

At the heart of community



# The **Methodist** Church

in town and country in and around Felixstowe, Ipswich and Woodbridge

## **THE METHODIST CHURCH - IPSWICH CIRCUIT**

YEAR ENDED 31 AUGUST 2021

**FINANCIAL STATEMENTS AND**

**TRUSTEES REPORT (ACCRUALS BASIS)**

Registered Charity Number 1134363

Organisation address  
Circuit Office  
17 Black Horse Lane  
IPSWICH  
Suffolk  
IP1 2EF

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## Introduction

Welcome to the annual report of the Ipswich Methodist Circuit. We represent the Methodist Church in the area in and around Ipswich providing a Christian witness in the communities within which our constituent churches are based. It is our desire to provide a loving, caring Christian welcome to all who we meet, whether a worshipping believer or not, and to reach out to our local communities in a similar way.

*The Methodist Church is one of the largest Christian churches serving Great Britain, with around 170,000 members and regular contact with nearly 500,000 people. It has around 4,110 churches in Great Britain, and also maintains links with other Methodist churches with a worldwide total membership of over 80 million. Its activities, both alone and with ecumenical and secular partners, are based on four aims known as Our Calling:*

- *To increase awareness of God's presence and to celebrate God's love*
- *To help people to grow and learn as Christians through mutual support and care*
- *To be a good neighbour to people in need and to challenge injustice*
- *To make more followers of Jesus Christ.*

The activities of the Ipswich Circuit are controlled by Ministerial and Lay Staff and Voluntary Officers appointed by and answerable to the Circuit Meeting. A Mission Policy and Reserves Policy, which interprets the implications of our Mission Policy on our financial situation, are approved by this meeting and provide the foundation for decision making. The Mission Policy was adopted in 2008, and, following a detailed review, its continuation was approved at the September 2012 meeting. The Reserves Policy was revised as appropriate and ratified by the March 2013 Circuit Meeting.

In September 2020 4 churches from the Lowestoft & East Suffolk Circuit joined the Ipswich Circuit bringing the total number to 22 churches with circa 740 members. As a result some adjustment has been made to staffing deployment and our Mission and Reserves Policies will be reviewed to take account of the enlarged Circuit and ensure that they are appropriate for the new context. It had been intended to begin this during the reporting year but the intervention of the covid pandemic diverted attention to more pressing matters related to ensuring the sustainability of our constituent churches and related communities.

## Aims and organisation

1. Our Mission in the area in and around Ipswich is to support and resource our Methodist communities and encourage each one in its mission as effective church.
2. We aim to:
  - Support and resource our Methodist communities in fulfilling 'Our Calling.'
  - 'The calling of the Methodist Church is to respond to the gospel of God's love in Christ and to live out its discipleship in worship and mission.'*** By means of
    - a. Worship.
    - b. Learning and Caring.
    - c. Service.
    - d. Evangelism.
  - Encourage working in partnership:
    - a. With other Methodist communities.
    - b. With ecumenical partners.
    - c. In specific mission projects.
  - Resource and provide pastoral oversight for our Methodist communities through ordained and lay staff within the limits of available core funding.
  - Resource specific mission initiatives within the limits of available grant funding, including local church fund raising.

## REVIEW OF THE YEAR

### Income trends

Circuit income is primarily drawn from the assessment paid by the circuit churches, on occasion this is supplemented by grants from East Anglia District of the Methodist Church and additional contributions from some churches for specific projects.

### Expenditure trends

Stipend expenditure is revised each financial year in line with Conference approved increases. The same increase is applied for both ministerial and lay staff remuneration. In the reporting year this increase was 2.7%.

The Circuit contribution to the District and Connexion was 16.8% of total expenditure in the reporting year a significant part of that contribution is used to fund the work of the wider Methodist Church. The bulk of the remaining expenditure is on salaries/stipends and allied costs.

### Fund balances

#### *General Funds*

As at 31 August 2021 the total assets of the Circuit were £2,332,763. Of these the Nett Current Assets of the Circuit were £246,926, some £35,500 lower than the previous year which was itself a significant reduction on previous years. This is largely due to the waiver of the first quarter assessment contributions, as a result of the covid pandemic's impact on churches, which led to a reduction in reserves carried forward in the General Fund.

The nett current assets also includes outstanding loans of £15,600 to Circuit churches for property schemes that will be repaid in statements over the next few years and should not be relied upon as available for the immediate work of the Circuit. The support of a ministerial appointment described below also contributed significantly to the reduction.

The total expenditure of the Circuit was £397,420 (approximately £17,260 more than the previous year). The Reserves Policy is to aim to hold 6 months average expenditure in our General Fund Reserves. This would require the General Fund to hold some £200,000 in reserve. The year-end balance of the General Funds (which comprise the Unrestricted General Fund plus Designated funds for the Office, Education & Youth, Removal, Professional fees and Manse funds) totalled £62,556 which is 50% lower than the end of last year and only 31% of our target reserve holding.

