

**THE ANNUAL REPORT AND ACCOUNTS OF
THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF WESTBURY
(Charity No. 1134367)**

For the year ended 31 December 2024



Parish Church of All Saints, Westbury



Holy Saviour Church, Westbury Leigh

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY

TRUSTEES' REPORT

For the year ended 31 December 2024

Aims and Purposes

The Parochial Church Council (PCC) of the Ecclesiastical Parish of Westbury has the responsibility of cooperating with the clergy of the White Horse Team in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical.

Objectives and Activities

The primary object of the Westbury PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

The PCC has the responsibility of cooperating with the incumbent in promoting the ecclesiastical parish and the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It also has the responsibilities for both church buildings and the Parish Hall.

In accordance with the Charity Commission's guidance on public benefit the incumbent and the PCC have ensured that all worship is open to all and encourage parishioners to take an active part in all aspects of the life of the Church.

Achievements & Performance

Our curate, Revd Holly Newton, returned to ministry in January 2024 on a part-time non-stipendiary basis. She has returned with a reduced timetable due to her long-term health condition from which she has not recovered but is living with. Part of her return has meant working on a research project on disability and inclusion in the church. This is something which she has been able to work on at home. She conducted a survey amongst our people into their health conditions and ability to access our worship and other events. By the end of the year, she had produced enough material from her research to offer a day in 2025 to all those who were interested as well as a proposal to form a disability group to take actions forward and conduct a disability audit of our buildings and activities. This work is ongoing.

We appointed a new Director of Music, Ian McManus, who joined us in September. He has been working with the choir and we have noticed an improvement in the choral singing since he started. We had a wonderful carol service in December with great contributions from the choir and the organ, which was very encouraging.

We had a successful Gift Day in May which was partly to appeal for funding towards the replacement of the lead on the section of All Saints' Church roof; and partly for general funds and to remind people of the importance of generous giving to our church as part of our Christian stewardship and discipleship. We also invited newcomers and regulars to be part of our Parish Giving Scheme (PGS). We extended the appeal to our local community through the local newspaper and we were pleased with the result. We had some generous gifts and a small increase in people on the PGS.

We were able to replace the lead stolen off the roof in the autumn. It was replaced with an alternative material of terne-coated steel. We also upgraded the roof alarm system. This was paid for by generous donations from church members and the local community and the releasing of the final monies from the historic endowment given by the Duke of Marlborough in the 17th century. We are grateful to the Walter Guinness Trust, Wiltshire Historic Churches Trust and the Listed Places of Worship Scheme for supporting this work.

Our Team Vicar, Revd Caroline Husband, announced her departure from the White Horse Team in the summer and she left in October for a new ministry in the Diocese of Truro. We were pleased that the Bishop of Salisbury was able to come and preach and preside at a special Team service at Holy Trinity, Dilton Marsh on Caroline's penultimate Sunday. This was part of Holy Trinity's 180th anniversary celebration. There was a good turn-out and a memorable service.

We then went into vacancy for this role and this is continuing into 2025. The Team Rector and Ministry Team are covering services at Dilton Marsh parish and we are doing some more things together as the White Horse Team.

We are continuing to work on our Mission Action Plan. We adjusted our vision statement in line with the Diocesan statement to read: As we seek to make Jesus known, Westbury parish is a confident, joyful and prayerful community. We review our mission action plan regularly and feel we are making progress. The vacancy is giving us an opportunity to review some of what we are doing and we are growing together as a Team. We are looking forward to making a new appointment in 2025.

We were encouraged by all those who came through our doors during December for Christmas services and events. Our Christmas Tree Festival was a great success again despite changes in dates and the cancellation of the Westbury Christmas lights switch-on by the Town Council due to bad weather. This year, for the first time, all our local schools came to All Saints' for their Christmas services. The Town Carol service was well attended as was the family carol service at Holy Saviour with the local community of Westbury Leigh.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY

TRUSTEES' REPORT

For the year ended 31 December 2024

We continue to rely heavily on the support of all our church members and local community. Many people give of their time and gifts willingly in a huge variety of ways. Our retired clergy, LPAs and Licensed Lay Ministers are a great support, as well as all on the PCC. We are pleased to be able to serve our local community through our work in our local schools with Collective Worship, Open the Book, Experience events and governorship. We also offer pastoral care and services at four local nursing and residential homes for the elderly.

Attendance

The worshipping community (those who worship with us at least once a month across our parish) at Westbury All Saints' and Holy Saviour in 2024 was 90.

