisting of:

Fixtures and fittings	15% straight line
Computer equipment	25% straight line
Grand piano	10% straight line
Inalienable fixed assets	10% straight line

Investments

Investments are stated at market value at the balance sheet date.

f Current assets

Amounts due to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provisions for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit with CBF Church of England Funds.

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2025

2 Income	Unrestricted Funds 2025 £	Restricted Funds 2025 £	TOTAL FUNDS 2025 £	Unrestricted Funds 2024 £	Restricted Funds 2024 £	TOTAL FUNDS 2024 £
a Donations and legacies						
Planned giving	62,489	-	62,489	63,460	-	63,460
Collections at all services	10,474	309	10,783	9,046	343	9,389
Sundry donations and appeals	12,956	84,905	97,861	32,617	60,691	93,308
Income tax recoverable	19,120	-	19,120	19,710	-	19,710
Legacies	22,316	-	22,316	15,000	-	15,000
	127,355	85,214	212,569	139,833	61,034	200,867
b Other trading activities						
Fetes and other fund-raising events	23,568	-	23,568	20,716	-	20,716
c Investment income						
Dividends and interest	2,521	983	3,504	2,939	1,001	3,940
d Charitable activities						
Fees from weddings etc	2,381	-	2,381	5,595	-	5,595
	28,470	983	29,453	29,250	1,001	30,251
Total income	155,825	86,197	242,022	169,083	62,035	231,118

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2025

3 Expenditure

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	TOTAL FUNDS 2025 £	Unrestricted Funds 2024 £	Restricted Funds 2024 £	TOTAL FUNDS 2024 £
a Raising funds						
Fete & appeal costs	2,263	-	2,263	2,475	-	2,475
Corpus Christi	69	-	69	56	-	56
Other expenses	149	-	149	-	-	-
	2,481	0	2,481	2,531	0	2,531
b Church activities						
Missionary and charitable giving						
Overseas						
- FEAST		68,800	68,800	-	40,700	40,700
Community Lunches	3,334	-	3,334	3,484	-	3,484
Other	203	500	703	128	200	328
	3,537	69,300	72,837	3,612	40,900	44,512
c Ministry costs						
- diocesan parish share	74,929	-	74,929	74,929	-	74,929
- other clergy costs	12,143	-	12,143	6,812	-	6,812
Church running expenses	18,611	-	18,611	21,923	-	21,923
Church maintenance	5,889	4,199	10,088	9,721	17,016	26,737
Upkeep of services	40,542	75	40,617	38,160	-	38,160
Depreciation	-	-	-	-	-	-
Governance costs	1,023	-	1,023	2,200	-	2,200
	153,137	4,274	157,411	153,745	17,016	170,761
Total resources expended	159,155	73,574	232,729	159,888	57,916	217,804

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2025

4 Staff costs

	2025	2024
	£	£
a Wages, salaries and social security costs	30,160	29,160
	30,160	29,160

During the year the PCC continued to employ a Parish Secretary and an Organist.
No staff received remuneration greater than £60,000 in either year.

b Transactions with PCC members

There were no expenses reimbursed to members and no members received any remuneration or other benefits during the year. There were no other disclosable transactions in respect of PCC members, nor persons closely connected to them, nor other related parties.

5 Tangible fixed assets

	Office Equipment	Grand Piano	Inalienable Assets	Total
Cost	£	£	£	£
At 1 January 2025	5,513	3,000	8,360	16,873
At 31 December 2025	5,513	3,000	8,360	16,873
Depreciation				
At 1 January 2025	5,513	3,000	8,360	16,873
Provided in the year	-	-	-	-
At 31 December 2025	5,513	3,000	8,360	16,873
Net book amounts				
At 31 December 2025	-	-	-	-

The inalienable assets capitalised relate to items donated for the Lady Chapel, and have been depreciated over 10 years on a straight-line basis.

6 Investments

	£
Market value at 1 January 2025	27,285
Gains on annual revaluation	(1,183)
Market value at 31 December 2025	26,102

Holdings at 31 December 2025
671 shares in CBF Church of England Investment fund (2024: 671 shares)
580 shares in COIF Charity Funds investment fund (2024: 580 shares)

6 Investments (continued)

	2025	2024
	£	£
Upkeep of Tortington churchyard	3,685	3,838
F Tomkins Trust	3,374	3,515
Tyler bequest	5,261	5,480
Wiswell bequest	2,575	2,682
Eliza Rolls fund	11,207	11,770
	26,102	27,285

The historical cost of the above funds is not known.

In 2006 application was successfully made to the Charity Commissioners to use the capital as well as the income from the various trusts. Assets previously classified as Endowment Funds were transferred to Restricted funds as at 1 January 2006.

7 Analysis of Net assets by fund

	Unrestricted Funds	Restricted Funds	Total Funds 2024
	£	£	£
Investments	-	26,102	26,102
Current assets	32,093	87,747	119,840
Current liabilities	(1,513)	-	(1,513)
	30,580	113,849	144,429

8 Debtors

	2025	2024
	£	£
Income tax recoverable	8,327	5,648
PGS and GA for Dec	8,058	6,870
Misc debtors	-	308
	16,385	12,826

9 Creditors: amounts falling due within one year

	2025	2024
	£	£
Accruals for Fees owed to Diocese	-	1,042
Accruals for Employers pension	126	231
Independent Examiner fees estimate	240	4,800
Misc Creditors	1,147	865
	1,513	6,938

10 Statement of funds

	Balance b/f 01.01.2025	Income	Expenditure	Transfers, other gains and losses	Balance c/f 31.12.2025
Unrestricted funds					
General fund (Includes Designated funds)	33,910	155,825	(159,155)		30,580
Restricted funds					
Belfry Fund	299			1,186	1,485
Collections fund	2,098			(2,098)	-
Disabled Access	320			(320)	-
Eliza Rolls Fund	9,757	329	(500)	(314)	9,272
F Tomkins Trust	2,466	98		(141)	2,423
FEAST Indian Project	8,157	59,805	(68,875)	2,000	1,087
North/South Aisles Redev	-			15,809	15,809
Parish Garden	12,587		(3,825)	(8,762)	-
Quiet Room Appeal	14,065			(14,065)	-
Restoration Appeal	27,771			(27,769)	2
South Aisle Roof	-			33,923	33,923
Stegaurach funds	9,052			(2,000)	7,052
Tyler bequest	6,666	152		(219)	6,599
Upkeep of Tortington Churchyard	5,371	738	(374)	(153)	5,582
Vestry roof & walls	-	25,000		2,097	27,097
Vicar's Discretionary Fund	250			(250)	-
West Window fund	289				289
Wiswell bequest	3,261	75		(107)	3,229
	102,409	86,197	(73,574)	(1,183)	113,849
Total funds	136,319	242,022	(232,729)	(1,183)	144,429

10 Statement of funds 2024

	Balance b/f 01.01.2024	Income	Expenditure	Transfers, other gains and losses	Balance c/f 31.12.2024
Unrestricted Fund					
General fund	25,340	169,084	(159,888)	(626)	33,910
Restricted funds					
Belfry Fund	443		(144)		299
Collections fund	2,098				2,098
Disabled Access	320				320
Eliza Rolls Fund	9,377	320	(200)	260	9,757
FEAST Indian Project	1,716	47,141	(40,700)		8,157
F Tomkins Trust	2,292	95		79	2,466
Lightning Conductor	-	12,263	-12889	626	-
Parish Garden	13,904		(1,317)		12,587
Quiet Room Appeal	14,065				14,065
Restoration Appeal	28,151	1,186	(1,566)		27,771
Stegaurach funds	9,052				9,052
Tyler bequest	6,394	149		123	6,666
Upkeep of Tortington Churchyard	5,578	807	(1,100)	86	5,371
Vicar's Discretionary Fund	250				250
West Window fund	289				289
Wiswell bequest	3,128	73		60	3,261
	97,057	62,034	(57,916)	1,234	102,409
Total funds	122,397	231,118	(217,804)	608	136,319

10 Statement of funds - (continued)

Fund details

Former endowment funds were transferred to restricted funds as at 1 January 2006 - see note 6.
Capital as well as income may now be used for the specific purposes of the respective funds.

The main restricted funds at 31 December 2023 comprise:-

Belfry Fund	For the improvement and upkeep of the Belfry
Collections fund	Consolidated into Vestry fund (fund closed 31/12/2025)
Disabled Access	Consolidated into N/S Aisle redevelop fund(fund closed 31/12/2025)
Eliza Rolls charity	Payments to the elderly and needy of the parish.
F Tomkins trust	Upkeep of the Tomkins window and general fabric of St Nicholas Church.
FEAST Indian Project	A grassroots charity in southern India helping the poor through educational sponsorship, support for the elderly, housebuilding and help with small enterprises.
North /South aisle redevelop	Fund to develop the church interior and add disabled access
Parish Garden	Transferred to Vestry fund with donor permission (fund closed 31/12/2025)
Quiet Space Appeal	Transferredwith donor permission to N/Sredevelop (fund closed 31/12/2025)
Restoration Appeal	Transferred to South Aisle roof (Fund closed 31/12/2025)
South Aisle Roof	Fund to support HLF funded repair of South Aisle Roof and Walls
Stegaurach Link	Money held for use for ecumenical visits to and from our Link Parish in Germany.
Tyler bequest	Upkeep of St Nicholas Church.
Tortington churchyard	The PCC is responsible for the upkeep of Tortington churchyard.
Vestry roof and walls	Repais to Vestry external fabric
Vicar's Discretionary Fund	Consolidated to Eliza Rolls Fund (fund closed 31/12/2025)
West Window fund	Holds money donated for the repair of the West Window.
Wiswell bequest	Upkeep of Tortington church and churchyard.

11 Connected charities

The Parochial Church Council has a connected charity, Friends of St Nicholas Church Arundel, formerly St Nicholas Building Trust, the main object of which is the maintenance of the church of St Nicholas, Arundel. The Trust may be contacted via the Trustees, c/o St Nicholas Parish Office, London Road, Arundel, BN18 9AT.

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	The Parochial Church Council of the ecclesiastical parish of St Nicholas with Tortington, Arundel		
On accounts for the year ended	31 December 2025	**Charity no**	1134404
Set out on pages	1 to 7 (One to Seven) Including this report		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2025

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:	Darren Warren	**Date:**	04/06/2026
Name:	Darren Warren – Paxton Independent Examiners		
Relevant professional qualification(s) or body (if any):	FMAAT		
Address:	61a High Street South Rushden Northants, NN10 ORA		

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST NICHOLAS WITH TORT

England & Wales - Charity number 1134404

Accounts

The Parish of Arundel with Tortington

Seeking and Sharing the Beauty of God,
the truth of his word, and the goodness of his love



Annual Report

For the year ended 31st December 2024

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AGENDA

Annual Meeting 31st May 2025 at 10.00 am

A. Meeting of Parishioners

1. Election of Churchwardens

B. Annual Parochial Church Meeting

1. Welcome and apologies for absence
2. Approval of the Minutes of 19th May, 2024
3. Matters arising
4. Election of 1 lay member of Deanery Synod
5. Annual Report for 2024
    1. Electoral Roll
    2. Safeguarding
    3. Finance Statement
    4. Fabric Report
6. Appointment of Financial Auditor
7. Any other business of which the Chairman has had prior notice.
8. Chairman's closing remarks.

Minutes of the Annual Parochial Church Meeting of the Parish of Arundel with Tortington

The Feast of Pentecost 19th May 2024

A Meeting of Parishioners

Election of Churchwardens: Helen Summers and Ian Graham were re-elected for a further year. They were both thanked for their work over the last year and their support and wisdom especially to Fr. David.

B Annual Parochial Church Meeting

1. Welcome and Apologies for absence: The Chairman welcomed everyone to the meeting, there were 35 present. Apologies were received from Griff Thornton, Alastair Maxwell, Rosie Gaskell.
2. Approval of the minutes of 28th May 2023: The minutes from APCM 2023 were approved.
3. Matters arising: There were no matters arising.
4. Election of 6 members of the PCC: Elise Abbott, Lesley Agutter, Rosie Gaskell, Griff Thornton, Kimberley Mumby and Cate Burgess were all elected as new members.
5. Election of 4 lay members of Deanery Synod to replace the late Ken Merron: There were no proposals.
6. Annual Report for 2023: This had been circulated.
    i. Electoral Roll: there were 143 members on the Electoral Roll
    ii. Safeguarding: Thanks were given to Helen Summers, the Safeguarding Officer. She stressed the importance of House of Bishops' statement on Safeguarding in the Annual Report. She was encouraged by the increasing good culture amongst parishioners of passing on concerns.
    iii. After a couple of years of turbulence, finances were settling down. Many now had joined the Parish Giving Scheme and had linked their giving to Gift Aid and the treasurer encouraged others to join the scheme. This coming year the focus would be on maintenance and generating income to cover this.
    iv. Fabric: The Fabric committee was thanked and with the Lottery Fund now giving more to churches, applications would be put in for work on the roof and the west window.
7. Reappointment of Kreston Reeves as Financial Auditors: This was approved.
8. Any other Business: Churchwarden Ian Graham spoke on behalf of the congregation to thank Fr David for his lead and guidance and Debbie Read thanked Fr David for his inspiration in sharing the faith.
9. Continuing the theme of Pentecost, Fr David stressed that we have been redeemed by the Holy Spirit and we have received the grace of God in abundance shown to us by Jesus Christ and we need to share that joy with others. He thanked everyone as the body of Christ and every person has a role to play. He urged everyone to play that role to the fullest to bear witness to the love of God.

The meeting ended with prayer and blessing.

Annual Report for the Year Ended 31st December 2024

Administrative Information

St. Nicholas is situated in London Road, Arundel. It is part of the Diocese of Chichester within the Church of England. All correspondence should be addressed to the Parish Office, London Road, Arundel, West Sussex, BN18 9AT.

During the year and since the year end to the date of signing this report, the following served as members of the Parochial Church Council (PCC):

- Incumbent & Chairman: The Revd. Canon David Twinley
- Curate: Fr Tim Newton (from June 2024)
- Churchwardens: Ian Graham, Helen Summers
- Deanery Synod Representatives: Margaret Gibson, Roy Haworth, Isabelle Pietersz
- Elected Members: Elise Abbott, Lesley Agutter, Cate Burgess, Rose Gaskell, Kimberley Mumby, Sarah-Jane Thornton, Janey Gardiner, Debbie Lee, Maria Wilcock, Jan Wyborn, Peter Cowley, Alastair Maxwell
- Co-opted Members: John Morrison

PCC Secretary: Margaret Gibson
Parish Safeguarding Officer: Helen Summers

Structure, Governance and Management St. Nicholas'

The PCC is a charity registered with the Charity Commission, Registered Charity Number 1134404. The method of appointment of PCC members is set out in the Church Representation Rules 2017. PCC members are responsible for supporting the Vicar in the mission and ministry of the church, the parish finances, and maintaining the church building.

The full PCC met four times during the year. Given its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of parish life. These committees, which include Standing Committee, Fabric, Finance and Heritage, are all responsible to the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary. Only the Fabric and Finance committees met regularly in 2024. Other working groups are organised for specific projects as necessary.

The PCC is committed to the safeguarding, care and nurture of all the members of the parish and takes due regard to guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults.

Trustees' Annual Report

Aims and Purposes

St. Nicholas' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Canon David Twinley, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church of St. Nicholas, London Road, Arundel, and the churchyard of St. Mary Magdalene, Tortington.

Objectives and Activities

When planning our activities for the year we have considered the Commission's guidance on public benefit and in particular the supplementary guidance on charities for the advancement of religion.

In particular we try to enable people to live out their Christian faith as part of our parish community through:

- Worship and prayer
- Learning about the Gospel and Christian faith, and developing their knowledge, devotion and trust in Jesus Christ
- Provision of pastoral care for people living in the parish
- Missionary and outreach work, including:
- Offering people a warm welcome to the church
- Supporting Arundel Church of England (Aided) Primary School
- Supporting local charities including Turning Tides (a homeless charity), Family Support Work (FSW), Arun Home Start and Littlehampton Food Bank
- Supporting FEAST (For Educational and Social Transformation) a project working to help the poor and needy in Southern India.
- We encourage ecumenical relations by maintaining a close relationship with our Christian partners in Arundel and with our link parish in Stegaurach, Germany.

Worship and Prayer

The church is open daily for prayer. There are a variety of services during the week, including a Eucharist on Tuesday, Wednesday and Friday, and services at 8am and 10am on a Sunday, with Choral Evensong on the first Sunday of each month.

There were 156 parishioners on the Electoral Roll in 2024. The average number in the congregation at the Sunday 10 am Eucharist was 83; 18 at the 8am service and 22 at the monthly Sunday Evensong.

During the year there were 12 funerals in St, Nicholas' and 5 interments of cremated remains in the churchyard. There was 1 wedding and I blessing of marriage. There were 17 baptisms.

Pastoral Care

Most of the pastoral care is undertaken by the clergy. This includes home visits during times of sickness and bereavement, regularly visiting St Richard's Hospital and the Priory Care Home and taking communion to any who ask to receive holy communion at home.

The Healing and Prayer Group has continued to meet online throughout the year. Every week they pray for those on the prayer list and for those who have requested it. Prayers for healing are offered in person at 10 am once a month.

The three Authorised Lay Ministers support individuals in the community.

Sunday Group

Our Sunday Group for primary school-age children (aged between 4 – 11 years) continues to thrive. The Group have got a healthy register of children (39 registered, average 6-12 each session) and 5 volunteers on the roster (2 leaders, 3 helpers). The group is held every Sunday during the 10am service during term time other than the first week of each month which are Family services when the children are encouraged to read and serve as acolytes in the Sanctuary. The children attending are from a number of local schools but predominantly ACE. During the session they look at the day's Gospel reading using relevant activity or craft to help understand the message. There are also occasional guest speakers from the Clergy or congregation that give variety to these sessions.

Youth Group

This year we have recognised the lack of provision for our young people and have set up a St Nicholas' Church youth Group which is for children of Year 6 and above. The group meet about once a month and take part in various activities in and around the church.

The sessions cover a wide range of projects including art and craft, bat watching, archaeological digs, visits up the church tower, den building and cooking as well as times for discussion and exploring faith. They are designed to keep in touch with the young people and encourage them to maintain a link with the church as they move into secondary school. We have 16 children on the register and a regular attendance of between 6 and 8 children for each session.

Safeguarding

We state as a parish,"St. Nicholas' Parochial Church Council is committed to the safeguarding, care and nurture of all our members. We recognise that safeguarding is everyone's responsibility. We are committed to implementing all safeguarding policies and practical guidance issued by the House of Bishops in April 2021."

'Safeguarding is at the centre of our faith, in our practice, in our worship, in our praying and in our believing. In other words, safeguarding needs to become integral to the very DNA of the church rather than an appendage, with good safeguarding behaviours flowing naturally and intuitively'. As a result the following are in place:-

- New members of the PCC and new Sunday Group leaders as well as any other members of the church who have direct contact with children or vulnerable adults now have DBS certificates.
- All have been reminded of the obligation to complete the Diocesan Safeguarding Training and a very high proportion have. A checking system is in place to ensure that all those with DBS certificates are up-to-date with relevant training.
- The level of commitment by the church and its congregation to support actively the more vulnerable individuals and families within the parish has continued since the end of Covid. The willingness to care for and meet the needs of others is a fundamental element of safeguarding and volunteers have continued to visit, drive or shop for those who are more vulnerable.
- The clergy, PCC members and a majority of the general congregation have expressed their awareness of an evolving atmosphere of understanding, kindness and responsibility in which we feel comfortable raising concerns and providing support for those in need

We now have 17 members of the congregation with up to date First Aid training. Eleven undertook a day's training on 9 September 2023 and there are six who require a certificate for their workplace and are willing to be called upon at church. The First Aid box has been updated and the names of the First Aiders are posted in the church porch.

Mission and Outreach

Canon David keeps in touch with parishioners via an occasional newsletter as well as through the detailed pew sheets on Sundays. St. Nicholas' is proud of its reputation in giving a warm welcome to visitors, not only on Sundays and at other services but on weekdays, through the system of daily stewards on duty. It is estimated that more than 25,000 people from around the world visit the church each year.

Monthly community lunches were introduced in 2022, in response to the numbers of more vulnerable and lonely people we supported through the pandemic. Although we wished to continue to offer practical support and friendship to these people, we were delighted to welcome more new friends in 2024. It is particularly pleasing to welcome guests from all sections of the community. It is popular and much appreciated. Numbers attending increased to a regular 45 – 50 guests through 2024.

St Nicholas continues to offer a wide range of activities and events to engage the local community acting as a hub for social occasions as well as offering safe space and opportunities for reflection and prayer:

- The Hanover Band held a concert during the Arundel Festival in August
- Fr David gave four talks 'An introduction to the Gospels' in May and June
- The church supported Family Support Work with a hospitality cafe for their sponsored Walk and a Lent Lunch with all proceeds going to the charity
- A Lent Course ran for five weeks led by Tim Worley
- A pop-up cafe was run by volunteers at several events, led by Alison Wilkinson and Margaret Gibson, including two days of the Corpus Christi Festival and the Arundel Festival week. Visitors were also treated to musical accompaniment, a gift stall and a raffle and talks on the church's history at some of the sessions. Thanks are due to Alison Wilkinson for organising the successful raffles over the year

- The church has been lent to or hired by different groups as a venue, including Sussex Sculptors, the Chantry Choir, Brighton Consort Choir, X-Calibur Choir, several concerts run by Mike Carey, run by local community members, Christmas Carols through the Ages hosted by David Chalk in support of the Friends of St Nicholas
- A well attended Advent Quiet Day was led by Fr Andrew and held at the Bishop's Palace in Chichester
- Fr Andrew has published reflections on the Gospel reading each Sunday on the church website
- Local schools hold Carol Services, Remembrance and Leaving ceremonies at the church as well as visit regularly for input from Fr David and Fr Andrew on key elements of their RE curriculum
- Summer and Advent parties were held at the Vicarage
- A fundraising Harvest Supper and Quiz was held in the church led by Alison and Paul Wilkinson
- A very successful Summer Fete was held in June run by a team of volunteers very ably led by Margaret Gibson. A record amount of £9450 was raised for the church
- Our curate, Tim Newton, was ordained in June, conducted by the Bishop of Lewes
- An Old Way Walk was held in March 2024 and led by Paul Wilkinson. This walk links the churches of North Stoke, South Stoke and St Nicholas and follows an ancient pilgrims' route. Refreshments were provided at St Nicholas for the participants
- A Ride and Stride event in aid of Sussex Historic Churches was very well supported
- Guided tours of the church and talks about the church have been run by John Barkshire and John Morrison, both at fundraising events and for local interest groups during the year
- There were two Church Clean Up mornings, operating both inside and outside the church, led by Jeannie Saunders and Sarah-Jane Thornton
- Fr Tim introduced a monthly gathering at The King's Arms called Theology on Tap. This has been very popular
- St Nicholas hosted the Mayor's Service in October 2024

Ecumenical Relations

St Nicholas has always maintained good relations with Arundel's Roman Catholic community. During Lent 2024, the Cathedral shared the weekly Stations of the Cross reflections with St Nicholas.

