

**COVENTRY AND NUNEATON**

**METHODIST CIRCUIT**

**Circuit Number: 5/10**

**Registered Charity Number: 1134347**

**TRUSTEES'S ANNUAL REPORT  
FOR THE YEAR ENDED  
31 AUGUST 2020**

**COVENTRY AND NUNEATON CIRCUIT  
TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2020**

**Introduction**

The Coventry and Nuneaton Circuit currently includes 15 churches (of which three are Local Ecumenical Partnerships) in Coventry and the North of Warwickshire. It oversees the work of the Methodist Church in this area and seeks to respond to the needs of its churches and communities.

**Aims and organisation**

We affirm that as the Methodist Church in the Coventry & Nuneaton Circuit we will encourage all God's people to:

- Love God with all their heart, mind, soul, and strength.
- Reflect God's love in words and actions.

As Methodists in this Circuit we will live out our calling by:

- Supporting varied and quality worship.
- Helping to deepen discipleship.
- Offering care and support.
- Responding to the needs of others, at home and in the world. Challenging injustice.
- Helping people share their faith.
- Making more followers of Jesus Christ.

**Review of the year**

Covid-19 has dominated much of the year, with churches being closed for several months. Despite this, Ministers continued to provide support and services to their congregations across the Circuit. Church has been different, with some worship services being on-line, video conferencing used to bring people together. For those without technology to join in these services, printed worship sheets have been prepared and distributed along with several copies of a Hymns CD.

The Circuit's new form of church "Coffee Shop Sunday" was launched during the year at Costa Coffee. The services have been a success, and adapted well to on-line platforms from March 2020.

**Income trends**

Circuit income is primarily drawn from the assessment paid by the circuit churches, with £271,777 raised during the year.

The circuit has many volunteers who assist with its effective running. For example, stewards assist the leadership team with recruitment, others help to maintain the church manses. These services are not recognised in the accounts.

**Expenditure trends**

Ministerial stipends and allowances increased in line with conference approved rates. £114,411 of expenditure is the Circuit contribution to the District and Connexion, of which a significant part is used to fund the work of the wider Methodist Church. £54,148 of funding was provided from the circuit model trust fund for mission and growth projects around the circuit, but also included support for churches due to the financial impact of Covid-19.

## **Fund balances**

As at 31 August 2020 the net current assets of the Circuit were £0.974 million and total funds were £1.627 million. Total funds have reduced compared to the previous year due to decisions taken to reduce the level of reserves held, and use model trust funds for projects.

## **Plans for 2020/21**

We have an evangelical growth strategy that is being implemented over the next few years.

The strategy consists of 7 streams each led by a Circuit Steward and small team:

- 1. Children, Youth and Family** - to nurture children and youth as disciples of Christ within the church family.
- 2. Discipleship through Learning and Caring** - to inspire churches in their spiritual growth through small groups as a means of grace.
- 3. Evangelism and Church Planting** - to work with churches as they practice principles of 'Church without Walls' and model church planting.
- 4. Justice, Compassion and Peace** - to help provide food, shelter and clothing, offer safe space and comforting presence, listening ears and radical advocacy to victims of social inequality.
- 5. Staffing and Staff well-being** - to promote, safeguard and nurture the ongoing well-being of Circuit staff and employees in order to comply with all recruitment, employment and appraisal towards sustainable growth in the Circuit.
- 6. Financing and Resourcing** - to explore mission investment models toward the productive use of Circuit resources from which churches may draw inspiration from their vision growth projects.
- 7. Worship and Spirituality** - to sustain a culture of worship vibrancy in the Circuit which appeals to members and visitors.

From 1 September 2020, the Circuit employed 2 new Youth Pastors to support Children and Young People's work across the Circuit. The appointments are for a 3 year fixed period.

## **Trustee's Annual Report of Finance and Governance**

### **Basis of preparation and legal framework**

The Charity's annual report and accounts for the year ended 31 August 2020 have been prepared in accordance with the Charities Act 2011 and the Accounting & Reporting by Charities SORP FRS102 effective 1 January 2019.

Full Name of Charity: Coventry and Nuneaton Methodist Circuit

Registration Charity Number: 1134347

Date of registration 16th February 2010

Main communication address: Bedworth Methodist Church,  
Mill Street,  
Bedworth  
CV12 8JZ

The members of the Coventry and Nuneaton Methodist Circuit Meeting are the Charity Trustees, membership being made up of circuit office holders, ministers and representatives appointed by the local churches. A list of Trustees is shown as Appendix A to this report.

