

**QUEENSBERRY BAPTIST CHURCH
UNAUDITED FINANCIAL STATEMENTS
YEAR ENDING 28 FEBRUARY 2023**

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REFERENCE AND ADMINISTRATIVE INFORMATION

Governing Document	Constitution
Charity Registration Number	1134391
Registered Office	Queensberry Baptist Church Queensberry Street Nottingham NG6 0DG
Operating Name	QBC
Trustees	Rev Claire Roberts Jonathan Kearney Nsipa Siwale (Appointed 05 June 2023) Sally Lees Jane Graham Russell Lees Kirsty Gledhill Christopher Dancer (Resigned 20 December 2022)
Bankers	Virgin Money
Solicitors	Ellis-Fermor & Negus 2 Devonshire Avenue Beeston Nottingham NG9 1BS
Independent Examiner	Mr Brian Jones – Chartered Accountant

Trustees Annual Report 2023

The Trustees have pleasure in presenting their report and the financial statements of the Charity for the year ending 28 February 2023.

Structure, Governance and Management

The Charity is governed by a Board of Trustees. New Trustees are appointed at the Annual General Meeting and approved by the members of the Church.

The Board of Trustees meet regularly to discuss and plan the activities of the Church.

The Board of Trustees are responsible for preparing the Trustees Annual Report and the Financial Statements in accordance with applicable law in England & Wales.

Queensberry Baptist Church is a member of the Baptist Union of Great Britain and holds to their Declaration of Principle.

Objectives and Activities

Queensberry Baptist Church has a Vision & Values Statement which highlights 3 main objectives:-

Following God

Loving each other

Offering hope to all

QBC achieves its objectives by providing a range of service at Queensberry Baptist Church, Old Basford, Nottingham NG6 0DG.

In the year ending 28 February 2023, this was achieved by:-

Following God

- The Prayer Course – we had over 50 people take part in the Prayer Course in Autumn 2022.
- Homegroups - we now have 6 homegroups that meet regularly plus Thursday fellowship.
- Prayer and worship nights are taking place once a month.

Loving each other

- Getting to know each other – having refreshments after the Church service. We deliberately include interactive activities in our all-age services to help people get to know each other.
- Throughout March we tried a 'learning names' challenge too!
- New people on teams – It's been great to welcome new people to serve with Ignite, Stewards, Refreshments (more people are always welcome!)

Offering hope to all

- Community Meal – See below for the full report.
- Events – Summer BBQ and Quiz night. Both of these events were well attended and lots of fun!
- Christmas – Our nativity service and carol service were well attended with lots of guests joining us. We also continued our tradition of the Southwark Primary Christingle service.

Beyond QBC, we continue to engage with Nottingham City Prayer, local church leaders' groups and the East Midlands Baptist Association activities. There is a sense of excitement across Nottingham about the new thing God is beginning to do and we continue to pray for him to move powerfully.

Membership Review

Last year at the AGM we had 82 members, this year we have 78 members.

We have gained 2 new members but have also lost some as people have passed away.

The average age of members is 65, however, our membership list doesn't give a full picture of what is happening in church.

On a Sunday, we have around 80 people with us regularly.

We have lots of people in our church who aren't official 'members' and yet are very committed and involved with church life – this includes members of our worship team, community meal team, homegroup leaders, children's work.

There are also lots of new people joining church, including new families, who aren't yet members.

Children and Youth

Ignite Report

It was decided and agreed at the planning meeting in the Autumn of 2022, that the format of Ignite would change slightly and we would offer weekly sessions instead of monthly sessions.

We have held an Ignite session 3 times each month from January and have had an average of 10 children attend each session. The actual number each week varies from 7 to 19 children aged 3- 10.

Rock Group

Rock Group is currently a Sunday group for Youth in school years 7 – 11, (11–16-year-olds), which meets at Church in the Rock Room.

Our aims are:

To show God's love to and for everyone wherever they are on their journey of faith;

For Rock Group to be a safe welcoming place where young people can meet with their peers, find acceptance, explore faith, and ask questions;

To introduce young people to Jesus, to teach them how they can have a relationship with him, encourage them to follow him and to help them grow in their faith to become mature disciples;

To offer hope, encouragement, and support to young people at a potentially challenging time in their lives.

Rock Group meets each Sunday apart from the 1st Sunday in the month which is an All-age service.

Attendance fluctuates widely between 1 – 7 youngsters on a Sunday. Numbers have been consistently lower since January 2023

Safeguarding

Our Safeguarding procedures have continued this year and have been strengthened. DBS checks continue to be completed as required and the Single Central Record has been maintained. People are encouraged to register their DBS certificates on the auto update system so when they are due for 'renewal' the status can be checked online, rather than a new check completed.

