

**THE ANNUAL REPORT AND ACCOUNTS OF
THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF WESTBURY
(Charity No. 1134367)**

For the year ended 31 December 2021



Parish Church of All Saints, Westbury



Holy Saviour Church, Westbury Leigh

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY

TRUSTEES' REPORT

For the year ended 31 December 2021

Aims and Purposes

The Parochial Church Council (PCC) of the Ecclesiastical Parish of Westbury has the responsibility of cooperating with the clergy of the White Horse Team in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical.

Objectives & Activities

The primary object of the Westbury PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

The PCC has the responsibility of cooperating with the incumbent in promoting the ecclesiastical parish and the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It also has the responsibilities for both church buildings and the Parish Hall.

In accordance with the Charity Commission's guidance on public benefit the incumbent and the PCC have ensured that all worship is open to all and encourage parishioners to take an active part in all aspects of the life of the Church.

Achievements & Performance

2021 has been another challenging year for the Parish of Westbury, as we continued to live with the Covid 19 pandemic. The year started with another lockdown from January to Easter. The successful vaccination programme meant that by the time we came to the lifting of some restrictions, many people had been vaccinated and felt safer about coming out. After the lockdown in the early part of the year, our first service back in church was, appropriately, on Easter Day, when we celebrated Jesus' resurrection and look forward to new life.

During the lockdown restrictions, we were able to worship online, and we continued to keep in touch with people through our different means of communications: e-newsletters, printed newsletters delivered each week to those not online, phone calls, emails and visits to people's doorsteps and gardens.

After coming out of lockdown, we alternated worship between All Saints, Holy Trinity and online, until we felt more confident to offer weekly worship in All Saints. In September 2021, we introduced worship fortnightly in Holy Saviour, and in October we re-introduced Wednesday morning Holy Communion at a revised time of 11.00 am to allow more space for First Steps to Worship. We also re-started the 8.00 am Holy Communion service on the fourth Sunday of the month. The Parish of All Saints continued with this pattern, to the end of the year. Café Church has continued online because the schools continued to live with restrictions, and people didn't feel safe about returning to in person worship there. Those who are not able to return to worship, have appreciated joining in with online worship in the meantime.

New Curate

We were delighted to welcome our new Curate, Holly Newton who was ordained Deacon on 27th June. Holly has quickly established herself as a member of our Team and has settled in well. Holly has taken the lead on several initiatives amongst families and children. In October she organized a Light Party as an alternative Hallowe'en event. It was great to welcome about twenty children with their parents and carers. They enjoyed craft activities, games, food, and a story about some of the heroes of our faith. At Christmas, Holly led the Christingle service at All Saints, and we have plans underway for a Family Service for Mothering Sunday and an Easter fun morning for families over the Easter weekend in 2022. Holly has also been the instigator of a new toddler group with Westbury Area Churches Together, called Little Lights Stay and Play. This is due to start in March 2022.

Vision for the future

In September we held an Away Day at the Westbury Leigh Community Hall. About twenty-five members of the church gathered for the day. It was a joy to be reunited in person across our parish, to eat together and renew old friendships and make new ones. Holly and the Team Rector, Rev'd Rebecca Harris led three different sessions, building on the work which our PCC had done over the winter/spring before. We looked at our church life being Up, In and Out. We need to strengthen each one of these for our church to be a healthy community.

At the end of the meeting, people were invited to sign up to one of three groups each focusing on one of these areas. These groups continue to meet to continue the discussion and will develop some of the ideas in 2022.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY

TRUSTEES' REPORT

For the year ended 31 December 2021

Grants Received in 2021 Cultural Recovery Fund

We were delighted to be successful in our application for a grant of £24,400 from the Cultural Recovery Fund. This supported various items of maintenance including repairs to the lead roof and rainwater goods.

We worked with a graphic designer, to create a new pilgrimage trail around the church. The resulting roller banners are a very attractive addition to our church building, inviting visitors, young and old, to discover more about how our building tells the story of our faith. We undertook a deep clean of the building and hired a skip to de-clutter the church. We were also able to refresh our stationery and notice boards, and generally improve our appeal to visitors.

Screen and Projector

Thanks to grants of £3,000 from the Wiltshire Council Westbury Community Area Board, £4,000 from the Allchurches Trust Hope Beyond Fund and donations by members of the Church a screen and projector were installed in the Chancel to enable more flexible styles of worship. This welcome new facility has also been used by the Westbury Festival, for talks and presentations in the church, and for our schools' services.

Saints Alive

In 2020 Churchwarden, Beth Thomas secured a grant from the Wiltshire Council Westbury Community Area Board to hold three arts workshops (ceramics, art, and creative writing). These were delayed by the pandemic and held during the summer of 2021. There was a good take up of these workshops and we were pleased to welcome several people, new to our church, to engage in this project. Another grant from the Diocese of Salisbury's Adhelm Mission Fund was received in 2021 for similar workshops for young people which are planned for February 2022.

Attendance

Average numbers for our services are given below

Sundays at All Saints':

Said Communion (12), Parish Communion (40)

Mid-week at All Saints':

Holy Communion (13)

Sundays at Holy Saviour:

Family Communion (24).