### **Circuit Ministers and officers**

Active Circuit Ministers	Rev Marcus Torchon	Rev Jane Braund
	Deacon Sheila Dawson	Rev Stephen Willey
	Rev Doreen Koffie Williams	Deacon Sue Fry (part-time)
	Rev Richard Wilde (part-time)	Rev Keith Salter (part-time)

Local Ecumenical Partnership Ministers	Rev Ali Massey
	Rev Dr Allan Smith

Circuit Youth Pastors	Mr Ady White (from 1/9/2020)
	Ms Ruda Mvundura (from 1/9/2020)

Circuit Stewards	Mr Andy Pinks
	Ms Karen Brooks (from 1/9/2020)
	Mrs Tendai Mugodi (from 1/9/2020)
	Mrs Mary Hobbs
	Mr Peter Dipple
	Mr Trevor Gay
	Mrs Helen Holdforth (resigned 31/8/2020)
	Mrs Christine Welham (resigned 31/8/2020)

Treasurer	Mr Mike Hobbs
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Independent examiner	Azets Audit Services
	3Mc Middlemarch Business Park,
	Siskin Drive,
	Coventry,
	CV3 4FJ

Investment Bankers	Central Finance Board of the Methodist Church
	Trustees for Methodist Church purposes



## **Aims and organisation**

Charity objective is to act as a Resource provider within the area around Coventry and Nuneaton for the Methodist Church:

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church

In addition we:

Organise and resource regular public acts of worship open to members and non-members of the church.

Teach Christianity through sermons, courses and small groups.

Resource pastoral work including visiting the sick and bereaved.

Take religious assemblies in local schools.

Promote Christianity through the staging of events and services.

Provide chaplaincy services to the local university and other institutions.

## **Public Benefit**

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

## **Structure, Governance and Management**

The governing document for the circuit is the Deed of Union (1932) and Methodist Church Act (1976). Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD). Day to day management of the Circuit is undertaken by the Circuit Leadership Team along with the Local Preachers meeting, and Stream 6 Finance & Resourcing Team.

## **Trustee Training**

A range of guidance produced by Methodist Connexion to support the effective running of the circuit, specifically the leaflet 'The Role of a Trustee in The Methodist Church' is given to all new Circuit meeting members as induction to their role as trustees.

## **Related Parties**

The Circuit is part of the Birmingham District and is also accountable to the Methodist Conference. The following Methodist Churches are linked to the circuit:

Arley	Balsall Common	Bedworth
Coventry Central Hall	Collycroft	Earlsdon
Meriden	Nuneaton	Radford & Holbrooks
Ridge Lane	Ryton	Woodside Ave

The following Local Ecumenical Partnerships are linked to the circuit:

Atherstone	Fillongley	Horeston Grange
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## **Method to appoint new Trustees**

The existing trustees make appointments of new trustees when deemed necessary in order to perform the trust's objectives effectively. Trustees are selected from circuit churches on the basis of their relevant background and experience and are expected to actively support and further the charity's work.

## **Risk Management**

The major risks have been identified and recorded by the Circuit's Stream 6 Finance & Resources Team with professional advice taken as required. There is a regular annual review process undertaken.

Income and Expenditure is being monitored in total and is compared with the approved annual budget on a regular basis to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

## **Safeguarding**

Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm. Methodist Connexional practice outlines commitment to the following principles:

- the care and nurture of, and respectful pastoral ministry with, all children, young people and adults.
- the safeguarding and protection of all children, young people and adults when they are vulnerable.
- the establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal record disclosures through the Disclosure and Barring Service (DBS)
- We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care.
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.
- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person or vulnerable adult.

In all these principles we will follow legislation, guidance and recognised good practice.

The Coventry & Nuneaton Circuit commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the circuit and in the churches.

The Coventry & Nuneaton Circuit commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

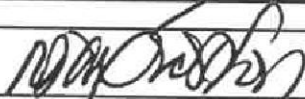
## **Reserves Policy**

The Reserves Policy for the Circuit is to hold a minimum sum equivalent to 3 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manse and / or to be able to continue, in the short term, funding planned activities in the event of any inability to raise the full Circuit Assessment from churches.

Approved by the board of trustees on 10 March 2021 and signed on its behalf by Rev Marcus Torchon.



# Balance Sheet for the year ended 31 August 2020

	Note	Unrestricted funds £ F01	Designated Funds	Restricted funds £ F02	Total this year £ F04	Total prior year £ F05
<b>Fixed assets</b>						
<b>Tangible assets</b>						
<i>Total fixed assets</i>	10	-	653,145	-	653,145	653,145
<b>Current assets</b>						
<b>Debtors</b>	11	17,522	25	-	17,547	15,961
<b>Cash at bank and in hand</b>	14	245,040	755,451	3,065	1,003,555	1,130,390
<b>Current asset investments</b>		-	-	-	-	-
<i>Total current assets</i>		262,562	755,476	3,065	1,021,102	1,146,351
<b>Creditors: amounts falling due within one year</b>	12	(30,221)	(15,101)	(1,563)	(46,885)	(37,089)
<i>Net current assets/(liabilities)</i>		232,341	740,375	1,501	974,217	1,109,263
<i>Total assets</i>		232,341	1,393,520	1,501	1,627,363	1,762,408
<b>Creditors: amounts falling due after one year</b>		-	-	-	-	-
<b>Provisions for liabilities</b>		-	-	-	-	-
<i>Total net assets or liabilities</i>		232,341	1,393,520	1,501	1,627,363	1,762,408
<b>Funds of the Charity</b>						
<b>Endowment funds</b>					-	-
<b>Restricted income funds</b>	16			1,501	1,501	1,491
<b>Unrestricted funds</b>	16	232,341	1,393,520	-	1,625,862	1,760,917
<b>Revaluation reserve</b>					-	-
<i>Total funds</i>		232,341	1,393,520	1,501	1,627,363	1,762,408
<b>Signed by one trustee on behalf of all the trustees</b>					<b>Date:</b>	10/03/2021

