

**THE ANNUAL REPORT AND ACCOUNTS OF
THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF WESTBURY
(Charity No. 1134367)**

For the year ended 31 December 2023



Parish Church of All Saints, Westbury



Holy Saviour Church, Westbury Leigh

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY

TRUSTEES' REPORT

For the year ended 31 December 2023

Aims and Purposes

The Parochial Church Council (PCC) of the Ecclesiastical Parish of Westbury has the responsibility of cooperating with the clergy of the White Horse Team in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical.

Objectives and Activities

The primary object of the Westbury PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

The PCC has the responsibility of cooperating with the incumbent in promoting the ecclesiastical parish and the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It also has the responsibilities for both church buildings and the Parish Hall.

In accordance with the Charity Commission's guidance on public benefit the incumbent and the PCC have ensured that all worship is open to all and encourage parishioners to take an active part in all aspects of the life of the Church.

Achievements & Performance

The PCC would like to thank everyone for their support over the year ending 2023, which had its joys as well as challenges. Starting with the latter, we were sorry that our Team Curate, Holly Newton, had to take several months of sick leave between March – December. We had to adjust to Holly not being around, delegate some of her ministry and of course she needed pastoral and spiritual care herself. At the end of the year, plans were put in place for Holly to return in a part-time non-stipendiary capacity, as a "House for Duty" priest. All this was agreed with the Bishop, Archdeacon, and Diocesan Director of Ordinands. Holly was keen to be able to finish her curacy and be able to offer herself for ministry roles in the future.

In 2023, Rob Danter, Organist at All Saints resigned for personal reasons. We are pleased that members of our churches with musical gifts have been able to step in and support the musical life of our churches.. A small group drew up a profile for a new Director of Music/Organist for All Saints, with a particular focus on using music as a tool for mission. We are pleased that a new Director of Music will be starting in September 2024

In the summer, we had a theft of lead from the roof of the south vestry at All Saints'. This resulted in damage due to water ingress. As a result we were unable to open the church to the public outside church services or events for the rest of 2023. Having successfully applied for a faculty from the DAC we hope to have the funds to replace the lead with terne-coated steel soon.

We are pleased to have completed our Mission Action Plan with the PCC during 2023 and are making good progress.

We have been very encouraged by the support of church members: of those who give so much of themselves, their time, their commitment and their gifts. It has also been encouraging to welcome so many people through our doors for special and important church events, including our Tractor Fest, Christmas Tree Festival, baptisms and funerals during the year, and not least our Christmas services which attracted more people this year since the Covid 19 pandemic. It is a sign that God is at work in our community and that All Saints and Holy Saviour play a special part in the life of our local communities which we want to foster and encourage, with the help of God.

Attendance

Average numbers for our services are given below:

Sundays at All Saints':

Monthly Said Communion (15), Parish Communion (42)

Mid-week at All Saints':

Holy Communion (12)

Sundays at Holy Saviour:

Communion two or three times per month plus baptisms when required. (13)

In addition to our regular pattern of worship there have been 10 Baptisms, 2 weddings and 20 funerals conducted in our churches

The Mother's Union branch continues to meet monthly.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY

TRUSTEES' REPORT

For the year ended 31 December 2023

Plans for 2024

Following our work with the Flex programme in 2022, we continued to develop our Mission Action Plan during 2023. These plans continue to evolve, and at the time of writing we are reviewing our plans in the light of the new Diocesan vision and strategy document which was published during 2023.

Financial Review

We finished the year with a small shortfall before unrealised gains on our investments. Our regular giving has reduced by around £6,000 from the previous year. This is a matter of concern as the burden of supporting the ministry and church building falls on a smaller number of people. We have seen a substantial rise in our electricity and gas costs. Regrettably this means that we have been unable to pay our full share to the Diocese of Salisbury. This will undoubtedly have long term consequences for the provision of full time ministry in the parishes of both Westbury and Dilton Marsh.

Fundraising activity is hindered by a reduced number of volunteers which limits the how many events they can support with their time within the year. The annual Tractor Fest and Christmas Tree Festival continue to be our main fundraising events as well as providing a valuable link to our community.

In an effort to improve the efficiency of our donations we are encouraging members to join the Parish Giving Scheme. In 2023 the PCC reviewed the restricted and designated funds with a view to freeing up reserves to fund day to day expenses and the cost of the replacement of the south vestry roof. More work on this needs to take place in the years ahead.

We are grateful to those who give generously of both their gifts of time and money to support the ministry of the parish. Westbury like many other parishes is concerned about the abilities of the church to fund both the costs of day to day ministry and the increasing financial liability of maintaining a Grade I listed building and the Parish Hall in the long term.