Fr Walter has now left the parish of Stegaurach and some from Arundel attended his final service. Following a visit to Arundel from Andreas and Rita Schreiber it was agreed that the partnership would continue just with small personally arranged visits rather than the larger scale visits.

Supporting Charities

St Nicholas has supported Turning Tides (for homeless people in Worthing and Littlehampton) and Diocesan Family Support Work together with the Littlehampton Food Bank.

A major outreach project comprising both financial and practical support is undertaken by the FEAST project (For Educational and Social Transformation) for the fishing communities in Tamil Nadu, Southern India. 2024 was a challenging year in terms of fundraising, due to economic pressures at home and the wars in Gaza and Ukraine. In India, climate change brought extremes of weather affecting many, especially the fishermen who were unable to go out to sea for more than 100 days due to storms. FEAST continues to support children through their education and to increasingly support the elderly, many of whom live in severe poverty.

£40,700 was raised through sponsorship and donations in 2024. The Christmas Gift Appeal was again a success funding 3 cows, 16 chickens, 4 goats, 2 saris and a sewing machine, all of which will significantly change lives.

212 children were supported in their education, together with 62 elderly and 4 Nursing students.

The project continues to make a difference to some of the poorest of the poor and continues to need our support.

Friends of St Nicholas

Friends' activities in 2024 included an evening with Thomasin Trezise on 3rd June attracting 47 attendees. The Friends' Choral Evensong took place on 2nd June with a reception in the Collector Earl's Garden with a jazz quartet. 145 tickets were sold. Then on December 13th we held "Carols Through the Ages" the narrated story of Christmas Carols with singing by the choir. 138 tickets were sold.

The Swallow Club continued to attract strong attendance numbers with this year's speakers being Dr Alex Thornton-Smith, Harry Goring (owner of the Wiston Estate) and Tony Allen (Clerk of Works at Chichester Cathedral).

Our income sources were as follows:

- 100 Club income £6450
- Membership subscriptions £1150
- Donations £5220
- Fundraising events £6218
- Interest earned £9960
- Gift aid received £1250

As at December 31st 2024 the Friends have £292,069 for the Church to call on when required. Of that total, restricted funds are: West Window fund - £15,000 and The South Aisle fund £50,000.

During 2024 the Friends donated £5665 to St Nicholas' Church to contribute to the cost of drainage work.

Heritage Projects

Dissemination of details concerning the rich history of St Nicholas' Church were regularly shared via stewards all day on a Monday, and during Tuesday and Wednesday mornings. The number of visitors is

increasing and feedback within the visitor book is overwhelmingly positive.

Heritage details are extensively shared with pupils from ACE, amplified by pupil visits to the church. This work is being carefully catalogued so that it can be offered electronically and physically to all schools in the Deanery as part of the 2024 application to the Heritage Lottery Fund.

Maintaining the Fabric of the Church

St Nicholas' Church is listed as a Grade 1 building by Historic England. However, this national assessment continues to contain a long standing "At Risk" classification with the condition of the roof, West Window and surface water drainage system being key areas to address. The visible wall paintings are now stabilised, but the conservation process needs to be completed, and interpretative materials created. Alongside the south aisle roof, the walls above the vestry continue to be a source of concern.

As recorded in the previous annual report, work continues on creation of an "up to £250,000" Heritage Fund grant application and feedback from the lottery unit was extremely positive. However, arrangements for reclaiming VAT costs changed at the very end of 2024, and work now focuses on closing a significant funding deficit. The Vicar, Churchwardens, Treasurer, and Restoration Coordinator, John Morrison, continued to give time and energy to securing grant support for this major restoration work.

It is important to record that fundraising by the Friends of St Nicholas, and individual anonymous donors, throughout 2024, provided an extremely strong basis for the grant application, once it can be submitted.

Karimah and David Butcher continue to provide outstanding volunteer service in keeping the Parish Garden grass neat and tidy. Unaffordable cost estimates stopped the original steps and ramp scheme from going ahead but changes to the proposals, and additional funding offers should mean successful completion in 2025. Griff Thornton's care of the flower borders off the church Drive continues to make a significant impact.

Programmes of building maintenance are firmly established at St Nicholas' Church. Monday mornings are the core cleaning and fixing times and the team of Holy Dusters, led by Jean Whittaker, continued to have an obvious and positive impact within the building, while Pete Cowley and Fred Long completed a wide range of tasks on the roof, in the drive, inside the building and down in the old boiler house. Jeannie Saunders and Debbie Flint work very hard inside the building, while Charles Smiles, in addition to his worship focused Verger roles, provided a lead in addressing a variety of health and safety routines including careful checking of all electrical appliances.

During 2024, as in previous years, the church is fortunate in having all these individuals, and the teams that they lead, providing regular and effective care of the church estate.

Sadly, a powerful force within the Fabric team – Ken Merron – passed away in 2024. Ken was an inspirational doer and enabler. Putting the "tick" and "chimes" back into the clock was one of his many fabric related triumphs.

St Mary Magdalene Church, Tortington

During 2024 services, led by Canon David, were held at Tortington. The Friends of Tortington Church provided a variety of events raising funds to cover the maintenance costs of the church and increasing funds available for renovation of the bell turret. Di Somerville retired from many years of service in caring for the Tortington churchyard but continues as treasurer of the Tortington Friends. Despite a great deal of effort, the bell turret project was not carried out in 2024 but should come to fruition in 2025.

People

St. Nicholas' has always been extremely fortunate in the number of people willing to carry out a multitude of voluntary tasks. Very special thanks should be given to the Revd. Andrew Wadsworth for his ministry and regular faithful assistance at both church and school services. Much appreciation, too, to Fiona Maxwell, the Parish Administrator for such loyalty and patience with us all. Thanks are also due to Roy Haworth, the Treasurer and the current Finance Team of Diane Somerville and Steven Trigg.

Much appreciation is due to Sarah Plumley, our gifted organist and choral trainer, and to the choir for their great support and loyalty as well as their wonderful singing.

The team of sidesmen and stewards are ably led by Verger, Charles Smiles and are a reliable and consistent support at every service throughout the year.

Many thanks and appreciation to Ali Maxwell and his team of kitchen and waiting staff. They have catered for many occasions held at or for the church with exceptional skill (in a very small space) and very good food.

We thank John Ward who has continued to carry out some high quality repairs and renovations in metal and wood work in the church. Not only has he saved the church from high costs, but he has enhanced the beauty and prolonged the life of several precious features in the church, such as the Paschal Candle and votive candle holders and the Arundel Choir Book display case with his craftsmanship.

Thank you, too, to Griff (Sarah Jane Thornton) for the care and attention she gives to churchyard garden as well as all the physical labour she puts in and to Shayne Miller for his grass cutting. It always looks beautiful.

Thanks go to our Tower Captain, David Hall, and all the bell ringers.

The ministry of the Sunday Group and Youth Group leaders and their volunteers is very much appreciated.

Ken Merron sadly passed away in February 2024. We miss him greatly, not least for his thoughtfulness, charm and energy, but also as a stalwart of the PCC, Fabric Committee and the choir. He championed many different projects with vision and a very calm and focused determination.

We were sad, too, that Joe Hayes died in May 2024. A former church warden at St Nicholas, he loved Arundel and often visited us from his home in France. A man of great energy and positive thinking, he did much to support the incumbent and growing congregation during his years of service.

Finally, grateful thanks and appreciation go to the following teams of people: bell ringers, flower arrangers, servers, readers, Intercessors and cleaners and all others who contribute to the smooth running of the church, its mission and its community events.

Please accept sincere apologies for any volunteers inadvertently omitted from this report.

Arundel Church of England School

The school has continued to much appreciate the weekly support of Fr David and Fr Andrew in their contribution to Worship in school and welcomed Fr Tim, the new curate, into the team of inspirational worship leaders! The school are always pleased to welcome members of the congregation as Foundation Governors and as interested visitors. Fr David has been crucial in the development of the RE curriculum and in the training of staff to deliver it. The Church continues to support the school to ensure it is an inclusive organisation by funding day and residential trips for families without the means to pay.

Andrew Simpson, the headteacher, continues to chair the Deanery Group of schools, and has done now for the past 3 years. He also represents the Church of England on the SACRE committee and took on the leadership of Flourishing in Christian Schools, a project within Chichester diocese in September 2024. It primarily looks at approaches within a curriculum framework which actively promote opportunities for all children to flourish in school. Training for staff and governors has already begun.

The Diocesan Board of Education has recognised ACE as the highest performing school in KS2 attainment in the Diocese in 2024. Ofsted visited in July 2024 and found the school to be good with many outstanding features. The school's emphasis on its Christian vision statement and its steadfast care and encouragement of all children underpin all that it does. It is no surprise that Ofsted found behaviour and attitudes towards others and their learning to be exemplary.

There have been notable successes in a range of different sporting activities, supported by before and after school classes and by the commitment of staff and volunteers to coaching individuals and running teams.

There are strong links between the PCC and the school, through governorship and shared activities. For example, Years 4, 5 and 6 classes have each helped to run a Sunday service by taking on or shadowing key roles.

The school continues to be very highly thought of within the local community for all that it offers pupils and their families – in terms of its Christian ethos, the wide range of visiting experts to the school, exciting whole school and class based projects, support for charity (global, national and local) and its dynamic and innovative curriculum.

Treasurer's Report

The Finance Committee is charged by the PCC to ensure that the financial affairs of the church are handled prudently and in accordance with Charity Law. The Committee, which includes the Treasurer, generally meets four times annually but this has not been possible in the year under review. The Committee sets and monitors a budget for recurrent costs (e.g. church running expenses, maintenance, Diocesan Parish Share) and income from the Parish Giving Scheme, collections, Gift Aid and appeals. Working with other church committees the aim is to ensure the financial stability of St. Nicholas with

Tortington.

This year we have seen a small increase in our income from all of our regular sources. In 2024 contributions via the Parish Giving Scheme have declined a little, however many contributors consent to an annual inflation increase which is very valuable to keep pace with increasing costs. A very important aspect of the PGS is the Gift Aid received on a substantial number of contributions. All parishioners are encouraged to make their regular, hopefully inflation linked, giving through this scheme, particularly as it assists in recovering Gift Aid and minimising administration.

We have continued to recover VAT on maintenance work through a government scheme which has helped with some major activities however the new Government wishes to stop the scheme but has currently extended it to March 31st 2026. We shall make full use of it whilst still available.

A significant amount of expenditure has occurred on some major improvements installing a Lightning Conductor system to protect the Church, this has been an outstanding item on the Quinquennial Inspection for some years and is now fully completed and protects both the Church and Fitzalan Chapel, this was covered by a grant from the Foulerton Trust and a contribution from Arundel Castle. The drainage system on the North side of the Church has been improved in a joint effort with the Fitzalan Chapel. A solution has also been found to maintain more effectively the downpipes from the roof. This has helped protect this part of the Church from water ingress at a reasonable cost and funded mostly by FOSNC and again Arundel Castle have paid for their share as the system is a joint one.

The PCC continues to raise restricted funds to restore the church, securing the building for future generations with a major focus on the South Aisle Roof in the coming years.

The balance of General income and expenditure this year has improved significantly and we are showing a surplus of £9,196 (2023 - deficit £4,505). This was helped by a significant amount from the church fete and also a much better rate of interest on our deposit accounts. The Church also received two generous legacies that will be allocated to General funds and support the Curate costs and other work. Further efforts will be needed to try and restore the unrestricted reserves consumed with the deficits in 2022/2023. Without the legacies we would most likely have posted an approx. £6,000 deficit.

Total funds at the balance sheet date were £136,320 (2023 - £122,397). Of these £102,410 (2023 - £97,057) are held as restricted funds and £33,910 (2023 - £25,340) are held as unrestricted funds. The charity does not have any funds held as tangible fixed assets and therefore free reserves are equivalent to unrestricted funds.

A further £27,285 (2023 - £26,667) of restricted reserves are held as fixed asset investments which is good to see the increase in value that has nearly recovered the losses from 2022.

It is the Trustees' policy to hold reserves equivalent to 6 months' expenditure. Currently this would amount to around £77,000 including Parish share costs, without Parish Share costs our surplus target should be £39,000 and we are currently £4200 short of this and the PCC will be looking at how to limit expenditure other than the Parish share in 2025.

The project to create a Parish Garden on land made available from the Norfolk Estate adjacent to the Churchyard has been discussed with the Norfolk estate and agreement in principle that they will pay the costs of this has been established. A clear way forward financially needs to be established before work commences as we do not have the cash flow reserves to pay for the work before being reimbursed.

Work will take place in 2025 with the PCC and Treasurer to simplify the Fund structure of the accounts to make it simpler to manage and easier for all to understand.

A proposal is made to change the Independent Examiner from Kreston Reeves to Paxton Software Ltd who are the suppliers of our accounting software and also act as Independent Examiners for many other churches and charities. This will allow us to benefit from a significant cost reduction and also support for managing our accounts in a more efficient manner when making the Annual reports by utilising the software more effectively.

Statement of Trustees' Responsibilities

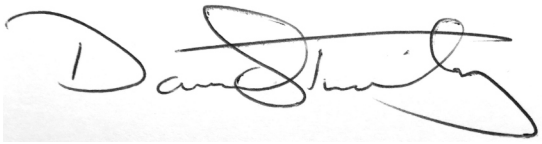
The Trustees are responsible for preparing a Trustees' report and the Financial Statement in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to Charities in England and Wales requires the Trustees to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles of the Charities SORP
- make judgments and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts & Reports) Regulations 2008 and Trust Deed. They are responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on 17th May 2025
and signed on its behalf by The Revd. Canon David Twinley, Incumbent



Independent Examiner's Report to the Trustees of Parochial Church Council of St. Nicholas, Arundel

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2024.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



James Peach FCA

Kreston Reeves LLP
Chartered Accountants
Horsham
Date : 22.10.2025

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	Unrestricted Funds 2024	Restricted Funds 2024	TOTAL FUNDS 2024	TOTAL FUNDS 2023
		£	£	£	£
Income from:					
Donations and legacies	2a	139,834	61,034	200,868	182,515
Other trading activities	2b	20,716	-	20,716	20,397
Investments	2c	2,939	1,001	3,940	3,081
Charitable activities	2d	5,595	-	5,595	6,117
Total income		169,084	62,035	231,119	212,110
Expenditure on:					
Raising funds	3a	2,531	-	2,531	2,359
Charitable activities	3b	3,612	40,900	44,512	56,065
Ministry & Church costs	3c	153,745	17,016	170,761	153,309
Total expenditure		159,888	57,916	217,804	211,733
Net (expenditure)/income before transfers		9,196	4,119	13,315	377
Gross transfers between funds		(626)	626	-	-
Net incoming resources before other recognised gains & losses		8,570	4,745	13,315	377
Gains / (Losses) on investment assets		-	608	608	2,291
Net movement in funds		8,570	5,353	13,923	2,668
Total funds brought forward at 1 January		25,340	97,057	122,397	119,729
Total funds carried forward at 31 December		33,910	102,410	136,320	122,397

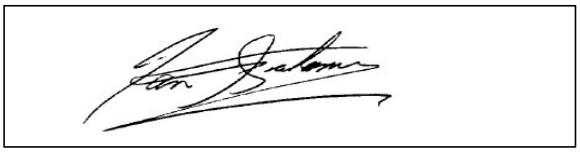
PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

BALANCE SHEET AT 31 DECEMBER 2024

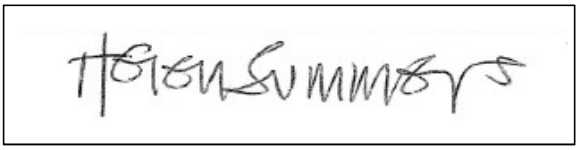
		2024	2023
Fixed assets	Notes	£	£
Tangible fixed assets	5	0	0
Investments	6	27,285	26,677
Total fixed assets		27,285	26,677
Current assets			
Debtors	8	12,826	15,341
Short term deposits		60,100	60,100
Cash at bank and in hand		43,047	25,887
		115,973	101,328
Creditors: amounts falling due within one year	9	6,938	5,608
Net current assets		109,035	95,720
NET ASSETS	7	136,320	122,397
Funds			
Restricted funds	10	102,410	97,057
Unrestricted funds	10	33,910	25,340
		136,320	122,397

Approved by the Parochial Church Council on 17th May 2025 and signed on its behalf by:

I Graham - Churchwarden



H Summers - Churchwarden



PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

a Accounting convention

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the relevant version of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Parochial Church Council of St Nicholas, Arundel meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

b Fund accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

c Income

All incoming resources are accounted for gross.

Donations and legacies

Collections are recognised when received.
Planned giving receivable is recognised when received.
Income tax recoverable on Gift Aid donations is recognised when it is due.
Grants and legacies are recognised when the PCC recognises that an inflow of economic benefit is probable.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2024

c Income (continued)

Gains and losses on investments

Realised gains are recognised when the investments are sold.
Unrealised gains and losses are accounted for on revaluation on 31 December each year.

d Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when an outflow of economic benefit is probable.

Church Activities

The diocesan parish contribution is accounted for when paid.

e Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by section 10 of the Charities Act 2011.

Moveable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 2001 have been capitalised in the accounts and depreciated over their useful economic lives (see below).
All expenditure on consecrated or beneficed buildings, and individual items costing less than £1,000, are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Office equipment consisting of:

Fixtures and fittings	15% straight line
Computer equipment	25% straight line
Grand piano	10% straight line
Inalienable fixed assets	10% straight line

Investments

Investments are stated at market value at the balance sheet date.

f Current assets

Amounts due to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provisions for amounts that may prove uncollectable.
Short-term deposits include cash held on deposit with CBF Church of England Funds.

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2024

2 Income	**Unrestricted Funds 2024 £**	**Restricted Funds 2024 £**	**TOTAL FUNDS 2024 £**	**Unrestricted Funds 2023 £**	**Restricted Funds 2023 £**	**TOTAL FUNDS 2023 £**
a *Donations and legacies*						
Planned giving	63,461	-	63,461	62,786	-	62,786
Collections at all services	9,046	343	9,389	10,040	151	10,191
Sundry donations and appeals	32,617	60,691	93,308	24,795	62,679	87,474
Income tax recoverable	19,710	-	19,710	19,564	2,500	22,064
Legacies	15,000	-	15,000	-	-	-
	139,834	61,034	200,868	117,185	65,330	182,515
b *Other trading activities*						
Fetes and other fund-raising events	20,716	-	20,716	20,397	-	20,397
c *Investment income*						
Dividends and interest	2,939	1,001	3,940	2,160	921	3,081
d *Charitable activities*						
Fees from weddings etc	5,595	-	5,595	6,117	-	6,117
	29,250	1,001	30,251	28,674	921	29,595
Total income	169,084	62,035	231,119	145,859	66,251	212,110

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2024

3 Expenditure

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	TOTAL FUNDS 2024 £	Unrestricted Funds 2023 £	Restricted Funds 2023 £	TOTAL FUNDS 2023 £
a *Raising funds*						
Fete & appeal costs	2,475	-	2,475	1,844	-	1,844
Corpus Christi	56	-	56	69	-	69
Other expenses	-	-	-	446	-	446
	2,531	0	2,531	2,359	0	2,359
b *Church activities*						
Missionary and charitable giving						
Overseas						
- FEAST	-	40,700	40,700	-	52,600	52,600
Community Lunches	3,484	-	3,484	2,493	-	2,493
Other	128	200	328	112	860	972
	3,612	40,900	44,512	2,605	53,460	56,065
c Ministry costs						
- diocesan parish share	74,929	-	74,929	73,295	-	73,295
- other clergy costs	6,812	-	6,812	5,719	-	5,719
Church running expenses	21,923	-	21,923	15,091	-	15,091
Church maintenance	9,721	17,016	26,737	12,955	7,909	20,864
Upkeep of services	38,160	-	38,160	36,140	-	36,140
Depreciation	-	-	-	-	-	-
Governance costs	2,200	-	2,200	2,200	-	2,200
	153,745	17,016	170,761	145,400	7,909	153,309
Total resources expended	159,888	57,916	217,804	150,364	61,369	211,733

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2024

4 Staff costs

	2024	2023
	£	£
a *Wages, salaries and social security costs*	29,160	27,131
	29,160	27,131

During the year the PCC continued to employ a Parish Secretary and an Organist.
No staff received remuneration greater than £60,000 in either year.

b *Transactions with PCC members*

Alistair Maxwell a member of the PCC, was paid to provide catering services to a number of church events and he provided these at cost or less and was paid £4267.56 during the year.

Other than the above, there were no expenses reimbursed to members and no members received any remuneration or other benefits during the year. There were no other disclosable transactions in respect of PCC members, nor persons closely connected to them, nor other related parties.

5 Tangible fixed assets

	Office Equipment	Grand Piano	Inalienable Assets	Total
Cost	£	£	£	£
At 1 January 2024	5,513	3,000	8,360	16,873
At 31 December 2024	5,513	3,000	8,360	16,873
Depreciation				
At 1 January 2024	5,513	3,000	8,360	16,873
Provided in the year	-	-	-	-
At 31 December 2024	5,513	3,000	8,360	16,873
Net book amounts				
At 31 December 2024	-	-	-	-
At 31 December 2024	-	-	-	-

The inalienable assets capitalised relate to items donated for the Lady Chapel, and have been depreciated over 10 years on a straight-line basis.

6 Investments

	£
Market value at 1 January 2024	26,677
Gains on annual revaluation	608
Market value at 31 December 2024	27,285

Holdings at 31 December 2024
671 shares in CBF Church of England Investment fund (2023: 671 shares)
580 shares in COIF Charity Funds investment fund (2023: 580 shares)

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2024

6 Investments (continued)

	2024	2023
	£	£
Upkeep of Tortington churchyard	3,838	3,752
F Tomkins Trust	3,515	3,436
Tyler bequest	5,480	5,357
Wiswell bequest	2,682	2,622
Eliza Rolls fund	11,770	11,510
	27,285	26,677

The historical cost of the above funds is not known.

In 2006 application was successfully made to the Charity Commissioners to use the capital as well as the income from the various trusts. Assets previously classified as Endowment Funds were transferred to Restricted funds as at 1 January 2006.