Rev Marcus Torchon

## Statement of Financial Activities (SOFA)

	Unrestricted funds £	Designated Funds	Restricted funds £	Endowme nt funds £	Total funds £
<b>Incoming resources</b>					
<b>Income and endowments from:</b>					
Donations and legacies	272,088	1,144	-	-	273,232
Charitable activities	2,500	1,500	-	-	4,000
Other trading activities	-	-	-	-	-
Investments	933	7,301	13	-	8,246
Separate material item of income	-	67,784	-	-	67,784
Other	330	2,400	-	-	2,730
<b>Total</b>	<b>275,852</b>	<b>80,128</b>	<b>13</b>	<b>-</b>	<b>355,993</b>
<b>Resources expended</b>					
<b>Expenditure on:</b>					
Raising funds	-	-	-	-	-
Charitable activities	(298,394)	(192,642)	(3)	-	(491,038)
Separate material item of expense	-	-	-	-	-
Other	-	-	-	-	-
<b>Total</b>	<b>(298,394)</b>	<b>(192,642)</b>	<b>(3)</b>	<b>-</b>	<b>(491,038)</b>
<b>Net income/(expenditure) before investment gains/(losses)</b>					
	(22,542)	(112,513)	10	-	(135,046)
Net gains/(losses) on investments	-	-	-	-	-
<b>Net income/(expenditure)</b>	<b>(22,542)</b>	<b>(112,513)</b>	<b>10</b>	<b>-</b>	<b>(135,046)</b>
<b>Transfers between funds</b>	<b>16,000</b>	<b>(16,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other recognised gains/(losses):</b>					
Gains and losses on revaluation of fixed assets for the charity's own use	-	-	-	-	-
Other gains/(losses)	-	-	-	-	-
<b>Net movement in funds</b>	<b>(6,542)</b>	<b>(128,513)</b>	<b>10</b>	<b>-</b>	<b>(135,046)</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward	238,883	1,522,034	1,491	-	1,762,409
<b>Total funds carried forward</b>	<b>232,341</b>	<b>1,393,520</b>	<b>1,501</b>	<b>-</b>	<b>1,627,363</b>

**Coventry and Nuneaton Methodist Circuit (5/10)**  
**Annual accounts for the period 1/9/2019 to 31/8/2020**

**Statement of Financial Activities (SOFA) Prior Year**

	Unrestricted funds £	Designated Funds	Restricted funds £	Endowme nt funds £	Total funds £
<b>Incoming resources</b>					
<b>Income and endowments from:</b>					
Donations and legacies	253,832	-	-	-	253,832
Charitable activities	-	-	-	-	-
Other trading activities	-	-	-	-	-
Investments	1,190	6,748	13	-	7,950
Separate material item of income	-	11,925	-	-	11,925
Other	25	-	-	-	25
<b>Total</b>	<b>255,046</b>	<b>18,673</b>	<b>13</b>	<b>-</b>	<b>273,732</b>
<b>Resources expended</b>					
<b>Expenditure on:</b>					
Raising funds	-	-	-	-	-
Charitable activities	(247,333)	(150,111)	(3)	-	(397,447)
Separate material item of expense	-	-	-	-	-
Other	-	-	-	-	-
<b>Total</b>	<b>(247,333)</b>	<b>(150,111)</b>	<b>(3)</b>	<b>-</b>	<b>(397,447)</b>
<b>Net income/(expenditure) before investment gains/(losses)</b>	<b>7,713</b>	<b>(131,438)</b>	<b>10</b>	<b>-</b>	<b>(123,716)</b>
Net gains/(losses) on investments	-	-	-	-	-
<b>Net income/(expenditure)</b>	<b>7,713</b>	<b>(131,438)</b>	<b>10</b>	<b>-</b>	<b>(123,716)</b>
<b>Transfers between funds</b>	<b>(8,803)</b>	<b>8,803</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other recognised gains/(losses):</b>					
Gains and losses on revaluation of fixed assets for the charity's own use	-	-	-	-	-
Other gains/(losses)	-	-	-	-	-
<b>Net movement in funds</b>	<b>(1,090)</b>	<b>(122,635)</b>	<b>10</b>	<b>-</b>	<b>(123,716)</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward	239,973	1,644,669	1,482	-	1,886,124
<b>Total funds carried forward</b>	<b>238,883</b>	<b>1,522,034</b>	<b>1,491</b>	<b>-</b>	<b>1,762,409</b>