Safeguarding training has been completed this year. Our Designated Persons for Safeguarding (one of whom is also the Safeguarding Trustee) attended Level 2 and Level 3 training in person last June (2022) and then got to repeat it along with many others in March, when we held face to face Level 2 and Level 3 training here at Queensberry. We were also able to open this up to other churches.

Last October / November our Safeguarding Policy was reviewed and updated, a copy of which is in every main room in church along with concern forms.

Pastoral Team

The Pastoral Team's objectives are:-

- To demonstrate God's love to one another and offer hope to those in need by co-ordinating and giving pastoral support.
- To be a point of contact and to seek to identify and be aware of those who are vulnerable or in need of some additional support due to illness, age or change in circumstances etc.

This is accomplished in the following ways:-

- Visiting people at home, Care Homes, Hospitals, doorstep visits.
- Offering meals to those in need of more support due to bereavement, health, limited family/neighbours etc.
- Practical support - giving lifts, taking to medical appointments, providing meals, doing shopping etc.
- Support via letters/cards, phone calls, emails.
- Home Group leaders and Thursday Fellowship team are the first line of Pastoral Care for those in their groups.

There are approximately 30 people on the Pastoral list that are currently supported by the team. These are mainly people with increasing health and mobility issues. However, others have had extra support for short periods e.g. following injury/ illness, change in circumstances etc.

Community Meal

During a process of prayer, discussion and discernment as a Church, we sensed God was leading Queensberry to engage with our local community and we felt we should start offering a free Community Meal and a warm space for people to meet. This was partly in response to increased energy costs and food prices impacting people's lives, income etc.

We opened on January 24th 2023 and have been open every Tuesday since.

We meet on Tuesdays 4pm – 6pm in the Community Hall and provide a safe place, a warm welcome to everyone and a free hot meal.

We have several roles within the team; a Session Co-Ordinator who oversees the session (4 people share this role), a Kitchen team (usually 3 people), Reception desk (2 people) and a Welcome and refreshments team who chat to guests, help them find activities they might enjoy etc.

On arrival drinks and biscuits are available, various activities e.g. jigsaws, colouring, board games etc. are available on the tables in the Community Hall.

At 5pm we serve a hot meal. We have a membership with FareShare (a Charity who process excess food from supermarkets and producers to reduce the amount of food waste). We pay £29 for 80kg of fresh and frozen food every 2 weeks and plan the menus based on what we are given. In addition, we keep a supply of store cupboard items at Church.

We offer a meat dish, a vegan & gluten-free dish, something children will like and 2-3 choices of pudding. Ice cream and custard are especially popular.

We started off with 2 visitors but now regularly have 30+ all ages and some families. Approximately 10 team serve each week.

We feel the Community Meal has got off to a good start, there is a great team atmosphere and we enjoy this opportunity to serve our local community. The numbers attending are growing steadily and we now have several families coming regularly.

Technical Report

The Technical Team provides audio and visual support for our Sunday Services, Children's work and other church events.

Each services requires 3 people to operate the following:-

- Video Projection – Easy Worship to project song lyrics, videos and sermon powerpoint presentations.
- Sound Desk – Live mixing of instruments and voices and recording the audio.
- Camera operation, mixing between 2 cameras and hosting of zoom meeting.

Zoom

We are still running a live zoom meeting during our Sunday Morning Services. The invitation is sent out to our Church Suite contacts on a monthly/bi-monthly basis and there has been an average of 5 people/families joining us each week on Zoom.

There are a number of groups that make use of Zoom during the week.

The Sunday services are recorded each week, with just the main message edited and put on our YouTube channel.

Website

We moved our website to a new provider and given it a bit of a makeover. It has been up and running for almost a year now and we have set it up to provide links to our social media - Facebook and Instagram as well as a new banner for each of our teaching series which links you straight to our YouTube channel.

Email

Within the last 12 months we have changed our email platform to Google mail which you may not have noticed as the email addresses have stayed the same, however the change has meant we have been able to access more storage as well as more control over the admin section.

Facilities

Electronic Facilities

Providing/maintaining audio-visual and computer hardware:

- Detail for each category:-
- Video Projection
- Cameras (main church)
- Public Address (sound)
- Worship Group Electronic Music Display (Power Music)
- Worship Group electronic instruments
- Computer Systems and Ancillaries

Health and Safety Checks

Detailed review of Fire, Health and Safety file undertaken May 2023. Hard copy and electronic versions to be updated, along with procedures and checks.

