



**THE METHODIST CHURCH**  
**REPORT AND ACCOUNTS**

**for the year ended 31 August 2021**

**Birmingham, Sutton Park Circuit 05/04**

**Registered Charity number 1134369**

**Birmingham, Sutton Park Circuit 05/04**  
**TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED AUGUST 2021**

## **Introduction**

The Sutton Park Circuit is part of the wider Methodist Church in Britain. It consists of 13 church buildings (one of which is a Local Ecumenical Partnership) in a 20 mile (approx) circumference from inner-city Birmingham to the north Warwickshire countryside.

The aim of the Circuit is to encourage each Minister and Congregation to work together for the glory of God, living out our four callings of Methodism: Worship, Learning and Caring, Service, and Evangelism.

Our vision statement is 'Living and Growing God's Kingdom'. The Ministerial staff are supported by the Circuit Stewards, and together they form the Circuit Leadership Team (CLT).

## **Review of the year - 1st September 2020 to 31st August 2021**

The Circuit continues to focus on its mission goals:

- A. Understand the needs of and value the uniqueness of each community within the Circuit.
- B. Ensure that each person is empowered, encouraged and equipped to enrich their faith.
- C. Continue to encourage the linking of congregations within the Circuit.
- D. Speak out for justice in tangible and measurable ways.
- E. Bring young people to a knowledge and love of Christ.

The restrictions caused by the Covid 19 pandemic continued to impact upon church life throughout the Circuit in the year. The churches were largely unavailable for both worship and serving of their communities in this period. Thankfully, the relaxing of the restrictions means that church life has restarted as individual confidence returns. The online worship that served the Circuit so well in the previous year continues to enable the Circuit to be as inclusive as possible.

The lockdowns meant the two ministers who joined the Circuit in 2020 have had a challenging start to their ministry with us. Indeed, all of the ministerial team have coped with the challenges of lockdown restrictions, and continued to serve the people of our Circuit despite the difficulties. All the meetings needed for Circuit life have taken place via the internet or in person, enabling us to welcome our new ministers, deal with the normal business of the Circuit, and continue to evolve our mission goals.

A forward looking mission document was produced by the CLT. Its aim is to guide us as both a Circuit and as individual churches towards focussing on effective mission and working in new ways that make the most of our strengths and resources. Included in this was the decision to reduce the number of presbyters by one, in 2022. The development of a Hub church and Mission Centres has continued, with the re-organisation needed to adhere to Methodist guidelines while freeing up people to serve their communities in each of the three churches involved.

## **Income trends**

Circuit income is primarily from the assessment paid by the circuit churches. This is supplemented by grants from the Zimbabwe Fellowship and Connection which cover half of the costs of a minister who joined the Circuit in September 2020 as a Minister of another church or conference (MOCC).

## **Expenditure trends**

Of the total General expenditure 57% relates to net staff Stipends costs, which increase annually in line with increases approved by Conference. In addition a further 13% covers associated costs such as travel, telephone, manse utilities, insurance and repairs costs. 16% is the Circuit contribution to the District and Connexion, which is mostly used to fund the work of the wider Methodist Church. The remaining expenditure covers a variety of costs from regular administration costs to one-off items.

## **Fund balances**

As at 31 August 2021 the net current assets of the Circuit were £426,428, of which £3,551 is held in restricted funds - approximately 13 months cover for expenditure based on the current year figures. This is an expected significant decrease over the previous year of 3 months. The CLT will consider how best to use any surplus funds for mission projects, as well as ensuring that there are sufficient resources for general running costs, which are due to decrease slightly next year following the reduction in hours of one minister.

Total funds include designated funds of £60,436, set aside to cover future stipends/employment costs.

## **Plans for 2021/22**

Circuit budgets for next year have been prepared on the basis that there will be six full time and one half-time ordained staff. An assessment increase has been requested from the individual Circuit churches, to contribute towards the anticipated increases in stipend costs, District assessment and manse utility costs.

**Trustee's Annual Report on Finance and Governance**

**Basis of preparation and legal framework**

The Charity's annual report and accounts for the year ended 31 August 2021 have been prepared in accordance with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2019 as applicable to the Financial Reporting Standard (FRS) 102.

Full Name of Charity: The Methodist Church - Birmingham (Sutton Park) Circuit Trading under the name Sutton Park Methodist Circuit.

Registration Charity Number: 1134369, date of registration 17 February 2010.

Main communication address - 19 Hollyhurst Road, Sutton Coldfield, West Midlands, B73 6SY

The members of the Sutton Park Methodist Circuit meeting are the Charity Trustees, membership comprising of circuit office holders, ministers and representatives appointed by the local churches and the circuit meeting. Full membership is shown as Appendix A to this report.

**Circuit Ministers and Officers**

Active Circuit Ministers

Rev Malcom Oliver (Superintendent)

Rev Alan Smithson

Rev Stephen Froggatt

Rev Jimmy Dube

Rev Emily Young

Deacon Marilyn Slowe

Deacon Rachel Thomas-Prasad

Circuit Layworkers

None

Circuit Stewards

Mrs Marion Watts

Mr John Rutherford

Miss Naomi Jones

Treasurer

Mr John Rutherford and Mr Martin Waller acted as the principal officer overseeing the day to day accounting during the financial year.

Independent Examiner

James Cruse ACA, FCCA, BSc (Econ) Hons - JW Hinks Chartered Accountants, 19 Highfield Road, Edgbaston, Birmingham B15 3BH.