## Cash flow statement for the year ended 31 August 2020

	Note	This year £	Prior year £
<b>Cash from operating activities</b>			
Net cash provided by (used in) operating activities		(135,081)	(129,510)
<b>Cash flows from investing activities</b>			
Dividends, interest and rents from investments	2	8,246	7,950
Proceeds from the sale of property, plant and equipment		-	288,170
Purchase of property, plant and equipment	10	-	-
Purchase of intangible assets		-	-
Proceeds from the sale of investments		-	-
Purchase of investments		-	-
Other		-	-
<b>Net cash provided by (used in) investing activities</b>		<b>8,246</b>	<b>296,120</b>
<b>Cash flows from financing activities</b>			
New borrowing		0	0
Repayments of borrowing		0	0
<b>Net cash provided by (used in) financing activities</b>		<b>0</b>	<b>0</b>
Change in cash and cash equivalents in the reporting period		(126,835)	166,611
Cash and cash equivalents at the beginning of the reporting period	14	1,130,389	963,780
<b>Cash and cash equivalents at the end of the reporting period</b>		<b>1,003,555</b>	<b>1,130,391</b>
<b>Reconciliation of net income to net cash flow from operating activities</b>			
Net income/(expenditure) for the reporting period (as per SOFA)		(135,046)	(123,716)
Adjustments for:			
Depreciation and amortisation charges		-	-
Profit on the sale of fixed assets		-	(11,924)
Loss on the sale of fixed assets		-	-
Gains on investments		-	-
Dividends, interest and rents from investments	2	(8,246)	(7,950)
Decrease/(increase) in stocks		-	-
(increase)/decrease in debtors	11	(1,585)	(2,427)
increase/(decrease) in creditors	12	9,796	16,508
<b>Net cash used in operating activities</b>		<b>(135,081)</b>	<b>(129,510)</b>
<b>Analysis of cash and cash equivalent</b>			
Cash in hand	14	1,003,555	1,130,389
Short term deposit (less than 3 months)		-	-
<b>Total cash and cash equivalents</b>		<b>1,003,555</b>	<b>1,130,389</b>

## **Notes to the accounts**

### **Note 1 Accounting Policies**

#### **Basis of preparation and legal framework**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts have been prepared in accordance with:

1. the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 effective 1 January 2019).

2. and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

Based on the monetary assets and human resources available as at 31 August 2020, the trustees believe that the Circuit is a going concern.

The Circuit has denominational regulatory oversight in respect of the work of the Churches within the Circuit but has no legal or operational control of those Churches and their governing bodies except in extreme circumstances. For this reason, the accounts of the Churches within the Circuit are not consolidated into these financial statements.

#### **Presentation, currency and rounding**

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

#### **Recognition of income**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

#### **Offsetting**

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

#### **Grants and donations**

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

In the case of performance related grants, income is only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).



**Legacies**

Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

**Contractual income and performance related grants**

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

**Donated goods**

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.

Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.

**Donated services and facilities**

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SoFA.

**Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**Income from interest, royalties and dividends**

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

**Income from membership subscriptions**

Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.

**Settlement of insurance claims**

Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.



## **Investment gains and losses**

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

## **EXPENDITURE AND LIABILITIES**

### **Liability recognition**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

### **Grants with performance conditions**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

### **Grants payable without performance conditions**

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation is recognised.

### **Redundancy cost**

The charity made no redundancy payments during the reporting period.

### **Deferred income**

No material item of deferred income has been included in the accounts.

### **Creditors**

The charity has creditors which are measured at settlement amounts less any trade discounts.

### **Provisions for liabilities**

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method. Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

## **ASSETS**

### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

### **Tangible fixed assets for use by charity**

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost. The depreciation rates and methods used are disclosed in the notes.

### **Investments**

Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.

Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments

### **Debtors**

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

### **Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

### **Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# Notes to the accounts

## Note 2

## Analysis of income

		Unrestricted funds	Restricted funds	Endowment funds	Total funds £	Prior year £
<b>Analysis</b>						
<b>Donations and legacies:</b>	Church Assessments:					
	Arley	7,269	-	-	7,269	4,014
	Atherstone	2,000	-	-	2,000	2,000
	Balsall Common	29,768	-	-	29,768	26,457
	Bedworth	18,099	-	-	18,099	14,951
	Central Hall	49,868	-	-	49,868	49,868
	Collycroft	8,084	-	-	8,084	6,364
	Earlsdon	49,339	-	-	49,339	48,859
	Fillongley	4,656	-	-	4,656	4,365
	Horseton Grange	600	-	-	600	600
	Meriden	12,418	-	-	12,418	11,021
	Nuneaton	34,555	-	-	34,555	27,492
	Radford & Holbrooks	13,811	-	-	13,811	18,900
	Ridge Lane	2,077	-	-	2,077	1,978
	Ryton	10,833	-	-	10,833	9,023
	Woodside Ave	28,400	-	-	28,400	25,939
	Other donations	1,455	-	-	1,455	2,000
	<b>Total</b>	<b>273,232</b>	<b>-</b>	<b>-</b>	<b>273,232</b>	<b>253,831</b>
<b>Charitable activities:</b>	Grants	4,000	-	-	4,000	-
		-	-	-	-	-
	<b>Total</b>	<b>4,000</b>	<b>-</b>	<b>-</b>	<b>4,000</b>	<b>-</b>
<b>Other trading activities:</b>	Lettings	-	-	-	-	-
		-	-	-	-	-
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Income from investments:</b>	Interest income	8,234	13	-	8,246	7,950
		-	-	-	-	-
	<b>Total</b>	<b>8,234</b>	<b>13</b>	<b>-</b>	<b>8,246</b>	<b>7,950</b>
<b>Separate material item of income:</b>	Sale of property	67,784	-	-	67,784	11,925
		-	-	-	-	-
	<b>Total</b>	<b>67,784</b>	<b>-</b>	<b>-</b>	<b>67,784</b>	<b>11,925</b>
<b>Other:</b>	Other	2,730	-	-	2,730	25
	<b>Total</b>	<b>2,730</b>	<b>-</b>	<b>-</b>	<b>2,730</b>	<b>25</b>
<b>TOTAL INCOME</b>		<b>355,980</b>	<b>13</b>	<b>-</b>	<b>355,993</b>	<b>273,731</b>
<b>Other information:</b>						
<b>All income in the prior year was unrestricted except for:</b>		£13 interest for funds held in the restricted Weatherall Memorial Fund				

## Notes to the accounts (cont)

### Note 3

### Analysis of expenditure

	Analysis	Unrestricted funds	Restricted funds	Endowment funds	Total funds £	Prior year £
<b>Expenditure on raising funds:</b>						
		-	-	-	-	-
		-	-	-	-	-
<b>Total expenditure on raising funds</b>		-	-	-	-	-
<b>Expenditure on charitable activities</b>						
	Stipends, Salaries, NIC & Pension	224,301	-	-	224,301	189,034
	Supernumary/retired Minister fees	1,300	-	-	1,300	2,550
	Travel	8,753	-	-	8,753	9,246
	Office	26,788	3	-	26,791	14,956
	Insurance	4,598	-	-	4,598	2,300
	Manse occupation	13,697	-	-	13,697	14,924
	Manse Maintenance	20,533	-	-	20,533	22,110
	Other circuit property expenses	17,441	-	-	17,441	2,250
	Grants and donations	54,148	-	-	54,148	31,000
	District Assessments	61,620	-	-	61,620	62,000
	District Levy on surplus funds	52,791	-	-	52,791	40,392
	Training and other Ministerial	3,471	-	-	3,471	2,476
	Stationing costs	1,595	-	-	1,595	4,209
	<b>Total expenditure on charitable activities</b>	<b>491,036</b>	<b>3</b>	<b>-</b>	<b>491,038</b>	<b>397,447</b>
<b>Separate material item of expense</b>						
		-	-	-	-	-
		-	-	-	-	-
<b>Total</b>		-	-	-	-	-
<b>Other</b>						
		-	-	-	-	-
		-	-	-	-	-
<b>Total other expenditure</b>		-	-	-	-	-
<b>TOTAL EXPENDITURE</b>		<b>491,036</b>	<b>3</b>	<b>-</b>	<b>491,038</b>	<b>397,447</b>

## Notes to the accounts (cont)

### Note 4 Note not in use

### Note 5 Funds received as agent

The Circuit sometimes received income from churches within the Circuit asking for the money to be passed on to either the central Methodist Connexional fund for property or presbyters and deacons.

Description/name of party	Related party?	Amount received		Amount paid out		Balance held at period end	
		This year	Prior year	This year	Prior year	This year	Prior year
		£	£	£	£	£	£
Methodist Connexion	Yes	350	-	350	-	-	-
Methodist Homes Association	Yes	1,188	-	-	-	1,188	-
Connexional Property Fund	Yes	28	278	278	-	28	278
Connexional Presbyters and Deacons Fund	Yes	10	110	110	-	10	110
World Mission	Yes	1,961	456	2,080	-	337	456
Scout Jamboree	No	-	160	-	160	-	-
Mpilo Hospital	No	4,330	1,727	6,057	-	-	1,727
JMA	Yes	60	-	60	-	-	-
Other	No	-	20	20	-	-	20
<b>Total</b>		<b>7,927</b>	<b>2,751</b>	<b>8,955</b>	<b>160</b>	<b>1,563</b>	<b>2,591</b>

### Note 6 Details of certain items of expenditure

#### Fees for examination of the accounts

#### Independent examiner's fees

This year £	Prior year £
1,545	1,500

## Notes to the accounts (cont)

### Note 7 Paid employees

Please complete this note if the charity has any employees.