Risk assessments and checks carried out and updated over the year:-

- Emergency Light Systems – Flick and 6 monthly duration test 2022-2023
- 15 new (Bell Lighting) emergency bulkhead lights fitted to replace failing or failed units
- 2 new high-level spotlights in main church to replace failing units.
- Fire Extinguishers - 2 replaced during annual service by FixFire
- PAT Testing – Completed by RHL April 29th 2023 (179 items). Full details in H&S Dropbox folder
- Gas central heating Boilers (safety certificate) - see below
- First Aid training – investigated and implemented 4th February 2023 by SafeHaven Training Ltd (www.staffordshirefirstaidtraining.co.uk)
- 5-year EICR (Electrical Installation Condition Report) checks carried out and updated report provided by Ken Burrows Electrical in October 2022.

Annual Servicing and checks

- After previous 5-year agreement with BU Insurance, insurance provider changed from January 2023 to Congregational.co.uk via broker at Kingdom Bank. Inspection carried out by Insurer's surveyor on 7th February 2023. Items identified for attention/provision of documentation:
 - Electrical hard wiring inspection (See 5-year EICR above)
 - PAT Testing (See above)
 - Asbestos register and survey
 - Service of gas appliances (annual safety) (see below)
 - Letting of premises – Hire agreements required
 - Church Walls – Coping stones at Queensberry St end of roof to re-point – approximately between £5,000-10,000
- Church Gas Boilers – (commercial) service and safety certificate 20th Feb 2023
- Church Fire Extinguishers 10th May 2023
- Church Emergency lighting internal checks and replacements Dec 2022 - Feb 2023
- Church and Manse Alarm System service 31st January 2023
- Manse Gas boiler (domestic) service and landlords certificate 8th July 2022

General Facilities Work - Church

- Community Hall
 - Main Kitchen dishwasher power supply upgraded to 30 Amps from 13 Amps (Ken Burrows Electrical) to provide much quicker cycle time. Existing dishwasher just needed electrical links internally. (April 27th 2023)
 - Immersion heater fitted with smart wireless control switch (HBN)
 - Car park light fitted with smart wireless control switch (HBN)
- Grounds
 - Trees/bushes trimmed heavily
 - Grass cutting rota
- Church
 - Push button combination lock added to old crèche room for securing valuables
 - Cabling and bracket for a front right side mounted camera installed
- Main Kitchen
 - Stainless steel wall shelves added
 - Kitchen equipment for Community meal (see separate report)
 - New large upright Freezer located in Lower Hall kitchen (for Community Meal)
- Lower Hall
 - Gents (Faulty) toilet replaced with new close coupled unit

General Facilities Work – Manse

- New oven fitted to replace failing oven in kitchen (July 2022)
- Bedroom door planed to allow it to close properly
- Fence repair (15th Feb 2023) after a car crashed into it in late 2022
- Hedge trimmed and Ivy stripped back from rear bedroom window and guttering (May 2023)

Legal

Trust Deeds for the Manse and Church are kept at Ellis-Fermor & Negus Solicitors, 2 Devonshire Avenue, Beeston Nottingham, NG9 1BS.

Financial Review

Reserves Policy


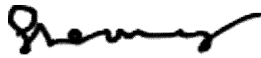
The minimum reserve for operational matters should be £21,000 in line with the reserves policy. Fund levels are reviewed monthly and a report is submitted to the Trustees.

At 28th February 2023 the total unrestricted reserves were £100,647.

The Trustees Declare they have approved the Trustees report above.

Signed on behalf of the Charity's Trustees

Signature(s)



Full Name(s)

Mr Jonathan Kearney

Miss Kirsty Gledhill

Position

Finance Leader & Trustee

Technical Leader & Trustee

Date

21 December 2023



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

QUEENSBERRY BAPTIST CHURCH

**On accounts for the year
ended**

28 FEBRUARY 2023

**Charity no
(if any)**

1134391

Set out on pages

1 - 7

(Remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

B. W. Jones

Date:

3.4.23

Name:

B. W. JONES

**Relevant professional
qualification(s) or body
(if any):**

CHARTERED ACCOUNTANT

Address:

59 PARKSIDE

WOLLATON

NOTTINGHAM NG8 2NQ

Statement of Financial Activities

	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total Funds 2023	Total funds 2022
Income						
Donations & Legacies	84,562		340		84,902	81,861
Investments						20
Other Income	6,156				6,156	3,418
Total Income	90,718		340		91,058	85,303
Expenditure						
Charitable Activities	93,208		353		93,561	76,595
Other Expenditure	694				694	-362
Total Expenditure	93,902		353		94,255	76,233
 Net income / (expenditure) resources	 -3,184		 -13		 -3,197	 9,070
 Net movement in funds	 -3,184		 -13		 -3,197	 9,070
Total funds brought forward	118,289				118,289	109,319
Total funds carried forward	115,105		-13		115,118	118,389