Bankers

Central Finance Board of the Methodist Church - 9 Bonhill Street, London, EC2A 4PE

CAF Bank Ltd - 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Investment Bankers

The Trustees for Methodist Church Purposes - Central Buildings, Oldham Street, Manchester, M1 1JQ

Trust Registrar

Mr Steve Buck

### **Aims and organisation**

The charity objective is to act as a Resource provider within the area around Birmingham City, South Staffordshire, and North Warwickshire for the Methodist Church. The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union, the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of the Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of the Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist church.

### **Public Benefit**

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

### **Structure, Governance and Management**

The governing document for the circuit is the Deed of Union (1932) and Methodist Church Act (1976).

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Day to day management of the circuit is undertaken by the Circuit Leadership Team, along with the Circuit Meeting and the Local Preachers meeting,

### **Trustee Training**

A range of guidance is produced by Methodist Connexion to support the effective running of the circuit. All trustees are required to fulfil coherent Safeguarding requirements and conform to GDPR guidelines.

### **Related Parties**

The Circuit is part of the Birmingham District and is accountable to the Methodist Conference.

The following Methodist Churches are linked to the Circuit - Blackwood, Boldmere, Erdington, Falcon Lodge, Four Oaks, Kingsbury, Kingstanding, Nechells, Sutton Coldfield, St Chads (LEP), Stockland Green, Streetly and Witton.

### **Risk Management**

Income and expenditure is monitored and compared with the annual budget on an ongoing basis. Most items are as expected, and in line with both the budget and historical figures. The budget is used to determine the main source of income, being the assessments received from the churches, and enables the Charity to anticipate the potential impact of future calls on reserves.

### **Safeguarding**

Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

The Sutton Park Circuit commits itself to the implementation of Connexional Safeguarding Policy, government legislation, guidance and safe practice in the circuit and in the churches.

The Sutton Park Circuit commits itself to the provision of support, advice and training for lay and ordained people to ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

### **Reserves Policy**

The Circuit's Reserves Policy is to hold sufficient funds to cover anticipated general running costs, to meet any unforeseen item of major expense on manses and be able to continue funding planned activities in the short term.

The General and Unrestricted Funds have decreased during the year.

Funds will continue to be called upon in the foreseeable future, as annual income from church assessments is expected to be insufficient to meet all the costs including those of current ministerial staff.

Consequently the Reserves Policy will be monitored and amended on an annual basis, with a view to using any surplus funds for mission projects as well as ensuring that there are sufficient funds to cover the current needs.