During 2020/21 £34,000 was withdrawn from the Model Trust to support an additional fifth minister in the Circuit, when this financial support was originally approved it was only envisioned to be for one year. However, it became necessary to use Model Trust funds for the duration of the 3 year appointment. Our Model Trust, which comprised £84,892 of the total current assets at year end, though unrestricted, has historically been designated as a source of funding for particular mission projects and to support church property schemes. In the past it has not, therefore, been taken into consideration in relation to the general sustainability of the circuit. It has, though, provided an additional "safety net" should our reserves be depleted. For the foreseeable future this situation will have to change as it is possible we will be unable to meet our day to day running costs without being able to draw on this source of funding on occasion. It is likely that, at least in the short to medium term, we will have to continue to call upon the Model Trust to support our day to day functions. Any such proposal would be subject to Circuit Meeting approval. The only other option would be for churches to significantly increase their contributions through the assessment which may prove difficult especially while Covid is still prevalent.

On 31<sup>st</sup> August 2021 there was approx. £57,000 of uncommitted funds in the Model Trust thereby providing sufficient reserves at the circuit's disposal to remain solvent in the short to medium term provided the majority of churches are able to continue meeting their assessment contributions. The Model Trust is, however, a finite source of funds only replenished by the sale of property (i.e. manses and churches) and thus not a basis for supporting the work of the Circuit in the long term. Since March 2021 the Leiston manse has been let, generating some £8,000 additional income in a calendar year.

As the Felixstowe station is vacant during 2021/22 the opportunity to replace the Trinity Manse with a smaller more modern residence has been taken and the result of this exchange released some capital which was credited in November



2021 to the Model Trust thereby increasing our reserves. (The impact of these transactions fall outside the reporting year and will be reflected, along with any other adjustments in next year's figures).

One unbudgeted call on our funds has been requested by Methodist Conference 2021. A valuation of the Ministers and Lay Methodist Pension Funds has indicated a shortfall which needs to be rectified. All churches and Circuits have been asked to give 15% of unallocated funds to replenish the Pension Reserve Fund thereby providing some security for the Pension Fund Trustees. Given the matters outlined above this will be drawn from our Model Trust Reserves in 2021/22 as the General Fund fell to £46,000 at one point during the reporting year so we cannot afford to use that fund to meet this call.

### *Restricted Funds*

In addition to the Model Trust there are 3 small trusts held ( J E Day, A H Cade & People's Hall) which can be used for mission and outreach support which will be utilised when appropriate. They contain a total of £14,312.

The Riches Reeve Fund (£1,003) is at the disposal of the Local Preachers meeting to support training and development of local preachers.

### **Plans for 2022/23**

The corona virus pandemic placed an additional unforeseen burden upon the Circuit and its constituent churches and in August/September 2020 it was difficult to assess exactly what the impact would be particularly on the sustainability of the Circuit and some churches. It was agreed to support our churches during 2020/21 by waiving the first quarterly assessment payment and using some of our reserves for general funding while look to develop a plan to mitigate the effect upon the Circuit's finances in the longer term.

As a result of the pandemic the budget for year commencing September 1<sup>st</sup> 2021 proved difficult to assess in the usual timescale as many churches income were adversely affected. So this was deferred until June 2021 when the situation became somewhat clearer and it may be necessary to take similar action in drawing up the budget for 2022/23.

Over recent years the Ipswich Circuit participated in the national Methodist Church's Transformational Leadership programme designed to encourage growth through imaginative team work as part of a dynamic new Church-wide focus on evangelism and this continues to influence our mission and ministry in the coming years

In September 2020 the Circuit welcomed 4 churches who transferred from the Lowestoft and East Suffolk Circuit. This provides new opportunities for working together while requiring some additional adjustment to ministerial oversight and lay provision.

The structure and staffing of the Circuit have been under regular review over the last few years in an attempt to contend with the limited availability of Presbyterian ministers in the Methodist Connexion whilst still providing adequate oversight of our constituent churches but not overloading our staff, lay and ordained.

The Circuit has benefited from the appointment in September 2019 of Rev Joan Pell from the United Methodist Church in the USA on a 3 year appointment which has been funded solely from the Model Trust. Unfortunately, continuing with 5 full-time ordained staff is not affordable into the immediate future so the Circuit has decided to proceed with 4 full-time equivalents funded largely from assessment from September 2022. This should reduce the need to draw so heavily on the Model Trust to support our day to day activities thereby improving our longer term sustainability

In September 2022 a new minister will be stationed in the Felixstowe Mission Area and at the time of preparing the report it is hoped that a further Minister from Other Churches and Conferences (MOCC) will be appointed in Woodbridge as well.

