

Registered number  
04490710

Registered charity number  
1134353

AL-BURHAN FOUNDATION  
OPERATING AS AL-BURHAN GRAMMAR SCHOOL

Report and Accounts

31 March 2021

Khan Adamson Limited  
Chartered Accountant  
Chelworth Industrial Estate  
Cricklade  
Swindon  
Wiltshire  
SN6 6HE

**AL-BURHAN FOUNDATION  
OPERATING AS AL-BURHAN GRAMMAR SCHOOL  
Charity and Company Information**

**Directors**

Dr. M. Nasrullah  
S. M. S. Bawa  
P. Akhtar

**Trustees**

Dr. M. Nasrullah  
S. M. S. Bawa  
M. Javed

**Secretaries**

Dr. M. Nasrullah  
P. Akhtar

**Accountants**

Khan Adamson Limited  
Chelworth Industrial Estate  
Cricklade  
Swindon  
Wiltshire  
SN6 6HE

**Registered office**

22 Summer Road  
Acocks Green  
Birmingham  
B27 7UT

**Registered number**

04490710

**Charity number**

1134353

# **AL-BURHAN FOUNDATION OPERATING AS AL-BURHAN GRAMMAR SCHOOL**

## **Report of the Trustees**

The trustees present their annual report for the year ended 31 March 2021.

### **Structure, governance and management**

The organisation is a charitable company limited by guarantee, company number 04490710, and registered with the Charity Commissioners, charity number 1134353.

The trustees during the year under review were:

Dr. M. Nasrullah  
Mr. S. M. S. Bawa  
Dr. M. Javed

### **Objectives activities and achievements**

The charity's primary objective is to raise the educational standards of girls and its principal activity during the year was operating as a secondary school dedicated to the advancement of the education of girls from the age of 11 to 16.

We provide an educational environment where each student can develop and fulfil her potential, building her self-confidence and inculcating a desire to contribute to the wider community.

At Al-Burhan Grammar School we strive to equip our pupils with the knowledge, the skills and the values which will serve them best as individuals throughout their life. We do this by offering a traditional Grammar School education, supported by impressive computer technology. During the year the school had 147 girls on roll.

### **Review of Activities and Achievements:**

#### Academic

The Ofsted report praised the school for its successes in many areas including student's academic achievement and personal development.

The March 2018 Ofsted Lead inspector, noted that "Pupils' personal, social and emotional development is exceptionally well supported. Pupils are confident and self-assured. They show a remarkably mature attitude to all aspects of their learning and a true desire to learn. Pupils' behaviour is impeccable".

Inspectors not only praised the hard-work and dedication from the staff to educating pupils at the school but also said; "Leaders have the highest aspirations for all pupils. Teaching across every subject and every year group is of the highest quality. Teachers respond to pupils' learning rapidly. Not a moment of learning is lost".

We believe that a good and upstanding society is created by good and upstanding individuals. The School curriculum was highly praised by Ofsted as successfully supporting students.

Ofsted noted that "Pupils' spiritual, moral, social and cultural development and understanding of fundamental British values are excellent. Respect, tolerance and acceptance are actively promoted by everyone within the school. Pupils are prepared superbly for life in modern Britain, and the wider world."

Pupils' outcomes by the end of Year 11 are consistently high because teaching helps pupils to make excellent progress year on year. In summer 2021, many of the pupils achieved grade 7-9 in their GCSE examinations including English and Maths. The GCSE pass rate (grade 9-4) and higher pass rate (grade 9-5) are both 100% which means all students achieved 5 or more GCSEs at grades 9-5 including English and Maths.

As a result of the excellent teaching and learning opportunities, pupils are exceptionally well prepared for next stage in their education.

### Community Service

Pupils also take part in practical voluntary service in the local community and through work experience in year 10 and 11. They also raise funds for other charities such as British Heart Foundation, Readathorn etc.

### Details of bursary and scholarship awards

In the year 2020-21, 5% of our pupils were given either the means tested bursary or scholarship based the percentage marks in the entrance test/end of year exams. The progress of pupils receiving scholarships is reviewed annually to ensure their progress is in line with their abilities.

### Bursary policy

The Trustees view our bursary awards as important in helping to ensure children from families who would otherwise not be able to afford the fees can access the education we offer. Our bursary awards are made solely on the basis of parental means or to relieve hardship for example in the case of redundancy. However, our School does not have a large endowment and in funding our awards we have to be mindful that we must ensure a balance between fee-paying parents, and those benefiting from the awards. The bursary awards range from 5% to 25% remission of fees.