## Statement of Financial Activities (SOFA) for the year ended 31 August 2021

|   | Notes to the accounts | Unrestricted Funds |                     |                    |                  | Totals this year 2021 | Totals last year 2020 |
|---|-----------------------|--------------------|---------------------|--------------------|------------------|-----------------------|-----------------------|
|   |                       | General            | Circuit Model Trust | Designated Funds - | Restricted Funds |                       |                       |
|   |                       | £                  | £                   | £                  | £                | £                     | £                     |
| <b>Income</b>   |                       |                    |                     |                    |                  |                       |                       |
| Donations and legacies  | 4                     | 10,141             |                     |                    |                  | 10,141                | 170                   |
| Assessments on churches   | 5                     | 312,937            |                     |                    |                  | 312,937               | 298,677               |
| From Monetary investments   | 6                     | 364                | 647                 | 83                 | 5                | 1,099                 | 3,737                 |
| From Investment properties  | 6                     |                    |                     |                    |                  | -                     | 10,562                |
| Capital Receipts  | 7                     |                    |                     |                    |                  | -                     | 544,488               |
| Grants received   | 8                     | 14,500             |                     |                    |                  | 14,500                | 1,200                 |
| Other   | 8                     | 4,000              |                     |                    |                  | 4,000                 | 4,000                 |
| <b>Total income</b>   |                       | <b>341,942</b>     | <b>647</b>          | <b>83</b>          | <b>5</b>         | <b>342,677</b>        | <b>862,834</b>        |
| <b>Expenditure on:</b>  |                       |                    |                     |                    |                  |                       |                       |
| Ministerial Stipends, NIC & Pension   | 11                    | 248,671            |                     |                    |                  | 248,671               | 192,529               |
| Layworker Salaries, NIC & Pension   | 11                    |                    |                     |                    |                  | -                     | 8,567                 |
| District Assessment   |                       | 63,552             |                     |                    |                  | 63,552                | 62,640                |
| Methodist Church Fund   |                       |                    |                     |                    |                  | -                     | -                     |
| Circuit Events  | 12                    | 1,918              |                     |                    |                  | 1,918                 | 2,194                 |
| Telephone, travel & administration  |                       | 20,506             |                     |                    |                  | 20,506                | 26,011                |
| Manse Insurance, Council Tax & Water  |                       | 24,794             |                     |                    |                  | 24,794                | 20,262                |
| Maintenance on manse property   |                       | 17,464             |                     |                    |                  | 17,464                | 20,684                |
| Expenditure on investment property  |                       | 0                  |                     |                    |                  | -                     | 2,844                 |
| Depreciation  |                       | 0                  |                     |                    |                  | -                     | -                     |
| Youth work  | 13                    | 7,254              |                     |                    |                  | 7,254                 | 9,480                 |
| Other Expenditure   | 14                    | 8,171              | 323                 |                    |                  | 8,494                 | 15,653                |
| Grants and Donations  | 15                    |                    |                     |                    |                  | -                     | 3,500                 |
| District Advance Fund levy  |                       |                    | 5,582               |                    |                  | 5,582                 | 1,612                 |
| <b>Total expenditure</b>  |                       | <b>392,330</b>     | <b>5,905</b>        | <b>0</b>           | <b>0</b>         | <b>398,235</b>        | <b>365,976</b>        |
| <b>Net income before investment gains/(losses)</b>                                  |                       | <b>( 50,388)</b>   | <b>( 5,258)</b>     | <b>83</b>          | <b>5</b>         | <b>( 55,558)</b>      | <b>496,858</b>        |
| Net Gains/(Losses) on Monetary Investments  | 17                    |                    | 1,130               |                    |                  | 1,130                 | ( 111)                |
| Net Gains/(Losses) on property revaluation  |                       |                    |                     |                    |                  | -                     | -                     |
| Net Gains/(Losses) on property disposals  | 16                    | 0                  |                     |                    |                  | -                     | 201,377               |
| <b>Net incoming/(outgoing) before transfers</b>                                     |                       | <b>( 50,388)</b>   | <b>( 4,128)</b>     | <b>83</b>          | <b>5</b>         | <b>( 54,428)</b>      | <b>698,124</b>        |
| Transfers between funds   | 23                    | 87,345             | ( 87,345)           |                    |                  | -                     | -                     |
| Reclassification of funds - sale proceeds   | 24                    | 0                  |                     |                    |                  | -                     | ( 544,488)            |
| Reclassification of funds - loan repaid   | 24                    | 0                  | 0                   |                    |                  | -                     | -                     |
| <b>Net movement in funds</b>  |                       | <b>36,957</b>      | <b>( 91,473)</b>    | <b>83</b>          | <b>5</b>         | <b>( 54,428)</b>      | <b>153,636</b>        |
| Total funds brought forward   |                       | 2,070,539          | 161,643             | 60,353             | 3,546            | 2,296,081             | 2,142,445             |
| <b>Total funds carried forward</b>  |                       | <b>2,107,496</b>   | <b>70,170</b>       | <b>60,436</b>      | <b>3,551</b>     | <b>2,241,653</b>      | <b>2,296,081</b>      |
| <b>For information only: money received and passed on to External Organisations</b> |                       |                    |                     |                    |                  |                       |                       |
| Balance brought forward from last year  |                       |                    |                     |                    |                  | 0                     | 0                     |
| Donations received for External Organisations                                       |                       | 330                |                     |                    |                  | 330                   | 1,378                 |
| Donations passed to External Organisations  |                       | (330)              |                     |                    |                  | (330)                 | (1,378)               |
| <b>Balance carried forward</b>  |                       |                    |                     |                    |                  | <b>0</b>              | <b>0</b>              |

**Birmingham, Sutton Park Circuit 05/04**  
**Balance Sheet as at 31 August 2021**

| General funds<br>Unrestricted<br>£ | Circuit Model<br>Trust Fund<br>Unrestricted<br>£ | Designated funds<br>Unrestricted<br>£ | Restricted funds<br>£ | Totals<br>this year<br>2021<br>£ | Totals<br>last year<br>2020<br>£ |
|------------------------------------|--|---------------------------------------|-----------------------|----------------------------------|----------------------------------|
|------------------------------------|--|---------------------------------------|-----------------------|----------------------------------|----------------------------------|

Notes

**Tangible Fixed Assets**

|                           |    |           |       |  |           |           |
|---------------------------|----|-----------|-------|--|-----------|-----------|
| Land & Buildings          | 16 | 1,807,941 |       |  | 1,807,941 | 1,807,941 |
| Equipment                 | 16 |           |       |  | -         | -         |
| Investment properties     | 16 |           |       |  | -         | -         |
| Investments               | 17 |           | 7,284 |  | 7,284     | 6,154     |
| <b>Total fixed assets</b> |    | 1,807,941 | 7,284 |  | 1,815,225 | 1,814,095 |

**Current Assets**

|  |    |         |        |        |         |         |
|--|----|---------|--------|--------|---------|---------|
| Debtors and Prepayments                            | 18 | 24,396  |        |        | 24,396  | 22,397  |
| Cash at Bank and in hand                           | 19 | 43,748  |        |        | 43,748  | 10,352  |
| Trustees for Methodist Church<br>Purposes deposits | 19 |         | 62,886 |        | 62,886  | 155,489 |
| Central Finance Board Deposits                     | 19 | 277,480 | 60,436 | 3,551  | 341,467 | 346,428 |
| <b>Total current assets</b>                        |    | 345,624 | 62,886 | 60,436 | 472,497 | 534,666 |

**Creditors and Accruals (due in under 1yr)**

|  |    |           |        |        |           |           |
|--|----|-----------|--------|--------|-----------|-----------|
| Trade creditors and accruals                 | 20 | 46,069    |        |        | 46,069    | 52,680    |
| <b>Total due in under 1yr</b>                |    | 46,069    |        |        | 46,069    | 52,680    |
| <b>Net current assets (liabilities)</b>      |    | 299,555   | 62,886 | 60,436 | 426,428   | 481,986   |
| <b>Total assets less current liabilities</b> |    | 2,107,496 | 70,170 | 60,436 | 2,241,653 | 2,296,081 |