When the 4 churches joined the circuit from Lowestoft & East Suffolk a manse in Leiston was also transferred so that the circuit had 6 manses to care for. This additional manse has therefore increased the value of our fixed assets. However, as the intention is to maintain the ministerial team at 4 full time equivalents we continue to review the best location for the ministerial staff to be located and over time to either let or dispose of manses surplus to requirements

(as required by the Methodist Church's Constitutional Practice and Discipline). Either option will help supplement the circuit's income/current assets and reduce the necessity to rely solely on the assessment to fund the ongoing work of the Circuit. We will continue to make the most advantageous use of any vacant properties or consider disposing of them if necessary, as part of our developing strategy which is vital to put the Circuit's operations on a more sustainable footing for the longer term.

## **FINANCE AND GOVERNANCE**

### **Basis of preparation and legal framework**

The Charity's annual report and accounts for the year ended 31 August 2021 have been prepared in accordance with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard(FRS) 102

Full Name of Charity: IPSWICH METHODIST CIRCUIT

Registration Charity Number: 1134363

Date of registration 17<sup>th</sup> February 2010

Main communication address: CIRCUIT OFFICE, 17 BLACK HORSE LANE, IPSWICH. IP1 2EF

The members of the Ipswich Methodist Circuit meeting are the Charity Trustees, membership being made up of circuit office holders, ministers and representatives appointed by the local churches.

Full membership for the reporting year is shown as Appendix A to this report.

### **Circuit Ministers and officers**

Active Circuit Ministers: Rev Derek Grimshaw (Superintendent)

Rev Joan Pell

Rev Martin Dawes

Rev Andrew Sankey (2/3<sup>rd</sup> time)

Rev Ian Gardner (active supernumerary 10 hours/week)

Rev Stephen Yelland (active supernumerary 8 hours/week))

Circuit Lay Workers: Mr Stephen Caley, Mr Mike Stock, Mrs Sue France

Ms Elizabeth Storey, Mrs Nicky Seabrook,

Mrs Rachael Wainwright, Mr Neil Hepplethwaite

Ms Emma Bowyer, Mrs Ashley Benham

Circuit Stewards: Mr Richard Anderson, Dr Elizabeth Cope, Mrs Judy Steward, Mr Neil Hepplethwaite, Mrs Elizabeth Hepplethwaite. Mrs Margaret Gooderham

Circuit Secretary & Administrator: Ms Emma Bowyer

Mike Stock acted as the principal officer overseeing the day to day financial management and accounting for the circuit during the year.

Independent examiner: Moore Green

22 Friars Street

Sudbury CO10 2AA

Investment Bankers: Central Finance Board of the Methodist Church

Trustees for Methodist Church Purposes

## **Aims and organisation**

Charity objective is to act as a Resource provider within the area around Ipswich for the Methodist Church:

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit. Local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church

The organisation and resourcing of regular public acts of worship open to members of the church and non-members alike.

The teaching of Christianity through sermons, courses and small groups.

The resourcing of pastoral work including visiting the sick and bereaved.

Taking religious assemblies in local schools.

Promotion of Christianity through the staging of events and services.

Provision of chaplaincy services to the local university and other institutions

## **Public Benefit**

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

## **Structure, Governance and Management**

The governing document for the circuit is the Deed of Union (1932) and Methodist Church Act (1976)

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Day to day management of the Circuit is undertaken by the Circuit Stewards and Circuit Leadership team along with the Local Preachers meeting,

## **Trustee Training**

A range of guidance is produced by Methodist Connexion to support the effective running of the Circuit, specifically the leaflet 'The Role of a Trustee in The Methodist Church' is given to all new Circuit meeting members as induction to their role as trustees.

## **Related Parties**

The Circuit is part of the East Anglia District and is also accountable to the Methodist Conference.

The following Methodist Churches are linked to the Circuit: Alan Road (Ipswich), Bramford, Bramford Road (Ipswich), Brantham, Capel St Mary, Chantry (Ipswich), Chelmondiston, Elmsett, Framlingham United, Holbrook, Kelsale, Kirton, Knodishall, Landseer Road (Ipswich), Leiston, Museum Street (Ipswich), Orford, Peasenhall, Seaton Road (Felixstowe), Trimley, Trinity (Felixstowe) and Woodbridge. Leiston church is a joint Methodist/URC partnership and is largely subject to URC ministerial oversight.

## **Risk Management**

The major risks have been identified and recorded by the Circuit Leadership team in conjunction with the Circuit Finance Officer and Property Steward with professional advice taken as required.

There is a regular annual review process undertaken and recorded.

Income and Expenditure is monitored in total and is compared with the approved annual budget on a regular basis to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

As noted elsewhere the decision was taken in the reporting year to use some reserves to reduce the burden on the constituent churches due to the interruption of many church and community activities caused by the corona virus pandemic. Appropriate action is being taken to adjust the circuit's operations, in the light of the transformational leadership scheme, to put it on a more sustainable footing. Reserves will be monitored as the situation develops.