7 Analysis of Net assets by fund

	Unrestricted Funds	Restricted Funds	Total Funds 2024
	£	£	£
Investments	-	27,285	27,285
Current assets	40,848	75,125	115,973
Current liabilities	(6,938)	-	(6,938)
	33,910	102,410	136,320

8 Debtors

	2024	2023
	£	£
Income tax recoverable	5,648	8,612
PGS and GA for Dec	6,870	6,497
Misc debtors	308	232
	12,826	15,341

9 Creditors: amounts falling due within one year

	2024	2023
	£	£
Accruals for Fees owed to Diocese	1,042	851
Accruals for Employers pension	231	207
Independent Examiner fees estimate	4,800	4,400
Misc Creditors	865	150
	6,938	5,608

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2024

10 Statement of funds

	Balance b/f 01.01.2024	Income	Expenditure	Transfers, other gains and losses	Balance c/f 31.12.2024
Unrestricted funds					
General fund	25,340	169,084	(159,888)	(626)	33,910
Restricted funds					
Belfry Fund	443		(144)		299
Eliza Rolls Fund	9,378	320	(200)	260	9,758
FEAST Indian Project	1,716	47,142	(40,700)		8,158
F Tomkins Trust	2,292	95		79	2,466
Tyler bequest	6,394	149		123	6,666
Upkeep of Tortington Churchyard	5,578	807	(1,100)	86	5,371
West Window fund	289				289
Wiswell bequest	3,129	73		60	3,262
Quiet Room Appeal	14,065				14,065
Restoration Appeal	28,149	1,186	(1,566)		27,769
Disabled Access	320				320
Stegaurach funds	9,052				9,052
Vicar's Discretionary Fund	250				250
Collections fund	2,098				2,098
Parish Garden	13,904		(1,317)		12,587
Lightening Conductor	-	12,263	(12,889)	626	-
	97,057	62,035	(57,916)	1,234	102,410
Total funds	122,397	231,119	(217,804)	608	136,320

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2024

10 Statement of funds 2023

	Balance b/f 01.01.2023	Income	Expenditure	Transfers, other gains and losses	Balance c/f 31.12.2023
Unrestricted Fund					
General fund	29,845	145,859	(150,364)	-	25,340
Restricted funds					
Belfry Fund	443				443
Eliza Rolls Fund	8,940	315	(860)	983	9,378
FEAST Indian Project	2,494	51,822	(52,600)		1,716
F Tomkins Trust	1,900	94		298	2,292
Tyler bequest	5,788	146		460	6,394
Upkeep of Tortington Churchyard	5,047	545	(339)	325	5,578
West Window fund	289				289
Wiswell bequest	2,832	72		225	3,129
Quiet Room Appeal	14,065				14,065
Restoration Appeal	34,147		(5,998)		28,149
Churches Conservation Trust	500				500
Disabled Access	320				320
Stegaurach funds	9,052				9,052
Vicar's Discretionary Fund	250				250
Collections fund	1,598				1,598
Parish Garden	2,219	13,257	(1,572)		13,904
	89,884	66,251	(61,369)	2,291	97,057
Total funds	119,729	212,110	(211,733)	2,291	122,397

10 Statement of funds - (continued)

Fund details

Former endowment funds were transferred to restricted funds as at 1 January 2006 - see note 6.
Capital as well as income may now be used for the specific purposes of the respective funds.

The main restricted funds at 31 December 2024 comprise:-

Belfry Fund	For the improvement and upkeep of the Belfry
Eliza Rolls charity	Payments to the elderly and needy of the parish.
FEAST Indian Project	A grassroots charity in southern India helping the poor through educational sponsorship, support for the elderly, housebuilding and help with small enterprises.
F Tomkins trust	Upkeep of the Tomkins window and general fabric of St Nicholas Church.
Tyler bequest	Upkeep of St Nicholas Church.
Tortington churchyard	The PCC is responsible for the upkeep of Tortington churchyard.
West Window fund	Holds money donated for the repair of the West Window.
Wiswell bequest	Upkeep of Tortington church and churchyard.
Quiet Space Appeal	Holds money donated for a quiet space in the Church.
Restoration Appeal	Donations for the ongoing restoration of the church building
Disabled Access	Donation to improve access for those with limited mobility
Stegaurach Link	Money held for use for ecumenical visits to and from our Link Parish in Germany.
Vicar's Discretionary Fund	Discretionary fund for vicar
Collections fund	Money collected from the congregation for other charities
Parish Garden	Money Collected to establish a Community Garden on land adjacent to the church
Lightening Conductor	Fund to install a roof Lightning conductor(Completed and Fund closed 31/12/2024)

11 Connected charities

The Parochial Church Council has a connected charity, Friends of St Nicholas Church Arundel, formerly St Nicholas Building Trust, the main object of which is the maintenance of the church of St Nicholas, Arundel. The Trust may be contacted via the Trustees, c/o St Nicholas Parish Office, London Road, Arundel, BN18 9AT.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST NICHOLAS WITH TORT

England & Wales - Charity number 1134404

Accounts

The Parish of Arundel with Tortington

Seeking and Sharing the Beauty of God,
the truth of his word, and the goodness of his love



Annual Report

For the year ended 31st December 2023

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AGENDA

Annual Meeting 19th May 2024 at 11.30 am

A. Meeting of Parishioners

1. Election of Churchwardens

B. Annual Parochial Church Meeting

1. Welcome and apologies for absence
2. Approval of the Minutes of 28th May, 2023
3. Matters arising
4. Election of 6 members of the PCC
5. Election of 1 lay members of Deanery Synod
6. Annual Report for 2023
    1. Electoral Roll
    2. Safeguarding
    3. Finance Statement
    4. Fabric
7. Appointment of Independent Examiner
8. Any other business of which the Chairman has had prior notice.
9. Chairman's closing remarks.

Minutes of the Annual Parochial Church Meeting of the Parish of Arundel with Tortington

Sunday 28th May 2023

A Meeting of Parishioners

Election of Churchwardens: Helen Summers and Ian Graham were re-elected for a further year. They were both thanked for their work over the last year and their support and encouragement especially to Fr. David.

B Annual Parochial Church Meeting

1. Welcome and Apologies for absence: The Chairman welcomed everyone to the meeting, there were 35 present. Apologies were received from John & Marilyn Morrison, Alastair & Fiona Maxwell.

2. Approval of the minutes of 28th May 2022: The minutes from APCM 2022 were approved.

3. Matters arising: The Heritage Exhibition had been a wonderful success and a great moment in the life of the church. The organisers were thanked.

4. Proposal from the Chairman: 'This meeting agrees to vary the Church Representation Rules by removing the necessity to step down from the PCC for 12 months following the completion of a three year term as an elected member of the PCC'. This was approved and will take effect from the 2024 Annual Meeting.

5. Election of 6 members of the PCC: Debra Lee, Jan Wyborn, Peter Cowley, Maria Wilcock, Alastair Maxwell, Janey Gardiner were all elected as new members.

6. Election of 4 lay members of Deanery Synod: Roy Haworth, Ken Merron, Isabelle Pietersz and Margaret Gibson were all elected.

7. Annual Report for 2022: This had been circulated.
    i. Electoral Roll: There were 154 members on the Electoral Roll.
    ii. Safeguarding: Thanks were given to Helen Summers, the Safeguarding Officer. She stressed the importance of the safeguarding training.
    iii. Finance Statement: The deficit was being taken seriously. Some money from the reserves had been used which meant the reserves had been reduced.
    iv. Fabric: The Fabric committee was thanked and they were working on the grant application to the Lottery for work on the south aisle and roof.

8. Reappointment of Kreston Reeves as Financial Auditors this was approved.

9. Any other business the necessity of having an auditor was explained.

10. Chairman's closing remarks: Fr David encouraged everyone to hold faith to the Truth and to use the gifts of the Holy Spirit in our community. He thanked everyone for their faithfulness and support. The churchwardens on behalf of the congregation thanked Fr David for his ministry over the last year.

The meeting ended with prayer and blessing.

Annual Report for the Year Ended 31st December 2023

Administrative Information

St. Nicholas is situated in London Road, Arundel. It is part of the Diocese of Chichester within the Church of England. All correspondence should be addressed to the Parish Office, London Road, Arundel, West Sussex, BN18 9AT.

The following served as members of the Parochial Church Council (PCC) during the year:

- Incumbent & Chairman: The Revd. Canon David Twinley
- Churchwardens: Ian Graham, Helen Summers
- Diocesan Synod Representative: John Booth
- Deanery Synod Representatives: Margaret Gibson, Roy Haworth, Isabelle Pietersz, Kenneth Merron
- Elected Members: Elise Abbott, Lesley Agutter, Cate Burgess, Rose Gaskell, Kimberley Mumby, Sarah-Jane Thornton, Janey Gardiner, Debbie Lee, Maria Wilcock, Jan Wyborn, Peter Cowley, Alastair Maxwell
- Co-opted Members: John Morrison

PCC Secretary: Margaret Gibson
Parish Safeguarding Officer: Helen Summers

Structure, Governance and Management St. Nicholas'

The PCC is a charity registered with the Charity Commission, Registered Charity Number 1134404. The method of appointment of PCC members is set out in the Church Representation Rules 2017. PCC members are responsible for supporting the Vicar in the mission and ministry of the church, the parish finances, and maintaining the church building.

The full PCC met four times during the year. Given its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of parish life. These committees, which include Standing Committee, Fabric, Finance and Heritage, are all responsible to the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary. Since the pandemic, only the Fabric and Finance committees met regularly in 2023. Other working groups are organised for specific projects as necessary.

The PCC is committed to the safeguarding, care and nurture of all the members of the parish and takes due regard to guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults.

Trustees' Annual Report

Aims and Purposes

St. Nicholas' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Canon David Twinley, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church of St. Nicholas, London Road, Arundel, and the churchyard of St. Mary Magdalene, Tortington.

Objectives and Activities

When planning our activities for the year we have considered the Commission's guidance on public benefit and in particular the supplementary guidance on charities for the advancement of religion.

In particular we try to enable people to live out their Christian faith as part of our parish community through:

- Worship and prayer
- Learning about the Gospel and Christian faith, and developing their knowledge, devotion and trust in Jesus Christ
- Provision of pastoral care for people living in the parish
- Missionary and outreach work, including:
- Offering people a warm welcome to the church
- Supporting Arundel Church of England (Aided) Primary School
- Supporting local charities including Turning Tides (a homeless charity), Family Support Work (FSW), Arun Home Start and Littlehampton Food Bank
- Supporting FEAST (For Educational and Social Transformation) a project working to help the poor and needy in Southern India.
- We encourage ecumenical relations by maintaining a close relationship with our Christian partners in Arundel and with our link parish in Stegaurach, Germany.

Worship and Prayer

The church is open daily for prayer. There are a variety of services during the week, including a Eucharist on Tuesday, Wednesday and Friday, and services at 8am and 10am on a Sunday, with Choral Evensong on the first Sunday of each month.

There were 143 parishioners on the Electoral Roll in 2023. The average number in the congregation at the Sunday 10 am Eucharist was 82; 16 at the 8am service and 25 at the monthly Sunday Evensong.

During the year there were ten funerals in St, Nicholas', one cremation from the church and three interments of ashes in the churchyard. There were six weddings and 24 baptisms.

Pastoral Care

Most of the pastoral care is undertaken by the clergy. This includes home visits during times of sickness and bereavement, regularly visiting St Richard's Hospital and the Priory Care Home and taking communion to any who ask to receive holy communion at home.

The Healing and Prayer Group has continued to meet online throughout the year. Every week they pray for those on the prayer list and for those who have requested it.

The three Authorised Lay Ministers continue to support individuals in the community.

Sunday Group

Our Sunday Group for primary school-age children (aged between 4 – 11 years) has had another good year. The sessions have been regularly attended by an average of 8 children a week with 10 -15 children some weeks. The group is held every Sunday during the 10am service during term time other than the first week of each month which are Family services when the children are encouraged to read and serve as acolytes in the Sanctuary.

The children attending are from a number of local schools but predominantly ACE. We have a great team of Leaders and helpers who help provide a child-friendly look at the day's Gospel reading using relevant activity or craft to help understand the message. There are also occasional guest speakers from the Clergy or congregation that give variety to these sessions.

Safeguarding

We state as a parish,"St. Nicholas' Parochial Church Council is committed to the safeguarding, care and nurture of all our members. We recognise that safeguarding is everyone's responsibility. We are committed to implementing all safeguarding policies and practical guidance issued by the House of Bishops in April 2021."

'Safeguarding is at the centre of our faith, in our practice, in our worship, in our praying and in our believing. In other words, safeguarding needs to become integral to the very DNA of the church rather than an appendage, with good safeguarding behaviours flowing naturally and intuitively'. As a result the following are in place:-

- New members of the PCC and new Sunday Group leaders as well as any other members of the church who have direct contact with children or vulnerable adults now have DBS certificates.
- All have been reminded of the obligation to complete the Diocesan Safeguarding Training and a high proportion have. A checking system is in place to ensure that all those with DBS certificates are up-to-date with relevant training.
- The level of commitment by the church and its congregation to support actively the more vulnerable individuals and families within the parish has continued since the end of lockdown. The willingness to care for and meet the needs of others is a fundamental element of safeguarding and volunteers have continued to visit, drive or shop for those who are more vulnerable.

We now have 17 members of the congregation with up to date First Aid training. Eleven undertook a day's training on 9 September 2023 and there are six who require a certificate for their workplace and are willing to be called upon at church. The First Aid box has been updated and the names of the First Aiders are posted in the church porch.

Mission and Outreach

Canon David keeps in touch with parishioners via a regular newsletter as well as through the detailed pew sheets on Sundays. St. Nicholas' is proud of its reputation in giving a warm welcome to visitors, not only on Sundays and at other services but on weekdays, through the system of daily stewards on duty. Before the pandemic more than 25,000 visitors come to the church from all over the world. The numbers have risen again since then, though not quite to previous levels.

Monthly community lunches were introduced in 2022, in response to the numbers of more vulnerable and lonely people we supported through the pandemic. Although we wished to continue to offer practical support and friendship to these people, we were delighted to welcome new friends in 2023. It is particularly pleasing to welcome guests from all sections of the community. It is popular and much appreciated. Numbers attending increased to a regular 40 – 45 guests through 2023.

St Nicholas continues to offer a wide range of activities and events to engage the local community acting as a hub for social occasions as well as offering safe space and opportunities for reflection and prayer:

- The Hanover Band held a concert during the Arundel Festival
- Fr David gave five talks 'The Promises of God – Fulfilment of the Scriptures in Christ in May and June
- The church supported Family Support Work with a hospitality cafe for their sponsored Walk and a Lent Lunch with all proceeds going to the charity
- Fr Andrew Wadsworth has published reflections on the website on the Gospel reading each week
- A Lent Course ran for five weeks led by Tim Worley, Cecily Mark-Bell and Helen Summers
- A pop-up cafe was run by volunteers at several events, led by Alison Wilkinson and Margaret Gibson, including Easter Monday, Corpus Christi, the Arundel Festival week and Advent. Visitors were also treated to musical accompaniment, a gift stall and a raffle and talks on the church's history at some of the sessions. Thanks are due to Alison Wilkinson for organising the successful raffles over the year
- The church has been lent to or hired by different groups as a venue, including Sussex Sculptors, the Chantry Choir, concerts run by local community members, Nicholas Nickleby Dickens fundraising evening in support of St Leonards, South Stoke
- Local schools hold Carol Services, Remembrance and Leaving ceremonies at the church as well as visit regularly for input from Fr David and Fr Andrew on key elements of their RE curriculum
- Summer and Advent parties were held at the Vicarage
- A fundraising Harvest Supper and Quiz was held in the church led by Alison and Paul Wilkinson

- A very successful Summer Fete was held in June run by a team of volunteers very ably led by Isabelle Pietersz. A record amount of £9,598 was raised for the church
- Three performances were held of The Christmas Story, told through a living tableau with music, verse, light and action by members of the church community. Created and led by Mary Butler, who was ably supported by Marilyn and John Morrison, Poppy Butler, Mark Butler, Maria Wilcock, Sarah Plumley and the choir, the words of Yvette Cook and Colin Stepney, and the construction skills of Ken Merron, Fred Wallace, Pete Cowley and John Morrison
- The inaugural Old Way Walk was held in September and led by Paul Wilkinson. This walk links the churches of North Stoke, South Stoke and St Nicholas and follows an ancient pilgrims' route. Refreshments were provided for the participants at St Nicholas
- Guided tours of the church and talks about the church have been run by John Barkshire and John Morrison, both at fundraising events and for local interest groups during the year
- There were two Church Clean Up mornings, operating both inside and outside the church, led by Jeannie Saunders and Sarah-Jane Griffiths
- In November the Lord-lieutenant of West Sussex, Lady Emma Barnard, presented Father David with the BEM in a short but very special ceremony
- Two benches were installed in the Parish Garden in honour of Mary, Lady Herries of Terrecles and Anne, Lady Herries of Terrecles. The church provided hospitality for the occasion
- Nine members of the congregation were confirmed by Bishop Martin at St Mary's, Aldingbourne in May 2023 with many friends from the congregation in attendance

Ecumenical Relations

St Nicholas has always maintained good relations with Arundel's Roman Catholic community.

The Ecumenical partnership with the Roman Catholic parish of Stegaurach in Southern Germany continues as strongly as ever with a planned visit to Arundel in 2024.

Supporting Charities

St Nicholas has supported Turning Tides (for homeless people in Worthing and Littlehampton) and Diocesan Family Support Work together with the Littlehampton Food Bank.

A major outreach project comprising both financial and practical support is undertaken by the FEAST project (For Educational and Social Transformation) for the fishing communities in Tamil Nadu, Southern India.

2023 saw life return to pre-COVID conditions with schools fully open and fishing restrictions lifted.

New challenges faced the project, most noticeably the considerable increase in elderly persons who looked to FEAST for support.

£51,882 was raised through sponsorship and donations. The Christmas Gift Appeal was a success again and focused primarily on providing goats for members of a Dalit village. 205 children were supported in their education, together with 59 elderly and 4 Nursing students. The project continues to make a difference to some of the poorest of the poor.

Friends of St Nicholas

Friends' activities in 2023 included a Mike Carey Jazz evening on 3rd June attracting 160 attendees. The Friends' Choral Evensong on 18th June was intended to be followed by a reception in the Collector Earl's Garden but heavy rain meant the reception with the jazz quartet playing was held in the Church with the option to tour the Garden.

Then on September 13th Rupert Toovey gave us "Treasures from your home" – a delightful afternoon with Rupert generously giving his time and expertise in discussing and valuing a large range of items brought in by ticket holders.

The Swallow Club continued to attract strong attendance numbers with this year's speakers being David Dinnsmore, Peter Constable-Maxwell, Alastair Deighton and John Godfrey.

Our income sources were as follows:
100 Club income £6610
Membership subscriptions £1230
Donations £31418
Fundraising events £4526

As at December 31st 2023 the Friends have £269,883 for the Church to call on when required. Of that total, restricted funds are: West Window fund - £15,000 and The South Aisle fund £50,000.

Maintaining the Fabric of the Church

St Nicholas' Church is listed as a Grade 1 building by Historic England. However, this national assessment also contains a long standing "At Risk" classification with the condition of the roof, West Window and surface water drainage system being key areas to address.

The visible wall paintings, although now stabilised, remained a cause for concern, as did the condition of many of the other fine stained-glass windows, and the much-loved organ. Access arrangements, kitchen facilities and toilet provision all required updating and the intention was to address many of these items via an "up to £250,000" Heritage Fund grant application in 2023. However, the rules for such an application were completely revised and planned application work had to be postponed. The Vicar, Churchwardens, Treasurer, and Restoration Coordinator, John Morrison, continued to give time and energy to securing grant support for this major restoration work.

It is important to record that fundraising by the Friends of St Nicholas, and individual anonymous donors, throughout 2023, provided an extremely strong basis for the grant application, once it can be submitted. A further 2023 anonymous donation means that work restarted on providing permanent access to the Parish Garden area.

Programmes of building maintenance are firmly established at St Nicholas' Church. Monday mornings are the core cleaning and fixing times and the team of Holy Dusters, led by Jean Whittaker, continued to have an obvious and positive impact within the building, while Ken Merron, Fred Long, and Pete Cowley completed a wide range of tasks on the roof, in the drive, inside the building and down in the old boiler house. Jeannie Saunders, Debbie Lee, Griff Thornton, and Karimah Butcher regularly "added value" inside and outside of the church, while Charles Smiles, in addition to his worship focused Verger roles, provided a lead in addressing a variety of health and safety routines. Charles was at the centre of

detailed checking and repair of the entire electrical system.

The church was fortunate in having all these individuals, and the teams that they lead, providing regular and effective care of the church estate.

Sadly, a stalwart of a wide variety of church care activities, Nigel Saunders, passed away in 2022. Jeannie Saunders donated new church drive lights in his memory, and the plugging in of the bollards and additional lights for a large holly tree, throughout Advent, was another reminder of tasks happily addressed by Nigel over a great many years.

Finance Committee

The Finance Committee is charged by the PCC to ensure that the financial affairs of the church are handled prudently and in accordance with Charity Law. The Committee, which includes the Treasurer, generally meets four times annually but this has not been possible in the year under review. The Committee sets and monitors a budget for recurrent costs (e.g. church running expenses, maintenance, Diocesan Parish Share) and income from the Parish Giving Scheme, collections, Gift Aid and appeals. Working with other church committees the aim is to ensure the financial stability of St. Nicholas' with Tortington.

This year we have seen a much improved income from services and from the Giving terminal and the chest donations. We have also started to recover VAT on maintenance work through a government scheme. The balance of General income and expenditure this year have improved but still showing a deficit of £4,505 (2022 - deficit £14,383). This was helped by a significant amount from the church fete and also a much better rate of interest on our deposit accounts. Further work will be needed to try and restore the unrestricted reserves consumed with these deficits in 2022 and 2023.

Total funds at the balance sheet date were £122,398 (2022 - £119,729). Of these £97,058 (2022 - £89,884) are held as restricted funds and £25,340 (2022 - £29,845) are held as unrestricted funds. The charity does not have any funds held as tangible fixed assets and therefore free reserves are equivalent to unrestricted funds. The reduction in restricted funds was mainly due to increased maintenance work.

A further £26,677 (2022 - £24,386) of restricted reserves are held as fixed asset investments which is good to see the increase in value that has nearly recovered the losses of 2022.

It is the Trustees' policy to hold reserves equivalent to 6 months' expenditure.

A significant amount of expenditure has occurred on minor improvement works on the fabric of the church as we seek to prevent water ingress and on some electrics that required refurbishment.

The PCC continues to raise restricted funds to restore the church, securing the building for future generations and is also embarked on a project to create a Parish Garden on land made available from the Norfolk Estate adjacent to the Churchyard.

In 2023 contributions via the Parish Giving Scheme have remained stable and many contributors consent to an annual inflation increase which is very valuable to keep pace with increasing costs. A very important aspect of the PGS is the Gift Aid received on a substantial number of contributions. All parishioners are encouraged to make their regular, hopefully inflation linked, giving through this scheme, particularly as it assists in recovering Gift Aid and minimising administration.