**Loans and Creditors due after 1 year**

|  |    |           |        |        |           |           |
|--|----|-----------|--------|--------|-----------|-----------|
| Provisions for liabilities and charges | 21 |           |        |        | -         | -         |
| <b>Net assets</b>                      |    | 2,107,496 | 70,170 | 60,436 | 2,241,653 | 2,296,081 |

**Funds of the Circuit**

|                          |    |           |        |        |           |           |
|--------------------------|----|-----------|--------|--------|-----------|-----------|
| General funds            |    | 2,107,496 |        |        | 2,107,496 | 2,070,539 |
| Circuit Model Trust Fund | 23 |           | 70,170 |        | 70,170    | 161,643   |
| Designated Funds         | 23 |           |        | 60,436 | 60,436    | 60,353    |
| Restricted funds         | 23 |           |        | 3,551  | 3,551     | 3,546     |
| <b>Total Funds</b>       | 23 | 2,107,496 | 70,170 | 60,436 | 2,241,653 | 2,296,081 |

Summary of the Internal Organisations reporting to the Circuit Meeting. The funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose.

Internal Organisations

|                 | Opening<br>balance | Receipts | Payments | Adjustments | Closing<br>balance |
|-----------------|--------------------|----------|----------|-------------|--------------------|
| Refugee project | 3,546              | 5        | -        |             | 3,551              |
|                 |                    |          |          |             | -                  |
| <b>Total</b>    | 3,546              | 5        | -        | -           | 3,551              |

## Notes to the Accounts

### 1 Basis of accounting

The financial statements have been prepared in accordance with the Charities Act 2011 and the Charities: Statement Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with Financial Reporting Standard (FRS) 102.

### 2 Funds

The funds held constitute: General Funds held for any purpose of the Circuit, which are Unrestricted. The Circuit Model Trust Fund has wide purposes defined in Standing Orders and is categorised as Unrestricted. Restricted Funds, which are held for a narrower purpose. Details of each material fund are disclosed in Note 23 of these accounts. Any funds may be represented by more than just cash.

### 3 Accounting policies

#### Basis

These accounts have been prepared on the basis of historical cost (except that investments are shown at their market value at the end of the year), on the accruals basis to show a true and fair view of the Circuit's financial position and activities.

#### Incoming Resources

Income is included in the Statement of Financial Activities (SOFA) when the Circuit becomes entitled to the resources, and the Trustees are reasonable certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

#### Resources Expended

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the Circuit to pay out resources.

#### Grants

Grants made by the Circuit from its own funds are recognised in full at the time of agreement or when the Circuit accepts that there is a legal or operational obligation to make the payment. When the grant is recurrent over more than one year the balance payable in future years is treated as a provision for future commitments in the Balance Sheet against the appropriate fund, the provision being released in future years as instalments are paid in accordance with the originally agreed terms.

#### VAT

Since the Circuit is not VAT registered, all input VAT is charged with the expenses to which it refers.

#### Tangible fixed assets for use by the Circuit

These are capitalised if they can be used for more than one year, and individually cost at least £1,000.

The freehold property is shown in the accounts at 2015 deemed values (with the exception of the manse acquired in 2019 which is shown at the purchase price), of which the land component is deemed to be 50%. This estimate is based on guidance issued by the Methodist Church. No depreciation is provided on the buildings because the Trustees consider the current residual fair value of the manse buildings (on the assumption that it had reached the end of its useful economic life by the year-end) to be not less than its current value. Any depreciation would not be material. The properties have been reviewed for impairment.

#### Investment Properties

The Circuit did not hold any Investment properties during the year.

#### Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.

#### Debtors and Prepayments

Debtors include the payment of the September stipend in August, and other prepayments.

#### Creditors

Creditors include assessments received in August from circuit churches relating to next year, accrued expenses and trade creditors.