### **Trustees' responsibilities**

The Charities Acts and the Companies Acts require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed , subject to any material departures disclosed and explained in the financial statements;

The trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the independent examiner in relation to the trustees' report is limited to examining the report and ensuring that , on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

### **Financial review**

The statement of financial activities is set out on page 5.

This report was approved by the trustees on 24 December 2021 and signed on its behalf.

M. Nasrullah

Chair of trustees

**AL-BURHAN FOUNDATION  
OPERATING AS AL-BURHAN GRAMMAR SCHOOL**

**Independent examiner's report to the Trustees of Al-Burhan Foundation  
on the accounts of the Charity for the year ended 31 March 2021**

I report on the accounts of the company for the year ended 31 March 2021 which are set out on pages 5 to 10.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name of principal:	Hussain Khan B.Sc., ACA
Relevant professional body:	ICAEW
Name of firm:	Khan Adamson Limited
Address:	Chelworth Industrial Estate Cricklade, Swindon Wiltshire SN6 6HE

Date: 24 December 2021

**AL-BURHAN FOUNDATION**  
**OPERATING AS AL-BURHAN GRAMMAR SCHOOL**  
**Statement of Financial Activities**  
**for the year ended 31 March 2021**

	<b>Unrestricted Total funds 2021 £</b>	<b>Unrestricted Total funds 2020 £</b>
<b>Incoming resources</b>		
Incoming resources from generated funds:		
Activities for generating funds	542,937	563,744
Charitable activities	(301,222)	(284,828)
Governance costs	(8,545)	(15,885)
<b>Total resources expended</b>	(309,767)	(300,713)
<b>Net incoming resources</b>	233,170	263,031
Interest receivable	554	1,747
<b>Net incoming resources</b>	233,724	264,778
<b>Funds brought forward</b>	1,691,418	1,426,640
<b>Total funds carried forward</b>	<u>1,925,142</u>	<u>1,691,418</u>

**AL-BURHAN FOUNDATION**  
**OPERATING AS AL-BURHAN GRAMMAR SCHOOL**  
**Registered number: 04490710**  
**Balance Sheet**  
**as at 31 March 2021**

	Notes	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	2	1,019,370	875,230
<b>Current assets</b>			
Debtors	3	20,662	7,201
Cash at bank and in hand		1,019,289	970,997
		<u>1,039,951</u>	<u>978,198</u>
<b>Creditors: amounts falling due within one year</b>	4	(128,839)	(136,670)
<b>Net current assets</b>		<u>911,112</u>	<u>841,528</u>
<b>Total assets less current liabilities</b>		<u>1,930,482</u>	<u>1,716,758</u>
<b>Creditors: amounts falling due after more than one year</b>	5	(5,340)	(25,340)
<b>Net assets</b>		<u>1,925,142</u>	<u>1,691,418</u>
<b>Capital and reserves</b>			
Unrestricted funds	6	1,925,142	1,691,418
<b>Charity funds</b>		<u>1,925,142</u>	<u>1,691,418</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The trustees/directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

Dr M. Nasrullah  
Director  
Approved by the board on 24 December 2021

**AL-BURHAN FOUNDATION  
OPERATING AS AL-BURHAN GRAMMAR SCHOOL  
Notes to the Accounts  
for the year ended 31 March 2021**

**1 Accounting policies**

***Basis of preparation***

The accounts financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Al-Burhan Foundation meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value.

***Incoming resources***

Incoming resources represent school fees, charges for services for the use of premises and donations. Fees are stated after deducting allowances, scholarships and other remissions granted by the charity.

***Resources expended***

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises of those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include independent examiner fees and costs associated with the management of the charity.

***Fund accounting***

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Designated funds are unrestricted funds which have been set aside to fund particular future activities.

There were no restricted funds held at the end of the current year.

***Tangible fixed assets***

Tangible fixed assets are measured at cost less accumulative depreciation and any accumulative impairment losses. Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives:

School and office equipment	20% reducing balance
Freehold land and buildings	No depreciation is provided on freehold land and buildings

***Creditors***

Short term creditors are measured at transaction price (which is usually the invoice price). Loans and other financial liabilities are initially recognised at transaction price net of any transaction costs and subsequently measured at amortised cost determined using the effective interest method.