Balance Sheet

		Total Funds 2023	Total funds 2022
Assets			
Cash funds	Current Account	95,021	98,218
	Deposit Account	20,090	20,070
Total Cash Funds		115,111	118,288
Assets retained for Charity's own use			
	Land and Buildings	6,970,096	0 not previously stated
Land and buildings comprise of a church building and a manse. These have been stated at their recent insurance value as the Trustees are unable to reliable estimate their current value. This insurance value may differ materially from current value			
Liabilites			
	Accounts payable	0	0
	Total Liabilities	0	0
Net Asset surplus (deficit)		7,085,207	118,288
Reserves			
	Excess / (deficit) to date	-3,197	9,069
	Starting balances	118,289	109,319
	Total Reserves	115,092	118,388
Represented by funds			
	Unrestricted	103,831	103,932
	Designated	16	16
	Restricted	14,442	14442
	Endowment	0	0
	Total	118,289	118,390

Fund Movement by Type

	Opening	In	Out	Closing
Unrestricted				
General Fund	103,831	90,718	-93,902	100,647
Total	103,831	90,718	-93,902	100,647
Designated				
Books	2		-2	0
Allan Float	100		-100	0
Catering	100			100
Manse Electricity	-186		-194	-380
Total	16		-296	-280
Endowment				
Total	0			0
Restricted				
Community Meal	0	340	-159	181
TKSG 2020	1,781			1,781
Thanks Giving 2017	86		-86	0
Thanks Giving 2018	5,734			5,734
Thanks Giving 2019	6,841			6,841
Total	14,442	340	-245	14,537
Total Funds	118,289	91,058	-93,902	115,118

Analysis of Income and Expenditure

Income

	Unrestricted	Designated	Restricted	Endowment	2023	2022
Donations & Legacies						
Offering	70,872				70,872	70,315
Legacies						500
Catering						100
Healing Rooms						
Literature						3
Community Meal Donations			340		340	
Baptist insurance	56				56	
Appeals	1,236				1,236	
Gift Aid	12,398				12,398	8,943
GASDS						2,000
Bank Deposit						
Total	84,562		340		84,902	81,861
Investments						
Bank Interest						20
Total						20
Other Income						
Gift Aid Return						2,980
Rental Income	2,060				2,060	115
Cashback						9
Refunds	4,096				4,096	314
Total	6,156				6,156	3,418
Total	90,718		340		91,058	85,299

Expenditure

Charitable Activities

	Unrestricted	Designated	Restricted	Endowment	2023	2022
Minister						
Student Loan	522				522	208
Wages	17,756				17,756	9,114
Tax	2,492				2,492	1,200
NI	1,861				1,861	1,263
Pension	5,376				5,376	2,629
Caretaker						
Wages	4,504				4,504	4,185
Tax	1,124				1,124	1,048
Stewardship & HR	767				767	507
Sundry Expenses	1,379				1,379	1,309
Pulpit Fees	250				250	750

Catering	812		812	147
Christmas	129		129	602
Outreach				40
Travel Expenses	418		418	597
Literature	490		490	539
Community Meal		159	159	
Donations				
Missions	1,291		1,291	100
Jericho Road	780		780	780
International China Concern	1,932		1,932	2,093
BMS	3,120		3,120	3,720
BUGB Home Mission	4,171		4,171	4,541
Friends International	2,388		2,388	2,388
Evangelical Alliance	120		120	120
Postage	6		6	98
Cleaning costs	397		397	
Office Supplies	204		204	54
Advertising	144		144	
CCL Licence	861		861	1,043
Gift Aid Envelopes				76
Church				
Gas	8,478		8,478	4,428
Gas Service	583		583	1,352
Electricity	3,887		3,887	2,624
Water				571
Insurance	4,437		4,437	5,715
Phone	55		55	371
Internet	676		676	602
Maintenance	14,135		14,135	1,674
Manse				
Water	231		231	426
Broadband	316		316	26
Council Tax	2,088		2,088	
Insurance	360		360	1,286
Maintenance	728		728	6,278
Electricity		194	194	186
Technical Dept	1,422		1,422	1,904
Health and Safety	18		18	34
Training and Conferences	1,176		1,176	530
Church Suite	455		455	771
Licences/Subscriptions/website	854		854	
Minister Relocation				1,848
Main Kitchen Refurbishment				6,798
Misc	15			20
Total	93,208	353	93,561	76,595

Other Expenditure

Catering equipment	694	694	
NI Allowance			-362
Total	694	694	-362
Total Expenditure	93,902	353	94,255 76,233