St Mary Magdalene Church, Tortington

During 2023 services, led by Canon David, were held at Tortington. The Friends of Tortington Church provided a variety of events raising funds to cover the maintenance costs of the church and increasing funds available for renovation of the bell turret. Care of the churchyard, a responsibility of the PCC of St Nicholas, was ably led by Di Somerville but several work parties helped to ensure that the churchyard remained a place of beauty and peace.

People

St. Nicholas' has always been extremely fortunate in the number of people willing to carry out a multitude of voluntary tasks. Very special thanks should be given to the Revd. Andrew Wadsworth for his ministry and regular faithful assistance at both church and school services. Much appreciation, too, to Fiona Maxwell, the Parish Administrator for such loyalty and patience. Thanks are also due to Roy Haworth, the Treasurer and the current Finance Team of Diane Somerville and Steven Trigg.

Much appreciation is due to Sarah Plumley, our gifted organist and choral trainer, and to the choir for their great support and loyalty as well as their wonderful singing.

The team of sidesmen and stewards are ably led by Verger, Charles Smiles and are a reliable and consistent support at every service throughout the year.

Many thanks and appreciation to Ali Maxwell and his team of kitchen and waiting staff. They have catered for many occasions held at or for the church with exceptional skill (in a very small space) and very good food.

We thank John Ward for some high quality repairs and renovations in metal and wood work in the church. Not only has he saved the church from high costs, but he has enhanced the beauty and prolonged the life of several precious features in the church with his craftsmanship.

Thank you, too, to Griff (Sarah Jane Thornton) for the care and attention she gives to churchyard garden as well as all the physical labour she puts in. It always looks beautiful.

We said farewell to Deacon John Smith and his wife Lorraine, in April 2023. They have returned to Australia. We wish them both well and appreciate the loyalty, friendship and generosity in all they did at St Nicholas.

Very sadly Clare Toole Mackson passed away in July 2023. We miss her and all that she did for St Nicholas, not least as PCC Secretary. Her professionalism, courtesy and loyalty were greatly appreciated, as much as her gentle and faithful good humoured presence was in so many different areas of church life.

We were sad to hear that Fr Bob Aiton passed away in September 2023. As a retired priest, he worshipped at St Nicholas and occasionally assisted at services. He was a kind, thoughtful and humble man, who will be much missed.

Finally, grateful thanks and appreciation go to the following teams of people: bell ringers, flower arrangers, servers, readers, Intercessors and cleaners and all others who contribute to the smooth running of the church, its mission and its community events. Please accept sincere apologies for any volunteers inadvertently omitted from this report.

Arundel Church of England School

The school has much appreciated the continued support of Fr David and Fr Andrew in their contribution to Worship in school and the engagement of members of the congregation as Foundation Governors. Fr David has been crucial in the development of the RE curriculum and in the training of staff to deliver it. The Church continues to support the school to ensure it is an inclusive organisation by funding day and residential trips for families without the means to pay.

The school continues to chair the Deanery Group, and has done now for the past 3 years. The Headteacher represents the Church of England on the SACRE committee.

There have been notable successes in a range of different sporting activities, supported by before and after school classes and by the commitment of staff and volunteers to coaching individuals and running teams.

There are strong links between the PCC and the school, through governorship and shared activities. For example, Years 4, 5 and 6 classes have each helped to run a Sunday service by taking on or shadowing key roles.

The school continues to be very highly thought of within the local community for all that it offers pupils and their families – in terms of its Christian ethos, the wide range of visitors to the school, exciting whole school and class based projects, support for charity (global, national and local) and its dynamic and innovative curriculum.

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing a Trustees' report and the Financial Statement in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to Charities in England and Wales requires the Trustees to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles of the Charities SORP
- make judgments and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts & Reports) Regulations 2008 and Trust

Deed. They are responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on 25th April 2025 and signed on its behalf by

The Revd. Canon David Twinley, Incumbent

Independent Examiner's Report to the Trustees of Parochial Church Council of St. Nicholas, Arundel

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2023.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

James Peach FCA
Kreston Reeves LLP
Horsham
Date :

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	Unrestricted Funds 2023	Restricted Funds 2023	TOTAL FUNDS 2023	TOTAL FUNDS 2022
		£	£	£	£
Income from:					
Donations and legacies	2a	117,185	65,330	182,515	164,755
Other trading activities	2b	20,397	-	20,397	14,258
Investments	2c	2,160	922	3,082	1,134
Charitable activities	2d	6,117	-	6,117	3,548
Total income		145,859	66,252	212,111	183,695
Expenditure on:					
Raising funds	3a	2,359	-	2,359	16,179
Charitable activities	3b	2,605	53,460	56,065	49,283
Ministry & Church costs	3c	145,400	7,909	153,309	136,231
Total expenditure		150,364	61,369	211,733	201,693
Net (expenditure)/income before transfers		(4,505)	4,883	378	(17,998)
Gross transfers between funds		-	-	-	-
Net incoming resources before other recognised gains & losses		(4,505)	4,883	378	(17,998)
Gains / (Losses) on investment assets		-	2,291	2,291	(3,226)
Net movement in funds		(4,505)	7,174	2,669	(21,224)
Total funds brought forward at 1 January		29,845	89,884	119,729	140,953
Total funds carried forward at 31 December		25,340	97,058	122,398	119,729

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

BALANCE SHEET AT 31 DECEMBER 2023

		2023	2022
Fixed assets	Notes	£	£
Tangible fixed assets	5	0	0
Investments	6	26,677	24,386
Total fixed assets		26,677	24,386
Current assets			
Debtors	8	15,342	11,698
Short term deposits		60,100	60,100
Cash at bank and in hand		25,887	28,112
		101,329	99,910
Creditors: amounts falling due within one year	9	5,608	4,567
Net current assets		95,721	95,343
NET ASSETS	7	122,398	119,729
Funds			
Restricted funds	11	97,058	89,884
Unrestricted funds	11	25,340	29,845
		122,398	119,729

Approved by the Parochial Church Council on 25/04/2025 and signed on its behalf by:

I Graham - Churchwarden

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

a Accounting convention

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the relevant version of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Parochial Church Council of St Nicholas, Arundel meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

b Fund accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

c Income

All incoming resources are accounted for gross.

Donations and legacies

Collections are recognised when received.
Planned giving receivable is recognised when received.
Income tax recoverable on Gift Aid donations is recognised when it is due.
Grants and legacies are recognised when the PCC recognises that an inflow of economic benefit is probable.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2023

c Income (continued)

Gains and losses on investments

Realised gains are recognised when the investments are sold.
Unrealised gains and losses are accounted for on revaluation on 31 December each year.

d Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when an outflow of economic benefit is probable.

Church Activities

The diocesan parish contribution is accounted for when paid.

e Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by section 10 of the Charities Act 2011.

Moveable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 2001 have been capitalised in the accounts and depreciated over their useful economic lives (see below).
All expenditure on consecrated or beneficed buildings, and individual items costing less than £1,000, are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Office equipment consisting of:

Fixtures and fittings	15% straight line
Computer equipment	25% straight line
Grand piano	10% straight line
Inalienable fixed assets	10% straight line

Investments

Investments are stated at market value at the balance sheet date.

f Current assets

Amounts due to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provisions for amounts that may prove uncollectable.
Short-term deposits include cash held on deposit with CBF Church of England Funds.

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2023

2 Income	**Unrestricted Funds 2023 £**	**Restricted Funds 2023 £**	**TOTAL FUNDS 2023 £**	**Unrestricted Funds 2022 £**	**Restricted Funds 2022 £**	**TOTAL FUNDS 2022 £**
a *Donations and legacies*						
Planned giving	62,786	-	62,786	57,650	-	57,650
Collections at all services	10,040	151	10,191	2,975	-	2,975
Sundry donations and appeals	24,795	62,679	87,474	23,364	55,945	79,309
Income tax recoverable	19,564	2,500	22,064	22,756	2,065	24,821
Legacies	-	-	-	-	-	-
	117,185	65,330	182,515	106,745	58,010	164,755
b *Other trading activities*						
Fetes and other fund-raising events	20,397		20,397	11,514	2,744	14,258
c *Investment income*						
Dividends and interest	2,160	922	3,082	819	315	1,134
d *Charitable activities*						
Fees from weddings etc	6,117	-	6,117	3,548	-	3,548
Total income	145,859	66,252	212,111	122,626	61,069	183,695

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2023

3 Expenditure

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	TOTAL FUNDS 2023 £	Unrestricted Funds 2022 £	Restricted Funds 2022 £	TOTAL FUNDS 2022 £
a *Raising funds*						
Fete & appeal costs	1,844	-	1,844	2,601	13,464	16,065
Corpus Christi	69	-	69	-	-	-
Other expenses	446	-	446	114	-	114
	2,359	0	2,359	2,715	13,464	16,179
b *Church activities*						
Missionary and charitable giving						
Overseas						
- FEAST	-	52,600	52,600	-	46,700	46,700
Lent Lunches - Homeless projects	2,493	-	2,493	1,653	-	1,653
Other	112	860	972	191	739	930
	2,605	53,460	56,065	1,844	47,439	49,283
c Ministry costs						
- diocesan parish share	73,295	-	73,295	71,580	-	71,580
- other clergy costs	5,719	-	5,719	4,678	-	4,678
Church running expenses	15,091	-	15,091	11,250	-	11,250
Church maintenance	12,955	7,909	20,864	6,337	3,781	10,118
Upkeep of services	36,140	-	36,140	36,405	-	36,405
Depreciation	-	-	-	-	-	-
Governance costs	2,200	-	2,200	2,200	-	2,200
	145,400	7,909	153,309	132,450	3,781	136,231
Total resources expended	150,364	61,369	211,733	137,009	64,684	201,693

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2023

4 Staff costs

	2023	2022
	£	£
a *Wages and salaries and social security costs*	27,131	25,819
	27,131	25,819

During the year the PCC continued to employ a Parish Secretary and an Organist.
No staff received remuneration greater than £60,000 in either year.

b *Transactions with PCC members*

Alistair Maxwell a member of the PCC, was paid to provide catering services to a number of Church events and he provided these at cost or less and was paid £4,267 during the year.

Other than the above, there were no expenses reimbursed to members and no members received any remuneration or other benefits during the year. There were no other disclosable transactions in respect of PCC members, nor persons closely connected to them, nor other related parties.

5 Tangible fixed assets

	Office Equipment	Grand Piano	Inalienable Assets	Total
Cost	£	£	£	£
At 1 January 2023	5,513	3,000	8,360	16,873
At 31 December 2023	5,513	3,000	8,360	16,873
Depreciation				
At 1 January 2023	5,513	3,000	8,360	16,873
Provided in the year	-	-	-	-
At 31 December 2023	5,513	3,000	8,360	16,873
Net book amounts				
At 31 December 2023	-	-	-	-
At 31 December 2023	-	-	-	-

The inalienable assets capitalised relate to items donated for the Lady Chapel, and have been depreciated over 10 years on a straight-line basis.

6 Investments

	£
Market value at 1 January 2023	24,386
Gains on annual revaluation	2,291
Market value at 31 December 2023	26,677

Holdings at 31 December 2023
671 shares in CBF Church of England Investment fund (2022: 671 shares)
580 shares in COIF Charity Funds investment fund (2022: 580 shares)

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2023

6 Investments (continued)

	2023	2022
	£	£
Upkeep of Tortington churchyard	3,752	3,427
F Tomkins Trust	3,436	3,138
Tyler bequest	5,357	4,897
Wiswell bequest	2,622	2,397
Eliza Rolls fund	11,510	10,527
	26,677	24,386

The historical cost of the above funds is not known.

In 2006 application was successfully made to the Charity Commissioners to use the capital as well as the income from the various trusts. Assets previously classified as Endowment Funds were transferred to Restricted funds as at 1 January 2006.

7 Analysis of Net assets by fund

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Investments	-	26,677	26,677
Current assets	30,948	70,381	101,329
Current liabilities	(5,608)	-	(5,608)
	25,340	97,058	122,398

8 Debtors

	2023	2022
	£	£
Income tax recoverable	8612	7,057
PGS and GA for Dec	6497	
Ebound overpayment	216	4,641
Santander Deposit Interest owed	17	
	15,342	11,698

9 Creditors: amounts falling due within one year

	2023	2022
	£	£
Accruals for Fees owed to Diocese	851	1,891
Accruals for Employers pension	207	188
Independent Examiner fees estimate	4,400	2,200
Turning tides collection Crib exhibit	150	288
	5,608	4,567

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2023

10 Statement of funds

	Balance b/f 01.01.2023	Income	Expenditure	Transfers, other gains and losses	Balance c/f 31.12.2023
Unrestricted Fund					
General fund	29,845	145,859	(150,364)	-	25,340
Restricted funds					
Belfry Fund	443				443
Eliza Rolls Fund	8,940	316	(860)	983	9,379
FEAST Indian Project	2,494	51,822	(52,600)		1,716
F Tomkins Trust	1,900	94		298	2,292
Tyler bequest	5,788	146		460	6,394
Upkeep of Tortington Churchyard	5,047	545	(339)	325	5,578
West Window fund	289				289
Wiswell bequest	2,832	72		225	3,129
Quiet Room Appeal	14,065				14,065
Restoration Appeal	34,147		(5,998)		28,149
Churches Conservation Trust	500				500
Disabled Access	320				320
Stegaurach funds	9,052				9,052
Vicar's Discretionary Fund	250				250
Collections fund	1,598				1,598
Parish Garden	2,219	13,257	(1,572)		13,904
	89,884	66,252	(61,369)	2,291	97,058
Total funds	119,729	212,111	(211,733)	2,291	122,398

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2023

10 Statement of funds 2022

	Balance b/f 01.01.2022	Income	Expenditure	Transfers, other gains and losses	Balance c/f 31.12.2022
Unrestricted Fund					
General fund	44,228	122,627	(137,010)	-	29,845
Restricted funds					
Belfry Fund	784		(341)		443
Eliza Rolls Fund	10,952	315	(739)	(1,588)	8,940
FEAST Indian Project	3,978	45,216	(46,700)		2,494
F Tomkins Trust	2,272			(372)	1,900
Tyler bequest	6,365			(577)	5,788
Upkeep of Tortington Churchyard	6,098	100	(743)	(408)	5,047
West Window fund	289				289
Wiswell bequest	3,113			(281)	2,832
Quiet Room Appeal	14,065				14,065
Restoration Appeal	39,833	10,475	(16,161)		34,147
Churches Conservation Trust	500				500
Disabled Access	320				320
Stegaurach funds	6,308	2,744			9,052
Vicar's Discretionary Fund	250				250
Collections fund	1,598				1,598
Parish Garden		2,219			2,219
	96,725	61,069	(64,684)	(3,226)	89,884
Total funds	140,953	183,696	(201,694)	(3,226)	119,729

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2023

10 Statement of funds - (continued)

Fund details

Former endowment funds were transferred to restricted funds as at 1 January 2006 - see note 6.
Capital as well as income may now be used for the specific purposes of the respective funds.

The main restricted funds at 31 December 2023 comprise:-

Belfry Fund	For the improvement and upkeep of the Belfry
Eliza Rolls charity	Payments to the elderly and needy of the parish.
FEAST Indian Project	A grassroots charity in southern India helping the poor through educational sponsorship, support for the elderly, housebuilding and help with small enterprises.
F Tomkins trust	Upkeep of the Tomkins window and general fabric of St Nicholas Church.
Tyler bequest	Upkeep of St Nicholas Church.
Tortington churchyard	The PCC is responsible for the upkeep of Tortington churchyard.
West Window fund	Holds money donated for the repair of the West Window.
Wiswell bequest	Upkeep of Tortington church and churchyard.
Quiet Space Appeal	Holds money donated for a quiet space in the Church.
Restoration Appeal	Donations for the ongoing restoration of the church building
Churches Conservation Trust	Donation to be given to conservation trust
Disabled Access	Donation to improve access for those with limited mobility
Stegaurach Link	Money held for use for ecumenical visits to and from our Link Parish in Germany.
Vicar's Discretionary Fund	Discretionary fund for vicar
Collections fund	Money collected from the congregation for other charities
Parish Garden	Money Collected to establish a Community Garden on land adjacent to the church

11 Connected charities

The Parochial Church Council has a connected charity, Friends of St Nicholas Church Arundel, formerly St Nicholas Building Trust, the main object of which is the maintenance of the church of St Nicholas, Arundel. The Trust may be contacted via the Trustees, c/o St Nicholas Parish Office, London Road, Arundel, BN18 9AT.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST NICHOLAS WITH TORT

England & Wales - Charity number 1134404

Accounts

PAROCHIAL CHURCH COUNCIL OF ST. NICHOLAS, ARUNDEL

Annual Report for 2022

Administrative Information

St. Nicholas is situated in London Road, Arundel. It is part of the Diocese of Chichester within the Church of England. All correspondence should be addressed to the Parish Office, London Road, Arundel, West Sussex, BN18 9AT.

During the year and since the year end to the date of signing this report, the following served as members of the Parochial Church Council (PCC):

Incumbent & Chairman: The Revd. Canon David Twinley
Churchwardens: Graham Toole-Mackson (until May 2022), Ian Graham (from May 2022), Helen Summers
Parish Safeguarding Officer: Helen Summers
Diocesan Synod Representative: John Booth
Deanery Synod Representatives: Wendy Eve (until February 2022), Margaret Gibson
PCC Secretary: Clare Toole-Mackson (until May 2022)
Elected Members:
Elise Abbott
Lesley Agutter
Cate Burgess
Jeremy Fraser (until May 2022)
Rose Gaskell
Roy Haworth
Ken Merron
John Morrison
Kimberley Mumby
Isabelle Pietersz
Sarah-Jane Thornton

Structure, Governance and Management St. Nicholas'

The PCC is a charity registered with the Charity Commission, Registered Charity Number 1134404. The method of appointment of PCC members is set out in the Church Representation Rules 2017. PCC members are responsible for supporting the Vicar in the mission and ministry of the church, the parish finances, and maintaining the church building.

The full PCC met four times during the year. Given its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of parish life. These committees, which include Fabric, Finance, Pastoral and Mission, Heritage, and Social Events, are all responsible to the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary. Since the pandemic, only the Fabric and Finance committees met regularly in 2022. It has been agreed that other committees shall be reconvened as the need arises.

The PCC is committed to the safeguarding, care and nurture of all the members of the parish and takes due regard to guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults.

ST. NICHOLAS', ARUNDEL with Tortington
TRUSTEES' ANNUAL REPORT 2022

Aims and Purposes

St. Nicholas' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Canon David Twinley, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church of St. Nicholas, London Road, Arundel, and the churchyard of St. Mary Magdalene, Tortington.

Objectives and Activities

When planning our activities for the year we have considered the Commission's guidance on public benefit and in particular the supplementary guidance on charities for the advancement of religion.

In particular we try to enable people to live out their Christian faith as part of our parish community through:

- Worship and prayer
- Learning about the Gospel and Christian faith, and developing their knowledge, devotion and trust in Jesus Christ
- Provision of pastoral care for people living in the parish, particularly important in the years of the pandemic, which in 2021 saw the launch of community lunches
- Missionary and outreach work, including:
  - Offering people a warm welcome to the church
  - Supporting Arundel Church of England (Aided) Primary School
  - Supporting local charities including Turning Tides (a homeless charity), Family Support Work(FSW), Arun Home Start and Littlehampton Food Bank
- Supporting FEAST (For Educational and Social Transformation) a charity working to help the poor and needy in Southern India We encourage ecumenical relations by maintaining a close relationship with our Christian partners in Arundel and with our link parish in Stegaurach, Germany.

Worship and Prayer

The church is open daily for prayer. There are a variety of services during the week including Morning and Evening Prayer, midweek Eucharists on Tuesday, Wednesday and Friday and services at 8am and 10am on a Sunday, with Choral Evensong on the first Sunday of each month.

There were 154 parishioners on the Electoral Roll in 2022.

The average number attending Sunday worship per week was 101 (17 at 8 am and 84 at 10 am), although there was a noticeable increase during the final four months of the year (99 at 10 am) as confidence gradually returned post the pandemic.

During the year there were six funerals in St, Nicholas', three cremations from the church and six interments of ashes in the churchyard. There were three weddings, two services of blessing and twelve baptisms.

Easter Day attendance: 133
Christmas Day attendance: 155

Pastoral Care

Most of the pastoral care is undertaken by the clergy. This includes home visits during times of sickness and bereavement, regular visiting at Arundel Hospital and St Richard's Hospital and taking communion to the Priory Care Home and to any who are unable to attend the church.

The Healing and Prayer Group has continued to meet online throughout the year. Every week they pray for those on the prayer list and for those who have requested it. In 2023 they hope to offer healing prayers again to individuals during the 10 am service on Sunday.

The Authorised Lay Ministers continue to support individuals in the community and were re-authorised to continue their work by the Bishop of Chichester in January 2022.

Sunday Group

The Sunday Group for primary school-age children (aged between 4 - 11 years) has had a successful resurgence after an inevitably quiet period during and immediately post COVID. The sessions are now regularly attended by 10 – 12 children a week with 15 – 18 children some weeks and these sessions have now returned to being held every Sunday during term time other than the first week of each month which are Family services. The children attending are from a number of local schools but predominantly ACE. Families of these children have been very helpful in stepping forward as volunteers. Sunday Group provides a child-friendly look at the day's Gospel reading and a relevant activity or craft to help understand the message. There are also occasional guest speakers from the Clergy or congregation that give variety to these sessions.

Safeguarding

We state as a parish,"St. Nicholas' Parochial Church Council is committed to the safeguarding, care and nurture of all our members. We recognise that safeguarding is everyone's responsibility. We are committed to implementing all safeguarding policies and practical guidance issued by the House of Bishops in April 2021."

This extract from that guidance was discussed at the PCC Meeting in September 2022. 'Safeguarding is at the centre of our faith, in our practice, in our worship, in our praying and in our believing. In other words, safeguarding needs to become integral to the very DNA of the church rather than an appendage, with good safeguarding behaviours flowing naturally and intuitively'. As a result the following are in place:-

- New members of the PCC and new Sunday Group leaders as well as any other members of the church who have direct contact with children or vulnerable adults now have DBS certificates.
- All have been reminded of the obligation to complete the Diocesan Safeguarding Training and a high proportion have. A checking system is in place to ensure that all those with DBS certificates are up-to-date with relevant training.
- The level of commitment by the church and its congregation to support actively the more vulnerable individuals and families within the parish has continued since the end of lockdown. The willingness to care for and meet the needs of others is a fundamental element of safeguarding and volunteers have continued to visit, drive or shop for those who are more vulnerable.