### **Safeguarding**

*Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.*

Methodist Connexional practice outlines commitment to the following principles:

- The care and nurture of, and respectful pastoral ministry with, all children, young people and adults
- The safeguarding and protection of all children, young people and adults when they are vulnerable
- The establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care.
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.
- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person or vulnerable adult.
- In all these principles we will follow legislation, guidance and recognised good practice

The Ipswich Circuit commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the circuit and in the churches.

The Ipswich Circuit commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

### **Reserves Policy**

The Reserves Policy for the Circuit is to hold a minimum sum equivalent to 6 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and / or to be able, in the short term, to continue funding planned activities in the event of an inability to raise the full Circuit Assessment from churches.



## Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Incoming resources</b>						
Assessment	273,655	—	—	—	273,655	325,690
Interest and investment income	78	334	40	—	451	2,291
Lettings	4,812	—	—	—	4,812	—
Other income	319	280,000	—	—	280,319	300
<b>Total income</b>	<b>278,863</b>	<b>280,334</b>	<b>40</b>	<b>—</b>	<b>559,237</b>	<b>328,281</b>
<b>Resources used</b>						
Stipends, salaries, NIC & Pension costs	277,656	—	—	—	277,656	255,285
District Assessment	66,777	—	—	—	66,777	62,883
Telephone & travel	13,320	—	—	—	13,320	14,919
Insurance, utilities etc.	18,076	—	—	—	18,076	15,905
Maintenance on manse	—	6,137	—	—	6,137	4,826
Other expenditure	6,314	5,144	31	—	11,488	14,640
Grants & donations	344	—	—	—	344	5,556
Contributions to District Advance Fund	—	3,621	—	—	3,621	6,144
<b>Total expenditure</b>	<b>382,487</b>	<b>14,902</b>	<b>31</b>	<b>—</b>	<b>397,420</b>	<b>380,158</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>(103,624)</b>	<b>265,432</b>	<b>9</b>	<b>—</b>	<b>161,817</b>	<b>(51,877)</b>
<b>Transfers</b>						
Gross transfers between funds - in	44,816	31,309	—	—	76,125	93,246
Gross transfers between funds - out	(31,309)	(44,809)	(7)	—	(76,125)	(93,246)
<b>Other recognised gains / losses</b>						
<b>Net movement in funds</b>	<b>(90,117)</b>	<b>251,932</b>	<b>3</b>	<b>—</b>	<b>161,817</b>	<b>(51,877)</b>
<b>Total funds brought forward</b>	<b>128,916</b>	<b>2,026,717</b>	<b>15,313</b>	<b>—</b>	<b>2,170,946</b>	<b>2,222,823</b>
<b>Total funds carried forward</b>	<b>38,799</b>	<b>2,278,649</b>	<b>15,316</b>	<b>—</b>	<b>2,332,763</b>	<b>2,170,946</b>
<b>Represented by</b>						
<b>Unrestricted</b>						
General fund	38,799	—	—	—	38,799	128,916
<b>Designated</b>						
Circuit Model Trust	—	84,892	—	—	84,892	122,424
Circuit Office Reserve	—	83	—	—	83	4
Education & Youth	—	263	—	—	263	263
Manse Fund	—	17,917	—	—	17,917	10,173
Professional fees	—	1,442	—	—	1,442	(200)
Property	—	2,170,000	—	—	2,170,000	1,890,000
Removal Fund	—	4,052	—	—	4,052	4,052
<b>Restricted</b>						
A H Cade Bequest	—	—	6,819	—	6,819	6,810
J Day Bequest	—	—	2,133	—	2,133	2,130
People's Hall Trust	—	—	5,360	—	5,360	5,360
Riches Reeve Memorial fund	—	—	1,003	—	1,003	1,014

### Notes:

- Gross transfers include data entries to move funds between designated and general funds as appropriate to balance accounts and to make budget transfers. Actual transfers between funds were as follows:  

Circuit Model Trust (CMT) to General Fund for ministerial support	£34,000
Interest transfer from People's Hall to General Fund	£ 5
<b>Total</b>	<b>£ 34,005</b>
- Total value of Circuit Properties are deemed values based upon 2016 professional survey plus the value of the Leiston manse transferred from Lowestoft & East Suffolk Circuit (£280,000 under Other Income)
- There may be minor discrepancies due to rounding of figures to nearest pound