In addition to our regular pattern of worship there have been eight Baptisms and fourteen funerals conducted in our churches, as well as thirteen in the crematorium during the year.

The Mother's Union branch meets monthly. Online study groups continue to meet using the Pilgrim Course material.

Plans for 2022

At the end of the 2021, we were invited by the Diocese to take part in the Flex Programme which is part of the Rural Hope initiative. We are forming a group which would be a "think tank" on mission, and this will begin in the spring of 2022.

Financial Review

Income from all sources continues to be lower than pre-pandemic levels due to reduced attendance and interruptions to the normal patterns of worship. As restrictions were lifted fundraising activity could take place. Most importantly the Westbury Festival and Christmas Tree Festival was able to return after an interruption in 2020. These are not only a wonderful way to welcome large numbers of people into our church building but also provide crucial fundraising opportunities.

Included in the General Fund are outstanding amounts of committed expenditure from the Cultural Recovery Fund Grant (£3,441) and the Adhelm Fund Grant activity which was delayed until 2022 (£1,338). When these amounts are deducted there is a small surplus of £1,371 on the General Fund.

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For the year ended 31 December 2021

Once the one-off grants received totalling over £32,738 are excluded total income within the General Fund was £65,875 compared to £65,922 in 2020. The PCC has continued to pay just 60% of the Fairer Share due to the Diocese of Salisbury to balance its budget. Requests for members to increase their giving and participating in the national Generous Giving Campaign met with limited success.

Reserves policy

It is PCC policy to try to maintain a balance on unrestricted funds which equates to at least three months unrestricted payments. This is equivalent to approximately £20,000. It is held to smooth out fluctuations in cash flow and to meet emergencies. The cash balance of approximately £36,000 held on unrestricted (including designated) funds at the year-end was comfortably above this target, although the funds are largely designated for particular purposes. It is the PCC's hope to maintain this over time but are mindful of the reduction in such funds during the year.

Volunteers

We would like to take this opportunity to thank everyone who has supported our parish during 2021. It has been a challenging time in all sorts of ways, and we have been tested in our faith, but it has been wonderful to see people rallying round, being prepared to make changes, and respond to the opportunities presented to us. We pray that we will continue to grow in our faith, as we seek to reach out to our local communities with the good news of Christ, and continue to be a loving and welcoming community to all.

Structure, Governance & Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is registered with the Charity Commission.

The method of appointing the PCC members is set out in the Church Representation Rules. Clergy, Churchwardens, and elected representatives on the Deanery Synod are ex-officio members and up to 12 members are elected at the Annual Parochial Church Meeting. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Administrative information

The Parochial Church Council for the Ecclesiastical Parish of Westbury (PCC) is a registered charity, number 1134367. The principal office of the charity is The White Horse Team Office, Churchyard, Westbury, BA13 3BT.

The registered Trustees at the time of this report are:

<i>Team Rector</i>	The Rev'd Rebecca Harris	
<i>Team Vicar</i>	The Rev'd Caroline Husband	
<i>Team Curate</i>	The Rev'd Holly Newton (from 27 June 2020)	
<i>Churchwarden</i>	Elisabeth Thomas Ruth Hann	
<i>Deanery Synod Reps</i>	Elisabeth Thomas	
<i>Elected Members</i>	Iain Brownlie Debbie McEntee Brian Osborne	Sharon Jones Lily Munday
<i>Ex-officio</i>	Ashley Jones LLM	

The Parish Church is located off the Market Place in Westbury and is dedicated to All Saints'. There is a chapel of ease at Westbury Leigh which is dedicated to the Holy Saviour. The Parish is part of the White Horse Team Ministry in the Heytesbury Deanery in the Diocese of Salisbury within the Church of England.

There are two Church Schools in Westbury and our Foundation Governors are:

<i>Westbury Junior School:</i>	Brian Osborne Rev'd Melanie Otto (resigned March 2021)	Ian Cunningham The Rev'd Rebecca Harris (appointed April 2021)
<i>Westbury Leigh Junior School:</i>	The Rev'd Caroline Husband	

The Electoral was reviewed in 2021 and registered 128 members.

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY
(Charity number 1134367)
For the year ended 31 December 2021**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