**Birmingham, Sutton Park Circuit 05/04**

|   |                            |                             |            | <b>This year<br/>2021</b> | <b>Last year<br/>2020</b> |
|---|----------------------------|-----------------------------|------------|---------------------------|---------------------------|
|   | £                          | £                           | £          | £                         | £                         |
|   | Unrestricted<br>Designated | Circuit Model<br>Trust Fund | Restricted | Total                     | Total                     |
| <b>4. Donations and legacies received</b>   |                            |                             |            |                           |                           |
| Donations:  |                            |                             |            |                           |                           |
| Methodist Church Zimbabwe Fellowship UK   | 6,000                      |                             |            | 6,000                     | -                         |
| Methodist Diaconal Order  | 2,891                      |                             |            | 2,891                     | -                         |
| Sundry donations  | 1,250                      |                             |            | 1,250                     | 20                        |
| Refugee project   |                            |                             |            | -                         | 150                       |
| <b>Total</b>  | <b>10,141</b>              | <b>-</b>                    | <b>-</b>   | <b>10,141</b>             | <b>170</b>                |
| <b>5. Charitable activities - other</b>   |                            |                             |            |                           |                           |
| Assessments on churches   | 312,937                    |                             |            | 312,937                   | 298,677                   |
| <b>6. Investment income</b>   |                            |                             |            |                           |                           |
| Interest and dividends  | 447                        | 647                         | 5          | 1,099                     | 3,737                     |
| Rental income   |                            |                             |            | -                         | 10,562                    |
| <b>Total</b>  | <b>447</b>                 | <b>647</b>                  | <b>5</b>   | <b>1,099</b>              | <b>14,299</b>             |
| <b>7. Capital Receipts</b>  |                            |                             |            |                           |                           |
| Sale of investment property   |                            |                             |            | -                         | 650,000                   |
| Connexional Priority Fund Levy  |                            |                             |            | -                         | (96,833)                  |
| Selling Agents fees   |                            |                             |            | -                         | (7,500)                   |
| Legal fees  |                            |                             |            | -                         | (1,179)                   |
| <b>Total</b>  | <b>-</b>                   | <b>-</b>                    | <b>-</b>   | <b>-</b>                  | <b>544,488</b>            |
| <b>8. Other trading activities</b>  |                            |                             |            |                           |                           |
| Grants received   |                            |                             |            |                           |                           |
| Connexional Grant for MOCC Minister   | 14,500                     |                             |            | 14,500                    | 1,200                     |
| Other   |                            |                             |            |                           |                           |
| LEP church contribution   | 4,000                      |                             |            | 4,000                     | 4,000                     |
| <b>Total (Grants plus Other)</b>  | <b>18,500</b>              | <b>-</b>                    | <b>-</b>   | <b>18,500</b>             | <b>5,200</b>              |
| <b>9. Payment to Trustees</b>   |                            |                             |            |                           |                           |
| (A) Payments made to trustees for additional services provided to the Circuit by agreement with the Circuit Meeting |                            |                             |            | nil                       | nil                       |
| (B) Number of trustees who were paid expenses   |                            |                             |            | 9                         | 10                        |
| The expenses primarily relate to reimbursement for travel, postage and printing costs                               |                            |                             |            |                           |                           |
| Total amount paid   |                            |                             |            | 4,681                     | 8,400                     |
| <b>10. Fees for examination or audit of the accounts</b>  |                            |                             |            |                           |                           |
| Independent examiner's fees   |                            |                             |            | 1,680                     | 1,700                     |
| Other accountancy fees  |                            |                             |            | nil                       | nil                       |



|  | This year<br>2021<br>£       | Last year<br>2020<br>£ |
|--|------------------------------|------------------------|
| <b>11. Ministerial staff costs</b>   |                              |                        |
| Gross stipends and benefits in kind  | 182,404                      | 142,922                |
| Employer's Pension costs   | 48,061                       | 36,212                 |
| Employer's National Insurance costs  | 17,291                       | 12,657                 |
| Apprentice levy  | 915                          | 738                    |
| <b>Total costs</b>   | <b>248,671</b>               | <b>192,529</b>         |
| <b>Average number of full-time ministerial staff employed</b>  | <b>6.5</b>                   | <b>6.0</b>             |
| <b>Pensions</b>  |                              |                        |
| Most ordained presbyters and deacons are members of the Methodist Ministers' Pension Scheme (MMPS). This is a defined benefit pension scheme. The Supreme Court held in 2014 that the Methodist ministers (which term includes presbyters and deacons) are not employees of the church. For simplicity, however, when dealing with National Insurance Contributions and pension contributions, the terms 'employer' and 'employee' are used as they would be in an employing body.   |                              |                        |
| The Connexion accounts for the MMPS and shows the figures in the annual Methodist Church in Great Britain accounts. The MMPS is in deficit but a plan for removal of the deficit has been proposed and is being implemented. Details of the deficit on this scheme can be found in the Annual Report and Accounts of the Methodist Church at <a href="http://www.methodist.org.uk">www.methodist.org.uk</a> £3,821 was prepaid in respect of the Ministers Pension scheme as at 31 August 2021 (£3,433 at 31 August 2020). |                              |                        |
| <b>Layworker employees costs</b>   |                              |                        |
| Gross wages, salaries  | -                            | 4,607                  |
| Employer's Pension costs   | -                            | 922                    |
| Pension scheme debt on withdrawal and deficit arrears  | -                            | 2,558                  |
| Employer's National Insurance costs  | -                            | -                      |
| Apprentice levy and payroll bureau cost  | -                            | 480                    |
| <b>Total costs</b>   | <b>-</b>                     | <b>8,567</b>           |
| <b>Average number of lay workers employed</b>  | <b>None employed in year</b> | <b>1</b>               |
| <b>12 Circuit events</b>   |                              |                        |
| Mediation support  | -                            | 1,470                  |
| Christmas day lunch for public   | 598                          | 291                    |
| Other events and costs   | 1,320                        | 433                    |
| <b>Total costs</b>   | <b>1,918</b>                 | <b>2,194</b>           |
| <b>13 Youth work</b>   |                              |                        |
| Sub-contracted youth worship leaders   | 6,873                        | 4,577                  |
| Youth events cost  | 381                          | 4,903                  |
| <b>Total costs</b>   | <b>7,254</b>                 | <b>9,480</b>           |
| <b>14 Other Expenditure</b>  |                              |                        |
| Quinquennial inspections for churches and manses   | 2,160                        | 2,592                  |
| Birmingham Churches Together donation  | 1,404                        | 1,685                  |
| Interest on bridging loan  | -                            | 1,224                  |
| Training   | 3,515                        | 5,071                  |
| Removal costs and allowances for incoming staff  | 1,080                        | 4,952                  |
| Other  | 12                           | -                      |
| Trustees for Methodist Church Purposes Admin charge  | 323                          | 129                    |
| <b>Total costs</b>   | <b>8,494</b>                 | <b>15,653</b>          |
| <b>15 Grants and donations paid</b>  |                              |                        |
| Payments made from Restricted funds  | -                            | 3,500                  |
| Paid to individual churches from Trustees for Methodist Church Purposes funds  | -                            | -                      |
| Paid to individual churches from General funds   | -                            | -                      |
| <b>Total costs</b>   | <b>-</b>                     | <b>3,500</b>           |