<u>The Arch Deacon approved the checking system we have in place for safeguarding training at his Visitation in September 2022, but made it clear that we must insist that all volunteers and paid staff must complete the appropriate level of training and update it as required.</u>

Mission and Outreach

Canon David keeps in touch with parishioners via a regular newsletter as well as through the detailed pew sheets on Sundays. St. Nicholas' is proud of its reputation in giving a warm welcome to visitors, not only on Sundays and at other services but on weekdays, through the system of daily stewards on duty. Before the pandemic more than 25,000 visitors come to the church from all over the world. The numbers have risen again since then, though not quite to previous levels.

Monthly community lunches were introduced in 2022, in response to the numbers of more vulnerable and lonely people we supported through the pandemic and a wish to continue the practical support. It is particularly pleasing to welcome guests from all sections of the community. It is popular and much appreciated. Numbers attending have increased to a regular 36 – 40 guests.

St Nicholas continues to offer a wide range of activities to and engage the local community and act as a hub for social occasions and opportunities for reflection and prayer:

- The Hanover Band held concerts at Easter and Christmas
- Fr David gave five talks on Reformation in the Autumn with 38 – 45 in regular attendance
- In April Jorge Jimenez gave a concert to raise funds for the church which was greatly appreciated
- The church supported Family Support Work with a pop up cafe, a walk and a Lent Lunch with all proceeds going to the charity
- Fr Andrew Wadsworth ran a very successful Quiet Day for Advent in the Bishop's Palace, Chichester. He has also put reflections on the Gospel readings each week on the website
- The Heritage Exhibition in June was successful, drawing in at least 2000 visitors, including from several local schools and local care homes
- A pop-up cafe was run by volunteers at several events, including the Exhibition, Corpus Christi, Advent and the Arundel Festival week
- The church has been lent to or hired by different groups as a venue, including Sussex Sculptors, and two concerts run by local residents
- Local schools hold Carol Services, Remembrance and Leaving ceremonies at the church as well as visit regularly for input from Fr David and Fr Andrew on key elements of their RE syllabus
- Summer and Advent parties were held at the Vicarage
- A fundraising Harvest Supper and Quiz was held in the church

As we continue to explore different ways of reaching out to the community in the wake of the pandemic, we are delighted to report that Fr David was awarded the BEM in the New Year Honours List 2022 for his leadership and vision as a key figure in the town's programme of support and intervention for more vulnerable people through the lockdown. We are very proud of him and will support him to continue such good work in our community.

Ecumenical Relations

St Nicholas has always maintained good relations with Arundel's Roman Catholic community. An ecumenical Lent course was run with the Cathedral and the church hosted the town's Mayor's service and a thanksgiving service for the life of the late Queen with the Baptist Church and the Cathedral.

The Ecumenical partnership with the Roman Catholic parish of Stegaurach in Southern Germany continues as strongly as ever, though under different leadership. We thank Sherian Morgan, who has now moved away from Arundel, for her vision, hard work and energy in establishing the link with Stegaurach and coordinating our visits so successfully.

Supporting Charities

St Nicholas has supported Turning Tides (for homeless people in Worthing and Littlehampton) and Diocesan Family Support Work together with the Littlehampton Food Bank.

A major outreach comprising both financial and practical support is undertaken by the FEAST project (For Educational and Social Transformation) for the fishing communities in
Tamil Nadu, Southern India. 2022 was a difficult year for the project both here and in India. Primary schools remained closed due to COVID and the area was struck by terrible flooding. Fund raising in Arundel was challenging in the wake of the pandemic and war in Ukraine. That said, £45,216 was raised through sponsorship and donations. The Christmas Gift Appeal bought a very welcome 24 chickens, 13 school uniforms, 11 saris, 10 goats, 4 sewing machines and 2 cows. Seven students, supported by Arundel sponsors, completed university degree

Friends of St Nicholas

The Friends activities have been somewhat restricted over the last couple of years, but
we still managed to arrange some wonderful evenings. In May 2022 we were very fortunate to have the former Archbishop Rowan Williams come to talk about the poetry and fiction of Rudyard Kipling which was very well received.

In July we were welcomed back to the Collector Earls Garden for drinks after Evensong. Once again, it was a beautiful evening enjoyed by everybody.

The Swallow Cub continues from strength to strength. Speakers over the last year were Lord Risby, Daniel Hodson, Lady Colin Campbell and David Dinsmore. Future speakers scheduled are Peter Constable-Maxwell, Alastair Deighton, John Godfrey and Alex Thornton-Smith.

The 100 Club continues to provide a net income of approximately £7,000pa.

We were sad to lose our Patron and former Trustee Detta O'Cathain during 2022. Detta was one of the Founders of the Friends and remained interested in our activities right to the end. We are extremely grateful that she remembered us in her will, leaving The Friends a generous legacy of £164,000. We have also received anonymous gifts of £40,000. The result of our activities and these donations is that we have over £240,000 for The Church to call on when required. £20,000 of this is ring fenced for the restoration of the West Window.

Heritage Committee

The Heritage committee concentrated on arranging the Exhibition " A Pilgrimage through time" which was held in a marquee in the new Parish garden from 11th to 19th June. Members of the committee carried out in depth research on specific features, such as church graffiti and mason marks, wall paintings and corbels, pilgrimage routes through Arundel, the Arundel Choir Book and key events in the history of the Fitzalan Chapel and together created an interactive and multi sensory exhibition event that attracted over 2000 visitors. A pop-up cafe, lunchtime concerts, special interest talks and tours, and craft activities complemented the high quality information panels, superb photograph collection, models and artefacts, some of which were lent by Arundel Museum and Arundel Castle.

It is planned to relaunch the Heritage committee in 2023 with the aim to digitise resources to expand their use by more local schools as well as developing a portable exhibition for other venues as well as the church.

Members of the Heritage Committee, notably John Barkshire, its chair, gave regular talks and presentations during the year to individual visitors and groups. The local U3A who return to St Nicholas for John's talks, have responded very positively.

Maintaining the Fabric of the Church

During the Covid lockdown, maintenance work had to be restricted to regular clearing of all the roofs in order to prevent water ingress into the building. As 2022 progressed there was a steady resumption of regular maintenance and restoration activity. Urgent items from the last Quinquennial Review have been addressed just as we were preparing for the next one. The list of tasks is long and responsibilities for the work have been divided up between the members of the committee accordingly.

A major project during 2022 has been to deal with problems and blockages in the drainage system on the North side of the building. This has been caused in large part by the unending shower of debris from the wellingtonia tree onto the roof surfaces and then into the downpipes and by the invasion and blockage of the underground drain and soakaway chambers by the roots of the same tree. The latter was confirmed only by CCTV survey.

The next significant work will be the restoration of the entire roof over the South aisle. This would be followed as soon as affordable by major work on the West End window which has urgent stonework as well as glazing restoration needs. In preliminary study of both these heavy projects it became clear that the risk presented to the church by the large and inappropriately close wellingtonia has to be addressed. Discussions were therefore initiated with Arun District Council and are on-going.

After more than a decade the sleeping beauty that was our tower clock was re-awoken in the autumn with some expert help. It has been running with gratifying accuracy ever since. Rather than the anticipated barrage of complaints from sleepless neighbours the reactivation of the hourly strike, reminding Arundel residents of the church's living presence, has produced many congratulatory comments. The quarter-hour Westminster chimes will be restored to function at a later date.

The declining level of moisture in different parts of the building has been monitored continuously to confirm the benefits of the restoration work recently completed on the roof as well as allow early detection of other potential weak spots for water ingress.

In October the twice yearly Clean Up Saturday recommenced after the Covid pandemic. A large team of volunteers generously contribute their time to clear the gardens and clean the church inside. In addition, with the hard work of more volunteers the Parish Garden was cleared of the undergrowth and excess vegetation, rotavated and new grass sown. It was a great venue in time for the June 2022 Corpus Christi Heritage Exhibition. Planning permission for an entrance gate, stone steps and a ramp for wheeled items and disabled access has been granted.

Finally, the Fabric Committee wishes to thank the Friends of St Nicholas for their generosity. This has made possible the undertaking of a multitude of tasks and helped us to put our case to external fund sources such as Heritage Lottery to address larger scale needs. Thanks are also due to John Morrison for his tireless energy, commitment and enthusiasm for maintaining and enhancing the building and its outreach.

St. Mary Magdalene, Tortington

This small Norman church is in the care of the Churches Conservation Trust (CCT) and holds four services a year, led by Fr David. St Nicholas PCC have responsibility for the care and upkeep of the graveyard. However, a group of Friends have raised £1000 a year to cover the CCT costs of annual maintenance. Covid restrictions meant that the church was closed for part of 2022, but despite this, the Friends were able to fund and oversee the installation of a stone path up to the church door and of a radiant heating system in

the church with donations made by specific individuals. In December 2022 the Friends organised a Festival of Nativity Cribs with Musical events. This raised £500 and attracted over 200 people to the church. During 2023, the Friends plan to raise funds to renovate the bell turret.

Volunteers

St. Nicholas' has always been extremely fortunate in the number of people willing to carry out a multitude of voluntary tasks. Special thanks should be given to the Revd. Andrew Wadsworth for his assistance at services and at the school, to Deacon John Smith and also to Fiona Maxwell, the Parish Administrator. Thanks are also due to Mr. Jeremy Fraser, the Treasurer until May 2022 and the current Finance Team of Diane Somerville, Steven Trigg and Roy Haworth. Much appreciation is due to Mrs. Sarah Plumley our gifted organist and the choir for their invaluable contribution to the worship of the church. Thanks also go to Elise Abbott and the team of Sunday School leaders and helpers for their much appreciated and vital ministry to the young of our community. As a comm Finally, grateful thanks go to the bell ringers, flower arrangers, servers, sidesmen, stewards and cleaners and everyone who contributes to the smooth running of the church.

Arundel Church of England School

2022 concluded with a statutory inspection as a Church of England school in December. We are very pleased and proud to report that the school was awarded the highest grade 'Excellent' overall and in all areas. Arundel CE School is only the second school in the whole of the Chichester Diocese at the time who have achieved an Excellent for the SIAMS inspection. Key findings include: 'The Christian vision runs through the curriculum like a golden thread' and 'The strong partnership with the parish church, combined with the inspirational leadership of the experienced headteacher, roots and surrounds the Christian culture of the school in the narrative of the Bible.' The relationship with St Nicholas was recognised: 'School life is greatly enhanced by its deep-seated, mutually beneficial relationship with St Nicholas Church.'

The school has appreciated the continued support of Fr David and Fr Andrew in their contribution to Worship in school and the engagement of members of the congregation as Foundation Governors. Fr David has been crucial in the development of the RE curriculum and in the training of staff to deliver it. The Church continues to support the school to ensure it is an inclusive organisation by funding day and residential trips for families without the means to pay.

The school continues to chair the Deanery Group, and has done now for the past 3 years. The Headteacher represents the Church of England on the SACRE committee.

There have been notable successes in a range of different sporting activities, supported by before and after school classes and by the commitment of staff and volunteers to coaching individuals and running teams.

The school continues to be very highly thought of within the local community for all that it offers pupils and their families – in terms of its Christian ethos, the wide range of visitors to the school, exciting whole school and class based projects, support for charity (global, national and local) and its dynamic and innovative curriculum.

Arundel & Bognor Deanery Synod report

Archdeacon Luke spoke to the Deanery Synod about the next Diocesan Strategy building on the previous one. 2025 will be the Year of Faith, globally this is the 1700th anniversary of the Council of Nicea and in our diocese, it is also the 950th anniversary of moving the centre of Diocesan mission from Selsey to Chichester with the relocation of the cathedral. 2023 & 2024 will be used to prepare for this particular year. In 2023 we will explore "One" & "Holy" centering on the Old Testament and in 2024 we will explore "Catholic" & "Apostolic" centering on the New Testament. Both years there will be diocesan Lent courses with resources

for parishes, online seminars during the year and a fortnightly online book group. A local Deanery day event has also been suggested.

The Deanery Synod also had speakers on the positive & negative effects of the pandemic, and on the Anna Chaplaincy work which offers spiritual care in later life.

We thank Wendy Eve for her many years as a Deanery Synod representative now that she has stepped down.

Finance Committee

The Finance Committee is charged by the PCC to ensure that the financial affairs of the church are handled prudently and in accordance with Charity Law. The Committee, which includes the Treasurer, generally meets four times annually but this has not been possible in the year under review. The Committee sets and monitors a budget for recurrent costs (e.g. church running expenses, maintenance, Diocesan Parish Share) and income from the Parish Giving Scheme, collections, Gift Aid and appeals. Working with other church committees the aim is to ensure the financial stability of St. Nicholas' with Tortington.

This year like 2021 has been rather exceptional with much of the COVID grant funding reducing, giving and other incomes are still recovering and a rapid inflationary increase in costs have resulted in a significant deficit during the year.

St. Nicholas' has been fortunate in receiving grants from the Warm Places fund and the Diocesan Fuel support grant which have helped reduce the deficit which stands at £17,938 for the year end.

Total funds at the balance sheet date were £119,789 (2021 - £140,953) the balance sheet reduction is mostly a result of the deficit explained above and a reduction in the value of invested funds.

The balance sheet represents £89,884 (2021- £96,725) held as restricted funds and £29,905 (2021 - £44,228) held as unrestricted funds. The charity does not have any funds held as tangible fixed assets and therefore free reserves are equivalent to unrestricted funds.

A further £24,386 (2021 - £27,612) of reserves is held as fixed asset investments which unfortunately have fallen in value £3,226 during the year. There is no intention to realise these funds until they have recovered some value in the coming years.

It is the Trustees' policy to hold reserves equivalent to 6 months' expenditure.

The ongoing work of FEAST and minor improvement works on the fabric have been the major restricted expenditure largely matched by some fund-raising activity.

Income is now beginning to rise again in the last Quarter as Church collections have restarted but the impact of rising costs have resulted in the deficit and reduction of reserves at the bank.

The PCC continues to raise restricted funds to restore the church, securing the building for future generations and is also embarked on a project to create a Parish Garden on land made available from the Norfolk Estate adjacent to the Churchyard.

In 2022 contributions via the Planned Giving Scheme again sadly declined. A very important aspect of the PGS is the Gift Aid received on a substantial number of contributions. All parishioners are encouraged to make their regular, hopefully increasing, giving through this scheme, particularly as it assists in recovering Gift Aid.

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing a Trustees' report and the Financial Statement in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to Charities in England and Wales requires the Trustees to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles of the Charities SORP
- make judgments and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts & Reports) Regulations 2008 and Trust Deed. They are responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on 8th April 2025 and signed on its behalf by The Revd. Canon David Twinley, Incumbent

Independent Examiner's Report to the Trustees of Parochial Church Council of St. Nicholas, Arundel

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2022.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

James Peach FCA

Kreston Reeves LLP
Horsham
Date : 10.04.25

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted Funds 2022	Restricted Funds 2022	TOTAL FUNDS 2022	TOTAL FUNDS 2021
		£	£	£	£
Income from:					
Donations and legacies	2a	106,746	58,010	164,756	232,560
Other trading activities	2b	11,514	2,744	14,258	313
Investments	2c	819	315	1,134	765
Charitable activities	2d	3,548	-	3,548	3,586
Total income		122,627	61,069	183,696	237,224
Expenditure on:					
Raising funds	3a	2,715	13,464	16,179	401
Charitable activities	3b	1,843	47,439	49,282	57,038
Ministry & Church costs	3c	132,392	3,781	136,173	179,524
Total expenditure		136,950	64,684	201,634	236,963
Net (expenditure)/income before transfers		(14,323)	(3,615)	(17,938)	261
Gross transfers between funds		-	-	-	-
Net incoming resources before other recognised gains & losses		(14,323)	(3,615)	(17,938)	261
Gains / (Losses) on investment assets		-	(3,226)	(3,226)	3,312
Net movement in funds		(14,323)	(6,841)	(21,164)	3,573
Total funds brought forward at 1 January		44,228	96,725	140,953	137,380
Total funds carried forward at 31 December		29,905	89,884	119,789	140,953

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

BALANCE SHEET AT 31 DECEMBER 2022

		2022	2021
Fixed assets	Notes	£	£
Tangible fixed assets	5	0	0
Investments	6	24,386	27,612
Total fixed assets		24,386	27,612
Current assets			
Debtors	8	11,698	7,859
Short term deposits		60,100	60,100
Cash at bank and in hand		28,114	47,322
		99,912	115,281
Creditors: amounts falling due within one year	9	4,509	1,940
Net current assets		95,403	113,341
Creditors: amounts falling due in over one year		0	0
NET ASSETS	7	119,789	140,953
Funds			
Restricted funds	11	89,884	96,725
Unrestricted funds	11	29,905	44,228
		119,789	140,953

Approved by the Parochial Church Council on 08th April 2025 and signed on its behalf by:

Ian Graham -Churchwarden

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

a Accounting convention

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the relevant version of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Parochial Church Council of St Nicholas, Arundel meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

b Fund accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

c Income

All incoming resources are accounted for gross.

Donations and legacies

Collections are recognised when received.
Planned giving receivable is recognised when received.
Income tax recoverable on Gift Aid donations is recognised when it is due.
Grants and legacies are recognised when the PCC recognises that an inflow of economic benefit is probable.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

c Income (continued)

Gains and losses on investments

Realised gains are recognised when the investments are sold.
Unrealised gains and losses are accounted for on revaluation on 31 December each year.

d Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when an outflow of economic benefit is probable.

Church Activities

The diocesan parish contribution is accounted for when paid.

e Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by section 10 of the Charities Act 2011.

Moveable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 2001 have been capitalised in the accounts and depreciated over their useful economic lives (see below).
All expenditure on consecrated or beneficed buildings, and individual items costing less than £1,000, are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Office equipment consisting of:

Fixtures and fittings	15% straight line
Computer equipment	25% straight line
Grand piano	10% straight line
Inalienable fixed assets	10% straight line

Investments

Investments are stated at market value at the balance sheet date.

f Current assets

Amounts due to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provisions for amounts that may prove uncollectable.
Short-term deposits include cash held on deposit with CBF Church of England Funds.

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

2 Income	**Unrestricted Funds 2022 £**	**Restricted Funds 2022 £**	**TOTAL FUNDS 2022 £**	**Unrestricted Funds 2021 £**	**Restricted Funds 2021 £**	**TOTAL FUNDS 2021 £**
a *Donations and legacies*						
Planned giving	57,650	-	57,650	64,374	-	64,374
Collections at all services	2,975	-	2,975	930	190	1,120
Sundry donations and appeals	23,365	55,945	79,310	52,120	86,505	138,625
Income tax recoverable	22,756	2,065	24,821	25,941	2,500	28,441
Legacies	-	-	-	-	-	-
	106,746	58,010	164,756	143,365	89,195	232,560
b *Other trading activities*						
Fetes and other fund-raising events	11,514	2,744	14,258	313	-	313
c *Investment income*						
Dividends and interest	819	315	1,134	458	307	765
d *Charitable activities*						
Fees from weddings etc	3,548	-	3,548	3,586	-	3,586
Total income	122,627	61,069	183,696	147,722	89,502	237,224

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

3 Expenditure

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	TOTAL FUNDS 2022 £	Unrestricted Funds 2021 £	Restricted Funds 2021 £	TOTAL FUNDS 2021 £
a *Raising funds*						
Fete & appeal costs	2,601	13,464	16,065	-	-	-
Catering expenses	-	-	-	-	-	-
Other expenses	114	-	114	401	-	401
	2,715	13,464	16,179	401	0	401
b *Church activities*						
Missionary and charitable giving						
Overseas						
- FEAST	-	46,700	46,700	-	54,950	54,950
Lent Lunches - Homeless projects	1,653	-	1,653	-	-	-
Other	190	739	929	1,053	1,035	2,088
	1,843	47,439	49,282	1,053	55,985	57,038
c Ministry costs						
- diocesan parish share	71,580	-	71,580	69,100	-	69,100
- other clergy costs	4,678	-	4,678	9,107	-	9,107
Church running expenses	11,250	-	11,250	12,787	-	12,787
Church maintenance	6,337	3,781	10,118	4,561	33,532	38,093
Upkeep of services	36,405	-	36,405	48,437	-	48,437
Depreciation	-	-	-	-	-	-
Governance costs	2,142	-	2,142	2,000	-	2,000
	132,392	3,781	136,173	145,992	33,532	179,524
Total resources expended	136,950	64,684	201,634	147,446	89,517	236,963

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

4 Staff costs

	2022	2021
	£	£
a *Wages and salaries and social security costs*	25,819	25,801
	25,819	25,801

During the year the PCC continued to employ a Parish Secretary and an Organist.
No staff received remuneration greater than £60,000 in either year.

b *Transactions with PCC members*
There were no expenses reimbursed to members and no members received any remuneration or other benefits during the year. There were no other disclosable transactions in respect of PCC members, nor persons closely connected to them, nor other related parties.

5 Tangible fixed assets

	Office Equipment	Grand Piano	Inalienable Assets	Total
Cost	£	£	£	£
At 1 January 2022	5,513	3,000	8,360	16,873
At 31 December 2022	5,513	3,000	8,360	16,873
Depreciation				
At 1 January 2022	5,513	3,000	8,360	16,873
Provided in the year	-	-	-	-
At 31 December 2022	5,513	3,000	8,360	16,873
Net book amounts				
At 31 December 2022	-	-	-	-
At 31 December 2021	-	-	-	-

The inalienable assets capitalised relate to items donated for the Lady Chapel, and have been depreciated over 10 years on a straight-line basis.

6 Investments

	£
Market value at 1 January 2022	27,612
Gains on annual revaluation	(3,226)
Market value at 31 December 2022	24,386

Holdings at 31 December 2022
671 shares in CBF Church of England Investment fund (2021: 671 shares)
580 shares in COIF Charity Funds investment fund (2021: 580 shares)

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

6 Investments (continued)

	2022	2021
	£	£
Upkeep of Tortington churchyard	3,427	3,835
F Tomkins Trust	3,138	3,510
Tyler bequest	4,897	5,474
Wiswell bequest	2,397	2,678
Eliza Rolls fund	10,527	12,115
	24,386	27,612

The historical cost of the above funds is not known.

In 2006 application was successfully made to the Charity Commissioners to use the capital as well as the income from the various trusts. Assets previously classified as Endowment Funds were transferred to Restricted funds as at 1 January 2006.