Sundays at All Saints':

Monthly Said Communion (10), Parish Communion (30), All Age Worship (30)

Mid-week at All Saints':

Holy Communion (10)

Cafe Church

Monthly service held at Westbury CofE Junior School (10)

Sundays at Holy Saviour:

Communion two or three times per month plus baptisms when required. (12)

We offer life events to our parishioners and during 2024 conducted:

- 18 Baptisms
- 2 Weddings
- 32 Funerals

The Mother's Union branch continues to meet monthly.

Plans for 2024

Our priority is to appoint a new Team Vicar to support our mission and ministry across the Team. We also seek to grow our mission and ministry across the parish through working on aspects of our mission action plan.

Financial Review

The PCC continue to work hard to encourage financial support for the life and ministry of All Saints'. This included holding a Gift Day in May to encourage increased levels of regular giving and one off gifts. Many people supported our 'Raise the Roof' Campaign resulting in gifts of £4,500 to fund the repair of the South Vestry roof after the lead theft in 2023. Giving using 'Parish Giving' has increased from £7,602 in 2023 to £16,241 in 2024. This helps to improve the efficiency of payments and processing of Gift Aid transactions. Overall giving increased from £45,298 to £52,590. Income from fundraising events was down overall by £1,012. This was partially due to the cancellation of the usual summer fair due to lack of volunteers. Overall income in 2024 on the General Fund was up by £1,968 on the previous year and expenditure increased by £376.

Our largest expenditure is the Parish Share which increased from £63,515 to £68,596 in 2024. We continue to be unable to raise sufficient funds to pay the full amount and in 2024 paid 60% (£41,158). This means that at the end of 2024 we owe the Diocese of Salisbury £97,055. The Parish Share and insurance at £10,070 together account for 70% of our expenditure.

We are grateful to those who give generously of both their gifts of time and money to support the ministry of the parish. Westbury like many other parishes is concerned about the abilities of the church to fund both the costs of day to day ministry and the increasing financial liability of maintaining a Grade I listed building and the Parish Hall in the long term.

Reserves policy

It is PCC policy to try to maintain a balance on unrestricted funds which equates to at least three months unrestricted payments. This is equivalent to approximately £20,000. It is held to smooth out fluctuations in cash flow and to meet emergencies. The cash balance of approximately £44,400 held on unrestricted (including designated) funds at the year-end was comfortably above this target, although the funds are largely designated for particular purposes. It is the PCC's hope to maintain this over time but are mindful of the future demands on these funds.

For the year ended 31 December 2024

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY
(Charity number 1134367)**

For the year ended 31 December 2024

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2024 which are set out on pages 5 to 8.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

James Gare FCA DChA

2 Henford Close
Warminster
Wiltshire
BA12 9RA

Date

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY

RECEIPTS AND PAYMENTS ACCOUNTS

For the year ended 31 December 2024

Section A Receipts and payments and movements in investments

	General funds to the nearest £	Designated funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts						
Fundraising	5,416	-	-	-	5,416	6,729
Grants	-	20,560	6,000	-	26,560	11,598
Church hall lettings	-	5,156	-	-	5,156	10,848
Fees from occasional services	-	-	9,079	-	9,079	8,928
Dividends and interest	3,943	831	971	-	5,745	5,122
Gift Aid donations	25,227	-	-	-	25,227	29,542
Other donations	27,842	320	9,027	-	37,188	16,639
Legacy donations	-	-	-	-	-	250
Gift aid reclaimed	6,499	-	-	-	6,499	14,547
Other income	5,107	1,021	7,250	-	13,378	9,250
Total receipts	74,034	27,888	32,327	-	134,248	113,453
A3 Payments						
Parish Share	41,158	-	-	-	41,158	38,109
Worship	4,971	-	3,671	-	8,642	6,933
Fundraising	2,235	-	16	-	2,251	2,450
Administration	3,319	10,025	684	-	14,028	13,808
Premises	20,333	23,706	197	-	44,697	51,626
Major Capital Works	-	-	19,998	-	19,998	-
Other costs	324	-	4,036	-	3,899	2,647
Total payments	72,340	33,731	28,602	-	134,673	104,394
Net of receipts/(payments)	1,694	(5,843)	3,725	-	(425)	(2,120)
A4 Investment gains						
Unrealised (losses) / gains on CBF	-	-	2,961	4,287	7,248	23,871
Sub total	-	-	2,961	4,287	7,248	23,871
Net of receipts / (payments) and investment gains	1,694	(5,843)	6,686	4,287	6,823	21,751
A5 Transfers between funds	(6,867)	8,532	(1,665)	-	-	-
A6 Monetary funds last year end	3,718	41,788	94,402	187,395	327,303	305,552
Monetary funds this year end	(1,455)	44,477	99,423	191,682	334,127	327,303