## Birmingham, Sutton Park Circuit 05/04

### 16 Tangible Fixed Assets

The Circuit owns seven manses in active use:

Deemed values  
established 1/9/2015

|  | £         |
|--|-----------|
| 19 Hollyhurst Road B73 6SY                   | 301,381   |
| 98 Orphanage Road B24 9HX                    | 244,282   |
| 85 Reservoir Road B23 6DH                    | 287,469   |
| 12 Upper Clifton Road B73 6BP                | 33,269 *  |
| 98 Walmley Road B76 2QD                      | 234,860   |
| 54 Hawthorn Brook Way (aquired in July 2019) | 347,000   |
| 140B Chester Road B74 2HS                    | 359,680   |
|  | 1,807,941 |

\*12 Upper Clifton Road is part owned with the Methodist Church World Mission Fund (9.4% Circuit and 90.6% WMF) - only the 9.4% portion is included in these accounts). A previous review determined that none of our sites has land that could be sold off for development.

During the year, the Circuit did not own any properties classified as investment properties.

### Property Disposals

| Details | Carrying | Sale | Revaluation | Gain/(Loss) |
|---------|----------|------|-------------|-------------|
| None    | -        | -    | -           | -           |

|  | Other Land<br>£ | Manses<br>£ | Investment<br>Buildings<br>£ | Fixtures,<br>fittings and<br>equipment<br>£ | Assets<br>under<br>construction<br>£ | Total<br>£ |
|--|-----------------|-------------|------------------------------|---|--------------------------------------|------------|
|--|-----------------|-------------|------------------------------|---|--------------------------------------|------------|

### Cost or valuation

|                              |   |           |   |   |   |           |
|------------------------------|---|-----------|---|---|---|-----------|
| Balance brought forward      |   | 1,807,941 |   |   |   | 1,807,941 |
| Additions                    |   |           |   |   |   |           |
| Revaluations                 |   |           |   |   |   |           |
| Disposals                    |   |           |   |   |   |           |
| Transfers between categories |   |           |   |   |   |           |
| Balance carried forward      | - | 1,807,941 | - | - | - | 1,807,941 |

### Accumulated depreciation

|                              |  |     |     |     |         |
|------------------------------|--|-----|-----|-----|---------|
| Basis (SL or RB)**           |  | N/A | N/A | N/A | S/L     |
| Rate                         |  |     |     |     | 3 Years |
| Balance brought forward      |  |     |     |     |         |
| Charge for year              |  |     |     |     |         |
| Revaluations                 |  |     |     |     |         |
| Less: Disposals              |  |     |     |     |         |
| Transfers between categories |  |     |     |     |         |
| Balance carried forward      |  |     |     |     |         |

### Net book value

|                 |   |           |   |   |   |           |
|-----------------|---|-----------|---|---|---|-----------|
| Brought forward | - | 1,807,941 | - | - | - | 1,807,941 |
| Carried forward | - | 1,807,941 | - | - | - | 1,807,941 |

\*\* Indicates the method of depreciation (SL = straight line, RB = reducing balance), and the rate of depreciaton. Straight Line is based on the anticipated life of the asset, and Reducing Balance is based on a percentage deduction made each year.

## 17 Investments

The funds that support the Circuit Model Trust Fund are held by TMCP in Trustees Interest Funds on which interest is credited monthly. These are regarded as medium and long-term investments.

TMCP is the legal owner and Custodian Trustee of all Methodist Trust Property, including legacies, Endowments, and Accumulated Funds. Trust property is held for and on behalf of local Managing Trustees who are responsible for the day to day management of trust property. TMCP ensure that, by providing guidance and acting under their direction, the Managing trustees comply with charity law and Methodist law and policy as determined by Methodist Conference.

| Analysis of investment movements                     | This year<br>2021 | Last year<br>2020 |
|--|-------------------|-------------------|
| Investments listed on a recognised Stock Exchange    |                   |                   |
| Investments held in common investment funds,         | 7,284             | 6,154             |
| Securities not listed on a recognised Stock Exchange |                   |                   |
| Other investments                                    |                   |                   |
| <b>Total</b>   | <b>7,284</b>      | <b>6,154</b>      |
| <b>Change in investment values</b>                   |                   |                   |
| Carrying (market) value at beginning of year         | 6,154             | 6,265             |
| Additions to investments at cost                     |                   |                   |
| Less disposals at carrying value                     |                   |                   |
| Net gain/(loss) on revaluation                       | 1,130             | (111)             |
| Carrying (market) value at end of year               | 7,284             | 6,154             |

|                                      | This year<br>2021<br>£ | Last year<br>2020<br>£ |
|--------------------------------------|------------------------|------------------------|
| <b>18. Debtors and prepayments</b>   |                        |                        |
| Pre paid stipends                    | 19,589                 | 17,592                 |
| Accrued income                       |                        |                        |
| Other debtors and prepayments        | 4,807                  | 4,805                  |
| <b>Total debtors and prepayments</b> | <b>24,396</b>          | <b>22,397</b>          |