7 Analysis of Net assets by fund

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Investments	-	24,386	24,386
Current assets	34,414	65,498	99,912
Current liabilities	(4,509)	-	(4,509)
	29,905	89,884	119,789

8 Debtors

	2022	2021
	£	£
Income tax recoverable	7,056	7,859
Prepayments and accrued income	4,641	-
	11,698	7,859

9 Creditors: amounts falling due within one year

	2022	2021
	£	£
Accruals for Fees owed to Diocese	1,891	-
Accruals for Employers pension	188	-
Independent Examiner fees estimate	2,142	1,940
Funds owed to St Leonards	288	
	4,509	1,940

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

10 Statement of funds

	Balance b/f 01.01.2022	Income	Expenditure	Transfers, other gains and losses	Balance c/f 31.12.2022
Unrestricted Fund					
General fund	44,228	122,627	(136,950)	-	29,905
Restricted funds					
Belfry Fund	784		(341)		443
Eliza Rolls Fund	10,952	315	(739)	(1,588)	8,940
FEAST Indian Project	3,978	45,216	(46,700)		2,494
F Tomkins Trust	2,272			(372)	1,900
Tyler bequest	6,365			(577)	5,788
Upkeep of Tortington Churchyard	6,098	100	(743)	(408)	5,047
West Window fund	289				289
Wiswell bequest	3,113			(281)	2,832
Quiet Room Appeal	14,065				14,065
Restoration Appeal	39,833	10,475	(16,161)		34,147
Churches Conservation Trust	500				500
Disabled Access	320				320
Stegaurach funds	6,308	2,744			9,052
Vicar's Discretionary Fund	250				250
Collections fund	1,598				1,598
Parish Garden	-	2,219			2,219
	96,725	61,069	(64,684)	(3,226)	89,884
Total funds	140,953	183,696	(201,634)	(3,226)	119,789

10 Statement of funds 2021

	Balance b/f 01.01.2021	Income	Expenditure	Transfers, other gains and losses	Balance c/f 31.12.2021
Unrestricted Fund					
General fund	43,952	147,722	(147,446)	-	44,228
Restricted funds					
Belfry Fund	784				784
Eliza Rolls Fund	10,226	307	(1,034)	1,453	10,952
FEAST Indian Project	2,523	56,405	(54,950)		3,978
F Tomkins Trust	1,851			421	2,272
Tyler bequest	5,708			657	6,365
Upkeep of Tortington Churchyard	5,681	290	(333)	460	6,098
West Window fund	289				289
Wiswell bequest	2,792			321	3,113
Quiet Room Appeal	14,065				14,065
Restoration Appeal	40,533	32,500	(33,200)		39,833
Churches Conservation Trust	500				500
Disabled Access	320				320
Stegaurach funds	6,308				6,308
Vicar's Discretionary Fund	250				250
Collections fund	1,598				1,598
	93,428	89,502	(89,517)	3,312	96,725
Total funds	137,380	237,224	(236,963)	3,312	140,953

10 Statement of funds - (continued)

Fund details

Former endowment funds were transferred to restricted funds as at 1 January 2006 - see note 6.
Capital as well as income may now be used for the specific purposes of the respective funds.

The main restricted funds at 31 December 2022 comprise:-

Belfry Fund	For the improvement and upkeep of the Belfry
Eliza Rolls charity	Payments to the elderly and needy of the parish.
FEAST Indian Project	A grassroots charity in southern India helping the poor through educational sponsorship, support for the elderly, housebuilding and help with small enterprises.
F Tomkins trust	Upkeep of the Tomkins window and general fabric of St Nicholas Church.
Tyler bequest	Upkeep of St Nicholas Church.
Tortington churchyard	The PCC is responsible for the upkeep of Tortington churchyard.
West Window fund	Holds money donated for the repair of the West Window.
Wiswell bequest	Upkeep of Tortington church and churchyard.
Quiet Space Appeal	Holds money donated for a quiet space in the Church.
Restoration Appeal	Donations for the ongoing restoration of the church building
Churches Conservation Trust	Donation to be given to conservation trust
Disabled Access	Donation to improve access for those with limited mobility
Stegaurach Link	Money held for use for ecumenical visits to and from our Link Parish in Germany.
Vicar's Discretionary Fund	Discretionary fund for vicar
Collections fund	Money collected from the congregation for other charities
Parish Garden	Money collected to establish a Community Garden on land adjacent to the Church

11 Connected charities

The Parochial Church Council has a connected charity, Friends of St Nicholas Church Arundel, formerly St Nicholas Building Trust, the main object of which is the maintenance of the church of St Nicholas, Arundel. The Trust may be contacted via the Trustees, c/o St Nicholas Parish Office, London Road, Arundel, BN18 9AT.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST NICHOLAS WITH TORT

England & Wales - Charity number 1134404

Accounts

PAROCHIAL CHURCH COUNCIL OF ST. NICHOLAS, ARUNDEL

Annual Report for 2021

Administrative Information

St. Nicholas is situated in London Road, Arundel. It is part of the Diocese of Chichester within the Church of England. All correspondence should be addressed to the Parish Office, London Road, Arundel, West Sussex, BN18 9AT.

During the year and since the year end to the date of signing this report, the following served as members of the Parochial Church Council (PCC):

Incumbent & Chairman:	The Revd. Canon David Twinley
Curate:	The Revd. Dominik Chmielewski (until September 2021)
Wardens:	Mr. Graham Toole-Mackson Mrs. Helen Summers
Deputy Warden:	Mr. Ian Graham (from May 2021)
Diocesan Synod Representative:	Mr. John Booth
Deanery Synod Representatives:	Mrs. Wendy Eve Mrs. Margaret Gibson
PCC Secretary:	Mrs. Clare Toole-Mackson
Elected Members:	Ms Elise Abbott (from May 2021) Mrs. Lesley Agutter (from May 2021) Mrs. Cate Burgess (from May 2021) Mr. Nathan Davies-Pugh (to May 2021) Mr. Jeremy Fraser Mrs. Rose Gaskell Mr. Ian Graham Mr. Roy Haworth Mr. Ken Merron Mr. John Morrison Mrs. Kimberley Mumby (from May 2021) Mrs. Cathy Perry (to May 2021) Ms. Isabelle Pietersz Ms. Sarah-Jane Thornton (from May 2021) Mr. Terry Tunmore (to May 2021)

Structure, Governance and Management

St. Nicholas' PCC is a charity registered with the Charity Commission, Registered Charity Number 1134404. The method of appointment of PCC members is set out in the Church Representation Rules 2017. PCC members are responsible for supporting the Vicar in the mission and ministry of the church, the parish finances, and maintaining the church building.

The full PCC only met once during the year, on 4th September 2021 because of the ongoing pandemic. Given its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of parish life. These committees, which include Fabric, Finance, Pastoral and Mission, Heritage, and Social Events, are all responsible to the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary. Because of the pandemic these sub-committees were unable to meet in 2021.

The PCC is committed to the safeguarding, care and nurture of all the members of the parish and takes due regard to guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults.

ST. NICHOLAS', ARUNDEL with Tortington
TRUSTEES' ANNUAL REPORT 2021

Aims and Purposes

St. Nicholas' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Canon David Twinley, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Church of St. Nicholas, London Road, Arundel, and the churchyard of St. Mary Magdalene, Tortington.

Objectives and Activities

When planning our activities for the year we have considered the Commission's guidance on public benefit and in particular the supplementary guidance on charities for the advancement of religion.

In particular we try to enable people to live out their Christian faith as part of our parish community through:

- Worship and prayer
- Learning about the Gospel and Christian faith, and developing their knowledge, devotion and trust in Jesus Christ
- Provision of pastoral care for people living in the parish, particularly important in the years of the pandemic, which in 2021 saw the launch of community lunches
- Missionary and outreach work, including

. Offering people a warm welcome to the church

. Supporting Arundel Church of England (Aided) Primary School

. Supporting local charities including Turning Tides (a homeless charity), Family Support Work(FSW), Arun Home Start and Littlehampton Food Bank

- Supporting FEAST (For Educational and Social Transformation) a charity working to help the poor and needy in Southern India

We encourage ecumenical relations by maintaining a close relationship with our Christian partners in Arundel and with our link parish in Stegaurach, Germany.

Worship and Prayer

In normal times the church is open daily for prayer. There are a variety of services during the week including Morning and Evening Prayer, a daily Eucharist from Tuesday to Friday and services at 8am and 10am on a Sunday, with Choral Evensong on the first Sunday of each month.

The pandemic continued to have an enormous effect on the number of people attending church even when it became possible to have greater numbers. As things eased towards the end of 2021 it was noticeable that the congregations began to increase, though still nowhere near the numbers prior to the pandemic, when the 10am Sunday Eucharist was attended by anything up to 150 people.

There were 153 parishioners on the Electoral Roll of whom over 40 do not reside in the parish. Following the 2019 revision, as usual a significant number of regular members of the congregation failed to complete the form. Whereas the average weekly attendance at all services in October 2019 was 233, the number in October 2020 was 111 and in October 2021 it was 117. At Easter 2021, including Easter Saturday Vigil and Easter Sunday morning, there were 120 people at the three services. Christmas Midnight Mass in 2019 saw 124 people attend but just 43 attended in 2020 and 62 in 2021. On Christmas morning in 2021 there were 85 adults as well as 17 people under the age of 16.

2020 had seen lockdowns imposed and a second lockdown had begun on 5th November that year. It was on 5th January 2021 that a third lockdown was announced but St. Nicholas remained open for public worship under similar conditions as before. Older members of the congregation, being the more vulnerable, were dissuaded from attending, though a number of the more valiant continued to attend. Morning and Evening prayer continued to be said by the clergy and the 10am Sunday service continued to be live-streamed on various occasions to the delight and solace of many people. These formed a major part of St. Nicholas' outreach during a second difficult year. Choral Evensong could sadly no longer take place.
On 29th August 2021 the Icon in the Lady Chapel in memory of the late Canon Brian Cook was dedicated by the Vicar, followed by the interment of Canon Cook's ashes in the churchyard. On 31st October 2021 Bishop Martin of Chichester attended a Confirmation Service at which he confirmed 14 young people and 7 adults from the parish.

During the year there were seven funerals in St, Nicholas', three cremations from the church and four interments of ashes in the churchyard. There were two weddings, one service of blessing and seven baptisms. During the year in question the Vicar carried out a large number of home communions and visited the Priory twice a month for the same purpose.

As in 2020 the year 2021 saw a limited number of members of the choir able to lead the singing at services. It was not possible to have the usual 30-strong choir but towards the end of the year nine choir members were able to return to the choir stalls to sing. Sadly, again in 2021 the usual duties of the teams of sacristans, intercessors, lesson-readers, acolytes, cross-bearers, healing team, sidesmen and daily stewards had to be put on hold. It follows that the learning and education aspect of the life of St. Nicholas had to be cut back substantially and the Sunday Group for school-age children was only able to meet on a very few occasions.

Pastoral Care

In normal times most of the pastoral care is undertaken by the clergy. This includes visiting in times of sickness and bereavement, regular visiting at Arundel Hospital and St. Richard's Hospital, Chichester and taking communion to the residents of the Priory Care Home in Arundel. In addition members of the laity take home communion to the housebound and residents of Warwick Court. The three Authorised Lay Ministers, Debbie Lee, Helen Summers and Tim Worley, who normally undertake pastoral visits, were again largely unable to do so in 2021, as in the previous year.

However during the pandemic lockdowns pastoral care continued to be carried out by the clergy and Lay Ministers and other volunteers, who have maintained telephone contact with isolated folk and others who needed support in whatever way was necessary, such as shopping, delivering prescriptions, collecting medication, visiting the Post Office, providing hot meals, collecting food for the food banks, IT help, phone buddy support, dog-walking, fixing televisions, delivering specimen samples to the surgery and tracking down and collecting necessary medical supplies.
St. Nicholas' Church was fortunate in 2020 to secure two Sussex Community Foundation Grants, which enabled the church to continue to support the vulnerable in Arundel in 2021. The Parish Administrator, Mrs. Fiona Maxwell, working from the Parish Office, continued to be a central reference point for people seeking support and also for those volunteering aid, providing security and helping with isolation and there has been ongoing positive feedback. The ensuing conversations and contacts have undoubtedly reduced depression, low spirits and isolation. By the end of September 2020 193 volunteers and people requiring support had been linked up. These numbers continued to increase in 2021. As in the previous year there have been numerous expressions of gratitude and appreciation. The parish plans to continue and build on these areas of support whenever and wherever there is need.

Safeguarding

We state as a parish, " St. Nicholas' Parochial Church Council is committed to the safeguarding, care and nurture of all our members. We recognise that safeguarding is everyone's responsibility. We are committed to implementing all safeguarding policies and practical guidance issued by the House of Bishops in April 2021."

This extract from that guidance was discussed at the PCC Meeting in September 2021. 'Safeguarding is at the centre of our faith, in our practice, in our worship, in our praying and in our believing. In other words, safeguarding needs to become integral to the very DNA of the church rather than an appendage, with good safeguarding behaviours flowing naturally and intuitively'. As a result the following are in place:-

- New members of the PCC and new Sunday Group leaders as well as any other members of the church who have direct contact with children or vulnerable adults now have DBS certificates.
- All have been reminded of the obligation to complete the Diocesan Safeguarding Training and a high proportion have. A checking system is in place to ensure that all those with DBS certificates are up-to-date with relevant training.

- Covid regulations and advice have been rigorously adhered to so that all events, whether run by the church or not, have been required to implement procedures according to risk assessments compliant with Government guidelines. High expectations in this regard have meant that activities and events such as Sunday Group, Hanover Band concerts, Toddler Group, have been re-introduced (and will continue) with a level of confidence and success.
- The level of commitment by the church and its congregation to support actively the more vulnerable individuals and families within the parish has continued since the end of lockdown and the slow (and bumpy) journey towards the easing of rules. The willingness to care for and meet the needs of others is a fundamental element of safeguarding and volunteers have continued to drive, visit & lunch with those who are more vulnerable.
- The Authorised Lay Ministers are seeking re-authorisation to continue their pastoral work in the parish community.

The parish is grateful to the Safeguarding Officers, Helen Summers and Wayne Morgan for their dedication and hard work in this matter.

Mission and Outreach

From the start of the first lockdown in March 2020 Canon David kept in touch with parishioners via a regular newsletter and this continued in 2021. He recorded reflections for Lent and Advent, to accompany the daily Gospel reading, also specific talks and reflections for Holy Week and Easter. Again in 2021 Lent and Advent Bible Study also took place via Zoom. In the Autumn of 2021 the Vicar gave four talks on 'The Origins of the Eucharist' which were both stimulating and illuminating. Some of the talks given during the year were available to all on the church's website.

St. Nicholas' is proud of its reputation in giving a warm welcome to visitors, not only on Sundays and at other services but on weekdays, through the system of daily stewards on duty. In a normal year more than 25,000 visitors come to the church from all over the world. Obviously all this has not been possible in 2020 or 2021, nor has the usual Christian hospitality, the social events, the Parent, Carer and Toddler Group, the Hanover Band concerts, the usual Summer Fete and events arranged by the Friends of St. Nicholas'. Fortunately the Parent, Carer & Toddler Group was able to re-start in September 2021 and the Hanover Band was able to perform Handel's 'Messiah' to a depleted audience at Christmas 2021.

An innovation, long planned, was a monthly lunch for members of the parish and the wider community. This has continued into 2022 and the numbers have grown, there being 28 people at the most recent one. It is particularly pleasing to welcome guests from all sections of the community. This initiative has been warmly appreciated by people living on their own and deprived of social interaction. Another new idea which will shortly become reality is monthly coffee mornings at the church. There is no charge for either of these events.

Supporting Arundel Church of England School

Over recent years there has been an increasing interaction between the church and the school. As part of the work the school does with the liturgical team from St. Nicholas' Father Andrew Wadsworth worked alongside the Headteacher, Mr. Andrew Simpson, to develop a Study Day examining the relationship between clergy and the schools, with particular reference to Church Aided Primary Schools. The emphasis was on the practical 'can do' approach to worship, the School Eucharist and Governorship. The foundation will be missional and pastoral in terms of the children and pastoral in terms of support for all the stakeholders in the school's community. All this work was appreciated by the Diocesan Director of Education and the Archdeacon of Chichester.

It is good to know that the school is moving to a position of strength and unity following clear principles based on the school's Christian ethos as it aims to achieve strategic planning outcomes. The school regards it as very important that the children have a broad and balanced curriculum which promotes the school's Christian vision and values and an ethos to improve progress and standards across the whole curriculum.

The parish has been delighted at the extraordinary success of the school in numerous sporting activities which have made the school Area champions six times in twelve years and County champions six times in hockey, golf and athletics. Other successes have also been favourably commented on at PCC Meetings.

In Autumn 2021 the school held a Charity Week where children had the opportunity to support Education West Africa, Children in Need and the FEAST project. The parish was pleased to hear of the wonderful variety of fund-raising events undertaken by the children.

It should be noted that without the fine leadership of the Headteacher, Mr. Andrew Simpson and the staff, none of this would have been possible.

A number of members of the congregation are Foundation Governors of the school.

There is little doubt that the last two years have been a challenging time but throughout this the Vicar and Father Andrew Wadsworth have worked hard to support the excellent work of the school.

Supporting Charities

Over the years St. Nicholas' has supported Turning Tides (for homeless people in Worthing and Littlehampton) and Diocesan Family Support Work, together with the Littlehampton Food Bank. Sadly again in 2021 it was difficult to provide the usual level of financial and other support for these charities. Members of the congregation continue their generous provision for the Food Banks.

A major outreach comprising both financial and practical support is undertaken by the FEAST project (For Educational and Social Transformation) for a community in Tamil Nadu in Southern India. For a second year the sum raised was reduced, but even so some £56,911 was raised in the course of the year. As in 2020 Christmas 2021 saw the appeal for sponsors to send Christmas money to their children/elderly persons plus the Christmas present appeal to buy chickens, goats, cows, saris, sewing machines, clothing and school uniform and this initiative raised £1,350.

Ecumenical Relations

St. Nicholas' has always maintained good relations with Arundel's Roman Catholic community and the Baptist Church but connections were limited in the extreme again in 2021 The ecumenical partnership with the Roman Catholic parish of Stegaurach in Southern Germany continues as strongly as ever but sadly the planned visit to Arundel in 2021 had to be postponed for a second time until 2022. Sadly it is unlikely to take place until 2023.

Maintaining the Fabric of the Church

The work of the Fabric Committee is headed by John Morrison, to whom the parish owes an enormous debt of gratitude for his devotion to this work and to the care of the building. A lot of work is carried out by volunteers but this could not happen during 2020 and 2021. However the part-time church caretaker, Fred Long, with cleaning teams led by the Vicar and the Parish Administrator, ensured that the church was kept clean and safe.

Throughout a further difficult year work continued on planned maintenance and repairs to the church fabric and grounds. Again the church caretaker, Fred Long, is the mainstay of these core tasks, many of which have to take place on the various church roofs. Support from other parishioners, particularly in regard to the Parish Garden, flower-beds & shrubs was very much appreciated and made a major difference. Monday mornings is when the core fabric work is carried out and volunteers for this are always welcome.

A major task throughout the first half of 2021 was clearance and repair to the surface water drains running around the church at depths between 0.5 and 2.0 m. Although distinctly unglamorous this work has reduced the worrying water ingress problems which have been damaging exterior walls on the North side of the church for more than a decade.

Good progress has been made in preparing the Parish Garden and the support, encouragement and practical assistance of the Angmering Park Estate, who own the land has been excellent. Obtaining planning permission to access the site has involved a considerable amount of work. At the time of writing, permission has just been granted. For a third year the Co-op are supporting the creation of the Parish Garden.

Three species of bats make use of the church interior during the summer months and a further fourth species makes use of the graveyard. None of them are house-trained! Detailed ecological surveys have taken place and a mitigation plan has been agreed which will allow roof work during the summer rather than winter months, an increase in bat accommodation outside the building and more controlled access into the church.

In 2021 the church was assessed as 'Highly Commended' by the Sussex Heritage Trust for the quality of restoration work on the North aisle roof and the excellent use of traditional skills during an extended period of the pandemic, which influenced working conditions.

£33,200 of funds was expended during the year and reserves are now very low. Spending consisted of £3,500 for the final roof payment, £16,000 for drainage work, £5,600 for Parish Garden costs, and £8,000 on general maintenance, stonework repairs and preparation for future projects.

Heritage Committee

The work of committee members, led by John Barkshire, David Gillard and John Morrison has centred on preparation for a substantial Exhibition to coincide with the Corpus Christi Festival in June. It will run for nine days and and be housed in a large marquee on the Parish Garden site. The Exhibition panels and artefacts will cover the entire history of St. Nicholas' Church, the town, the Castle and the Fitzalan Chapel and will provide a valuable resource and stimulus for parishioners, friends, visitors, schools and other researchers. As well as amplifying much that is already known, research has unearthed a considerable amount of new facts about a much-loved and important site. An electronic version of the material displayed will be produced after the Exhibition has closed.

St. Mary Magdalene, Tortington

The church grounds have been well maintained during the pandemic . Di Somerville and a number of volunteers from Tortington Manor have given time to weeding, pruning and tidying. Inside the church a similar group, mainly from Tortington Manor, have continued to keep the church building well cared-for. The Friends of Tortington Church have raised funds (supported by specific donations) for the installation of a new radiant heating system. Under the care of John Desmond the bees had another productive year and £1,500 has been raised from the sale of honey for the Friends of Tortington funds.

Finance Committee

The Finance Committee is charged by the PCC to ensure that the financial affairs of the church are handled prudently and in accordance with Charity Law. The Committee, which includes the Treasurer, generally meets four times annually but this has not been possible in the year under review. The Committee sets and monitors a budget for recurrent costs (e.g. church running expenses, maintenance, Diocesan Parish Share) and income from the Parish Giving Scheme, collections, Gift Aid and appeals. Working with other church committees the aim is to ensure the financial stability of St. Nicholas' with Tortington. In the exceptional year under review St. Nicholas' has been fortunate in receiving throughout the Covid period very generous support from the community and has benefited from a number of grants. This has resulted in a small movement in unrestricted funds following the decrease in 2020.

Total funds at the balance sheet date were £140,894 (2020 - £137,320). Of these

£96,725 (2020 - £93,428) are held as restricted funds and £44,169 (2020 - £43,892) are held as unrestricted funds. The charity does not have any funds held as tangible fixed assets and therefore free reserves are equivalent to unrestricted funds. A further £27,612 (2020 - £24,300) of reserves is held as fixed asset investments. It is the Trustees' policy to hold reserves equivalent to 6 months' expenditure.

The ongoing work of FEAST and minor improvement works on the fabric have been the major restricted expenditure largely matched by some fund-raising activity. The investment performance of various funds created a gain in the year.

Although the income has decreased substantially due to limited fund-raising activities, including the very popular annual Summer Fete, and fewer weddings, this has been offset by a number of grants and substantial individual donations. The church has been fortunate that the recent investment in the fabric of the building has reduced the immediate need for day-to-day maintenance, decreasing our outgoings. The PCC continues to raise restricted funds to restore the church, securing the building for future generations.

In 2021 contributions via the Planned Giving Scheme sadly declined. A very important aspect of the PGS is the Gift Aid received on a substantial number of contributions. All parishioners are encouraged to make their regular, hopefully increasing, giving through this scheme, particularly as it assists in recovering Gift Aid.