#### Staff Costs

	This year £	Prior year £
Salaries and wages	176,318	147,587
Social security costs	15,529	12,857
Pension costs (Ministers defined contribution scheme)	30,626	26,804
Pension costs (Layworker money purchase scheme)	1,829	1,786
<b>Total staff costs</b>	<b>224,301</b>	<b>189,034</b>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

Marcus Torchon, Sheila Dawson, Jane Braund, Doreen Koffee-Williams and Stephen Willey are key management personnel, trustees and employees. They are paid as Ministers of churches and not for their trustee duties. The total amount paid for their Ministerial service (including stipend, allowances, employer's NI and pension) was £160,901

#### Average head count in the year

The parts of the charity in which the employees work

	This year Number	Prior year Number
Ministers	7	6
Ministerial lay workers	1	1
Admin lay workers	2	2
Other	-	-
<b>Total</b>	<b>10</b>	<b>9</b>

A redundancy payment of £1,542 was made to a lay worker.

## Notes to the accounts (cont)

### **Note 8                      Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.**

**Amount of contributions recognised in the SOFA as an expense**

£30,626

**Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.**

Contribution towards pension costs of the Methodist Conference, who are the single employer.

The charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.

**Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.**

The Methodist Ministers' Pension Scheme is a defined benefit scheme.

**Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity**

The scheme deficit is not allocated to individual Methodist Circuits. The Methodist Conference is responsible for the deficit (as the single employer).

## Notes to the accounts (cont)

### Note 9 Grants and Donations

#### Analysis of grants and donations paid (included in cost of charitable activities)

Analysis	Grants to institutions	Grants to individuals	Support costs	Donation	Total
	£	£	£	£	£
Workcare Chaplain	3,600	-	-	-	3,600
Coventry Central Hall - City of Culture Project	20,000	-	-	-	20,000
Coventry Central Hall - Covid-19 support	30,000	-	-	-	30,000
Coventry Central Hall - to enable young people to go on a youth weekend away	548				548
<b>Total</b>	<b>54,148</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>54,148</b>

#### Grants and donations made to institutions

The charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is listed below.

Names of institution	Purpose		Total amount of grants paid £
Workcare	Support for the Workcare Chaplain programme		3,600
Coventry Central Hall	Coventry City of Culture 2021 Project		20,000
Coventry Central Hall	Support for loss of income due to Covid-19		30,000
Coventry Central Hall	To enable young people to go on a youth weekend away		548
<b>Total grants to institutions in reporting period</b>			<b>54,148</b>
<b>Other unanalysed grants and donations</b>			<b>-</b>
<b>TOTAL GRANTS AND DONATIONS PAID</b>			<b>54,148</b>



## Notes to the accounts (cont)

### Note 10 Tangible fixed assets

The Circuit owns five houses (manses) that the Ministers use:

Property	Year purchased	Cost (£)	Insured value 2020/21 (£)	Insured value 2019/20 (£)
Station Road	1994	60,000	368,208	341,249
Joanna Drive	1971	10,150	347,451	322,011
Pangfield Park	2004	274,043	346,390	321,028
Higham Lane	1982	46,452	270,244	250,457
Hatters Court	2018	262,500	281,769	261,138
<b>TOTAL</b>		<b>653,145</b>	<b>1,614,062</b>	<b>1,495,883</b>

#### Cost or valuation

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	653,145	-	-	-	653,145
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers	-	-	-	-	-
Moved to current asset investment	-	-	-	-	-
At end of the year	<b>653,145</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>653,145</b>

#### 10.1 Depreciation and impairments

Manses have not been depreciated or impaired.

#### 10.2 Net book value

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
Net book value at the beginning of the year	653,145	-	-	-	653,145
Net book value at the end of the year	<b>653,145</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>653,145</b>

## Notes to the accounts (cont)

### Note 11 Debtors and prepayments

#### Analysis of debtors and prepayments

	This year £	Last year £
Assessments due from churches, but not received	2,322	3,850
Ministers payroll pre-paid	15,120	12,113
Other prepayments	105	-
<b>Total debtors</b>	<b>17,547</b>	<b>15,962</b>

### Note 12 Creditors and accruals

#### Analysis of creditors

Amounts falling due	
This year £	Last year £
Assessments received in advance	28,676
Other creditors	16,646
Agency funds held for others (to be paid out)	1,563
<b>46,885</b>	<b>37,089</b>

## Notes to the accounts (cont)

### Note 13 Funding Commitments

The Circuit Meeting has agreed to some multi-year grants. The grants will only be payable if the conditions attached are met and are reviewed annually. Therefore, a liability has not been included for future grants. Details of such grants are listed below.