***Taxation***

As a registered charity, Al-Burhan Foundation is exempt from tax on income and gains to the extent that these are applied to its charitable objects and no tax charges have arisen in the year.



**AL-BURHAN FOUNDATION**  
**OPERATING AS AL-BURHAN GRAMMAR SCHOOL**  
**Notes to the Accounts**  
**for the year ended 31 March 2021**

**2 Tangible fixed assets**

	<b>Land and buildings £</b>	<b>School and office equipment £</b>	<b>Total £</b>
<b>Cost</b>			
At 1 April 2020	857,206	74,866	932,072
Additions	144,006	4,674	148,680
At 31 March 2021	<u>1,001,212</u>	<u>79,540</u>	<u>1,080,752</u>
<b>Depreciation</b>			
At 1 April 2020	-	56,842	56,842
Charge for the year	-	4,540	4,540
At 31 March 2021	<u>-</u>	<u>61,382</u>	<u>61,382</u>
<b>Net book value</b>			
At 31 March 2021	<u>1,001,212</u>	<u>18,158</u>	<u>1,019,370</u>
At 31 March 2020	<u>857,206</u>	<u>18,024</u>	<u>875,230</u>

<b>3 Debtors</b>	<b>2021 £</b>	<b>2020 £</b>
Other debtors	<u>20,662</u>	<u>7,201</u>

<b>4 Creditors: amounts falling due within one year</b>	<b>2021 £</b>	<b>2020 £</b>
Directors' accounts	26,019	21,699
Other taxes and social security costs	6,141	5,491
Other creditors	96,679	109,480
	<u>128,839</u>	<u>136,670</u>

<b>5 Creditors: amounts falling due after one year</b>	<b>2021 £</b>	<b>2020 £</b>
Long term interest free loans	<u>5,340</u>	<u>25,340</u>

<b>6 Charity funds</b>	<b>2021 £</b>	<b>2020 £</b>
Unrestricted funds:		
At 1 April 2020	1,691,418	1,426,640
Net incoming resources	233,724	264,778
At 31 March 2021	<u>1,925,142</u>	<u>1,691,418</u>

**AL-BURHAN FOUNDATION**  
**OPERATING AS AL-BURHAN GRAMMAR SCHOOL**  
**Notes to the Accounts**  
**for the year ended 31 March 2021**

**7 Other information**

AL-BURHAN FOUNDATION is a company limited by guarantee and incorporated in England. Its registered office is:

22 Summer Road  
Acocks Green  
Birmingham  
B27 7UT

**8 Employees**

	<b>2021</b>	<b>2020</b>
Average number of persons employed by the company	<u>29</u>	<u>32</u>

**AL-BURHAN FOUNDATION**  
**OPERATING AS AL-BURHAN GRAMMAR SCHOOL**  
**Detailed profit and loss account**  
**for the year ended 31 March 2021**

*This schedule does not form part of the statutory accounts*

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Incoming resources</b>		
School fees and donations	534,537	555,719
Property income	8,400	8,025
	<u>542,937</u>	<u>563,744</u>
<b>Resources expended</b>		
Core activities:		
Wages and salaries	117,491	81,266
Wages - HMRC furlough grant	(16,234)	-
Self employed teachers salaries	108,633	110,370
Directors' salaries	30,817	26,602
Pension contributions	1,023	1,002
Books for pupils	8,663	8,120
Examination boards fees	8,715	3,970
School trips	536	10,776
Staff training and welfare	273	448
Travel and subsistence	4,320	4,410
Rates and water	6,017	7,338
Light and heat	3,977	4,519
Cleaning and refuse collection	2,463	4,157
Telephone and fax	434	616
Stationery printing and post	309	993
Insurance	6,173	2,056
IT Licensing and renewals	3,069	1,518
IT Peripherals and maintenance	2,488	5,038
Repairs and maintenance	7,235	6,440
Depreciation	4,540	4,506
Sundry expenses	280	683
	<u>301,222</u>	<u>284,828</u>
Governance costs:		
Accountancy fees	5,380	5,375
Advertising	806	10,510
Other legal and professional	2,359	-
	<u>8,545</u>	<u>15,885</u>
<b>Total resources expended</b>	<u>309,767</u>	<u>300,713</u>