Volunteers

St. Nicholas' has always been extremely fortunate in the number of people willing to carry out a multitude of voluntary tasks. It is always invidious to name individuals because of the danger of omitting someone worthy of mention, but special thanks should be given to the Revd. Andrew Wadsworth for his assistance at services and at the school, to Deacon John Smith and also to Mrs. Fiona Maxwell, the Parish Administrator, whose efficiency and charm are appreciated by everyone. The Foundation Governors at the school are led by Mrs. Sue Hine as Chairman since December 2019. Thanks are also due to Mr. Jeremy Fraser, the Treasurer and to Mrs. Sarah Plumley our gifted organist and choral trainer. Finally, grateful thanks go to the flower arrangers, sacristans, sidesmen, stewards and cleaners and everyone who contributes to the smooth running of the church. Special thanks are due to the dedicated body of helpers who have cleaned the church after each service during the pandemic. An excellent example of community spirit at St. Nicholas'!

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing a Trustees' report and the Financial Statement in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to Charities in England and Wales requires the Trustees to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements the Trustees are required to:-

- select suitable accounting policies and then apply them consistently
- observe the methods and principles of the Charities SORP
- make judgments and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts & Reports) Regulations 2008 and Trust Deed. They are responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on 19th March 2022 and signed on its behalf by

The Revd. Canon David Twinley
Incumbent

Independent Examiner's Report to the Trustees of Parochial Church Council of St. Nicholas, Arundel

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2021.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

James Peach FCA

Kreston Reeves LLP
Horsham
Date : 28 June 2022

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted Funds 2021	Restricted Funds 2021	TOTAL FUNDS 2021	TOTAL FUNDS 2020
		£	£	£	£
Income from:					
Donations and legacies	2a	143,365	89,195	232,560	323,668
Other trading activities	2b	313	-	313	1,300
Investments	2c	458	307	765	1,123
Charitable activities	2d	3,586	-	3,586	5,363
Total income		147,722	89,502	237,224	331,454
Expenditure on:					
Raising funds	3a	401	-	401	73
Charitable activities	3b	147,045	89,517	236,562	355,837
Total expenditure		147,446	89,517	236,963	355,910
Net (expenditure)/income before transfers		276	(15)	261	(24,456)
Gross transfers between funds		-	-	-	-
Net incoming resources before other recognised gains & losses		276	(15)	261	(24,456)
Gains / (Losses) on investment assets		-	3,312	3,312	1,670
Net movement in funds		276	3,297	3,573	(22,786)
Total funds brought forward at 1 January		43,892	93,428	137,320	160,106
Total funds carried forward at 31 December		44,168	96,725	140,893	137,320

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

BALANCE SHEET AT 31 DECEMBER 2021

		2021	2020
Fixed assets	Notes	£	£
Tangible fixed assets	5	0	0
Investments	6	27,612	24,300
Total fixed assets		27,612	24,300
Current assets			
Debtors	8	7,859	6,564
Short term deposits		60,100	60,100
Cash at bank and in hand		47,322	50,316
		115,281	116,980
Creditors: amounts falling due within one year	9	2,000	3,960
Net current assets		113,281	113,020
NET ASSETS	7	140,893	137,320
Funds			
Restricted funds	10	96,725	93,428
Unrestricted funds	10	44,168	43,892
		140,893	137,320

Approved by the Parochial Church Council on 19 March 2022 **and signed on its behalf by:**

Canon David Twinley

PCC Chairman

The notes on pages 11 to 18 form part of these financial statements

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

a Accounting convention

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the relevant version of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Parochial Church Council of St Nicholas, Arundel meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

b Fund accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

c Income

All incoming resources are accounted for gross.

Donations and legacies

Collections are recognised when received.
Planned giving receivable is recognised when received.
Income tax recoverable on Gift Aid donations is recognised when it is due.
Grants and legacies are recognised when the PCC recognises that an inflow of economic benefit is probable.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

c Income (continued)

Gains and losses on investments

Realised gains are recognised when the investments are sold.
Unrealised gains and losses are accounted for on revaluation on 31 December each year.

d Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when an outflow of economic benefit is probable.

Church Activities

The diocesan parish contribution is accounted for when paid.

e Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by section 10 of the Charities Act 2011.

Moveable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 2001 have been capitalised in the accounts and depreciated over their useful economic lives (see below).
All expenditure on consecrated or beneficed buildings, and individual items costing less than £1,000, are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Office equipment consisting of:

Fixtures and fittings	15% straight line
Computer equipment	25% straight line
Grand piano	10% straight line
Inalienable fixed assets	10% straight line

Investments

Investments are stated at market value at the balance sheet date.

f Current assets

Amounts due to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provisions for amounts that may prove uncollectable.
Short-term deposits include cash held on deposit with CBF Church of England Funds.

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

2 Income	Unrestricted Funds 2021 £	Restricted Funds 2021 £	TOTAL FUNDS 2021 £	Unrestricted Funds 2020 £	Restricted Funds 2020 £	TOTAL FUNDS 2020 £
a *Donations and legacies*						
Planned giving	64,374	-	64,374	67,019	-	67,019
Collections at all services	930	190	1,120	2,112	-	2,112
Sundry donations and appeals	52,120	86,505	138,625	43,986	185,258	229,244
Income tax recoverable	25,941	2,500	28,441	24,793	-	24,793
Legacies	-	-	-	500	-	500
	143,365	89,195	232,560	138,410	185,258	323,668
b *Other trading activities*						
Fetes and other fund-raising events	313	-	313	1,250	50	1,300
c *Investment income*						
Dividends and interest	458	307	765	822	301	1,123
d *Charitable activities*						
Fees from weddings etc	3,586	-	3,586	5,363	-	5,363
Total income	147,722	89,502	237,224	145,845	185,609	331,454

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

3 Expenditure

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	TOTAL FUNDS 2021 £	Unrestricted Funds 2020 £	Restricted Funds 2020 £	TOTAL FUNDS 2020 £
a *Raising funds*						
Other expenses	401	-	401	73	-	73
	401	0	401	73	0	73
b *Church activities*						
Missionary and charitable giving						
Overseas						
- FEAST	-	54,950	54,950	-	51,000	51,000
Other	1,053	1,035	2,088	1,470	-	1,470
Ministry costs						
- diocesan parish share	69,100	-	69,100	68,853	-	68,853
- other clergy costs	9,107	-	9,107	12,042	-	12,042
Church running expenses	12,787	-	12,787	13,754	-	13,754
Church maintenance	4,561	33,532	38,093	1,929	161,237	163,166
Upkeep of services	48,437	-	48,437	43,992	-	43,992
Governance costs	2,000	-	2,000	1,560	-	1,560
	147,045	89,517	236,562	143,600	212,237	355,837
Total resources expended	147,446	89,517	236,963	143,673	212,237	355,910

4 Staff costs

	2021	2020
	£	£
a *Wages and salaries and social security costs*	25,801	24,161
	25,801	24,161

During the year the PCC continued to employ a Parish Secretary and an Organist.
No staff received remuneration greater than £60,000 in either year.

b *Transactions with PCC members*

Ms Diane Somerville, a member of the PCC, was hired as a gardening contractor for Tortington Churchyard and was paid £333 during the year (2020 - £102).
Other than the above, there were no expenses reimbursed to members and no members received any remuneration or other benefits during the year. There were no other disclosable transactions in respect of PCC members, nor persons closely connected to them, nor other related parties.

5 Tangible fixed assets

	Office Equipment	Grand Piano	Inalienable Assets	Total
Cost	£	£	£	£
At 1 January 2021	5,513	3,000	8,360	16,873
At 31 December 2021	5,513	3,000	8,360	16,873
Depreciation				
At 1 January 2021	5,513	3,000	8,360	16,873
Provided in the year	-	-	-	-
At 31 December 2021	5,513	3,000	8,360	16,873
Net book amounts				
At 31 December 2021	-	-	-	-
At 31 December 2020	-	-	-	-

The inalienable assets capitalised relate to items donated for the Lady Chapel, and have been depreciated over 10 years on a straight-line basis.

6 Investments

	£
Market value at 1 January 2021	24,300
Gains on annual revaluation	3,312
Market value at 31 December 2021	27,612

Holdings at 31 December 2021
671 shares in CBF Church of England Investment fund (2020: 671 shares)
580 shares in COIF Charity Funds investment fund (2020: 580 shares)

6 Investments (continued)

	2021	2020
	£	£
Upkeep of Tortington churchyard	3,835	3,375
F Tomkins Trust	3,510	3,089
Tyler bequest	5,474	4,817
Wiswell bequest	2,678	2,357
Eliza Rolls fund	12,115	10,662
	27,612	24,300

The historical cost of the above funds is not known.

In 2006 application was successfully made to the Charity Commissioners to use the capital as well as the income from the various trusts. Assets previously classified as Endowment Funds were transferred to Restricted funds as at 1 January 2006.

7 Analysis of Net assets by fund

	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
Investments	-	27,612	27,612
Current assets	46,168	69,113	115,281
Current liabilities	(2,000)	-	(2,000)
	44,168	96,725	140,893

8 Debtors

	2021	2020
	£	£
Income tax recoverable	7,859	6,564
	7,859	6,564

9 Creditors: amounts falling due within one year

	2021	2020
	£	£
Other creditors	2,000	3,960
	2,000	3,960

Included within other creditors above are Independent Examiner's Fees of £2,000 (2020 - £1,960).

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

10 Statement of funds

	Balance b/f 01.01.2021	Income	Expenditure	Transfers, other gains and losses	Balance c/f 31.12.2021
Unrestricted Fund					
General fund	43,892	147,722	(147,446)	-	44,168
Restricted funds					
Belfry Fund	784				784
Eliza Rolls Fund	10,226	307	(1,034)	1,453	10,952
FEAST Indian Project	2,523	56,405	(54,950)		3,978
Flower Fund	-				-
Grand Piano	-				-
F Tomkins Trust	1,851			421	2,272
Tyler bequest	5,708			657	6,365
Upkeep of St Nicholas Buildings	-				-
Upkeep of Tortington Churchyard	5,681	290	(333)	460	6,098
West Window fund	289				289
Wiswell bequest	2,792			321	3,113
Quiet Room Appeal	14,065				14,065
Restoration Appeal	40,533	32,500	(33,200)		39,833
Churches Conservation Trust	500				500
Disabled Access	320				320
Carer & Toddler Group	-				-
Stegaurach funds	6,308				6,308
Vicar's Discretionary Fund	250				250
Collections fund	1,598				1,598
	93,428	89,502	(89,517)	3,312	96,725
Total funds	137,320	237,224	(236,963)	3,312	140,893

10 Statement of funds - (continued)

Prior year

	Balance b/f 01.01.2020	Income	Expenditure	Transfers, other gains and losses	Balance c/f 31.12.2020
Unrestricted Fund					
General fund	41,720	145,845	(143,673)	-	43,892
Restricted funds					
Belfry Fund	784				784
Eliza Rolls Fund	9,192	1,034			10,226
FEAST Indian Project	7,981	45,542	(51,000)		2,523
F Tomkins Trust	1,639	212			1,851
Tyler bequest	5,377	331			5,708
Upkeep of Tortington Churchyard	6,591	332	(1,242)		5,681
West Window fund	289				289
Wiswell bequest	2,630	162			2,792
Quiet Room Appeal	14,065				14,065
Restoration Appeal	60,862	139,666	(159,995)		40,533
Churches Conservation Trust	500				500
Disabled Access	320				320
Stegaurach funds	6,308				6,308
Vicar's Discretionary Fund	250				250
Collections fund	1,598				1,598
	118,386	187,279	(212,237)	-	93,428
Total funds	160,106	333,124	(355,910)	-	137,320

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

10 Statement of funds - (continued)

Fund details

Former endowment funds were transferred to restricted funds as at 1 January 2006 - see note 6.
Capital as well as income may now be used for the specific purposes of the respective funds.

The main restricted funds at 31 December 2021 comprise:-

Belfry Fund	For the improvement and upkeep of the Belfry
Eliza Rolls charity	Payments to the elderly and needy of the parish.
FEAST Indian Project	A grassroots charity in southern India helping the poor through educational sponsorship, support for the elderly, housebuilding and help with small enterprises.
F Tomkins trust	Upkeep of the Tomkins window and general fabric of St Nicholas Church.
Tyler bequest	Upkeep of St Nicholas Church.
Tortington churchyard	The PCC is responsible for the upkeep of Tortington churchyard.
West Window fund	Holds money donated for the repair of the West Window.
Wiswell bequest	Upkeep of Tortington church and churchyard.
Quiet Space Appeal	Holds money donated for a quiet space in the Church.
Restoration Appeal	Donations for the ongoing restoration of the church building
Churches Conservation Trust	Donation to be given to conservation trust
Disabled Access	Donation to improve access for those with limited mobility
Stegaurach Link	Money held for use for ecumenical visits to and from our Link Parish in Germany.
Vicar's Discretionary Fund	Discretionary fund for vicar
Collections fund	Money collected from the congregation for other charities

11 Connected charities

The Parochial Church Council has a connected charity, Friends of St Nicholas Church Arundel, formerly St Nicholas Building Trust, the main object of which is the maintenance of the church of St Nicholas, Arundel. The Trust may be contacted via the Trustees, c/o St Nicholas Parish Office, London Road, Arundel, BN18 9AT.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST NICHOLAS WITH TORT

England & Wales - Charity number 1134404

Accounts

PAROCHIAL CHURCH COUNCIL OF ST. NICHOLAS, ARUNDEL

Annual Report for 2020

Administrative Information

St. Nicholas is situated in London Road, Arundel. It is part of the Diocese of Chichester within the Church of England. All correspondence should be addressed to the Parish Office, London Road, Arundel, West Sussex, BN18 9AT.

During the year and since the year end to the date of signing this report, the following served as members of the Parochial Church Council (PCC):

Incumbent & Chairman:	The Revd. Canon David Twinley
Curate:	The Revd. Dominik Chmielewski
Wardens:	Mr. Graham Toole-Mackson Mrs. Sue Hine (to October 2020) Mrs. Helen Summers (from October 2020)
Diocesan Synod Representative:	Mr. John Booth
Deanery Synod Representatives:	Mrs. Wendy Eve Mrs. Margaret Gibson (from October 2020) Mrs. Heather Howlett (to October 2020) Mr. Graham Toole-Mackson (to October 2020) Mrs. Frances Wallace (to October 2020)
PCC Secretary:	Mrs. Clare Toole-Mackson
Elected Members:	Mrs. Elise Abbott (from May 2021) Mrs. Lesley Agutter (from May 2021) Mrs. Cate Burgess (from May 2021) Mr. Nathan Davies-Pugh (to May 2021) Mr. Jeremy Fraser (from October 2020) Mrs. Rose Gaskell (from October 2020) Mr. Ian Graham Mr. Roy Haworth Mr. Ken Merron Mr. John Morrison (from October 2020) Mrs. Kimberley Mumby (co-opted October 2020) Mrs. Cathy Perry (to May 2021) Ms. Isabelle Pietersz Mr. Michael Plummer (to October 2020) Mr. Charles Smiles (to October 2020) Mrs. Helen Summers (to October 2020) Mrs. Sarah-Jane Thornton (from May 2021) Mr. Terry Tunmore (to May 2021)

Structure, Governance and Management

St. Nicholas PCC is a charity registered with the Charity Commission, Registered Charity Number 1134404. The method of appointment of PCC members is set out in the Church Representation Rules 2017. PCC members are responsible for supporting the Vicar in the mission and ministry of the church, the parish finances, and maintaining the church building.

The full PCC has only met twice during the year, on the second occasion via Zoom, because of the pandemic. Given its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of parish life. These committees, which include Fabric, Finance, Pastoral and Mission, Heritage, and Social Events, are all responsible to the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary.

The PCC is committed to the safeguarding, care and nurture of all the members of the parish and takes due regard to guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults.

ST. NICHOLAS, ARUNDEL with Tortington

TRUSTEES ANNUAL REPORT 2020

The parish was deeply saddened by the death on 3rd August of Canon Brian Cook, aged 84, a well-loved retired priest who helped in the parish. A happy occasion took place on 4th October when the Revd. Dominik Chmielewski was ordained priest.

Aims and Purposes

St. Nicholas' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Canon David Twinley, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Church of St. Nicholas, London Road, Arundel, and the churchyard of St. Mary Magdalene, Tortington.

Objectives and Activities

When planning our activities for the year we have considered the Commission's guidance on public benefit and in particular the supplementary guidance on charities for the advancement of religion.

In particular we try to enable people to live out their Christian faith as part of our parish community through:

- Worship and prayer
- Learning about the Gospel and Christian faith, and developing their knowledge, devotion and trust in Jesus Christ
- Provision of pastoral care for people living in the parish, particularly important in the year of the pandemic
- Missionary and outreach work, including
  - . Offering people a warm welcome to the church
  - . Supporting Arundel Church of England (Aided) Primary School
  - . Supporting local charities including Turning Tides (a homeless charity), Family Support Work(FSW), Arun Home Start and Littlehampton Food Bank
- Supporting FEAST (For Educational and Social Transformation) a charity working to help the poor and needy in Southern India

We encourage ecumenical relations by maintaining a close relationship with our Christian partners in Arundel and with our link parish in Stegaurach, Germany.

To facilitate all this work it is important that we maintain the fabric of the Church of St. Nicholas and the churchyard at St. Mary Magdalene, Tortington.

Worship and Prayer

In normal times the church is open daily for prayer. There are a variety of services during the week including Morning and Evening Prayer, a daily Eucharist from Tuesday to Friday and services at 8am and 10am on a Sunday, with Choral Evensong held on the first Sunday of each month.

However, 2020 was the year of the pandemic when on no less than three occasions the country went into lockdown. Public worship was suspended by the Government on 17th March 2020 though at St. Nicholas Morning and Evening Prayer and private masses continued to be said by the clergy. From 22nd March (Lent 4) until 5th July, when the church was able to re-open for public worship, the Sunday 10am Eucharist services were live-streamed and on the first Sunday of closure there were 455 viewings.

The pandemic continued to have an enormous effect on the number of people attending church when it became possible to do so again in July. On Trinity 4 twenty-nine people attended the main 10am Sunday service and on Trinity 5 thirty people, which was the maximum number permitted under Government regulations. This was largely the pattern until restrictions were lifted, however, for the first Mass that the Curate, Dominik Chmielewski took on the 11th October after

his Ordination, 66 people attended, which is an example of the congregation's support for the Church even during a difficult year.

There were 144 parishioners on the Electoral Roll of whom over 40 do not reside in the parish. Following the 2019 revision, as usual a significant number of regular members of the congregation failed to complete the form. Whereas the average weekly attendance at all services in October 2019 was 233, the number in October 2020 was 111. In October 2019 the total attendance for the month was 934. In October 2020 it was 446. Midnight Mass in 2019 saw 124 people attend but just 43 attended in 2020. Christmas morning service in 2019 saw 132 people present but in 2020 there were 45.

On 5th November England entered into a second lockdown and public worship was again suspended, though the main service of the week continued to be live-streamed. On 2nd December the church was allowed to re-open again for public worship and all those attending were required to be socially distanced and to wear masks. The numbers continued to be smaller than in normal circumstances. Older members of the congregation, being the more vulnerable, were dissuaded from attending, though a number of the more valiant continued to attend. The third lockdown was imposed on 5th January 2021 but St. Nicholas remained open for public worship under similar conditions as before. Morning and Evening prayer continued to be said by the clergy and the 10am Sunday service live-streamed to the delight and solace of many people. These formed a major part of St. Nicholas' outreach during a difficult year.

During the year there were five funerals in the church (one a Covid-19 related death), two baptisms and one wedding, all of course attended by a limited number of people. Following the death of Canon Brian Cook in August there were four Requiem Masses said for him before his funeral, which took place the following day, so that as many people as possible could pay their last respects.

When the Church reopened in July, allowing limited numbers, each Sunday at 10am seven members in turn from the 30-strong Choir, were able to sing unaccompanied whilst socially distanced at the West end of the church. Otherwise the usual duties of the teams of sacristans, intercessors, lesson-readers, acolytes, cross-bearers, healing team, sidesmen and daily stewards had to be put on hold. It follows that the learning and education aspect of the life of St. Nicholas had to be cut back substantially and the Sunday Group for school-age children was only able to meet on a very few occasions when the regulations were relaxed for a short time.

Pastoral Care

In normal times most of the pastoral care is undertaken by the clergy. This includes visiting in times of sickness and bereavement, regular visiting at Arundel Hospital and St. Richard's Hospital, Chichester and taking communion to the residents of the Priory Care Home in Arundel. In addition members of the laity take home communion to the housebound and residents of Warwick Court. The three Authorised Lay Ministers, Debbie Lee, Helen Summers and Tim Worley, who normally undertake pastoral visits, were largely unable to do so in 2020. However during the pandemic lockdowns pastoral care continued to be carried out by the clergy and Lay Ministers and other volunteers, who have maintained telephone contact with isolated folk and others who needed support in whatever way was necessary, such as shopping, delivering prescriptions, collecting medication, visiting the Post Office, providing hot meals, collecting food for the food banks, IT help, phone buddy support, dog walking, fixing televisions, delivering specimen samples to the surgery and tracking down and collecting necessary medical supplies..

St. Nicholas' Church was fortunate to secure two Sussex Community Foundation grants. These grants enabled the church to support the vulnerable of Arundel. Working with Arundel Town Council the Church launched two programmes, the Arundel Community Support Hub and Arundel Community Aid. The Parish Administrator, Mrs. Fiona Maxwell, working from the Parish Office, was established as the central and full-time reference point for people seeking support and also for those volunteering aid. Every house in the town had at least two information leaflets delivered and an extra one about food banks.

Very early on in the pandemic the Parochial Church Council decided not to furlough the Parish Administrator, even though church income had dropped by at least 50% and outgoings could not be reduced. From the first lockdown onwards there was a daily deficit of about £100 and the grants enabled the position of the Parish Administrator to be secured. Through her good offices, at the end of the first grant period in June 2020 there were 168 pairs of volunteers & persons requiring support. By the end of the second period in September the numbers had risen by a further 25, with 193 pairs in operation. The numbers continued to increase into 2021. The schemes have undoubtedly provided security and helped with isolation, and there has been ongoing feedback that these conversations and contacts have reduced depression, low spirits and feelings of isolation. The 'St Nicholas Community Volunteers' were included in the citation for Arundel Town Council's annual Community Award. Rather than the recipient being an individual as previously, the Award was given to the whole Arundel community in recognition of all that had been achieved in response to an exceptional year.

People have responded to these initiatives with great enthusiasm. One person telephoned to say, "The help has really picked me up", and another said, "I now feel less isolated". As a result of these and other comments and the willingness of people to continue volunteering, it is planned to continue these areas of support in the future, after the crisis is over. As a result of volunteers continuing their support, good friendships have been formed and it is planned to build on this care and support whenever and wherever need is identified.