**19. Analysis of cash at bank**

|   |                |                |
|---|----------------|----------------|
| Bank balance held in CAF Bank   | 43,748         | 10,352         |
| Bank balance held in Central Finance Board, London (General,Employment ,Restricted) | 341,467        | 346,428        |
| Bank balance held in TMCP, Manchester   | 62,886         | 155,489        |
| <b>Total Cash and Bank</b>  | <b>448,101</b> | <b>512,269</b> |

**20. Analysis of current liabilities and long term creditors**

|  |               |               |
|--|---------------|---------------|
| Trade Creditors  | 1,700         | 1,764         |
| Assessments received from churches in respect of next year | 43,294        | 47,748        |
| Other Creditors  | 1,075         | 3,168         |
| <b>Total Current Liabilities</b>                           | <b>46,069</b> | <b>52,680</b> |

**21. Movement on Loans**

| Source               | Purpose of loan        | Amount<br>b/fwd<br>£ | New<br>borrowings<br>£ | Loan<br>interest<br>£ | Repaid in<br>the year<br>£ | Balance at<br>year end<br>£ |
|----------------------|------------------------|----------------------|------------------------|-----------------------|----------------------------|-----------------------------|
| Methodist Chapel Aid | Bridging Loan on manse | -                    | -                      | -                     | -                          | -                           |

**Repayment due**

|                       |            |            |            |            | Totals |
|-----------------------|------------|------------|------------|------------|--------|
| Within 12 months      | 31/08/2022 |            |            |            | nil    |
| Between 1 and 5 years | 31/08/2023 | 31/08/2024 | 31/08/2025 | 31/08/2026 | nil    |

**22. Capital Commitments and Contingent Liabilities**

At 31st August 2021 the Circuit has no capital commitments and no contingent liabilities were identified.

**23. Detailed analysis of individual fund movements****Unrestricted Funds**

| <u>Fund Name</u>               | Opening<br>Balance | Income  | Expend-<br>iture | Transfers | Reclass-<br>ification | Closing<br>Balance | <u>Purpose of the fund</u>       |
|--------------------------------|--------------------|---------|------------------|-----------|-----------------------|--------------------|----------------------------------|
| General Fund (excl. Assets)    | 262,598            | 341,942 | (392,330)        | 87,345    |                       | 299,555            | General Circuit running expenses |
| Employment Reserve             | 60,353             | 83      |                  |           |                       | 60,436             | To help Circuit employment costs |
| Circuit Model Trust (Int fund) | 155,489            | 647     | (5,905)          | (87,345)  |                       | 62,886             |                                  |
| Circuit Model Trust (Invest't) | 6,154              | 1,355   | (225)            |           |                       | 7,284              |                                  |
| Totals                         | 484,594            | 344,027 | (398,460)        |           |                       | 430,161            |                                  |

**Restricted Funds**

| <u>Fund Name</u> |       |   |  | <u>Purpose of the fund</u> |
|------------------|-------|---|--|----------------------------|
| Refugee project  | 3,546 | 5 |  | Supporting refugees        |
|                  |       |   |  | -                          |
| Totals           | 3,546 | 5 |  | 3,551                      |

Total of Unrestricted and Restricted funds excluding property 433,712

Property - manses 1,807,941  
 Total Funds 2,241,653

**Transfers between funds**

The reasons for the transfers were as follows:

Withdrawals were made from the TMCP Funds to replenish amounts paid out of General Funds in respect of Circuit mission work or manse repair expenditure.

**24. Reclassification of funds**

Circuit property is always carried in the General Fund but upon sale the net proceeds are processed through the Circuit Model Trust Fund. This requires an adjustment and any such sales during the year are reflected below at the net sale price.

There were no Bridging loans or property sales during the year

| Details       | General | CMTF | Designated Restricted | Total |
|---------------|---------|------|-----------------------|-------|
| Sale of manse |         |      |                       | -     |

**Endowment Funds**

| Endowment Name | How the capital is<br>invested | The current value<br>of the capital | Annual<br>income | What the income<br>was used for |
|----------------|--------------------------------|-------------------------------------|------------------|---------------------------------|
| None           |                                |                                     |                  |                                 |
|                | Totals                         | nil                                 | nil              |                                 |

## Related party transactions

FRS102 requires that charities that have one or more related party transactions must disclose:

- the names of the transacting related parties;
- a description of a relationship between the parties;
- a description of the transactions;
- the amounts involved;
- any other elements of the transactions necessary for an understanding of the accounts;
- the amounts due to or from related parties at the balance sheet date and provisions for doubtful debts due from such parties at that date; and
- amounts written off in the period in respect of debts due to or from related parties.

| Name of related party                   | Relationship | Income from<br>related party<br>in the year | Payments to<br>related party<br>in the year | Loans from<br>related party<br>in the year | Loans to<br>related party<br>in the year | Amounts<br>owed by/to<br>related party<br>at year end |
|---|--------------|---|---|--|--|---|
|   |              | £   | £   | £  | £  | £   |
| <b><u>This year</u></b>                 |              |   |   |  |  |   |
| Methodist Property Fund                 |              |   |   |  |  |   |
| Methodist Diaconal Order                |              | 2,891                                       |   |  |  |   |
| Methodist Connexional Grants Team       |              | 14,500                                      |   |  |  |   |
| Methodist Church Zimbabwe Fellowship UK |              | 6,000                                       |   |  |  |   |
| <b>Total</b>                            |              | <b>23,391</b>                               | -   | -  | -  | -   |
| <b><u>Last year</u></b>                 |              |   |   |  |  |   |
| Methodist Chapel Aid Ltd                |              |   | 347,000                                     |  |  |   |
| Methodist Property Fund                 |              |   |   |  |  |   |
| <b>Total</b>                            |              | -   | <b>347,000</b>                              | -  | -  | -   |

Note: The circuit churches do collect money for Methodist related projects, which is recorded and sent direct to the Methodist Fund by the circuit-appointed Fund Treasurers. No documents nor money are seen by the Circuit Treasurer and such finance is not included in these circuit accounts.