## Balance sheet

Class and code	Description	This year	Last year
<b>Fixed assets</b>			
D1	Circuit Properties	2,170,000	1,890,000
	<b>Total Fixed assets</b>	<b>2,170,000</b>	<b>1,890,000</b>
<b>Current assets</b>			
A1	Circuit Model Trust (TMCP 9461)	84,892	122,424
A11	A H CADE Trust (TMCP 21052)	6,819	6,810
A12	Riches Reeve Memorial Trust	1,003	1,014
A3	Sundry Debtors	—	—
A4	Circuit stocks	22	113
A5	Prepayments	—	—
A6	J Day Bequest (TMCP 18070)	2,133	2,130
A7	Great Glemham Trust (TMCP 9461a)	—	—
A9	People's Hall Trust (TMCP 15181)	5,360	5,360
B1	HSBC Current Account	5,352	5,502
B2	HSBC Deposit Account	44,653	39,388
B3	CFB Deposit Account	67,042	70,136
C1	Petty Cash	47	100
L1	Loan to churches	15,595	12,720
Z05	Accounts Receivable	14,007	16,713
	<b>Total Current assets</b>	<b>246,926</b>	<b>282,408</b>
<b>Liabilities</b>			
L12	Accruals	—	(32)
L3	Sundry Creditors	82,117	—
Z04	Accounts Payable	2,046	1,494
	<b>Total Liabilities</b>	<b>84,163</b>	<b>1,462</b>
	<b>Net Asset surplus(deficit)</b>	<b>2,332,763</b>	<b>2,170,946</b>
<b>Reserves</b>			
	Excess / (deficit) to date	161,817	(51,877)
Z01	Starting balances	2,170,946	2,222,823
Z02	Gains/(losses) on investment assets	—	—
	<b>Total Reserves</b>	<b>2,332,763</b>	<b>2,170,946</b>
	<b>Represented by funds</b>		
	Unrestricted	38,799	128,916
	Designated	2,278,649	2,026,717
	Restricted	15,316	15,313
	Endowment	—	—
	<b>Total</b>	<b>2,332,763</b>	<b>2,170,946</b>

### Notes:

- 1) Sundry Creditors L3, represents deferred income in the form of Church Assessment received at the end of August and transferred into the following year. There were no such creditors last year following the waiver of the first quarter contributions due to the corona virus pandemic.
- 2) Accounts Payable represents goods and services received during year ended August 2021 but not paid for until following financial year (Accruals)
- 3) Similarly Accounts Receivable comprise Minister's Stipends paid in advance and payments for other goods and services made in 2020/21 but delivered in 2021/22(Prepayments)
- 4) Total value of Circuit Properties are deemed values based upon 2016 professional survey plus the value of the Leiston manse (£280,000) transferred from Lowestoft & East Suffolk Circuit
- 5) Circuit Meeting agreed to lend Kirton Chapel and Landseer Road funds to refurbish their facilities. L1 Loan to churches represents the remaining amount due to be repaid in the coming years. There is no immediate impact upon the circuit's ability to meet its commitments.
- 6) There may be minor discrepancies due to rounding of figures to nearest pound.

## Statement of assets and liabilities

	This year	Last year
<b>Tangible assets</b>		
<b>Circuit Properties</b>		
Property (Designated) -	2,170,000	1,890,000
	<b>2,170,000</b>	<b>1,890,000</b>
<b>Total for Tangible assets</b>	<b>2,170,000</b>	<b>1,890,000</b>
<b>Cash at bank and in hand</b>		
<b>HSBC Current Account</b>		
General fund (Unrestricted) -	5,352	5,502
	<b>5,352</b>	<b>5,502</b>
<b>HSBC Deposit Account</b>		
General fund (Unrestricted) -	55,139	39,388
	<b>55,139</b>	<b>39,388</b>
<b>CFB Deposit Account</b>		
General fund (Unrestricted) -	42,160	55,021
Manse Fund (Designated) -	18,172	10,173
Removal Fund (Designated) -	4,052	4,052
Professional fees (Designated) -	2,300	622
Education & Youth (Designated) -	263	263
Circuit Office Reserve (Designated) -	95	4
	<b>67,042</b>	<b>70,136</b>
<b>Petty Cash</b>		
General fund (Unrestricted) -	47	100
	<b>47</b>	<b>100</b>
<b>Total for Cash at bank and in hand</b>	<b>127,580</b>	<b>115,126</b>
<b>Debtors</b>		
<b>Loan to churches</b>		
General fund (Unrestricted) -	15,595	12,720
	<b>15,595</b>	<b>12,720</b>
<b>Accounts Receivable</b>		
General fund (Unrestricted) -	14,007	16,713
	<b>14,007</b>	<b>16,713</b>
<b>Total for Debtors</b>	<b>29,602</b>	<b>29,433</b>

### Notes:

- 1) Circuit Meeting agreed to lend Kirton Chapel and Landseer Road funds to refurbish their facilities. LI Loan to churches represents the remaining amount due to be repaid in the coming years. There is no immediate impact upon the circuit's ability to meet its commitments.
- 2) Accounts Receivable comprise Minister's Stipends paid in advance and payments for other goods and services made in 2020/21 but delivered in 2021/22 (Prepayments)
- 3) There may be minor discrepancies due to rounding of figures to nearest pound.