Safeguarding

In order to raise awareness of the commitment of St. Nicholas' Church to 'Promote a safer church', and fulfilling a duty of care to protect the vulnerable in the church community the following is in place:-

All members of the PCC, Sunday Group leaders, and any other church members who have direct contact with children or vulnerable adults have DBS certificates. All have been reminded of the obligation to complete the Diocesan Safeguarding Training and a check-in system is in place to ensure that all those with DBS certificates are up to date with relevant training.

The church was subject to a safeguarding inspection by the Diocese on 5th March 2020 and the systems, plans and practice were deemed to be strong and effective. A Certificate of Completion of Level I Safeguarding was issued by the Diocese. Further steps to create a more positive culture of awareness and active response to the collective responsibility for safeguarding within St. Nicholas were discussed with the Safeguarding Advisor and a plan was agreed. This will include more information sharing within the PCC as well as a tighter schedule of training.

The pandemic and subsequent lockdowns have meant that these plans have had to be put on hold. It is however crucial to note the level of commitment by the church and its congregation actively to support the more vulnerable individuals and families within the parish. This has been phenomenal throughout 2020 and will continue at a high level. Such willingness to care for and meet the needs of others is a fundamental element of safeguarding and the work of the volunteer team led by the Parish Administrator has been acknowledged and praised by the town.

The parish is grateful to Helen Summers and Wayne Morgan, the Safeguarding Officers, for all their hard work and commitment to this cause.

Mission and Outreach

From the start of the first lockdown in March Canon David kept in touch with parishioners via a weekly newsletter. He recorded reflections for Lent and Advent, to accompany the daily Gospel reading, also specific talks and reflections for Holy Week and Easter. Lent and Advent Bible Study also took place via Zoom. He recorded in addition a series of talks on Martin Luther. All these were available to everyone on the church's website.

St. Nicholas is proud of its reputation in giving a warm welcome to visitors, not only on Sundays and at other services but on weekdays, through the system of daily stewards on duty. In a normal year more than 25,000 visitors come to the church from all over the world. Obviously all this has not been possible in 2020, nor has the usual Christian hospitality, the social events, the Mother and Toddler Group, the Hanover Band concerts, the usual Summer Fete and events arranged by the Friends of St. Nicholas.

Supporting Arundel Church of England School

Over recent years there has been an increasing interaction between the church and the school. During the various lockdowns the school has remained open throughout the year for home-learning and in-person attendance by the children of key workers. It should be noted that without the fine leadership given by the Head Teacher, Mr. Andrew Simpson and the senior staff, this would not have been possible.

Despite the challenges ministry at the school continued throughout, with clergy giving support to staff and pupils either remotely or as much as possible in person. Clergy also continue to lead worship at the school. Where possible this was done in person with small groups of staff and children, the service then being streamed to the rest of the school. At other times the clergy made videos, either for worship or simply messages of encouragement. There is little doubt that it has been a challenging time but throughout this all the parish clergy have worked hard to support the excellent work of the school.

Supporting Charities

Over the years St. Nicholas has supported Chestnut Tree Hospice, Turning Tides (for homeless people) and Family Support Work, together with the Littlehampton Food Bank. During 2020 it was difficult to provide the usual level of financial and other support for these charities.

A major outreach comprising both financial and practical support is undertaken by the FEAST project (For Educational and Social Transformation) for a community in Tamil Nadu in Southern India. Whilst the sum raised in 2020 was substantially down on previous years, some £51,000 was transferred in the course of the year. Included in the transfers was a total of £12,700 Gift Aid, £6,700 of which related to 2019's activities after that very successful fundraising year. Christmas 2020 saw the appeal for sponsors to send Christmas money to their children/elderly persons plus the Christmas present appeal to buy chickens, goats, sewing machines, wheelchairs and clothing and these two initiatives raised £3,600.

Ecumenical Relations

St. Nicholas has always maintained good relations with Arundel's Roman Catholic community and the Baptist Church but connections were limited in the extreme in 2020. The ecumenical partnership with the Roman Catholic parish of Stegaurach in Southern Germany continues as strongly as ever but sadly the planned visit to Arundel in 2020 had to be postponed. In 2021 it was postponed again until 2022.

Maintaining the Fabric of the Church

The work of the Fabric Committee is headed by John Morrison, to whom the parish owes an enormous debt of gratitude for his devotion to this work and to the care of the building. A lot of work is carried out by volunteers but this could not happen during 2020. However the part-time church caretaker, Fred Long, with cleaning teams led by the Vicar and the Parish Administrator, ensured that the church was kept clean and safe. During the year we lost a stalwart of the Fabric Committee, Bob Robertson, who sadly died of Covid-19.

The pandemic had a major influence on all fabric activity. The PCC was fortunate to have the project to restore the North side of the church under way, supported by the Heritage Lottery Fund. The three wall paintings were protected and many issues of detaching plaster were addressed. The replacement of the lead roof went ahead as planned but the ancient roof timbers were in a poor condition and the majority had to be secured with specially made stainless steel splints. By protecting the walls as well as the roof it meant that fresh lime-wash, mixed with pigments to match the original 14th century colour, could be applied to most of the North side internal walls. With excellent contractors and consultants much has been learned for when the South side of the church is repaired, once sufficient funds have been obtained.

Involvement with the Bats in Churches project brought financial and ecological

support. As normal the three species of bats left the church in October and returned in March. There seems to be no difference in their numbers or chosen roosts and bat research will continue in 2021. Meanwhile work has continued to clear the surface water drains outside the building following a long existing failure in the system.

A major additional challenge at the end of 2019 and into 2020 was storm damage to the stonework at the West end. To identify all the issues scaffolding was erected inside and outside the West window. Essential emergency repairs were carried out but it is clear that the window urgently needs major conservation work to the stone and glass.

The PCC needs to raise funds to replace the leaking South aisle roof and complete extensive work on the West window. Over the last decade £1M has been spent on the church fabric but it is estimated that a further £300,000 is needed to complete all the essential repairs. It is hoped that this can start in September 2022 but at the present time the project is severely underfunded.

The Parish Garden to the South of the church adjoining the London Road should have been in use for 2020 but this was not possible. It is hoped however that it will be open for Summer 2021. Access however remains an issue. On the North side of the church, following a collapse of part of the surrounding boundary wall caused by a holm oak falling, the wall was repaired by the Norfolk Estate. This also generated a major tidying-up programme of the churchyard, with the assistance of the Caretaker, and by Molly Thornton, as part of her Duke of Edinburgh Community Service. Finally Arundel District Council has given substantial support to the clearing activities and the churchyard currently looks extremely well cared-for. The two lime trees to the South of the church have been pollarded.

Heritage Committee

This Committee has since 2017 been researching the history of the church. The work and leadership of John Barkshire has been essential to the success of the Committee's work. In 2020 the Committee, supported by David Gillard and Fran Stovold from Arundel Museum, had plans in place for a marquee-housed exhibition on the Parish Garden to celebrate the entire history of the church. The work of the Committee identified much history that was either unknown or not fully explored, such as masons' marks, pilgrimage routes, the impact of the Civil War and a full survey of all the gravestones. There was much more material discovered which will result in electronic storage of images and other information which will see the light of day at the planned exhibition.

Covid restrictions have meant that the exhibition has had to be put back until Corpus Christi in June 2022.

St. Mary Magdalene, Tortington

No events took place at Tortington during 2020 and for part of the year the church was locked. For most of the year it has been open and visited by individuals looking for peace, quiet reflection and prayer. John Desmond, in a measured careful and determined manner, with one or two helpers, cleaned and waxed all the woodwork and floor tiles in the church. The impact is positive and considerable.

The churchyard has been kept carefully tended by Di Somerville and several volunteers. The grass has been cut at varying lengths to enable wild flowers to flourish. The PCC, with the Friends of St. Nicholas and a specific donor, have enabled the overgrown hedge bordering the farm to be cut back and the removal of a sycamore that was threatening the East end of the building. This work has opened up panoramic views of the church from all aspects.

Very few subscriptions came to the Friends during 2020 and there was no income from events. Under the leadership of John Desmond, Tortington bees were drawn into a pollination campaign which eventually led to the sale of Tortington honey. As a result £1,500 was donated to the Friends.

Finance Committee

The Finance Committee is charged by the PCC to ensure that the financial affairs of the church are handled prudently and in accordance with Charity Law. The Committee, which includes the Treasurer, generally meets four times annually but this has not been possible in the year under review. The Committee sets and monitors a budget for recurrent costs (eg church running expenses, maintenance, Diocesan Parish Share) and income from the Parish Giving Scheme, collections, Gift Aid and appeals. Working with other church committees the aim is to ensure the financial stability of St. Nicholas with Tortington. In the exceptional year under review St. Nicholas' finances have had a remarkable year and despite all the challenges the year ended with a small surplus on unrestricted funds of £2,172 (2019: deficit of £2,857).

Total funds at the balance sheet date were £137,320 (2019 - £160,106). Of these £93,428 (2019 - £118,386) are held as restricted funds and £43,892 (2019 - £41,720) are held as unrestricted funds. The charity does not have any funds held as tangible fixed assets and therefore free reserves are equivalent to unrestricted funds. A further £24,300 (2019 - £22,630) of reserves is held as fixed asset investments. It is the Trustees' policy to hold reserves equivalent to 6 months expenditure.

Although the trading income has decreased substantially due to limited fund-raising activities, including the very popular annual Summer Fete, and fewer weddings, this has been offset by a number of grants and substantial individual donations. The church has been fortunate that the recent investment in the fabric of the building has reduced the immediate need for day-to-day maintenance, decreasing our outgoings. The PCC continues to raise restricted funds to restore the church, securing the building for future generations,

It is pleasing that in 2020 the Planned Giving Scheme continued, albeit slowly, to grow. The donations received increased to £57,190 an increase on those received in 2019. The very important Gift Aid received in the year increased to £12,890, making the total income from this scheme £70,080. The number of donor accounts increased by eight to a total of sixty-four. Taking into account that several donor accounts are known to include husband and wife and several others may do so, it is estimated that 81 parishioners currently make use of this scheme. All parishioners are encouraged to make their regular, hopefully increasing, giving through this scheme, particularly as it assists in recovering Gift Aid.

Volunteers

St. Nicholas has always been extremely fortunate in the number of people willing to carry out a multitude of voluntary tasks. It is always invidious to name individuals because of the danger of omitting someone worthy of mention, but special thanks should be given to the Revd. Andrew Wadsworth for his assistance at services and at the school, to Deacon John Smith and also to Mrs. Fiona Maxwell, the Parish Administrator, whose efficiency and charm are appreciated by everyone. The Foundation Governors at the school are led by Mrs. Sue Hine as Chairman since December 2019. Thanks are also due to Mr. Jeremy Fraser, the Treasurer and to Mrs. Sarah Plumley our gifted organist and choral trainer. Finally, grateful thanks go to the flower arrangers, sacristans, cleaners and everyone who contributes to the smooth running of the church.

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing a Trustees' report and the Financial Statement in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to Charities in England and Wales requires the Trustees to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements the Trustees are required to:-

- select suitable accounting policies and then apply them consistently

- observe the methods and principles of the Charities SORP (FRS 102)
- make judgments and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts & Reports) Regulations 2008 and Trust Deed. They are responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on 29th October 2021 and signed on its behalf by

The Revd. Canon David Twinley
Incumbent

Independent Examiner's Report to the Trustees of Parochial Church Council of St. Nicholas, Arundel

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

James Peach FCA

Kreston Reeves LLP
Horsham
Date : 29 October 2021

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted Funds 2020	Restricted Funds 2020	TOTAL FUNDS 2020	TOTAL FUNDS 2019
		£	£	£	£
Income from:					
Donations and legacies	2a	138,410	185,258	323,668	283,141
Other trading activities	2b	1,250	50	1,300	19,173
Investments	2c	822	301	1,123	1,117
Charitable activities	2d	5,363	-	5,363	10,568
Total income		145,845	185,609	331,454	313,999
Expenditure on:					
Raising funds	3a	73	-	73	4,000
Charitable activities	3b	143,600	212,237	355,837	327,297
Total expenditure		143,673	212,237	355,910	331,297
Net (expenditure)/income before transfers		2,172	(26,628)	(24,456)	(17,298)
Gross transfers between funds		-	-	-	-
Net incoming resources before other recognised gains & losses		2,172	(26,628)	(24,456)	(17,298)
Gains / (Losses) on investment assets		-	1,670	1,670	3,434
Net movement in funds		2,172	(24,958)	(22,786)	(13,864)
Total funds brought forward at 1 January		41,720	118,386	160,106	173,970
Total funds carried forward at 31 December		43,892	93,428	137,320	160,106

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

BALANCE SHEET AT 31 DECEMBER 2020

		2020	2019
Fixed assets	Notes	£	£
Tangible fixed assets	5	0	0
Investments	6	24,300	22,630
Total fixed assets		24,300	22,630
Current assets			
Debtors	8	6,564	3,243
Short term deposits		60,100	60,100
Cash at bank and in hand		50,316	78,703
		116,980	142,046
Creditors: amounts falling due within one year	9	3,960	4,571
Net current assets		113,020	137,476
Creditors: amounts falling due in over one year	10	0	0
NET ASSETS	7	137,320	160,106
Funds			
Restricted funds	11	93,428	118,386
Unrestricted funds	11	43,892	41,720
		137,320	160,106

Approved by the Parochial Church Council on ..29/10/21.. **and signed on its behalf by:**

Canon David Twinley

PCC Chairman

The notes on pages 11 to 18 form part of these financial statements

PAROCHIAL CHURCH COUNCIL OF St NICHOLAS, ARUNDEL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

a Accounting convention

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the relevant version of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Parochial Church Council of St Nicholas, Arundel meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

b Fund accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

c Income

All incoming resources are accounted for gross.

Donations and legacies

Collections are recognised when received.
Planned giving receivable is recognised when received.
Income tax recoverable on Gift Aid donations is recognised when it is due.
Grants and legacies are recognised when the PCC recognises that an inflow of economic benefit is probable.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

c Income (continued)

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation on 31 December each year.

d Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when an outflow of economic benefit is probable.

Church Activities

The diocesan parish contribution is accounted for when paid.

e Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by section 10 of the Charities Act 2011.

Moveable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 2001 have been capitalised in the accounts and depreciated over their useful economic lives (see below).

All expenditure on consecrated or beneficed buildings, and individual items costing less than £1,000, are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Office equipment consisting of:

Fixtures and fittings	15% straight line
Computer equipment	25% straight line
Grand piano	10% straight line
Inalienable fixed assets	10% straight line

Investments

Investments are stated at market value at the balance sheet date.

f Current assets

Amounts due to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provisions for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit with CBF Church of England Funds.

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2020

2 Income	Unrestricted Funds 2020 £	Restricted Funds 2020 £	TOTAL FUNDS 2020 £	Unrestricted Funds 2019 £	Restricted Funds 2019 £	TOTAL FUNDS 2019 £
a *Donations and legacies*						
Planned giving	67,019	-	67,019	56,017	-	56,017
Collections at all services	2,112	-	2,112	10,547	1,252	11,799
Sundry donations and appeals	43,986	185,258	229,244	24,802	158,118	182,920
Income tax recoverable	24,793	-	24,793	27,266	-	27,266
Legacies	500	-	500	5,139	-	5,139
	138,410	185,258	323,668	123,771	159,370	283,141
b *Other trading activities*						
Fetes and other fund-raising events	1,250	50	1,300	19,173	-	19,173
c *Investment income*						
Dividends and interest	822	301	1,123	813	304	1,117
d *Charitable activities*						
Fees from weddings etc	5,363	-	5,363	10,568	-	10,568
Total income	145,845	185,609	331,454	154,325	159,674	313,999

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2020

3 Expenditure

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	TOTAL FUNDS 2020 £	Unrestricted Funds 2019 £	Restricted Funds 2019 £	TOTAL FUNDS 2019 £
a *Raising funds*						
Fete costs	-	-	-	1,640	-	1,640
Catering expenses	-	-	-	1,606	147	1,753
Other expenses	73	-	73	607	-	607
	73	0	73	3,853	147	4,000
b *Church activities*						
Missionary and charitable giving						
Overseas						
- FEAST	-	51,000	51,000	-	65,000	65,000
Lent Lunches - Homeless projects	-	-	-	-	-	-
Other	1,470	-	1,470	1,117	1,446	2,563
Ministry costs						
- diocesan parish share	68,853	-	68,853	70,194	-	70,194
- other clergy costs	12,042	-	12,042	9,224	-	9,224
Church running expenses	13,754	-	13,754	16,008	-	16,008
Church maintenance	1,929	161,237	163,166	10,463	103,844	114,307
Upkeep of services	43,992	-	43,992	44,343	3,678	48,021
Depreciation	-	-	-	-	-	-
Governance costs	1,560	-	1,560	1,980	-	1,980
	143,600	212,237	355,837	153,329	173,968	327,297
Total resources expended	143,673	212,237	355,910	157,182	174,115	331,297

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2020

4 Staff costs

	2020	2019
	£	£
a *Wages and salaries and social security costs*	24,161	26,888
	24,161	26,888

During the year the PCC continued to employ a Parish Secretary and an Organist.
No staff received remuneration greater than £60,000 in either year.

b *Transactions with PCC members*

Ms Diane Somerville, a member of the PCC, was hired as a gardening contractor for Tortington Churchyard and was paid £102 during the year (2019 - £448).
Other than the above, there were no expenses reimbursed to members and no members received any remuneration or other benefits during the year. There were no other disclosable transactions in respect of PCC members, nor persons closely connected to them, nor other related parties.

5 Tangible fixed assets

	Office Equipment	Grand Piano	Inalienable Assets	Total
Cost	£	£	£	£
At 1 January 2020	5,513	3,000	8,360	16,873
At 31 December 2020	5,513	3,000	8,360	16,873
Depreciation				
At 1 January 2020	5,513	3,000	8,360	16,873
Provided in the year	-	-	-	-
At 31 December 2020	5,513	3,000	8,360	16,873
Net book amounts				
At 31 December 2020	-	-	-	-
At 31 December 2019	-	-	-	-

The inalienable assets capitalised relate to items donated for the Lady Chapel, and have been depreciated over 10 years on a straight-line basis.

6 Investments

	£
Market value at 1 January 2020	22,630
Gains on annual revaluation	1,670
Market value at 31 December 2020	24,300

Holdings at 31 December 2020
671 shares in CBF Church of England Investment fund (2019: 671 shares)
580 shares in COIF Charity Funds investment fund (2019: 580 shares)

6 Investments (continued)

	2020	2019
	£	£
Upkeep of Tortington churchyard	3,375	3,143
F Tomkins Trust	3,089	2,877
Tyler bequest	4,817	4,486
Wiswell bequest	2,357	2,195
Eliza Rolls fund	10,662	9,929
	24,300	22,630

The historical cost of the above funds is not known.

In 2006 application was successfully made to the Charity Commissioners to use the capital as well as the income from the various trusts. Assets previously classified as Endowment Funds were transferred to Restricted funds as at 1 January 2006.

7 Analysis of Net assets by fund

	Unrestricted Funds	Restricted Funds	Total Funds 2020
	£	£	£
Investments	-	24,300	24,300
Current assets	47,852	69,128	116,980
Current liabilities	(3,960)	0	(3,960)
	43,892	93,428	137,320

8 Debtors

	2020	2019
	£	£
Income tax recoverable	6,564	3,143
Prepayments and accrued income	-	100
	6,564	3,243

9 Creditors: amounts falling due within one year

	2020	2019
	£	£
Accruals for utilities and other costs	-	2,171
Loans - From Archdeacon, for Restoration project	-	-
Other creditors	3,960	2,400
	3,960	4,571

Included within other creditors above are Independent Examiner's Fees of £1,960 (2019 - £2,400).

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2020

10 Creditors: amounts falling due after more than one year

	2019	2018
	£	£
Loans - From Archdeacon, for Restoration project	-	-
	-	-

The Archdeacon's loan is repayable by 5 annual instalments from December 2013 to December 2017
The amount of £5,000 payable within 2015, is shown in Creditors: amounts falling due within one year.

11 Statement of funds

	Balance b/f 01.01.2020	Income	Expenditure	Transfers, other gains and losses	Balance c/f 31.12.2020
Unrestricted Fund					
General fund	41,720	145,845	(143,673)	-	43,892
Restricted funds					
Belfry Fund	784				784
Eliza Rolls Fund	9,192	1,034			10,226
FEAST Indian Project	7,981	45,542	(51,000)		2,523
Flower Fund	-				-
Grand Piano	-				-
F Tomkins Trust	1,639	212			1,851
Tyler bequest	5,377	331			5,708
Upkeep of St Nicholas Buildings	-				-
Upkeep of Tortington Churchyard	6,591	332	(1,242)		5,681
West Window fund	289				289
Wiswell bequest	2,630	162			2,792
Quiet Room Appeal	14,065				14,065
Restoration Appeal	60,862	139,666	(159,995)		40,533
Churches Conservation Trust	500				500
Disabled Access	320				320
Carer & Toddler Group	-				-
Stegaurach funds	6,308				6,308
Vicar's Discretionary Fund	250				250
Collections fund	1,598				1,598
	118,386	187,279	(212,237)	-	93,428
Total funds	160,106	333,124	(355,910)	-	137,320

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2020

11 Statement of funds - (continued)

Fund details

Former endowment funds were transferred to restricted funds as at 1 January 2006 - see note 6.
Capital as well as income may now be used for the specific purposes of the respective funds.

The main restricted funds at 31 December 2020 comprise:-

Belfry Fund	For the improvement and upkeep of the Belfry
Eliza Rolls charity	Payments to the elderly and needy of the parish.
FEAST Indian Project	A grassroots charity in southern India helping the poor through educational sponsorship, support for the elderly, housebuilding and help with small enterprises.
F Tomkins trust	Upkeep of the Tomkins window and general fabric of St Nicholas Church.
Tyler bequest	Upkeep of St Nicholas Church.
Tortington churchyard	The PCC is responsible for the upkeep of Tortington churchyard.
West Window fund	Holds money donated for the repair of the West Window.
Wiswell bequest	Upkeep of Tortington church and churchyard.
Quiet Space Appeal	Holds money donated for a quiet space in the Church.
Restoration Appeal	Donations for the ongoing restoration of the church building
Churches Conservation Trust	Donation to be given to conservation trust
Disabled Access	Donation to improve access for those with limited mobility
Stegaurach Link	Money held for use for ecumenical visits to and from our Link Parish in Germany.
Vicar's Discretionary Fund	Discretionary fund for vicar
Collections fund	Money collected from the congregation for other charities

12 Connected charities

The Parochial Church Council has a connected charity, Friends of St Nicholas Church Arundel, formerly St Nicholas Building Trust, the main object of which is the maintenance of the church of St Nicholas, Arundel. The Trust may be contacted via the Trustees, c/o St Nicholas Parish Office, London Road, Arundel, BN18 9AT.