Commitment made	£	Time frame	Conditions	Funded by
Coventry Central Hall	47,500	up to 2021/22	Coventry City of Culture taking place	Model Trust Fund
Workcare Chaplain	7,200	up to 2021/22	Continued chaplaincy support	Model Trust Fund

### Note 14 Cash at bank and in hand

**HSBC Bank**  
**CAF Bank**  
**Methodist Central Finance Board (CFB)**  
**Trustees for Methodist Church Purposes (TMCP)**  
**Total**

This year £	Last year £
45,251	34,194
121,462	39,841
344,994	207,459
491,848	848,896
<b>1,003,555</b>	<b>1,130,389</b>

### Note 15 Financial Instruments

**Carrying amount of financial assets**  
 Debt instruments measured at amortised cost

This year £	Last year £
17,547	15,962

**Carrying amount of financial liabilities**  
 Measured at amortised cost

46,885	37,089
--------	--------

# Notes to the accounts (cont)

## Note 16 Charity funds

### Details of material funds held and movements during the CURRENT reporting period

\* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; D - designated funds and U - unrestricted funds

Fund names	Type*	Purpose and Restrictions	Fund balances b/fwd £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances c/fwd £
General	U	General working funds of the Circuit	238,883	275,852	(298,369)	16,000	-	232,366
		<b>Sub-total</b>	<b>238,883</b>	<b>275,852</b>	<b>(298,369)</b>	<b>16,000</b>	<b>-</b>	<b>232,366</b>

Manse Repair Fund	D	A fund to help cover costs of manse (house) repairs.	40,473	-	(8,279)	-	-	32,194
Circuit Model Trust	D	Circuit model trust fund, used for specific projects/staffing that is related to local mission/wider Methodist mission.	802,530	79,898	(184,188)	(16,000)	-	682,240
Warner memorial	D	Will be used to support costs incurred by Local Preachers	25,885	231	(199)	-	-	25,916
Circuit Model Trust	D	Fixed assets	653,146	-	-	-	-	653,146
		<b>Sub-total</b>	<b>1,522,034</b>	<b>80,128</b>	<b>(192,666)</b>	<b>(16,000)</b>	<b>-</b>	<b>1,393,496</b>

Weatherall	R	Bibles for Local Preachers	1,492	13	(3)	-	-	1,501
		<b>Sub-total</b>	<b>1,492</b>	<b>13</b>	<b>(3)</b>	<b>-</b>	<b>-</b>	<b>1,501</b>
<b>Total Funds</b>			<b>1,762,409</b>	<b>355,993</b>	<b>(491,038)</b>	<b>-</b>	<b>-</b>	<b>1,627,363</b>

### Transfers between funds (2019/20)

From Fund	To Fund	Amount	Reason
Circuit Model Trust	General Fund	16,000	To pay for supernumary Ministers

### Details of material funds held and movements during the PREVIOUS reporting period

\* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type*	Purpose and Restrictions	Fund balances b/fwd £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances c/fwd £
General	U	General working funds of the Circuit	239,973	255,046	(247,333)	(8,803)	-	238,883
		<b>Sub-total</b>	<b>239,973</b>	<b>255,046</b>	<b>(247,333)</b>	<b>(8,803)</b>	<b>-</b>	<b>238,883</b>
Manse Repair Fund	D	A fund to help cover costs of manse (house) repairs.	-	-	-	40,473	-	40,473
Circuit Model Trust	D	Circuit model trust fund, used for specific projects/staffing that is related to local mission/wider Methodist mission.	965,301	18,446	(149,547)	(31,670)	-	802,530
Warner memorial	D	Will be used to support costs incurred by Local Preachers	26,222	227	(564)	-	-	25,885
Circuit Model Trust	D	Fixed assets	653,146	-	-	-	-	653,146
		<b>Sub-total</b>	<b>1,644,669</b>	<b>18,673</b>	<b>(150,111)</b>	<b>8,803</b>	<b>-</b>	<b>1,522,034</b>
Weatherall	R	Bibles for Local Preachers	1,482	9	-	-	-	1,491
		<b>Sub-total</b>	<b>1,482</b>	<b>9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,491</b>
<b>Total Funds</b>			<b>1,886,124</b>	<b>273,728</b>	<b>(397,444)</b>	<b>-</b>	<b>-</b>	<b>1,762,408</b>

## Notes to the accounts (cont)

### Note 17 Transactions with trustees and related parties

#### Trustee remuneration and benefits

Some Trustees have been paid remuneration and/or received other benefits from an employment with the Circuit.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value			
		This year			
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other
		£	£	£	£
Marcus Torchon	Governing Document	29,315	7,173	-	-
Sheila Dawson	Governing Document	25,017	6,685	-	-
Jane Braund	Governing Document	25,017	6,685	-	-
Doreen Koffee-Williams	Governing Document	25,017	6,685	-	-
Stephen Willey	Governing Document	14,497	3,900	-	-

Details of why remuneration or other employment benefits were paid:

Ministers of religion remuneration / preaching fees

#### Trustees' expenses

Trustee expenses have been incurred as below

Type of expenses reimbursed	This year	Last year
	£	£
Travel	6,641	5,958
Ministers Telephone	960	1,964
Other - stationery, allowances	3,033	2,987
<b>TOTAL</b>	<b>10,634</b>	<b>10,909</b>

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

5 (6 last year) Trustees were re-imbursed for expenses. No Trustees were re-imbursed expenses for their Trustee role.