James Gare FCA DChA
2 Henford Close
Warminster
Wiltshire
BA12 9RA

Date

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY

RECEIPTS AND PAYMENTS ACCOUNTS

For the year ended 31 December 2021

Section A Receipts and payments and movements in investments

	General funds to the nearest £	Designated funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts						
Fundraising	5,350	10	470	-	5,830	3,350
Grants	32,738	-	-	-	32,738	1,338
Church hall lettings	-	9,155	-	-	9,155	9,343
Sales of goods and services	138	-	501	-	639	507
Fees from occasional services	5,689	-	-	-	5,689	5,443
Dividends and interest	4,099	273	555	-	4,927	4,758
Gift Aid donations	38,754	-	-	-	38,754	40,987
Other donations	8,634	-	543	-	9,177	6,227
Legacy donations	500	-	-	-	500	-
Gift aid reclaimed	8,403	-	-	-	8,403	8,921
Other income	2,455	-	-	-	2,455	-
Total receipts	106,760	9,438	2,069	-	118,267	80,874
A3 Payments						
Giving - mission and relief and development agencies	-	-	-	-	-	146
Parish Share	35,237	-	-	-	35,237	44,297
Worship	4,120	-	195	-	4,315	2,111
Fundraising	1,878	-	365	-	2,243	580
Administration	11,538	-	1,133	-	12,671	9,757
Premises	47,697	5,615	590	-	53,902	20,801
Total payments	100,470	5,615	2,283	-	108,368	77,692
Net of receipts/(payments)	6,290	3,823	(214)	-	9,899	3,182
A4 Investment gains						
Unrealised (losses) / gains on CBF	-	-	10,218	24,634	34,852	16,306
Sub total	-	-	10,218	24,634	34,852	16,306
Net of receipts / (payments) and investment gains	6,290	3,823	10,004	24,634	44,751	19,488
A5 Transfers between funds	(140)	-	140	-	-	-
A6 Monetary funds last year end	-	36,046	80,628	169,500	286,174	266,686
Monetary funds this year end	6,150	39,869	90,772	194,134	330,925	286,174

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY

RECEIPTS AND PAYMENTS ACCOUNTS

For the year ended 31 December 2021

Section B Statement of assets and liabilities at the end of the period

Categories	Details	General funds to nearest £	Designated funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds and funds held in the CBF Church of England Investment Fund	Lloyds TSB	6,150	39,869	15,997	-
	Bell ringers Account	-	-	6,397	-
	CBF Church of England Investments	-	-	68,378	194,134
	Total cash funds	6,150	39,869	90,772	194,134
	(agree balances with receipts and payments account(s))	OK	OK	OK	OK

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B2 Assets retained for the charity's own use	Westbury Leigh Community Hall - insurance reimbursement	General	-	2,187

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B3 Liabilities		General	-	-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Rev'd Rebecca Harris (Team Rector)
Elisabeth Thomas (Churchwarden)

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY

RECEIPTS AND PAYMENTS ACCOUNTS

For the year ended 31 December 2021

Section C Statement of funds at the end of the period

	Brought Forward to nearest £	Income to nearest £	Expenditure to nearest £	Transfers to nearest £	Gains on Investments to nearest £	Carried Forward to nearest £
C1 Unrestricted general funds						
General fund	-	106,760	(100,470)	(140)	-	6,150
Sub total	-	106,760	(100,470)	(140)	-	6,150
	-	-	-	-	-	-
C2 Unrestricted designated funds						
Discretionary Fund	3,947	273	-	-	-	4,220
Easter Thanksgiving	1,431				-	1,431
Phyllis Griffin Bequest	12,014				-	12,014
Parish Hall	16,429	9,155	(5,615)		-	19,969
Special Gift	2,199				-	2,199
Windows book	26	10			-	36
Sub total	36,046	9,438	(5,615)	-	-	39,869
	-	-	-	-	-	-
C3 Restricted funds						
100 Club	885	470	(365)		-	990
A-S Choir	318	-	-	90		408
A-S Fabric	532	266				798
A-S Flower	796		(195)	50		651
A-S Garden	252					252
A-S Organ	7,716	187				7,903
A-S Organ & Choir	180					180
A-S Reordering	464					464
Bells Revenue	6,486	501	(590)			6,397
Children's Mission	459	40				499
Curacy	593	316	(789)			120
H-S Fabric	2,780	289				3,069
H-S Flower	19					19
Marlborough fund	9,551				1,690	11,241
St Aldham Grant	1,413		(344)			1,069
Tin Hut Deposit	48,184				8,528	56,712
Sub total	80,628	2,069	(2,283)	140	10,218	90,772
	-	-	-	-	-	-
C4 Endowment funds						
AS Church Repair Fund	9,167	-	-	-	1,332	10,499
H-S Endowment	5,868	-	-	-	853	6,721
Holy Saviour church repair fund	9,947	-	-	-	1,446	11,393
Knight Endowment	6,661	-	-	-	968	7,629
Mabel Smith Endowment	128,468	-	-	-	18,670	147,138
Stafford Brown CCLA	9,389	-	-	-	1,365	10,754
Sub total	169,500	-	-	-	24,634	194,134
	-	-	-	-	-	-
Totals	286,174	118,267	(108,368)	-	34,852	330,925

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTBURY

RECEIPTS AND PAYMENTS ACCOUNTS

For the year ended 31 December 2021

Section D Notes to the accounts

D1 Basis of accounts preparation

Although the accounts are prepared on a receipts and payments method, the unrealised gain on the funds held in the CBF Church of England Investment Fund have also been included to provide a fuller understanding of the Charity's monetary assets.

D2 Endowments

All Saints' Church Repair Fund incorporates: Cox bequest, Cutler/ Francis bequest, Massey Lopes bequest, Timsbury bequest.

Holy Saviour Church repair fund incorporates: Henry Butcher bequest, W/L Church Repair fund

Stafford Brown Endowment incorporates Gibbs bequest.