Reserves policy

It is PCC policy to try to maintain a balance on unrestricted funds which equates to at least three months unrestricted payments. This is equivalent to approximately £20,000. It is held to smooth out fluctuations in cash flow and to meet emergencies. The cash balance of approximately £36,000 held on unrestricted (including designated) funds at the year-end was comfortably above this target, although the funds are largely designated for particular purposes. It is the PCC's hope to maintain this over time but are mindful of the reduction in such funds during the year.

Volunteers

We would like to take this opportunity to thank everyone who has supported our parish during 2023. It has been a challenging time in all sorts of ways, and we have been tested in our faith, but it has been wonderful to see people rallying round, being prepared to make changes, and respond to the opportunities presented to us. We pray that we will continue to grow in our faith, as we seek to reach out to our local communities with the good news of Christ, and continue to be a loving and welcoming community to all.

Structure, Governance & Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is registered with the Charity Commission.

The method of appointing the PCC members is set out in the Church Representation Rules. Clergy, Churchwardens, and elected representatives on the Deanery Synod are ex-officio members and up to twelve members are elected at the Annual Parochial Church Meeting. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY

TRUSTEES' REPORT

For the year ended 31 December 2023

Administrative information

The Parochial Church Council for the Ecclesiastical Parish of Westbury (PCC) is a registered charity, number 1134367. The principal office of the charity is The White Horse Team Office, Churchyard, Westbury, BA13 3BT.

The registered Trustees at the time of this report are:

<i>Team Rector</i>	The Rev'd Rebecca Harris	
<i>Team Vicar</i>	The Rev'd Caroline Husband	
<i>Team Curate</i>	The Rev'd Holly Newton	
<i>Churchwarden</i>	Ruth Hann	
<i>Deanery Synod Reps</i>	Elisabeth Thomas Simon Thorne	
<i>Elected Members</i>	Caroline Dunseath Lily Munday Brian Osborne Sharon Jones	Debbie McEntee Judith Newton Jenny Wray-Bliss
<i>Ex- officio</i>	Ashley Jones LLM	

The Parish Church is located off the Market Place in Westbury and is dedicated to All Saints'. There is a chapel of ease at Westbury Leigh which is dedicated to the Holy Saviour. The Parish is part of the White Horse Team Ministry in the Heytesbury Deanery in the Diocese of Salisbury within the Church of England.

There are two Church Schools in Westbury and our Foundation Governors are:

<i>Westbury Junior School:</i>	Brian Osborne, who became a co-opted Governor at the end of 2023 Ian Cunningham – resigned July 2023 The Rev'd Rebecca Harris
<i>Westbury Leigh Junior School:</i>	The Rev'd Caroline Husband

At the end of 2023 there were 120 members on the electoral roll.

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY
(Charity number 1134367)**

For the year ended 31 December 2023

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

James Gare FCA DChA

2 Henford Close
Warminster
Wiltshire
BA12 9RA

Date

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY

RECEIPTS AND PAYMENTS ACCOUNTS

For the year ended 31 December 2023

Section A Receipts and payments and movements in investments

	General funds to the nearest £	Designated funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts						
Fundraising	6,429	300	-	-	6,729	8,030
Grants	-	11,598	-	-	11,598	-
Church hall lettings	-	10,848	-	-	10,848	10,441
Sales of goods and services	-	-	-	-	-	155
Fees from occasional services	-	-	8,928	-	8,928	15,185
Dividends and interest	3,882	284	956	-	5,122	5,094
Gift Aid donations	29,542	-	-	-	29,542	41,739
Other donations	16,285	-	354	-	16,639	11,607
Legacy donations	250	-	-	-	250	-
Gift aid reclaimed	14,547	-	-	-	14,547	4,303
Other income	1,131	7,341	778	-	9,250	11,550
Total receipts	72,066	30,371	11,016	-	113,453	108,104
A3 Payments						
Parish Share	38,109	-	-	-	38,109	36,999
Worship	3,331	-	3,602	-	6,933	9,853
Fundraising	2,175	265	10	-	2,450	3,726
Administration	4,529	8,417	862	-	13,808	12,759
Premises	23,433	28,193	-	-	51,626	33,904
Other costs	386	107	2,154	-	2,647	7,153
Total payments	71,963	36,982	6,628	-	115,573	104,394
Net of receipts/(payments)	103	(6,611)	4,388	-	(2,120)	3,710
A4 Investment gains						
Unrealised (losses) / gains on CBF	-	-	7,756	16,115	23,871	(29,083)
Sub total	-	-	7,756	16,115	23,871	(29,083)
Net of receipts / (payments) and investment gains	103	(6,611)	12,144	16,115	21,751	(25,373)
A5 Transfers between funds	(2,530)	3,551	(1,021)	-	-	-
A6 Monetary funds last year end	6,295	44,848	83,129	171,280	305,552	330,925
Monetary funds this year end	3,868	41,788	94,252	187,395	327,303	305,552