## Statement of assets and liabilities (continued)

### Investments

#### Circuit Model Trust (TMCP 9461)

Circuit Model Trust (Designated) -

84,892	122,424
<b>84,892</b>	<b>122,424</b>

#### A H CADE Trust (TMCP 21052)

A H Cade Bequest (Restricted) -

6,819	6,810
<b>6,819</b>	<b>6,810</b>

#### Riches Reeve Memorial Trust

Riches Reeve Memorial fund (Restricted) -

1,003	1,014
<b>1,003</b>	<b>1,014</b>

#### J Day Bequest (TMCP 18070)

J Day Bequest (Restricted) -

2,133	2,130
<b>2,133</b>	<b>2,130</b>

#### People's Hall Trust (TMCP 15181)

People's Hall Trust (Restricted) -

5,360	5,360
<b>5,360</b>	<b>5,360</b>

<b>Total for Investments</b>	<b>100,208</b>	<b>137,738</b>
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### Stocks and work in progress

#### Circuit stocks

General fund (Unrestricted) -

22	113
<b>22</b>	<b>113</b>

<b>Total for Stocks and work in progress</b>	<b>22</b>	<b>113</b>
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### Creditors: Amounts falling due in one year

#### Accruals

General fund (Unrestricted) -

—	32
<b>—</b>	<b>32</b>

#### Sundry Creditors

General fund (Unrestricted) -

(82,117)	—
<b>(82,117)</b>	<b>—</b>

#### Accounts Payable

General fund (Unrestricted) -

(921)	(672)
-------	-------

Manse Fund (Designated) -

(255)	—
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Professional fees (Designated) -

(858)	(822)
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Circuit Office Reserve (Designated) -

(12)	—
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<b>Total for Creditors: Amounts falling due in one year</b>	<b>(84,163)</b>	<b>(1,462)</b>
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<b>Grand total</b>	<b>2,332,763</b>	<b>2,170,946</b>
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### Notes:

- 1) Sundry Creditors L3, represents deferred income in the form of Church Assessment received at the end of August and transferred into the following year. There were no such creditors last year following the waiver of the first quarter contributions due to the corona virus pandemic.
- 2) Accounts Payable represents goods and services received during year ended August 2021 but not paid for until following financial year (Accruals)
- 3) Total value of Circuit Properties are deemed values based upon 2016 professional survey plus the value of the Leiston manse (£280,000) transferred from Lowestoft & East Suffolk Circuit
- 4) There may be minor discrepancies due to rounding of figures to nearest pound..



## Fund movement by type

		Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
Property - Property							
Designated		1,890,000	280,000	—	—	—	2,170,000
Sub-total for Property		1,890,000	280,000	—	—	—	2,170,000
R-R - Riches Reeve Memorial							
Restricted		1,014	(8)	2	—	—	1,003
Sub-total for R-R		1,014	(8)	2	—	—	1,003
General - General fund							
Unrestricted		128,916	278,863	382,487	13,507	—	38,799
Sub-total for General		128,916	278,863	382,487	13,507	—	38,799
Manse - Manse Fund							
Designated		10,173	—	7,257	15,000	—	17,917
Sub-total for Manse		10,173	—	7,257	15,000	—	17,917
Removal - Removal Fund							
Designated		4,052	—	—	—	—	4,052
Sub-total for Removal		4,052	—	—	—	—	4,052
Prof - Professional fees							
Designated		(200)	—	858	2,500	—	1,442
Sub-total for Prof		(200)	—	858	2,500	—	1,442
Ed - Education & Youth							
Designated		263	—	—	—	—	263
Sub-total for Ed		263	—	—	—	—	263
Office - Circuit Office Reserve							
Designated		4	—	2,921	3,000	—	83
Sub-total for Office		4	—	2,921	3,000	—	83
Community - Community Fund							
Designated		—	—	—	—	—	—
Sub-total for Community		—	—	—	—	—	—
CMT - Circuit Model Trust							
Designated		122,424	334	3,866	(34,000)	—	84,892
Sub-total for CMT		122,424	334	3,866	(34,000)	—	84,892
Glemham - Great Glemham Trust							
Designated		—	—	—	—	—	—
Sub-total for Glemham		—	—	—	—	—	—
J Day - J Day Bequest							
Restricted		2,130	7	4	—	—	2,133
Sub-total for JDay		2,130	7	4	—	—	2,133
P-Hall - People's Hall Trust							
Restricted		5,360	18	11	(7)	—	5,360
Sub-total for P-Hall		5,360	18	11	(7)	—	5,360
A-H-Cade - A H Cade Bequest							
Restricted		6,810	23	14	—	—	6,819
Sub-total for A-H-Cade		6,810	23	14	—	—	6,819
Grand total		2,170,946	559,237	397,420	—	—	2,332,763

### Notes:

- Gross transfers include data entries to move funds between designated and general funds as appropriate to balance accounts and to make budget transfers. Actual transfers between funds were as follows:
 

Circuit Model Trust (CMT) to General Fund for ministerial support	£34,000
Interest transfer from People's Hall to General Fund	£ 5
Total	£ 34,005
- Total value of Circuit Properties are deemed values based upon 2016 professional survey plus the value of the Leiston manse (£280,000) transferred from Lowestoft & East Suffolk Circuit

## **Notes to the Accounts**

### **1 Basis of accounting**

The financial statements have been prepared under the Charities Act 2011 in accordance with the 2014 version of Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with FRS102 – the Charities SORP (FRS102) and taking note of the Update Bulletin 1 issued in 2016.