A separate report is issued each year by the Connexional Team.

## DECLARATIONS

### Treasurer

I confirm that I have prepared the accounts from the records of the Circuit and that they include all funds under the control of the Circuit Meeting

Signature of Treasurer

*m. J. Waller*

Date

03 November 2021

Name

Martin John Waller

Address

27, Blackwood Road Tamworth, Staffs. B77 1JW

### Presentation to the Circuit Meeting for approval.

I confirm that the Accounts have been presented to the Circuit Meeting on and were approved.

07 December 2021

Signature of the Chair of the meeting

*S. D. T. Froggatt*

Name of the Chair of the meeting

*Pr*

MALCOLM OLIVER

Date

07 December 2021

*S. D. T. FROGGATT  
(Revd)*

**Independent Examiner's Report to the Trustees of the Birmingham, Sutton Park Methodist Circuit**

This Report is on the Circuit Accounts for the year ended 31 August

2021

**Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is the Independent Examiner's responsibility to:

- follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to their attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 130 of the Charities Act.
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act.have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

I have not obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Name

James Cruse ACA, FCCA, BSc (Econ) Hons - J W Hinks LLP

Signature

J Cruse

Relevant Professional  
qualification or body

Chartered Accountants

Address

19 Highfield Road, Edgbaston, Birmingham B15 3BH

Date

08/12/2021



**Those serving all of 2020/21 to 01/11/2021**

Revd Malcolm Oliver  
Deacon Marilyn Slowe  
Deacon Rachel Thomas-Prasad  
Revd Dr Alan Smithson  
Revd Stephen Froggatt  
Revd John Ingyon  
Revd Keith Webster  
Revd David Hulme  
Mrs Marion Watts  
Mr John Rutherford  
Mrs Liz Topliss  
Mr David Allen  
Mr Gerald Peel  
Mrs Carole McSheen  
Mrs Carolyn Humpherson  
Mr Tom Watts  
Miss Muriel Castle  
Mrs Noreen Marshall  
Mrs Jean Ham  
Mrs Chris Blake  
Mr Derek Wright  
Mrs Jennifer McGregor  
Mrs Judy Stephens  
Mrs Christine Rossiter  
Mr Giles Wheeler  
Mrs Michelle Wheeler  
Mr John Robbins  
Mr David Bowater  
Mrs Julie Gascoigne  
Mrs Kath Matthews  
Mrs Sheila Dennis  
Mrs Margaret Henry  
Mr Tony Wilkinson  
Mr David Andrews  
Miss Jennifer Hall  
Mr Jon Smith  
Mr Peter Le Brocq  
Mr Grahame Tench  
Mrs Anne Cole  
Mrs Amanda Hume  
Mrs Lorna Brown  
Mr Steve Buck  
Ms Yvonne Huggins  
Mr Martin Waller  
Mr Tony Cooke  
Mrs Chris Chick  
Mr Benedict Adams  
Revd Emily Young

**Those joining since 1st September 2020**

Deacon Irene Tafirenyika - Appointed 1 September 2021  
Revd Dr Jimmy Dube - Appointed 5 November 2020  
Mr Peter Cashmore - Appointed 26 August 2021  
Miss Deborah Majola - Appointed 16 June 2021  
Mrs Alison Burland - Appointed 29 April 2021  
Mr John Harden - Appointed 16 June 2021  
Mr Nick Riley - Appointed 11 September 2021  
Mr Chris Shaw - Appointed 9 September 2021  
Mr Peter Johansen - Appointed 2 October 2020  
Mrs Maxine Hay Appointed 2 October 2020  
Mrs Flo O'Connor - Appointed 6 June 2021  
Mr Peter White - Appointed 6 June 2021  
Mrs Barbara Albutt - Appointed 10 March 2021  
Mrs Jenny Wilkes - Appointed 10 March 2021

**Those leaving since 1st September 2020**

Mr Colin Topliss - Resigned 17 September 2020  
Mr Ron Page - Resigned 30 September 2020  
Mrs Barbara Albutt - Resigned 20 October 2020  
Mr Henry McSheen - Resigned 02 December 2020  
Mr Glyn Constantine Resigned 6 Decmber 2020  
Mrs Gillian Buck - Resigned 24 March 2021  
Mrs Sue Hall - Resigned 6 June 2021  
Mr Peter Norton - Resigned 16 June 2021  
Mrs Hilary Price - Resigned 01 July 2021  
Miss Naomi Jones - Resigned 31 August 2021  
Mr Ian Bosman - Resigned 25 August 2021  
Mr Jim Hart - Resigned 29 August 2021