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY

RECEIPTS AND PAYMENTS ACCOUNTS

For the year ended 31 December 2023

Section B Statement of assets and liabilities at the end of the period

Categories	Details	General funds to nearest £	Designated funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds and funds held in the CBF Church of England Investment Fund	Lloyds TSB	3,868	41,788	17,769	-
	Bell ringers Account	-	-	6,999	-
	CBF Church of England Investments	-	-	69,484	187,395
	Total cash funds	3,868	41,788	94,252	187,395
	(agree balances with receipts and payments account(s))	OK	OK	OK	OK
B2 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
		General	-	-	
B3 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)	
		General	-	-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval	
		Rev'd Rebecca Harris (Team Rector)			
		Ruth Hann (Churchwarden)			

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY

RECEIPTS AND PAYMENTS ACCOUNTS

For the year ended 31 December 2023

Section C Statement of funds at the end of the period

	Brought Forward to nearest £	Income to nearest £	Expenditure to nearest £	Transfers to nearest £	Gains on Investments to nearest £	Carried Forward to nearest £
C1 Unrestricted general funds						
General fund	6,295	72,066	(71,963)	(2,530)	-	3,868
Sub total	6,295	72,066	(71,963)	(2,530)	-	3,868
	-	-	-	-	-	-
C2 Unrestricted designated funds						
100 Club	-	300	(265)	(35)	-	-
Discretionary Fund	4,502	284	-	-	-	4,786
Easter Thanksgiving	1,431	-	-	-	-	1,431
Office	-	6,374	(12,200)	5,826	-	-
Phyllis Griffin Bequest	12,014	-	-	-	-	12,014
Parish Hall	24,661	10,848	(18,734)	-	-	16,775
Special Gift	2,199	-	-	(2,199)	-	-
Windows book	41	-	-	(41)	-	-
Youth Club	-	12,565	(5,783)	-	-	6,782
Sub total	44,848	30,371	(36,982)	3,551	-	41,788
	-	-	-	-	-	-
C3 Restricted funds						
100 Club	565			(565)		-
A-S Choir	498	-	-	(498)	-	-
A-S Fabric	-	856	-	2,663	-	3,519
A-S Flower	360	230	(216)	(374)	-	-
A-S Garden	252	-	-	(252)	-	-
A-S Organ	7,903	-	-	-	-	7,903
A-S Organ & Choir	180	-	-	498	-	678
A-S Reordering	464	-	-	(464)	-	-
Bells Revenue	6,452	546	-	-	-	6,998
Children's Mission	425	-	(19)	-	-	406
Curacy	-	379	(862)	483	-	-
Fees	-	9,005	(5,521)	(3,484)	-	-
Hall Redeveloment	-	-		981	-	981
H-S Fabric	3,218	-	-	-	-	3,218
H-S Flower	19	-	(10)	(9)	-	-
St Aldham Grant	1,069	-	-	-	-	1,069
Marlborough fund	10,211	-	-	-	1,283	11,494
Tin Hut Deposit	51,513	-	-	-	6,473	57,986
Sub total	83,129	11,016	(6,628)	(1,021)	7,756	94,252
	-	-	-	-	-	-
C4 Endowment funds						
AS Church Repair Fund	9,263	-	-	-	871	10,134
H-S Endowment	5,930	-	-	-	558	6,488
Holy Saviour church repair fund	10,052	-	-	-	945	10,997
Knight Endowment	6,730	-	-	-	634	7,364
Mabel Smith Endowment	129,817	-	-	-	12,214	142,031
Stafford Brown CCLA	9,488	-	-	-	893	10,381
Sub total	171,280	-	-	-	16,115	187,395
	-	-	-	-	-	-
Totals	305,552	113,453	(115,573)	-	23,871	327,303

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY

RECEIPTS AND PAYMENTS ACCOUNTS

For the year ended 31 December 2023

Section D Notes to the accounts

D1 Basis of accounts preparation

Although the accounts are prepared on a receipts and payments method, the unrealised gain on the funds held in the CBF Church of England Investment Fund have also been included to provide a fuller understanding of the Charity's monetary assets.

D2 Endowments

All Saints' Church Repair Fund incorporates: Cox bequest, Cutler/ Francis bequest, Massey Lopes bequest, Timsbury bequest.

Holy Saviour Church repair fund incorporates: Henry Butcher bequest, W/L Church Repair fund

Stafford Brown Endowment incorporates Gibbs bequest.