## Note 17 Continued

### Transaction(s) with related parties

#### This year

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Income (£)	Expenditure (£)	Balance at period end (£)
Central Hall	Trustees of both Central Hall and the Circuit	Recharges for use of photocopier, refreshments, postage	-	(1,112)	-
Central Hall	Trustees of both Central Hall and the Circuit	Recharge of part administrator salary	6,840	-	-
Central Hall	Trustees of both Central Hall and the Circuit	Recharge of part finance officer salary	-	(3,308)	-
Central Hall	Trustees of both Central Hall and the Circuit	Grants made	-	(50,548)	-
Central Hall	Trustees of both Central Hall and the Circuit	Re-imbursement for costs incurred at the MacDonald Road building	-	(15,101)	(15,101)
Circuit Churches (see note 2)	Trustees of both Circuit and Churches	Assessments for the running of the circuit and wider Methodist Church	273,232	-	-
Birmingham District	Trustees of both District and Circuit	Assessment and levy	-	(114,411)	-
Birmingham District	Trustees of both District and Circuit	Grants received	4,000	-	-
Paul Spencer (Spencer's Interiors)	Director of Company and Trustee of Circuit	Manse carpets	-	(3,148)	-

There was no provision for bad debts at the end of the period. No amounts were written off during the period.

#### Last year

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Income (£)	Expenditure (£)	Balance at period end (£)
Central Hall	Trustees of both Central Hall and the Circuit	Recharges for use of photocopier, refreshments, postage		(2,965)	-
Central Hall	Trustees of both Central Hall and the Circuit	Recharge of part administrator salary	6,645		-
Central Hall	Trustees of both Central Hall and the Circuit	Recharge of part finance officer salary		(3,253)	-
Central Hall	Trustees of both Central Hall and the Circuit	Grants made		(30,000)	-
Circuit Churches (see note 2)	Trustees of both Circuit and Churches	Assessments for the running of the circuit and wider Methodist Church	253,831		-
Birmingham District	Trustees of both District and Circuit	Assessment and levy		(102,392)	-
Paul Spencer (Spencer's Interiors)	Director of Company and Trustee of Circuit	Manse carpets		(3,145)	-

## Independent Examiner's report

**Report to the trustees of** Coventry and Nuneaton Methodist Circuit

**On accounts for the year ended** 31-Aug-20 **Charity no:** 1134347

**Set out on pages** 1 to 26

**Respective responsibilities of trustees and examiner** The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of independent examiner's statement** My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement** In connection with my examination, no material matters have come to my attention (other than that disclosed below) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**  **Date:** 29/3/21

**Name:** Robert Anderson FCA

**Relevant professional qualification(s) or body (if any):** FCA

**Address:** Azets Audit Services  
3Mc Middlemarch Business Park, Siskin Drive, Baginton, Coventry, CV3 4FJ

## **Appendix A: Trustees**

Rev Marcus Torchon  
Viv Kershaw  
Rev Jane Braund  
Rev Doreen Koffie-Williams  
Rev Stephen Willey  
Deacon Sheila Dawson  
Rev Allan Smith  
Andrew Pinks  
Trevor Gay  
Mary Hobbs  
Peter Dipple  
Karen Brooks  
Tendai Munemo  
Mike Hobbs  
Bill Holdforth  
Rosemary Clemo  
Keith Drinkwater  
Graham Hargreaves  
Eric Robbins  
Rosie Robbins  
Deana Mawn  
Graham Hargreaves  
Susan Taylor  
Richard Smith  
Mary Warr  
Alan Gabbitas  
Christine Moore  
Gordon Hopkins  
Clive Bennett  
Keith Aldridge  
Ken Holmes  
Gordon Smith

Deacon Sue Fry  
Joyce Lea  
Margaret Jackson  
Dora Cutter  
Tony Cashmore  
Rosemary Clemo  
Henning Kleine  
Ninian Bowman  
Roger Smallman  
Marion Rixson  
John McMahon  
David Jones  
Reg Lovick  
John Bennett  
Doreen Hawthorne  
Pam Reid  
Dumisani Moyo  
Judith Mudzamiri  
John Horsler  
Alison Lawn  
Richard Lawn  
Penny McAinsh  
Brian Cartwright  
Irene Love  
Denise Huxley  
Dorothy Holmes  
Jean Marshall  
Beverley Taylor  
Val Gadsby  
Dawn Maycock  
Pam Knights