### **2 Funds**

The funds held constitute:

General Funds (including Designated funds) held for any purpose of the Circuit which are Unrestricted.

The Circuit Model Trust Fund has wide purposes defined in Standing Orders and is categorised as unrestricted.

Restricted funds which are held for a narrower purpose.

Details of each material fund are disclosed within these accounts. Any funds may be represented by more than just cash.

### **3 Accounting policies**

#### **Basis**

These accounts have been prepared on the basis of historical cost except that investments are shown at their market value at the end of the year, on the accruals basis to show a true and fair view of the District's financial position and activities.

#### **Income Recognition**

Income is included in the Statement of Financial Activities (SOFA) when the Circuit becomes entitled to the resources, and the trustees are reasonably certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

#### **Resources Expended**

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the Circuit to pay out resources.

#### **Grants**

Grants made by the Circuit from its own funds are recognised in full at the time of agreement or when the Circuit accepts that there is a legal or operational obligation to make the payment. When the grant is recurrent over more than one year the balance payable in future years is treated as a provision for future commitments in the Balance Sheet against the appropriate fund, the provision being released in future years as instalments are paid in accordance with the originally agreed terms.

#### **VAT**

Since the Circuit is not VAT registered, all input VAT is charged with the expenses to which it refers.

## **Tangible fixed assets for use by the Circuit**

Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £500.

When the 4 churches joined the Circuit from Lowestoft and East Suffolk a manse at 62 St George's Avenue Leiston was also transferred to the Circuit. It has a market value of £280,000 and the associated land component is £112,000. These values have been added to the freehold property shown in previous accounts at 2016 deemed values, based upon valuations by Fenn Wright Residential Surveying Dept. This brings the total value of our manse portfolio to £2,170,000 of which the land component is deemed to be £912,000.

The Manse portfolio was due for re-valuation during 2020/21, however, we are currently in the process of rationalising our housing stock to reflect the planned future for the Circuit. It is intended, therefore, to wait until the process is completed, by the summer of 2022, at which time we will obtain valuations which will reflect the finalised situation.

No depreciation is provided on the buildings because the trustees consider the current residual fair value of the manse buildings (on the assumption that it had reached the end of its useful economic life by the year-end) to be not less than its current value. Any depreciation would not be material. The property has been reviewed for impairment.

## **Investment Properties**

Investment properties - no property is currently deemed to not be held for the long term purposes of the charity.

## **Investments**

Investments are valued in the balance sheet at market value at the year-end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year-end are shown in the SOFA.

## **Debtors and Prepayments**

Accounts Receivable relate largely to the payment of the September stipend in August together with manse insurance and payment in advance for Minutes of Conference. There is no immediate impact upon the Circuit's ability to meet its commitments.

Kirton Methodist Church was loaned £15,000 to cover the cost of improving their toilet facilities and disabled access. £2,280 has been repaid and the balance will be recovered over the next few years. Due to the covid crisis and reduced church activities no repayment was made during 2020/21. A schedule will be agreed once the situation is clearer post covid.

Landseer Road Methodist Church received a loan of £4,315 for replacing windows. Repayments are being made to an agreed schedule over 3 years, £1,440 having been received during the reporting year.

## **Creditors**

Creditors include expenses incurred before the year end and paid during 2021/22 (Accounts payable).

## **4. Payment to Trustees**

There were no payments made to trustees for additional services provided to the Circuit by agreement with the Circuit Meeting this excludes stipends and lay salaries.

<b>Trustees expenses</b>	<b>Last year</b>	<b>This year</b>
Number of trustees who were paid expenses:	5	2
<i>Nature of the expenses</i>		

Expense payments relate to reimbursement for travel & out of pocket expenses

Total amount paid	£863.20	£ 479.20
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#### 5. Fees for examination or audit of the accounts

Independent examiner's/auditors' fees for reporting on the account	£ 822	£ 858
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Other fees (e.g.: advice, accountancy services) paid to the independent examiner or auditor	£ NIL	£ NIL
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#### 6. Paid employees

<b>Last year</b>	<b>This year</b>
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Staff Costs paid during the year were:

Gross wages, salaries and benefits in kind	£ 208,424	£ 227,862
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Employer's National Insurance costs	£ 11,707	£ 13,668
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Pension costs	£ 35,154	£ 36,126
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Total staff costs	£ 255,285	£ 277,656
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Average number of full time equivalent staff employed during the year were:	9	9
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#### 7. Capital Commitments and Contingent Liabilities

At the 31st August 2021 there are no capital commitments.