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY

RECEIPTS AND PAYMENTS ACCOUNTS

For the year ended 31 December 2024

Section B Statement of assets and liabilities at the end of the period

Categories	Details	General funds to nearest £	Designated funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds and funds held in the CBF Church of England Investment Fund	Lloyds TSB	(1,455)	44,477	32,710	-
	Bell ringers Account	-	-	5,762	-
	CBF Church of England Investments	-	-	60,951	191,682
	Total cash funds	(1,455)	44,477	99,423	191,682
	(agree balances with receipts and payments account(s))	OK	OK	OK	OK
B2 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
		General	-	-	
B3 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)	
		General	-	-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval	
		Rev'd Rebecca Harris (Team Rector)			
		Ruth Hann (Churchwarden)			

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY

RECEIPTS AND PAYMENTS ACCOUNTS

For the year ended 31 December 2024

Section C Statement of funds at the end of the period

	Brought Forward to nearest £	Income to nearest £	Expenditure to nearest £	Transfers to nearest £	Gains on Investments to nearest £	Carried Forward to nearest £
C1 Unrestricted general funds						
General fund	3,718	74,034	(72,340)	(6,867)	-	(1,455)
Sub total	3,718	74,034	(72,340)	(6,867)	-	(1,455)
	-	-	-	-	-	-
C2 Unrestricted designated funds						
100 Club	-	-	-	-	-	-
Discretionary Fund	4,786	288	-	-	-	5,074
Rectory Fund	1,431	-	-	-	-	1,431
Office	-	4,321	(12,853)	8,532	-	-
Phyllis Griffin Bequest	12,014	-	-	-	-	12,014
Parish Hall	16,775	5,699	(11,047)	-	-	11,427
Special Gift	-	-	-	-	-	-
Windows book	-	-	-	-	-	-
Youth Club	6,782	17,580	(9,831)	-	-	14,531
Sub total	41,788	27,888	(33,731)	8,532	-	44,477
	-	-	-	-	-	-
C3 Restricted funds						
100 Club	-	-	-	-	-	-
A-S Choir	-	-	-	-	-	-
A-S Fabric	3,519	22,780	(19,998)	11,915	-	18,216
A-S Flower	-	-	-	-	-	-
A-S Garden	-	-	-	-	-	-
A-S Organ	7,903	-	-	-	-	7,903
A-S Organ & Choir	678	450	(70)	-	-	1,058
A-S Reordering	-	-	-	-	-	-
Bells Revenue	7,148	-	(1,238)	(148)	-	5,762
Children's Mission	406	83	(220)	-	-	269
Curacy	-	385	(508)	123	-	-
Fees	-	8,629	(6,568)	(2,061)	-	-
Hall Redeveloment	981	-	-	-	-	981
H-S Fabric	3,218	-	-	-	-	3,218
H-S Flower	-	-	-	-	-	-
St Aldham Grant	1,069	-	-	-	-	1,069
Marlborough fund	11,494	-	-	(11,494)	-	-
Tin Hut Deposit	57,986	-	-	-	2,961	60,947
Sub total	94,402	32,327	(28,602)	(1,665)	2,961	99,423
	-	-	-	-	-	-
C4 Endowment funds						
AS Church Repair Fund	10,134	-	-	-	232	10,366
H-S Endowment	6,488	-	-	-	148	6,636
Holy Saviour church repair fund	10,997	-	-	-	252	11,249
Knight Endowment	7,364	-	-	-	168	7,532
Mabel Smith Endowment	142,031	-	-	-	3,250	145,281
Stafford Brown CCLA	10,381	-	-	-	237	10,618
Sub total	187,395	-	-	-	4,287	191,682
	-	-	-	-	-	-
Totals	327,303	134,249	(134,673)	-	7,248	334,127

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY

RECEIPTS AND PAYMENTS ACCOUNTS

For the year ended 31 December 2024

Section D Notes to the accounts

D1 Basis of accounts preparation

Although the accounts are prepared on a receipts and payments method, the unrealised gain on the funds held in the CBF Church of England Investment Fund have also been included to provide a fuller understanding of the Charity's monetary assets.

D2 Endowments

All Saints' Church Repair Fund incorporates: Cox bequest, Cutler/ Francis bequest, Massey Lopes bequest, Timsbury bequest.

Holy Saviour Church repair fund incorporates: Henry Butcher bequest, W/L Church Repair fund

Stafford Brown Endowment incorporates Gibbs bequest.