No Contingent liabilities were identified at 31st August 2021

#### 8 Tangible Fixed Assets

The Circuit holds 5 manses

##### Cost or valuation

	Land	Manse	Other buildings	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	0	1,890,000	0	0		1,890,000
Additions		280,000				280,000
Revaluations (+/-)						
Disposals (-)						
Transfers * (+/-)						
Balance carried forward	0	2,170,000		0		2,170,000

##### Accumulated depreciation

Balance brought forward				0		0
Depreciation charge for year (-)				0		0
Revaluations (+/-)						
Disposals (-)						
Transfers* (+/-)						
Balance carried forward				0		0

##### Net book value

Brought forward	0	0	0	0		0
Carried forward	0	0	0	0		0

The freehold properties were professionally valued by P Wright BSC. (HONS.) MRICS of Fenn Wright Chartered Surveyors October 2016.

#### 10 Aggregated Manse costs



The total cost of manses including maintenance, council tax, water charges and insurance was £24,213. (2019/20 £20,730)

### 11 Investment assets

The circuit has no Investment properties.

The circuit has no common investment fund holdings

### 12 Loans

The Circuit currently has no loans

### 13 Investments

The funds that support the Circuit Model Trust Fund and the Manses Fund are held by TMCP in Trustees Interest Funds on which interest is credited to the accounts each month. These are regarded as medium and long term investments. The circuit has no Investment properties

TMCP is the legal owner and Custodian Trustee of all Methodist Model Trust property, including Legacies, Endowments and Accumulated Funds. Trust property is held for and on behalf of local Managing Trustees who are responsible for the day to day management of trust property. TMCP ensure that, through providing guidance and acting under their direction, the Managing Trustees comply with charity law and Methodist law and polity as determined by the Methodist Conference.

### Analysis of investment movements

		Last year	This year
Investments listed on a recognised Stock Exchange			
Investments held in common investment funds,			
Securities not listed on a recognised Stock Exchange			
Other investments (TMCP held funds)		15,313	15,316
<b>Total</b>		<b>15,313</b>	<b>15,316</b>

### Change in investment values

Carrying (market) value at beginning of year		15,242	15,313
<b>Add:</b> additions to investments at cost		137	40
<b>Less:</b> disposals at carrying value		66	37
Net gain/(loss) on revaluation		71	3
Carrying (market) value at end of year		15,313	15,316

1. There may be minor discrepancies due to rounding of figures to nearest pound

<b>14. Analysis of current assets</b>			<b>Last year</b>	<b>This year</b>	
	<b>Debtors and prepayments</b>		<b>£</b>	<b>£</b>	
	Other Debtors		12,832	15,617	
	Accrued income		16,713	14,007	
	<b>Total debtors and prepayments</b>		<b>29,545</b>	<b>29,624</b>	
	<b>Analysis of cash at bank</b>				
	HSBC Current account		5,502	5,352	
	HSBC Deposit account		39,388	44,653	
	Central Finance Board		70,136	67,042	
	Petty Cash		100	47	
	<b>Total Cash and Bank</b>		<b>115,126</b>	<b>117,094</b>	
<b>15. Analysis of current liabilities and long term creditors</b>					
	Trade Creditors	£	1,494	2,046	
	Other Creditors	£	(32)	82,117	
	<b>Total Current Liabilities</b>	£	<b>1,462</b>	<b>84,163</b>	
<b>16. Capital Commitments and Contingent Liabilities</b>					
	At the 31st August 2021 the Circuit had no capital commitments.				
	No Contingent liabilities were identified at 31st August 2021				

## Declarations and Scrutiny

I confirm that these accruals-based accounts for the year to 31 August 2021 have been prepared from the records of the Circuit and that they include all funds under the control of the Ipswich Circuit meeting.

Signature of treasurer MW Stock Date 20/2/22

Name and address of treasurer: M W Stock,

Elm Farm Whatfield Road, Elmsett, Ipswich, Suffolk, IP7 6LS

### Presentation to the Ipswich Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2021 ~~were~~/will be\* presented to the Circuit meeting held on 24<sup>th</sup> March 2022

Signature of the Chair of the meeting Derek J. Grimshaw

Name of the Chair of the meeting Rev Derek Grimshaw..... Date 20/2/22

## Independent Examiner's Report to the Trustees of the Ipswich Circuit

Charity Number 1134363

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Ipswich Methodist Circuit for the year ended 31 August 2020 set out on pages 9 to 18. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent Examiner's Statement

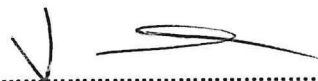
The Circuit's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination
- the trustees' annual report is not consistent with the accounts

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have not obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... 

Name of independent examiner ..... VINCENT CANDLER

Relevant professional qualification of independent examiner ..... ACA FCA

Moore Green  
22 Friars Street Sudbury Suffolk CO10 2AA

Date ..... 21/2/22